

Plaistow, New Hampshire 2020 Annual Report



“In This Together”

TOWN PHONE NUMBERS

TOWN HALL – 145 Main St.	382-5200
Assessor's Office	X 240
Dept. of Building Safety	X 259
Finance Department	X 283
Health Department	382-2494
Highway Department	382-6771
Human Services Coordinator	X 230
Planning Department	X 202
Recreation Director	X 204
Selectmen's Office	X 266
Tax Collector	382-8611
Town Clerk	382-8129
Town Manager	382-5200
Zoning Board of Adjustment	X 202
DISTRICT COURT – 35 Geremonty Dr., Salem	
Clerk of Court	1-855-212-1234
FIRE DEPARTMENT – 27 Elm St.	
Emergency	9-1-1
All other calls	382-5012
POLICE DEPARTMENT – 27 Elm St.	
Emergency	9-1-1
All other calls	382-1200
POST OFFICE – 38 Main St.	382-8529
PUBLIC LIBRARY – 85 Main St.	382-6011
SCHOOLS	
School Administration (SAU 55)	382-6119
30 Greenough Rd.	
Pollard School 120 Main St.	382-7146
Timberlane Regional Middle School	
44 Greenough Rd.	382-7131
Timberlane Regional High School	
36 Greenough Rd.	382-6541
SENIOR CENTER	
Vic Geary Center 18 Greenough Rd.	382-5995

2021 HOLIDAYS (TOWN HALL CLOSED)

New Year's Day	Friday, January 1
MLK Civil Right Day	Monday, January 18
President's Day	Monday, February 15
Memorial Day	Monday, May 31
Independence Day	Monday, July 5
Labor Day	Monday, September 6
Columbus Day	Monday, October 11
Veterans Day	Thursday, Nov 11
Thanksgiving	Thursday, November 25 & Friday, Nov 26
Christmas	Thursday, December 23 & Friday, Dec 24

2021 RECYCLING CALENDAR*

JANUARY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY

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13	14	15	16	17	18	19
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27	28					
31						

MARCH

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27	28	29	30	31		

APRIL

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MAY

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30	31					

JUNE

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20	21	22	23	24	25	26
27	28	29	30			

JULY

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25	26	27	28	29	30	31

AUGUST

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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER

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OCTOBER

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31						

NOVEMBER

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21	22	23	24	25	26	27
28	29	30				

DECEMBER

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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Red dates represent Federal Holidays that will delay trash pickup by one day.

Highlighted weeks represent Recycling weeks.

*Note: Recycling dates are subject to change with the negotiation of a new trash collection contract in 2021

Recycling/Trash Questions?

Please contact: Town Hall @ 603-382-5200 X266

2022 RECYCLING CALENDAR

JANUARY 2022

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY 2022

S	M	T	W	T	F	S
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20	21	22	23	24	25	26
27	28					

MARCH 2022

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**ANNUAL REPORTS
OF THE
OFFICERS, TRUSTEES, AGENTS,
COMMITTEES AND ORGANIZATIONS
OF THE
TOWN OF PLAISTOW
NEW HAMPSHIRE**



**FOR THE YEAR
2020**

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REPORT OF THE TOWN REPORT COMMITTEE

Francine Hart, Chair

It is with mixed emotions that I pen my final Town Report as Chair. So many things have happened over this past year, some unexpected, a few downright frightening, but **all** challenging!!

It is in this spirit of recollection that our committee chose the theme **“IN THIS TOGETHER.”** The Town Report may be a bit thinner this year; the tremendous job all of our Departments, Boards and Committees consistently perform may be a little subdued. But the one thing that shines boldly throughout these pages is the resiliency, creativity, and courage of our citizens, volunteers, and employees who set aside their fears and concerns during this pandemic to think of each other.

Time and time again I have observed the small kindnesses our citizens and neighbors have shown to complete strangers. Adversity and uncertainty can be a strange glue, but it is a glue that binds us to each other as a community. I am forever grateful that I am a part of this town, and it has been an honor and a privilege to have served you.

Please take a little time to read about the wonderful way our Town has risen to the challenge of living in a COVID-19 world over the past year. It is my hope that you will make frequent use of this Town Report and share it with others. Please let your friends and neighbors know that hard copies are available at Town Hall and the Plaistow Public Library, or they can read the full Town Report online at <https://www.plaistow.com/board-selectmen/pages/town-reports> and learn more about this wonderful place where we truly are all ***in this together***.



Town of Plaistow

2020 Annual Report Theme

“In this Together”

In this Together may have started as the motto for the tough times we all faced with the COVID-19 pandemic, but it came to be so much more.

In this Together became a stronger feeling of community and neighbor-helping-neighbor. People shopping for those who could not, sewing masks, providing doorstep meals and other services, when the agencies we’ve come to rely on were forced to close their doors for their own safety.

In this Together saw complete strangers raising the spirits of children and others as the isolation dragged on. Drive-by birthday and welcome home parades, often including and Police and Fire equipment, that became the substitute for the family and friends we longed to celebrate life’s milestones with but had to do so at a “social distance” to keep everyone safe.

In this Together had our civic and service organization stepping even further into the gap when the need seemed to never stop. Getting more creative with virtual efforts that brought real relief and real results.

In this Together meant supporting our local small businesses, ordering more takeout than was probably good for our waistlines. Supporting the “essential service” workers, the clerks, stockers, cashiers, truckers, and others that kept our grocery stores up and running, even when our own fears of these uncertain times sometimes saw us being less than kind to them.

In this Together meant dedicated teachers and parents coming together and rising to the pandemic challenge, seemingly overnight, to re-invent education so that learning could still go on. Parents and teachers doing their very best to provide children with not only the quality education we’ve come to expect, but also to celebrate the rights-of-passage events, such as graduation, that COVID-19 sought to rob them of.

Plaistow has always been an ***In this Together*** kind of community. Despite difference, we do our very best to leave no one behind. We look out for each other, our children, and our seniors. We share what we have, we support others in times of need, we put out the word when there is a lost pet, and we offer great references for that plumber you need. We can all be proud, and grateful, to be ***In this Together!***

About our 2020 covers

Front: In order to continue to provide safe and accessible elections during the COVID-19 pandemic, voting was moved to the Public Works Garage. The Public Works Garage has been a most valuable resource to allow larger groups to meet and still social distance.

Back: Peeking through the fall foliage at the new 400,000-gallon water storage tank that is an integral part of the new potable water system. This structure will support the Town’s efforts to provide clean, safe, reliable drinking water as part of the Southern New Hampshire Regional Water Project.

2020 TOWN REPORT DEDICATION

The Residents and Employees of the Town of Plaistow

The Town of Plaistow would like to dedicate the 2020 Town Report to the residents and employees of the Town for their courage, perseverance, preventative actions, and their charitable conduct during the COVID-19 virus.

The Coronavirus disease 2019 (COVID-19) was an infectious disease caused by severe acute respiratory syndrome. It was first identified in December 2019 in Wuhan, Hubei, China, and resulted in an ongoing pandemic. As of 5 October 2020, more than 35.2 million cases have been reported across 188 countries and territories with more than 1.03 million deaths; more than 24.5 million people have recovered.

Common symptoms included fever, cough, fatigue, shortness of breath or breathing difficulties, and loss of smell and taste. While most people had mild symptoms, some people develop acute respiratory distress syndrome (ARDS). The disease spread most often when people were physically close. It spread very easily and sustainably through the air, primarily via small droplets and sometimes in aerosols, as an infected person breathes, coughs, sneezes, talks, or sings.

On February 10th, 2020 information about the virus began to be communicated to our Plaistow residents by the town Health Department and through the Town Manager reports at our Board of Selectmen meetings. An Emergency Management Center was established, and precautions were taken to protect our Police and Fire department personnel as well as, and most importantly, the residents they came in contact with. Town Hall hours were immediately reduced while procedures were put in place to protect residents and town employees. Once in place these precautions and testing procedures allowed residents to continue receiving services from the town. Throughout the entire crisis the Town Hall remained open while many surrounding towns closed their town buildings and services.

The effect of the virus impacted residents in the closing of restaurants and the reduced hours of many stores and commercial companies in the town. Grocery and large department stores limited the number of customers that could be present at any time. This resulted in residents having to deal with long lines, the wearing of face masks and enforced social distancing guidelines. Adding to the challenges that residents already were dealing with, shortages of bottled water, paper goods and many food items also occurred within the town.

During this crisis the town also faced a loss of voting location for the September 8th Primary. Through an amazing set of quick actions by key town employees, the Public Works garage was setup to allow town citizens to vote in their town. Despite some minor difficulties, Plaistow residents accepted the change with little or no complaints. Many voters mentioned to the poll workers that they understood the challenges to setup the garage and were most appreciative of the efforts.

As well as dealing with the health aspects of the virus to keep their families safe, residents also dealt with layoffs, business, and school closings. This meant that most

2020 TOWN REPORT DEDICATION

(continued)

young families needed to care for their children being home. Many families also faced financial impacts due to loss of employment or reduced working hours of the companies they were employed by.

Despite this crisis, Plaistow residents persevered! Town employees continued to provide needed town services and our Police and Fire Departments continued to keep our town safe!

It is the calm and patience that residents displayed when faced with the stress of this COVID crisis that really stands out!

Their unselfish attitude of going with the flow, wearing masks, and practicing social distancing was so outstanding. One could see that the people of the town really cared for, not only their own safety, but that of their fellow citizens!

While one might have expected far more complaining, it just didn't happen! Residents were overly friendly, polite, and charitable to others while waiting in lines, dealing with crowded aisles in stores as well as being far calmer to the parking lot issues we have all had to put up with.

Charity fundraising has always shown Plaistow residents as being most generous to the needs of those less fortunate. Again, in this crisis, Plaistow residents have shown a great love and respect for their fellow citizens.

This is a great town to live in! We were *in this together* and most assuredly will come out of the crisis together. This is the reason this year's 2020 Town Report is dedicated to the residents and employees of our town.

Thank you Plaistow!



PREVIOUS TOWN REPORT DEDICATIONS

1980 John & Maude Duston	1994 John McSheehy	2008 Barry A. Sargent
1981 John A. Palmer	1995 Don & Judy Sargent	2009 Timothy E. Moore
1982 LeRoy S. Dube	1996 Jerry Assad	2010 Laurie Houlihan
1983 Irving S. Gilman	1997 Robert Chooljian	2011 Brenda Major
1984 George B. Peabody	1998 Agnes Dube	2012 Charles "Buzzy" Blinn
1985 Mildred L. Palmer	1999 Volunteerism	2013 Lawrence "Larry" Gil
1986 Helen A. Hart	2000 Ruth E. Palmer	2014 Rosemarie L. Bayek
1987 Annie Mae Schwaner	2001 Donald E. Petzhold	2015 Catherine "Cathy" R. Willis
1988 Ruth E. Jenne	2002 George & Eleanor Peabody	2016 Martha Sumner
1989 Thomas H. Cullen	2003 J. Alden Palmer, Jr	2017 William E. "Bill" Query
1990 Stanley T. Herrick	2004 Merilyn P. Senter	2018 Maryellen Pelletier
1991 Norman L. Major	2005 Plaistow Lions Club	2019 John A. Sherman
1992 David C. Hart	2006 Bernadine FitzGerald	
1993 Lyman W. Hill	2007 T. Richard Latham	

2020-2021 ELECTED OFFICIALS

OFFICE AND NAME OF OFFICIAL	TERM
SELECTMEN (5) (3-YEAR TERM)	
Francine Hart, Chair	2021
Greg Taillon, Vice Chair	2022
Julian Kiszka	2021
John A. Blinn, Sr.	2022
Jay DeRoche	2023
BUDGET COMMITTEE (9) (3-YEAR TERM)	
Maxann Dobson, Chair	2022
Sam J Cafiso Jr, Vice Chair	2021
Laurie A. Milette	2021
Katie Ingalls (resigned)	2021
Peter Bracci	2022
Dennis Heffernan	2022
Darrell Britton	2023
Robert "Bob" Hamilton	2023
Robert Zukas	2023
Julian Kiszka, Selectmen's Representative	N/A
Jay DeRoche, Selectmen's Representative, Alternate	N/A
Charlene Glorieux, Minute Taker	N/A
PLANNING BOARD (4) (3-YEAR TERM) AND 1 SELECTMAN	
James Peck, Chair	2021
Timothy E Moore, Vice Chair	2023
Laurie A Milette	2022
Karen Robinson	2023
Geoffrey Adams (Alternate)	2021
Tom Alberti (Alternate)	2023
Francine Hart, Selectmen's Representative	N/A
Greg Taillon, Selectmen's Representative, Alternate	N/A
Charlene Glorieux, Minute Taker	N/A
TRUSTEE OF TRUST FUNDS (3) (3-YEAR TERM)	
B Jill Senter, Chair	2021
Tammy Bergeron	2022
Gayle Hamel	2023
AUDITOR (2) (1-YEAR TERM)	
Robert "Bob" Hamilton	2021
Peter Bracci	2021
CONFLICT OF INTEREST (5) (3-YEAR TERM)	
Therese A Chouinard, Chair	2021
Vacant	2022
Todd Marcotte	2021
Vacant	2023
John Moynihan	2023

2020-2021 ELECTED OFFICIALS

(continued)

OFFICE AND NAME OF OFFICIAL	TERM
LIBRARY TRUSTEES (5) (3-YEAR TERM)	
James Peck, Chair	2022
Catherine R Willis, Vice Chair	2021
Jennifer Kiarsis, Secretary	2023
Jane Query, Treasurer	2021
Rosemarie Bayek	2022
Michelle Sykes, Alternate	2023
Megan Lee, Alternate	2023
MODERATOR (1) (2-YEAR TERM)	
Robert D Harb	2022
TAX COLLECTOR (1) (3-YEAR TERM)	
Julie A McNamara	2021
TOWN CLERK (1) (3-YEAR TERM)	
Martha L. Fowler	2022
TREASURER (1) (3-YEAR TERM) (appted per P20-17)	
Joyce Ingerson (resigned)	2022
Katherine Davis (appointed)	
SUPERVISORS OF THE VOTER CHECKLIST (3) (6-YEAR TERM)	
Nancy Bolduc	2024
Gayle Hamel	2025
Tammy C. Bergeron (resigned)	2026

2020-2021 APPOINTED OFFICIALS

OFFICE AND NAME OF OFFICIAL	TERM
RECREATION COMMISSION (3-YEAR TERM)	
William Coye, Chair	2023
Kerry Patles, Vice Chair	2023
Sue Sherman, Secretary	2023
Kristin Lewis Savage	2022
Patrick Buckely	2023
Melissa Marr	2023
Leah MacKean	2023
Nicole Annaldo (resigned)	2022
Leona Senter, Alternate (resigned)	2022
Jay DeRoche, Selectmen's Representative	N/A
John A. Blinn, Sr., Selectmen's Representative, Alternate	N/A
Jennifer Gusler, Recreation Director	N/A
CABLE TV ADVISORY COMMITTEE (3-YEAR TERM)	
Jay DeRoche, Chair	2021
Susan Sherman	2021
Greg Taillon, Selectmen's Representative	2021
Julian Kiszka, Selectmen's Representative, Alternate	2021
Dean Zanello, Cable Coordinator	N/A
ZONING BOARD OF ADJUSTMENT (3-YEAR TERM)	
Peter Bealo, Chair	2021
Dan Lloyd, Vice Chair	2022
John A. Blinn, Sr	2021
Gary Ingham	2022
Jonathan Gifford	2021
Timothy E. Fisher, Alternate	2022
Howard "Jim" Unger, Alternate	2022
Barb Burri, Alternate	2022
CEMETERY ADVISORY BOARD (NO TERM)	
Francis Berube, Chair	N/A
Jim Thornton	N/A
Mark Gilford, Cemetery Sexton	N/A
Mark Pearson, Town Manager	N/A
CONSERVATION COMMISSION (3-YEAR TERM)	
B Jill Senter, Chair	2021
Olaf Westphalen	2022
Charles "Buzzy" Blinn	2022
David Averill	2023
Timothy Moore	2023
John Blinn, Selectmen's Representative	N/A
Julian Kiszka, Selectmen's Representative, Alternate	N/A

2020-2021 APPOINTED OFFICIALS

(continued)

OFFICE AND NAME OF OFFICIAL	TERM
DEPUTY TOWN CLERK (NO TERM) Jacqueline Shields	2022
DEPUTY TAX COLLECTOR (NO TERM) Rosemarie Bayek	2021
HIGHWAY SAFETY COMMITTEE (NO TERM) P. Michael Dorman, Chief Building Official, Acting Chair (retired) Doug Mullin, Police Chief Christopher Knutsen, Fire Chief Lisa Withee Sam Cafiso Arthur Wiggin T. Richard "Dick" Latham Julian Kiszka, Selectmen's Representative Greg Taillon, Selectmen's Representative, Alternate Mark Pearson, Town Manager Daniel Garlington, Highway Supervisor Dee Voss, Planning Department Administrative Assistant Brian MacHarrie, Recording Secretary	N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A
ROCKINGHAM PLANNING COMMISSION (MPO TECHNICAL ADVISORY COMMITTEE - NO TERM) Timothy Moore Julian Kiszka Greg Taillon, Alternate	N/A N/A N/A
HISTORICAL SOCIETY (NO TERM) Robert Hobbs, President Mark Foynes, Vice President James Peck, Treasurer Laurie Millette, Recording Secretary Francine Hart, Selectmen's Representative Julian Kiszka, Selectmen's Representative, Alternate	N/A N/A N/A N/A N/A N/A
OLD HOME DAY COMMITTEE (NO TERM) Haley Bush, Co-Chair Tammy Bergeron, Co-Chair Barbara Kiszka, Secretary James Peck Michelle Lampron Tracy Fuller Bill Coye Bob Fairhurst Rose Holliday Ella Lampron Beth Tilton John A. Blinn, Sr., Selectmen's Representative Julian Kiszka, Selectmen's Representative, Alternate Derek Travers, Fire Department Representative	N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A

2020-2021 APPOINTED OFFICIALS

(continued)

OFFICE AND NAME OF OFFICIAL	TERM
CAPITAL IMPROVEMENT PROGRAM (CIP) COMMITTEE (NO TERM)	
Timothy E Moore, Planning Board Representative, Chair	N/A
James Peck, Planning Board Representative	N/A
Geoffrey Adams, Planning Board Representative, Alternate	N/A
Francine Hart, Selectmen's Representative	N/A
Greg Taillon, Selectmen's Representative	N/A
Julian Kiszka, Selectmen's Representative, Alternate	N/A
Robert "Bob" Hamilton, Budget Committee Representative	N/A
Robert Zukas, Budget Committee Representative	N/A
Maxann Dobson, Budget Committee Representative, Alternate	N/A
Mark A. Pearson, Town Manager	N/A
Greg Colby, Assistant Town Manager/Finance Director	N/A
Dee Voss, Administrative Assistant	N/A
ASSISTANT MODERATOR	
Norman L. Major	2022
DEPUTY TREASURER	
Elizabeth Hossack	2022
TOWN REPORT ADVISORY COMMITTEE (NO TERM)	
Francine Hart, Selectmen's Representative	N/A
Greg Taillon, Selectmen's Representative	N/A
Maxann Dobson, Budget Committee Representative	N/A
Jay DeRoche, Selectmen's Representative, Alternate	N/A
Peter Bracci, Budget Committee Representative, Alternate	N/A
Dee Voss, Town Report Coordinator	N/A
ELDER AFFAIRS COMMITTEE (NO TERM)	
Susan Sherman, Chair	N/A
Brenda E Major, Vice Chair	N/A
Cathy Willis, Secretary	N/A
Carli Malette	N/A
Tammy Bergeron	N/A
Lorna Dufresne	N/A
Timothy Moore	N/A
Barbara Tavitian	N/A
John Blinn, Selectmen's Representative	N/A
Julian Kiszka, Selectmen's Representative, Alternate	N/A
Lori Sadewicz, Human Services Coordinator	N/A
Jennifer Gusler, Recreation Director	N/A
Susan Westin, Assistant to the Town Manager	N/A

2020-2021 APPOINTED OFFICIALS

(continued)

OFFICE AND NAME OF OFFICIAL

TERM

PLAISTOW AREA TRANSIT ADVISORY COMMITTEE

Timothy E. Moore

N/A

ENERGY COMMITTEE

Timothy Moore, Chair

2021

Gerry Marchand, Vice Chair

2023

Geoffrey Adams

2021

Maxann Dobson (resigned)

2022

Peter Bealo

2022

Julian Kiszka, Selectmen's Representative

N/A

Jay DeRoche, Selectmen's Representative, Alternate

N/A

Dee Voss, Administrative Assistant

N/A

Timberlane District Capital Improvement Program

John Sherman

N/A



FEDERAL, STATE AND COUNTY GOVERNMENT OFFICIALS

State of N.H. Governor

Christopher T. Sununu
Phone: (603) 271-2121
Web site: www.state.nh.us

State of N.H. Executive Councilor (District 3)

Russell E. Prescott
Phone: (603) 271-3632
Email: represcott@nh.gov

United States Senator (N.H.)

Maggie Hassan
Phone: (202) 224-3324
Website: www.hassan.senate.gov

United States Senator (N.H.)

Jeanne Shaheen
Phone: (202) 224-2841
Website: www.shaheen.senate.gov

United States Congress (N.H. District 1)

Chris Pappas
Phone: (202)-225-5456
Website: www.pappas.house.gov

State of N.H. Senator (District 22)

Chuck W. Morse
Phone: (603) 271-3479
Email: Chuck.Morse@leg.state.nh.us

Rockingham County Commissioner

Kate Coyle
Phone: (603) 679-9350
Email: kcoyle@co.rockingham.nh.us

Plaistow Local State Representative (District 14)

Norman L. Major
Phone: (603) 382-5429
Email: nlbem@comcast.net
Email: norman.major@leg.state.nh.us

Additional Local State Representatives for Districts 14 and 34

Debra L. DeSimone (District 14)

11 Providence Hill Road
Atkinson, NH 03811-2328
Phone: (603) 362-4314
Email: debra.desimone@leg.state.nh.us

Peter E. Torosian (District 14)

PO Box 373
Atkinson, NH 03811-0373
Phone: (603) 362-5202
Email: peter.torosian@leg.state.nh.us

Robert D. Harb (District 14)

18 Hilltop Rd
Plaistow, NH 03865-2916
Phone: 978-373-5611
Email: robert.harb@leg.state.nh.us

Mark Pearson (District 34)

23 Faith Drive
Hampstead, NH 03841-2370
Phone: (603) 571-0205
Email: electmarkpearson@gmail.com

A MESSAGE FROM GOVERNOR CHRIS SUNUNU



CHRISTOPHER T. SUNUNU
Governor

STATE OF NEW HAMPSHIRE OFFICE OF THE GOVERNOR

December 18, 2020

Dear Friends,

Town reports are an important way for towns to provide information, reflect on history, and honor individuals.

Local government has a major impact on the lives of Granite Staters. It is imperative that towns communicate what has occurred over the year, and the Town of Plaistow has an excellent tradition of providing its citizens with a detailed and thorough report yearly.

This year's theme "In This Together" is fitting, as a sense of community is more important than ever as we all work to keep each other safe and healthy. Our communities provide us with support and connection, and Plaistow's Town Report is a symbol of the importance of coming together and serving each other during the best and worst of times.

Congratulations on another excellent town report, and I send my best wishes to you for the year ahead.

Sincerely,

A handwritten signature in dark ink that reads "Chris T. Sununu".

Christopher T. Sununu
Governor

107 North Main Street, State House - Rm 208, Concord, New Hampshire 03301
Telephone (603) 271-2121 • FAX (603) 271-7640
Website: <http://www.governor.nh.gov/> • Email: governorsununu@nh.gov
TDD Access: Relay NH 1-800-735-2964

REPORT FROM SENATOR CHUCK MORSE

Selectmen of the Town of Plaistow,

Thank you for giving me the opportunity to provide an overview of the 2020 legislative session to the town of Plaistow. When I provided you with this report a year ago, none of us could have imagined the immense challenges that we would face over the past twelve months. The fiscally responsible choices we have made in crafting the state budget have left New Hampshire in a good position to withstand and overcome these trying times.

Over the past biennium, I've worked hard to protect the New Hampshire Advantage – that means always blocking any proposals for an income tax, sales tax or capital gains tax. During these difficult times, hardworking families cannot afford more money being taken out of their pockets for more government.

It has also been my priority to make sure that businesses can recover and grow from the challenges of the pandemic. That's why we have opposed increasing business taxes and worked to reduce regulatory burdens.

I led efforts to ensure clean water funding – this included \$7 million for wastewater projects, supported legislation prohibiting foams containing PFCs for use in fighting fires, and opposed raiding the Groundwater and Drinking Water Trust Fund of \$6.5 million.

We passed a budget that while frugal, also protected our most vulnerable. This included additional funding for mental health services including new facilities, affordable housing and a mobile crisis unit. We provided more funding for protecting children including hiring more child protective service workers, expanding home visitation services, and backed a mobile crisis response team. We also increased educational opportunities for veterans and are working to end veteran's homelessness in New Hampshire.

On education, we restored stabilization grants to 100% of 2012 levels for property poor towns, fully funded full day Kindergarten, and worked with Governor Sununu to pass legislation to train teachers and administrators on suicide prevention in schools.

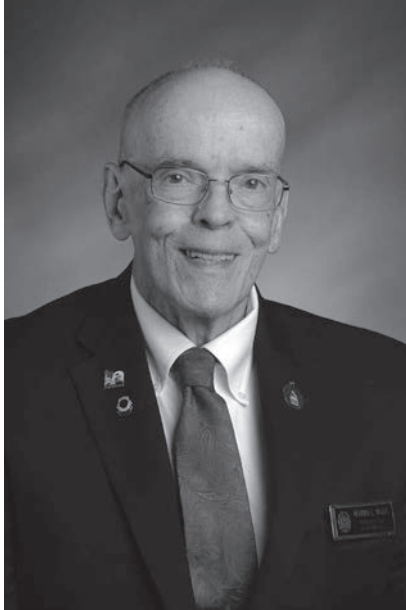
As the COVID-19 pandemic impacts New Hampshire, we continue to support Governor Sununu as he leads our state through this public health crisis.

It remains my honor to serve as your Senator. If there any particular issues I can help you with, please do not hesitate to contact me any time.

Sincerely,
Senator Chuck Morse

REPORT OF STATE REPRESENTATIVE NORMAN L. MAJOR

A Message from the State House in Concord



I am once again honored to be serving as a State Representative for the citizens of Rockingham County, District 14 and thanks to all for your support as I begin my 25th year as a member of the state Legislature. My goal is to provide services to my constituent, to maintaining a balanced state budget, to supporting education funding and environmental issues, and to improving the climate for New Hampshire's small business community. I strive to keep "truth in budgeting" and to encourage the Legislature to more fully consider the impact of proposed legislation on present and future generations.

Plaistow's Legislative Districts

Plaistow is part of Rockingham County, District 14 which is made up of Atkinson and Plaistow and is represented by four legislators and a legislator from District 34, which is made up of Atkinson Hampstead, Kingston, and

Plaistow.

Local Legislator's Responsibility to Rockingham County Convention

The County Convention consists of the 90 elected state representatives from the 35 communities residing in the county. The Convention legislative power is limited to fiscal controls and has oversight of the yearly County budget of more than \$86,000,000. The Convention has the power to raise taxes, to make appropriations for use of the county, and to authorize the purchase of real estate for its use. It has the authority to review the expenditures of the County after adoption of the budget. I have been elected by the delegation members to serve as the delegation chairman for the last 14 years and just reelected to serve as chairman for the next two years.

County jail accomplishment

Approximately 12 years ago the county jail was at its capacity of 370 inmates. The current jail had been expanded to its maximum; therefore, the county was looking at building another jail. I appointed and chaired a Jail Study Committee that worked with Judges, Legislators, Superintendent of the Jail, Prosecutors, Law Enforcement, Bailers, Human Services, and others to come up with programs to solve the overpopulation conditions. With the institution of bail modifications, electronic bracelets, speedy trials, diversion programs and others we have been consistently running an average count of less than 125 inmates over the last year. This resulted in the closing of three cell blocks within the jail. This last month the average inmate count stood at **106**. This is saving Rockingham County millions of dollars.

REPORT OF STATE REPRESENTATIVE NORMAN L. MAJOR

(continued)

2020 State Legislative Responsibilities and Accomplishments

I have been on the House Ways and Means Committee Chairman for the last 20 years, serving as Chairman eight years, Vice-Chairman for four years and served as ranking republican committee member for eight years when I was a member of the minority party. I will again chair the Ways and Means committee this coming year. Currently I serve on the National Council of State Legislators Budget and Revenue Committee as well as their Task Force on State and Local Revenue and Commerce Committee. I also serve on the Great Bay Community College Advisory Board and a member of NH Pre-Engineering and Technology Advisory Council.

In 2019 I sponsored or co-sponsored ten bills of which seven bills become law. In 2020, none of the sixteen bills I sponsored or co-sponsored made it thru the legislative process due to the COVID-19 pandemic. Most bills were laid on the table because the legislators were unable to meet to have public hearings and discuss them. The legislative process ground to a halt. The legislative leadership is working on a plan to reopen the legislative buildings so our work can proceed this coming year.

State's Economic Concerns

Defeating the COVID-19 virus and getting the people back to work is our greatest economic concern. When this is accomplished, we can then concentrate on improving and educating our workforce, lowering energy costs as well as adequate workforce housing. We need to compete with neighboring states to grow and diversify our



economy in all corners of New Hampshire. We need to support our community college systems, ensuring they have resources to produce affordable education options for the next generation of our workforce, and ensuring we have the skilled workers needed to attract and retain businesses and jobs.

Action is necessary to address the many facets of our state's drug and opioid addiction epidemic. There should be substantial increases in funding to programs dealing with addiction treatment and recovery.

In closing, again, I am honored and privileged to be serving as a State Representative for the Towns of Plaistow and Atkinson. As in the past, I will work to maintain the Town and the State's position as one of the best places to live, work, and raise a family in the country.

If I can be of any assistance, please feel free to contact me at nlbem@comcast.net.

