



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: Monday, August 5, 2013

MEETING CALLED TO ORDER: 6:32 pm

SELECTMEN:

Chairman, Robert Gray
Selectman, Michelle Curran
Selectman, Daniel Poliquin

Vice Chairman, John Sherman
Selectman, Joyce Ingerson
Town Manager, Sean Fitzgerald

MINUTES:

Motion by M. Curran to approve the Minutes of July 8, 2013, 2nd by: J. Sherman.

Vote: 4-0-0 (Absent: D. Poliquin)

Motion carries.

PUBLIC COMMENT:

Roy Jeffrey promoted Fire Chief McArdle's book, "Playing with Fire" and spoke briefly where the book may be purchased. He purchased a copy on Amazon and had the Chief autograph it and will be donating it to the Plaistow Library. All proceeds are to benefit the National Fallen Fire Fighters Foundation.

Chief McArdle commented on how he contributed to the book and did not write it and his favorite recipe is peanut butter and jelly.

EAGLE SCOUT – Drew Hogg

R. Gray introduced Dew Hogg and mentioned his Smithfield Project and the honor of being an Eagle Scout.

D. Hogg told the Board that he is what they call a "Life Scout" and isn't an Eagle Scout until the project is complete and talked about working on the project at Smithfield for 4 to 5 months and had 30 people assisting with various projects for completion. Mr. Hogg explained the details of what is being completed:

- Scraped and painted various structures
- Worked on the dugout, cleaning the vines and cut overgrowth
- Outer trim of the dugouts are now painted
- Replaced board on the front of the dugout
- Painted home and away sign, replenishing it with a new stenciled sign
- Scraped out underneath the dugout, removing all debris and adding 2 yds. of stone

He mentioned that the work is 2/3 completed and will be back to complete in a month or so. He also spoke with the Lions and the bleaches are to be scheduled.

M. Curran asked if there were any photos.

S. Fitzgerald noted there will be and thanked Drew for his extraordinary work and has provided a great face lift to the field; the community will be thrilled upon completion.

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D. Hogg recalls hanging out at the park growing up, is abutting his yard and feels that the park was neglected; that is his purpose of making it his project.

R. Gray told Drew how proud the Town is of his endeavor, as well as the choice he made for his Eagle Scout Project; looking forward to the finish product.

J. Sherman would like to see Drew Hoggs completed project in next years' Town Report.

Motion by J. Sherman to enter Non Public under RSA 9-A:3 II (e) Legal, 2nd by M. Curran.

Motion withdrawn by J. Sherman, 2nd by M. Curran in order to hear Fire Chief McArdle's line item, per request of the Town Manager.

REVIEW BIDS FOR RESCUE 6 – Chief McArdle / Town Manager

Chief McArdle spoke briefly on the sale, sealed bid of the 1994 Rescue Truck on an “as is” basis. Is out to bid and max amount proposed for the vehicle is \$4,000. The truck was taken out of service in March 2013 as part of the capital vehicle replacement program. Spoke with the fire department in Brownfield, Maine who serves 1500 residents. Their truck is a 1978 used for Cascades Systems and seeking to have the Town of Plaistow donate the vehicle to them. The truck has served well in the town and given how many calls that comes into the Brownfield Department, it would be a great benefit for them.

D. Poliquin explained the definition of what the Cascade System means and what it does. He indicated how important it is for the Brownfield Department to have the truck due to the length of travel they do.

M. Curran asked if there were any concerns or negative for the bid.

S. Fitzgerald explained that it was totally up to the Board of Selectmen to make the decision and talked about the eight (8) bids that were put out there. Would like to see Plaistow play a role and would make a positive reflection on the town.

M. Curran feels it would be a great idea and would like to see the truck being used.

J. Sherman would like an agreement drawn up with what was discussed; confirming it an “as is” and no liability but wanted to also know about delivery of the truck?

Chief McArdle mentioned that he would get with the Brownfield, Maine Chief and make arrangements.

