



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

Plaistow Board of Selectmen Minutes

Date: February 6, 2023

Meeting Called to Order: 6:01 P.M.

Roll Call:

Select Chairman, Jay DeRoche - Present
Select Vice Chairman, Bill Coye – Present
Selectman, Darrell Britton – Present
Selectman, Jonathan Gifford – Present

Also present: Town Manager, Greg Colby and Administrative Specialist, Beth Hossack.

Public Comment

None.

EPA Update Regarding the Beede Waste Oil Site Cleanup

Cheryl Sprague, EPA Project Manager, Stephanie Monette, NHDES Project Manager and Kelsey Dumville, EPA Community Relations are here to discuss the second Five-Year Review regarding the Beede Waste Oil Superfund Site Cleanup.

C. Sprague begins with a brief history of the site. The site operated in the 1920's through 1995 as a waste oil recycling and disposal facility. The facility was shut down in 1995 and declared a superfund site by the federal government. The cleanup began in 2006. The Record of Decision (ROD) remedy was selected to address human health and ecological threats. The Five-Year Review Report highlights the following:

- Evaluates current status/summary of cleanup.
- Evaluates the Functions of the Remedy.
- Evaluates current protectiveness of the remedy against changes in toxicity values, exposure assumptions and methods of evaluation risk as well as potential standards since the ROD was issued in 2004.
- Has any other information come to light that could call into question the protectiveness of the remedy?
- Issues and Recommendations.
- Protectiveness Statement.

C. Sprague reviews the current site conditions and discusses issues and recommendations. The presentation ends with a Protectiveness Statement, which is, Remedy is Protective in the short term. In order for the remedy to be protective at the completion of the remedial action the issues and recommendations must be completed, the soils excavation needs to be completed to meet criteria set in the ROD for future residential reuse and groundwater cleanup levels need to be achieved.

Adoption of NH Rules for Sanitary Products & Distribution He-P 2300

Health Officer Patrick Kiley states he would like the Board to adopt the most recent version of He-P 2300 Rules for the Sanitary Production and Distribution of Food. According to Plaistow's Town Code, Chapter 81, § 81-1. The Town of Plaistow adopts the New Hampshire Rules for the Sanitary Production and Distribution of Food, He-P 2300, with the exception of He-P 3202, in accordance with RSA 147:1. The Town of Plaistow also adopts all future amendments and revisions to the New Hampshire Rules for the Sanitary Production and Distribution of Food, He-P 2300. There have been amendments and revisions to He-P 2300 and the Board, acting as the Board of Health, need to vote to adopt the most current version of He-P 2300, as previous Board sessions have done.

Selectman Britton agrees we should always keep up with current regulations.

Selectmen DeRoche and Coye agree.

Selectmen Gifford agrees and suggests readopting the rules annually.

Health Officer Kiley is happy to bring updates to the Board as they occur, and he agrees readopting annually is a good idea.

Health Officer Kiley states all food service businesses in Plaistow have two (2) inspections per year. One is a scheduled inspection while the other is an unannounced drop in inspection.

Selectman Britton asks if Plaistow's licenses are issued as a pass/fail or a specific grade.

Health Officer Kiley replies, neither. Plaistow uses a color-coded system. Green is good, yellow means there are some issues to be corrected, and red means operations must stop immediately.

Health Officer Kiley states January is a good month to do an annual review of the policy.

Chair DeRoche motions to adopt the most current version of the New Hampshire Rules for the Sanitary Production and Distribution of Food, He-P 2300, with the exception of He-P 3202, in accordance with RSA 147:1. The Town of Plaistow will review and readopt He-P 2300 annually to stay current with all future amendments and revisions made by the State of New Hampshire. Seconded by Selectman Britton.

Vote: 4-0-0

Motion carries.

Davis Park Parking

Chair DeRoche states more information was received late today. The Board has not had time to review it. This agenda item will be tabled for a future meeting.

Review & Approve Corrected Minutes of January 3, 2023.

B. Hossack states the change is on page 2 and is highlighted in yellow.

The previously approved minutes regarding the Citizen's Petition under section 2) was typed incorrectly. The correct wording is as follows:

2) If the signs are attached to different building facades, then one sign shall not exceed 10% of the façade to which it is affixed, and the other sign shall not exceed 5% of the façade to which it is affixed.

Selectman Coye motions to approve the corrected minutes from January, 3, 2023. Seconded by Selectman Britton.

Vote: 4-0-0

Motion carries.

Chair DeRoche states there is an additional item to add to the agenda. The draft minutes from the meeting following deliberative session are prepared and in the folders. He recommends reviewing them tonight.

Selectman Britton motions to approve the minutes from February, 4, 2023. Seconded by Selectman Gifford.

Vote: 4-0-0

Motion carries.

Approve Carli's Way as a Town Road

Carli's Way is a subdivision off Old County Road behind the Plaistow Area Recreation Complex (PARC). The plan was approved by the Planning Board with the intention of the road being accepted as a town-owned road. The road is complete except for a few punch list items relating to drainage which will be completed in the Spring. We also have a performance bond of \$45,200 on file for two years. All the documentation is in order.

Selectman Britton motions to accept the roadway known as Carli's Way and described in the deed submitted by Kristina M. Kelly, Trustee of the Hoyt Realty Trust u/d/t May 1, 2000, as a Town of Plaistow Public Right-of-Way with the following conditions:

- ***A performance bond in the amount of \$45,200 shall be posted to the benefit of the Town of Plaistow for a term of two (2) years.***
- ***At the discretion of the Board of Selectmen, and satisfactory legal review of the proposed roadway deed.***

Seconded by Selectman Gifford.

Comment: Chair DeRoche states, welcome to the Town, Carli's Way.

Vote: 4-0-0

Motion carries.

Consent Agenda

Item Description

1. Accounts Payable Manifest – week of February 2 & 9, 2023.
2. BOS draft minutes – January 23rd, 2023.
3. Three (3) Administrative Abatement Requests.
4. One (1) BTLA (Board of Tax & Land Appeals) Medication Abatement
5. Three (3) Deeds to Burial Lots.

Selectman Britton motions to approve the consent agenda as written. Seconded by Chair DeRoche.

Vote: 4-0-0

Motion carries.

Town Managers Report

- The Deliberative Session went well. He thanks all who attended including staff who helped set up and prepare for it.
- Finalizing GASB 75 which is part of the audit.
- Setting up interviews for a new Police Chief later in the month. The panel consists of two selectmen, a few school administrators, and a few Town employees.
- Working with Town Counsel on a former police matter.
- Water – getting ready to send out water bills. Dee is working with the software company. The meters are working however some of the sensors are not. Also, attended a water meeting with State Officials, engineers and our water operator.

Selectmen's Reports

Selectman Gifford

- Nothing to report this week. He will attend the next Recreation Commission Meeting.

Selectman Coye

- Attended the Old Home Day Committee Meeting. They are gearing up for the 2023 event it will be held on June 17th.
- Attended the Planning Board Meeting. The results of the survey are in and will be posted on the website.
- Attended the Musical Bingo on Saturday. It was a good event.

Selectman Britton

- Nothing to report

Chair DeRoche

- Attended the Deliberative Session. It went well with many good discussions.
- Attended Musical Bingo. It was fun.

Other Business

Selectman Britton asks why some members of the school department are part of the panel to interview candidates for Police Chief.

Town Manager Colby replies, it was recommended by MRI. Also, it is important to have good/open communication with the schools and police department.

As there is no further business before the Board, Chair DeRoche adjourned the meeting at 7:54 P.M.

Respectfully submitted,

Beth Hossack,
Administrative Specialist