2020 TOWN EMPLOYEES

Fire Department - Officers

Chris Knutsen, Fire Chief
Jay Judson, III, Deputy Chief
Michael Kennedy, Deputy Chief
Scott Vezina, Captain – Fire Inspector
Ryan Higgins, Captain
Russell Hawkins, Lieutenant
Eric LaFrancis, Lieutenant – Fire Inspector

Fire Department - Staff

Corey Booth, Firefighter/EMT
Scott Bradstreet, Firefighter
Jack Bryan, Firefighter/EMT
Jason Dumas, Firefighter
Stephen Duphily, Firefighter/EMT
Tyler Dutile, Firefighter/EMT
David Florin, Firefighter/Paramedic
Richard Fowler, Firefighter/EMT
Katherine Gardella, EMT
Thomas Gillis, Firefighter/EMT (resigned)
Bruce Gusler, Sr., Firefighter/Driver
Bruce Gusler, Jr., Firefighter/First Responder
Aaron Judson, Firefighter/EMT
Madeline Kennedy, EMT/Admin Asst (resigned)
Patrick Kiley, Firefighter/EMT
Matt Lovitt, Firefighter
Reid Merrill, Firefighter
Robert Merrill, Firefighter/EMT
John Owens, Firefighter/EMT (resigned)
Nick Piccolo, Firefighter/EMT
George Russell, Affiliated Member
John Salerno, Firefighter/EMT
Derek Travers, Firefighter/EMT
John Wood, Firefighter/EMT (retired)
Tyler Vezina, Probationary Firefighter

Water Department

Mark Pearson, Superintendent
Stephen Duphily, Maintenance

Emergency Management

Douglas P. Mullin, Director

Cemetery Department

Mark Gilford, Cemetery Sexton

Highway Department

Daniel Garlington, Supervisor
Dana Rabito, Foreman
Aaron Shea, Laborer
Steve Duphily, Laborer
Alex Shields, Seasonal Laborer

Police Department

Douglas P. Mullin, Police Chief
Alec Porter, Sergeant/K-9 Handler
Jason Mazza, Sergeant
Ryan Garney, Detective Sergeant
Brian Farrell, Sergeant
Brian T. Oljey, Sergeant
Mark Conway, Sergeant
Patrick Schiavone, Master Patrol Officer/DARE
Officer/SRO
Robert D'Auria, Jr. Master Patrol Officer
Tony Simone, Officer
Kyle Coakley, Detective
Stephen Dehullu, II, Officer
Christopher Iacozzi, Officer
Elias Chaya, Officer
Brandon Thibault, Officer
Anthony LaRosa, Officer
Cailey Bortz, Officer
Miles Mastrototaro, Officer
Dorothy McGurren, Sergeant (retired)
Joan Marsilia, Master Patrol Officer (retired)
Edward Barrasso, Officer (resigned)
Scott Anderson, Seasonal Per Diem, PT Officer
David Comeau, Seasonal Per Diem PT Officer
Shane Childs, Seasonal Per Diem PT Officer
Daniel Gidley, Seasonal Per Diem PT Officer
Grace Greenwood, Seasonal Per Diem PT Officer
Greg Malisos, Seasonal Per Diem PT Officer
Christopher Rothwell, Seasonal Per Diem PTO
George Winchell, Seasonal Per Diem PT Officer

Sarah E. Gibbs, Administrative Assistant
Brian MacHarrie, Secretary
Amy Van Auken, Victim Witness Advocate
Linda Hale, Crossing Guard
Cheryl Cate, Crossing Guard (resigned)
German Andres Pardo, Spanish Interpreter
Shadow, K-9

Communications Staff

Lucia Cusimano, Communications Supervisor
Steven Leavitt, Communications Specialist
Dianne D'Iorio, Dispatcher
Catherine Gioia, Dispatcher
Sydney Rollins, Dispatcher
Matthew Lovitt, Dispatcher (resigned)
Jonathan Campbell, Dispatcher (resigned)
Shoshana Kleiner, Dispatcher (resigned)

Animal Control

Maura Wentworth, Animal Control Officer

2020 TOWN EMPLOYEES

Executive Department

Mark Pearson, Town Manager
Greg Colby, Finance Director/Assistant Town Manager
Beth Hossack, Administrative Assistant to the Board of Selectmen
Susan Westin, Administrative Assistant to the Town Manager

Town Hall Staff

Lorice Sadewicz, Human Resources/Services Coordinator, Assessing Clerk & Finance Dept.
Peter Blanchette, Chief Building/Code Enforcement Officer
P. Michael Dorman, Chief Building/Code, Enforcement Officer & Deputy Health Officer (retired)
Joyce Ingerson, Department of Building Safety Office Manager
Tom Tombarello, Electrical Inspector
Ken Ray, Electrical Inspector (retired)
David Field, Plumbing/Gas Inspector
Gary Paradis, Plumbing/Gas Inspector (resigned)
Dennise Horrocks, Health Officer
Martha Fowler, Town Clerk (elected)
Julie McNamara, Tax Collector (elected) & Assistant Town Clerk
Jaqueline Shields, Deputy Town Clerk
Carol Beers-Witherell, Assistant Town Clerk
Rosemarie Bayek, Assistant Tax Collector
John Cashell, Planning Director
Dee Voss, Special Projects Coordinator, Planning Department Administrative Assistant & ZBA Administrative Assistant
Jennifer Gusler, Recreation Director
Paul Lucia, Bldg. Maintenance Supvr. (retired)
Jim DiBonis, Building Maintenance Supervisor
Richard Gaudette, Sr. Maintenance Worker Noah Lyons, Maintenance Worker (resigned) Cheryl Ferguson, Maintenance Worker (resigned) Alex Shields, Maintenance Worker
Sharon Savage, Records Management Clerk
Dean Zanello, Cable Coordinator
Frank Fiorella, Cable Operator

2020 REPORT OF THE BOARD OF SELECTMEN

Francine Hart, Chair

2020 welcomed the newest member of our Selectboard, Mr. John (Jay) DeRoche. Although the newest and youngest member of the Board, Jay is no stranger to hard work and community service. He immediately hit the ground running, volunteering for several projects including the creation of a Town Facebook page to let our citizens know all the events going on in town. He continues to volunteer with our Scout Pack #18 and was named "Lion of the Year" for his dedication and service to the Plaistow Lions Club.

Jay's expertise in Information Technology (IT) has married beautifully with Greg Taillon, our Vice Chair's knowledge. They collaborated on providing the Town with a critical pathway toward improving cybersecurity. Jay has been a thoughtful, engaging member of our Board, and I have thoroughly enjoyed working with him.

From the outset, our team of Selectmen have embodied the theme of ***in this together***. We have had a number of robust discussions over this past year, and have had to make some very difficult decisions, but each decision was made with you, our citizens, in mind. After all, whether we sit on one side of the dais or the other, we are all mindful that we are ***in this together***.

2020 PROJECTS

At the outset of 2020, the Board was enthusiastically looking forward to completing projects that were on the books. When COVID-19 hit, the Board needed to step back and reevaluate the financial impact of some of our decisions. Because the Town approved several of our Warrant articles, we were able to move forward with most of the projects on our "to do" list. **TOGETHER** with our Town Manager, we were able to design a fiscally responsible Request for Proposal (RFP) to repair and replace the sidewalks in Pollard Park so our citizens could at least get outside and walk safely in the fresh air, even though they had to maintain social distances.

We put our heads **TOGETHER** to arrange for a long-awaited replacement of the Pollard Road culvert by obtaining an Aquatic Resources Mitigation (ARM) to defray the costs to the Town. As you travel down that newly repaired stretch of road you can know that it will not flood in the future and the Seaver Brook riverbed habitat will thrive.

Our Recreation (Rec) Department was perhaps the hardest hit; virtually all of their activities involve close contact of some sort, which was a challenge with social distancing. But that did not deter the creativity of the Rec Commission when they put their collective heads **TOGETHER** to come up with plan to provide a COVID safe summer program for our children. Our Library worked **TOGETHER** with the Rec Department to show Friday Night Movies, a BIG hit with everyone. Summer Concerts, although off to a slow start, were redirected to the fields at Plaistow Area Recreation Complex (PARC), and virtual pumpkin decorating took the place of sidewalk contests. We even managed to improve drainage at PARC so that a new softball field could be constructed. By combining funds

2020 REPORT OF THE BOARD OF SELECTMEN

(continued)

from grants, impact fees, and Capital Reserves **TOGETHER**, the Town should be able to play ball on a brand new field in 2022.

Thanks to the creativity of our Town Manager Mr. Mark Pearson, the Town was able to repurpose the recently vacated Courthouse and convert it to a Town Hall Annex which now houses our Department of Building Safety and Recreation Department. This relocation of offices has provided spacing for staff and safe access for those who need to use those services.

Who knew when we were constructing the Public Works Garage that it would become our “COVID-safe go-to meeting” venue for elections and so much more? After a rough start during the primaries, our Moderator, Bob Harb, Supervisors of the Checklist, Selectboard, and our Town Manager gathered **TOGETHER** to solve most of the roadblocks we encountered and deliver a much better system when it came time for the Presidential election. It looks like we will also be able to use this building for our Deliberative Session as well. This space has become a multi- purpose building which may continue to reinvent itself for Town use in the future.

The crowning jewel in our Town surely has to be our Potable Water Project. As we near completion of this monumental task, we gratefully thank all the contributors in the project; our Town Manager, Underwood Engineering, and our State agencies who have managed to work **TOGETHER** for the common goal of providing clean, safe drinking water for Plaistow.

As we close the year on projects, we are in process of completing updated LED lighting for Town Hall and putting the finishing touches on the Plaistow Works Garage with a new solar-powered salt shed, all designed to save the Town money in the future.

FISCAL PLANNING

Managing a municipality is always a challenge, but never more so with COVID-19 wreaking havoc with our pocketbooks and livelihoods. Despite the uncertainty of balancing outgoing expenditures with incoming revenues, I am proud to report the Finance Department, headed up by our Finance Director, Mr. Greg Colby, has done an extraordinary job in this area. He has deftly juggled the loss of interest income with the significant increase in the sale of Town property (approximately \$210,000 from properties sold). He has reported slight losses in rooms and meals tax over last year (\$393,000 in 2019 vs. \$392,000 in 2020) and in Block Grants (\$159,000 in 2019 vs. \$155,000 in 2020).

The Town Clerk has recorded approximately a \$50,000 increase in motor vehicle registrations over last year. Perhaps the most significant (and of greatest concern) was the ability of homeowners and businesses to pay their property tax bills. Mr. Colby reported that the collection of property taxes for the July bill was up by approximately TWO percentage points over the last two years! The depth of financial understanding and expertise that Mr. Colby brings to the table, coupled with his calm, prudent outlook with regards to our path forward, has been of tremendous reassurance to our Board. **TOGETHER**, we have been able to make many decisions throughout the year with

2020 REPORT OF THE BOARD OF SELECTMEN

(continued)

confidence due to his guidance. Not only have we been able to pay our obligations, but we have also been able to reduce our municipal tax rate by **\$.43/\$1000 of assessed value**. Because of his, and our Town Manager's direction, I can confidently state that Plaistow is in solid fiscal shape, despite the economic turmoil going on around us. Our Town should be grateful we have a well run and well managed town because of these two men.

EMPLOYEE HIGHLIGHTS

It is always difficult to say goodbye to our long- standing employees. This year we bid a fond farewell to our Building Inspector, Mr. Mike Dorman, and our Government Buildings Supervisor, Mr. Paul Lucia. However, when one door closes, another opens, and our town welcomes our new Fire Chief, Chris Knudsen, and his family all the way from Tennessee.

In closing, I wish to acknowledge all the amazing employees, officials, and citizens of our town who have come **TOGETHER** in this crisis of undetermined duration. I especially wish to thank Dee Voss, whose magic has put this Town Report together year after year with flawless precision. I have no doubt we will go forward into the future stronger, kinder, and more resilient... but always ***in this together.***



REPORT OF THE TOWN MANAGER

Mark A. Pearson, J.D., Town Manager

Early in 2020, the spread of COVID-19 (Coronavirus) made its way to New Hampshire. Starting in February, we modified Town Hall and other town functions for health and safety reasons. Town Hall hours of operation were modified until the proper health and safety safeguards could be purchased and installed.

By the fall, a few town employees had contracted the coronavirus while others were exposed and required to quarantine. By December, even more employees contracted the virus and several more had been exposed and quarantined. There were more cases in New Hampshire in December than in the period of March to November combined. During the period of February to December there have been furloughs, layoffs, reduced staffing and reduced hours of operation to work within the changing environment. Services were delivered, with some modification, but for the most part, Town Hall was open for business.

Some revenue was interrupted while there were State and Federal grants made available to help offset the costs of Personal Protective Equipment (PPE), supplies, wages, equipment, safety screening for offices and other health and safety recommendations.

Several town staff were assigned equipment to work remotely from home to keep the town operational during part of the year. Travel to meetings and training was reduced or eliminated. Our Information Technology (IT) capabilities were upgraded with new equipment through the Governor's Office For Emergency Relief and Recovery (GOFERR) grant providing funding of \$182,000. Town Hall Meeting Room (Great Hall) was upgraded with new equipment to facilitate remote access to meetings for boards, committees and the public.

The Fire Department staffing was increased to 24 hours – 7 days a week through another grant of approximately \$126,592. This was directly related to the COVID-19 contamination or exposure for first responders while at the same time providing faster response times between 6 pm and 6 am.

Additionally, I recommended to the Board of Selectmen to move the Recreation and Building Safety Departments to the "old courthouse" town-owned building on Elm St – which did happen, and that facility was renamed "Town Hall Annex." This was also part of the COVID-19 health and safety plan which reduced foot traffic at Town Hall to the 2nd and 3rd floors and at the same time became a ground-floor operation for recreation and building permitting.

The Public Works Garage was improved to accommodate the elections, hold Joint Loss Management Committee meetings, large meetings beyond the Great Room capacity with COVID-19 restrictions, and the future Deliberative Session and Point of Distribution of the COVID-19 vaccine through the Southeast Central Public Health Network. The facility was outfitted with new Cable TV equipment to ostensibly duplicate the Town Hall Cable TV Access for the large meetings we currently are facing challenges with

REPORT OF THE TOWN MANAGER

(continued)

respect to safe space. This included the addition of an emergency generator for auxiliary power during loss of power.

Our Records Management Project did start before COVID-19 but was interrupted for a period until resuming in the fall. This has enabled the relief of excessive floor load in the Town Hall Clock Tower space which was one of the goals of the project.

Town Hall received improvements to the roof, carpeting, flooring, and HVAC (heating, venting and air conditioning) filtration system – related to COVID-19. Town Hall received LED Replacement Lighting.

We changed vendors for Information Technology (IT) and town-wide phone system. We received an IT Security Assessment and upgraded the town-wide system to a higher level of protection from ransomware, hacking and viruses.

Just a brief update on the projects we completed this year; Town Hall (Pollard Park) Sidewalks, Pollard Road Culvert Replacement, LED Streetlight Replacement, Route 125 Island Enhancement, Highway Department Dump Body Replacement, Public Safety Complex Road Extension, Public Works Salt Shed Construction, Plaistow Area Recreation Complex (PARC) Softball Field, Drainage and Trail Access Gravel Walkway, Drainage Improvements along Carli's Way, Landfill Cap Engineering and Permitting and Public Safety Communications – Phase 3 completed.

We completed the sale of two (2) town-owned properties and brought in approximately \$200,000 in revenue, The Police Department held a public auction of evidence and town property which brought in \$16,586 in revenue. We hired a General Government Building Supervisor and a Building Inspector/Code Enforcement Officer, and fully staffed the Police Department – both in dispatch and officers.

Several staff members have taken on more duties and responsibilities when positions are eliminated through attrition. Several other staff members have been assigned more duties and responsibilities because of increased workload. There are several staff members that are performing two (2) or three (3) job functions. We have successfully lowered the town portion of the tax rate by approximately 8 percent through different efficiencies or strategies over the last four (4) years while maintaining or increasing services.

One of the largest projects that I have worked on over my four (4) year tenure is the Potable Water Project. This project will bring potable water to the Town of Plaistow in either late 2021 or early 2022 and will be a once in a lifetime accomplishment. I will speak further on this topic in my Water Superintendent's Annual Report.

I look forward to the worldwide pandemic of Coronavirus being mitigated so we all can return to more of a normal life and work environment. We are all ***in this together***.

Please continue to be patient with all town departments, as the majority of you have, so we all can get through a challenging 2021.

**TOWN OF PLAISTOW
NEW HAMPSHIRE
2020 TOWN MEETING WARRANT
AND BUDGET
Town Meeting (Senate Bill 2)**



- **Deliberative Session - Saturday, February 1, 2020 - 9:00 A.M.**
Pollard School, 120 Main Street
Gym (1st floor)
- **Deliberative Session Snow Date – Determined by Town Moderator**
Pollard School, 120 Main Street
Gym (1st floor)
- **Ballot Voting - Tuesday, March 10, 2020**
Pollard School, 120 Main Street
Polls open from 7:00 A.M. to 8:00 P.M.

DELIBERATIVE SESSION MINUTES - FEBRUARY 1, 2020

Town Meeting Deliberative Session February 1, 2020

Moderator Robert Harb called the meeting to order at 9:08 a.m. Former Selectman Steve Ranlett led the room in the Pledge of Allegiance. The National Anthem was sung by local talent, Lisa Belfiore. Moderator Harb presented her with a certificate of appreciation for her participation.

Moderator Harb reviewed the handouts that were available to the voters present. They included:

2020 Deliberative Session Agenda, Moderator's Operating Rules, 2020 Town Meeting Warrant, 2020 Budget Worksheet, 2020 MS-737 Proposed Budget, 2020 MS-DTB Default Budget, 2020 Town Meeting Voter's Guide and PowerPoint presentations for 2020 Recreation Projects and Record Retention and Management

The Moderator then asked those present at the front of the room to introduce themselves. Those present were the 8 members of the Budget Committee, the 4 members of the Board of Selectmen, Town Manager, Mark Pearson, Finance Director Greg Colby, Selectmen's Administrative Assistant Elizabeth Hossack, Moderator Robert Harb and myself, Town Clerk.

The Moderator's rules were reviewed by Mr. Harb and adopted by the body. Motion made by Selectwoman Francine Hart for the following non-residents to be allowed to speak at the Deliberative Session:

Mark Pearson, Town Manager
Greg Colby, Finance Director/Assistant Town Manager
Doug Mullin, Police Chief
Paul Lucia, Building Maintenance Supervisor
Mike Dorman, Building Inspector
Cab Vinton, Library Director
John Cashell, Town Planner
Sumner Kalman, Town Counsel
Attorney William Cahill
Christopher Knutsen, Fire Chief
Tim Lena
Kelly Binette

Motioned seconded by Selectman Greg Taillon. There was no discussion. Motion passed by voice vote.

Announced by Moderator Harb: the School Deliberative Session February 6th 7 pm at the Timberlane Regional High School, Presidential Primary Election February 11th at Pollard School 7am-8pm, Candidates Night March 3rd at the Plaistow Library and the Town/School Election March 10th at Pollard School 7am-8pm.

Moderator Harb began reading the warrant introduction. The rest of the minutes for the deliberative session will be in Courier New font and will be typed under each article.

DELIBERATIVE SESSION MINUTES - FEBRUARY 1, 2020

(continued)

OPERATING BUDGET – GENERAL FUND

Article P-20-02: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant and other appropriations voted separately, the amount set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling \$9,706,991. Should this article be defeated, the operating budget shall be \$9,984,653 with certain adjustments required by previous action of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XI to take up the issue of a revised budget only. (Majority vote required)

(Recommendation by the Board of Selectmen (2-1-1) and the Budget Committee (7-1-0)).

Article P-20-02 was read by Moderator Harb. Motion made by Selectman Julian Kiszka to put the article on the floor for discussion with the second from Budget Committee Chairwoman Maxann Dobson. Ms. Dobson spoke about the budget, the Budget Committee's hard work and that the bottom line number represented a \$225,206 reduction from last year's approved budget.

Motion made by John Sherman to increase the budget by \$15,000 for a total of \$9,721,991. Second by Kerry Patles. Mr. Sherman spoke to the intent of the motion. The \$15,000 increase was to restore the money taken out of the budget for sand and salt for the Town's roads.

Budget Committee members Sam Cafiso and Robert Hamilton spoke in favor of the Highway Department using less salt. Both felt that too much salt was used on the Town's roads. A lengthy discussion ensued about the use of salt in Plaistow in comparison to other area towns. Selectman Taillon reminded the voters that Plaistow's traffic is different than the other towns in the comparison.

More discussion ensued with Budget Committee Members relating their opinions on the reduction of \$15,000 of the budget line for road sand/salt. Residents voiced their opinions against the reduction stating that it was needed to keep our roads safe. Highway Supervisor Daniel Garlington was asked and responded to the use of sand versus salt on our roads. Discussion ensued until the motion made by Budget Committee Member Laurie Milette and signed by 5 registered voters for a secret ballot on the amendment.

With 86 voters checked into the meeting by the Supervisors of the Checklist, the amendment **failed** with 42 NO to 41 YES votes.

A motion was made by William Coye, Recreation Commission Chairman to increase the budget \$24,000 to \$9,730,991 with a second by Kerry Patles. The intent of the amendment is to put \$24,000 back in the Recreation budget. Mr. Coye presented a PowerPoint presentation that illustrated the proposed \$24,000 is needed to fix a drainage problem at Plaistow Area Recreation Complex (PARC). With this drainage issue fixed, a softball field could be added along with access for a new walking trail to Mt. Misery. (The slides for the PowerPoint presentation can be found with the other handouts from the meeting.)

DELIBERATIVE SESSION MINUTES - FEBRUARY 1, 2020

(continued)

Budget Committee Chairwoman Maxann Dobson spoke about the Recreation budget and that the budget committee felt there was money through other funds for this and that is why they reduced the budget request by that amount. Selectman Julian Kiszka supports the project and asks if any money can come from Impact fees. Town Manager Pearson answered yes but not all the drainage repair is for the new softball field. A discussion ensued with input from Residents Kate Sherman-DeRoche President of the Plaistow Baseball & Softball and Kerry Patles as to how wet the recreation fields are in the spring and that our softball and baseball players must use other area fields for practices and games. Both residents were in support of the amendment.

More discussion ensued with residents asking questions regarding the use of capital improvement funds for the repairs of the drainage issues and questions about the actual repairs to the fields. After much discussion, Selectman Greg Taillon made a motion to move the question. This motion was seconded by Richard Anthony. Motion to move the question passed by voice vote.

Motion for a secret ballot was presented by Budget Committee Laurie Milette. Secret ballot commenced. The results were 53 YES and 31 NO. Motion **passed**.

Motion to amend Article P-20-02 to increase budget by \$30,000 bringing the total budget to \$9,760,991 was made by John Sherman and seconded by Kerry Patles. Mr. Sherman expressed the intent of this increase to the budget is to replace money removed from the budget for road paving. Further, the Town has a paving plan and by removing the money the plan cannot be executed. Budget Committee Member Sam Cafiso expressed that the money was removed because future waterline pipe installation would decrease the amount of roads to be paved next year.

A discussion ensued regarding how much money the Town receives from the State of NH Highway Block Grant and how it is determined which roads are paved. Questions were asked by residents and answered by Town Manager Mark Pearson, Highway Supervisor Dan Garlington and Selectmen. Motion **passed** by raised voter card vote YES 43 NO 32.

Motion made by Selectman John Blinn Sr. to increase the operating budget by \$20,000 bringing the total budget to \$9,780,991. The motion was seconded by Selectman Greg Taillon. The intent of this increase in the budget is to put money in the budget for digitizing town records. The money is intended to hire a part-time person for \$18-20 per hour for the project. Discussion ensued with Selectman Kiszka in favor of the amendment and Budget Committee Member Dennis Heffernan opposed. More discussion of why this project is needed with Town Manager Mark Pearson expressing his experience in these types of projects and that hiring a person was cheaper than hiring a company to do the work.

Motion to amend Article P-20-02 to increase the budget \$20,000 was **passed** by a voice vote.

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(continued)

At this time, Moderator Bob Harb took a moment to introduce Police Chief Doug Mullin and newly hired Fire Chief Christopher Knutsen.

Motion made by Selectman Greg Taillon to increase the budget \$35,000 bringing the total operating budget to \$9,815,991. Motion was seconded by Selectman Julian Kiszka. The intent of this motion was to cover the cost of overtime charges for the Police Officers once the District Court moves to either Salem or Exeter and \$20,000 cut from the assessing budget for assessing utility properties in town.

After much discussion about the amendment, the amendment **failed** by voice vote. Article P-20-02 will appear on the ballot as amended to \$9,780,991.

OPERATING BUDGET – WATER DEPARTMENT

Article P-20-03: Shall the Town raise and appropriate as an operating budget for the water department, not including appropriations by special warrant and other appropriations voted separately, the amount set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling \$157,444. Should this article be defeated, the operating budget shall be \$157,444 with certain adjustments required by previous action of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XI to take up the issue of a revised budget only. (Majority vote required)

TOTAL APPROPRIATION:	\$157,444
Withdrawal from the Water Enterprise Fund:	-\$157,444
NO AMOUNT TO BE RAISED BY NEW TAXATION	\$0

Balance in Water Enterprise Fund as of December 31, 2019	(+/-)	\$590,000
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(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (9-0-0).

P-20-03 Motion made by Selectman Greg Taillon and seconded by Selectman Julian Kiszka. Selectwoman Francine Hart spoke to the intent of the article. Resident James Peck asked where the money comes from that is in the water fund. Town Manager Pearson answered that the money comes from the fire suppression system. With no further discussion, Article P-20-03 will appear on the ballot as written.

PUBLIC WORKS FACILITY – PHASE 3

Article P-20-04: Shall the Town vote to raise and appropriate \$350,000 as a non-lapsing appropriation per RSA 32:7 VI that will be used to construct a salt shed with solar panels for storage of sand and salt used to treat the Town's roads during the winter months with said funds to come from the General Fund, Unassigned Fund Balance?" This shed will be constructed adjacent to the Public Works Facility Garage located at the former Penn Box site Map 41 Lot 11 144 Main Street. (Majority vote required)

TOTAL APPROPRIATION:	\$350,000
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$350,000
NO AMOUNT TO BE RAISED BY NEW TAXATION	\$0

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Balance in General Fund, Unassigned Fund Balance, as of December 31, 2019 (+/-) \$2,650,000

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (4-5-0).

P-20-04 A motion was made by Selectman Greg Taillon and seconded by Budget Committee Member Dennis Heffernan to put Article P-20-04 on the floor for discussion. Selectwoman Hart explained that this is the final phase of a 3 phase project. Resident John Sherman mentions that the article doesn't say that this is phase 3 of 3.

Resident Robert Zukas asked why the Budget Committee isn't behind this. Budget Committee Members Sam Cafiso and Bob Hamilton thought the salt shed was too big. Budget Committee Member Peter Bracci thought the solar should be on the Highway Garage not the salt shed and didn't want to use the monies in the unexpended fund balance. There was more discussion about the size of the building and the placement of the solar panels on it instead of the Highway Garage.

Planning Board Member Timothy Moore expressed that he thinks it is time to this project. He asked about the environmental impact of not building a new salt shed. Town Manager Pearson said he doesn't know that impact. Highway Supervisor Dan Garlington was asked to discuss the condition of the present salt storage barn. A discussion ensued about salt prices, when the salt was purchased and how much salt could be stored in the new shed. It was asked by a resident if this shed would help the environment. The Town Manager's answer was that the current salt shed allows salt to leach into the ground polluting area wells and the new shed will be totally contained/no leaching. Without further discussion, Article P-20-04 will appear on the ballot as written.

Motion made by Selectman Greg Taillon to restrict reconsideration on Articles P-20-03 and P-20-04. This motion was seconded by Selectman Kiszka. There was no discussion. Motion passed by voice vote.

CONTINGENCY FUND

Article P-20-05: Shall the Town vote to raise and appropriate \$80,000 for unanticipated expenses that may arise during the course of the 2020 fiscal year with said funds to come from the General Fund, Unassigned Fund Balance? Any appropriation left in the Contingency Fund at the end of the year will lapse to the General Fund, Unassigned Fund Balance. (Majority vote required)

TOTAL APPROPRIATION:	\$80,000
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$80,000
NO AMOUNT TO BE RAISED BY NEW TAXATION	\$0

Balance in General Fund, Unassigned Fund Balance, as of December 31, 2019 (+/-) \$2,650,000

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (4-5-0).

P-20-05 Motion made by Selectman Greg Taillon and seconded by Resident John McArdle to put Article P-20-05 on the floor for discussion. Selectwoman Hart explained the purpose of the Contingency Fund. With

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(continued)

no further discussion, Article P-20-05 will appear on the ballot as written.

Motion made by Maxann Dobson to restrict reconsideration of Article P-20-05. Second made by Selectman Taillon. There was no discussion. Motion passed by voice vote.

POLLARD ROAD CULVERT REPAIR

Article P-20-06: Shall the Town vote to raise and appropriate \$90,000 for the repair of the Pollard Road Culvert? The funds will be withdrawn from the General Fund, Unassigned Fund Balance. (Majority vote required)

TOTAL APPROPRIATION:	\$90,000
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$90,000
NO AMOUNT TO BE RAISED BY NEW TAXATION	\$0

Balance in General Fund, Unassigned Fund Balance, as of December 31, 2019	(+/-)	\$2,650,000
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(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (9-0-0).

P-20-06 Motion made by Selectman Greg Taillon and seconded by Budget Committee Member Dennis Heffernan to place Article P-20-06 on the floor for discussion. Selectwoman Hart explained the intent of the article. Without further discussion Article P-20-06 will appear on the ballot as written.

Motion was made by Selectman Greg Taillon to restrict reconsideration of Article P-20-06. Second made by Selectman Julian Kiszka. There was no discussion. Motion passed by voice vote.

HIGHWAY DEPARTMENT EQUIPMENT – TRUCK BED

Article P-20-07: To see if the Town shall vote to raise and appropriate the sum of \$50,000 for the replacement of a Highway Department truck bed with said funds to come from the Highway Department Equipment Expendable Trust Fund. (Majority vote required)

TOTAL APPROPRIATION:	\$50,000
Withdrawal from the Expendable Trust Fund Highway Dept. Equipment:	-\$50,000
NO AMOUNT TO BE RAISED BY NEW TAXATION	\$0

Balance in Expendable Trust Fund Highway Dept. Equipment, as of December 31, 2019	(+/-)	\$206,988
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(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (9-0-0).

P-20-07 Motion to place Article P-20-07 on the floor for discussion made by Selectman Greg Taillon with a second by Selectman Julian Kiszka. Selectman Kiszka explained the truck is still in good condition except for the bed. Budget Committee Cafiso spoke in favor of the article. Without further discussion Article P-20-07 will appear on the ballot as written.

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(continued)

Motion was made by Selectman Greg Taillon to restrict reconsideration of Article P-20-07. Second made by Selectman Julian Kiszka. There was no discussion. Motion passed by voice vote.

HIGHWAY DEPARTMENT EQUIPMENT – FORKLIFT

Article P-20-08: To see if the Town shall vote to raise and appropriate the sum of \$25,000 for the purchase of a Highway Department forklift. \$15,000 will be withdrawn from the Highway Department Equipment Expendable Trust Fund with the balance coming from the Road Impact fees SRF. (Majority vote required)

TOTAL APPROPRIATION:	\$25,000
Withdrawal from the Expendable Trust Fund Highway Dept. Equipment:	-\$15,000
Withdrawal from the Road Impact Fees Special Revenue Fund:	-\$10,000
NO AMOUNT TO BE RAISED BY NEW TAXATION	\$0

Balance in Expendable Trust Fund Highway Dept. Equipment, as of December 31, 2019 (+/-) \$206,988

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (9-0-0).

