



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

Plaistow Board of Selectmen Minutes

Date: July 11, 2022

Meeting Called to Order: 6:31 p.m.

Roll Call:

Select Chairman, Jay DeRoche - Present
Select Vice Chairman, Bill Coye - Present
Selectman, John A. Blinn, Sr. - Excused
Selectman, Darrell Britton - Present
Selectman, Jonathan Gifford - Present

Also present: Greg Colby, Town Manager and Beth Hossack, Administrative Assistant.

J. DeRoche mentions Mr. John Matson from Hampstead has been missing for five (5) days. Please check your property and be on the lookout for him. If seen, please contact the Police Department.

Public Comment

None

Rockingham Planning Commission (RPC) Electricity Aggregation

Jill Longval from the Rocking Planning Commission is here tonight with Michael Cloutier from Constellation Energy Resources, LLC to discuss electricity aggregation.

J. Longval thanks the Board for inviting them tonight. J. Longval worked for the National Planning Commission before coming to Rockingham. She has extensive experience in energy aggregation. She turns the presentation over to M. Cloutier.

M. Cloutier provides a brief history of Constellation. The reason many municipalities, schools, and commercial entities join an aggregation is to save money on energy costs. Non-energy components of supplier costs include capacity, renewable portfolio standards, cost of service/fuel security, inventoried energy program/fuel security, ancillaries, and line losses. Then the cost of the energy itself must be added to all of these charges. The method Constellation recommends is known as layering. It means layering energy over time. First, they lock in the non-energy components of energy. For example, a thirty-six-month (36) contract starting in November 2022 going through November 2025 would start with a cost of \$0.03381/kWh for the non-energy costs. Constellation would purchase 100% of energy needed for the first year, November 2022 through October 2023. Then 50% could be purchased anytime between March 2024 through October, and another 50% could be purchased for March 2025 through November 2026. The goal of buying the energy at different times is to buy energy at lower costs. Some of the other communities currently in the

aggregation are Newton, Kingston, Stratham, the Hampton Falls Library, the Kingston Library and the Plaistow Library. If Plaistow wants to join the Memorandum of Understanding (MOU) must be signed by Friday, August 5, 2022.

J. DeRoche thanks J. Longval and M. Cloutier for coming and providing the information. The Board will discuss it at their next meeting and make a decision.

Potable Water Discussion

G. Colby, Town Manager states the flushing of the system is done. Next will be the disinfection. Earth Mechanics is working on the installation of pipes. There are many moving pieces. The target date to turn on the water is between August 1st and August 15th.

G. Colby has also been working with an attorney on a betterment policy. He should have more information available at the next meeting.

J. DeRoche states not all residents know where the water lines are. He would like a list of streets that have access to connect to the potable water system.

G. Colby agrees and states that information will be made available.

Presentation of 2021 Audit Report

G. Colby, Town Manager discussed the audit report for fiscal year end December 30, 2021. The independent audit was done by Plodzik & Sanderson, P.A. All is good. Plaistow received an unmodified opinion, which is the highest level of opinion an entity can receive. The report will be posted to the website.

Primex Cap Program Discussion

Primex, our insurance carrier is offering Plaistow the opportunity to participate in a Contribution Assurance Program known as CAP. The CAP program covers the next three (3) years and will provide a limit on yearly contributions (rate increases). Plaistow is eligible to join the CAP program for both Workers' Compensation and Property & Liability. The highest increase per year for Property & Liability will not exceed 7% and the highest increase for Workers' Compensation will not exceed 10%.

G. Colby, Town Manager states he believes this is a good option. One year when we were not in the CAP program Workers' Compensation increased 13.7%.

All selectmen agree it is a good plan.

D. Britton motions to herby accept the offer of the New Hampshire Public Risk Management Exchange (Primex) to enter into its Workers' Compensation Contribution Assurance Program (CAP) as of the date of the adoption of this resolution, and to be contractually bound to all the terms and conditions of Primex risk management pool membership during the term of the Workers' Compensation Contribution Assurance Program (CAP). The coverage provided by Primex in each year of membership shall be as then set forth in the Coverage Documents of Primex. Seconded by J. Gifford.

Vote: 4-0-0

Motion carries.

B. Coye motions to herby accept the offer of the New Hampshire Public Risk Management Exchange (Primex) to enter into its Property & Liability Contribution Assurance Program (CAP) as of the date of the adoption of this resolution, and to be contractually bound to all the terms and

conditions of Primex risk management pool membership during the term of the Property & Liability Contribution Assurance Program (CAP). The coverage provided by Primex in each year of membership shall be as then set forth in the Coverage Documents of Primex. Seconded by D. Britton.

Vote: 4-0-0

Motion carries.

