



**Town of Plaistow, NH**  
**Energy Committee**  
**145 Main Street, Plaistow, NH 03865**

**ENERGY COMMITTEE MINUTES**

**May 16, 2018**

**Call to Order:** 5:05 p.m.

**ROLL CALL:** Julian Kiszka, *Selectmen's Representative, Chair*  
Geoffrey Adams, *Vice Chair (arrived 5:45 p.m.)*  
Tim Moore  
Gerry Marchand

Also present were: Mark Pearson, *Town Manager*; Francine Hart, *Alternate Selectmen Representative*; Cab Vinton, *Plaistow Library Director*; and Dee Voss, *Planning Coordinator*

**Discussion: Public Works Facility – Mark Pearson, Town Manager**

M. Pearson updated the Committee on plans for the Public Works Facility. He noted that other public works facilities were visited to see what works for other towns. Some of the planned features for the Plaistow Public Works Facility noted were:

- Radiant floor heat (office areas)
- Increasing the gauge of the metal roof to allow for potential solar
- Overhead doors rated for energy savings
- Heat pumps for supplemental heating in the office areas
- Looking into wall units for the offices for cooling in the summer time

There was also a brief discussion on street lighting and the question as to why there is such a variation on the wattages of the fixtures. It was noted that individual lights are not metered for actual use, but are billed on a wattage/use basis.

It was noted that Rockingham Planning Commission (RPC) is implementing a tool that uses GPS in a phone and can be plotted in a GIS layer to record issues with specific fixtures.

**Agenda Item 2: Minutes**

April 18, 2018 Meeting Minutes

**★G. Marchand moved, second by T. Moore to approve the minutes of the April 18, 2018 meeting. There was no discussion on the motion. The vote was 2-0-1 (T. Moore abstaining).**

**Agenda Item 3: LED Street Lighting**

D. Voss updated the Committee noting that Unitil had been given a letter from the Town that authorized them to work with Affinity Lighting regarding information on the street lighting.

It was noted that copies of the street lighting inventory (ledger) received from Unitil had been emailed. A copy of a letter from Tim Noonis of Unitil, was provided to the members. The letter states that our netbook value of our fixtures is \$85,429.21.

*G. Adams arrived at 5:45 p.m.*

#### **Agenda Item 4: Charter Update**

The Committee reviewed a draft charter prepared by T. Moore and made some additional changes.

#### **Agenda Item 5: Old Business – Library LED Project**

##### Library LED Project

C. Vinton noted that the invoices from Sylvania were incorrect and he was working with them to correct them. He added that rebates were higher than anticipated and the final numbers were \$16,250 from the Energy Capital Reserve Fund and \$20,685 from the Library funds.

#### **Agenda Item 6: New Business**

F. Hart asked if there were still plans for an energy audit to be done this year.

T. Moore offered that last year there had been a motion made to recommend that M. Pearson find someone to do an audit. He added that it got lost in the warrant articles of last year and that he would give him a friendly reminder this year.

It was suggested that a posting be put on cable for those interested in serving on subcommittees once a project list has been identified.

T. Moore will update the charter and have it ready to present to the Board of Selectmen on Monday. Copies will be sent to the committee members.

There were no additional matters before the Committee and the meeting was adjourned at 6:11 p.m.

Respectfully Submitted:

Dee Voss  
Planning Coordinator