



**Town of Plaistow
Public Safety Complex
Building Committee**
27 Elm Street, Plaistow, NH 03865



PUBLIC SAFETY BUILDING COMMITTEE NOTES

MEETING DATE: Thursday, August 4, 2016 @ 8:00am

PRESENT: *Martha Sumner, Chair; Dennis Heffernan, Vice Chair;; Chief John McArdle; Sean Fitzgerald, Town Manager; Mike Dorman, Building Inspector; John Sherman, Selectman; Tammy Bergeron, Selectman; Julian Kiszka, Selectman; Pat Schiavone, Detective; Mike Kennedy, Firefighter; Thomas Geary; Kevin Coyle; Nicholas Morel; Barbara Kiszka*

Also in attendance: *Gino Baroni from Trident; Geoff Adams, Nicholas Morel*

EXCUSED: *Chief Kathleen Jones; Bill Query; Dan Poliquin*

MEETING CALLED TO ORDER: 8:05am

T. Geary motions to approve the minutes of 7/14/16. Second by D. Heffernan.

Vote: most in favor, 1 no (B. Kiszka)

Motion passes.

M. Sumner calls the meeting to order and thanks those in attendance for their interest in serving on the committee.

Discussion ensues regarding the selection of the candidates who submitted letters of interest

UPDATE OF PROJECT ACTIVITIES TO DATE:

G. Baroni reported that he had met with the Plaistow Board of Selectmen and presented what would be the first Quarterly Report and provided a brief summary of the report to the building committee. B. Kiszka inquires the status of the contracts and G. Baroni explains they are very close to being completed. All parties including Town Counsel are working together and he anticipates completion will occur soon.

G. Baroni replies Eckman Construction is working hard on the project and there have been numerous meetings to help make modifications to stay within the budget. S. Fitzgerald mentions the contract negotiations are substantially complete and should be wrapped up next week.

BUDGET REVIEW:

S. Fitzgerald reported that the Town had received the \$8.5M in bond funding from the New Hampshire Municipal Bond Bank. J. Sherman passed out a flyer from the New Hampshire Municipal Bond bank and reported that the interest rate of 2.86% was historically low and

would help save the Town's taxpayers thousands of dollars over the projected life of the bond. He added that the 2.86% was not a locally generated percentage cost for the bond.
B. Kiszka inquires if the budget will be separated into a pie chart.
S. Fitzgerald states it will be listed in categories.
G. Baroni states hard costs and soft costs will be separated.

WEBSITE:

A brief discussion was held on the project website for the Public Safety Building Project. It is recommended that no more posting be put on the Face Book page. The face Book page should direct users to visit the Town website.

OLD BUSINESS:

M. Sumner asks for an update on the propane use for the Town and for the project. S. Fitzgerald reported that the Town was negotiating with several vendors and should have a favorable contract soon.

NEW BUSINESS:

M. Sumner inquires if the meeting time has been working for the majority. The general consensus is yes.
The weekly Wednesday meetings are for the Project Team including Architect's, Owners Project Manager, Contract Manger, both Chiefs and the Town Manager.
The role of the Building Committee is to support the overall dynamic of a successful project administration.

The next meeting is scheduled for August 25th at 8:00am at the Public Safety Complex.

M. Sumner adjourns the meeting at 8:40am

Respectfully submitted,

Sean Fitzgerald
Town Manager