



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: December 14, 2015

MEETING CALLED TO ORDER: 6:35 PM

SELECTMEN:

Selectman, Steve Ranlett, Chairman
Selectman, Joyce Ingerson
Selectman, Julian Kiszka

Selectman, John Sherman Vice Chairman
Selectman, Tammy Bergeron
Town Manager, Sean Fitzgerald

AGENDA

MINUTES

J. Sherman motions to approve the minutes of 12-07-15. Second by T. Bergeron.

J. Ingerson requests a change on page 3. Her request was for a copy of the application and the process for tax exemptions, not a citizen's petition.

Vote: 5-0-0

Motion passes.

PUBLIC COMMENT

None

REVIEW OF 2016 PROPOSED BUDGET

S. Fitzgerald states he is waiting for the 2015 final report from the US Energy Agency for the end of year analysis for natural gas and electricity. He will then present to the Board final adjustments for natural gas and electricity budget lines, which he suspects will increase based on what he has read so far. He notes there are some other anticipated changes in the Personnel Budget, specifically health care costs, Building Inspections budget regarding the building inspector's vehicle and the Legal Budget, legal fees for the cable negotiations should decrease.

REVIEW OF 2016 PROPOSED WARRANT ARTICLES

S. Fitzgerald reviews the elderly and disability discussion from last week. He states he has done some research of the income and housing limits of the surrounding municipalities. He refers the Board to a table comparing the limits to Plaistow's limits. There is consensus of the Board that the current income and asset levels are adequate. Unless further information proving otherwise is presented, there is no need to increase the levels for exemptions.

Warrant Article P-16-XX-Town Clerk Salary increase warrant article is reviewed. It is noted that in 2002 the Town voted to pay 90% of health insurance for the Town Clerk. It is requested to check if the Town is currently paying 90% of the Town Clerk's healthcare. The Town employees are now at 85% paid. A warrant article voted in dental insurance for the Town Clerk in 2008.

J. Sherman requests that this be verified and reported back next week. This article will be deferred until next week.

J. Sherman recommends some wording changes on other warrant articles. Warrant Article P-16-07 Unmarked Police Vehicles. There is consensus by the Board to take out "to continue" on the first line of the intent for article P-16-07. He also states this article does not indicate who the agents of the fund are. He recommends that the Selectmen be the spending agents and this wording be included in the warrant article.

S. Fitzgerald agrees and notes it should be in the body of the warrant article not the intent.

J. Sherman motions to authorize the Board of Selectmen to be agents to expend from this fund be included in the body of warrant article P-16-07. Second by J. Ingerson.

Vote: 5-0-0

Motion passes.

J. Sherman motions to authorize the Board of Selectmen to be agents to expend from this fund be included in the body of warrant article P-16-12. Second by J. Kiszka.

Vote: 5-0-0

Motion passes.

J. Sherman motions to authorize the Board of Selectmen to be agents to expend from this fund be included in the body of warrant article P-16-14. Second by S. Ranlett.

Vote: 5-0-0

Motion passes.

J. Sherman motions to authorize the Board of Selectmen to be agents to expend from this fund be included in the body of warrant article P-16-19 and to change the intent line by removing the beginning of the sentence up to the word "seek" and start it with, "to begin". This will keep the wording consistent with other warrant articles. Second by J. Ingerson.

Vote: 5-0-0

Motion passes.

J. Sherman motions to authorize the Board of Selectmen to be agents to expend from this fund be included in the body of warrant article P-16-18. Second by J. Kiszka.

Vote: 5-0-0

Motion passes.

J. Sherman motions to authorize the Board of Selectmen to be agents to expend from this fund be included in the body of warrant article and to take out the redundant line in the

intent section of warrant article P-16-11. Also, change the word “emergency” to “unanticipated”. Second by J. Kiszka.

Vote: 5-0-0

Motion passes.

There is consensus of the Board to add “the funds will be deposited in an interest bearing account” for warrant article P-16-14 Cable Department Capital Reserve Fund Creation and Fund Deposit and P-16-18 Recreation Plan Capital Reserve Fund Deposit under the intent section. Also, add this line to any other warrant article that does not already have it.

It is noted that the warrant article for solar exemptions is not included. S. Fitzgerald notes the warrant article should be ready next week.

