



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: December 07, 2015

MEETING CALLED TO ORDER: 6:31PM

SELECTMEN:

Selectman, Steve Ranlett, Chairman
Selectman, Joyce Ingerson
Selectman, Julian Kiszka

Selectman, John Sherman Vice Chairman
Selectman, Tammy Bergeron
Town Manager, Sean Fitzgerald

AGENDA

MINUTES

J. Sherman motions to approve the minutes of 11-30-15. Second by T. Bergeron.

Vote: 5-0-0

Motion passes.

PUBLIC COMMENT

None

FIRE DEPARTMENT PRESENTATION BY JIM PECK

Jim states the Fire Department is celebrating their 100th anniversary this year. On August 19th 1915 the Plaistow Volunteer Fire Company was founded. There was a report written by Walter Libby about the need for establishing the Fire Department. A framed copy of the report is presented to Chief McArdle by Jim Peck. Pauli Johnson presents her framed charcoal drawing of the 1926 Pumper Truck to Chief McArdle. Her drawing won a prize at Old Home Day Art Show. Chief McArdle thanks both Jim Peck and Pauli Johnson and states the 1926 Pumper Truck is owned and maintained by the Firemen's Association.

REVIEW OF 2016 PROPOSED WARRANT ARTICLES

Article P-16-16: Salary increase for the Town Clerk is discussed. The Town Clerk is an elected position and therefore different from that of other town employees. The State vehicle registration fee increased from \$1.00 to \$2.00 per vehicle in July to support an increase in the Town Clerk salary. The increased revenue will more than offset the proposed salary increase. Discussion ensues regarding the wording the of warrant article.

J. Kiszka inquires if the fees should be used for a salary increase. S. Ranlett responds yes, that is the purpose for the fees.

J. Sherman motions to have the BOS submit a warrant article for a raise for the Town Clerk similar to what was presented tonight but with a provision that the wording could and would change. Second by S. Ranlett.

Vote: 4-1-0 J. Sherman

Motion passes.

BUDGET REVIEW

S. Fitzgerald begins by stating it is still a little early for review if the utility lines. He used the November report from the US Energy Detailed Report Analysis of the 2016 projected fuel costs. Using this report in combination with the Town's utilization he is recommending the total fuel costs be reduced by \$8,800. A schedule of line items to be adjusted is presented by S. Fitzgerald.

J. Sherman motions to adjust the gas utility line items as presented for a total reduction of \$8,800 in the 2016 proposed budget. Second by T. Bergeron.

Vote: 5-0-0

Motion passes.

PROPOSED WARRANT ARTICLES

S. Fitzgerald states he drafted a new warrant article for the waterline but did not submit it tonight. Next year, NH DOT will be working on widening a segment of Rte. 125 and in prior years, the Town has appropriated funds for the project to extend the waterline. Currently there is \$450,000 in the Waterline impact fees raised by commercial properties that are tied into the waterline. These funds can only be used to expand or maintain the current fire suppression system.

S. Fitzgerald recommends using \$340,000 to expand the water line in conjunction with the Rte. 125 widening project.

Discussion ensues. The Board would like legal advice from Attorney Kalman to ensure the Board is able to expend the funds without a warrant article. This is deferred to next week once legal advice is received.

The Human Services/Red Cross Donation is discussed next. In October, Tiffany McKenna of the American Red Cross made a presentation to the Board requesting funds. More information was requested but never received.

J. Sherman motions to withdraw the warrant article requesting funding due to lack of information. Second by J. Ingerson.

Vote: 5-0-0

Motion passes.

Citizens Petitioned Warrant Articles and the process of bringing one to appear on the ballot is discussed. It is noted that a form with the correct number of signatures must be completed and brought to the Town Clerk. The resident submitting the warrant article must write it as the Board of Selectmen cannot change the content of a Citizens Petitioned Warrant Article. It is noted there are some citizens interested in presenting a warrant article to change the elderly

exemption. The Board discusses whether they should initiate a warrant article to change the exemptions.

S. Ranlett polls the Board to inquire if the Board should submit a warrant article for the elderly exemption or if we want to leave it as a citizen's petition.

J. Sherman undecided, J. Ingerson yes, J. Kiszka yes, S. Ranlett yes, T. Bergeron no.

The Board determines they should confirm when the current exemption figures were last adjusted, and apply a cost of living increase to come up with an adjusted exemption amount.

J. Sherman motions to direct the Town Manager to produce a recommendation for adjusting both the elderly and disabled tax exemptions based upon cost of living changes since these numbers were established. Second by J. Kiszka.

Vote 5-0-0

Motion passes.

J. Ingerson requests a copy of the application for elderly and disability exemption and the rules for completing it.

It is noted the warrant article for a solar exemption is not complete and will be reviewed next week.

J. Sherman would like the Board to review all the warrant articles and revote on them for final wording. S. Ranlett agrees.

TOWN MANAGER'S REPORT

NH DOT Project Meeting

Plaistow Town Properties for Sale

Public Safety Complex

J. Sherman requests a bond repayment schedule be prepared

Atkinson Dispatch

The Boards consensus is to move forward with the agreement the TM has negotiated with Atkinson. Draft and schedule a joint meeting with Atkinson regarding property that could possibly be swapped.

2014 Audit finalized- no issues

Renewables Committee

SRTS

Federal Funding

Graybar Streetlights

Tax Bills

Recreation Dept

Comcast Negotiations

Plaistow YMCA

ACTION ITEM REVIEW

List is reviewed

OTHER BUSINESS

J. Sherman mentions today is the 74th Anniversary of D. Day. Next year there will be a big celebration for the 75th Anniversary. He thanks all Veterans especially WWII Veterans. He states that he expected Roy Jeffrey to be in tonight. He states Bill Hallahan is a Pearl Harbor survivor. Roy Jeffrey and Tom Cullen are also World War II veterans. It is noted that Roy Jeffrey and Tom Cullen went to see Bill and Tut Hallahan today.

SIGNATURE FOLDER

S. Ranlett states the manifest and signature folder is going around.

SELECTMENS REPORTS

J. Ingerson

- Attended the Conservation Committee - Watershed signs have been posted.

J. Sherman

- The Budget Committee meets tomorrow night and next week to finalize budget numbers and warrant articles.
- The Safety Complex Team is working to adjust costs of the project. Trident is the OPM being paid \$21,500 with impact fees collected from builders for this purpose.
- Chandler Ave project – off site improvements, sidewalks and the waterline continuing up to the Main Street.
- Recreation Meeting was cancelled.
- Town Report – Non-financial reports due December 18.

T. Bergeron

- Attended the Tree Lighting.

S. Ranlett

- Planning Board Meeting- reviewed the solar project on 92 Newton Road; it will pay 80% of the electricity for the property.
- There are three zoning issues on ballot for 2016.
- Attended Pinnacle Physical Therapy Christmas Party at Zorvinos. Pinnacle does a lot for the community. He thanks Bob Worden for all he does.

J. Kiszka

- Yesterday he saw Santa Claus.

There is consensus to cancel the 12/21 meeting.

J. Sherman notes Jay Deroche's mother recently passed away. Visiting hours are Tuesday from 4-8 at Brookside and the funeral is 9:00 am Wednesday at Holy Angels Parish. Condolences to Jay and his family.

Public Meeting Adjourned at 8:28 pm

Respectfully submitted,

Gayle Hamel
Recording Secretary