



*Town of Plaistow ♦ Board of Selectmen*  
*145 Main Street ♦ Plaistow ♦ NH ♦ 03865*

**Plaistow Board of Selectmen Minutes**

**Date:** August 30, 2021

**Meeting Called to Order:** 6:29 p.m.

**Roll Call:**

Select Chair, Darrell Britton  
Selectman, Greg Taillon  
Selectman, Bill Coye

Select Vice Chair, John A. Blinn, Sr.  
Selectman, Jay DeRoche  
Interim Town Manager, Greg Colby

Also present: Fire Chief Chris Knutsen and Beth Hossack, Recording Secretary.

**Minutes**

*B. Coye motions to approve the August 16, 2021, minutes. Seconded by G. Taillon. There was no discussion on the motion.*

*Vote: 5-0-0*

*Motion carries.*

**Public Comment**

None

**Public Hearing to Consider the Acceptance of American Rescue Plan Act (ARPA) Funding in the amount of \$807,785.00**

D. Britton opens the public hearing at 6:31 p.m.

G. Colby states the funding originated from the Federal Government. It will go to the States and from there it will be distributed to cities and towns. The purpose is to provide relief from issues relating to Covid. A future meeting will be held to determine how best to use the funding. The first step is to accept it.

J. Blinn asks if the money goes into the general fund.

G. Colby replies no it will be put into a separate investment account.

*G. Taillon motions to accept the American Rescue Plan Act (ARPA) Grant in the amount of \$807,785.00. This grant is awarded by the State of New Hampshire and is in accordance with NH RSA 31:95-b III (a). Seconded by J. DeRoche. There was no discussion on the motion.*

*Vote: 5-0-0*

*Motion carries*

D. Britton closes the public hearing at 6:34 p.m.

**Chief Knutsen Withdrawal of Funds for S.C.B.A. (self-contained breathing apparatus) Gear**

Chief Knutsen asks the Board to withdraw \$223,775.00 from the Fire Department's CIP S.C.B.A. fund for the purchase of 25 Self-Contained Breathing Apparatus and accessories. The vendor, Industrial Protection Services, LLC is very reputable.

G. Taillon asks if there is sufficient money in the fund to cover the costs.

G. Colby replies yes.

*J. DeRoche motions to withdraw \$223,775.00 from the Fire Department Capital Improvement Program, S.C.B.A. Fund to purchase 25 Self-Contained Breathing Apparatus, extra bottles, facepieces, RIT Packs and required accessories. Seconded by B. Coye.*

*Discussion: J. DeRoche state the last few years money has been put into this fund to buy the new ones. Will voters continue to be asked to fund this?*

*Chief Knutsen replies, it will not be necessary for a while. The old S.C.B.A. gear lasted for seventeen (17) years.*

*J. Blinn asks if the withdrawal will close the account out.*

*G. Colby replies not completely. There will be a small amount of money left over.*

*Vote: 5-0-0*

*Motion carries*

**Public Hearing – Sale of 13 Rose Avenue**

D. Britton opens the public hearing at 6:44 p.m.

D. Britton states we went through this before. He asks if anyone has any questions.

No questions are asked.

G. Colby states the auction will be done by St. Jean's Auctioneers on September 16, 2021. The public hearing is being held again based on legal advice.

There is consensus amongst the Board to move forward with the auction of 13 Rose Avenue.

D. Britton closed the public hearing at 6:49 p.m.

**Code Enforcement Complaint Form**

D. Britton states the form is not new. It has been in use for a while. The Building Safety Department would like the Boards approval to add the form to the website. They feel it will be helpful. It should also decrease the length of some phone calls.

*G. Taillon motions to approve the Code Enforcement Complaint Form as discussed on August 30, 2021. Seconded by B. Coye. There was no discussion on the motion.*

*Vote: 5-0-0*

*Motion carries.*

**Police Administrative Consultant**

G. Colby states a Police Administrative Consultant was recently hired through an outside firm to assist the department with administrative work. Interim Chief Mazza is still in charge. The new consultant is retired Chief Richard Kane from Exeter. He has sixteen (16) years of experience. He is working twenty-four to thirty hours a week.