P-20-08 Motion was made by Selectman Greg Taillon to place Article P-20-08 on the floor for discussion. Second made by Selectman Julian Kiszka. Selectman Kiszka explained a forklift is needed to move heavy objects to the mezzanine in the Highway Garage. He and Budget Committee Member Cafiso expressed they were in favor of the article. Town Manager Pearson explained that it would be a brand new forklift. Without further discussion, Article P-20-08 will appear on the ballot as written.

Motion was made by Selectman Greg Taillon to restrict reconsideration of Article P-20-08. Second made by Selectman Julian Kiszka. There was no discussion. Motion passed by voice vote.

CAPITAL RESERVE FUND DEPOSIT – FIRE DEPARTMENT APPARATUS

Article P-20-09: To see if the Town will raise and appropriate the sum of \$100,000 to be added to the Fire Department Apparatus Capital Reserve Fund previously established. (Majority vote required)

TOTAL APPROPRIATION:	\$100,000
Balance in Fire Department Apparatus Capital Reserve Fund, as of December 31, 2019 (+/-)	\$236,898

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (9-0-0).

P-20-09 Motion was made by Selectman Greg Taillon to place article P-20-09 on the floor for discussion. Budget Committee Member Dennis Heffernan seconded the motion. Selectman Kiszka explained this is putting money away for future Fire Department equipment to replace worn out equipment. Without further discussion, Article P-20-09 will appear on the ballot as written.

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(continued)

Motion was made by Selectman Greg Taillon to restrict reconsideration of Article P-20-09. Second made by Selectman Julian Kiszka. There was no discussion. Motion passed by voice vote.

CAPITAL RESERVE FUND DEPOSIT – FIRE DEPARTMENT RADIO FUND

Article P-20-10: To see if the Town will raise and appropriate the sum of \$15,000 to be added to the FD Radio Capital Reserve Fund previously established. (Majority vote required)

TOTAL APPROPRIATION: **\$15,000**

Balance in Fire Department Radio Fund, as of December 31, 2019 (+/-) \$15,809

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (5-4-0).

P-20-10 Selectman Greg Taillon made a motion to place Article P-20-10 on the floor for discussion. John McArdle seconded the motion. Selectman Kiszka explained article is to put money aside for future replacement of Fire Department radios.

A motion made by Martha Fowler, Town Clerk to amend the article replacing the letters "FD" with the words "Fire Department". This amendment was seconded by Selectman Taillon. Amendment to the Article P-20-10 passed by a voice vote. Article P-20-10 will appear on the ballot as amended.

A motion to restrict reconsideration of Article P-20-10 was made by Selectman Greg Taillon. Second made by Selectman John Blinn Sr. There was no discussion. Motion passed by voice vote.

CAPITAL RESERVE FUND DEPOSIT – BUILDINGS/BUILDING SYSTEMS

Article P-20-11: To see if the Town will raise and appropriate the sum of \$28,000 to be added to the Buildings/Building Systems Capital Reserve Fund previously established. (Majority vote required)

TOTAL APPROPRIATION: **\$28,000**

Balance in Buildings/Building Systems Fund, as of December 31, 2019 (+/-) \$15,347

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (3-6-0).

P-20-11 Selectman Greg Taillon made a motion to place Article P-20-11 on the floor for discussion. This was seconded by Charles Fowler. Selectman Julian Kiszka explained that this article was to put money aside for unanticipated repairs to town buildings. Without further discussion, P-20-11 will appear on the ballot as written.

A motion to restrict reconsideration of Article P-20-11 was made by Selectman Greg Taillon. Second made by Selectman John Blinn Sr. There was no discussion. Motion passed by voice vote.

CAPITAL RESERVE FUND DEPOSIT – ENERGY

Article P-20-12: To see if the Town will raise and appropriate the sum of \$25,000 to be added to the

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Energy Capital Reserve Fund previously established. (Majority vote required)

TOTAL APPROPRIATION: **\$25,000**

Balance in Energy Fund, as of December 31, 2019 (+/-) **\$59,856**

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (1-8-0).

P-20-12 Motion made by Selectman Greg Taillon to place Article P-20-12 on the floor for discussion. This was seconded by Selectman John Blinn Sr.. Selectman Taillon explained this article was to set aside money for projects that would increase the Town's energy efficiency; example LED lighting. John McArdle, resident, asked who the spending authority was for this fund. Selectman Kiszka replied that it was the Selectmen. Resident James Peck spoke in favor of the article. With no further discussion, Article P-20-12 will appear on the ballot as written.

Motion was made by Selectman Greg Taillon to restrict reconsideration of Article P-20-12. Second made by Selectman Julian Kiszka. There was no discussion. Motion passed by voice vote.

CITIZEN PETITION – SOROCK DONATION

Article P-20-13: On petition of 25 or more registered voters, shall the Town vote to raise and appropriate the sum of \$7,729, (\$1 per person) based on the population numbers provided in the 2017 Census American Community Survey, to support the substance misuse prevention, suicide prevention and community wellness services of the SoRock Coalition for Healthy Youth. SoRock's work promotes wellness and nurtures resiliency for the children, youth and families of Plaistow as well as surrounding communities. SoRock works through coordinating community education, programming & resources and collaborating with federal and state agencies to help direct additional resources to the towns they serve.

TOTAL APPROPRIATION: **\$7,729**

(Recommendation by the Board of Selectmen (0-4-0) and the Budget Committee (0-9-0).

P-20-13 Selectman Greg Taillon made a motion to place Article P-20-13 on the floor for discussion. This was seconded by Selectman Julian Kiszka. Selectman Taillon explained that this is a citizens' petition article. He explained how requests for donations to non-profit organizations are generally handled through the Human Services budget. Further, he explained that the Selectmen aren't against SOROCK but wanted them to go through the usual process to request funding.

At this time, Kelly Binette from SOROCK spoke about that they are grant funded and that the additional funding from towns would help them pay for a full time coordinator. Resident Eileen Dube spoke in favor of the article. Kate Sherman-DeRoche asked if SoROCK had made a presentation to the Board of Selectmen. Selectwoman Hart replied that they had but at the time of the presentation, the Board was unaware of the Citizens' Petition. Budget Committee Member Heffernan said that no presentation was made to the Budget Committee.

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Kate Sherman-DeRoche spoke in support of the article and asked the Selectmen and Budget Committee to reconsider their recommendations. James Peck asked where the money would come from to fund this article and Selectman Taillon said it would increase the general budget. With no further discussion, Article P-20-13 will appear on the ballot as written.

Motion was made by Selectman Greg Taillon to restrict reconsideration of Article P-20-13. Second made by Selectman Julian Kiszka. There was no discussion. Motion passed by voice vote.

CAPITAL RESERVE FUND DEPOSIT – TRANSPORTATION

Article P-20-14: To see if the Town will raise and appropriate the sum of \$25,000 to be added to the Transportation Infrastructure Capital Reserve Fund previously established. (Majority vote required)

TOTAL APPROPRIATION: **\$25,000**

Balance in Transportation Infrastructure Fund, as of December 31, 2019 (+/-) **\$34,809**

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (3-6-0).

P-20-14 Motion was made by Selectman Greg Taillon to place Article P-20-14 on the floor for discussion. This was seconded by Budget Committee Member John DeRoche. Selectman Taillon explained that this fund was for transportation infrastructure projects such as sidewalks or street drainage repairs. With no further discussion, Article P-20-14 will appear on the ballot as written.

Motion was made by Selectman Greg Taillon to restrict reconsideration of Article P-20-14. Second made by Selectman John Blinn Sr.. There was no discussion. Motion passed by voice vote.

CREATE AND DEPOSIT TO INFORMATION TECHNOLOGY FUND

Article P-20-15: To see if the Town shall vote to establish an Information Technology Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of funding equipment and software updates for all the Town's computerized systems as needed in the future and to raise and appropriate the sum of \$15,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. (Majority vote required)

TOTAL APPROPRIATION: **\$15,000**

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (4-5-0).

P-20-15 Motion was made by Selectman Greg Taillon and seconded by Selectman Julian Kiszka to place Article P-20-15 on the floor for discussion. Selectman Taillon explained that this article was to create a fund and to deposit money in that fund for future purchase of information technology; example computer hardware, software, etc. With no further discussion, Article P-20-15 will appear on the ballot as written.

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(continued)

Motion was made by Selectman Greg Taillon to restrict reconsideration of Article P-20-15. Second made by Selectman Julian Kiszka. There was no discussion. Motion passed by voice vote.

FUNDING FOR PERMITS TO FIX THE CAP OF THE PLAISTOW LANDFILL

Article P-20-16: Shall the town vote to raise and appropriate \$150,000 to fund the permitting design and engineering process for the Plaistow Landfill closure to comply with DES regulations. The funds will be withdrawn from the General Fund, Unassigned Fund Balance. (Majority vote required)

TOTAL APPROPRIATION	\$150,000
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$150,000
NO AMOUNT TO BE RAISED BY NEW TAXATION	\$0

Balance in General Fund, Unassigned Fund Balance, as of December 31, 2019	(+/-)	\$2,650,000
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(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (3-6-0).

P-20-16 Selectman Greg Taillon made a motion to place Article P-20-16 on the floor for discussion. This was seconded by Selectman John Blinn Sr. Selectman Taillon explained that the cap the landfill is changing over time and this article is a proactive approach to covering these costs. John McArdle spoke in favor of the article but wanted a change in the title of the article.

Selectman Greg Taillon made a motion to amend the title of the article to read "Funding for Permits, Designs and ..." This was seconded by Budget Committee Member John DeRoche. Town Manager Mark Pearson explained that this article is to fund the beginning of the process of dealing with the changing cap on the landfill. Motion to amend the title passed by voice vote.

Selectman Greg Taillon made a motion to amend the article to insert a comma between "permitting" and "design". This was seconded by Selectman Kiszka. Amendment passed by voice vote. Article P-20-16 will appear as amended.

A motion to restrict reconsideration of Article P-20-16 was made by Selectman Greg Taillon and seconded by Selectman Julian Kiszka. There was no discussion. Motion passed by voice vote.

TREASURER

Article P-20-17: Shall the Town vote, to appoint a Town Treasurer pursuant to RSA 41:26-e upon recommendation of the Town Manager with the approval of the Board of Selectmen? Such appointment is to be made in accordance with RSA 669:17-d. Such appointment shall be made in writing and shall include the compensation to be paid. If approved the person holding the elected office shall continue to hold such office until the next annual town election following the vote. (Majority vote required)

(Recommendation by the Board of Selectmen (4-0-0))

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P-20-17 Motion made by Selectman Greg Taillon and seconded by Selectman Julian Kiszka to place Article P-20-17 on the floor for discussion. Selectman John Blinn Sr. explained that the Treasurer's position requires someone with financial experience and that previous individuals elected to the position didn't have the skills and resigned leaving the Town without a treasurer. There was a discussion about who the appointed treasurer would report to. Town Manager Mark Pearson thought the treasurer would report to the Selectmen. Mr. Peck was in disagreement to this statement. Without further discussion, Article P-20-17 will appear on the ballot as written.

A motion to restrict reconsideration of Article P-20-17 was made by Selectman Greg Taillon and seconded by Barbara Kiszka. There was no discussion. Motion passed by voice vote.

EXPENDABLE TRUST FUND HIGHWAY DEPARTMENT EQUIPMENT

Article P-20-18: Shall the Town vote to name the BOS as agents to the Highway Department Equipment Expendable Trust Fund? This fund was created in 2006 with Warrant P-24. (Majority vote required)

(Recommendation by the Board of Selectmen (4-0-0))

P-20-18 Selectman Greg Taillon made a motion to place Article P-20-18 on the floor for discussion. This was seconded by Budget Committee Member John DeRoche. Selectman Taillon explained that article would name the Board of Selectmen as the agent of the Highway Department Equipment Expendable Trust Fund. This would allow them to expend the money without a warrant article.

Motion made by John Sherman to amend the article removing "BOS" and replacing it with Board of Selectmen. This was seconded by Nancy Jackman. Without further discussion, Article P-20-18 will appear on the ballot as amended.

A motion to restrict reconsideration of Article P-20-18 was made by Selectman Greg Taillon. Second made by Selectman John Blinn Sr. There was no discussion. Motion passed by voice vote.

EXPENDABLE TRUST FUND OLD HOME DAY

Article P-20-19: Shall the Town vote to create an Expendable Trust Fund under the provision of RSA 31:19-a for the express purpose of depositing any donations, or proceeds from the advertising brochure for Old Home Day? Said funds shall be used exclusively for expenses incurred by the Old Home Day activity, and further to appoint the BOS as agents to expend the fund. (Majority vote required)

(Recommendation by the Board of Selectmen (4-0-0))

P-20-19 A motion to place Article P-20-19 on the floor for discussion was made by Selectman Greg Taillon. This was seconded by Selectman Julian Kiszka. Selectman John Blinn Sr. explained that this fund would allow the Town to accept donations for the purposes of Old Home

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Day and the Board of Selectmen would be the agents for the fund. This would allow them to spend the money without a warrant article.

Maxann Dobson made a motion to amend P-20-19 removing "BOS" and replacing it with "Board of Selectmen". This was seconded by Selectman Greg Taillon. Without further discussion, Article P-20-19 will appear on the ballot as amended.

Motion made by Selectman Greg Taillon to restrict reconsideration of Article P-20-19. Second made by Selectman John Blinn Sr. There was no discussion. Motion passed by voice vote.

TOWN ELDERLY AND DISABLED TAX RELIEF TRUST FUND

Article P-20-20: Shall the Town vote to establish a Town Elderly and Disabled Tax Relief Expendable Trust Fund per RSA 31:19-a, for the express purpose of depositing any voluntary donations to the fund; said funds shall be used to defray the real estate taxes of elderly and disabled Plaistow residents of low income; further to name the Board of Selectman as agents to expend from said fund. (Majority vote required)

(Recommendation by the Board of Selectmen (4-0-0))

P-20-20 Selectman Greg Taillon made the motion place Article P-20-20 on the floor for discussion. Barbara Kiszka seconded the motion. Selectman Julian Kiszka explained that this article would create a trust fund with the Selectmen as agents that people could donate money to if they wanted to help low income residents pay their taxes. Barbara Kiszka spoke in favor of the article. With no further discussion, Article P-20-20 will appear on the ballot as written.

Motion was made by Selectman Greg Taillon to restrict reconsideration of Article P-20-20. Second made by Selectman John Blinn Sr. There was no discussion. Motion passed by voice vote.

CONFLICT OF INTEREST

Article P-20-21: Shall the Town revise the Conflict of Interest Code as set forth below: (Majority vote required)

§ 56-2. Election of Conflict of Interest Committee

A. Membership; terms.

- (1) The Town of Plaistow, at the March ~~2003~~ Town election, will elect a Conflict of Interest Committee consisting of five persons. Five at-large members shall be elected to serve with staggered three-year terms, ~~after the following initial terms are completed:~~
 - (a) ~~One member at large (for a one year term): 2003 to 2004.~~
 - (b) ~~Two members at large (for a two year term): 2003 to 2005.~~
 - (c) ~~Two members at large (for a three year term): 2003 to 2006.~~
- (2) ~~Upon completion of the one year and two year terms, Members will be elected to three- year terms. The election of said persons shall be contingent on the adoption of this chapter and take effect after Town election in March 2003, or any special Town election to be held before that date, whichever comes first.~~

B. Members of the Conflict of Interest Committee shall consist of private citizens residing in the

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town and not in conflict with Town elected or appointed officials or their families; Town Board memberships, commission memberships, committee memberships, or trusteeships, contractors and their employees employed by the town or in a contractual agreement with the town.

- E. ~~The first Conflict of Interest Committee shall be formed from members of the Conflict of Interest Study Committee and shall serve until the March 2003 Town election, contingent on the adoption of the Conflict of Interest Ordinance at the March 2002 Town election~~ Family members serving on Town Committees or Boards do not preclude a town citizen from being elected and serving on the Conflict of Interest Committee. Members of the Conflict of Interest will recuse themselves when a petition is filed involving a family member.

§ 56-10. Exemption period.

~~Any official of Town government elected, appointed or engaged on or before March 12, 2002, shall be exempt from the provisions of this chapter for a period of 15 days.~~

Revised Wording

§ 56-2. Election of Conflict of Interest Committee

A. Membership; terms.

- (1) The Town of Plaistow, at the March Town election, will elect a Conflict of Interest Committee consisting of five persons. Five at-large members shall be elected to serve with staggered three-year terms:

(2) Members will be elected to three-year terms.

B. Members of the Conflict of Interest Committee shall consist of private citizens residing in the town and not employed by the town or in a contractual agreement with the town.

E. Family members serving on Town Committees or Boards does not preclude a town citizen from being elected and serving on the Conflict of Interest Committee. Members of the Conflict of Interest will recuse themselves when a petition is filed involving a family member.

(Recommendation by the Board of Selectmen (4-0-0))

P-20-21 Motion made by Selectman Greg Taillon and seconded by Selectman John Blinn Sr. to place Article P-20-21 on the floor for discussion. Selectman Greg Taillon explained that this article was to change the Conflict of Interest Ordinance.

Motion to amend Article P-20-21 was made by Selectwoman Francine Hart to remove "contractual" and replace with "contractual" in section B. This was seconded by Selectman Greg Taillon. With no further discussion the motion to amend passed by voice vote. Article P-20-21 will appear on the ballot as amended.

Motion to restrict reconsideration of Article P-20-21 was made by Selectman Greg Taillon and seconded by Barbara Kiszka. There was no discussion. Motion passed by voice vote.

Moderator Harb reminded everyone again of Presidential Primary on February 11 and the Town/School Election on March 10. Meeting adjourned at 2:48pm.

Respectfully submitted,

Martha L. Fowler

Town Clerk

TOWN MEETING MINUTES - MARCH 10, 2020



TOWN OF PLAISTOW TOWN CLERK

Town and School Election Minutes March 10, 2020

Moderator Robert Harb swore in the ballot clerks and those in attendance pledged allegiance to the flag. The first voter in line, Kevin Fortin verified that the machine tapes were zero and that the ballot boxes were empty.

The polls were opened promptly at 7am. The weather in the morning was cloudy and the temperature was 39 degrees. The sun came out and the temperature warmed up into the low 60's by late afternoon.

With the COVID-19 virus creating a public health worry, there were additional workers at the polls disinfecting the election booths and table surfaces. The pens used to mark the ballots were sprayed with Lysol disinfectant between uses.

The Supervisors of the Checklist registered 6 new voters. This increased the total voters in Plaistow on election day to 5791.

Moderator Harb closed the polls at 8pm. The ballot machine tapes were printed and tabulated. Write-in votes were counted, ballot counts were reconciled and ballot boxes sealed. Preliminary results were announced approximately 10pm. Voter turnout was 18.06%.

Respectfully submitted,

Martha L. Fowler
Town Clerk


Town Hall • 145 Main Street • Plaistow, New Hampshire • 03865
• (603) 382-8129 •
Fax (603) 382-7183

TOWN MEETING MINUTES - MARCH 10, 2020

(continued)

Total Registered Voters 5785
 Election Day Registrations 6
 Total Ballots cast 6281 ÷ 6 pages/ballot = 1046
 18.06% voter turn out

SAMPLE BALLOT

 OFFICIAL BALLOT ANNUAL TOWN ELECTION PLAISTOW, NEW HAMPSHIRE MARCH 10, 2020		BALLOT 1 OF 5
INSTRUCTIONS TO VOTERS A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: <input checked="" type="radio"/> B. Follow directions as to the number of candidates to be marked for each office. C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.		
SELECTMAN THREE YEAR TERM <input type="radio"/> Vote for not more than ONE JAY DeROCHE 880 <input type="radio"/> Write ins 19 <input type="radio"/> (Write-in)	CONFLICT OF INTEREST THREE YEAR TERM <input type="radio"/> Vote for not more than TWO JOHN P. MOYNIHAN 765 <input type="radio"/> Write ins 12 <input type="radio"/> (Write-in)	TREASURER TWO YEAR TERM <input type="radio"/> Vote for not more than ONE Write ins 112 <input type="radio"/> (Write-in)
BUDGET COMMITTEE THREE YEAR TERM <input type="radio"/> Vote for not more than THREE DARRELL BRITTON 678 <input type="radio"/> BOB HAMILTON 669 <input type="radio"/> Write ins 142 <input type="radio"/> (Write-in)	CONFLICT OF INTEREST TWO YEAR TERM <input type="radio"/> Vote for not more than ONE Write ins 47 <input type="radio"/> (Write-in)	SUPERVISOR OF THE VOTER CHECKLIST SIX YEAR TERM <input type="radio"/> Vote for not more than ONE TAMMY BERGERON 742 <input type="radio"/> Write ins 9 <input type="radio"/> (Write-in)
PLANNING BOARD THREE YEAR TERM <input type="radio"/> Vote for not more than TWO TIMOTHY E. MOORE 684 <input type="radio"/> KAREN ROBINSON 700 <input type="radio"/> Write ins 3 <input type="radio"/> (Write-in)	LIBRARY TRUSTEE THREE YEAR TERM <input type="radio"/> Vote for not more than ONE JENNIFER KIARSIS 787 <input type="radio"/> Write ins -0- <input type="radio"/> (Write-in)	MODERATOR TWO YEAR TERM <input type="radio"/> Vote for not more than ONE ROBERT HARB 837 <input type="radio"/> Write ins 3 <input type="radio"/> (Write-in)
TRUSTEE OF THE TRUST FUNDS THREE YEAR TERM <input type="radio"/> Vote for not more than ONE GAYLE HAMEL 780 <input type="radio"/> Write ins 5 <input type="radio"/> (Write-in)	AUDITOR ONE YEAR TERM <input type="radio"/> Vote for not more than TWO Write ins 55 <input type="radio"/> (Write-in)	
ARTICLES		
OPERATING BUDGET - GENERAL FUND Article P-20-02: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant and other appropriations voted separately, the amount set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling \$9,780,991. Should this article be defeated, the operating budget shall be \$9,984,653 with certain adjustments required by previous action of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XI to take up the issue of a revised budget only. (Majority vote required)		
YES <input type="radio"/> 818 NO <input type="radio"/> 184 (Recommendation by the Board of Selectmen (3-0-1) and the Budget Committee (7-1-0)).		
OPERATING BUDGET - WATER DEPARTMENT Article P-20-03: Shall the Town raise and appropriate as an operating budget for the water department, not including appropriations by special warrant and other appropriations voted separately, the amount set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling \$157,444. Should this article be defeated, the operating budget shall be \$157,444 with certain adjustments required by previous action of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XI to take up the issue of a revised budget only. (Majority vote required)		
YES <input type="radio"/> 785 NO <input type="radio"/> 211 (Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (9-0-0)).		
TOTAL APPROPRIATION: \$157,444 Withdrawal from the Water Enterprise Fund: -\$157,444 NO AMOUNT TO BE RAISED BY NEW TAXATION \$0 Balance in Water Enterprise Fund as of December 31, 2019 (+/-) \$590,000		
(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (9-0-0)).		
TURN BALLOT OVER AND CONTINUE VOTING		

TOWN MEETING MINUTES - MARCH 10, 2020

(continued)

SAMPLE BALLOT

ARTICLES CONTINUED

PUBLIC WORKS FACILITY – FINAL PHASE

Article P-20-04: Shall the Town vote to raise and appropriate \$350,000 as a non-lapsing appropriation per RSA 32:7 VI that will be used to construct a salt shed with solar panels for storage of sand and salt used to treat the Town's roads during the winter months with said funds to come from the General Fund, Unassigned Fund Balance? This shed will be constructed adjacent to the Public Works Facility Garage located at the former Penn Box site Map 41 Lot 11 144 Main Street. (Majority vote required)

YES ☐
NO ☐

630
374

TOTAL APPROPRIATION: \$350,000
Withdrawal from the General Fund, Unassigned Fund Balance: -\$350,000
NO AMOUNT TO BE RAISED BY NEW TAXATION \$0

Balance in General Fund, Unassigned Fund Balance, as of December 31, 2019 (+/-) \$2,650,000

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (4-5-0).

CONTINGENCY FUND

Article P-20-05: Shall the Town vote to raise and appropriate \$80,000 for unanticipated expenses that may arise during the course of the 2020 fiscal year with said funds to come from the General Fund, Unassigned Fund Balance? Any appropriation left in the Contingency Fund at the end of the year will lapse to the General Fund, Unassigned Fund Balance. (Majority vote required)

YES ☐
NO ☐

540
452

TOTAL APPROPRIATION: \$80,000
Withdrawal from the General Fund, Unassigned Fund Balance: -\$80,000
NO AMOUNT TO BE RAISED BY NEW TAXATION \$0

Balance in General Fund, Unassigned Fund Balance, as of December 31, 2019 (+/-) \$2,650,000

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (4-5-0).

POLLARD ROAD CULVERT REPAIR

Article P-20-06: Shall the Town vote to raise and appropriate \$90,000 for the repair of the Pollard Road Culvert? The funds will be withdrawn from the General Fund, Unassigned Fund Balance. (Majority vote required)

YES ☐
NO ☐

777
222

TOTAL APPROPRIATION: \$90,000
Withdrawal from the General Fund, Unassigned Fund Balance: -\$90,000
NO AMOUNT TO BE RAISED BY NEW TAXATION \$0

Balance in General Fund, Unassigned Fund Balance, as of December 31, 2019 (+/-) \$2,650,000

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (9-0-0).

HIGHWAY DEPARTMENT EQUIPMENT – TRUCK BED

Article P-20-07: To see if the Town shall vote to raise and appropriate the sum of \$50,000 for the replacement of a Highway Department truck bed with said funds to come from the Highway Department Equipment Expendable Trust Fund. (Majority vote required)

YES ☐
NO ☐

718
288

TOTAL APPROPRIATION: \$50,000
Withdrawal from the Expendable Trust Fund Highway Dept. Equipment: -\$50,000
NO AMOUNT TO BE RAISED BY NEW TAXATION \$0

Balance in Expendable Trust Fund Highway Dept. Equipment, as of December 31, 2019 (+/-) \$206,988

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (9-0-0).

HIGHWAY DEPARTMENT EQUIPMENT – FORKLIFT

Article P-20-08: To see if the Town shall vote to raise and appropriate the sum of \$25,000 for the purchase of a Highway Department forklift. \$15,000 will be withdrawn from the Highway Department Equipment Expendable Trust Fund with the balance coming from the Road Impact fees SRF. (Majority vote required)

YES ☐
NO ☐

693
306

TOTAL APPROPRIATION: \$25,000
Withdrawal from the Expendable Trust Fund Highway Dept. Equipment: -\$15,000
Withdrawal from the Road Impact Fees Special Revenue Fund: -\$10,000
NO AMOUNT TO BE RAISED BY NEW TAXATION \$0

Balance in Expendable Trust Fund Highway Dept. Equipment, as of December 31, 2019 (+/-) \$206,988

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (9-0-0).

GO TO NEXT BALLOT AND CONTINUE VOTING

TOWN MEETING MINUTES - MARCH 10, 2020

(continued)

SAMPLE BALLOT



BALLOT 2 OF 5

OFFICIAL BALLOT ANNUAL TOWN ELECTION PLAISTOW, NEW HAMPSHIRE MARCH 10, 2020

Mary Kay Fene
TOWN CLERK

ARTICLES CONTINUED

CAPITAL RESERVE FUND DEPOSIT – FIRE DEPARTMENT APPARATUS

Article P-20-09: To see if the Town will raise and appropriate the sum of \$100,000 to be added to the Fire Department Apparatus Capital Reserve Fund previously established. (Majority vote required)

TOTAL APPROPRIATION: \$100,000 YES ☐ NO ☐

Balance in Fire Department Apparatus Capital Reserve Fund, as of December 31, 2019 (+/-) \$236,898

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (9-0-0).

688

328

CAPITAL RESERVE FUND DEPOSIT – FIRE DEPARTMENT RADIO FUND

Article P-20-10: To see if the Town will raise and appropriate the sum of \$15,000 to be added to the Fire Department Radio Capital Reserve Fund previously established. (Majority vote required)

TOTAL APPROPRIATION: \$15,000 YES ☐ NO ☐

Balance in Fire Department Radio Fund, as of December 31, 2019 (+/-) \$15,809

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (5-4-0).

620

379

CAPITAL RESERVE FUND DEPOSIT – BUILDINGS/BUILDING SYSTEMS

Article P-20-11: To see if the Town will raise and appropriate the sum of \$28,000 to be added to the Buildings/Building Systems Capital Reserve Fund previously established. (Majority vote required)

TOTAL APPROPRIATION: \$28,000 YES ☐ NO ☐

Balance in Buildings/Building Systems Fund, as of December 31, 2019 (+/-) \$15,347

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (3-6-0).

377

608

CAPITAL RESERVE FUND DEPOSIT – ENERGY

Article P-20-12: To see if the Town will raise and appropriate the sum of \$25,000 to be added to the Energy Capital Reserve Fund previously established. (Majority vote required)

TOTAL APPROPRIATION: \$25,000 YES ☐ NO ☐

Balance in Energy Fund, as of December 31, 2019 (+/-) \$59,856

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (1-8-0).

289

697

CITIZEN PETITION – SOROCK DONATION

Article P-20-13: On petition of 25 or more registered voters, shall the Town vote to raise and appropriate the sum of \$7,729, (\$1 per person) based on the population numbers provided in the 2017 Census American Community Survey, to support the substance misuse prevention, suicide prevention and community wellness services of the SoRock Coalition for Healthy Youth. SoRock's work promotes wellness and nurtures resiliency for the children, youth and families of Plaistow as well as surrounding communities. SoRock works through coordinating community education, programming & resources and collaborating with federal and state agencies to help direct additional resources to the towns they serve.

TOTAL APPROPRIATION: \$7,729 YES ☐ NO ☐

(Recommendation by the Board of Selectmen (1-3-0) and the Budget Committee (0-9-0).

391

605

CAPITAL RESERVE FUND DEPOSIT – TRANSPORTATION

Article P-20-14: To see if the Town will raise and appropriate the sum of \$25,000 to be added to the Transportation Infrastructure Capital Reserve Fund previously established. (Majority vote required)

TOTAL APPROPRIATION: \$25,000 YES ☐ NO ☐

Balance in Transportation Infrastructure Fund, as of December 31, 2019 (+/-) \$34,809

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (3-6-0).

309

683

TURN BALLOT OVER AND CONTINUE VOTING

TOWN MEETING MINUTES - MARCH 10, 2020

(continued)

SAMPLE BALLOT

ARTICLES CONTINUED

CREATE AND DEPOSIT TO INFORMATION TECHNOLOGY FUND

Article P-20-15: To see if the Town shall vote to establish an Information Technology Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of funding equipment and software updates for all the Town's computerized systems as needed in the future and to raise and appropriate the sum of \$15,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. (Majority vote required)

YES ☐
NO ☐

446
530

TOTAL APPROPRIATION:

\$15,000

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (4-5-0).

