



# Town of Plaistow

## 2011 Annual Report



**“NEVER FORGET”**







Town of Plaistow, New Hampshire  
2011 ANNUAL REPORT



## **"NEVER FORGET"**

9/11/01 - 9/11/11



*We will never forget. When Plaistow resident Carol Flyzik perished in the attacks on 9/11, a perpetual flame ignited in the heart of our Community - a flame that will illuminate the injustice and inhumanity that we, as a Community - and as a Nation, stand against.*

*As we reflect on the past 10 years since the attacks on our Nation, and look to our future,*



Plaistow Native Carol Flyzik, 40, perished on board American Airline Flight 11 on September 11, 2001 along with 10 other N.H. residents.



*the citizens of Plaistow will never forget the sacrifices made by so many for the freedoms we enjoy. As a result of these sacrifices, Plaistow remains a strong, resilient Community, powerfully focused on efforts to move forward.*

*Plaistow is a Town with a proud past and a bright future. With a history steeped in the finest traditions of small town New England, Plaistow has been home to generations of hard working, friendly, patriotic citizens consistently willing to lend a hand to help their neighbors.*



**Remembering Carol**



**WE WILL "NEVER FORGET".**





Town of Plaistow, New Hampshire  
2011 annual report



ANNUAL REPORTS  
OF THE  
OFFICERS, TRUSTEES, AGENTS,  
COMMITTEES AND ORGANIZATIONS  
OF THE  
TOWN OF PLAISTOW  
NEW HAMPSHIRE



FOR THE YEAR  
2011



# Town of Plaistow, New Hampshire

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### *TOWN REPORT DEDICATION*

## **Brenda Major**

Brenda Major is a wonderful example of the best that Plaistow has to offer as a public official, citizen and patriot. She is kind, dedicated, and tremendously committed to making her hometown work. She is simply one of Plaistow's most dynamic and powerfully engaged citizens, consistently pouring her heart and soul into making the Town of Plaistow an extraordinary place. It is both appropriate and fitting that the Plaistow Board of Selectmen recognize and honor Brenda's life-long contributions to the citizens of Plaistow and the State of New Hampshire by dedicating the 2011 Town Report to her.

Born in Springfield, Vermont, Brenda met the love of her life, Norman Major while vacationing at Hampton Beach. To Norm's good fortune, and much to everyone's great surprise, Brenda and Norm were married on June 17, 1961 and began their lifelong dedication to the Town of Plaistow. Together Norm and Brenda raised four wonderful boys: Kevin, Jeffrey, Brian, and James, and over the years Brenda and her family have shared a lifetime of love, smiles and cherished memories.



Brenda's selfless devotion to Plaistow has been demonstrated time and time again throughout the years. While many in Town may know Brenda as the Assistant Town Treasurer, or for



her years of service on Plaistow's Municipal Budget Committee, she has served in numerous positions in Town, including: her amazing dedication and commitment to Plaistow children as a legendary Cub Scout Den Leader, her years of dedicated service on Plaistow's Old Home Day Committee, and her wonderful commitment to the mission of Holy Angels Women's Guild. Brenda has also been active in Plaistow Historical Society's Civil War Monument Restoration Committee, Timberlane Music Association, and a longtime member of the Seacoast Republican Women's committee. Brenda has, throughout her life, embraced and actualized the motto, "Service to All," and has always been involved, thriving on the challenge to "get the job done" and she is loved and respected by everyone whose life she touches. Now, after spending her

life serving others, she is still an encouraging mentor to all residents and others with whom she comes in contact.

By touching and enriching the lives of many in our community, Brenda has served as a beacon of light in the darkness that illuminates the richness and fullness of many lives. It is kind-hearted citizens like Brenda who in addition to her broader responsibilities, makes time for her Home Town. As a tireless supporter, she is always first in line to lead a Community project, working or serving in any needed capacity. It is only fitting and proper that such a public servant be honored and recognized for her outstanding contributions.







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### ***TOWN REPORT DEDICATION (Continued)***

This remarkable woman is deeply admired by those who have come to know her. She has forged a legacy of service that will be an enduring reminder of her contributions and achievements and she will always be remembered with great affections.

As you can tell by her accomplishments, Brenda has been one of the Town's most valuable and illustrious volunteers during the years she has lived in Plaistow. She shows the younger generations what dedication, public service, and civic pride is all about. The Town has been fortunate that she has been so willing to assist whenever asked. For all these reasons, we are proud to dedicate this Town Report in her honor.



*March 1978: Brenda Major works with Ruth Jenne (seated) at the Selectmen's office at the Plaistow Town Hall in March, 1978.*



*Left to Right: Barry Sargent, Bernadine FitzGerald, Brenda Major, Norm Major and Ernie Sheltry at the Memorial Day festivities.*



## Town of Plaistow, New Hampshire

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### *TRIBUTE TO WILLIAM "BILL" SCULLY*

*In August of 2011, after a long and courageous battle with cancer, William "Bill" Scully, passed away at the age of 66, after 40 years of dedicated service to Plaistow's citizens. As his colleagues in public service, we extend our deepest sympathies and condolences to Bill's family.*

*Born and raised in Haverhill, Bill was a proud graduate of Northern Essex Community College and Merrimack College. A veteran of the Vietnam War, Bill notably and honorably served in the U.S. Navy as a Petty Officer 2<sup>nd</sup> Class from May, 1963 until April, 1967 and was a recipient of The Navy Unit Commendation Ribbon, The National Defense Service Medal, The Vietnam Service Medal and The Vietnam Campaign Medal.*



*William "Bill" Scully*

*Bill moved to Plaistow in 1970 with his beloved wife Arleen to raise their two sons. It did not take long for Bill to find his way to the Fire Department as he often told people that he moved to Plaistow because "I had to be in a town where they had a volunteer fire department." Bill simply loved helping people and he took public service and volunteerism very seriously. As a member of the Plaistow Fire Department for the past forty-one years, serving as an Emergency Medical Technician since 1977, Bill was also the Town of Plaistow's Director of Emergency Management from 1988 until 2010.*

*Bill was truly a person who loved the Town of Plaistow. Bill was a longtime member of Holy Angels Parish of Plaistow and was a devoted husband, and a proud father and grandfather and enjoyed supporting his sons and grandchildren in their various sports activities. His activities and participation in community events were legendary and will stand as a reminder of a life well lived.*



*We are better for having known, worked, and served with Bill Scully. He generously volunteered his time, energy, and dedication to the betterment of Plaistow to make our community a better—and safer—place to live.*

*Public servants like Bill Scully can never be fully replaced, duplicated nor forgotten. However, Bill Scully's example of stewardship and service will serve to be a standard of encouragement, direction and service for all Town officials and employees.*





# Town of Plaistow, New Hampshire

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### **2011 VETERAN'S REPORT**

We are pleased to present a report on behalf of the Veterans of Plaistow. The Town continues to honor the men and women who have served our Nation and the following is a summary of a few of these efforts:

December 7, 2011 marked the **70<sup>th</sup> anniversary** of the Japanese attack on **Pearl Harbor** and the beginning of World War II. It was fitting that the Town honored William M. Hallahan, Jr. of Plaistow, NH, one of the few living survivors of this brutal attack. Bill was recognized by the Town at the weekly meeting of the Selectmen where he was presented a citation and an inscribed jacket.

Permission was given by the Selectmen to erect a **Veteran's Park** in Pollard Park at the Town Hall. Plaistow's Highway Department worked hard to prepare a sixteen foot diameter circle lined with paving stones. This area has been constructed as a place of reflection and the six service flags, representing each branch of the armed services, were placed at this location.



*Plaistow's World War II Veteran's (L to R):  
Tom Cullen, Roy Jeffrey and Bill Hallahan.*

Additionally, the **Veteran's Memorial Stone** erected in 1962 was moved to the center of the circle. Donations from the American Legion Carl Davis Post #34, the Plaistow Lions Club and private donations made this possible. The park was dedicated on **Veteran's Day 2011** and represents a fitting addition to Plaistow's war monuments at Pollard Park. Green wreaths with red, white and blue ribbons were also placed on the service flag poles as part of the program for the re-dedication of Plaistow's Historic Clock Tower.

In closing, we are looking forward to our continued efforts to recognize, assist, and appreciate Plaistow's Veterans in 2012.

**"WE MUST NEVER FORGET!"**



Respectfully Submitted,

*Roy W. Jeffrey*      *Bill Hallahan*      *Thomas H. Cullen*

Roy Jeffrey  
WWII Veteran (US NAVY)

Bill Hallahan  
WWII Veteran (US ARMY)

Thomas Cullen  
WWII Veteran (US NAVY)



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### ***2011 VETERAN'S REPORT (Continued)***

#### **PLAISTOW PRESENTS "PRIDE OF PLAISTOW" CITATIONS AT THE 2010 MEMORIAL DAY CEREMONY**

While this special event was actually held in 2010, it is important to mention it in this year's report which is based upon the theme of "***NEVER FORGET***". At the 2010 Memorial Day events, the Town held a special ceremony on the second floor of the Plaistow Town Hall to present official "Pride of Plaistow" citations to Veteran's from Plaistow who served in any branch of the military during World War II. The citations presented, signed by the Board of Selectmen and Governor Lynch, specifically honored and recognized the veteran's service to the "Citizens of the Town of Plaistow, the State of New Hampshire, and the United States of America".

At the ceremony, the Board of Selectmen read each name, and presented a framed citation. It was a very festive event which was adorned with red, white and blue everywhere!

#### **Plaistow Memorial Day WWII Recognition List**

Alfred Araskiewicz	Helen Ayers	Richard Ayers	Theodore Baratt
Frank Cali	Edward Carifio	Lynwood Clay	Robert Clay
Maurice "Jake" Collins	Mahlon E. Collins	William Conary	Thomas Connelly
Charles Cooper	Thomas Cullen	William Donovan	Howard Driscoll
Carol C. Faxon	Norman Gebow	Francis Gigliotti	Stanley Gird
Carl Gleed	Kenneth Glover	Gerald Guilfoyle	Alvin Hall
William Hallahan	Ferris Holmes	Paul Holmes	William Ingalls
Thomas Ingham	Roy Jeffrey	Donald Jollimore	Robert Killey
Norman LaBranch	Leo Lacroix	Joseph Lacroix	Albert Lapinskas
Theodore Lavoie	Elmer L. Libby	Robert Litwinovich	George Manghis
Andrew Manghis	Richard Matson	James McCusker	Reany McGilveray
Edward McKenzie	Joseph Millette	Warren Parsons	Norman Potter
Norman Ray	Wilfred Raymond	Harold Rice	Placido Rinaldo
Joseph Ritchie	Robert Rochussen	John Rubner	Ernest Ruddy
Benjamin Sadewicz	William Sanborn	Raymond Senechal	Bernard Senter
William Senter	Ernest Sheltry	Myron Sorenson	Glenn Smith
Galen Stalker	Allan Stone	Robert Thistle	Albert Waitt
Neil Walker			



*Official "Pride of Plaistow Citations" were presented to Plaistow WWII Veterans who served in any branch of the military.*





# Town of Plaistow, New Hampshire

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### ***PREVIOUS ANNUAL TOWN REPORT DEDICATIONS***

**1979**

*Clifton E. Cook*

**1980**

*John & Maude Duston*

**1981**

*John A. Palmer*

**1982**

*LeRoy S. Dube*

**1983**

*Irving S. Gilman*

**1984**

*George B. Peabody*

**1985**

*Mildred L. Palmer*

**1986**

*Helen A. Hart*

**1987**

*Annie Mae Schwaner*

**1988**

*Ruth E. Jenne*

**1989**

*Thomas H. Cullen*

**1990**

*Stanley T. Herrick*

**1991**

*Norman L. Major*

**1992**

*David C. Hart*

**1993**

*Lyman W. Hill*

**1994**

*John McSheehy*

**1995**

*Don & Judy Sargent*

**1996**

*Jerry Assad*

**1997**

*Robert Chooljian*

**1998**

*Agnes Dube*

**1999**

*Volunteerism*



**2000**

*Ruth E. Palmer*

**2001**

*Donald E. Petzold*

**2002**

*George & Eleanor Peabody*

**2003**

*J. Alden Palmer, Jr.*

**2004**

*Merilyn P. Senter*

**2005**

*Plaistow Lions Club*

**2006**

*Bernadine FitzGerald*

**2007**

*T. Richard Latham*

**2008**

*Barry A. Sargent*

**2009**

*Timothy E. Moore*

**2010**

*Laurie Houlihan*



**2010 Recipient**  
**Laurie Houlihan & Family**



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### *In Memoriam*

This page is dedicated to the memory of those Plaistow Residents who passed away during the year 2011. They have served the Town of Plaistow in many exemplary ways as residents, elected or appointed officials, or as volunteers serving in a variety of positions in Town.

<i>George T. Ashe, Jr.</i> 1951-2011	<i>Elinor Grainger Hall</i> 1922-2011	<i>Kaylin G. Pardo</i> 2005-2011
<i>Sandra Ashe</i> 1951-2011	<i>Ann M. Higgins</i> 1915-2011	<i>Fannie Parella</i> 1921-2011
<i>Joanne L. Bartlett</i> 1944-2011	<i>Virginia Ingalls</i> 1926-2011	<i>Helen F. Phinney</i> 1926-2011
<i>Regina F. Bolas</i> 1939-2011	<i>Carolyn Jeffrey</i> 1924-2011	<i>Elizabeth A. Reynolds</i> 1937-2011
<i>Muriel F. Bragg</i> 1922-2011	<i>Charles W. Kipphut</i> 1925-2011	<i>George E. Schena</i> 1984-2011
<i>Don R. Cobbett, Jr.</i> 1971-2011	<i>Philip R. Kissel</i> 1948-2011	<i>William T. Scully</i> 1945-2011
<i>Doris E. Copp</i> 1929-2011	<i>Robert H. J. Litwinovich</i> 1924-2011	<i>Evelyn M. Standing</i> 1930-2011
<i>Sybil A. Dolber</i> 1935-2011	<i>Carol MacLauchlan</i> 1947-2011	<i>Robert L. Tanguay</i> 1939-2011
<i>Barbara J. Doughty</i> 1943-2011	<i>Joseph R. Millette</i> 1926-2011	<i>Jean M. Vass</i> 1927-2011
<i>Dena Girard</i> 1957-2011		<i>Donald J. Winkowski</i> 1944-2011





# Town of Plaistow, New Hampshire

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### ELECTED AND APPOINTED TOWN OFFICIALS AND COMMITTEES - 2011

<b>Auditor</b> <i>Open</i>	<b>Term</b> N/A	<b>Capital Improvement Program Committee</b> Charles "Buzzy" Blinn, <i>Alternate Selectman's Rep.</i>	<b>Term</b> N/A
<b>Board of Selectmen</b> Daniel J. Poliquin, <i>Chairman</i> Michelle Curran, <i>Vice Chairman</i> Charles L. "Buzzy" Blinn Robert J. Gray John A. Sherman	<b>Term</b> 2012 2012 2013 2014 2013	Normand Bouchard, <i>Bud. Comm.</i> Timothy E. Moore, <i>Chairman</i> Daniel J. Poliquin, <i>Sel. Rep.</i> Steven Ranlett, <i>Planning Board</i> John A. Sherman, <i>Sel. Rep.</i> Martha Sumner, <i>Alt. Rep. Bud. Com.</i>	N/A N/A N/A N/A N/A N/A
<b>Budget Committee</b> Martha Sumner, <i>Chairman</i> Kristin Lewis Savage, <i>Vice Chairman</i> Normand Bouchard Michele Conte Gayle Hamel Patricia Holt Daniel Hooper Joyce Ingerson Neal Morin Anthony Riccio ( <i>Appointed</i> ) Benjamin Sadewicz Leona Stevens ( <i>Resigned</i> ) Catherine R. Willis ( <i>Resigned</i> ) John Sherman, <i>Selectman's Rep.</i>	<b>Term</b> 2014 2014 2013 2012 2012 2013 2012 2014 2013 2012 2012 N/A N/A N/A	<b>Cemetery Advisory Board</b> Francis Berube, <i>Chairman</i> Sean Fitzgerald, <i>Town Manager</i> Daniel Garlington, <i>Highway Sup.</i> Bernadine A. FitzGerald Eleanor Peabody Herbert "Topper" Reed James Thornton	<b>No Term</b>
<b>Cable TV Advisory Committee</b> John "Jay" Deroche, <i>Chairman</i> Dean Zanello, <i>Coordinator</i> Daniel Bush Michelle Conte Daniel Hooper Susan Sherman Charles "Buzzy" Blinn, <i>Selectman's Rep.</i>	<b>Term</b> 2012 N/A N/A 2013 N/A 2013 N/A	<b>Conflict of Interest Committee</b> Kathryn JH Jones, <i>Chairman</i> Dennis Naffah, <i>Vice Chairman</i> Therese Chouinard, <i>Secretary</i> Harry Birmingham, <i>Resigned</i> Gary Erickson Mark Termini	<b>Term</b> 2012 2013 2012 N/A 2012 2014
		<b>Conservation Commission</b> B. Jill Senter, <i>Chairman</i> David Averill Steve Curran Timothy Moore Olaf Westphalen Charles "Buzzy" Blinn, <i>Sel. Rep.</i> Michelle Curran, <i>Alt. Sel. Rep.</i>	<b>Term</b> 2012 2014 2013 2014 2013 N/A N/A

<b>Family Mediation</b> Patricia Macomber Barbara Tavitian Michelle Curran, <i>Selectman's Rep.</i>	<b>Term</b> N/A 2014 N/A
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### ***ELECTED AND APPOINTED TOWN OFFICIALS AND COMMITTEES - 2011*** ***(Continued)***

#### **Highway Safety Committee**

Stephen C. Savage, *Police Chief, Chair*  
John McArdle, *Fire Chief, Vice Chair*  
Sean Fitzgerald, *Town Manager*  
P. Michael Dorman, *Chief Building Official*  
Daniel Garlington, *Highway Supervisor*  
Leigh G. Komornick, *Town Planner*  
T. Richard Latham, *Citizen Rep.*  
Ernie Sheltry, *Citizen Rep.*  
Lisa Withee, *Citizen Rep.*  
Sarah Gibbs, *Recording Secretary*  
Daniel Poliquin, *Selectman's Rep.*

**No Term**

#### **Plaistow First Committee**

Robert Harb, *Chairman*  
Sean Fitzgerald, *Town Manager*  
P. Michael Dorman, *Building Official*  
Leigh Komornick, *Town Planner*  
Charlie Lanza, *Planning Board*  
Timothy Moore, *Planning Board/Con.Com.*  
David Hansbury, *Citizen's Rep.*  
Daniel Johnson, *Citizen's Rep.*  
T. Richard Latham, *Citizen's Rep.*  
George Melvin, *Citizen's Rep.*  
Paul Sickel, *Citizen's Rep.*  
Robert Gray, *Selectmen's Rep.*  
John Sherman, *Alt. Sel. Rep.*

**No Term**

#### **Historical Society**

Robert Carolan, *President*  
Michael Smith, *Vice President*  
Catherine O'Brien, *Recording Secretary*  
Tami Smith, *Corresponding Secretary*  
Eleanor P. Peabody, *Treasurer*  
Mildred Ilsley, *Member at Large*  
Jeanne Smith, *Member at Large*

**No Term**

#### **Planning Board**

Timothy E. Moore, *Chairman*  
Steven Ranlett, *Vice Chair*  
Joyce Ingerson  
Charlie Lanza  
Robert Gray, *Selectmen's Rep.*  
Michelle Curran, *Alt. Sel. Rep.*

**Term**

2014  
2014  
2012  
2013  
N/A  
N/A

#### **Moderator**

Steven Ranlett, *Moderator*  
Norman L. Major, *Deputy Moderator*

**Term**

2012  
N/A

#### **Public Safety Complex Building Committee**

**No Term**

John McArdle, *Fire Chief, Co-Chair*  
Stephen C. Savage, *Police Chief, Co-Chair*  
Sean Fitzgerald, *Town Manager, Co-Chair*  
P. Michael Dorman, *Chief Building Official*  
William Scully, *Emergency Mgmt. Director (Deceased)*  
William Query, *Citizen Rep.*  
Daniel J. Poliquin, *Selectmen's Rep.*  
Sarah Gibbs, *Recording Secretary*

#### **Old Home Day Committee**

Daniel Bush, *Chairman*  
Haley Bush  
Mandee Bush  
Wendy Bush  
Bill Lohnes, *Rep. for the Lions Club*  
Barry Weymouth  
Bruce Wilson  
Charles L. "Buzzy" Blinn, Jr., *Sel. Rep.*

**No Term**



*Members of Plaistow's Historical Society Receive a Certificate of Appreciation from the Board of Selectmen*





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### ***ELECTED AND APPOINTED TOWN OFFICIALS AND COMMITTEES - 2011*** ***(Continued)***

<b>Recreation Commission</b>	<b>Term</b>	<b>Treasurer</b>	<b>Term</b>
Leona Stevens, <i>Chairman</i>	2014	Pat Macomber, <i>Treasurer</i>	2013
William Coye, <i>Vice Chairman</i>	2012	Martha Fowler, <i>Treasurer (Resigned)</i>	N/A
Ed Aziz	2012	Brenda Major, <i>Deputy Treasurer</i>	N/A
Patrick Buckley	2014		
Wendy Moley	2013	<b>Trustees of the Library</b>	<b>Term</b>
Kristin Lewis Savage	2013	Jennifer Kiarsis, <i>Chairman</i>	2013
Susan Sherman	2014	Kathleen Wright, <i>Secretary</i>	2012
Tom Alberti, <i>Alternate</i>	N/A	Catherine R. Willis, <i>Treasurer</i>	2012
Daniel Poliquin, <i>Selectmen's Rep.</i>	N/A	Janet Davies, <i>(Resigned)</i>	2011
John A. Sherman, <i>Alt. Selectmen's Rep.</i>	N/A	Deborah E. Hoadley	2014
		Kathleen Vavra	2013
		Scott Lane, <i>Alternate</i>	2012
<b>Rockingham Metropolitan Planning Organization Technical Advisory Committee</b>	<b>Term</b>	<b>Trustee of the Trust Funds</b>	<b>Term</b>
Timothy E. Moore	2013	B. Jill Senter, <i>Chairman</i>	2012
Merilyn Senter		Phyllis L. Carifio	2013
		Patricia Macomber <i>(Resigned)</i>	Open
<b>Rockingham Planning Commission</b>	<b>Term</b>	<b>Zoning Board of Adjustment</b>	<b>Term</b>
Timothy E. Moore	2013	Lawrence M. Ordway, <i>Chairman</i>	2014
		Julie Matthews, <i>Vice Chairman</i>	N/A
<b>Supervisors of the Voter Checklist</b>	<b>Term</b>	<i>(Resigned)</i>	
Nancy Jackman, <i>Chairman</i>	2012	Paul Boniface	2013
Martha Fowler <i>(Resigned)</i>	N/A	Roderic Cole	2014
Kathleen A. Giacobbe	2014	Robert Loeffler <i>(Resigned)</i>	N/A
Polly Huard	2013	James Allen, <i>Alternate</i>	2013
		Kim Crapo, <i>Alternate</i>	2013
<b>Tax Collector</b>	<b>Term</b>	Joyce Ingerson, <i>Alternate</i>	2013
Rosemarie L. Bayek, <i>Tax Collector</i>	2012		
Nancy Bolduc, <i>Deputy Tax Collector, (Retired)</i>	N/A		
Julie McNamara, <i>Deputy Tax Collector</i>	N/A		
<b>Town Clerk</b>	<b>Term</b>		
Maryellen Pelletier, <i>Town Clerk</i>	2013		
Martha Fowler, <i>Deputy Town Clerk</i>	N/A		
Joyce Thurston, <i>Deputy Town Clerk, (Retired)</i>	N/A		



Steve Ranlett, Town Moderator, Deborah E Hoadley, Library Trustee, and Bob Gray, Selectman during their "Oath of Office" ceremony.



# Town of Plaistow, New Hampshire

## 2011 annual report



# PLAISTOW TEAMWORK

## PLAISTOW HIGHWAY DEPARTMENT

**DAN GARLINGTON   DANA RABITO   AARON SHEA   ANDY JONES   MIKE GAFF**



Success is built around teamwork. This year, we are honoring Plaistow's Highway Department for their extraordinary dedication to their duties and for their ever helpful demonstration of teamwork they bring to the job day in—and day out.

As a Town, a big part of keeping Plaistow safe is how well we manage plowing of our roads and the 2010/2011 winter season was one of those old-fashioned winters where snow just would not quit. But the Highway employees rose to the challenge. Day after day and night after night, with some of the coldest temperatures and heaviest snowfall, the Highway Department responded to the needs of the Community. The Highway staff have also responded admirably with their support for the Town during two dangerous weather events this past year—Hurricane Irene—and the October 31<sup>st</sup> snow storm.

Additionally, this past year, the Highway Department staff provided critical support for both the new Veteran's Park at Town Hall and the new Playground located on the campus of Plaistow Area Recreational Complex (PARC). These two projects would not have been possible without the hard work, dedication, and teamwork demonstrated by the staff of the Highway Department.

The Highway Department staff continues their efforts supporting the Town's landscaping and field maintenance for various Town properties including Plaistow Area Recreational Complex, Town Hall, Plaistow Cemetery, and roadside maintenance around Town. In assuming these additional duties, the Highway Department has saved the Town thousands of dollars in improved efficiencies in managing the lawn care for Town properties.

Day in—and day out, the Town of Plaistow is fortunate to have these dedicated, hardworking, and outstanding employees demonstrating their extraordinary commitment to teamwork and the highest ideals of public safety.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***GOVERNMENT OFFICIALS***

**(For House District 8, Senate District 22, Governor's Executive Council District 3)**

#### ***Governor***

John Lynch  
Tel: (603) 271-2121  
Web site: [www.state.nh.us](http://www.state.nh.us)

#### ***Executive Councilor***

Christopher Sununu  
Tel: (603) 658-1187  
Email: [csununu@nh.gov](mailto:csununu@nh.gov)

#### ***US Senator***

Kelly Ayotte  
Washington Tel: (202) 224-3324  
Website: [www.ayotte.senate.gov](http://www.ayotte.senate.gov)

#### ***US Senator***

Jeanne Shaheen  
Washington Tel: (202) 224-2841  
Website: [www.shaheen.senate.gov](http://www.shaheen.senate.gov)

#### ***US Congressman***

Frank C. Guinta  
Washington Tel: (202) 225-5456  
Website: [www.guinta.house.gov](http://www.guinta.house.gov)



#### ***State Senator***

Chuck W. Morse  
Tel: 271-2609  
Email: [charles.morse@leg.state.nh.us](mailto:charles.morse@leg.state.nh.us)

#### ***County Commissioner***

Katherine "Kate" Pratt  
Tel: (603) 679-9350  
Email: [kpratt@co.rockingham.nh.us](mailto:kpratt@co.rockingham.nh.us)

#### ***Plaistow Local State Representative***

Norman L. Major  
Tel: (603) 382-5429  
Email: [nlbem@comcast.net](mailto:nlbem@comcast.net)

#### ***Additional State Representatives***

John B. Sedensky  
P.O. Box 284  
Hampstead, NH 03841-0284  
Email: [sedenskyjb@comcast.net](mailto:sedenskyjb@comcast.net)

Regina M. Birdsell  
24 Larson Drive  
Hampstead, NH 03841-2263  
Email: [regina.birdsell@leg.state.nh.us](mailto:regina.birdsell@leg.state.nh.us)

Marie N. Sapienza  
472 State Route 111, Ste. B2  
Hampstead, NH 03841-2378  
Email: [msapienza@sapienza-law.com](mailto:msapienza@sapienza-law.com)

Kenneth L. Weyler  
23 Scotland Road  
Kingston, NH 03848-3232  
Email: [kweyler@aol.com](mailto:kweyler@aol.com)

David A. Welch  
P.O. Box 570  
Kingston, NH 03848-0570  
Email: [david.welch@leg.state.nh.us](mailto:david.welch@leg.state.nh.us)

Jeffrey D. Oligny  
35 Forrest Street  
East Hampstead, NH 03826-5418  
Email: [jeffrey.oligny@leg.state.nh.us](mailto:jeffrey.oligny@leg.state.nh.us)





# Town of Plaistow, New Hampshire

## 2011 annual report



### **YEAR END REPORT TO THE CITIZENS OF EXECUTIVE COUNCIL DISTRICT THREE**

**By Executive Councilor Christopher T. Sununu**

#### *State of New Hampshire* **Executive Council**

The Executive Council had a busy year in 2011 as we worked to ensure transparency in our state government. New Hampshire's Executive Council is a unique example of how checks and balances within our executive branch effectively work to limit the government's role in our lives.

In 2011, the Executive Council approved over 2,600 items in excess of \$1.5 billion in State spending. The Council also reviewed and approved the Governor's Warrants and Expenditure requests totaling another \$5.6 billion. There is clearly a large amount of public dollars placed in the trust of the Executive Council and I am proud of our record of due diligence and accountability.

Over the course of the past year I have released full reports of all of our Executive Council meetings, which included all appointments, contracts, and the outcomes of each vote. These reports are distributed following each council meeting and can be viewed at [www.nh.gov/council/district3/reports](http://www.nh.gov/council/district3/reports).

The Executive Council also manages the Governor's Advisory Commission on Intermodal Transportation (GACIT). Our commission held 27 public meetings across the state to solicit public opinion on the state's 10-Year Highway Plan. We heard from local citizens, planning committees, and representatives in order to make a series of recommendations into the plan prior to submission to the New Hampshire legislature. Federal funding cuts to our transportation budget are deeper than ever resulting in very tough decisions on which projects get priority. With the help of all those who came out to speak at our hearings I believe we have put forth one of the most financially responsible highway plans in the state's history while maintaining the I-93 highway project and negotiating an aggressive schedule on the rebuild of the Memorial Bridge in Portsmouth.

An important duty of the Governor and Executive Council is to find citizens to volunteer on the dozens of State Boards and Commissions. If you are interested in serving in this capacity please send a letter of interest along with a resume to Jennifer Kuzma in the Governor's office with a copy to me at the Executive Council office.

There are still a lot more challenges facing the Executive Council as we enter 2012. I really love the opportunity to serve the district and hope you will continue to let me know how I may better meet the needs of the citizens.

Respectfully Submitted,

Christopher T. Sununu  
Executive Councilor



*Executive Councilor*  
**Christopher T. Sununu**  
*District Three*



*Executive Council of the State of New Hampshire*  
**State House, 107 North Main Street, Concord, NH 03301**  
**71 Hemlock Court, Newfields, NH 03856**  
**Phone: (603) 658-1187**



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF STATE REPRESENTATIVE NORMAN L. MAJOR*** **(A Message from Concord)**

I have been honored to have served the citizens of Plaistow for the past 15 years as their State Representative. My legislative priorities have included constituent services, maintaining a balanced state budget, education funding, environmental issues, and improving the climate for New Hampshire's small business community. I have been a staunch advocate of "truth in budgeting" as well as encouraging the Legislature to more fully consider the impact of proposed legislation on future generations

#### **Legislative Bills Passed**

There were 295 legislative bills passed during the 2011 legislative session out of approximately 900 bills that were initially filed. A few of the laws passed affecting the lives of our citizens included:

- Requiring a town that has adopted official ballot voting to retain the substance of the subject matter of a warrant article when it is amended.
- A repeal of the tax on gambling winnings.
- Establishing a commission to study business regulations in New Hampshire.
- Requiring that the board of medicine post and maintain on its website the following statement: *"No licensee may be subject to disciplinary action solely for prescribing, administering, or dispensing long-term antibiotic therapy for a patient clinically diagnosed with Lyme disease, if diagnosis and treatment has been documented and monitored in the physician's medical record for that patient."*
- Requiring the judicial branch to continue operating the Claremont, Colebrook, Milford, Plaistow, and Keene District Courts in fiscal years 2012 and 2013 within its operating budget.
- Legislation eliminating the requirement that a driver be examined upon reaching his or her 75th birthday.
- Exchanging Haseltine Street in Plaistow for a section of NH Rte. 121A from the intersection of Haseltine and Main Streets to the border with Haverhill, Massachusetts.
- Allowing cities and towns under a charter, and towns, school districts, and other political subdivisions under the municipal budget, to adopt a tax cap limiting increases of the amount to be raised by taxes in the annual budget.
- Authorizing the Department of Revenue Administration to accept credit and debit card payments of taxes.
- Requiring the Department of Labor to issue one warning to employers for certain violations before a fine may be imposed.



*Representative Norm Major*



# Town of Plaistow, New Hampshire

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### ***REPORT OF STATE REPRESENTATIVE NORMAN L. MAJOR (Continued)***

#### **Adequate Education Funding**

The Legislature will continue to define and determine the cost of an *adequate education*, and a base cost for every student, with additional sums for special education students and English language learners, as well as those who receive free or reduced lunches. At the post-secondary level, the Legislature oversaw the transition of the regional technical colleges to a community college system.

#### **Plaistow District Court**

Another important issue that directly affects the Town of Plaistow is the future of the Plaistow District Court. The present state budget keeps the court operating in Plaistow through fiscal year 2013. Another piece of legislation that came at the request of the Town, was filed and passed into law, would exchange Haseltine Street for a section of NH Route 121A, to improve traffic safety.

#### **Beede Waste Oil Site and Train Service**

I will continue supporting the town in resolving the issues concerning the Beede Waste Oil Site as well as the expansion of the MBTA train service to Plaistow.



*Norm Major addresses the crowd at the 2011 Memorial Day Ceremony*

#### **Sponsoring Legislation**

This legislative session I will be sponsoring or co-sponsoring the following bills at the request of town officials, constituents or agency heads:

- Relative to the pre-engineering technology curriculum and the pre-engineering technology advisory council;
- Increasing the threshold amounts for taxation under the business enterprise tax;
- Relative to copayments for certain specialists;
- Reestablishing the exemption from property taxation for telecommunications poles and conduits and establishing a committee to study how utilities are taxed by the state and municipalities.

#### **Committee Membership**

I recently completed my 11<sup>th</sup> year on the House Ways and Means Committee, serving three years as Vice-Chairman, four years as Chairman and presently as Vice-Chairman.

I also serve as a legislative member on the following groups or committees:

- Chairman of the Rockingham County Delegation, 2007-present;
- National Council of State Legislatures Budget and Revenue Committee, 2002-present; Vice-Chairman, 2006 & 2007;
- American Legislative Exchange Council – Telecommunications & Information Technology Task Force; 2000-present
- National Council of State Legislatures Streamlined Sales & Used Tax Committee; 2000-present,





# Town of Plaistow, New Hampshire

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### ***REPORT OF STATE REPRESENTATIVE NORMAN L. MAJOR (Continued)***

- Pre-Engineering Technical Advisory Council; 2007-present,
- Great Bay Community College Advisory Committee, 2007-present.

#### **Cost Downshifting**

During the two previous sessions, the Legislature increased state spending by 25 percent, downshifting millions of dollars to the cities and towns, and increasing more than 100 taxes and fees. Their actions left this legislature with nearly a billion dollar problem. This happened as the economy was in a tailspin and many other states were reducing their spending. During the first year of this budget we reduced spending more than ten percent while reducing or eliminating 12 taxes and fees and balanced the budget without borrowing. We also passed 43 bills that reduce or eliminate regulations on businesses. Our focus for this coming year will still be on improving the business climate and providing an environment conducive for job creation.

#### **Economic Challenges**

Many challenges remain as our state faces stagnate revenues and rising costs in an increasingly competitive global economy. Your legislators in Concord will continue their efforts to meet these challenges, protect the NH Advantage that we have enjoyed within the region and build on past successes for the benefit of the citizens of New Hampshire.

#### **New Hampshire Advantage**

Our state has a unique advantage over other states within our region. Our state government is relatively frugal, our business climate is advantageous and our natural



*Norm Major sits with World War II Veterans at the 2011 Memorial Day Ceremony*

beauty and resources are second to no other state. I will continue working to maintain our position as one of the best places to live, work, and raise a family in the country.

Respectfully Submitted,

Norman L. Major, State Representative, ([nlbem@comcast.net](mailto:nlbem@comcast.net))



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***TOWN EMPLOYEES - 2011***

#### **Animal Control**

David Sargent, *Animal Control Officer (Resigned)*

#### **Emergency Management**

William Baldwin, *Director*

P. Michael Dorman, *Deputy Director*

Dennise Horrocks, *Deputy Director*

#### **Executive Department**

Sean Fitzgerald, *Town Manager*

Audrey J. DeProspero *Administrative Assistant to  
Town Manager and Board of Selectmen*

Janet Gallant, *Director of Finance and Admin.*

#### **Fire Department - Officers**

John McArdle, *Chief – EMT*

Jay Judson, III, *Deputy Chief – EMT*

Michael Kennedy, *Captain – EMT*

Christopher Poliquin, *Captain – EMT*

Anthony Alvino, *Lieutenant – EMT Intermediate*

Scott Vezina, *Lieutenant – EMT Intermediate*

John Stevens, *Lieutenant – EMT*

#### **Fire Department - Firefighters/EMTs**

Robert Agneta, *Firefighter - First Responder*

Tamara Alvino, *Firefighter - EMT Intermediate  
(Resigned)*

Scott Bradstreet, *Firefighter*

Gary Carbonneau, *Firefighter - EMT-Driver*

Steven Carter, *Firefighter*

Zakk Castellano, *Firefighter*

Richard Colcord, *Firefighter*

Christopher Coughlin, *Firefighter - First Responder*

Larry Cutts, *Firefighter - EMT*

John DeFina, *Firefighter*

Joshua Estabrook, *Firefighter*

Shawn Feeley, *Firefighter - Driver*

Richard Fowler, *Firefighter - EMT*

Bruce Gusler, Sr., *Firefighter - Driver*

Bruce Gusler, Jr., *Firefighter - First Responder - Driver*

Jay Guzofski, *Firefighter - EMT Paramedic*

Russell Hawkins, *Firefighter - First Responder - Driver*

Ryan Higgins, *Firefighter - First Responder*

Greg Hogg, *Firefighter - EMT*

Donald Hutchinson, *Firefighter - EMT*

#### **Fire Department - Firefighters/EMTs (cont'd)**

Richard Johnston, *Firefighter - Driver*

Pat Moynihan, *Firefighter - EMT (Resigned)*

Andrew Owens, *Firefighter - EMT*

Butch Peabody, *Firefighter - Driver*

Daniel Poliquin, *Firefighter - Driver*

John Salerno, *Firefighter*

Jeff Saltalamacchia, *Firefighter - EMT  
Intermediate (Resigned)*

Brad Simmons, *EMT Intermediate*

John Wood, *Firefighter - EMT-Driver*

#### **Highway Department**

Daniel Garlington, *Supervisor*

Dana Rabito, *Foreman*

Aaron Shea, *Laborer*

Andy Jones, *Laborer*

Mike Gaff, *Seasonal Laborer*

#### **Library**

Diane Arrato Gavrish, *Director*

LuAnn Blair, *Asst. Dir./Head of Youth Services*

Annie Averill, *Staff*

Lara Craft, *Staff*

Rand Hall, *Staff*

Marjorie Knowles, *Staff (Retired)*

Kelli Lennon, *Staff*

Anita Micale, *Staff*

Amanda Plant, *Staff*

Florence Rullo, *Staff (Retired)*

#### **Maintenance Department**

David Bowles, *Supervisor*

John Arahovites, *Custodian (Retired)*

Gerard Marchand, *Custodian*

#### **Police Department**

Stephen C. Savage, *Chief*

Kathleen A. Jones, *Deputy Chief*

William Baldwin, *Operations Lieutenant*

Patrick Caggiano, *Sergeant/Detective (Resigned)*

Scott Anderson, *Sergeant (Retired)*

Glenn Miller, *Sergeant*

Alec Porter, *Master Patrol Officer/K-9 Handler*

Michael Beauchesne, *Master Patrol Officer*

Valquerio Eiro, Jr., *Sergeant/DARE Officer*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***TOWN EMPLOYEES - 2011 (Continued)***

#### **Police Department - (cont'd)**

Joan Marsilia, *Master Patrol Officer/School Resource Officer*  
Brett Morgan, *Master Patrol Officer*  
George Wickson, *Master Patrol Officer/Detective*  
Dorothy McGurren, *Master Patrol Officer*  
Nicolas Fiset, *Master Patrol Officer (Resigned)*  
Patrick Schiavone, *Master Patrol Officer/DARE*  
Jason Mazza, *Officer*  
Stephen Lundquist, *Officer*  
Robert D'Auria, Jr., *Officer*  
Sonya Robicheau, *Officer*  
Vacant, *Officer*  
Vacant, *Officer*  
Scott Anderson, *Part-Time Officer*  
Sarah E. Gibbs, *Executive Secretary*  
Jennifer Page, *Secretary*  
Wendy Ventura, *Records Clerk*  
April Aucoin, *Victim Witness Advocate*  
Margo Collins, *Matron*  
Gilbert Brasil, *Crossing Guard*  
Linda Hale, *Crossing Guard*  
Miguel Cruz, *Interpreter*  
Kraken, *K-9*

#### **Police Department - Communications**

Lucia Theberge, *Communications Supervisor*  
Cherie Deloge, *Communications Specialist*  
Joel Albair, *Communications Specialist*  
Michael Pauk, *Dispatcher*  
Steven Leavitt, *Dispatcher*  
Christina Cruz, *Dispatcher (part-time)*

#### **Recreation Department**

Carli Malette, *Director*

#### **Recreation Department – Summer Recreation**

Kristina Currier, *Director*  
Colette Belanger, *Assistant Director*  
Sean Hogan, *Assistant Director*  
Michael Withee, *Counselor #1*  
Kate Gardella, *Counselor #2*

#### **Recreation Dept. – Summer Recreation (cont'd)**

Kelsey Sadewicz, *Counselor #3*  
Kendreelee Murphy, *Counselor #4*  
Marcella Francoeur, *Counselor #5*  
John Gardella, *Counselor #6*  
Brett Matthews, *Counselor #7*  
Scott Kelly, *Counselor #8*  
Zach Bowen, *Counselor #9*  
Abby Hawkins, *Counselor #10*  
Cameron Fagan, *Counselor #11*  
Raymond Belanger, *Counselor #12*

#### **Water Department**

John McArdle, *Superintendent*  
Steve Carter, *Maintenance (part-time)*  
Shawn Feeley, *Maintenance (part-time)*  
Richard Fowler, *Maintenance (part-time)*  
Christopher Poliquin, *Maintenance/Technician*

#### **Town Hall Staff**

Rosemarie Bayek, *Tax Collector (Elected)*  
Nancy Bolduc, *Clerk, Deputy Tax Collector*  
*Assistant Town Clerk (Retired)*  
Jay Deroche, *Cable Operator*  
P. Michael Dorman, *Chief Building/Code Enforcement Officer & Deputy Health Officer*  
James Flathers, *Plumbing/Gas Inspector*  
Martha Fowler, *Deputy Town Clerk*  
Dennise Horrocks, *Heath Officer*  
Leigh Komornick, *Town Planner*  
Charles Manes, *Cable Operator*  
Julie McNamara, *Deputy Tax Collector and Assistant Town Clerk*  
Laurie Pagnattaro, *Recording Secretary for Planning Board and ZBA*  
Maryellen Pelletier, *Town Clerk (Elected)*  
Ken Ray, *Electrical Inspector*  
Lorice Sadewicz, *Human Resources/ Services Coordinator and Assessing Clerk*  
Joyce Thurston, *Deputy Town Clerk (Retired)*  
Dee Voss, *Dept. Building Safety Office Manager & ZBA Administrative Assistant*  
Dean Zanello, *Cable Coordinator*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE BOARD OF SELECTMEN***

The Plaistow Board of Selectmen is pleased to provide you with our Town Report for the calendar year ending December 31, 2011. While 2011 has been a challenging year, there were many significant accomplishments that continued to support efforts to move Plaistow forward. This Annual Report highlights the activities of the Town Departments, Boards, and Committees over the past year.

As a Board we met formally on Monday nights to deal with the business of the Town. Many of these meetings lasted well into the night as we grappled with issues that affect the short and long-term development of Plaistow.



*Plaistow Board of Selectmen (left to right): Daniel Poliquin, Chairman, Michelle Curran, Vice Chairman, Robert Gray, Charles "Buzzy" Blinn and John Sherman.*

The Board of Selectmen has been persistent in our approach to public safety, economic development and fiscal and budgetary responsibilities. We have been unrelenting in our efforts to ensure the Town of Plaistow has a voice in the halls of state and federal agencies that affect the lives of the citizens of Plaistow.

#### **Cost Containment**

These have been challenging times for many Plaistow families. While there are some signs that better times are ahead, the economic challenges and uncertainty with the job markets are still in the foremost thoughts of all local, state, and federal officials. Plaistow Selectmen and Town officials have worked hard over last year to advance strategies and policies that will help create jobs, better define operational efficiencies, and support economic investments for the Town.

As a Board and as a Town, many steps have been taken to reduce costs in the Town's operating budget and ultimately the amount of taxes that would affect Plaistow taxpayers. In 2011, the Board continued to explore outside revenue sources, other than property tax dollars, and again this year, cell tower revenues added an additional \$32,000 in annual lease payments and \$27,000 for one time capital payments into the Town's general fund. The lease payments for the cell Tower is now in excess of \$150,000 annually.

#### **Main Street Traffic Study**

The Board of Selectmen officially accepted the Main Street Traffic Study in 2011. The Board of Selectmen and the Highway Safety Committee continued to discuss strategies to implement recommendations to calm traffic in the Village Center area of Town. This report made significant recommendations on how to calm traffic on Plaistow's busy Main Street. This study examined the conditions, proposed roadway enhancements, and made recommendations to address identified public safety concerns.

In addition to the overall goal of enhancing Main Street as a destination area within the Town of Plaistow, we are very concerned about the volume of increased truck traffic on Main Street. In 2012, the Town will proceed with evaluating recommendations to help secure funding and perhaps even implementation of a number of recommendations to help create a safer, more vibrant Village Center in Plaistow.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE BOARD OF SELECTMEN (Continued)***

#### **State Highway Projects (NH Route 125)**

Work began on another phase of the programmed improvements to NH Route 125 this past year. The work is estimated to be over \$10 Million and widened a portion of the road from Old Road to Walton Road. The work has required continuous coordination and planning between the Town and NH Department of Transportation. The Town continues to collaborate with NHDOT concerning local priorities with frequent meetings conducted to discuss local needs and priorities. It is our hope that this significant investment in Plaistow will help bring increased attention to the extraordinary opportunities to help ensure NH Route 125 can support responsible economic development in Town.

#### **Plaistow Economic Development (BOS)**

The Town of Plaistow continues to work hard to help promote a balanced approach to economic development and Plaistow's quality of life. In December, the Board of Selectmen went on a tour of Beckwood Services, Inc., located at 27 Hale Spring Road in Plaistow. Beckwood is globally renowned for the quality of its work in the creation, assembly, and testing of electronic controls for automated capital equipment and analytical instruments. Beckwood's location in Plaistow is strategic for serving International Fortune 1000 companies in the area. We are hopeful that Beckwood's investment in Plaistow will serve as a "business incubator" that will help support additional new business opportunities in Plaistow.



*In 2011, the Board of Selectmen presented representatives from Beckwood Services with a "Pride of Plaistow" Citation.*

#### **Beede Superfund Site**

As a Board and as Town Officials, Plaistow worked hard to support the Town's interests as the Beede Superfund Site moves from the design phase into the remediation phase. Over the last year, the Board has been very upset that the EPA and the Beede Group (Responsible Parties) have decided to use Main Street as the primary access point for the Superfund Site. This decision was made without regard for the Town and State's concerns for safety, traffic flow, and the offer of an alternative route considered by most agencies to best address those concerns.

#### **Summary of Accomplishments**

While 2011 was indeed challenging—it has also been a tremendous year filled with significant achievements and accomplishments for the Town that will also serve to be a strong foundation for continued success in 2012. The following is a brief summary of major accomplishments and efforts:



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE BOARD OF SELECTMEN (Continued)***

- The Town implemented a waste reduction strategy in 2011 and limited the number of trash barrels residents could place on the curb to two (2) while offering unlimited barrels that residents could use for recycling. In the four months since implementation, there are noticeable increases in recycling and reductions in waste tonnage, which saves the Town money in tipping fees.
- The Town of Plaistow continues to advance economic development strategies to support the newly established Economic Reinvestment Zone along NH Route 125 to help bring higher paying jobs to Plaistow.
- The Town avoided—for the third year in a row—taking a Tax Anticipation Note as a result of strategically managing cash flow; saving the Town over \$26,000 in interest and finance charges.
- The Town celebrated its third Annual Arbor Day, a nationally-celebrated observance that encourages tree planting—hundreds of trees were planted in Town this year in Partnership with the Conservation Commission and Pollard School.
- Plaistow commemorated September 11<sup>th</sup> with a special 10 year anniversary remembrance program held at Pollard Park. The program featured remarks from Plaistow Fire Department, Representative Norm Major, and Selectmen.
- The Board supported the installation of the new playground donated by the Friends of Recreation and the new skate board park at Ingalls Terrace



*Selectman John Sherman reviews his material in preparation for a Selectmen's meeting.*



*BOS/TM Administrative Assistant  
Audrey DeProspero*

### **Community Programs**

The Board of Selectmen would sincerely like to commend all the community members who have contributed to the success of the many community programs that Plaistow offered in 2011. Many of these programs have fostered cultural and civic based initiatives that have built a stronger sense of community. A summary of these programs and initiatives are as follows:

- Fireworks at Plaistow Area Recreation Complex
- Senior Service Fair
- Town Hall Halloween Haunted House
- Town Hall Veterans Park Dedication
- Clock Tower Dedication
- Festival of Trees
- Plaistow's 1<sup>st</sup> Annual Holiday Celebration
- Walk/Bike to School Day

We would like to express our gratitude to all of the Town Hall staff and the volunteers who contribute to these extraordinary programs allowing Plaistow's citizens and children a greater opportunity to enjoy and appreciate all that Plaistow has to offer. Thank you!



*Selectman Robert Gray presents an official "100th Birthday Citation" to his grandmother, Rose Marie Gray in April, 2011.*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE BOARD OF SELECTMEN (Continued)***

#### **Never Forget**

As a Town, Plaistow will *never forget* our sons and daughters, friends and family who have served our community and our great Nation. It is in this spirit, and in honor of all who have paid the ultimate price for our freedoms that we all work hard to build a better and more prosperous environment where Plaistow residents can have a high quality of life, in the safest, supportive, and caring community we can define.

We are proud that Plaistow remains strong, resilient, and powerfully focused on efforts to move our community forward. Over the last year, We have been equally proud to stand with Plaistow's other elected officials, business leaders, engaged citizens, and municipal staff as we worked together for the betterment of Plaistow and our residents.



*Chairman Dan Poliquin presents a Certificate with Michelle Curran and Charles "Buzzy" Blinn looking on.*

In closing, on behalf of the Board of Selectmen, we wish to thank all of the Town's citizens and employees who serve Plaistow in various positions or on the various boards, commissions and committees that work tirelessly to improve the quality of lives of the residents of our Town.

It is our privilege to represent the citizens of Plaistow and continue our efforts to provide a fair, transparent, and accountable government in the service of the citizens of Plaistow.

Respectfully Submitted,

*Daniel J. Poliquin, Chairman*

*Michelle L. Curran, Vice Chairman*

*Charles L. Blinn, Jr.  
Selectman*

*John A. Sherman  
Selectman*

*Robert J. Gray  
Selectman*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***EXCERPTS FROM PREVIOUS TOWN REPORTS***

#### **From Our Community in 1961**

**Article 7:** To see if the town will vote to raise and appropriate the sum of \$250 to repair sidewalks. (Recommended by the Budget Committee)

**Article 10:** To see if the Town will vote to pay the Collector of Taxes as full compensation for the collection of Property and Poll Taxes, a commission of one half of one percent of the sum collected. (Recommended by the Budget Committee) **DEFEATED**

**Article 12:** To see if the Town will vote to purchase a tractor with mowing and snow removal attachments and to appropriate the sum of \$835.00 therefore. (Recommended by the Budget Committee)

**Article 15:** To see if the Town will vote to purchase a dictating machine for the use of the Town Offices and to raise and appropriate the sum of \$150.00 therefore. (Recommended by the Budget Committee)



**From the Report of the Board of Selectmen:** ... The Selectmen have deemed it advisable to look into the purchase of the Railroad station and at this time have the Town attorney investigating the legal aspects. ... The newly formed Budget Committee has worked diligently and we believe that the results will be the improvement of Town Government in Plaistow.

**From the Report of the War Memorial Committee:** ... Veteran's Memorial Park is completed, to the extent that there are good facilities for baseball, softball, football, outdoor basketball, ice-skating and picnicking. An area is cleared for tennis courts and there is a site for a field house, should the Town or its civic organizations see fit to continue improvement.

**From the Report of the Road Agent for 1961:** ... Our TRA money – that is, town road aid from the State – was used to rebuild the section of the Westville Bridge beginning from the bridge going around the corner as far as Peterson's apartment house.

**From the Report of the Board of Health 1961:** ... Two polio clinics were held at the Town Hall a month apart in which 225 inoculations were given, the youngest was just under 1 year and the eldest was 62, all stages of inoculations were given from the 1<sup>st</sup> to and included the 5<sup>th</sup>, or booster.

**From the Report of the Superintendent of Schools:** ... My recommendation is to join with your neighbors and build a regional high school, grades 7 – 12. ... to form a twenty member committee, five members from each of the towns of Atkinson, Hampstead, Newton and Plaistow, to study the advisability of building a regional high school.

Respectfully Submitted,  
*Citizens of Plaistow, 1961*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***EXCERPTS FROM PREVIOUS TOWN REPORTS (Continued)***

#### **From Our Community in 1971**

**Article 9:** To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00) to conduct a Water Feasibility Study for the Town of Plaistow. (Recommended by the Budget Committee)

**Article 10:** To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000.00) to purchase land for Recreational Use. (Recommended by the Budget Committee)

**Article 14:** To see if the Town will vote to raise and appropriate the sum of Two Thousand Five Hundred Dollars (\$2,500.00) to construct a parking lot of approximately 6,300 square feet. (Recommended by the Budget Committee)

**Article 15:** To see if the Town will vote to establish a Conservation Commission under the provision of RSA 36:A, and that the Selectmen shall appoint said commission, to consist of three (3) members, within thirty (30) days of said annual meeting and that said Selectmen shall also designate for the purpose of calling the first commission meeting, a temporary chairman.



Statement of Debt:	Total Principal Due	Interest Rate	Total Interest Due	Total Due
Water Tower Note	\$7,000.00	n/a	combined	combined
Water Line Note	\$6,000.00	n/a	\$4,765.76	\$17,765.76

**From the Report of the Selectmen:** ... The town employed its first full time police officer, and purchased its first new cruiser last year. ... The town was also fortunate enough in obtaining funds from the Governor's Commission on Crime and Delinquency to pay half the salary of a full time officer, cruiser maintenance and equipping a police station. ... The Selectmen have noted that the welfare costs to our Town have doubled from last year to a total cost this year of \$11,606.44. There have been more requests for admittance of our elderly people to the County Home and Hospital. The number of people on surplus food this year has varied from a minimum of thirty-six to a maximum of seventy-two. ... The annual Town Meeting will be held at the Timberlane Regional High School this year rather than the Pollard School. The change in location is necessary since there were not enough seats for everyone attending the meeting at Pollard School last year.

**From the Report of the Police Department:** ... It is safe to say that over 90% of crimes committed in Plaistow in 1971 can be directly related to drug addiction.

**From the Report of the Recreation Commission:** ... The skating area behind the fire house is becoming more popular, and many children have been skating or playing hockey, while some of our adults have dusted off the old blades, and are enjoying this typical New England winter activity.

Respectfully Submitted,  
*Citizens of Plaistow, 1971*





# Town of Plaistow, New Hampshire

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### ***EXCERPTS FROM PREVIOUS TOWN REPORTS (Continued)***

#### **From Our Community in 1981**

**Article 24:** To see if the Town will vote to raise and appropriate a sum of money equal to the amount of money deleted by the Plaistow Budget Committee from the money requests submitted to the Plaistow Budget Committee by the Police Chief. (by petition)

**Article 31:** To see if the Town will vote to establish a town forest for the purpose of encouraging the proper management of timber, firewood and other natural resources through planting, timber stand improvement, thinning, harvesting and other multiple use programs consistent with the forest management program as allowed under RSA 31:110 and RSA 31:111.

**Article 32:** To see if the Town will vote to establish a forestry committee to manage the Town Forest as provided for under RSA 31:112.

**Article 33:** To see if the Town will vote to establish a special Forest Maintenance Fund as provided for under RSA 31:113. The money for this fund will be generated from the sale of timber products. The proceeds of this fund shall be allowed to accumulate from year to year for the purpose of improving the town forest.



Statement of Debt:	Total Principal Due	Interest Rate	Total Interest Due	Total Due
Library	\$10,000.00	4.5%	combined	combined
Water Extension	\$25,000.00	5.8%	\$2930.00	\$37,930

**From the Report of the Selectmen:** ... Future goals which the Board continued to research and solicit proposals for include regional solid waste disposal, recycling, and the development of a potable water source for the entire community. The Board also addressed at length the continuing dilemma of how to provide expanded municipal services in the face of reduction of revenues from state and federal resources.

**From the Report of the Police Department:** ... We were making great progress in drug arrests both in the schools and on the street but were forced to curtail of investigations because of budget deficiencies. Our budget was short necessary funding from the outset because raises for full-time officers were approved but money to pay them was withheld. This as well as a local strike of almost eight weeks duration and a homicide required the use of many unforeseen man hours.

**From the Report of the Tree Warden:** ... The late spring and early summer of 1981 were a devastating time for the tree population in the North Eastern United States. The problem, as you all know, was the (porthetria dispar) Gypsy Moth. This pest has been present in New England since the summer of 1981 when 2.8 million acres in Massachusetts alone were defoliated. The Gypsy Moths are partial to oak, apple, birch, poplar and willows.

Respectfully Submitted,  
*Citizens of Plaistow, 1981*



# Town of Plaistow, New Hampshire

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### ***EXCERPTS FROM PREVIOUS TOWN REPORTS (Continued)***

#### **From Our Community in 1991**

<b>Statement of Debt:</b>	<b>Total Principal Due</b>	<b>Interest Rate</b>	<b>Total Interest Due</b>	<b>Total Due</b>
<b>Public Safety Complex</b>	\$675,000.00	8.07%	\$284,339.61	\$959,339.61
<b>Landfill Closure Bond</b>	\$525,000.00	7.029%	\$132,374.00	\$657,374.00

**From the Report of the Board of Selectmen:** ... The Plaistow Board of Selectmen are ending another challenging and interesting year. The economy of the nation and state have had an impact on all of us. The unemployment rate has hit new highs, the elderly are concerned about keeping their homes they have worked for all their lives and we continue to strive toward quality education in the school, stability in the home, and safety in the streets. ... During the year a new Town Manager was hired. ... We welcome Mr. and Mrs. Donald Whitman to Plaistow and look forward to a long and lasting relationship. ... The need to address the rampaging escalation of property value was recognized. The process has started to bring the valuation back to current market prices and entice new residents and business to establish in Plaistow. Once this goal is accomplished, the valuation of the Town, as well as each parcel in it, will be fairly assessed at 100% rather than the current inflated rate of 138%. ... Two long range projects still remain a major concern- septage and water. A major accomplishment was the Route 125 waterline expansion which added to the capacity for fire suppression to the commercial community.



**From the Report of the Tree Warden:** ... On August 19<sup>th</sup> Hurricane Bob arrived. All town departments were put on alert to be prepared for a hurricane. ... The damage was widespread throughout the town. However, the worst damage was on Pollard Road, where several red oaks with girths larger than 36" fell, closing a portion of the road for several days. The winds were so strong many trees were uprooted. There is still evidence on Westville Road and Culver Streets where trees were torn right out of the ground and roots exposed. Electrical wires were the biggest problem during the storm, almost every tree that came down took wires with it.

**From the Report of the Recycling Committee:** ... a proposal for curbside collection is our primary focus as we prepare for Town Meeting. We believe that many more townspeople would recycle their paper, glass and aluminum if it were convenient to do so. A biweekly program of curbside pick-up will be proposed at Town Meeting ... We believe the potential diversion of waste from landfills and incinerators, as well as the realistic opportunity to involve many more townspeople in the program, are compelling factors in the decision. For many, it is not a question of if we should do this, but when.

**From the Report of the Plaistow Area Transit Advisory Committee:** ... Late in 1991, we saw, for the first time, a proposed layover/station/park and ride lot, submitted by the Massachusetts Bay Transit Authority, which has verbally agreed that, if we can provide a lay-over facility, we will have rail service in Plaistow. At the present time, PATAC is attempting to obtain the cooperation of landowners which would be affected by such a project.

Respectfully Submitted, *Citizens of Plaistow, 1991*



# Town of Plaistow, New Hampshire

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### ***EXCERPTS FROM PREVIOUS TOWN REPORTS (Continued)***

#### **From Our Community in 2001**

**In Remembrance of September 11, 2001:** ... We lost a member of our community family. We remember Carol Flyzik as a loving and caring person. She was committed to helping others better their lives through advancing technologies in the medical field. She was taken from us while pursuing that work, yet we can't allow her spirit or enthusiasm for life to be taken from us. We must remember what she, and those lost on that infamous day, represented. Their lives, their work, their heritage, their heroism. These things represent what makes America, and this community, what we are.



**Article P-9:** Shall the town vote to raise and appropriate the sum of \$5,383 to increase each Selectmen's annual salary from \$1,000 to \$2,000? The additional \$383 is to cover the town payments to Social Security and Medicare. ... The Selectmen's salary has not changed since March 1969. ... (Defeated)

Statement of Debt:	Total Principal Due	Interest Rate	Total Interest Due	Total Due
Public Library Bond	\$1,520,000.00	4.47%	\$306,021.60	\$1,826,021.60

**From the Report of the Board of Selectmen and Town Manager:** ... John Scruton was hired as Town Manager. ... John McArdle was selected as the new Fire Chief. ... Leigh Komornick was hired as (Planning Coordinator). ... Dennise Horrocks (was hired) as Health Officer. ... The emphasis on improving the tone of civic discourse and employee relationships resulted in greater harmony and an improvement in morale. ... The Town Manager did a survey of 10 area communities and developed a proposed salary structure that was accepted by the Board of Selectmen. ... The Manager developed a staffing plan that projected needs for all departments over the next five years. ... The Town not only raised less in taxes but also maintained a healthy fund balance in case an emergency arose. ... One of the challenges for next year will be updating the Road Surface Management plan to better predict needs for road resurfacing and reconstruction.

**From the Report of the Assessor's Agent:** ... The revaluation of 1999 provided us with an electronic database. This technology allows us to analyze sales quickly and to identify property classes or sections of the Town that need their assessments revised to current market conditions. ... The idea behind these annual updates, beyond moderating sudden shifts in property taxes, and doing away with the need for full revaluations, is that these updates ensure that each taxpayer is paying their fair share of property taxes each year, and not just when a revaluation appears.

**From the Report of the Animal Control Department:** ... This year, the West Nile Virus was detected in Plaistow. Due to the concerned citizens of Plaistow, birds were reported, retrieved by the Animal Control Officer and taken to Concord for testing. Eliminating standing water where mosquito larvae can breed is the first step in eradicating the problem.

Respectfully Submitted,  
*Citizens of Plaistow, 2001*





# Town of Plaistow, New Hampshire

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### ***REPORT OF THE TOWN MANAGER***

“Never forget those who have served, and continue to serve, our town, state, and country” is the theme for this year’s Town Report. While it is hard to believe that September 11th 2011, marked the 10<sup>th</sup> anniversary of 9/11, our thoughts go out to the families affected by this devastating tragedy. In a special way, the Town of Plaistow is dedicating this year’s report in tribute to those who nobly gave their lives on September 11, 2001. We are also grateful to all those men and women who have heroically and honorably served our community and our Nation.

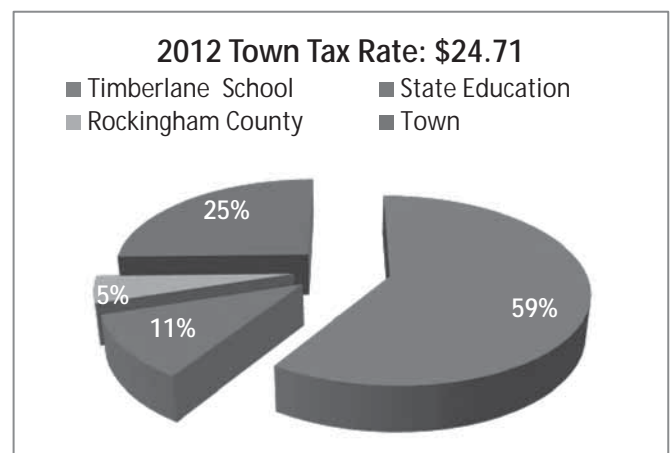
#### **2011 BUDGETARY CHALLENGES**

As with most communities, the Town of Plaistow has been faced with the challenges of our troubled economy over the last several years. In spite of these difficulties, Plaistow continues to move forward, ever mindful of the financial challenges facing many of our residents and many of the businesses in our community.

With an incredible amount of snow fall and snow loads in 2011, Hurricane Irene, and the Halloween snow storm and power outage, 2011 was another challenging year. Plaistow’s dedicated Town staff again demonstrated their incredible dedication to duty, as the Town was able to manage through all of these challenges without any serious injuries to staff or residents.

The short and long-term financial picture is still affected by the significant losses in State aid and budgetary challenges over the last few years. While some of the revenue sources did improve this year, Town departments have continued to work hard to make reductions to cost items in their budgets and have sought ways to save dollars wherever possible. In today’s challenging economic times, Plaistow’s fiduciary stewardship has kept a keen eye on every tax dollar. While we have tightened our belts like many to stretch your tax dollars, we have also avoided financial peril through conservative revenue forecasting and responsible budgeting. To this end, Town staff has been aggressively pursuing state and federal grant opportunities that will allow the Town to move forward on important initiatives, while minimizing the impact to Plaistow taxpayers.

As a general overview, the Town of Plaistow’s tax rate is applied annually to both a commercial and residential property’s assessed valuation to determine the amount of tax to levy on the property. All the taxing agencies—the Town of Plaistow, Rockingham County, State Education, and the Timberlane Regional School District determine the overall tax rate. This year, in November, after working with NH State Officials from the Department of Revenue Administration, the Town of Plaistow established a tax rate of \$24.71 per thousand for 2011. *(The above charts represent the proportional summary of the components of Plaistow’s overall tax rate and a chart comparing the change in the Town’s 2011/2012 the tax rate.)*





# Town of Plaistow, New Hampshire

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### **COURTHOUSE RENTAL PAYMENTS**

While we all deeply understand the enormity of the challenges facing the State of New Hampshire and the responsibilities to balance the state budget, the Board of Selectmen, and Plaistow's Legislative Delegation fought hard over the last few years to keep the Plaistow District Courthouse open. After numerous meetings in Concord and Plaistow, I am pleased to report that the State resumed courthouse lease payments in July of 2011.



Over the last two years, members of the Board continued to convey to state officials our strong belief that there would be numerous, costly, unintended consequences of closing the Plaistow Courthouse that would shift hundreds of thousands of dollars in costs to Plaistow taxpayers, while negatively impacting public safety both here in Plaistow and within the entire region. Keeping the courthouse open, and the resumption of courthouse rental payments is a major accomplishment for Plaistow.

### **2011 INCREASE IN PLAISTOW'S RECYCLING RATES**

In September of 2011, the Board of Selectmen voted to implement a waste reduction initiative aimed at increasing the Town of Plaistow's recycling rates. As a community, the Town of Plaistow has had one of the lowest recycling rates—averaging roughly 13%. This low rate, when compared to the average rate of 20% for NH municipalities, cost the Town an additional \$30-50K per year. By implementing the waste reduction plan, the Town's average recycling rate has risen to over 25% while saving the Town thousands of dollars.



Under the Town's contract with our solid waste provider, the Town pays per ton for solid waste (disposal), but the Town does not pay any fees for the tons of recycled material. As a result of the changes, the Town was able to reduce the proposed 2012 Solid Waste Collection Budget by another \$30,000 bringing the total savings in the solid waste budget to over \$116,000 over the last few years.

### **REPAIR OF PLAISTOW'S HISTORIC CLOCK TOWER**

I am pleased to report that the Town of Plaistow completed the work associated with the repair of Plaistow's historic Town Hall Clock Tower. This work was funded in part from a NH Conservation License Plate Grant (\$10K) and a \$20,000 private donation made by Plaistow native Mr. Donald Sargent.



The Town Hall Clock Tower needed to be repaired due to various defects in the clock faces, warping, and broken dial hands. The new clock faces were constructed out of African mahogany and the face boards on the new clock faces are vertical tongue and groove, with circular bezel molding to match. Circular perimeter boards were also used and consisted of two (2) layers plus bezel molding as it existed on the original clock faces. New numerals, minute and hour marks were made that now match the original and are gilded with 23K gold. The Town held a well attended "Clock Tower Donation

Ceremony" on Saturday evening, December 3<sup>rd</sup> 2011, commemorating the successful restoration project.



# Town of Plaistow, New Hampshire

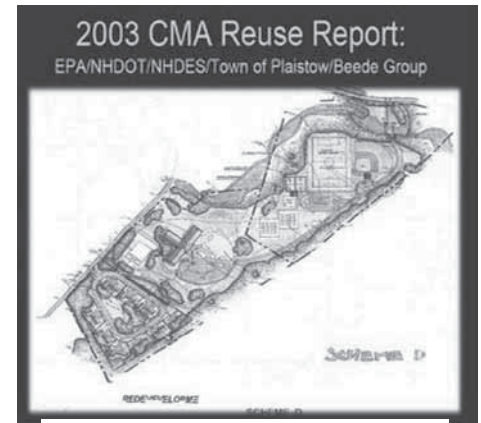
## 2011 annual report



### **BEEDE SUPERFUND SITE ACCESS**

In 2011, numerous meetings were coordinated in Boston, Concord, and Plaistow with the EPA, NHDES and NHDOT in support of the technical work needed for the preliminary design and access coordination for Beede clean up.

Town Staff, along with members of the Board of Selectmen, worked hard to represent the Town's concerns relating to the EPA's selected access route and our desire to see the work proceed consistent with the re-use report that the Town and EPA completed in 2003. These meetings represented the Town's earnest effort's to reach a collaborative consensus with EPA and the Beede Group. State and local officials have expended exhaustive hours of time in dedication for what the Town feels is of the utmost critical importance: *that the main access to the Beede site should be located on Old County Road via a bridge*. Town officials—in partnership with NHDES and NHDOT, informed the EPA that while the Town concurs that an expeditious clean-up is in everybody's best interests, we opposed the use of Main Street as the primary access to the Beede Site.