GRAYBAR-TANKO LIGHTING PRESENTATION, RON GADEAUS, GRAYBAR AND JULIA ALLMAN, PROJCT MANAGER TANKO

S. Fitzgerald mentions that R. Gadeaus has been working with Goffstown to retrofit older streetlights to new LED street lights. S. Fitzgerald has met with Ron and is considering doing the same in Plaistow. He notes that the Town does not own our streetlights, they are owned by Unitil. If we move forward with this project we would use Tanko Lighting to assist us in the acquisition of the street lights. R. Gadeaus begins by showing the savings Plaistow would recognize, 70% savings per year, approximately \$1.8 million over 20 years. The project will pay for itself in 3 years. J. Allman of Tanko reviews the process of acquiring the streetlights. The first step by Tanko is to provide a GIS audit of the current streetlights on Town owned property including a billing reconciliation. The second step is design and installation management. Tanko will work directly with Unitil on this issue, rebates and rate change paperwork. The result would be brighter, more evenly light streets with better quality lighting. LED lighting reduces light pollution and Plaistow will save over 56,000 lbs of CO2 increasing sustainability. The Board discusses working with the Planning Board to come up with a standard for any new developments built in town. J. Allman states Tanko will help with the specification standards for new lighting to keep the community consistent. Tanko also offers a maintenance program. The different maintenance programs are discussed. It is noted that a custom program could also be negotiated.

There is discussion of emergencies, damages to pole, telephone line conflicts and pole replacements.

It is noted that there has been significant savings presented that the Board should not ignore, though agreed that they should proceed slowly.

J. Sherman motions to direct the Town Manager to enter into negotiations to support phase 1 at a cost not to exceed \$10,000 with Graybar, Tanko and Unitil for the purpose of acquiring the existing streetlights from Unitil and refining a proposal to install LED lights in Plaistow. Second by J. Ingerson.

Vote: 5-0-0

Motion passes.

J. Kiszka inquires if there is any state or federal funding.

S. Fitzgerald states there is funding available and will be inquiring in 2016.

TOWN MANAGER'S REPORT

Public Safety Complex

Water Department Capital Reserve Account

J. Sherman motions to direct the Town Manager to transfer \$345,157 from the Town's existing Water Fund held by the Town Treasurer and move to the Water Capital Reserve as established in 2002. Further, motions to move to authorize a payment of \$345,157 to NHDOT as the Town of Plaistow's cost to extend the Town's Fire Suppression water line up Rt. 125 concurrently with the NHDOT Widening Project scheduled for 2016. Second by T. Bergeron. Vote: 5-0-0

Motion Passes.

Ron LaPlume's offer to purchase some Town owned Property has been revised. J. Sherman inquires if only 2 of the 3 parcels are included in the offer and as to the easement that would allow access to the 3rd parcel in the corner and the trail to be built. S Fitzgerald states the offer is for 2 of the 3 parcels and we are in legal negotiations with Brandy Brow for a 10 ft easement. J. Sherman would like additional information on the trail that will be built.

Well Water Testing – an increase due to the recent article in the Eagle Tribune. Residents should not be overly concerned but they should be informed and test their well water annually.

GREE Challenges

Renewable Sub-Committee

SRTS

10 Year Plan Rockingham Planning

Biennial Bridge Inspection

Rte 125 Preconstruction Meeting

American Red Cross

Tax Collector

American Legion Post Commander is gearing up for the 100th Anniversary of the Legion. He would like to purchase a wheelchair van. Dave Meaney is willing to come in and meet with the Board.

Recreation

Zoning Issues

Fire Department- Pay night Supper

NHDOT

ACTION ITEM REVIEW

List is reviewed.

OTHER BUSINESS

SIGNATURE FOLDER

S. Ranlett states the manifest and signature folder is going around.

SELECTMENS REPORTS

J. Ingerson

- Has pictures of a new bridge in the Town Forest

J. Sherman

- The Budget Committee meeting was cancelled last week.
- Issue with the School Budget Committee- The Assistant Attorney General states a person can serve on the regional school budget committee and a hold a selectmen position in their town.

T. Bergeron

- Nothing to report.

S. Ranlett

- Will attend the Planning Board Meeting on Wednesday.

J. Kiszka

- Attended the sub-committee for Renewables. The solar warrant article they are working on is going through a legal check.

Public Meeting Adjourned at 8:57 pm

Respectfully submitted,

Gayle Hamel
Recording Secretary