S. Fitzgerald noted that as long as the truck was going for fire safety, he feels it is the right thing to do.

Motion by J. Sherman to direct the Town Manager to surplus Rescue 6, donating it to the Town of Brownfield, Maine given the conditions discussed, 2nd by: M. Curran.

Vote: 5-0-0

Motion carries.

Motion by J. Sherman to enter Non Public under RSA 9-A:3 II (e) Legal, 2nd by M. Curran.

DONATION OF CONCRETE BLOCKS FOR FIRING RANGE – Town Manager

S. Fitzgerald explained that the donation will delineate the lanes and walks at the range. Chief has been working with a number of partners and 60 blocks were delivered by Benevento Concrete to assist in public safety. The cost of the blocks is approximately \$3,000.00 and has accepted them on behalf of the Town. The policy is to publicly acknowledge donations and have been listed on the agenda. Additional improvements have been sought by Chief Savage with Fresh Water Farms and Triad Stone to aesthetically do landscaping for the training area look presentable; cost at \$4,500.00. It is helpful to the Town and looking for approval but will outline a more detailed recommendation for the Board if we are able to accept the donation.

M. Curran noted how great it is for members of the community wishing to help but her concern is when Town actively seeks donations. Finds that easily can absorb in budget. People do it with a happy heart and finds intimidating when the Chief of police even mentions the need of something for the Town.

S. Fitzgerald explained to the Board that he had asked the Chief for a recommendation to assist in coordinating for improvements so that we can make the range safer but also something that we can be proud of. It is something that he explained to the Chief that would need to be brought forward for the Board's approval. Further explained that the businesses were brought in for options to help make some suggestions in what to do with landscaping for it is a challenging area and will take full responsibility. Will bring back the next meeting and just wanted to give a heads up.

OPENING OF SEALED RFP'S FOR FOUR (4) PARCELS OF TOWN OWNED PROPERTY- Town Manager

S. Fitzgerald noted that over a month ago the Town went out for RFP proposals on four parcels, have opened the three (3) sealed bids and read each one for the record and indicated that the Board does not have to approve bids and recommends they review Non Public for evaluation. Thanked the public for their submission of proposals.

R. Gray indicated that the proposals will be taken up at the end of the meeting in Non Public.

Parcel Address	Map-Lot	Bidder	Contact	Contact #	Assessed \$	Bid \$	Notes
7 Massasoit Blvd	38-20 1.26A	D&H Constr.	Kristina Kelly David Hoyt	603-765-2466 603-765-2462	\$99,510.00	\$ 72,500.00	Offer provides for certified check in exchange for quitclaim deed, intention to build a single-family home.
7 Massasoit Blvd	38-20 1.26A	Joseph Gesmundo	Joseph Gesmundo	603-382-1153	\$99,510.00	\$ 15,500.00	Bidder is direct abutter. Offer is cash with a 10 day close contingent on clear title and verification that it is a buildable lot.
Off Newton	73-3 1.710A	Ronald LaPlume	Atty. Paul Magliocchetti	978-373-9161	\$13,850.00	\$ 2,510.00	To be paid in cash within 30 days of acceptance of bid.
Newton Rd. Rear	69-51 Partial (.7 of total 3.4A)	Ronald LaPlume	Atty. Paul Magliocchetti	978-373-9161	N/A	\$ 3,510.00	Bid is for .7 acres of entire (3.4) parcel located directly behind bidder's property. Payment is offered in cash within 30 days. No offer included in bid with reference to potential subdivision costs.
Newton Rd. Rear	69-51 Partial (1.0 of total 3.4A)	Ronald LaPlume	Atty. Paul Magliocchetti	978-373-9161	N/A	\$ 5,010.00	Bid is for 1.0 acres of entire (3.4) parcel located directly behind neighbor's property at (Lot 27). Payment is offered in cash within 30 days. No offer included in bid with reference to potential subdivision costs.
Newton Rd. Rear	69-51 3.4A	Ronald LaPlume	Atty. Paul Magliocchetti	978-373-9161	N/A	\$ 10,010.00	Bid for entire 3.4 acre parcel. Paid in cash within 30 days. Payment is offered in cash within 30 days.

