



*Town of Plaistow ♦ Board of Selectmen*  
*145 Main Street ♦ Plaistow ♦ NH ♦ 03865*

**PLAISTOW BOARD OF SELECTMEN MINUTES:**

**DATE:** Monday, April 29, 2013

**MEETING CALLED TO ORDER:** 6:30 pm

**SELECTMEN:**

Chairman, Robert Gray

Selectman, Michelle Curran

Selectman, Daniel Poliquin – arrived 6:34 pm

Vice Chairman, John Sherman

Selectman, Joyce Ingerson

Town Manager, Sean Fitzgerald

**AGENDA:**

**PUBLIC COMMENT:**

No one from the public wishing to speak.

*D. Poliquin arrived at 6:34 p.m.*

**ARBOR DAY POSTER CONTEST WINNERS – Jill Senter**

J. Senter and R. Gray announced winners of the Poster Contest and winner of the Poem Contest:

- First grade poster winner: Julia Fronc
- Second grade poster winner: Ava Adamo
- Third grade poster winner: Tegan Beaulieu
- Fourth grade poster winner: Aryana Anthony (absent)
- Fifth grade poster winner: Caleb Demers

Fifth Grade poem writers: Emily Eaton, Riley Donovan, Seth Donnelly and Tatum Goebel read their poems.

- Poem Winner – Tatum Goebel Robichaud

**SWEARING IN CEREMONY – BRIAN FARRELL FULL-TIME POLICE OFFICER – Deputy Chief Kathleen Jones**

S. Fitzgerald congratulated Brian Farrell and introduced him to the Board of Selectmen.

K. Jones discussed Brian Farrell's background and noted how proud she was of him making the transition from ACO Officer to Full Time Officer. She noted Glenn Miller's official last day was tomorrow. She congratulated Glenn Miller on his retirement.

B. Farrell read Oath of Office.

M. Pelletier swore Brian Farrell in as Full-Time Police Officer.

Brian Farrell's wife (Drew) pinned Brian with his badge.

**MINUTES:**

*Motion by J. Sherman to approve the Minutes of April 22, 2013 as written.*

*2nd by: D. Poliquin.*

*Vote: 4-0-1 (Abstain: M. Curran)*

*Motion carries.*

**PROUDLY WE HAIL AWARD – Cindy Harb and Roy Jeffrey**

R. Jeffrey discussed being asked by the Town to go to the Library to receive the plaque which was given to the Town by the Plaistow Exchange Club. He noted he asked Cindy Harb to come before the Board of Selectmen to present the Town's plaque to them.

C. Harb discussed Exchange Clubs across America. There is an Exchange Club in Plaistow and one Pillar of the Exchange Club is America. The 'Proudly We Hail' Award is for residents and businesses that fly the American flag. This year the award went to three businesses and one resident of Plaistow: Brookside Funeral and Chapel, Sign Designs, The Town of Plaistow and Roy Jeffrey because all proudly have displayed the American flag. Roy Jeffrey was designated as a winner because he not only displays the American Flag at his home but was very instrumental in putting all the flags out around Town Hall that honor the Veterans. She presented the Board of Selectmen with a plaque.

**2006 HIGHWAY TRUCK – Dan Garlington**

S. Fitzgerald noted he invited Highway Supervisor Dan Garlington to discuss the 2006 Ford F-350 truck which needs replacement. Several valid points were brought up at last week's Board of Selectmen meeting regarding the trade in of the current truck. He discussed the truck's maintenance and current condition.

D. Poliquin thought the Town was going to seek an additional trade in value (more than the current offer \$10,000).

R. Gray inquired if they tried to get a better number.

D. Garlington discussed state bid on the new truck; base line truck with additional items needed on the truck; fleet person deals with municipalities reviewed the truck; and prorated value of truck given. He did not know if the number given was the best number or what the going rate of the truck was. He thought the condition of the truck was taken into consideration when the rate and price for the truck was given. He discussed problems and issues he has had with the truck and the history of the truck.

S. Fitzgerald discussed Selectman Poliquin's concerns.

S. Fitzgerald and D. Garlington discussed best value of the truck.

R. Gray inquired if they had contacted the dealer again since last Monday's meeting.

D. Garlington noted he had not.

R. Gray suggested he go back to the dealership and see if they could give the Town a little more. He noted the Board would take this issue up at next week's meeting.