*Schematic of Beede Re-Use Plan*

As we look to 2012, we are hopeful that we can define a more collaborative, problem-solving approach as we seek to ensure that the Beede cleanup is conducted in the safest, most efficient and least disruptive manner.

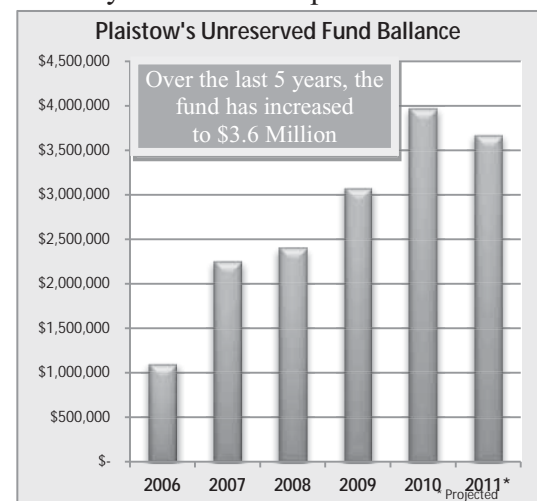
### **LONG TERM FINANCIAL STABILITY: PLAISTOW'S UNEXPENDED FUND BALANCE**

I am pleased to report that after several years of concern related to the Town's month-to-month cash flow, Plaistow now has a favorable unexpended fund balance level. This unreserved fund balance is a very important part of Plaistow's short and long term financial well being. What is an "unreserved fund balance"? The Town's unreserved fund balance is, simply put, the money we have not spent at the end of a budget year. It is made up of three main components:

- Funds that were appropriated by the voters and not spent
- Revenue that exceeded estimates
- Unexpended Funds that were encumbered two years.

Some of the efforts to raise additional non-real-estate tax revenues over the last several years have also included:

- \* Reductions to the budget (\$120,000 in Solid Waste)
- \* State and Federal Grants Awards (\$500K in ARRA Funding for Garden Road Bridge; \$8.4M for Plaistow/MBTA project; \$10K for Clock Tower repair; \$50K in funding from Plan NH Grant)
- \* Increase in 2011 Town Revenues (\$32K for new cell lease; \$48K for the resumption of Courthouse Revenues)
- \* Doing more with less: Plaistow Highway Department assuming additional landscaping for Town properties (\$50K+ in savings);
- \* Managing cash-flow to avoid finance charges with taking a Tax Anticipation Note (Savings \$30K)
- \* Relocation of the Plaistow Cable Studio (Annual Savings of \$15K)
- \* Restructuring numerous contracts with cost savings (Savings +/- \$10K)



All of these efforts have helped to support the long-term financial stability of the Town. A healthy Unexpended Fund balance, coupled with no long-term debt, puts Plaistow in a very favorable position as





# Town of Plaistow, New Hampshire

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we look to address many of the outstanding projects and initiatives such as the relocation of the Highway Garage or the construction a new Police Station.

### **TOWN HALL VETERANS PARK**

In 2011, the Board of Selectmen dedicated the new Veterans Memorial Park at Town Hall in honor of the men and women of Plaistow who nobly and bravely served our Nation in the armed forces. Plaistow WWII Veteran Roy Jeffrey originally proposed this idea to the Board of Selectmen and helped to coordinate community support for the park. Plaistow's Highway Department staff worked hard to prepare the area by removing a tree trunk and setting the stones for the Veterans Memorial Monument. The dedication ceremony featured a wonderful program that highlighted every branch of service, as each branch's flag was raised.



*New Veterans Park at Town Hall*

### **PLAN NH GRANT AWARD**

I am pleased to report that the Town of Plaistow was awarded a major planning grant in 2011 to develop a design charrette (artist rendering) to help the Town define a shared vision of Plaistow's Village Center District. As part of the grant award, Plan NH officials visited the Town and met with Town officials and residents to discuss many of the community concerns and visions for how to help Plaistow. Traffic issues will be a major concern for both Rt. 125 and Rt. 121A (Main Street). We also feel that Village Center improvements will improve the quality of life for all of Plaistow's residents and will help to increase the value of the surrounding properties.



*Plaistow's Village District Overlay*

With Rt. 125 undergoing a major investment and as Rt. 125 continues to be used as a major arterial roadway connecting Massachusetts to New Hampshire's lakes and mountains, the Town has unique opportunities to plan for how to best support economic development along this corridor. We are looking forward to receiving the work products from the visioning process that will help define Plaistow's Village Center District along with integrating strategies recommended in the Main Street Traffic Calming study prepared by Rockingham Planning Commission.


### **NEVER FORGET**

As we look towards 2012, we will *never forget* those who have served and paid the ultimate price for our freedoms and our beloved hometown. Plaistow is a special place, and as local officials, we will carry with us the memories and sacrifices made that have afforded both the present, and God willing, the future generations of Plaistow's citizens, the blessings and freedoms we enjoy. I encourage all the citizens in Plaistow to "Never Forget" those men and women who have sacrificed so much to help make Plaistow become a wonderful place to live, raise our families, work, and call home by attending the Town's Memorial Day, 9/11 Commemoration or Veterans Day programs.



As always, if you have any questions or concerns I hope you will contact me at Town Hall at 603-382-5200 or email me at: [sfitzgerald@plaistow.com](mailto:sfitzgerald@plaistow.com). I also would encourage you to stop by and say hello.

*Respectfully Submitted,*

  
Sean Fitzgerald  
Town Manager



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### ***MEETING RESULTS OF THE FEBRUARY 5, 2011 DELIBERATIVE SESSION AND SPECIAL TOWN MEETING***

The day was clear and sunny with temperatures around 32 degrees. There was a small turnout of residents with only about fifteen (15) people in attendance. All thirteen (13) Budget Committee members and three (3) Selectmen were in attendance. Also in attendance was Sean Fitzgerald, Town Manager, and both of Plaistow's State Representatives (Norman Major and Marie Sapienza).

Moderator Steve Ranlett opened the meeting at 10:00 AM with the Pledge to the Flag. Next, Barry Sargent, the past Moderator, passed the Gavel to Steve Ranlett, telling him to use it justly and fairly. He states that if he does, he is sure the people will feel that he is doing a good job. Steve stated that he hopes he can provide as high a level of service as Barry.

It was explained that the Gavel was made from the great elm tree which stood in the center of Town during the Revolutionary War. It is rumored that George Washington passed under it. The tree stood through the Civil War, War of 1812, and both World Wars. Finally, disease invaded it, and it was taken down in 1987, at which time the Gavel was made.

Steve then reminded everybody that he would be using "Roberts Rules of Order" and that all voting residents should sign in and have a voting card. He then read Article P-11-02, and John Sherman (Selectman) made a motion that we allow several people in attendance - non-residents - to speak. This was seconded by Robert Gray. John Sherman stated that we need to vote on allowing the non-residents to speak before continuing with the articles. A vote was taken in favor of allowing non-residents to speak (if needed).

Below each Article on the following pages are the results of the meeting, including the Special Town Meeting on the Hiring of a new Police Officer through a Federal Grant Program.



*The February 5, 2011 Deliberative Session was Steven Ranlett's first meeting as Town Moderator. Here he is surrounded by Town staff, Selectmen and Members of the Budget Committee.*



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### ***MEETING RESULTS OF THE FEBRUARY 5, 2011 DELIBERATIVE SESSION AND SPECIAL TOWN MEETING (Continued)***

**ARTICLE P-11-02 - OPERATING BUDGET:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling seven million, four hundred sixty-four thousand, four hundred forty-eight dollars (**\$7,464,448**)?

Should this article be defeated, the operating budget shall be seven million, three hundred forty-eight thousand, five hundred forty-eight dollars (**\$7,348,548**) which is the same as last year, with certain adjustments required by previous action of the town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

Recommended by the Board of Selectmen (5-0-0) and Budget Committee (11-0-0).

**Article P-11-02 Results:** A motion was made to put the Article on the floor by John Sherman and seconded by Robert Gray.

Budget Committee Chairman, Kristin Lewis Savage, read and explained the budget line by line stating at the end that she felt this was a very sound budget. Steve asked the floor for questions and Bob Gray made a motion to increase the operating budget by \$80,000 due to all the snow clean up this year (the town used \$200,000 already in 2011). He also explained that if there are any monies left over they may be used to fix the salt shed as the roof has collapsed.

Marie Sapineza asked what percent this increase represented? Kristin stated 2.8%.

Steve asked for any more questions on the article and there being none, asked for a vote. The Motion passed.

Article will appear with the dollar amount changed by the amendment to \$7,544,448.00.

During a 15 minute break, both the Budget Committee and Selectmen called a meeting to discuss their votes listed above. The Selectmen decided to leave the vote as is, and the Budget Committee changed their vote to (13-0-0).



*Selectmen Michelle Curran, Robert Gray and John Sherman discussing articles during Deliberative Session.*





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### ***MEETING RESULTS OF THE FEBRUARY 5, 2011 DELIBERATIVE SESSION AND SPECIAL TOWN MEETING (Continued)***

#### **SPECIAL TOWN MEETING FOR COPS HIRING PROGRAM GRANT *(The Special Town Meeting Began at 10:25 AM)***

Moderator Steve Ranlett asked for a motion to put the article on the floor, motion was made by Budget Committee member Joyce Ingerson and seconded by Budget Committee Member Tricia Holt.

Police Chief Steve Savage presented a slide show explaining the program which will pay for 3 years worth of salary so that the Town can hire and train a new officer. The grant does require that the Town (in good faith) try to keep and pay the salary starting on the 4th year. Steve explained that the money and request to keep the officer will be on the ballot on the 4th year, stating that he hopes by then that we have a better economy. Chief Savage stated that Plaistow has only around 8,000 residents but the service population is approximately 30,000, not including the school district, which is a significant number for the police to handle. He further stated that if passed he would be pulling 8 hours to have a police resource officer present at the Middle School to see if that seems like a useful tool.

Several questions were asked about fringe benefits, the 4th year cost and the school resource officer along with the school possibly helping with the cost of that officer. Chief Savage answered them until all questions were explained.

John Sherman made a motion to add the meaning of S.I.U. (Special Investigations Unit) to the warrant, thus explaining the meaning of the initials. Kristin Lewis Savage seconded that amendment.

A vote was taken and the amendment passed.

A short discussion was had about whether we needed to vote for this article on paper ballot or would a raise of hands be allowed.

With no further discussion, a show of hands vote was taken and the Article passed as amended.

***(The Special Town Meeting was adjourned 10:55 a.m.)***



*Budget Committee members Neil Morin, Joyce Ingerson and Catherine Willis at February 5, 2011 Special Town Meeting.*



*Town Manager Sean Fitzgerald with Police Chief Stephen Savage address the audience during the February 5, 2011 Special Town Meeting on a federal grant for the hiring of a new police officer.*



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### ***MEETING RESULTS OF THE FEBRUARY 5, 2011 DELIBERATIVE SESSION AND SPECIAL TOWN MEETING (Continued)***

(PLEASE NOTE: Following the Special Town Meeting,  
the Deliberative Session was Continued)

**ARTICLE P-11-03 - HIGHWAY DEPARTMENT EQUIPMENT CAPITAL RESERVE FUND DEPOSIT:**  
Shall the Town vote to raise and appropriate the sum of \$74,000 to be added to the existing Highway Department Equipment Capital Reserve Fund?

***Recommended by the Board of Selectmen (5-0-0) and Budget Committee (13-0-0)***  
***This funding is in the Capital Improvement Program as approved by the Planning Board.***

[Intent: To continue to set aside money for future purchases of Highway Department vehicles. Putting funds aside each year will allow for the orderly replacement of highway vehicles by leveling the yearly tax impact. This money can only be spent by a future vote at Town Meeting. These funds will be invested in an interest bearing account.]

**\* Balance of this Capital Reserve Fund is \$116,668.25 as of December 31, 2010.**

**Article P-11-03 Results:** The article was read by Moderator Steve Ranlett, and a motion was made to place it on the floor by Martha Sumner, seconded by Kristin Lewis Savage and further explained by John Sherman. John made a motion to amend the article to reflect the correct fund balance of \$116,683.54 as of January 31, 2011. The Motion to amend was seconded by Kristin Lewis Savage. No discussion was made, so a vote was taken on the amendment.

The Amendment passed. With no further discussion or questions, a vote was taken to accept the amended article.

This Article will appear on the ballot as Amended.

### **ARTICLE P-11-04 - PURCHASE HIGHWAY DEPARTMENT ROAD SIDE BRUSH CUTTER:**

Shall the Town vote to raise and appropriate the sum of \$110,000 to purchase a Road Side Brush Cutter, a new piece of equipment for the Highway Department and to withdraw those funds from the Highway Department Equipment Capital Reserve Fund for this purpose?

<b>Appropriation:</b>	<b>\$110,000</b>
<b>Withdrawal from Capital Reserve:</b>	<b>-\$110,000</b>
<b>Amount to be raised from 2011 taxes:</b>	<b>\$0</b>

***Recommended by the Board of Selectmen (5-0-0) and Budget Committee (13-0-0)***  
***and this funding is in the Capital Improvement Program as approved by the Planning Board.***

[Intent: This piece of equipment is being added to the inventory of the Highway Department in response to a changing work program. The Highway Department is cutting the brush along the sides of the Town's roads to keep down the growth of vegetation under power lines to prevent possible storm damage accompanied by power loss. The brush clearing also helps to keep driver's line of sight intact so they can more safely negotiate intersections as well as see pedestrian and bicycle traffic on the roads.]



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***MEETING RESULTS OF THE FEBRUARY 5, 2011 DELIBERATIVE SESSION AND SPECIAL TOWN MEETING (Continued)***

**Article P-11-04 Results:** The article was read by Moderator Steve Ranlett, and a motion was made to place it on the floor by Kristin Lewis Savage and seconded by Tricia Holt. John Sherman explained the article and turned the meeting over to the Highway Supervisor, Dan Garlington. Dan explained the time savings in both hours and manpower that the brush cutter would bring and that it would have a bucket allowing multi use of the equipment.

Kristin explained that the monies we put away in article P-11-03 is where the money will be drawn from thus creating no need to raise additional funds for this piece of equipment.

With no further questions a vote was taken.

Article will appear on the Ballot as written.

**ARTICLE P-11-05 - FIRE DEPARTMENT CAPITAL RESERVE FUND DEPOSIT:** Shall the Town vote to raise and appropriate the sum of \$95,000 to be added to the existing Fire Department Capital Reserve Fund?

*Recommended by the Board of Selectmen (5-0-0) and Budget Committee (13-0-0)  
and this funding is in the Capital Improvement Program as approved by the Planning Board.*

**[Intent: To continue to set aside money for future purchases of Fire Department vehicles. Putting funds aside each year will allow for orderly replacement of fire vehicles by leveling the yearly tax impact. This money can only be spent by a future vote at town meeting. This money is invested in an interest bearing account.]**

**\* Balance of this Capital Reserve Fund is \$214,901.88 as of December 31, 2010.**

**Article P-11-05 Results:** Moderator Steve Ranlett read the article and Bob Gray made a motion to place it on the floor and was seconded by Kristin Lewis Savage. Bob Gray explained the article; John Sherman made an amendment to correct the fund balance to \$214,930.18 as of January 31, 2011, and Kristin Lewis Savage seconded the motion for the amendment. With no discussion, a vote to accept the amendment was taken and passed.

A vote was taken and the article will appear as amended.



*Budget Committee Members Cathy Willis, Gayle Hamel and Leona Stevens at the 2011 Deliberative Session.*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***MEETING RESULTS OF THE FEBRUARY 5, 2011 DELIBERATIVE SESSION AND SPECIAL TOWN MEETING (Continued)***

**ARTICLE P-11-06 - PUBLIC SAFETY EXPANSION FEASIBILITY STUDY:** Shall the Town vote to raise and appropriate the sum of \$25,000 for the purpose of funding a study to determine if it's in the Town's best interest to renovate, expand or relocate the Public Safety Complex; which includes the Police, Fire and Emergency Management Departments?

*Recommended by Board of Selectmen (5-0-0) and Budget Committee (13-0-0)  
and this funding is in the Capital Improvement Program as approved by the Planning Board.*

[Intent: The feasibility study would provide detailed cost estimates based on the detailed space needs assessment for the current and future needs of the Police, Fire and Emergency Management Departments. The Study will also be used to provide additional justifications for facility related capital needs, including, but not limited to HVAC Systems, Power and Electrical Systems, Communication Systems, Computer Systems and Security.]

**Article P-11-06 Results:** Moderator Steve Ranlett read the article. A motion to place it on the floor was made by Martha Sumner and seconded by Tricia Holt. John Sherman explained the article stating that the current building was 25 years old which is what the life expectancy was supposed to be when built. Chief Savage stated that the building looks great on the outside, but it was designed in 1981 when the force had only 7 employees. They now have 30 and the building does not meet federal standards. He stated that the intent is not to tear it down, but to enlarge and renovate it if possible. Fire Chief McArdle and Selectman confirmed what Chief Savage had said.

With no further discussion, the article will appear on the ballot as written.

**ARTICLE P-11-07 - BUILDING SYSTEMS CAPITAL RESERVE FUND DEPOSIT:** Shall the Town vote to raise and appropriate the sum of \$4,600 to be added to the existing Building Systems Reserve Fund?

*Recommended by the Board of Selectmen (4-1-0) and Budget Committee (13-0-0)  
and this funding is in the Capital Improvement Program as approved by the Planning Board.*

[Intent: To replace funds spent in 2010 for emergency maintenance or repairs to Town-owned buildings. This reserve fund was set up for long-term building maintenance projects such as roof repair or heating/cooling system replacements. It can also be used for emergency repairs that were not predicted. This money in this Capital Reserve Fund is invested in an interest bearing account.]

**\* Balance of this Capital Reserve Fund is \$15,401.22 as of December, 31, 2010.**



*Budget Committee Members Dan Hooper, Normand Bouchard, Michele Conte,  
Tricia Holt, Neil Morin and Joyce Ingerson at the 2011 Deliberative Session.*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***MEETING RESULTS OF THE FEBRUARY 5, 2011 DELIBERATIVE SESSION AND SPECIAL TOWN MEETING (Continued)***

**Article P-11-07 Results:** Moderator Steve Ranlett read the article. A motion to place it on the floor was made by Steve Savage and seconded by Tricia Holt. Michelle Curran explained the article stating that putting funds away will come in handy if problems arise and also for future building needs. John Sherman presented an amendment to update the fund to \$15,403.26 as of January 31, 2011, which was seconded by Kristin Lewis Savage.

With no further discussion a vote on the amendment passed.

Several people spoke on the need to keep funds in this article for emergency repairs and/or maintenance of buildings.

A vote was taken and the article will appear as amended on the ballot.

**ARTICLE P-11-08 - COMMUNICATIONS RADIO REPEATER ENHANCEMENT:** Shall the Town vote to raise and appropriate the sum of \$62,000 for the addition of two wireless radio canopy repeaters on Route 108 as needed by the Fire and Police Departments?

Appropriation:	\$62,000
<u>Developer Contribution:</u>	<u>-\$31,000</u>
Amount to be raised from 2011 taxes:	\$31,000

*Recommended by the Board of Selectmen (5-0-0) and Budget Committee (13-0-0)  
and this funding is in the Capital Improvement Program as approved by the Planning Board.*

**[Intent: This project includes the necessary improvements needed to improve radio communications on the Route 108 Corridor. This project is highly recommended by the Fire and Police Chiefs in order to maintain proper communications on all calls. A developer has agreed to pay half the cost (\$31,000).]**

**Article P-11-08 Results:** Moderator Steven Ranlett read the article and Bob Gray made a motion to place it on the floor which was seconded by Kristin Lewis Savage. Bob Gray explained the article along with Police Chief Steve Savage and Fire Chief John McArdle. They mentioned that along Route 108, an officer or fireman needs to go back to their vehicles to radio into the station. If approved, the new equipment will allow them to radio with their portables.

With no further discussion the article will appear on the ballot as written.



*Town Moderator, Steve Ranlett speaks to Town Clerk, Maryellen Pelletier, at the 2011 Deliberative Session.*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***MEETING RESULTS OF THE FEBRUARY 5, 2011 DELIBERATIVE SESSION AND SPECIAL TOWN MEETING (Continued)***

#### **ARTICLE P-11-09 - FIRE SUPPRESSION PUMP AND PUMP HOUSE CAPITAL RESERVE FUND:**

Shall the Town vote to establish a Fire Suppression Pump and Pump House Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of replacing the Fire Protection System Pumps and the Pump House they are contained in and to raise and appropriate \$70,000 for said fund.

*Recommended by the Board of Selectmen (5-0-0) and Budget Committee (13-0-0)  
and this funding is in the Capital Improvement Program as approved by the Planning Board.*

[Intent: To replace the pumps for the Fire Protection System and the pump house they are located in. The building that houses the pump that distributes the water for the fire suppression/protection system must be replaced at the same time that the pumps are replaced. The replacement is scheduled for 2015 at an estimated cost of \$200,000 for the pumps and \$150,000 for the pump house, totaling \$350,000. The money in this Capital Reserve Fund will be invested in an interest bearing account.]

**Article P-11-09 Results:** Moderator Steve Ranlett read the article. A motion to place it on the floor was made by Kristin Lewis Savage and seconded by Michelle Curran. John Sherman explained the article stating that by putting money away now we should get ahead and not need to raise the full amount in one year. Several Town Officials spoke to the fact that the estimate for how long the pump will last is 2015 and we can only hope that it lasts until then.

With no further discussions the article will appear on the ballot as written.

**ARTICLE P-11-10 - CELL TOWER MAINTENANCE CAPITAL RESERVE FUND DEPOSIT:** Shall the Town vote to raise and appropriate the sum of \$10,000 to be added to the existing Cell Tower Maintenance Capital Reserve Fund?

*Recommended by the Board of Selectmen (5-0-0) and Budget Committee (13-0-0)  
and this funding is in the Capital Improvement Program as approved by the Planning Board.*

[Intent: The 2008 SFC Engineering Partnership, Inc. Water Tower Assessment Study indicated that there is continual degradation of the concrete footing of the tower's legs, and portions of the structure are beginning to rust. With moderate maintenance, it is estimated the structure will remain useful for approximately 30 years and will generate over \$3,750,000 in revenue for the Town. Annual revenue from the Cell Tower is over \$125,000, which goes into the General Fund to offset taxes. The multi-year maintenance plan is estimated to cost between \$200,000 and \$300,000 over the next 30 years as outlined in the 2008 SFC Engineering Report. The money in this Capital Reserve Fund is invested in an interest bearing account.]

\*Balance of this Capital Reserve fund is \$8200.88 as of December 31, 2010.



*At the 2011 Deliberative Session, Budget Committee Members "take a break."*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***MEETING RESULTS OF THE FEBRUARY 5, 2011 DELIBERATIVE SESSION AND SPECIAL TOWN MEETING (Continued)***

**Article P-11-10 Results:** Moderator Steve Ranlett read the article. A motion to place it on the floor was made by Kristin Lewis Savage and seconded by Tricia Holt. John Sherman explained the article and Sean Fitzgerald, Town Manager, stated that he is trying to get the Cell Carrier Companies to help with the funds. He mentioned that we, the Town, have obligations to keep up maintenance of the tower.

John Sherman made a motion to amend the article to show the funds as \$8201.90 as of January 31, 2011, which was seconded by Dan Hooper.

With no discussions on the amendment, a vote was taken and the amendment passed.

With there being no further questions, the article will appear on the ballot as amended.

**ARTICLE P-11-11 - CONSERVATION FUND DEPOSIT:** Shall the Town vote to raise and appropriate the sum of \$5,000 to be added to the existing Conservation Fund as provided for in RSA 36-A?

*Recommended by the Board of Selectmen (5-0-0) and Budget Committee (13-0-0)  
This funding is in the Capital Improvement Program as approved by the Planning Board.*

[Intent: To add funding to the Plaistow Conservation Fund. The Conservation Commission intends to purchase land, easements and/or other land rights to preserve the natural environment. This money is invested in interest bearing accounts.]

**\* Balance of this Fund is \$54,706.66 as of December 31, 2010. There is also \$28,036.57 in the Forestry Fund as of December 31, 2010.**

**Article P-11-11 Results:** Moderator Steve Ranlett read the article and a motion to place it on the floor was made by Martha Sumner and seconded by Michelle Curran. Michelle Curran explained the article.

John Sherman made a motion to amend the article showing the correct fund balances of \$54,721.73 and \$28,043.41 as of January 31, 2011. Michelle Curran seconded the amendment and a vote was taken.

No discussion was had and the amendment passed.

With no further discussion, the article will appear on the ballot as amended.



*Town Manager, Sean Fitzgerald and Selectman, Robert Gray, discuss issues with the Town Clerk, Maryellen Pelletier and Deputy Town Clerk, Joyce Thurston at the 2011 Deliberative Session.*



# Town of Plaistow, New Hampshire

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### ***MEETING RESULTS OF THE FEBRUARY 5, 2011 DELIBERATIVE SESSION AND SPECIAL TOWN MEETING (Continued)***

**ARTICLE P-11-12 - IMPROVEMENTS AT RECREATION FACILITIES:** Shall the Town vote to raise and appropriate the sum of \$20,000 for the equipment needs at both PARC (Plaistow Area Recreation Complex) and Smith Field (on Ingalls Terrace)?

*Recommended by the Board of Selectmen (5-0-0) and Budget Committee (13-0-0)  
and this funding is in the Capital Improvement Program as approved by the Planning Board.*

[Intent: This would remove the existing dilapidated tennis courts and replace them with more modern and cost effective activity zones including, Sand Volleyball Court and Skate Board Park. Additionally, PARC lacks such equipment as seating (benches and picnic tables) and a bike station. The funding of this article would allow the town to move forward with improving both facilities].

**Article P-11-12 Results:** The article was read by Moderator Steve Ranlett, and a motion to place it on the floor was made by Martha Sumner and seconded by Joyce Ingerson. John Sherman explained the article and reminded people that funding this article would improve both facilities. He stated that the tennis courts at Smith Field are dilapidated and the public can use the courts at the High School. One will be converted to a small skateboard park and the other to a sand volleyball court. Regarding the PARC on Old County Road, this new park has no benches or bike stands. Tricia Holt asked about insurance needs and was told that the Town has coverage enough already. Michelle Curran spoke to the fact that we need a place for the skateboards to go keeping them off of the Gazebo and the benches at Pollard Park.

With no further questions the article will appear on the ballot as written.

**ARTICLE P-11-13 - RAISE FOR THE TAX COLLECTOR:** Shall the Town vote to raise and appropriate the sum of \$892.06 to increase the salary of the Tax Collector by \$802 from \$26,726 to \$27,528, effective April 1, 2011? The additional \$90.06 is to cover the Town's payment for Social Security, Retirement and Medicare.

*Recommended by the Board of Selectmen (3-2-0) and Budget Committee (13-0-0).*

[Intent: To increase the salary of the Tax Collector by 3%. The Tax Collector position has not had an increase in salary since 2008.]



*Town Moderator, Steve Ranlett (Left) next to Budget Committee Chair, Kristin Lewis Savage, and fellow members, Martha Sumner, Dan Hooper and Norm Bouchard at the 2011 Deliberative Session.*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***MEETING RESULTS OF THE FEBRUARY 5, 2011 DELIBERATIVE SESSION AND SPECIAL TOWN MEETING (Continued)***

**Article P-11-13 Results:** The article was read by Moderator Steven Ranlett; a motion to place it on the floor was made by Kristin Lewis Savage and seconded by Joyce Ingerson. John Sherman explained the article stating that this appears on the ballot for both the Tax Collector and Town Clerk as they will only get raises if the public votes for them. He also reminded the public that the raise is for the position not for the person, but the public may vote any way they choose.

Maryellen Pelletier, Town Clerk, spoke on behalf of herself and the Tax Collector, who couldn't make the meeting. She stated that neither position has had a raise since 2008 and that most of the employees are in the new union which is in collective bargaining and will probably receive a raise. All other employees did receive a raise in the fall of 2010.

Dan Hooper spoke in favor of both articles stating that the service is above standard and that both offices are underpaid.

Martha Sumner said that anyone coming into Town Hall has had positive comments for Maryellen, Joyce and Rose.

With no further discussion the article will appear on the ballot as written.

**ARTICLE P-11-14 - RAISE FOR THE TOWN CLERK:** Shall the Town vote to raise and appropriate the sum of \$1293.60 to increase the salary of the Town Clerk by \$1163 from \$38,753 to \$39,916, effective April 1, 2011? The additional \$130.60 is to cover the Town's payment for Social Security, Retirement and Medicare.

Recommended by the Board of Selectmen (3-2-0) and Budget Committee (13-0-0).

**[Intent: To increase the salary of the Town Clerk by 3%. The Town Clerk position has not had an increase in salary since 2008.]**

**Article P-11-14 Results:** The article was read by Moderator Steven Ranlett. A motion was made to place it on the floor by Tricia Holt, and seconded by Kristin Lewis Savage. John Sherman explained the article.

With no further discussion, the article will appear on the ballot as written.

**ARTICLE P-11-15 - VETERAN'S TAX CREDIT:** Shall the Town adopt the provisions of RSA 72:28, II for an increase of \$150 in the optional veteran's tax credit and in expanded qualifying war service for veteran's seeking the tax credit and replace the standard tax credit in its entirety? This modification would make the optional veteran's tax credit \$500 rather than \$350.

Recommended by the Board of Selectmen (5-0-0).



*Plaistow American Legion on Memorial Day*





# Town of Plaistow, New Hampshire

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### ***MEETING RESULTS OF THE FEBRUARY 5, 2011 DELIBERATIVE SESSION AND SPECIAL TOWN MEETING (Continued)***

**Article P-11-15 Results:** Moderator Steve Ranlett read the article and Martha Sumner made a motion to place it on the floor which was seconded by Bob Gray. The article was explained by Bob Gray. Bob explained that this dollar amount is the most allowed by RSA and the Selectmen do not have the right to change that amount.

Kristin Lewis Savage wanted to let the public know that some articles are not budget articles and that is why there is no vote for a recommendation listed.

With no further discussion, the article will appear on the ballot as written.

**ARTICLE P-11-16 - HUMAN SERVICES—CHILD & FAMILY SERVICES OF NH:** Shall the Town vote to raise and appropriate the sum of \$1,000 for the Child and Family Services of New Hampshire whose funds primarily help low income families who are uninsured or underinsured access their services and to leverage state grants requiring matching funds and charitable dollars?

*Recommended by the Board of Selectmen (5-0-0) and Budget Committee (7-6-0).*

[Intent: Plaistow residents are served through the Exeter and Portsmouth offices as well as in home, school and community settings. From 7/1/09 – 6/30/10, 35 Plaistow Residents were served and 202 hours of direct service were provided for a total value of \$11,018. (If approved, money for this may appear in the operating budget in future years.)]

**Article P-11-16 Results:** Moderator Steve Ranlett read the article and Michelle Curran made a motion to place it on the floor which was seconded by Kristin Lewis Savage. John Sherman explained the article informing the public that if this article is passed, the Town may put this money in the operating budget for future years. He also read the letter to the public from the agency requesting the funds. Michelle Curran asked if it would appear in the operating budget next year.

John Sherman replied that the answer is that while the current board can't bind a future board with that decision, past practice has been to place the question on the ballot the first year then let the Board of Selectmen decide what to do in future years.

With no further discussions the article will appear on the ballot as written.



*Budget Committee Members Normand Bouchard, Michele Conte, and Tricia Holt at the 2011 Deliberative Session.*



# Town of Plaistow, New Hampshire

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### ***MEETING RESULTS OF THE FEBRUARY 5, 2011 DELIBERATIVE SESSION AND SPECIAL TOWN MEETING (Continued)***

**ARTICLE P-11-17 - HUMAN SERVICES–AMERICAN RED CROSS:** Shall the Town vote to raise and appropriate the sum of \$500 for the American Red Cross whose funds provide support and relief after a disaster, emergency preparedness training; courses in health and safety; blood drives; volunteer and youth leadership opportunities; and aid to military families?

Not recommended by the Board of Selectmen (2-3-0);  
Recommended by the Budget Committee (8-5-0).

[Intent: Plaistow residents are serviced by the Great Bay Chapter, who is available to respond any time to disasters free to everyone and are not duplicated by any other agency or organization. An appropriation from Plaistow would help train and prepare citizens. The American Red Cross helped a total of 674 people from the 41 communities in the area chapter. (If approved, money for this may appear in the operating budget in future years.)]

**Article P-11-17 Results:** The article was read by Moderator Steve Ranlett, and a motion to place it on the floor was made by Kristin Lewis Savage and seconded by Tricia Holt. Bob Gray explained the article and told the public that it was not recommended by the Board of Selectmen because the American Red Cross does charge for its service to people. Michelle Curran stated she wasn't in favor of the article due to the fact that there have been some concerns funds may not be going to where they were donated.

Joyce Ingerson stated that they only charge the people back if the insurance pays them. Martha Sumner told the body that she was asked to be on the board and was asked to donate \$1500.00 to be on the board, which was a surprise to her.

Others spoke to how much the Town gives to different charity groups with the answer being approximately \$73,000, John Sherman said he is not in favor/nor against the article, but reminded the public that the American Red Cross will still offer services to our residents even if we don't donate.

When everyone had a chance to ask questions or to just express their opinions, Moderator Steve Ranlett put the article to a vote and it passed.

The article will appear on the ballot as written.

**ARTICLE P-11-18 - HUMAN SERVICES–CASA (COURT APPOINTED SPECIAL ADVOCATES):** Shall the Town vote to raise and appropriate the sum of \$500 for the Court Appointed Special Advocates (CASA) whose funds provide support for the children in the court system who cannot speak for themselves?

Recommended by the Board of Selectmen (5-0-0);  
Not recommended by the Budget Committee (1-12-0).

[Intent: Plaistow residents are serviced by the Court Appointed Special Advocates (CASA), who are available to respond and act on behalf of the children in the family court system. An appropriation from the Town of Plaistow would allow the persons to be trained and able to be in attendance for the children in need. (If approved, money for this may appear in the operating budget in future years.)]



# Town of Plaistow, New Hampshire

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### ***MEETING RESULTS OF THE FEBRUARY 5, 2011 DELIBERATIVE SESSION AND SPECIAL TOWN MEETING (Continued)***

**Article P-11-18 Results:** The article was read by Moderator Steve Ranlett and a motion to place it on the floor was made by Kristin Lewis Savage and seconded by Bob Gray. John Sherman explained the article, stating that this is a new agency and he read the letter sent by the agency. They stated that the money will help train more volunteers to serve the many NH children in need.

With no further discussion the article will appear on the ballot as written.

**ARTICLE P-11-19 - ACQUISITION OF LAND AND/OR BUILDINGS FUND:** Shall the Town vote to establish a Land and/or Buildings Acquisition Capital Reserve Fund under the provisions of RSA 35:1 and that the income from the disposition of any Town-owned land (not already designated as conservation land or cemetery properties) and/or buildings is deposited into this fund? Expenditures from this fund will require a vote by the Board of Selectmen.

Recommended by the Board of Selectmen (4-1-0).

**[Intent: To provide for funding for the future purchase of land and/or buildings that would be valuable for purposes of preserving the natural environment and/or for future use by the Town. Expenditure from this fund will require a vote by Board of Selectmen. These funds will be placed in an interest bearing account.]**

**Article P-11-19 Results:** Moderator Steve Ranlett read the article and asked for a motion to place it on the floor. A motion was made by Bob Gray and seconded by Kristin Lewis Savage. Bob Gray explained the article and told the public that the recommendation came from the new Plaistow 1<sup>st</sup> Committee. This article establishes a fund for money to be used for this purpose. He explained that in coming years the residents will see requests for lands to be sold and put into this fund. He stated that a lot of the Town owned lands are land locked and could be sold to generate funds for the Town.

Kristin Lewis Savage asked about P24 and was told that at 2001 Town meeting, P24 was approved.

John Sherman made a motion to amend the intent to read [Intent: To establish a fund that would be used for the future purchase of land and/or buildings that would be of use to the Town. Per a Warrant Article approved at the 2001 Town Meeting, the Board of Selectmen would be required to have at least two public hearings before they can purchase or sell land. Should there be dissent to purchase or sell via a public petition, then the purchase or sale must be voted on at a future Town Meeting. These funds will be placed in an interest bearing account.] This motion to amend was seconded by Martha Sumner and a vote was taken. The amendment passed.

With no further discussion the article will appear on the ballot as amended.

The meeting concluded at 1:15 PM with Kristin Lewis Savage congratulating Steve Ranlett for his first Deliberative Session.

Respectfully Submitted,

*Maryellen Pelletier*

Maryellen Pelletier, Town Clerk





# Town of Plaistow, New Hampshire

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### ***MEETING MINUTES AND ELECTION RESULTS OF THE MARCH 8, 2011 TOWN MEETING***

March 8th was a lovely, warm and sunny day with temperatures hitting the upper forties. With no races on the ballot, there was nobody campaigning outside and the turnout was low. There were 586 ballots cast, 26 were Absentee Ballots. Going into the Election there were 6,059 registered voters. At the Election, there were 4 new registered voters, bringing the total number of Registered Voters to 6,063, with the total number of ballots casts representing only 9% of the registered voters.

Our new moderator, Steve Ranlett, started his first Town Election by swearing in the Ballot Clerks at 6:55 AM and he asked Plaistow resident, Ralph Bolduc, to lead everybody in the Pledge of Allegiance. Also present were Maryellen Pelletier (Town Clerk), Norman Major (State Representative and Deputy Moderator); Nancy Jackman, Martha Fowler and Kathy Giacobbe (Supervisors of the Voter Checklist); Brenda Major, Nancy Hall-McLeish, Therese Chouinard and Violet Kimball (Ballot Clerks).

### **THE FOLLOWING WERE DULY ELECTED**

<b>SELECTMAN</b> Robert J. Gray (466)	<b>LIBRARY TRUSTEE</b> Deborah E. Hoadley (447)
<b>BUDGET COMMITTEE</b> Joyce C. Ingerson (418) Kristin Lewis Savage (445) Martha L. Sumner (434) Anthony E. Riccio (2 write-ins)	<b>TRUSTEE OF THE TRUST FUND</b> Pat Macomber (422)
	<b>PLANNING BOARD</b> Timothy E. Moore (454) Steve Ranlett (56 write-ins)



*Deputy Town Clerk Joyce Thurston and Town Clerk Maryellen Pelletier at the 2011 Deliberative Session.*



# Town of Plaistow, New Hampshire

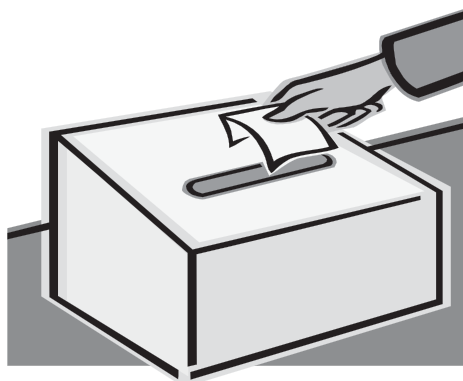
## 2011 annual report



### ***MEETING MINUTES AND ELECTION RESULTS OF THE MARCH 8, 2011 TOWN MEETING (Continued)***

#### **TOWN BALLOT RESULTS**

Article P-11-02:	<b>YES 366</b> NO 193	Article P-11-03:	<b>YES 381</b> NO 183
Article P-11-04:	<b>YES 381</b> NO 191	Article P-11-05:	<b>YES 405</b> NO 170
Article P-11-06:	YES 234 <b>NO 334</b>	Article P-11-07:	<b>YES 363</b> NO 203
Article P-11-08:	<b>YES 385</b> NO 184	Article P-11-09:	<b>YES 391</b> NO 177
Article P-11-10:	<b>YES 438</b> NO 132	Article P-11-11:	<b>YES 328</b> NO 236
Article P-11-12:	<b>YES 323</b> NO 245	Article P-11-13:	YES 263 <b>NO 292</b>
Article P-11-14:	YES 262 <b>NO 296</b>	Article P-11-15:	<b>YES 480</b> NO 83
Article P-11-16:	<b>YES 352</b> NO 207	Article P-11-17:	YES 262 <b>NO 301</b>
Article P-11-18:	YES 257 <b>NO 303</b>	Article P-11-19:	<b>YES 285</b> NO 280
Article P-11-20:	<b>YES 468</b> NO 96	Article P-11-21:	<b>YES 426</b> NO 124
Article P-11-22:	<b>YES 396</b> NO 151	Article P-11-23:	<b>YES 415</b> NO 130





# Town of Plaistow, New Hampshire

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### ***MEETING MINUTES AND ELECTION RESULTS OF THE MARCH 8, 2011 TOWN MEETING (Continued)***

#### **TIMBERLANE REGIONAL SCHOOL DISTRICT ELECTION OF OFFICERS**

##### ***(PLAISTOW RESULTS)***

<b>SCHOOL BOARD MEMBER</b> Peter Bealo 409	<b>BUDGET COMMITTEE MEMBER</b> Trisha Holt (4 write in)
<b>DISTRICT MODERATOR</b> Steve Ranlett (35 write in)	

#### **TIMBERLANE REGIONAL SCHOOL DISTRICT ARTICLES**

##### ***(PLAISTOW RESULTS)***

Article 2: <b>YES 426</b> NO 142	Article 3: <b>YES 340</b> NO 226
Article 4: <b>YES 410</b> NO 165	Article 5: <b>YES 476</b> NO 72

Polls were closed at 8:00 PM and write-in votes were tabulated. Election results were announced at 9:00 PM.

Respectfully Submitted,

*Maryellen Pelletier*

*Maryellen Pelletier, Town Clerk*



*Town Clerk Maryellen Pelletier.*





# Town of Plaistow, New Hampshire

## 2011 annual report



### *FINANCIAL REPORT OF THE TAX COLLECTOR*

<b>UNCOLLECTED TAXES</b>	<b>LEVY FOR YEAR OF THIS REPORT 2011</b>	<b>LEVY 2010</b>
<b>BEGINNING OF FISCAL YEAR:</b>		
Property Taxes		\$1,205,228
<b>TAXES COMMITTED THIS YEAR:</b>		
Property Taxes	\$20,237,175	
<b>OVERPAYMENT:</b>		
Property Taxes	\$53,915	\$7,530
Collect Interest-Late Taxes	\$15,125	\$60,637
<b>TOTAL DEBITS</b>	<b>\$20,306,215</b>	<b>\$1,273,395</b>
<b>REMITTED TO TREASURER:</b>	<b>LEVY FOR YEAR OF THIS REPORT</b>	<b>LEVY 2010</b>
Property Taxes	\$19,007,111	\$701,082
Interest	\$15,080	\$60,601
Conversions to Lien		\$511,342
<b>ABATEMENTS MADE:</b>		
Property Taxes	\$10,529	\$334
<b>UNCOLLECTED TAXES</b>		
<b>END OF YEAR:</b>		
Property Taxes	\$1,273,495	\$36
<b>TOTAL CREDITS</b>	<b>\$20,306,215</b>	<b>\$1,273,395</b>



*Fire Chief John McArdle with Nancy Bolduc and Tax Collector Rose Bayek*



# Town of Plaistow, New Hampshire

## 2011 annual report



### *FINANCIAL REPORT OF THE TAX COLLECTOR (Continued)*

DEBITS					
	LEVY FOR YEAR	LEVY	LEVY	LEVY	LEVY
	2010	2009	2008	2007	2006-1990
Unredeemed Liens-Beg. Of Year		\$355,924	\$121,400	\$29,746	440,498
Liens Executed During Year	\$511,342				
Interest & Costs Collected (After Lien Execution)	\$14,432	\$35,632	\$35,010	\$404	
Mortgage Notice Costs	\$3,105				
<b>TOTAL DEBITS</b>	<b>\$528,879</b>	<b>\$391,556</b>	<b>\$156,410</b>	<b>\$30,150</b>	<b>\$440,498</b>
CREDITS					
REMITTED TO TREASURER:	LEVY FOR YEAR	LEVY	LEVY	LEVY	LEVY
Redemptions	\$225,976	\$128,082	\$83,931	\$719	
Interest & Costs Collected (After Lien Execution)	\$14,205	\$34,971	\$33,995	\$404	
Mortgage Notice Costs	\$1,395	\$990	\$630	\$45	
Lien Costs					
Abatements of Unredeemed Taxes	\$4,420	\$2,910	\$2,548	\$1,369	
Unredeemed Liens Bal. (End of Year)	\$282,883	\$224,603	\$35,306	\$27,613	440,498
<b>TOTAL CREDITS</b>	<b>\$528,879</b>	<b>\$391,556</b>	<b>\$156,410</b>	<b>\$30,150</b>	<b>\$440,498</b>

*The Tax Collector's figures are shown as submitted to the State of New Hampshire and are rounded to the nearest dollar.*

REMITTED TO TREASURER	
Property Taxes	\$20,219,535
Interest	\$75,681
Redemptions	\$438,708
Interest & Costs Collected	\$83,575
Penalty & Mortgage Notice Costs	\$3,060
<b>TOTAL:</b>	<b>\$20,820,559</b>



Respectfully Submitted,

*Rosemarie L Bayek*

*Rosemarie L. Bayek, Tax Collector*

*Tax Collector Rose Bayek and Deputy Tax  
Collector/Assistant Town Clerk Julie McNamara*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***FINANCIAL REPORT OF THE TOWN CLERK***

***(January 1, 2011 through December 31, 2011)***

W/H State NH Marriages Certified Copies	\$10,232.00
Interware Liability W/H = E-Reg	\$1,313.75
Dogs W/H State of NH	\$2,937.50
UCC Fees	\$2,830.00
Autos (10,279)	\$1,145,653.02
E-Reg Fee	\$801.00
Mail In Registration Fee	\$8,006.00
Miscellaneous	\$289.00
Dog License (1277)	\$6,591.50
Dog Pickup Fines	\$1,500.00
Marriage Licenses (57)	\$399.00
Certified Copies (945)	\$3,169.00
Returned Check Charges	\$490.00
Municipal Agent Program	\$30,078.00
Voter Check List	\$27.00
Dredge & Fill Permits	-
Boat Registrations (451)	\$7,478.57
Recordings	\$5.00
Filing Fees	-
Voter Registration Cards	-
Title Fees	\$3,696.00
Pole Licenses	-
Recount Fees	-
Sub Total	\$ 1,225,496.34
Prior Year Returned Check Collected 2010	\$692.40
Outstanding Checks 2011	\$(144.00)
Sub Total - Remitted to the Treasurer	\$1,226,044.74
Funds From Other Town Departments (46)	\$18,631.33
Total Funds - Remitted to the Treasurer	\$1,244,676.07
Miscellaneous Line:	
Photo Copies = \$ .50	
Postage = \$ 96.50	
Dog Postage = \$196.00	

Respectfully Submitted,

Maryellen Pelletier, Town Clerk





# Town of Plaistow, New Hampshire

## 2011 annual report



### **FINANCIAL REPORT OF THE TOWN TREASURER**

The following cash balances have been reconciled by the Treasurer to the respective bank accounts as of December 31, 2011:

Account Name	Balance 12/31/10	Deposits 2011	Interest 2011	Withdrawals 2011	Balance 12/31/11
<b>General Fund:</b>					
Beg. Balance TD Bank - Gen. Fund	\$9,080,451.21				
Plus: Receipts from All Sources		\$22,519,633.14			
Plus: Transfers from Investments		\$226,517.49			
Plus: Interest Earned			\$12,166.74		
Less: Authorized Disbursements				(\$22,221,173.54)	
Less: Transfers to Departments				(\$253,600.00)	
End Balance TD Bank Gen. Fund					\$9,363,995.04
<b>Water Bond:</b>					
MBIA Account - Water Bond	\$300,174.88		\$217.29		\$300,392.17
<b>Impact Fees:</b>					
Public Safety	\$24,790.52	\$11,756.31	\$80.01		\$36,626.84
Recreation	\$1,451.35	\$1,878.16	\$6.89	(\$1,800.00)	\$1,536.40
Route 125	\$3,289.76		\$1.00	(\$3,289.76)	\$1.00
School	\$3,777.01	\$2,916.00	\$16.23		\$6,709.24
Waterline	\$36,065.94		\$29.85	(\$24,909.21)	\$11,186.58
<b>Other Funds:</b>					
Cannon & Statue	\$1,390.18		\$3.71		\$1,393.89
Conservation	\$54,721.23	\$5,000.00	\$159.86		\$59,881.09
Current Use	\$96,067.64		\$257.16		\$96,324.80
Forest	\$28,043.41		\$73.29	(\$1,123.93)	\$26,992.77
Access Management	\$9,102.38		\$24.37		\$9,126.75
Accident Reconstruction	\$4,709.01		\$2.35		\$4,711.36
Fire Command Vehicle	\$300.15		\$0.14	(\$300.29)	\$0.00
Recreation Revolving	\$19,163.29	\$17,299.00	\$72.69	(\$3,526.75)	\$33,008.23
Water Suppression Line	\$240,166.11	\$80,880.05	\$800.45		\$321,846.61
WWII Monument	\$85.41		\$0.26		\$85.67
Westville Road Mitigation	\$39,031.11		\$12.25	(\$38,910.24)	\$133.12
Special Detail	\$11,641.73	\$227,317.20	\$117.33	(\$227,317.20)	\$11,759.06
Drug Forfeiture Federal Funds	\$33,893.92	\$1,055.13	\$28.25	(\$25,464.21)	\$9,513.09
Drug Forfeiture State Funds	\$5,239.49	\$4,272.68	\$6.45	(\$2,070.30)	\$7,448.32
Rescue Vehicle & Medical Equipment	\$12,919.32	\$1,434.45	\$37.60	(\$99.88)	\$14,291.49
<b>Grand Total - All Funds</b>	<b>\$10,006,475.05</b>	<b>\$23,099,959.61</b>	<b>\$14,114.17</b>	<b>(\$22,803,585.31)</b>	<b>\$10,316,963.52</b>

Respectfully Submitted,

*Pat Macomber*

Pat Macomber, Town Treasurer



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***IMPACT FEES DEFINITION AND 2011 FEE SCHEDULE***

An "impact fee" means a fee or assessment imposed upon development, including subdivision, building construction, or other land use change, in order to help meet the needs occasioned by that development for the construction or improvement of capital facilities owned or operated by the municipality, including and limited to water treatment and distribution facilities; wastewater treatment and disposal facilities; sanitary sewers; storm water, drainage and flood control facilities; public road systems and rights-of-way; municipal office facilities; public school facilities; the municipality's proportional share of capital facilities of a cooperative or regional school district of which the municipality is a member; public safety facilities; solid waste collection, transfer, recycling, processing and disposal facilities; public library facilities; and public recreational facilities not including public open space. Impact Fees must be used within six years of imposition, or must be returned to the developer.

#### **1. School District Impact Fees**

<u>Units in Structure/Building Type</u>	<u>Fee Assessment Per Unit</u>
Single-family detached (single-family house)	\$2,916.00
Single-family attached (condo or townhouse)	\$1,899.00
Duplex (2-unit)	\$2,269.00
3-4 Units (condo or apartment)	\$1,812.00
5+ Units (condo or apartment)	\$1,057.00
Manufactured Housing	\$1,795.00

#### **2. Recreation Impact Fees**

<u>Units in Building Type</u>	<u>Fee Assessment</u> <u>PerUnit/Bedroom</u>
Single-family detached (single-family house)	\$469.54
Single-family attached (duplex, condo or townhouse)	\$469.54
3+ Units (condo or apartment)	\$469.54

#### **3. Public Safety Impact Fees**

<u>Type of Land Use</u>	<u>Cost</u>	<u>Unit</u>
Residential	\$1,478.00	Per Residential Unit
Industrial or Commercial	\$1.01	Per Square Foot

#### **4. New Road Impact Fees**

\$5.00 Per Linear Foot of Additional Public Road

#### **5. Water Line/Fire Suppression Impact Fees**

\$2.00 Per Square Foot of Commercial, Industrial, Multifamily, PRD Residential Development Projects

#### **6. Route 125 Impact Fee**

This was repealed at the 2006 March Town Meeting

Respectfully Submitted,

Leigh Komornick, Town Planner



# Town of Plaistow, New Hampshire

## 2011 annual report



### FINANCIAL REPORT OF THE TRUSTEES OF THE TRUST FUNDS

2011 Fund Name (Unaudited) <i>MBIA – NH Public Investment Pool</i>	Beginning Balance 12/31/10	Deposits 2011	Withdrawals 2011	Interest Earned 2011	Ending Balance 12/31/11
Plaistow Cemetery	\$120,750.56	\$1,100.00	\$0.00	86.33	\$121,936.89
North Parish Cemetery	\$5,633.53	\$0.00	\$0.00	5.17	\$5638.70
<b>Cemetery Totals</b>	<b>\$126,384.09</b>	<b>\$1,100</b>	<b>\$0.00</b>	<b>91.50</b>	<b>\$127,575.59</b>
<b>Other Accounts</b>					
Conservation Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fire Department Capital Reserve	\$214,901.88	\$95,000.00	\$0.00	\$156.08	\$310,057.96
Recreation Commission	\$4.22	\$0.00	\$0.00	\$0.00	\$4.22
P.E.G. Cable Access	\$2,275.91	\$0.00	\$0.00	\$1.56	\$2,277.47
Recreation Field	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Internet Expendable	\$11,671.13	\$0.00	\$0.00	\$8.37	\$11,679.50
Fire Suppression Capital Reserve	\$58,783.66	\$70,000.00	\$0.00	\$42.85	\$128,826.51
Town Hall Expendable	\$7,510.16	\$0.00	\$0.00	\$5.51	\$7,515.67
Accrued Leave Expendable	\$12,567.89	\$0.00	\$0.00	\$9.01	\$12,576.90
Outside Detail Expendable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Highway Capital Reserve	\$116,668.25	\$74,000.16	\$ 99,031.26	\$58.30	\$91,695.45
Third Floor Renovations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Buildings Capital Reserve	\$15,401.22	\$4,600.00	\$0.00	\$11.10	\$20,012.32
Cell Tower Maint. Capital Reserve	\$8,200.88	\$10,000.00	\$0.00	\$5.84	\$18,206.72
<b>Sub Total Invested Funds</b>	<b>\$574,369.29</b>	<b>\$253,600.16</b>	<b>\$99,031.26</b>	<b>\$298.62</b>	<b>\$602,852.72</b>
<b>Total Funds</b>	<b>\$700,753.38</b>	<b>\$254,700.16</b>	<b>\$99,031.26</b>	<b>\$390.12</b>	<b>\$730,428.31</b>

Respectfully Submitted,

*B. Jill Senter*

B. Jill Senter, Chairman



Chairman of the Trustees of the  
Trust Fund, Jill Senter.





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***FINANCIAL REPORT OF THE LIBRARY TRUSTEES***

<b>PLAISTOW PUBLIC LIBRARY FINANCIAL REPORT</b>	
<b><i>INCOME</i></b>	
Town of Plaistow	\$432,741
Donations	\$3,646
Fines, Lost Books	\$3,293
Fees: Electronic Equipment, Non-Resident Cards	\$4,162
Interest on Deposits	\$546
Book Sale	\$1,542
Grants	\$1,204
<b>Total</b>	<b>\$447,134</b>
<b><i>EXPENSES</i></b>	
Salaries & Benefits	\$277,698
Utilities	\$36,689
Material Acquisitions	\$39,949
Online Resources	\$6,933
Facility Expenses	\$47,157
Technical Services	\$14,815
Supplies	\$12,432
Programming	\$5,761
Bookkeeping	\$3,898
Continuing Education	\$1,834
Legal	\$190
Professional Dues	\$755
Postage	\$256
Capital Equipment	\$ 0
<b>Total</b>	<b>\$448,367</b>



# Town of Plaistow, New Hampshire

## 2011 annual report



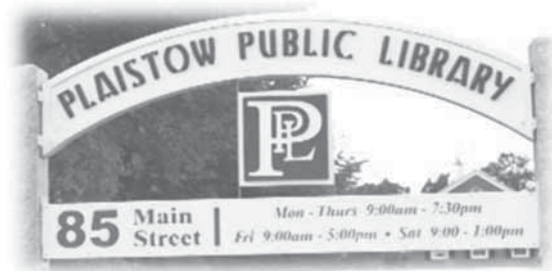
### ***FINANCIAL REPORT OF THE LIBRARY TRUSTEES (Continued)***

LIBRARY ACCOUNT BALANCES 12/31/2011	
<i>(All Funds on Deposit in Money Market Account at TD Bank)</i>	
Atty & Mrs. Samuel Conti Family Fund	\$761.39
Donald R. Willis Memorial Fund	\$2,100.44
Fines/Lost Book Account	\$31,534.80
Memorial Funds	\$11,632.36
Memorial 2 Fund	\$7,145.52
Roger B. Hill Memorial Fund	\$15,706.27
Special Projects Fund	\$35,339.44
Restoration & Replacement	\$30,764.67
Grounds Enhancement	\$13,766.57
Donald Murray Memorial Fund	\$10,255.35
Francis Minnick Memorial Fund	\$15,382.67
Technology Fund	\$10,760.64
Carolyn Jeffrey Memorial Fund	\$1,096.17
Jean Vass Memorial Fund	\$2,006.98

Respectfully Submitted,

*Catherine Willis*

*Catherine Willis, Library Trustees Treasurer*





# Town of Plaistow, New Hampshire

## 2011 annual report



### GRANTS AND DONATIONS RECEIVED

#### Grants

Amount Awarded	Source	Purpose	Dept.	Accepted
\$50,000.00	Plan NH	Village Planning	Planning	04/28/11
\$802.00	SNH – Highway Safety	DWI Patrol	Police	September 2011
\$6,801.00	SNH – Highway Safety	Speed and Red Light Patrol	Police	September 2011
\$32,855.00	Homeland Security	EMPG Grant	Highway	3/7/2011
\$231,502.00	US Dept of Justice	COPS Grant	Police	12/13/2010
\$367.00	Department of Justice	Bullet Proof Vest Program	Police	12/06/11
\$33,018.60	Department of Justice	Victim Witness	Police	11/03/11

#### Donations

Amount	Source	Purpose	Dept.	Accepted
\$1,000.00	Lions Club	AED	Recreation	5/9/2011
\$634.00	Joseph Hills Agency	AED	Recreation	6/6/2011
\$500.00	Beckwood Services	Recreation	Recreation	9/12/11
\$3,990.00	Quick Stop Auto & Trucks	Discount on ACO Truck	ACO	9/9/2011

Respectfully Submitted,

  
Janet Gallant, Finance Director



*Due to a generous donation from Donald Sargent (left), matched with a grant from the New Hampshire Division of Historical Resources - Conservation License Plate Grant Program, the Town Hall Clock Tower was repaired in 2011 and is fully operational. On December 3, 2011, a celebration was held at the Town Hall including the unveiling of the newly renovated Clock Tower. To show the Town's appreciation, Selectman Michelle Curran (center) presented Mr. Sargent a wooden clock with a Town of Plaistow seal and a gold name plate. Don's handsome brother, Barry Sargent (right), proudly looked on.*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***CURRENT USE DESCRIPTION AND INVENTORY***

Started in 1973, the current use program is an extremely important mechanism for keeping open land open. It does not, however, provide any long term protection from the future development of this land.

New Hampshire's Current Use Law (NH RSA 79-A) allows qualifying land to be taxed according to its current, rather than its potential use. Without the Current Use program, all open land regardless of the owner's intent for future use would be assessed and taxed at full market value. In many cases this would have the effect of forcing landowners to sell their property to escape high property taxes. Inevitably this would mean losing much of this land to development, most likely in the form of residential subdivisions. Current Use assessment typically reduces property taxes assessed on undeveloped land by more than two-thirds and is vital to the preservation of open space in the region.

When property is removed from Current Use Designation, the property owner is assessed a "Land Use Change Tax." The March 2000 Town Meeting voted to put the "Land Use Change Tax" into the Conservation Fund. The "Conservation Fund 36-A" may be used for land or easement acquisition, or for any other purpose for which the Conservation Commission Fund was established under NH RSA 36-A allows, such as resource inventories, management of Town lands, etc. The 36-A Fund requires approval of both the Conservation Commission's and the Board of Selectmen's approval for withdrawal of these funds. This Current Use Fund has \$96,324.80 in it as of December 31, 2011 and the Conservation Fund has \$59,881.09 in it as of December 31, 2011.