FUNDING FOR PERMITS, DESIGN AND ENGINEERING TO FIX THE CAP OF THE PLAISTOW LANDFILL

Article P-20-16: Shall the town vote to raise and appropriate \$150,000 to fund the permitting, design and engineering process for the Plaistow Landfill closure to comply with DES regulations. The funds will be withdrawn from the General Fund, Unassigned Fund Balance. (Majority vote required)

TOTAL APPROPRIATION

\$150,000

YES ☐
NO ☐

580
404

Withdrawal from the General Fund, Unassigned Fund Balance:

-\$150,000

NO AMOUNT TO BE RAISED BY NEW TAXATION

\$0

Balance in General Fund, Unassigned Fund Balance, as of December 31, 2019 (+/-) \$2,650,000

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (3-6-0).

TREASURER

Article P-20-17: Shall the Town vote, to appoint a Town Treasurer pursuant to RSA 41:26-e upon recommendation of the Town Manager with the approval of the Board of Selectmen? Such appointment is to be made in accordance with RSA 669:17-d. Such appointment shall be made in writing and shall include the compensation to be paid. If approved the person holding the elected office shall continue to hold such office until the next annual town election following the vote. (Majority vote required)

YES ☐
NO ☐

591
385

(Recommendation by the Board of Selectmen (4-0-0)

EXPENDABLE TRUST FUND HIGHWAY DEPARTMENT EQUIPMENT

Article P-20-18: Shall the Town vote to name the Board of Selectmen as agents to the Highway Department Equipment Expendable Trust Fund? This fund was created in 2006 with Warrant P-24. (Majority vote required)

YES ☐
NO ☐

490
477

(Recommendation by the Board of Selectmen (3-1-0)

EXPENDABLE TRUST FUND OLD HOME DAY

Article P-20-19: Shall the Town vote to create an Expendable Trust Fund under the provision of RSA 31:19-a for the express purpose of depositing any donations, or proceeds from the advertising brochure for Old Home Day? Said funds shall be used exclusively for expenses incurred by the Old Home Day activity, and further to appoint the Board of Selectmen as agents to expend the fund. (Majority vote required)

YES ☐
NO ☐

722
266

(Recommendation by the Board of Selectmen (4-0-0)

TOWN ELDERLY AND DISABLED TAX RELIEF TRUST FUND

Article P-20-20: Shall the Town vote to establish a Town Elderly and Disabled Tax Relief Expendable Trust Fund per RSA 31:19-a, for the express purpose of depositing any voluntary donations to the fund; said funds shall be used to defray the real estate taxes of elderly and disabled Plaistow residents of low income; further to name the Board of Selectman as agents to expend from said fund. (Majority vote required)

YES ☐
NO ☐

813
178

(Recommendation by the Board of Selectmen (4-0-0)

CONFLICT OF INTEREST

Article P-20-21: Shall the Town revise the Conflict of Interest Code as set forth below: (Majority vote required)

§ 56-2. Election of Conflict of Interest Committee

A. Membership; terms.

(1) The Town of Plaistow, at the March 2003 Town election, will elect a Conflict of Interest Committee consisting of five persons. Five at-large members shall be elected to serve with staggered three-year terms; after the following initial terms are completed:

(a) One member at large (for a one-year term): 2003 to 2004.

(b) Two members at large (for a two-year term): 2003 to 2005.

(c) Two members at large (for a three-year term): 2003 to 2006.

(2) Upon completion of the one-year and two-year terms, Members will be elected to three-year terms. The election of said persons shall be contingent on the adoption of this chapter and take effect after Town election in March 2003, or any special Town election to be held before that date, whichever comes first.


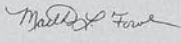
B. Members of the Conflict of Interest Committee shall consist of private citizens residing in the town and not in conflict with Town elected or appointed officials or their families; Town Board memberships, commission memberships, committee memberships, or trusteeships, contractors and their employees employed by the town or in a contractual agreement with the town.

ARTICLE P-20-21 CONTINUED ON NEXT BALLOT

GO TO NEXT BALLOT AND CONTINUE VOTING

TOWN MEETING MINUTES - MARCH 10, 2020
(continued)

SAMPLE BALLOT

	OFFICIAL BALLOT ANNUAL TOWN ELECTION PLAISTOW, NEW HAMPSHIRE MARCH 10, 2020	BALLOT 3 OF 5	
 TOWN CLERK			
ARTICLES CONTINUED			
ARTICLE P-20-21 CONTINUED			
<p>E. The first Conflict of Interest Committee shall be formed from members of the Conflict of Interest Study Committee and shall serve until the March 2003 Town election, contingent on the adoption of the Conflict of Interest Ordinance at the March 2002 Town election. Family members serving on Town Committees or Boards do not preclude a town citizen from being elected and serving on the Conflict of Interest Committee. Members of the Conflict of Interest will recuse themselves when a petition is filed involving a family member.</p> <p>§ 66-40 - Exemption period. Any official of town government elected, appointed or engaged on or before March 12, 2002, shall be exempt from the provisions of this chapter for a period of 15 days.</p> <p>Revised Wording § 56-2. Election of Conflict of Interest Committee A. Membership; terms. (1) The Town of Plaistow, at the March Town election, will elect a Conflict of Interest Committee consisting of five persons. Five at-large members shall be elected to serve with staggered three-year terms. (2) Members will be elected to three-year terms. B. Members of the Conflict of Interest Committee shall consist of private citizens residing in the town and not employed by the town or in a contractual agreement with the town. E. Family members serving on Town Committees or Boards does not preclude a town citizen from being elected and serving on the Conflict of Interest Committee. Members of the Conflict of Interest will recuse themselves when a petition is filed involving a family member.</p> <p style="text-align: right;">YES <input type="radio"/> 778 NO <input type="radio"/> 206</p>			
<p>(Recommendation by the Board of Selectmen (4-0-0))</p>			
<p>Proposed Plaistow Zoning Amendment Z-20-1. Are you in favor of Amendment #1 as proposed by the Plaistow Planning Board to the Plaistow Zoning Ordinance, Article II, Definitions, as follows?</p> <p>Modify §220-2 Definitions From: B. RETAIL BUSINESS — A business enterprise where goods and/or services are sold directly to the ultimate consumer. To: B. RETAIL BUSINESS — A business enterprise where goods and/or services are sold or rented directly to the ultimate consumer</p> <p style="text-align: right;">YES <input type="radio"/> 731 NO <input type="radio"/> 237</p> <p>Amendment #1 is recommended by the Planning Board by a 4-0-0 vote</p>			
<p>Proposed Plaistow Zoning Amendment Z-20-2. Are you in favor of Amendment #2 as proposed by the Plaistow Planning Board to the Plaistow Zoning Ordinance, Article II, Definitions, as follows?</p> <p>Add §220-2 Definitions G. TRADE BUSINESS - A business enterprise which holds the necessary state and local licenses to provide trade services directly to the ultimate consumer. Such examples would be electricians, plumbers, and HVAC contractors. This does not include businesses such as landscaping or construction contractors that typically call for outdoor storage of materials.</p> <p style="text-align: right;">YES <input type="radio"/> 745 NO <input type="radio"/> 208</p> <p>Amendment #2 is recommended by the Planning Board by a 4-0-0 vote</p>			
<p>Proposed Plaistow Zoning Amendment Z-20-3. Are you in favor of Amendment #3 as proposed by the Plaistow Planning Board to the Plaistow Zoning Ordinance, Article II, Definitions, as follows?</p> <p>Modify §220-2 Definitions From: CHANGE OF USE - Change of use is marked by an alteration, modification, transformation, or substitution of either structural elements or the type of activity in an existing developed property. In the case of commercial and industrial properties, a new site plan must be reviewed and/or approved before a certificate of occupancy can be issued allowing such change of use to take place and signaling its compliance with all applicable Town requirements. To: CHANGE OF USE - A change of use occurs when an existing permitted use in the Commercial (C1, C2), Industrial (IND1, IND2) or Integrated Commercial Residential (ICR) districts is proposed to be changed to another permitted use. Such use shall be determined as permitted by the Zoning Officer. If the Zoning Officer determines that the proposed change of use is more intense, or significantly different, than the existing use, the proposed use shall require site plan approval by the Planning Board prior to the issuance of any permits.</p> <p style="text-align: right;">YES <input type="radio"/> 655 NO <input type="radio"/> 286</p> <p>Amendment #3 is recommended by the Planning Board by a 4-0-0 vote</p>			
TURN BALLOT OVER AND CONTINUE VOTING			

TOWN MEETING MINUTES - MARCH 10, 2020
(continued)

SAMPLE BALLOT

ARTICLES CONTINUED

Proposed Plaistow Zoning Amendment Z-20-4. Are you in favor of Amendment #4 as proposed by the Plaistow Planning Board to the Plaistow Zoning Ordinance, Article III, General Provisions as follows?

Modify §220.9.1 Location of Residential Driveways

From: All driveways in any residential district must be located within the frontage of the lot and comply with the rear and side setbacks as specified in Table 220-321.

To: A. All driveways in any residential district must comply with the rear and side setbacks as specified in Table 220-321.

B. Owners of lots created by subdivision, with frontage on more than one public roadway, may choose either roadway frontage for the location of a driveway, provided that at least one of the roadway frontages meets the minimum frontage requirement. Any new driveway must meet all required setbacks from the side and rear property line as specified in Table 220-321.

YES ☐

NO ☐

688

241

Amendment #4 is recommended by the Planning Board by a 4-0-0 vote

Proposed Plaistow Zoning Amendment Z-20-5. Are you in favor of Amendment #5 as proposed by the Plaistow Planning Board to the Plaistow Zoning Ordinance, Article III – General Provisions and Article VI - Planned Residential Development as follows?

1. Delete §220-49 from Article VI – Planned Residential Development

2. Add the following new paragraphs to Article III – General Provisions §220-10 Roadway Construction:

§220-10.1 Public Roads

A. All new roads shall be public roads and constructed as public roads including all residential/commercial/industrial subdivisions, Planned Residential Subdivisions, and Affordable, Elderly Housing subdivisions.

B. Private roads may be allowed in Affordable, Elderly Housing subdivisions if the proposed road terminates on the Affordable, Elderly Housing lot. Any proposed road in an Affordable, Elderly Housing subdivision that is a through-road, that is both ends of the road connect to existing public rights-of-way, must be a public road.

YES ☐

NO ☐

725

199

Amendment #5 is recommended by the Planning Board by a 4-0-0 vote

Proposed Plaistow Zoning Amendment Z-20-6. Are you in favor of Amendment #6 as proposed by the Plaistow Planning Board to the Plaistow Zoning Ordinance, Article V, Establishment of Districts and District Regulations as follows?

Delete "Motels" as a permitted use in all districts.

YES ☐

NO ☐

733

191

Amendment #6 is recommended by the Planning Board by a 4-0-0 vote

Proposed Plaistow Zoning Amendment Z-20-7. Are you in favor of Amendment #7 as proposed by the Plaistow Planning Board to the Plaistow Zoning Ordinance, Article V, Establishment of Districts and District Regulations, as follows?

Adding the use of "Trade Business" as a permitted use in the Commercial (C1), Industrial (IND1, IND11), and Integrated Commercial Residential (ICR - Commercial and Combined Commercial/Residential only) districts.

YES ☐

NO ☐

671

238

Note: This proposed amendment is void if Z-20-2 does not pass.

Amendment #7 is recommended by the Planning Board by a 4-0-0 vote

Proposed Plaistow Zoning Amendment Z-20-8. Are you in favor of Amendment #8 as proposed by the Plaistow Planning Board to the Plaistow Zoning Ordinance, Article V, Establishment of Districts and District Regulations, as follows?

Add PERSONAL SERVICES BUSINESS as defined in Article II, as a permitted use in the Commercial II (C11) and Village Center (VC) districts.

YES ☐

NO ☐

680

225

Amendment #8 is recommended by the Planning Board by a 4-0-0 vote

Proposed Plaistow Zoning Amendment Z-20-9. Are you in favor of Amendment #9 as proposed by the Plaistow Planning Board to the Plaistow Zoning Ordinance, Article V, Establishment of Districts and District Regulations, as follows?

Modify all references to structures used to house any farm animals

From: Structures (including, but not limited to, barns, sheds and stables) used to house any farm animals must be at least 100 feet from all property lines.

To: Structures including, but not limited to, barns, sheds and stables, used to house any farm animals must be contained within the corral structure. If there is no corral the housing structure must be at least 100 feet from all property lines.

YES ☐

NO ☐

621

301

Amendment #9 is recommended by the Planning Board by a 4-0-0 vote

GO TO NEXT BALLOT AND CONTINUE VOTING

TOWN MEETING MINUTES - MARCH 10, 2020
(continued)

SAMPLE BALLOT



BALLOT 4 OF 5

OFFICIAL BALLOT
ANNUAL TOWN ELECTION
PLAISTOW, NEW HAMPSHIRE
MARCH 10, 2020

Maddox Ford
TOWN CLERK

ARTICLES CONTINUED

Proposed Plaistow Zoning Amendment Z-20-10. Are you in favor of Amendment #10 as proposed by the Plaistow Planning Board to the Plaistow Zoning Ordinance, Article VI. Planned Residential Development as follows?

1. Delete §220-47 paragraph A. This change will remove the minimum requirement of 10 acres for a PRD.
2. Replace existing paragraph B with the following:
 - B. Frontage requirements
 - 1) Frontage may not be on a Class VI road.
 - 2) 100 feet of frontage shall be required when ingress/egress to a PRD is provided by a single public way with a required 50-foot right-of-way connected to a public right-of-way.
 - 3) 200 feet of frontage shall be required when two (2) rights-of-way provide ingress/egress to the PRD, from the same public way. Each right-of-way may provide both ingress and egress or may provide ingress or egress only. In cases where two (2) rights-of-way are proposed, there must be at least 100 feet of separation between the rights-of-way as measured from the center of each right-of-way. Sight distance requirements may preclude the ability to have more than a single right-of-way.
 - 4) Ingress/egress rights-of-way shall conform to the diagram shown below in Figure 1.

Figure 1 - Perimeter buffer



Note: Drawing not to scale. Striped area represents the 50-foot perimeter buffer. Ingress/egress rights-of-way must be located in the white area of the above diagram. All rights-of-way shall be 50 feet wide. Any area of the frontage that is not a right-of-way shall be part of the perimeter buffer.

3. Add a new section as follows:

§220-47.1 Open space and buffering requirements

 - A. Move paragraph § 220-48.C to become paragraph § 220-47.1.A
 - B. A naturally vegetated 50-foot buffer shall be provided and maintained along all external property lines except for external lot lines for rights-of-way ingress/egress to the PRD. Such buffers may be used as part of the open space requirement.
 - C. A natural buffer is always preferable, but where a natural vegetative buffer does not exist a planted buffer shall be installed.
4. Modify §220-48.B Specific Design Requirements
From: "The number of dwellings permitted ..."
To: "The number of dwelling units permitted ..."
5. Modify §220-48.B.(1)
From: "... wetlands, Class V and VI soils, and fifteen-percent and ..."
To: "... wetlands, High Intensity Soil Standards (HISS) Class V and VI soils, and fifteen-percent or ..."
6. Modify §220-48.B.(1) Specific Design Requirements
From: "The resulting number shall be multiplied by 90% to obtain the maximum number of dwellings permitted in a PRD."
To: "The resulting number shall determine the maximum number of dwelling units permitted in a PRD."
7. Modify §220-48.D.(2) Specific Design Requirements
From: "A two-hundred-fifty foot well radius within the parcel shall be limited in development to well construction and an access road to a pump house."
To: "A well radius shall be provided in accordance with the standards and requirements of the New Hampshire Water Supply and Pollution Control Commission."
8. Modify §220-48.E Specific Design Requirements
From: "No building or structure in the PRD shall be located closer than 50 feet to the PRD perimeter in an MDR District and 100 feet in an LDR District (or closer than 100 feet to a Town road network in all districts)."
To: "No building or structure in the PRD shall be located in the 50-foot perimeter buffer."

AMENDMENT Z-20-10 CONTINUED ON BACK OF BALLOT

TURN BALLOT OVER AND CONTINUE VOTING

TOWN MEETING MINUTES - MARCH 10, 2020

(continued)

SAMPLE BALLOT

ARTICLES CONTINUED

AMENDMENT Z-20-10 CONTINUED

9. Modify §220-48.G.(1) Specific Design Requirements
From: "No dwellings ..."
To: "No dwelling units ..."
10. Modify §220-48.G.(2) Specific Design Requirements
From: "... 30 feet between the edge of the nearest private right-of-way and/or driveway of any building or structure."
To: "... 30 feet between the edge of any right-of-way and any building or structure."
11. Modify §220-48.H Specific Design Requirements
From: "H. Each dwelling must be served by its own driveway."
To: "H. Driveways
(1). Each single-family dwelling unit must be served by its own driveway.
(2). Each duplex dwelling unit may be served by a common driveway or separate driveways for each dwelling unit.
(3). Each multi-family building must be served by its own exclusive, single driveway."

YES ☐
NO ☐

610
296

Amendment #10 is recommended by the Planning Board by a 4-0-0 vote

Proposed Plaistow Zoning Amendment Z-20-11. Are you in favor of Amendment #11 as proposed by the Plaistow Planning Board to the Plaistow Zoning Ordinance, Article VII. Affordable Elderly Housing as follows?

1. Modify all references of "Elderly Housing" to "Housing for Older Persons."
2. Modify §220-51.A. Objectives and purpose by deleting "...in a cluster development and..."
3. Modify §220-51.E by deleting the words "...Section 230..." and "...Section 235..."
4. Modify §220-51.G Objectives and purpose
From: As with all subdivision proposals submitted, all proposals submitted under this section must align roadways so that connection to existing Class V or better roadways can be made.
To: As with all subdivision proposals submitted, all proposals submitted under this section must align roadways so that connections to an existing roadway can be made. Connections shall not be made to Class VI roads.
5. Deleting §220-52 Definitions as redundant
6. Modify §220-53.A.(1) Building and Site Design Requirements
From: Site must have 150 feet of frontage on an existing or proposed Class V or better road.
To: Site must have 150 feet of frontage.
7. Modify §220-53.A.(6). Building and Site Design requirements
From: (6) The minimum lot size shall be 160,000 square feet. At least 50% open space must be provided and no more than 30% of this open space can be in a wetlands district or have slopes greater than 15%.
To: (6) The minimum lot size shall be 160,000 square feet of which 50%, at minimum, shall comprise open space, having a maximum of 30% in a wetlands district, and having no slope area greater than 25%. Open space cannot be used towards the unit density calculations.
8. Modify §220-54. Density.
From: All plans submitted under this ordinance must show calculations for the maximum number of bedrooms permitted on the site by NHDES septic loading criteria. This is to be used as a theoretical maximum number of bedrooms. Other criteria may significantly lower the number of bedrooms permitted.
To: All plans submitted under this ordinance must show calculations for the maximum number of dwelling units permitted on the site by NHDES septic loading criteria. This is to be used as a theoretical maximum number of dwelling units. Other criteria may significantly lower the number of dwelling units permitted.
9. Modify §220-54. Density
From: (1) A maximum of six (6) Age-Restricted Affordable Elderly Housing Units (Renter Occupied) may be constructed per 40,000 square feet. Note that soil and slope requirements may increase the 40,000 square feet to a larger area.
To: (1) A maximum of six (6) Age-Restricted Affordable Elderly Housing Units (Renter Occupied) shall be allowed for every 40,000 square feet of buildable area as defined by §220-53.A(6). Note: soil requirements may increase the 40,000 square feet to a larger area.

AMENDMENT Z-20-11 CONTINUED ON NEXT BALLOT

GO TO NEXT BALLOT AND CONTINUE VOTING

TOWN MEETING MINUTES - MARCH 10, 2020
(continued)

SAMPLE BALLOT



BALLOT 5 OF 5

OFFICIAL BALLOT
ANNUAL TOWN ELECTION
PLAISTOW, NEW HAMPSHIRE
MARCH 10, 2020

Marilyn Ford
TOWN CLERK

ARTICLES CONTINUED

AMENDMENT Z-20-11 CONTINUED

10. Modify §220-54.1 Building Cap
From: The Planning Board shall not accept for consideration any proposal that, if approved, would increase the total number of all elderly housing units, existing and proposed, above the number representing ten percent (10%) of the total number of dwelling units within the Town as determined by the Assessor. The Planning Board shall keep a running total of the number of such units. All units constructed under earlier versions of this ordinance shall be counted towards the cap. This calculation is to be made at the end of each calendar year.
To: §220-54. Building Cap
A. The Planning Board shall not accept for consideration any proposal that, if approved, would increase the total number of all affordable elderly housing units, existing and proposed, above the number representing ten percent (10%) of the total number of dwelling units within the Town as determined by the Assessor. The Planning Board shall keep a running total of the number of such units. All units constructed under any version of a Town of Plaistow affordable elderly housing ordinance shall be counted towards the cap. This calculation is to be made at the end of each calendar year.
B. Applications received by the Planning Office for consideration under this ordinance will be date and time stamped. The date and time stamp will determine the order of consideration by the Planning Board for application completeness. Once the Planning Board has accepted the application as complete, the number of units proposed under that plan will be deducted from the building cap.
C. If the number of units proposed on a plan submitted under this ordinance would exceed the building cap, should the Planning Board accept the application as complete, the developer will be notified of the exceedance prior to consideration by the Planning Board, and directed to lower the number of units to at or below the building cap.
D. If a plan proposed under this ordinance and accepted for jurisdiction by the Planning Board is not approved, the number of units proposed by the failed plan will then be considered as available under the building cap.
11. And deleting §220-54.2
12. Modify § 220-55. Certification.
From: The Town of Plaistow shall require an annual certification of each development in the Elderly Housing District to ensure compliance with the age, income and rental provisions of this ordinance.
To: The Town of Plaistow shall require an annual certification of each development in the Affordable Elderly Housing District to ensure compliance with the age, income and rental provisions of this ordinance.

YES ☐
NO ☐

688
237

Amendment #11 is recommended by the Planning Board by a 4-0-0 vote

Proposed Plaistow Zoning Amendment Z-20-12. Are you in favor of Amendment #12 as proposed by the Plaistow Planning Board to the Plaistow Zoning Ordinance, Article X, Home Occupation as follows?

- Modify §220-66.B. Permitted Uses
From: B. Artist, craftsman, daycare (caring for not more than six children not living in the home), seamstress, one-chair beauty parlor, teaching not more than four pupils simultaneously in addition to those living in the home, and other similar occupations.
To: B. Artist, craftsman, daycare (caring for not more than six children not living in the home), seamstress, one-chair beauty parlor, teaching not more than six pupils simultaneously in addition to those living in the home, and other similar occupations.

YES ☐
NO ☐

718
220

Amendment #12 is recommended by the Planning Board by a 4-0-0 vote

TURN BALLOT OVER AND CONTINUE VOTING

TOWN MEETING MINUTES - MARCH 10, 2020
(continued)

SAMPLE BALLOT

ARTICLES CONTINUED

Proposed Plaistow Zoning Amendment Z-20-13. Are you in favor of Amendment #13 as proposed by the Plaistow Planning Board to the Plaistow Zoning Ordinance, Article XIV – Impact Fees as follows?

Modify § 220-100.B.(2). B. Imposition of school district impact fee.

From: B. Credits for accessory dwelling units that are created entirely within the square footage of an existing primary residential dwelling unit, shall be 100%, that is, no impact fee will be assessed for this type of dwelling unit.

To: B. School District Impact Fees for accessory dwelling units shall be assessed in accordance with the Plaistow Planning Board Fee Schedule.

And modify Letter D to be Letter C

C. No other credits will be given to offset this impact fee.

YES ☐

NO ☐

Modify § 220-100.C.(2). B. Imposition of recreational facility impact fee.

From: B. Credits for accessory dwelling units that are created entirely within the square footage of an existing primary residential dwelling unit, shall be 100%, that is, no impact fee will be assessed for this type of dwelling unit.

To: B. Recreation Facility Impact Fees for accessory dwelling units shall be assessed in accordance with the Plaistow Planning Board Fee Schedule.

C. No other credits will be given to offset this impact fee.

Amendment #13 is recommended by the Planning Board by a 4-0-0 vote

Proposed Plaistow Zoning Amendment Z-20-14. Are you in favor of Amendment #14 as proposed by the Plaistow Planning Board to the Plaistow Zoning Ordinance, Article XX. Adjustments as follows?

Add §220-137 Board of Adjustment

D. Variances and special exceptions granted prior to December 31, 2013, but not exercised by March 30, 2022, shall be considered abandoned. Note: abandonment under this section of the ordinance shall not preclude submission of a new application for the same variance or special exception.

YES ☐

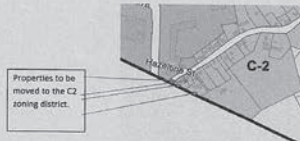
NO ☐

Amendment #14 is recommended by the Planning Board by a 4-0-0 vote

Proposed Plaistow Zoning Amendment Z-20-15. Are you in favor of Amendment #15 as proposed by the Plaistow Planning Board to re-zone parcels as shown on the official Tax Map on Tax Map 24, Lot 42 (1 Main St); Lot 41 (3 Main St); Lot 40 (5 Main St) and Tax Map 37, Lot 65 (7A Main St) from Commercial 1 designation to Commercial 2 designation?

YES ☐

NO ☐



Amendment #15 is recommended by the Planning Board by a 3-1-0 vote

YOU HAVE NOW COMPLETED VOTING THIS BALLOT

577

256

616

204

490

358

TOWN MEETING MINUTES - MARCH 10, 2020

(continued)

SAMPLE BALLOT

OFFICIAL BALLOT
ANNUAL TIMBERLANE REGIONAL SCHOOL DISTRICT ELECTION
PLAISTOW, NEW HAMPSHIRE
MARCH 10, 2020

Kathryn Pliskin
SCHOOL DISTRICT CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
B. Follow directions as to the number of candidates to be marked for each office.
C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

SCHOOL BOARD MEMBER

3-Year Term Vote for not more than ONE

PETER BEALO 405 ○

BARBARA KISZKA 548 ○

Write ins 10 (Write-in) ○

BUDGET COMMITTEE MEMBER

3-Year Term Vote for not more than ONE

MICHAEL MASCOLA 785 ○

Write ins 17 (Write-in) ○

DISTRICT MODERATOR

3-Year Term Vote for not more than ONE

BARRY HANTMAN 173 ○

ROBERT HARB 739 ○

Write ins 3 (Write-in) ○

ARTICLES

Article 2 – Operating Budget

Shall the voters of the Timberlane Regional School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$72,999,000? Should this article be defeated, the operating budget shall be \$72,620,557 which is the same as last year, with certain adjustments required by previous action of the Timberlane Regional School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: Warrant Article 2 (the operating budget) does not include appropriations proposed under any other warrant articles. (MAJORITY VOTE REQUIRED)

Recommended by the School Board: 7-Yes, 2-No, 0-Abstain

Recommended by the Budget Committee: 8-Yes, 0-No, 0-Abstain

YES ○

NO ○

563

412

VOTE BOTH SIDES OF BALLOT

TOWN MEETING MINUTES - MARCH 10, 2020

(continued)

SAMPLE BALLOT

Marked for

ARTICLES CONTINUED

Article 3 – Capital Reserve Fund by Surplus

Shall the voters of the Timberlane Regional School District raise and appropriate up to **\$250,000** to be placed in the School Building Construction, Reconstruction, Capital Improvement and Land Purchase Capital Reserve Fund established in 1996, with such amount to be transferred from those funds in the June 30, 2020 unassigned fund balance available for transfer on July 1 of this year which were apportioned as Capital Expenses in 2019-2020 in accordance with Article 6 of the Timberlane Regional School District Articles of Agreement? No amount to be raised by additional taxation. (MAJORITY VOTE REQUIRED)

YES ☐
NO ☐

674
321

Recommended by the School Board: 9-Yes, 0-No, 0-Abstain
Recommended by the Budget Committee: 8-Yes, 0-No, 0-Abstain

Article 4 – Three Year Collective Bargaining Agreement (Timberlane Support Staff Union)

Shall the voters of the Timberlane Regional School District approve the cost items included in the collective bargaining agreement reached between the Timberlane Support Staff Union and the Timberlane Regional School Board, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

Fiscal Year	2020-21	2021-22	2022-23
Estimated Increase	\$305,644	\$242,921	\$231,638
3-Year Total			\$780,203

And further to raise and appropriate the sum of **\$305,644** for the 2020-21 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels? (MAJORITY VOTE REQUIRED)

YES ☐
NO ☐

696
311

Recommended by the School Board: 9-Yes, 0-No, 0-Abstain
Recommended by the Budget Committee: 8-Yes, 0-No, 0-Abstain

Article 5 – Authorization for Special Meeting on Cost Items

Shall the voters of the Timberlane Regional School District, if Article 4 is defeated, authorize the Timberlane Regional School Board to call one special meeting, at its option, to address Article 4 cost items only? (MAJORITY VOTE REQUIRED)

YES ☐
NO ☐

719
268

Recommended by the School Board: 9-Yes, 0-No, 0-Abstain

Article 6 – Middle School Roof Maintenance and Repair

Should Article 2 fail, shall the voters of the Timberlane Regional School District raise and appropriate **\$500,000** for maintenance and repairs of the Timberlane Regional Middle School roof as referenced in the Timberlane Regional School District Capital Improvement Plan? This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until June 30, 2023. (MAJORITY VOTE REQUIRED)

YES ☐
NO ☐

689
307

Recommended by the School Board: 7-Yes, 0-No, 0-Abstain
Recommended by the Budget Committee: 7-Yes, 1-No, 0-Abstain

Article 7 – Withdrawal from SAU55

Shall the Timberlane Regional School District accept the provisions of RSA 194-C providing for the withdrawal from a school administrative unit involving the school districts of Timberlane Regional and Hampstead, in accordance with the provisions of the proposed plan? (3/5 MAJORITY VOTE REQUIRED)

YES ☐
NO ☐

656
348

Recommended by the School Board: 7-Yes, 2-No, 0-Abstain

Article 8 – General Acceptance of Reports

Shall the voters of the Timberlane Regional School District accept reports of agents, auditors, and committees as written in the 2019 Annual Report? (MAJORITY VOTE REQUIRED)

YES ☐
NO ☐

845
125

Recommended by the School Board: 9-Yes, 0-No, 0-Abstain

Article 9 – Expendable Trust Fund for Withdrawal by Petition

If Article 7, Withdrawal from SAU55, is approved, shall the Timberlane Regional School District study whether to create a new expendable trust fund to fund healthcare liabilities of retired SAU55 employees?

YES ☐
NO ☐

217
752

Not Recommended by the School Board: 0-Yes, 9-No, 0-Abstain
Not Recommended by the Budget Committee: 0-Yes, 1-No, 5-Abstain

Article 10 – Funding for Transition in Preparation for Withdrawal from SAU55 by Petition of Rob Collins et al
If Withdrawal from SAU55 is approved, shall the voters of the Timberlane Regional School District raise and appropriate \$0 to fund the recommended transition period defined in the SAU55 Withdrawal Plan by the SAU55 Withdrawal Planning Committee?

