



*Town of Plaistow ♦ Board of Selectmen*  
*145 Main Street ♦ Plaistow ♦ NH ♦ 03865*

**PLAISTOW BOARD OF SELECTMEN MINUTES:**

**DATE:** March 6, 2017

**MEETING CALLED TO ORDER:** 6:33pm

**SELECTMEN:**

Selectman, Steve Ranlett, Chairman  
Selectman, Tammy Bergeron  
Selectman, Peter Bracci

Selectman, John Sherman, Vice Chairman  
Selectman, Julian Kiszka  
Interim Town Manager, M. Pearson

**AGENDA**

**MINUTES**

*Motion by T. Bergeron to approve the minutes of 2/27/17. Second by J. Sherman.*

*Vote: 5-0-0*

*Motion passes*

*Motion by T. Bergeron to approve the minutes of 2/6/17. Second by J. Sherman.*

*Vote: 4-0-1 (S. Ranlett)*

*Motion passes*

*Motion by J. Sherman to approve the amended minutes of 2/8/17 with the following change.*

*The polled vote sealing the non public minutes should be a yes for S. Ranlett and J. Sherman was excused. Second by T. Bergeron*

*Vote: 4-0-1 (J. Sherman)*

*Motion passes*

**PUBLIC COMMENT**

Sue Sherman and Tracy Fuller, Executive Director of the Plaistow YMCA mention that this year they want to honor Norm Major for the second annual Commitment to Community Award. Norm has been exceptional in community involvement as a volunteer, past Selectman and State Representative. He has help in many different roles. Tracy Fuller states the event will take place on June 23 at the Plaistow YMCA 175 Plaistow Road at 6:00pm.

**DEDICATION 2016 TOWN REPORT**

The 2016 Town Report is dedicated to Martha Sumner. M. Sumner has been involved in several committees including being Selectman for many years. She is a dedicated to the Town of Plaistow and certainly deserves this award. M. Summer thanks the Board and the residents for this special recognition.

J. Sherman mentions M. Sumner has been very involved in the Public Safety Building Committee since its inception. She has been a Budget Committee Representative and Chair until she took a leave of absence.

***J. Sherman motions to appoint M. Sumner to the Public Safety Building Committee effective immediately. Second by T. Bergeron.***

***Vote: 5-0-0***

***Motion passes***

M. Sumner is happy and thanks the Board. She did want to be a part of the committee until the building is completed.

### **RECREATION COMMISSION MEMBERS**

Christina Cruz states she received and accepted the resignation of Wendy Moley from the Recreation Commission. Tonight the Board accepts alternate Lisa Petry as a regular member of the Commission. The two alternate members accepted tonight are Rollanda Hughes and Dan Guide. The Board thanks all of them for volunteering.

### **HOMELAND SECURITY GRANT EMS TACTICAL EQUIPMENT - \$6,000**

In January 2017 Chief McArdle applied for a NH Homeland Security Grant. Mark Pearson explains the grant and states no matching funds are required. The grant is for \$6,000 to be used to purchase basic tactical protective equipment and training for responding to an active shooter event.

***T. Bergeron motions to accept the Homeland Security Grant for EMS tactical equipment awarded to the Fire Department in the amount of \$6,000. This is a non-competitive grant which does not require a local match and can only be used for the equipment outlined in the grant specifications. Second by J. Kiszka***

***Vote: 5-0-0***

***Motion passes***

### **NORMANDEAU PROPOSAL 2017 MONITORING LANDFILL**

M. Pearson discusses the proposal received from Normandeau & Associates for the 2017 Landfill Monitoring Program. He is confident that all necessary and required work is covered in the scope. The total cost is \$19,650. The money is available in the 2017 budget under solid waste cleanup.

