

**BUDGET COMMITTEE MEETING
December 02, 2014**

The meeting was called to order at 6:52 p.m.

ROLL CALL

Martha Sumner, *Chair*,
Kristin Lewis-Savage, *Vice Chair*
Tricia Holt
W. David Gerns
Darrell Britton
Dennis Heffernan
Jack Paone, *excused*
Charles Fowler
Dean Nifakos
John Sherman, *Selectmen Ex-Officio*

Also present: Sean Fitzgerald, Town Manager

The Pledge of Allegiance was led by Tricia Holt

APPROVAL OF MINUTES

D. Heffernan moved, second by D. Britton, to approve the minutes of the October 28, 2014 meeting. There was no discussion on the motion. The vote was 7-0-2 (Holt and Nifakos abstaining).

D. Heffernan moved, second by K. Lewis Savage, to approve the minutes of the November 04, 2014 meeting. There was no discussion on the motion. The vote was 8-0-1 (Nifakos abstaining).

WARRANT ARTICLE REVIEW

S. Fitzgerald noted that the Warrant Articles being reviewed at this meeting have been reviewed and voted on by the Board of Selectmen (BOS) and are all included in the Town's Capital Improvement Plan (CIP)

OPERATING BUDGET

Article P-15-02: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$X,XXX,XXX DOLLARS. Should this article be defeated, the operating budget shall be \$X,XXX,XXX. DOLLARS with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Recommended by the Board of Selectmen (0-0-0) and Budget Committee (0-0-0))

Discussion:

It was noted that this Warrant Article would be updated once the Operating Budget and the Default Budget are finalized.

PUBLIC SAFETY COMPLEX EXPANSION

Article P-15-XX: Shall the Town vote to raise and appropriate the sum of \$XXXXXXX for the expansion of the Public Safety Complex and to authorize the issuance of not more \$XXXXXXX of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33) and to authorize municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon? This expansion shall include all remaining design work, building construction and/or renovation, site work, permit fees, access road construction, and building interior equipage.

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (0-0-0). This bond request is in the Capital Improvement Program as approved by the Planning Board.)

[Intent: To finance the Public Safety Expansion. Passage of a bond warrant article requires a 60% majority.]

Discussion:

It was noted that the cost figures for this project have not yet been finalized.

S. Fitzgerald offered that he would like to schedule a night for the project architects to come in and make a presentation to the Budget Committee.

HIGHWAY DEPARTMENT EQUIPMENT CAPITAL RESERVE FUND DEPOSIT

Article P-15-XX: Shall the Town vote to raise and appropriate the sum of \$73,000 to be added to the existing Highway Department Equipment Capital Reserve Fund?

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (0-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: ~To continue to set aside money for future purchases of Highway Department vehicles. Putting funds aside each year will allow for the orderly replacement of highway vehicles while leveling the yearly tax impact. ~This money can only be spent by a future vote at Town Meeting. These funds will be invested in an interest bearing account.]

Available balance of the Highway Department Equipment Capital Reserve Fund is \$XXX,XXX. as of December 31, 2014.

Discussion:

S. Fitzgerald noted that this is a well established capital reserve fund for the orderly replacement of Highway Department vehicles while leveling out the tax impact. He also noted that this, and all capital reserve fund balances would be filled in at the end of the year.

J. Sherman noted that this was a \$5,000.00 reduction from last year's request.

FIRE DEPARTMENT CAPITAL RESERVE FUND DEPOSIT

Article P-15-XX: Shall the Town vote to raise and appropriate the sum of \$105,000 to be added to the existing Fire Department Capital Reserve Fund?

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (0-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: To continue to set aside money for future purchases of Fire Department vehicles. Putting funds aside each year will allow for orderly replacement of fire vehicles while leveling the yearly tax impact. This money can only be spent by a future vote at Town meeting. This money is invested in an interest bearing account.]

Available balance of the Fire Department Capital Reserve Fund is \$XXX,XXX. as of December 31, 2014.

Discussion:

S. Fitzgerald noted that this is a well established capital reserve fund for the orderly replacement of Fire Department vehicles and prevent potential balloon payments. It was also noted that this, and all capital reserve fund balances would be filled in at the end of the year.

