



**Town of Plaistow  
Public Safety Complex  
Building Committee**  
27 Elm Street, Plaistow, NH 03865



**PUBLIC SAFETY BUILDING COMMITTEE MINUTES**

**MEETING DATE:** Thursday, October 13, 2016 @ 8:00am

**PRESENT:** *Martha Sumner, Chair; Dennis Heffernan, Vice Chair; Chief John McArdle; Sean Fitzgerald, Town Manager; Paul Lucia, Facilities Manager; Mike Kennedy, Firefighter; Kevin Coyle, Barbara Kiszka, Tammy Bergeron, Selectman; Thomas Geary, Julian Kiszka*

**Also in attendance:** *Dave Mermelstein from Trident*

**EXCUSED:** *Pat Schiavone, Detective; Dan Poliquin, Chief Kathleen Jones; John Sherman, Selectman; Mike Dorman, Building Inspector; Nicholas Morel, Bill Query*

**MEETING CALLED TO ORDER:** 8:05am

**S. Fitzgerald motions to approve the minutes of 9/15/16. Second by D. Heffernan.**

**Vote: most in favor, (1 abstain B. Kiszka)**

**Motion passes.**

**D. Heffernan motions to approve the minutes of 9/29/16. Second by S. Fitzgerald.**

**Vote: most in favor, (1 abstain B. Kiszka)**

**Motion passes.**

**UPDATE OF PROJECT ACTIVITIES TO DATE:**

D. Mermelstein from Trident is present. He discusses the Monthly Written Report Requisition #1- September 2016 from Eckman. We have received the first bill. Critical risks and opportunities are discussed. The removal of the pond went well however some unsuitable materials were found. Trident is working with the contractor to see how much material will need to be removed and what might need to be brought in for fill. Everyone is working together as a team. Discussion ensues regarding if the Eckman monthly report should be posted. It is decided not to post the report. Going forward we will request a summarized paragraph that can be posted on the website.

**BUDGET REVIEW:**

The first monthly report of Eckman shows we are currently under budget. We still have a long way to go but we will remain within budget.

**COMMUNITY ENGAGEMENT:**

The Groundbreaking Ceremony on Saturday October 8<sup>th</sup> went well. It is disappointing that someone posted the event was private as it was a public event.

**COMMUNICATIONS:**

An email was received from a roofer in Litchfield looking to bid on the roofing contract. It was forwarded to Eckman. P. Lucia states he received a voice message regarding a mechanical systems contract. He mentions he is concerned about new contracts tying in with our current maintenance contract for existing systems. D. Mermelstein states it is a goal of the design team to have any new system work with our current systems.

**PUBLIC COMMENTS:**

M. Sumner mentions she added this section to the agenda to simulate other public meetings. This allows a specific time in the meeting for any questions raised by the public to be asked and answered.

**OLD BUSINESS:**

S. Fitzgerald mentions this is a terrific time of the project and construction will change dramatically over the next few months. Talk to your friends and neighbors and have them drive by the site occasionally or view the photos on our website.

D. Mermelstein passes around a drawing showing the color scheme.

**NEW BUSINESS:**

None.

The next meeting will be held on October 27<sup>th</sup> at 8:00am at the Library.

M. Sumner adjourns the meeting at 8:37am.

Respectfully submitted,  
Beth Hossack  
Recording Secretary