



**Town of Plaistow
Public Safety Complex
Building Committee**
27 Elm Street, Plaistow, NH 03865



PUBLIC SAFETY COMPLEX BUILDING COMMITTEE MINUTES

MEETING DATE: Friday, January 17, 2014 @ 9:30 a.m.

PRESENT: Chief Stephen Savage, *Chairman*; Chief John McArdle, *Vice-Chairman*; Sean Fitzgerald, *Town Manager*; Dan Poliquin, *Selectmen Representative*; Michael Dorman, *Building Inspector*; William Query, *Citizens Representative*; and Dennis Heffernan, *Budget Committee Representative*

EXCUSED: None

ABSENT: William Baldwin, *Emergency Management*

MEETING CALLED TO ORDER: 9:30 a.m.

PUBLIC COMMENT: No public present.

MINUTES: Motion by Chief McArdle to accept the September 6, 2013 minutes, seconded by M. Dorman. All in favor – Approved.

AGENDA:

New Business: Update the Committee on the status of the project.

Chief Savage updates the Committee on the police station, speaks about moving forward in 2014, and how it was determined that the location for the new facility will be at the current location as a stand-alone. Also mentions that the \$25,000 Warrant Article has been withdrawn and the funds will be spent from the Impact Fees.

S. Fitzgerald explains that the Board of Selectmen approved spending \$25,000 from the Impact Fee funds. Mentions how firms have already expressed an interest in working with the Town and will be posting an RFQ/RFP shortly.

S. Fitzgerald explains that he'd like to look at preliminary engineering and solid cost estimates to help residents envision what the complex will look like and is hoping to interview architect/engineering firms at the Committee's next meeting.

D. Heffernan confirms that the Town will not need to put out a Warrant Article to spend the impact fees.

D. Poliquin is not sure what the Town will accomplish with \$25,000 and would like to see within this year something to put out on a Warrant Article for 2015 including costs, diagrams, site plans, plans for the fire department's expansion, and to ask voters to vote yes for a bond.

APPROVED MINUTES

Chief Savage mentions the need to consider both buildings in the Warrant Article so funding will be available to expand the fire department over to the police department's portion of the Safety Complex when the stand-alone is built.

S. Fitzgerald would like the Committee to send the Board of Selectmen a memo conveying that it's decided to recommend a stand-alone police department on the existing campus of the Safety Complex. Chief Savage comments that he will include in the memo how the Committee is willing to assist screening and interviewing the architect/engineering firms.

S. Fitzgerald would like, as a Committee, to notify the Board of Selectmen that it's ready to move forward and have made the formal decision. Chief Savage asks D. Poliquin if he would like the Committee to include in the memo a plan for 2015. D. Poliquin confirms he would. Chief McArdle agrees and a general discussion followed on the Committee being all in agreement.

W. Query comments about the article in the Eagle Tribune today about the police department and how the department has out grown the space.

Chief Savage briefly mentions his meeting earlier this week with the PTA.

S. Fitzgerald excused himself from the meeting at 9:45 am.

Chief Savage questions the status on the dredge and fill permits as they expire in 2015. D. Poliquin comments that they are holding back on any site work because there's no site plans as of yet. Explains that nobody objects, just needs to see a site plan, which he would like to get utilizing the \$25,000 this year.

Chief Savage estimates that it will cost \$100,000 to \$150,000 to move the frog pond. D. Poliquin explains the need to look at abutting property to make certain they are not affected by moving the frog pond. Also, mentions how he'd like to visit a couple new facilities before the next meeting such as the Somersworth and Swampscott Police Departments. Chief Savage agrees and will look into scheduling the visits.

Chief Savage briefly explains that when it comes time to interview firms the Town should make certain these firms have the ability to relate to the residents of Plaistow.

W. Query questions the size of the police departments they plan on visiting to make sure they are comparable departments. Chief Savage explains the importance to look at things such as population and transient population. D. Poliquin comments how some of the newer stations, even though larger than what Plaistow wants, would be good to look at to get ideas.

Chief McArdle comments about the traffic volume on Route 121A and Route 125 as commuters travel through, which has increased significantly.

D. Poliquin reminds everyone the need to look at plans to revamp the current police side of the Safety Complex for the fire department. Further goes on to discuss the potential expansion of commercial business in Town and speaks about calls for service increases as residential and commercial development continues to grow.

Chief Savage confirms that he will contact the Chiefs of Police in Swampscott and Somersworth to schedule department tours, which he hopes will happen in the next couple of weeks. D. Poliquin would like to complete the tours before meeting with any architect/engineering firms.

Old Business: None.

Adjournment: Chief McArdle motions to adjourn, seconded by M. Dorman. All in favor-none opposed. Meeting adjourned at 10:15 am.

NEXT MEETING DATE – To be determined.

Respectfully submitted,
Sarah E. Gibbs
Recording Secretary