YES ☐
NO ☐

232
733

Not Recommended by the School Board: 0-Yes, 9-No, 0-Abstain
Not Recommended by the Budget Committee: 0-Yes, 2-No, 4-Abstain

VOTE BOTH SIDES OF BALLOT

TAX COLLECTORS REPORT (MS61)



New Hampshire
Department of
Revenue Administration

MS-61

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2019	Year: 2017	Year: 1990	
Property Taxes	3110		\$775,484.49			\$27,102.60
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185			\$2,206.94		
Excavation Tax	3187					
Other Taxes	3189					
Property Tax Credit Balance ?		(\$52,401.75)				
Other Tax or Charges Credit Balance ?						

Taxes Committed This Year	Account	Levy for Year of this Report	2019	Prior Levies
Property Taxes	3110	\$25,752,496.00		
Resident Taxes	3180			
Land Use Change Taxes	3120		\$376.00	
Yield Taxes	3185			
Excavation Tax	3187			
Other Taxes	3189			
- WATER/ FIRE SUPPRESSION 2019 LEVY			\$121,621.83	
Add Line				

Overpayment Refunds	Account	Levy for Year of this Report	2019	2017	1990
Property Taxes	3110	\$17,758.20			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
-					
Add Line					
Interest and Penalties on Delinquent Taxes	3190	\$10,313.79	\$23,723.93	\$890.27	
Interest and Penalties on Resident Taxes	3190		\$2,413.00		

Total Debits	\$25,728,166.24	\$923,619.25	\$3,097.21	\$27,102.60
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TAX COLLECTORS REPORT (MS61)



New Hampshire
Department of
Revenue Administration

MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	2019	Prior Levies 2017	1990
Property Taxes	\$24,875,301.98	\$484,191.56		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes		\$376.00	\$2,206.94	
Interest (Include Lien Conversion)	\$10,313.79	\$35,926.46	\$890.27	
Penalties		\$2,413.00		
Excavation Tax				
Other Taxes		\$121,572.40		
Conversion to Lien (Principal Only)		\$279,090.40		
<div style="display: flex; align-items: center;"> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">-</div> <div style="border: 1px solid black; padding: 2px;">PREPAYS 2021</div> </div>	\$2,687.36			
<div style="border: 1px solid black; padding: 2px; display: inline-block;">Add Line</div>				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2019	Prior Levies 2017	1990
Property Taxes	\$2,733.00			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
<div style="display: flex; align-items: center;"> <div style="border: 1px solid black; padding: 2px 5px; margin-right: 5px;">-</div> <div style="border: 1px solid black; padding: 2px; flex-grow: 1;"></div> </div>				
<div style="border: 1px solid black; padding: 2px; display: inline-block;">Add Line</div>				
Current Levy Deeded				

TAX COLLECTORS REPORT (MS61)



New Hampshire
Department of
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2019	2017	1990
Property Taxes	\$161,082.24			\$27,102.60
Resident Taxes	\$678,735.23			
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes		\$49.43		
Property Tax Credit Balance ?				
Other Tax or Charges Credit Balance ?	(\$2,687.36)			

Total Credits	\$25,728,166.24	\$923,619.25	\$3,097.21	\$27,102.60
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Summary of Debits				
	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2018	Year: 2017	Year: 16/90
Unredeemed Liens Balance - Beginning of Year		\$141,943.84	\$88,358.85	\$475,575.75
Liens Executed During Fiscal Year	\$293,630.93			
Interest & Costs Collected (After Lien Execution)	\$3,125.15	\$8,341.27	\$10,988.12	\$6,253.12
-				
Add Line				
Total Debits	\$296,756.08	\$150,285.11	\$99,346.97	\$481,828.87

Summary of Credits				
	Last Year's Levy	Prior Levies		
		2018	2017	16/90
Redemptions	\$133,815.10	\$44,603.65	\$50,411.62	\$12,169.67
-				
Add Line				
Interest & Costs Collected (After Lien Execution) #3190	\$3,125.15	\$8,341.27	\$10,988.12	\$6,253.12
-				
Add Line				
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110	\$159,815.83	\$97,340.19	\$37,947.23	\$463,406.08
Total Credits	\$296,756.08	\$150,285.11	\$99,346.97	\$481,828.87

TOWN CLERK'S FINANCIAL REPORT

Martha Fowler, Town Clerk
January 1 - December 31, 2020

W/H State NH Marriages Certified Copies	\$	11,121.00
Dogs W/H State of NH	\$	2,867.50
Refunds W/H line	\$	1,815.42
UCC Fees	\$	4,935.00
Autos (11,281)	\$	1,860,531.85
E-Reg Fee	\$	1,174.00
Mail In Registration Fee	\$	8,795.50
Miscellaneous	\$	595.25
Dog License (1,273)	\$	6,436.50
Dog Pickup Fines	\$	123.50
Marriage Licenses (79)	\$	553.00
Certified Copies (1,309)	\$	7,331.00
Returned Check Charges	\$	375.00
Municipal Agent Program	\$	33,494.00
Voter Check List	\$	297.00
Boat Registrations (334)	\$	5,919.44
Recordings	\$	8.00
Recount Fees		
Voter Registration Cards	\$	3.00
Title Fees	\$	4,070.00
Registration Holders (13)	\$	10.25
Dog Certified Postage	\$	7.00
Trash Stickers (1,637)	\$	3,275.00
Pole Licenses		
Sub Total	\$	1,953,738.21
Prior Year Returned Check Collected 2020		
Outstanding Checks	\$	-
Sub Total - Remitted to the Treasurer	\$	1,953,738.21
W/H State of NH Motor Vehicles	\$	608,471.15
Funds From Other Town Departments	\$	3,075,157.56
Total Funds - Remitted to the Treasurer	\$	5,637,366.92

Respectfully submitted,

Martha L. Fowler
Town Clerk

TREASURER'S FINANCIAL REPORT

Katherine Davis, Treasurer

As of December 31, 2020

Account Name	\$43,830.00	Deposits 2020	Interest 2020	Withdrawals 2020	Balance 12/31/20
<i>General Fund:</i>					
Beg. Balance - Gen. Fund	\$3,386,236.94				
Plus: Receipts/Transfers from All Sources		\$39,313,141.26			
Plus: Transfers from Investments		\$13,250,000.00			
Plus: Interest Earned			\$6,286.94		
Less: Authorized Transfers/Disbursements				\$37,617,346.00	
Less: Transfers to Investments				\$5,850,000.00	
End Balance Gen. Fund					\$12,488,319.14
Safety Complex Bond Acct.	\$379,016.04	\$0.00	\$1,602.63	\$122,707.30	\$257,911.37
NH Public Deposit Investment Pool	\$7,689,321.13	\$5,850,000.00	\$36,262.80	\$13,250,000.00	\$325,583.93
<i>Impact Fees:</i>					
Public Safety	\$117,289.12	\$43,112.09	\$262.03		\$160,663.24
Recreation	\$102,739.83	\$10,438.00	\$201.93		\$113,379.76
Roadway	\$10,216.22		\$19.38		\$10,235.60
Route 125	\$1.00		\$0.01		\$1.01
School	\$6,333.25	\$36,413.00	\$36.72		\$42,782.97
Waterline	\$42,817.43		\$81.20		\$42,898.63
<i>Other Funds:</i>					
Cannon & Statue	\$1,412.67		\$2.67		\$1,415.34
Conservation	\$154,395.03		\$286.99	\$5,709.50	\$148,972.52
Current Use	\$181,803.85		\$344.81		\$182,148.66
Town Forest	\$23,319.03		\$44.23		\$23,363.26
WWII Monument	\$86.73		\$0.16		\$86.89
Westville Rd. Mit.	\$134.90		\$0.25		\$135.15
Drug Forfeiture Federal Funds	\$28,144.17	\$5,644.86	\$52.40	\$6,614.68	\$27,226.75
Drug Forfeiture State Funds	\$6,875.05		\$13.04		\$6,888.09
Grand Total - All Funds	\$8,743,905.45	\$5,945,607.95	\$39,211.25	\$13,385,031.48	\$13,832,012.31

Note - Unaudited and subject to change.

REPORT OF THE TRUSTEES OF TRUST FUNDS

for the Calendar Year Ending December 31, 2020

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
CEMETERY												
1924-1954	North Parish Cemetery	Perpetual Care	Common TF	5,359.55	-49.67	5,309.88	764.58	184.18	0.00	948.76	6,258.64	6,746.37
1912-2017	Plaistow Cemetery	Perpetual Care	Common TF	122,542.16	-1,264.16	121,278.00	33,940.70	4,702.01	0.00	38,642.71	159,920.71	172,383.33
	Total Cemetery			127,901.71	-1,313.83	126,587.88	34,705.28	4,886.19	0.00	39,591.47	166,179.35	179,129.70

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
TOWN												
2004	Accrued Leave Expendable-P011	Future Liabilities	Common CRF	36,847.06	491.68	37,338.74	1,837.38	623.34	0.00	2,460.72	39,799.46	43,872.44
2007	Building Systems Capital Reserve-P015	Capital Projects	Common CRF	13,301.99	185.39	13,487.38	1,284.51	235.05	0.00	1,519.56	15,006.94	16,542.71
2010	Cell Tower Maintenance Capital Reserve-P016	Capital Projects	Common CRF	293,633.27	3,968.23	297,601.50	18,580.56	5,030.91	0.00	23,611.47	321,212.97	354,085.09
2011	Acquisition of Land And/Or Buildings	Acquisition of Land & Buildings	Common CRF	100,785.19	1,335.00	102,120.19	4,249.96	1,692.53	0.00	5,942.49	108,062.68	119,121.54
2016	Cable Department Equipment	Replacement and/or Purchase New Equipment	Common CRF	13,079.96	177.86	13,257.82	914.34	225.50	0.00	1,139.84	14,397.66	15,871.08
2016	Library	Capital Improvements, Repairs, Renovations	Common CRF	61,733.83	831.92	62,565.75	3,720.35	1,054.72	0.00	4,775.07	67,340.82	74,232.31
2017	Energy	Energy Efficiency & Energy Projects	Common CRF	55,506.50	-14,101.69	41,404.81	1,380.96	912.56	0.00	2,293.52	43,698.33	48,170.31
2018	Mosquito Control Expendable Trust Fund	Emergency Spraying	Common CRF	7,011.83	91.40	7,103.23	178.81	115.91	0.00	294.72	7,397.95	8,155.04
Total Town				581,899.63	-7,020.21	574,879.42	32,146.87	9,890.52	0.00	42,037.39	616,916.81	680,050.52
GRAND TOTALS:				3,568,666.44	-902,286.06	2,666,380.38	342,867.81	68,386.71	5,848.47	405,406.05	3,071,786.43	3,331,074.15

REPORT OF THE TRUSTEES OF TRUST FUNDS

for the Calendar Year Ending December 31, 2020
(continued)

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
TIMBERLANE REGIONAL SCHOOL DISTRICT SAU#55												
1986	Claudine Hanlon Scholarship Fund	Scholarship	Common TF	2,183.48	-18.45	2,165.03	98.99	68.61	0.00	167.60	2,332.63	2,514.41
1984	Jr Order of United American Mechanic's Citizenship & Patriotism Scholarship	Scholarship	Common TF	1,173.93	18.40	1,192.33	28.12	36.13	28.12	36.13	1,228.46	1,324.19
1996	Liberty Grange Scholarship Fund	Scholarship	Common TF	9,013.56	-82.51	8,931.05	1,194.43	306.82	0.00	1,501.25	10,432.30	11,245.28
1985	Maude & John Duston Music Scholarship	Scholarship	Common TF	4,005.65	-34.35	3,971.30	243.90	127.73	0.00	371.63	4,342.93	4,681.37
1996	Ruth & Clifton Cook Scholarship Fund	Scholarship	Common TF	1,220.75	-8.62	1,212.13	-153.82	32.08	0.00	-121.74	1,090.39	1,175.36
1983	Ruth G. Campbell Scholarship Fund	Scholarship	Common TF	50,075.82	-456.85	49,618.97	6,993.15	1,681.69	2,000.00	6,674.84	56,293.81	60,680.75
2000	The Thomas P. and Charlotte E. LeBosquet Scholarship Fund	Scholarship	Common TF	100,131.13	-899.26	99,231.87	12,018.84	3,344.86	1,000.00	14,363.70	113,595.57	122,447.89
2019	Alexander Smith Memorial Scholarship	Scholarship	Common TF	23,627.66	-1,095.46	22,532.20	5.00	707.17	0.00	712.17	23,244.37	25,055.79
1992	Brandon Swansen Rowe Scholarship Fund	Scholarship	Common TF	14,611.33	-3,311.25	11,300.08	697.50	415.01	0.00	1,112.51	12,412.59	13,379.89
2001	Chris Harrington Memorial Scholarship	Scholarship	Common TF	26,966.58	-2,227.49	24,739.09	1,303.88	814.22	0.00	2,118.10	26,857.19	28,950.15
2012	Dawn Weston Memorial Scholarship	Scholarship	Common TF	15.02	-0.12	14.90	0.80	0.46	0.00	1.26	16.16	17.42
2009	Deidre Budzyna Memorial Scholarship	Scholarship	Common TF	11,172.66	-94.40	11,078.26	504.97	350.96	0.00	855.93	11,934.19	12,864.21
2005	Dimitrios Gavriel Scholarship Fund	Scholarship	Common TF	23,671.19	-1,836.24	21,834.95	1,094.01	690.15	1,360.90	423.26	22,258.21	23,992.78
1989	Eric C. Lovett Football Scholarship	Scholarship	Common TF	2,805.96	-1,019.91	1,786.05	140.42	74.46	0.00	214.88	2,000.93	2,156.86
2012	Evan P. Dube Memorial Scholarship	Scholarship	Common TF	5,483.40	4.64	5,488.04	78.29	168.55	0.00	246.84	5,734.88	6,181.80
2000	Frank Kelcourse Memorial Service Award	Scholarship	Common TF	58.81	-0.59	58.22	13.96	2.35	0.00	16.31	74.53	80.34
2019	Hesser College Alumni Association	Scholarship	Common TF	7,506.79	-4,612.90	2,893.89	101.25	145.43	0.00	246.68	3,140.57	3,385.31
2014	Janet Gustafson Memorial Scholarship	Scholarship	Common TF	2,453.59	-1,026.72	1,426.87	170.29	65.01	0.00	235.30	1,662.17	1,791.70
2016	Phyllis Simmons Memorial Scholarship	Scholarship	Common TF	400.57	-400.57	0.00	33.25	3.41	36.66	0.00	0.00	0.00
2011	Timberlane Booster Club Scholarship	Scholarship	Common TF	2,563.45	-517.72	2,045.73	130.96	67.12	0.00	198.08	2,243.81	2,418.67
2020	Timberlane Scholarship Contingency Fund	Scholarship	Common TF	0.00	4,520.14	4,520.14	0.00	32.04	0.00	32.04	4,552.18	4,906.93
Total Timberlane Regional School District SAU#55				289,141.33	-13,100.23	276,041.10	24,698.19	9,134.26	4,425.68	29,406.77	305,447.87	329,251.10

REPORT OF THE TRUSTEES OF TRUST FUNDS

for the Calendar Year Ending December 31, 2020

(continued)

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	Ending Market Value	
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year		Principal & Income
CEMETERY												
2018	Cemetery Special Maintenance Expendable Trust Fund	Maintenance of Town Cemeteries	Common CRF	40,130.81	527.37	40,658.18	1,362.39	668.61	0.00	2,031.00	42,689.18	47,057.88
	Total Cemetery			40,130.81	527.37	40,658.18	1,362.39	668.61	0.00	2,031.00	42,689.18	47,057.88
FIRE DEPARTMENT												
1998	Fire Department Capital Reserve-P003	Fire Department	Common CRF	225,349.23	89,499.50	314,848.73	12,835.70	3,896.72	0.00	16,732.42	331,581.15	365,514.31
2019	Fire Department Radio	Fire Department Capital Reserve	Common CRF	15,000.00	15,221.44	30,221.44	24.96	251.47	0.00	276.43	30,497.87	33,618.94
2015	Fire Department SCBA	Fire Department	Common CRF	186,267.69	2,450.66	188,718.35	6,546.27	3,106.96	0.00	9,653.23	198,371.58	218,672.42
	Total Fire Department			426,616.92	107,171.60	533,788.52	19,406.93	7,255.15	0.00	26,662.08	560,450.60	617,805.67
HIGHWAY DEPARTMENT												
2006	Highway Capital Reserve-P013	Capital Projects	Common CRF	184,475.61	-62,558.38	121,917.23	12,244.78	3,151.89	0.00	15,396.67	137,313.90	151,366.25
2016	Transportation Infrastructure	Infrastructure & Projects	Common CRF	75,459.60	-45,316.10	30,143.50	2,605.75	1,245.10	0.00	3,850.85	33,994.35	37,473.25
2018	Winter Maintenance Expendable Trust Fund	Plowing & Winter Maintenance	Common CRF	40,044.16	517.86	40,562.02	699.50	656.54	0.00	1,356.04	41,918.06	46,207.85
	Total Highway Department			299,979.37	-107,356.62	192,622.75	15,550.03	5,053.53	0.00	20,603.56	213,226.31	235,047.35
POLICE DEPARTMENT												
2015	Communications Radio-P019	Replace Dispatching System	Common CRF	141,915.22	-64,643.60	77,271.62	7,703.98	2,392.48	0.00	10,096.46	87,368.08	96,309.11
2018	Management Information Computer System	Replacing Police Management Info Computer System	Common CRF	50,044.16	-49,728.78	315.38	716.14	803.58	1,422.79	96.93	412.31	454.50
	Total Police Department			191,959.38	-114,372.38	77,587.00	8,420.12	3,196.06	1,422.79	10,193.39	87,780.39	96,763.61
RECREATION DEPARTMENT												
2014	Recreation Plan Capital Reserve-P020	Recreation Department	Common CRF	66,272.49	912.88	67,185.37	5,551.12	1,157.35	0.00	6,708.47	73,893.84	81,455.95
	Total Recreation Department			66,272.49	912.88	67,185.37	5,551.12	1,157.35	0.00	6,708.47	73,893.84	81,455.95
TIMBERLANE REGIONAL SCHOOL DISTRICT SAU#55												
1996	Timberlane School Buildings	Buildings	Common CRF SAU55	1,544,764.80	-767,734.64	777,030.16	201,026.88	27,145.04	0.00	228,171.92	1,005,202.08	1,064,512.37
	Total Timberlane Regional School District SAU#55			1,544,764.80	-767,734.64	777,030.16	201,026.88	27,145.04	0.00	228,171.92	1,005,202.08	1,064,512.37

PLAISTOW PUBLIC LIBRARY - FINANCIALS

Jane Query, Treasurer

PLAISTOW PUBLIC LIBRARY-2020 REPORT	
INCOME	
Town of Plaistow	\$599,174
Donations, Fines, Lost Books, Book Sales & Fees	5,887
Net Passport Income	5,190
Interest on Deposits	965
Total Income	\$611,216
EXPENSES	
Salaries & Benefits	\$389,678
Utilities	22,936
Material Acquisitions	30,676
Online Resources	20,645
Facility Expenses	75,139
Technical Services	7,205
Supplies & Postage	14,151
Programming	14,756
Bookkeeping	5,100
Legal & Professional	10
Miscellaneous Expense	428
Reimbursed to Town of Plaistow	18,531
Library Trust Fund Expenditures	5,604
Memorial Trust Fund Expenditures	0
Total Expenses	\$604,859

PLAISTOW PUBLIC LIBRARY - FINANCIALS
(continued)

LIBRARY ACCOUNT BALANCES 12/31/2020	
Funds on Deposit in Money Market at TD Bank	
Special Projects Fund	\$83,575.95
Fines/Lost Book Account	50,872.29
Restoration & Replacement	17,800.57
Memorial Funds	9,270.44
Roger B. Hill Memorial Fund	16,232.08
Francis Minnick Memorial Fund	18,992.66
Grounds Enhancement	8,359.96
Donald Murray Memorial Fund	10,598.70
Constance Cullen Memorial Fund	2,634.93
Technology Fund	2,958.15
Jean Vass Memorial Fund	2,177.57
Donald R. Willis Memorial Fund	2,170.81
Atty. & Mrs. Samuel Conti Family Fund	786.97
David Wood Memorial Fund	5,107.55
Sheila McPherson Memorial Fund	2,036.62
Total Funds in Money Market as of 12/31/2020	\$233,575.25

Respectfully Submitted,
Jane Query, Treasurer
Board of Trustees
December 31, 2020

GRANTS AND DONATIONS RECEIVED DURING YEAR - 2019

Greg Colby, Finance Director

AMOUNT	SOURCE	PURPOSE
\$ 12,457.06	State of NH/CARES	Elections
\$ 182,994.00	State of NH/CARES	GOFERR
\$ 71,221.51	State of NH/CARES	First Responder Stipend
\$ 113,000.00	State of NH	Pollard Road Culvert
\$ 125,487.47	State of NH/DOJ	Firefighter Assistance/COVID
\$ 5,074.34	State of NH/FEMA	COVID
\$ 28,800.00	DOJ	VAWA
\$ 1,945,040.51	State of NH	Potable Water Project



IMPACT FEES DEFINITION AND 2020 FEE SCHEDULE

Dee Voss, Planning Department

An “impact fee” is a fee or assessment imposed upon development, including subdivision, building construction or other land use change, in order to help meet the needs occasioned by that development for the construction or improvements of capital facilities owned or operated by the municipality.

Such capital facilities include and limited to water treatment and distribution facilities; wastewater treatment and disposal facilities; sanitary sewers, storm water, drainage and flood control; facilities; public road systems and rights-of-way; municipal office facilities, public school facilities; the municipality’s proportional share of capital facilities of a cooperative or regional school district of which the municipality is a member; public safety facilities; solid waste collection, transfer, recycling, processing and disposal facilities; public library facilities; and public recreational facilities not including public open space. Impact Fees must be used within six (6) years of imposition or must be returned to the developer.



IMPACT FEES DEFINITION AND 2020 FEE SCHEDULE

(continued)

TOWN OF PLAISTOW - IMPACT FEE SCHEDULE	
Adopted August 21, 2019	
Fee Category and Type of Development	Fee
School Impact Fee	Per Dwelling Unit
Single-Family Dwelling	\$3,187
Attached/Townhouse	\$2,373
Two-Unit Structure	
3-4 Unit Structure	
Manufactured Housing	\$1,809
Accessory Dwelling Unit (ADU)*	\$1.72/SF
Recreation Impact Fee	Per Dwelling Unit
Single-Family Dwelling	\$914
Attached and 2+ Family Structures	\$766
Manufactured Housing	\$633
Accessory Dwelling Unit (ADU)*	\$0.48/SF
Public Safety Impact Fee (Police and Fire)	Per Dwelling Unit
Residential Uses	
Average Dwelling Unit	\$1,800
Single-Family Dwelling	\$1,933
Attached and 2+ Family Structures	\$1,705
Manufactured Housing	\$1,481
Accessory Dwelling Unit (ADU)*	\$1.04/SF
Commercial Uses	Per Square Foot
Average Commercial Use	\$0.97
Retail, Restaurant, Lodging, Office, Inst	\$1.27
Industrial, Storage, Transportation Uses	\$0.42
New Roadway Impact Fee	\$5.00/LF
* Fees for ADUs that are assessed per square foot are applied to the net increase in living areas within the property that occurs as a result of adding the ADU.	

IMPACT FEES SUMMARY REPORT

Greg Colby, Finance Director

		Expiration					
		<u>0-12 Months</u>	<u>13-24 Months</u>	<u>25-36 Months</u>	<u>37-48 Months</u>	<u>49-60 Months</u>	<u>61-72 Months</u>
School Impact Fees							
Beginning Balance - 01/01/2020	\$ 6,333.25						
Revenue Collected	36,413.00						
Interest earned	36.72						
Purchases:							
School Funding	-						
Ending Balance - 12/31/2020	<u>\$ 42,782.97</u>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,782.97

		Expiration					
		<u>0-12 Months</u>	<u>13-24 Months</u>	<u>25-36 Months</u>	<u>37-48 Months</u>	<u>49-60 Months</u>	<u>61-72 Months</u>
Public Safety Fees							
Beginning Balance - 01/01/2020	\$ 117,289.12						
Revenue Collected	43,112.09						
Interest earned	262.03						
Amounts refunded	-						
Purchases	-						
Ending Balance - 12/31/2020	<u>\$ 160,663.24</u>	\$ 48,540.27	\$ 21,691.86	\$ 30,230.64	\$ 6,819.43	\$ 10,200.70	43,180.35

		Expiration					
		<u>0-12 Months</u>	<u>13-24 Months</u>	<u>25-36 Months</u>	<u>37-48 Months</u>	<u>49-60 Months</u>	<u>61-72 Months</u>
Waterline Impact Fees							
Beginning Balance - 01/01/2020	\$ 42,817.43						
Revenue Collected	-						
Interest	81.20						
Purchases	-						
Ending Balance - 12/31/2020	<u>\$ 42,898.63</u>	\$ -	\$ -	\$ -	\$ 237.65	\$ 42,660.98	\$ -

		Expiration					
		<u>0-12 Months</u>	<u>13-24 Months</u>	<u>25-36 Months</u>	<u>37-48 Months</u>	<u>49-60 Months</u>	<u>61-72 Months</u>
Recreation Impact Fees							
Beginning Balance - 01/01/2020	\$ 102,739.83						
Revenue Collected	10,438.00						
Interest Earned	201.93						
Purchases	-						
Ending Balance - 12/31/2020	<u>\$ 113,379.76</u>	\$ 13,149.70	\$ 41,207.30	\$ 22,235.69	\$ 13,235.07	\$ 7,066.86	\$ 16,485.13

		Expiration					
		<u>0-12 Months</u>	<u>13-24 Months</u>	<u>25-36 Months</u>	<u>37-48 Months</u>	<u>49-60 Months</u>	<u>61-72 Months</u>
Roadway Fees							
Beginning Balance - 01/01/2020	\$ 10,216.22						
Revenue Collected	-						
Interest	19.38						
Amount Refunded	-						
Purchases	-						
Ending Balance - 12/31/2020	<u>\$ 10,235.60</u>	\$ -	\$ -	\$ -	\$ -	\$ 10,235.60	\$ -

Please contact the Town Manager's office for the detailed report prepared pursuant to RSA 674:21.

COMPARATIVE STATEMENT - BUDGET VS. ACTUAL - GENERAL FUND
BUDGETARY EXPENDITURES
FOR THE YEAR ENDED DECEMBER 31, 2020
Greg Colby, Finance Director

Unaudited and subject to adjustment

DEPARTMENT	APPROVED APPROPRIATIONS	2020 BUDGETARY EXPENDITURES	(OVER)/ UNDER BUDGET
Executive	\$ 312,122	\$ 291,134	\$ 20,988
Town Clerk	130,081	97,982	32,099
Elections	22,662	95,883	(73,221)
Finance	172,500	152,868	19,632
Assessing	303,466	290,541	12,925
Tax Collector	49,247	43,099	6,148
Treasurer, Trustees, BudCom	9,075	12,605	(3,530)
Legal	75,000	62,033	12,967
Personnel Administration	1,818,421	1,758,288	60,133
Planning	92,507	88,245	4,262
Zoning	3,550	4,450	(900)
General Government Buildings	292,185	259,718	32,467
Cemetery	8,005	7,887	118
Insurance	128,230	128,230	-
Advertising/Reg Assoc.	25,500	25,327	173
Cable	29,294	32,584	(3,290)
Conflict of Interest	250	106	144
Other General Government	145,000	228,381	(83,381)
Police Department/ACO	2,011,175	1,827,835	183,340
Fire Department	718,791	733,888	(15,097)
Building Inspection	127,706	147,878	(20,172)
Emergency Management	17,600	65,238	(47,638)
Highways and Streets	831,614	753,739	77,875
Street Lighting	115,000	160,917	(45,917)
Solid Waste Disposal	741,376	757,201	(15,825)
Solid Waste Clean-up	71,500	51,808	19,692
Health	86,379	71,704	14,675
Human Services	41,723	41,633	90
Welfare - Administrative	14,430	17,286	(2,856)
Welfare - Assistance	18,350	6,668	11,682
Recreation	203,313	196,347	6,966
Library	599,174	580,643	18,531
Patriotic Purposes	500	532	(32)
Cultural	22,500	327	22,173
Conservation Commission	10,259	4,787	5,472
Debt Service	532,506	532,181	325
Totals	<u>\$ 9,780,991</u>	<u>\$ 9,529,973</u>	<u>\$ 251,018</u>

COMPARATIVE STATEMENT - BUDGET VS. ACTUAL - GENERAL FUND
REVENUES
FOR THE YEAR ENDED DECEMBER 31, 2020
Greg Colby, Finance Director

Unaudited and subject to adjustment

<u>SOURCE</u>	<u>ESTIMATED REVENUES</u>	<u>2020 REVENUES</u>	<u>(OVER)/ UNDER BUDGET</u>
Taxes:			
Property	\$ 6,230,144	\$ 6,316,551	\$ 86,407
All other	70,000	65,223	(4,777)
Registrations:			
Motor Vehicle	1,867,500	1,854,520	(12,980)
All other	11,000	14,731	3,731
Inspection Fees	110,000	159,131	49,131
Police Department	5,000	5,732	732
Other Town Clerk	60,000	59,048	(952)
Federal Government	27,000	33,874	6,874
State of New Hampshire			
Rooms & Meals	392,120	392,120	-
Highway Block Grant	155,703	155,685	(18)
All other	115,024	117,711	2,687
Other Governments	95,000	100,526	5,526
Departmental Sources	50,000	36,991	(13,009)
Miscellaneous	707,500	753,307	45,807
Transfers In	75,000	138,307	63,307
Totals	<u>\$ 9,970,991</u>	<u>\$ 10,203,457</u>	<u>\$ 232,466</u>

BALANCE SHEET - DECEMBER 31, 2020

Greg Colby, Finance Director

Unaudited and subject to adjustment

ASSETS

Cash and equivalents	\$ 12,517,408
Investments	325,584
Taxes receivable, net	1,146,289
Other receivables	96,325
Interfund receivables	934,745
Prepaid items	154,998
Total Assets	<u>\$ 15,175,349</u>

LIABILITIES

Accounts payable	\$ 2,025,637
Accrued expenses	124,999
Due to other governments	9,324,253
Interfund payables	565,713
Other liabilities	2,915
Total Liabilities	<u>\$ 12,043,517</u>

FUND BALANCES

Nonspendable	\$ 154,998
Assigned - Encumbered	139,704
Assigned - Special Projects	168,754
Unassigned	2,668,376
Total Fund Balances	<u>\$ 3,131,832</u>
Total liabilities and Fund balances	<u>\$ 15,175,349</u>

REPORT ON FUND BALANCE - GENERAL FUND

Greg Colby, Finance Director

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
	*	*	*	#
Fund balance components:				
Nonspendable	\$ 192,229	\$ 185,239	\$ 256,023	\$ 154,998
Assigned	\$ 61,640	\$ 238,972	\$ 191,675	\$ 308,458
Unassigned	\$ 3,171,693	\$ 2,687,211	\$ 2,472,312	\$ 2,668,376

* Represent items contained in audited financial statements

Represent unaudited items and subject to change

Fund Balance Classifications – GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, provides more clearly defined fund balance categories to make sure the nature and extent of the constraints placed on a government's fund balances are more transparent. The following classifications describe the relative strength of the spending constraints:

Nonspendable – This classification includes amounts that cannot be spent because they are either (a) not in spendable form (such as prepaid items, inventory or tax deeded property subject to resale); or (b) are legally or contractually required to be maintained intact.