TOWN MANAGER REPORT

S. Fitzgerald:

- **POLICE AND FIRE HUMVEE RESTORATION**

The Reconditioned Humvees were on display and were also on display for OHD. They provide great use for both police and fire departments and reflect well on the town.

Discussion how the Humvee can benefit the Fire Department for it is used to deter utilizing another apparatus.

- **LGC BUDGET WORKSHOP**

Budget Workshop was Tuesday, August 6th at Town Hall from 5-7pm and opened to the Region and encourages all to stop in for training.

- **HIGHWAY SAFETY COMMITTEE**

Met on July 26th and discussed a number of issues specifically on SRTS application and committee had discussion on sidewalks and appreciate the Board's support for SRTS Grant application. They approved two illuminated handicap parking spaces at Town Hall one on lot side of Town Hall and other on top of Park Ave. Would like to invite Chief Savage to speak to the Board in regards to the parking spaces.

There was discussion of the purpose of having five (5) handicap spaces, putting temporary cones out for reserving spaces during Town Hall meetings or events. Chief will look into it and will present a legal opinion on possibility and perhaps having them available and will need approval where to put the spaces.

M. Curran noted that Elder Affairs did take the time to discuss and do support theory and unless there is an event here, especially a senior event it is helpful and adequate.

J. Sherman said they are in favor of them and give them a chance to vote on it.

S. Fitzgerald would like to see Elder Affairs come to a BOS meeting for discussion of parking spaces.

J. Ingerson noted that wording the parking spaces particularly for a group is not the proper thing to do and would like to use caution in the wording.

S. Fitzgerald concurs and should discuss further due to physical limitations and will report back to the Board.

- **NHDOT ROAD SERVICE (PLAISTOW-KINGSTON 10044G)**

There will be an open meeting if the Board is available on Tuesday, August 6th at Town Hall at 2PM. This will run behind Rte. 125 as part of the next widening project.

Discussion regarding lighting on road is an issue and would like to know the Town's obligation there, how many and costs?

- **SAFETY COMPLEX COMMITTEE MEETING**

Met on Wednesday, July 31st and was provided an overview of the land swap agreement executed with Alden Palmer and discussion of next steps. Further discussed the importance of the progress made by

the committee now that we have sufficient property to site expansion and the work ahead, filling the pond next to the Safety Complex. The recommendation was to have the Board of Selectmen use a combination of unused fund balance and to use the funds available from the Public Safety Impact Fees to move forward.

M. Curran asked Town Manager for an update on the Public Safety Impact line as well as some of the suggestions that money that be earmarked for; i.e. other recommendations.

Great meeting and received a call from Mr. Palmer who is touched and appreciates the recognition for the family contributions.

Conversation took place in reference to the pond for suppression for the fire department, whether it is the brook running into the pond and need to have a design, parking configurations, etc. Having additional property to be used through the generosity of Mr. Palmer, the site is going to change. Further discussed needing an updated recommendation from the committee on what needs to be done. Impact Fees are available but maybe budget for \$10-\$15,000 to have plans developed so we can bring forward to Town for a vote.

- NEW BUSINESSES IN PLAISTOW:
 - a. Walgreens will be opening late August, early September
 - b. Panera is breaking ground this week and has foundation
 - c. Anticipated new business opening at Grow life Hydroponics
 - d. Simply Stunning Clothing Boutique

- BUZZY BLINN'S RETIREMENT PARTY

Thank you to all town staff for organizing a great event and officials for attending and saying some great words. He was presented with a Jefferson clock by member.

- MAYOR FIORENTINI OF HAVERHILL

On Friday, July 26th met with the Mayor to discuss a number of regional issues we could share: snow removal, economic development, water, solid waste, transportation, etc. and will follow up next few weeks. Invited the Mayor to come to Town Hall to meet and greet town officials.

