



*Town of Plaistow ♦ Board of Selectmen*  
*145 Main Street ♦ Plaistow ♦ NH ♦ 03865*

**PLAISTOW BOARD OF SELECTMEN MINUTES:**

**DATE:** December 4, 2017

**MEETING CALLED TO ORDER:** 6:34pm

**SELECTMEN:**

Selectman, John Sherman, Chairman  
Selectman, Steve Ranlett  
Selectman, Peter Bracci

Selectman, Tammy Bergeron, Vice Chair  
Selectman, Julian Kiszka  
Town Manager, Mark Pearson

Note: The Town Manager will be arriving in a few minutes.

**MINUTES**

*T. Bergeron motions to approve the minutes of November 27, 2017. Seconded by P. Bracci.*

*Vote: 5-0-0*

*Motion passes*

*J. Kiszka motions to approve the minutes of December 2, 2017. Seconded by T. Bergeron.*

*Vote: 5-0-0*

*Motion passes*

**PUBLIC COMMENT**

Rick Marino states he has been on the Recreation Commission for four years. He is moving to Atkinson so he will step down from his position after the meeting on December 13, 2017. He gives a written letter of resignation to Select Chair, Mr. Sherman.

J. Sherman thanks Mr. Marino for his service.

S. Ranlett also thanks Mr. Marino for his service and states he will be greatly missed.

Note: The Town Manager arrived at 6:37pm.

J. Sherman states a vote will be taken after the next Recreation Meeting to officially accept Mr. Marino's resignation. The letter will be presented to the Recreation Commission at that meeting.

**DISCUSSION – WALTON ROAD**

Chief Jones begins with a background of Walton Road. During her twenty-year career speeding has always been a problem on this road. She states the northern end of Walton Road has been closed for the past year. The road is level and makes a good cut through to avoid the light on Route 125 and to Greenough Road. In August or 2016 she held a meeting with resident of the road. Fire Chief, John McArdle and Highway Supervisor, Dan Garlington were in attendance. The Highway Safety Committee was in favor of the closure as well. It was decided to temporarily close the road from October to December of 2016. They realized this was not a long enough time period to determine the effect of closing the road so it was extended until December 2017. Chief

Jones has contacted legal counsel at the NHMA to find the correct procedure for making the temporary closure permanent. A survey will need to be done, a notice will need to be sent to all abutters, and the legislative body must pass it. The Chief is waiting for a response to find out if the legislative body in this case is a warrant article (the voter's) or the Board of Selectmen. It is the recommendation of Chief Jones to move forward with the permanent closure of the road. The temporary closure has been very successful. Chief Jones states the setup of the road is conducive to a closure because it is shaped like a horseshoe. She realizes there are speeders on many other roads but does not want residents of other roads to think this can be done on their road.

T. Bergeron is in favor of a permanent closure. She has been at the meetings with residents and feels it is positive to move forward.

J. Kiszka states it is obvious the closure is needed.

Chief Jones states both Chief McArdle and D. Garlington are in favor of the road closure.

J. Sherman asks what are the costs involved?

Chief Jones replies the costs should be minor. A hydrant will need to be moved and a little landscaping done.

P. Bracci asks why the hydrant needs to be moved.

D. Garlington replies it will be moved closer to Route 125. The hydrant will service Walton Road, Shady Lane and part of Main Street. The fire department needs access to drive up to it.

J. Sherman opens the meeting to the public for any comments concerning Walton Road.

Court Dixon of 24 Shady Lane states things have never been better since the temporary closure. His dog was almost hit by a car a long time ago but it could have been a child.

George Knowel of 25 Walton Road is not in favor of the closure. He states the street is zoned Commercial C1. He has a business on the road and the closure has negatively affected his business. The changes to Route 125 has also hampered his business and the other small businesses along Walton Road. Some of the other businesses are a CPA, hair salon and a boutique. He does not want his neighbors to feel unsafe but he is not in favor of it. He recommends blocking Shady Lane instead.