Development & Discussion of Board of Selectmen Goals

Several ideas were discussed. Some of the short-term ideas include:

1. Review Town Employees contract.
2. Review the list of Town owned properties.
3. Consider a location change for Town Elections. The Plaistow Fish & Game Club should be considered.
4. Trees on the Town Green. An Arborist has looked at the trees and recommended a three (3) year plan at a cost of approximately \$300/year. One of the Maple trees needs to be trimmed to try to save it.
5. Establish a capital reserve account for police vehicle replacement and add police vehicle replacement to the Capital Improvement Plan (CIP).

The long-term goals mentioned include:

1. Hiring a full-time Police Chief.
2. Develop a plan to replace employees who are retiring.
3. Continue working on the water project. This should be both a short- and long-term goal.
4. Ideas for the future use of the Beede site. A dog park is one idea for a portion of the area.
5. Solar panels on the capped landfill area. The Energy Committee is working on this.
6. Traffic calming in the Village area. We are waiting for the State's proposal.
7. Cemetery expansion. A Request for Proposal (RFP) should be developed next for clearing the area, removing stumps, grading etc. An engineering plan will be needed to help with the layout. This project could take two (2) to three (3) years to complete.

Approval of Consent Agenda

Item Description

1. Accounts Payable Manifest – July 14, 2022.
2. BOS draft minutes – June 6, 2022
3. One Veterans' Tax Credit Application
4. Form PA-28 Inventory of Taxable Property will not be used for Plaistow for 2023 tax year per out Assessing Firm (Corcoran Consulting Associates, Inc.)

D. Britton motions to accept the consent agenda as written. Second by B. Coye.

Vote: 4-0-0

Motion carries.

Town Managers Report

G. Colby, Town Manager states he took a few days off for vacation and also attended a three-day training recently. Therefore, there is no additional information to present.

Other Business

J. DeRoche states Old Home Day was an excellent event, and he thanks everyone for working together to make it successful.

J. DeRoche states Dennise Horrocks, Health Officer retired in June. She started working at Town Hall in 2001 and was instrumental in developing the Emergency Operations Plan, and the Hazard Mitigation Plan. D. Horrocks also implemented the Mosquito Control Plan, served on the State of New Hampshire Health Officers Organization and provided excellent guidance during the pandemic. D. Horrocks' knowledge and teamwork will be missed. J. DeRoche thanks her for twenty-one (21) years of dedicated work & service to the Town. He congratulates her on her retirement.

J. DeRoche recognizes and thanks Russ Hawkins for his thirty-two (32) years of service as a Firefighter/Lieutenant.

J. DeRoche also recognizes and thanks Gary Ingham for working as a Zoning Board of Adjustment Member for several years. G. Ingham recently moved to Georgia. J. DeRoche wishes him well.

Selectmen's Reports

D. Britton

- Attended the Planning Board Meeting. It has been fairly quiet lately.

B. Coye

- Attended the Old Home Day Committee Meeting. They are already starting to plan for next year's event.

J. Gifford

- Attended the Hazmat Material Mutual Aid Conference Meeting with Chief Knutsen. He was impressed with the organization and also states we have a great Fire Chief.

J. DeRoche

- Attended a meeting with Mark Gilford, Cemetery Sexton and B. Coye. They did a walk through the new area of the cemetery and will work with M. Gilford on the development of the new section.

Events

- The summer concert series is ongoing.

J. DeRoche states two nonpublic sessions will be necessary tonight. We will not be coming back to a public session for any further business. The next meeting will be July 25, 2022.

D. Britton motions to enter nonpublic session under RSA 91-A:3, II (A) Public Employee. Seconded by J. Gifford.

Board Polled: J. DeRoche = yes, B. Coye = yes, D. Britton = yes, J. Gifford = yes.

Motion carries.

Public meeting adjourned at 8:20 p.m.

Public meeting resumed at 8:37 p.m.

B. Coye motions to seal the nonpublic session minutes of July 11, 2022 (session #1) as disclosure would have an adverse effect on reputation. Seconded by D. Britton.

Board Polled: J. DeRoche = yes, B. Coye = yes, D. Britton = yes, J. Gifford = yes.

Motion carries.

D. Britton motions to enter nonpublic session under RSA 91-A:3, II (D) Property Transactions. Seconded by J. Gifford.

Board Polled: J. DeRoche = yes, B. Coye = yes, D. Britton = yes, J. Gifford = yes.

Motion carries.

Public meeting adjourned at 8:38 p.m.

Public meeting resumed at 8:47 p.m.

J. Gifford motions to seal the nonpublic session minutes of July 11, 2022 (session #2) as disclosure would have an adverse effect on reputation. Seconded by D. Britton.

Board Polled: J. DeRoche = yes, B. Coye = yes, D. Britton = yes, J. Gifford = yes.

Motion carries.

As there is no further business before the Board, J. DeRoche adjourned the meeting at 8:48 p.m.

Respectfully submitted,

Beth Hossack,
Administrative Assistant