M. Curran asked if the Town Manager can educate the Board on funding between Mass/NH prior to the Mayor attending any meeting due to some previous concerns and issues with two states.

S. Fitzgerald indicated that he can provide examples how neighboring towns and municipalities have worked together to support shared services, he will provide them to the Board.

There was a discussion of the two states coming together and how it would strengthen the relationship between them both.

- YMCA

On Thursday, met with Tracy Fuller, Executive Director of Haverhill YMCA regarding the efforts to bring a YMCA to Plaistow. The YMCA successfully signed a Purchase and Sale agreement with the RAC in Plaistow, working on evaluation, engineering and perk testing to the property. They work both regionally and nationally on how they are established and have to August 14th to hear of any other objections. One particular concern is the Exeter YMCA and will be meeting with the Director from there to discuss concerns and hoping to work out them for the investments coming to Plaistow will be outstanding for the residents.

M. Curran has concerns with a meeting to talk about another business coming to Plaistow.

Discussion of the two towns meeting, Plaistow and Exeter for any discussion of a business coming to Plaistow was had.

R. Gray indicated that he would like to see someone from Community Development deal with it but since not it falls on the Town Manager.

D. Poliquin explained that the Town Manager would be the sole person to intervene and take care of these types of ideas for there is no one in any town department.

M. Curran wanted to know if it would fall under the Planning Department and further discussion on economic development and how many jobs it would bring to the town and good for the community.

- **PLAISTOW FIRST COMMITTEE**

Evaluating Hale Spring and have done some test on the water and have high bacteria and ecoli but can be controlled. Will keep the Board updated and will go out for bids on repairs. The Building Inspector, Mike Dorman is out getting bids on the plumbing and roof projects.

J. Sherman wanted to know if the site is tested annually and where do the results go? There are costs involved as well and would like to know.

S. Fitzgerald indicated that Tim Moore does the testing and will find out where the test results go to and agrees the results should come to the Board.

- **ACO AND POLICE CANDIDATE INTERVIEWS**

Conducted some interviews for the animal control position, 9 candidates and two candidates for recommendation and one has been chosen for the position.

J. Ingerson would like to have an ACO on call at all times.

S. Fitzgerald explained the temp, on-call person to have on hand as well in case of absence of the pt person. Also presented a position to Officer, Steven DeChara, who will be invited to the BOS meeting for his swearing in.

- **SRTS**

Updated the application submitted on July 24th and will be reviews by the NH DOT Selection Committee and make a presentation.

- **TRSD**

Coordinated with Peter Bealo to bring Dr. E. Metzler, Superintendent the September 9th BOS Meeting. If there are any concerns or subjects, please send along so that they may be discussed at that time.

- **FIRING RANGE**

Site plan was identified of encroaching on an abutter's property and would like to talk to BOS about the issues, which can also be worked out but we are firing at the range and need to be proactive on responsibilities that we have.

- PLANNING BOARD

Met July 29th regarding Snow's Brook Elderly Housing and bond has been posted.

- ARM GRANT

Working with Southeast Land Trust and doing a lot of work and one requirement is to have older property into easement but with legal research, need to go to Town Meeting in 2014 with BOS approval.

J. Sherman mentioned about a property owned by the state and where do we stand?

M. Curran indicated it goes before the Executive Council on the 14th.

Discussion regarding a letter being presented and the NH DOT Commissioner sending a letter to the Executive Council in support. With the request of J. Sherman, the Town Manager will draft a letter for Councilor Sununu.

- RECREATION

We are having a successful summer program and with numerous activities. Youth have been enjoying themselves and summer recreation director is doing a fantastic job.

- PARC WELLS

Haven't heard one complaint or concern but will continue to test water and make sure it is safe.

- NH DOT 125

On August 16th the town staff will meet and discuss Rumble Strips with NH DOT on Rte. 125 and was discussed at last highway safety meeting. On Main Street there have been some fatalities, crossing over solid lines and it is important for the safety of the residents.

There was a discussion of the rumble strips preventing fatalities on highways with the project called: Highway to Zero.