Assigned – This classification includes amounts that are constrained by the Town's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Board of Selectmen through the budgetary process.

Unassigned – This classification includes the amounts that are available for any purpose.

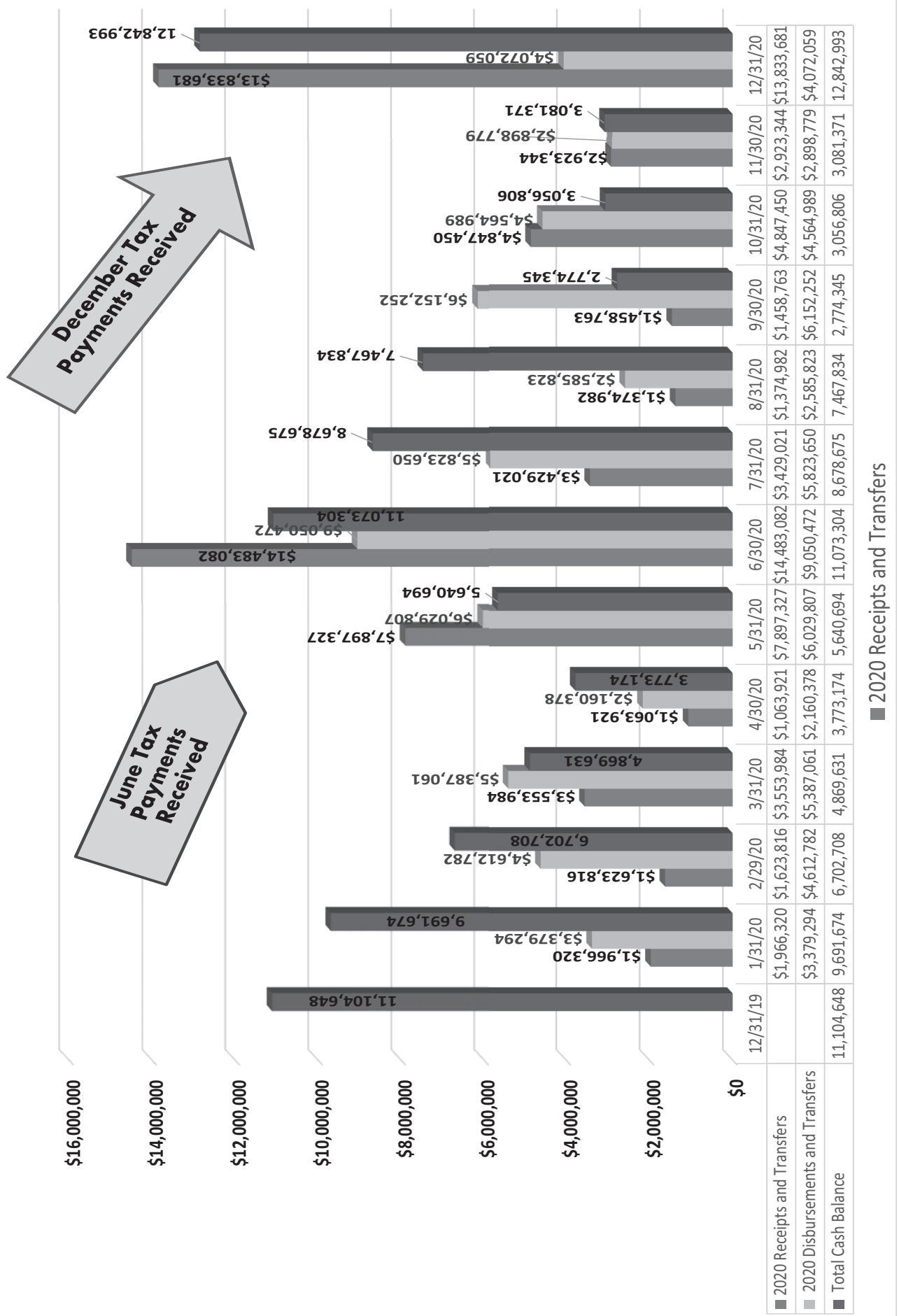
2020 STATEMENT ON CAPITAL ASSETS

Greg Colby, Finance Director

The chart below represents the Town's capital assets and related activity for the fiscal year ended December 31, 2020. This schedule is unaudited as of this printing, The Town considers a capital asset for financial reporting purposes to be an asset whose cost exceeds \$10,000 and have a useful life of greater than one (1) year. Assets are depreciated using the straight-line method over the course of their useful lives.

	Balance, 1/1/2020	Additions	Reductions	Balance, 12/31/2020
Capital assets, not being depreciated:				
Land	\$ 3,815,932	\$ -	\$ (36,567)	\$ 3,779,365
Construction in progress	2,367,244	2,887,545	(2,782,513)	2,472,276
Total capital assets not being depreciated	<u>6,183,176</u>	<u>2,887,545</u>	<u>(2,819,080)</u>	<u>6,251,641</u>
Capital assets, being depreciated				
Buildings and building improvements	14,464,000	1,168,247		15,632,247
Vehicles and equipment	4,432,966	423,380		4,856,346
Infrastructure	5,008,228	1,788,221		6,796,449
Total capital assets being depreciated	<u>23,905,194</u>	<u>3,379,848</u>	<u>-</u>	<u>27,285,042</u>
Less accumulated depreciation:				
Buildings and building improvements	(3,819,346)	(496,615)		(4,315,961)
Vehicles and equipment	(2,585,985)	(322,036)		(2,908,021)
Infrastructure	(1,196,952)	(197,346)		(1,394,298)
Total accumulated depreciation	<u>(7,602,283)</u>	<u>(1,015,997)</u>	<u>-</u>	<u>(8,618,280)</u>
Net book value, capital assets being depreciated	<u>16,302,911</u>	<u>2,363,851</u>	<u>-</u>	<u>18,666,762</u>
Net book value, all capital assets	<u>\$ 22,486,087</u>	<u>\$ 5,251,396</u>	<u>\$ (2,819,080)</u>	<u>\$ 24,918,403</u>

2020 CASH FLOW



TAX RATE CALCULATION 2020

Greg Colby, Finance Director

Town Portion					
Total Appropriations (MS232)	\$10,798,435				
Less: Net Revenues not including Fund Balance	\$3,898,291				
Less Fund Balance Voted Surplus	\$670,000				
Less Fund Balance to Reduce Taxes	\$0				
Add Overlay	\$103,188				
War Service Credits	\$165,084				
Net Required Local Tax Effort		\$6,498,416	Municipal Rate	\$	5.41
School Portion					
Net Regional School Appropriations	\$20,491,262				
Less: Net Education Grant	\$2,105,925				
Less: Locally Retained State Education Tax	\$2,374,457				
Net Required Local Education Tax Effort		\$16,010,880	Local Education Rate:	\$	13.33
State Education Tax					
Net Required State Education Tax Effort		\$2,374,457	State Education Rate:	\$	2.05
County Portion					
Net Required County Tax Effort		\$1,030,156	County Rate:	\$	0.86
			Total Rate:	\$	21.65
Valuation					
Description		Current Year		Prior Year	
Total Assessment Valuation with Utilities		\$1,200,736,760		\$1,181,910,822	
Total Assessment Valuation without Utilities		\$1,160,716,020		\$1,150,756,902	
2020 Fund Balance Retention Guidelines: Plaistow					
Description					Amount
Current Amount Retained (6.58%)					\$ 1,978,257
17% Retained (Maximum Recommended)					\$ 5,109,602
10% Retained					\$ 3,005,648
8% Retained					\$ 2,404,519
5% Retained (Minimum Recommended)					\$ 1,502,824
DRA has provided a range of fund balance retention amounts as part of the Fall, 2020 tax rate setting. These ranges should be used in determination of the adequacy of the Town's unassigned fund balance. Recommendations by DRA and the GFOA (Government Finance Officers' Association) are listed above. Per the Fall, 2020 tax rate setting, the Town of Plaistow's retained fund balance is					
\$1,978,257					

SUMMARY INVENTORY OF VALUATIONS: MS-1 TOTALS - 2019 VALUATION

Marybeth Walker, CNHA Assessor's Agent

VALUE OF LAND ONLY:

Current Use	\$ 75,198
Residential	\$ 264,100,656
Commercial	\$ 111,190,900
TOTAL TAXABLE LAND	\$ 375,366,754

VALUE OF BUILDINGS ONLY:

Residential	\$ 594,679,000
Manufactured Housing	\$ 733,300
Commercial/Industrial	\$ 201,169,932
TOTAL TAXABLE BUILDINGS	\$ 796,582,232

PUBLIC UTILITIES: \$ 40,020,740

VALUATION BEFORE EXEMPTIONS **\$1,211,977,326**

IMPROVEMENTS TO ASSIST PERSONS W/ DISABILITY 0

MODIFIED ASSESSED VALUATION OF ALL PROPERTIES \$1,211,977,326

Deaf Exemptions –	\$0
Wood heating Energy – 1	\$4,900
Blind Exemptions - 4	\$60,000
Elderly Exemptions-57	\$8,700,666
Disabled Exemptions- 17	\$2,475,000

TOTAL AMOUNT OF ALL EXEMPTIONS (\$11,240,566)

NET VALUATION FOR MUNICIPAL TAX RATE: \$1,200,736,760

LESS: Public Utilities **(\$ 40,020,740)**

NET VALUATION ON WHICH STATE EDUCATION TAX

RATE IS COMPUTED \$1,160,716,020

Total Veterans Tax Credits – 292 \$165,084

TAX RATE ANALYSIS

TAX RATE COMPONENTS		2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
Plaistow Tax Rate		5.41	5.84	6.33	5.91	5.43	5.98	5.98	5.98	5.98	6.27	6.56	6.37	5.10	4.60
Timberlane District Tax Rate		13.33	12.53	14.93	14.86	13.87	14.62	15.49	15.53	14.90	14.59	14.40	13.78	12.79	11.12
State Education Tax Rate		2.05	1.98	2.26	2.17	2.22	2.49	2.52	2.61	2.70	2.71	2.61	2.72	2.43	2.39
County Tax Rate		0.86	0.96	1.07	1.02	0.98	1.07	1.14	1.12	1.13	1.14	1.16	1.08	0.98	0.89
TOTAL TAX RATE		21.65	21.31	24.59	23.96	22.50	24.16	25.13	25.24	24.71	24.72	23.95	21.30	19.00	18.50
Assessed Valuation		2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
Residential/Commercial Value		1,200,736,760	1,181,910,822	1,003,587,182	997,770,708	981,044,737	891,581,427	849,982,037	829,279,324	827,670,502	828,352,659	828,441,746	833,761,946	936,108,957	994,755,612
Total Tax Rate		2020	2019	Change											
\$250,000.00	\$	5,413	\$ 5,328	\$ 85											
\$300,000.00	\$	6,495	\$ 6,393	\$ 102											
\$350,000.00	\$	7,578	\$ 7,459	\$ 119											
\$400,000.00	\$	8,660	\$ 8,524	\$ 136											
Town Rate (Values)		2020	2019	Change											
\$250,000.00	\$	1,353	\$ 1,460	\$ (108)											
\$300,000.00	\$	1,623	\$ 1,752	\$ (129)											
\$350,000.00	\$	1,894	\$ 2,044	\$ (151)											
\$400,000.00	\$	2,164	\$ 2,336	\$ (172)											
School Rate (Values)		2020	2019	Change											
\$250,000.00	\$	3,333	\$ 3,133	\$ 200											
\$300,000.00	\$	3,999	\$ 3,759	\$ 240											
\$350,000.00	\$	4,666	\$ 4,386	\$ 280											
\$400,000.00	\$	5,332	\$ 5,012	\$ 320											
State Education Rate (Values)		2020	2019	Change											
\$250,000.00	\$	513	\$ 495	\$ 17											
\$300,000.00	\$	615	\$ 594	\$ 21											
\$350,000.00	\$	718	\$ 693	\$ 24											
\$400,000.00	\$	820	\$ 792	\$ 28											
County Rate (Values)		2020	2019	Change											
\$250,000.00	\$	215	\$ 240	\$ (25)											
\$300,000.00	\$	258	\$ 288	\$ (30)											
\$350,000.00	\$	301	\$ 336	\$ (35)											
\$400,000.00	\$	344	\$ 384	\$ (40)											

PLAISTOW 2020 TAX RATE

As a general overview, the Town of Plaistow's tax rate is applied annually to both a commercial and residential property's assessed valuation to determine the amount of tax to levy on the property. All the taxing agencies: the Town of Plaistow, Rockingham County, State Education, and the Timberlane School District determine the overall tax rate.

This year, in mid November, after working with NH State Officials from the Department of Revenue Administration, the Town of Plaistow established a tax rate of \$21.65 per thousand for 2020. This rate is comprised of Timberlane Local School Rate \$13.33 and the State Education Property Tax Rate of \$2.05, which results in the combined tax rate to support public schools at \$15.38. The Rockingham County rate has decreased to \$.86 and the Town's share has decreased to \$5.41.

The tax liability for a year is calculated in the fall of that year. While Plaistow issues two tax bills per year, the first bill is an estimate based on 50% of the prior year. It is calculated using the prior year's tax rate and assessed value. However, when the second bill arrives it is the true tax liability using the newly established tax rate in the fall. The first half billed amount is subtracted from the total tax liability to arrive at the final tax amount due in December.

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2020 REPORT ON LONG-TERM DEBT

Greg Colby, Finance Director

<u>Description of Issue</u>	<u>Original Amount</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Interest Rate %</u>	<u>Outstanding at 12/31/2020</u>
Public Safety Complex	\$ 8,500,000	2016	2045	2.02-5.02	<u>\$ 7,000,000</u>

The annual requirements to amortize the outstanding bond obligation thru maturity, including interest payments:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	280,000	236,950	516,950
2022	280,000	222,894	502,894
2023	280,000	208,838	488,838
2024	280,000	197,582	477,582
2025	280,000	186,326	466,326
2026	280,000	172,270	452,270
2027	280,000	158,214	438,214
2028	280,000	152,558	432,558
2029	280,000	146,902	426,902
2030	280,000	140,896	420,896
2031	280,000	129,640	409,640
2032	280,000	118,384	398,384
2033	280,000	109,928	389,928
2034	280,000	101,472	381,472
2035	280,000	93,016	373,016
2036	280,000	84,560	364,560
2037	280,000	76,104	356,104
2038	280,000	67,648	347,648
2039	280,000	59,192	339,192
2040	280,000	50,736	330,736
2041	280,000	42,280	322,280
2042	280,000	33,824	313,824
2043	280,000	25,368	305,368
2044	280,000	16,912	296,912
2045	280,000	8,456	288,456
Totals	<u>\$ 7,000,000</u>	<u>\$ 2,840,950</u>	<u>\$ 9,840,950</u>

REPORT OF THE CONTINGENCY FUND - PER RSA 31:98-a

Greg Colby, Finance Director

By vote at the 2020 Town Meeting the voters approved warrant article P-20-05 for the creation of and deposit for a Contingency fund in accordance with RSA 31:98-a. By RSA, a report of expenditures from the contingency fund shall be made annually by the selectmen and published with their report.

For the year ended December 31, 2020 the contingency fund was utilized for the following unanticipated expenditures:

PARC Septic Repair

\$7,800.00



2020 EMPLOYEE EARNINGS

Lorice Sadewicz, Human Resources Director

<u>General Ledger</u>	<u>Account Number Title</u>	<u>Employee Name</u>	<u>Amount</u>
<u>Wage Account</u>			
01-4130-10-130	Ex Town Off Sal-Selectmen	Blinn, SR, John A	3,000.00
		Hart, Francine M	3,000.00
		Kiszka, Julian	3,000.00
		Taillon, Gregory J	3,000.00
		DeRoche, John J	2,250.00
		Account Number Subtotal: 01-4130-10-130	14,250.00
01-4130-20-110	Ex Salary Town Manager	Pearson, Mark A	127,673.10
		Account Number Subtotal: 01-4130-20-110	127,673.10
01-4130-20-140	Ex Overtime	Hossack, Elizabeth J	2,744.85
		Voss, Darlene M	1,084.73
		Account Number Subtotal: 01-4130-20-140	3,829.58
01-4130-20-801	Tm Mileage & Exp Reimb	Pearson, Mark A	6,345.16
		Account Number Subtotal: 01-4130-20-801	6,345.16
01-4130-30-110	Ex Perm Positions-Bos/tm	Hossack, Elizabeth J	48,249.23
		Westin, Susan	32,551.55
		Savage, Sharon E	3,237.25
		Account Number Subtotal: 01-4130-30-110	84,038.03
01-4140-10-110	Tc Salary-Deputy & Assistant	Bayek, Rosemarie L	564.25
		McNamara, Julie A	7,603.82
		Shields, Jacqueline J	23,814.65
		Beers-Witherell, Carol S	276.25
		Account Number Subtotal: 01-4140-10-110	32,258.97
01-4140-10-130	Tc Town Clerk Salary	Fowler, Martha L	53,442.85
		Account Number Subtotal: 01-4140-10-130	53,442.85
01-4140-20-130	Supervisors Of The Checklist	Bergeron, Tammy	1,142.50
		Bolduc, Nancy L	3,933.02
		Jackman, Nancy	162.25
		Jackman, Richard	162.25
		Account Number Subtotal: 01-4140-20-130	5,400.02
01-4140-30-110	EI Salary/administration	Abraham, Jacqueline	352.00
		Bayek, Rosemarie L	96.25
		Chouinard, Therese A	192.50
		Cleary, Linda L	77.00
		Hadley, Lewis	82.50
		Hamel, Gayle M	1,100.00
		Kimball, Violet	77.00
		Major, Brenda	379.50
		Quimby, Kathleen	77.00
		Quimby, Peter	77.00
		Sykes, Michelle A	352.00
		Thornbury, Christine B	231.00
		Tavitian, Barbara	154.00
		Theberge, Melissa C	327.25
		O Connor, Eilleen M	231.00
		Gori, Mary T	154.00
		Kosta, Elizabeth	167.75
		Munger, Nancy M	77.00
		Kiszka, Barbara	90.75
		Smith, Lauren L	77.00
		Account Number Subtotal: 01-4140-30-110	4,372.50
01-4140-30-130	EI Election Sal/moderator	Harb, Robert	1,250.00
		Major, Norman	1,250.00
		Account Number Subtotal: 01-4140-30-130	2,500.00
01-4150-10-110	Fa Salaries/accounting	Bergeron, Tammy	439.25
		Bracci, Peter G	200.00
		Colby, Gregory A	109,451.73
		Gilroy, Kara Ann	133.00
		Hamel, Gayle M	133.00
		Sadewicz, Lorice	11,475.80
		Senter, B J	266.00
		Account Number Subtotal: 01-4150-10-110	122,098.78
01-4150-30-120	Assessing Office Clerk	Sadewicz, Lorice	13,479.84
		Account Number Subtotal: 01-4150-30-120	13,479.84
01-4150-40-120	Tx Part-Time Position	Bayek, Rosemarie L	1,059.13
		Account Number Subtotal: 01-4150-40-120	1,059.13
01-4150-40-130	Tx Tax Collector Salary	McNamara, Julie A	30,919.48
		Account Number Subtotal: 01-4150-40-130	30,919.48

<u>General Ledger</u> <u>Wage Account</u>	<u>Account Number Title</u>	<u>Employee Name</u>	<u>Amount</u>
01-4150-50-110	Fa Treasurer's Salary	Bolduc, Nancy L	5,090.00
		Ingerson, Joyce C	5,001.56
		Hossack, Elizabeth J	1,579.44
		Davis, Katherine L	394.86
		Account Number Subtotal: 01-4150-50-110	12,065.86
01-4155-00-110	Human Resource Salary	Sadewicz, Lorice	30,832.80
		Account Number Subtotal: 01-4155-00-110	30,832.80
01-4155-10-110	Performance Management	Gibbs, Sarah E	315.40
		Ingerson, Joyce C	228.57
		Hossack, Elizabeth J	474.26
		Mullin, Douglas P	11,826.48
		Coakley, Kyle J	200.00
		Garney, Ryan S	200.00
		Voss, Darlene M	248.00
		Westin, Susan	180.21
		Account Number Subtotal: 01-4155-10-110	22,745.70
01-4155-50-190	Sick Leave Buy Back	Booth, Corey	1,116.72
		Colby, Gregory A	5,000.00
		Duphily, Stephen V	1,007.00
		Garlington, Daniel	2,447.28
		Gibbs, Sarah E	2,520.00
		Horrocks, Dennise H	959.20
		Hossack, Elizabeth J	2,202.24
		LaFrancis, Eric	2,368.32
		Mullin, Douglas P	2,016.00
		Pearson, Mark A	6,922.40
		Rabito, Dana A	2,135.64
		Sadewicz, Lorice	3,267.84
		Shea, Aaron A	492.00
		Vezina, Scott K	2,137.80
		Voss, Darlene M	2,007.25
		Knutsen, Christopher	1,682.40
		Account Number Subtotal: 01-4155-50-190	38,282.09
01-4191-10-110	Pb Permanent Positions	Cashell, John M	29,947.50
		Voss, Darlene M	48,766.40
		Account Number Subtotal: 01-4191-10-110	78,713.90
01-4191-10-140	Pb Overtime	Voss, Darlene M	862.12
		Account Number Subtotal: 01-4191-10-140	862.12
01-4191-20-120	Zb Part-Time Positions	Voss, Darlene M	309.20
		Account Number Subtotal: 01-4191-20-120	309.20
01-4194-00-110	Bd Bd Permanent Positions	Lucia, Paul D	52,553.87
		DeBonis, James	7,993.75
		Account Number Subtotal: 01-4194-00-110	60,547.62
01-4194-00-120	Part-Time Positions	Ferguson, Cheryl A	5,446.38
		Gaudette, Richard R	33,589.25
		Lyons, Noah J	9,790.41
		Shields, Alex w	8,405.00
		Account Number Subtotal: 01-4194-00-120	57,231.04
01-4194-00-140	Bd Custodian Ot	Gaudette, Richard R	985.53
		Lucia, Paul D	8,321.14
		Lyons, Noah J	25.34
		Shields, Alex w	202.13
		DeBonis, James	918.75
		Account Number Subtotal: 01-4194-00-140	10,452.89
01-4195-00-110	Cemetery Sexton Salary	Gilford, Mark E	7,644.19
		Account Number Subtotal: 01-4195-00-110	7,644.19
01-4198-10-110	Cs Permanent Position	Zanello, Dean	20,000.00
		Account Number Subtotal: 01-4198-10-110	20,000.00
01-4198-10-120	Cs Operators	Fiorella, Frank G	2,787.00
		Query, Meghan R	160.00
		Account Number Subtotal: 01-4198-10-120	2,947.00
01-4210-10-110	Pd Administrative Salaries	Gibbs, Sarah E	56,438.19
		Macharrie, Brian M	39,247.91
		Mullin, Douglas P	75,855.28
		Van Auken, Amy L	52,319.96
		Gidley, Daniel J	37,700.25
		Wagner, Christopher J	22,188.00
		Account Number Subtotal: 01-4210-10-110	283,749.59
01-4210-10-140	Pd Admin O/t	Macharrie, Brian M	1,922.97
		Wagner, Christopher J	322.50

<u>General Ledger</u> <u>Wage Account</u>	<u>Account Number Title</u>	<u>Employee Name</u>	<u>Amount</u>
		Account Number Subtotal: 01-4210-10-140	2,245.47
01-4210-20-110	Pd Officer Salaries	Barrasso III, Edward R	25,276.21
		McGurren, Dorothy M	37,613.68
		DeHullu, Stephen	51,848.40
		D'Auria, Robert H	65,729.94
		Lukas, Edward A	2,139.19
		Marsilia, Joan A	26,346.38
		Mazza, Jason T	69,084.24
		Porter, Alec D	71,799.90
		Coakley, Kyle J	52,330.08
		Farrell, Brian D	65,251.32
		Schiavone Jr, Patrick	66,550.32
		Simone, Tony J	53,831.84
		Garney, Ryan S	50,703.06
		Iacozzi, Christopher M	53,156.56
		Chaya, Elias G	46,918.58
		Thibault, Brandon M	47,893.83
		Oljey, Brian T	1,429.14
		LaRosa, Anthony J	36,447.10
		Bortz, Calley J	27,974.86
		Mastrototaro, Myles A	18,707.30
		Conway, Mark J	1,429.14
		Account Number Subtotal: 01-4210-20-110	872,461.07
01-4210-20-120	Pd Part-Time Officers	Wentworth, Maura	8,077.62
		Wagner, Christopher J	12,143.36
		Account Number Subtotal: 01-4210-20-120	20,220.98
01-4210-20-140	Pd Officer Overtime	Barrasso III, Edward R	5,032.65
		McGurren, Dorothy M	1,064.02
		DeHullu, Stephen	8,667.76
		D'Auria, Robert H	8,540.93
		Lukas, Edward A	153.47
		Marsilia, Joan A	7,414.61
		Mazza, Jason T	21,146.73
		Mullin, Douglas P	233.63
		Porter, Alec D	18,494.34
		Coakley, Kyle J	13,222.25
		Farrell, Brian D	8,393.89
		Schiavone Jr, Patrick	6,049.65
		Simone, Tony J	8,837.17
		Garney, Ryan S	2,116.88
		Iacozzi, Christopher M	10,222.09
		Chaya, Elias G	7,260.00
		Thibault, Brandon M	9,214.50
		LaRosa, Anthony J	9,139.24
		Bortz, Calley J	1,558.56
		Mastrototaro, Myles A	1,740.50
		Account Number Subtotal: 01-4210-20-140	148,502.87
01-4210-20-291	Pd Officer Uniforms	DeHullu, Stephen	400.00
		D'Auria, Robert H	400.00
		Gibbs, Sarah E	150.00
		Macharrie, Brian M	150.00
		Mazza, Jason T	400.00
		Porter, Alec D	400.00
		Coakley, Kyle J	400.00
		Farrell, Brian D	400.00
		Schiavone Jr, Patrick	400.00
		Simone, Tony J	400.00
		Garney, Ryan S	400.00
		Van Auken, Amy L	150.00
		Iacozzi, Christopher M	400.00
		Chaya, Elias G	400.00
		Thibault, Brandon M	400.00
		LaRosa, Anthony J	200.00
		Bortz, Calley J	200.00
		Mastrototaro, Myles A	200.00
		Account Number Subtotal: 01-4210-20-291	5,850.00
01-4210-30-120	Pd School Crossing Guard	Cate, Cheryl A	1,883.94
		Hale, Linda J	7,759.55
		Account Number Subtotal: 01-4210-30-120	9,643.49
01-4210-50-110	Pd Dispatch Salaries	Cusimano, Lucia G	65,347.44
		Kleiner, Shoshana J	8,167.17

<u>General Ledger</u> <u>Wage Account</u>	<u>Account Number Title</u>	<u>Employee Name</u>	<u>Amount</u>
		Leavitt, Steven M	50,497.92
		D'Iorio, Dianne	43,038.52
		Campbell, Jonathan W	8,551.74
		Lovitt, Mathew C	23,445.84
		Gioia, Catherine M	1,294.72
		Account Number Subtotal: 01-4210-50-110	200,343.35
01-4210-50-140	Pd Dispatch Overtime	Cusimano, Lucia G	34,986.65
		Kleiner, Shoshana J	1,338.88
		Leavitt, Steven M	26,723.17
		D'Iorio, Dianne	28,882.90
		Lovitt, Mathew C	8,017.98
		Account Number Subtotal: 01-4210-50-140	99,949.58
01-4210-50-291	Pd Dispatch Uniforms	Cusimano, Lucia G	350.00
		Leavitt, Steven M	350.00
		D'Iorio, Dianne	350.00
		Lovitt, Mathew C	175.00
		Account Number Subtotal: 01-4210-50-291	1,225.00
01-4220-10-110	Fd Permanent Positions-Chief	Knutsen, Christopher	83,993.86
		Account Number Subtotal: 01-4220-10-110	83,993.86
01-4220-20-110	Fd Permanent Position-Ff	Booth, Corey	50,467.40
		Higgins, Ryan M	2,908.38
		Judson, Aaron W	49,286.50
		Judson III, John W	4,489.95
		Kennedy, Michael	1,861.11
		LaFrancis, Eric	59,195.76
		Piccolo, Nick D	1,089.60
		Vezina, Scott K	62,255.05
		Knutsen, Christopher	1,634.62
		Account Number Subtotal: 01-4220-20-110	233,188.37
01-4220-20-120	Fd P-T Call Firefighters	Bradstreet, Walter S	9,786.44
		Bryan IV, John K	15,613.13
		Vezina, Tyler S	121.00
		Dumas, Jason R	14,098.90
		Duphily, Stephen V	12,972.10
		Dutile, Tyler J	6,623.33
		Fowler, Richard C	13,145.03
		Gardella, Katherine M	4,034.00
		Gillis, Thomas J	773.80
		Gusler Jr, Bruce E	2,235.45
		Gusler, Bruce E	8,163.80
		Higgins, Ryan M	17,362.68
		Hawkins, Russell J	21,544.13
		Judson, Aaron W	150.00
		Judson III, John W	14,630.64
		Kennedy, Madeline R	3,241.80
		Kennedy, Michael	29,790.93
		LaFrancis, Eric	1,200.00
		Merrill, Reid N	671.00
		Merrill, Robert W	19,437.38
		Owens, John C	265.50
		Piccolo, Nick D	13,741.33
		Salerno, John P	7,805.20
		Mora, Ricky	99.00
		Travers, Derek L	20,372.98
		Vezina, Scott K	2,850.00
		Wood, John R	1,479.20
		Lovitt, Mathew C	2,677.10
		Florin, Dave J	3,091.20
		Kiley, Patrick J	275.50
		Account Number Subtotal: 01-4220-20-120	248,252.55
01-4220-20-140	Fd Overtime-Firefighters	Booth, Corey	16,502.10
		Judson, Aaron W	12,419.85
		LaFrancis, Eric	21,305.56
		Leavitt, Steven M	578.40
		Vezina, Scott K	21,445.70
		Bortz, Calley J	279.18
		Account Number Subtotal: 01-4220-20-140	72,530.79
01-4220-20-150	Fd Payroll	Gardella, Katherine M	2,237.20
		Gusler Jr, Bruce E	621.43
		Gusler, Bruce E	207.14
		Higgins, Ryan M	2,897.40