*Planning Board Chairman and Conservation Commission member Tim Moore walks the property at 148 Main Street. This property is one of many in Plaistow that is eligible for the Current Use Program.*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***CURRENT USE PROPERTY LIST***

<b>PARCEL</b>	<b>OWNER</b>	<b>#</b>	<b>STREET</b>	<b>ACRES</b>	<b>TOTAL</b>
7-003-000-000	EMERSON III, ROBERT		ATKINSON LINE	21	\$ 1,720
8-025-002-000	DUSTON, VIRGINIA L		HAMPSTEAD LINE	0.55	\$ 50
8-027-000-000	GALLANT, MICHAEL J & PAMELA	23	HICKORY RIDGE RD	16.57	\$ 383,660
11-006-000-000	POST, GARY K.	19	ATKINSON DEPOT RD	2.4	\$ 180
11-008-000-000	POST, GARY K	15	ATKINSON DEPOT RD	9.46	\$ 391,730
12-001-000-000	POST, GARY K.		ATKINSON DEPOT RD RE	9.4	\$ 2,060
14-008-000-000	PETTENGILL, DEBORAH	30	EAST RD	9.05	\$ 313,160
18-010-000-000	ONE TWENTY ONE A REALTY CO	244	MAIN ST	14.6	\$ 1,790
20-035-000-000	COLLINS JR, JOHN J	93	OLD COUNTY RD	19.25	\$ 222,390
21-002-000-000	BARIBEAU, ROGER R	310	MAIN ST	15.05	\$ 227,590
21-005-000-000	ANDREWS, ELEANOR F		MT MISERY	12.6	\$ 870
22-001-000-000	PAUL, RICHARD E		MAIN ST REAR MT MISE	6	\$ 560
22-015-000-000	PAUL, RICHARD E		MAIN ST REAR MT MISE	4	\$ 310
33-001-000-000	KNP LAND ASSOCIATES, LLC	32	KELLEY RD	62	\$ 1,240
37-035-000-000	DOUGHERTY, WILLIAM E	6	WOODLAND DR	11.85	\$ 192,910
37-055-000-000	NOYES, DORIS M	27	MAIN ST	9.84	\$ 178,960
38-004-000-000	HOYT TR, DAVID M	18	CHANDLER AV	11.49	\$ 2,080
41-014-000-000	COPELAS, PETER W	148	MAIN ST	29	\$ 357,800
42-062-000-000	MAJOR TR, NORMAN L	1	MAJOR LN	4.23	\$ 137,510
44-050-000-000	JAMES TR, BRUCE M & BARBARA	67	KINGSTON RD	47	\$ 6,200
47-003-000-000	RUTLEDGE, CHARLES JOHN		SCHOOL & BACKLAND	43	\$ 318,760
48-032-000-000	HOYT TR, DAVID M	63	FORREST ST	15.36	\$ 516,850
48-032-003-000	HOYT TR, DAVID M	55	FORREST ST	2.55	\$ 210
48-033-000-000	SARACUSA TR, MARION	49	FORREST ST	18.89	\$ 251,390
48-039-000-000	BARTLETT, WILLIAM B	43	FORREST ST	5	\$ 380,620
48-040-000-000	BARTLETT, WILLIAM B		FORREST ST REAR	12.34	\$ 3,200
49-003-000-000	LEBLANC TR, M G	31	FORREST ST	12	\$ 93,290
50-078-000-000	HOLT, GERALD E	17	HARRIMAN RD	53	\$ 232,190
53-013-000-000	MAJOR TR, NORMAN L &	12	KINGSTON RD	8.6	\$ 272,560
53-028-000-000	EMBREY-ROOKE, MONA E	7	HILL HAVEN RD	31	\$ 271,550
55-005-000-000	GATTENIRI TR, DANIEL	43	CRANE CROSSING RD	19.06	\$ 1,560
55-009-000-000	ENGLEMANN, JANICE CHRISTINE	29	CRANE CROSSING RD	10.89	\$ 293,500
56-003-000-000	DEPTULA-HICKS, DARLENE M	30	CRANE CROSSING RD	19.61	\$ 371,900
62-029-000-000	HERRICK, STANLEY T	44	SWEET HILL RD	18.8	\$ 133,210
62-041-001-000	RONALD BROWN INVESTMENT	1	GUNSTOCK RD	2.5	\$ 140
62-041-002-000	RONALD BROWN INVESTMENT	3	GUNSTOCK RD	2.5	\$ 190
62-041-003-000	RONALD BROWN INVESTMENT	5	GUNSTOCK RD	5.1	\$ 830
62-041-004-000	RONALD BROWN INVESTMENT	7	GUNSTOCK RD	4	\$ 410
62-041-005-000	RONALD BROWN INVESTMENT	9	GUNSTOCK RD	3	\$ 390
62-041-015-000	RONALD BROWN INVESTMENT	2	GUNSTOCK RD	3.5	\$ 260
63-062-041-006	RONALD BROWN INVESTMENT	11	GUNSTOCK RD	3.7	\$ 410
63-062-041-008	RONALD BROWN INVESTMENT	15	GUNSTOCK RD	3	\$ 9,680
63-062-041-009	RONALD BROWN INVESTMENT	17	GUNSTOCK RD	2.9	\$ 7,790
63-062-041-010	RONALD BROWN INVESTMENT	12	GUNSTOCK RD	3.4	\$ 120
63-062-041-013	RONALD BROWN INVESTMENT	6	GUNSTOCK RD	2.5	\$ 90
63-062-041-014	RONALD BROWN INVESTMENT	4	GUNSTOCK RD	2.5	\$ 180
65-002-000-000	BIGGART, JANET	2B	NEWTON RD	13.33	\$ 129,290
66-017-000-000	HAVERHILL GOLF \$ COUNTRY	93	FORREST ST	257	\$ 1,859,220
67-001-000-000	CORSO-UPTON FAMILY TRUST	34	NEWTON RD	17.1	\$ 196,120
68-008-000-000	GOUDREAULT, RICHARD E	82	NEWTON RD	25.62	\$ 455,330



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***TOWN OWNED PROPERTY LIST***

PARCEL	LOCATION	ACRES	LAND	BUILDING	TOTAL ASSESSED VALUE
6-003-000-000	EAST RD REAR	1.83	\$ 22,230.00	\$ -	\$ 22,230.00
6-006-000-000	ATKINSON LINE REAR L	13.45	\$ 127,460.00	\$ -	\$ 127,460.00
6-008-000-000	FORMERLY J A NOYES L	6.1	\$ 59,640.00	\$ -	\$ 59,640.00
7-001-000-000	ATKINSON LINE	88	\$ 440,000.00	\$ -	\$ 440,000.00
7-004-000-000	FROG POND WOODS	58.68	\$ 285,340.00	\$ -	\$ 285,340.00
7-005-000-000	FROG POND WOODS	9.5	\$ 102,650.00	\$ -	\$ 102,650.00
8-022-000-000	MAIN ST	5.2	\$ 56,640.00	\$ -	\$ 56,640.00
8-023-000-000	MAIN ST REAR KELLY B	7.4	\$ 72,160.00	\$ -	\$ 72,160.00
8-024-000-000	REAR HICKERY RIDGE R	8	\$ 86,600.00	\$ -	\$ 86,600.00
8-025-000-000	HAMPSTEAD LINE	6	\$ 65,200.00	\$ -	\$ 65,200.00
9-011-000-000	OLD STAGECOACH RD	4.8	\$ 46,290.00	\$ -	\$ 46,290.00
11-007-000-000	NEAR B+M RAILROAD	0.56	\$ 9,070.00	\$ -	\$ 9,070.00
14-035-000-000	EAST RD REAR	5	\$ 2,500.00	\$ -	\$ 2,500.00
15-008-000-000	ATKINSON LINE	0.5	\$ 250.00	\$ -	\$ 250.00
16-001-000-000	GREENOUGH RD	2.34	\$ 86,020.00	\$ -	\$ 86,020.00
17-006-000-000	FROG POND WOODS	21.54	\$ 170,970.00	\$ -	\$ 170,970.00
17-007-000-000	FROG POND WOODS	3.1	\$ 36,960.00	\$ -	\$ 36,960.00
17-029-000-000	CULVER ST	0.75	\$ 107,990.00	\$ -	\$ 107,990.00
17-030-000-000	LOWER	0.75	\$ 113,680.00	\$ -	\$ 113,680.00
17-031-000-000	LOWER RD	0.7	\$ 113,090.00	\$ -	\$ 113,090.00
17-032-000-000	LOWER RD	5.8	\$ 121,920.00	\$ -	\$ 121,920.00
18-002-000-000	FROG POND WOODS	6.4	\$ 70,480.00	\$ -	\$ 70,480.00
18-003-000-000	FROG POND WOODS	7.9	\$ 86,530.00	\$ -	\$ 86,530.00
18-004-000-000	FROG POND WOODS	2.6	\$ 29,420.00	\$ -	\$ 29,420.00
18-014-000-000	MAIN ST REAR	14.5	\$ 145,350.00	\$ -	\$ 145,350.00
18-015-000-000	CULVER ST	0.92	\$ 13,250.00	\$ -	\$ 13,250.00
19-005-000-000	MAIN ST	36	\$ 744,500.00	\$ -	\$ 744,500.00
19-006-000-000	MAIN ST	38	\$ 776,900.00	\$ -	\$ 776,900.00
20-012-000-000	HICKORY RIDGE RD	1.4	\$ 700.00	\$ -	\$ 700.00
20-037-000-000	OLD COUNTY ROAD REAR	5	\$ 54,500.00	\$ -	\$ 54,500.00
20-038-000-000	MT MISERY	21.46	\$ 260,140.00	\$ -	\$ 260,140.00
21-007-000-000	MAIN ST	12.9	\$ 433,080.00	\$ -	\$ 433,080.00
21-008-000-000	MT MISERY REAR	2.5	\$ 22,200.00	\$ -	\$ 22,200.00
21-009-000-000	MT MISERY	11	\$ 106,830.00	\$ -	\$ 106,830.00
21-010-000-000	MT MISERY	13.8	\$ 133,790.00	\$ -	\$ 133,790.00
21-011-000-000	MAIN ST REAR	2.5	\$ 27,750.00	\$ -	\$ 27,750.00



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***TOWN OWNED PROPERTY LIST (Continued)***

PARCEL	LOCATION	ACRES	LAND	BUILDING	TOTAL ASSESSED VALUE
21-012-000-000	MAIN ST REAR	3.5	\$ 38,450.00	\$ -	\$ 38,450.00
21-013-000-000	MAIN ST REAR	3.8	\$ 41,660.00	\$ -	\$ 41,660.00
21-014-000-000	MAIN ST REAR	1.37	\$ 15,660.00	\$ -	\$ 15,660.00
21-017-000-000	MAIN ST REAR	14.7	\$ 142,460.00	\$ -	\$ 142,460.00
22-005-000-000	MAIN ST REAR	3.65	\$ 32,040.00	\$ -	\$ 32,040.00
22-007-000-000	MT MISERY CENTER	2.12	\$ 16,580.00	\$ -	\$ 16,580.00
22-008-000-000	MT MISERY CENTER	10	\$ 75,600.00	\$ -	\$ 75,600.00
22-009-000-000	MT MISERY CENTER	5	\$ 43,600.00	\$ -	\$ 43,600.00
22-010-000-000	KINGSTON LINE	1.07	\$ 9,960.00	\$ -	\$ 9,960.00
22-011-000-000	MT MISERY LEDGE	9.57	\$ 82,720.00	\$ -	\$ 82,720.00
22-012-000-000	REAR LAND	2.37	\$ 21,090.00	\$ -	\$ 21,090.00
22-014-000-000	MAIN ST REAR	2.76	\$ 24,430.00	\$ -	\$ 24,430.00
25-015-000-000	WEST PINE ST	5.02	\$ 127,680.00	\$ -	\$ 127,680.00
25-038-000-000	PLAISTOW RD REAR	2	\$ 35,940.00	\$ -	\$ 35,940.00
22-012-000-000	REAR LAND	2.37	\$ 21,090.00	\$ -	\$ 21,090.00
22-014-000-000	MAIN ST REAR	2.76	\$ 24,430.00	\$ -	\$ 24,430.00
25-015-000-000	WEST PINE ST	5.02	\$ 127,680.00	\$ -	\$ 127,680.00
25-038-000-000	PLAISTOW RD REAR	2	\$ 35,940.00	\$ -	\$ 35,940.00
26-002-000-000	ROUTE 125 Y ROAD	0.1	\$ 3,090.00	\$ -	\$ 3,090.00
27-054-000-000	WESTVILLE RD	0.16	\$ 118,500.00	\$ -	\$ 118,500.00
30-065-000-000	PLAISTOW RD	7.4	\$ 1,026,700.00	\$ -	\$ 1,026,700.00
31-005-000-000	BRENTWOOD	0.92	\$ 11,570.00	\$ -	\$ 11,570.00
31-068-000-000	PLAISTOW RD	7.4	\$ 471,770.00	\$ -	\$ 471,770.00
32-025-000-000	OLD COUNTY RD	2.62	\$ 113,130.00	\$ -	\$ 113,130.00
32-028-000-000	OLD COUNTY RD	27.3	\$ 365,930.00	\$ 63,200.00	\$ 429,130.00
32-032-000-000	TOWN LANDFILL	37.2	\$ 630,230.00	\$ 74,000.00	\$ 704,230.00
33-002-000-000	KELLEY RD	8	\$ 53,160.00	\$ -	\$ 53,160.00
33-003-000-000	KELLEY RD	13.5	\$ 126,040.00	\$ -	\$ 126,040.00
33-004-000-000	OLD COUNTY RD REAR	12.4	\$ 83,790.00	\$ -	\$ 83,790.00
37-036-000-000	WOODLAND DR	0.08	\$ 900.00	\$ -	\$ 900.00
37-051-000-000	NORTH AV REAR	0.21	\$ 2,370.00	\$ -	\$ 2,370.00
38-020-000-000	MASSASSOIT BV	1.26	\$ 88,790.00	\$ -	\$ 88,790.00
39-047-000-000	BITTERSWEET DR	0.52	\$ 86,730.00	\$ -	\$ 86,730.00
39-050-021-003	MAIN ST	4.88	\$ 303,160.00	\$ 2,276,700.00	\$ 2,579,860.00
40-001-000-000	WHITON PL	0.23	\$ 2,600.00	\$ -	\$ 2,600.00



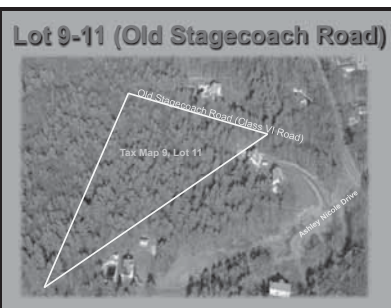
# Town of Plaistow, New Hampshire

## 2011 annual report



### ***TOWN OWNED PROPERTY LIST (Continued)***

PARCEL	LOCATION	ACRES	LAND	BUILDING	TOTAL ASSESSED VALUE
40-007-000-000	WESTVILLE RD	1.74	\$ 18,920.00	\$ -	\$ 18,920.00
40-060-000-000	DAVIS PARK REAR	3.5	\$ 261,560.00	\$ 7,500.00	\$ 269,060.00
40-067-000-000	MAIN ST	0.25	\$ 119,780.00	\$ 162,900.00	\$ 282,680.00
41-011-000-000	MAIN ST	7.55	\$ 557,010.00	\$ 15,000.00	\$ 572,010.00
41-063-000-000	MAIN ST	1.9	\$ 244,350.00	\$ 812,700.00	\$ 1,057,050.00
41-067-000-000	ELM ST	0.46	\$ 217,070.00	\$ 296,700.00	\$ 513,770.00
41-077-000-000	ELM ST	5.7	\$ 421,740.00	\$ 2,336,400.00	\$ 2,758,140.00
41-082-000-000	ELM ST	4.9	\$ 608,850.00	\$ -	\$ 608,850.00
42-043-000-000	INGALLS TR	2.16	\$ 126,680.00	\$ 79,700.00	\$ 206,380.00
42-057-000-000	ARBOR LN	2.41	\$ 110,890.00	\$ 16,500.00	\$ 127,390.00
43-012-000-000	PLAISTOW ROAD REAR	6.9	\$ 74,830.00	\$ -	\$ 74,830.00
44-052-000-000	OLD COUNTY RD	1.77	\$ 23,120.00	\$ -	\$ 23,120.00
44-061-000-000	PLAISTOW RD	0.4	\$ 5,400.00	\$ -	\$ 5,400.00
45-008-000-000	PLAISTOW RD-ST OF	0.92	\$ 147,000.00	\$ -	\$ 147,000.00
48-026-000-000	AUTUMN CR	2.86	\$ 27,880.00	\$ -	\$ 27,880.00
49-035-000-000	CANTERBURY FOREST	1.45	\$ 52,550.00	\$ -	\$ 52,550.00
50-070-000-000	HARRIMAN RD	5.49	\$ 71,940.00	\$ -	\$ 71,940.00
53-027-000-000	TOWN RD	4.17	\$ 67,550.00	\$ -	\$ 67,550.00
59-008-000-000	AUTUMN CR REAR	0.43	\$ 4,470.00	\$ -	\$ 4,470.00
60-028-000-000	TIMBERLANE RD REAR	5.93	\$ 69,790.00	\$ -	\$ 69,790.00
62-018-000-000	SWEET HILL RD	1.13	\$ 31,120.00	\$ -	\$ 31,120.00
66-024-000-000	NEWTON RD	0.09	\$ 2,730.00	\$ -	\$ 2,730.00
69-021-000-000	DUNDEE DR	0.31	\$ 3,220.00	\$ -	\$ 3,220.00
69-051-000-000	NEWTON REAR	3.4	\$ 55,080.00	\$ -	\$ 55,080.00
69-054-000-000	NEWTON REAR	3.46	\$ 28,030.00	\$ -	\$ 28,030.00
73-003-000-000	(OFF) NEWTON RD	1.71	\$ 13,850.00	\$ -	\$ 13,850.00



*In December, 2011 the Board of Selectmen began considering the sale of three town-owned parcels. They included 7 Massasoit Boulevard (38-20), Stage Road Rear (9-11) and Autumn Circle Rear (59-8).*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***TAX RATE CALCULATION 2011***

#### **Town Portion**

Gross Appropriations	\$8,070,389		
Less Revenues	\$3,138,672		
Less Shared Revenues	\$0		
Add Overlay	\$80,206		
War Service Credits	\$184,500		
Net Town Appropriation		\$5,196,423	
Special Adjustment	\$0		
<b><i>Approved Town Tax Effort</i></b>		<b><i>\$5,196,423</i></b>	<b><i>Town Rate: \$6.27</i></b>

#### **School Portion**

Net Local School Budget			
(Gross Appropriation - Revenue	\$0		
Regional School Appropriation	\$16,407,804		
Less Adequate Education Grant	(\$2,141,546)		
Less State Education Taxes	(\$2,180,041)		
<b><i>Approved School(s) Tax Effort</i></b>		<b><i>\$12,086,217</i></b>	<b><i>Local School Rate: \$14.59</i></b>

#### **State Education Taxes**

State-wide Education Tax Rate	\$2.325		
Equalized Valuation	\$937,651,887		
Divided by Local Assessed Valuation	\$804,547,469		
<b><i>State Education Tax For Plaistow</i></b>		<b><i>\$2,180,041</i></b>	<b><i>State School Rate: \$2.71</i></b>

#### **County Portion**

Due to County	\$941,401		
Less Shared Revenues	\$0		
<b><i>Approved County Tax Effort:</i></b>		<b><i>\$941,401</i></b>	<b><i>County Rate: \$1.14</i></b>

Total Property Taxes Assessed	\$20,404,082		
Less War Service Credits	(\$184,500)		
<b><i>Total Property Tax Commitment:</i></b>		<b><i>\$20,219,582</i></b>	<b><i>Total Rate: \$24.71</i></b>

#### **Proof of Rate**

Net Assessed Valuation		Tax Rate	Assessment
State Education Tax (no utilities)	\$804,547,469	\$2.71	\$2,180,041
All other Taxes	\$828,352,659	\$22.00	\$18,224,041
			<b><i>\$20,404,082</i></b>



# Town of Plaistow, New Hampshire

## 2011 annual report



TAX RATE COMPONENTS											
	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001
Plaistow Tax Rate	6.273	6.557	6.37	5.10	4.60	4.34	3.54	4.83	3.92	3.80	3.81
Timberlane District Tax Rate	14.591	14.398	13.78	12.79	11.12	10.58	9.63	12.29	10.42	10.27	10.00
State Education Tax Rate	2.71	2.609	2.72	2.43	2.39	2.68	2.53	3.72	5.03	5.28	5.94
County Tax Rate	1.136	1.158	1.08	0.98	0.89	0.90	0.94	1.25	1.20	1.23	1.41
TOTAL TAX RATE	24.71	24.72	23.95	21.30	19.00	18.50	16.64	22.09	20.57	20.58	21.16
Assessed Valuation	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001
Residential/Commercial Value	828,352,659	828,441,746	833,761,946	936,108,957	994,755,612	1,002,699,303	1,019,422,093	717,982,421	714,291,718	705,719,788	614,335,107
PLAISTOW 2011 TAX RATE											
Total Tax Rate	2010	2011	Change								
\$200,000.00	\$4,944.00	\$4,942.00	-\$2.00								
\$250,000.00	\$6,180.00	\$6,177.50	-\$2.50								
\$300,000.00	\$7,416.00	\$7,413.00	-\$3.00								
\$350,000.00	\$8,652.00	\$8,648.50	-\$3.50								
Town Rate (Values)	2010	2011	Change								
\$200,000.00	\$1,311.40	\$1,254.60	-\$56.80								
\$250,000.00	\$1,639.25	\$1,568.25	-\$71.00								
\$300,000.00	\$1,967.10	\$1,881.90	-\$85.20								
\$350,000.00	\$2,294.95	\$2,195.55	-\$99.40								
School Rate (Values)	2010	2011	Change								
\$200,000.00	\$2,879.60	\$2,918.20	\$38.60								
\$250,000.00	\$3,599.50	\$3,647.75	\$48.25								
\$300,000.00	\$4,319.40	\$4,377.30	\$57.90								
\$350,000.00	\$5,039.30	\$5,106.85	\$67.55								
State Education Rate (Values)	2010	2011	Change								
\$200,000.00	\$521.80	\$542.00	\$20.20								
\$250,000.00	\$652.25	\$677.50	\$25.25								
\$300,000.00	\$782.70	\$813.00	\$30.30								
\$350,000.00	\$913.15	\$948.50	\$35.35								
County Rate (Values)	2010	2011	Change								
\$200,000.00	\$231.60	\$227.20	-\$4.40								
\$250,000.00	\$289.50	\$284.00	-\$5.50								
\$300,000.00	\$347.40	\$340.80	-\$6.60								
\$350,000.00	\$405.30	\$397.60	-\$7.70								

As a general overview, the Town of Plaistow's tax rate is applied annually to both a commercial and residential property's assessed valuation to determine the amount of tax to levy on the property. All the taxing agencies: the Town of Plaistow, Rockingham County, State Education, and the Timberlane School District determine the overall tax rate.

This year, in late November, after working with NH State Officials from the Department of Revenue Administration, the Town of Plaistow established a tax rate of \$24.71 per thousand for 2011. This rate is comprised of Timberlane Local School Rate \$14.591 and the State Education Property Tax Rate of \$2.710, which results in the combined tax rate to support public schools at \$17.30. The Rockingham County rate has decreased to \$1.136 and the Town's share is \$6.273 a decrease of \$0.28.

The tax liability for a year is calculated in the fall of that year. While Plaistow issues two tax bills per year, the first bill is an estimate or an educated guess at what the tax liability may be for the year. It is calculated using the prior year's tax rate and assessed value. However, when the second bill arrives it is the true tax liability using the newly established tax rate in the fall. The first half billed amount is subtracted from the total tax liability to arrive at the final tax amount due in December.

Additionally, over the last several years, the Town's municipal revenues for motor vehicles, Building Permit Fees and State revenues have also decreased significantly but are now starting to pick up. This has been reflected in the reduction of estimated revenues reported to DRA. To help off-set the declining revenues, while developing and managing the Town's 2011 budget, mindful of the overall tax rate that would be approved for 2011, the Town has made significant efforts to lessen the impact to taxpayers. These efforts include:

- \* Significant reductions in the 2011 budget (\$115,000 in Solid Waste)
- \* Increase in Town Revenues (Cell Tower; Cable Franchise Fees, Courthouse Revenues)
- \* Doing more with less. Plaistow Highway Department assumed the landscaping for Town properties;
- \* Managing cash-flow to avoid finance charges with taking a Tax Anticipation Note (Savings \$50-\$75K)
- \* Advancing efforts to relocate the Plaistow Cable Studio (Annual Savings of \$15K)
- \* Restructuring numerous contracts with cost savings (Savings +/- \$10K)

All of these efforts have significantly limited the impact to the Town's portion of the 2011 tax rate.

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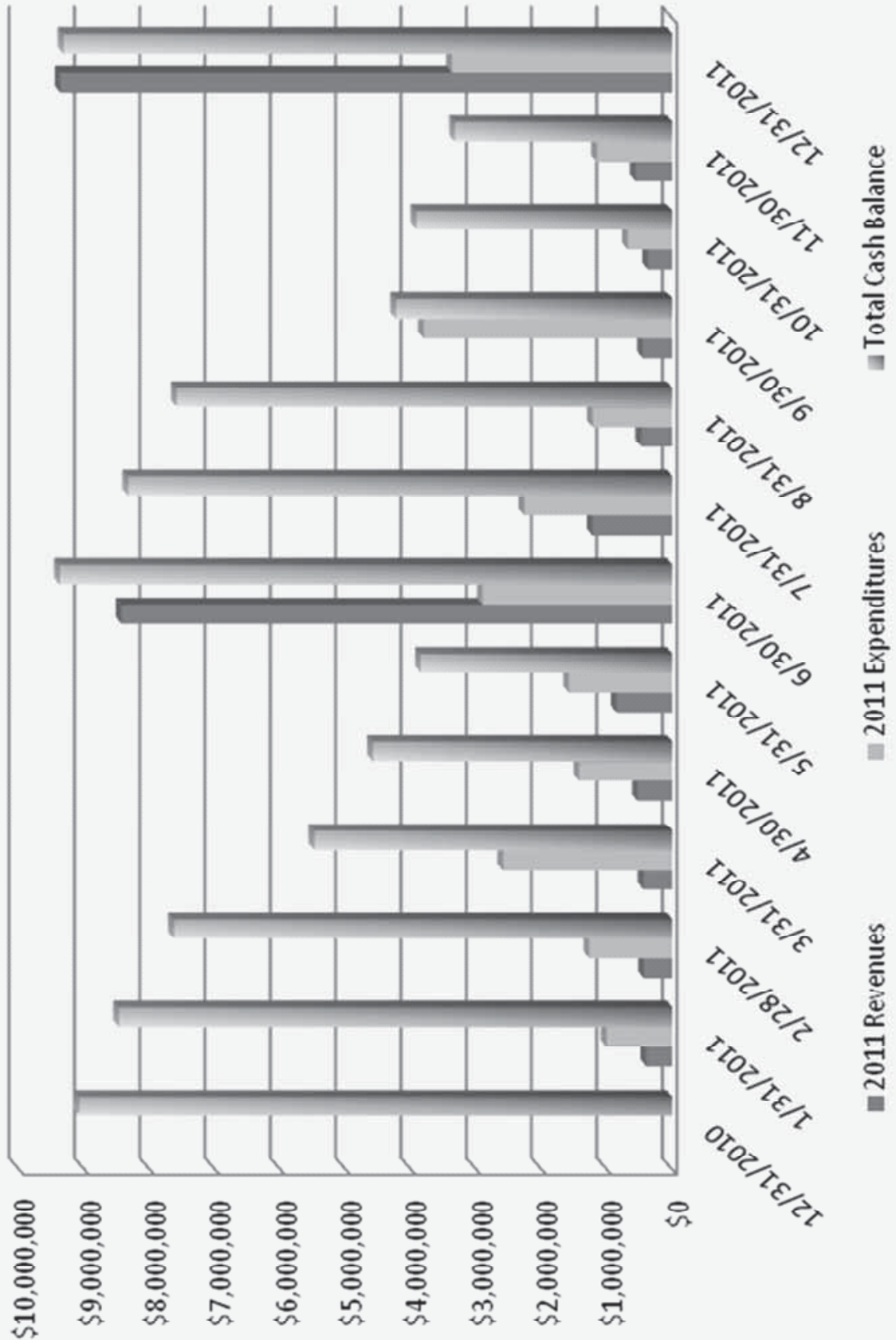


# Town of Plaistow, New Hampshire

## 2011 annual report



### Town of Plaistow 2011 Cash Flow





# Town of Plaistow, New Hampshire

## 2011 annual report



### 2011 TOWN LONG TERM DEBT REPORT

The Town of Plaistow recognizes that the foundation of a well-managed community is having a sound debt strategy. As a Community, from time to time, Plaistow has had to consider the timing and purposes for bond anticipation notes, capital outlay notes, grant anticipation notes, and tax and revenue anticipation notes. These financial tools are available to help improve the quality of decisions and support long-term financial planning, including a multi-year capital plan for the Town's capital projects.

The Town's long-term debt obligation is:

**\$0.00**





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT FROM THE FINANCE DIRECTOR***

It has been my pleasure to join the Finance Department for the Town of Plaistow in April of 2011. At that time, the Town made the decision to reorganize the staffing and the current Finance Director transitioned to the position of Human Resources Director/Human Services Officer/Assessing Clerk.

#### **2011 OVERVIEW**

As expected in a first year of transition, there were both accomplishments and challenges. The accomplishments included the Finance Director being available to take a more direct role in the 2012 budget preparation. This began with meeting with Department Heads and doing the initial review of the budgets right through presentation to the BOS and Budget Committee. It was a very rewarding experience to have both the BOS and Budget Committee agree to the budget in its entirety. Some of the challenges in 2011 have been working through union negotiations, staffing changes, and completing the audit for 2010 with a new auditing firm.

At this point, the 2010 audit review has been completed; however, the report is not yet available. Therefore, we have attached the last completed audit for the Calendar Year 2009 and the MS5 for 2010 which provides a preview of the financial statements as completed by the Town's Audit firm. These documents have also been provided to the NH DRA for the Town's 2011 tax setting purposes. As soon as the 2010 audit is completed, it will be posted on the Town's website available for your review.

I would like to express what a wonderful experience it has been working for the Town of Plaistow. I have been warmly received by both staff and citizens alike. I look forward to the opportunity to provide excellent service to the Town of Plaistow.

Respectfully Submitted,

  
Janet Gallant, Finance Director





# Town of Plaistow, New Hampshire

## 2011 annual report



### *INDEPENDENT AUDITORS' COMPILATION REPORT*

 **VACHON CLUKAY**  
& COMPANY PC

**CERTIFIED PUBLIC ACCOUNTANTS**

608 Chestnut Street • Manchester, New Hampshire 03104

(603) 622-7070 • Fax: (603) 622-1452 • [www.vcccpas.com](http://www.vcccpas.com)

#### INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

To the Board of Selectmen and Town Manager  
Town of Plaistow, New Hampshire

We have compiled the accompanying financial statements of the Town of Plaistow, New Hampshire as of and for the year ended December 31, 2010 included in the accompanying Form F-65 (MS-5). We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with the requirements of the New Hampshire Department of Revenue Administration.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the requirements of the New Hampshire Department of Revenue Administration and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

The financial statements, Form F-65 (MS-5), are presented in accordance with the requirements of the New Hampshire Department of Revenue Administration which differ from accounting principles generally accepted in the United States of America. Accordingly, these financial statements are not designed for those who are not informed about such differences.

*Vachon Clukay & Company PC*

November 23, 2011




# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' COMPILATION REPORT (Continued)

<b>2011</b>	
<p>FORM <b>F-65(MS-5)</b></p> <p>STATE OF NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION MUNICIPAL SERVICES DIVISION</p> <div style="text-align: center;"> <b>ANNUAL CITY/TOWN FINANCIAL REPORT</b></div>	<p>Town of Plaistow Chairman, Board of Selectmen 145 Main Street Plaistow, New Hampshire 03865</p> <div style="border: 1px solid black; padding: 5px; text-align: center; width: 100px; margin: 10px auto;">PLEASE RETURN COMPLETED FORM TO</div> <p>State of New Hampshire Department of Revenue Administration Municipal Services Division P.O. Box 487 Concord, NH 03302-0487 Telephone: (603) 271-3397</p>
<b>Part I GENERAL FUND -</b> Revenues and expenditures for the period - Specify January 1, 2010 to December 31, 2010 OR July 1, 20 to June 30, 20	
<b>A. REVENUES - Modified Accrual</b>	Account No.      Amount
<b>1. Revenue from taxes (Including state education)</b>	(a)      (b)
a. Property taxes (commitment less overlay plus Section C, line 6, column (c), page 12)	3110      \$      20,196,208
b. State and local taxes assessed for school districts      \$      14,028,378	4933      T01
c. Land use change taxes - General Fund	3120      T01
d. Land use change taxes - Conservation Fund	3121      T01
e. Resident taxes	3180      T01
f. Timber taxes	3185      U99
g. Payments in lieu of taxes	3186      T01
h. Other taxes (Explain on separate schedule)	3189      T01
i. Interest and penalties on delinquent taxes	3190      152,558
j. Excavation Tax (@ \$.02 per cu. yd.)	3187      T99
k. <b>TOTAL (Excluding line 1b) ----- &gt;</b>	\$      20,348,766
<b>2. TOTAL revenues for education purposes</b> (This entry should only be used by the few municipalities which have dependent school districts)	Enter Only Dependent Schools in This Space \$
<b>3. Revenue from licenses, permits, and fees</b>	T28
a. Business licenses and permits	3210      3,765
b. Motor vehicle permit fees	3220      T01      1,140,404
c. Building permits	3230      T29      69,031

See accompanying independent accountant's compilation report

Page 1





# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' COMPILATION REPORT (Continued)

Part I GENERAL FUND (Continued)		
A. REVENUES - Modified Accrual (Continued)	Account No. (a)	Amount (b)
3. Revenue from licenses, permits and fees (Continued)		
d. Other licenses, permits, and fees	3290	79,970
e. TOTAL ----- >		\$ 1,293,170
4. Revenue from the federal government		
a. Housing and urban renewal (HUD)	3311	B50 \$
b. Environmental protection	3312	B89
c. Other federal grants and reimbursements - Specify		B89
See detail on page 8	3319	40,472
d. TOTAL ----- >		\$ 40,472
5. Revenue from the State of New Hampshire		
a. Shared revenue block grant	3351	C30 \$
b. Meals and rooms distribution	3352	C30 338,636
c. Highway block grant	3353	C46 141,968
d. Water pollution grants	3354	C89
e. Housing and community development	3355	C50
f. State and federal forest land reimbursement	3356	C89
g. Flood control reimbursement	3357	C89
h. Other state grants and reimbursements - Specify		C89
See detail on page 8	3359	46,591
i. TOTAL ----- >		\$ 527,195
6. Revenue from other governments		
Intergovernmental revenue - Other	3379	D89 \$ 98,643
7. Revenue from charges for services (Exclude interfund transfers)		
a. Income from departments	3401	A89 \$ 10,660
b. Water supply system charges	3402	A91
c. Sewer user charges	3403	A80
d. Garbage-refuse charges	3404	A81
e. Electric user charges	3405	A92
f. Airport fees	3406	A01
g. Parking		A60
h. Transit or bus system		A94
i. Parks and Recreation		A61 73,752
j. Cemeteries		A03
k. Toll highways		A45
l. Other charges	3409	A89 35,849
m. TOTAL ----- >		\$ 120,261

See accompanying independent accountant's compilation report





# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' COMPILATION REPORT (Continued)

Part I GENERAL FUND (Continued)		
A. REVENUES - Modified Accrual (Continued)	Account No.	Amount
	(a)	(b)
8. Revenue from miscellaneous sources		
a. Special assessments	3500	\$ 156,429
b. Sale of municipal property	3501	131,599
c. Interest on investments	3502	11,240
d. Rents of property	3503	
e. Fines and forfeits	3504	9,808
f. Insurance dividends and reimbursements	3506	35,901
g. Contributions and donations	3508	66,500
h. Other miscellaneous sources not otherwise classified	3509	54,489
i. TOTAL ----- >		\$ 465,966
9. Interfund operating transfers in		
a. Transfers from special revenue fund	3912	\$
b. Transfers from capital projects fund	3913	
c. Transfers from proprietary funds	3914	
d. Transfers from capital reserve fund	3915	
e. Transfers from trust and fiduciary funds	3916	
f. Transfers from conservation fund	3917	
g. TOTAL ----- >		\$ -
10. Other financial sources		
a. Proceeds from long-term notes and general obligation bonds	3934	\$
b. Proceeds from all other bonds	3935	
c. Other long-term financial sources	3939	
d. TOTAL ----- >		\$ -
11. TOTAL REVENUES FROM ALL SOURCES ----- >		\$ 22,894,473
12. TOTAL FUND EQUITY (Beginning of year) (Should equal line B.2g, column b, page 9) ----- >		\$ 3,136,658
13. TOTAL OF LINES 11 AND 12 (Should equal line 21, page 8) ----- >		\$ 26,031,131
Remarks		

See accompanying independent accountant's compilation report



# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' COMPILATION REPORT (Continued)

Part I GENERAL FUND (Continued)					
B. EXPENDITURES - Modified Accrual		Account No.	Total expenditure	Equipment and land purchases	Construction
		(a)	(includes col.c&d)	(c)	(d)
1. General government					
a. Executive	4130	E29	\$ 218,720	\$	\$
b. Election and registration	4140	E89	112,960	G89	F89
c. Financial administration	4150	E23	246,602	G23	F23
d. Revaluation of property	4152	E23		G23	F23
e. Legal expense	4153	E25	30,766	G25	F25
f. Personnel administration	4155	E29	1,299,465	G29	F29
g. Planning and zoning	4191	E29	69,444	G29	F29
h. General government building	4194	E31	180,972	G31 42,960	F31
i. Cemeteries	4195	E03	2,735	G03	F03
j. Insurance not otherwise allocated	4196	E89	67,584	G89	F89
k. Advertising and regional association	4197	E89	22,511	G89	F89
l. Other general government	4199	E89	38,523	G89	F89
m. TOTAL----->			\$ 2,290,282	\$ 42,960	\$ -
2. Public safety					
a. Police	4210	E62	\$ 1,732,457	\$	\$
b. Ambulance	4215	E32		G32	F32
c. Fire	4220	E24	402,794	G24	F24
d. Building inspection	4240	E86	104,910	G86	F66
e. Emergency management	4290	E89	4,475	G89	F89
f. Other public safety (including communications)	4299	E89		G89	F89
g. TOTAL----->			\$ 2,244,636	\$ -	\$ -
3. Airport/Aviation center					
a. Administration	4301		\$	\$	\$
b. Airport operations	4302				
c. Other	4309				
d. TOTAL----->		E01	\$ -	G01	F01
Remarks					
See accompanying independent accountant's compilation report					
Page 4					



# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' COMPILATION REPORT (Continued)

Part I GENERAL FUND (Continued)				
B. EXPENDITURES - Modified Accrual (Continued)	Account No. (a)	Total expenditure (includes col. c&d)	Equipment and land purchases (c)	Construction (d)
4. Highways and streets		E44	G44	F44
a. Administration	4311	\$ 243,009	\$	\$
b. Highways and streets	4312	362,665	G44	F44
c. Bridges, railroad crossing	4313	E44	G44	F44
d. Street lighting	4316	76,853	G44	F44
e. Toll highways	4316	E45	G45	F45
f. Other highway, streets, and bridges	4319	E44	G44	F44
g. TOTAL----->		\$ 682,527	\$ -	\$ -
5. Sanitation		E80	G80	F80
a. Administration	4321	\$	\$	\$
b. Solid waste collection	4323	566,636	G81	F81
c. Solid waste disposal	4324	49,495	G81	F81
d. Solid waste clean-up	4325	E81	G61	F81
e. Sewage collection and disposal	4326	E80	G80	F80
f. Other sanitation	4329	E80	G80	F80
g. TOTAL----->		\$ 616,131	\$ -	\$ -
6. Water distribution and treatment				
a. Administration	4331	\$	\$	\$
b. Water services	4332	28,524		
c. Water treatment	4335			
d. Water conservation	4338			
e. Other water	4339	50,000		50,000
f. TOTAL----->		\$ 78,524	\$ -	\$ 50,000
7. Electric				
a. Administration	4351	\$	\$	\$
b. Generation	4352			
c. Purchase costs	4353			
d. Equipment maintenance	4354			
e. Other electric	4359			
f. TOTAL----->		\$ -	\$ -	\$ -

See accompanying independent accountant's compilation report





# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' COMPILATION REPORT (Continued)

Part I GENERAL FUND (Continued)				
B. EXPENDITURES - Modified Accrual (Continued)	Account No. (a)	Total expenditure (includes col.c&d) (b)	Equipment and land purchases (c)	Construction (d)
8. Health				
a. Administration	4411	\$ 65,736	\$	\$
b. Pest control	4414	12,232		
c. Health agencies and hospitals	4415			
d. Other health	4419	67,332		
e. TOTAL----->		E32 \$ 145,300	G32 \$ -	F32 \$ -
9. TOTAL expenditures for education purposes (This entry should only be used by the few municipalities which have dependent school districts)				
10. Welfare		E79	G79	F79
a. Administration	4441	\$ 360	\$	\$
b. Direct assistance	4442	J67 30,023		
c. Intergovernmental welfare payments	4444	M79		
d. Vendor payments	4445	E75		
e. Other welfare	4449	E79	G79	F79
f. TOTAL----->		\$ 30,383	\$ -	\$ -
11. Culture and recreation		E61	G61	F61
a. Parks and recreation	4520	\$ 199,679	\$	\$
b. Library	4550	E52	G52	F52
c. Patriotic purposes	4583	E61 1,018	G61	F61
d. Other culture and recreation	4589	E61 21,158	G61	F61
e. TOTAL----->		\$ 221,855	\$ -	\$ -
12. Conservation				
a. Administration	4611	\$ 3,232	\$	\$
b. Purchase of natural resources	4612			
c. Other conservation	4619			
d. TOTAL----->		E59 \$ 3,232	G59 \$ -	F59 \$ -
13. Redevelopment and housing				
a. Administration	4631	\$	\$	\$
b. Redevelopment and housing	4632			
c. TOTAL----->		E50 \$ -	G50 \$ -	F50 \$ -

See accompanying independent accountant's compilation report





# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' COMPILATION REPORT (Continued)

Part I GENERAL FUND (Continued)				
B. EXPENDITURES - Modified Accrual (Continued)	Account No.	Total expenditure (includes col.c&d)	Equipment and land purchases	Construction
	(a)	(b)	(c)	(d)
14. Economic development				
a. Administration	4651	\$	\$	\$
b. Economic development	4652			
c. Other economic development	4659			
d. TOTAL----->		E89 \$ -	G89 \$ -	F89 \$ -
15. Debt service				
a. Principal long term bonds and notes	4711		\$	\$
b. Interest on long term bonds and notes	4721	I89		
c. Interest on tax and revenue anticipation notes	4723	I89		
d. Other debt service charges	4790	E23		
e. TOTAL----->		\$ -		
16. Capital outlay (not reported above)			G89	F89
a. Land and improvements	4901	\$	\$	
b. Machinery, vehicles, and equipment	4902	\$	G89	
c. Buildings	4903	\$	G89	F89
d. Improvements other than buildings	4909	\$	G89	F89
e. TOTAL----->			\$ -	\$ -
17. Interfund operating transfers out				
a. Transfers to special revenue funds	4912	446,526		
b. Transfers to capital projects funds	4913			
c. Transfers to proprietary funds	4914			
d. Transfers to capital reserve funds	4915	227,400		
e. Transfers to expendable trust funds	4916			
f. Transfers to nonexpendable trust funds	4918			
g. TOTAL----->		\$ 673,926	\$ -	\$ -
Cumulative Expenditure Totals from pages 4-7----->		\$ 6,986,796	\$ 42,960	\$ 50,000
Remarks				

See accompanying independent accountant's compilation report

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# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' COMPILATION REPORT (Continued)

Part III GENERAL FUND BALANCE SHEET			
MODIFIED ACCRUAL			
A. ASSETS	Account No. (a)	Beginning of year (b)	End of year (c)
1. Current assets			
a. Cash and equivalents	1010	\$ 7,971,846	\$ 9,718,098
b. Investments	1030	299,548	300,018
c. Taxes receivable (From Section D, page 12)	1080	1,276,579	1,179,416
d. Tax liens receivable (From Section D, page 12)	1110	268,596	443,057
e. Accounts receivable	1150	39,300	35,914
f. Due from other governments	1260		
g. Due from other funds	1310	46,008	303,172
h. Other current assets	1400		
i. Tax deeded property (subject to resale)	1670		
j. TOTAL ASSETS (Should equal line B3) ----->		\$ 9,901,877	\$ 11,979,675
B. LIABILITIES AND FUND EQUITY			
1. Current liabilities			
a. Warrants and accounts payable	2020	\$ 206,261	\$ 878,201
b. Compensated absences payable	2030		
c. Contracts payable	2050		
d. Due to other governments	2070		
e. Due to school districts	2075	6,531,840	7,028,378
f. Due to other funds	2080	25,278	16,671
g. Deferred revenue	2220		
h. Notes payable - Current	2230		
i. Bonds payable - Current	2250		
j. Other payables	2270	1,840	
k. TOTAL LIABILITIES----->		\$ 6,765,219	\$ 7,923,250
2. Fund equity (Please detail on page 10)			
a. Assigned (formerly reserve for encumbrances)	2440	\$ 28,020	\$ 99,060
b. Committed (formerly reserve for continuing appropriations)	2450		
c. Restricted (formerly reserve for appropriations voted for CRF/ETF)	2460		
d. Committed (formerly reserve for appropriations voted)	2460		
e. Assigned (formerly reserve for special purposes)	2490		
f. Unassigned (formerly unreserved fund balance)	2530	3,108,638	3,957,365
g. TOTAL FUND EQUITY----->		\$ 3,136,658	\$ 4,056,425
3. TOTAL LIABILITIES AND FUND EQUITY-----> (Should equal line A1j) ----->		\$ 9,901,877	\$ 11,979,675

See accompanying independent accountant's compilation report

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# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' COMPILATION REPORT (Continued)

<b>Part IV</b>				
<b>DETAIL</b>				
This section may be used to provide the detail requested wherever "Explain" or "Specify" is found. If additional space is needed, please add extra pages using the following format. Please show the detail and the total for each.				
Account Number (a)	Item (b)	Amount (c)		
Please Detail Reserves from page 9 (Balance Sheet)				
Account Number (a)	Item (b)	Amount (c)		
2440	Assigned (formerly reserve for encumbrances):			
	General government	\$ 47,819		
	Public safety	17,177		
	Highways and streets	28,089		
	Health and welfare	100		
	Culture and recreation	5,875		
		<u>\$ 99,060</u>		
<b>Part V</b>				
<b>GENERAL FUND</b>				
<b>A. PLEASE LIST THE ANNUAL REQUIREMENTS TO AMORTIZE ALL GENERAL OBLIGATION DEBT</b> (as of (enter date) December 31, 2010 for the ensuing five years)				
	Year (a)	Principal (b)	Interest (c)	Total (d)
1. Not applicable - the Town of Plaistow has no	2011	\$ -	\$ -	\$ -
2. outstanding general obligation debt	2012			-
3.	2013			-
4.	2014			-
5.	2015			-
6. SUBTOTAL (Sum of lines 1-5)		-	-	-
7. Remaining periods of debt				-
8. TOTAL----->		\$ -	\$ -	\$ -

See accompanying independent accountant's compilation report

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# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' COMPILATION REPORT (Continued)

Part V GENERAL FUND (Continued)									
D. AMORTIZATION OF LONG-TERM DEBT									
Description (a)	Original obligation (b)	Purpose (c)	Annual installment (d)	Interest rate (e)	Date of final payment (f)	Bonds o/s at beginning of year (g)	Bonds issued this year (h)	Bonds retired this year (i)	Bonds o/s at end of year (j)
	\$ -		\$ -			\$ -	\$ -	\$ -	\$ -
The Town of Plaistow has no outstanding general obligation debt									
<b>TOTALS</b>	\$ -					\$ -	\$ -	\$ -	\$ -
Remarks									

See accompanying independent accountant's compilation report



# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' COMPILATION REPORT (Continued)

Part VI RECONCILIATIONS			
<b>A. RECONCILIATION OF SCHOOL DISTRICT LIABILITY</b>		Amount	
1. School district liability at beginning of year (Account number 2075, column b, on page 9)	\$	6,531,840	
2. Add: School district assessment for current year		14,028,378	
3. TOTAL LIABILITY WITHIN CURRENT YEAR (Sum of lines 1 and 2)		20,560,218	
4. SUBTRACT: Payments made to school district	<	13,531,840	>
5. School district liability at end of year (line 3 less line 4) (Account number 2075, column c, on page 9)		7,028,378	
<b>B. RECONCILIATION OF TAX ANTICIPATION NOTES</b>		Amount	
1. Short-term (TANS) debt at beginning of year	61V \$	- 0 -	
2. ADD: New issues during current year		none	
3. SUBTRACT: Issues retired during current year	<	none	>
4. Short-term (TANS) debt outstanding at end of year (Lines 1 + 2 - 3) (Be sure to include (TANS) in Account number 2230, column c, page 9)	64V \$	- 0 -	
PLEASE REFER TO THE INSTRUCTIONS TO COMPLETE SECTIONS C AND D			
<b>C. ALLOWANCE FOR ABATEMENTS WORKSHEET</b>	Current year (a)	Prior years (b)	TOTAL (c)
1. Overlay/Allowance for Abatements (Beginning of year) *	63,499	510,000	573,499
2. SUBTRACT: Abatements made (From tax collector's report)	< 15,023 >	< 7,355 >	< 22,378
3. SUBTRACT: Discounts	< >	< >	< -
4. SUBTRACT: Refunds (Cash abatements)	< 66,571 >	< >	< 66,571
5. ESTIMATED ALLOWANCE FOR ABATEMENTS AT END OF YEAR **	< 18,549 >	< 501,451 >	< 520,000
6. Excess of estimate (Add to revenue on page 1, line 1a)	(36,644)	1,194	(35,450)
*Use overlay amount for column (a) and use last year's balance of line 5, Allowance for Abatements for column b (see your form from last year).			
**The amount in column c will go into line 1(b) for next year's worksheet.			
<b>D. TAXES/LIENS RECEIVABLE WORKSHEET</b>	1080 taxes (a)	1110 liens (b)	TOTALS (c)
1. Uncollected, end of year	\$ 1,197,965	\$ 944,508	\$ 2,142,473
2. SUBTRACT: "Overlay" carried forward as Allowance for Abatements (from Worksheet C, line 5)	< 18,549 >	< 501,451 >	< 520,000 >
3. Receivable, end of year *	1,179,416	443,057	1,622,473
* (These amounts are entered on page 9, account numbers 1080 and 1110, column c)			
See accompanying independent accountant's compilation report			







# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' COMPILATION REPORT (Continued)

Part VIII SUMMARY OF EXPENDITURES FOR ALL OTHER FUNDS									
EXPENDITURES (BY FUNCTIONS)		Capital Projects (a)		Special Revenue (b)		Enterprise (c)		Proprietary funds Internal service (d)	
1. General government	F89	\$		\$					
2. Public Safety	F92								
(a) Police					165,756				\$
(b) Ambulance									
(c) Fire	F24								
3. Airport/Aviation center	F01				512				
4. Highways and streets	F44								
5. Toll highways	F45				38,910				
6. Sanitation	F81								
7. Water distribution and treatment	F81								
8. Sewerage	F80								
9. Electric	F92								
10. Health	F32								
11. Welfare	F79								
12. Culture and recreation	F81				462,691				
13. Parking	F95								
14. Transit or bus system	F94								
15. Conservation	F59								
16. Redevelopment and housing	F50								
17. Economic development	F89								
18. Debt service									
19. Capital outlay - other	F89				561,990				
20. Interfund operating transfers out									
21. TOTAL EXPENDITURES	\$			\$	1,229,859	\$		\$	
Remarks									

See accompanying independent accountant's compilation report





# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' COMPILATION REPORT (Continued)

Part IX BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS						
A. ASSETS	Account No. (a)	Capital Projects (b)	Special Revenue (c)	Proprietary funds		
				Enterprise (d)	Internal service (e)	
1. Current assets						
(a) Cash and equivalents	1010	\$	\$ 689,877	\$	\$	
(b) Investments	1030		149,233			
(c) Accounts receivable	1150		53,454			
(d) Due from other governments	1260		251,351			
(e) Due from other funds	1310					
(f) Other - Specify -						
2. Fixed assets						
(a) Land and improvements	1610	\$	\$	\$	\$	
(b) Buildings	1620					
(c) Machinery, vehicles, and equipment	1640					
(d) Construction in progress	1650					
(e) Improvements other than buildings	1660					
(f) Other - Specify -						
3. TOTAL ASSETS		\$	\$ 1,143,915	\$	\$	
Remarks						

See accompanying independent accountant's compilation report



# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' COMPILATION REPORT (Continued)

Part IX BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS (Continued)						
B. LIABILITIES AND FUND EQUITY	Account No. (a)	Capital Projects (b)	Special Revenue (c)	Proprietary funds		
				Enterprise (d)	Internal service (e)	
1. Liabilities						
(a) Warrants and accounts payable	2020	\$	\$ 38,910	\$	\$	
(b) Compensated absences payable	2030					
(c) Contracts payable	2050					
(d) Due to other governments	2070					
(e) Due to other funds	2080		252,163			
(f) Deferred revenue	2220					
(g) Notes and bonds payable						
(h) Other - Specify -						
(f) TOTAL LIABILITIES		\$ -	\$ 291,073	\$ -	\$ -	
2. Fund Equity/Capital						
(a) Assigned (formerly reserve for encumbrances)	2440	\$	\$			
(b) Assigned (formerly reserve for special purposes)	2490		852,842			
(c) Unassigned (formerly unreserved fund balance-deficit)	2530					
(d) Municipal contributed capital	2610					
(e) Other contributed capital	2620					
(f) Retained earnings	2790					
(g) TOTAL FUND EQUITY		\$ -	\$ 852,842	\$ -	\$ -	
3. TOTAL LIABILITIES AND FUND EQUITY		\$ -	\$ 1,143,915	\$ -	\$ -	

See accompanying independent accountant's compilation report



# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' COMPILATION REPORT (Continued)

Part X SUPPLEMENTAL INFORMATION WORKSHEET				
A. INTERGOVERNMENTAL EXPENDITURES				
Report payments made to the State or other local governments on reimbursement or cost-sharing basis. Do not include these expenditures in part VIII.				
Purpose (a)	Account No. (b)	Amount (c)		
Payments made to other local governments for:				
Schools		M12		
Sewers		M80		
All other - County	4931	M89		
All other - Towns	4199	M89		
Payments made to State for:		L44		
Highways	4319	L89		
All other purposes	4199			
B. DEBT OUTSTANDING, ISSUED, AND RETIRED				
Long-term debt purpose (a)	Bonds outstanding at the beginning of this fiscal year (b)	Bonds during this fiscal year		Outstanding at the end of this fiscal year (e)
		Issued (c)	Retired (d)	
Industrial revenue	19T	24T	34T	44T
All other debt	19U	28U	39U	49U
Interest on water debt	19I			
C. SALARIES AND WAGES				Total wages paid
Report here the total salaries and wages paid to all employees of your city before deductions for social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of city employees charged to construction projects. These amounts may be taken from the W3 form filed by your government for the year ended December 31.				200
				\$ 2,628,756
D. CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR				
Report separately for each of the two types of funds listed below, the amount of cash on hand and on deposit and investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report all investments at market value. Exclude accounts receivable, value of real property, and all non-security assets.				
Type of fund (a)	Amount at end of fiscal year Omit cents (b)			
Bond funds - Unexpended proceeds from sale of bond issues held pending disbursement	W31			
	W61			
All other funds except employee retirement funds and nonexpendable trust funds.	\$ 11,308,988			
Remarks				

See accompanying independent accountant's compilation report

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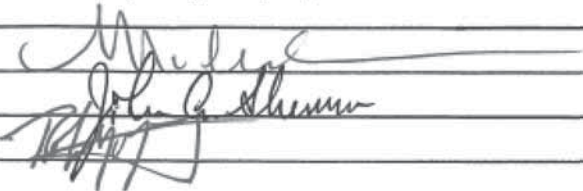
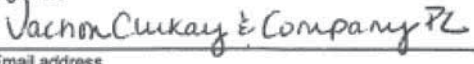


# Town of Plaistow, New Hampshire

## 2011 annual report



### ***INDEPENDENT AUDITORS' COMPILATION REPORT (Continued)***

<b>Part XI CERTIFICATION</b>	
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.	Date Signed
Signatures of a majority of the governing body:	
	
Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete. (If prepared by a person other than the city/town officials, this declaration is based on all information of which the preparer has knowledge.)	
Preparer (Please print or type)	Signature
Vachon Clukay & Company PC	
Regular office hours	Email address
8:00 AM - 5:00 PM Monday - Friday	vachonclukay@vachonclukay.com
<b>GENERAL INSTRUCTIONS</b>	
When completed, one signed copy should be sent to the Department of Revenue Administration and one copy should be placed in your municipal records.	
Please be sure you have completed Part X, items A-D.	
<b>WHEN TO FILE: (RSA. 21-J:34, V)</b>	For cities/towns reporting on a calendar year basis, this report must be filed on or before April 1.
	For cities/towns reporting on an optional fiscal year basis (year ending June 30), this report must be filed on or before September 1.
<b>WHERE TO FILE</b>	Department of Revenue Administration State of New Hampshire Municipal Services Division PO Box 487 Concord, NH 03302-0487

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See accompanying independent accountant's compilation report





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***INDEPENDENT AUDITORS' REPORT***



MELANSON HEATH & COMPANY, PC

CERTIFIED PUBLIC ACCOUNTANTS  
MANAGEMENT ADVISORS

100 Perimeter Road  
Nashua, NH 03063-1301  
Tel (603) 882-1111 • Fax (603) 882-9456  
[www.melansonheath.com](http://www.melansonheath.com)

### INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen  
Town of Plaistow, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Plaistow, New Hampshire, as of and for the year ended December 31, 2009, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Plaistow's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

Management of the Town of Plaistow has not adopted GASB No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions* (OPEB), and accordingly has not reported the related liability and expense on the government-wide financial statements nor has the required supplementary information, *Schedule of Funding Progress* been included in these financial statements. Accounting principles generally accepted in the United States of America require that the OPEB liability be reported which would increase liabilities and expenses and decrease net assets and change the expenses in the government-wide financial statements. The amount by which this departure would affect the liabilities and expenses, and net assets and revenues of the government-wide financial statements is not reasonably determinable.

In our opinion, because of the effects of the matter discussed in the preceding paragraph, the financial statement referred to previously do not present fairly, in conformity with accounting principles generally accepted in the United States of

*Additional Offices:*

Andover, MA • Greenfield, MA • Ellsworth, ME • Manchester, NH



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***INDEPENDENT AUDITORS' REPORT (Continued)***

America, the financial position of the governmental activities of the Town of Plaistow, New Hampshire, as of December 31, 2009, or the changes in financial position therefore for the year then ended.

In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund, and the aggregate remaining fund information of the Town of Plaistow, as of December 31, 2009, and the respective changes in financial position and thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis appearing on the following pages is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted by the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

*Melanson, Heath + Company P.C.*

Nashua, New Hampshire  
January 6, 2011



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***INDEPENDENT AUDITORS' REPORT (Continued)***

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# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' REPORT (Continued)

**Governmental funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

An annual appropriated budget is adopted for the general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

**Notes to financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information which is required to be disclosed by accounting principles generally accepted in the United States of America.

#### B. FINANCIAL HIGHLIGHTS

- As of the close of the current fiscal year, the total of assets exceeded liabilities by \$ 14,630,808 (i.e., net assets), a change of \$ 682,700 in comparison to the prior year.
- As of the close of the current fiscal year, governmental funds reported combined ending fund balances of \$ 3,093,815, a change of \$ 178,999 in comparison with the prior year.

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#### MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Town of Plaistow, we offer readers this narrative overview and analysis of the financial activities of the Town of Plaistow for the fiscal year ended December 31, 2009.

##### A. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the basic financial statements. The basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of our finances in a manner similar to a private-sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, highways and streets, health and welfare, sanitation, water distribution and treatment, and culture and recreation. In fiscal year 2009, it was determined that no funds met the criteria for business-type activities.

**Fund financial statements.** A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific purposes or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into two categories: governmental funds and fiduciary funds.

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# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' REPORT (Continued)

#### CHANGES IN NET ASSETS

	Governmental Activities	
	2009	2008
<b>Revenues:</b>		
Program revenues:		
Charges for services	\$ 546	\$ 600
Operating grants and contributions	287	196
Capital grants and contributions	129	131
General revenues:		
Property taxes	5,128	4,750
License and permits	1,162	1,247
Grants and contributions not restricted to specific programs	340	418
Investment income	18	85
Miscellaneous	310	306
<b>Total revenues</b>	<b>7,920</b>	<b>7,733</b>
<b>Expenses:</b>		
General government	2,279	2,251
Public safety	2,578	2,471
Highways and streets	680	838
Health and welfare	176	229
Sanitation	706	606
Water distribution and treatment	66	60
Culture and recreation	743	740
Interest on long-term debt	13	23
<b>Total expenses</b>	<b>7,241</b>	<b>7,218</b>
Change in net assets before permanent fund contributions	679	515
Permanent fund contributions	4	10
Increase in net assets	683	525
Net assets - beginning of year	13,948	13,423
<b>Net assets - end of year</b>	<b>\$ 14,631</b>	<b>\$ 13,948</b>

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- At the end of the current fiscal year, unreserved fund balance for the general fund was \$ 1,804,753, a change of \$ 608,569 in comparison with the prior year.

- During the current fiscal year, the Town made the final annual payment to retire all general obligation long-term debt. The Town also had no notes payable outstanding at year-end.

#### C. GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following is a summary of condensed government-wide financial data for the current and prior fiscal years (in thousands).

	Governmental Activities	
	2009	2008
Current and other assets	\$ 11,060	\$ 14,207
Capital assets	10,475	10,334
<b>Total assets</b>	<b>21,535</b>	<b>24,541</b>
Long-term liabilities outstanding	184	332
Other liabilities	6,740	10,261
<b>Total liabilities</b>	<b>6,904</b>	<b>10,593</b>
<b>Net assets:</b>		
Invested in capital assets, net	10,475	10,144
Restricted	1,261	1,475
Unrestricted	2,895	2,328
<b>Total net assets</b>	<b>\$ 14,631</b>	<b>\$ 13,948</b>

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# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' REPORT (Continued)

General fund revenues and transfers in excess of expenditures and transfers out	\$ 392,599
Special revenue fund expenditures and transfers out in excess of revenues and transfers in	(217,647)
Permanent fund revenues in excess of expenditures	4,047
Total	\$ 178,999

The general fund is the chief operating fund. At the end of the current fiscal year, unreserved fund balance of the general fund was \$ 1,804,753, while total fund balance was \$ 1,832,773. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. Unreserved fund balance represents 28.6 percent of total general fund expenditures, while total fund balance represents 27.0 percent of that same amount.

The fund balance of the general fund changed by \$ 392,599 during the current fiscal year. Key factors in this change are as follows:

Use of fund balance as a funding source	\$ (204,289)
Revenues in excess of budget	281,467
Expenditures less than budget	786,823
Tax collections less than net assessment	(413,243)
Other	(58,159)
Total	\$ 392,599

#### E. GENERAL FUND BUDGETARY HIGHLIGHTS

There were no changes to the original general fund budget.

#### F. CAPITAL ASSETS

**Capital assets.** Total investment in capital assets for governmental activities at year end amounted to \$ 10,475,247 (net of accumulated depreciation), a change of \$ 140,859 from the prior year. This investment in capital assets includes land, buildings and improvements, machinery and equipment, and infrastructure.

Major capital asset events during the current fiscal year included bridge repairs and the acquisition of vehicles for the fire and highway departments.

Additional information on capital assets can be found in the footnotes to the financial statements.

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As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. At the close of the most recent fiscal year, total net assets were \$ 14,630,808, a change of \$ 682,700 from the prior year.

The largest portion of net assets \$ 10,475,247 reflects our investment in capital assets (e.g., land, buildings, machinery, equipment, and infrastructure); less any related debt used to acquire those assets that is still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of net assets \$ 1,261,042 represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$ 2,894,519 may be used to meet the government's ongoing obligations to citizens and creditors.

**Governmental activities.** Governmental activities for the year resulted in a change in net assets of \$ 682,700. Key elements of this change are as follows:

General fund revenues in excess of expenditures	\$ 610,685
Special revenue fund expenditures in excess of revenues	(435,732)
Depreciation expense in excess of principal debt service expense	(161,034)
Capital assets acquired from current year revenues	407,774
Change in deferred revenue	285,090
Other	(24,922)
Total	\$ 682,700

#### D. FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$ 3,093,815, a change of \$ 178,999 in comparison with the prior year. Key elements of this change are as follows:

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# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' REPORT (Continued)

#### TOWN OF PLAISTOW, NEW HAMPSHIRE

##### STATEMENT OF NET ASSETS

DECEMBER 31, 2009

	Governmental Activities
<b>ASSETS</b>	
Current:	
Cash and short-term investments	\$ 8,384,358
Investments	1,145,992
Receivables, net of allowance for uncollectibles:	
Taxes	766,579
User fees	17,482
Departmental and other	44,634
Noncurrent:	
Receivables, net of allowance for uncollectibles:	
Taxes	700,736
Capital assets, being depreciated, net	6,456,458
Capital assets, not being depreciated	4,018,789
<b>TOTAL ASSETS</b>	<b>21,535,028</b>
<b>LIABILITIES</b>	
Current:	
Accounts payable	174,114
Accrued liabilities	32,147
Due to other governments	6,531,840
Other current liabilities	1,840
Current portion of long-term liabilities:	
Compensated absences	17,602
Noncurrent:	
Compensated absences, net of current portion	146,677
<b>TOTAL LIABILITIES</b>	<b>6,904,220</b>
<b>NET ASSETS</b>	
Invested in capital assets, net of related debt	10,475,247
Restricted for:	
Grants and other statutory restrictions	1,146,599
Permanent funds	
Nonexpendable	91,758
Expendable	22,685
Unrestricted	2,894,519
<b>TOTAL NET ASSETS</b>	<b>\$ 14,630,808</b>

See notes to financial statements.

#### REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the Town of Plaistow's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Office of the Town Manager  
Town of Plaistow  
145 Main Street  
Plaistow, New Hampshire 03865







# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' REPORT (Continued)

TOWN OF PLAISTOW, NEW HAMPSHIRE  
GOVERNMENTAL FUNDS  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES  
FOR THE YEAR ENDED DECEMBER 31, 2009

	General	Nonmajor Governmental Funds	Total Governmental Funds
<b>Revenues:</b>			
Taxes	\$ 4,850,838	\$ -	\$ 4,850,838
Charges for services	200,370	179,734	380,104
Licenses and permits	1,327,768	-	1,327,768
Intergovernmental	693,277	10,931	704,208
Investment income	7,209	10,979	18,188
Miscellaneous	309,575	55,935	365,510
Total Revenues	7,388,837	257,579	7,646,416
<b>Expenditures:</b>			
Current:			
General government	2,172,864	82,238	2,255,102
Public safety	2,551,057	146,113	2,697,180
Highways and streets	782,995	9,122	792,117
Health and welfare	176,932	-	176,932
Education	706,409	-	706,409
Water distribution and treatment	36,967	347	37,314
Culture and recreation	230,772	451,445	682,217
Debt service	121,553	-	121,553
Total Expenditures	6,778,152	689,265	7,467,417
Excess (deficiency) of revenues over expenditures	610,685	(431,686)	178,999
<b>Other Financing Sources (Uses):</b>			
Transfers in	411,838	629,924	1,041,762
Transfers out	(629,924)	(411,838)	(1,041,762)
Total Other Financing Sources (Uses)	(218,086)	218,086	-
Changes in fund balances	392,599	(213,600)	178,999
Fund Balances, at Beginning of Year	1,440,174	1,474,642	2,914,816
Fund Balances, at End of Year	\$ 1,832,773	\$ 1,261,042	\$ 3,093,815

See notes to financial statements.

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TOWN OF PLAISTOW, NEW HAMPSHIRE  
RECONCILIATION OF TOTAL GOVERNMENTAL FUND  
BALANCES TO NET ASSETS OF GOVERNMENTAL  
ACTIVITIES IN THE STATEMENT OF NET ASSETS

DECEMBER 31, 2009

Total governmental fund balances	\$ 3,093,815
• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	10,475,247
• Revenues are reported on the accrual basis of accounting and are not deferred until collection.	1,226,025
• Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds.	(164,279)
Compensated absences	
Net assets of governmental activities	\$ 14,630,808

See notes to financial statements.

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# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' REPORT (Continued)

TOWN OF PLAISTOW, NEW HAMPSHIRE		FOR THE YEAR ENDED DECEMBER 31, 2009	
STATEMENT OF REVENUES AND OTHER SOURCES, AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL		FOR THE YEAR ENDED DECEMBER 31, 2009	
GENERAL FUND			
		Budgeted Amounts	Actual Amounts
		Original Budget	Final Budget
Revenues and Other Sources:		\$ 5,217,869	\$ 5,217,869
Taxes		73,000	73,000
Charges for services		1,323,000	1,323,000
Licenses and permits		570,575	670,575
Intergovernmental		15,000	15,000
Investment income		210,000	419,000
Miscellaneous		419,000	204,289
Transfers in		204,289	204,289
Other sources		8,032,733	8,032,733
Total Revenues and Other Sources		8,032,733	8,032,733
Expenditures and Other Uses:		2,356,742	2,356,742
General government		2,575,271	2,575,271
Public safety		1,048,731	1,048,731
Highways and streets		229,986	229,986
Sanitation		717,800	717,800
Water distribution and treatment		57,277	57,277
Culture and recreation		271,468	271,468
Debt service		161,694	161,694
Transfers out		633,734	633,734
Total Expenditures and Other Uses		8,032,733	8,032,733
Excess of revenues and other sources over expenditures and other uses		\$ -	\$ -

TOWN OF PLAISTOW, NEW HAMPSHIRE		FOR THE YEAR ENDED DECEMBER 31, 2009	
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES			
NET CHANGES IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS		\$ 178,999	
• Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense		407,774	
Capital outlay purchases, net of dispositions		(266,915)	
Depreciation			
• Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue.		277,033	
• The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets:			
Repayments of debt		105,881	
• In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.		2,370	
• Some expenses reported in the Statement of Activities, do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds.			
Change in compensated absences		(22,442)	
CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES		\$ 682,700	

See notes to financial statements.





# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' REPORT (Continued)

wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

#### C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

##### Government-Wide Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as is the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as program revenues include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes and permit revenue.

##### Fund Financial Statements

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The government reports the following major governmental funds:

- The general fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The private-purpose trust fund is used to account for trust arrangements, other than those properly reported in the permanent fund, under which

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#### TOWN OF PLAISTOW, NEW HAMPSHIRE

##### Notes to Financial Statements

#### 1. Summary of Significant Accounting Policies

The accounting policies of the Town of Plaistow (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

##### A. Reporting Entity

The government is a municipal corporation governed by an elected Board of Selectmen. As required by generally accepted accounting principles, these financial statements present the government and applicable component units for which the government is considered to be financially accountable. In fiscal year 2009, it was determined that no entities met the required GASB-39 criteria of component units.

##### B. Government-Wide and Fund Financial Statements

###### Government-Wide Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfund activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. In fiscal year 2008, it was determined that no funds met the criteria for business-type activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

###### Fund Financial Statements

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-

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# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' REPORT (Continued)

purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment is depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Building and improvements	15 - 50
Vehicles and equipment	10 - 50
Infrastructure	25 - 50

#### H. Compensated Absences

It is the government's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. All vested sick and vacation pay is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

#### I. Long-Term Obligations

In the government-wide financial statements, long-term debt, and other long-term obligations are reported as liabilities in the governmental activities statement of net assets.

#### J. Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

#### K. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and

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principal and investment income exclusively benefit individuals, private organizations, or other governments.

The agency fund is custodial in nature and is used to account for funds held for others. Agency funds report only assets and liabilities, and thus have no measurement focus.

#### D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue and fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type are included under investment income.

#### E. Investments

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase. Investments are carried at market value.

#### F. Interfund Receivables and Payables

Transactions between funds that are representative of lending/ borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due from/to other funds" (i.e., the current portion of interfund loans).

#### G. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets are reported in the applicable governmental activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$ 30,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if

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# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' REPORT (Continued)

General Fund	Revenues and Other Financing Sources	Expenditures and Other Financing Uses
Revenues/Expenditures (GAAP basis)	\$ 7,388,837	\$ 6,778,152
Other financing sources/uses (GAAP basis)	411,838	629,924
Subtotal (GAAP Basis)	7,800,675	7,408,076
Adjust tax revenue to accrual basis	413,243	-
Reverse beginning of year appropriation carryforwards from expenditures	-	(92,210)
Add end of year appropriation carryforwards to expenditures	-	28,020
To reverse nonbudgeted activity	(104,007)	(97,976)
Recognize use of fund balance as funding source	204,289	-
Budgetary basis	\$ 8,314,200	\$ 7,245,910

#### 3. Cash and Short-Term Investments

**Custodial Credit Risk - Deposits.** Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. RSA 48:16 limits "deposit in any one bank shall not at any time exceed the sum of its paid-up capital and surplus, except that a Town with a population in excess of 50,000 is authorized to deposit funds in a solvent bank in excess of the paid-up capital surplus of said bank." The Town's deposit policy for custodial credit risk requires a comprehensive review of the credit worthiness of the institutions along with the financial history of the institutions. Assets of the Town may be invested in U.S. Treasury Securities maturing in less than one year, the New Hampshire Public Deposit Investment Pool (NHPDIP), savings accounts in solvent banks in New Hampshire and certificates of deposit at banks either located in New Hampshire or incorporated under New Hampshire law.

As of December 31, 2009, \$5,132,138 of the Town's bank balance of \$8,889,534 was exposed to custodial credit risk as uninsured, uncollateralized, and collateral held by pledging bank's trust department not in the Town's name.

expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

#### 2. Stewardship, Compliance, and Accountability

##### A. Budgetary Information

The Town's budget is originally prepared by the Selectmen's office with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with the Municipal Budget Law. After reviewing the budget, the Committee holds a public hearing for discussion.

The final version of the budget is then submitted for approval at the annual Town meeting. The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

The Selectmen cannot increase the total of the approved budget, however, they have the power to reclassify its components when necessary.

##### B. Budgetary Basis

The General Fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget after all transfers and supplemental appropriations.

##### C. Budget/GAAP Reconciliation

The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison with budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting:



# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' REPORT (Continued)

#### 4. Investments

##### A. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. State law employs the prudent person rule whereby investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and, in general, avoid speculative investments.

Presented below (in thousands) is the actual rating as of year end for each investment of the Town.

Investment Type	Fair Value	Rating as of Year End
Certificates of deposit	\$ 149	N/A
State investment pool	1,003	N/A
Total investments	\$ 1,152	

##### B. Custodial Credit Risk

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Town does not have policies for custodial credit risk.

The Town's investments of \$ 1,151,810 were exposed to custodial credit risk exposure because the related securities are uninsured, unregistered and held by the Town's brokerage firm, which is also the Counterparty to these securities. The Town manages this risk with SIPC and Excess SIPC coverage.

##### C. Concentration of Credit Risk

It is the policy of the Town to diversify its investment portfolio. Investments are diversified to eliminate the risk of loss resulting from over concentration of assets in a specific maturity, a specific issuer, or a specific class of securities. Deposits placed in the NHPDIP shall, by definition, meet this requirement.

Investments in any one issuer (other than U.S. Treasury securities and mutual funds) that represent 5% or more of total investments are as follows (in thousands):

TD Banknorth, N.A.	Certificate of deposit	\$ 149
--------------------	------------------------	--------

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##### D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town's policy on interest rate risk requires investments of the Town to be limited to instruments maturing within one year at the time of purchase.

Information about the sensitivity of the fair values of the Town's investments to market interest rate fluctuations is as follows (in thousands):

Investment Type	Investment Maturities (in Years)	
	Fair Value	Less Than 1
Certificates of deposit	\$ 149	\$ 149
Total investments	\$ 149	\$ 149

##### E. Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The Town does not have policies for foreign currency risk.

#### 5. Taxes Receivable

Property taxes are levied and based on values assessed on April 1<sup>st</sup> of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on a semiannual basis and are subject to penalties and interest if they are not paid by the respective due date. Property taxes levied are recorded as receivables in the fiscal year they relate to.

The Town obtains tax liens on properties which have unpaid taxes in the following calendar year, after taxes were due, for the amount of unpaid taxes, interest and costs. The tax liens accrue interest at 18% per annum, and if the property is not redeemed within a two-year redemption period, the property is tax decided to the Town.

Taxes receivable at December 31, 2009 consist of the following (in thousands):

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# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' REPORT (Continued)

#### 8. Capital Assets

Capital asset activity for the year ended December 31, 2009 was as follows (in thousands):

	Beginning Balance	Increases	Decreases	Ending Balance
<b>Governmental Activities:</b>				
Capital assets, being depreciated:				
Buildings and improvements	\$ 5,874	\$ -	\$ -	\$ 5,874
Vehicles and equipment	1,676	368	-	2,044
Infrastructure	1,713	-	-	1,713
Total capital assets, being depreciated	9,263	368	-	9,631
Less accumulated depreciation for:				
Buildings and improvements	(1,689)	(147)	-	(1,836)
Vehicles and equipment	(853)	(78)	-	(931)
Infrastructure	(295)	(44)	-	(339)
Total accumulated depreciation	(2,837)	(269)	-	(3,106)
Total capital assets, being depreciated, net	6,426	131	-	6,557
Capital assets, not being depreciated:				
Land	3,926	-	-	3,926
Construction in progress	83	10	-	93
Total capital assets, not being depreciated	4,009	10	-	4,019
Governmental activities capital assets, net	\$ 10,435	\$ 141	\$ -	\$ 10,576

Depreciation expense was charged to functions of the Town as follows (in thousands):

Governmental Activities:	
General government	\$ 28
Public safety	93
Highways and streets	56
Water distribution and treatment	29
Culture and recreation	61
Total depreciation expense - governmental activities	\$ 267

#### 9. Accounts Payable

Accounts payable represent additional 2009 expenditures paid after December 31, 2009.

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Property taxes:	
2009	\$ 1,276
2008	261
2007	80
2006	24
Prior	414
Subtotal	779
Allowance for abatements (overly)	(510)
Net tax receivable	\$ 1,545

#### 6. Allowance for Doubtful Accounts

The receivables reported in the accompanying entity-wide financial statements reflect the following estimated allowances for doubtful accounts (in thousands):

Property taxes	\$ 78
----------------	-------

#### 7. Interfund Fund Receivables/Payables

Although self-balancing funds are maintained, most transactions flow through the general fund. In order to obtain accountability for each fund, interfund receivable and payable accounts must be utilized. The following is an analysis of the December 31, 2009 balances in interfund receivable and payable accounts:

Fund	Due From Other Funds	Due To Other Funds
General Fund	\$ 46,008	\$ 25,278
Non-Major Governmental Funds:		
Special Revenue Funds:		
Capital Reserve	401	-
Other Grants	14,975	-
Internet	-	1,942
PEG Cable Access	-	24,236
Police	-	648
Special Detail	-	3,054
Town Hall	-	7,006
Permanent Fund	780	-
Total	\$ 62,164	\$ 62,164

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# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' REPORT (Continued)

The Library provided the Town \$ 164,119 in fiscal year 2007 for advance payment on the bond. Prior to the end of fiscal year 2007, the Town wired all \$ 164,119 to the bonding agency for advance payment. \$ 80,000 was applied as an extra principal payment in 2008, and \$ 84,119 was applied as an extra principal payment in 2009.

#### 14. Restricted Net Assets

The accompanying entity-wide financial statements report restricted net assets when external constraints from grantors or contributors are placed on net assets.

Permanent fund restricted net assets are segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based on donor restrictions.

#### 15. Reserves of Fund Equity

"Reserves" of fund equity are established to segregate fund balances which are either not available for expenditure in the future or are legally set aside for a specific future use.