### *Commercial Grade Lawn Mowers*

S. Fitzgerald discussed surplus of two commercial grade lawn mowers which were leased four years ago and are now owned by the Town. Highway Supervisor Dan Garlington recommended trading in the mowers toward two new mowers. He has been offered \$12,000 trade in value for both the mowers. The Highway Department is in need of different equipment to maintain the Cemetery. Currently both mowers are in need of a \$1,500 service so it is a good time to trade them in.

M. Curran noted the Town had leased to own the mowers and they were budgeted for in this year's budget. She inquired if Dan thought they would be any good as additional equipment.

D. Garlington thought at first to keep one (the better of the two) and trade one however the decking and collection system was wearing. The newer mowers would have metal systems instead of the old plastic parts. The old plastic parts on the two current mowers are wearing and in need of repair. Trading the two mowers in for a newer machine and a machine that would better fit the Cemetery needs would be more beneficial to the Highway Department because of the tighter spaces and narrower access areas of the Cemetery.

D. Poliquin inquired if the intent was to take both trade in values and apply it to one.

D. Garlington noted they would buy the standing machine and take the difference and apply the difference on to the new lease. They will lease for five years instead of four years.

R. Gray inquired if it made more sense to lease for a lesser period of time.

D. Garlington discussed the learning experience with the length of the lease and noted towards the end of the lease is when you need to start looking at something different. He discussed maintenance of the machines and possibly getting a machine that would sharpen their blades.

***Motion by J. Sherman to follow the recommendation of the Town Manager and Highway Supervisor to trade in the Town's two 2009 mowers at a value of \$12,000  
2<sup>nd</sup> by M. Curran.***

***Vote: 5-0-0.***

***Motion carries.***

### **TOWN MANAGER REPORT**

S. Fitzgerald:

- Arbor Day is Thursday, May 2 at 9 a.m. at PARC. This is the Town's fifth annual Arbor Day Celebration.
- Tomorrow at 1 p.m. is the Beede Technical Committee meeting. Curt Spaulding, EPA Region I Administrator will be present. The Beede Community Media Event will follow at 2 p.m. and representatives from EPA, NHDES, Town of Plaistow and the Beede Group will be present. Reuse for the site will be discussed.

Board discussed Beede site and indemnification. It was suggested to get the opinion of Attorney Sumner Kalman.

R. Gray suggested for Sean to hold a sidebar with the EPA Region I Administration regarding how a small Town like Plaistow cannot afford the MS-4 permitting.

S. Fitzgerald did not think it was the right time to discuss the new MS-4 permit. He was troubled by the MS-4 permitting regulations but suggested to wait until a later time. He noted he would convey that the Town has concerns and would ask to discuss with him at a later date.

J. Sherman and S. Fitzgerald discussed ROD (Record of Decision) and Consent Decree.

J. Sherman suggested discussing as a separate topic (the Reuse Plan). He suggested if Board members attend the meeting they should be careful as to what they say – if it is a personal opinion or position of the Board. He noted as a Board they have not taken a position to take the property over.

S. Fitzgerald discussed having a relationship with the EPA Region I Administrator.

M. Curran discussed area and use if Town took ownership however the Town has not agreed to take ownership.

- Invitation from Rockingham Planning Commission regarding the future of the RPC communities, the region and the State on Tuesday, May 14<sup>th</sup> at the Sanborn Regional High School in Kingston, NH from 7 p.m. until 9 p.m.
- Joint meeting of Plaistow Economic Development Committee with Plaistow Area Commerce Exchange (PACE) and Haverhill Chamber scheduled for Friday, May 17<sup>th</sup>.
- Detailed information on the ARM Grant in Town Manager Report.
- Drug Take Back Day held Saturday, April 27<sup>th</sup> at Rite Aid.
- 2012 MS-4 Report has been completed.
- Stormwater Task Force met. He recommended the Board make a motion to support the new Stormwater Task Force that has been established and request the Town Manager to report back to the Board.

***Motion to J. Sherman to support NH Municipal Coalition to work with EPA and NHDES on how the new MS-4 requirements are implemented as long as there is no cost to the Town with the provision that before any money is expended the Town Manager has to come before the Board of Selectmen.***

***2nd by J. Ingerson.***

***Vote: 5-0-0.***

***Motion carries.***

- Household Hazardous Waste Day is Saturday, May 11<sup>th</sup> at PARC from 9 a.m. until noon.
- Plaistow First Committee is scheduled to meet Wednesday, May 8<sup>th</sup>.
- Area Selectmen meeting is Wednesday, June 5<sup>th</sup> at 7pm at the Brentwood Community Center.
- Recreation site walk took place on Saturday, April 27<sup>th</sup>.
- Opening Day at PARC is Saturday, May 4<sup>th</sup>.
- Planning Board meets Wednesday, May 1<sup>st</sup>.
- Letter of support to the Haverhill YMCA regarding a branch in Plaistow has been mailed.