J. Sherman states there are two parts to the issue.

1. Will the Board move forward with the closure?
2. Is a warrant article necessary for voters to approve or disapprove?

J. Sherman suggests George Knowel attend the next Highway Safety Committee Meeting scheduled for December 15 at 9:30am.

Julie Healy of 13 Walton Road thanks the Board for their support. She wants to clarify that a Boutique opened after the road closure. There was a prior boutique but the current owner came in after the road was closed.

Sheila Clark of 10 Walton Road is very happy with the road closure. She said it has never been better. She states a business was added to a residency causing a change from residential to commercial. There are about four businesses that have changed hands over the years but the Dance Studio has been a constant. One issue that came up several years ago was when you exit the

parking area of the businesses you must go onto 121A . A sign was put in stating there is no right turn onto Walton Road allowed. This was part of a Planning Board decision years ago. Residents cannot go to Route 125 the quick way either. She believes most of the issues to the small businesses is due to the changes on Route 125.

Erin Moses of 32 Walton Road states there is not adequate parking for the businesses on Walton Road. She lives on the end of the road and her front lawn is often driven on as people back up. Her mail box has been hit. She wants the Board to think carefully before making a decision.

Mr. Barker of 22 ½ Walton Road mentions the island on Route 125 is the cause of the changes to the businesses.

J. Kiszka has concerns about the resident who mentioned the right turn. It is clarified that the right turn is only coming out of the parking lot.

P. Bracci states we should try for a compromise. Maybe Walton Road should be made a one way or maybe speed bumps would help.

Julie Healy does not think making Walton Road a one way will help. Many cars take an illegal left turn on the diagonal.

Jennifer Lovett of 28 Walton Road states she came to a Board meeting many years ago asking for Walton Road to become a one way. She was told, no.

T. Bergeron states speed bump have been discussed in the past and were not recommended.

S. Ranlett states speed bumps are a problem for plowing. He mentions that George Knowell stated the changes to Route 125 hindered his walk-in business in a C1 zone. Residential homes can be located in a C1 zone. The type of zone does not affect the road. Walton Road is a Town owned residential road regardless if there are businesses located on it.

J. Kiszka mentions his lawn was often driven on when he moved in. He placed rocks in the front yard and the issue has been resolved.

***J. Kiszka motions for Chief Jones to move forward as needed for the road closure.***

***S. Ranlett motions to direct the Town Manager to work with the Police Chief to create a warrant article to go before the voters to close Walton Road. Seconded by T. Bergeron. Note – we must check the RSA's to confirm the "Governing Body" as the Board or the voters. Chief Jones states this question is already with NHMA.***

***Vote: 5-0-0***

***Motion passes.***

T. Bergeron thanks everyone for coming.

J. Sherman states we will take a seven-minute break until 7:30pm.

J. Kiszka states he made a motion that was ignored.

J. Sherman apologizes stating her did not hear the word “motion” and apologizes to J. Kiszka.

### **DISCUSS POSSIBLE CHANGES TO THE DONATION POLICY**

J. Sherman states the idea of this came about from a discussion at a Budget Committee meeting about fundraising for Old Home Day. We do not really have a policy or procedure for soliciting funds for the Town.

S. Ranlett talks about legalities of fundraising. If it happens where do the funds go? Are they deposited to the general fund? How much can be raised? Are there any guidelines provided by RSA’s? Unanticipated funds need to be accepted by the Board. Are funds raised through fundraising unanticipated? Perhaps a legal opinion from NHMA Legal Department should be received.

G. Colby states we do have an account for gifts, grants and donations. Soliciting is a gray area.

P. Barcci states we should not split hairs about this. Most people are honest.

J. Sherman states unanticipated means not budgeted. All money must be reconciled. What happens if we get more money than needed? He states we need a better policy and implementation criteria allowing a committee to solicit up to a certain amount.

