

# **Friends of Plaistow Recreation**

BY LAWS of the Friends of Plaistow Recreation

## **Article 1 NAME**

Section 1. The name of this organization shall be the “Friends of Plaistow Recreation.” This organization is a sub-committee of the Town of Plaistow Recreation Commission.

## **Article 2 PURPOSE**

Section 1. The purpose of this organization is to enhance recreation programming and help subsidize needs of the children and community of the Town of Plaistow.

## **Article 3 BOARD OF DIRECTORS MEMBERSHIP**

Section 1. Membership of the Board of Directors in the Organization is open to any resident of Plaistow, who supports the purpose of the Organization and is willing to abide by its By-Laws. Prospective members must receive a majority vote of all members present at an official organization meeting. There is no limit as to the number of members that the organization may have.

Section 2. Membership may be revoked by a two-thirds vote of all members present at an official organization meeting.

## **Article 4 MEETINGS**

Section 1. The Annual meeting shall be held during the month of September. Additional meetings are to be called and scheduled by the organization President.

## **Article 5 OFFICERS**

Section 1. Officers shall consist of a President, Vice-President, Secretary, Treasurer and Vice-Treasurer. The President and Vice-President shall be members of the Town of Plaistow Recreation Commission. The officers are to be voted upon at the Annual meeting. Nominated candidates must receive a plurality of the votes cast by all members present.

Section 2. Special Committees and their membership may be established by the organization President.

## **Article 6 QUORUM**

Section 1. A quorum shall consist of a majority of the organization members present at a meeting called by the president.

## **Article 7 AMENDMENTS**

Section 1. These By-Laws may be amended by a majority vote of the Organization members present at the Annual meeting.

## **Article 8 DISSOLUTION**

Section 1. Organization assets would consist of cash only. In the event of a dissolution any and all cash balances would be donated back to the Town of Plaistow Recreation

Department (located at 145 Main Street, Plaistow, NH 03865) for Recreational Department only.

### **Article 9 DUTIES of ORGANIZATION**

Section 1. To fundraise in a fun and professional manner to raise monies for the purposes contained herein.

Section 2. To plan, organize and implement events for fundraising and social purposes.

Section 3. To interact with the Recreation Commission and/or Recreation Department in reaching common goals, and when appropriate to work together in planning, organizing and implementing events and projects.

Section 4. To provide monthly updates to the Recreation Commission.

Section 5. To manage the funds received in a responsible manner and to use said funds as the Organization sees fit and deems appropriate to enhance recreational activities within the Town of Plaistow. It is not the purpose of the Organization to assume financial responsibility or management for the usual and customary activities of the Town of Plaistow Recreation Department.

### **Article 10 CONFLICT of INTEREST**

Any possible conflict of interest on the part of any member of the Board, officer or employee of the Organization, shall be disclosed in writing to the Board and made a matter of record through an annual procedure and also when the interest involves a specific issue before the Board. Where the transaction involving a board member, trustee or officer exceeds five hundred dollars (\$500.00) but is less than five thousand dollars (\$5,000.00) in a fiscal year, then a two-thirds vote of the disinterested directors and publication in the required newspaper is required. The minutes of the meeting shall reflect that a disclosure was made, the abstention from voting, and the actual vote itself. Every new member of the Board will be advised of this policy upon entering the duties of his or her office, and shall sign a statement acknowledging, understanding of and agreement to this policy. The Board will comply with all requirements of New Hampshire law in this area and the New Hampshire requirements are incorporated into and made a part of this policy statement.

BY LAWS approved and adopted  
September 1, 2009