



*Town of Plaistow ♦ Board of Selectmen  
145 Main Street ♦ Plaistow ♦ NH ♦ 03865*

**PLAISTOW BOARD OF SELECTMEN MINUTES:**

**DATE:** June 18, 2018

**MEETING CALLED TO ORDER:** 6:30pm

**SELECTMEN:**

Selectman, Steve Ranlett, Chairman

Selectman, John Sherman

Selectwoman, Francine Hart

Assistant Town Manager, Greg Colby

Selectman, Julian Kiszka, Vice Chairman

Selectman, Peter Bracci

Town Manager, Mark Pearson

F. Hart asks for a moment of silence for Mr. Hamilton as his brother recently passed.

**PUBLIC COMMENT**

None

**INTRODUCTION OF NEW FIREFIGHTER**

Chief McArdle states an additional Fire Fighter was approved at Town Meeting in March. He is happy to announce Corey Booth has accepted the job. Corey has been a call Fire Fighter for the last three years. This is very helpful for Plaistow since he already knows the job.

Corey states he has lived in Plaistow since his freshman year of high school. His grandparents lived in Plaistow so he is very familiar with the Town. He graduated Timberlane High School and went on to Plymouth State University where he received a degree in History. Corey discovered his love for firefighting when his brother became a Fire Fighter in Exeter. Corey is happy to be here.

The Board welcomes him.

**MINUTES**

*J. Kiszka motions to approve the minutes of June 4, 2018. Seconded by J. Sherman.*

*Vote: 4-0-1 (abstain P. Bracci)*

*Motion passes*

**PHASE II THERMAL OPERATIONS – BEEDE SUPERFUND SITE**

Cheryl Sprague, EPA (Environmental Protection Agency) is the Remedial Project Manager from the State for the Beede cleanup project. She is here along with Ken Richards, Project Manager from NHDES (New Hampshire Department of Environmental Services). Mike Skinner, Project Coordinator from the Beede group is also in attendance. Tonight's meeting will be an overview of Phase 2 Thermal Operations. This will take place in the area that once held the storage tanks/landfill area. A slide of the underground conceptual site model is shown. In 2005 all the drums were removed. During Phase 1 over 24,650 gallons of oil were removed. Also removed was

187,200 pounds of LNAPL (oils), 17,900 pounds of vapor and 801 pounds of liquid groundwater. The soil cleanup goal was met. However, much of the oil is trapped in the sand and grain particles above and below the water level. The goal for Phase 2 is to capture the residual by thermal pumping steam into the ground. It heats the water and surrounding ground then steam wells remove it. Phase 2 is basically a huge plumbing project. Steam will be injected into the subsurface using 186 steam injection wells. The depth to treat is 16-26 feet deep. Then the multi-phase extraction will be done by 31 wells. The materials to be extracted are LNAPL (oils), water and vapor. The area will be treated for at least 120 days. The steam must be consistent. The steam will displace ground water and basically vacuum it out. Any leftover sludge is transported to a landfill that is made for that type of waste. In preparation for Phase 2 sound barriers have been installed. They are 16 feet high. The thermal operations will start on July 2 and run through January or February. During Phase 2 performance and operations monitoring will take place including temperature, pressure, vapors, perimeter air, sound levels, oils collected, and soil sampling.

### **TOWN HALL DOORS**

Paul Lucia, Facilities Supervisor discusses the doors. He has four quotes that are listed out for everyone. He previously believed he would need \$28,000.00 but the amount needed is a little less.

*J. Sherman motions to direct the Town Manager and the Facilities Supervisor to award the contract to replace the four (4) exterior doors of the Plaistow Town Hall to Portland Glass based on the quote dated June 8<sup>th</sup>, 2018 and the funds to come from the Building/Building Systems Capital Reserve Account. Seconded by J. Kiszka.*

*Vote: 5-0-0*

*Motion passes*

*J. Sherman motions to direct the Town Manager and the Facilities Supervisor to authorize necessary control service and installation for compatibility with the new four (4) exterior doors of the Plaistow Town Hall in an amount not to exceed \$5,000.00 and the funds to come from the Building/Building Systems Capital Reserve Account. Seconded by J. Kiszka.*

*Vote: 5-0-0*

*Motion passes*

### **PERFORMANCE MANAGEMENT BUDGET LINE ITEM**

M. Pearson states the top half of the sheet for proposed increases will be effective in next week's payroll. It will be retroactive to April 1, 2018.