T. Bergeron states sponsorships or fundraising is not a guarantee. You cannot count on it.

S. Ranlett states we are not specifically talking about Old Home Day. We are discussing the policy.

J. Sherman states right now only Department Heads can solicit donations on behalf of the Town. Should we leave it alone?

P. Bracci does not agree. Others should be able to fundraise.

S. Ranlett states we should leave it alone for now as we are not ready to craft language.

J. Kiszka asks the Town Manager to draft changes to the policy.

G. Colby states RSA 31:95-C should be researched. We may need to have a warrant article to create a revenue account for Old Home Day, similar to the one for the Library.

S. Ranlett states let’s stay on the agenda. We are discussing a Donation Policy.

J. Sherman states this will be on the agenda next week. We need more information.

T. Bergeron wants to know why the Historical Society gets the money from the vendor fees at Old Home Day.

### **RECOMMENDATION FROM HIGHWAY GARAGE BUILDING COMMITTEE**

S. Ranlett states there were two motions at the last Highway Garage Committing held on Tuesday, November 28, 2017. The first motion was regarding location which was voted to be at the Penn Box site. The second motions was to see if the Board will support the warrant article.

P. Bracci asks if the unassigned fund balance can be used for anything other than reducing taxes.

M. Pearson replies, yes it can be used for other purposes.

T. Bergeron asks how much is in the account?

M. Pearson states about 2.6 million. The account is stable. It is above 7%.

M. Pearson states we have known since 2006 that the Highway Garage should be moved. It will be done in two phases. The first phase will cost about \$600,000.00. This is much a lower cost than if we were to mitigate the current building.

T. Bergeron asks where the \$600,000.00 figure came from.

M. Pearson replies we had a quote to include everything which came in at about 1.5 million. Then we backed out all the items that are not necessary. The \$600,000.00 include a basic building with windows and doors. We will not hire an OPM (Owners Project Manager) since this type of a building is much less complicated than a Police Department Building. The building will be 8,000 square feet with the dimensions of 80 x 100. It will hold all the Highway Department's equipment. The cost of phase II is unknown. We may not even do phase II if the warrant article for converting the fire suppression system into both a fire suppression and potable water system fails. Phase I will be enough.

The wording of the warrant article is discussed. Most Board members want the wording to be more inclusive about the location and size of the building. Voter's notes will also need to be more informative.

***S. Ranlett motions to recommend P-18-21 Public Works Facility. Shall the Town vote to raise and appropriate \$600,000 as a non-lapsing appropriation that will be used to design, engineer, and construct portions of a Public Works Facility of 8,000 square feet that would include garage and office space located at the Penn Box site for the Highway and Water Departments. Seconded by J. Kiszka.***

***Vote: 5-0-0***

***Motion passes***

#### **DISCUSSION ON 1 & 3 PALMER AVE**

M. Pearson states he obtained an opinion from legal counsel regarding the possibility of purchasing this property. In order for the Board to purchase #1 and #3 Palmer Ave the Town would have to create a 2018 warrant article to add \$15,000.00 to the "Acquisition of Land/Building Capital Reserve Fund" to arrive at the purchase price of \$115,000.00. The seller would also have to agree to wait until the March ballot for approval by the voters. According to the realtor the seller will not wait until the March ballot as they have a buyer now.

S. Ranlett asks if we can have the Conservation Committee put up \$15,000.00 as they have enough money. The Town will not put a building on the property. They may put a road on it in the future as another access to the Public Safety Complex.

Tim Moore, Secretary of the Conservation Committee responds to S. Ranlett's question. He states he cannot speak for the committee since a vote has not been taken. However, if the Conservation Committee puts in some funding there are restrictions on what can be done with the property. He is not sure if a road for access to a public building would be allowed.

P. Bracci states this is not what Conservation funds are for.

J. Sherman states Conservation funds are used for preventing a building on the property.

T. Moore agrees.

There are two parcels involved perhaps one could be purchased by the Town and the other could be purchased by the Conservation Committee to remain as conservation land.

There is consensus amongst the board to have T. Moore bring this suggestion to the committee and the Town Manager check with Town counsel to confirm the legality of this proposal.

