



**Town of Plaistow
Public Safety Complex
Building Committee**
27 Elm Street, Plaistow, NH 03865



PUBLIC SAFETY BUILDING COMMITTEE MINUTES

MEETING DATE: Thursday, June 8, 2017 @ 8:00am

PRESENT: *Dennis Heffernan, Acting Chair; John Sherman, Selectman; Chief John McArdle; Paul Lucia, Facilities Manager; Mark Pearson, Interim Town Manager; Tammy Bergeron, Selectman, & Mike Kennedy, Deputy Fire Chief*

Also in attendance: *Gino Baroni, Trident, Julian Kiszka, Selectman Alternate & Geoff Adams*

EXCUSED: *Barbara Kiszka, Acting Vice Chair, Martha Sumner, Chief Kathleen Jones; Mike Dorman, Building Inspector Pat Schiavone, Detective; Dan Poliquin, Kevin Coyle & Thomas Geary*

MEETING CALLED TO ORDER: 8:00am

D. Heffernan mentions the passing of William Query. He was a part of the original committee that procured the new building. He has been a very valuable member of the committee and very involved in the town. He was a Police Officer and Chief of Police at one time. He will be greatly missed. A moment of silence is held in his memory.

***J. Sherman motions to approve the minutes of 5/11/17. Seconded by J. McArdle.
Vote: all in favor
Motion passes***

UPDATE OF PROJECT ACTIVITIES TO DATE:

G. Baroni states the summary report as well as the Eckman and Trident Monthly Reports will be ready on Monday. The project is over 50% complete. It is going well. There have been no safety issues. The only issue which is continuing is what is being found when we dig. Tree stumps and trash were buried in the ground long ago. The Geotechnical engineer is called to test soil every time another section of undesirable material is discovered. The digging will last about 2 more weeks. A trench is needed out back and a French drain will need to be replaced near the rear berm. We did not know it was there. The unexpected/concealed soil issues are being paid for with contingency money. The interior of the Police Department is progressing well. G. Baroni discusses the change orders to date: 1.) Unsuitable soils (spent approximately \$14,000) 2.) The NH DOT Elm Street road project (spent approximately \$15,900) The pending change orders are painting the apparatus bay and an allowance for winter conditions (which was over \$19,000). It will be covered through the Owner's contingency funds. Another change order will consist of any remaining soil issues.

Chief McArdle states there have been some donations of office furniture which is very helpful. More donations are anticipated.

G. Baroni states we hired a third party to review radio dispatch equipment to make sure the design is correct for the intended equipment and use. We should have a dispatch contract locked in soon.

M. Pearson states the State is dragging their feet on the EOC Grant. He has made several calls and is actively working on it. Tomorrow someone from the State will do a site visit.

G. Baroni states the sub-contractor would like to move forward however we need to wait for the grant or we will not get it. It is a timing issue right now.

M. Kennedy inquires if the trench digging work is being done at the back of the buildings and asks when the front work be done.

G. Baroni states late July.

Chief McArdle states he received a phone call from a neighbor regarding the water around the culvert at the back of her property. The silt bale is still there and we have had a lot of rain recently so it is hard to determine if this will remain a problem or clear up on its own. The culvert was put in as part of the project. G. Baroni states we will monitor it and see what happens when the project is complete.

M. Kennedy inquires about the forward entry door on the Fire Department side. Three roofs converge directly above the door, water tends to get in and snow buildup in the winter is a problem.

G. Baroni states D. Mermelstein is looking into this.

A team meeting was held yesterday to discuss phone communications. We will have a budget for this in two weeks. We considered what we have and what we need.

D. Heffernan inquires what would the State have done to get the Town to pay for some of the work on the Elm Street Project if the new building was not in process at the same time.

G. Baroni states they still would have tried to get the town to pay but it would have been a lot harder.

M. Pearson provides an update on the Homeland Security Grant. The paperwork is at the State and several offices are involved in the approval process. It is not a quick process however M. Pearson has made calls and is working hard to speed up the process. Tomorrow someone will visit the site. The Board of Selectmen and the Governor's Office also have to approve it.

M. Pearson mentions he traveled to Boston with Chief McArdle, Chief Jones and Chief Briggs of Kingston. Chief Briggs kindly shared his resources with Plaistow and it has already provided savings. We are getting used office furniture in very good condition. After all the furniture is received we will determine a dollar value.

M. Pearson is working with Trident regarding the sidewalks. There will be some upgrades to the sidewalks in addition to the drainage. All in all the value for the Town compared to the price is good.

REVIEW MONTHLY PROGRESS REPORT AND BUDGET:

We will remain on budget. Reports will be out Monday.

COMMUNICATIONS:

None

COMMUNITY ENGAGEMENT:

None

PUBLIC COMMENTS:

None

NEW BUSINESS:

T. Bergeron suggests we fill the vacant position that belonged to Bill Query.

D. Heffernan states we are so involved at this point it would be hard to bring in a new person.

T. Bergeron suggests we bring Geoff Adams on board since he has been involved in most of the meetings. There is consensus amongst the committee to bring Geoff on board.

OLD BUSINESS:

The committee is still interested in a site walk.

G. Baroni will check with Eckman. We will try to schedule this within the next three weeks.

M. Pearson states the sheet rock walls are up. The taping is almost done, some painting is done and the door frames are in. The layout of the rooms is clear.

The next meeting will be held on July 13, 2017 at 8:00am at the Library.

D. Heffernan adjourns the meeting at 8:29am

Respectfully submitted,

Beth Hossack
Recording Secretary