The following types of reserves are reported at December 31, 2009:

**Reserved for Encumbrances** - An account used to segregate that portion of fund balance committed for expenditure of financial resources upon vendor performance.

**Reserved for Perpetual Funds** - Represents the principal of the nonexpendable trust fund investments. The balance cannot be spent for any purpose; however, it may be invested and the earnings may be spent.

#### 16. Commitments and Contingencies

**Outstanding Lawsuits** - There are several pending lawsuits in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

**Grants** - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

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#### 10. Accrued Liabilities

Accrued liabilities represents salaries earned, but unpaid at year end and accrued interest at December 31, 2009.

#### 11. Deferred Revenue

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period.

The balance of the General Fund *deferred revenues* account is equal to the total of all December 31, 2009 receivable balances, except property taxes that are accrued for subsequent 60 day collections.

#### 12. Anticipation Notes Payable

The following summarizes activity in notes payable during fiscal year 2009:

	Balance Beginning of Year	New Issues	Maturities	Balance End of Year
Tax anticipation	\$ 3,000,000	\$ -	\$ (3,000,000)	\$ -
Total	\$ 3,000,000	\$ -	\$ (3,000,000)	\$ -

#### 13. Long-Term Debt

##### A. Changes in General Long-Term Liabilities

During the year ended December 31, 2009, the following changes occurred in long-term liabilities (in thousands):

	Total Balance 1/1/09	Additions	Reductions	Total Balance 12/31/09	Less Current Portion	Equals Long-Term Portion 12/31/09
Governmental Activities						
Bonds payable	\$ 160	\$ -	\$ (190)	\$ -	\$ -	\$ -
Other:						
Accrued employee benefits	142	22	-	164	(17)	147
Totals	\$ 302	\$ 22	\$ (190)	\$ 134	\$ (17)	\$ 147

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# Town of Plaistow, New Hampshire

## 2011 annual report



### INDEPENDENT AUDITORS' REPORT (Continued)

General Fund	Revenues and Other Financing Sources	Expenditures and Other Financing Uses
Revenues/Expenditures (GAAP basis)	\$ 7,388,837	\$ 6,778,152
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As of December 31, 2009, \$5,132,138 of the Town's bank balance of \$8,889,534 was exposed to custodial credit risk as uninsured, uncollateralized, and collateral held by pledging bank's trust department not in the Town's name.

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expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

#### 2. Stewardship, Compliance, and Accountability

##### A. Budgetary Information

The Town's budget is originally prepared by the Selectmen's office with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with the Municipal Budget Law. After reviewing the budget, the Committee holds a public hearing for discussion.

The final version of the budget is then submitted for approval at the annual Town meeting. The approved budget is subsequently reported to the State of New Hampshire on the statement of appropriation form in order to establish the current property tax rate.

The Selectmen cannot increase the total of the approved budget, however, they have the power to reclassify its components when necessary.

##### B. Budgetary Basis

The General Fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget after all transfers and supplemental appropriations.

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The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison with budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting:

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# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE ASSESSOR'S AGENT***

The responsibilities of the Assessor's Office include keeping information about all properties current. Ownership changes, property sales, property data, tax maps and other property information is constantly being updated so that anyone needing this information may acquire it and be confident that it is accurate.

Historically, in New Hampshire, the Board of Selectmen had been directly responsible for maintaining equitable assessments. In the old days it was not uncommon to see the Board of Selectmen riding about town once a year in a buckboard, determining what assessments should be for farms, farm animals, horses and buggies. Along about the 1950's this job was contracted out to revaluation companies every ten years or so. Assessments would remain the same between these 10-year total revaluations excepting new construction and demolitions.

With the advent of computers and laws requiring equitable assessments every year, performed by certified individuals, the process changed again (in 1999 for Plaistow), where the Selectmen would retain real estate appraisers to perform the assessment function on their behalf and under their supervision.

Accordingly, the Assessor's Office is responsible, under the direction of the Board of Selectmen, for keeping assessments current with market value. State law requires assessments to be proportionate, each year, and that at least once in every five years, bring assessments to full market value.

Legislation resulting from the 'Sirrell' v. Portsmouth decision has placed the Department of Revenue Administration (DRA) in an oversight role to ensure compliance to State assessing standards, where they produce a report to the Assessing Standards Board reflecting the DRA's findings during their 5-year 'assessment review' process. This report addresses all facets of the assessing office from assessment equity to the way in which we address requests for abatements, veteran's credits and many other assessment functions. The DRA will measure our performance against standards developed by the Assessing Standards Board (ASB) and the Equalization Standards Board (ESB). Plaistow is scheduled for our next assessment review this year, 2011.

#### **2011 Assessment Update**

Assessment updates are performed to bring all assessments to market value in accordance with State Standards (RSA 76:8). Plaistow performs these updates in order to prevent the drastic shifts in value and taxes experienced during a typical 'full revaluation' by incremental changes over the 5-year period. All Towns are now required to bring assessments to current market value at least once in every five years. Plaistow's policy is to perform these more often in order to soften the impact to individual taxpayers. 2011 was our 5 year re-certification year. During the re-certification process we are required to bring all values "anew"; in line with market values.

#### **2011 Real Estate Market**

Through the last half of 2007 and into 2008, the collapse of the mortgage loan industry caused a slowdown in the real estate market in general. While New England has not experienced some of the wild declines reported in other areas of the country, we have experienced an increase in foreclosures and a dramatic slowing of the number of sales occurring as well as overall value (roughly, a -23% decline from 2006). The number of sales has continued to decline although sales prices in general have stabilized in 2011.



# Town of Plaistow, New Hampshire

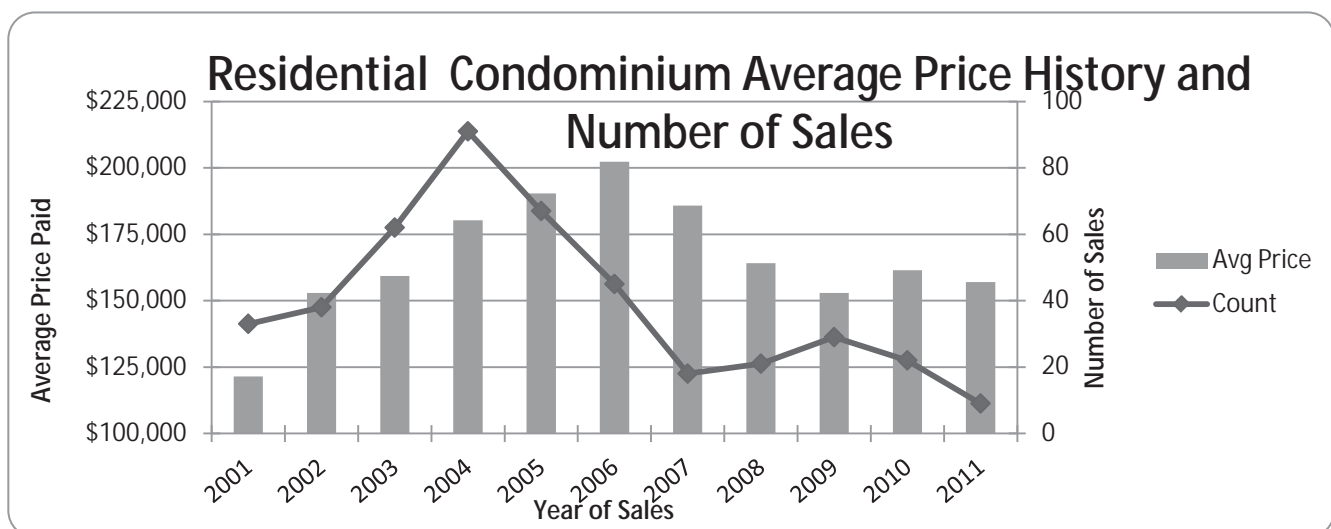
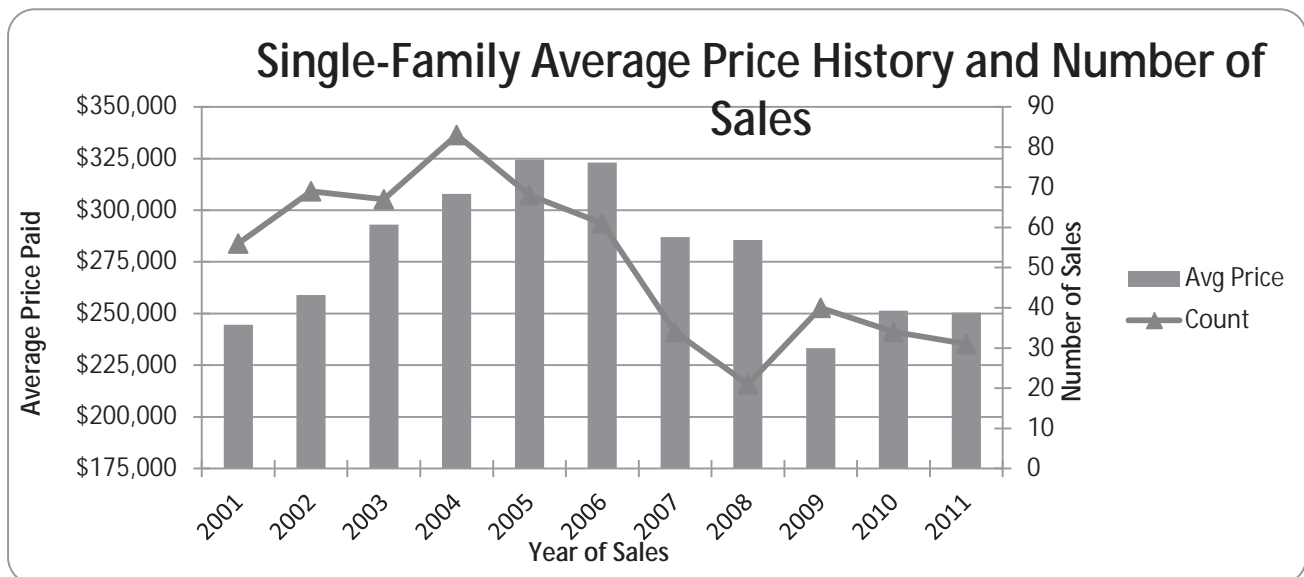
## 2011 annual report



### ***REPORT OF THE ASSESSOR'S AGENT (Continued)***

Notices of foreclosures by town are no longer published publically (formerly published by NH Housing Finance Authority) however, the number of actual 'takings' by banks and lending institutions (as noticed by Registry of Deeds) declined in 2011 to 2007 levels. This is an indication that foreclosed properties are being slowly absorbed into the local market.

The number of open-market residential sales declined slightly in 2011 over 2010 for single-family houses and, especially condominiums, however the average price for single family homes stabilized while condominiums realized a slight overall decrease in price over the previous year as can be seen in the following graphs depicting the recent history of the average sales prices and number of sales occurring in the Town for residential housing:







# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE ASSESSOR'S AGENT (Continued)***

#### **Assessment Statistics**

Equity in assessments is measured in statistical terms. Specifically, the **assessment ratio** is the primary measure as to how our assessments relate to market value. For example, if a property sells for \$100,000 but is assessed for \$90,000, the assessment ratio is 90% for this property (\$90,000 divided by \$100,000). Each sale (open market sales only) is analyzed in this way, both by the Town and the Department of Revenue Administration. All non-forced sales occurring within the ratio period (October 1, 2010 through September 30, 2011 for this current year) are arrayed in this way, and the median point of all the ratios becomes the assessment ratio for the Town for that year.

There was a shift in value throughout the town which is typical of a full revaluation. Our ratio increased from 2010 (93%) to an estimate of 95% for 2011. The following chart illustrates the assessment ratios as a result of the 2011 update, and what the ratios would have been had no assessment update had been completed. 'Ratio w/o Update' indicates what the median ratios would have been had no update been performed for 2011. The '2011 ratio' column indicates what the ratio is for the year as a result of the assessment update (2011 are estimates, the DRA has yet to certify the 2011 ratio).

Category	Ratio w/o Update	2011 Ratio
Overall	95%	95%
Single-Family	93%	94%
Condo	99%	94%
Commercial	104%	96%

#### **2011 Valuation Report**

Because the assessment update included reducing some residential and industrial values, our overall value for the Town decreased from the previous year. Following are the changes in the assessed value of taxable properties from 2010 to 2011 as taken from the report sent to the State for tax rate setting purposes (MS1 report):

Category	2010	2011	Difference	% Change
Current Use Lands	\$77,834	\$82,151	\$4,317	6%
Conservation Lands	\$2,322	\$2,322	\$0	0%
Residential Lands	\$231,829,490	\$236,458,170	\$4,628,680	2%
Commercial Lands	\$104,718,310	\$105,701,280	\$982,970	1%
<b>Total Lands</b>	<b>\$336,627,956</b>	<b>\$342,243,923</b>	<b>\$5,615,967</b>	<b>2%</b>
Residential Buildings	\$329,980,150	\$325,636,900	(\$4,343,250)	-1%
Manufactured Housing	\$319,000	\$319,300	\$300	%
Commercial Buildings	\$151,774,440	\$149,125,240	(\$2,649,200)	-2%
<b>Total Buildings</b>	<b>\$482,073,590</b>	<b>\$475,081,440</b>	<b>(6,992,150)</b>	<b>-1%</b>
Public Utilities	\$23,267,730	\$23,805,190	\$537,460	2%
<b>Total Taxable Property</b>	<b>\$841,975,408</b>	<b>\$841,136,685</b>	<b>(\$838,723)</b>	<b>-.01%</b>
Less All Exemptions	(\$13,533,662)	(\$12,784,026)	(\$170,450)	1%
<b>Net Valuation</b>	<b>\$805,174,016</b>	<b>\$804,547,469</b>	<b>(\$626,547)</b>	<b>-.01%</b>

**Notes:** The values shown above include all public utilities, however, the State of New Hampshire deducts a large portion of the utility values for use in their State School Tax rate calculations.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE ASSESSOR'S AGENT (Continued)***

The Net Valuation shown is after elderly and veteran deductions, less inclusions of revenue from sources other than property taxes (such as registrations, licenses, etc.). The Net Valuation (plus revenue from other sources) is what is applied against expenses approved at the public deliberative sessions to determine the tax rate for the year.

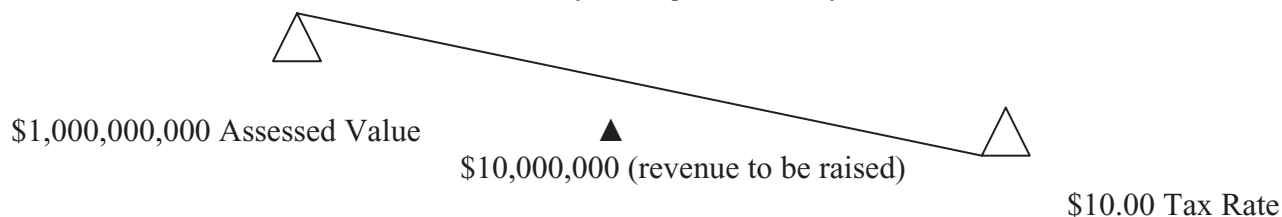
#### **Tax Rate Changes**

The tax rate is made up of four categories representing the expenditures required of each entity. Collectively for 2011, from all categories, the Town tax rate decreased by \$.01 per thousand over the 2010 tax rate. The breakdown is as follows:

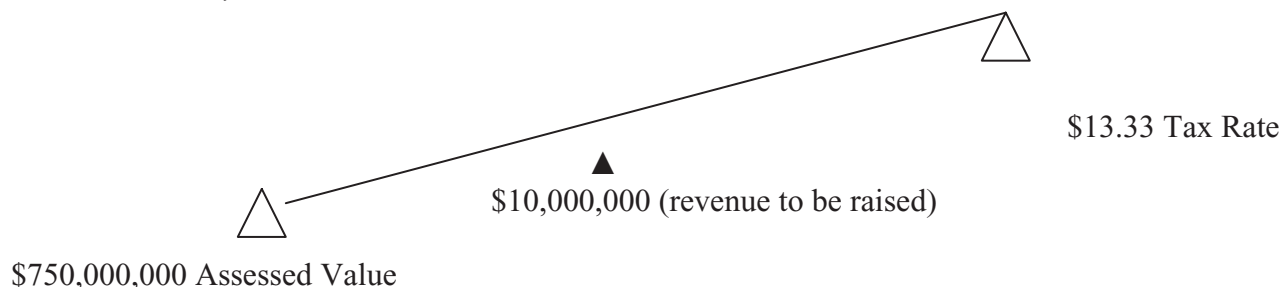
<b>Tax Rates:</b>	<b>2010</b>	<b>2011</b>	<b>\$ Change</b>
Town	\$ 6.55	\$ 6.27	\$ (.28)
County	\$ 1.16	\$ 1.14	\$ (.02)
Local School	\$ 14.40	\$ 14.59	\$ 0.19
State School	\$ 2.61	\$ 2.71	\$ .10
Totals	\$ 24.72	\$ 24.71	\$ (.01)

It is important that taxpayers understand that increasing or decreasing assessments does not lead to a loss or an increase in revenue to the Town. This is because the Town must raise the revenues approved by the taxpayers, neither more nor less. If the overall assessments are higher than the previous year, the tax rate will be less, and if the overall assessments are lower than the previous year, the tax rate will be higher. In each case the same amount of overall revenue will be raised to cover essential municipal services approved by the taxpayers during Town Meetings or Deliberative Sessions (one for the Town, and another for the School District). The following illustration shows how the tax changes according to market value and required Town, County and State revenue authorizations:

*For discussion purposes, assume that the net valuation of the Town is one billion dollars in assessed value. Also, assume that the Town budget is \$10,000,000. The tax rate is determined by dividing the amount of taxes to raise by the net assessed value. The answer, times 1000, indicates a tax rate of \$10.00 per thousand of assessed value.*



*If the assessed value were to fall to \$750,000,000, the Town still needs to raise the authorized \$10,000,000. So, dividing the same \$10,000,000 by \$750,000,000 in net assessed value causes the tax rate to increase to \$13.33.*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE ASSESSOR'S AGENT (Continued)***

So, the function of the tax rate is to raise authorized expenditures. The assessed values change with the market, and the tax rate fluctuates according to the amount of taxes to be raised.

If property values changed equally, and the budget remained the same as the previous year, there would be no change in tax bills. However, as referenced earlier, not all market values change equally over the same timeframe.

#### **Property Data Collections/Accuracy**

Personnel from the Assessor's Office are continually collecting data on properties in the Town. Each property is inspected, by law, at least once in every five years. This is an important part of the assessment process for incorrect data can lead to incorrect assessments.

We encourage all taxpayers to review the data on file for their property when you have the opportunity. If any questions or discrepancies are noted, please bring them to the attention of the assessment office personnel. We remain open to any and all observations as to how we may better serve you, and we appreciate the courtesy and patience extended to our staff while we perform our necessary duties.

#### **Elderly Exemptions**

New Hampshire provides for an exemption of property taxes to qualified elderly taxpayers. The process is 'needs' based, and is applied according to the following criteria:

To qualify, applicant must:

- be 65 years of age or older on or before April 1<sup>st</sup> in the year they're applying.
- be a New Hampshire resident for at least 5 years prior to April 1st.
- be living in the house, which must be their primary residence.
- have total household income not exceeding \$35,000 if single, or \$50,000 if married (all sources of income are included)
- have total assets not exceeding \$80,000. Assets do not include the value of the house or up to 2 acres of land that the house is situated on.

If qualified, the exemption is as follows:

- ages 65 to 74 - \$110,000 is subtracted from the assessment and taxes are paid on the remainder.
- ages 75 to 79 - \$150,000 is subtracted from the assessment and taxes are paid on the remainder.
- ages 80 and over - \$190,000 is subtracted from the assessment and taxes are paid on the remainder.

#### **Totally and Permanently Disabled**

To qualify, applicant must:

- be a New Hampshire resident for at least 5 years prior to April 1st.
- be living in the house, which must be their primary residence.
- be totally and permanently disabled and collecting Social Security.  
Have a total household income not exceeding \$35,000 if single, or \$50,000 if married (all sources of income are included).
- total assets cannot exceed \$80,000. Assets do not include the value of the house or up to 2 acres of land that the house sits on.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE ASSESSOR'S AGENT (Continued)***

If qualified, the exemption is as follows:

- \$150,000 is subtracted from the assessment and taxes are paid on the remainder.

#### **Blind Exemption**

To qualify, applicant must:

- be a New Hampshire resident for at least 1 year prior to April 1<sup>st</sup> in the year the exemption is claimed.
- be legally blind as determined by the administrator of blind services and provide a letter stating such.

If qualified, the exemption is as follows:

- \$15,000 is subtracted from the assessment and taxes will be paid on the remainder.

#### **Veteran's Tax Credit:**

To qualify, applicant must:

- be a New Hampshire resident for at least 1 year prior to April 1<sup>st</sup> in the year the credit is claimed;
- had honorably served at least 90 consecutive days of active duty during a qualifying period; and,
- supply a copy of paperwork (DD-214, for example) showing date of entry, date of discharge, and character of service.

If applying for service connected total disability tax credit, disability must be 100% total and permanent, must be service-connected and a letter from the veteran's administration must be supplied at time of application.

If qualified, the exemption is as follows:

- \$500 will be deducted from the taxes for a standard veteran credit and \$2,000 for a veteran with a service connected total and permanent disability.

#### **Veteran Spouse or Widow:**

To qualify, applicant must:

- Demonstrate that the spouse or deceased veteran met all requirements for Veterans Tax Credit (referenced above), and,
- Has not remarried.
- The surviving spouse of any veteran killed or died while on active duty, as listed in RSA 72:28, providing that the spouse or widow has not remarried.

The State of New Hampshire has a program to rebate a portion of the state-wide property tax for qualifying low to moderate income. Information is available at Town Hall in the Assessor's Office.

The assessing personnel would like to take this opportunity to thank all the taxpayers in the Town for their patience and assistance throughout the year. The tax assessment process is a necessary process, however not necessarily an enjoyable one for anyone involved, however we do appreciate your unfailing courtesies extended over the past many years.

Respectfully Submitted,

*Wil Corcoran & Marybeth Walker*

*Wil Corcoran & Marybeth Walker, Assessor's Agents*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***ASSESSMENT UPDATE PROCEDURE ADOPTED BY THE BOARD OF SELECTMEN***

1. The Board will determine a budget necessary to do the work needed for the *certification year* and make that a request as part of the budget process in the fall of the year.
2. The Assessing Firm will do the sales analysis and measurement each year as part of its regular duties. All work will be done in compliance with state laws and enforceable Administrative rules that are based upon the latest changes to the state laws.
3. The Board of Selectmen will proceed with an update based upon measurements that fall outside of recommendations for good assessing practices in the median values, stratification, and/or Coefficient of Dispersion.
4. The Board of Selectmen will make the public aware of the planned process and hold a public hearing to explain the rationale for undertaking such a process. When there is a mass update, the database for taxes will not be changed for those updates until the Board agrees upon the proposed numbers.
5. The Board of Selectmen will make available speakers for groups who wish to hear about the subject, e.g. PACE, Lions, etc. Announcements will go on channel 17, the web, and via a press release to the papers.
6. All mass mailings, sent by the assessing department, will be reviewed by the Board of Selectmen before they are sent, including any attachments.
7. Those with elderly and disabled exemptions will receive a separate letter indicating the potential impact on them of the changes.
8. The Assessing Firm should make a recommendation of values (subject to revision in the hearing process) to the Board of Selectmen by July 17<sup>th</sup>.
9. The Board of Selectmen will hold an informational hearing to explain the process before formally voting on accepting the assessing firm's recommendation, but the absence of this vote will not hinder proceeding with hearings for taxpayers.
10. When the new proposed values are ready, letters will be sent to invite each property owner with a new value to come and review their values. Available times will include evening hours as well as days. The letters will emphasize that an increase or decrease in values does not translate directly into an increase or decrease in a person's tax bill.
11. The letters will be sent to everyone whose property value changes by more than 5% and allow the owners at least 10 days notice before the hearing period ends. The hearing period will last at least 5 days. Evening appointments will be available at least 4 of those days. If more than one quarter of the parcels changes more than 5%, there will be at least 8 days for appointments with 7 evenings.
12. Lists will be available of current and proposed values at the Town Hall, Library, and on the Town's web site. If possible a program will be developed for repeated broadcast on channel 17 of the process and especially focus on the impact of the update.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF BEEDE SUPERFUND SITE ACTIVITIES***

During 2011, town officials spent the year trying to work with Environmental Protection Agency (EPA) and the Performing Group of Responsible Parties (Beede Group) on the issues surrounding site access to the Beede property. In the end of 2010, EPA had decided on the access option that would utilize Main Street over the town's position of using Old County Road. This access will be utilized to transport potentially hazardous materials and clean soil to and from the site. New Hampshire Department of Environmental Services (NHDES) concurred with EPA but pointed out that the town had legitimate concerns over using Main Street as an access to the property. In December of 2010, NHDES reversed its decision and issued a written statement to EPA that the town's position of using Old County Road would be permissible. Also that a reasonable person could conclude that the town's choice of access is the "least environmentally damaging practicable alternative among the options presented."

#### **Site Access Revisited**

In February 2011, EPA agreed to a 90 day evaluation period to give Plaistow and the Performing Group a chance to come to an agreement over site access. Over the next 3 months, town officials attended 3 meetings at EPA headquarters in Boston and at Town Hall. EPA hired a consultant to facilitate these meetings to focus on remediation laws, safety issues and the various site access options costs. These meetings were unsuccessful. Both Plaistow and the Performing Group raised points and counterpoints, but there never developed a real working relationship that could have lead to any kind of agreement.



*Plaistow Selectmen, Town Officials, EPA officials and NHDES Officials tour the Beede Superfund Site*

#### **Bridge to Old County Road Has No Impact on Wetlands**

In May 2011, EPA issued a letter to all parties involved reaffirming their original decision of using Main Street as the site access. In that letter, they stated that "EPA is legally barred from selecting" Old County Road, "as currently proposed." EPA didn't foreclose on the possibility of a bridge to Old County Road if the town could show that a bridge could be built that met all applicable environmental laws. They also requested the town to seek consensus with the Performing Group. In response to that letter, the town, in partnership with NHDES, coordinated a meeting with New Hampshire legislative leaders in Concord to engage additional technical assistance from New Hampshire Department of Transportation in support of a permissible bridge design. The town, in partnership with NHDES, NHDOT, and Normandeau Associates worked cooperatively to design a bridge that had NO wetland or floodplain impacts. In June, the Performing Parties denied the town site access to map the wetlands and floodplains in support of the bridge. The design of the bridge was completed utilizing stereoscopic photos obtained through Normandeau Associates to delineate the wetlands. Subsequent verification concluded that a bridge design would NOT have ANY impact on the wetlands or floodplains. Hence, a bridge from the Beede site to Old County Road could be permitted.

#### **Findings Presented**

At the end of July, the town sent EPA a letter requesting a meeting to present the information and results of the work and findings from Normandeau Associates. In August, a meeting was held at town hall with EPA officials, representatives from Senator Shaheen, Senator Ayotte, Congressman Guinta, state



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF BEEDE SUPERFUND SITE ACTIVITIES (Continued)***

officials from NHDES, NHDOT, Normandeau Associates, State representatives and local officials. It was decided that another meeting would have to take place based on the town's findings.

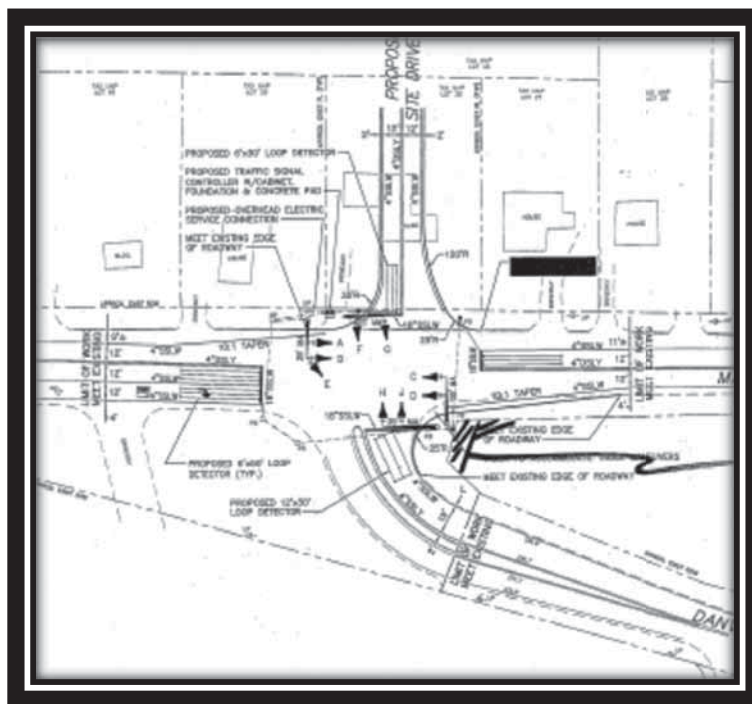
#### **Further Review of Access Route Granted**

On September 1, Senator Shaheen's office coordinated a meeting at NHDES headquarters in Concord with all the parties involved to further evaluate the possibility of a bridge to Old County Road. At this meeting several determinations were made as well as several disclosures. Ira Leighton, EPA Region 1 administrator for New England, stated that he would allow 14 days from the 9/1/11 meeting to receive letters from the town and the Performing Group reaffirming a willingness to look at a bridge option to Old County Road or a letter from both parties saying that they were not interested in further looking at a bridge option. Further, if both parties issued a letter within those 14 days, that within 30 days of receiving those letters he requested another letter describing the process of negotiations. Out of this, EPA was looking for enough progress to be made that would then allow for a joint submittal of a conceptual bridge design that could be submitted to NHDES and EPA for consideration. It was made clear by the lawyers representing the Performing Group that they were not interested in looking at the bridge option any further. They went on to state that they could not consciously recommend to their clients to spend extra money on a bridge when the Main Street option was less money, even if public health and safety is the main issue. In the middle of September, EPA sent a letter to the town indicating that they never received a letter from the Performing Group so the reaffirmation of the Main Street access decision would stand.

#### **NHDOT Driveway Permit Status**

In the beginning of October, NHDOT District VI notified the town that they have been requested to move forward with a scoping meeting for conceptual plans for driveway access onto Main Street. The engineering company VAI, representing the Performing Group, had already prepared the traffic documentation. This was reviewed by NHDOT and NHDES and it was found to be fundamentally sound. Shortly after, the town sent a letter to NHDOT opposing the driveway permit onto Main Street. In Mid-October, a scoping meeting was held by NHDOT, NHDES, EPA, The Performing Group, VAI and local officials at the intersection of Danville Road and Main Street. At this meeting VAI provided a brief overview and rationale for the project and they presented the conceptual, temporary traffic plan.

At the end of October, the Town sent NHDOT a letter officially requesting a 60-day extension for comment on the driveway application submitted by the Performing Group. On November 21, the town received a letter from NHDOT allowing the 60-day extension. The letter also stated that the driveway application was fundamentally sound but that NHDOT still supports the town's position that the best access to the property is via Old County Road.



*The Beede Group's proposed conceptual plan for a four way intersection with a permanent traffic signal to be located at Danville Road, Main Street, and the existing site of a home that will be demolished to make room for a driveway into the site for clean-up access.*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF BEEDE SUPERFUND SITE ACTIVITIES (Continued)***

#### **TIMBERLANE REGIONAL SCHOOL DISTRICT CONCERNS**

At the end of November, the Superintendent of the Timberlane Regional School District (TRSD) sent a letter to the NHDOT Commissioner expressing the School Board's concerns over the access decision. The letter stated that the School Board was not consulted over this even though the Performing Group indicated in their initial report to EPA that they consulted the "Plaistow School Board" even though no such entity exists. On December 1, the Town Manager, Police Chief and the Fire Chief made a presentation to the Timberlane School Board regarding the trucking of contaminated materials on Main Street. In mid-December, TRSB sent letters to our congressional delegation and EPA regarding their decision and their desire to hold a meeting with them.

On December 19, town officials met with EPA, NHDOT and NHDES at the town hall to open a new dialogue on how to proceed going forward. Included on the agenda was an update on Performing Groups application with NHDOT on a driveway permit and updating a protocol on communications between all of the government agencies involved as well as the citizens of the town. At this meeting Superintendent Lasalle stated that "IT'S NOT A MATTER OF IF OR WHEN, BUT HOW MANY AND HOW SEVERE" the accidents on Main Street will be involving the students at Timberlane High School. Also, NHDOT informed the EPA and NHDES that a temporary driveway permit was rejected and that the Performing Group would have to propose a permanent driveway conceptual plan to move forward with the Main Street access.

Respectfully Submitted,

*Robert J. Gray, Chairman  
Beede Reuse Committee*



*Chief Building Official, Mike Dorman, stands beside Old County Road where a proposed bridge that the Town had requested could be located as the preferred access route.*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE BUDGET COMMITTEE***

I would like to thank all the members of this year's Committee for their time and dedication throughout this year's budget season. Your hard work and commitment are greatly appreciated. Unfortunately, this year we will be losing two of our long-term members, Michelle Conte and Dan Hooper will not be seeking re-election this year.

The Committee was faced with the challenge of a weak economy for the third consecutive year. The Committee took the charge to develop a budget that is fiscally responsible for our residents and to ensure that the Town of Plaistow continues to operate in an efficient manner.

The budget was presented at the Public Hearing on Wednesday January 11, 2012, the proposed budget was \$7,579,481 this was an increase of \$53,033 (or less than 1%) over the 2011 budget. After the Public Hearing presentation the Selectman were notified of a water leak on the third floor dormer of the Town Hall. The cost of this repair was estimated at \$4,675.00. This information was presented to the residents at the First Session of the Town Meeting held on Saturday, February 3, 2012 as a result the amount of \$4,675.00 was added to the 2012 budget for a total amount \$7,602,156.

Taxpayers are very concerned with any increase to their tax bills and, in addition, they are concerned with how the Town is spending their tax dollars. Each Committee member who is also a Plaistow taxpayer is mindful of this concern. When Committee members review proposed budgets and Warrant Articles they keep taxpayers concerns in mind.

The proposed budget and all warrant articles can be found in the back of this Town Report on the New Hampshire State mandated MS-7 form and Town Warrant. The Committee hopes that you will review this information and contact any of the Town Officials if you have questions or concerns. We hope that you find this information to be informative when voting at the Second Session of Town Meeting at Pollard School on Tuesday March 13, 2012.

Respectfully Submitted,

*Martha L. Sumner, Chairperson*



*At the February 4, 2012 Deliberative Session, State Representative Norman Major, presented an official "Community Commitment Citation" to Thomas Henry Cullen.*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE BUILDING MAINTENANCE DEPARTMENT***

We will *never forget* the winter of 2010-2011! In January alone, we received 43.2 inches of snow that had to be removed from walkways around Town buildings. The month of February brought another 26.6 inches of snow, and due to the weight of all the snow, it had to be removed from the roofs of the Public Safety Complex and Historical Society buildings. This was the first time in sixteen (16) years that the roofs of these buildings had to be shoveled.

#### **New Tractor**

Just in time for a record setting October (Halloween) snowfall, a new John Deere Tractor with a snow thrower was added to the fleet of Building Maintenance Department equipment. This greatly assisted with the clean-up of 9.3 inches of wet, heavy snow. This storm also caused damage to trees, power lines and buildings requiring extensive clean-up.



*The Building Department's  
John Deere Tractor/Snow blower*

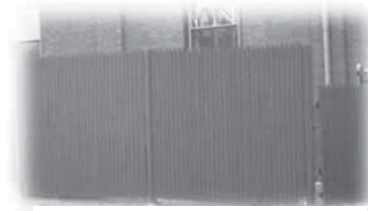
#### **Town Buildings**

Staff of the Building Maintenance Department plays a very critical role in the day to day operations of the Town's buildings and facilities by ensuring that the buildings are clean and neat and that everything is operating safely. This includes the Town Hall, Court House, Public Safety Complex, Library and Historical Society buildings. 2011 was also the first full year of maintaining both the newly constructed Plaistow Area Recreation Complex (PARC) concession stand located on Old County Road and the Skateboard Park located on Ingalls Terrace.

#### **Additional Projects**

In addition to maintaining the appearance and cleanliness of all of the buildings and facilities, staff ensures that all building systems such as electrical, plumbing, and roofing are working properly and safely. In addition to the daily custodial tasks, the Building Department staff also performed specific projects during 2011 including:

- Repair of all of the light poles in Pollard Park;
- Replacement of the flat roof at the Historical Society building;
- Assistance with the repair of the Town Hall Clock Tower;
- Final work on the Cable recording room located on the third floor of the Town Hall including painting and carpet installation
- Construction of an eight foot high fence around the generator at the Town Hall



*Newly Constructed Fence Around  
the Town Hall Generator*

#### **Special Events**

2011 was a record setting year for the number of events held at the Plaistow Town Hall for which Building Maintenance staff assisted with the set-up and clean-up. Examples include several Senior Lunches, the annual Pumpkin Lighting Festival, the first annual Haunted Town Hall, a special 2-day Plan NH planning event, a Veteran's Memorial Park dedication ceremony, the first annual Festival of Trees, and the first annual Holiday Celebration.

#### **Staff**

I have been the Building Maintenance Supervisor for the last 16 years. In addition to me, the Building Maintenance Department staff also includes John Arahovites, Safety Complex and Gerard Marchand, who is responsible for maintaining the Library as well as assisting with other special projects. We are always here to keep everything running safely and smoothly.

Respectfully Submitted,

*David R. Bowles*  
David Bowles, Building Maintenance Supervisor



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE BUILDING SAFETY DEPARTMENT***

#### ***"SAFETY IS NO ACCIDENT"***

Considering the tough economic times facing many of our residents, Plaistow still remains a vibrant, thriving community. We continue to see steady applications for permits for improvements to residential and commercial properties. People enjoy life here in Plaistow and continue to invest in their properties.

#### **Community Development**

Commercial development is still slow. It's difficult to tell if it's still because of the economy or because our downtown is already in good shape. With the exception of one major plaza, our commercial district has very few vacancies. Rite-Aid opened in the spring of 2011. This project successfully redeveloped an older commercial site into a fresh, beautiful, well-groomed, business location that brings up the entire neighborhood. I believe that well-done projects such as this will eventually have other commercial property owners looking at how to improve their own investment. We *never forget* that we work for the residents of Plaistow and our mission is the protection of the health, safety and welfare of the entire Plaistow Community.

#### **Residential Development**

On the residential side of building, we did have our first new residential construction in a number of years. Plaistow is pretty close to being built out residentially so we only anticipate a house here and there for the foreseeable future. The exception being that there are three 55+ housing developments that have received Planning Board approval. They did not start construction in 2011, we believe mostly due to the economy. It is hoped that things will turn around enough to bring these projects to fruition. Housing for our independent elder citizens is much needed here in Plaistow.

#### ***Revenues Collected by the Dept. of Building Safety for Permitting - 2009- 2011***

Type of Fee Collected	2009	2010	2011
Building Permit	\$26,477.50	\$26,026.08	\$45,974.32
Electric Permit	\$5,270.00	\$4,885.00	\$5,145.00
Electrical Insp.	\$7,195.00	\$6,035.00	\$6,450.00
Plumbing Permit	\$1,905.00	\$1,830.00	\$1,985.00
Plumbing Insp.	\$2,640.00	\$2,370.00	\$2,430.00
Occupancy Permit	\$7,310.00	\$5,600.00	\$5,840.00
Mechanical Permit	\$4,490.00	\$4,010.00	\$4,980.00
Mechanical Insp.	\$4,260.00	\$3,430.00	\$4,560.00
Septic	\$2,690.00	\$2,955.00	\$2,060.00
Sign Permit	\$9,300.00	\$10,400.00	\$9,200.00
Auto Dealer Permit	\$1,300.00	\$500.00	\$200.00
Well Permit	\$60.00	\$190.00	\$240.00
Copies	\$17.25	\$0.00	\$0.00
Fire Dept Revenue	\$940.00	\$915.00	\$1,075.00
Salvage Yard Licenses	\$300.00	\$340.00	\$10.00
Administrative/Misc. Fees	\$300.00	\$160.00	\$180.00
<b>TOTAL</b>	<b>\$74,454.75</b>	<b>\$69,646.08</b>	<b>\$90,329.32</b>



# Town of Plaistow, New Hampshire

## 2011 annual report



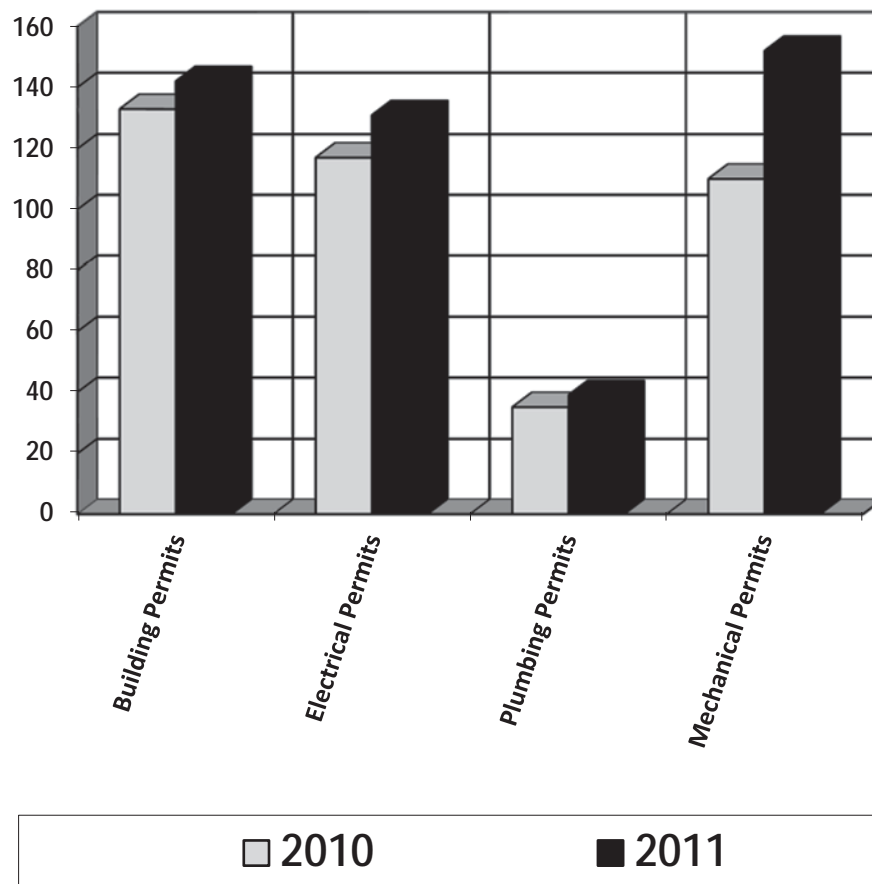
### ***REPORT OF THE BUILDING SAFETY DEPARTMENT (Continued)***

It's quite the sign of hope that there is a 30% increase in our revenue numbers over last year's figures. We would like to get back to where we are a self-funding department again.

#### **Permits**

There were 142 total building permits issued, 39 plumbing permits, 131 electrical and 152 mechanical permits. There was a jump in mechanical (gas) permits issued from previous years. People still remember the ice storm of 2008, the hard winters of 2009 and 2010, and when it snowed nearly a foot for Halloween 2011, I think that was enough to convince folks to get their household emergency plan in place. For many households that meant the installation of a gas emergency generator.

Permit Comparison 2010-2011				
Year	Building Permits	Electrical Permits	Plumbing Permits	Mechanical Permits
2010	133	117	35	110
2011	142	131	39	152







## REPORT OF THE BUILDING SAFETY DEPARTMENT (Continued)


## Animal Shelter

This office, working with the Plaistow Police Department, oversaw the completion of the Kennel/Emergency Animal Shelter early in 2011. The Kennel was funded entirely by donation from local residents, businesses and contractors. It's located adjacent to the Highway Garage off Old County Road.



*In 2011, the Department of Building Safety oversaw the construction of an Animal Control Facility located at the Highway Garage off of Old County Road. Equipped with kennels, this facility can also serve as an emergency animal shelter.*

This facility will not only be used to house stray and runaway animals, but can be used as a shelter for animals during emergencies and major weather events. The past few years have had some unusual storm events that have warranted people being evacuated from homes that had been without power for extended periods of time. Many were reluctant to do so, even for their own comfort and safety, when there was a pet involved. Most warming stations and temporary housing will not accept pets. Having this safe place for our four-legged residents should put their minds at ease.



*In 2011, the Department of Building Safety oversaw the construction of an Animal Control Facility located at the Highway Garage off of Old County Road. Equipped with kennels, this facility can also serve as an emergency animal shelter.*

## Emergency Generator

We also supervised the installation of an emergency generator, purchased under an approximately \$32,000 federal grant. This generator will power the Highway Garage, Fueling Station and Kennel/Emergency Animal Shelter. The installation was complete at the end of August. The Highway Crew said that new generator worked flawlessly when power went out for them during the October storm.

## Code Enforcement

Some residents may not realize, but this office is also responsible for Code Enforcement. The town's laws, which are referred to as Zoning Ordinances, are in place to protect people's peaceful enjoyment of their property. They describe things such as how close to a property line someone can build a new structure; what uses are allowed in the Town's different zoning districts; as well as requirements for in-law apartments and home occupations. The Zoning Ordinances, as well as many of the forms you might need to make various applications, are available online at [\*\*www.plaistow.com/building\*\*](http://www.plaistow.com/building) or by calling the office during regular business hours.

## Staff

This Department has the luxury of having a long-term staff that offers continuity in education, experience, and expertise. We have a combined total of more than 55 years experience working for Plaistow. Dee Voss, Office Manager; Ken Ray, Electrical Inspector; and Jim Flathers, Plumbing/Mechanical Inspector, and I continue to attend training, to keep current on the ever-changing codes, as well as to be able to assist and educate the Plaistow Community. We're here, and are ready to serve the largest commercial contractor, right on down to a new homeowner who wants to DIY (Do It Yourself).



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE BUILDING SAFETY DEPARTMENT (Continued)***

#### **Thank You**

Our team approach extends to our involvement in assisting other departments, boards and committees, such as the Fire and Police Departments, Planning Board and Conservation Commission, as we all work together to continue to support and bring responsible growth to the Plaistow Community. We continue to work with the Plaistow First Committee, whose members are charged with reviewing and evaluating all town-owned properties. They have given a number of recommendations to the Board of Selectmen regarding expansion of the Town Forest, retention of important town-owned properties as well as disposing of some parcels not significant for municipal use, to put them back on the tax roles.

The Department of Building Safety is here to assist property owners with all their building questions and needs. Our office hours are Monday through Friday, 8:00 a.m. to 4:30 p.m. Stop by or call us at 382-1191 X20 anytime!

Respectfully Submitted,

*P. Michael Dorman, Chief Building Official/Code Enforcement Officer*



*Department of Building Safety Office Manager, Dee Voss, has been Mike Dorman's "right hand" for over 10 years.*



*Chief Building Official and Code Enforcement Officer Mike Dorman presents his draft budget to the Board of Selectmen.*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE CABLE ADVISORY COMMITTEE***

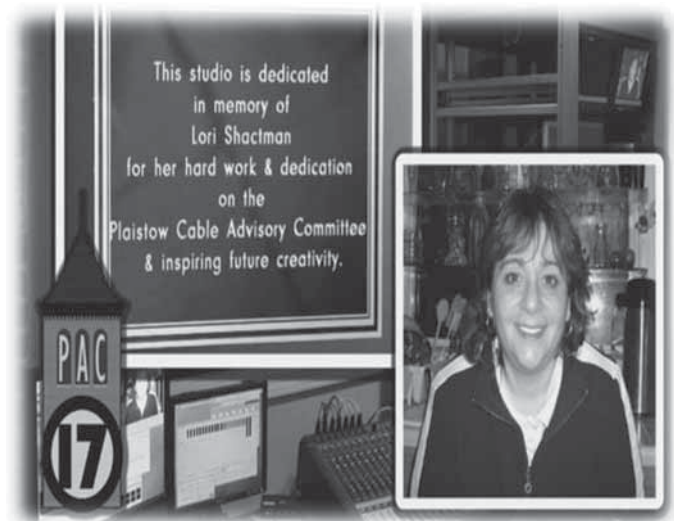
The Cable Advisory Committee has had a very productive 2011. With the success of the studio, new shows have been produced and recording of local events have added much viewable content. Below is a list of shows and local events that have been recorded, edited and aired on Plaistow Area Cable (PAC) Channel 17:

#### **Local Shows**

- Storytime
- Hit It Hard Radio(Live Call-in)
- Storm Water Management/Rain Barrels
- Holiday Repurposing
- Plaistow Public Library Haunted Houses
- JRM Information/Recycling in Plaistow
- Sad Café Talent Show
- Author Joe Smiga
- Plaistow Kennel Tour

#### **Local Events**

- Memorial Day
- Old Home Day
- 9/11 Tenth Anniversary Ceremony
- Veteran Park Dedication
- Cable Studio Dedication
- Clock Tower Dedication
- Pumpkin Lighting
- December in Plaistow



*On September 24<sup>th</sup> 2011 the Cable Advisory Committee had the cable studio dedication in the Memory of Lori Shactman.*

#### **Studio Dedication**

On September 24<sup>th</sup> 2011 the Cable Advisory Committee had the cable studio dedication in the Memory of Lori Shactman. Lori's life was cut short after a courageous battle with Lymphoma. A picture of Lori and a plaque inscribed with:

*"This studio is dedicated in memory of Lori Shactman for her hard work and dedication on the Plaistow Cable Advisory Committee & inspiring future creativity"*

Lori was an active member and Committee Co-Chair involved in many aspects of the Cable studio. Lori was a driving force with improving the technology and equipment that is utilized today.

#### **Camera Operator Room**

The Cable Operator room on the Third Floor of Town Hall has been finished with a new coat of paint and a rug. Adding these finishing touches will help protect the equipment and provide additional space to be utilized by the studio.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE CABLE ADVISORY COMMITTEE (Continued)***

#### **New PAC Channel 23**

The biggest news of the year is the addition of PAC Channel 23. The Cable Coordinator, Dean Zanello, worked to pursue and implement the use of this channel for all local origination, while maintaining PAC Channel 17 as the primary channel for all Government related programming. These programs would consist of all televised committee meetings, as well as public hearings, deliberative session and any other local government event. The committee is very excited about the new channel and would like to recognize Dean Zanello's enthusiasm and effort for getting the channel up and running so quickly. Thank you and job well done!



#### **Open House**

On Old Home Day the Cable Coordinator and Plaistow Advisory Committee had an open house at the Cable Studio. The Cable Coordinator gave tours of the studio and demo's of the studio equipment. There was a high turn out and a lot of positive feedback. The Committee and Coordinator are hoping to continue this on a yearly basis.

#### **Local Access on the Web: VIMEO**

Plaistow's use of [www.vimeo.com](http://www.vimeo.com) has been very successful. This web page allows all meetings and locally produced shows to be posted to this site to watch over the internet. This is convenient for viewers who do not subscribe to Comcast cable or may have missed a meeting or show they are interested in watching on PAC Channel 17 and 23. The site can be accessed at the following URL: [www.vimeo.com/plaistow](http://www.vimeo.com/plaistow).

#### **Library**

The Plaistow Public Library was configured in early 2011 for live broadcasts. Candidates Night will now be broadcast live from the Plaistow Public Library.

#### **New in 2012**

Near the end of 2011 a couple of local authors approached the Cable Coordinator and Committee about producing a show that interviews regional authors about their works, experiences and influences. Please look out for this new show in early 2012.



*Dean Zanello, Cable Coordinator, "works the camera" during the Town's Memorial Day event.*

#### **More Volunteers**

The Cable Advisory Committee is looking for enthusiastic people who would like to be members of the committee or people who are interested in volunteering to help record local events and help produce shows inside and outside of the studio. Please contact Town Hall if you are interested





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE CABLE ADVISORY COMMITTEE (Continued)***

#### **More Local Programming**

Going forward in 2012 the Cable Advisory Committee will be looking to reach out to the Community to help any Plaistow residents interested in producing their own shows to be broadcast on PAC Channel 23. One of the Cable Advisory Committee's continuous goals is to have more local programming written and produced by Plaistow residents. As part of getting more people interested in using the studio, training will be provided to anyone interested. The Cable Advisory Committee is very excited about the upcoming year and looking forward to working with our Community. Please contact Town Hall if you are interested.

Thank you, and have a wonderful 2012!

Respectfully Submitted,

*Jay DeRoche, Chairman*



*Jay DeRoche, Chairman of the Cable Advisory Committee, and Cable Operator is involved with the production of numerous shows and programs.*



*Charlie Manes is a camera operator and also a member of the Carl G. Davis Post 34 and serves as Chaplain.*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE CABLE ACCESS COORDINATOR***

2011 has been a monumental year for Plaistow Cable Access, with growth at all levels – studio & facilities, volunteer participation, and local origination programming.

#### **Open House**

On Old Home Day, we invited the community to tour our new studios at Town Hall. The event was well attended and we will continue to keep our doors open for community members to see what we are all about. This was followed by the special dedication of our new studio to Lori Shactman on September 24<sup>th</sup>. Mrs. Shactman was a Plaistow Cable Access committee member and volunteer who unfortunately passed away in 2008. Many of her contributions are evident in our current operation and who we are today.



#### **PAC Channel 23**

On December 17<sup>th</sup>, Plaistow Access Channel 23 went live. The addition of this new channel allowed us to better serve our viewers – whether they are looking for locally originated programs, town government, or simply view the community message board. Channel 17 is now reserved exclusively for Selectmen, Planning, Zoning, and Budget Committee meetings. Special events such as Candidates Night and Deliberative Session will continue to be seen on Channel 17. Channel 23 is now the new home of programs such as “StoryTime with Mrs. Sherman”, “Hit it Hard Radio”, as well as additional programs currently in production. Coverage of community events such as Memorial Day, Old Home Day, and “December in Plaistow” will also be on this channel. The community bulletin board will now be seen at various times on both channels 17 and 23.

#### **VIMEO**

In addition to both television channels, many selections from the PlaistowAccess schedule are uploaded and available for online viewing. Programs include, but are not limited to: Selectmen Meetings, Deliberative Session, Plaistow Kennel Tour, Hit It Hard Radio, Old Home Day, and the compilation of “December in Plaistow” events. These programs can be viewed at [vimeo.com/plaistow](http://vimeo.com/plaistow).

#### **Volunteers**

PlaistowAccess has benefitted from a very active Cable Advisory Committee. A majority of the locally produced programs have benefitted from the contributions of these individuals. Special thanks to Dan Bush, Mickie Conte, Jay DeRoche, Michael Gatti, Susan Sherman, and Selectmen Liaison Buzzy Blinn for their support of PlaistowAccess.

Any town resident is welcome to get involved with PlaistowAccess. Being a member of the Cable Advisory Committee is not a requirement to get involved, whether you are interested in volunteering on production crew, or creating your own program for Channel 23. Contacts us at [dzanello@plaistow.com](mailto:dzanello@plaistow.com) or give us a call at 382-5200.

Respectfully Submitted,

*Dean Zanella, Cable Coordinator, Plaistow Access*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE CAPITAL IMPROVEMENT PROGRAM COMMITTEE***

The Capital Improvement Program (CIP) is an adjunct to the Master Plan; like the Master Plan it is strictly a planning document. The CIP committee is charged by the Planning Board to prepare an annual CIP to present to the Planning Board for approval and then to the Board of Selectmen and Budget Committee to aid them in preparing the annual budget. The CIP committee is made up of members from the Planning Board, Board of Selectmen, and the Budget Committee. The Planning Board chairman also serves as the CIP committee chairman. The Town Planner and Town Manager support the CIP committee in preparation of the plan.

The CIP has estimates of capital expenditures over a 6 year period; the plan prepared in calendar year 2011 has estimates for 2012 through 2017 and is used to help prepare the 2012 budget (calendar year 2012) that is voted on at the March, 2012 Town Meeting. The CIP Committee also reviews the capital reserve accounts set up for the purchase of large expense items such as fire apparatus, highway department vehicles, and long term building maintenance. The purpose of the review is to make sure the balances in the accounts are sufficient to cover the planned expenses in the next 6-year planning period. The reviews for the highway and fire departments extend over longer periods of time that match the longest useful life of a piece of equipment.

The table below compares the proposed CIP totals with the budget totals (including warrant articles) and then calculates the percent of the total budget allocated for capital expenditures. The amounts shown reflect amounts proposed at Town Meeting and not those voted at Town Meeting. Also note that the amounts have been rounded to the nearest thousand dollars.

#### **Total Expenditures by Year - CIP Compared To Town Budget (2007 - 2012)**

<b>Year/Item</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>
CIP Total	\$1,350	\$957	\$1,277	\$1,233	\$1,035	\$1,577
Budget Total	\$7,644	\$7,479	\$8,192	\$7,298	\$7,464	\$7,602
Percent of CIP Total to Budget Total	17.66%	12.8%	15.6%	16.9%	13.9%	20.7%

When a CIP is in place and maintained, it allows towns to impose impact fees on developers. The purpose of the impact fee is to charge an up front fee from developers, at building permit time to help offset the additional capital expenditures required because of the new residential, commercial, or industrial growth. The Town of Plaistow has impact fees in place for schools, recreation, public safety complex, fire suppression water line, and new subdivision roads.

The CIP also has two other important functions: maintain capital equipment and help to level the total budget. It is important to maintain our buildings so that small repairs can be made in a timely fashion and avoid large expenditures after a problem that could have been fixed with a small repair, has deteriorated to the point where only a costly repair can fix the problem. This in turn avoids large increases in our tax bills. It is also important that our entire fleet of vehicles – rescue trucks, police cruisers, highway department trucks, etc., are, or remain in, good operating condition so that all employees can have confidence they will be able to perform their duties in a safe manner.

Respectfully Submitted,

*Timothy E. Moore*  
Timothy Moore, Chairman



# Town of Plaistow, New Hampshire

## 2011 annual report



### CAPITAL IMPROVEMENT PROGRAM PLAN (1 OF 9)

Final - September 22, 2011

#### CAPITAL IMPROVEMENT PROGRAM PROJECTS FOR 2012-2017

September 22, 2011 \$ in \$000's

Highway Department	Master Plan Reference		2011 CIP Approved	2011 Town Approved	2012	Recom- mended (Warrant or Budget)	2013	2014	2015	2016	2017
	Chapter / Section	MP Project Number									
HIGHWAY EXPENSES											
Westville Road Bridge (Study/Design)	Transportation	3	\$0.0	\$0.0	\$85.0	Warrant	\$0.0	\$500.0	\$0.0	\$0.0	\$0.0
Hazard Mitigation Plan (HMP) Projects	Transportation	3	\$0.0	\$0.0	\$0.0	N/A	\$100.0	\$0.0	\$0.0	\$0.0	\$0.0
Highway Capital Projects/Drainage	Transportation	3	\$60.0	\$60.0	\$60.0	Budget	\$60.0	\$60.0	\$60.0	\$60.0	\$60.0
Road Surface Management Projects	Transportation	3	\$225.0	\$185.0	\$225.0	Budget	\$225.0	\$225.0	\$225.0	\$225.0	\$225.0
2000 International 6W Dump Truck	Community Facilities	1	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Roadside Brush Cutter	Community Facilities	1	\$110.0	\$110.0	\$0.0	Complete	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
1987 Ford Backhoe	Community Facilities	1	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
2004 F-550 Ford Dump Truck	Community Facilities	1	\$0.0	\$0.0	\$110.0	Warrant	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
2006 F-350 Ford Pickup Truck	Community Facilities	1	\$0.0	\$0.0	\$0.0	N/A	\$40.0	\$0.0	\$0.0	\$0.0	\$0.0
2008 International 6W Dump Truck	Community Facilities	1	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$160.0	\$0.0	\$0.0
Caterpillar 924 Front-End Loader	Community Facilities	1	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$120.0	\$0.0
(Reserve Deposit) - DPW Vehicles	Community Facilities	1	\$74.0	\$74.0	\$81.0	Warrant	\$81.0	\$81.0	\$81.0	\$81.0	\$81.0
SUBTOTAL EXPENSES			\$469.0	\$429.0	\$561.0		\$506.0	\$866.0	\$526.0	\$486.0	\$366.0
RESERVE WITHDRAWALS											
Roadside Brush Cutter (New for 2010)			\$110.0	\$110.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
1987 Ford Backhoe			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
2004 F-550 Ford Dump Truck			\$0.0	\$0.0	\$110.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
2006 F-350 Ford Pickup Truck			\$0.0	\$0.0	\$0.0		\$40.0	\$0.0	\$0.0	\$0.0	\$0.0
2008 International 6W Dump Truck			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$160.0	\$0.0	\$0.0
Caterpillar 924 Front-End Loader			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$120.0	\$0.0
SUBTOTAL RESERVE WITHDRAWALS			\$110.0	\$110.0	\$110.0		\$40.0	\$0.0	\$160.0	\$120.0	\$0.0
REVENUES											
Sale of Vehicles			\$0.0	\$0.0	\$5.0		\$5.0	\$0.0	\$10.0	\$16.0	\$0.0
Highway Block Grant			\$141.0	\$141.0	\$141.0		\$141.0	\$141.0	\$141.0	\$141.0	\$141.0
State/Federal bridge aid			\$0.0	\$0.0	\$0.0		\$0.0	\$468.0	\$0.0	\$0.0	\$0.0
SUBTOTAL REVENUES			\$141.0	\$141.0	\$146.0		\$146.0	\$609.0	\$151.0	\$157.0	\$141.0
IMPACT FEE WITHDRAWALS											
New Road Impact Fee			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
SUBTOTAL IMPACT FEE WITHDRAWALS			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
HIGHWAY DEPARTMENT NET EXPENSES			\$218.0	\$178.0	\$305.0		\$320.0	\$257.0	\$215.0	\$209.0	\$225.0





# Town of Plaistow, New Hampshire

## 2011 annual report



### CAPITAL IMPROVEMENT PROGRAM PLAN (2 OF 9)

Final - September 22, 2011

#### CAPITAL IMPROVEMENT PROGRAM PROJECTS FOR 2012-2017

September 22, 2011 \$ in \$000's

Fire Department		Master Plan Reference		2011 CIP Approved	2011 Town Approved	2012	Recom- mended (Warrant or Budget)	2013	2014	2015	2016	2017
		Chapter / Section	Project Number									
FIRE EXPENSES												
Fire Equipment (Reserve Deposit)		Community Facilities	1	\$95.0	\$95.0	\$105.0	Warrant	\$105.0	\$105.0	\$105.0	\$105.0	\$105.0
Engine 7		Community Facilities	1	\$0.0	\$0.0	\$405.0	Warrant	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Command Vehicle		Community Facilities	1	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$35.0	\$0.0	\$0.0	\$0.0
Rescue 2		Community Facilities	1	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$150.0	\$0.0
Forestry 4		Community Facilities	1	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$40.0	\$0.0	\$0.0
SUBTOTAL EXPENSES				\$95.0	\$95.0	\$510.0		\$105.0	\$140.0	\$145.0	\$255.0	\$105.0
REVENUES												
Sale of Vehicles				\$0.0	\$0.0	\$15.0		\$0.0	\$20.0	\$0.0	\$15.0	\$0.0
SUBTOTAL REVENUES				\$0.0	\$0.0	\$15.0		\$0.0	\$20.0	\$0.0	\$15.0	\$0.0
RESERVE WITHDRAWALS												
Engine 7				\$0.0	\$0.0	\$405.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Command Vehicle				\$0.0	\$0.0	\$0.0		\$0.0	\$35.0	\$0.0	\$0.0	\$0.0
Rescue 2				\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$150.0	\$0.0
Forestry 4				\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$40.0	\$0.0	\$0.0
SUBTOTAL RESERVE WITHDRAWALS				\$0.0	\$0.0	\$405.0		\$0.0	\$35.0	\$40.0	\$150.0	\$0.0
IMPACT FEE WITHDRAWALS												
Public Safety - Apparatus				\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Public Safety - Fire Department				\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
SUBTOTAL IMPACT FEE WITHDRAWALS				\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
AMBULANCE REVOLVING FUND WITHDRAWALS												
Rescue Vehicles				\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
SUBTOTAL AMBULANCE REVOLVING FUND WITHDRAWALS				\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
FIRE DEPARTMENT NET EXPENSES				\$95.0	\$95.0	\$90.0		\$105.0	\$85.0	\$105.0	\$90.0	\$105.0



# Town of Plaistow, New Hampshire

## 2011 annual report



### CAPITAL IMPROVEMENT PROGRAM PLAN (3 OF 9)

Final - September 22, 2011

#### CAPITAL IMPROVEMENT PROGRAM PROJECTS FOR 2012-2017

September 22, 2011 \$ in \$000's

Police Department	Master Plan Reference		2011 CIP Approved	2011 Town Approved	2012	Recom- mended (Warrant or Budget)	2013	2014	2015	2016	2017
	Chapter / Section	Project Number									
POLICE EXPENSES											
Cruiser/Related Equipment Replacement	Community Facilities	1	\$66.0	\$66.0	\$66.0	Budget	\$66.0	\$66.0	\$66.0	\$66.0	\$66.0
Animal Control Officer (ACO) Vehicle	Community Facilities	1	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$15.0	\$0.0	\$0.0	\$0.0
Replace Management Info Computer System	Community Facilities	1	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$100.0	\$0.0	\$0.0
Automated Fingerprint Identification System	Community Facilities	1	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$25.0	\$0.0	\$0.0
Communications Monitoring/Recording System	Community Facilities	1	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$10.0	\$0.0
(Reserve Deposit) - Communications Radio Dispatch System	Community Facilities	1	\$25.0	\$0.0	\$25.0	Warrant	\$25.0	\$25.0	\$25.0	\$25.0	\$50.0
Communications Radio Dispatch System	Community Facilities	1	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$175.0
Less-Lethal Weapons	Community Facilities	1	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$35.0	\$0.0	\$0.0	\$0.0
Emergency Community Notification System	Community Facilities	1	\$0.0	\$0.0	\$0.0	N/A	\$40.0	\$0.0	\$0.0	\$0.0	\$0.0
Communications Radio Repeater Enhancement (Developer Off Site Imp.)	Community Facilities	1	\$62.0	\$62.0	\$0.0	Complete	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Computer Hardware/Software Replacement	Community Facilities	1	\$20.0	\$20.0	\$20.0	Budget	\$20.0	\$20.0	\$20.0	\$20.0	\$20.0
SUBTOTAL EXPENSES			\$173.0	\$148.0	\$111.0		\$151.0	\$161.0	\$236.0	\$121.0	\$311.0
IMPACT FEE WITHDRAWALS											
Public Safety - Police			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
SUBTOTAL IMPACT FEE WITHDRAWALS			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
RESERVE WITHDRAWALS											
Communication Radio Dispatch Systems			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$175.0
SUBTOTAL RESERVE WITHDRAWALS			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$175.0
REVENUES											
Revenue offset of Sale of Used Cruisers			\$8.6	\$8.6	\$8.6		\$8.6	\$8.6	\$8.6	\$8.6	\$8.6
Revenue from EHC Developer for Comm. Radio Repeater Enhancement			\$31.0	\$31.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
SUBTOTAL REVENUES			\$39.6	\$39.6	\$8.6		\$8.6	\$8.6	\$8.6	\$8.6	\$8.6
POLICE DEPARTMENT NET EXPENSES			\$133.4	\$108.4	\$102.4		\$142.4	\$152.4	\$227.4	\$112.4	\$127.4



# Town of Plaistow, New Hampshire

## 2011 annual report



### CAPITAL IMPROVEMENT PROGRAM PLAN (4 OF 9)

Final - September 22, 2011

#### CAPITAL IMPROVEMENT PROGRAM PROJECTS FOR 2012-2017

September 22, 2011 \$ in \$000's

Town Buildings	Master Plan Reference		2011 CIP Approved	2011 Town Approved	2012	Recom- mended (Warrant or Budget)	2013	2014	2015	2016	2017
	Chapter / Section	Project Number									
EXPENSES - SAFETY COMPLEX											
Public Safety Feasibility Study (Architect)	Community Facilities	3	\$25.0	\$0.0	\$25.0	Warrant	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Public Safety Complex Expansion	Community Facilities	3	\$0.0	\$0.0	\$0.0	N/A	*\$7,000	\$0.0	\$0.0	\$0.0	\$0.0
Bond for Exp. Safety Complex (20yr/5%)	Community Facilities	3	\$0.0	\$0.0	\$0.0	N/A	\$554.4	\$554.4	\$554.4	\$554.4	\$554.4
Concrete Apron at Fire Department	Community Facilities	3	\$0.0	\$0.0	\$0.0	N/A	\$25.0	\$0.0	\$0.0	\$0.0	\$0.0
EXPENSES - LIBRARY											
Emergency Generator	N/A	N/A	\$0.0	\$0.0	\$0.0	N/A	\$50.0	\$0	\$0	\$0.0	\$0.0
EXPENSES - CABLE STUDIO											
None	Community Facilities	N/A	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
EXPENSES - HIGHWAY BUILDINGS											
Salt Shed	Community Facilities	Highway Dept.	\$0.0	\$0.0	*110	Warrant	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Highway Garage	Community Facilities	Highway Dept.	\$0.0	\$0.0	*580.0	Warrant	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Bond Highway Garage/Salt Shed (20yr/5%)	Community Facilities	Highway Dept.	\$0.0	\$0.0	\$0.0	Warrant	\$55.0	\$55.0	\$55.0	\$55.0	\$55.0
EXPENSES - COURTHOUSE											
Replace HVAC at Court House	Community Facilities	N/A	\$10.0	\$0.0	\$10.0	Budget	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Painting the Courthouse	Community Facilities	N/A	\$0.0	\$0.0	\$9.0	Budget	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
EXPENSES - CEMETERY											
None	N/A	N/A	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0	\$0	\$0.0	\$0.0
EXPENSES - HISTORICAL SOCIETY											
Replace HVAC at Historical Society	Community Facilities	N/A	\$12.5	\$0.0	\$12.5	Budget	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0