<u>General Ledger</u> <u>Wage Account</u>	<u>Account Number Title</u>	<u>Employee Name</u>	<u>Amount</u>
		Kennedy, Madeline R	2,275.50
		Kennedy, Michael	4,707.43
		Tateosian, Patricia A	864.00
		Lovitt, Mathew C	957.70
		Account Number Subtotal: 01-4220-20-150	14,767.80
01-4220-20-190	Fd Outside Detail	Booth, Corey	62.04
		Account Number Subtotal: 01-4220-20-190	62.04
01-4220-20-500	Fd Training	Bradstreet, Walter S	1,586.60
		Bryan IV, John K	1,184.28
		Vezina, Tyler S	11.00
		Dumas, Jason R	2,070.81
		Duphily, Stephen V	1,811.95
		Dutile, Tyler J	401.80
		Fowler, Richard C	1,487.80
		Gardella, Katherine M	1,265.26
		Gillis, Thomas J	87.25
		Gusler Jr, Bruce E	780.73
		Gusler, Bruce E	1,439.90
		Higgins, Ryan M	1,333.46
		Hawkins, Russell J	1,030.22
		Judson III, John W	1,149.69
		Kennedy, Madeline R	615.60
		Kennedy, Michael	4,570.76
		Merrill, Reid N	1,287.00
		Merrill, Robert W	1,109.70
		Owens, John C	637.20
		Piccolo, Nick D	1,761.75
		Salerno, John P	1,995.65
		Mora, Ricky	99.00
		Travers, Derek L	1,915.65
		Wood, John R	422.40
		Lovitt, Mathew C	384.65
		Florin, Dave J	705.60
		Kiley, Patrick J	62.50
		Account Number Subtotal: 01-4220-20-500	31,208.21
01-4240-10-110	In Permanent Positions	Dorman, Paul M	60,804.56
		Ingerson, Joyce C	41,070.01
		Blanchette, Peter M	11,423.04
		Account Number Subtotal: 01-4240-10-110	113,297.61
01-4240-10-140	In Back Up Inspector	BoGosh, Robert w	3,900.00
		Field, David J	200.00
		Account Number Subtotal: 01-4240-10-140	4,100.00
01-4240-40-308	Consultant-Plumbing	Paradis, Gary A	1,760.00
		Field, David J	8,560.00
		Fitzpatrick, Brian P	80.00
		Account Number Subtotal: 01-4240-40-308	10,400.00
01-4240-40-309	Consultant-Electrical	Ray, Kenneth	320.00
		Tombarello, Thomas N	3,800.00
		Councilman, Stephen R	40.00
		Account Number Subtotal: 01-4240-40-309	4,160.00
01-4240-50-500	In Electric Consultants	Tombarello, Thomas N	5,440.00
		Account Number Subtotal: 01-4240-50-500	5,440.00
01-4290-10-120	Em Part-Time Positions	Booth, Corey	487.04
		Bryan IV, John K	50.00
		Gardella, Katherine M	300.00
		Horrocks, Dennise H	2,000.00
		Judson, Aaron W	174.08
		Kennedy, Michael	50.00
		Merrill, Robert W	50.00
		Piccolo, Nick D	75.00
		Travers, Derek L	475.00
		Knutsen, Christopher	2,067.01
		Account Number Subtotal: 01-4290-10-120	5,728.13
01-4290-20-190	EM	Booth, Corey	124.08
		Account Number Subtotal: 01-4290-20-190	124.08
01-4311-00-110	Hw Highway Salaries	Duphily, Stephen V	39,327.93
		Garlington, Daniel	74,485.06
		Rabito, Dana A	58,530.04
		Shea, Aaron A	45,462.50
		Account Number Subtotal: 01-4311-00-110	217,805.53
01-4311-00-120	Hw Highway Temp Labor	Shields, Alex w	15,726.25

<u>General Ledger</u> <u>Wage Account</u>	<u>Account Number Title</u>	<u>Employee Name</u>	<u>Amount</u>
		Account Number Subtotal: 01-4311-00-120	15,726.25
01-4311-00-140	Hw Highway Overtime	Duphily, Stephen V	3,048.75
		Garlington, Daniel	18,724.23
		Rabito, Dana A	7,247.90
		Shea, Aaron A	4,625.65
		Account Number Subtotal: 01-4311-10-110	240.00
01-4323-10-580	Hazardous Household Waste	Garlington, Daniel	254.95
		Account Number Subtotal: 01-4323-10-580	254.95
01-4324-10-140	Landfill Overtime	Garlington, Daniel	9,101.74
		Rabito, Dana A	839.54
		Shea, Aaron A	2,771.86
		Account Number Subtotal: 01-4324-10-140	12,713.14
01-4332-10-120	Wd Payroll Temp	Wood, John R	50.00
		Account Number Subtotal: 01-4332-10-120	50.00
01-4411-10-110	HI Permanent Position	Horrocks, Dennise H	52,998.33
		Account Number Subtotal: 01-4411-10-110	52,998.33
01-4411-10-150	Pt hlth office	Dorman, Paul M	375.00
		Account Number Subtotal: 01-4411-10-150	375.00
01-4441-10-110	Wf Welfare Director's Salary	Sadewicz, Lorice	17,194.44
		Account Number Subtotal: 01-4441-10-110	17,194.44
01-4520-10-110	Rc Director Salary	Cruz, Christina M	371.88
		Gusler, Jennifer L	21,384.13
		Account Number Subtotal: 01-4520-10-110	21,756.01
01-4520-10-120	Rc Part-Time Positions-summer	Matthews, Erin E	2,420.60
		Matthews, Shannon R	3,813.00
		Mezquita, Abigail M	2,326.34
		Perelgut, Devon	2,270.45
		Perry, Matthew J	3,060.00
		Savage, William R	2,033.85
		Schott, Elizabeth M	2,509.50
		Schott, Connor	2,593.50
		Monahan, Kyle D	2,371.50
		Marino, Samantha R	2,497.50
		Mahoney, Vanessa R	1,957.50
		Ordway, Ryan T	1,719.00
		Porter, Brielle L	2,128.50
		Petry, Christian A	1,120.50
		Porter, Elizabeth D	1,489.50
		Porter, Bridget D	1,440.00
		Tully, Julia C	2,191.50
		Account Number Subtotal: 01-4520-10-120	37,942.74

GRANT FUND (NON-TAXPAYER FUNDED)

02-4950-10-100	Fire haz pay	Booth, Corey	2,485.72
		Bradstreet, Walter S	207.14
		Bryan IV, John K	621.43
		Dumas, Jason R	621.43
		Duphily, Stephen V	621.43
		Dutile, Tyler J	621.43
		Fowler, Richard C	621.43
		Gardella, Katherine M	1,242.86
		Gusler Jr, Bruce E	621.43
		Gusler, Bruce E	207.14
		Higgins, Ryan M	621.43
		Hawkins, Russell J	621.43
		Judson, Aaron W	3,340.72
		Judson III, John W	642.86
		Kennedy, Madeline R	1,242.86
		Kennedy, Michael	621.43
		LaFrancis, Eric	2,232.86
		Merrill, Robert W	621.43
		Piccolo, Nick D	621.43
		Salerno, John P	1,242.86
		Travers, Derek L	621.43
		Vezina, Scott K	1,985.36
		Knutsen, Christopher	1,242.86
		LaRosa, Anthony J	28.13
		Account Number Subtotal: 02-4950-10-100	23,558.53
02-4950-10-101	Police Hazard	Anderson, Scott P	621.34
		Barrasso III, Edward R	1,285.81

<u>General Ledger</u> <u>Wage Account</u>	<u>Account Number Title</u>	<u>Employee Name</u>	<u>Amount</u>
		Booth, Corey	956.25
		DeHullu, Stephen	2,685.41
		Dumas, Jason R	621.43
		D'Auria, Robert H	1,681.61
		Mazza, Jason T	2,052.86
		Porter, Alec D	3,003.22
		Coakley, Kyle J	2,890.72
		Farrell, Brian D	1,512.86
		Schiavone Jr, Patrick	2,092.24
		Simone, Tony J	2,736.03
		Garney, Ryan S	975.00
		Winchell, George D	621.43
		Iacozzi, Christopher M	1,839.11
		Chaya, Elias G	3,155.10
		Gidley, Daniel J	621.43
		Thibault, Brandon M	1,901.00
		Wagner, Christopher J	1,276.61
		LaRosa, Anthony J	942.86
		Account Number Subtotal: 02-4950-10-101	33,472.32
<u>WATER DEPARTMENT (NON-TAXPAYER FUNDED)</u>			
12-4332-10-120	Water Dept Salaries	Colby, Gregory A	25,403.87
		Duphily, Stephen V	8,103.15
		Fowler, Richard C	92.30
		Hossack, Elizabeth J	172.06
		Judson, Aaron W	546.66
		Pearson, Mark A	49,836.39
		Rabito, Dana A	1,389.55
		Shea, Aaron A	2,296.01
		Voss, Darlene M	134.89
		Account Number Subtotal: 12-4332-10-120	87,974.88
<u>OUTSIDE DETAIL FUND (NON-TAXPAYER FUNDED)</u>			
40-4210-10-190	PD Detail Salaries	Anderson, Scott P	24,252.43
		Barrasso III, Edward R	4,907.00
		Booth, Corey	264.00
		Childs, Shane	20,734.50
		Comeau, David G	13,678.00
		DeHullu, Stephen	10,422.00
		D'Auria, Robert H	9,793.00
		Greenwood, Grace T	8,520.00
		Judson, Aaron W	1,046.00
		Macharrie, Brian M	2,236.70
		Marsilia, Joan A	2,644.50
		Malisos, Gregory	20,677.50
		Mazza, Jason T	11,593.50
		Porter, Alec D	653.00
		Rothwell, Christopher M	10,126.50
		Coakley, Kyle J	16,767.00
		Farrell, Brian D	10,190.75
		Schiavone Jr, Patrick	3,986.00
		Winchell, George D	8,170.68
		Iacozzi, Christopher M	704.00
		Chaya, Elias G	2,574.00
		Gidley, Daniel J	3,096.43
		Thibault, Brandon M	6,886.00
		Oljey, Brian T	4,158.00
		LaRosa, Anthony J	7,425.00
		Bortz, Calley J	176.00
		Mastrototaro, Myles A	2,805.00
		Account Number Subtotal: 40-4210-10-190	208,487.49
40-4210-10-191	FD Detail Salaries	Booth, Corey	396.00
		Bryan IV, John K	176.00
		Dumas, Jason R	352.00
		Higgins, Ryan M	176.00
		LaFrancis, Eric	348.00
		Travers, Derek L	352.00
		Vezina, Scott K	1,054.00
		Lovitt, Mathew C	264.00
		Florin, Dave J	264.00
		Account Number Subtotal: 40-4210-10-191	3,382.00

INDEPENDENT AUDITOR'S REPORT



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

To the Members of the Board of Selectmen
Town of Plaistow
Plaistow, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Town of Plaistow as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and aggregate remaining fund information of the Town of Plaistow, as of December 31, 2019, and the respective changes in financial position and, the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Change in Accounting Principle

As discussed in Note 2-C to the financial statements, in fiscal year 2019 the Town adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 84, *Fiduciary Activities*. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information - Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Management's Discussion and Analysis,
- Schedule of the Town's Proportionate Share of Net Pension Liability,

INDEPENDENT AUDITOR'S REPORT

(continued)

- Schedule of Town Contributions – Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits,
- Schedule of Changes in the Town's Total Other Postemployment Benefits Liability and Related Ratios, and
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Plaistow's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

April 16, 2020

*Plodzik & Sanderson
Professional Association*

INDEPENDENT AUDITOR'S REPORT
(continued)

To view the full

Plodzik & Sanderson
INDEPENDENT
AUDITOR'S
REPORT

Please visit our website: www.plaistow.com/finance-department



REPORT OF THE ELECTED TOWN AUDITOR

Peter Bracci, Elected Town Auditor

Plaistow is fortunate to have two elected town auditors. We frequently work together to ensure responsible town expenditures. While our interests are to provide a “checks and balances” system, we are independent entities and I submit this report as such.

The first audit conducted by the elected town auditors was the Board of Selectman (BOS) approved encumbrances for the year. Two of the eleven encumbrances were determined to be unacceptable. One of these approved encumbrances was for \$25,000 to purchase a Police Department Management Information System. There was no legally enforceable contract provided. We deemed this encumbrance to be unacceptable according to RSA 32:7.

The other encumbrance deemed unacceptable dealt with the Master Plan update in the amount of \$3,395. This determination was also unacceptable under RSA 32:7 in that the money encumbered was the leftover budget appropriation and slated for a future contract.

Our findings were presented to the BOS on May 18, 2020. A determination request to the Department of Revenue Administration (DRA) returned a finding that concerning an encumbrances question, the Budget Committee has expenditure review authority under RSA 32:22-23.

We perform a service different from the hired auditors and provide a second set of eyes on the town finances.



REPORT OF THE ELECTED TOWN AUDITOR

Bob Hamilton, Elected Town Auditor

Our Elected Town Auditors are Plaistow residents who typically also serve, or have served, on other town boards and/or committees.

Reviewing encumbrances for legal eligibility is another responsibility of Elected Town Auditors. RSA 32:7 clearly states: "All appropriations shall lapse at the end of the fiscal year and any unexpended portion thereof shall not be expended without further appropriation, unless, the amount has, prior to the end of the fiscal year, become encumbered by a legally-enforceable obligation, created by contract or otherwise, to any person for the expenditure of that amount."

The above requirements were pointed out to our Finance Director after a last-minute encumbrance was approved by the BOS last December to encumber \$42,200 for SCBA gear. This encumbrance was then un-encumbered during the first BOS meeting of 2020 because of no "legally-enforceable agreement" with a vendor to purchase SCBA gear.

In April of 2020 it was revealed and reported to the BOS that this was also true for the \$25,000 "Police Dept Management Information System Replacement" encumbrance. There was no "legally-enforceable agreement" with a vendor to purchase a replacement system, however the BOS has refused to un-encumber this \$25,000 encumbrance.

In April it was also reported to the BOS that \$3,395 of the \$7,249.99 encumbrance for the "Master Plan Update" should also be un-encumbered in order to prevent violating RSA 32:7. \$17,870.01 was paid to the vendor in 2019 on the \$21,725 contract dated 5/3/19 for the "Master Plan Update". The remaining obligation on the contract was \$3,854.99 which is the amount that should have been encumbered, not the \$7,249.99 that was encumbered. .



ASSESSMENT UPDATE PROCEDURE
Adopted by the Board of Selectmen (Board of Assessors)

1. The Board will determine a budget necessary to do the work needed in any year and make that a request as part of the budget process by November of the year.
2. The Assessing Firm will do the sales analysis and measurement each year as part of its regular duties. All work will be done in compliance with state laws and enforceable Administrative rules that are based upon the latest changes to the state laws.
3. The Assessing Firm should update the Board of Selectmen as to the status of the current preliminary sales ratio for the community and address what options including a potential statistical update can be taken by the last Board of Selectmen meeting in June each year.
4. The Board of Selectmen may hold an informal informational hearing to explain the assessing process prior to voting to act upon assessed values and directing the Assessing Firm, by the Board of Selectmen's second meeting in July of each year.
5. The Board of Selectmen will notify the public, hold public hearings and adhere to the Department of Revenue Administrative Rules and State Laws.
6. The Board of Selectmen may proceed with a statistical update based upon measurements that fall outside recommendations for good assessing practices within the median values, stratification and or Coefficient of Dispersion.
7. When there is a statistical update, the database for taxes will not be changed for those updates prior the vote of the Board of Assessors (Board of Selectmen).
8. If a statistical update is to be completed, proposed values will be prepared, letters will be sent to everyone who's property value changes by more than 5% and allow the owners at least 10 days' notice before the hearing period ends and no later than the last Monday in August. The hearing period will last at least five days. Evening appointments will be available at least 4 of those days. If more than one quarter of the parcels changes more than 5%, there will be at least 8 days for appointments with 7 evenings.
9. Those with elderly and disabled exemptions will receive a letter indicating the potential impact on them of the changes.
10. Lists of current and proposed values will be made available at the Town Hall, Library and on the Town's Web site

Approved: 11/6/2017 @ Board of Selectmen Meeting. Vote: 4-0-0

REPORT OF THE ASSESSOR'S AGENT

Marybeth Walker, CNHA, Assessor's Agent

The responsibilities of the Assessor's Office include keeping information about all properties current. Ownership changes, property transfers, property data, tax maps and other property information is constantly being updated so that anyone needing this information may acquire it and be confident that it is accurate.

The Assessor's Office is responsible, under the direction of the Board of Selectmen, for keeping assessments current with market value. State law requires assessments to be proportionate, each year, and that at least once in every five years, bring all assessments to full market value and to make sure all assessing practices are fair and equitable.

Legislation has placed the Department of Revenue Administration (DRA) in an oversight role to ensure compliance to the State assessing standards, they produce a report to the Assessing Standards Board (ASB), during their 5-year 'assessment review' process. This report addresses all facets of the assessing office from assessment equity to the way in which we address requests for abatements, exemptions and credits, and many other assessment functions. The DRA measures our performance against standards developed by the Assessing Standards Board (ASB). They also check the accuracy of the property record cards once a year.

2020 Assessment Changes:

In 2016 the Town went through a certification process from the Department of Revenue Administration. As a part of that process the Town reviewed all exemptions, credits and charitable properties to verify that they still met all qualifications. In 2016 we performed a full Town wide revaluation to include every property in Plaistow. As part of this process every property was field reviewed to check the property record card for accuracy and then the values were updated to bring them up to market value as of April 1, 2016.

In July 2019 the selectmen approved an update to the Town wide values. The update was performed to bring all types of properties within 95% to 100% of market value.

In 2020 The Town hired Vision Government Solutions to start the revaluation process that must take place in 2021. Vision measured all residential and commercial properties. They sent out income and expense questioners and data mailers to confirm information about the property. Very few interior inspections took place due to the covid-19 pandemic. In addition, the Town's assessing team measured and inspected all properties with building permit(s), subdivisions or other physical changes to the property, abatements and owner request for inspections. All changes are based on an April 1, 2020 appraisal date. No adjustments were made based on the sale prices of properties.

REPORT OF THE ASSESSOR'S AGENTS

(continued)

Property Data Collections/Accuracy

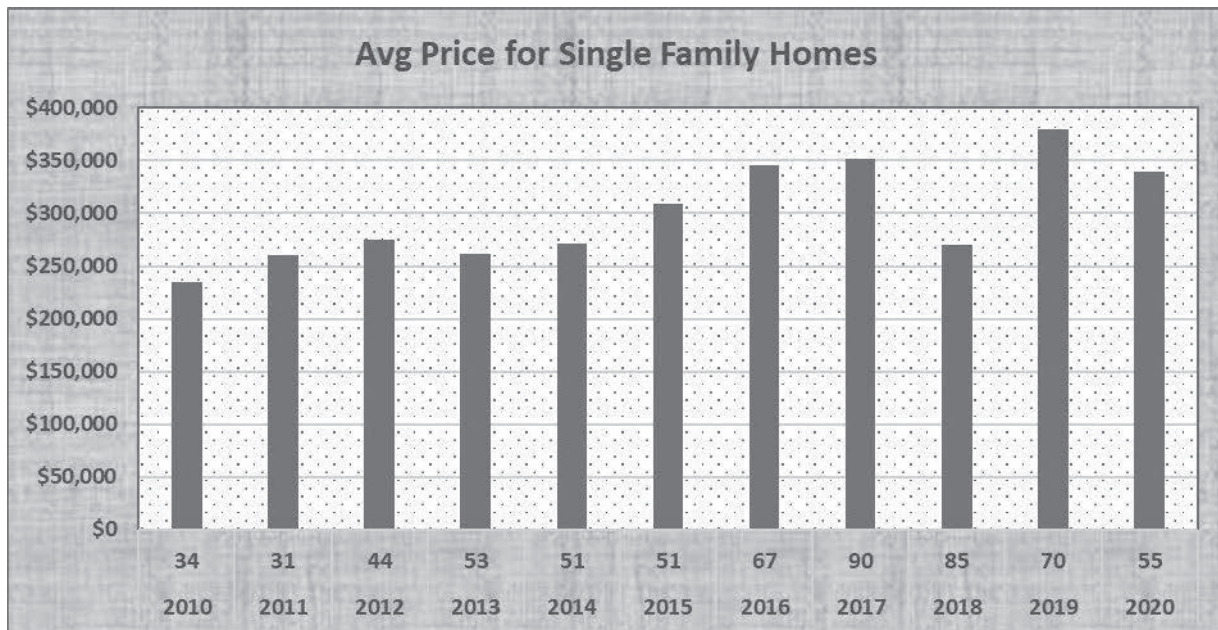
Personnel from the Assessor's Office are continually collecting data on properties in the Town. Each property is visited for an inspected, by law, at least once in every five years, as required by law. This is an important part of the assessment process for incorrect data can lead to incorrect assessments.

We encourage all taxpayers to review the data on file for their property when you have the opportunity. If any questions or discrepancies are noted, please bring them to the attention of the assessment office personnel. We remain open to any and all observations as to how we may better serve you, and we appreciate the courtesy and patience extended to our staff while we perform our necessary duties.

2020 Real Estate Market:

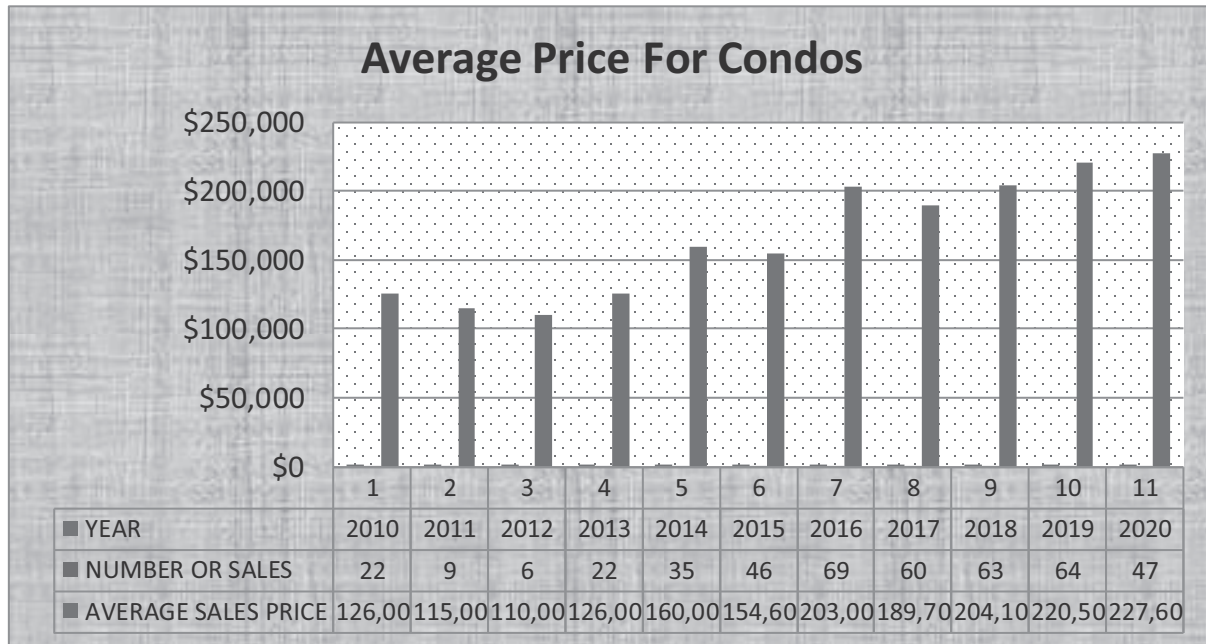
Based upon arm's-length sales coming through the Registry of Deeds during 2020 it appears that the market has seen increases in the market value and a decrease in the volume of sales. The Town's official ratio for 2019 was 96.9% meaning that our assessments were reflecting 96.9% of market value in 2019. In 2020 the preliminary ratio for 2020 is estimated to be 90.8%. This indicates that the market has increased by 6.1% since 2019.

The last update in assessed value took place in 2019. The number of open-market residential single-family home sales decreased in 2020 after a significant increase between 2016 and 2019. We believe this is due to lack of inventory. We saw a decrease in average sales prices. The number of condominium sales also decreased and average sale price of condominiums have increased. Following are graphs depicting this activity in Town year after year:



REPORT OF THE ASSESSOR'S AGENTS

(continued)



Assessment Statistics:

Equity in assessments is measured in statistical terms. Specifically, the **assessment ratio** is the primary measure as to how our assessments relate to market value. For example, if a property sells for \$100,000 but is assessed for \$90,000, the assessment ratio is 90% for this property (\$90,000 divided by \$100,000). Each sale (open market sales only) is analyzed in this way, both by the Town and the Department of Revenue Administration. All non-forced sales occurring within the ratio period (October 1, 2018 through September 30, 2019 for this current year) are arrayed in this way, low to high, and the median point of all the ratios becomes the assessment ratio for the Town for that year.

Following are the official median ratios from 2016 and as compared to the preliminary ratios for 2020 (the DRA has yet to certify the 2020 ratio):

Category	2020 Ratio	2019 Ratio After Update	2018 Ratio	2017 Ratio	2016 Ratio After Reval
Overall	90.8%	97%	80.9%	88.1%	95.5%
Single-Family	93.3%	96%	79.5%	85.6%	95.9%
Condos	89.5%	97%	81.9%	89.9%	95.4%

In 2019 the selectmen voted to do conversion in assessing software. A full measure and list of all properties in Plaistow took place in 2020. A comprehensive check of data along with a field review and revaluation of all values based on sales will be part of the assessing process in 2021.

REPORT OF THE ASSESSOR'S AGENTS

(continued)

Tax Rate Changes:

The tax rate is made up of four categories representing the expenditures required of each entity. Collectively for 2020, from all categories, the Town tax rate increased \$.34 from 2019 (1.6%). The breakdown is as follows:

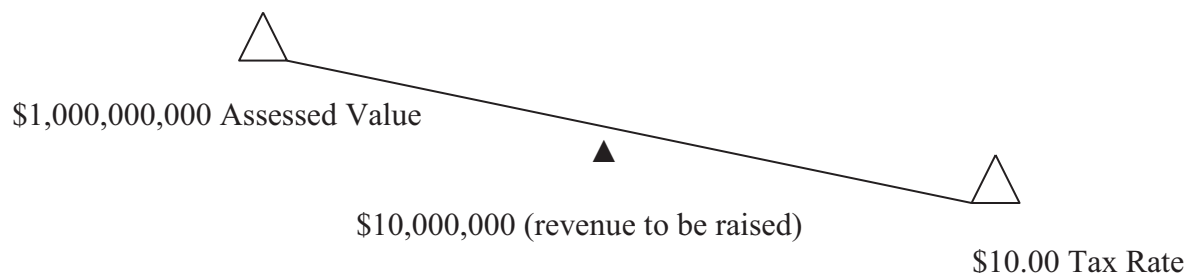
Tax Rates:	2019	2020	\$ Change
Town	\$5.84	\$5.41	-\$0.43
County	\$.96	\$.86	-\$0.10
Local School	\$12.53	\$13.33	+\$.80
State School	\$1.98	\$2.05	+\$0.07
Totals	\$21.31	\$21.65	+\$.34

It is important that taxpayers understand that increasing or decreasing assessments does not lead to a loss or an increase in revenue to the Town. This is because the Town must raise the revenues approved by the taxpayers, neither more nor less. If the overall assessments are higher than the previous year, the tax rate will be less, and if the overall assessments are lower than the previous year, the tax rate will be higher. In each case the same amount of overall revenue will be raised to cover essential municipal services approved by the taxpayers during Town Meetings or Deliberative Sessions (one for the Town, and another for the School District).

The following illustration shows how the tax changes according to market value and required Town, County and State revenue authorizations:

For discussion purposes, assume that the net valuation of the Town is one billion dollars in assessed value. Also, assume that the Town budget is \$10,000,000. The tax rate is determined by dividing the amount of taxes

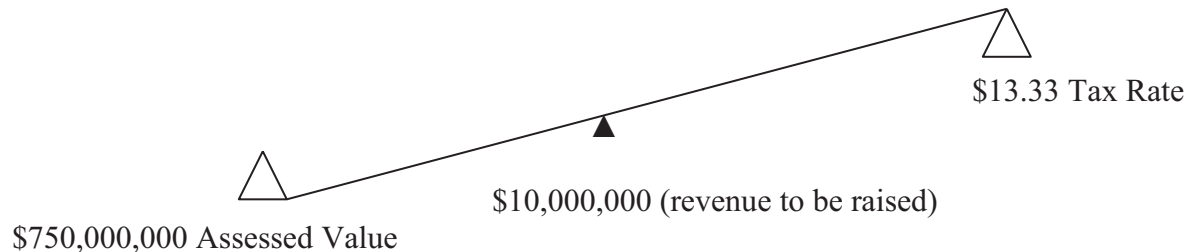
to raise by the net assessed value. The answer, times 1000, indicates a tax rate of \$10.00 per thousand of assessed value.



REPORT OF THE ASSESSOR'S AGENTS

(continued)

If the assessed value were to fall to \$750,000,000, the Town still needs to raise the authorized \$10,000,000. So, dividing the same \$10,000,000 by \$750,000,000 in net assessed value causes the tax rate to increase to \$13.33, yet no additional revenue is raised.



So, the function of the tax rate is to raise authorized expenditures. The assessed values change with the market, and the tax rate fluctuates according to the amount of taxes to be raised.

If property values changed equally, and the budget remained the same as the previous year, there would be no change in tax bills. However, as referenced earlier, not all market values change equally over the same timeframe.

Elderly Exemptions

New Hampshire provides for an exemption of property taxes to qualified elderly taxpayers. The process is 'needs' based, and is applied according to the following criteria:

To qualify, applicant must:

- be 65 years of age or older on or before April 1st in the year they're applying.
- be a New Hampshire resident for at least 3 years prior to April 1st.
- be living in the house, which must be their primary residence.
- have total household income not exceeding \$38,000 if single, or \$53,000 if married
(all sources of income are included)
- have total assets not exceeding \$110,00. Assets do not include the value of the house or up to 2 acres of land that the house is situated on.

If qualified, the exemption is as follows:

- ages 65 to 74 - \$110,000 is subtracted from the assessment and taxes are paid on the remainder.
- ages 75 to 79 - \$150,000 is subtracted from the assessment and taxes are paid on the remainder.
- ages 80 and over - \$190,000 is subtracted from the assessment and taxes are paid on the remainder.

REPORT OF THE ASSESSOR'S AGENTS

(continued)

Totally and Permanently Disabled

To qualify, applicant must:

- be a New Hampshire resident for at least 5 years prior to April 1st.
- be living in the house, which must be their primary residence.
- be totally and permanently disabled and collecting Social Security.
- have a total household income not exceeding \$38,000 if single, or \$53,000 if married all sources of income are included.
- total assets cannot exceed \$110,000. Assets do not include the value of the house or up to 2 acres of land that the house sits on.

If qualified, the exemption is as follows:

- \$150,000 is subtracted from the assessment and taxes are paid on the remainder.