J. Sherman noted that this a little higher than previous requests as the Town is playing catch up after the recent tower truck purchase.

BUILDING SYSTEMS CAPITAL RESERVE FUND DEPOSIT

Article P-15-XX: Shall the Town vote to raise and appropriate the sum of \$10,000. to be added to the existing Building Systems Capital Reserve Fund?

(Recommended by the Board of Selectmen (3-2-0) and Budget Committee (0-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: To replace funds spent in 2014 for emergency maintenance or repairs to Town-owned buildings and to continue to set aside money for future repairs of building systems in Town owned properties. Buildings are one of the Town's largest capital assets and these funds are used to maintain and repair systems such as heating and ventilation, electrical and plumbing. Monies from this fund would be used for repairs that are unanticipated prior to Town Meeting and that cannot wait until a future meeting. This money can only be spent with the approval of the Board of Selectmen. The money in this Capital Reserve Account is invested in an interest bearing account.]

Available balance of the Building Systems Capital Reserve Fund is \$X,XXX. As of December 31, 2014.

Discussion:

S. Fitzgerald noted that this is another well established capital reserve fund which is used to pay for unanticipated maintenance expenses to town buildings.

D. Britton asked why there was a 3-2-0 vote of the BOS.

J. Sherman explained that one member of the Board does not conceptually agree with this capital reserve fund and the other thought it best to wait until the final numbers have been compiled. He added that he anticipated the vote will change to 4-1-0 once the exact dollar amount is known.

S. Fitzgerald added that this Article protected capital investments and insulated other lines in the budget.

M. Sumner noted that this fund has been used in the past to pay for gutter and roof repairs.

J. Sherman added that it wasn't possible to budget for every possible event.

FIRE SUPPRESSION PUMP AND PUMP HOUSE CAPITAL RESERVE FUND DEPOSIT

Article P-15-XX: Shall the Town vote to raise and appropriate the sum of \$70,000 to be added to the existing Fire Suppression System Pump/Pump House Replacement Capital Reserve Fund?

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (0-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: To continue to set aside money for future replacement of the pumps for the Fire Protection System and the pump house they are located in. The building that houses the pump that distributes the water for the fire suppression/protection system must be replaced at the same time that the pumps are replaced. The replacement is scheduled for 2016 at an estimated cost of \$200,000 for the pumps and \$150,000 for the pump house, totaling \$350,000. The money in this Capital Reserve Fund will be invested in an interest bearing account.]

Available balance of the Fire Suppression Pump and Pump House Capital Reserve Fund is \$XXX,XXX. as of December 31, 2014.

Discussion:

S. Fitzgerald noted that updated schematics for the pump and pump house had been received from Weston and Samson and would be reviewed in detail.

J. Sherman added that this amount may change or the replacement extended out another year.

CONSERVATION FUND DEPOSIT

Article P-15-XX: Shall the Town vote to raise and appropriate the sum of \$10,000 to be deposited into the existing Conservation Fund as provided for in RSA 36-A?

(Recommended by the Board of Selectmen (5-0-0) and by the Budget Committee (0-0-0); and this funding is included in the 2014-2019 Capital Improvement Plan as approved by the Planning Board.)

[Intent: ~To add funding to the Plaistow Conservation Fund. The Conservation Commission intends to purchase land, easements, and/or other land rights to preserve the natural environment. This money is invested in interest bearing accounts.]

**Available balance of the Conservation Fund is \$XX,XXX as of December 31, 2014.
Available balance of the Forestry Fund is \$XX,XXX as of December 31, 2014.**

Discussion:

There was no discussion regarding this Warrant Article.

RECREATION PLAN CAPITAL RESERVE FUND DEPOSIT?

Article P-15-XX: Shall the Town vote to raise and appropriate the sum of \$50,000 to be deposited into the existing Recreation Capital Reserve fund?

(Recommended by the Board of Selectmen (3-2-0) and Budget Committee (0-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: To add funding to the Recreation Capital Reserve Fund to stabilize year_to_year variations in capital outlays for the various recreation projects and reduce or eliminate interest payments by having the cash on hand.]

