



*Town of Plaistow ♦ Board of Selectmen*  
*145 Main Street ♦ Plaistow ♦ NH ♦ 03865*

**Plaistow Board of Selectmen Minutes**

**Date:** November 29, 2021

**Meeting Called to Order:** 6:28 p.m.

**Roll Call:**

Select Chairman, Darrell Britton

Select Vice Chairman, John A. Blinn, Sr.

Selectman, Greg Taillon

Selectman, Jay DeRoche

Selectman, Bill Coye

Town Manager, Greg Colby

Also present: Tim Moore, Vice Chair of the Planning Board, & Beth Hossack, Recording Secretary.

**Minutes**

*G. Taillon motions to approve the November 15, 2021, minutes. Seconded by B. Coye. There was no discussion on the motion.*

*Vote: 4-0-1 (abstain J. Blinn)*

*Motion carries.*

**Public Comment**

None.

**Public Hearing to Consider a Locality Equipment Purchase Program Grant of up to \$50,000.**

D. Britton opens the public hearing at 6:32 p.m.

Town Manager, G. Colby states the grant is part of the Governor's Office for Emergency Relief & Recovery (GOFERR) fund. It is a 90/10 ratio. The 90% funding will come from the State and 10% will come from the fire department's operating budget. The items to be purchased are a heart monitor and thermal imaging camera. The total cost for the items is \$51,700. The grant will cover \$46,530 and the Town will pay \$5170.

*G. Taillon motions to accept the Locality Equipment Purchase Program Grant in an amount of up to \$50,000. The State of New Hampshire has awarded the grant. Seconded by J. DeRoche.*

*Vote: 5-0-0*

*Motion carries.*

D. Britton closes the public hearing at 6:34 p.m.

**Traffic Calming Warrant Article Discussion**

Tim Moore, Vice chair of the Planning Board is present to speak about Main Street Traffic Calming.

The State of New Hampshire Department of Transportation (NHDOT) has been working on a traffic calming study. The area of the study is Main Street beginning at the railroad tracks and going south to the library.

The State has estimated a cost of approximately \$800,000. They are willing to pay \$600,000. Some of the ideas being considered are putting in sidewalks on both sides of the road and/or creating bump outs. A final design has not been determined. The purpose of the warrant article is to put money away in the transportation infrastructure capital reserve account. Then in the year 2024-2025 the Town will have the funds to cover the Town portion of the project.

The Board thanks Tim for his information.

### **Review Remaining Warrant Articles**

G. Taillon states we still do not have the numbers for the Collective Bargaining Agreement, P-22-06, for the Police Union. He recommends tabling this article until negotiations are complete. The Board agrees.

***G. Taillon motions to deposit \$40,000 to the transportation infrastructure capital reserve fund, article P-22-15 and have the article placed on the ballot. Seconded by J. DeRoche. There was no discussion on the motion.***

***Vote: 5-0-0***

***Motion carries.***

The next article discussed P-22-19, is the deposit to the Old Home Day Expendable Trust Fund. It would take \$5,120 from the unassigned fund balance and deposit it to this account. The \$5,120 is the amount the Old Home Day Committee raised in donations this year.

D. Britton asks if this takes money away from the Town.

G. Colby replies, the expendable trust fund already exists, and the Board of Selectmen are the agents to spend from the account. The \$5,120 is not part of the budget and will not take money from the Town. The Board will have to approve the use of the funds before they can be spent for any future Old Home Day.

G. Taillon asks if the funds need to be encumbered.

G. Colby replies, no. As of January 1, 2022, the money will become part of the unassigned fund balance.

***G. Taillon motions to approve the deposit of \$5,120 to the Old Home Day Expendable Trust Fund and have the article placed on the ballot. Seconded by J. DeRoche. There was no discussion on the motion.***

***Vote: 5-0-0***

***Motion carries.***

The last warrant article to discuss is Prime Wetland Designation, P-22-22. Tim Moore will send the list to G. Taillon so it can be added to the article. The Conservation Commission has seventeen (17) areas they would like to be designated as prime wetlands. Tim also agrees to work on an explanation so people will know what they are voting for. The next steps are to overlay the digital map of wetlands on the tax maps to notify abutters and hold a public hearing.

The Board thanks T. More.

### **Consider Using the Contingency Fund**

G. Colby states we have bills totaling about \$42,118.64 to date for the police chief matter. These expenses were unanticipated. He recommends using the contingency fund to pay the expenses especially since the budget is so tight.

D. Britton agrees with the recommendation. He states we have no choice.

J. DeRoche asks what will be left in the account if \$42,118.64 is taken out.

G. Colby replies. We have already used about \$17,602. There will be approximately \$20,000. left.

***J. DeRoche motions to approve the expenditure of \$42,118.64 from the contingency fund for the unanticipated costs related to the Police Chief matter. Seconded by B. Coye. There was no discussion on the motion.***

***Vote: 4-0-1 (abstain G. Taillon).***

***Motion carries.***

### **Consider Using the Leave Trust Fund**

G. Colby states the fund was created in 2004. The purpose of the fund is to pay any accrued leave time when someone retires. This year the former Town Manager retired. He was paid approximately \$35,000 - \$40,000 in accrued leave. It should come from this fund.

G. Taillon asks how the fund will be replenished.

G. Colby replies, it will be voted on as a warrant article in 2023.

***B. Coye motions to authorize the withdrawal of up to \$30,000. from the accrued leave time expendable trust fund established in 2004 for the reimbursement of accrued leave time expended with the retirement of the former Town manager. Seconded by J. Blinn. There was no discussion on the motion.***

***Vote: 5-0-0***

***Motion carries.***

### **Town Managers Report**

- The November budget vs. actual statement is complete.
- The 2022 budget has been updated and is in the folders.
- The tabletop exercise held by the emergency management department regarding an ice storm was a very good exercise. A FEMA representative attended as well as several department heads.
- Recently met with Dennise Horrocks, Health Officer and an engineer regarding preliminary reports of PFAS and PFOS in ground water near the Safety Complex. The final report will be delivered soon by the State of NH.
- Attended a water meeting with Gene Forbes regarding the pump house and grant money. There may be more money available in January for water systems. It could be used to grow the system.
- Completed a lot of finance work.

### **Other Business**

G. Taillon states he believes the budget committee approved a higher amount for the fire department than the Board. They included thermal imaging cameras and a heart monitor.

G. Colby agrees, the budget amount will be lowered to match the Board's amount. The two items will be purchased with the grant previously discussed at the beginning of tonight's meeting.

### **Selectmen's Reports**

G. Taillon

- He met with Charlie Zilch, Dee Voss & Mark Gilford regarding the additional land for the cemetery. Charlie Zilch will work on a site plan, and it will go before the Planning Board. There is a small piece of land across from the police station that will be used for the cemetery too.

J. DeRoche

- The TRAC committee will hold an educational session on 12/7 at the library. They will also have a flyer packing party to attach the informational flyers to the barrels.

B. Coye

- The Recreation Department will hold the tree lightening on 12/5 at 5:00 p.m. A mailbox for the North Pole will be available to accept letters to Santa.

J. Blinn – nothing to report.

D. Britton – nothing to report.

There is no further business before the Board, D. Britton adjourned the meeting at 7:37 p.m.

Respectfully submitted,

Beth Hossack  
Recording Secretary