#### **REVIEW DELIBERATIVE SESSION SCHEDULE**

J. Sherman states the deliberative session has been confirmed with the Budget Committee for February 3, 2018.

***T. Bergeron motions to post the deliberative session for Saturday, February 3, 2018 with a snow date of February 10, 2018. Seconded by S. Ranlett.***

***Vote: 5-0-0***

***Motion passes***

The Board discusses adding a meeting near the end of December for any encumbrances that may need to be done. Both Christmas and New Year's Day fall on Monday's. The Board agrees to meet on Wednesday, December 27, 2017.

### **WARRANT ARTICLE PRESENTATIONS**

M. Pearson states the purpose for article P-18-14 is to convert the current fire suppression system to both a fire suppression and water system. He is not sure if we need a 2/3 majority or a 3/5 majority. We are an SB 2 town which typically falls under the 3/5 rule.

***S. Ranlett motions to recommend P-18-14 Conversion of Fire Suppression Water System to a Potable Water and Fire Suppression Water System. To see if the Town will vote to amend the existing authority establishing a municipal fire suppression water system by adding authority pursuant to RSA 38:4 to establish a municipal potable water system? Seconded by J. Kiszka***  
***P. Bracci asks if the Board can change their vote prior to the deliberative session.***

***J. Sherman replies, yes.***

***Vote: 4-0-1 (abstain P. Bracci)***

***Motion passes***

***S. Ranlett motions to recommend P-18-15 Fire Suppression Line Capital Reserve Discontinuance. Shall the Town vote to discontinue the Water Department Fire Suppression Line Capital Reserve fund pursuant to RSA 35:16-a and to transfer said funds, with accumulated interest into the Town's General Fund? This capital reserve fund was created in 2002. This warrant article shall be null and void if the Water System amendment (see article P-18-14) fails. Seconded by T. Bergeron.***

***Vote: 5-0-0***

***Motion passes***

***S. Ranlett motions to recommend P-18-16 Water Suppression Line Fund Discontinuance. Shall the Town vote to discontinue the Water Department Water Suppression Line fund and to transfer said funds, with accumulated interest into the Town's General Fund? This Suppression Line fund was created in 1990. This warrant article shall be null and void if the Water System amendment (see article P-18-14) fails. Seconded by J. Kiszka.***

***Vote: 5-0-0***

***Motion passes***

***S. Ranlett motions to recommend P-18-17 Water Department Pump(s) & Pump House Capital Reserve Discontinuance. Shall the Town vote to discontinue the Pump and Pump House Capital Reserve Fund pursuant to RSA 35:16-a and to transfer said funds with accumulated interest to the date of withdrawal into the Town's General Fund? This fund was created in 2011. This warrant article shall be null and void if the Water System amendment (see article P-18-14) fails. Seconded by J. Kiszka.***

**Vote: 5-0-0**

**Motion passes**

***S. Ranlett motions to recommend P-18-18 Water Department Capital Reserve Fund Creation and Deposit. Shall the Town vote to establish a Water Department Capital Reserve Fund pursuant to RSA 35:1 for the purpose of accumulating funds for the operation, expansion, and maintenance of any existing water lines used for fire suppression and/or potable water, including water pipes, pumps, valves, hydrants, storage tanks/towers, any other equipment necessary to maintain the water system, all vehicles needed to maintain the water system, to construct and maintain any buildings or portions of buildings used in the administration and/or maintenance of the water system and furthermore shall the Town vote to raise and appropriate \$DOLLARS to deposit into this fund? The Board of Selectmen will be the fiscal agent of the fund and the fund will be placed into an interest-bearing account. Seconded by T. Bergeron.***

***J. Sherman asks when will we see the dollar amounts?***

***M. Pearson states he will create a flow chart.***

***J. Kiszka states if P-18-14 fails doesn't this article need to say it will be null and void?***

***M. Pearson states if P-18-14 fails we will still have fire suppression.***

***J. Kiszka states P-18-15 also has the sentence about being null and void if P-18-14 fails.***

***S. Ranlett withdraws his motion.***

***T. Bergeron withdraws her second.***

***M. Pearson will get clarification.***

M. Pearson states a flow chart will be developed to show what happens if P-18-14 passes and what happens if it fails. This will help voter's too.