# Town of Plaistow, New Hampshire

## 2011 annual report



### CAPITAL IMPROVEMENT PROGRAM PLAN (5 OF 9)

Final - September 22, 2011

#### CAPITAL IMPROVEMENT PROGRAM PROJECTS FOR 2012-2017

September 22, 2011 \$ in \$000's

Town Buildings - continued	Master Plan Reference		2011 CIP Approved	2011 Town Approved	2012	Recom- mended (Warrant or Budget)	2013	2014	2015	2016	2017
	Chapter / Section	Project Number									
EXPENSES - TOWN HALL											
Repave Horseshoe Driveway and Pathways around Pollard Park	Community Facilities	NA	\$0.0	\$0.0	\$0.0	N/A	\$40.0	\$0.0	\$0.0	\$0.0	\$0.0
EXPENSES - NEW RECREATION CENTER											
Beede/Cash Oil Reclamation Plan for Recreation/Community Center	Community Facilities	NA	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$350.0	\$0.0
EXPENSES - CELL TOWER											
Cell Tower Work	Community Facilities	NA	\$10.0	\$10.0	\$20.0	Warrant	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
EXPENSES - RECREATION BUILDING AT P.A.R.C.											
None	Community Facilities	NA	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
EXPENSES - ALL BUILDINGS											
(Reserve Deposit) Building Systems	Community Facilities	NA	\$10.0	\$4.6	\$10.0	Warrant	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0
(Reserve Deposit) Cell Tower Maintenance	Community Facilities	NA	\$20.0	\$10.0	\$20.0	Warrant	\$20.0	\$20.0	\$20.0	\$20.0	\$20.0
SUBTOTAL EXPENSES			\$87.5	\$24.6	\$106.5		\$754.4	\$639.4	\$639.4	\$989.4	\$639.4
TOWN BUILDING REVENUES											
None			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
SUBTOTAL REVENUES			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
BUILDING RESERVE WITHDRAWALS											
Building Systems Reserve											
Cell Tower Reserve			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
SUBTOTAL RESERVE WITHDRAWALS			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
PUBLIC SAFETY COMPLEX IMPACT FEE WITHDRAWALS											
PS Complex - Fire			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
PS Complex - Police			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
SUBTOTAL IMPACT FEE WITHDRAWALS			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
TOWN BUILDINGS NET EXPENSES			\$87.5	\$24.6	\$106.5		\$754.4	\$639.4	\$639.4	\$989.4	\$639.4





# Town of Plaistow, New Hampshire

## 2011 annual report



### CAPITAL IMPROVEMENT PROGRAM PLAN (6 OF 9)

#### CAPITAL IMPROVEMENT PROGRAM PROJECTS FOR 2012-2017

September 22, 2011 \$ in \$000's

Water Department	Master Plan Reference		2011 CIP Approved	2011 Town Approved	2012	Recom- mended (Warrant or Budget)	2013	2014	2015	2016	2017
	Chapter / Section	Project Number									
EXPENSES - WATER LINE											
(Reserve Deposit) Fire Suppression Water Capital Reserve Fund	Community Facilities	2	\$100.0	\$0.0	\$100.0	Warrant	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Rt. 125 - Danville Rd. Jesse George Rd. and Rt. 121A to Walton Rd. (10044F)	Community Facilities	2	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Rt. 125 - East Rd to Old Rd (10044G/Start: 2013)	Community Facilities	2	\$0.0	\$0.0	\$0.0	N/A	\$300.0	\$0.0	\$0.0	\$0.0	\$0.0
Rt. 125 - Old County Rd to Kingston Town Line (10044H/Start: 2017)	Community Facilities	2	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$172.0
EXPENSES - OTHER WATER DEPT.											
(Reserve Deposit) Pump & Pump House Replacement	Community Facilities	N/A	\$70.0	\$70.0	\$70.0	Warrant	\$70.0	\$70.0	\$70.0	\$0.0	\$0.0
Pump Replacement	Community Facilities	N/A	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$200.0	\$0.0	\$0.0
Pump House Replacement	Community Facilities	N/A	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$150.0	\$0.0	\$0.0
Water Department Truck	Community Facilities	N/A	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$30.0	\$0.0	\$0.0	\$0.0
SUBTOTAL EXPENSES			\$170.0	\$70.0	\$170.0		\$370.0	\$100.0	\$420.0	\$0.0	\$172.0
WATER DEPARTMENT REVENUES											
Sale of Vehicles			\$0.0	\$0.0	\$0.0		\$0.0	\$5.0	\$0.0	\$0.0	\$0.0
SUBTOTAL REVENUES			\$0.0	\$0.0	\$0.0		\$0.0	\$5.0	\$0.0	\$0.0	\$0.0
RESERVE WITHDRAWALS											
Water Line Reserve			\$0.0	\$0.0	\$0.0		\$250.0	\$0.0	\$0.0	\$0.0	\$172.0
Pump & Pump House Reserve			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$350.0	\$0.0	\$0.0
SUBTOTAL RESERVE WITHDRAWALS			\$0.0	\$0.0	\$0.0		\$250.0	\$0.0	\$350.0	\$0.0	\$172.0
IMPACT FEE WITHDRAWALS											
Water Line Impact Fee			\$24.9	\$0.0	\$0.0		\$11.0	\$0.0	\$0.0	\$0.0	\$0.0
SUBTOTAL IMPACT FEE WITHDRAWALS			\$24.9	\$0.0	\$0.0		\$11.0	\$0.0	\$0.0	\$0.0	\$0.0
WATER USER FEE WITHDRAWALS											
Water Use Fee (RSA 38:27)			\$0.0	\$0.0	\$0.0		\$39.0	\$0.0	\$0.0	\$0.0	\$0.0
SUBTOTAL WATER USER FEE WITHDRAWALS			\$0.0	\$0.0	\$0.0		\$39.0	\$0.0	\$0.0	\$0.0	\$0.0
WATER DEPARTMENT NET EXPENSES			\$194.9	\$70.0	\$170.0		\$92.0	\$95.0	\$70.0	\$0.0	\$0.0



# Town of Plaistow, New Hampshire

## 2011 annual report



### CAPITAL IMPROVEMENT PROGRAM PLAN (7 OF 9)

Final - September 22, 2011

#### CAPITAL IMPROVEMENT PROGRAM PROJECTS FOR 2012-2017

September 22, 2011 \$ in \$000's

Natural Resources and Recreation	Master Plan Reference Chapter / Section	Project Number	2011 CIP Approved	2011 Town Approved	2012	Recom- mended (Warrant or Budget)	2013	2014	2015	2016	2017
<b>EXPENSES - CONSERVATION</b>											
Conservation Fund	Open Space & Recreation	Funding & Acquisition 1	\$5.0	\$5.0	\$5.0	Warrant	\$5.0	\$5.0	\$5.0	\$5.0	\$5.0
(Reserve Deposit) Acquisition of Land and/or Buildings Fund	Open Space & Recreation	Org & Mgmt 3	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Acquisition of Property	Open Space & Recreation	Org & Mgmt 3	\$100.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>EXPENSES - RECREATION</b>											
Shelter at PARC	Open Space & Recreation	NA	\$125.0	\$0.0	\$50.0	Warrant	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Safety Improvements at Smith Fields	Open Space & Recreation	NA	\$0.0	\$0.0	\$20.0	Warrant	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Skate Board Park Expansion	Open Space & Recreation	NA	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$20.0	\$0.0	\$0.0
Resurface Basketball Court at Ingalls Terrace - Recurring Maintenance	Open Space & Recreation	NA	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$5.0	\$0.0
Improvements at PARC and Ingalls Terrace	Open Space & Recreation	NA	\$20.0	\$20.0	\$0.0	Complete	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>SUBTOTAL EXPENSES</b>			<b>\$250.0</b>	<b>\$25.0</b>	<b>\$75.0</b>		<b>\$5.0</b>	<b>\$5.0</b>	<b>\$25.0</b>	<b>\$10.0</b>	<b>\$5.0</b>
<b>IMPACT FEE WITHDRAWALS</b>											
Recreation Impact Fee			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>SUBTOTAL IMPACT FEE WITHDRAWALS</b>			<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>		<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>CONSERVATION/FORESTRY FUNDS</b>											
Conservation Fund			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Forestry Fund			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>SUBTOTAL CONSERVATION/FORESTRY FUND WITHDRAWALS</b>			<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>		<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>ACQUISITION OF PROPERTY and/or BUILDINGS CAPITAL RESERVE FUND WITHDRAWALS</b>											
Fund Withdrawal			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>SUBTOTAL ACQ LAND &amp; BLDG FUND WITHDRAWALS</b>			<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>		<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>REVENUES</b>											
Sale of Town-Owned Property			\$0.0	\$0.0	\$0.0		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>SUBTOTAL REVENUES</b>			<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>		<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>NATURAL RESOURCES AND RECREATION NET EXPENSES</b>			<b>\$250.0</b>	<b>\$25.0</b>	<b>\$75.0</b>		<b>\$5.0</b>	<b>\$5.0</b>	<b>\$25.0</b>	<b>\$10.0</b>	<b>\$5.0</b>



# Town of Plaistow, New Hampshire

## 2011 annual report



### CAPITAL IMPROVEMENT PROGRAM PLAN (8 & 9 OF 9)

Final - September 22, 2011

#### CAPITAL IMPROVEMENT PROGRAM PROJECTS FOR 2012-2017

September 22, 2011 \$ in \$000's

Town Hall Services	Master Plan Reference		2011 CIP Approved	2011 Town Approved	2012	Recom- mended (Warrant or Budget)	2013	2014	2015	2016	2017
	Chapter / Section	Project Number									
EXPENSES - TOWN HALL SERVICES											
Building Inspection Truck	Community Facilities	NA	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$27.0	\$0.0	\$0.0	\$0.0
Maintenance/Safety Complex/Recreation Truck	Community Facilities	NA	\$0.0	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
SUBTOTAL EXPENSES			\$0.0	\$0.0	\$0.0		\$0.0	\$27.0	\$0.0	\$0.0	\$0.0
REVENUES											
Sale of Vehicles			\$0.0	\$0.0	\$0.0		\$0.0	\$5.0	\$0.0	\$0.0	\$0.0
SUBTOTAL REVENUES			\$0.0	\$0.0	\$0.0		\$0.0	\$5.0	\$0.0	\$0.0	\$0.0
TOWN HALL SERVICES NET EXPENSES			\$0.0	\$0.0	\$0.0		\$0.0	\$22.0	\$0.0	\$0.0	\$0.0

GRAND TOTALS	Master Plan Reference		2011 CIP Approved	2011 Town Approved	2012	Recommended (Warrant or Budget)	2013	2014	2015	2016	2017
	Chapter / Section	Project Number									
Total Expenses			\$1,244.5	\$791.6	\$1,533.5		\$1,891.4	\$1,938.4	\$1,991.4	\$1,861.4	\$1,598.4
Total Revenues			\$180.6	\$180.6	\$169.6		\$154.6	\$647.6	\$159.6	\$180.6	\$149.6
Total Impact Fee Withdrawals			\$24.9	\$0.0	\$0.0		\$11.0	\$0.0	\$0.0	\$0.0	\$0.0
Total Reserve & Other Fund Withdrawals			\$110.0	\$110.0	\$515.0		\$329.0	\$35.0	\$550.0	\$270.0	\$347.0
<b>TOTAL NET EXPENSES</b>			<b>\$928.0</b>	<b>\$501.0</b>	<b>\$848.9</b>		<b>\$1,396.8</b>	<b>\$1,255.8</b>	<b>\$1,281.8</b>	<b>\$1,410.8</b>	<b>\$1,101.8</b>



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE CEMETERY SEXTON***

The Town's Cemetery again proved to be an affordable and attractive option to our Plaistow residents.

The prices for Cemetery plots are available as follows:

- Plaistow Residents: \$150 for the Sale of a plot and \$275 for perpetual care for a total of \$425
- Non Resident: \$300 for the Sale of a plot and \$495 for perpetual care for a total of \$795
- Internment Fee for a full burial: \$100
- Internment Fee for a cremation: \$50

The Town Highway Department, with the Sexton, kept continual care of the grounds, shrubs, and flowers during the course of 2011 including plowing during the winter season. Care of the old cemetery went on as usual including miscellaneous repairs that are required on much older family plots.

I would like to thank the Highway Department once again for their endeavors regarding the care and maintenance of Plaistow's cemetery.

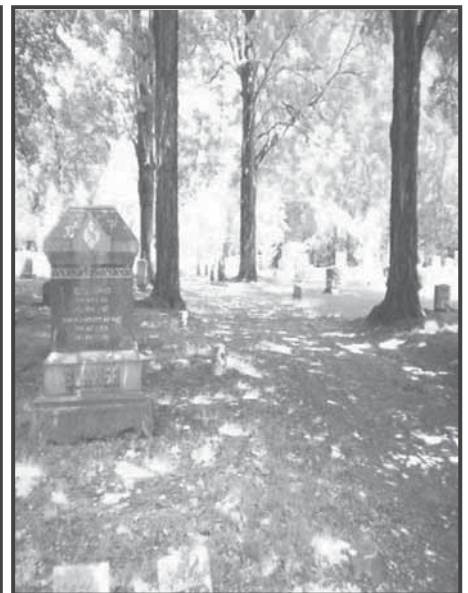
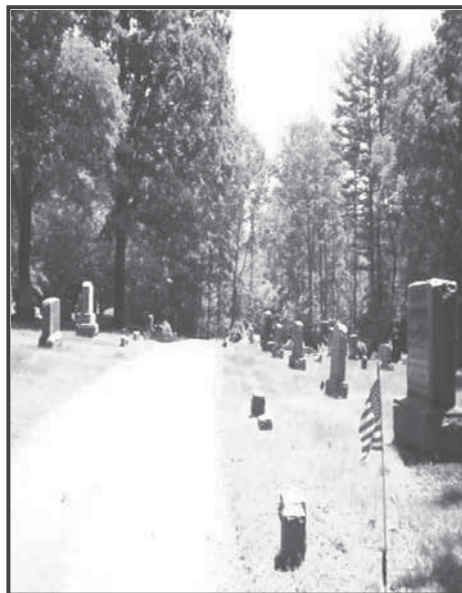
We hope all who have spent a few moments at Plaistow's cemetery found some peaceful reflections and fond memories of loved ones. We are looking forward to doing some work on the cemetery fence and grounds in 2012 to ensure that this cemetery always remains a beautiful place for our loved ones.

Please know that comments and suggestions from the residents of Plaistow are always appreciated, so please contact the Town Manager's office if there is anything you need at 603-382-5200x10.

Respectfully Submitted,

*Herbert Reed*

*Herbert "Topper" Reed, Cemetery Sexton*







# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE CONFLICT OF INTEREST COMMITTEE***

#### **Purpose of the Committee**

In order for the citizens of Plaistow to have confidence in the integrity of its government, the Conflict of Interest Committee is dedicated to serving Plaistow's citizenry by ensuring that:

- 1) Our public officials act independently, impartially and with responsibility to the people of Plaistow for the public's best interests;
- 2) Our government's decisions and policies are made through the proper channels of governmental structure;
- 3) Any and all public offices are not used for personal gain; and
- 4) Our public officials perform their duties without conflicts between their private interests and those of the citizens they serve.

#### **How to File a Petition**

Since March 2011, the COIC has not received any petitions. Any citizen who believes that a conflict of interest exists regarding a Plaistow public officer and wishes to submit a formal complaint is encouraged to review the Town of Plaistow's Conflict of Interest Ordinance, Section V, "Prohibited Conduct."

To obtain copies of the Conflict of Interest Ordinance, Bylaws and the Petition of Alleged Violations form, you may:

- 1) Mail a request to the Conflict of Interest Committee, PO Box 903, Plaistow, NH 03865;
- 2) Print from online:  
[http://www.plaistow.com/Pages/PlaistowNH\\_BComm/PetitionofAllegedViolation.pdf](http://www.plaistow.com/Pages/PlaistowNH_BComm/PetitionofAllegedViolation.pdf)
- 3) E-mail [townofplaistowcoic@yahoo.com](mailto:townofplaistowcoic@yahoo.com), and enter "COIC Business" in the subject line;
- 4) Attend a COIC meeting; or
- 5) Inquire at the Town Hall or Plaistow Public Library.

All correspondence to the post office box and e-mail address go directly to the Conflict of Interest Committee, and remain confidential in accordance with our bylaws and ordinances. All *Petitions of Alleged Violation* forms must be mailed to the Conflict of Interest Committee at the above PO Box only; hand-delivered petitions will not be accepted.

#### **NH Conflict of Interest Area Towns Group**

The Committee is still interested in forming a NH Conflict of Interest Group of area towns who have a Conflict of Interest Ordinance or who would like to adopt an ordinance of their own. Committees would share ideas and information on Conflict of Interest Ordinances and possible areas of improvement.

#### **Committee Member Assistance**

The Committee is available to interpret and/or discuss the COI Ordinance and Bylaws with citizens and town officials' at all regular meetings. Suggestions to improve the ordinance will be taken under consideration at the COIC's discretion.

#### **Meeting Schedule**

The Conflict of Interest Committee meets the third Tuesday of the month at 7:00 PM at the Plaistow Public Library (except July, August, November and December). All regular meetings are open to the public and all are welcome to attend.

#### **2011 Members**

Members of the Conflict of Interest Committee in 2011 were: *Kathryn J.H. Jones, Chairman; Dennis Naffah, Vice Chairman; Therese Chouinard, Secretary; Gary Erickson and Matthew Termini; Members at Large.*

Respectfully Submitted,

*Kathryn JH Jones, Chairman*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE CONSERVATION COMMISSION***

#### **Pride in Serving**

The members of the Conservation Commission take a lot of pride in serving on the commission and its role in protecting and preserving the natural resources in Plaistow. There is a real sense of Community in most of the activities that we participate in, both in serving the Community and in working together with students, scouts, and residents to make a better community.

#### **Education**

Education is always an important part of preservation. In previous years the Conservation Commission has sponsored an Arbor Day Poster contest (in association with the UNH Cooperative Extension and the National Arbor Day Association). Although this year, there was no national contest, the Conservation Commission sponsored a poster contest for grades 5 through 8. This year's "Be Kind to the Earth" Poster Contest winners are:



*2011 "Be Kind to the Earth" Poster Contest Winners from the Pollard Elementary School receive their awards.*

#### **2011 "Be Kind to the Earth" Poster Contest Winners**

<b>1st Place Winners</b>	<b>2nd Place Winners</b>	<b>3rd Place Winners</b>
Katherine Severance	Alex Taveras	Tucker Sciola
Emily Query	Michael Hollow	Sarah Hailson
Hailey Fontaine	Caleb Rathe	Jacob Wyman
Sydney Halliday	Max Szczapa	David Pica
Adrianna Quirk	Alyssa Grant	Connor Ross
Dylan Beaulieu	Jessica Buckley	Caleigh Gallant

Congratulations to all the poster participants who not only participated in the Arbor Day activities but learned that it is important to maintain and protect trees.

#### **Arbor Day**

Arbor Day in New Hampshire is observed every year on the last Friday in April. It is a unique holiday-planting a tree looks to the future and not at some past happening, as is the case of most holidays. New Hampshire extends the celebration with Forest Conservation Week, which begins the day after Arbor Day.

This special day envisioned by J. Sterling Morton of Nebraska City, Nebraska and was first adopted by the State of Nebraska in 1872. The idea swiftly spread across the country. New Hampshire's first official Arbor Day was proclaimed on April 29, 1886 by Governor Moody Currier who advocated reforestation of waste and cutover lands, and planting of shade and ornamental trees and shrubs around homes, along highways, and other public places. Today every state has an official date for Arbor Day.

#### **Earth Day**

Earth Day is also celebrated in April and was envisioned by Senator Gaylord Nelson of Wisconsin to make all citizens aware of the valuable and life-sustaining resource of the planet earth. The first Earth



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE CONSERVATION COMMISSION (Continued)***

Day was celebrated on April 1, 1970 and is now celebrated on Wednesday with dates ranging from April 19<sup>th</sup> to April 25<sup>th</sup>.

We should *never forget* the importance trees play in our global ecosystems by helping to clean the air, stabilize soils so storm water runoff does not pollute our waters. There are places however, where storm-damaged, fallen trees can take down power lines and cause power interruptions. There is always a delicate balance between not cutting trees, thus helping to preserve our ecosystems, and the cutting of trees under power lines to prevent wide-spread power outages.

#### **Old Home Day**

The Conservation Commission participated in the annual Old Home Day celebration. This year our booth had displays of how to help protect both the quality and quantity of drinking water. It also described steps the Town is taking to properly manage storm water as part of the Environmental Protection Agency's (EPA) storm water requirements. This part of the display was an important piece to help the Town meet the storm water requirements.



*Conservation Commission member, Tim Moore, at the Old Home Day table for the Conservation Commission.*

#### **Boy Scouts**

This year as with other prior years we have worked closely with the Boy Scouts to help maintain the trail system in the Town Forest. Please see the special report on the Town Forest elsewhere in this year's Town Report.

#### **Water Sampling Program**

We continued our annual sampling of the streams, brooks, and rivers in Plaistow at 17 different points. Below are the results of the testing for nitrates and nitrites over the past 25+ years:

#### **Results of Annual Water Testing by the Conservation Commission**

Sample Point	Test Type (mg/l)	1983 (mg/l)	1993 (mg/l)	2003 (mg/l)	2008 (mg/l)	2009 (mg/l)	2010 (mg/l)	2011 (mg/l)
Little River at the intersection of Old County Rd and Kingston Rd	Nitrates	< 0.10	0.5	0.56	< 0.20	< 0.20	< 0.20	< 0.2
	Nitrites	< 0.10	< 0.05	< 0.05	< 0.05	< 0.05	< 0.05	< 0.2
Little River at the Atkinson/Plaistow Town Line	Nitrates	0.14	0.5	1.34	0.38	0.27	0.27	0.35
	Nitrites	< 0.10	< 0.05	< 0.05	< 0.05	< 0.05	< 0.05	< 0.2



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE CONSERVATION COMMISSION (Continued)***

Note the “<” symbol means “less than” and gets reported when the available measurement techniques measure some quantity of a substance but it is so small that it can not be measured accurately. These points are often referred to as Minimum Detectable Limit (MDL) points.

The unit of measure for both nitrates and nitrites is milligrams per liter (mg/l). Drinking water standards require less than 10 mg/l for nitrates.

Although the water quality in our streams does not meet drinking water standards for some measures such as pH and coliform, neither does it pose a severe health risk.

#### **Rain Barrels**

In the spring of 2011, the Plaistow Conservation Commission, as a result of the Town's Environmental Protection Agency (EPA) stormwater program, offered rain barrels to Plaistow residents who committed to using the barrels at their Plaistow homes for rainwater harvesting. Rain barrels are eco-friendly and will help preserve one of our most important natural resources -- our groundwater drinking water supply. Three types of barrels were offered: a 40 gallon black barrel, a 40 gallon barrel that looks like a rock, and a 55 gallon blue barrel. Because more people signed up than there were rain barrels available, names were drawn based upon all those who had signed up.

Respectfully Submitted,

*Timothy Moore, Secretary*



**Free Rain Barrel for Plaistow Residents:  
Call 382-5200 x10 by Friday April 22.  
Add'l details at end of this program.**



**Free Rain Barrel for Plaistow Residents:  
Call 382-5200 x10 by Friday April 22.  
Add'l details at end of this program.**



**Free Rain Barrel for Plaistow Residents:  
Call 382-5200 x10 by Friday April 22.  
Add'l details at end of this program.**

*In the spring of 2011, the Plaistow Conservation Commission offered rain barrels to Plaistow residents who committed to using the barrels at their Plaistow homes for rainwater harvesting. To promote this offer, a cable show was produced explaining the benefit of rain barrels, the types that were available, and how they worked. Above left are two members of the Plaistow Conservation Commission, Olaf Westphalen and David Averill discussing the rain barrels. Above middle, Tim Moore, Planning Board Chairman and member of the Conservation Commission, demonstrates one of the three types of barrels that were offered. Above right: Sue Sherman, member of the Plaistow "Go Green" Committee, sits to the left of Conservation Commission members Buzzy Blinn and Chairman Jill Senter.*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE CONSERVATION COMMISSION – TOWN FOREST***

#### **History**

The Town Forest is an excellent example of a Community coming together and preserving land for the good of the Community. As far back as the late 1970's and early 1980's, the Town of Plaistow began purchasing land in the area of what is generally known as Frog Pond Woods. The Town purchased several parcels of land in the area and several more were donated to the Town and were to be used for conservation purposes. One of the initial uses proposed in a water study completed in the 1970's was that Kelley Brook be dammed and the resulting pond be used as a reservoir for a municipal water system. While the reservoir never made it beyond the proposal stage, the Town none-the-less kept the acquired land away from development pressures and continues to this day to acquire through easement or purchase parcels adjacent to those already protected.

Between Plaistow, Atkinson, and Hampstead the combined acreage of the land from the 3 towns is close to 400 acres. Both Atkinson and Hampstead own land in Plaistow and Plaistow owns land in Atkinson. All three Boards of Selectmen have agreed to waive taxes for the conservation land owned by another community.

The Conservation Commission members in the 1980's started to define a Town Forest. This initial concept was advanced substantially in 1999 when the Conversation Commission hired Charles Marino, a registered forester, to prepare a Forest Management Plan for the parcels own by the Town in the Frog Pond Woods area and a 20-acre parcel adjacent to Old County near the top of the hill as you head towards Hampstead. This management plan was well received by both the Conservation Commission and the Board of Selectmen. The plan recommended doing a selective cut of approximately 75 acres and with the help of the forester, a logger was contracted to do this cut in the 1999/2000 time frame. The logging netted the Town about \$37,000 that was placed in a Forestry Fund that can be used to maintain the forest and conservation lands, promote and teach good forestry practices, and to acquire new lands through purchase or easement that would be added to the Town Forest. Approximately \$27,000 of that fund balance remains as of December, 2011.

#### **Future Plans**

The next couple of years will see a lot of activity in the Town Forest. At some point in 2012 the Commission expects to contact Charles Marino to update our Forest Management Plan and propose the next section of forest to do some selective cutting. During the selective cutting process only a very small percentage of trees are cut. The cutting area is scanned for diseased trees to be cut. This process serves to maintain the long-term health of the forest.

#### **Properties to be Added**

Several Town-owned properties that abut Town Forest lands will be added to the Town Forest after a vote at Town Meeting to do so occurs. The Conservation Commission is working with the Southeastern Land Trust and the Board of Selectmen to place all of the Town Forest properties under an easement that would be held by the Southeastern Land Trust. This action will ensure that the Town Forest properties will be saved in perpetuity and can only be used for uses specifically called out in the easement. Both the Town of Plaistow (owner of the property) and the Southeastern Land Trust (holder of the easement) would have to agree on any use not consistent with the easement.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE CONSERVATION COMMISSION – TOWN FOREST (Continued)***

#### **Boy Scouts/2011 Eagle Scout Project**

In the 1999/2000 time frame, the Boy Scouts from Troop 18 (sponsored by the Plaistow Fish and Game) approached the Conservation Commission about the potential for doing trail work in the Town Forest. It was the beginning of a cooperative effort that continues today. The scouts have done a dozen or more Eagle Scout projects in the Town Forest including building and maintaining trails, building and creating bridges so that trail crossings of Kelley Brook can be easily accomplished, building and maintaining a wildlife observation platform, designing and installing a Town Forest sign at its entrance on Main Street, creating a trail map and markers and then building a kiosk to house the trail map, and putting the finishing touches on the parking lot and picnic areas.



*Troop 18 Boy Scout, Adam Nicol, receives a certificate from the Board of Selectmen honoring his promotion to Eagle Scout in 2011.*

In 2011, Jacob Poirier continued that tradition by constructing a log bridge across a low, wet spot on the White Trail. Previously, hikers had to balance themselves while walking across 2 side-by-side logs, now they can easily cross on the bridge that Jacob and other members of Troop 18 built under his leadership. Recent discussions with Troop 18 revealed they have another 6 to 8 prospective Eagle Scouts that would be interested in continuing to improve the trail markers, add new trails, construct benches along the existing trails, connect the existing trail system to those in Atkinson and Hampstead as well as trying to construct a short handicapped accessible trail.

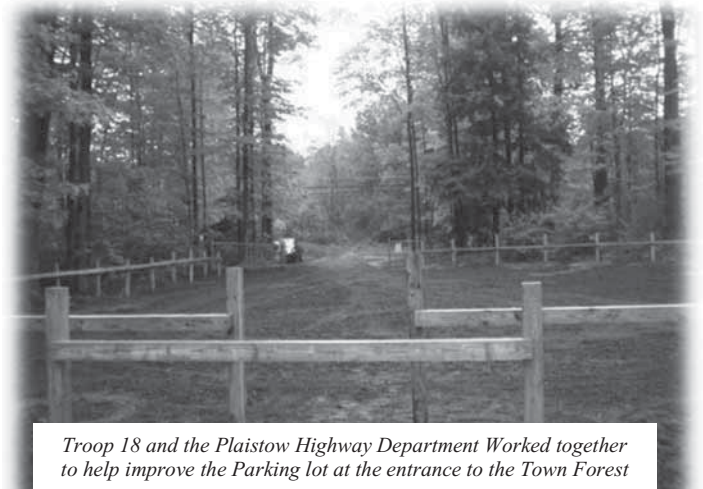
#### **Thank You**

As always, thanks to Dan Garlington and his work crew for keeping the parking lot plowed during the winter months. Please be patient, however as it may take a couple days to get the roads plowed, sanded, and salted before resources can be directed to the Town Forest parking lot.

Respectfully Submitted,

*Timothy E. Moore*

*Timothy Moore, Secretary*



*Troop 18 and the Plaistow Highway Department Worked together to help improve the Parking lot at the entrance to the Town Forest*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE ELDER AFFAIRS COMMITTEE***

The Elderly Affairs Committee was established by the Board of Selectmen in the spring of 2011 and has had an excellent initial year.

#### **Our Mission**

A volunteer citizens committee dedicated to exploring, identifying and creating opportunities and activities for Senior Citizens in the Plaistow community. Our Committee must *never forget* the contributions and experiences of this group of “recycled teenagers” that has done, can do and will do all in their power to improve the quality of life in Plaistow.

#### **Our Members**

Susan Sherman, Chair; Brenda Major, Vice Chair; Catherine Willis (resigned); Ray Barton (deceased); Joyce Burns (Vic Geary Center), Thomas Cullen, Roy Jeffrey, Emily Low (Meals on Wheels); Carli Malette (Recreation Director); Jack McSheehy (Vic Geary Center); Lori Sadewicz (Human Resources Director); Paul Surette; Barbara Tavitian; Theresa Chouinard; Sean Fitzgerald (Town Manager), and Buzzy Blinn (Selectman’s Representative).

#### **Old Home Day**

The Elder Affairs Committee sponsored a booth at Old Home Day and distributed literature about the Elder Affairs Committee. A voluntary registry of seniors in Plaistow was created including contact information so that Plaistow Seniors could be made aware of events and activities. This registry has been made available to the Timberlane Middle School Student Senate so that the students could partner with a senior as part of the “Senior Buddy” program. These students have established a “buddy” and have begun corresponding with their new friends.



#### **Senior Service Fair**

The First Annual Senior Service Fair was completed by the Committee on September 26, 2011 at the Vic Geary Center. We extended an invitation to over 30 service organizations who directly offer assistance to our seniors. We are very happy to announce that 23 accepted our invitation, including NH Association for Alzheimer’s, Visiting Nurses of Rockingham County, Salem Care Givers, Derry Area Care Givers, Penacook Place, Service Link, Rockingham Meals on Wheels, NH Association for the Blind, Vita Tax Service, Friends of Retired and Senior Volunteers, Evergreen Place, and the Center for Life Management. Plaistow was also represented by the Recreation, Health and Human Services Departments, as well as the Plaistow Public Library. Timberlane Middle School Student Senate served refreshments and helped attendees find information. All seniors in the greater Plaistow area and their families were invited to stop in, talk to representatives of these organizations and register for a door prize.

#### **Vic Geary Christmas Craft Fair**

The Committee sponsored a table at the Vic Geary Christmas Craft Fair, sponsored by the Town of Plaistow Recreation Department, and sold food and t-shirts as a fund raising activity.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE ELDER AFFAIRS COMMITTEE (Continued)***

#### **Festival of Trees**

The committee contributed a "Seniors are Sweet" tree to the Festival of Trees and served as greeters at the weekend event.

#### **Our Thank You**

The Committee would like to thank the following organizations and individuals for their continued support: Plaistow Recreation Department, Plaistow Public Library, Plaistow Human Services Department, Plaistow Health Department, Plaistow Board of Selectmen, Plaistow Town Manager, Plaistow's Administrative Assistant, the Timberlane Regional Middle School Student Senate, the Vic Geary Center, Rockingham Meals on Wheels, and Moe's Sandwich Shop.

#### **Our Future Plans**

- Studying ways to improve handicapped parking and building access at the Town Hall.
- Exploring transportation alternatives for seniors.
- Exploring opportunities to expand the hours available at Vic Geary Center for activities.
- Exploring more events and possible "drop-in" center in Plaistow for seniors.

**OUR SENIORS ARE TOPS IN PLAISTOW** with an active and vital population. This Committee can tap into the many experiences and resources of these seniors to improve and expand the quality of life for all Plaistow Seniors. Membership is open to any citizen who is interested in our mission and wants to contribute their expertise. Meetings are held on the first Tuesday of the month, 3:00 p.m. at the Great Hall of Plaistow Town Hall.

Respectfully Submitted,

*Susan Sherman, Chair*



*Chair of the Elder Affairs Committee Sue Sherman  
with members Ray Barton and Paul Surrence*



*The Elder Affairs Committee Motto*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT***

In August 2011, the Town of Plaistow lost a dedicated and extraordinary colleague in the death of William Scully, who served as The Director of Emergency Management for 22 years. We will *never forget* his leadership, compassion and powerful commitment to public service. His legacy will guide us as we continue to prepare the Town of Plaistow to respond to any type of disaster that occurs.

#### **Staff**

The Plaistow Emergency Management Department consists of Lt. William M. Baldwin as the Director of Emergency Management, and P. Michael Dorman and Dennise Horrocks as Deputy Emergency Management Directors. Each of these staff members has accepted the duties of these roles over and above their regular town responsibilities and look forward to accomplishing community and citizen preparedness. In 2011, the Emergency Management Committee was created, which includes staff members from Police, Fire, Health, Communications, Highway, Department of Building Safety and Recreation. This committee works together to effectively and efficiently prepare for disasters and coordinate disaster response.



*Lt. William M. Baldwin*

#### **Hazard Mitigation and Emergency Operations Plan**

The department has completed the update of our Hazard Mitigation Plan, and is awaiting its review by FEMA. This plan details the Town's response to emergencies and disasters and it is essential in order to maintain eligibility for State and Federal grants. Grants allow us to expand our preparedness activities for disasters and emergencies, while defraying the costs to the town. In 2012, grant money will enable the update of the Town's Emergency Response Plan (EOP). The plan is an "all-hazard" plan developed to ensure a coordinated and effective response to natural, technological, or man-made disasters that may occur. The plan is organized to correspond to the four phases of emergency management: mitigation, preparedness, response, and recovery and include functional annexes, Emergency Support Functions, (ESF's) which identify the functions that may need to be addressed to manage a disaster. For more information on the Town's Emergency Operations Plan visit the Emergency Management website at [www.plaistow.com/emergency](http://www.plaistow.com/emergency).

#### **Volunteers Needed**

We will *never forget* the events of 9/11, and the feeling of helplessness experienced by many Americans. Faced with such terrible tragedies, people wanted to help in any way they could. Volunteers were willing to help, but there was no strong volunteer management system. Many volunteer organizations exist today because of lessons learned from 9/11. Undeniably, volunteers are an important component of emergency preparedness and response capabilities. Our goal this year is to encourage more volunteers in supporting the Town's Emergency planning activities. One way this could be accomplished is by starting a Community Emergency Response Team (CERT) Program. The CERT Program provides training for people to be better prepared for disasters that may impact their community. The skills learned in the program can include fire safety, team organization, light search and rescue, and disaster medical operations. Using the training learned in the classroom and during exercises, CERT members can give support to first responders, provide immediate assistance to victims, and organize volunteers at a disaster site.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT (Continued)***

CERT members are encouraged to take an active role in emergency preparedness activities in their community but can also help with non-emergency projects that help improve the safety of the community. More information on CERT can be found at [www.plaistow.com/emergency](http://www.plaistow.com/emergency) or if you are interested in a CERT program, please contact the Plaistow Emergency Management Department at 382-5847.

#### **Resolve To Be Ready**

With the start of a new year, we encourage everyone to make just one more resolution. Follow the advice of the FEMA Ready campaign and make an emergency preparedness resolution, ***Never Forget to Resolve to be Ready in 2012!***

- ***Be Informed*** - know the risks and hazards in your Community.
- ***Make a Family Emergency Plan*** - so you know how you would communicate with and find your loved ones if a disaster hit.
- ***Build an Emergency Supply Kit*** - both at home and for your car. This should include water, food and first aid supplies to help you survive if you lose power or are stranded in your car.
- ***Get Involved*** - find out how you can promote preparedness in your Community!

Utilize the information on the next few pages to create your own emergency supply kit and family emergency plan. If you, a family member or a neighbor have any special needs that emergency responders need to be aware of in an emergency, please complete the Emergency Assistance Card on page 263 of this Town Report and return to the Emergency Management Department.

Lastly, I want to thank my coworkers for their dedication, cooperation and hard work in supporting the Emergency Management Department.

Respectfully submitted,

*Lt. William M. Baldwin, Emergency Management Director*



*Members of Plaistow's Emergency Management Team (Left to Right):  
Julia Chase of the NH Homeland Security Emergency Management, Lt. William Baldwin,  
Fire Chief John McArdle, Health Officer Dennise Horrocks, and Chief Building Official Mike Dorman.*



# Town of Plaistow, New Hampshire

## 2011 annual report



### REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT (Continued)

#### EMERGENCY PLAN AND SUPPLY KIT

Your plan and emergency supplies should meet your family's needs.  
Add to this list as you think of other essential items.



##### Food & Water 3-day food and water supply



- ☐ Bottled Water
  - ☐ One gallon, per person, per day
  - ☐ Keep in cool, dry place
- ☐ Dry & Canned Foods
  - ☐ Canned fruits, vegetables & meats
  - ☐ Manual can opener
  - ☐ Juice boxes, canned milk
  - ☐ Dried fruit, nuts, crackers, cereal bars
  - ☐ Baby food and formula
  - ☐ Pet food



##### First Aid

- ☐ First Aid Kit
  - ☐ Bandages, gauze, rubbing alcohol
  - ☐ Medical gloves and tape, scissors
  - ☐ Pain reliever
  - ☐ Prescription medicine
- ☐ Health Products
  - ☐ Soap, toilet paper, toothpaste



##### Tools & Special Items Remember these important items:

- ☐ Flashlight, battery-powered radio
- ☐ Extra batteries
- ☐ Important documents such as birth certificates and bank account numbers



##### Family Communication Plan Your family may not be together when an emergency occurs. Plan how you will contact each other.

- ☐ Include an out-of-state contact for family members to check in with.
- ☐ Complete this list and make copies for each person in your home.



Encourage others to plan ahead.  
Remember neighbors who need help.



##### Evacuation Kit Pack lightly for 24 to 48 hours.

- ☐ A change of clothing
- ☐ Bottled water and cereal bars
- ☐ First aid supplies
- ☐ Prescription medicine

Planning can be a family project. Involve children  
and discuss why you are planning.



# Town of Plaistow, New Hampshire

## 2011 annual report



### REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT (Continued)

#### PREPARING A FAMILY EMERGENCY PLAN

Make sure your family has a plan in case of an emergency. Before an emergency happens, sit down together and decide how you will get in contact with each other, where you will go and what you will do in an emergency. Keep a copy of this plan in your emergency supply kit or another safe place where you can access it in the event of a disaster.

Out of Town Contact Name: \_\_\_\_\_  
Email: \_\_\_\_\_  
Neighborhood Meeting Place: \_\_\_\_\_  
Regional Meeting Place: \_\_\_\_\_  
Evacuation Location: \_\_\_\_\_

Telephone Number: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_

Fill out the following information for each family member and keep it up to date.

Name: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_\_  
Medical Information: \_\_\_\_\_

Name: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_\_  
Medical Information: \_\_\_\_\_

Name: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_\_  
Medical Information: \_\_\_\_\_

Name: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_\_  
Medical Information: \_\_\_\_\_

Name: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_\_  
Medical Information: \_\_\_\_\_

Name: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_\_  
Medical Information: \_\_\_\_\_

Write down where your family spends the most time: work, school and other places you frequent. Schools, daycare providers, workplaces and apartment buildings should all have site-specific emergency plans that you and your family need to know about.

#### Work Location One

Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Evacuation Location: \_\_\_\_\_

#### School Location One

Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Evacuation Location: \_\_\_\_\_

#### Work Location Two

Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Evacuation Location: \_\_\_\_\_

#### School Location Two

Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Evacuation Location: \_\_\_\_\_

#### Other place you frequent

Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Evacuation Location: \_\_\_\_\_

#### Other place you frequent

Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Evacuation Location: \_\_\_\_\_

Important Information	Name	Telephone Number	Policy Number
Doctor(s):			
Other:			
Pharmacist:			
Medical Insurance:			
Homeowners/Rental Insurance:			
Veterinarian/Kennel (for pets):			





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF FAMILY MEDIATION AND JUVENILE SERVICES***

Family Mediation & Juvenile Services (FMJS) is a non-profit agency dedicated to serving the towns of Atkinson, Danville, Hampstead, Kingston, Newton, and Plaistow. Our mission is to provide quality resources to youth and families in order to reduce delinquency and out of home placements, and to empower them as individuals, family members, and citizens of the community. Please visit us at [www.fmjs.org](http://www.fmjs.org) to learn more about the programs and services we have to offer, at low or no cost, to residents and their families.

2011 saw the enactment of New Hampshire RSA 169-B. This introduced the requirement that all juvenile court diversion programs must be court-approved. FMJS participated in a detailed accreditation process that required we update existing prerequisites and forms for our program, as well as creating new forms and standards to meet the newly defined standards. FMJS was successful in completing the process, and we will retain our accreditation until March of 2012, when we reach the next annual deadline for re-accreditation.

In this economically challenging year, we saw an increase in families who presented for consultations and referrals for collateral. Many families are now faced with loss of health insurance due to the poor job market, and they do not have regular access to mental and behavioral health care. FMJS has supported these families in connecting them with appropriate and affordable services that assist the families in obtaining basic needs such as food, shelter, clothing, and health care. This has also supported the families as they wrestle with basic survival, as well as struggle with conflict and high-risk behaviors.

In 2011, FMJS lost a long-time champion, Dale Childs. Dale was present for the inception of FMJS, and she remained an ardent supporter and active board member for over 20 years. She was enthusiastic about working with children and adolescents, and she devoted long hours to helping FMJS with fundraising endeavors. We will *never forget* her commitment to ensuring the success of FMJS and her passion for outreach for families in our communities. Dale's work touched multiple communities in the area, and she is greatly missed.

FMJS continues to offer the same services that have historically been offered. We continue to provide tobacco and substance abuse education classes, anger management, community service placement, restitution, and family mediation. Additionally, we continue to maintain a library of literature and websites that families find useful.

The members of the Board of Directors want to thank you for your ongoing referrals and support of our services, and we look forward to continuing to serve you in 2012.

#### **2011 FMJS Board of Directors**

Debra DeSimone-CHAIR, *Atkinson*  
Pat Macomber-TREASURER, *Plaistow*  
Kimberly Burnham, *Danville*  
Dick Gerrish, *Kingston*  
Laura Bertogli, *Newton*  
Barbara Tavitian, Member at large, *Plaistow*

Marta Modigliani-VICE CHAIR, *Danville*  
Rose Cavalear-SECRETARY, *Atkinson*  
Natalie Gallo, *Hampstead*  
Kathleen Marino, *Newton*  
Michelle Curran, *Plaistow*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF FAMILY MEDIATION AND JUVENILE SERVICES (Continued)***

#### **Family Mediation and Juvenile Services - 2011 Statistical Information**

##### **Referrals by Town**

	<u>Atkinson</u>	<u>Danville</u>	<u>Hampstead</u>	<u>Kingston</u>	<u>Newton</u>	<u>Plaistow</u>	<u>Salem</u>	<u>Other</u>	<u><b>Total</b></u>
New Referrals	36	7	2	6	4	58	27	6	146
Mediation Cases	4	4	1	0	1	2	3	1	16
Community Service Cases	16	1	1	0	3	30	3	4	58
Community Service Hours	269	4	0	0	22	582	70	71	1,018
Restitution Cases	0	0	0	1	0	1	0	1	3

***Total Restitution Collected: \$1,630.00***

##### **Class Attendees by Town**

	<u>Atkinson</u>	<u>Danville</u>	<u>Hampstead</u>	<u>Kingston</u>	<u>Newton</u>	<u>Plaistow</u>	<u>Salem</u>	<u>Other</u>	<u><b>Total</b></u>
Drugs & Alcohol Youths	15	2	0	1	1	3	4	1	27
Drugs & Alcohol Adults	19	1	0	2	1	3	4	1	31
Anger Mgmt Youths	0	2	1	0	0	5	4	1	13
Anger Mgmt Adults	0	1	0	0	0	4	2	0	7
Stop Shoplifting	0	0	2	0	1	13	2	0	18
Tobacco Education	0	0	0	0	1	0	2	1	4
Peer Mediation Training	0	0	0	0	0	0	0	0	0

Respectfully Submitted,

**Debra DeSimone**

*Debra DeSimone, Chairman of the Board of Directors*



# Town of Plaistow, New Hampshire

## 2011 annual report



### *REPORT OF FAMILY MEDIATION AND JUVENILE SERVICES (Continued)*

#### **2011 Financial Information for Family Mediation and Juvenile Services**

EXPENSES	FY End 10/31/11	FY End 10/31/11	FY End 10/31/12
	Budget	Actual Totals	Budget
Advertising	\$300.00	\$0.00	\$260.00
Capital Improvements	\$2,910.00	\$0.00	\$0.00
Conferences & Education	\$350.00	\$199.00	\$300.00
Consulting Fees	\$300.00	\$0.00	n/a
Dues & Subscriptions	\$650.00	\$819.00	\$650.00
Employee Benefits	n/a	n/a	n/a
Fixed Assets-Equip/Furn	\$1,500.00	\$1,175.56	\$1,100.00
Fundraising	\$700.00	\$885.50	\$700.00
Insurance	\$8,000.00	\$11,595.50	\$8,000.00
Leased Equipment	\$1,600.00	\$1,584.00	\$1,600.00
Leasehold Improvements	\$500.00	\$0.00	\$500.00
Meeting	\$700.00	\$469.49	\$500.00
Mileage & Tolls	\$2,250.00	\$2,196.48	\$2,250.00
Miscellaneous	\$1,000.00	\$935.54	\$1,000.00
Office Supplies	\$1,600.00	\$2,065.49	\$1,600.00
Payroll	\$101,000.00	\$100,414.20	\$101,000.00
Payroll Taxes	\$8,950.00	\$8,316.75	\$8,950.00
Payroll Taxes Accrued	\$0.00	\$49.10	\$0.00
Postage	\$900.00	\$448.68	\$750.00
Printing & Flyers	\$400.00	\$181.50	\$500.00
Professional Fees	\$1,900.00	\$1,325.00	\$3,000.00
Program - Vol. App. Nt.	\$1,000.00	\$0.00	\$1,000.00
Program - All Other Exp.	\$2,500.00	\$2,749.73	\$2,500.00
Repairs & Maintenance	\$2,000.00	\$59.95	\$500.00
Scholarships	\$1,000.00	\$430.00	\$1,000.00
Telephone	\$2,600.00	\$2,473.77	\$2,500.00
Utilities	\$3,500.00	\$2,806.69	\$3,250.00
<b>TOTAL EXPENSES</b>	<b>\$148,110.00</b>	<b>\$141,180.93</b>	<b>\$143,410.00</b>



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF FAMILY MEDIATION AND JUVENILE SERVICES (Continued)***

#### **2011 Financial Information for Family Mediation and Juvenile Services**

<b>INCOME</b>	<b>FY End 10/31/11 Budget</b>	<b>FY End 10/31/11 Actual Totals</b>	<b>FY End 10/31/12 Budget</b>
Challenge Fees	\$6,000.00	\$2,685.00	\$4,000.00
Registration Fees	\$3,000.00	\$1,550.00	n/a
Community Service Fees	n/a	n/a	\$1,600.00
Restitution Fees	n/a	n/a	\$200.00
Shoplifting Course Fees	\$1,700.00	\$1,180.00	\$2,200.00
TLC Course Fees	\$2,400.00	\$786.00	\$1,900.00
Tobacco Ed. Fees	\$100.00	\$105.00	\$100.00
Town of Atkinson	\$8,425.00	\$8,425.00	\$8,425.00
Town of Danville	\$4,800.00	\$4,800.00	\$4,800.00
Town of Hampstead	\$11,400.00	\$11,400.00	\$11,400.00
Town of Kingston	\$7,930.00	\$7,930.00	\$7,930.00
Town of Newton	\$5,947.00	\$5,947.00	\$5,947.00
Town of Plaistow	\$10,408.00	\$7,806.00	\$10,408.00
Town of Salem Diversion	\$0.00	\$2,000.00	\$0.00
Donations	\$2,000.00	\$1,626.43	\$3,500.00
Fundraisers	\$45,000.00	\$53,855.10	\$50,500.00
Grants - Rock. County	\$27,000.00	\$27,000.00	n/a
Grants - Miscellaneous	\$2,500.00	\$0.00	\$25,000.00
Grants - United Way	\$9,000.00	\$4,500.00	\$5,000.00
Miscellaneous	\$500.00	\$175.00	\$500.00
<b>TOTAL INCOME</b>	<b>\$148,110.00</b>	<b>\$141,770.53</b>	<b>\$143,410.00</b>







# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE FIRE DEPARTMENT***

This year, your Town Report is focused on Remembering the Past. The fire service retains strong ties to our predecessors and tries to maintain the traditions that have made it one of the most honorable professions to be a part of. The members of your fire department uphold those traditions and draw from the many lessons learned in the past in order to continually provide the exceptional service that you expect while investing in new practices to ensure our combined safety.

#### **9-11 Memorial**

2011 represented the 10th anniversary of the 9-11 terrorist attacks on our Nation. The Plaistow Fire Department was honored to be asked to participate with Governor Lynch as part of the State's memorial services in Concord, in addition to our local remembrance. The most significant lesson of 9-11 is that we must *never forget* what happened that day or the courage and determination of those who were called upon to help their neighbors during those tragic events.

#### **Bill Scully**

In August, the Town lost one of our most dedicated and honorable volunteers. Bill Scully served as a volunteer firefighter for over 35 years and as the Emergency Management Director for over 20. He fought a courageous battle with cancer, never giving in to the disease or letting on to others how it was effecting him. During the course of his treatments, Bill would always find time for visitors and, true to form, would assist those who were trying to fill his shoes either at the fire station or the Emergency Operations Center. Our continued thoughts and prayers go out to the Scully family.

#### **Staffing Request**

At this point in time the department is putting forth a warrant article to add an additional full-time firefighter/EMT to the "day-time shift". There are several factors that compel us to request this, particularly in the midst of a troubled economy. The overall growth of the commercial aspects of the community in the last 6-7 years has an impact on the department. More people are coming to town to do business and shop. Much of those activities take place during the routine workday. Unfortunately, with that commerce comes the need for emergency services. People fall ill, get in to automobile accidents or otherwise find the need to call 9-1-1. Recent data indicate that approximately 70% of our emergency calls are placed between Monday and Friday. Of those, 50% occur between the hours of 8 a.m. and 4 p.m. During that specific period, there are very few volunteer firefighters available in town to respond. At times, there are no volunteers available. This situation is being felt not only Plaistow, but across our region and across the country. We currently have 3 members on duty during the day-time shift, the Chief and two firefighter/EMTs. Adding a third firefighter/EMT will enable significantly more flexibility for all staff to conduct such activities as mandated and discretionary inspections, fire prevention activities, training preparations along with their daily apparatus and station equipment checks. In addition, ensuring the availability of a dedicated third firefighter/EMT enhances our abilities to safely advance an attack on a fire during the critical initial phase before it is fully developed, thereby minimizing the risk to both the public and your firefighters. From the perspective of inspectional services, having an additional person available will allow us to finish an





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE FIRE DEPARTMENT (Continued)***

inspection if we receive a 9-1-1 call simultaneously. This will decrease to the overall amount of time it takes to complete our inspections and ideally we should be able to expand our inspections to cover more occupancies than those that are required to be reviewed by law. Taking this approach will improve the overall fire safety compliance of the Town, which should eventually show in insurance ratings for the Community. We realize this may not be an easy decision to support. It is equally difficult to request given the economic climate. The tradition of your fire department has remained consistent with respect to asking for your tax dollars. If we don't specifically need something, we will not ask for it. In this case, with fewer and fewer volunteers available during the daytime, we feel it is necessary to make this request. We hope that you can support this position when you mark your ballot this year.

#### **Vehicle Replacement**

You will also see a warrant article to replace our 1987 KME pumper and our 1994 Ford medium-duty non-transporting rescue vehicle. The Town typically maintains apparatus for at least 20 years. In the case of the pumper, it has served the town for 25 years and is due to be replaced. We have a Capital Improvement Plan that we use to plan our apparatus purchases and minimize the overall tax impact due to these large capital purchases. Our plan calls for replacing these two trucks within the next 2 years. The pumper is due to be replaced in 2012 and the rescue in 2013, for a total estimated cost of over \$500,000. Our truck committee considered the option of combining the current functions of the two apparatus into one rescue-pumper. By combining the functions, it will afford us more flexibility with limited staff resources. From a cost perspective, we anticipate the truck to cost approximately \$405,000, thereby saving the Town at least \$100,000 in the long-run. In preparation for this purchase, we have maintained a capital reserve, with annual deposits to the fund in order to prevent the need to raise the entire purchase price at one time. This year is no different. In order to make this purchase, we need the Town to approve two warrant articles. The first is the annual deposit to the capital reserve account and the second is to authorize spending the money from the capital reserve account for the purchase. Our truck committee has worked diligently over the last year to ensure the apparatus specified will meet not only our current needs, but our future needs as well. As with our request for an additional firefighter/EMT, we hope you will support this request as well.

#### **Giving Back**

One of the more difficult aspects of being a member of a volunteer organization is the amount of time one must commit to maintain a high level of skill and proficiency, while also answering nearly 1,000 calls for service. The spirit of giving back to the Town is based in the pride each member carries for the job they do and the service they provide to their neighbors. Although this can be one of the most demanding services that one can volunteer for, it is also the most rewarding. On those occasions when we either save a life or property (or both), there is nothing that can replace that particular sense of accomplishment. In the service they provide, we easily find not only a high degree of professionalism and great value, but also the acknowledgment that we have significant responsibilities to the Town.



#### **Fire Explorers**

If you have a teenager who might be interested in the fire or emergency medical services, we are a proud



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE FIRE DEPARTMENT (Continued)***

sponsor of a Fire Explorers post. This group of young men and women, from the surrounding towns, meet weekly to study and train to become firefighters and EMTs. Plaistow has a highly successful Explorer Program going back nearly twenty years. Involvement in this organization has established the foundation for many who have chosen this rewarding profession as their career of choice. Besides getting hands on experience with our fire department, our Explorers are required to maintain high academic standards at school, thereby acting as an incentive to maintaining a successful high school education. For more information on the Fire Explorer program, contact any member of the Department or stop by the Public Safety Complex.

#### **Service Improvements**

It is my goal to continue to develop and advance your Fire Department to meet the continually changing needs of the Town, in a fiscally responsible manner. We are constantly looking at ways to improve how we deliver our services to the Town, gaining efficiencies in our day-to-day operations and maximizing our resources at the Public Safety Complex to meet the demands of the community. If you feel you might be interested in joining the department, or would like more information regarding our activities, please feel free to contact us at the Safety Complex or call 382-5012.

#### **Dedicated Volunteers**

Finally, the Town is extremely fortunate to have a group of citizens that are focused on giving so much back to our community. Without their dedication and sacrifice, and the support of their families, the department would cease to exist as we know it. The hours spent responding to alarms is only one aspect of the time it takes to remain a valuable asset in this organization. I am publicly thanking them for their continued service and dedication.

#### **Thank You**

Thank you for your continued support of your Fire Department. Without this support, we cannot do the job you expect of us. From the financial needs of operating the department to the compassion and respect you demonstrate to us when we are responding to calls, your interaction helps us to keep in focus as to why we exist as a vital part of the Town.

#### **Summary of Fire Department Responses - 2011**

Type	#	Type	#
Auto Fires	5	Other (non-specific)	15
Boiler/Heater Malfunctions	1	Public Assists	15
Carbon Monoxide Alarms	9	Rescue	540
Fire Alarm Activations	108	Smoke Investigations	34
Hazardous Materials Incidents	1	Structure Fires	11
Motor Vehicle Accidents	64	Woods/Grass/Brush Fires	15
Mutual Aid (Provided)	17	<b>Total Alarms</b>	<b>845</b>
Odor Investigations	10		

Respectfully Submitted,

  
John H. McArdle, Fire Chief



# Town of Plaistow, New Hampshire

## 2011 annual report

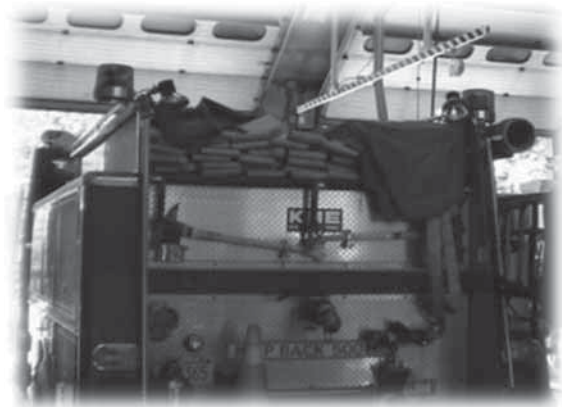


### ***FIRE/RESCUE VEHICLE & APPARATUS REPLACEMENT PLAN***

<b>Fire/Rescue Vehicle &amp; Apparatus Replacement Plan</b>						
<b>Vehicle</b>	<b>Year &amp; Make/Model</b>	<b>Serviceable Years</b>	<b>Estimated Replacement Cost per Vehicle</b>	<b>Number Units per 25-year Interval</b>	<b>25-year Estimated Total Cost</b>	<b>Proposed Replacement Year</b>
Command	2004 Ford	10	\$35,000	2.5	\$87,500	2014
Engine-1	2003 KME	25	\$405,000	1	\$405,000	2028
Engine-7*	1987 KME	25	\$405,000	1	\$405,000	2012
Tower-3	1991 Pierce	25	\$350,000	1	\$350,000	2021
Tanker-5	1993 Pierce	25	\$400,000	1	\$400,000	2018
Forestry-4	1994 GMC	20	\$40,000	1.25	\$50,000	2015
Rescue-2	2006 Chevrolet	10	\$150,000	2.5	\$375,000	2016
Rescue-6*	1994 Ford	(No plans to replace)	(No plans to replace)	(No plans to replace)	(No plans to replace)	(No plans to replace)
<i>*Note: Proposed replacement of Engine-7 will include the functions of Rescue-6.</i>					25-Year Total	\$2,072,500
					Cost per year	\$82,900

#### **Explanation:**

For a number of years the Town of Plaistow has had a very successful Fire Apparatus Vehicle Replacement Plan. The goal is to schedule vehicle replacements in such a way as to level the tax impact each year. The CIP Committee, with input from the Fire Chief, calculates the total cost to replace vehicles over the next 25-year horizon. That total cost is then divided by 25 to get an annual cost. Via annual warrant articles, that amount is then requested to be placed into the Fire Department Capital Reserve Account which is dedicated to replacing Fire Department apparatus. As a replacement need comes up, a warrant article must then be submitted to request that the appropriate amount be removed from the Capital Reserve Account. This method promotes the leveling of the tax burden on Plaistow taxpayers and eliminates the need to issue a bond or note to borrow the necessary funds.







## Town of Plaistow, New Hampshire

### 2011 annual report



#### ***REPORT OF THE FOREST FIRE WARDEN AND STATE FOREST RANGER***

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your Forest Fire Warden at the Plaistow Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also ***prohibits the open burning of household trash***. Citizens are encouraged to contact the Plaistow Fire Department at 382-5012 or DES at 603-271-1370 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest and wildland resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdfl.org](http://www.nhdfl.org).

Both in terms of the number of fires, as well as the number of acres burned, this past fire season was the smallest since records have been kept. Extensive rainfall virtually all season long kept the fire danger down. When fires did start they were kept very small. The largest fire for the season was only 5.4 acres which occurred in Littleton on May 2nd 2011. There was however a small window of high fire danger in the northern third of the state during July when little rainfall was recorded. During this time there were a number of lightning started fires which are fairly unusual in New Hampshire. As has been the case over the last few years, state budget constraints have limited the staffing of our statewide system of 16 fire lookout towers to Class III or higher fire danger days. Despite the reduction in the number of days staffed, our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities.

The towers fire spotting was supplemented by contracted aircraft and the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2011 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your fire department, and the state's Forest Rangers by being fire wise and fire safe!

***REMEMBER - ONLY YOU CAN PREVENT WILDLAND FIRES!***





# Town of Plaistow, New Hampshire

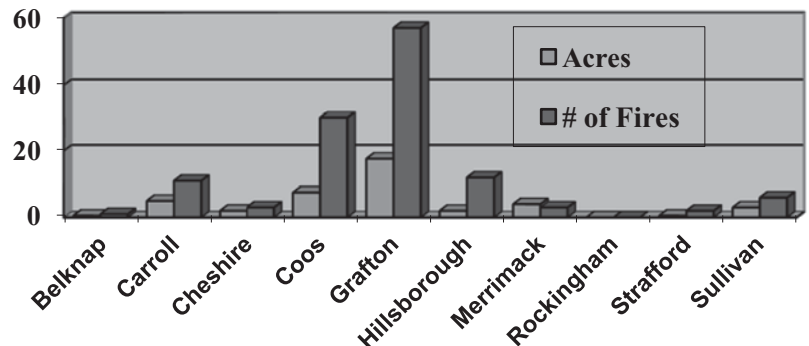
## 2011 annual report



### REPORT OF THE FOREST FIRE WARDEN AND STATE FOREST RANGER (Continued)

### 2011 FIRE STATISTICS

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	.5	1
Carroll	5	11
Cheshire	2	3
Coos	7.5	30
Grafton	17.5	57
Hillsborough	2	12
Merrimack	4	3
Rockingham	0	0
Strafford	.5	2
Sullivan	3	6



(Figures do not include fires under the jurisdiction of the White Mountain National Forest)  
(All fires reported as of November 2011)



### CAUSES OF FIRES REPORTED

Arson	7
Debris	63
Campfire	10
Children	2
Smoking	9
Railroad	1
Equipment	1
Lightning	3
Misc.	*29

(\*Misc.: power lines, fireworks, electric fences, etc.)

### TOTAL FIRES AND ACREAGE BURNED OVER A 5-YEAR PERIOD

<u>Year</u>	<u>Total Fires</u>	<u>Total Acres</u>
2011	125	42
2010	360	145
2009	334	173
2008	455	175
2007	437	212



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE HAZARDOUS MATERIALS DISTRICT OF SOUTHEASTERN NEW HAMPSHIRE***

**Richard Hartung**  
Selectman, Hampstead  
Chairman, Board of Directors



**Chief Thomas McPherson, Jr.**  
Windham Fire Department  
Chairman, Operations Committee

#### **About the District**

The Southeastern New Hampshire Hazardous Materials Mutual Aid District's membership is comprised of 14 communities, covering approximately 350 square miles with a population of over 175,000 people within the Route 93 corridor. In June the Town of Atkinson, Board of Selectmen voted to withdraw from membership of the District, reducing the membership to 14 communities. Essentially the District is bordered in the east by Route 125 and the Merrimack River to the west. North and south borders are defined by Manchester, Route 101 and the Massachusetts state line. The District was formed in 1993 to develop a regional approach in dealing with the increasing amounts of hazardous materials being used and transported within these communities. This District is recognized by the State of New Hampshire as the Regional Emergency Planning Committee (REPC) for the member communities. The REPC which consists of representatives from local government, industry, and the general public is working with industry to comply with federal regulations for the reporting of chemicals used within and traveling through the District.

The District draws its funding from an annual assessment from each community as well as from grants and donations. The 2011 operating budget for the District was \$112,156.00. Additionally, in 2011 the District applied for and received federal grants for equipment, training, and operational expenses totaling \$157,297.00. The Fire Chiefs from each of the member communities' make-up the Operations Committee of the District. This Operations Committee is overseen by a Board of Directors consisting of elected representatives from each community, who approve the budget and any changes to the bylaws. The Executive Board of the Operations Committee, which consists of the Chairman, Vice-Chairman, Treasurer, Technician Team Liaison, and one Member at Large, manages the operations of the District within the approved budget. The District employs a part-time REPC Director to manage the administration functions of the District, including grants management, financial management, and emergency planning.

#### **The Emergency Response Team**

The District operates a technical emergency response team. This response team is overseen by one of the member community's Chief Fire Officer who serves in the Technical Team Liaison position. The team maintains a three level readiness response posture to permit it to immediately deploy an appropriate response to a District's community's request for help involving an unplanned release of potentially dangerous chemicals within their jurisdiction. While the team primarily prepares for response to unplanned accidental chemical releases it is also equipped and trained to deal with a variety of weapons of mass destruction (WMD) scenarios. The team maintains a host of specialized response equipment to deal with chemical and environmental emergencies.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE HAZARDOUS MATERIALS DISTRICT OF SOUTHEASTERN NEW HAMPSHIRE (Continued)***

The Emergency Response Team is made up of 32 members drawn from the ranks of the fire departments within the District. The team consists of 6 Technician Team Leaders, 18 Technician Level members, 5 Communication Specialists, and 3 Information Technology Specialists. In addition to members drawn from member fire departments, the team also includes members from various backgrounds that act as advisors to the team in their specific areas of expertise. These advisors include an industrial chemist, and several police officers.

The Team maintains a fleet of vehicles and specialized equipment with a value of approximately \$1,000,000. The vehicles consist of a mobile Command Support Unit, 2 Response Trucks, 2 Spill Trailers, a Technician Trailer and a Mobile Decontamination Trailer. With the use of State Homeland Security Program Grant funds this year we added an Operations Trailer which carries a large amount of spill containment equipment, including 1000 feet of floating containment booms, culvert and drain sealing bladders, a fuel transfer pump, and various absorbent materials. This mobile apparatus carries the team's equipment which includes chemical detection and identification instruments, containment supplies, plugging, patching and intervention supplies, communication equipment, computer based and other chemical reference guides as well as chemical protective equipment. The team equipment is stored at various locations within the District, allowing for rapid deployment when the team is activated. Activation of the team is made by the request of the local incident commander through the Derry Fire Department Dispatch Center.



**The Hazardous Materials District's Operations Trailer**





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE HAZARDOUS MATERIALS DISTRICT OF SOUTHEASTERN NEW HAMPSHIRE (Continued)***

#### **Response Team Training**

In 2011 the Emergency Response Team completed 1516 hours of training, during monthly training drills and specialized classes attended by team members. This training included confined space entry, hazardous materials operations, Level A entry drills, radiation detection equipment operations, chemical identification, facility familiarization, transportation emergencies, Incident Command.

Additionally, in conjunction with the New Hampshire Fire Academy the District hosted a 24 hour Introduction to CAMEO (Computer Assisted Management of Emergency Operations) class, followed by a 16 hour Advanced CAMEO Class, instructors for these classes were provided by Louisiana State University, funding for our members to attend these classes was provided through a State Homeland Security Grant. The District also received Grant funding to hold Table Top and Functional Exercises for hazardous materials response.

The Team provided 39 hours of instruction to member fire departments, in various Hazardous Materials subjects, including on-scene operations and decontamination.

#### **Emergency Responses**

In 2011 the Team responded to 15 incidents within the District. These incidents included requests for technical assistance for member departments where a Response Team Leader provides consultation to the fire department on the handling of an incident. Additionally, team responses included hydrocarbon fuel spills in lakes, identifying spills of unknown substances, assisting the NH State Police Bomb Squad and the U.S. Drug Enforcement Agency. The mobile command post was also used to support member departments during large scale incident.

For further information about the Southeastern New Hampshire Hazardous Materials District please visit our website at [www.senhazmat.org](http://www.senhazmat.org).

Respectfully Submitted,

*Thomas L. McPherson Jr.,  
Chairman,  
Board of Operations*

*James Stone,  
Director, REPC*

*Richard Hartung,  
Chairman,  
Board of Directors*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE HEALTH DEPARTMENT***

#### **Public Health Emergency Preparedness and Response**

Americans will *never forget* the tragedies of 9/11 and the subsequent anthrax attacks on our nation. In the decade since these horrific events, public health preparedness has emerged as a critical component of the public health system. Public health threats are always present, whether caused by natural, accidental, or intentional means. Incidents such as the 2008 Ice Storm, the 2009 H1N1 influenza pandemic, Hurricane Irene, and other natural disasters and disease outbreaks that have occurred recently emphasize the importance of communities being prepared for all types of hazards. The Town of Plaistow partners with the Greater Derry Public Health Region to plan and prepare for public health emergencies and improve community health. Our region has three Point of Dispensing (POD) operations. A POD is a place where vaccines, antibiotics and other medications can be dispensed during a public health incident or emergency. Our region is also located in a CDC's Cities Readiness Initiative (CRI) region, (Boston). CRI is a federally funded program designed to enhance preparedness in the nation's largest cities and metropolitan statistical areas (MSAs) where more than 50% of the U.S. population resides. Through CRI, state and large metropolitan public health departments have developed plans to respond to a large-scale bioterrorist event by dispensing antibiotics to the entire population of an identified MSA with 48 hours.

#### **Public Protection from Foodborne Illness and Disease**

Plaistow is one of only 16 towns or cities in the State that has the authority to license and inspect all food service establishments and retail food stores located in our town. The Health Department is responsible for licensing and inspecting any Plaistow establishments where food is produced, manufactured, stored or sold. This is accomplished through routine inspections, follow-up inspections, plan reviews of new or remodeled establishments, safe food handling training, foodborne illness investigations and complaint investigations. Having local authority allows rapid response and action to ensure that food is prepared under safe, sanitary and secure conditions. Food establishment owners are routinely encouraged to review their food security awareness and preventive policies with their staff and report anything suspicious.

#### **Public Health Activities and Initiatives**

##### ***Red Ribbon Week***

Red Ribbon Week is a time when people across the State of NH and the Country promise to stay drug-free and affirm their commitment to drug prevention and education by wearing red ribbons, red t-shirts, or anything red. The Plaistow Health Department celebrated this event with a display in the Town Hall lobby offering free red ribbon pins, red bracelets with the "living drug free" pledge, and numerous educational materials on drug prevention.

