



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: October 19, 2015

MEETING CALLED TO ORDER: 6:33 PM

SELECTMEN:

Selectman, Steve Ranlett, Chairman

Selectman, Joyce Ingerson

Selectman, Julian Kiszka arrived at 6:37pm

John Sherman Vice Chairman,

Selectman, Tammy Bergeron

Town Manager, Sean Fitzgerald

AGENDA:

COLORING CONTEST WINNERS

Christina Cruz announces the coloring contest winners and each one is handed a bag of prizes for their participation in the Halloween coloring contest.

RECREATION COMMISSION ALTERNATE MEMBER

Christina Cruz, Recreation Director introduces Kerry Patles, a lifelong resident of Plaistow to the Board. She is interested in becoming an Alternate Member for the Recreation Commission. She has been volunteering and been involved in Plaistow Recreation and softball for many years. Kerry Patles speaks about how important it is for her to give back to her community. S. Ranlett swears her in.

DONATIONS

S. Ranlett reads the accepted donations by Dave Hansbury, who pays for the monthly alarm system for the Historical Society and Dan Poliquin, who donated the labor and materials required to install the David Nye Memorial Score Board in PARC.

MINUTES

J. Sherman motions to approve the minutes of October 05, 2015. Second by J. Ingerson.

Vote: 5-0-0

Motion passes.

PUBLIC COMMENT

None

BUDGET REVIEW

LIBRARY

Jennifer Kassis a member of the Library Board of Trustees steps up to the podium. Jennifer is happy to announce that Cathy Willis was nominated and then awarded, Library Trustee of the Year by the State of NH. Congratulations to Cathy Willis.

Jim Peck, Treasurer and Cab Vinton present the Library budget.

J. Peck begins by stating the mission of the library is to be a cultural center for all citizens in Town. The Library has great employees and they run wonderful adult and children's programs, including programs for seniors.

C. Vinton states he is now fully staffed with exceptional people. Attendance in both children and adult programs have increased quite a bit.

J. peck reviews the budget noting that he has aligned the budget starting with line items that decreased followed by level funded line items, ending with increased line items.

The Board wants to look into having our Highway Department care for the landscaping needs of the Library. Discussion ensues.

J. Sherman motions to approve the Library budget in the amount of \$530,940. J. Ingerson 2nd

Vote 5-0-0

Motion passes.

J. Sherman mentions that the library is now 15 years old and we have added some capital improvement items to the 2016 CIP schedule.

RECREATION

Christina Cruz Recreation Director, and Bill Coye Chairman of the Recreation Commission present the budget. C. Cruz reviews the budget line by line. She mentions that the summer of 2016 is 11 weeks so she would like to extend the recreation program to 8 weeks. The overall budget for 2016 will decrease by \$8,224.

J. Sherman motions to approve the Recreation budget in the amount of \$206,975. T. Bergeron 2nd

Vote 5-0-0

Motion passes.

PLAISTOW COMMUNITY GARDEN UPDATE

Jay Deroche, President Plaistow Lions, Christina Cruz Recreation Director, John Gifford, land Owner and Sue Sherman representative from the Recreation Committee update the Board on the Plaistow Community Garden at Terra Farms. The Community Garden is a collaboration between the Lions Club and Recreation. Jay Deroche is working on the garden as his Presidential project. Jay shows a power point presentation that identifies the goals they are working on. This includes rules and rates for the garden, application and fees, an entry way and sign, water, plot sizes, community outreach, and a planting schedule.

J. Deroche notes that the South East land Trust is involved with the garden and UNH cooperative is involved too. They will work with members to offer seminars and tips for gardening. Citizen Red Torrance is willing to donate gravel and Bill Bartlett is willing to donate landscaping services.

S. Sherman states she has the Pollard School children involved to plant seedlings and pumpkins.

S. Fitzgerald mentions the revolving fund/RSA and keeping track of the community funds. He will review this with the Board of Selectmen. The application will include a liability waiver. The committee thanks all.

POLICE DEPARTMENT

Chief Kathleen Jones presents the budget. K. Jones reviews each line item of the budget. The overall 2016 budget has increased by \$77,412 or 3.99 %.

J. Sherman inquires about Police Details at school functions. Bills for these school details are sent to the school district, just like for any other vender. Telephone costs are discussed again.

J. Sherman notes that all gas line items are budgeted at \$3.00/gallon but this will be revisited in December to come up with a better number.