***S. Ranlett motions to recommend P-18-19 Building/Building Systems Capital Reserve Fund Deposit. Shall the Town vote to raise and appropriate the sum of \$10,000 to deposit into the existing Building/Building Systems Capital Reserve Fund that was created in 2007? Seconded by T. Bergeron.***

**Vote: 5-0-0**

**Motion passes**

***S. Ranlett motions to recommend P-18-20 Library Capital Reserve Fund Deposit. Shall the Town vote to raise and appropriate \$50,000 to be deposited into the existing Library Capital Reserve Fund that was created in 2016? Seconded by J. Sherman.***

***T. Bergeron asks what was the amount they asked for last year?***

***J. Sherman replies \$65,000***

***P. Bracci states it is hard to vote when you do not know the balance of the fund.***

***J. Sherman states it will be printed in the voter's notes.***

***S. Ranlett agrees. He reads the balance J. Senter provided last week. It is about \$100,000.***

***J. Sherman states it is in the CIP (Capital Improvement Plan).***

***T. Bergeron would like to know where any funds were spent this year. She thinks this should be included in the voter's notes too.***

***J. Kiszka states the LED project at the Library will be done before 12/31/17.***

***T. Moore replies it was not complete when the warrant article was written.***

***J. Sherman states Cab Vinton, Library Director will be in next week.***

*Vote: 1-2-2 (T. Bergeron, P. Bracci no, S. Ranlett, J. Kiszka abstain)*  
*Motion fails.*

*S. Ranlett motions to recommend P-18-22 Records Management. Shall the Town vote to create a Records Management Capital Reserve Fund for the purpose of funding proper records management, storage, and archival pursuant to the provisions in RSA 35:1 and with the Board of Selectmen to act as the fiscal agents of the fund? Furthermore, shall the Town raise and appropriate \$10,000 to be deposited into the Records Management Capital Reserve Fund? The capital reserve fund will be used for purchase of any hardware and software, both on-site and off-site, to provide proper records management. Seconded by J. Sherman.*

*Vote: 3-1-1 (P. Bracci no, S. Ranlett abstain)*  
*Motion passes*

*S. Ranlett motions to recommend P-18-23 Energy Capital Reserve Fund Deposit. Shall the Town vote to raise and appropriate the sum of \$25,000 to deposit into the existing Energy Capital Reserve Fund that was created in 2016? Seconded by T. Bergeron.*

*Vote: 4-0-1 (P. Bracci abstain)*  
*Motion passes*

*S. Ranlett motions to recommend P-18-24 Pollard Road & Congressional Ave Flooding Mitigation. Shall the Town vote to raise and appropriate the sun of \$46,000 to provide the design, engineering services, and partial construction for the Pollard Road and Congressional Ave Flooding Mitigation project, and further to withdraw \$46,000 from the Transportation Infrastructure Capital Reserve Fund? Seconded by T. Bergeron.*

*J. Sherman states most warrant articles say when the capital reserve fund was created.*

*S. Ranlett states not all of them do.*

*G. Colby states in this case we are not adding to the fund but taking money out of the fund.*

*P. Bracci asks if permits will be required to do this.*

*M. Pearson states yes. The engineers will get the permits. The money will be used for design and partial construction. It is not easy to do when DES (Department of Environmental Services) is involved. It took three years for all the permits for the Westville Road Bridge project.*

*Vote: 5-0-0*

*Motion passes*

*S. Ranlett motions to recommend P-18-25 Westville Road Bridge Replacement. Shall the Town vote to raise and appropriate the sum of \$715,111 for engineering and construction phase of the replacement of the Westville Road Bridge? Furthermore, shall the Town accept the reimbursement of \$516,089 from State Aid Bridge program (80% of \$645,111) and accept \$129,701 from the SB 38 Highway Aid funds, and to withdraw \$63,655 from the Unassigned Fund Balance and \$6,345 from the Fire Suppression Water Line Impact Fee for the water line installation? Seconded by J. Kiszka.*