Discussion:

J. Sherman requested that the available balance language be added to this Warrant Article.

D. Heffernan asked why there was a 3-2-0 vote of the BOS.

J. Sherman explained that one member of the Board is opposed to the idea and the other misunderstood the Article and may change their vote.

REPLACEMENT OF HIGHWAY DEPARTMENT DUMP TRUCK

Article P-15-XX: Shall the Town vote to raise and appropriate the sum of \$160,000 for the replacement of the 2008 dump truck and to withdraw \$160,000 from the Highway Department Vehicle Capital Reserve Fund for such replacement?

Appropriation:	\$160,000	
Withdrawal from the Highway Department Vehicle Capital Reserve fund:		=
<u>\$160,000</u>		
Amount to be raised by taxation:		\$0~

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (0-0-0). This expense is in the Capital Improvement Program as approved by the Planning Board.)

[Intent: To replace the Highway Department's 2008 International 6-wheel Dump Truck as part of the replacement schedule for Highway Department vehicles. This vehicle currently has been used for 2663 hours and the mileage is currently 20882. This also may authorize trading in the 2008 vehicle and applying the proceeds towards the purchase of a new truck. The new truck will be equipped with a dump body, plow, wing and sander. This is 1 of 2 main dump trucks that apply the salt and sand to our town roads]

Discussion:

S. Fitzgerald noted that this is a well established capital reserve fund for the orderly replacement of Highway Department vehicles while leveling out the tax impact. He also noted that this, and all capital reserve fund balances would be filled in at the end of the year.

There was discussion of the mileage and usage of the current truck. It was noted that the truck is heavily used and the mileage cannot be compared to that of a regularly used vehicle. The truck is diesel and comparisons to gas-powered vehicles was also irrelevant. There was also discussion regarding the current maintenance and repair issues of the truck. It was also noted that there was potential trade-in value to the vehicle.

It was noted that the truck plows quite a bit of snow, which wears the vehicle. It was suggested that this be included in the Warrant Article intent statement. It was noted that the truck has a 7-8 year life cycle.

There was discussion regarding how the hours on a vehicle are tracked. It was noted that there is a meter in the truck that records the hours. It was noted that the average is 350 hours per year, which is a lot of use.

J. Sherman offered that if the Committee was looking for additional information on the use of the vehicle that the Highway Supervisor could be asked to come in.

It was suggested that the hours and mileage be taken out of the intent statement and more information about the usage and the maintenance issues be added.

S. Fitzgerald noted that it was far more costly to have such an important vehicle break down in a storm event.

It was suggested that it was more important to note the normal life cycle of the vehicle and how it is used that it would be to note the mileage and hours, which begs comparisons to regular gas-powered vehicles.

FIRE DEPARTMENT CAPITAL RESERVE ACCOUNT FOR THE REPLACEMENT OF THE SCBA (SELF CONTAINED BREATHING APPARATUS) TANKS AND HIGH TEMPERATURE MASKS AND ASSOCIATED DEPOSIT?

Article P-15-XX: Shall the Town vote to create a Capital Reserve Fund to help level fund the replacement of Self Contained Breathing Apparatus (SCBA), SCBA tanks, and high temperature masks and further to raise and appropriate the sum of \$33,400 to be added to the SCBA Capital Reserve Fund?

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (0-0-0). These funds are in the Capital Improvement Program as approved by the Planning Board.)

[Intent: To set aside money for future replacement of the SCBA, tanks, and masks. Putting money aside each year will allow for the orderly replacement of this equipment by leveling the yearly tax impact. This money can only be spent by a future vote at town Meeting. Reserve Funds are invested in an interest bearing account. This is the 1st year of 6 years of deposits. The total cost of replacement will be \$200,000.]

Discussion:

There was a detailed memo from the Fire Chief explaining the use and life cycle of the SCBA equipment. There was discussion regarding the life cycle of these tanks, which is noted to be about eight (8) years. It was noted that it made more sense to replace all the tanks at the same time to avoid the need to track which tanks were replaced when.

It was questioned if this was a public safety situation and questioned if the tanks needed to be replaced sooner. It was noted that the tanks are tested annually. Replacement of the tanks is now included in the CIP for orderly replacement and level tax impact.

