



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: June 17, 2019

MEETING CALLED TO ORDER: 6:30 pm

SELECTMEN:

Selectwoman, Francine Hart, Chairman
Selectman, Steve Ranlett
Selectman, Greg Taillon

Selectman, Julian Kiszka, Vice Chairman
Selectman, John A. Blinn, Sr.
Mark Pearson, Town Manager

A moment of silence was held for Selectman Kiszka uncle, retired Police Officer George Wickson, former Road Agent Al Hoyt, and Gerard LaRoche.

SMITH CORNER ROAD

On Friday, we were notified by the Highway Supervisor that there was a collapse of a culvert on Smith Corner Road. Over the weekend the Highway Department tried filling the hole, but the material was disappearing as quickly as it was being filled. Harry Stewart, Normandeau & Associates), Dee Voss and Dan Garlington met early Monday to contact NH DES to apply for an "Emergency Authorization" to repair and/or replace the failing corrugated metal pipe culvert that had collapsed. We received the "Emergency Authorization Verification" this afternoon. Town Manager is asking the Board of Selectmen to authorize the expenditure of "Contingency Funds" for enough funds to perform this work. We do not yet have an estimate from the contractor but expect to have it by Tuesday.

G Taillon motions to authorize the Town Manager to enter into an "Emergency Contract" with a construction and excavation contractor to perform the replacement of a collapsed culvert on Smith Corner Road in the initial amount of funding up to \$20,000 from the "Contingency Fund" and to return to the Board of Selectmen if more funds are needed. Seconded by J. Kiska.

Vote: 5-0-0

Motion carries

MINUTES

G. Taillon motions to approve the minutes of June 3, 2019. Seconded by J. Blinn.

Vote: 4-0-1 (abstain S. Ranlett)

Motion carries

PUBLIC COMMENT

None

MAYER TREE SERVICE DONATION

Mayer comes in to prune trees, raise crowns and clean the areas around monuments and our gazebo in preparation for Plaistow Old Home Day 2019 every year.

Motion is made by S. Ranlett to accept the donation from Mayer Tree Service for a value of \$1,800. Seconded by G. Taillon.

Vote 5-0-0

Motion carries

UPDATE BOS PROCEDURES – CHAIR TO NEGOTIATE TOWN MANAGER CONTRACTS

The discussion was tabled until the next BOS meeting on July 15, 2019.

TOWN MANAGER EVALUATION PROCESS

Once a year each selectman is asked to evaluate the Town Manager's performance based on long- and short-term goals. Process worked well last year. A form has been included in your folder for your use. BOS wants an updated goals report emailed to them along with the blank form. Forms are due back prior to the July 15th Board meeting.

FORMALIZE TOWN CODE CHAPTERS

G. Taillon reviewed the Town Code updates.

Chapter 56 Conflict of Interest

Language is more straight forward and streamlined. G. Taillon discussed key updates with Steve Buckley by changing the language so that family members can serve on the committee. (See change below)

Family members serving on Town Committees or Boards does not preclude a town citizen from being elected and serving on the Conflict of Interest Committee. Members of the Conflict of Interest will recuse themselves when a petition is filed involving a family member.

Warrant Article needed for this change.

Chapter 58 Conservation Lands

No Changes

Chapter 61 Donations to Town

No Changes

Chapter 63 Excavations

Update: Violators of this article will be, upon conviction, subject to a fine of not more than \$250. Remove "which includes digging for coins".

Chapter 67 Firearms

Leave chapter as is.

Chapter 70 Fire Prevention

Article I Fire and Smoke Detectors updated in "red"

Any firm, person, or corporation violating any of the provisions of this article shall be deemed guilty of a misdemeanor and, upon conviction in the District Court, shall be subject to a fine not to exceed \$100 for each offense, and each and every day such violation continues it shall constitute a separate offense, with a maximum fine not to exceed \$800.

Article II Wood Stoves (add Pellet, Kerosene)

Any violation of this article may result in a fine not to exceed \$400.

Article III Unvented Space Heaters

A person violating any provision of the unvented space heater rules and regulations (state and local) shall be punished by a fine of not more than \$400 for each offense.

John Blinn will review codes next.

TOWN MANAGERS REPORT

- Attended Several Meetings
- Affinity Street Lighting Agreement
- P.A.R.C. Drainage Swales
- Primax Insurance
- Public Works Garage Information
- Timberland Rear – Sale of Town Owned Land
- AT&T Cellular Agreement Renewal
- Unfair Labor Practice (ULP)
- Westville Road Reconstruction Project
- Old Home Day

ACTION ITEMS

Reviewed

OTHER BUSINESS

Chair Hart proposed that July 1st meeting be cancelled. All selectmen agreed.

SELECTMEN'S REPORTS

J. Blinn

- Attended Friday's Elder Affairs movie at the Library
- Conservation Committee with Pro Quip. Also attending Wednesday Planning Board Meeting
- Miss NH is coming to Saturday's Old Home Day

J. Kiszka

- Attended Emergency Management Meeting
- Annual Rockingham Planning Commission – Chief Justice Roberts was the speaker
- Attended Regional Hazmat Meeting

G. Taillon

- Attended Roles & Responsibilities of Elected & Appointed Officials. Well attended by budget committee members
- Attended RBCD Meeting on Economic Strategy
- Attended Underwood Meeting – Construction with other utilities
- Discussion about website and how it is being used. Short survey created
- Review with other Selectmen first.

S. Ranlett

- Nothing to report

F. Hart

- Energy Committee RFP
- Planning Board Meeting
- Library Trustee Meeting
- Timberlane Graduations
- Attended Roles & Responsibilities of Elected & Appointed Officials.
- Attended MS4 Storm Water meeting

S. Ranlett motions to enter non-public session under RSA 91-A:3 II (A) Public Employee; (B) Hiring; (C) Reputation; (D) Property Transactions; (E) Pending or Threatened Litigation; (I) Emergency Functions; (J) Confidential Information; (L) Consideration of Legal Advice.

Seconded by xxxxx

Board Polled: F. Hart = yes, J. Kiszka = yes, S. Ranlett = yes, J. Blinn = yes, G. Taillon = yes
Motion carries

S. Ranlett motions to seal minutes, seconded by J. Kiska

Vote: 5-0-0

Motion carries

F. Hart adjourned the meeting at 8:36 pm

Respectfully submitted,

Susan Westin,
Recording Secretary