*J. Kiszka states the second sentence is like a second question.*

*S. Ranlett amends his motion by striking "shall the Town" in the second sentence. J. Kiszka amends his second.*

*J. Sherman recommends changing the word accept to expend in the second sentence.*



*Both S. Ranlett and J. Kiszka agree and amend their motions a second time.*

*P. Bracci asks what the total cost is.*

*M. Pearson states 1.25 million. The Town's liability is 20%.*

*P. Bracci asks how we can use some of the Fire Suppression Water Impact Fees on the project?*

*M. Pearson states because Chief McArdle requested a water pipe be put in the ground while the road is open.*

*Vote: 5-0-0*

*Motion passes*

*S. Ranlett motions to recommend P-18-26 Cemetery Expendable Trust Fund Creation and Deposit. Shall the Town vote to establish a Cemetery Maintenance Expendable Trust Fund per RSA 31:19-a, including but not limited to the surveying and maintenance of the town cemetery's lots, open space, and all infrastructure necessary for keeping the cemetery in a state of good repair and accessible every day throughout the year? Furthermore, shall the Town raise and appropriate the sum of \$50,000 to make an initial deposit into this fund with said amount to come from the Unassigned Fund Balance? The Board of Selectmen shall act as the fiscal agent for this fund. This fund shall be placed in an interest-bearing account. Seconded by T. Bergeron.*

*S. Ranlett states he strikes the wording "and accessible every day of throughout the year".*

*T, Bergeron agrees.*

*P. Bracci asks is there another fund we can get this money from?*

*M. Pearson states, no.*

*S. Ranlett states we need to create this account to do away with perpetual care.*

*J. Kiszka also wants to know why.*

*S. Ranlett withdraws his motion.*

*T. Bergeron withdraws her second.*

*S. Ranlett recommends holding off on P-18-27 Cemetery Revenue Fund Creation and Deposit.*

*S. Ranlett motions to recommend P-18-28 Town Hall Expendable Trust Fund Discontinuance. Shall the Town vote to discontinue the Town Hall Expendable Trust Fund, pursuant to RSA 35:16-a, that was established to renovate the Town Hall over a period of three years from 2003 through 2005 and to transfer said funds with accumulated interest to the date of withdrawal into the Town's General Fund? Seconded by J. Sherman.*

*Vote: 5-0-0*

*Motion passes.*

*S. Ranlett motions to recommend P-18-29 Recreation Commission Capital Reserve Fund Discontinuance. Shall the Town vote to discontinue the Recreation Commission capital reserve fund pursuant to RSA 35:16-a and to transfer said funds with accumulated interest to the date of withdrawal into the Town's General Fund. The fund was created in 2002. Seconded by T. Bergeron.*

*Vote: 5-0-0*

*Motion passes*

*S. Ranlett motions to recommend P-18-30 PEG Cable Access Fund Discontinuance. Shall the Town vote to discontinue the PEG Cable Access Fund pursuant to RSA 35:16-a and to transfer said funds with accumulated interest to the date of withdrawal into the Town's General Fund. The fund was created in 2002. Seconded by T. Bergeron.*

*Vote: 5-0-0*

*Motion passes.*

*S. Ranlett motions to recommend P-18-31 Internet Capital Reserve Fund Discontinuance. Shall the Town vote to discontinue the Internet Capital Reserve Fund pursuant to RSA 35:16-a and to transfer said funds with accumulated interest to the date of withdrawal into the Town's General Fund. The fund was created in 2002. Seconded by J. Kiszka.*