M. Curran inquired if they had gone before the Planning Board.

S. Fitzgerald noted they had not.

M. Curran was concerned that they came before the Board of Selectmen before going to the Planning Board.

S. Fitzgerald noted they were just trying to see if they could make it work. They were seeking community support to see if there was enough. He thought an organization like the YMCA would be beneficial to the Town.

***Motion by J. Sherman to convey the Town of Plaistow's support for the YMCA of the North Shore developing a YMCA branch to be located in Plaistow, New Hampshire.  
2<sup>nd</sup> by D. Poliquin.***

M. Curran noted she was voting no. She was not for or against the YMCA she just didn't think it was appropriate to be voting on a business.

D. Poliquin thought it was good to keep the doors open for residents of Plaistow.

R. Gray was concerned with the word 'support' being in the motion. He thought it was important that the Town keeps their options open. He was previously a member of the YMCA and was familiar with the organization. He supported the motion but could say what type of motion the Town was willing to support.

***Vote: 4-1-0 (Nay: M. Curran)***

***Motion carries.***

- Emergency Management was awarded an XTS 2500 radio.
- A number of alarms have gone off at the Highway Garage for methane gas associated with the landfill. Normandeau has inspected and calibrated all the detectors at the facility.
- Memorial Day events are being planned. He met with Legion Commander Dave Meaney, Rick Bickerstaff and Roy Jeffrey. He inquired if any Board members were available on that day to participate.
- He has been dealing with a number of personnel issues.
- Replacement of Safety Complex roof has started.
- Suggested a moment of silence in recognition of the passing of former Fire chief Don Petzold.
- Goals discussed last week have been updated. If the Board agrees he will repopulate with the existing Goals and renumber them and present to the Board next week.

J. Sherman was okay with the Goals. He didn't think the Board needed to go through them again this week.

## **OTHER BUSINESS**

M. Curran inquired if a Board member attended the Kingston Board of Selectmen meeting regarding water rights.

No Board member had attended.

R. Gray noted at the last Board of Selectmen meeting the Board met in Executive Session and took a vote to have Attorney Sumner Kalman file on the BTLA hearing.

S. Fitzgerald noted the BTLA has received the Town's appeal and will hold off until they review.

## **SIGNATURE FOLDER**

R. Gray noted the Manifest and Signature folders were going around.

## **SELECTMEN'S REPORTS**

J. Ingerson:

- Attended ConCom meeting. Scouts came forward to get permission to upgrade signs in Town Forest. She discussed upgrade of maps for orientation purposes. For Eagle Scout projects they were thinking about putting up benches. They are scheduled to come back and discuss.
- Attended OHD meeting. They are working on acts, vendors and in conjunction with the Historical Society. They are looking for Town participants for floats and ideas. The Historical Society has been sprucing up their building.

S. Fitzgerald noted he met with Bob Hobbs last week and was gifted a brick to Town of Plaistow. He would like to work with the Board and designate a memorial for the brick layers of Plaistow.

- The Historical Society has received donations from area Cub Scouts – uniforms from the 60's and 70's to be put on display. Girl Scouts are creating a cabinet for the displays. She suggested checking out the Historical Society's web page.
- Met with the Cable Committee who is working with the Historical Society to bring something new to cable. Heather Bealo would like to see more information displayed on cable regarding Boy Scouts and Girl Scouts as to how they join.
- The Old Home Day Committee's next meeting is May 15<sup>th</sup>.

M. Curran:

- Did not attend last week's Board of Selectmen meeting.
- Attended Carli Malette's retirement party. She thanked all who participated and helped with the party.
- Family Mediation met last week. They are having problems with quorums. They are reviewing their personnel policies and have started their parenting classes. The information is posted in the Atkinson School.
- Intends to participate in the Beede meeting.
- Level of the pond is very low and she is concerned with the low water level this early in the season.
- Participated in activities during Rec vacation week. Christina did a great job. This was her first official Recreation vacation week.

