



**Town of Plaistow, NH
Energy Committee
145 Main Street, Plaistow, NH 03865**

ENERGY COMMITTEE MINUTES

June 20, 2018

Call to Order: 5:10 p.m.

ROLL CALL: Julian Kiszka, *Selectmen's Representative, Chair*
Geoffrey Adams, *Vice Chair, absent*
Tim Moore, *non-voting for this meeting*
Gerry Marchand
George Hamblen

Also present were: Francine Hart, *Alternate Selectmen Representative*; Cab Vinton, *Plaistow Library Director*; and Dee Voss, *Planning Coordinator*

Agenda Item 2: Minutes

It was noted that T. Moore has yet to sign his renewal warrant and will not be a voting member for this meeting.

May 15, 2018 Meeting Minutes

★G. Marchand moved, second by J. Kiszka to approve the minutes of the May 16, 2018 meeting. There was no discussion on the motion. The vote was 2-0-1 (G. Hamblen abstaining).

New Member

J. Kiszka introduced Maxann "Max" Dobson, noting that she was interested in becoming an alternate member of the Energy Committee (EComm).

M. Dobson offered that she has been a resident of Plaistow for six (6) years and noted her experiences and interests in the renewable energy area. She added that she had spoken with officials in Brentwood regarding their solar field and she was interested in something similar on the Plaistow Landfill site.

There was discussion regarding solar on the Town's Landfill and on the proposed Public Works Garage. There was also discussion on collaborating with the Timberlane School District regarding LED lighting. It was noted that funding would have to come from the SAU budget for such a project, but there would most likely be better pricing with a larger project.

There was discussion about solar power and LED lighting for all municipal buildings.

J. Kiszka noted that he has been in contact with a UNH (University of New Hampshire) professor that he met at the LED Street Lighting Coalition meeting in Exeter. He added that he spoke with the professor regarding getting his students involved in energy projects in Town.

★G. Marchand moved, second by G. Hamblen to recommend, to the Board of Selectmen that Maxann Dobson be appointed as an alternate member to the Energy Committee. The vote was 3-0-0 U/A.

Agenda Item 3: Committees

*Energy Committee Minutes
June 20, 2018*

Agenda Item 4: Projects - CIP

T. Moore noted that he hoped to have CIP information ready for the next meeting.

C. Vinton offered that he felt that Energy Audits and projects that may be identified would have the best return on investment (ROI) to develop the Capital Improvements Plan (CIP).

There was discussion about getting an energy audit done to clearly identify potential projects and their ROI potential. There was discussion regarding who would be qualified to perform the audits. It was noted that NH Saves may provide such services and that Tim Noonis of Unitil is a contact as well.

An Energy Audit Subcommittee was formed and their first task will be to develop a Request for Proposal (RFP) for an Energy Audit. There was discussion about which order the town-owned buildings should be audited. It was suggested that any RFP would ask for a total price to have all the buildings audited as well as a breakdown building-by-building in case it was decided to do them individually as money was available. It was also suggested that the language of the RFP be reviewed by Town Manager, Mark Pearson, before being posted. The members of the Energy Audit Subcommittee are F. Hart, M. Dobson and T. Moore.

Agenda Item 5: Public Works Garage

There was discussion about the proposed Public Works Garage. It was noted that there were not as many energy-saving features included in the new Police Station and members did not want to see the same thing with the new Public Works Garage.

A Public Works Garage Energy Subcommittee was formed that would assist the building committee to ensure that as many energy savings were realized with the construction of the new Public Works Garage. Ideas that were discussed included radiant floors, solar, LED lighting, energy-efficient heating and AC. The members of the Public Works Garage Energy Subcommittee are G. Hamblen, G. Marchand, M. Dobson and J. Kiszka.

It was suggested that the new subcommittees be listed on the Energy Committee's webpage with a call out for volunteers to serve on each subcommittee.

Agenda Item 6: Old Business

There was no old business before that EComm that had not already been discussed.

Agenda Item 7: New Business

There was discussion about possibly changing the night the EComm meetings were held. Conflicts with other boards/committees and staff were noted and no decision was made to change the meeting.

There were no additional matters before the Committee and the meeting was adjourned at 6:14 p.m.

Respectfully Submitted:

Dee Voss
Planning Coordinator