



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: December 8, 2014

MEETING CALLED TO ORDER: 6:34 PM

SELECTMEN:

Chairman, Daniel Poliquin
Selectman, Michelle Curran
Selectman, Steve Ranlett

Vice Chairman, John Sherman
Selectman, Joyce Ingerson- Excused
Town Manager, Sean Fitzgerald

AGENDA:

MINUTES:

Motion by John Sherman to approve the minutes of December 1, 2014

2nd by Michelle Curran.

Vote: 4-0-0

Motion passes.

PUBLIC COMMENT:

None

SWEARING IN CEREMONY- CHIEF KATHLEEN JONES

D. Poliquin states tonight we have a very important ceremony and invites Chief Kathleen Jones up and Town Clerk Maryellen Pelletier to begin the ceremony.

Chief K. Jones reads the Oath of office in front of Town Clerk Maryellen Pelletier.

S. Fitzgerald reads through her history as a member of the Plaistow Police Department.

Chief K. Jones thanks the Board of Selectmen, S. Fitzgerald and the Townspeople of Plaistow who have been there for her all along the way.

PETER GAMACHE - JRM RECYCLING

S. Fitzgerald begins the discussion regarding the logistics of solid waste removal. There are concerns of how it is picked up in the community, describes situations where empty barrels end up in the right of way and becomes a public safety hazard and trucks leaking. Workers picking up trash on both sides of the road.

P. Gamache begins by giving a background of the trash and recycling process. States that he receives 1-2 calls per week and 99% are alleviated after the call. Acknowledges that some barrels are not

placed back far enough after they are empty. Not aware of workers picking up trash on both sides and has put that practice to an end. He would never tell a resident that they won't go back. Customer is always right.

D. Poliquin opens questioning up to the Board:

J. Sherman describes situations in the last few months where barrels were not being placed back properly and the truck was driving down the wrong side of the road.

P Gamache states to call him the day the issue happens so that he may address the issue that day.

M Currans states her concern with bulk items not being picked up, some left out for 4 weeks. She has also received a sticker on her barrels that it is mandatory to recycle. She states it is not mandatory to recycle in Plaistow.

Discussion ensues regarding bulk items and barrel limits.

S. Ranlett states his concern with the drainage leaking from the trucks. On a non-recycle week there were boxes put out with 1 barrel and the boxes were not picked up.

P. Gamache states they are supposed to take the boxes.

S. Fitzgerald requests to review the procedures as barrels have not been placed back where they are found and have been in the driveways.

Discussion ensues.

D Poliquin suggests waiving the 2 barrel limit the week after the holiday.

Discussion continues regarding the policies. P Gamache states that his staff is to pick up trash strewn and if they create the mess, they are to pick it up.

S. Fitzgerald announces the number to reach JRM if residents have a problem 1-800-323-4285.

P. Gamache states that destruction of barrels is dealt with on a case by case basis.

D Poliquin asks P. Gamache for recommendation on weekly recycling.

P. Gamache states there is not enough volume to absorb the additional cost of weekly recycling.

D. Poliquin states that it may be worth the cost in the long run to absorb cost and place additional measures in place for increased recycling. He also suggests preparing a list of things residents can do to help resolve some of the barrel issues that become public safety issues

S. Fitzgerald states that extra trash stickers are available to purchase at the Town Clerk's office and encourages the public to recycle.

MBTA Update with Ron O'Blenis of HDR Engineering and Shelley Winters, NH DOT

Ron O'Blenis states they are here to talk through where they are in the process and are looking for feedback for a final recommendation to take to the public in January.

S. Fitzgerald states there is a lot more information needed before making a recommendation:

- a purpose and need study

- benefits of the project
- mitigation
- sound wall, vibration & other information for residents to make an informed intelligent decision about the project

R. O’Blenis begins presentation of the 3 primary alternatives and possibly a 4th:

Discussion ensues regarding each site, benefits and problems regarding access to main roads environmental impact.

Alternative Site 1 – just over line in Haverhill

Alternative Site 2 – Joanne Drive

Alternative Site 3 – 144 Main Street

HDR has hired a firm to evaluate to evaluate the environmental impact of these sites. Each site has a list of advantages and constraints for each site.

J. Sherman states there is not cost listed in any of the sites.

S, Fitzgerald states cost should be a part of the study of each of the sites as it is important information that is part of building a station, capital cost and operating cost. Which of these designs have greater or lesser capital and operating costs. This information needs to be a part of these sites to evaluate and make an informed decision.

J Sherman asks when we will get cost.

R. O’Blenis states in the next month or so, the Capital costs are roughly the same, there is uncertainty in the Testa property with hazmat consideration on the site.

