



**Town of Plaistow
Public Safety Complex
Building Committee**
27 Elm Street, Plaistow, NH 03865



PUBLIC SAFETY BUILDING COMMITTEE INFORMAL NOTES

MEETING DATE: Wednesday, April 13, 2016 @ 3:00 PM

PRESENT: *Chief Kathleen Jones, Chair, Chief John McArdle, Vice-Chairman; Sean Fitzgerald, Town Manager; Tammy Bergeron, Selectman; Pat Schiavone, Detective; John Sherman, Selectman; Bill Query; Dennis Heffernan; Mike Dorman, Building Inspector; Dan Poliquin; Barbara Kiszka; Gino Baroni; Dave Mermelstein*

ABSENT: *William Baldwin*

MEETING CALLED TO ORDER: 3:02 PM

J. Sherman motions to change Dennise Horrocks to Dennis Heffernan and remove Jack Paone from the absent list, then approve the minutes of 01-08-16. Second by Dan Poliquin.

Vote: all in favor.

Motion passes.

S. Fitzgerald states he recently met with Dore & Whittier. He gives a brief synopsis of where we are in the bond process and discusses a schedule of how to proceed. As long as the DRA gives approval the Town can use funds from the operating budget until bond funds are available in July. When the bond money comes in, the operating budget will be reimbursed. This week S. Fitzgerald will meet with G. Baroni, Owners Project Manager to plan the critical path schedule and begin some of the contracting. Prices tend to go up so contracts should be completed soon.

J. Sherman inquires if the fact that we have no current long term debt will help in the bond process.

S. Fitzgerald replies it does not really affect the current bond application as Plaistow is just one of a number of NH Towns trying to get bond money.

G. Baroni is concerned that we are about 3 weeks behind schedule. He believes it is urgent to get contracts done as soon as possible especially those of Eckman and Dore & Whittier. He is not impressed with the AGA contract by Dore & Whittier but states it will take even longer to redo the contract. Attorney Kalman is currently reviewing it. We also need a clear path to funding.

J. Sherman requests a checklist for Monday nights Board of Selectmen meeting.

G. Baroni states the following should be done Monday night.

- A plan for interim financing
- Trident's fee structure should be signed

- Eckman's contract should be signed
- Finalize Dore & Whittier's fees

Discussion ensues regarding contracting and the possibility of not using Dore & Whittier as the Architect but considering someone local.

S. Fitzgerald states he will not discuss specific contracting in a public meeting.

Chief McArdle states he does not want to take a chance on losing Trident as our OPM.

Discussion ensues regarding the Public Safety Expansion Committee and how it should turn into a Building Committee. The new Building Committee's role would be advisory only and include:

- Public engagement
- Budget review
- Support the project team

D. Poliquin motions to dissolve the Public Safety Expansion Committee and roll it into a Building Committee and add 3 additional citizen members who are professionals in a construction related field. Second by Bill Query.

Vote: all in favor.

Motion passes.

D. Heffernan motions as we solicit new members the two chiefs review each individual's credentials then recommend them to the Board of Selectmen for approval.

Second by T. Bergeron.

Vote: all in favor.

Motion passes.

G. Baroni wants a designated person to have as a contact person to make sure all invoices are paid on time. We do not want to pay interest on late invoices. Trident will carefully review all invoices and submit an application of payment to the Town.

The next meeting is scheduled for 5/11/16 at 3:00.

B. Kiszka wants meeting notes to be posted on the Town website.

K. Jones appreciates everyone's hard work.

ADJOURNMENT: Meeting adjourned at 4:25 pm.

Respectfully submitted,

Beth Hossack
Recording Secretary