D. Poliquin:

- Rec Commission met April 10<sup>th</sup>. John Sherman has been working with the Rec Commission on their Strategic Plan. They have turned the plan over to the Commission and Christina. The Commission did their reorganization. Bill Coye is Chairman, Kristin Lewis Savage is Vice Chair, and Sue Sherman is Secretary.
- Thoughts and wishes go out to the Rec Commission member's sister-in-law who was involved in the bombing at the Boston marathon. He heard she is doing well at this time.

J. Sherman noted there was an article of her in the Sunday Globe.

- The Town Wide Yard Sale was a great event.
- Summer Recreation positions are still being worked.

S. Fitzgerald noted an offer and an acceptance had been made.

- Discussion for guidelines for memorials at PARC, Ingalls Terrace and Town Hall properties were reviewed. It was suggested that a Memorial stone where names could be added to at different Town properties be erected so at different times names could be added. The Commission was looking for input because there was a concern going forward for overcrowding.
- He inquired if anyone knew what the decisions were on the ZBA.

S. Fitzgerald noted no.

D. Poliquin requested Sean look into and email the Board the information.

- Discussed knowledge and relationship with Fire Chief Petzold. He joined Fire Department in January 1977 as an 18 year old and Don Petzold was an Officer at that time. Don Petzold loved Plaistow, he dedicated much of his life and was the Town's first Full Time Chief. They were elected yearly prior to him. He was dedicated to the Town of Plaistow and the residents. Dan had a great respect for Don Petzold. His passing is a deep loss to this family and the community.

J. Sherman:

- Don Petzold dedicated his time to the Town of Plaistow. He was pleased that during his first year on the Board they dedicated the Town Report to Don Petzold.
- Budget Committee had their reorganization meeting. They will not meet until September. They discussed the schedule that Bob had created.
- Plaistow First meets May 8 at 8 a.m.
- Attended site walk for the properties up above PARC off of Old County Road. They are land locked properties and some are owned by the Town of Plaistow. They walked existing trails that were out there and other trails farther off of Old County Road which were more easterly. Pat Buckley was in attendance and they captured the latitudes and longitudes.

S. Fitzgerald noted the camera Christina used had GPS and he would be looking at them later. He noted walking along Town owned properties give you a different perspective of the Town. He suggested the Board have a walking meeting and go through some agenda items.

- Attended Rockingham Planning Commission (RPC) meeting at the Library. It was very interesting. They discussed transportation projects for the County of Rockingham. It is a ten year plan. Some items were not prioritized because they did not have enough information on them. Plaistow was on their list. They discussed roads in Plaistow and how soon they could be improved. He noted they did this a few years ago and suggested it be a future agenda item.

R. Gray:

- Planning Board had a hearing on changes that the owner of Self Storage on Newton Road had already made to this property. There have been issues between him and his neighbor. Site violations are going on out there and the neighbor brings the information to the Planning Board. The neighbor has been informed of the process – go to the Building Department. He noted he had spoken to both the Town Manager and the Building Inspector but he was not happy with the outcome.

- This Wednesday is Planning Board meeting.
- This Memorial Day he is working but plans on leaving early so he can make himself available for this Memorial Day.
- Chief Petzold was a Fire Chief when he first came onto the Board of Selectmen. He was very generous with his time with him. He took him around the Fire House and told him about Fire Department. Before he retired the Town discussed Capital Reserve Fund and he did not support it so he met with Chief Petzold and he helped change Bob's mind. When he first ran for Selectmen he was supported by Don. Funeral arrangements are Wednesday from 4 to 8 pm and a service will be held on Thursday at 10 am at Brookside. He sent his condolences to the family.

Board of Selectmen took a moment of silence in memory of Chief Petzold.

R. Gray:

- This week is senior painting at Michelle's Creative Expression.
- Budget Committee is listed but they do not meet.
- Beede Technical meeting is Tuesday.
- Conflict of Interest meets Tuesday at the Library.
- Wednesday Planning Board meets.
- Arbor Day is Thursday at PARC.
- ConCom meets 7 pm on Thursday.
- Saturday is Opening Day at PARC at 9 am.
- Landfill is open Saturday from 7 am – 3 pm.

**NON PUBLIC RSA 91-A:3 II (a) PERSONNEL**

Motion by M. Curran to go into Non Public under RSA 91-A:3 II (a) Personnel and (b) Hiring of a Public Employee.

2<sup>nd</sup> by J. Sherman.

***Board polled: R. Gray=yes; J. Sherman=yes; M. Curran=yes; J. Ingerson=yes; and D. Poliquin=yes***

Public Meeting adjourned at 8:43 p.m.

Respectfully Submitted,  
Audrey DeProspero