



*Town of Plaistow ♦ Board of Selectmen*  
*145 Main Street ♦ Plaistow ♦ NH ♦ 03865*

**PLAISTOW BOARD OF SELECTMEN MINUTES:**

**DATE:** March 13, 2017

**MEETING CALLED TO ORDER:** 6:33pm

**SELECTMEN:**

Selectman, Steve Ranlett, Chairman  
Selectman, Tammy Bergeron  
Selectman, Peter Bracci

Selectman, John Sherman, Vice Chairman  
Selectman, Julian Kiszka  
Interim Town Manager, M. Pearson

**AGENDA**

**MINUTES**

*Motion by T. Bergeron to approve the minutes of 3/06/17. Second by J. Sherman with a change on page 3, second paragraph, fourth line down change S. Sherman to J. Sherman.*

*Vote: 5-0-0*

*Motion passes*

**PUBLIC COMMENT**

Sam Cafiso 52 Kingston Rd is looking for an update from the Board regarding the letter he sent concerning several issues at Pro Bark. M. Dorman was working on it however he is working limited hours due to a recent injury. There is consensus among the Board to read through the administrative file and reach out to M. Dorman. This issue will be placed on the agenda on March 27, 2017. S. Cafiso recommends the Board also view the site plan and visit the area prior to the meeting. S. Cafiso believes there is a conflict between state and local laws. He understands the approved use of the land yet the odor, noise, dust and vibration conflicts with local ordinance 220-5. There have been issues for several years however a legal opinion has not been researched.

**AMERICAN LEGION CITATION FOR MERITORIOUS SERVICE**

S. Ranlett states last Wednesday D. Meaney, Commander of American Legion Post 34 met with M. Pearson and himself. D. Meaney presented a Citation for Meritorious Service to the Board of Selectmen. S. Ranlett reads the award.

S. Ranlett thanks D. Meaney for this award.

**LEGAL OPINION FOR ARTICLE P-17-21**

M. Pearson reads the opinion from S. Kalman regarding Warrant Article P-17-21. If the vote is to rescind the Town Manager form of government the effective date is the second Tuesday in April. P. Bracci inquires why we did not seek the opinion from NH Municipal Association. Information received from NHMA is not binding or official. Also they will not represent a Town in any court case. The opinion was received from Town Counsel since the Board requested it.

### **RECREATION DIRECTOR, CHRISITNA CRUZ IMPACT FEES**

C. Cruz, Recreation Director and Bill Coye, Chairman present their request to purchase items for the Recreation Department. The presentation includes the items, the source of the money (capital reserve or impact fees) and where they will be located. Selectmen P. Bracci and J. Kiszka recommend having the information provided to the Board ahead of time.

***Motion by J. Sherman to purchase and install the Merry Go Round/Springer toys, Baseball Field, Basketball/Wall Ball Courts, Swing Arm barrier and Spinner Bowls with \$37,817.75 being withdrawn from the Capital Reserve Fund and \$6,507.60 being withdrawn from Impact Fees. Second by T. Bergeron.***

***Vote: 4-1-0 (P. Bracci)***

***Motion passes.***

C. Cruz reads the mission and vision statement she would like adopted for the Recreation Department.

***T. Bergeron motions to adopt the Mission Statement “Recreation is for everyone. We provide both passive and active programs to meet the needs of our citizens through comprehensive activities, open space preservation, facilities, and services which respond to changing needs within our community in a safe and secure environment while enriching the quality of life for present and future generations” and Vision Statement “To build a sense of Community through programs which promote civic engagement and healthy lifestyles for residents of all ages in Plaistow.” Second by J. Kiszka.***

***Vote: 5-0-0***

***Motion passes.***

### **TOWN PLANNER, GREG JONES SRTS (Safe Routes to School)**

Greg Jones states in 2013 The Town was awarded a grant for \$250K for the Safe Routes to School Project. The Board in 2013 agreed to spend \$100K of Town money allowing for a project total of \$350K. The \$100K was never encumbered. The project was delayed until 2015 however the scope of work was based on \$350K creating a shortfall. In January 2017 the Town Manager and Town Planner submitted a request to NHDOT/SRTS for additional funding. On 3/7/17 the Town was informed that an additional \$1,689 was awarded for Engineering. The Engineering Phase is currently underway. The process to increase construction costs will be decided soon with a good chance we will receive \$100,787 for the Construction Phase. Construction should begin in 2018 and will be dove-tailed with the Westville Road Bridge Project and State paving. Originally \$10K was spent on non construction costs such as a bike rodeo and helmets. This was mandated by the Federal Government. Grant money is a reimbursement program. The Town has to front the money but we get full reimbursement.

M. Pearson states the Town Moderator has postponed voting until Tuesday, March 21, 2017 at Pollard School from 7:00am – 8:00pm. Town Hall will be closed tomorrow, March 14 due to the impending storm. The Plaistow Public Library is also closed tomorrow.

The towns of Atkinson and Plaistow have postponed voting while Danville and Sandown did not. There is an RSA that mandates school elections will be kept confidential until all towns have voted.

### **TOWN MANAGER'S REPORT**

Courthouse Fire Panel Failure  
Interview –A/R, A/P, Payroll  
Skate park removal  
MtBE Meeting  
Westville Road Bridge Project  
Safety Complex Meetings/Grant Funds  
SRTS  
Diesel Fuel  
Pro Bark – Fire on 3/9  
NHDOT - Rt. 125 Islands  
Plaistow Pride Day – 4/22  
Carol Shea-Porter Office Hours – on 4/16  
Timberlane School Zoology/Beede Site  
Several Meetings held

### **ACTION ITEM REVIEW**

M. Pearson states Victoria Chase will not come to a Board meeting to discuss the Islands on Rte. 125. J. Sherman states the street lights were supposed to be synchronized following the road work. M. Pearson will contact V. Chase for a response.

All other items reviewed.

### **OTHER BUSINESS**

None

### **SIGNATURE FOLDER**

S. Ranlett states the manifest and signature folder are going around.

### **SELECTMAN REPORTS**

S. Ranlett

- Will attend the Planning Board meeting this week

J. Sherman

- Conservation Commission was cancelled due to lack of quorum, will attend the next one

T. Bergeron

- Public Safety Building Committee
- Contacted Haley Bush OHD

Has a question regarding the Beede Site – will get monthly copy to Board members

J. Kiszka

- Sat in on the MtBE Meeting with Normandeau
- Sat in on the Westville Road Bridge Project conference call
- Will attend the Energy Committee meeting this week

P. Bracci

- Assisted with ballot counting on Tuesday

Has a question about the water connection tax. M. Pearson explains it.

S. Ranlett adjourns the meeting at 8:17pm

Respectfully submitted,

Beth Hossack,  
Recording Secretary