*Vote: 5-0-0*

*Motion passes*

### **TOWN MANAGERS REPORT**

- Several Meetings – Board of Selectmen, SEC & Associates for Public Safety Complex Street, Attorney Kalman for assessing lawsuits, Highway Garage Committee for recommendations, Budget Committee, EMD Lt. Baldwin for EOC grants, Staff Meeting, Chief of Police, Safety Complex Construction Manager, St. Jean Auctioneers, Elder Affairs Committee, Safety Complex Construction meeting, BOS Chair for agenda, RMON Networks, Manchester Water Works, Town Auction
- Potable Water
- Palme Land
- NHDES Regulatory Requirements for Solid Waste
- Cemetery Sexton
- Stipend for back-up Cemetery Sexton
- TAN – Tax Anticipation Note
- Operating Budget & Warrant Articles
- Highway Garage Building Committee
- RMON Computer Meeting

### **ACTION ITEMS REVIEW**

Reviewed

### **SIGNATURE FOLDER**

J. Sherman states the manifest folder is going around. There is no signature folder tonight.

### **SELECTMAN REPORTS & OTHER BUSINESS**

P. Bracci

- Attended the Christmas Tree Lighting – it was nice with a lot of people
- Mentions having B. Hossack write the times statements are made so it will be easier to go back to the Vimeo to check. B. Hossack states this will not be easy.
- Attended the Auction on Saturday. He was astounded. Mark did a great job. He was disappointed that 2 properties did not have a count down. M. Pearson states we learned from this auction and will do a better job next time.

- Con Com – nice pictures of the Town Forrest
- Elder Affairs – would like them to have their own budget. M. Pearson will add a line in the Recreation Budget for Elder Affairs
- Mentions the Library will have an event this Friday to show the movie “White Christmas”
- States he heard something about a land swap at the auction on Saturday. He was surprised and wants to know what it is all about. S. Ranlett agrees. M. Pearson states this was discussed a while ago. It is for trails near PARC and Old County Road. The White Mountain Club did a presentation with Recreation on this.

#### J. Kiszka

- Attended the NHMA Annual Conference a few weeks ago. He learned new facts for energy funding.
- Attended the Festival of Trees at the Fish & Game sponsored by the Plaistow Lions Club
- Attended the Highway Garage Building Committee Meeting
- Visited the State House in Concord with Representative Peter Torosian. This is the first time since 1955 that the Speaker of the House Resigned. The Assistant Speaker became the Speaker.
- Mentions Dee Voss is getting language from the state so Plaistow can adopt an ordinance for road excavation impact fees. Manchester recently did this.
- Mentions the Giving Tree in Town Hall.

#### T. Bergeron

- Collected several items of food and clothing for the Homeless Veterans at Liberty House. She thanks all who helped. She plans on doing another drive in the summer.
- Attended the auction.

#### J. Sherman

- States we have the ability to zero out budget line item that had a \$1.00 balance as a place holder. We do not need to do this.
- Chart net Town
- States the Highway Block Grant was a warrant article from 2001–2007. From 2008-2016 it was part of the operating budget. In 2017 the internal auditor, Jim Peck requested it should be listed as a warrant article.
- If you look at the graph of past tax rates you will notice the tax rate was fairly consistent for three years prior to 2017. Last year was an anomaly.
- Picked up a memo on Recreation Activities at the Town Hall

#### S. Ranlett

- Attended the auction. He thought it was phenomenal. He thinks the Board should do another one and consider more of the property the Plaistow First Committee came up with.
- Attended the Festival of Trees
- Attended the Highway Garage Building Committee Meeting
- Attended the Planning Board Meeting – change of use on Danville Road (from retail to office). The site for MBT Bus Company is coming along. It is next to Worldwide Tractor Supply.

- Working on cleaning up escrows.
- Working on amendments to warrant articles.

J. Kiszka mentions the Firefighters Association to “Fill the Ambulance” takes place on Saturday 12/9/17

P. Bracci mentions the recreation trip to New York City is on 12/9/17.

J. Sherman adjourned the meeting at 10:12pm

Respectfully submitted,

Beth Hossack,  
Recording Secretary