***S. Ranlett motions to allow the Town Manager to execute the contract with Normandeau & Associates for the 2017 Landfill per the letter dated 2/1/17. Second by P. Bracci.***

***Vote: 5-0-0***

***Motion passes***

### **2015 AUDIT LETTER – REVIEW**

M. Pearson states impact fees should have been included in the audit cover letter. They are included in the audit report published in the 2016 Annual Report on page 112. Impact fees will be followed more closely. M. Pearson has already met and discussed the issue with the Finance Director, Treasurer, and Town Planner. The Town Planner will have the main responsibility to track impact fees but other staff members will also track them to double our efforts including the

Town Manager, Finance Director and both the Police and Fire Chiefs. According to RSA 674 impact fees must be used within 6 years. M. Pearson states the audit was a topical audit and not a forensic audit. He recommends the Auditors come to a Board Meeting to give a presentation on their finding. The Board agrees.

The boys from Webelos Troop # 18 are in attendance tonight to observe the Board of Selectmen's Meeting and learn about Municipal Government. S. Ranlett states if any of the troop members have a question please step up. Joseph Cruz inquires from the Board what is the biggest challenge facing Plaistow? J. Sherman responds keeping the tax rate low while still providing services to the residents. S. Ranlett states another challenge is water. The Town needs to find a potable water (drinking water) source especially for the residents that have polluted water due to the Beede Site. Energy costs and trash collection are two more important issues that need to be addressed. Joseph thanks the Board for their time.

### **DISCUSSION ON SKATE PARK PROPERTY**

M. Pearson received a legal opinion from Attorney Kalman regarding the Skate Park Equipment. Based on Attorney Kalman's opinion M. Pearson's recommendation is to destroy the equipment. There is no way to get away from third party liability. If we donate or sell the equipment to another entity the Town can still be liable as a third party. Discussion ensues as many Town residents were in favor of a Skate Park.

***J. Sherman motions to direct the Town Manager to dispose of the Skate Park as soon as possible. Second by J. Kiszka.  
Vote: 4-0-1 (T. Bergeron)***

A resident in the audience stands up and speaks his opinion. He would like the Town to keep the Skate Park as many people in Town are in favor of it. He appears to understand the dilemma the Board is in and thanks the board and leaves.

### **VOTER'S GUIDE**

The Voter's Guide used at the Deliberative Session of 2017 is discussed tonight. Each explanation is reviewed.

***Motion by J., Sherman to remove the word "modest" from P-17-02 Town Unit Collective Bargaining Agreement. Second by T. Bergeron.  
Vote: 5-0-0  
Motion passes***

***Motion by J. Sherman to add the explanation from the proposed changes for Voter's Guide to P-17-03 Operating Budget. Second by T. Bergeron.  
Vote: 1-4-0  
Motion fails***

There is consensus from the Board to insert the 2015 & 2016 Budget & Actuals on page 3 of the Voter's Guide.

*Motion by J. Sherman to add 1 more sentence from the proposed changes for Voter's Guide to P-17-07 Replacement of Fire Department Vehicle. Second by P. Bracci.*

*Vote: 3-1-1 (T. Bergeron no, S. Ranlett abstain)*

*Motion passes*

*Motion by J. Sherman to insert 2 sentences from the proposed changes for Voter's Guide after the first sentence to P-17-08. Second by P. Bracci.*

*Vote: 3-2-0 (T. Bergeron, S. Ranlett)*

*Motion passes*

*Motion by S. Ranlett to correct the dollar amount of P-17-09 to \$76,698.56. Second by J. Sherman.*

*Vote: 5-0-0*

*Motion passes*

*Motion by J. Sherman to replace "to replace funds spent in 2016 with" "to increase to \$30K the balance in this "contingency" fund in P-17-10. Second by T. Bergeron.*

*Vote: 4-1-0 (P. Bracci)*

*Motion passes*

*Motion by J. Sherman to replace the explanation for P-17-11 with the new one from the proposed changes for Voter's Guide. Second by T. Bergeron.*

*Vote: 1-4-0 (S. Ranlett, J. Kiszka, T. Bergeron, P. Bracci)*

*Motion fails*

*Motion by J. Sherman to remove the second line of the proposed changes for Voter's Guide for P-17-11. Second by T. Bergeron.*

*Vote: 4-1-0 (P. Bracci)*

*Motion passes*

*Motion by J. Sherman to add 1 sentence from the proposed changes for Voter's Guide at the end of the explanation to P-17-13. Second by T. Bergeron.*