P. Bracci asks if this is for non-union employees.

M. Pearson replies, yes.

### **CUTTING THE TREE BY THE WORLD WAR I MEMORIAL**

M. Pearson states the tree is in worse condition. Besides the termites, wood peckers have eaten holes in the tree too.

*J. Sherman motions to direct the Town Manager to cut the tree down by the World War I Memorial as described in the memo of June 18<sup>th</sup>, 2018. Seconded by F. Hart.*

*Vote: 5-0-0*

*Motion passes*

### **UPDATED TAGGING FORM**

S. Ranlett mentions there is a new tagging form with a few updates. A copy of the current form is also in the folders.

*S. Ranlett motions to accept the revised requested tagging form. Seconded by P. Bracci.*

*J. Sherman recommends putting a date on the form. The Board agrees.*

*Vote: 5-0-0*

*Motion passes*

### **P.A.R.C. ESTIMATED COSTS TO DATE**

G. Colby states the handout shows the known costs to date for the cleanup of P.A.R.C. So far, the amount is \$20,632.46. When more information comes in, it will be brought to the Board.

*J. Kiszka motions to authorize \$20,632.46 for the unanticipated P.A.R.C. Recreation Complex repairs and reconstruction listed on the Town Managers Memo (P.A.R.C. Estimated Costs to Date) dated June 18<sup>th</sup>, 2018 and said funds to come from the 2018 Warrant Article P-18-05 Contingency Fund Creation and Deposit Account. Seconded by J. Sherman.*

*J. Sherman asks if this is a potential insurance issue.*

*G. Colby states he is looking into it.*

*Vote: 5-0-0*

*Motion passes*

### **NOTICE TO PROCEED – SRTS**

M. Pearson mentions an email is in the folders tonight outlining the Notice to Proceed for the Safe Routes to School Project. Construction will begin on June 25 with an anticipated finish date of August 29.

### **WESTVILLE ROAD BRIDGE PROJECT**

M. Pearson states bids were received for the project on June 8<sup>th</sup>, 2018. All the bids exceed the funds allocated for this project by NHDOT (New Hampshire Department of Transportation) and the Town of Plaistow. Therefore M. Pearson wrote to the state to ask approval to re-bid the project in the winter of 2019. He is waiting for a response.

### **AUDIT REPORT FOR THE FISCAL YEAR ENDED DECEMBER 31, 2017**

A copy of the audit letter and report from Plodzik & Sanderson are in the folders. It is notes we had very good audit results. The only recommendation suggested by the auditors is, improvements to the reporting activity by the Recreation Revolving Fund could be implemented to reduce risk and improve the financial reporting of the fund. The MyRec.com software recently approved will bring about these recommended changes.

### **HANDICAP SIGN**

J. Kiszka states he received an email from a mother who lives on Jesse George Road. Her child is handicapped and she would like signage put on the Road. This issue was discussed and approved at the recent Highway Safety Committee Meeting.

*J. Kiszka motions to install two child handicapped signs on Jesse George Road as per the recommendation of the Highway Safety Committee. Seconded by J. Sherman.*

*Vote: 5-0-0*

*Motion passes*

## **REVIEW ACTION ITEMS**

Reviewed

## **SIGNATURE FOLDER**

S. Ranlett states the manifest and signature folder are going around.

## **TOWN MANAGERS REPORT**

Deferred

## **SELECTMAN REPORTS & OTHER BUSINESS**

J. Sherman

- The Summer Concert Series Started

J. Kiszka

- Attended the Bud Com Meeting on 6/5
- Attended the Planning Board on 6/6
- Attended the Citizen's Emergency Response Meeting on 6/7
- Attended a class on Current Use Criteria and Rules on 6/13
- Attended the Hazard Mitigation Board of Directors Meeting
- Attended the Highway Safety Committee Meeting – some speeding issues were discussed and the inability to lower speed limits was discussed. This should be added as an action item for the end of July.
- He went to see M. Pearson on Friday and ended up at the water meeting at Town Hall.
- He will attend a class on Tax Exemptions and Credits.
- He will attend the REDC Quarterly Meeting on Wednesday
- He will attend the Energy Committee Meeting on Wednesday

F. Hart

- Reads a letter from the Historical Society as Mr. Peck was not able to attend tonight's meeting. The Historical Society sold advertisements for Old Home Day to raise money. They were able to raise \$5500.00.
- Attended the Bud Com Meeting. The two vacancies were filled by Dean Nifakos and Greg Taillon.
- Attended the Timberlane High School Graduation Ceremony
- Attended the YMCA Ribbon Cutting

P. Bracci

- Thanks everyone for the recovery wishes
- Will attend the Con Com Meeting tomorrow night

- Will attend the Event at Summit Fabrications/Methuen Construction tomorrow

S. Ranlett

- Attended the Planning Board Meeting – the Master Plan was discussed and some zoning and sub-division changes were approved.
- Attended the Timberlane High School Graduation Ceremony
- Will attend Old Home Day on Saturday
- States we need to fill the position of Emergency Management Director
- Notes there is a location on Rte. 125 that needs to be cleaned up. This is an enforcement issue and the Enforcement Officer is working on it.

S. Ranlett adjourned the meeting at 8:18pm

Respectfully submitted,

Beth Hossack,  
Recording Secretary