S. Fitzgerald noted that they were also looking into available grant money to replace the tanks as well.

M. Sumner questioned why a separate fund needed to be established and why the equipment couldn't be included in another Fire Department equipment account.

S. Fitzgerald explained that the Trustees of the Trust Funds need more specificity in the intent of all accounts and their purpose.

K. Lewis Savage added that it could happen that all the money goes into a single account and then gets spent out on a truck there would be nothing left for the tanks.

D. Nifakos asked if the tanks expired every eight (8) years.

S. Fitzgerald responded that they could have up to a fifteen (15) year life cycle, but that hasn't been verified yet. He added that the replacement timespan could be modified once that has been confirmed.

REPLACEMENT OF EXISTING CARDIAC MONITORS AND AUTOMATIC EXTERNAL DEFIBRILLATORS (AEDs)

Article P-15-XX: Shall the Town vote to raise and appropriate the sum of \$36,700 for the replacement of a cardiac monitor (\$32,500) and 2 Automatic External Defibrillators (AEDs) (\$2,100 each) and to withdraw \$18,000 from the Rescue Vehicle and Medical Equipment fund to help offset the total replacement cost?

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Appropriation:	\$36,700	
Withdrawal from the Rescue Vehicle and Medical Equipment fund:		<u>\$18,000</u>
Amount to be raised by taxation:	\$18,700	

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (0-0-0). This expense and withdrawal are in the Capital Improvement Program as approved by the Planning Board.)

[Intent: This is the 2nd year of a 2-year replacement plan. This equipment replacement is necessary because manufacturer/vendor support will end in 2015. Proper operation of this equipment is essential to the Fire Department's rescue mission as well as the safety of its personnel.]

Discussion:

There was no discussion on this proposed Warrant Article.

COMMUNICATIONS RADIO DISPATCHING SYSTEM CAPITAL RESERVE ACCOUNT AND ASSOCIATED DEPOSIT?

Article P-15-XX: Shall the Town vote to raise and appropriate the sum of \$50,000 to be Added to the Communications Radio Dispatching System Capital Reserve Fund?

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (0-0-0). These funds are in the Capital Improvement Program as approved by the Planning Board.)

[Intent: To continue to set aside money for the future purchase of a communication radio

Dispatching system. Putting money aside each year will allow for the orderly replacement of this system by leveling the yearly tax impact. This money can only be spent by a future vote at town Meeting. Reserve Funds are invested in an interest bearing account. This is the 2nd year of a 5 year deposit schedule to replace the Police Department's Communications Dispatching System for a total cost of \$200,000.]

Discussion:

J. Sherman noted that the balance of this capital reserve account needs to be added to the Warrant Article.

REPLACEMENT OF THE ROOFTOP HEATING AND COOLING CONTROL SYSTEM UNIT #4 ON THE PUBLIC SAFETY COMPLEX

Article P-15-XX: Shall the Town vote to raise and appropriate the sum of \$15,000 for the replacement of the heating and cooling system for Unit #4 on the roof of the Safety Complex?

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (0-0-0). This expense is in the Capital Improvement Program as approved by the Planning Board.)

[Intent: To replace the existing Safety Complex heating and cooling component that is at the end of its serviceable life. This is the last unit that is part of the Johnson Control System which is failing. This unit was replaced in 1997 and generally has a life expectancy of 18-20 years]

Discussion:

D. Britton asked why money would be put into this building if the plan is build a new public safety complex.

S. Fitzgerald responded that the current building will still be home to the Fire Department. He added that if the new facility is approved by the voters it would be 2-3 years out for construction and this system is predicted to not last more than 12-18 months.

J. Sherman added that there was no guarantee that the Warrant Article for the new facility will pass.

D. Heffernan suggested that something be put in the wording of the intent to remind voters that the existing building will still house the Fire Department.

REPAVE PATHWAYS AROUND POLLARD PARK

Article P-15-XX: Shall the Town vote to raise and appropriate the sum of \$25,000 for the repaving of the pathways around Pollard Park to prevent further deterioration and long term damage to the paved horseshoe loop that services Town Hall?

(Recommended by the Board of Selectmen (3-2-0) and the Budget Committee (0-0-0). This expense is in the Capital Improvement Program as approved by the Planning Board.)

[Intent: To repave the pathways around Pollard Park which are deteriorating. The repaving will also prevent further damage to the pathways.]

Discussion:

S. Fitzgerald noted that the BOS have requested more information on this Warrant Article. They are looking for pricing on skim coating and/or crack sealing the walkways.

J. Sherman added they were looking for estimates to see what's covered for the money. He added that the amount of the Article would most likely be modified.

M. Sumner recalled that the horseshoe driveway was repaved just a couple years ago.

S. Fitzgerald noted that the driveway gets a lot of use. He noted that these proposed repairs were for the perimeter walkways in Pollard Park.

K. Lewis Savage suggested that the intent of the Warrant Article needed to be made clearer.

D. Britton offered that this could be the best time to do this work noting the recent decline in petroleum product prices.

D. Gerns expressed concern why this wasn't included in the CIP.

S. Fitzgerald reiterated that the driveway was just done two (2) years ago at the request of the Elder Affairs Committee. He added that some of the work, particularly the perimeter sidewalks, may be able to be included the Safe Routes to Schools grant.

J. Sherman noted that it was included in the 2015 CIP.

There was discussion on whether or not full replacement of the walkways should be considered. It was noted that options such as pervious pavers have been explored.

REPLACEMENT OF BUILDING DEPARTMENT INSPECTIONS TRUCK

Article P-15-XX: Shall the Town vote to raise and appropriate the sum of \$27,000 to replace the Building Department's 2005 Inspection Truck?

(Recommended by the Board of Selectmen (3-2-0) and the Budget Committee (0-0-0). This expense is in the Capital Improvement Program as approved by the Planning Board.)

[Intent: To replace the Building Inspector's truck that is utilized for Building Inspections and Code Enforcement issues in Town. ~The current vehicle is a 2005 Ford F-150 with 88,952 miles that is showing signs of wear and tear.~ As the

vehicle is also utilized to travel to Concord several times a month, it's dependability is more and more in question.~ ~Approximately 10,000 miles put on annually. ~The Town would likely transfer the existing 2005 truck to the Town's Maintenance Department to be utilized around town for routine maintenance on various Town properties.]

Discussion:

There was discussion of the mileage on the truck similar to the discussion of the replacement Highway Department Truck. There was additional discussion of how the vehicle is used and the maintenance items that are becoming an issue. It was also suggested that the intent of this Article also be changed to focus on the use and maintenance issues instead of the mileage.

There was discussion regarding whether or not to trade in the current truck or transfer it to the Maintenance Department. It was noted that long term reliability of the truck needed to be examined. If the truck was retained it would be primarily used to move things around between municipal buildings and recreational facilities.

K. Lewis Savage suggested that something be added to the intent regarding the possibility of trade in.

There was discussion regarding how the vehicle is currently used and how that use could be expanded depending on the type of vehicle that might be purchased. If an SUV is considered then it could also be used to transport people to various meetings. The SUV would need to be all-wheel drive to meet the demands of the Building Inspector.

M. Sumner asked if the Town would be looking into the State Bid Contract for vehicle purchases.

S. Fitzgerald responded that they would and they were also looking at fuel-efficient and even electric vehicles.

WESTVILLE ROAD BRIDGE REPLACEMENT DESIGN

Article P-15-XX: Shall the Town vote to raise and appropriate the sum of \$140,000 for the Design Engineering Phase Study for the replacement of the Westville Road Bridge?

(Recommended by the Board of Selectmen (4-1-0) and the Budget Committee (0-0-0). This expense is in the Capital Improvement Program as approved by the Planning Board.)

[Intent: To allow the Town to appropriate the money needed to hire a consultant to complete the required Design Engineering Phase Study for the replacement of the Westville Road Bridge.]

Discussion:

There was discussion regarding State funding for the replacement of this red listed bridge. By having a design ready when State or Federal grant monies became available the Town would be in a better position to be awarded funding for a shovel ready project.

K. Lewis Savage suggested that some note of the dangerous conditions of this stretch of road be included in the intent of the Warrant Article.