*Vote: 4-1-0 (J. Kiszka)*

*Motion passes*

*Motion by J. Sherman to add 1 sentence from the proposed changes for Voter's Guide to the end of the explanation for P-17-15. Second by P. Bracci.*

*Vote: 0-0-5*

*Motion fails*

*Motion by J. Sherman to remove the first sentence the explanation of P-17-16. Second by J. Kiszka.*

*Vote: 5-0-0*

*Motion passes*

*Motion by J. Sherman to add a few sentences from the proposed changes for Voter's Guide to the end of the explanation for P-17-17. Second by S. Ranlett.*

*Vote: 1-4-0 (T. Bergeron, S. Ranlett, J. Kiszka, P. Bracci)*  
*Motion fails*

*Motion by J. Sherman to replace the words “most important” to largest in P-17-18. Second by T. Bergeron.*

*Vote: 5-0-0*  
*Motion passes*

*Motion by J. Sherman to add the explanation from the proposed changes for Voter’s Guide to P-17-19 striking the words “with the \$80K in the” in the second sentence and striking the last sentence. Second by P. Bracci.*

*Vote: 5-0-0*  
*Motion passes*

*Motion by J. Sherman to use the explanation from the proposed changes for Voter’s Guide for P-17-21. Second by T. Bergeron.*

*Vote: 1-4-0 (S. Ranlett, T. Bergeron, J. Kiszka, P. Bracci)*  
*Motion fails*

*Motion by S. Ranlett to use as an explanation for P-17-21 “A YES vote will continue the Town Manger form of government. Voting NO will mean the position of Town Manager will be revoked in April 2018. Second by T. Bergeron.*

*R. Ranlett withdraws his motion. T. Bergeron withdraws her second.*

*Motion by T. Bergeron to use as an explanation for P-17-21 “A YES vote will continue the Town Manger form of government. Voting NO will mean the position of Town Manager will be revoked. Second by P. Bracci.*

*Vote: 2-3-0 (S. Ranlett, J. Kiszka, J. Sherman)      X*  
*Motion fails*

*Motion by P. Bracci to leave the explanation as is in the current Voter’s Guide for P-17-21. No second.*

*J. Sherman motions to use the explanation from the proposed changes for Voter’s Guide for P-17-21 striking most of sentence 2 (right after RSA 37 through per RSA 37). Second by S. Ranlett.*

*Vote: 3-1-1 (J. Kiszka no, P. Bracci abstain)*  
*Motion passes*

*J. Sherman motions to include the 3 blue boxes from the proposed changes for Voter’s Guide. Second by J. Kiszka.*

*Vote: 2-2-1 (P. Bracci & J. Kiszka no, T. Bergeron abstain)*  
*Motion fails*

*J. Sherman motions to include the first and third blue boxes from the proposed changes for Voter’s Guide. Second by S. Ranlett.*

*Vote: 5-0-0*

***Motion passes.***

**TOWN MANAGER'S REPORT**

Public Safety Generator  
Several Meetings (staff, selectmen & others)  
Budget for Voter's Guide  
Landfill Monitoring Normandeau  
Cell Tower Easement  
Manifest & Budgets  
Town Manager Coverage Schedule  
Impact Fees  
Westville Road Bridge Project  
Public Safety Complex Project  
Public Safety Complex Building Project Grant Money  
SRTS  
MtBE  
BMSI Purchasing Module  
2016 Audit  
Skate Park/legal opinion  
Court House/fire panel

**ACTION ITEM REVIEW**

Reviewed/Some changes made

**OTHER BUSINESS**

None

**SIGNATURE FOLDER**

S. Ranlett states the manifest and signature folder are going around.

**SELECTMAN REPORTS**

S. Ranlett

- Planning Board – Chandler Ave is

J. Sherman

- Conservation Commission was cancelled due to a lack of quorum

T. Bergeron

- Nothing to report

J. Kiszka

- Nothing to report

P. Bracci

- TRAC meeting

S. Ranlett adjourns the meeting at 9:25 pm

Respectfully submitted,

Beth Hossack,  
Recording Secretary