



Town of Plaistow, New Hampshire
145 Main Street, Plaistow NH 03865
Phone: (603) 382-8469

PB Minutes 08/05/15

PLANNING BOARD MINUTES August 5, 2015

Call to Order: The meeting was called to order at 6:30 p.m.

ROLL CALL: Tim Moore, *Chair*
Charles Lanza, *Vice Chair*
Gennifer Silva
Shem Kellogg
Steve Ranlett, *Selectman Ex-Officio*
Geoffrey Adams, *Alternate*

Also present: Mark Fougere, *Planning Consultant* and P. Michael Dorman, *Chief Building Official*

Agenda Item 2: Minutes of July 15, 2015 Planning Board Meeting

S. Ranlett moved, second by C. Lanza, to approve the minutes of the July 15, 2015 meeting. There was no discussion on the motion. The vote was 5-0-0 U/A.

Agenda Item 3: Capital Improvement Plan (CIP) – Review Recent Draft

T. Moore noted that there was a copy of last year's CIP and a list of items for the 2016 CIP discussion. He noted that these changes cover the period from 2016 to 2021. He noted that he would like to be able to give out copies of the final draft of the 2016-2021 CIP at the August 19, Planning Board meeting to hopefully be able to adopt at the first meeting in September.

CIP Items that were discussed:

T. Moore noted that not all the listed items would definitely be included in the updated CIP but they were suggested to the CIP Committee based on discussions between the Town Manager and Department Heads.

Emergency Management Line - \$25,000 to Establish a Capital Reserve Account

M. Dorman suggested that this was mostly to have matching funds available for grant applications, communications projects and further outfitting of the command vehicle.

G. Adams added radios, not just for police but for citizens.

S. Ranlett questioned why radios and communications would be a CIP item if they are to be included in the proposed new Safety Complex.

T. Moore reiterated that not all the items may be included in the CIP. He noted that his opinion was that money should continue to be put away for certain things in case there is a before a new Safety Complex is approved. If it gets approved the collected funds can be included in the bidding process.

Municipal Building – Access Road to Safety Complex and Cemetery

It was noted that monies should continue to be set aside to build the access road because it will need to be built regardless of the status of the Safety Complex. It was also noted that there was an agreement with Alden Palmer regarding access as part of the land swap.

Water Department - \$120,000 for Water/Waste Water Study

There were two items listed. T. Moore noted that the wording was confusing but the bottom line was that there was a \$120,000 GREE grant funding for a water study and these two lines would be the accounting for accepting the grant and using the money for the study.

Police Department – Fit Up for Replacement Cruiser

It was noted that the \$67,000 was to fit out two (2) replacement cruisers. There was discussion about whether or not the Town was currently leasing or purchasing replacement cruisers.

Police Department – Capital Reserve Account to Replace Unmarked Cars

It was noted that the \$120,000 figure was a typo and the correct proposed amount is \$20,000. There was a discussion about how some unmarked vehicles are procured through asset forfeitures and by using old cruisers with high mileage.

Conservation and Recreation – Remove Hazard Mitigation Project on Pollard Road, Main and Pine Streets

C. Lanza asked what the project on Pollard Road was.

T. Moore noted that there is an area where Seaver Brook crosses Pollard Road and frequently floods. He added that FEMA funds may be sought to offset the costs to correct.

The discussion will be forwarded to the CIP Committee for their review.

Agenda Item 4: Update on RPC and MPO

T. Moore noted that there was no RPC news.

T. Moore noted that MPO had met recently to review and update the statewide 10 year transportation plan. He added the plan to redevelop Route 125 from Old County Road into Kingston, including a signal at Roadstone Drive had been pushed out to 2023-2024. T. Moore noted his opposition to the change and explained that process that would allow for input before the plan is adopted.

Agenda Item 5: Correspondence

- Bob Hamilton – asbestos in the community; regulation needed?

T. Moore noted there was a miscommunication and Mr. Hamilton was not invited to the meeting to discuss. The item has been tabled to the next agenda.

Agenda Item 6: Other Business

Bond Release Request – Plaistow Center, 3-9 Plaistow Rd

M. Fougere noted that he was waiting to hear from CLD Engineering how much of the bond needed to be retained for the work not yet done on the site. There was a brief discussion regarding work that still needed to be completed such as curbing, topcoat of paving and re-stripping.

G. Adams questioned the position of some of the stop signs on the site.

This item is tabled to the next agenda

Review list of town property for sale.

The Board was provided with a list of properties that the Board of Selectmen (BOS) are considering selling. There was a discussion about how the BOS would consider any offers, by assessed value or appraised value. It was noted that the BOS has complete discretion as to whether or not to accept an offer.

Skip's Garage

M. Dorman noted that Skip's Garage (157 Plaistow Rd) has changed ownership. The new owners are already working on cleaning up the place. They will be coming to the Board in the near future with some small changes they would like to make

Fish and Game Club

M. Dorman reported that he had received a request from the Fish and Game Club through their attorney to erect a 6'-8' high stockade fence along the side of their property that abuts Wildbrook Drive. The fence would be set 50 feet in from the property line and would be 60 feet long.

There was a discussion as to whether or not the Planning Board needed to be involved with the fence. It was noted that since the fence wasn't considered a structure for permitting purposes that the Board didn't need to offer a consensus on it.

T. Moore noted that the next item on the agenda was a non-public session. He added that the Board would only come back to order after to adjourn the meeting and there would be no additional discussions.

Non-Public Session – 7:13 p.m.

S. Ranlett moved, second by C. Lanza, to enter into non-public session under NH RSA 91A:3,II(a) - Personnel. Roll Call Vote:

T. Moore – Yes

C. Lanza – Yes

G. Silva – Yes

S. Kellogg – Yes

S. Ranlett - Yes

The Board came back into public session at 7:55. There was no vote to seal the minutes.

There was no additional business before the Board. The meeting was adjourned at 7:55 p.m.

Respectfully Submitted as recorded by Dee Voss.

Approved by the Planning Board on _____

Tim Moore, Chair