

TOWN OF PLAISTOW

2013 APPLICATION FOR PLANNING BOARD ACTION

General Information

This application form is required by the Plaistow Planning Board in order to process the planning actions listed in Part I. The Town of Plaistow Subdivision and Site Plan Review Regulations require that the specific material listed on the Subdivision and Site Plan Review Checklists be submitted with this application form in order for an application to be considered complete. Please be advised that it is the applicant's responsibility to submit a complete and accurate application package.

Deadline Information

All completed applications, plans and any additional information must be submitted according to the application deadlines specified by the Planning Board. The Planning Board schedules public hearings on the third Wednesday of every month. The schedule of Planning Board meeting dates and application deadlines is available from the planning office in the Town Hall.

Please contact the Town of Plaistow Planning Office at (603) 382-7371, Extension 14, with any questions.

**TOWN OF PLAISTOW
APPLICATION FOR PLANNING BOARD ACTION**

PART I. APPLICATION TYPE

Please check the appropriate requested planning action

Preliminary Public Hearing for a Design Review for a Major Site Plan Review (All new development, 10% or greater expansion of use or structure, change in use resulting in changes to the building or site plan)	
Preliminary Public Hearing for a Design Review for a Subdivision	
Final Public Hearing for a Major Site Plan Review (All new development, 10% or greater expansion of use or structure, change in use resulting in changes to the building or site plan)	
Final Public Hearing for a Subdivision Plan	
Minor Site Plan Review (Changes to Site Plans that will be permanent changes to the site but are not subject to full engineering review, etc...)	
Lot Line Adjustment	
Condominium Conversion Project	
Elderly Housing District Project	
Conditional Use Permit (Please Indicate Number of Permits Required)	

PART II. APPLICANT INFORMATION

NAME	
ADDRESS	
PHONE	
SIGNATURE	

PART III. PROJECT INFORMATION

Project Name	
Site Address or Location	
Tax Map Number	
Tax Lot Number	
Zoning District	
Total Acres	
Total Frontage	
Purpose/Description of Plan	

PART IV. PROPERTY OWNER INFORMATION

Please fill out this section only if the property owner differs from the applicant. If the applicant will be representing the property owner before the Planning Board, please submit a **notarized** letter of authorization from the property owner.

NAME(S)	
ADDRESS	
PHONE	
SIGNATURE	
SIGNATURE	
SIGNATURE	(FOR PERMISSION FOR PLANNING BOARD ON-SITE INSPECTION)
DEED	<i>A COPY OF THE DEED(S) MUST BE PROVIDED AS PART OF THIS APPLICATION</i>

PART V. OTHER APPLICATION REQUIREMENTS

Payment of Application Fees _____

Escrow Account Deposit (\$5,000) _____

PART VI. CERTIFIED ABUTTER NOTIFICATION LIST

Abutters – All property owners adjoining the subject parcel either directly or across a street or stream must be notified. Please obtain the most current list from the Assessor’s Office in the Town Hall. Provide the list and three sets of mailing labels. (Applications without mailing labels will be rejected).

Applicant: _____

Map & Lot: _____

Property Owner (if different than the applicant):

Map & Lot: _____

Surveyor:

Engineer:

Soil/Wetland Scientist:

