



**Town of Plaistow  
Public Safety Complex  
Building Committee**  
27 Elm Street, Plaistow, NH 03865



**PUBLIC SAFETY COMPLEX BUILDING COMMITTEE MINUTES**

**MEETING DATE:** Tuesday, May 12, 2015 @ 3:00 p.m.

**PRESENT:** Chief Kathleen Jones, *Chair*, Chief John McArdle, *Vice-Chairman*; Sean Fitzgerald, *Town Manager*; John Sherman, *Selectmen Representative*, William Query, *Citizens Representative*, Patrick Schiavone, *Master Patrol Officer*; Tammy Bergeron, *Selectmen Representative*; Michael Dorman, *Building Inspector*, Dennis Heffernan, *Budget Committee Representative*; Julian Kiszka *Selectmen Representative*; Barbara Kiszka, *Citizen Representative*; Dan Poliquin, *Citizen Representative*

**EXCUSED:**

**ABSENT:** Joan Marsilia, *Master Patrol Officer*; Jack Paone, *Budget Committee Representative*  
William Baldwin, *Emergency Management*;

**MEETING CALLED TO ORDER:** 3:05 p.m.

**PUBLIC COMMENT:** None

**MINUTES:** *Motion by M. Dorman to approve the minutes of January 23, 2015, 2<sup>nd</sup> by J. McArdle.*

*All in favor. None opposed – Minutes Approved.*

**AGENDA:**

**New Business:**

**Survey Questionnaire/Town Website**

Discussion begins regarding the survey and the types of questions asked. Some of the questions seem to be open ended and believe they may lead to more questions rather than answering what was asked. The Committee believes they did well in scaling the project down to a reasonable number for the project. If there have to be more cuts, it is believed that would cause more problems especially when the Fire Department does go to a 24 hour position. It is believed that a better explanation of the rationale is needed for residents to be engaged. It is discussed that the warrant article was only defeated by 49 votes which is

**Construction Methodology**

J. McArdle states residents want a design to be built with specifications

S. Fitzgerald states what we have is a fairly detailed project with careful management of money. We need to get more information out there and engage the residents that didn't come out to vote.

D. Poliquin notes that other issues in Town over shadowed this project and believes it would have passed if that hadn't occurred. He also believes we could do a better job of getting more information out to residents.

It is the general consensus of the committee to move forward with the \$11 million project as the cost estimates are solid, and to spend more time engaging residents by engaging community groups and the school district.

Discussion regarding the bond and bond rates ensues. It is discussed to explain the bond and the effect of the cost to each taxpayer in a manner that is clear. It should also be clear that the costs of this project will continue to go up the longer we wait due to material costs.

T. Bergeron suggests changing the wording on flyer to explain the bond cost per taxpayer.

### **Survey Discussion**

T. Bergeron suggests the need to have Public Relations program active in the fall, to ask positive and negative questions.

A link of the survey should be put on the Town's web site.

S. Fitzgerald notes that the Town may be able to do the project for less. It is discussed that the Town is still growing and not 2/3 developed.

### **Action Items:**

- May 26th survey
- Hutter Construction Meeting
- Community Engagement events
- Old Home Day
- Dore & Whittier
- Site visits – 3 by August

**ADJOURNMENT:** Meeting adjourned at 4pm.

NEXT MEETING DATE – TBD

Respectfully submitted,

Gayle Hamel  
Recording Secretary