D. Britton asks the Board if there are any comments or questions. He encourages Board members to stop in and meet Mr. Kane.

### **September 11<sup>th</sup> Ceremony**

D. Britton welcomes all residents and neighbors to join Plaistow for a 9/11 Ceremony. It will be held on Saturday, September 11, 2021, at 9:00 a.m. outside on the Town Green. This year is the 20<sup>th</sup> Anniversary of the attack.

J. Blinn asks the Selectmen if they have noticed a problem on Main St. when driving over the railroad tracks. It seems that since the work was completed, it is easy for vehicles to go airborne. He looked into the problem and there is not much that can be done, however he suggests the Board write a letter of concern to New Hampshire Department of Transportation. The rest of the Board agrees.

### **Town Managers Report**

- Last week Greg was on vacation. He has been busy today with “catch-up” emails and the like.
- Working with Underwood Engineers to fine-tune the contract with Hampstead Area Water Services Company (HAWSCo) for the Water Operator. They are also working on policies and procedures. Letters have been sent out to potential commercial clients. All necessary pipes are now in the ground. The project is moving forward.
- The project at the landfill is nearing completion.
- We are waiting for an installation date for the solar panels on the salt shed.
- Busy with the usual day to day activities.

### **Selectmen's Reports**

G. Taillon

- Working with Mark Gilford, Cemetery Sexton on the costs of lots. The fee has not changed since 2008. They are also working on a plan to develop the new section created by the Palmer trade. He will work with Greg and Dee to get this into the CIP. The Trust Fund has approximately \$40,000.00. He states the Cemetery Sexton is hired by the Town Manager and reports to the Board of Selectmen.

B. Coye

- The Recreation Department will host a Senior Cookout on 9/8. The Lions Club will be grilling hamburgers. There will be music, door prizes, and games. The town wide yard sale will be held on 9/18. The next Senior trip will be a train ride on 10/19.

J. DeRoche

- There is a TRAC meeting tomorrow. It will be a work session. Waste Zero will give a presentation on recommendations to reduce waste.
- Met with Beth to help plan the 9/11 Ceremony.
- The Historical Society would like to have the building painted. Perhaps this could be part of the CIP.

D. Britton

- Attended the CIP meeting. He was disappointed that none of the attendees had submitted anything.

D. Britton mentions the flyer regarding the Annual Flu Shot Clinic. He also mentions that 10-digits will be required to dial all New Hampshire phone numbers starting on October 24.

D. Britton asks for a motion to enter Executive Session and states we will not come back to a public session.

***J. DeRoche motions to enter Executive (non-public) session under RSA 91-A:3 II (a) Public Employee; (B) Hiring; (C) Reputation; (D) Property Transactions; (E) Pending or Threatened Litigation; (I) Emergency Functions; (J) Confidential Information in Adjudicative Proceedings; (L) Consideration of Legal Advice. Seconded by B. Coye.***

***Board Polled: D. Britton = yes, J. Blinn = yes, G. Taillon = yes, J. DeRoche = yes, B. Coye = yes. Motion carries.***

D. Britton adjourned the public meeting at 7:00 p.m.

D. Britton resumes the public meeting at 7:09 p.m.

***J. DeRoche motions to seal the executive session minutes. Seconded by B. Coye. There was no discussion on the motion.***

***Vote: 5-0-0***

***Motion carries***

D. Britton states there is a personnel issue in the Town Clerks Office. He asks G. Colby if it needs to be discussed in an executive session.

G. Colby replies, there is no reason to enter another executive session. The proper channels are being followed regarding the issue in the Town Clerk's Office.

D. Britton states Sarah Gibbs, Executive Assistance at the Police Department has given her resignation.

There was no additional business before the Board and D. Britton adjourned the meeting at 7:10 p.m.

Respectfully submitted,

Beth Hossack  
Recording Secretary