



**Town of Plaistow  
Public Safety Complex  
Building Committee**  
27 Elm Street, Plaistow, NH 03865



**PUBLIC SAFETY BUILDING COMMITTEE MINUTES**

**MEETING DATE:** Thursday, March 23, 2017 @ 8:00am

**PRESENT:** *Dennis Heffernan, Vice Chair; Chief Kathleen Jones; Chief John McArdle; Mark Pearson, Interim Town Manager; John Sherman, Selectman; Tammy Bergeron, Selectman; Barbara Kiszka, Martha Sumner, Chair; Kevin Coyle, & Thomas Geary*

**Also in attendance:** *Dave Mermelstein, Trident & Julian Kiszka, Selectman Alternate*

**EXCUSED:** *Paul Lucia, Facilities Manager; Pat Schiavone, Detective; Dan Poliquin, Bill Query, Nicholas Morel, Mike Dorman, Building Inspector; & Mike Kennedy*

**MEETING CALLED TO ORDER:** 8:05am

***J. Sherman motions to approve the minutes of 3/9/17 adding "D. Mermelstein states the winter conditions allowance is \$2400 over budget." Second by B. Kiszka.***

***Vote: most in favor, 2 abstain (M. Sumner, T. Geary)***

***Motion passes.***

**UPDATE OF PROJECT ACTIVITIES TO DATE:**

D. Mermelstein states the roof framing is almost done. The next steps are the exterior trim, fascia and soffit. The roof should be completed by the end of the month. Work continues with the biggest concern still being winter conditions. We are still on target and the budget is strong.

**REVIEW MONTHLY PROGRESS REPORT AND BUDGET:**

D. Mermelstein sent the monthly report out last evening.

**COMMUNITY ENGAGEMENT:**

B. Kiszka inquires if the summary report is available for the website. She states the monthly photos are being posted on the website.

D. Mermelstein will check with Gino Baroni for the status of the summary report.

**COMMUNICATIONS:**

None

**PUBLIC COMMENTS:**

G. Adams inquires about the status of the funding that we don't have for the work the State DOT wants included.

D. Mermelstein states the State did reduce some of their previous requirements (granite curbing, curb cut replacements and sidewalks) however they still want a catch basin at the low point near a neighbor's house. Again, this was not in the Town's scope of work and discussions with the State continue. We did spend some money on engineering costs for the original scope the State wanted. Sidewalks for Elm Street might be added at a later date. Most likely we will have to add the catch basin.

D. Heffernan inquires if the Town was not working the project what would be the situation for the catch basin since the State is planning road work for Elm Street anyway.

D. Mermelstein states the State would have done the work and paid for it. This is a convenient way for the State to pass the cost along to the Town.

Questions arise regarding the cost for the Town regarding the catch basin.

D. Mermelstein stated that the cost of the work for potential changes outside of project area was not estimated, as the town and project engineer has been working to reduce or eliminate the changes, and with the final scope of work not defined as the project heading into the winter months the contractors stayed focused on priority tasks.

B. Kiszka inquires how we are doing with the budget for winter conditions.

D. Mermelstein responds the winter conditions allowance is currently tracking at a \$7,000 overrun and could be as high as \$12,000 depending on the weather.

M. Pearson states that this amount is not higher because the town absorbed some of the cost of snow removal by including it with general maintenance for the building.

#### **NEW BUSINESS:**

D. Heffernan states the Warrant Article for the Communication Radio System did pass. This will be helpful.

Chief McArdle states he and Chief Jones will be looking at furniture with Chief Briggs, Kingston Fire Chief. He knows of some warehouses of "like" new furniture. The cost will be zero to low for anything they can find. They are waiting on architectural plans to make sure furniture will fit into the new space.

Chief Jones mentions next week they will be meeting with the Homeland Security Grant writer. We are hopeful to get funding to help the EOC area.

She is asked what amount are we anticipating. Chief Jones states we will shoot for about 100K.

#### **OLD BUSINESS:**

None

The next meeting will be held on April 6, 2017 at 8:00am at the Library.

D. Heffernan adjourns the meeting at 8:25am

Respectfully submitted,

Beth Hossack  
Recording Secretary