##### ***Comprehensive Mosquito Surveillance and Control Plan***

Mosquito surveillance and control are essential components of any response plan aimed at preventing mosquito-borne diseases, such as Eastern Equine Encephalitis (EEE) and West Nile virus (WNV). Mosquito surveillance includes targeted mosquito trapping, species identification, and testing of mosquitoes for EEE and WNV. Mosquito control includes source reduction (e.g., draining standing water) of habitats where mosquitoes breed and chemical control through the appropriate use of larvicides and adulticides (chemicals aimed at killing mosquito larvae and adults). Adulticiding may be performed as "spot spraying", targeting specific high-activity areas.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE HEALTH DEPARTMENT (Continued)***

Plaistow has a mosquito surveillance and control plan that has been approved by the Commissioner of the Department of Health and Human Services. Unfortunately due to budget reductions at the State and federal level, there will be no financial assistance available for mosquito control activities this year from the State.

During 2011, New Hampshire reported 9 mosquito groups that tested positive for WNV and no cases of EEE in humans or mosquitoes. There were no positive results in Plaistow.

#### ***Resource for Public Health Concerns and Information***

The Plaistow Health Department works collaboratively with State and local partners to provide the public with accurate information on emerging public health concerns. Disaster and public health preparedness, food and product recalls, Lyme Disease and bed bugs are just some of the recent concerns in the news. Questions on these and many other topics can be found on our town website, [www.plaistow.com](http://www.plaistow.com) or by contacting the health department at 382-2494 ext.21.

Respectfully Submitted,

*Dennise Horrocks*

*Health Officer*



*Health Officer Dennise Horrocks (Center) chats with fellow staff, Town Clerk, Maryellen Pelletier (Right), and Recreation Director, Carli Malette (Left), at the 2011 staff Christmas party.*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE HIGHWAY DEPARTMENT***

#### **Staff**

The Plaistow Highway Department personnel remained the same in 2011: Dana Rabito, Foreman, Aaron Shea, Laborer, Andy Jones, Laborer, Summertime Laborer, Mike Gaff, and myself. With the assistance from several outside contractors, the Highway Department was able to complete several important projects.

#### **Winter 2011**

The winter of 2011 was very challenging to say the least, one that we will *never forget!* It brought back memories of the winters' of 1993, 1996, and as recent as 2009. Storm events just kept coming. This obviously took a great toll on the budget, the equipment, and most of all, my personnel. Thank you to all of them and thank you to the residents for their patience throughout each event.



*Highway Department Staff (Left to Right):  
Dana Rabito, Dan Garlington, Andy Jones and Aaron Shea.*

#### **Street Sweeping**

Once we made it through the winter, it was time to get busy with other projects. We hired Immaculate Power Sweeping from Pelham, New Hampshire to sweep all Plaistow streets. This is very important as it allows us to remove any leftover debris from the winter before it ends up in our storm drains.

#### **Landscaping**

Of significance, the Highway Department has taken over all the landscaping responsibilities at all the Town-owned facilities except for the Library. These responsibilities now require a great deal of our time, but we take a great deal of pride in it as well. In addition to mowing -- we also mulch, rake and trim. This year we also removed some of the dead shrubs at the Public Safety Complex.

#### **Road Projects**

Aside from the landscaping, we also completed several road projects. We installed several of the larger street signs which makes them easier to read. We spent several hours putting our new road side brush cutter into good use in the fall. Thank you to the voters because, once we get more accustomed to this machine, we can save a great deal of labor hours.

#### **Catch Basins**

We continued to work to comply to the EPA's MS-4 Storm Water Permit requirements. We made several efforts to obtain water samples, but, due to various circumstances beyond our control, these efforts proved challenging. However, we were able to stencil about one third of our 500 catch basins. In early fall, the town hired N.E. Storm Water Management, LLC of Westford, Massachusetts to clean all 500 Town maintained catch basins. (As an aside, I can remember in the late eighties when we only had about 250 catch basins!)





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE HIGHWAY DEPARTMENT (Continued)***

#### **Repaving Old County Road and RSMS**

Late fall, the Town hired Continental Paving from Londonderry, New Hampshire to repave all (almost two miles) of Old County Road. This took 2,467 tons of paving material. This is a step in the right direction with our Road Surface Management System (RSMS) Plan. In 2012, I plan to update the data and hope to request significant additional funding for it. Our roadway infrastructure is very important in many ways when it comes down to road maintenance. Rough roads are more difficult to navigate, plow, salt, and sweep.

#### **Halloween Snowstorm**

Then, who can forget the "Halloween" snow storm!? This is something I have never seen in the twenty-four years I have worked in the Town of Plaistow and will *never forget!* Not only did we have to deal with snow (eight inches of "concrete" like snow), but we were forced to spend several days cutting and chipping brush. It was similar to the challenges the Town faced during the wind storm in March of 2010, and the ice storm in December of 2008.

#### **Replace Highway Department Facility**

Looking forward, I sincerely hope to replace the Highway Department facility. The current location is space limited and is located adjacent to a capped landfill which means the employees are sometimes exposed to the associated gases.

#### **Continued Efforts**

I will also continue to work hard on the EPA Stormwater MS-4 Permit and the RSMS updates. Both of these are very important to me.

#### **Thank You**

In closing, I wish to once again express my sincere thanks to all the residents, hired contractors, Board of Selectmen, Town Manager, and, most of all, my staff for their continued support. A special thank you to local resident and businessman Mr. David Hoyt for all that he has done for the Highway Department and the Town of Plaistow. I am especially grateful for all that he has done for me when I need advice. In my opinion, no one knows dirt better than him!

Respectfully Submitted,

*Daniel Garlington, Highway Supervisor*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***HIGHWAY EQUIPMENT REPLACEMENT PLAN***

<b>Highway Equipment Replacement Plan</b>						
<b>Vehicle</b>	<b>Make/Model</b>	<b>Serviceable Years</b>	<b>Estimated Cost per Vehicle</b>	<b>Number Units Per 25-Year Interval</b>	<b>25 Year Estimated Total Cost</b>	<b>Proposed Replacement Year</b>
<b>6 Wheel Dump Truck</b>	2010 International 6W Dump Truck (New in 2009)	9	\$160,000	2.5	\$400,000	2018
<b>6 Wheel Dump Truck</b>	2008 International	8	\$160,000	2.5	\$400,000	2015
<b>Dump Truck</b>	2004 Ford F-550	7	\$110,000	2.9	\$319,000	2012
<b>Pick-Up Truck</b>	2006 Ford F-350	7	\$40,000	2.9	\$116,000	2013
<b>Front-End Loader</b>	2001 Caterpillar 924	15	\$120,000	1.33	\$159,600	2016
<b>Roadside Brush Cutter</b>	TBD	10	\$110,000	2	\$220,000	2011
<b>Backhoe</b>	1987 Ford	20	\$0	(No plans to replace)	(No plans to replace)	(No plans to replace)
					<b>20-Year Total</b>	<b>\$1,614,600</b>
					<b>Cost Per Year</b>	<b>\$80,730</b>

#### **Explanation:**

For a number of years, the Town of Plaistow has had a very successful Highway Equipment Replacement Plan. The goal is to schedule vehicle replacements in such a way as to level the tax impact each year. The CIP Committee, with input from the Highway Supervisor, calculates the total cost to replace vehicles over the next 20-year horizon. That total cost is then divided by 20 to get an annual cost. Via annual warrant articles, that amount is then requested to be placed into the Highway Department Capital Reserve Account which is dedicated to replacing Highway Department vehicles and equipment.. As a replacement need comes up, a warrant article must then be submitted to request that the appropriate amount be removed from the Capital Reserve Account. This method promotes the leveling of the tax burden on Plaistow taxpayers and eliminates the need to issue a bond or note to borrow the necessary funds.





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE HIGHWAY SAFETY COMMITTEE***

The Highway Safety Committee serves at the pleasure of the Board of Selectmen and offers input on traffic safety issues as presented to them.

Our Committee met infrequently during 2011 due to limited agenda items. However, a significant issue that was put before our Committee was the proposed access route as proposed by the Environmental Protection Agency (EPA) and Beede Group for the clean-up (remediation) of the large area of contaminated property located between Kelley Road, Walton Road, NH Route 121A, and Old County Road.

Also discussed over various meetings in 2011 were various proposed sidewalk improvements in Town and the “Main Street Traffic Calming Study” prepared by the Rockingham Planning Commission.

#### **2011 Members of the Highway Safety Committee**

Stephen C. Savage (Chief of Police), Chairman  
John McArdle (Fire Chief), Vice Chairman  
Sean Fitzgerald (Town Manager)  
Daniel Garlington (Highway Supervisor)  
Michael Dorman (Building Inspector)  
Leigh Komornick (Town Planner)  
Dan Poliquin (Selectman Representative)  
Ernie Sheltry (Citizen’s Representative)  
Lisa Withee (Citizen’s Representative)  
Richard Latham (Citizen’s Representative)  
Sarah Gibbs (Recording Secretary)



Respectfully Submitted,

*Stephen C. Savage, Chief of Police, Chairman*



*Police Chief Stephen Savage has been Chairman of the Highway Safety Committee for over 10 years.*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE HISTORICAL SOCIETY***

The Plaistow Historical Society would like to think that our very reason "d'être" is to ensure that we *never forget* the legacy of our heritage.

#### **Veteran's Project**

In 2011, we were especially grateful to Historical Society member Bob Hobbs for his "Veterans Project." This project was established to identify all veterans with ties to the Town of Plaistow. The list is constantly growing as additional information



*Plaistow Historical Society Holds its annual "Old Home Day" Open House in 2011.*

continues to be provided to our Society. In addition, an off-shoot of this project has led to our "Veterans in Uniform" program which is a list of all service members associated with Plaistow who are able to provide their picture in uniform and whom have catalogued their dates of service and any other information they wish to provide regarding their service.

#### **Membership**

In 2011, the Historical Society had four new members join which enhanced our visibility in the Community. Also, we will *never forget* two recently deceased stalwart supporters of the Plaistow Historical Society - Melda Lambert and Ed Everett. We will sorely miss their generous donations of artifacts. The Society was also extremely grateful for the memorabilia received from Joan Keezer during 2011.

#### **Old Home Day**

The annual "Old Home Day" was very successful. In addition to this big Town event, the Historical Society was able to host a visiting session of forty-five (45) visiting students from Saint Dizier, France and their host families from the Timberlane Regional School District (TRSD).

#### **Toddler Trick or Treat**

Plaistow's annual "Toddler Trick or Treat" night brought one hundred and five (105) children and their families to the Historical Society Museum!

#### **Historical Society Scholarship**

The Historical Society's Annual 2011 Scholarship was awarded to Kelly Flathers, a student at the Timberlane Regional High School.





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE HISTORICAL SOCIETY (Continued)***

#### **2011 Programs**

The Historical Society hosted the following three programs in 2011:

***The Great Sheep Boom and Its Enduring Legacy on the New Hampshire Landscape.***  
(Presented by Steve Taylor, former NH Secretary of Agriculture).

***Thomas Bailey Aldrich, Local Author and Close Friend of Mark Twain.***  
(Presented by J. Dennis Robinson).

***Native American History of the Merrimack Valley.***  
(Presented by David Stewart-Smith).

Respectfully Submitted,

Robert J. Carolan, President



*This is a 1948 picture of Holy Angels Parish that used to be located at the intersection of Route 125 and East Road. Today, this site is the location of a Dunkin' Donuts. This is one of the many photographs that the Plaistow Historical Society keeps on file.*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE HUMAN SERVICES DEPARTMENT***

The basic responsibilities of the Human Services Department are outlined in RSA 165:1 and states that "Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not he has a residence there". Unlike State and Federal Assistance that have limited responsibilities and more time to process applications, the Town has greater short term responsibilities. A majority of residents that approach the Town for assistance are in an emergency situation and need shelter, heat, power or food that day.

#### **Assistance Standards**

RSA 165 provides a set of minimum standards that must be met to assist a resident. The local Human Services Department is often the only agency that will help residents out of an emergency situation. The Town of Plaistow focuses on assisting residents in rebuilding their lives. Through case management, the Town is able to aid residents in restoring themselves to an independent status, often renewing their outlook on life and rejuvenating their desire to begin the rebuilding process.

#### **Assistance Guidelines**

The duties that are outlined in RSA 165 are considerable but are not boundless. A person applying for assistance must meet a set of guidelines for assistance. The Board of Selectmen approves the guidelines each year. Clear guidelines can avoid misunderstanding in decisions rendered. The guidelines exist to prevent arbitrary decisions, yet remain flexible so that special needs, such as medical or unforeseen situations, are considered. The Board of Selectmen also approves allowable levels each year. Allowable levels are reviewed yearly to insure that the needs of the applicant are met and the numbers used are not artificially low.

#### **Amount of Assistance**

The basic formula that Human Services Coordinators use is: *basic need minus income/available assets = the amount of assistance*. The need formula is applied to a household as a whole. When a household is approved for assistance, a voucher is used to pay for rent, heat, electric or food. Cash is never given from the Town to an applicant. Local assistance involves looking at the whole picture. It is designed to assist a household through a difficult circumstance and return the household to self sufficiency. It is the Human Services Coordinator who leads the applicants on a path to personal and financial renewal.

#### **Assistance Repayment**

Many people are not aware that the assistance town's provide to residents are not an outright grant. Under RSA 165:20-b, a resident is expected to repay the assistance they received when they return to an income status that allows this to be possible without creating a financial hardship. If the resident owns property in Town, a lien is placed on the property until the funds are returned to the Town.

#### **Assistance Volume**

It has been a year of many unusual challenges for the Human Services Department assisting residents. Requests for financial and general assistance continue to remain steady, with support provided for rent, heat, electric, food and other basic maintenance needs. In 2011, 204 residents made contact with the Human Services Department, 94 were granted assistance and 188 were provided with a list of or referred to additional public and private agencies for assistance.

In 2011, requests for financial assistance continued to increase, with support provided for rent, heat, electric, food and other basic maintenance needs. For the year 2011, the Town of Plaistow budgeted



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE HUMAN SERVICES DEPARTMENT (Continued)***

\$53,600 and spent \$31,128 in direct assistance.

#### **Area Non-Profit Organizations**

In addition to administering the general assistance budget, staff of the Human Services Department oversees annual Town contributions to area non-profit organizations. These organizations are a valuable asset to all residents in Plaistow. Many of these organizations offer free or income-based services. Each agency is asked to submit an application for community support for review in the fall. Through this multi-question application and personal interaction, a determination is made to continue, increase or decrease funding. The services provided by these organizations are available to all residents. For more information please see the Human Services Department page on [www.plaistow.com](http://www.plaistow.com).

#### **Thank You**

The year 2011 proved to be a very generous, unselfish year filled with private and anonymous donations. It is with gratitude and admiration that we express our appreciation and will *never forget* the many individuals, families and organized groups who came forward, and continue, to serve this community.

*"The way you get meaning into your life is to devote yourself to loving others, devote yourself to your community around you, and devote yourself to creating something that gives you purpose and meaning." Mitch Albom*

Respectfully Submitted,

Lori Sadewicz, Human Services Department



Human Services Coordinator Lori Sadewicz celebrating her son Phillip and his girlfriend, Sam's, graduation from college.





# Town of Plaistow, New Hampshire

## 2011 annual report



### *REPORT OF THE HUMAN SERVICES DEPARTMENT (Continued)*

## **Thank You To The Following Human Service Agencies For Providing Much Needed Services to the Resident's of Plaistow:**

<b>Human Services Agency</b>	<b>Service(s) Provided to Plaistow</b>
Family Mediation and Juvenile Services	Youth & Family Resources
Child and Family Services of NH	Community Based Health Care
Rockingham Community Action Program	Fuel Assistance, WIC, Etc.
Sexual Assault Support Services	24-Hour Crisis Hotline
Pregnancy Care Center	Crisis Pregnancy Services
A Safe Place	Domestic Violence
Seacoast Child Advocacy	Safe Child Abuse Evaluation
Center for Life Management	Mental Health Services
Rockingham Nutrition & Meals on Wheels	Meals to Seniors and Disabled
Retired Seniors Volunteer Program	Age +55 Transportation
Greater Salem Caregivers	Senior & Disabled Trans. Services
Vic Geary Senior Center	Senior Center
Lamprey Health Care	Medical & Transportation Services
SeaCare Health Services	Affordable Health Care
Greater Derry/Salem Transportation Services	Transportation Service
Community Health Services	Medical/Prescription Services
Sad Café	Adolescent Programming

Respectfully Submitted,

*Lori Sadewicz, Coordinator*



*A Senior Service Fair was held at the Vic Geary Center in Plaistow in 2011.*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE LIBRARY***

2011 was another year of great growth and change for the Plaistow Public Library. We will *never forget* the dedication to the library of our two wonderful employees who retired during this past year. Florence "Flo" Rullo retired in March after 33 years and Marjorie Knowles retired in August after 37 years. These women, with their combined service of 70 years, served the customers of the library with warmth, integrity and community spirit. We are glad that they continue to grace us with their presence and support the staff and the library through this time of exciting change.



*Florence "Flo" Rullo and Marjorie Knowles both retired in 2011. These women, with their combined service of 70 years, served the customers of the library with warmth, integrity and community spirit.*

### **Library Staff**

In April, Lara L.Croft joined the staff as Administrative Assistant and has blended into our library family with grace and exceptional skills. Since Marjorie retired, Lara has also taken on the role of Interlibrary Loan Librarian helping our

customers secure materials we don't own from other libraries. Among her other many tasks Lara is in charge of scheduling the meeting rooms, writing our press releases and assisting with personnel. Please stop by to introduce yourself if you haven't already met Lara. Our outstanding page, Amanda Plante, left the library in August to start her college career at the University of New Hampshire. Elizabeth "Bitsy" Skerry was hired to take her place and works along with Annie Averill to keep the library shelves in good working order. The rest of the staff includes LuAnn Blair, Assistant Director/Head of Youth Services, Anita Micale, Head of Circulation, Kelli Lennon, Circulation Assistant, and Rand Hall, Cataloger.



*Florence "Flo" Rullo retired in March after 33 years at the Plaistow Library*

### **Additional Staff and Volunteers**

The library is fortunate to have Gerry Marchand as our part time Maintenance Supervisor. Gerry continues to show his dedication to the physical library plant, the staff needs and the needs of the community groups that use the library meeting rooms. We have a wonderful group of substitutes and volunteers that have helped us throughout the year during various times of staff shortages. Thanks to Dorothy Ketchum, Jane Query, Kayla Kimball, Sharon Bilodeau, Erin Groudas, Sylvie Brikiatis, Amanda Horrocks, Merriweather Kimball, Jeanne "Raven" Gregg, Joan Rogers, Janet Bowering and others for their support and interest in the library. Thanks, too, to Rick Blair for keeping our computers and our circulation system running and helping us prepare for the migration to a new system.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE LIBRARY (Continued)***

#### **Board of Trustees**

The Board of Library Trustees is made up of several very committed and supportive members of the Community. We thank Jennifer Kiarsis, Kathleen Vavra, Catherine Willis, Kathy Wright, Scott Lane, Deborah Hoadley and Janet Davies for their service during the past year.

#### **Friends of the Library**

The Friends of the Library helped to support various activities and museum passes during 2011. The group also provided the library with four eReaders that the library is now able to circulate to library cardholders. The Friends also played an important role during the Summer Reading programs this year by supporting programs put on by the Amoskeag Fishways. The annual Friends Vendor Fair was a success; held again the Saturday before Thanksgiving. Thanks to all the members who have kept this group going during the past years.

#### **Library Drill Team**

Outreach to the community played an important part in 2011 at the library. Four staff members made their debut in the Old Home Days parade marching to a Disney tune and pushing book carts in a routine choreographed by page Amanda Horrocks! Our Drill Team hopes to become a permanent part of the parade each year.



#### **Conferences and Workshops**

The staff was able to take advantage of many very worthwhile conferences and workshops throughout the year to continue with professional development in a variety of different areas. Many of the staff are currently members of the New Hampshire Library Association and the New England Library Association, CHILIS (Children's Librarians of NH) and READS (Reference and Adult Services).

#### **Automatic Door Opener**

The library had automatic door openers installed on the door closest to the handicapped parking during 2011. This equipment has made it much easier for those with any special needs, families with children with strollers and any delivery of books and materials to get into the main library.

#### **Strategic Planning Committee**

As part of a long range plan for the future of the library, the Board of Library Trustees, the staff and interested community members formed a Strategic Planning Committee and met throughout the fall to develop a vision and goals. Along with research on the community and brainstorming ideas on how to keep the library vital in this quickly evolving information age, over 200 surveys were completed either online or in person at the library or the Town Hall. This data is currently being analyzed and a report will be presented to the Town, the Board of Selectmen and the Budget Committee in early spring, 2012.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE LIBRARY (Continued)***

#### **Library Automation**

With the increasing interest in electronic devices and downloadable materials, the library purchased four eReaders which are available for borrowing. Customers may use Overdrive, a product available from our website, to download books and materials onto their own devices or on to one of the library's eReaders. The library has also begun loaning video games to our customers. We support the Wii, PS 3, Nintendo DS, and X Box 360 platforms at this time. These items have proven to be very popular with people of all ages.

#### **Local Artists and Displays**

Various local artists have been displaying their works on the walls of the library monthly throughout the past year. Many others have placed their collections in our display cases for all to enjoy. These works of art have been documented with photographs and are available to view from our website and on our Facebook page. Thanks, too, to Gerry Marchand for his unique displays for Veterans Day and Pearl Harbor Day. With displays of books and movies we seek to help the community remember these very important dates in our history.

#### **Meeting Rooms**

Our meeting rooms are as popular as ever being used almost every night of the week by various local non-profit groups and for Town and Library programs. Many groups such as My Brother's Keeper, a quilting group, and the Tuesday Knitters meet during the days, as well. We are happy to assist in promoting the use of the library as a community center for these organizations and those who see the library as a comfortable place to meet and gather.



*Many groups utilize the meeting rooms at the Plaistow Library.*

#### **Computer Access**

Our café area and our open access computers are always very busy. Customers from Plaistow as well as others visiting our library make use of the computers and printing access every day often communicating with friends and family, job searching, or keeping up with social networks.

#### **Southern New Hampshire Coop**

One of our greatest accomplishments during the end of 2011 has been the creation of the Southern New Hampshire Coop. Plaistow Public Library, Sandown Public Library and the Kimball Library in Atkinson, have joined their resources to create a cooperative group allowing customers from each of the three towns to borrow from each other. Brand new library cards with key tags and standardized barcodes were issues to each of our customers in order that they can now use their Plaistow card at either of these two area libraries in addition to their home library. We hope that will bring a tremendous increase in the resources available to these communities through sharing our collections.

#### **Carolyn Jeffrey Memorial Bench**

On Columbus Day, Mr. Roy Jeffrey donated a beautiful granite bench in memory of his wife, Carolyn, who died in June of 2011. The Jeffrey family held a ceremony outdoors to dedicate the bench. In attendance were many Plaistow friends and family as well as the minister from the Jeffrey's church. The bench is at the end of a walkway which leads into the backyard of the library and it is engraved with Mrs. Jeffrey's name. In addition to the bench, Mr. Jeffrey put up three birdfeeders in the backyard and



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE LIBRARY (Continued)***

keeps them filled with bird seed all year round. One of Mrs. Jeffrey's passions was birds; she had an extensive collection of ceramic birds, some of which are permanently on display in the library.

#### **Other Activities**

The library collaborates with the Town of Plaistow departments whenever possible. We participate in the Town Joint Loss committee and weekly Department Meetings at Town Hall. The library has paired up with the Recreation Department for various holiday and summer activities during 2011 enjoying visits from summer campers and cookie decoration and ornament making during the holiday season. This year Plaistow Library patrons donated over three hundred dollars and many canned goods to the local food pantry during the month of November. Being a part of the larger community is our goal. We are pleased to have created such a wonderful bond with both the customers of the library and the residents of Plaistow who are just starting to realize the possibilities at the public library. The library was also featured as the "Business of the Month" at the People's Bank during the month of October and showcased some of our programs and our holdings. We are now members of P.A.C.E. (the Plaistow Area Commerce Exchange) and have made some wonderful contacts through this very vital organization.

#### **Join Us!**

Please stop in and visit and say hello. Sign up for our electronic newsletter by leaving your email address with us. Friend us on Facebook, follow us on twitter, check out our soon to be revised website and learn all about our new Integrated Library Computer System, Koha, which will be introduced to the community on January 30, 2012.

#### **Thank You**

I celebrated my first year as the Director of the Plaistow Public Library on November 17, 2011 and continue to marvel at how welcoming and supportive the people of Plaistow have been. It is only with collective support, interest and friendship that the library will continue to thrive and be all that the community deserves its library to become. Watch for more exciting events happening at 85 Main Street in the coming year.

Also, attached please find a summary of statistics from 2011.

Respectfully Submitted,

*Diane Arrato Gavrish, Director of Plaistow Library*



*Library Director Diane Arrato Gavrish  
with Marjorie Knowles who retired in  
August after 37 years.*





# Town of Plaistow, New Hampshire

## 2011 annual report



### REPORT OF THE LIBRARY (Continued)

LIBRARY STATISTICS					
GENERAL SERVICE	2011	2010	PROGRAMMING	2011	2010
Hours of service per week	54	54	Total programs by library	200	
Registered resident customers	4,802	4,550	Total program attendance	5,090	
Non-resident customers	21	17	Summer reading programs	47	39
Total visits by customers	60,372	52,216	Summer reading attendance	705	1,503
Staffing	5 FTE	4.9 FTE	COMPUTER USE	2011	2010
(2 full time, 4 part time, 2 student aides)			Resident computer use	6,321	5,847
Days open	295	292	Non-resident computer use	3,211	3,196
Meeting room use	1,330	1,251	Total Adult computer use	9,532	9,043
# people attending programs in mtg. rooms			Children/teen computer use	1,739	1,377
LIBRARY HOLDINGS	2011	2010	VOLUNTEERS	2011	2010
Total materials in the collection	47,061	49,852	Volunteers	22	20
Materials added to collection	2,330	3,378	Volunteer hours	301	391
Materials taken from collection	4,851	290	OTHER	2011	2010
CIRCULATION	2011	2010	Website hits	16,290	15,563
Total Circulation	72,412	70,242	Downloadable audio bks. usage	789	
Total adult materials circulated	23,104	23,213	EPUB books usage*	157	
Total children's material circulated	20,257	21,343	MP3 audio books usage*	80	
Total magazines circulated	2,360	2,209	WMA audio*	241	
Total audio books circulated	3,816	3,496	Kindle*	146	
Total movies circulated	9,799	8,974	Avg. wkly. visits to our website*	313	
Interlibrary loan borrowed	610	1,043	Avg. wkly. phone calls into lib.	384	
Interlibrary loan loaned	921	825	* These statistics have been gathered since August, 2011		
Unfilled interlibrary loans	11				
Museum pass usage	527	475			



*This granite bench was donated to the Library on Columbus Day, 2011  
by Roy Jeffrey in memory of his wife, Carolyn, who passed away in June, 2011.*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT ON MOSQUITO CONTROL***

The 2011 mosquito season began dry and ended wet. Dry summers favor the occurrence of West Nile Virus (WNV) over Eastern Equine Encephalitis (EEE). There were nine WNV mosquito batches found in Brentwood, Portsmouth Nashua, Manchester and Keene. No EEE was found in the state during 2011.

Dragon has identified 130 larval mosquito habitats in the Town of Plaistow. Crews checked larval habitats 341 times throughout the season. There were 64 sites requiring treatment to eliminate mosquito larvae. In addition, 1134 catch basin treatments were made to combat disease carrying mosquitoes. Flying adult mosquitoes were monitored at four locations throughout town. Nearly 2050 mosquitoes were collected in light traps, identified to species, and select species were sent to the State Lab to be tested for diseases. No mosquitoes collected in Plaistow tested positive for disease in 2011. Spraying to control adult mosquitoes was not conducted in Plaistow last season.

The proposed 2012 Mosquito Control plan for Plaistow includes trapping mosquitoes for disease testing, sampling wetlands for larval mosquito activity, larviciding where mosquito larvae are found, efficacy monitoring, and emergency spraying when a public health threat exists. The control program begins in April when mosquito larvae are found in stagnant water such as red maple and cedar swamps, salt marshes, ditches, and woodland pools. Trapping adult mosquitoes begins in July. The mosquito control program ends in late September or early October when temperatures drop and daylight diminishes.

Homeowners can reduce the number of mosquitoes in their yard by emptying any outdoor containers that hold standing water such as buckets, trash barrels, and boats. Tires collect enough water for mosquitoes to survive. It is also a good idea to change the water in bird baths every two or three days.

If you're new in town and do not want your property treated for mosquitoes, then a written request is needed. Please send a letter to Dragon Mosquito Control, P.O. Box 46, Stratham, NH 03885. Be sure to include your name, physical address, phone number, and a description of your property with boundaries. Otherwise, your property may be treated. Anyone who sent a written request in 2011 may contact the office to reaffirm your request. Inquiries may be sent to [info@dragonmosquito.com](mailto:info@dragonmosquito.com) or call the office at 734-4144. You may call or email our office for assistance regarding mosquitoes, the insecticides we use, when we plan to spray, or questions about EEE or WNV. Check out our web site: [www.dragonmosquito.com](http://www.dragonmosquito.com) where you can request a larval survey, sign up for email alerts or follow us on Twitter.

Respectfully Submitted,

*Sarah MacGregor, President of Dragon Mosquito Control, Inc.*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE OLD HOME DAY COMMITTEE***

#### **History**

Old Home Day is a true symbol of New Hampshire's enduring traditions. In 1899, Governor Frank West Rollins designed a week of agricultural events, known then as Old Home Week. One hundred and twelve years later, communities throughout the country have adopted this New Hampshire based tradition by celebrating Old Home Day. This special day is designed to reunite current and past neighbors, while celebrating the uniqueness of individual towns.

#### **2011 Event**

Plaistow's 2011 Old Home Day was a great success! As is typical, it was held on the last Saturday of June. Although the weather was not favorable, the event still went on, and there was still a big turnout. As usual, it was a day-long event filled with food, fun and festivities for all residents and visitors to enjoy. All who attend find it to be a truly "good ol' fashioned way" to socialize and enjoy the culture and heritage that living in a small New England Community like Plaistow brings. It seems that every year, the Town finds new ways to improve the event.

#### **Fireworks**

Fireworks are a traditional part of Old Home Day, and the Committee took great pride in bringing them back after a two year absence. This was made possible with the assistance of the Budget Committee and Board of Selectmen. Unfortunately, the fireworks were not able to be shot off the night of Old Home Day due to the inclement weather. Instead, the Town rescheduled them for a later event that was held in August and the Timberlane Community Band played as fireworks were shot off during the show. It was quite spectacular!

#### **Membership**

Each year, the Committee changes with new members joining and with older ones moving on. The Old Home Day Committee members work very hard to make this a successful event because they know how much it means to every citizen of Plaistow. The Committee is always looking for volunteers and new members to help out. If you are interested, please feel free to contact us at [www.plaistow.com](http://www.plaistow.com), or on our Facebook page at [facebook.com/plaistowoldhomedays](https://facebook.com/plaistowoldhomedays).

#### **Thank You**

Event planning efforts start early each year so that we are ready to hold another great Old Home Day. We would like to thank all of our volunteers, friends, and Town officials that help us each year. Without them, we would not be able to put on an event such as Old Home Day.

We should *never forget* our old friends and Old Home Day is a great way to connect with them.

Respectfully Submitted,

Dan Bush, Chairman



A poster given to the Town of Plaistow by Plaistow residents Tom Cullen and Dave Hansbury will help the Town "never forget" the first Old Home Day held in 1876.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE OLD HOME DAY COMMITTEE - FINANCIALS***

<u><b>Date</b></u>	<u><b>Transaction Description</b></u>	<u><b>Vendor Name</b></u>	<u><b>Amount</b></u>
6/06/2011	Puppets	Dan Grady	\$420.00
6/06/2011	Baby & Apple Pie Contest	Rosettes & Ribbons	\$105.10
6/06/2011	Deposit Rock Wall	Michael Gallant	\$533.00
6/06/2011	Magician	Gregory McAdams	\$280.00
6/06/2011	Tents	Westville Grand Rental	\$1130.00
6/06/2011	Moonwalk, etc.	Westville Grand Rental	\$584.00
6/13/2011	Deposit OHD T-Shirts	Honeysuckle Stitches	\$112.50
6/13/2011	Hypnotherapist	Steven Marino	\$600.00
6/17/2011	Rock Wall Balance	Michael Gallant	\$2665.00
6/20/2011	Clean Up	Troop 18	\$500.00
6/20/2011	Balladeer OHD	Jim Barnes	\$250.00
6/21/2011	Parade	Plaistow Lions	\$10500.00
6/24/2011	Inflatable Screen	Bush, Dan	\$234.31
6/24/2011	Old Home Day Buses	Coppola Inc	\$125.00
6/30/2011	RC License Fee	ASCAP	\$309.01
6/30/2011	Gift Card Judge	Bush, Dan	\$25.00
6/30/2011	Apple Pie & Water	Bush, Dan	\$28.96
6/30/2011	Gas for Generator	Bush, Dan	\$16.49
6/30/2011	Coffee & Donuts	Bush, Dan	\$37.47
6/30/2011	Children's Parade	Bush, Dan	\$15.00
6/30/2011	Movie Night Equipment	Bush, Dan	\$65.34
7/07/2011	Police Duty	Town of Atkinson	\$184.00
7/07/2011	Portable Toilet Rental	Pete's Sewer Service	\$350.00
7/18/2011	Balance of OHD T-Shirts	Honeysuckle Stitches	\$112.50
8/29/2011	Cruiser Rental	Town of Atkinson	\$224.00
8/29/2011	Fireworks	American Thunder	\$6000.00
8/29/2011	Cruiser Rental	Town Of Atkinson	\$224.00
<b>Expenditure Total</b>			<b>\$25630.68</b>
<b>Appropriation Total</b>			<b>\$26315.00</b>
<b>Under Spent</b>			<b>\$684.32</b>



*Deputy Police Chief, Kathleen Jones, with her daughter at the 2011 Old Home Day.*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE PLAISTOW AREA TRANSIT ADVISORY COMMITTEE***

The Plaistow Area Transit Advisory Committee (PATAC) was formed as a grass roots organization in 1990 with charter members from Plaistow and all surrounding towns as well as representatives from Rockingham Planning Commission, NH State transportation officials, and local transit companies. A 3-phase goal was established to 1- create a Park and Ride lot at Westville Rd and Route 125, 2- establish Plaistow to Boston express commuter bus service and 3- extend the MBTA service from Haverhill to Plaistow. The 1<sup>st</sup> 2 goals were obtained in the mid 1990s and the 3<sup>rd</sup> goal is being actively worked; more progress has been made in the last 2 years than the prior 10 years.



Like all grass root committees it is the dedication of a few that contribute to its success. In keeping with the theme of this year's Annual Report, *never forget*, it is appropriate to mention some of the charter members of PATAC – Mike Weston from Danville, Merilyn Senter from Plaistow, and Mary Allen from Newton.

#### **Mike Weston**

Mike Weston had a railroading background and not only did he have transportation expertise but seemed to know every transportation official in most New England states as well as in Washington, DC. It was his commitment to the cause that made PATAC successful in the 1990s. Unfortunately Mike is no longer with us, but he will be remembered, as the “Michael C. Weston” Park and Ride lot was dedicated to Mike at the official opening of the Park and Ride lot in 1997.

#### **Merilyn Senter**

Merilyn Senter was the first chairperson of PATAC and a principal driving force behind its formation and accomplishments. Merilyn has been and remains a strong advocate of public transportation both at the local level and at the state level during her terms as Plaistow's State Representative. Merilyn was also a driving force behind the creation of the Cooperative Alliance for Regional Transportation (CART) an on-demand transportation service. Merilyn was first chairperson of the Board of Directors of CART. Services are available to residents of those towns that pay a per-capita assessment to CART for services. At the present time, Plaistow does not pay for CART.

#### **Mary Allen**

Mary Allen has also been a strong advocate of public transportation both locally (PATAC), regionally (Rockingham Planning Commission), and also at the state level. A long time State Representative for Newton and East Kingston, Mary has served on NH House Public Highways and Infrastructure Committee, and the NH House Transportation Committee as well as several others in her many terms in Concord.

#### **Plaistow Rail Station Status**

In January, 2011 the Town of Plaistow received a Congestion Mitigation Air Quality (CMAQ) grant for \$7,526,220 in addition to the CMAQ grant (\$975,800) that was obtained by PATAC in 2001 to fund the MBTA station. These funds, up to \$2,300,000, may be used to complete an alternative site analysis, an environmental assessment, and an updated ridership study. These studies should be completed by the end of 2012. The results of the studies will be used to determine if a rail station and companion layover



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE PLAISTOW AREA TRANSIT ADVISORY COMMITTEE*** ***(Continued)***

facility is feasible and if so where they will be located. If the studies conclude the rail station and companion layover facility is feasible, then a bill will need to be introduced in the NH House of Representatives to authorize the NH Department of Transportation to spend the remaining CMAQ funds to complete the construction of the rail station and purchase the land where the layover facility is to be located.

#### **PATAC Meetings**

PATAC stopped meeting on a regular basis several years ago while the rail project was on hold for various reasons. Now that activity has resumed, PATAC will also resume its meetings. These meetings will serve as a focal point for public input to the rail project as well as other public transportation initiatives. PATAC will also be reviewing and commenting on the various study results as they become available throughout 2012.

#### **CMAQ Funding**

A project team was put together to advance the project when a new round of CMAQ funding became available in 2010. The team includes the Plaistow Town Manager (Sean Fitzgerald), the Plaistow Town Planner (Leigh Komornick), the Plaistow Building Inspector and Code Enforcement Officer (Mike Dorman), a Senior Transportation Planner from the Rockingham Planning Commission (Scott Bogle), the Executive Director of the Rockingham Planning Commission (Cliff Sinnott), the Deputy Commissioner of the NH Department of Transportation (NHDOT) (Mike Pillsbury), the Administrator of the NHDOT Bureau of Aeronautics, Rail, and Transit (Kit Morgan), the NHDOT Federal Liason (Mark Sanborn), consultants Kris Erickson and Scott Bosworth, and Tim Moore.

#### **Pentucket Partnership**

In addition to an oversight role of the project, the project team will also be working with the NHDOT, Town of Plaistow, and the MBTA to complete the Pentucket Partnership that will contain service, performance, and financial provisions for the long term sustainability of the Plaistow rail extension.

#### **Route 125 Reconstruction Update**

Construction for the current phase of improvements at the Danville Rd, Old Rd, Jesse George Rd, and Main Street intersections, as well as the jug handle on the east side of Rt. 125 across from the intersection at Walton Rd is nearly complete. The early estimates showed a completion date of 2013. As of December, 2011 the construction of the current phase is nearly complete and will certainly be completed in 2012, almost a full year ahead of schedule.

#### **2014 Route 125 Segment Reconstruction**

The following phase of improvements will include the widening of Rt. 125 from East Road to Old Road with a signalized intersection constructed at the entrance to Brickyard Square plaza and a service road behind some of the businesses that have frontage on Rt. 125. This phase of improvements was scheduled to begin in 2013 but was later proposed by the Governor's Advisory Commission on Intermodal Transportation (GACIT) to be delayed for 5 years due to reduced transportation funding. Thanks to testimony provided by Plaistow staff at the Oct 2011 GACIT public hearing, this phase of construction is now scheduled to begin in fiscal year 2014 (October 2013 – September 2014).



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE PLAISTOW AREA TRANSIT ADVISORY COMMITTEE*** ***(Continued)***

#### **Final Route 125 Reconstruction**

The final phase of construction not yet scheduled will include the widening of Rt. 125 from Old County Rd. to match the widening already completed for the intersection of Newton Junction/Hunt Rd. in Kingston. It will also include reconstruction of the Kingston Rd. intersection in Plaistow along with the reconstruction of Granite St. in Kingston to a signalized intersection at Roadstone Drive in Kingston.

Respectfully Submitted,

*Timothy E. Moore*

*Timothy Moore, Chairman*

We will *never forget* the long history of rail in Plaistow. In 1858, there were 4-5 passenger trains and 4-5 freight trains per day running between Portland, Me., and Boston, Ma., with a passenger rail stop in Plaistow, NH. At one point, there were three depots in Plaistow; Main Street, Westville Road, and at the Atkinson/Plaistow border. Between 1901-1930, trolley service ran from Plaistow to Haverhill and Hampton Beach. By 1968, all passenger and freight rail service had discontinued.

Today, Amtrak's Downeaster passenger train runs 5 round trips a day through Plaistow and provides passenger rail service between Portland, Me. and Boston, Ma. that allows riders to connect to the U.S. rail network. Passengers can board the train at a station in Haverhill, Ma. In addition, Pan Am runs several daily freight trains along the rail line.



As Adapted by C. H. Cox R. & M. Station, Plaistow, N. H.

*The B&M Rail Station on Main Street in Plaistow in 1908.*



*On Sept. 3, 1930, the last trolley out of Haverhill to Plaistow, the 0164 Pollard, arrives at 2 p.m. on Elm Street in Plaistow opposite the Harry Seaver House.*



*Today Amtrak's Downeaster passenger train runs 5 round trips a day and picks up passengers at the station in Haverhill, Ma.*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE PLAISTOW FIRST COMMITTEE***

The Plaistow Board of Selectmen (BOS) created the Plaistow First Committee (PFC) in 2010 to review all Town-owned properties and to make recommendations about the future use or ownership of properties in an effort to provide effective tools to be used by management to determine and meet the long term needs of the Town. The PFC is made up of representatives from the BOS, Planning Board, Conservation Commission, and members of the community interested in helping shape the future of Plaistow. The Town staff took on a support role for the PFC to do parcel ownership investigation, minute taking, meeting preparation (agenda, copies of materials, etc.), and creation of a GIS map that delineates all Town-owned properties and their use and recommended disposition. Charlie Lanza, a PFC member also prepared map books that contain aerial photos of the Town with parcel boundaries. These allowed the PFC to visually see the lands in question and their respective features.

#### **PFC Membership**

##### **Plaistow First Committee (PFC) Members**

Michael Dorman (Staff)	Sean Fitzgerald (Staff)	Robert Gray (BOS and PB)
David Hansbury (Citizen)	Robert Harb, Chair (Citizen)	Daniel Johnson (Citizen)
Leigh Komornick (Staff)	Charles Lanza (PB)	Richard Latham (Citizen)
George Melvin (Citizen)	Timothy Moore (PB and CC)	John Sherman (BOS)
Paul Sickel (Citizen)		

#### **PFC Charter**

The charter for the PFC adopted by the BOS includes:

##### **Plaistow First Committee Charter**

**Part 1** – Develop a “Needs List” of property and buildings that are required for ensuring the future effective management of the Town of Plaistow by reviewing the Town Master Plan and interviewing the Board of Selectmen and Town Manager

**Part 2** – Develop an “Inventory List” of property and buildings currently owned by the Town or which have relevant easements

**Part 3** – Develop a “Recommendations List” to include properties that should be disposed of, properties that should be utilized differently, and properties that should be considered for possible acquisition.

**Part 4** – Study current and future water related issues, including, but not limited to: fire suppression, potable water supply, water conservation, and wastewater disposition.

#### **PFC Subcommittees**

To facilitate the efforts of the entire committee, the PFC formed five (5) Subcommittees: Needs, Usage, Disposition, Water Utilization and Acquisition.





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE PLAISTOW FIRST COMMITTEE (Continued)***

#### **Needs Subcommittee**

The Needs Subcommittee interviewed Town employees as well as various boards, committees, and commissions to get a feeling for what their views were for future needs and whether or not some of those needs could be met by adding property or by using existing, vacant town-owned property and submitted a report to the PFC.

#### **Use Subcommittee**

The Use Subcommittee reviewed each parcel of Town-owned property and made an initial determination of what a potential use for the property might be, and, if no use was apparent, then a recommendation to sell the property was made to the PFC as a whole and submitted a report to the PFC.

#### **Disposition Subcommittee**

The Disposition Subcommittee focused on properties that could be sold. However, it quickly became apparent that this could not be done efficiently without the input from the Needs and Use Subcommittees. In the end, the entire PFC made disposition recommendations.

#### **Water Utilization Subcommittee**

The Water Utilization Subcommittee reviewed specific parcels as referred to them by the PFC to determine possible water use for various needs.

#### **Acquisition Subcommittee**

From the outset, it was determined that the whole PFC would act as the Acquisition Subcommittee based on inputs from the Needs and Use Subcommittees.

#### **PFC Committee Recommendations and Accomplishments**

Upon receipt of all of the input from the various Subcommittees, the PFC as a whole conducted a parcel by parcel review of all Town-owned properties (and in some cases abutting properties) and made specific recommendations to the Board of Selectmen. These recommendations were presented to the Board of Selectmen at their September 19, 2011 meeting, including the recommendation to sell 13 Town-owned properties.

#### **Assessing Corrections**

During the roughly seventeen (17) month period that the PFC met (over 25 meetings), many discrepancies among various documents, tax maps, assessed values, and so forth came to light, and the PFC asked the Town Staff either directly or through the Board of Selectmen to resolve the discrepancies. Many such tasks have been completed, some are underway, and some will be completed as time permits.

#### **Land Acquisition Capital Reserve Fund**

In addition, the PFC was instrumental in the establishment of a "Land Acquisition Capital Reserve Fund" that passed at the March 2011 Town Meeting. The purpose of the fund is to allow the recipient of monies received from the sale of land to be used as a source of monies to purchase additional properties.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE PLAISTOW FIRST COMMITTEE (Continued)***

#### **PFC Map**

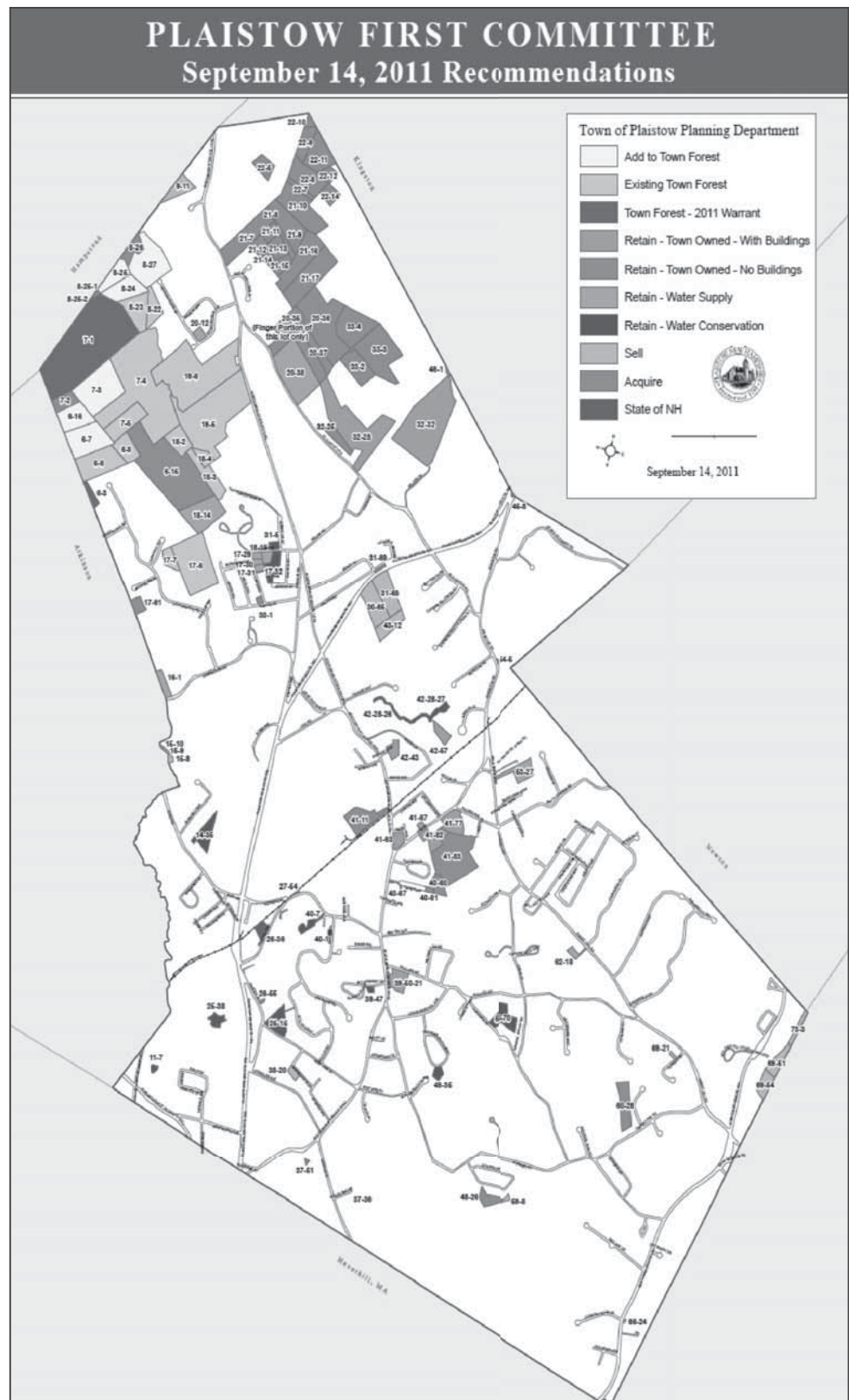
In addition, as recommendations become firm and discrepancies corrected, a Geographic Information System (GIS) map is being continually updated that shows all Town-owned properties with their recommended dispositions.

#### **Continued Efforts**

The last task for the PFC to undertake in 2012 is a review of properties that are not owned by the Town but would be a valuable asset to the Town for various needs. Overall, the work of the PFC has been both challenging as well as interesting. We sincerely hope that our efforts will serve the Town well in its future land use efforts, especially the Planning Board and Conservation Commission.

Respectfully Submitted,

Bob Harb, Chairman





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE PLANNING BOARD***

The Plaistow Planning Board is an important elected municipal board comprised of five members – four elected citizens and one Selectmen’s representative appointed by the Board of Selectmen. In addition to elected members, the Planning Board is often joined by citizens who volunteer to serve as an alternate. The Planning Board meets the first and third Wednesdays of the month.

#### **Membership**

The following citizens served on the Planning Board in 2011:

- Timothy E. Moore, Chairman
- Steven Ranlett, Vice Chairman
- Charles Lanza
- Joyce Ingerson
- Robert Gray, Selectman Ex-Officio

Although there was not a lot of new construction activity during the year, 2011 was a very busy year for the Planning Board focusing its efforts on various studies, design charrettes, and Master Plan updates.

#### **Main Street Traffic Calming Study**

The Main Street Calming Study was completed which included the area from North Avenue to Danville Road. The study report proposes alternative intersection configurations at Elm Street, East and West Pine Streets, and North Avenue/Chandler Avenue. The study report also proposes several different crosswalk configurations in the area of the Town Hall, Pollard School, and the Library. The report also contains a large amount of traffic counts at various times of the day and various days of the week. This data was compiled and analyzed by David Walker, the Transportation Planner at Rockingham Planning Commission who authored the report, and provided the basis for the intersection and crosswalk proposals in the report.

The Planning Board and Highway Safety Committee provided significant input to David Walker prior to the Board of Selectmen holding a public hearing to accept the report. The Rockingham Planning Commission was able to do the report with federal transportation dollars and a 20% local match from the Town of Plaistow.

During 2012 the Planning Board will be holding more public information sessions to gather more input for the Master Plan as well as to prioritize the intersection and crosswalk improvements proposed in the report. The results of this prioritization will then be passed on to the Board of Selectmen who will then make their recommendations and start the process of finding the funding to implement their recommendations.

#### **Plan NH Design Charrette**

The Plan NH team is made up of various professionals (engineers, architects, planners, etc.) who volunteer their time to help communities with planning projects. There is a nominal charge for their services, but the final report from the charrette is typically worth 8 to 10 times the cost of the nominal charge.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE PLANNING BOARD (Continued)***

The Planning Board submitted an application to the Plan NH team in mid-march for a 2-part charrette. The first part of the charrette focused on the Village Center and what the Town would like the Village Center to become in the future. This charrette was held on Friday, October 21<sup>st</sup> and Saturday, October 22<sup>nd</sup>. The event started at 1:00 p.m. on Friday afternoon where the Plan NH facilitated a stakeholders meeting to get input from state, local, and regional officials as well as representatives from the business community. The first public listening session followed at 3:30 p.m. where about 40 people participated. Supper was served at 6:00 p.m.. The second public listening session followed at 7:30 p.m. The Plan NH team used the data and comments received from these 3 input sessions to make their recommendations which they developed during the day on Saturday and then summarized their findings at the last session at 3:00 p.m. Everyone was invited to the last session.



*The Plan NH team was made up of engineers, architects, planners and other professionals. Plaistow held a Plan NH charrette on October 21st and 22nd, 2011.*

Robin LeBlanc of the Plan NH team also led a workshop on sustainable communities which tied in nicely with the topic of the future of the Village Center.

The second part of the Plan NH charrette is to look at and define some of the Transit Oriented Development (TOD) possibilities for the land adjacent to the railroad tracks and hopefully in the not too distant future a rail station providing MBTA commuter rail service to the residents of Plaistow and surrounding communities. This second session has not yet been scheduled.

The final report from the first charrette is due to be released in January, 2012 and will be followed by more public input sessions to discuss the report, get input for the Village Center portion of the Master Plan, and to discuss prioritization of the results from the Main Street Calming Study.

### **Master Plan Update**

One of the required duties of the Planning Board is to create and maintain a Master Plan for the Town with periodic updates to the Plan every 10 years at a minimum. Although most Master Plans have multiple chapters, and Plaistow's Plan is no different, by law only two (2) chapters are required – a Vision statement or chapter and a Land Use chapter. Major updates were done in 1988 and 2004 with minor updates completed in 1995. In 1988 and 2004, the Planning Board hired a consultant to do the updates. The Planning Board is working very hard to do the updates with our current board members and Town Planner, Leigh Komornick. The plan is to update the Master Plan chapter by chapter over a period of two (2) to three (3) years.





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE PLANNING BOARD (Continued)***

The procedure to update the Master Plan is for the Planning Board to hold a Public Hearing for the proposed update and then vote to approve, amend, or deny the update based on the presented material and input received during the Public Hearing from the public, Planning Board members, or Town Staff. The following table lists each of the Master Plan chapters and the chapter update status.

#### **Master Plan Update Status and Proposed Completion Schedule**

Master Plan Chapter	Approval Date	Proposed Completion Date
Letter of Introduction	December, 2011	
Update Schedule & History		January, 2012
Implementation		2012
History of Plaistow	December, 2011	
Mission Statement	December, 2011	
Goals	December, 2011	
Population		January, 2012
Community Facilities		January, 2012
Housing		2012
Transportation		2012
Recreation		2012
Energy		2012
Land Use		2012
Economic Development		2013
Natural Resources		2013
Water Resources		2013

We are hoping for lots of participation throughout 2012 as we hold public information sessions and public hearings for the Master Plan updates. If anyone would like to help the Planning Board we have 3 Alternate member positions available. Although alternate members do not have a vote at Planning Board meetings, their input is always welcome and in a case where a regular member cannot make a meeting, the Chairman can appoint an alternate member as a voting member to fill in for the absent regular member. If anyone is interested in becoming an alternate or would like to help us update a chapter in the Master Plan, please let us know or feel free to contact Leigh Komornick, Town Planner, in the Planning Office at 382-7371, Ext. 14 between 8:30 a.m. and 4:30 p.m., Monday through Friday.

Respectfully Submitted,

*Timothy E. Moore, Chairman*



*Planning Board Chairman, Tim Moore, at the ribbon cutting for the new PARC playscape in 2011.*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE PLANNING DEPARTMENT***

The Planning Department staff consists of Town Planner Leigh Komornick who has been with the Town for over 10 years. The primary responsibilities of the Planning Department are administering the Town's land use controls, including subdivision and site plan regulations, and for carrying out all of the administrative duties needed to support the work of the Planning Board.

#### **Administrative Support and Customer Service**

Planning Department staff provides the administrative support to the Planning Board and interacts with the public and other Town staff, consultants, and applicants on a daily basis. During 2011, staff was responsible for preparing Planning Board agendas and packets for 22 meetings, attending the meetings, and providing follow-up assistance with all issues.

Other administrative responsibilities include posting all meeting agendas and minutes on the Town's web site and processing all Planning Board escrow funds for plan reviews by consultants for subdivision and site plan review applicants. In addition, construction and performance bonds associated with subdivisions and site plans are also administered and processed through the Planning Department office.

#### **Subdivision and Site Plan Applications**

A major role of the Planning Board is to review and approve subdivision and site plan applications for residential and commercial development. During 2011, the Planning Board reviewed and approved numerous subdivision, site plans and minor site plan applications. Before they go before the Planning Board, Planning Department staff reviews the plans and proposals to make sure they comply with the Town's regulations, forward them to the Planning Board engineer for review, and coordinate the review of the proposals with other departments and staff as needed.

A review of the subdivision and site plan applications reviewed by the Planning Board in 2011 include:

- A Site Plan for the construction of a new 3,200 square foot building to be used as an auto body shop at 38 Westville Road.
- Discussion with Danny Oliveira regarding a request from Evergreen Organic wanting to locate at Testa Corp.
- A 3-Lot Subdivision Plan application for property located at 22 Witch Lane, Tax Map 42, Lot 23, totaling 7.10 +/- acres with 188.83 feet of frontage in the Medium Density Residential District. The proposed 3-lot subdivision involves the construction of 590 feet of new road and will be suitable for single-family or duplex units.
- A Lot Line Adjustment associated with the 3-Lot subdivision plan for the properties located at 20 and 22 Witch Lane, Tax Map 42, Lots 22 and 23, totaling 7.10 +/- acres with 188.83 feet of frontage and .58 acres with 152.04 feet of frontage respectively.
- A Lot Merger for Gary Post for two properties on Route 121.
- A Lot Line Adjustment between 16 Nicholas Road - Tax Map 43, Lot 31 and 14 Nicholas Road.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE PLANNING DEPARTMENT (Continued)***

*Continued: A review of the subdivision and site plan applications reviewed by the Planning Board in 2011 include:*

- A Site Plan Amendment to revise a site plan to show a 8,255 square foot building to be a proposed Firestone Auto Care Center. The property is located at 29 Garden Road, Tax Map 26, Lot 52 and is 2.867 acres with +/- 213 feet of frontage.
- A Site Plan Amendment for a property previously approved for a contractor's yard to reassign a portion of the existing building and site for the Helfrich Brothers Boiler Works, Inc. Company. The property is located in the industrial zone at 144 Main Street, Tax Map 41, Lots 12 and 13, totaling 37+/- acres.
- A Minor Site Plan Review of a temporary truck for Dunkin Donuts at 119 Plaistow Road.
- A letter of request regarding Change of Use at 95B Plaistow Road.
- A letter of request for a Hair Salon at 79A Plaistow Road.
- A Minor Site Plan Review for a hot dog stand at the Getty Station.
- A Site Plan Amendment to revise a portion of a site plan for property known as Tax Map 45, Lot 3 located at 214 Plaistow Road. The amendment included locating several display areas outside the buildings along Route 125 for retail sales of commercial and recreational trailers. The parcel contains 2.93 acres with 200 feet of frontage.
- A Site Plan Amendment for property known as Tax Map 67, Lot 21 located at 53 Newton Road. The amendment included the removal of an existing 8 X 40 storage trailer, the addition of a roof canopy over an outdoor vehicle lift, and the addition of a shed roof to cover vehicle parking. The property is located in the ICR Zone and contains .84 acres with 150.65 feet of frontage.
- A Conditional Use Permit for Pennichuck Water Works for a new well at Twinridge Estates.
- A 2-Lot Subdivision for property located at 29 Pollard Road, Tax Map 50, Lot 64, totaling 2.23 acres and 249.45 feet of frontage.
- Discussion on a proposed tire sales business at 247 Main Street (Kidder Property) and associated Site Walk of 243 Main Street - Proposed Location of Pentucket Companies.
- A Preliminary Site Plan for a contractor's yard (Pentucket Companies) for property located in the MDR Zone at 239 Main Street, Tax Map 31, Lot 18-1, totaling 3.36 acres with 200 feet of frontage.



*On March 31, 2011, the new Rite Aid Pharmacy held their grand opening. The brand new building is located at the intersection of Route 125 and Westville Road.*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE PLANNING DEPARTMENT (Continued)***

*Continued: A review of the subdivision and site plan applications reviewed by the Planning Board in 2011 include:*

- A Consolidation Plan for a portion of a subdivision amendment plan for property located at 64 Sweet Hill Road, Tax Map 62, Lot 41. The consolidation plan involved the merger of Tax Map 62, Lots 41-4 through 41-14 totaling 34.05 acres resulting in +/-3,606 feet of frontage and 5 lots remaining lots.
- A Site Plan for a 40-Unit Elderly Housing Complex Project on 34.05 acres resulting from the above Consolidation Plan of Tax Map 62, Lots 41-4 through 41-14 totaling 34.05 acres and +/-3,606 feet of frontage.
- A Minor Site Plan/Special Business Event for Dunkin Donuts at 74 Plaistow Road.
- A Minor Site Plan for 119 Newton Road for a temporary office trailer.
- A Minor Site Plan for a proposed "Cruise Nights" for the Summer of 2012 at 127 Plaistow Road (Hope's Diner).
- A Site Plan Amendment to show the as-built locations of two existing businesses and the proposed location of a tire sales and mounting store on the property located at 100 Plaistow Road, Tax Map 27, Lot 25 totaling 1.02 acres and having 389.57 feet of frontage.
- A Site Plan Amendment for property located at 29 Newton Road, Tax Map 66, Lot 20 totaling 7.29 acres to show the addition of a retaining wall.
- A Lot Consolidation and a 2-Lot Subdivision for property located at 96 Plaistow Road, Tax Map 27, Lots 23, 24 and 24-1, totaling 21.37 acres and 605 feet of frontage.
- A Site Plan for one of the 2-lots subdivided for property located at 96 Plaistow Road, Tax Map 27, Lots 23, 24 and 24-1, totaling 3.97 acres and 263 feet of frontage for a proposed new building to be a tractor supply retail store totaling 19,097 square feet.

### **Assistance to other Departments, Boards and Committees**

Planning Department Staff also works closely with many Boards, Commissions and Town Departments throughout the year including:

- Assisted the Town Manager and Conservation Commission with coordination of and preparation for a meeting with Lorraine Merrill, Commissioner of the NH Department of Agriculture. She was invited to Plaistow to hear about and tour the property located at 148 Main Street that contains an historic farm house built in 1840 and 29 acres of land. In 1995, the previous owner, the Smiths, carved out 27.8 acres and established a conservation easement that is managed by the Southeast Land Trust.



*In May, 2011, Lorraine Merrill, Commissioner of the NH Department of Agriculture, (center) visited Plaistow. Town Planner, Leigh Komornick, and Planning Board Chairman and Conservation Commission member, Tim Moore, listen to a presentation from the Town Manager about the property located at 148 Main Street.*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE PLANNING DEPARTMENT (Continued)***

*Continued: Assistance to other Departments, Boards and Committees.*

- Coordinated 8 Capital Improvement Program (CIP) meetings and provided technical and administrative support to the CIP Committee.
- Extensive technical assistance and administrative support to the Plaistow First Committee.
- Provided mapping support to the Recreation, Fire and Health Departments, including the preparation of a map for the annual "Town-Wide Yard Sale" and various maps needed for emergency management purposes and mosquito control efforts.
- Support to the Rockingham Planning Commission.
- Technical and administrative support for the Town Report Committee.
- Attendance at various Highway Safety Committee meetings.
- Supporting work on the update to the Town's Hazard Mitigation Plan.
- Attendance at Timberlane Regional School District (TRSD) Safety Committee meetings. The Town continues to work with the TRSD on the Safe Routes to Schools (SRTS) program and pursuing additional grant monies.
- Assistance on the Garden Road Bridge reconstruction project.
- Assistance to Highway Department on applications to NHDES for various maintenance work
- Worked with the consultant on the repairs to the Town Hall Clock Tower and provided grant administration support.
- Assistance to Planning Board and Board of Selectmen attorney(s) on various court cases and legal issues.
- Extensive support to the Town Manager and Board of Selectmen on the Beede Superfund Site Access Route issue.
- Assistance to the Assessing Office and Town Manager with the selection of a consultant to prepare tax map updates.
- Assistance to the Assessing Office and Town Manager with the selection of a consultant to development, implement and maintain a Town online GIS System;



*At Plaistow's Plan NH event held in October, 2011, there were two listening sessions to allow all residents the opportunity to provide input on planning the "Village Center District".*

### **Long Range Planning**

Another important Planning Department responsibility is long-range planning for the Community. This involves updating and implementing the Town's Master Plan, Capital Improvement Program (CIP), proposing new regulations to control land development, preparing planning studies and working on a variety of projects for the betterment of the Town, many of which are described in the "Report of the Planning Board." An exciting and important planning event that the Planning Board held in October, 2011 was a Plan NH charrette. The Plan NH team is made up of various professionals (engineers, architects, planners, etc.) who volunteer their time to help communities with planning projects. Plaistow's charrette focused on the Village Center and what the Town would like the Village Center to become in the future.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE PLANNING DEPARTMENT (Continued)***

#### **Geographic Information Systems (GIS) Mapping**

Another responsibility of the Planning Department staff is maintaining the Town's Geographic Information System (GIS) including the creation, distribution and maintenance of spatial data and mapping products. Staff currently produces maps, graphs, tables, images and applications using GIS data to support operational, planning and implementation functions of the Town Manager, Board of Selectmen, Planning Board and other Town Departments and Committees. The Planning Department staff is increasingly challenged to provide enough focus on the maintenance and utilization of the Town's GIS system as it is becoming an increasingly important part of meeting the responsibilities of the Town and an integral part of a successful Planning Department.

#### **Zoning and Land Use Regulation Amendments**

Each year, the Planning Department assists the Planning Board in the preparation of amendments to the Town's zoning and land use regulations which help guide land use and development activity. During 2011, the Planning Board proposed several zoning amendments including rezoning a parcel to be entirely within the Commercial I Residential District, allowing for mixed uses in the Commercial II District, and a Post Construction Stormwater Ordinance checklist requirement.

#### **Community and Economic Development**

The Town of Plaistow has an Economic Development Committee and throughout 2011 staff provided administrative and technical assistance to this Committee and worked closely with them on a variety of projects and initiatives.

Other Community and Economic Development related support included:

- Worked with property owners, businesses, and contractors on the re-use of vacant stores.
- Assisted existing Plaistow businesses on expansion or relocation plans as well as working with potential new Plaistow businesses on relocating to Town.
- Provided information to prospective businesses about the Town's Economic Revitalization Zone (ERZ).

We urge citizens to participate in planning for Plaistow's future by reading the Master Plan and Land Use Controls, attending meetings, or watching them on Cable, volunteering for subcommittees or Board openings, writing letters or email messages, visiting the Planning Office, and viewing the Town's web page at [www.plaistow.com](http://www.plaistow.com).

Respectfully Submitted,

*Leigh G. Komornick, Town Planner*



# Town of Plaistow, New Hampshire

## 2011 annual report



### **REPORT OF THE PLANNING DEPARTMENT (Continued)**

#### **CENSUS 2011**

#### **Population in Plaistow and Surrounding Communities by Decade (1970-2010)**

<b>Town/Region/State</b>	<b>1970</b>	<b>1980</b>	<b>1990</b>	<b>2000</b>	<b>2010</b>
Plaistow	4,712	5,609	7,316	7,747	7,609
Atkinson	2,291	4,397	5,188	6,178	6,751
Danville	924	2,401	2,534	4,023	4,387
Sandown	741	2,057	4,060	5,143	5,986
<b>Subtotal TRSD Towns</b>	<b>8,668</b>	<b>14,464</b>	<b>19,098</b>	<b>23,091</b>	<b>24,733</b>
Hampstead	2,401	3,785	6,732	8,297	8,523
Kingston	2,882	4,111	5,591	5,862	6,025
Newton	1,920	3,068	3,473	4,289	4,603
<b>Subtotal All Above Towns</b>	<b>15,871</b>	<b>25,428</b>	<b>34,894</b>	<b>41,539</b>	<b>43,884</b>
Rockingham County	138,950	190,345	245,845	277,359	295,223
New Hampshire	737,578	920,475	1,109,117	1,235,786	1,316,470
Haverhill, MA	46,120	46,865	51,418	59,123	60,879
Essex County, MA	628,300	633,688	670,080	725,393	743,159
Massachusetts	5,689,170	5,737,037	6,016,425	6,349,097	6,580,629

Source: NHOEP, US Census

## **How Can You Access Census Information for Plaistow?**

**Visit American FactFinder at:**  
***<http://factfinder2.census.gov>***



# Town of Plaistow, New Hampshire

## 2011 annual report



### IMPORTANT NOTICE TO PROPERTY OWNERS

(You may read the full text of this statute at RSA674:39-aa  
Restoration of Involuntarily Merged Lots)

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status. Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

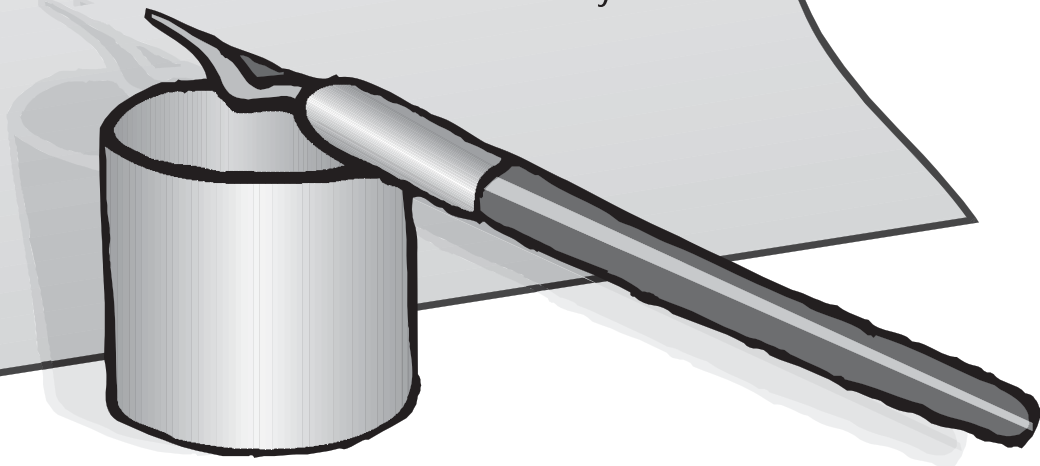
- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

Your properties will once again become separate (taxable) lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.







# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE POLICE DEPARTMENT***

2011 was a particularly troubling and challenging year for the Department fraught with ongoing union negotiations and employee turnover. While we still do not have a contract to present to voters in FY2012 and are slowly filling vacancies, I am optimistic that the new year will prove to be rewarding to everyone involved. We, as a Department, need to stay laser-focused on the fundamentals of providing police service and advice to our service population.

#### **Mission Statement**

The mission of the Plaistow Police is to protect our residents and all those who pass through our town.

This goal will be accomplished by forming and maintaining positive and informative relationships with the community to improve the quality of life and safety for future generations through establishing high standards of impartial and professional law enforcement.

#### **Core Values**

##### **PROFESSIONALISM**

Dedication  
Serving with Pride  
Fairness to All

##### **TEAMWORK**

Peers  
Community  
Positive Approach

##### **VISION**

Learn from the Past  
Meet the Present Challenge

#### **Operations Lieutenant Position**

A very significant accomplishment for the Department and Town was resurrecting the Operations Lieutenant position as a uniformed officer assigned principally to a 6:00 PM to 2:00 AM base schedule. William Baldwin was hired for the position and directly supervises the Uniformed Patrol Division. This personnel move gives direct command staff supervision on shifts other than days. Collaterally, he also has been given the task as Emergency Management Director for the Town, as he has all the credentials necessary to fulfill that function. This has proven to be a terrific acquisition for the community.

#### **Special Investigations Unit**

Our Special Investigations Unit (S.I.U.) has done a remarkable job this past year, in spite of personnel vacancies. The numbers decreased slightly due to the vacancies, but cases become much more complicated and labor intensive. The drug cases have spiked largely due to our membership in the Sheriff's Department Drug Task Force, which has resulted in significant asset seizures.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE POLICE DEPARTMENT (Continued)***

#### **Special Investigation Unit Cases from January 1, 2011 – December 31, 2011**

Assaults/Sexual Assault	5	Secondhand Dealer Licenses	10
Burglary/Robbery	5	Pawn Transactions	16,500
Theft/Receiving Stolen Property	61	Sex Offender Registrations	34
Fraud	20	Calls for Service	738
Drug	79	Search Warrant Applications	20

#### **Animal Control Officer**

Our Animal Control Officer (ACO), Dave Sargent, assisted the Town Clerk with licensing 1,272 dogs and handled 412 calls for service. During the fall of 2011, the Town of Plaistow entered into a mutual aid agreement (contract) with the Town of Danville for ACO services. The plan seems to be working well, but it's too early to assess its effectiveness. There is interest by other Towns to join in a similar agreement in the new year and that option is worth exploring.

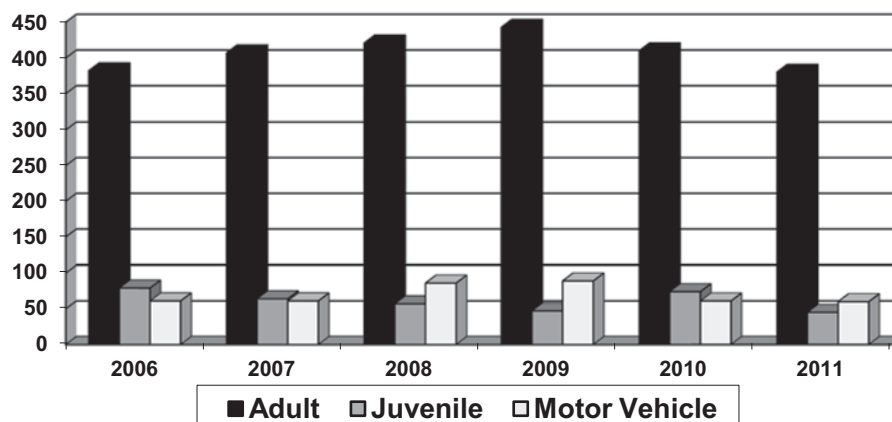
#### **K-9 Team**

Our K-9 team of Master Patrol Officers (MPO) Alec Porter and partner, Kraken, accounted for 102 calls for service consisting of arrests situations, tracking individuals, drug searches, school searches, and prison searches.

#### **Regional Prosecution Team**

Our Regional Prosecution team processed a total of 1,604 complaints during the year, slightly up from the previous year, with Plaistow producing 592 complaints. Assistant County Attorney Jill Cook, whose office is located at the Police Department, offers tremendous legal support/prosecution to our officers and drug unit. Working with the Prosecutor is our Victim Witness Advocate April Aucoin who reported 417 client contacts (431 the previous year) of which 152 contacts (121 the previous year) were from Plaistow. She was able to coordinate the collection of \$29,442.23 for victims, an increase from \$15,909.52 collected in 2010.

#### **Six-Year Arrest Comparison (2006 - 2011)**





# Town of Plaistow, New Hampshire

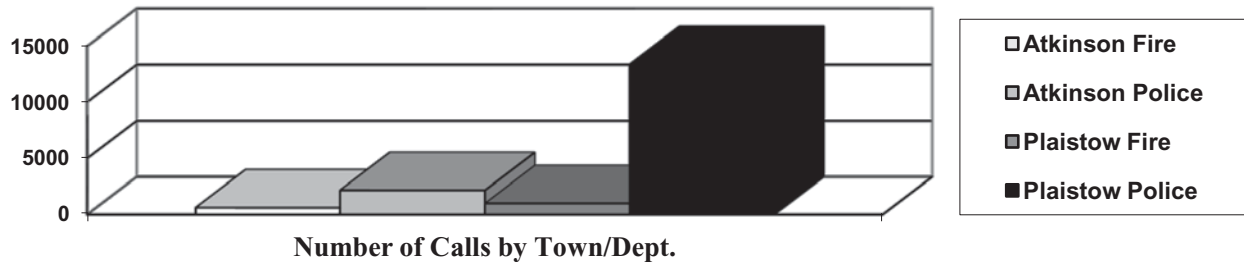
## 2011 annual report



### ***REPORT OF THE POLICE DEPARTMENT (Continued)***

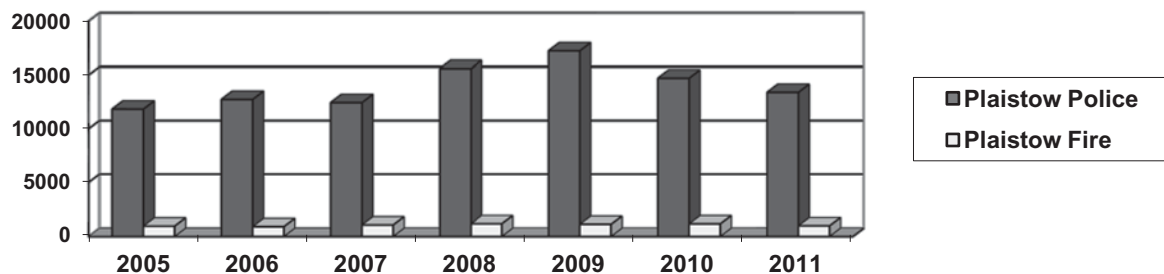
The Dispatch Center is a vital link between citizens and the officers. We have a three-year contract in place with the Town of Atkinson that will bring \$37,566.60 in 2011. Another Town has approached us to begin discussions of offering similar services to their Police and Fire Departments in 2013.

#### **2011 CALLS FOR SERVICE**



The calls for service over the past seven years for Plaistow Police and Fire are:

#### **CALLS FOR SERVICE (2005 - 2011)**



Calls for service have dipped during 2011 with Property Crimes lower and with traffic activity down also. We believe the drops are marginal and are reflective of peaks and valleys relating to personnel shortages, contract negotiations, and retirements. Even the general calls for service for both Towns' Police and Fire Departments have either stayed static or dropped significantly.

Crime Statistics for 2011			
Murder/Manslaughter	0	Alarms (Police)	663
Burglary	31	Assaults	69
Theft/Robbery	266	Sexual Assaults	5
Motor Vehicle Theft	16	Traffic Citations	206
Criminal Mischief	75	Motor Vehicle Stops	4,937
DWI	11	Domestic Calls	113
Motor Vehicle Accidents	415		



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE POLICE DEPARTMENT (Continued)***

Training continues to be a priority for us as it is an important measurement tool for competence and job knowledge. A total of 1,353 hours was amassed by members which is a drop from the prior year. With personnel changes and promotions in 2012, the total hours in training should greatly exceed 2011.

As we critique our 2011 performance, I am struck by all that we accomplished in spite of financial obstacles. We were able to replace two substandard radio antennas that impacted both Police and Fire in Plaistow and Atkinson. We significantly upgraded our office space in an otherwise cramped and substandard facility. We reorganized the Command Staff function by bringing back the Operations Lieutenant position for a much more professional atmosphere and direct supervision. We began a security assessment of our Communications Center computers from a Federal point of view and are anticipating cost-effective and secure changes into 2012.

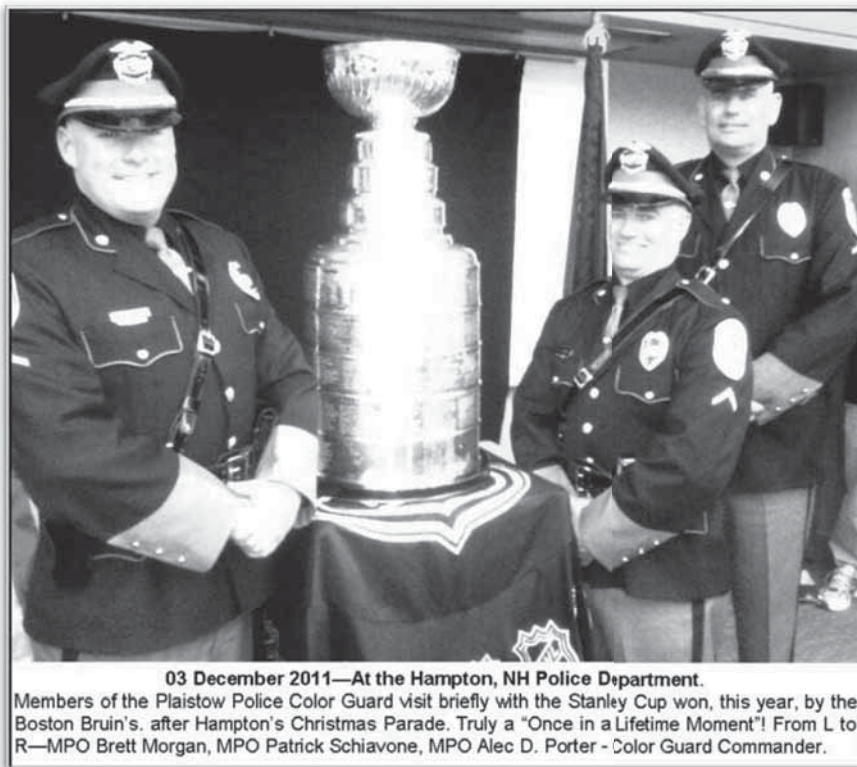
While we are slowly working on plans for a new stand-alone police facility at some point in the future, we are now discussing the need for an attached Community Room for community events and meetings. Also, discussed, is the possibility of the Community Room doubling as an Emergency Shelter for our citizens in the event of large storm issues.

Lastly, due to retirements and attrition, new faces and personalities will begin to appear in our daily relationships with citizens that I believe will have a positive impact. We as an organization *never forget* where we came from, but earnestly embrace changes, although difficult, that will positively set us apart from the pack.

Respectfully submitted,

*Stephen C. Savage*

*Stephen C. Savage, Chief of Police*



03 December 2011—At the Hampton, NH Police Department. Members of the Plaistow Police Color Guard visit briefly with the Stanley Cup won, this year, by the Boston Bruin's. after Hampton's Christmas Parade. Truly a "Once in a Lifetime Moment"! From L to R—MPO Brett Morgan, MPO Patrick Schiavone, MPO Alec D. Porter - Color Guard Commander.

*"Leadership is the capacity to influence others through inspiration, motivated by a passion, generated by a vision, produced by convictions, ignited by a purpose" - Myles Munroe*





# Town of Plaistow, New Hampshire

## 2011 annual report

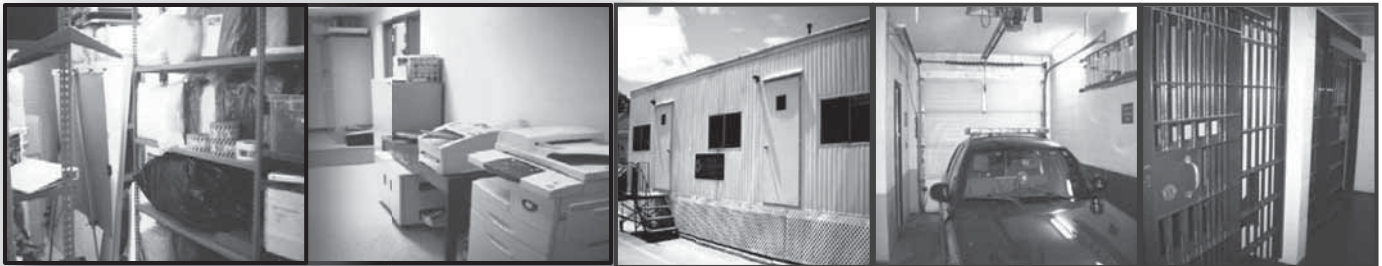


### ***REPORT OF THE PUBLIC SAFETY COMPLEX BUILDING COMMITTEE***

During the year 2011, the Public Safety Complex Building Committee met sporadically with most of the discussions centering around building a new police station at the rear of the current Public Safety Complex site. It was the general feeling of the Committee to recommend the site to the Board of Selectmen and to draw down Public Safety Impact Fees for upgrades to an outdated "Space Needs Study" and other ancillary building systems. The Board of Selectmen agreed, and intentions are to proceed with this endeavor in 2012. This step will mark a major move toward the development of an architectural plan and an eventual bond issue for proposal to the voters of Plaistow to consider. Also, not to be overlooked is the need to continue discussions with an abutter for land acquisitions.

#### **2011 Public Safety Complex Building Committee Members**

Stephen C. Savage (Chief of Police), Co-Chairman  
John McArdle (Chief of Police), Co-Chairman  
Sean Fitzgerald (Town Manager), Co-Chairman  
Michael Dorman (Building Inspector)  
William Scully (Emergency Management) – *deceased*  
William Baldwin (Emergency Management)  
Dan Poliquin (Selectman Representative)  
Neal Morin (Budget Committee Representative)  
William Query (Citizen's Representative)  
Sarah Gibbs (Recording Secretary)



A study of the Public Safety Complex facility shows numerous deficiencies and space needs at both the Police and Fire Departments as demonstrated in the pictures above. The Public Safety Complex Building Committee, formed in 2001, is aggressively pursuing the recommendations that are included in a comprehensive feasibility study completed by HKT Architects, Inc., which assessed existing and future space needs of the Police and Fire Departments. The study presents recommendations on how these needs can be met through a program of expansion and renovation.

Respectfully submitted,

*Stephen C. Savage*

*Stephen C. Savage, Chief of Police*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE RECREATION DEPARTMENT***

2011 was a year of growth for your Recreation Department. We partnered with many organizations, schools, businesses and individuals to introduce many new recreation opportunities for all ages.

#### **PARC Additions**

The Plaistow Area Recreation Complex (PARC) facility received a new playscape which was donated to the Town by the Friends of Plaistow Recreation. Taryn Fox was asked to cut the ribbon in the opening ceremony. Taryn, in lieu of birthday gifts, requested money that she then donated to the



*Ribbon cutting ceremony held to celebrate the opening of the new playscape (upper right) located at PARC.*

Friends of Plaistow Recreation towards the new playscape. The Friends worked for three years to accomplish this goal. With the help of businesses and many fundraisers this became a reality in 2011. Another addition to PARC was an AED Unit which was made possible by the Plaistow Lions Club and the Joseph S. Hills Insurance Company of Plaistow. This AED unit will be available for all events out at PARC in the event of a cardiac emergency. Thank you both for your generous donation that made this life saving piece of equipment a reality.

#### **Senior Activities**

Our senior activities continue to grow. The Community's seniors at the Vic Geary Center worked with donations of yarn from the Plaistow Exchange Club and Wal Mart. A donation of 30 lap robes were delivered to the Tilton Veterans Home. Keeping with tradition the senior knitters also provided hats, mittens and scarves to Mealey's Meals. In 2011, with the help of the Timberlane Middle School Student Senate, we held a variety of activities in the Town Hall -- senior teas, luncheons and entertainment. Our annual Cookie Swap for the seniors was another huge hit; the Middle School Student Senate baked all the cookies and the seniors were then invited to fill a bag to take home along with sampling and cocoa at the Senior Center. The Elder Affairs Committee hosted their first annual Senior Service Fair in September. Many vendors from a variety of Service Organizations participated. This event was open to the public and very well attended. This event is a great way of planning and preparing for the future. Watch for the 2012 date.

#### **Farmers Market**

August was the beginning of our First Farmers Market Season on the Town Hall Green. This year we had 9 vendors participate ranging from veggies and fruits, fresh flowers and seasonal gourds, handmade soaps and quilted items along with fresh pastry. We are looking forward to next year and hoping for fewer rainy Thursdays in the fall.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE RECREATION DEPARTMENT (Continued)***

#### **School Vacation Activities**

The Recreation Department and the Plaistow Library worked together to bring Plaistow numerous vacation activities and entertainers, including our second annual April Vacation Carnival. Over 300 children and their parents had a great time with the games, pony rides, popcorn, bounce house and prizes.

#### **Holiday Events**

November and December of 2011 were jam packed with Holiday events. We hosted our First Festival of Trees over Thanksgiving weekend. Trees were donated by many businesses, individuals, families, Town Staff and Committees which were raffled off with the proceeds benefiting the Plaistow Lions Club children fund. Recreation teamed with the Plaistow Fire Department, Town Staff, Girl Scouts, Friends of Plaistow Recreation, a committee of local residents, local businesses, Police Department, Plaistow Lions Club, the American Legion, Recreation Commission and many other volunteers to bring to Plaistow a Holiday Festival "Take a Step Back in Time" on December 3<sup>rd</sup>. This event began with a Fire Truck Parade delivering Santa to the Town Green, with cocoa and cookies available, a Veterans Dedication, the unveiling of the newly refurbished Clock Tower, holiday social in Town Hall with music and refreshments and time to visit with friends and neighbors in town, relax and enjoy the holiday season. Also in December, Ornament Decorating was sponsored by the Recreation Department and Plaistow Library for all children in Plaistow to participate in and visit with Santa. Another tradition in the works. New to 2011 December vacation camp was held at the Plaistow Library on December 27 & 28 from 9:00 am until 4:00 pm. Day trips included Lazor Craze and Chunky's Cinema.



*At the December 3, 2011 Holiday Festival, a Fire Truck Parade delivered Santa to the Town Green.*

#### **Summer Recreation Program**

2011 was our Summer Recreation programs' first full season being held at PARC. Incorporated into our program was a day of travel which opened up the opportunity for our campers to participate in Painting at Michelle's Creative Expressions, pottery classes at Healing Touch Pottery, golf at Granite Fields Golf Club and basketball at the courts on Ingalls Terrace. Many children participated in this new adventure. Our enrollment increased in 2011 by 10% with



*The Summer Recreation program includes many field trips, including this one to Canobie Lake Park in Salem, NH.*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE RECREATION DEPARTMENT (Continued)***

many younger children participating. We were once again joined by Plaistow Police School Resource Officer Joan Marsilia, to interact with our campers and work on awareness and positive interaction with peers. Our programs diversified between the older and the younger ages for some of our field trips which many enjoyed. One of the things the summer program is known for is community service projects. We make cards for the seniors who cannot get out, collect change for the children during the holidays and hold a food drive for the local food pantry. The most well known community service project we hold is "Filling a Back Pack". Local businesses donate back packs and we collect school supplies from our campers and fill the back packs for children who would not have had one to start school. We deliver to children who attend our local schools and the Human Services Department in town. The smiles this provides is priceless. At this time I would like to thank the Plaistow Lions Club and the Beckwood Corporation who made it possible for children less fortunate in Plaistow to participate in all the activities our Summer Recreation program offered by their generous donation of sponsorship for these children.

#### **Town Wide Yard Sale**

Our second town wide yard sale was improved in 2011 and a great success for all - both the sellers and the buyers. This is a yearly event in April. We worked with the Planning Department to use the Town's Geographic Information System to improve our mapping system this year. This was a great asset.

#### **Other Activities**

Throughout the year we offer many activities such as the Easter Egg Hunt for toddlers and a second day for the older school age children, senior trips and activities, vacation activities. "Pumpkin Lighting", "Toddler Trick or Treat", community trips, baseball and softball, and basketball.

#### **Christmas Giving**

Christmas time in Plaistow shows what community stands for. Recreation is proud to work with our community to provide nice holiday to those less fortunate - both seniors and children. The partnership with the Plaistow Lions Club and Vic Geary is priceless. The Plaistow Fire Department along with Wal-Mart work with us to hold an ambulance drive for toys and clothes at Wal-Mart. We continue on with Giving Trees at the Town Hall, First Baptist Church, The Rockingham Church, TD Bank, Stillwell's Ice Cream, Recesso Physical Therapy, the Plaistow Library, Pollard School and Wal-Mart. The American Legion held their annual toy drive and added a meat raffle this year. Plaistow's Market Basket employees donated gift cards for food, gas and electric along with numerous other businesses that donated to this wonderful cause making it a reality. By working together with the help and support of our community, we were able to put many smiles on many faces. Thank you, Plaistow for your support.



*The Marcotte Family enjoy the festivities at the annual "Pumpkin Lighting"*







# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE RECREATION DEPARTMENT (Continued)***

#### **Thank You**

This is the one time of the year we can reach out in the Town Report to say thank you to our great community for support. We value our partnerships within our community and will be working to expand them in 2012. Thank you to everyone at the Town Hall, Fire Department, Highway Department, Police Department, Library, Friends of Plaistow Recreation, Timberlane Regional Middle School, Timberlane Regional Middle School Student Senate, Pollard School, Pollard School PTA and the Timberlane Regional High School for your support of the Recreation Department and all that we provide to our community. Working together is the only way we can accomplish this.

For Recreation news, downloadable forms, links and calendar, check the Plaistow web site at [www.plaistow.com](http://www.plaistow.com).

Respectfully Submitted,

*Carli Malette, Recreation Director*



*Dee Voss, Plaistow's Dept. of Building Safety Office Manager, teaches a basket weaving class for the Recreation Dept. at the Library on February 23, 2011.*



*Recreation Director, Carli Malette, presents the Lions Club with the proceeds of Plaistow's 1st Annual "Festival of Trees," which included a raffle for the numerous Christmas trees donated by Staff, Boards, Committees, Residents and Businesses from Plaistow.*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT ON RECYCLING***

The "Go-Green Plaistow" Committee was established in 2011 and has had an excellent initial year.

#### **Our Mission**

The Go-Green Plaistow Committee was formed with the mission to encourage and educate Plaistow residents on the benefits of recycling and sustainable practices in Plaistow. The emphasis in 2011 was to focus on education. We know recycling will make a difference to our earth. Educating our citizens to be good stewards of the earth is an important mission.

#### **Our Members**

Members of the committee include: Sue Sherman, Chair; Jay DeRoche; Gayle Hamel; Martha Sumner; Tricia Holt and Heather Beaulieu. Look for up-coming meetings posted on the Channel 17 scroll. We would love for you to join the "Go Green Plaistow" committee.

#### **Old Home Day**

We set up an information table at Old Home Day with free literature, barrel stickers, and free raffle prizes. Numerous residents registered to take "the Go-Green Plaistow pledge". Our free tote (donated by JRM) winner was the Hunter family on Main street.

#### **Other Events**

Pollard School PTA sponsored a Go-Green information table at their Fall family evening. Parents were able to pick up free pencils, coloring books and informational calendars regarding recycling efforts in Plaistow. Another free tote (donated by JRM) was won by the Freeman family on Kelleher Ave.

#### **Recycling and Trash Guide**

A 2011 Recycling and Trash Information Guide was mailed to each Plaistow citizen in August. All this information was presented as a background for encouraging recycling and creating a two barrel limit for regular trash. Please refer to the informational guide for dates/days for your recycling.

#### **Cable Shows**

We produced 5 shows for Channel 17 Cable, including:

- Worm composting: How to raise worms and recycle food scraps
- Storytime with Michael Recycle
- What's in your trash that can be recycled? A "show and tell" of a family's weekly trash.
- Repurposing household materials for holiday crafts for children
- Why to Recycle? Interview with Peter Gamache, President of JRM





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT ON RECYCLING (Continued)***

#### **Vic Geary Christmas Craft Fair**

The Committee sponsored a table at the Vic Geary Christmas Craft Fair with information and free raffles.

#### **Festival of Trees**

The committee contributed a "Charlie Brown Christmas" tree to the Festival of Trees. This was a great event to be part of and we look forward to our tree being included next year.

#### **Monthly Neighborhood Recycling Stars**

Each month the committee recognizes a neighborhood for their recycling efforts. The winners in 2011 include Kingston Road, Sunrise Terrace, Main Street (north of the tracks to 125), Westville Road and Oakridge Road.

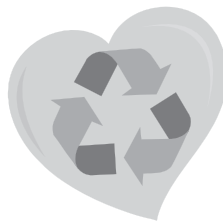
#### **Thank You**

The Committee would like to thank the following organizations and individuals for their continued support: Board of Selectmen, Town Manager, Administrative Assistant, JRM, Pollard PTA, Timberlane Middle School Student Senate, and the Vic Geary Center.

#### **Our Future Plans**

- Community Garden
- Composting in your own yard
- Energy audits for homes
- Recycling hazardous materials in a safe way
- Sustainable water practices, make your own rain barrel
- Increased citizen recycling effort

**Reduce! Reuse! Recycle! Repurpose!**



***NEVER FORGET THAT ONE PERSON CAN MAKE A DIFFERENCE!***



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT ON RECYCLING (Continued)***

#### ***Why Recycle?***

**"I am only one; but still I am one. I cannot do everything, but I still can do something; I will not refuse to do the something I can do." Helen Keller ([www.oberlin.edu/recycle](http://www.oberlin.edu/recycle)).**

#### ***Did you know?***

- The average American individual consumes 120 pounds of natural resources every day, and throws away 3 and 1/2 pounds of trash per day.
- About 75 percent of the water we use in our homes is used in the bathroom. (California Energy Commission, 2006).
- Improperly sealed/caulked windows can account for up to 25% of total heat loss from a house. (Environment Canada, 2007).
- Compact fluorescent light bulbs (CFLs) are an energy-saving alternative to incandescent bulbs.
- Each of us uses approximately one 100-foot-tall Douglas fir tree in paper and wood products.
- Recycling paper instead of making it from new material generates 74 percent less air pollution and uses 50 percent less water. (EPA, 2008).
- Recycling aluminum saves 95% of the energy needed to produce new aluminum.
- Recycling one aluminum can save enough energy to run a 100-watt bulb for 20 hours, a computer for 3 hours, or a TV for 2 hours.
- Most bottles and jars contain at least 25% recycled glass.
- Every year we make enough plastic film to shrink-wrap Texas.
- If every American household recycled just one out of every ten HDPE bottles they used, we'd keep 200 million pounds of the plastic out of landfills every year.
- The junk mail Americans receive in one day could produce enough energy to heat 250,000 homes.
- The average baby generates a ton of garbage every year. (Mostly in plastic diapers).
- \$1 out of every \$11 Americans spend for food goes for packaging.

### ***Here Are 3 Great Web Sites to Help You with Your Recycling!!!***

**<http://www.nhptv.org/planetgranite/>**

**<http://www.nhthebeautiful.org>**

**<http://www.oberlin.edu/recycle/whyrecycle.html>**

Respectfully Submitted,

*Susan Sherman*

*Susan Sherman, Chair*



*"Go Green Plaistow" Committee Chair, Susan Sherman, with two of her helpers from the Timberlane Regional Middle School.*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT ON RECYCLING - PLAISTOW LANDFILL INFORMATION***

#### **Plaistow Landfill Schedule for 2012**

<b>May</b>	Saturday	5	19
	Wednesday	9	23
	Saturday	12	<b>Household Hazardous Waste Collection</b>
<b>June</b>	Saturday	2	16
	Wednesday	6	20
<b>July</b>	Saturday	7	21
	Wednesday	11	25
<b>August</b>	Saturday	4	18
	Wednesday	8	22
<b>September</b>	Saturday	8	15
	Wednesday	5	19
<b>October</b>	Saturday	13	
	Saturday	20	
	Saturday	27	
<b>November</b>	Saturday	3	17

#### **Hours of Operation:**

**Saturdays:** 7:00 a.m. - 3:00 p.m.

**Wednesdays:** 4:00 p.m. - 8:00 p.m.

*(Subject to change depending on weather and/or facility conditions)*

**HOUSEHOLD HAZARDOUS WASTE COLLECTION:** Is a program designed to properly dispose of common household items such as lawn and garden pesticides, automotive fluids, left over paint, and other potentially harmful chemicals. Please check our website [www.plaistow.com](http://www.plaistow.com), Channel 17 or 23, or your local paper for the 2012 dates.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE ROCKINGHAM COUNTY CONSERVATION DISTRICT***

Our mission is to “conserve and sustain the natural environment for present and future generations by working to make wise land use decisions”. The RCCD was formed in 1946 as a legal sub-division of the State of New Hampshire and is directed by a Board of Supervisors, a state appointed governing body made up of five residents of the county. The position of District Supervisor is a public office and as such the Board of Supervisors has a legal and moral responsibility to the people of the District, its constituents.

The Rockingham County Conservation District (RCCD) delivers soil and water conservation at the local level. We get a small portion of our funding from the County, but rely heavily on funds generated from our services to keep us operating.

The Conservation District offers numerous services to both towns and individuals including the following:

#### **Conservation Partnerships With Municipalities and Organizations**

- ❖ Conservation Grant Application Assistance
  - ❖ Non-Point Source Pollution Control
  - ❖ Watershed Management



- ❖ Natural Resource Evaluation
  - ❖ Ecological Restoration
  - ❖ Invasive Species Control
- ❖ Sustainable Agriculture Promotion
- ❖ Green Energy and Conservation
- ❖ Conservation Easements/Open Space
  - ❖ Education & Outreach

#### **Municipal Review Assistance Applicant Funded Plan Reviews, Impact Assessment, Monitoring**

- Stormwater Management Plan Review
- Erosion and Sediment Control Plan Review
- Wastewater Disposal Test Pit Witnessing
- Wastewater Disposal System Reviews
- Natural Resource Impact Evaluation
- Wetland Impact Permit Reviews
- Compensatory Wetland Mitigation Compliance
  - Construction Monitoring & Compliance

Conservation & Agriculture Zoning Assistance

#### **Landowner Assistance Landowner Initiated Conservation**

- Guidance on Best Management Practices
- Current Use Application Assistance
  - Soil Potential Index Calculation
    - Soil Interpretation
  - Conservation Easements
  - Sustainable Agriculture



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE ROCKINGHAM COUNTY CONSERVATION DISTRICT*** ***(Continued)***

The Rockingham County Conservation District also offers a trout sale as follows:

- ❖ ***Trout Stocking*** - Trout stocking for ponds every spring. Rainbow and Brook Trout size 6-8" ordered in multiples of 25 already for pick up or large 10-12", minimum order of 50, are delivered directly to pond. The sales program for trout begins in early March with delivery normally in late April. We have stocked tens-of-thousands over the years to happy pond owners and fishing derby sponsors.

The Rockingham County Conservation District has an office staff of four with another four contracted professionals who carry out the work of the Conservation District.

Through their work with conservation easements the district now manages more than 99 different easements protecting over 4,500 acres of land. Their efforts have been hugely successful in helping to maintain Rockingham County's rural characteristics.

The Conservation Commission has been in contact with the Conservation District many times over the past years for advice on current use, best management practices, and soils information. More information about the services available to all of us from the conservation district can be found on their web site, <http://rockinghamccd.org>.

Respectfully Submitted,

*Leonard A. Lord, PhD*  
*RCCD District Manager*



*The Cox Farm on Crane Crossing Road in Plaistow has a conservation easement that is managed by staff of the RCCD, along with members of the Town of Plaistow Conservation Commission.*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE ROCKINGHAM PLANNING COMMISSION***

The Rockingham Planning Commission (RPC) is a voluntary local public regional planning commission established under state law (RSA 36). It exists in an advisory capacity to provide professional planning assistance to local governments and to coordinate local and regional planning in the areas of land use, transportation, natural resource protection and housing and economic development.

The Town of Plaistow has been a member community in good standing for many years and the Town's representatives to the Commission have served in many of the Commission's officer positions including chairman, vice chair and treasurer. In fact, the current Commission Chairman is Plaistow resident, Tim Moore. In addition Plaistow commissioners have been members of the executive committee, regional master plan committee, the legislative committee and the MPO's technical advisory committee. Plaistow's representatives have established themselves as stalwarts of the organization.

The Town benefits from the services of the RPC in numerous ways including transportation planning and project development, developing and distributing GIS mapping products directed specifically toward individual towns as well as providing assistance in both drafting and amending zoning ordinances and local regulations dealing with land use and development. The commission in the past has assisted the Town with master plan updates, preparing the Town's capital improvements program and assisting the community in the long range planning for the Route 125 corridor. Specific local technical assistance to Plaistow in 2011 has included transportation planning (MPO) assistance with NH 125 corridor project implementation; Safe Routes to School technical assistance geared at improving student safety while traveling to school by foot or bicycle; assistance with the traffic calming study of portions of NH 121A; continued participation in the Regional Brownfields site assessment program; providing assistance regarding Plaistow Commuter Rail (layover and station site assessments, CMAQ application and other assistance as needed); building assessments and the development of an energy inventory through the ETAP program; and RPC participation in the Plan NH charrette undertaken in Plaistow in the fall.

Membership in the Commission enables communities to interact with each other on a frequent basis (through monthly commission meetings) and to make them aware of the latest opportunities for local planning assistance, grant opportunities, direct assistance from RPC staff, and regional activities in which the Town should be involved. More importantly, being part of the Commission means our community has a voice (and a vote!) at the table where decisions are made about regional plans for transportation, land conservation economic development, housing and many other issues of concern to Plaistow.

Respectfully Submitted,

*Glenn Greenwood, Assistant Director*







# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT ON THE STORMWATER PROGRAM***

#### **What is Stormwater?**

Stormwater runoff is generated when precipitation from rain and snowmelt events flows over land or impervious surfaces and does not percolate into the ground. As the runoff flows over the land or impervious surfaces (paved streets, parking lots, and building rooftops), it accumulates debris, chemicals, sediment or other pollutants that could adversely affect water quality if the runoff is discharged untreated. The primary method to control stormwater discharges is the use of best management practices (BMPs).

#### **Why is it so Important to Reduce, Eliminate or Control Stormwater Runoff?**

Since the passage of the Clean Water Act (CWA), the quality of our Nation's waters has improved dramatically. Despite this progress, however, degraded waterbodies still exist. According to the 2000 National Water Quality Inventory (Inventory), a biennial summary of State surveys of water quality, approximately 40 percent of surveyed U.S. waterbodies are still impaired by pollution and do not meet water quality standards. A leading source of this impairment is polluted runoff. In fact, according to the Inventory, 13 percent of impaired rivers, 18 percent of impaired lake acres and 32 percent of impaired estuaries are affected by urban/suburban stormwater runoff.



#### **What is the Environmental Protection Agency's (EPA) Stormwater Program?**

Phase I of the U.S. Environmental Protection Agency's (EPA) stormwater program was promulgated in 1990 under the CWA. Phase I relies on National Pollutant Discharge Elimination System (NPDES) permit coverage to address stormwater runoff from: (1) "medium" and "large" municipal separate storm sewer systems (MS4s) generally serving populations of 100,000 or greater, (2) construction activity disturbing 5 acres of land or greater, and (3) ten categories of industrial activity.

The Stormwater Phase II Final Rule is the next step in EPA's effort to preserve, protect, and improve the Nation's water resources from polluted stormwater runoff. The Phase II program expands the Phase I program by requiring additional operators of MS4s in urbanized areas and operators of small construction sites, through the use of NPDES permits, to implement programs and practices to control polluted stormwater runoff.

Phase II is intended to further reduce adverse impacts to water quality and aquatic habitat by instituting the use of controls on the unregulated sources of stormwater discharges that have the greatest likelihood of causing continued environmental degradation. The environmental problems associated with discharges from MS4s in urbanized areas and discharges resulting from construction activity are outlined below.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT ON THE STORMWATER PROGRAM (Continued)***

#### **The NPDES Phase II MS4s General Permit**

The Town of Plaistow is covered under a NPDES Phase II MS4s General Permit, which requires us to develop and implement a stormwater management program (SWMP) to prevent or reduce harmful pollutants from being washed or dumped into an MS4, and prohibit illicit discharges.

Most states are authorized to implement the NPDES Stormwater Program and administer their own stormwater permitting programs. However, for New Hampshire, the EPA remains the permitting authority and provides oversight and issues stormwater permits.

#### **What Does Plaistow's MS4 Systems Include and Why Must the Discharges be Regulated?**

For Plaistow, the MS4s includes all Town-owned storm drains, pipes, and ditches that make up the system of conveyance for stormwater discharge. The EPA has found that stormwater discharges from MS4s are a concern because of the high concentration of pollutants found in these discharges. Concentrated development in urbanized areas substantially increases impervious surfaces, such as city streets, driveways, parking lots, and sidewalks, on which pollutants from concentrated human activities settle and remain until a storm event washes them into nearby storm drains. Common pollutants include pesticides, fertilizers, oils, salt, litter and other debris, and sediment. Another concern is the possible illicit connections of sanitary sewers, which can result in fecal coliform bacteria entering the storm sewer system. Stormwater runoff picks up and transports these and other harmful pollutants then discharges them – untreated – to waterways via storm sewer systems. When left uncontrolled, these discharges can result in fish kills, the destruction of spawning and wildlife habitats, a loss in aesthetic value, and contamination of drinking water supplies and recreational waterways that can threaten public health.

#### **What are the Requirements of the Phase II MS4s General Permit?**

Under the Small MS4 Stormwater Program, Plaistow was required to apply for NPDES permit coverage which was completed in 2003. Also in 2003, the Town developed the initial stormwater management program which includes six minimum control measures. Since 2003, the program continues to be updated annually.

Listed below are the six minimum control measures that the Town of Plaistow has had to incorporate into its stormwater management program. These measures are expected to result in significant reductions of pollutants discharged into receiving waterbodies.

- Public Education and Outreach
- Illicit Discharge Detection and Elimination
- Construction Site Runoff Control
- Post-Construction Runoff Control
- Pollution Prevention/Good Housekeeping



*Highway Supervisor, Dan Garlington, and Town Planner, Leigh Komornick, investigate a drainage complaint in a neighborhood adjacent to the Kelley Brook.*

For each of these minimum measures, Plaistow had to identify its selection of Best Management Practices (BMPs) and develop measurable goals for each minimum measure in the permit application. Each year, the Town submits a report to the EPA summarizing the evaluation and assessment of those chosen BMPs and measurable goals in order to remain in compliance with the Town's General Permit.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT ON THE STORMWATER PROGRAM (Continued)***

#### **Technical Assistance Provided to the Town of Plaistow**

The Town of Plaistow has hired Normandeau Associates, Inc., an environmental firm out of Bedford, NH, to assist, oversee, review, and at times, conduct the required activities. Their guidance allows the Town to most effectively utilize its employees and volunteers who all assist with the various work associated with the Town's EPA municipal stormwater permit compliance responsibilities.

#### **Plaistow's 2011 Stormwater Permit Accomplishments**

During 2011, the Town completed a number of significant stormwater related activities, including:

- A Drainage Plan was prepared and includes location and designation of outfalls, delineation of subwatersheds, and identification of impaired waters
- Completed maps showing all Town outfalls, subwatersheds, impaired streams, and Urbanized Area.
- Established water quality benchmarks and criteria for conducting illicit discharge investigations.
- Developed water quality benchmarks.
- Adopted a Stormwater Ordinance regarding illicit discharges.
- Adopted a Post Construction Stormwater Ordinance regarding the management of development sites during and following construction.
- Screened all known Town-owned outfalls (101) under dry weather conditions.
- Tested stormwater from 9 outfalls that had flowing water in dry weather conditions.
- Lab tests for one of the sampled outfalls (Outfall KBT1-OF1) reported parameters exceeding benchmark levels for bacteria (e. coli). An IDDE plan was prepared that focused on potential septic system failures and animal fecal matter from waterfowl populations on two upstream ponds and pet waste. An investigation was conducted in April 2010; no illicit discharge connections, failed septic systems, or animal waste sources were found.
- Prepared a plan to sample 53 outfalls tributary to an impaired stream under wet-weather conditions.
- Cleaned half of the Town-owned catch basins.
- Swept all Town streets.
- Conducted two Household Hazardous Waste collections. (Notices of the collections were provided in the local paper, cable TV, and Town website).
- Initiated discussions with Timberlane Regional High School curriculum coordinator and science teachers on an education program, including the development of a sustainable working plan to include stormwater quality.
- Created a link on the Town website in April 2010 for the public to email the Code Enforcement Officer of stormwater issues/violations.
- Prepared a Cable TV public service announcement.
- Developed and distributed a "Stormwater Solutions" brochure that includes information on lawn care activities and on proper hazardous waste disposal. This was distributed in June 2009 at the Town's Old Home Days event.

#### **New EPA Permit**

The EPA has issued a draft permit to replace the 2003 permit. The draft permit includes many new required tasks. As this draft permit is still undergoing revisions and it is uncertain when it will be issued, the Town is waiting until the final permit is issued before taking further action.

For more information about the EPA's Stormwater program, visit the Stormwater Basic Information page on the EPA's website.

Respectfully Submitted,

*Leigh G. Komornick, Town Planner*



# Town of Plaistow, New Hampshire

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### ***REPORT OF THE SUPERVISORS OF THE CHECK LIST***

Election records are kept at the Town Hall for reference by anyone who is authorized and in need of that information. The Voting Checklist is retained for a period of 6 years and can be referenced as proof of voting in any given election, if needed.

Residents may change their voting record any time that the Town Clerk's Office is open, at an Election or during any work session of the Supervisors of the Check List as allowed by the NH RSA's.

The State voter registration system (Election Net) was introduced about 5 years ago. Prior to that, each Town had to develop and keep a list of the current voters on their own.

#### **Registering to Vote**

New residents may register to vote during regular office hours in the Town Clerk's office; during any session of the Supervisors of the Check List or on Election Day at the polls. The Supervisor's sessions are posted on the Cable TV station (Channel 17/23) and also in the local newspapers. The session is held about 10 days prior to any election. A person cannot register to vote in the Town Clerks' office 10 days prior to any election. New Hampshire has a same day registration policy, so new voter's can register at the polls on Election Day and still vote. Residents may not register at the Deliberative Session.

To register as a voter, a resident must prove that he/she is a resident of Plaistow. This requires a mortgage statement or notarized letter from a person's landlord, plus a current utility bill showing that they are indeed living there. Identification is also required; this can be in the form of a current New Hampshire driver's license, certified birth certificate or a current passport. If a person's name has changed, and if it doesn't reflect the new name on any of their paperwork, written documentation that confirms the name change must be provided. Anyone that has become a citizen after moving to the United States will need to show his or her naturalization papers as well. Should a resident not have any of the above documentation during an Election Day Registration, they will be allowed to sign an affidavit as proof.



***PLEASE TAKE  
PRIDE IN OUR  
COMMUNITY - GET  
OUT AND VOTE!***

Respectfully Submitted,

*Nancy J. Jackman*

*Nancy J. Jackman, Supervisor of the Checklist*



*Martha Fowler, Deputy Town Clerk, sits next to her Mom, Nancy Jackman, Supervisor of the Checklist, at the February 2, 2011 Deliberative Session.*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE TAX COLLECTOR***

In the Town of Plaistow, the Tax Collector is an elected position with the Tax Collector's Office responsible for maintaining the detailed accounting of the taxes due, collected, and abated; and all property lien for nonpayment of taxes (NH RSA 41:35). Hopefully, everybody has met our new Deputy Tax Collector, Julie McNamara who also strives to provide accurate, courteous and efficient service to Plaistow's citizens. We *never forget* the folks who come through our doors are not just "taxpayers," but are our residents that we come to know and whom we try to steer in the right direction to receive help, if needed.

#### **Tax Bills Issued by Plaistow and Office Hours of the Tax Collector**

Plaistow issues two tax bills per year (semi-annually). The tax year runs from April 1st –March 31st (NH RSA 76:15-a). The first tax bill is an estimated bill, *approximately* the entire previous year's bill amounts divided by two. The second bill is determined by the new tax rate set by the State of New Hampshire Department of Revenue Administration (the "DRA"). The DRA usually sets the tax rates for the towns in the late fall. Once the rate is set, the second bill is then calculated by multiplying the new tax rate by the assessed value of the property minus any payments made on the first bill.

Plaistow mails out two tax bills per year, and payment is due in July and December. The Tax Collector's office has expanded hours for each month prior to the due dates. During these periods, the Tax Office is open Monday, 8:30 a.m. until 7:00 p.m., and Tuesday, Wednesday, Thursday from 8:30 a.m. to 4:30 p.m., and Friday's from 8:30a.m. to 3:00 p.m.. The regular schedule is Monday, Tuesday, and Wednesday from 8:30 a.m. until 12:00 p.m., 1:00 p.m. until 4:30 p.m..

#### **Residents Who Escrow Taxes**


State Law requires that tax bills be mailed to the owner of record. If your taxes are escrowed by a mortgage company, and they request that you send them the bills, please provide them with a copy, as our office does not do so. Most mortgage companies do request tax bill amounts, however, it is not guaranteed. Feel free to call us at any time to check status on tax payments! Per the state laws, tax records are public records and fall under the Right to Know law. Taxpayers that have questions and/or concerns about their assessment, exemptions, and credits, should contact the Assessing Department.

#### **Change in Address**

If you move, or your address changes, it is critical that you come in and fill out a "Change of Address" form so that your tax bills continue to be sent to the correct address. Otherwise, they come back to the Town and taxpayers are unaware of the taxes due to the Town.

As always, if you have any questions or need clarification on your tax bill, please don't hesitate to contact me at (603) 382-8611, Extension 17. Or, you can email me at [rbayek@plaistow.com](mailto:rbayek@plaistow.com).

Respectfully Submitted,

  
Rosemarie L. Bayek, Tax Collector



Tax Collector Rosemarie Bayek with  
Deputy Tax Collector Julie McNamara



# Town of Plaistow, New Hampshire

## 2011 annual report



### *REPORT OF THE TAX COLLECTOR (Continued)*

## History of Tax Collectors Served

Rosemarie L. Bayek	1994 to Present
Eleanor Peabody	1984-1994
Stanley Herrick	1954-1983
Frances W Bramley	1946-1953
Leroy R Wood	1945
Eva B Cook	1937-1944
Joseph T Cook	1934-1936
Frank L Batchelder	1933 appointed
Joseph S Hills	1923-1933
Joseph S Hills	1918
John H Noyes	1907
William M Cushing	1898-1899
John Badger	1897
Gayton C Greeley	1894-1895
Sidney G Watkins	1893
Jerry M Kelleher	1890
James F George	1889
John M Kimball	1884-1887

*(Please Note: Any years missing could not be obtained from the research)*



*Eleanor Peabody was Tax Collector from 1984 - 1994.*



*Rose Bayek was elected Tax Collector in 1994 (above left) and remains in this position today (above right).*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE TOWN CLERK***

The Town Clerk's office had a very busy year. Sadly, we said goodbye to two employees of this office, Joyce Thurston (Deputy Town Clerk), and Nancy Bolduc (Assistant Clerk), who retired in February and March respectively. We now have two new, fully trained clerks -- Martha Fowler (Deputy Town Clerk) and Julie McNamara (Assistant Clerk).

#### **Boat Registrations**

We are training for the new system to be able to do boat registrations on the State's computer system. We are looking forward to this as it will speed up the boat registrations and provide a better payment system.

#### **Voting Information**

Next year promises to be very busy with four different elections. Please watch the web site [www.plaistow.com](http://www.plaistow.com) for voting information and dates as well as the local results.

#### **Automation Improvements**

The Town Clerk's office is busy even though computers have made things much faster. Many of our residents may remember the days of the clerk's manually looking up the weight and list price to register vehicles, then calculating the fees and finally typing the registration and title applications. This process would take ten minutes to renew a vehicle but twenty minutes to do a title and new registration. Today we can process renewals in about two to three minutes and a new vehicle in only five to seven minutes.

#### **Locating Town Clerk Office in the Town Hall**

Other residents will even remember back to the days when the Town Clerk had an office in her own home. The office was moved into Town Hall in the early 1980's. The office was at one time across the hall from where it is today.

We look forward to another year of service to our residents and we are always open to suggestions.

Respectively Submitted,

*Maryellen Pelletier, Town Clerk*



***Please Note the Town Clerk's Office Hours Are As Follows:***

**Monday: 8:00 a.m. - 7:00 p.m.**

**Tuesday, Wednesday, Thursday: 8:00 a.m. - 4:30 p.m.**

**Friday: 7:00 a.m. - 12:00 noon**



# Town of Plaistow, New Hampshire

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### *REPORT OF THE TOWN CLERK (Continued)*

## History of Town Clerks Served

Maryellen Pelletier	2004-present
Barbara Tavitian	1994-2004
Helen Simpson Hart	1962-1994
Pauline Keezer	1955-1962
Robert M Conley	1950-1955
Wallace Card	1935-1949
Allen M Gosselin	1905 <i>(Temporarily filled in for Joseph Hills)</i>
Joseph Hills	1901-1934
James M Davis	1895-1900
Joseph Hills	1891-1894
James George	1890-1891
James M Davis	1888-1889
Moses Kimball	1877-1887
William Hills	1876-1878
N K K Carleton	1874-1876
William B Hills	1873-1874
Charles W Bradley	1867-1872
Frank S Pollard	1866-1867
Stephen Badger	1861-1865



*Helen Hart served as Tax Collector for 32 years (1962-1994).*



*Barbara Tavitian was the Town Clerk between 1994-2004.*



*Maryellen Pelletier has been the Town Clerk since 2004.*





# Town of Plaistow, New Hampshire

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### ***"HOW TO" INFORMATION FROM THE TOWN CLERK'S OFFICE***

#### **To Establish Residency**

You will need to bring in either a notarized letter from your landlord stating that you live at their property, or a copy of your mortgage statement showing both your name and the Plaistow address. *Plus*, you will need a current utility bill or a piece of mail containing a recent postmark and your name with the Plaistow address.

#### **To Register Your Vehicles if You Are From Out-Of-State**

If you have just moved to Plaistow from out-of-state, you will need to bring in titles for each vehicle you are registering, or, if you have a bank loan on the vehicle, you will need to bring in your current registration and the name and address of the bank that is holding the title. We will also need to know the date you bought the vehicle and the mileage at the time of the sale. We will then prepare the title application and have you mail it to the Title Bureau who will then contact your lien holder and have your title swapped for a NH title. The NH Department of Motor Vehicles out of Concord, NH will then mail you a letter explaining that you should bring their letter to us, along with your blue copy of the title application, and we can then issue the license plates. You will be charged a state fee and a town tax, which is an excise tax.

#### **To Register New Vehicles If You Are a New Hampshire Resident**

If you have moved to Plaistow from another NH community, or are already a Plaistow resident and are registering a new vehicle, you will need to present a certificate of origin, a title, or a title application prepared by a NH dealer for 1998 and newer vehicles. For 1997 and older vehicles, a bill of sale is required along with a previously issued NH registration, or a copy of a previous title, or a TDMV 19A form (available at the Town Clerk's Office). With all transactions, you will need to show proof of residency and proof of identification. Fees for the town tax are based on the value of the vehicle and state fees are based on weight. There are also fees for the title, plates, special plates, mail notices and e-registration fees.

#### **To Renew Registrations for Existing Vehicles**

If you are renewing your registration, this can be done in person, by mail, with a mail notice or by e-registration at [www.plaistow.com](http://www.plaistow.com) (from the home page, click on "Online Registration"). To register electronically, there is an additional cost of \$2.50 per vehicle plus processing fees.

#### **To Change Your License**

You will need to bring in one (1) primary, one (1) secondary and one (1) residency document, or two (2) primary and one (1) residency document.

***Please Note: You have 60 days after moving into the State of NH to change your vehicle title and registration, and your driver's license.***



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***"HOW TO" INFORMATION FROM THE TOWN CLERK'S OFFICE (Continued)***

#### **Description of Documents Required**

Primary Documents	Secondary Document	Residency
Birth Certificate	Photo image driver's License	Valid NH Title
Valid Passport	Non-driver ID	Blue copy of a Title Application
Valid Military ID	State of NH employee ID	Valid NH Registration
Valid Photo Drivers License	Marriage of Civil Union Certificate	Notarized letter from landlord
	Divorce Decree for name change	Mortgage Statement
	Social Security Card	Current utility bill
	Current student Photo ID	Property Tax bill
	Military discharge papers	Government check or document
		Issued by an official in place of residency
		Payroll check or document
		Verification by a parent

***Please Note: All Documents Must Be In English***

#### **To Register a Boat**

You may register your boat(s) at the Town Clerk's office even if you are not a resident of Plaistow. We only accept cash for boat registrations until we go live onto the State system, hopefully sometime this Spring.

#### **To License Your Dog(s)**

All dogs three months or older must be licensed annually on or before April 30<sup>th</sup>. Late fees and fines will be assessed on all unlicensed dogs after June 20<sup>th</sup>. A valid rabies certificate is needed to license all dogs. Plaistow holds an annual Rabies Clinic in late March at the Fire Station. At this Clinic, you may also license your Plaistow dogs. The cost for a fixed dog over the age of seven months is \$7.50 and \$10.00 if it is not fixed. The cost for a dog under the age of seven months is \$7.50. Residents over 65 can license one dog for a fee of \$2.00. Dog licensing can be done in person, or for renewals, by mail or by e-registration at [www.plaistow.com](http://www.plaistow.com) (from the home page, click on "Online Registration"). To renew dog licenses electronically, there is an additional cost of \$2.50 per dog for processing.

#### **To Obtain Vital Record Information**

You may obtain certified copies of Divorce, Birth, Death and Marriage records that occurred anywhere in New Hampshire from 1990 to the present from any NH Town Clerk's Office. Qualified individuals that demonstrate a "direct and tangible" interest may request the records by showing identification and filling out the required form/s. The cost is \$15.00 each for a first copy and subsequent copies (purchased at the same time) are \$10.00 each. Marriage licenses cost \$50.00 and are available to anyone who is at least 18 years old and wants to be joined (married) in New Hampshire. Identification is required, as well as the certified document ending any prior marriage or civil union (if applicable). Records can be purchased in person, by mail, or by e-registration at [www.plaistow.com](http://www.plaistow.com) (from the home page, click on "Online Registration"). To request vital record information electronically, a faxed or emailed copy of a government issued photo identification must be submitted. There is an additional cost of \$1.50 per transaction.



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE TOWN CLERK'S VITAL STATISTICS (BIRTHS)***

Please Note: This information represents only births that have occurred in New Hampshire and that have been authorized by the family to appear in the Town Report. Therefore, it is not necessarily a complete list of all births of residents of Plaistow.

#### ***Record of Resident Births in Our Community***

<u>Child's Name</u>	<u>Father's Name</u>	<u>Mother's Name</u>	<u>Date of Birth</u>
Aidan Anthony Drew	Charles Drew	Vanessa Cirillo	01/03/2011
Melanie Jocelin Dupont	Joshua Dupont	Caitlin Whittaker	02/10/2011
Edward William Barriere	Adam Barriere	Jennifer Barriere	05/09/2011
Tyler Thomas Leger	Shaun Leger	Lissa Leger	06/16/2011
Allison Nicole Shamma	Joseph Shamma	Jennifer Shamma	07/15/2011
Tanner Michael Connolly	Patrick Connolly	Allison Connolly	07/15/2011
Kylie Diane Kennedy	Joseph Kennedy IV	Kately Whittier	08/17/2011
Jaxson Marshall Senter	Jonathan Senter Sr	Alyssa Senter	11/30/2011



Two of Plaistow's "Vital Statistics" born in 2011 were "Tyler Thomas Leger" (left) and "Jaxson Marshall Senter" Tyler is the great grandson of Tax Collector, Rose Bayek, and Jaxson is the grandson of Jill Senter, Chairman of the Trustees of the Trust Fund and Conservation Commission, and great nephew of Town Clerk Maryellen Pelletier.

***Welcome to Plaistow, Tyler and Jaxson!***



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE TOWN CLERK'S VITAL STATISTICS (DEATHS)***

*Please Note:* This information represents only the record of events who were reported to be a Plaistow resident at the time of their death who died in New Hampshire and if they or their families have agreed to have this information appear in a Town Report. Therefore, it is not necessarily a complete list of all deaths of Plaistow residents.

### ***Record of Resident Deaths in Our Community***

<u><b>Decedent</b></u>	<u><b>Father's Name</b></u>	<u><b>Mother's Maiden Name</b></u>	<u><b>Date of Death</b></u>
Barbara Doughty	Harold Stott	Helen Sullivan	03/06/2011
Raymond Dennis	Charles Dennis	Melvina Decareau	03/06/2011
Carmella Gattinella	Frank Gattinella	Carmella Minardi	07/21/2011
Kaylin Pardo	Andres Pardo	Annmarie Masson	08/14/2011
George Ashe Jr	George Ashe Sr	Helen Henderson	09/05/2011







# Town of Plaistow, New Hampshire

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### ***REPORT OF THE TOWN CLERK'S VITAL STATISTICS (MARRIAGES)***

This information represents only the marriages recorded as a result of a marriage license being pulled at any Town Hall in New Hampshire, and where the persons have agreed to have this information appear in the Town Report. Therefore, it is not necessarily a complete list of all marriages by residents of Plaistow.

#### ***Record of Resident Marriages in Our Community***

<b><u>Person A Name</u></b>	<b><u>Person B Name</u></b>	<b><u>Issuance</u></b>	<b><u>Marriage</u></b>
Keith A Hebert	Amanda J Esposito	Plaistow	02/19/2011
Andrew W Cyr	Melissa A Lyon	Plaistow	03/05/2011
Derek L McMahon	Ashley M Scelzi	Plaistow	04/20/2011
Ryan D Waterman	Heather M Leander	Plaistow	05/13/2011
Marc E Porter	Lindsey L Ellis	Plaistow	06/04/2011
Elizabeth R Cash	Paul J Halloran	Pelham	07/01/2011
Heather A Wall	Shawn M Donovan	Sandown	07/03/2011
Matthew D Hill	Krista A Chaff	Plaistow	07/23/2011
Paul A Marcotte III	Stacey A Soriano	Plaistow	08/05/2011
Sean W Cashman	Katelin C Cornell	Plaistow	08/13/2011
Shaun P Dermody	Samantha J Nadeau	Plaistow	08/14/2011
Michael D Machnowski	Jenny E Loew	Plaistow	08/27/2011
Sean T Walsh	Aimee M Murphy	Plaistow	09/10/2011
Jonathan A Zink	Katyanne Kinneavy	Plaistow	09/17/2011
Kevin J Belcher	Michelle J Chuckran	Plaistow	10/01/2011
Ernest R Bisson	Sandra M Cardona	Plaistow	10/08/2011
Harry F Robinson IV	Jennifer A Hislop	Plaistow	10/08/2011
Eric T Auclair	Stephanie E Schmitz	Plaistow	10/22/2011
Micheal J Bergeron	Alexandria W Duda	Plaistow	11/19/2011
Aloysius J Traynor	Elizabeth A Howard	Plaistow	12/03/2011





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE TREASURER***

I am greatly honored to have been appointed interim Treasurer for the Town. I follow in the esteemed footsteps of Bernadine FitzGerald, who loyally served in the position for many years; Martha Fowler, who initiated the computerization process; and Brenda Major, who superbly held it all together until I started last September.

Upon my arrival, I discovered the Treasurer's office had recently been moved to a pleasant space on the second floor in the Town Hall, overlooking the common. Since then, I have continued the process of organizing the files, and computerizing the bank records. I was the fortunate recipient of an updated computer, badly needed, which brings great efficiency to the task of systematizing the town records.

One of my goals is to put together a manual outlining the procedures related to the office of Treasurer. This would encompass investments, accounting procedures, bank reconciliations, reports, filing, etc. with the goal of streamlining those tasks. While one of my fervent desires is to be elected to serve as Town Treasurer for the next term, I believe a procedures manual would be of great service to whoever is in office.

A big thanks to my predecessors for their dedicated service and special thanks to the wonderful folks at the Town Hall, for all their help during my transition!

Respectfully Submitted,

*Pat Macomber*

Pat Macomber, Treasurer



*New Town Treasurer, Pat Macomber, signs her official Treasurer's warrant.*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE TRUSTEES OF THE TRUST FUNDS***

The Board of Trustees experienced a change during the year. Patricia Macomber resigned her position as Trustee so that she could fill the role of Town Treasurer. Pat was elected in March of 2008; Pat came to us with a large amount of experience, which proved to be a valuable asset to the Board. Pat's experience and knowledge will be missed. The Trustees wish to thank Pat for her time and the dedication to the position of Trustee. Currently this elected position is vacant and we are hoping that with the upcoming 2012 election the position will be filled.

#### **Role of the Trustees**

The Trustees would like to take this opportunity to explain in an abbreviated form the role of the Trustees of the Trust Funds. We currently are entrusted with 16 separate accounts, which are all invested with New Hampshire Public Deposit Investment Pool (NHPDIP). It is our role as Trustees to supervise these accounts by reviewing the monthly statements, as well as any expenditure that has been requested. We review each request of funds to determine whether the request is within the original intent of the Warrant article that created that account.

At all times, the Trustees must protect the principal of each account and distribute the funds in accordance with the intent of each individual warrant article that created it. As always, the Trustees will continue to manage the Trust Funds entrusted to the Board to the best of our abilities in accordance with the laws of the State of New Hampshire.

Respectfully Submitted,

*B. Jill Senter, Chairman*



*Jill Senter's grandson, Jonathan, helps with Grandma's other "duties" as the Conservation Commission Chair. Each year, trees are planted at various locations in Plaistow.*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE WATER DEPARTMENT***

During the past year, the Water Department worked with the New Hampshire Department of Transportation (NHDOT) and Continental Paving to complete a large segment of the fire suppression line that effectively creates a new loop in the system which enhances overall reliability while at the same time extending coverage along Rt. 125 to Old County Road.

#### **New Businesses**

Concurrently, we have also worked with several businesses that have come into the Community to provide access to our system for their fire sprinkler needs. This not only enhances fire safety but adds an additional source of revenue to the Fire Department.

#### **N.H. Route 125 Waterline**

With the continued improvements along N.H. Route 125 by NHDOT, we anticipate one final major project along this corridor. If DOT continues to fund this work according to their schedule, we believe it is in our overall best interest to complete the segment of water line between Old Road and East Road. This extension will increase reliability by providing a loop into the original piping that was installed when the system was initially commissioned. Looping allows the system to be fed from multiple directions in the event of a line break or the need to isolate portions of the system for extended maintenance or repair.

#### **Leakages Repaired**

Over the course of last year, we were able to locate and repair several small leaks within the system. Although infrequent, leakage from the system can undermine the ground in the area of the line and eventually lead to bigger problems. We continue to monitor the system routinely for signs of increased leakage and work to effect repairs as quickly as possible.

#### **Waterline Expansion**

From the initial inception of the system to provide fire protection service to a relatively small number of businesses totaling approximately 250,000 square feet, with 10 fire hydrants, the system has grown to cover the majority of our commercial area. The system currently provides fire sprinkler coverage for over 35 businesses with a total area approaching 1,000,000 square feet. Additionally, the system has over 75 fire hydrants covering both commercial and residential areas.

#### **Thank You**

I thank the Town for their continued support of our efforts to maintain and upgrade this segment of our infrastructure. Our system is unique in that this is one of very few systems in the country that is used solely for fire protection and suppression. By expanding the system into the areas of greatest potential for commercial development, we can attract a greater variety of businesses to the Town and provide them with fire suppression capabilities that make Plaistow a viable option for them. As they benefit, so benefits the Town due to the added revenue of not only their tax base, but from the anticipated user's fee assessed when connected to the water system.

Respectfully Submitted,

*John H. McArdle, Water Superintendent*





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***REPORT OF THE ZONING BOARD OF ADJUSTMENT***

#### **Purpose of the ZBA**

The Zoning Board of Adjustment (ZBA) is a quasi-judicial board that has authority under the NHRsAs (State Laws) to grant certain relief when there is a proposal that is in conflict with our community's Zoning Ordinances. This Board is in place to consider reasons to give persons, who have unique circumstances (hardships) in their property, potential relief from the one-size-fits-all concept of a zoning ordinance. The public hearing process allows any interested party the opportunity to ask questions so that they can fully understand what is proposed. The ZBA also reviews special exception applications for in-law apartments and home occupations to insure that all the minimum requirements are in place and can be monitored so as to protect our neighborhoods and resources.

#### **ZBA Applications**

In-house staff accepts application and the Board hears those requests on a monthly basis. Last year the Board considered twelve requests for relief. This is about half the average applications of the past. Applicants are generally sent to the ZBA by a Town Board, Committee or Department, to seek "relief" from strict application of our Ordinances by obtaining a variance. Others appeal to the Board because it is a specific requirement of an ordinance, as in the case of an in-law apartment or home occupation request. The Board also hears appeals in the case where a decision of another Board, Committee or Department is challenged.

#### **Membership**

The volunteers who sit as members of the Board are thoughtful people who live in our Community. They take seriously their responsibilities to interpret the Zoning Ordinances and fairly consider relief requests with an open mind and in the best interests of the Town of Plaistow. They *never forget* that every application can have an impact beyond the applicant. It's a tough job, the ordinances aren't always black and white; the stories of the applicants and abutters can be compelling; the RSAs can be restrictive and the very nature of the decision making process can mean that not everyone is always going to walk away happy. But someone has to do the job and these people have stepped up.

Sadly, we lost some of our long-term members of the Board this year. Robert Loeffler retired and Julie Matthews moved out of Town. We will *never forget* their level of dedication to the ZBA and the Town of Plaistow with their service on this Board. The current members of the Board are: Roderic Cole, Member; Paul Boniface, Member, Joyce Ingerson, Alternate Member, James Allen, Alternate Member, and Kim Crapo, Alternate Member. Laurie Pagnottaro is still taking our meeting minutes and Dee Voss is still assisting with applications and keeping our administrative work in place. I am very proud of the continuity of this Board and the staff.

#### **Volunteers**

If you're looking to have a real impact, the ZBA is always looking for Community-minded residents to step up and volunteer to serve as members or alternates to the Board. Please contact us!

Respectfully Submitted,

*Lawrence M. Ordway, Chairman*



# Town of Plaistow, New Hampshire

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### NOTES



# Town of Plaistow, New Hampshire

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### NOTES



**Town of Plaistow, New Hampshire**  
2011 annual report



**TOWN OF PLAISTOW**  
**NEW HAMPSHIRE**  
**2012 TOWN MEETING WARRANT**  
**AND BUDGET**  
**Town Meeting (Senate Bill 2)**



- **Deliberative Session - Saturday, February 4, 2012**  
***Plaistow Town Hall, 145 Main Street***  
***Great Hall (2nd Floor)***  
**10:00 a.m.**
- **Deliberative Session Snow Date Saturday, February 11, 2012**  
***Plaistow Town Hall, 145 Main Street***  
***Great Hall (2nd Floor)***  
**10:00 a.m.**
- **Ballot Voting - Tuesday, March 13, 2012**  
***Pollard School, 120 Main Street***  
**Polls open from 7:00 a.m. to 8:00 p.m.**

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**2012 PLAISTOW TOWN WARRANT**  
**STATE OF NEW HAMPSHIRE**





# Town of Plaistow, New Hampshire

## 2011 annual report



**Article P-12-01:** To elect all necessary Town Officers for ensuing year.

<b><u>SELECTMAN</u></b> <b><u>VOTE FOR NOT</u></b> <b><u>THREE YEAR TERM</u></b> <b><u>MORE THAN TWO</u></b> Joyce C. Ingerson Ben Sadewicz Michelle Lee Curran Daniel J. Poliquin	<b><u>CONFLICT OF INTEREST</u></b> <b><u>VOTE FOR NOT</u></b> <b><u>THREE YEAR TERM</u></b> <b><u>MORE THAN TWO</u></b> Therese A. Chouinard
<b><u>BUDGET COMMITTEE</u></b> <b><u>VOTE FOR NOT</u></b> <b><u>THREE YEAR TERM</u></b> <b><u>MORE THAN FOUR</u></b> Ben Sadewicz Gayle Hamel	<b><u>CONFLICT OF INTEREST</u></b> <b><u>VOTE FOR NOT</u></b> <b><u>TWO YEAR TERM</u></b> <b><u>MORE THAN TWO</u></b>
<b><u>BUDGET COMMITTEE</u></b> <b><u>VOTE FOR NOT</u></b> <b><u>TWO YEAR TERM</u></b> <b><u>MORE THAN TWO</u></b> Barry W. Weymouth Anthony E. Ricco	<b><u>AUDITOR</u></b> <b><u>VOTE FOR NOT</u></b> <b><u>ONE YEAR TERM</u></b> <b><u>MORE THAN TWO</u></b>
<b><u>BUDGET COMMITTEE</u></b> <b><u>VOTE FOR NOT</u></b> <b><u>ONE YEAR TERM</u></b> <b><u>MORE THAN ONE</u></b> W. David Gerns Sr.	<b><u>TRUSTEES OF THE TRUST FUND</u></b> <b><u>VOTE FOR NOT</u></b> <b><u>THREE YEAR TERM</u></b> <b><u>MORE THAN ONE</u></b> B. Jill Senter
<b><u>PLANNING BOARD</u></b> <b><u>VOTE FOR NOT</u></b> <b><u>THREE YEAR TERM</u></b> <b><u>MORE THAN ONE</u></b> Gennifer Silva	<b><u>TRUSTEES OF THE TRUST FUND</u></b> <b><u>VOTE FOR NOT</u></b> <b><u>TWO YEAR TERM</u></b> <b><u>MORE THAN ONE</u></b>
<b><u>MODERATOR</u></b> <b><u>VOTE FOR NOT</u></b> <b><u>TWO YEAR TERM</u></b> <b><u>MORE THAN ONE</u></b> Steven Ranlett Robert O. Harb	<b><u>TAX COLLECTOR</u></b> <b><u>VOTE FOR NOT</u></b> <b><u>THREE YEAR TERM</u></b> <b><u>MORE THAN ONE</u></b> Rosemarie L. Bayek
<b><u>LIBRARY TRUSTEE</u></b> <b><u>VOTE FOR NOT</u></b> <b><u>THREE YEAR TERM</u></b> <b><u>MORE THAN TWO</u></b> Kathy Wright Catherine Willis	<b><u>SUPERVISOR OF THE</u></b> <b><u>VOTER CHECKLIST</u></b> <b><u>VOTE FOR NOT</u></b> <b><u>SIX YEAR TERM</u></b> <b><u>MORE THAN ONE</u></b> Nancy J. Jackman
<b><u>TREASURER</u></b> <b><u>VOTE FOR NOT</u></b> <b><u>ONE YEAR TERM</u></b> <b><u>MORE THAN ONE</u></b> Pat Macomber	<b><u>SUPERVISOR OF THE</u></b> <b><u>VOTER CHECKLIST</u></b> <b><u>VOTE FOR NOT</u></b> <b><u>ONE YEAR TERM</u></b> <b><u>MORE THAN ONE</u></b> Polly Huard



# Town of Plaistow, New Hampshire

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### **OPERATING BUDGET**

**Article P-12-02:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling (\$7,602,156) SEVEN MILLION SIX HUNDRED TWO THOUSAND ONE HUNDRED FIFTY-SIX DOLLARS. Should this article be defeated, the operating budget shall be (\$7,637,021) SEVEN MILLION SIX HUNDRED THIRTY-SEVEN THOUSAND TWENTY-ONE DOLLARS which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (7-0-0)).