J. Sherman noted that the BOS were reviewing another eight (8) potential Warrant Articles.

D. Heffernan asked about the Administrative position that the Fire Chief was seeking.

J. Sherman noted that was not one of the eight (8) but they would be talking to the Chief.

K. Lewis Savage reminded that just because the BOS was looking at eight (8) more Articles that did not mean all would be forwarded to the Committee.

J. Sherman praised the system that the Town uses by first including capital items in the CIP which becomes the basis for the draft Warrant Article language.

S. Fitzgerald noted a memo, dated this day, with some proposed changes to three department budgets.

Assessing Department

S. Fitzgerald noted that after discussion with Marybeth Walker, he had recommend that the Town put off the cost estimate for cycled and assessing services which were initially budgeted for 2015. The BOS voted to reduce the Assessor's Contract Line by \$30,000.00 for a new budget request for \$146,047.00.

K. Lewis Savage moved, second by D. Nifakos, to accept for consideration the Assessing Department Budget in the amount of \$146,047.00 . There was no discussion on the motion. The vote was 9-0-0.

Personnel Administration

S. Fitzgerald noted that he had reviewed the Personnel Budget with Greg Colby and Lori Sadewicz and based on the Town Employee census for 2015 he was recommending a reduction in the Personnel Budget of \$93,255.00 for a new budget request of \$1,789,471.00. The new amounts for the affected lines would be:

- Work/Health Insurance \$996,159.00
- FICA \$106,410.00
- Medicare \$ 43,455.00
- New Hampshire Retirement \$491,214.00

K. Lewis Savage asked if the 53 payroll week had been resolved.

S. Fitzgerald explained that it would be resolved through accounting journal entries. He added that it has been discussed with the CPA working for the Town as well as DRA.

There was additional discussion regarding the 53 versus 52 payroll weeks. It was noted that the BOS had not yet discussed the matter, but Mr. Sherman offered to bring it to their attention.

K. Lewis Savage reminded that she was looking for the performance/merit line breakdown for the last three years.

D. Nifakos moved, second by D. Gerns, to accept for consideration the Personnel Administration budget, in the amount of \$1,789,471.00. There was no discussion on the motion. The vote was 8-1-0 (Lewis Savage dissenting).

Water Department:

S. Fitzgerald noted that after discussions with the Water Superintendent and the Finance Director he is recommending a \$18,915.00 decrease in the Water Department budget for a new bottom line of \$45,505.00. He noted that reduction is based on the authority to expend collected water fees.

K. Lewis Savage moved, second by D. Britton, to accept for consideration the Water Department Budget in the amount of \$45,505.00. There was no discussion on the motion. The vote was 9-0-0.

S. Fitzgerald noted that he would be back with proposed changes to a number of additional budget line items including utilities, salary adjustments based on performance reviews and mileage reimbursements as outlined by the annual update by the Internal Revenue Service.

K. Lewis Savage asked about the RSMS.

It was noted that it had been provided to the Committee earlier in the year. There was discussion regarding the Town's rating and how maintaining the roads at a higher level kept long term costs down. There was discussion regarding crack sealing of the roads, which the Town has never done.

There was a discussion regarding Greenough Road, which services the Timberlane Regional Middle and High Schools. It was suggested that some roadway maintenance costs should be shared by the other three communities that use the school.

K. Lewis Savage requested that the list of how performance stipends were paid out be sorted by salary rate, not alphabetically. She also asked for the accounting of losses for all pending legal cases.

S. Fitzgerald said he would provide the information, but noted that the amount currently just under \$20,000.00, which has been covered by insurance.

M. Sumner questioned how our insurance premiums will be affected.

S. Fitzgerald responded that the premiums were unlikely to be affected.

S. Fitzgerald noted that they were posting for a new Finance Director, but there would still be discussions regarding continuing with the current situation of using the CPA firm.

Committee Reports

D. Heffernan noted that the Public Safety Complex Building Committee would be meeting the coming Friday.

New Business

There was no new business discussed at this meeting

Old Business

There was no old business discussed at this meeting.

The meeting was adjourned at 8:40 p.m.

Respectfully Submitted:

Dee Voss
Recording Secretary