



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

Plaistow Board of Selectmen Minutes

Date: March 27, 2023

Meeting Called to Order: 6:00 P.M.

Roll Call:

Selectman, Bill Coye – Present
Selectman, Darrell Britton – Present
Selectman, Jonathan Gifford – Present
Newly Reelected Selectman, Jay DeRoche – Present
Newly Elected Selectwoman, Tammy Bergeron - Present

Also present: Town Manager, Greg Colby and Administrative Specialist, Beth Hossack.

Public Comment

None

Selectman Coye says congratulations to all who won an elected position. He invites Town Clerk, Martha Fowler to swear in newly elected officials who are in the audience. The following people are sworn in:

Jay DeRoche as Selectman
Ted Carves as a Budget Committee Member
John Sherman as a Budget Committee Member
Elizabeth Kosta as a Budget Committee Member

NHMA Workshops

Selectman DeRoche mentions two workshops are available for new and experienced municipal officials. The dates are Thursday, April 6 or Thursday, June 1. The workshop is free however pre-registration is required.

Public Safety Impact Fees

Town Manager Greg Colby briefly explains impact fees. He recommends using approximately \$30,000 of public safety impact fees to help pay down the bond for the Public Safety Complex. If the funds are not used in 2023, they will be forfeited.

Selectman DeRoche asks if this is an acceptable use of the funds, and he repeats if we do not use the money for an appropriate purpose, we will lose it.

Town Manager replies, yes to both. Last year the Board used impact fees that would have expired in 2022 to do the same.

Selectman Britton motions to apply public safety impact fees due to expire in 2023 in the amount of \$30,299.30 to be used to pay down the principal of the Public Safety Complex Bond. Seconded by Selectwoman T. Bergeron.

Vote: 5-0-0

Motion carries.

Board/Committee Assignments

Selectman Britton motions to elect Bill Coye as Chair. Seconded by Selectwoman T. Bergeron.

Discussion: Selectman DeRoche says, good luck you will be a great chair.

Vote: 4-0-1 (abstain B. Coye)

Motion carries

Selectman Britton motions to elect Jon Gifford as Vice Chair. Seconded by Selectwoman T. Bergeron.

Selectman Gifford declines the position. Selectman Gifford motions to elect Selectman DeRoche as Vice Chair. Seconded by Selectwoman T. Bergeron.

Selectman Britton rescinds his prior motion. Selectwoman rescinds her prior second.

Vote: 4-0-1 (abstain J. DeRoche)

Motion carries.

Select Chair Coye takes control of the meeting. He states there is a list of committee assignments from 2022 in the folders as well as a blank one for 2023. We can move forward tonight and make selections, or we can do it next week. There is consensus from the Board to move forward tonight. The results are as follows.

The Budget Committee Representative is Selectman DeRoche. The alternate is Selectman Britton. The two (2) Capital Improvement Plan (CIP) Representatives are Selectman DeRoche and Chair Coye. The alternate is Selectwoman Bergeron.

The Conservation Commission Representative is Selectwoman Bergeron. The alternate is Selectman Britton.

The Highway Safety Committee Representative is Selectman Gifford. The alternate is Selectwoman Bergeron.

The Energy Committee Representative is Selectman Gifford. The alternate is Vice Chair DeRoche.

The Planning Board Representative is Chair Coye. The alternate is Vice Chair DeRoche.

The Recreation Commission Representative is Selectman Gifford. The alternate is Chair Coye.

The Elder Affairs Representative is Selectwoman Bergeron. The alternate is Selectman Britton.

The Regional Economic Development Committee (REDC) is Tim Moore. The alternate is Vice Chair DeRoche.

The two (2) Town Report Committee Representatives are Vice Chair DeRoche and Selectman Britton. The alternate is Selectwoman Bergeron.

The Old Home Day Committee Representative is Selectman Gifford. The alternate is Selectwoman Bergeron.

The Historical Society Representative is Selectman Gifford. The alternate is Chair Coye.

The HAZMAT Representative is Selectman Gifford. The alternate is Selectwoman Bergeron.

Town Forest Special Fund (item added to agenda)

Town Manager Colby recommends the Board use funds from the special Town Forest Fund to pay the invoice for the invasive plant control work which was done last fall. The Conservation Commission requested the work.

Vice Chair DeRoche motions to accept the recommendation of the Town Manager and withdraw \$6,275.00 from the Forest Fund Special Revenue Fund. The funds will be used to pay for invasive plant control in the Town Forest and reimburse the general fund. Seconded by Selectman Gifford.

Vote: 5-0-0

Motion carries.

Chair Coye mentions the Herbicide notice from Unitil. A copy is in the folders, and it has been posted on the website. Unitil will be using herbicides to control plant overgrowth in some rights of way.

Approval of Prior Nonpublic Session Minutes (3/13/23)

The minutes are passed out and read by the Board.

Selectman Gifford motions to accept and keep sealed the nonpublic session minutes of March 13, 2023. Seconded by Selectman Britton.

Vote: 4-0-1 (abstain T. Bergeron)

Motion carries.

Consent Agenda

Item Description

1. Accounts Payable Manifest – week of March 23rd, 2023
2. BOS draft minutes – February 6, 2023
3. Property Tax 2022 Supplemental Warrant
4. One 2022 Abatement Application
5. One Elderly Tax Exemption Application
6. Three Veterans Tax Credit Applications
7. Two Deeds to Burial Lots, #546 & #551
8. Gazebo/Pollard Park Application for 3 Movie Nights (Rec. Dept. & Library)
9. One Appointment for Trustee of the Trust Fund
10. Five (5) Renewal Applications for Secondhand Dealer/Pawnbroker Licenses
11. (Add on) Request for Funds from the Special Forest Fund Account.
12. (Add on) Three (3) Appointment Requests for the Old Home Day Committee.

Selectman Britton motions to approve the consent agenda including the add on items. Seconded by Vice Chair DeRoche.

Vote: 5-0-0

Motion carries.

Town Managers Report/Potable Water

- Mentions the damage done at Ingalls Park as the result of vandalism.

- The highway truck is back in service. The cost of repairs is over \$26,000. He will come back to the Board at a future date to request using the contingency fund to pay for the repairs.
- The water test results from March 6 show the level of HAA5 are decreasing. We are still waiting for the results from March 13th and 20th.
- Attended a meeting with Hampstead Area Water Service Company (HAWSCo.) and a few others to discuss to frequency of flushing and to determine if additional measures need to be taken for water safety.
- The interview panel for Chief of Police has chosen a candidate. This will not be announced until the pre-employment process is complete.
- The audit will begin on Wednesday. He has been busy gathering financial paperwork for the auditors.

Selectmen's Reports

Selectman Britton

- Nothing to report.

Selectman Gifford

- Heard good comments about the elections being held at the Fish & Game Club.

Selectman DeRoche

- There were no meetings to attend however he wants to send condolences to the family of Jerry Lovett. He did a lot of good things for the Town of Plaistow especially in the area of sports.

Selectman Britton agrees, stating his passing leaves a big hole in the Town.

Select Chair Coye

- Nothing to report.

Other Business

None

As there is no further business before the Board, Chair Coye adjourned the meeting at 6:38 P.M.

Respectfully submitted,

Beth Hossack,
Administrative Specialist