### **HIGHWAY DEPARTMENT EQUIPMENT CAPITAL RESERVE FUND DEPOSIT**

**Article P-12-03:** Shall the Town vote to raise and appropriate the sum of \$81,000 to be added to the existing Highway Department Equipment Capital Reserve Fund? If this article fails, article P-12-04 is null and void.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (10-0-0); and this funding is in the Capital Improvement Program as approved by the Planning Board.)

[Intent: To continue to set aside money for future purchases of Highway Department vehicles. Putting funds aside each year will allow for the orderly replacement of highway vehicles by leveling the yearly tax impact. This money can only be spent by a future vote at Town Meeting. These funds will be invested in an interest bearing account.]

*Balance of this Capital Reserve Fund is \$91,695.45 as of December 31, 2011.*

### **REPLACEMENT OF THE HIGHWAY DEPARTMENT'S 2004 F-550 FORD DUMP TRUCK**

**Article P-12-04:** Shall the Town vote to raise and appropriate the sum of \$110,000 for a new piece of equipment for the Highway Department and to withdraw those funds from the Highway Department Equipment Capital Reserve Fund for this purpose? This article is contingent on the passage of Article P-12-03.

Appropriation:	\$110,000
Withdrawal from Highway Department Capital Reserve:	<u>-\$110,000</u>
Amount to be raised from 2012 taxes:	\$0

(Recommended by the Board of Selectmen (5-0-0) and recommended by the Budget Committee (10-0-0); and this funding is in the Capital Improvement Program as approved by the Planning Board.)

[Intent: To replace the Highway Department's 2004 F-550 Ford Dump Truck. The new dump truck will be equipped with a salt/sander, wing plow and front plow. This is the vehicle utilized on a daily basis, year-round for all public work's activities. Funding for this item will be from the Highway Department Capital Reserve Fund created in 2006.]





# Town of Plaistow, New Hampshire

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### **ENGINEERING STUDY FOR THE REPLACEMENT OF THE WESTVILLE ROAD BRIDGE**

**Article P-12-05:** Shall the Town vote to raise and appropriate the sum of \$85,000 for the engineering study phase services for the replacement of the Westville Road Bridge over the Little River (NHDOT Bridge No. 122/072), a Town-owned and maintained bridge. The Town will be reimbursed 80% (\$68,000) of the actual engineering costs by the New Hampshire Department of Transportation (NHDOT) through the NHDOT Municipal Managed Bridge Aid Program. The remaining 20% of the costs (\$17,000) shall be funded by the Town through taxation. This is a non-lapsing appropriation per RSA 32:7, VI. (Majority Vote Required).

<b>Appropriation:</b>	<b>\$85,000</b>
<b>NHDOT Bridge Aid Reimbursement:</b>	<b>-\$68,000</b>
<b>Amount to be raised from 2012 taxes:</b>	<b>\$17,000</b>

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (10-0-0); and this funding is in the Capital Improvement Program as approved by the Planning Board.)

[Intent: The Town needs to complete an engineering study phase for the eventual replacement of the Westville Road Bridge over the Little River, including the possible realignment of this stretch of Westville Road. The Town has applied for the preliminary estimate work through the NHDOT Municipal Managed Bridge Aid Program.]

### **FIRE DEPARTMENT CAPITAL RESERVE FUND DEPOSIT**

**Article P-12-06:** Shall the Town vote to raise and appropriate the sum of \$105,000 to be added to the existing Fire Department Capital Reserve Fund? If this article fails, then article P-12-07 is null and void.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (10-0-0); and this funding is in the Capital Improvement Program as approved by the Planning Board.)

[Intent: To continue to set aside money for future purchases of Fire Department vehicles. Putting funds aside each year will allow for orderly replacement of fire vehicles by leveling the yearly tax impact. This money can only be spent by a future vote at Town meeting. This money is invested in an interest bearing account.]

*Balance of this Capital Reserve Fund is \$310,057.96 as of December 31, 2011.*

### **FIRE DEPARTMENT- REPLACE ENGINE 7**

**Article P-12-07:** Shall the town vote to raise and appropriate the sum of \$405,000 for the replacement of Engine 7 and to withdraw those funds from the Fire Department Equipment Capital Reserve Fund and the Public Safety Impact Fee (Fire Apparatus Sub-allocation) Fund for this purpose? This article is contingent on the passage of Article P-12-06.

<b>Appropriation:</b>	<b>\$405,000</b>
<b>Withdrawal from Public Safety Impact Fee (Fire Apparatus Sub-allocation)</b>	<b>-\$3,211</b>
<b>Withdrawal from Fire Department Capital Reserve:</b>	<b>-\$401,789</b>
<b>Amount to be raised from 2012 taxes:</b>	<b>\$0</b>

(Recommended by the Board of Selectmen (5-0-0) and recommended by the Budget Committee (10-0-0); and this funding is in the Capital Improvement Program as approved by the Planning Board.)



# Town of Plaistow, New Hampshire

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[Intent: This piece of apparatus has been in service since 1987 and is due for retirement from the department. The Fire Department Truck Committee has been working over the last year to specify a replacement that will combine the functions of both Engine-7 and Rescue-6 affording greater flexibility in their emergency responses. "Zeroing out" the apparatus sub-allocation of the Public Safety Impact Fee is also necessary due to the length of time these funds are allowed to be held by statute (6 years)].

### **FIRE DEPARTMENT FULL-TIME STAFF POSITION**

**Article P-12-08:** Shall the Town vote to raise and appropriate the sum of \$48,500 to establish an additional fulltime Firefighter/Emergency Medical Technician (EMT) position with the Fire Department. This sum represents the cost of wages, associated roll up costs (such as taxes, insurance, retirement and uniforms). With an anticipated hire date of May, this represents eight months of funding for the new position. If approved, the position will be funded on an annual basis within the Operating Budget of the Fire Department starting in 2013.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (10-0-0); and this funding is in the Capital Improvement Program as approved by the Planning Board.)

[Intent: To add an additional fulltime Firefighter/EMT position to the Plaistow Fire Department. Current staff includes the Fire Chief and 2 Firefighter/EMTs. Since the initial hiring of the 2 Firefighter/EMTs in 2001, the calls for service have increased by approximately 40%. In addition, the changing demographics of the Town leave fewer members available in the day time to respond to calls. The Town has also seen significant growth in the commercial sector adding to the existing inspectional activities of the Department. With recent approvals for three (3) over-55 housing projects, projected to add an additional 200 units, to be constructed in Town in the near term, an additional increase in the overall calls for service is anticipated. It is estimated that a full year of this position, including wages of \$18.00/hour, taxes and benefits would be approximately \$72,500.]

### **BUILDING SYSTEMS CAPITAL RESERVE FUND DEPOSIT**

**Article P-12-09:** Shall the Town vote to raise and appropriate the sum of \$10,000 to be added to the existing Building Systems Reserve Fund?

(Recommended by the Board of Selectmen (4-1-0) and Budget Committee (10-0-0); and this funding is in the Capital Improvement Program as approved by the Planning Board.)

[Intent: To replace funds spent in 2011 for emergency maintenance or repairs to Town-owned buildings and to continue to set aside money for future repairs of building systems in Town owned properties. Buildings are one of the Town's largest capital assets and these funds are used to maintain and repair systems such as heating and ventilation, electrical and plumbing. Monies from this fund would be used for repairs that are unanticipated prior to Town Meeting and that cannot wait until a future meeting. This money can only be spent with the approval of the Board of Selectmen. The money in this Capital Reserve Fund is invested in an interest bearing account.]

*Balance of this Capital Reserve Fund is \$11,082.36 as of December 31, 2011.*





# Town of Plaistow, New Hampshire

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### **CELL TOWER MAINTENANCE CAPITAL RESERVE FUND DEPOSIT**

**Article P-12-10:** Shall the Town vote to raise and appropriate the sum of \$20,000 to be added to the existing Cell Tower Maintenance Capital Reserve Fund?

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (10-0-0); and this funding is in the Capital Improvement Program as approved by the Planning Board.)

[Intent: The 2008 SFC Engineering Partnership, Inc. Water Tower Assessment Study indicated that the structure are beginning to rust. With moderate maintenance, it is estimated the structure will remain useful for approximately 30 years and will generate over \$3,750,000 in revenue for the Town. Annual revenue from the Cell Tower is over \$125,000, which goes into the General Fund to offset taxes. The multi-year maintenance plan is estimated to cost between \$200,000 and \$300,000 over the next 30 years as outlined in the 2008 SFC Engineering Report. The money in this Capital Reserve Fund is invested in an interest bearing account.]

*Balance of this Capital Reserve Fund is \$18,206.72 as of December 31, 2011.*

### **WATER DEPARTMENT - FIRE SUPPRESSION PUMP AND PUMP HOUSE CAPITAL RESERVE FUND**

**Article P-12-11:** Shall the Town vote to raise and appropriate the sum of \$70,000 to be added to the existing Fire Suppression Pump and Pump House Capital Reserve Fund for the purpose of replacing the Fire Protection System Pumps and the Pump House they are contained in?

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (10-0-0); and this funding is in the Capital Improvement Program as approved by the Planning Board.)

[Intent: To replace the Pumps for the Fire Protection System and the Pump House they are located in. The building that houses the pump that distributes the water for the Fire Suppression/Protection System must be replaced at the same time that the pumps are replaced. The replacement is scheduled for 2015 at an estimated cost of \$200,000 for the pumps and \$150,000 for the Pump House, totaling \$350,000. The money in this Capital Reserve Fund will be invested in an interest bearing account.]

*Balance of this Capital Reserve Fund is \$128,826.51 as of December 31, 2011.*

### **CONSERVATION FUND DEPOSIT**

**Article P-12-12:** Shall the Town vote to raise and appropriate the sum of \$5,000 to be deposited into the existing Conservation Fund as provided for in RSA 36-A?

(Recommended by the Board of Selectmen (5-0-0) and by the Budget Committee (10-0-0); and the project is in the Capital Improvement Plan as approved by the Planning Board.)

[Intent: To provide additional funding to the Plaistow Conservation Fund to allow for the purchase of land, easements, and/or other land rights to preserve the natural and cultural features such as streams, rivers, prime agricultural land, valuable woodlands, quality viewsapes, wetlands and other valuable open areas. These funds will be invested in an interest bearing account.]



# Town of Plaistow, New Hampshire

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*Balance of the Conservation Fund is \$59,881.09 as of December 31, 2011.  
Balance of the Forestry Fund is \$26,992.77 as of December 31, 2011.*

### **IMPROVEMENTS AT INGALLS TERRACE (SMITH) RECREATION FACILITY**

**Article P-12-13:** Shall the Town vote to raise and appropriate the sum of \$20,000 for safety improvements at Ingalls Terrace (Smith) Recreation Field?

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (10-0-0); and this funding is in the Capital Improvement Program as approved by the Planning Board.)

[Intent: This project includes necessary upgrades to ensure safety of the play-scape and the fencing. This will include replacement of the surface under the playground with a recyclable safe surface (in place of the sand), and the replacement of some damaged fencing.]

### **PAVILION AT THE OLD COUNTY ROAD RECREATION (PARC) FACILITY**

**Article P-12-14:** Shall the Town vote to raise and appropriate the sum of \$150,000 for the engineering, materials and construction of a Pavilion at the Old County Road Recreation (PARC) Facility?

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-2-0); and this funding is in the Capital Improvement Program as approved by the Planning Board.)

[Intent: This project involves the construction of a Pavilion to meet the critical need for shelter for the Town's summer recreation program being held at this site and will save the Town approximately \$5,000 currently being spent annually on tent rentals. This Pavilion will also allow for the year-round use of a variety of events and functions such as Old Home Day, youth sport programs, concerts, and any other Town sponsored events. The total cost of \$150,000 will include the engineering, materials and construction phases of the new Pavilion.]

### **RAISE FOR THE TAX COLLECTOR**

**Article P-12-15:** Shall the Town vote to raise and appropriate the sum of \$700.25 for the 9 month cost of increasing the salary of the Tax Collector. This sum represents the wages and associated roll-up costs (\$601.34 for Wages and \$98.92 for SS, Medicare and NHRS). The breakdown is as follows:

2011 Current Salary:	\$ 26,726
+ Proposed Increase (9 months)	\$ 601.34
2012 Total Wages*:	\$27,327
{ *The 2013 Wages with a full 12 months will be \$27,528 }	

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

[Intent: The Tax Collector position has not had an increase in salary since 2008. The full annual impact (12 months) is \$933.67. The breakdown is \$801.78 salary and an additional \$131.89 to cover the Town's payment for Social Security, Retirement and Medicare. ]



# Town of Plaistow, New Hampshire

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### **RAISE FOR THE TOWN CLERK**

**Article P-12-16:** Shall the Town vote to raise and appropriate the sum of \$1,015.38 for the 9 month cost of increasing the salary of the Town Clerk. This sum represents the wages and associated roll-up costs (\$871.94 for Wages and \$143.43 for SS, Medicare and NHRS). The breakdown is as follows:

2011 Current Salary:	\$ 38,753
+ Proposed Increase (9 months)	\$ 871.94
2012 Total Wages*:	\$39,625
{ *The 2013 Wages with a full 12 months will be \$39,916 }	

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0).

[Intent: The Plaistow Town Clerk is the lowest paid Town Clerk in the State of NH for towns with a population of 5,000 – 9,000. The Town Clerk position has not had an increase in salary since 2008. The full annual impact is \$1,353.84. The breakdown is \$1,162.59 salary and an additional \$191.25 to cover the Town's payment for Social Security, Retirement and Medicare.]

### **Article P-12-17: CITIZEN'S PETITION:**

- Elderly Exemption:

Pursuant to RSA 72-39-b Shall we modify the net income exemptions from the single net income of \$35,000 to \$38,000 and the married net income from \$50,000 to \$53,000.

- Disabled Exemption:

Pursuant to RSA 72-37-b Shall we modify the net income exemptions from the single net income of \$35,000 to \$38,000 and the married net income from \$50,000 to \$53,000.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0).

### **Article P-12-18: CITIZEN'S PETITION:**

Do you agree with this petition that you do not want a layover station anywhere in Plaistow?

- ☐ Yes
- ☐ No
- ☐ Need more information

(Recommended by the Board of Selectmen (5-0-0).

[Intent: The intent of this petition is to give a voice to the Plaistow Voters.]

### **ZONING AMENDMENT**

**Article P-12-19:** Are you in favor of the adoption of an amendment as proposed by the Planning Board to the Plaistow Zoning Ordinance, by modifying Article II, Definitions, § 220-2, Definitions, as follows:

Replace the existing definition of **STRUCTURE** with the following new definition:

**STRUCTURE:** Anything assembled or constructed, the use of which requires location on or in the ground or an attachment to an object located on or in the ground. This includes structures assembled or constructed of plastic, fabric and/or canvas covered frame structures, structures for agricultural





# Town of Plaistow, New Hampshire

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uses, structures installed on skids, blocks or permanent foundations and all sheds and storage facilities. All structures shall require a building permit. Further clarification follows:

- A). Fences and single mast flag poles shall not be considered structures.
- C). Stone walls when used to define property boundaries shall not be considered structures.
- D). Free standing signs shall be considered structures but are exempt from setback requirements.

*(Intent: To better clarify the definition of a structure.)*

### **ZONING AMENDMENT**

**Article P-12-20:** Are you in favor of the adoption of an amendment as proposed by the Planning Board to the Plaistow Zoning Ordinance, by modifying Article II, Definitions, § 220-2, Definitions, as follows:

Add a new definition for Bed and Breakfast facilities as follows:

BED AND BREAKFAST FACILITY: See ROOMING AND BOARDING HOUSE.

*(Intent: To provide a definition for Bed and Breakfast Facility as there presently is none and to classify them as commercial.)*

### **ZONING AMENDMENT**

**Article P-12-21:** Are you in favor of the adoption of an amendment as proposed by the Planning Board to the Plaistow Zoning Ordinance, by modifying Article II, Definitions, § 220-2, Definitions, as follows:

Modifying the definition for Rooming and Boarding House as follows:

ROOMING AND BOARDING HOUSE — A building other than a hotel or motel where lodging is provided for compensation without individual cooking facilities. *These will be considered commercial uses.*

*(Intent: To classify Rooming and Boarding Houses and as commercial.)*

### **ZONING AMENDMENT**

**Article P-12-22:** Are you in favor of the adoption of an amendment as proposed by the Planning Board to the Plaistow Zoning Ordinance, by modifying Article V, Establishment of Districts and District Regulations, § 220-32, District Objectives and land use controls, Table 220-32C, "CII" – Commercial II as follows:

Add a new permitted use in paragraph B, Permitted Uses, as follows:

8.1 Rooming and Boarding House

*(Intent: To allow for Rooming and Boarding Houses in the CII District.)*





# Town of Plaistow, New Hampshire

## 2011 annual report



### **ZONING AMENDMENT**

**Article P-12-23:** Are you in favor of the adoption of an amendment as proposed by the Planning Board to the Plaistow Zoning Ordinance, by modifying Article V, Establishment of Districts and District Regulations, § 220-32, District Objectives and land use controls, Table 220-32D, "VC" – Village Center as follows:

Add a new permitted use in paragraph B, Permitted Uses, as follows:

9. Rooming and Boarding House

*(Intent: To allow for Rooming and Boarding Houses in the Village Center District.)*

### **ZONING AMENDMENT**

**Article P-12-24:** Are you in favor of the adoption of an amendment as proposed by the Planning Board to the Plaistow Zoning Ordinance, by modifying Article V, Establishment of Districts and District Regulations, § 220-32, District Objectives and land use controls, Table 220-32G, "ICR" – Integrated Commercial Residential as follows:

Add a new permitted use in paragraph B(1) Permitted Commercial uses as follows:

- (k) Rooming and Boarding House

*(Intent: To allow for Rooming and Boarding Houses in the Integrated Commercial Residential District.)*

### **ZONING AMENDMENT**

**Article P-12-25:** Are you in favor of the adoption of an amendment as proposed by the Planning Board to the Plaistow Zoning Ordinance, by modifying Article V, Establishment of Districts and District Regulations, § 220-32, District Objectives and land use controls, Table 220-32C, "CII" – Commercial II as follows:

Add a new permitted use in paragraph B, Permitted Uses, as follows:

10. Mixed commercial/residential uses where the work place or the residence must be owner occupied.

*(Intent: To allow mixed uses in all of the Commercial II District with the restriction that either the commercial or the residential use must be owner occupied.)*

### **ZONING AMENDMENT**

**Article P-12-26:** Are you in favor of the adoption of an amendment as proposed by the Planning Board to the Plaistow zoning Ordinance, Article III, General Provisions, §220-7., Letter A by removing it.

*(Intent: To make Plaistow's Zoning conform to new State law that prohibits towns from mandating the merger of substandard lots.)*

### **ZONING AMENDMENT**

**Article P-12-27:** Are you in favor of the adoption of an amendment as proposed by the Planning Board to the Plaistow zoning Ordinance, Article IX, signs, §220-58., All Districts, by adding a letter D. as follows:



# Town of Plaistow, New Hampshire

## 2011 annual report



All free standing signs are required to have a street address that includes the street name and number and that is a minimum of six inches for signs for commercial uses in the CI and ICR Districts and a minimum of three inches for signs for residential uses in all Districts. The space required for the address portion of the sign shall not be counted as part of the required sign size.

*(Intent: To allow for the proper identification of businesses by public safety officials and the public.)*

### **ZONING AMENDMENT**

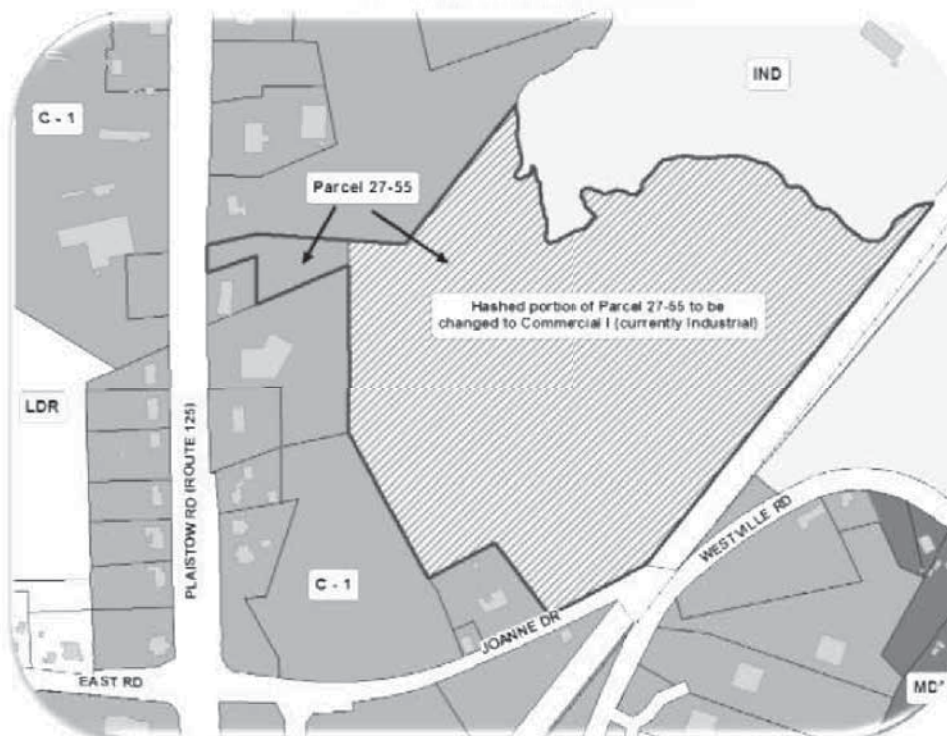
**Article P-12-28:** Are you in favor of the adoption of an amendment as proposed by the Planning Board to the Plaistow Zoning Ordinance, Article V, Establishment of Districts and District Regulations, Table 220-32G, "ICR" – Integrated Commercial-Residential District, B. Uses, by moving (i) Churches, and (j) Cemetery/Burial site and mausoleum from the Permitted Residential Uses to the Permitted Commercial/Industrial Uses.

*(Intent: To properly classify churches and cemeteries as commercial uses.)*

### **ZONING AMENDMENT**

**Article P-12-29:** Are you in favor of the adoption of an amendment as proposed by the Planning Board to the Plaistow Zoning Ordinance, Article V, Establishment of Districts and District Regulations, Table 220-32B "CI" – commercial I, to rezone all of Tax Map 27, Lot 55 to all commercial I. (Chart Parcel with frontage on Route 125).

*(Intent: To make this parcel consistent with the Commercial I Zone which includes the entire parcel of properties abutting Route 125).*





# Town of Plaistow, New Hampshire

## 2011 annual report



### **ZONING AMENDMENT**

**Article P-12-30:** Are you in favor of the adoption of an amendment as proposed by the Planning Board to the Plaistow Zoning Ordinance, Article XVIA, Storm Water – Post Construction, Section 220-117.3 Design Standards, Number 8d., by changing it to read as follows:

“All developments shall be required to submit annual inspection checklists as provided by the Planning Department to certify that proper maintenance of on-site drainage infrastructure and storm water systems have been performed and they are functioning properly. These checklists must be submitted by October 1st each year to the Town of Plaistow Department of Building Safety.”

*(Intent: To ensure that drainage and storm water systems are being properly maintained as required under the Town's EPA Stormwater Permit).*

### **ZONING AMENDMENT**

**Article P-12-31:** Are you in favor of the adoption of an amendment as proposed by the Planning Board to the Plaistow Zoning Ordinance, by modifying Article V, Establishment of Districts and District Regulations, § 220-32, District Objectives and land use controls, Table 220-32I, Minimum Dimensions for All Districts as follows:

Replace paragraph A, Structure setbacks with the following new table of setbacks.

#### **A. Structure setbacks**

Zoning District	Front Setback
	(Measured from front property line) (All dimensions are in feet)
Industrial I & II (Ind I & Ind II)	50
Commercial I (C I)	50
Commercial II (C II)	30
Village Center (VC)	30
Medium Density Residential (MDR)	35
Low Density Residential (LDR)	35
Residential Conservation I (RC I)	50
Residential Conservation II (RC II)	(See PRD requirements – Article VI)
Integrated Commercial-Residential (ICR)	50
<b>Use of Land within any District except CII and VC Districts</b>	<b>Side and Rear Setbacks</b>
Where land used industrially abuts a residential use	100
Where land used industrially abuts a commercial use	50
Where land used industrially abuts an industrial use	35
Where land used commercially abuts a residential use	50
Where land used commercially abuts a commercial use	35
Where land used commercially abuts an industrial use	35





# Town of Plaistow, New Hampshire

## 2011 annual report



Where an MDR residential use abuts any other land use	15
Where an LDR residential use abuts any other land use	25
Where an ICR residential use abuts any other land use	25
Where an RC I residential use abuts any other land use	25
Where an RC II residential use abuts any other land use	(See PRD requirements – Article VI)
Where a manufactured housing subdivision land use abuts any other land use	25
<b>Use of land within CII and VC Districts</b>	<b>Side and Rear Setbacks</b>
Where land used commercially abuts any other land use	20
Where land used residentially abuts any other land use	15

**And add a new paragraph C as follows:**

C. Where a mixed use is proposed, the largest setback of the uses in the mixed use, shall be the required setback.

Remove references to front setbacks in the Commercial I, Industrial I and Industrial II Districts as follows:

Remove line C.(5) from Table 220-32-A, Industrial I.

Remove line C.(5) from Table 220-32-B, Commercial I.

Remove line C.(5) from Table 220-32-K, Industrial II.

*(Intent: The new proposed table closes gaps in the former table which did not cover all possible uses in each district and removes duplicate entries found in the former table. It removes the duplicate references in Tables 220-32-A, B, and K for front setback distances and corrects an error in the RC I front setback in the former table.)*





# Town of Plaistow, New Hampshire

## 2011 annual report




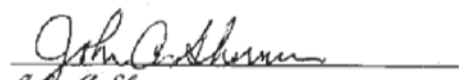
Given under our hands and seal this twenty-eighth day of January in the year of  
our Lord, Two Thousand and Twelve.

  
Daniel J. Poliquin, Chairman

  
Michelle L. Curran, Vice Chairman

  
Charles F. Blinn, Jr.,

  
Robert J. Gray

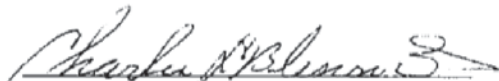
  
John A. Sherman

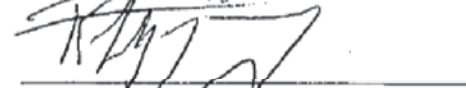
Plaistow, New Hampshire  
January 30, 2012

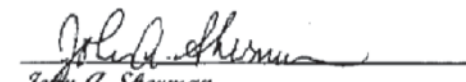
We certify that we gave notice to the inhabitants within named Town to meet at the time  
and place for this purpose, within mentioned, by causing to be posted an attached copy  
at the Plaistow Public Library, the Pollard Elementary School and the Plaistow Town Hall,  
being public places in said Town on the thirtieth day of January in the year of our Lord,  
Two Thousand and Twelve.

  
Daniel J. Poliquin, Chairman

  
Michelle L. Curran, Vice Chairman

  
Charles F. Blinn, Jr.,

  
Robert J. Gray

  
John A. Sherman





# Town of Plaistow, New Hampshire

## 2011 annual report



### *VOTER'S NOTES CONTINUED*

		Yes	No
P-12-01	Elect Officers	<input type="checkbox"/>	<input type="checkbox"/>
P-12-02	Operating Budget	<input type="checkbox"/>	<input type="checkbox"/>
P-12-03	Highway Department Equipment Capital Reserve Fund Deposit	<input type="checkbox"/>	<input type="checkbox"/>
P-12-04	Replacement of the Highway Department's 2004 F-550 Ford Dump Truck	<input type="checkbox"/>	<input type="checkbox"/>
P-12-05	Engineering Study for the Replacement of the Westville Road Bridge	<input type="checkbox"/>	<input type="checkbox"/>
P-12-06	Fire Department Capital Reserve Fund Deposit	<input type="checkbox"/>	<input type="checkbox"/>
P-12-07	Fire Department -- Replace Engine 7	<input type="checkbox"/>	<input type="checkbox"/>
P-12-08	Fire Department Full-time Staff Position	<input type="checkbox"/>	<input type="checkbox"/>
P-12-09	Building Systems Capital Reserve Fund Deposit	<input type="checkbox"/>	<input type="checkbox"/>
P-12-10	Cell Tower Maintenance Capital Reserve Fund Deposit	<input type="checkbox"/>	<input type="checkbox"/>
P-12-11	Water Department -- Fire Suppression Pump and Pump House Capital Reserve Fund	<input type="checkbox"/>	<input type="checkbox"/>
P-12-12	Conservation Fund Deposit	<input type="checkbox"/>	<input type="checkbox"/>
P-12-13	Improvements at Ingalls Terrace (Smith) Recreation Facility	<input type="checkbox"/>	<input type="checkbox"/>
P-12-14	Pavilion at the Old County Road Recreation (PARC) Facility	<input type="checkbox"/>	<input type="checkbox"/>
P-12-15	Raise for the Tax Collector	<input type="checkbox"/>	<input type="checkbox"/>
P-12-16	Raise for the Town Clerk	<input type="checkbox"/>	<input type="checkbox"/>
P-12-17	Citizen's Petition: Elderly & Disabled Exemptions	<input type="checkbox"/>	<input type="checkbox"/>
P-12-18	Citizen's Petition: Layover Station	<input type="checkbox"/>	<input type="checkbox"/>
P-12-19	To better clarify the definition of a structure	<input type="checkbox"/>	<input type="checkbox"/>



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***VOTER'S NOTES CONTINUED***

		<b>Yes</b>	<b>No</b>
P-12-20	To provide a definition for Bed and Breakfast Facility as there presently is none and to classify them as commercial	<input type="checkbox"/>	<input type="checkbox"/>
P-12-21	To classify Rooming and Boarding Houses as commercial	<input type="checkbox"/>	<input type="checkbox"/>
P-12-22	To allow for Rooming and Boarding Houses in the CII District	<input type="checkbox"/>	<input type="checkbox"/>
P-12-23	To allow for Rooming and Boarding House in the Village Center District	<input type="checkbox"/>	<input type="checkbox"/>
P-12-24	To allow for Rooming and Boarding Houses in the Integrated Commercial Residential District	<input type="checkbox"/>	<input type="checkbox"/>
P-12-25	To allow mixed uses in all of the Commercial II District with the restriction that either the commercial or the residential use must be owner occupied.	<input type="checkbox"/>	<input type="checkbox"/>
P-12-26	To make Plaistow's Zoning conform to new State law that prohibits towns from mandating the merger of substandard lots	<input type="checkbox"/>	<input type="checkbox"/>
P-12-27	To allow for the proper identification of businesses by public safety officials and the public	<input type="checkbox"/>	<input type="checkbox"/>
P-12-28	To properly classify churches and cemeteries as commercial uses	<input type="checkbox"/>	<input type="checkbox"/>
P-12-29	To make this parcel consistent with the Commercial I Zone which includes the entire parcel of properties abutting Route 125	<input type="checkbox"/>	<input type="checkbox"/>
P-12-30	To ensure that drainage and storm water systems are being properly maintained as required under the Town's EPA Stormwater Permit	<input type="checkbox"/>	<input type="checkbox"/>
P-12-31	The new proposed table closes gaps in the former table which did not cover all possible uses in each district and removes duplicate entries found in the former table. It removes the duplicate references in Tables 220-32-A, B, and K for front setback distances and corrects and error in the RC I front setback in the former table.	<input type="checkbox"/>	<input type="checkbox"/>





# Town of Plaistow, New Hampshire

## 2011 annual report



### **TOWN OF PLAISTOW MS-7 REPORT**

MS-7

## **BUDGET OF THE TOWN WITH A MUNICIPAL BUDGET COMMITTEE**

OF: PLAISTOW

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2012\_to December 31, 2012

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

### **IMPORTANT:**

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): \_\_\_\_\_

### **BUDGET COMMITTEE**

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

David L. Smith  
Patricia Hall  
Frederick L. Cook  
Guy H. Hamel

John A. Shuman  
James D. Johnson  
Robert J. Spivey  
Benjamin S. Sargent

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090

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# Town of Plaistow, New Hampshire

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### TOWN OF PLAISTOW MS-7 REPORT

MS-7		Budget - Town of		PLAISTOW		FY		2012			
1	2	3	4	5	6	7	8	9			
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)			
GENERAL GOVERNMENT											
4130-4139	Executive		\$ 276,302	\$ 229,794	\$ 272,336		\$ 272,336				
4140-4149	Election, Reg & Vital Statistics		\$ 122,421	\$ 109,031	\$ 126,082		\$ 126,082				
4150-4151	Financial Administration		\$ 305,957	\$ 292,850	\$ 313,514		\$ 313,514				
4152	Revaluation of Property										
4153	Legal Expense		\$ 46,000	\$ 32,135	\$ 40,001		\$ 40,001				
4155-4159	Personnel Administration		\$ 1,372,711	\$ 1,370,434	\$ 1,455,792		\$ 1,455,792				
4191-4193	Planning & Zoning		\$ 87,588	\$ 79,187	\$ 85,034		\$ 85,034				
4194	General Government Buildings		\$ 181,785	\$ 161,734	\$ 209,424		\$ 209,424				
4195	Cemeteries		\$ 3,525	\$ 717	\$ 2,775		\$ 2,775				
4196	Insurance		\$ 76,720	\$ 75,496	\$ 80,000		\$ 80,000				
4197	Advertising & Regional Assoc.		\$ 25,643	\$ 23,358	\$ 25,569		\$ 25,569				
4199	Other General Government		\$ 27,905	\$ 24,232	\$ 31,560		\$ 31,560				
PUBLIC SAFETY											
4210-4214	Police		\$ 1,842,727	\$ 1,736,898	\$ 1,872,367		\$ 1,872,367				
4215-4219	Ambulance		\$ -								
4220-4229	Fire		\$ 459,999	\$ 412,645	\$ 455,303		\$ 455,303				
4240-4249	Building Inspection		\$ 108,630	\$ 105,404	\$ 108,361		\$ 108,361				
4290-4298	Emergency Management		\$ 18,000	\$ 7,403	\$ 18,044		\$ 18,044				
4299	Other (Including Communications)										
AIRPORT/AVIATION CENTER											
4301-4309	Airport Operations										
HIGHWAYS & STREETS											
4311	Administration		\$ 269,740	\$ 263,482	\$ 279,057		\$ 279,057				
4312	Highways & Streets		\$ 637,090	\$ 559,399	\$ 576,090		\$ 576,090				
4313	Bridges										

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# Town of Plaistow, New Hampshire

## 2011 annual report



### TOWN OF PLAISTOW MS-7 REPORT

MS-7		Budget - Town of		PLAISTOW		FY		2012			
1	2	3	4	5	6	7	8	9			
PURPOSE OF APPROPRIATIONS (RSA 32:3.V)		OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) (Not Recommended)		BUDGET COMM. APPROPRIATIONS Ensuing Fiscal Year (Recommended) (Not Recommended)				
ACCT.#	HIGHWAYS & STREETS (cont.)										
4316	Street Lighting		\$ 85,000	\$ 74,055	\$ 85,000		\$ 85,000				
4319	Other										
SANITATION											
4321	Administration										
4323	Solid Waste Collection		\$ 565,000	\$ 532,861	\$ 540,000		\$ 540,000				
4324	Solid Waste Disposal		\$ 46,000	\$ 19,850	\$ 47,000		\$ 47,000				
4325	Solid Waste Clean-up										
4326-4329	Sewage Coll. & Disposal & Other										
WATER DISTRIBUTION & TREATMENT											
4331	Administration										
4332	Water Services		\$ 53,344	\$ 41,296	\$ 70,877		\$ 70,877				
4335-4339	Water Treatment, Conserv. & Other										
ELECTRIC											
4351-4352	Admin. and Generation										
4353	Purchase Costs										
4354	Electric Equipment Maintenance										
4359	Other Electric Costs										
HEALTH/WELFARE											
4411	Administration		\$ 79,384	\$ 71,747	\$ 79,299		\$ 79,299				
4414	Pest Control		\$ 15,158	\$ 23,223	\$ 15,312		\$ 15,312				
4415-4419	Health Agencies & Hosp. & Other		\$ 73,122	\$ 65,972	\$ 65,122		\$ 65,122				
4441-4442	Administration & Direct Assist.		\$ 840	\$ 189	\$ 873		\$ 873				
4444	Intergovernmental Welfare Payemnts		\$ 53,600	\$ 21,472	\$ 37,350		\$ 37,350				
4445-4449	Vendor Payments & Other										

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# Town of Plaistow, New Hampshire

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### TOWN OF PLAISTOW MS-7 REPORT

MS-7		Budget - Town of			PLAISTOW		FY		2012									
1	2	3	4	5	6	7	8	9										
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)										
OPERATING TRANSFERS OUT (cont.)																		
	- Electric																	
	- Airport																	
4918	To Nonexpendable Trust Funds																	
4919	To Fiduciary Funds																	
OPERATING BUDGET TOTAL				\$ 7,544,448	\$ 6,976,559	\$ 7,597,481		\$ 7,597,481				\$					\$ 7,597,481	

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# Town of Plaistow, New Hampshire

## 2011 annual report



### TOWN OF PLAISTOW MS-7 REPORT

MS-7 Budget - Town of PLAISTOW FY 2012

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
<b>TAXES</b>					
3120	Land Use Change Taxes - General Fund				
3180	Resident Taxes				
3185	Timber Taxes				
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		\$130,592.75	\$122,000.00	\$122,000.00
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)				
<b>LICENSES, PERMITS &amp; FEES</b>					
3210	Business Licenses & Permits		\$2,840.00	\$2,000.00	\$2,000.00
3220	Motor Vehicle Permit Fees		\$1,192,307.93	\$1,150,000.00	\$1,150,000.00
3230	Building Permits		\$96,541.82	\$89,000.00	\$89,000.00
3290	Other Licenses, Permits & Fees		\$54,248.00	\$50,000.00	\$50,000.00
3311-3319	FROM FEDERAL GOVERNMENT		\$31,783.00	\$105,431.00	\$105,431.00
<b>FROM STATE</b>					
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		\$339,873.00	\$339,873.00	\$339,873.00
3353	Highway Block Grant		\$158,147.00	\$135,479.00	\$135,479.00
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		\$5,823.29	\$6,000.00	\$6,000.00
3379	FROM OTHER GOVERNMENTS		\$96,321.64	\$125,550.00	\$125,550.00
<b>CHARGES FOR SERVICES</b>					
3401-3406	Income from Departments		\$186,154.00	\$214,000.00	\$214,000.00
3409	Other Charges		\$10,500.00	\$12,000.00	\$12,000.00
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Municipal Property		\$3,638.00		
3502	Interest on Investments		\$12,167.00	\$11,000.00	\$11,000.00
3503-3509	Other		\$340,352.98	\$313,000.00	\$313,000.00
<b>INTERFUND OPERATING TRANSFERS IN</b>					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				



# Town of Plaistow, New Hampshire

## 2011 annual report



### TOWN OF PLAISTOW MS-7 REPORT

MS-7 Budget - Town of PLAISTOW FY 2012

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
<b>INTERFUND OPERATING TRANSFERS IN (cont.)</b>					
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)		\$35,000.00	\$35,000.00	\$35,000.00
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds		\$99,031.00	\$583,000.00	\$583,000.00
3916	From Trust & Fiduciary Funds				
3917	Transfers from Conservation Funds				
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes				
	Amounts Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes				
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			\$2,795,321.41	\$3,293,333.00	\$3,293,333.00

### \*\*BUDGET SUMMARY\*\*

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	\$ 7,544,448.00	\$ 7,597,481.00	\$ 7,597,481.00
Special Warrant Articles Recommended (from pg. 6)	\$ 258,600.00	\$ 376,000.00	\$ 376,000.00
Individual Warrant Articles Recommended (from pg. 6)	\$ 193,000.00	\$ 735,215.63	\$ 735,215.63
TOTAL Appropriations Recommended	\$ 7,996,048.00	\$ 8,708,696.63	\$ 8,708,696.63
Less: Amount of Estimated Revenues & Credits (from above)	\$ 2,795,321.41	\$ 3,293,333.00	\$ 3,293,333.00
Estimated Amount of Taxes to be Raised	\$ 5,200,726.59	\$ 5,415,363.63	\$ 5,415,363.63

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: 870,869.66  
(See Supplemental Schedule With 10% Calculation)





## Town of Plaistow, New Hampshire

### 2011 annual report



## CAN YOU GUESS "WHO'S WHO"?

Members of the Historical Society provided many of the excellent photographs you see on the covers and various pages of this Town Report. The following pictures were amongst the many historical photographs they have on file and contain people that you may recognize. Can you guess who they are?



For answers, come see Audrey at the Selectman's office desk on the first floor of the Plaistow Town Hall!







# Town of Plaistow, New Hampshire

## 2011 annual report



### *WHERE TO CALL FOR HELP*

<u>PROBLEM/QUESTION</u>	<u>CALL</u>	<u>PHONE NUMBER</u>
AIDS Hotline	Aids Response Seacoast	433-5377
Animal Problems	Plaistow Animal Control Officer	382-1200
After School Program	Sad Café	382-8893
Assessments	Plaistow Assessing Department	382-8469 X11
Auto & Boat Registration	Plaistow Town Clerk	382-8129 X16
Battered Women Shelter	A Safe Place	1-800-852-3388
Birth Certificates	Plaistow Town Clerk	382-8129 X16
Building Permits	Plaistow Building Department	382-1191 X20
Burning Permits	Plaistow Fire Department	382-5012
Cemetery	Plaistow Town Hall	382-5200 X10
Chamber of Commerce	Plaistow Area Commerce Exchange	382-3634
Child Abuse	Child Abuse & Neglect Hotline	1-800-894-5533
Child Care	Rockingham County Childcare Info.	1-800-310-8333
Child & Family Services	Child & Family Services	1-800-640-6486
Child Medical Coverage	NH Healthy Kids	1-877-464-2447
Conservation Commission	Plaistow Town Hall	382-5200 X10
Consumer Complaint	NH Better Business Bureau	228-3789
Death Certificate	Plaistow Town Clerk	382-8129 X16
Disaster Relief	American Red Cross	624-4307
District Court	Plaistow District Court	382-4651
Dog License	Plaistow Town Clerk	382-8129 X16
Driver's License	NH Dept. Motor Vehicles	271-2251
Elections	Plaistow Town Clerk	382-8129 X16
Electric, Emergency Grants	Rockingham Community Action	893-9172
Electrical Permit	Plaistow Building Department	382-1191 X20
<b>EMERGENCY: Fire, Police &amp; Ambulance</b>		<b>911</b>
Employment	Salem NH Works Office 29 South Broadway, Salem, NH 03079	893-9185
Environment	NH State Dept. Environmental Services	289-2111
Family Services (Juvenile)	Family Mediation	362-9957
Fire Dept. (non-emergency)	FitzGerald Safety Complex	382-5012
Fish & Game	Fish & Game Club Office	382-3675
Fishing License	Walmart or Animal Control Officer	382-2839 or 382-6816
Food & Nutrition Assistance	WIC (pregnant & child under 5) CSFP (60 years and older)	1-800-256-9880 1-800-942-4321
Food Pantry	Holy Angels Parish	382-8324
Food Stamps	NH Dept. of Health & Human Services	1-800-852 3345X4238
Genealogical Information	Plaistow Town Clerk	382-8129 X16



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***WHERE TO CALL FOR HELP (Continued)***

<u><b>PROBLEM/QUESTION</b></u>	<u><b>CALL</b></u>	<u><b>PHONE NUMBER</b></u>
General Assistance	Human Services Department	382-8469 X25
Health Care	SeaCare Health Center	772-8119
	Lamprey Health Care	659-2494
	Community Health Services	425-2545
Health Officer	Plaistow Health Department	382-2494 X21
Heating Assistance	Fuel Assistance 10/01 thru 4/30	898-8435
	Rock. Community Action Program	893-9172
Home Budgeting	Consumer Credit Counseling/green path	1-800-327-6778
Home Care Service Agencies	Rockingham VNA	800-540-2981
Home Refinance/Repair	NH Direct Home Program	603-223-6035
Homeless	NH Coalition for Homeless	1-800-852-3388
		1-800-852-3345 X5142
Homeless	Emergency	2-1-1
Housing	NH Housing Authority	1-800-640-7239
		1-800-439-7247
Human Services Department	Plaistow Town Hall	382-5200 X25
	Help Line	1-800-852-3388
Humane Society	NH SPCA	772-2921
Hunting License	Wal-mart	382-2839
Landfill	Plaistow Highway Department	382-6771
Legal Assistance	Legal Advice & Referral Center	1-800-639-5290
Library	Plaistow Public Library	382-6011
Marriage License	Plaistow Town Clerk	382-8129 X16
Meals on Wheels	Rockingham Meals on Wheels at Vic Geary Center	382-5995
Medication	NH Health Access Network	225-0900
Mental Health	CLM Behavioral Health	893-3548
Mortgage	Making Home Affordable	1-888-995-4673
Notary	Plaistow Town Hall	382-5200 X10 and X16
Off Road Vehicle Registration	Gilly's or DaSilva	382-4334 or 382-1515
Parenting Problems	Parents Anonymous	1-800-750-4494
Passport	Federal Building	666-7568
Planning Board	Plaistow Planning Office	382-7371 X14
Plumbing Permit	Plaistow Building Department	382-1191 X20
Police Station (non-emergency)	FitzGerald Safety Complex	382-6816
Post Office	U.S. Post Office	382-8529
Property Taxes	Plaistow Tax Collector	382-8611 X17
Recreation & Parks	Plaistow Recreation Department	382-5200 X18





# Town of Plaistow, New Hampshire

## 2011 annual report



### ***WHERE TO CALL FOR HELP (Continued)***

<u><b>PROBLEM/QUESTION</b></u>	<u><b>CALL</b></u>	<u><b>PHONE NUMBER</b></u>
Recycling & Curbside Removal	JRM Hauling	1-800-323-4285
Red Cross	Merrimack Valley Chapter	978-683-2465
Roads & Streets	Plaistow Highway Department	382-6771
School Administration Unit	Timberlane Regional School District	382-6119
School –Elementary	Pollard Elementary School	382-7146
School – Middle	Timberlane Regional Middle School	382-7131
School – High	Timberlane Regional High School	382-6541
Secretary of State	Office of Secretary of State	271-3242
Senior Citizen Center	Vic Geary Center	382-5995
Senior Services	Elderly & Adult Services	1-800-852-7492
Sexual Assault	Sexual Assault Support Serv. 24 hr.	436-4107
Social Security	Social Security Administration	978-374-1960
Superior Court	Rockingham Clerk of Courts	642-5256
Teen Pregnancy	Pregnancy Care Center	978-373-5700
Town Ordinances	Plaistow Code Enforcement Officer	382-1191 X20
Transportation	Retired Sr. Volunteer Program	436-4310
	Greater Salem Caregivers	898-2850
	Lamprey Senior Transportation	800-582-7214
Unemployment Comp.	NH Dept. of Employment Security	893-9185
Veterans	Veterans Administration	1-800-562-5260
Visiting Nurses	Rockingham VNA	772-2981
Voter Registration	Plaistow Town Clerk	382-8129 X16
Welfare	NH Dept. of Human Services	1-800-852-3345



*Audrey Deprospero getting ready to take a few more pictures for the Annual Town Report!*



# Town of Plaistow, New Hampshire

## 2011 annual report



### ***EMERGENCY ASSISTANCE CARD***

In an effort to assure preparedness in the event of an emergency in Plaistow, please complete this Emergency Assistance Card and either mail it to Plaistow Emergency Management, 27 Elm Street, Plaistow, NH 03865 or fax to 382-4172 or call Plaistow Emergency Management at 382-5847 and provide the information below.

***(THIS INFORMATION WILL BE KEPT CONFIDENTIAL AND  
WILL BE FOR EMERGENCY USE ONLY.)***

Please mark an "X" in EACH box that applies to you.

I/This person will need help in the event of an emergency:

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

CITY & ZIP \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

TDD \_\_\_\_\_ E-MAIL: \_\_\_\_\_

May we contact you to update this information? Yes ☐ No ☐

I consider myself to be:

- ☐ Deaf or Hard of Hearing
- ☐ Blind/Low Vision
- ☐ Wheelchair user
- ☐ Confined to bed
- ☐ Developmentally disabled
- ☐ Learning disabled
- ☐ Other (specify): \_\_\_\_\_

Help needed:

- ☐ Translator (specify: \_\_\_\_\_)
- ☐ Need a ride
- ☐ Need a wheelchair accessible ride
- ☐ Need an ambulance for transportation
- ☐ Need individualized notification
- ☐ Service Animal
- ☐ Other (specify): \_\_\_\_\_

Relative or emergency contact:

NAME \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE (home) \_\_\_\_\_

PHONE (work) \_\_\_\_\_

PHONE (cell) \_\_\_\_\_

(Revised 1/2009)





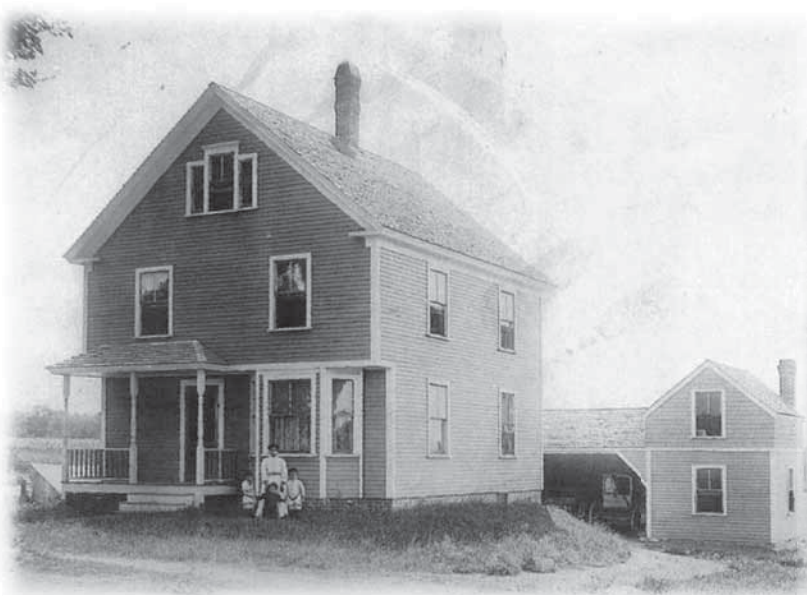
# Town of Plaistow, New Hampshire

## 2011 annual report



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*March 1906 – The Tavitian Homestead at 86 Main Street*



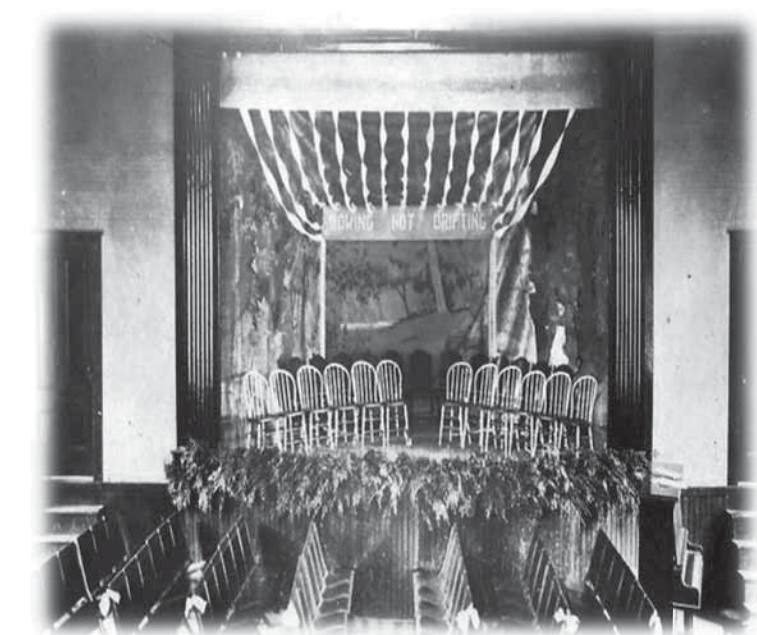
*November 2005- 86 Main Street*



*1905 – Main Street Just North of Westville Road*



*2012- Main Street Just North of Westville Road*



*June 14, 1929 – Inside Town Hall set up for the Pollard School Graduation*



*2012- The Newly Renovated Donald H. Sargent "Great Room"*





1908 – Looking North from Historical Society (Seaver Bridge) on Main St



2012 – Looking North from Historical Society (Seaver Bridge) on Main Street



Circa 1930 - Garden Road Bridge (Previously known as the Gilbert Bridge)



2012 – The New Garden Road Bridge



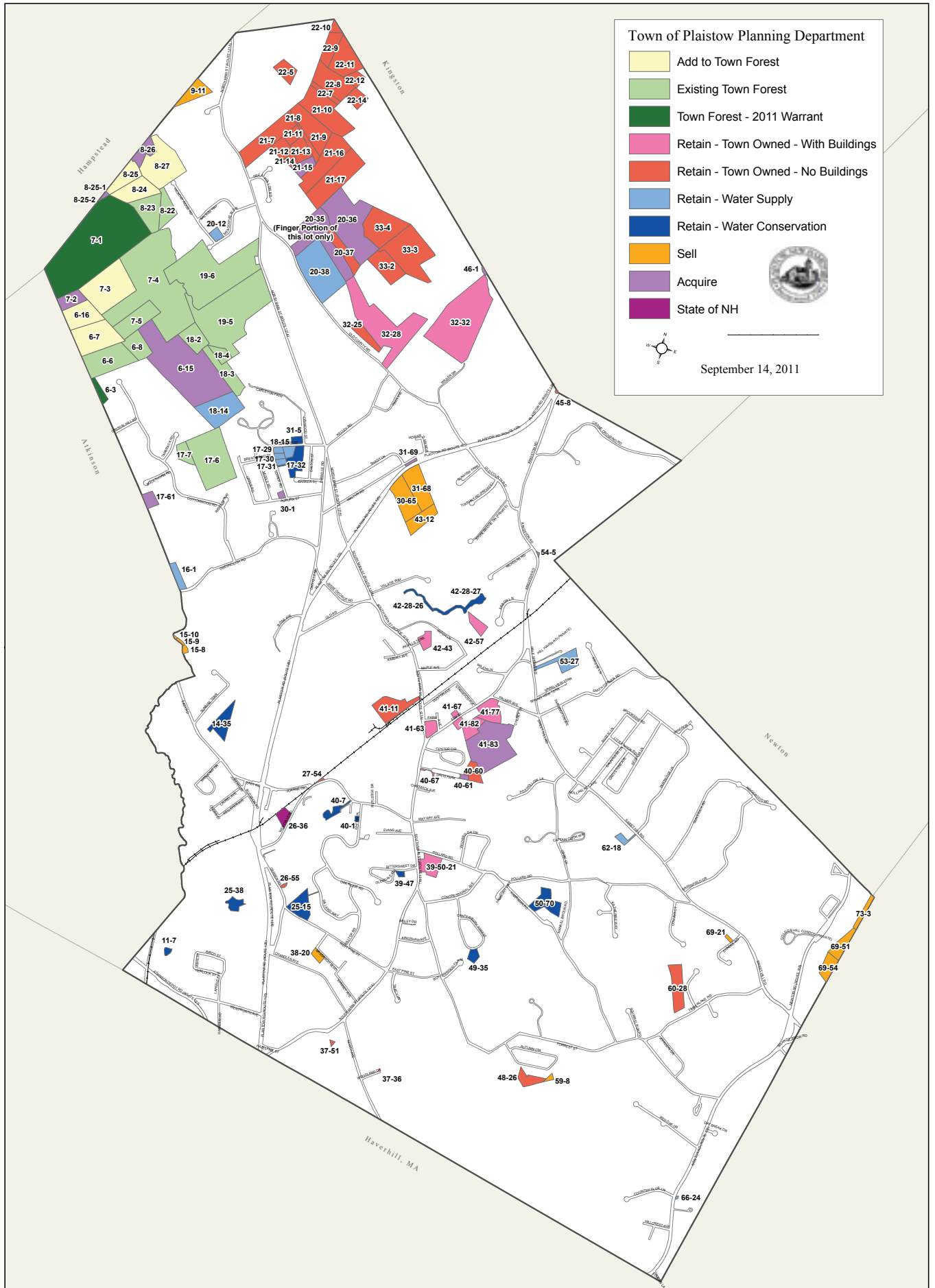
1895 Laying of Cornerstone at the Plaistow Town Hall. The Cornerstone housed a time capsule that was opened a century later.



1895 Town Hall - Under Construction

# PLAISTOW FIRST COMMITTEE

## September 14, 2011 Recommendations





## TOWN PHONE NUMBERS

### TOWN HALL – 145 MAIN STREET

■ Assessor's Office	382-5200 X 11
■ Department of Building Safety	382-1191 X 20
■ Finance Department	382-5200 X 12
■ Health Department	382-2494 X 21
■ Highway Department	382-6771
■ Human Services Coordinator	382-5200 X 11
■ Planning Department	382-7371 X 14
■ Recreation Director	382-5200 X 18
■ Selectmen's Office	382-5200 X 10
■ Tax Collector	382-8611 X 17
■ Town Clerk	382-8129 X 16
■ Town Manager	382-5200 X 13
■ Zoning Board of Adjustment	382-1191 X 20

### DISTRICT COURT – 17 ELM STREET

■ Clerk of Court	382-4651
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### FIRE DEPARTMENT – 27 Elm Street

■ Emergency	911
■ All other calls	382-5012

### POLICE DEPARTMENT – 27 Elm Street

■ Emergency	911
■ Animal Control Officer	382-6816
■ All other calls	382-1200

### POST OFFICE - 38 Main Street

■ Plaistow Post Office	382-6011
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### PUBLIC LIBRARY - 85 Main Street

■ Plaistow Public Library	382-6011
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### SCHOOLS

■ School Administration (SAU 55), 30 Greenough Road	382-6119
■ Pollard School, 120 Main Street	382-7146
■ Timberlane Regional Middle School 44 Greenough Road	382-7131
■ Timberlane Regional High School, 36 Greenough Road	382-6541

### SENIOR CENTER

■ Vic Geary Center 18 Greenough Road	382-5995
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## 2012 Recycle Calendar

January	February	March
S M T W T F S	S M T W T F S	S M T W T F S
<u>1</u> 2 3 4 5 6 7	1 2 3 4	1 2 3
8 9 10 11 12 13 14	5 6 7 8 9 10 11	4 5 6 7 8 9 10
15 16 17 18 19 20 21	12 13 14 15 16 17 18	11 12 13 14 15 16 17
22 23 24 25 26 27 28	19 <u>20</u> 21 22 23 24 25	18 19 20 21 22 23 24
29 30 31	26 27 28 29	25 26 27 28 29 30 31
April	May	June
S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5 6 7	1 2 3 4 5	1 2
8 9 10 11 12 13 14	6 7 8 9 10 11 12	3 4 5 6 7 8 9
15 16 17 18 19 20 21	13 14 15 16 17 18 19	10 11 12 13 14 15 16
22 23 24 25 26 27 28	20 21 22 23 24 25 26	17 18 19 20 21 22 23
29 30	27 <u>28</u> 29 30 31	24 25 26 27 28 29 30
July	August	September
S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 <u>4</u> 5 6 7	1 2 3 4	1
8 9 10 11 12 13 14	5 6 7 8 9 10 11	2 <u>3</u> 4 5 6 7 8
15 16 17 18 19 20 21	12 13 14 15 16 17 18	9 10 11 12 13 14 15
22 23 24 25 26 27 28	19 20 21 22 23 24 25	16 17 18 19 20 21 22
29 30 31	26 27 28 29 30 31	23 24 25 26 27 28 29 30
October	November	December
S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5 6	1 2 3	1
7 <u>8</u> 9 10 11 12 13	4 5 6 7 8 9 10	2 3 4 5 6 7 8
14 15 16 17 18 19 20	11 <u>12</u> 13 14 15 16 17	9 10 11 12 13 14 15
21 22 23 24 25 26 27	18 19 20 21 <u>22</u> <u>23</u> 24	16 17 18 19 20 21 22
28 29 30 31	25 26 27 28 29 30	23 <u>24</u> <u>25</u> 26 27 28 29

**Bold underlined dates above represent Holidays observed by Town Hall. Holidays will delay Trash pickup one day.**  
**Highlighted weeks represent Recycle weeks.**

**JANUARY Recycling Weeks: 1 & 15 & 29**

**FEBRUARY Recycling Weeks: 12 & 26**

**MARCH Recycling Weeks: 11 & 25**

**APRIL Recycling Weeks: 8 & 22**

**MAY Recycling Weeks: 6 & 20**

**JUNE Recycling Weeks: 3 & 17**

**JULY Recycling Weeks: 1 & 15 & 29**

**AUGUST Recycling Weeks: 12 & 26**

**SEPTEMBER Recycling Weeks: 9 & 23**

**OCTOBER Recycling Weeks: 7 & 21**

**NOVEMBER Recycling Weeks: 4 & 18**

**DECEMBER Recycling Weeks: 2 & 16 & 30**

## 2012 TOWN HALL HOLIDAYS

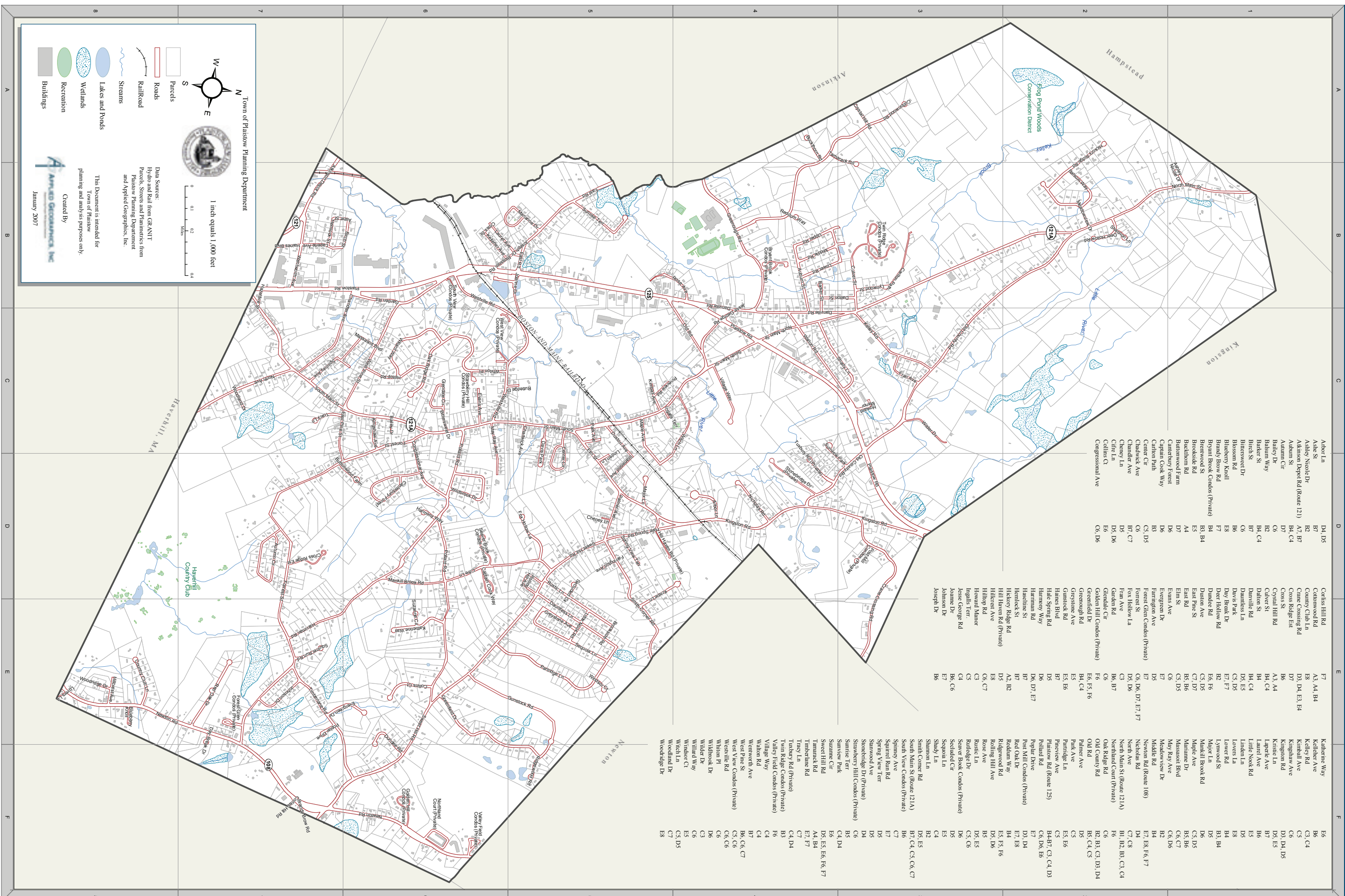
New Year's Day:	Monday, January 2nd
President's Day:	Monday, February 20th
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Independence Day:	Wednesday, July 4th
Labor Day:	Monday, September 3rd
Columbus Day:	Monday, October 8th
Veterans' Day:	Monday, November 12th
Thanksgiving:	Thursday, November 25th and Friday, November 26th
Christmas (2 Days)	Monday, December 24th and Tuesday, December 25th

**Recycling/Trash Questions? Please contact:**

**JRM @ 1-800-323-4285 or**

**Town Hall @ 603-382-5200 ext. 10**

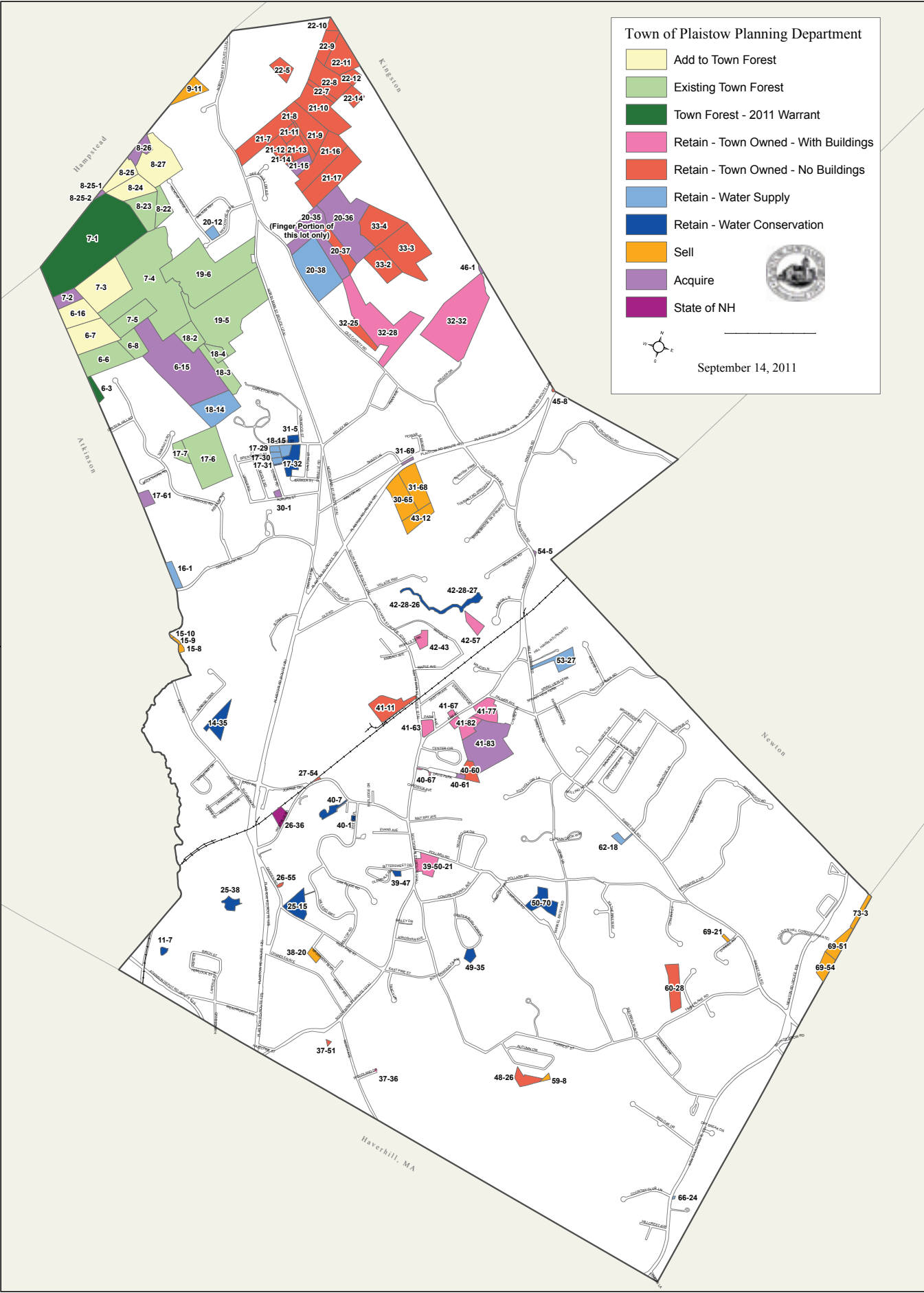
# Street Map with Index





# PLAISTOW FIRST COMMITTEE

## September 14, 2011 Recommendations



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