J. Sherman motions to approve the Police Department budget in the amount of \$2,018,466.

T. Beergeron 2nd

Vote 5-0-0

Motion passes.

J. Kiszka inquires as to how many vehicles the Police Department have and how many are out during the day.

Action Item- Presentation of Police Fleet with Chief Jones.

K. Jones mentions that there is a partial road closure tonight from Jesse George to Danville Rd from 9 – 11PM.

TOWN CLERK

S. Fitzgerald reviews the change on the Salary line for the Deputy and Assistant. There was an increase in \$325. For a total budget of \$104,924.

J. Sherman motions to approve the Town Clerk budget in the amount of \$104,924. J.

Ingerson 2nd

Vote 5-0-0

Motion passes.

HUMAN SERVICES

*J. Sherman motions to approve the Human Services budget in the amount of \$54,082. J. Ingerson 2nd
Vote 5-0-0
Motion passes.*

ADVERTISING

*J. Sherman motions to approve the Advertising budget in the amount of \$26,500. S. Ranlett 2nd
Vote 5-0-0
Motion passes.*

EXECUTIVE BUDGET

*J. Sherman motions to approve the Executive budget in the amount of \$310,214. T. Bergeron 2nd
Vote 5-0-0
Motion passes.*

PERSONNEL BUDGET

S. Fitzgerald present the budget

*J. Sherman motions to approve the Personnel budget in the amount of \$1,878,924. T. Bergeron 2nd
Vote 5-0-0
Motion passes.*

WATER DEPARTMENT

*J. Sherman motions to approve the Water Department budget in the amount of \$43,105. J. Ingerson 2nd
Vote 5-0-0
Motion passes.*

**MOTION BY J. SHERMAN TO ENTER INTO NONPUBLIC SESSION BY: under RSA 9-A: 311
(a) Personnel, (b) Hiring, (c) Reputation, (d) Negotiation, (e) Legal
2nd j. Ingerson**

Board Polled: S. Ranlett = yes, J. Sherman = yes, J. Ingerson =yes, T. Bergeron = yes, J. Kiszka = yes.

Non public session entered in at 6:43pm

Public session reopened at 6:58pm

J. Sherman motions to seal the minutes of the non public session on Monday October 5, 2015 for 3 years for a matter of reputation. J. Ingerson 2nd

Vote 5-0-0

Motions passes.

TOWN MANAGER'S REPORT

Budget Review

Zoning Violations

Source Water Protection

Unanticipated Expenditures

J. Sherman move to withdraw \$11,902 from the Building Systems Capital Reserve fund to offset the unanticipated maintenance and expenditures on Town Buildings as described in the Town Manager's report dated Oct 19, 2015. S. Ranlett 2nd

Vote 3-2-0 (J. Ingerson, J. Kiszka)

Motion passes

Recreation Alternate Member

Tax Setting

Safety Complex

Inspections Department

Methuen Construction

Town Hall Generator

PARC

Rte 121A

Planning Board Updates

Victim Witness Advocate

Water Department

Safe Routes to School

Chandler Ave Over 55 Project

Plaistow First Properties

Household Hazardous Waste Day

Comcast Contract

Historical Society Alarm

ACTION ITEM REVIEW

The items are reviewed.

OTHER BUSINESS

None

SIGNATURE FOLDER

S. Ranlett states the manifest and signature folder are going around.

SELECTMENS REPORTS

J. Sherman

- Budget Committee
- Safety Complex Expansion Meeting- Trident on board- requested project Plane with weekly updates. They will review and refine the cost of project
- Car Accident on Ingalls Terrace
- Recreation/ Conservation joint meeting regarding Plaistow First properties
- Develop Timberlane CIP process
- Sandown Withdrawal Committee voted that it would not be feasible/suitable to withdraw from the Timberlane Regional School District. Preparing report for State .

J. Kiszka

- Public Safety Expansion Meeting- RFP process for CM
- Recreation/Conservation joint meeting- Joint projects.
- Renewables Committee- 1st meeting set guidelines /future projects

S. Ranlett

- Planning Board Meeting
- Moderated the Sandown Withdrawal Meeting
- NH Municipal Conference

T. Bergeron

- Not able to attend the Elder Affairs though s donating the wreath for Festival of Trees.
- Not able to attend Public safety Expansion Committee.
- Attend Family Mediation on Thursday.

J. Ingerson

- Nothing to report

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Meeting Adjourned at 9:55pm

Respectfully submitted,

Gayle Hamel
Recording Secretary