- PLAISTOW RAIL PROJECT/NHDOT LISTENING SESSION

The Listening Session is scheduled for Thursday, August 22nd and will take place at 7pm at Town Hall and will be there to answer questions from citizens.

R. Gray noted that reading the article in the newspaper, he is inquiring on how the residents will be heard?

S. Fitzgerald mentioned that everyone is welcome and can voice their concerns and would hope they would come to do so.

The Board had conversation about the Listening Session and how it will be informational and is open to the public not just for Atkinson and Plaistow residents.

R. Gray brought up the Local Tax Impact, Economic Impact, Environmental Impact studies.

- CIP

Meeting will be held on August 6th after the Budget Workshop at 7:30pm, Town Hall.

- **ELDER AFFAIRS**

Meeting will be at 3pm August 6th as well.

- **OHD**

Fireworks scheduled for Saturday, August 24th at PARC with the Timberlane School Band. There is a message board to be placed at corner of Sanborn Candies and Rte. 125 indicating such.

OTHER BUSINESS

R. Gray discussed the Block Party on Walton Road on August 17th from 12pm -8pm.

J. Ingerson noted the spillover of folks going into the elder parking lot after the prior party.

They discussed the party and the blocking of the road for the hours indicated and concerns of police detail being involved.

R. Gray talked about having some time scheduled for the 8/26th BOS Meeting for the Town Manager's Review and setting of Goals for next meeting.

SIGNATURE FOLDER

R. Gray noted that the signature folder and manifest are going around.

SELECTMEN'S REPORTS

M. Curran:

- Talked about Buzzy's retirement party-staff did a lovely job
- Elder Affairs to meet at 3pm at the Library

J. Ingerson:

- Had no report

J. Sherman:

- Will be in attendance for the Budget Workshop and the CIP meeting thereafter
- Set up a meeting to go over the Town Report
- Wasn't able to attend Buzzy's retirement party but sent him a note and wish him the best

R. Gray noted that he would like some time scheduled to go over the Town Report and where it is going.

D. Poliquin:

- Safety Complex Committee Meeting took place and was unable to attend but mentioned that the Southern Hazmat District reported the new facility in Windom and equipment for Testa has been moved to that facility and no longer in Plaistow. Will be receiving one of the smaller trainer units that will be stored at the Safety Complex.
- Came to Buzzy's party and wished the family the best
- Rec program going very well and the summer heat wave has been challenging but kudos to them.

J. Sherman noted the recreation tent and discussion of resolution with the company and former Rec Director.

R. Gray:

- Planning Board meeting will be Wednesday at 6:30
- Attended Buzzy's party and was glad to speak with him and wish him the best
- BOS Meeting will not be meeting until 8/26
- Elder Affairs at 3PM, Tuesday
- CIP at 7PM, Tuesday
- Landfill open 4-8 Wednesday
- Concert on the green, Wednesday at 6PM, Dixie Land
- Trustees of the Trust Fund, Thursday, at 7PM

J. Sherman mentioned the article of town administrator of Durham, NH looking for info on trains going through towns in light of the fire in Canada, what types of materials go through each town.

S. Fitzgerald spoke to Chief McArdle and Todd Selegg and will reach out to share information in reference to hazmat materials going through towns.

There was discussion regarding the trains going through the towns and will update the Board.

D. Poliquin asked if the signed contract for solid waste removal has been completed.

S. Fitzgerald indicated that the contract was outlined and just waiting to have the signed contract back from JRM.

Discussion of approving the Non Public minutes during any meeting needs to happen, therefore need to set up some time on the 8/26 BOS Meeting.

NON-PUBLIC RSA 91-A: 311 (2) PERSONNEL

Motion by J. Sherman to enter Non Public under RSA 91-A: 3 II (a) Personnel; (b) Hiring of a Public Employee; (c) Matters of Reputation; (d) Negotiations; and (e) Legal, 2nd by M. Curran.

Public Meeting adjourned at 10:25 p.m.

Respectfully Submitted,
Diane Bujnowski