D. Poliquin states the study has no information on noise, vibration, traffic count and passenger usage. When do you anticipate we will see those things as that is the information the Board needs to move forward to the voters.

R. O’Blenis states they will have ridership numbers, details of mitigation and noise & vibration studies in a couple of weeks. The assumption was working with the T, NH would build the lay over and station and allow the T access, in exchange they would operate the trains going forward with no cost to the state. There is no expectation of what they are putting forward has an option of an ongoing subsidy.

S Fitzgerald requests specific information on Alternative 1 where the layover facility is located in Haverhill and the process of operating a Mass commuter train in NH will likely require some operating subsidy. Each site needs cost associated with them as it will affect how state and local officials view this project.

Discussion ensues regarding the project, subsidies, cost, positives and negatives.

J. Sherman states we need a breakout of each site and a dollar impact to Plaistow.

S Fits states the Town applied for CMAQ and it was a granted, to hire a firm to see if this project would be feasible to go forward and analyze other financial incentives with other benefits of rail,

increase property values, parking revenue, other incentives to mitigate costs, jobs etc that were outlined in purpose and need study that haven't yet been presented.
We continue to ask for information to understand impact of this project.

D. Poliquin states the Town has had no say in this project and we need the information requested and time to digest before a decision can be made. We should have more information at this point than what we have now.

S Ranlett asks why no costs were presented tonight. Without transportation demographics, job information and property values, an educated decision cant' be made with what has been presented.

Discussion ensues.

R OBlenis states as it stands right now, his site recommendation at this point is Alternative II

S Fitzgerald states we have an obligation to report out on this project and we are not where we need to be. We have an important responsibility to the public. We have a lot more to do before we close the loop.

D Poliquin requests the information as quick as possible and the Board will do its best to accommodate their schedule

PUMP AND PUMP HOUSE PRESENTATION

Water Superintendent begins presentation of Water system. Discusses the lack of storage/office space at current pump house. At some point this will be a standalone department.

Discussion begins on the three options:

OPTION 1: Pump Room Facility – no Admin SPACE

OPTION 2: Integrated Pump house with pump room

OPTION 3: "value" design Option

Cost estimates and pros and cons are discussed for each option.

M Curran asks how often you would use an administrative portion of facility.

J. McArdle states 10% of his time

J. McArdle and S. Fitzgerald stress the importance if this system moving forward.

J Sherman suggests we build pump house & garage for now and leave off administrative space.

Discussion ensues regarding estimated life of current pumps, new pump capacity and whether new pumps will support an emergency.

J. McArdle states the pumps will support 12 inch pipes throughout community.

Discussion ensues regarding revised fund deposit and water impact fees.

The Board requests:

- An updated design for the new pump house, garage and tool storage. Space for a phased addition of work space should be shown.

- Updated cost estimate for this option.
- A revised reserve fund deposit amount for this option that the Board can evaluate for presentation for Town Meeting.
- An updated list of properties in town charged for water line services per the Board's request

J Sherman states they will review this information and if necessary revisit the CIP to adjust the annual request.

FIRE DEPARTMENT ADMINISTRATIVE ASSISTANT

S. Fitzgerald discusses the recommendation to add an administrative assistant position to the ranks of the Fire Department. He suggests remove the proposed amount for the administrative assistant position from his budget line and presenting it as a warrant article.

Discussion ensues regarding whether this should be a full time position and the position title and where this position would be located.

J Sherman suggest "Office Manager". The Board agrees.

J. Sherman motions to reduce the proposed 2015 Fire Department budget line 1-4220-10-110 by \$24,640 for a new bottom line of \$564,247. and to approve warrant article in Town Manager's report as printed except change the title to Office Manager.

M. Curran seconds

Vote 4-0-0 Motion passes

D. Poliquin states that due to the hour he entertains consensus that all other items on the agenda and enter into nonpublic.

ACTION ITEM REVIEW

Deferred

OTHER BUSINESS

M. Curran congratulates Dr. James Vitale for receiving the Plaistow Community Service Award.

SIGNATURE FOLDER

D. Poliquin states the manifest and signature folder are going around.

SELECTMENS REPORTS

Deferred

MOTION BY S. Ranlett TO ENTER INTO NONPUBLIC SESSION BY: under RSA 9-A: 311 (a) Personnel, (b) Hiring, (c) Reputation, (d) Negotiation, (e) Legal

2nd M. Curran

Board Polled: D. Poliquin = yes, J. Sherman = yes, M. Curran = yes, S. Ranlett = yes

Public Session ended at 10:29pm

Respectfully submitted,

Gayle Hamel
Recording Secretary