Blind Exemption

To qualify, applicant must:

- be a New Hampshire resident for at least 1 year prior to April 1st in the year the Exemption is claimed.
be legally blind as determined by the administrator of blind services and provide a letter stating such.

If qualified, the exemption is as follows:

- \$15,000 is subtracted from the assessment and taxes will be paid on the remainder.

Regular Veteran's Tax Credit:

To qualify, applicant must:

- be a New Hampshire resident for at least 1 year prior to April 1st in the year the credit is claimed;
- had honorably served at least 90 consecutive days of active duty during a qualifying period; and,
- supply a copy of paperwork (DD-214, for example) showing date of entry, date of discharge, and character of service.

All Veteran's Tax Credit:

To qualify, applicant must:

- be a New Hampshire resident for at least 1 year prior to April 1st in the year the credit is claimed;
- had honorably served at least 90 consecutive days of active duty; and,
- supply a copy of paperwork (DD-214, for example) showing date of entry, date of discharge, and character of service.

REPORT OF THE ASSESSOR'S AGENTS

(continued)

If applying for **service connected total disability tax credit**, disability must be 100% total and permanent, must be service-connected and a letter from the veteran's administration must be supplied at time of application.

If qualified, the credit is as follows:

- \$500 will be deducted from the taxes for a standard and all veteran credit
- \$2,000 for a veteran with a service connected total and permanent disability.

Veteran Spouse or Widow:

To qualify, applicant must:

- Demonstrate that the spouse or deceased veteran met all requirements for Veterans Tax Credit (referenced above), and,
- Has not remarried.
- The surviving spouse of any veteran killed or died while on active duty, as listed in RSA 72:28, providing that the spouse or widow has not remarried.

Low to Moderate Income Tax Credit:

The State of New Hampshire has a program to rebate a portion of the state-wide property tax for qualifying for low income residents. You must apply between: May 1 and June 30. Information is available at Town Hall in the Assessor's Office.

The assessing personnel would like to take this opportunity to thank all the taxpayers in the Town for their patience and assistance throughout the year. We appreciate your unfailing courtesies extended over the past many years.



BEEDE WASTE OIL SITE - 2020 SUMMARY

Michael J. Skinner Consulting, LLC

During 2020, significant progress was again made at the Beede Site, both with respect to the clean-up and the habitat conservation activities which have been undertaken in cooperation with the Wildlife Habitat Council for the 7th consecutive year.

On the clean-up front, the Phase 2 Steam Enhanced Extraction (Phase 2 SEE) System successfully achieved its cleanup objective and was decommissioned at the end of 2019. To maximize recovery of groundwater within the Phase 2 SEE area groundwater pumping and treatment was continued for seven (7) additional months in 2020. The Phase 2 SEE treated about 21,500 cubic yards of deeper soil containing volatile and semi-volatile organic compounds and extracted oil in an area located in the northeast portion of the property. The continued pumping after the Phase 2 SEE shutdown treated an additional 2.5 million gallons of groundwater and included the recovery of an additional 84 gallons of light non-aqueous phase liquid (LNAPL) from the subsurface.

In 2020, the Beede Site Group also added 3 more homes to the Pennichuck Water Works (PWW) water line that was installed down Shady Lane by the Beede Site Group in 2013. One home was placed on bottled water in early 2020 because 1,4-dioxane was detected in the private well just above the newly updated NH Ambient Groundwater Quality Standard (AGQS) for the chemical (AGQS of 0.32 micrograms per liter [ug/l] vs. a detection of 0.372 ug/l in the private well). The other 2 homes were non-detect in 2019 for the 1,4-dioxane, but they elected to take advantage of the opportunity to connect to the PWW line.

The Beede Site Group continued operation of the Management of Migration (MOM) groundwater extraction and treatment system, reducing groundwater contaminant concentrations below drinking water standards prior to discharge by natural infiltration processes into the aquifer immediately below the site. An estimated 407 million gallons of groundwater have been treated and returned to the aquifer since the system started in December 2013. As in previous years, annual groundwater and residential monitoring was conducted in 2020. The results of the monitoring demonstrates that the MOM system continues to function as designed in terms of both hydraulic containment of the overburden plume with the systematic decrease of volatile organic compounds (VOCs) and reduced areal extent of the overburden VOC plume.

The Beede Site Group is proud of the Site's designated habitat area which received a second Gold Certification by the Wildlife Habitat Council. The Beede Site Group's efforts continued to enhance the existing habitat, e.g. installed wood duck nesting boxes, placed pollinator houses in several areas, installed game cameras to record the variety of wildlife on site, and continued to provide additional protected habitat for local wildlife, including some 36 documented animals and birds. Educational interactive programs are being reinstituted in cooperation with Timberlane High School students and local scout troops.

BEEDE WASTE OIL SITE - 2020 SUMMARY

(continued)

With the current circumstances limiting in person events, e.g., regular Site open houses, the Beede Site Group has been working hard to connect with the community digitally. A website refresh and virtual site tours are just a few of the innovations that the group has embraced during these unprecedented times.

The remediation focus for 2021 will be enhancing the habitat area and beginning the process of discussing the appropriate scope of excavation phases of the remedial work on the property. In addition, the MOM system operations and monitoring and the Annual Groundwater and Residential Monitoring program will be performed as in prior years. All work activities are documented frequently on the public Beede Site Group website (<https://beedewasteoilsite.com/>) and Facebook page.



REPORT OF THE BUDGET COMMITTEE

Maxann Dobson, Chair

With this year's Town Report theme ***in this together***, I feel it necessary to contrast it with last year's budget process where the Budget Committee was left feeling undermined, blindsided, and the complete opposite of ***in this together***.

Last year, the residents of Plaistow faced one of the largest property tax increases we have ever seen, and the Budget Committee knew we had to do something to help ease the burden of the tax payer. At our first meeting of the 2019 budget season, the Budget Committee recommended a 5% reduction to the operating budget.

Since our town has adopted under RSA 32:14 an official Budget Committee and the Town Manager form of government under RSA Chapter 37, the budgeting process is as follows: the Town Manager collects department budgets and puts together the proposed budget to present to the Board of Selectmen, who then forward it to the Budget Committee. After the Board of Selectmen hand over the budget, it then becomes the Budget Committee's budget where we review the budget and make adjustments after getting our questions answered by the department heads, Town Manager, and Finance Director. After we make our changes, this is the budget that will be presented to the tax payers.

Based on the Budget Committee consensus and the Board of Selectmen's directive to the Town Manager to create a budget with a 2.5% reduction, Mr. Pearson presented a thoughtful budget coming in at \$9,753,987. The Board of Selectmen reviewed the budget and increased it to \$9,827,006.

After careful consideration of the budget and making sure there was a prudent appropriation of funds, the Budget Committee worked tirelessly in 2019 to present the tax payers with a fiscally responsible budget that met the needs of the town. The Budget Committee was proud to reduce the Town Manager's conservative budget even further without cutting into any critical services. The final budget that was presented at the public hearing on January 14, 2020 was \$9,706,991.

The public hearing is an important part of the budgeting process and offers residents an opportunity to share their concerns, have their questions answered, and offer their input on the final budget. It saddens me to say in the two years I have been chair of the Budget Committee, no Plaistow residents have attended the public hearing. That can mean one of two things: the citizens fully trust the Budget Committee and specifically elected them to be their voice so there is no need to question their budget OR they don't understand the process. The Budget Committee has public comment before every meeting so we are more than willing to talk to concerned citizens and help them get informed.

Imagine the Budget Committee's surprise at Deliberative Session when residents came forward to not only make amendments to the budget by adding back every line item we

REPORT OF THE BUDGET COMMITTEE

(continued)

cut, but they also presented amendments to add additional amounts to the budget. The Budget Committee's budget was only \$46,996 less than the Town Manager's budget and yet by the end of Deliberative Session, \$74,000 had been added. After all the amendments were made at Deliberative Session, the new budget that appeared on the ballot was \$9,780,991. What might not pass the smell test is that Plaistow's very own Town Manager asked specific residents to make these amendments at Deliberative Session. And what's even more troubling is members of the Board of Selectmen also came forward to make their own amendments, further increasing the budget. If any of these individuals came to Public Hearing to voice their concerns, perhaps the Budget Committee wouldn't have been left with our jaws hanging open, dumbfounded.

In the spirit of being "in this together," the Budget Committee hopes all town officials, elected and otherwise, are open and transparent with their intentions and that we will not be caught off guard at Deliberative Session this year.

In an unprecedented year where the Budget Committee has faced several obstacles, from Town Hall closures to not receiving the budget from the Board of Selectmen until November, we have tried our best to come together and present a budget that is prudent and fiscally responsible. With people falling ill or losing their jobs because of the economy, now is not the time to spend more money willy-nilly. We need to hit the pause button and take a deep breath. The Budget Committee knows how trying these times are, so we are doing our part in easing the stress that goes along with living through a pandemic by presenting a budget of \$9,718,746. The Budget Committee recognizes the struggles and sacrifices people have had to make in this very difficult year, and we want Plaistow residents to know we are here for you. We are truly ***in this together!***



REPORT OF THE BUILDING MAINTENANCE DEPARTMENT

Jim DeBonis, Building Maintenance Supervisor

Plaistow's Building Maintenance Department is responsible for assuring that all our facilities are clean, operating safely, protected from degradation and monitored around the clock for the town. Building systems cared for by our team include electrical, plumbing, heating, cooling, fire suppression, security, septic, wells, roofs, snow removal, building egress and parts of the exterior grounds. Additionally, we provide support at two recreation facilities, the Town Forest and Hale Spring Pumphouse. We also play a role in Town and Library functions, Old Home Day, Holiday/Patriotic events as well as activities conducted by the many town voluntary groups. The Staff consists of one full-time supervisor, one full-time cleaner/maintenance worker, and two part-time regular cleaner/maintenance workers. Our mission is to proactively account for Plaistow's facilities while providing improved support to the Town departments and the community.

The year 2020 as we all know brought on challenging issues for everyone including the Town of Plaistow's Building Maintenance Staff. Two challenges were a large staff turnover and the emergence of COVID-19. The previous Building Maintenance Supervisor retired and two of the custodial staff have moved on. The task of replacing three employees with the pandemic dominating was/is difficult. The entire staff pitched in to do whatever was necessary to support. I think this was the point in time when everyone realized we were ***in this together***.

The following are a few of the Building Maintenance Activity Highlights from 2020:

All Properties:

- Cleaning and facilities care
- HVAC and septic preventive maintenance and servicing
- Boiler and elevator inspections and licensing
- Security systems testing and servicing
- Fire Systems testing and maintenance including alarm panels and devices, sprinkler systems and extinguishers
- Electronics recycling
- Hazardous waste disposal
- Snow removal

Town Hall:

- Office reconfiguration and moves
- Repaving of paths in Pollard Park/Town Hall Green
- Great Room carpet replacement
- Masonry maintenance
- Elevator maintenance and electrical updates
- Installation of glass partitions and speaker holes

REPORT OF THE BUILDING MAINTENANCE DEPARTMENT

(continued)

Safety Complex:

- Office reconfiguration and moving
- Computer and Security Systems support
- Fire alarm and sprinkler system testing and repairs
- Replaced roof on Fire/Emergency Management Department side

Library:

- Plexiglass shield manufacturing and install
- Extra cleaning and disinfecting
- Extensive floor care
- Project support
- Special events support

Court House:

- Renovation
- Repairing and painting of walls and trim
- Replacing and cleaning carpets
- Office moves
- Cleaning and replacing exterior siding

PARC:

- Recreation building start-up/winterization
- Trash removal

Plaistow Public Works Garage:

- Building construction support
- Cleaning and maintenance support
- Generator installation support

Some 2021 projects on the horizon for the Building Maintenance group:

- Town Hall bathroom upgrades
- Town Hall plaster wall repairs
- Town Hall Great Room stairs and risers replacement
- Plaistow Public Works Garage construction support
- Energy Committee projects support
- Recreation and Senior activities support

The Building Maintenance Department would like to thank everyone for their support during this difficult past year. We wish all a very healthy and safe new year.

REPORT OF THE DEPARTMENT OF BUILDING SAFETY

Peter M. Blanchette, CBO - Building Inspector/Zoning Officer

It is the duty of this office to administer the Town's building codes, regulations and zoning ordinance in a fair, efficient and professional manner while providing assistance to applicants seeking permits, inspections and information. The Building Department is also responsible for issuing building, electrical, plumbing and other associated permits, maintaining records of permit and inspection activity, performing building code compliance inspections and issuing certificates of occupancy. The department also performs complete, detailed plan review of various construction projects. This department serves as the enforcement authority of the Town's adopted regulations, as well as the applicable State and Federal laws and regulations. Our staff expeditiously responds to complaints relative to building and zoning violations and investigates activities that may have environmental impact.

“Our primary mission is to protect the health, safety and welfare of the public.”

Department Staff

Building Official/Zoning Enforcement Officer: Peter M. Blanchette, CBO

Plumbing, Mechanical & Gas Inspector: David Field

Electrical Inspector: Tom Tombarello

Permit Technician/Administrative Assistant: Joyce Ingerson

The past year has brought changes to the department. Inspector P. Michael “Mike” Dorman has retired along with Electrical Inspector Ken Ray. We thank them both for over 50 years of combined service to the Town.

Also, thanks to the foresight and initiatives of the Town Manager, we have relocated our office from Town Hall to the former Courthouse/Library building at 14 Elm Street, providing space that is conveniently accessible to the public and very conducive to conducting business. Despite the challenges presented with the “new normal” health and safety precautions, our office has provided uninterrupted, personal, walk-in service throughout the year, socially distant of course and always adhering to C.D.C Guidelines and regulations.



New build and renovations continue as the “Carli’s Way” Residential Development nears completion, Sweet Hill Road now boasts several new residences, as well as neighborhoods on Pollard and Newton Road. Ground has just been broken for new construction of a climate-controlled, self-storage facility at 88 Plaistow Road and presently a proposal for a residential development of 8 units at 44 Sweet Hill Road, a

REPORT OF THE DEPARTMENT OF BUILDING SAFETY (continued)

proposed subdivision of 14 single family homes on North Avenue, a medical office at 49 Plaistow Road, and a Construction Contractor facility are all being reviewed for permitting.

The three-year chart below summarizes permit revenues.

Type of Fee Collected	2018	2019	2020
Building Permit	\$42,045.90	\$144,734.78	\$ 99,405.25
Electric Permit	\$6,955.00	\$6,455.00	\$ 6,985.00
Electrical Inspection	\$11,215.00	\$8,880.00	\$ 10,640.00
Plumbing Permit	\$2,940.00	\$2,975.00	\$ 2,190.00
Plumbing Inspection	\$5,320.00	\$4090.00	\$ 3,400.00
Occupancy Permit	\$3,140.00	\$3,000.00	\$ 3,050.00
Mechanical Permit	\$5,000.00	\$5,795.00	\$ 5,940.00
Mechanical Inspection	\$6,320.00	\$7,080.00	\$ 7,860.00
Septic	\$9,385.00	\$6,895.00	\$ 6,700.00
Sign Permit	\$3,650.00	\$5,000.00	\$ 3,750.00
Auto Dealer Permit	\$2,500.00	\$2,400.00	\$ 2,200.00
Well Permit	\$450.00	\$180.00	\$ 90.00
Copies	\$202.00	\$27.00	\$ 0.00
Fire Dept. Revenue	\$3,120.00	\$2,430.00	\$ 3,000.00
Salvage Yard Licenses	\$200.00	\$200.00	\$ 200.00
Administrative/Misc.	\$1,100.00	\$530.00	\$ 510.00
TOTAL	\$103,542.90	\$200,671.78	\$ 155,920.25

During these trying times, we have all worked collectively to provide the best possible service for the community. We are all ***in this together***. We are here to help. I encourage residents to reach out to us for any building, inspectional and zoning assistance or questions.

For information, see our department page on the Town's website at www.plaistow.com or call us at (603) 382-5200, ext. 259.



REPORT OF PLAISTOW ACCESS CABLE / CHANNELS 17 AND 23

Dean Zanello, Cable Coordinator



PlaistowAccess.com



Vimeo.com/Plaistow



Livestream.com/Plaistow



Facebook: PlaistowAccess



PlaistowAccess Cable | Channels 17 and 23

Annual Report

PlaistowAccess – “*In this Together* for our Community”

While our plans have all changed significantly in March, we began the year with far more typical aspirations. In January, we were on-location for the Open House at the new Public Works Garage. In February, we produced informational programs regarding the Warrant and Zoning Articles voted on in March. On Voting Day, we were on-location to provide a live stream as results were announced. Our last “Pre-COVID” purchase was a Panasonic AG-CX10 Camera. The device, with its 4K resolution and advanced audio and streaming capabilities, is a significant upgrade to our field production capabilities. While we missed being able to utilize it for much of the year, we look forward to getting back on-location soon!

As for many of us, March and April brought significant closures, as nearly all events and activities were cancelled, and town facilities were closed and/or operating remotely. This downtime was utilized as a rare opportunity to take on the time-consuming task of digitizing and uploading nearly 25 years’ worth of VHS and digital videotapes in our archives. Nearly 60 programs from the mid 80’s through the late 2000’s have been added to our Vimeo channel! We also enjoyed sharing these segments on our Facebook Page and rebroadcasting on cable.

We were soon tasked with the immediate need to accommodate remote and hybrid meetings broadcasts at Town Hall. This included sound equipment upgrades, new laptops and displays, video conferencing services, and wiring projects. We were in it together as we were troubleshooting the best solutions to accommodate our town staff, elected officials, and viewing public. Moving forward, we will continue to utilize our new functionality, even as we progress past our current restrictions.

Committed to Covering our Community and Government

On Government Channel 17, several Boards and Committees are televised on a regular basis - Board of Selectmen, Planning Board, Zoning Board, Budget Committee, and Deliberative Session. These meetings are all available on Vimeo, in addition to replaying on Channel 17.

REPORT OF PLAISTOW ACCESS CABLE / CHANNELS 17 AND 23

(continued)

Special Government Programs and Meetings Broadcast in 2020:

- Plaistow Warrant / Zoning Articles Review
- Plaistow Candidates' Night at Plaistow Public Library
- Potable Water Meetings and Presentations
- Plaistow/Atkinson District 14 "Meet the Candidates"

In This Together - Making Sure the Show Still Goes On:

While many of the events that we typically cover have been cancelled, there were still opportunities to continue with various activities. In some cases, events were pre-recorded exclusively for TV/online viewing, while others were held with social distancing protocols in place. Whether or not events were able to continue as planned, our services were accommodating those who were unable to attend in person.

- Memorial Day
- September 11th Memorial
- Veterans Day
- (Virtual) Tree Lighting Ceremony at Town Green
- Santa's Ride with Plaistow Fire Department

Special Events for 2020

In response to the situations faced throughout 2020, we assisted in documenting several special programs and events taking place. Town staff and Community Volunteers were ***in this together***, in order to make these activities a reality:

- Covid 19 Public Service Program
- "Covid 19 Fake News: How to Avoid Fake News, Myths, and Scams in the Coronavirus Age", hosted by Scott Campbell and Randall Mikkelsen
- Easter Parade through Plaistow
- "Voting Day Location Information" primers for new voting process at Public Works Garage
- Halloween at PARC: a trick-or-treat / reverse parade with social distancing accommodations

In addition to our regular programs, we have also documented the following events in 2020:

- Plaistow Public Works Garage Open House
- YMCA Education Celebration
- Southern NH Regional Waterline Construction / Site Visit

REPORT OF PLAISTOW ACCESS CABLE / CHANNELS 17 AND 23

(continued)

Our Staff, Volunteers, and Committee Members:

Special thanks to all who have been a part of our team this year. The Plaistow Cable Advisory Committee (PCAC) in 2020 consisted of **Susan Sherman** and **Greg Taillon** (BOS Liaison), New members are always welcome! PCAC typically meets at the Town Hall Basement Studio; meeting schedule can be found online or at Town Hall. **Frank Fiorella** is our broadcast operator who regularly handles live meeting coverage, and other special events as well.

Please feel free to contact us if you have any questions or comments about our programming, facility, or the station in general. As always, we welcome new volunteers and committee members to help shape our future!

Dean Zanello

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REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM COMMITTEE

Timothy E. Moore, Capital Improvements Program Committee, Chair

The Plaistow Master Plan contains a vision of the future. A significant part of that vision includes capital improvements that either provide new equipment or facilities or a replacement/repair strategy to keep all capital investments in a state of good repair. The Capital Improvements Program (CIP) is an adjunct to the Master Plan; like the Master Plan it shows how the Town is financing the capital improvements required to keep buildings, vehicles, and other capital infrastructure in a state of good repair.

The CIP Committee is appointed each year and is charged by the Planning Board to prepare an annual CIP. The CIP is used by the Board of Selectmen and Budget Committee to aid them in preparing the annual budget. The CIP Committee is made up of two members from the Planning Board, two members from the Board of Selectmen, and two members from the Budget Committee. Each Board or Committee may also appoint an alternate, non-voting member to the CIP Committee. The Planning Board chairman or designee serves as the CIP Committee chairman. Town staff and the Town Manager support the CIP Committee in preparation of the plan.

When a CIP is in place and maintained, it allows towns to impose impact fees on developers. The purpose of the impact fee is to charge an up-front fee from developers, at occupancy permit time, a sum of money to help offset the additional capital expenditures required because of the new residential, commercial, or industrial growth. The Town of Plaistow has impacts fees in place for schools, recreation, public safety complex, and new subdivision roads.

The CIP also has two other important functions: maintain capital equipment and help to level the total budget. It is important to maintain our buildings so that small repairs can be made in a timely fashion and avoid large expenditures after problem that could have been fixed with a small repair, has deteriorated to the point where only a costly repair can fix the problem. This in turn avoids large increases in our tax bills. It is also important that our entire fleet of vehicles – rescue trucks, police cruisers, highway department trucks, etc. remain in good condition so that all employees can have confidence they will be able to perform their duties in a safe manner.

The CIP Committee is ***in this together*** as it relies on teamwork from all the department heads to get their latest capital budgets as well as Town Hall staff support.

The CIP contains estimates of capital expenditures over a six-year period; the plan prepared in calendar year 2020 has estimates for 2021 through 2026 and is used to help prepare the 2021 budget that is voted on at the March 2021 Town Meeting. The CIP committee also reviews the capital reserve accounts set up for the purchase of large expense items such as fire apparatus, highway department vehicles, and long-term building maintenance. The purpose of the review is to make sure the balances in the accounts are sufficient to cover the planned expenses in future years. Although the CIP Financial Summary spreadsheet shows only expenses for a six-year planning

REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM COMMITTEE (continued)

period, several reviews extend over longer periods of time. Note that the dollar amounts are in thousands of dollars and have been rounded to the nearest thousand dollars. The percentage amounts have been rounded to the nearest 1/10th of a percent.

Figure 1 – CIP Net Expenses as a Percentage of the Total Municipal Budget

Budget Year/Item	2015	2016	2017	2018	2019	2020
CIP Total	\$1,423	\$1,194	\$1,596	\$1,540	\$1,434	\$1,332
Budget Total	\$9,013*	\$8,949 ⁺	\$10,166	\$11,424	\$11,257	\$10,144
% of CIP Total to Budget Total	15.8%	13.3%	15.7%	13.5%	12.7%	13.1%

* Discounts the \$11,000,000 for the Safety Complex proposed bond.

+ Discounts the \$8,500,000 for the Safety Complex bond.

The CIP numbers in Figure 1 above were taken from the “Net” line of the Grand Totals section of the CIP financial summary. The budget total numbers were taken from the Budget Summary section (Total Appropriations) of the MS-7/MS-737 form (Budget Committee’s Approval column).

In 2019 the Capital Improvements Committee recommended that the existing capital reserve fund established to accrue funds for unscheduled, emergency repairs or replacements of buildings or building systems be replaced with a broader scope reserve fund that could be used for all repairs or replacements. The original suggestion came from the Building Maintenance Supervisor stating his concern over the increase of the number of town-owned buildings and their age. The broader scope reserve fund would allow savings to accumulate for large repairs such as roof replacements, etc. The original reserve fund was capped, by policy, at \$30,000. Because the reserve fund was not established in 2020 the CIP Committee recommended the broader scope reserve fund be established in 2021.

Plaistow has a lot of Information Technology (IT) equipment such as computers, printers, networks, etc. This equipment is spread throughout all of the departments and their respective budgets. At the suggestion of the Town Manager the CIP Committee recommended that a capital reserve fund be created to finance the purchase and maintenance of all the IT equipment. Although this fund was not established in 2019 the CIP Committee is recommended the fund be established in 2021. At the last meeting of the CIP Committee an initial deposit amount had not been established for this capital reserve fund.

The Fire Chief reported that the department’s radios needed to be replaced in 2021. A capital reserve fund was established in 2019 however there is not sufficient funds to replace all the radios. The Board of Selectmen have proposed to split the replacement of the radios between 2021 and 2022 and taking the expense (approximately \$100,000) each year from the General Fund, Unassigned Fund Balance.

REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM COMMITTEE

(continued)

The Fire Chief reported that the Self-Contained Breathing Apparatus (SCBA) needed to be replaced in 2021. A capital reserve fund was established in 2015 to replace the apparatus in 2020. The replacement of the apparatus was delayed last year, and the final deposit was also delayed. The replacement of the apparatus is scheduled for 2021 with the difference between the cost of the apparatus and the fund balance to come from the General Fund, Unassigned Fund Balance.

The Fire Chief also reported the Tower-3 truck that was scheduled to be replaced in 2022 needs to be replaced in 2021 due to maintenance issues, some of which impact the safe operation of the truck. The estimated cost of the truck was \$400,000, but the replacement cost of a new truck is closer to \$1,400,000. The proposal to purchase a new truck rather than a used truck came about because the chance to find a used truck that does not have serious maintenance issues is not likely. The recommended proposal to finance the new truck is to issue a 10-year bond with the bond repayments coming from the capital reserve fund.

Brief Summary of the Cash Flow Analyses

Capital Reserve/Expendable Trust Funds

With the exception of the Fire Department funds as aforementioned all such funds have an adequate balance to finance all future expenses for which the fund was established. This assumes of course that the scheduled deposits are made on an annual basis.

Impact Fees

All impact fees that are collected must be spent within six years from the time of collection. If not spent, they must be returned to the payer of the fee. As of December 31, 2019, in 2020 potentially \$13,126 of Recreation Impact Fees will expire. As of December 31, 2019, in 2021 potentially \$48,461 of Public Safety Impact fees will expire and potentially \$41,134 of Recreation Impact fees will expire. These figures do not take into account any impact fee fund expenditures made in 2020.

Financial Summary

The CIP Committee prepares a financial summary that includes a summary of expenses, fund withdrawals, and revenues for each of the following: Highway Department, Fire Department, Police Department, Emergency Management Department, Water Department, Municipal Buildings, Municipal Services (includes Cable Department, Cemetery, Energy projects), Conservation and Recreation, and Transportation Infrastructure. The CIP Financial Summary follows:

REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM PROJECTS

Timothy E. Moore, Capital Improvements Program Committee, Chair

2021- 2026 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY							
(\$ in thousands)							
Highway Department	2021 Recommended (Warrant or Budget)	2021	2022	2023	2024	2025	2026
Expenses							
H1D: Capital Reserve Fund Deposit - Vehicles	Warrant	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0
H1E.4: Replace 2013 Ford F-350 Pick-up Truck	N/A	\$0.0	\$0.0	\$50.0	\$0.0	\$0.0	\$0.0
H1E.9: Replace 2005 Holder sidewalk snow removal machine	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$50.0	\$0.0
H1E.2B: Replace dump body (sander/salter) of the 2015 6-wheel International Dump Truck	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$50.0	\$0.0
H1E.12: Replace 2006 Landscape Trailer	N/A	\$0.0	\$0.0	\$0.0	\$20.0	\$0.0	\$0.0
H1E.7: Replace 2010 Ford Newholland brush cutter	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$110.0	\$0.0
Expenses Subtotal		\$50.0	\$50.0	\$100.0	\$70.0	\$260.0	\$50.0
Fund Withdrawals							
H1W1: Capital Reserve Fund	N/A	\$0.0	\$0.0	\$50.0	\$20.0	\$210.0	\$0.0
H1W2: Impact Fee - New Road	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Fund Withdrawals Subtotal		\$0.0	\$0.0	\$50.0	\$20.0	\$210.0	\$0.0
Grants/Revenues							
H1R: None	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Highway Department Net Expenses		\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0

2021 - 2026 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY							
(\$ in thousands)							
Fire Department	2021 Recommended (Warrant or Budget)	2021	2022	2023	2024	2025	2026
Expenses							
F1D: Capital Reserve Fund Deposit - Fire Equipment & Apparatus	Warrant	\$140.0	\$140.0	\$140.0	\$140.0	\$140.0	\$140.0
F1E.2: Replace 2006 Chevrolet Rescue 2 Truck	N/A	\$0.0	\$0.0	\$0.0	\$240.0	\$0.0	\$0.0
F1E.2: Replace 1998 Forestry 4 Truck	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$60.0	\$0.0
F1E.1 Replace Commmand Car	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$50.0	\$0.0
F1E.4: Replace 1991 Pierce Tower 3 Truck	N/A	\$200.0	\$120.0	\$120.0	\$120.0	\$120.0	\$120.0
F2D: Capital Reserve Fund Deposit - SCBA, SCBA Tanks, and High Temperature Face Masks	Warrant	\$0.0	\$15.0	\$15.0	\$15.0	\$15.0	\$15.0
F2E: Replace Fire Department Equipment & Apparatus	Warrant	\$227.4	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
F3D: Capital Reserve Fund Deposit - Fire Department Radios	Warrant	\$0.0	\$0.0	\$15.0	\$15.0	\$15.0	\$15.0
F3E: Replace Fire Department Radios	Warrant	\$100.0	\$100.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses Subtotal		\$667.4	\$375.0	\$290.0	\$530.0	\$400.0	\$290.0
Account Withdrawals							
F1W1: Capital Reserve - Fire Department Vehicles	Warrant	\$200.0	\$120.0	\$120.0	\$360.0	\$230.0	\$120.0
F1W2: Public Safety Impact Fee - Apparatus	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
F2W1: Capital Reserve - SCBA, Tanks, Masks	Warrant	\$192.8	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
F2W2: General Fund, Unassigned Fund Balance (SCBA)	Warrant	\$34.6	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
F3W: General Fund, Unassigned Fund Balance (Radios)	Warrant	\$100.0	\$100.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal		\$527.4	\$220.0	\$120.0	\$360.0	\$230.0	\$120.0
Grants/Revenues							
F1R: None	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Fire Department Net Expenses		\$140.0	\$155.0	\$170.0	\$170.0	\$170.0	\$170.0

REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM PROJECTS

(continued)

2021 - 2026 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY (\$ in thousands)							
Police Department	2021 Recommended (Warrant or Budget)	2021	2022	2023	2024	2025	2026
Expenses							
P1D: Capital Reserve Fund deposit for replacement of the Communications Radio Dispatch System	N/A	\$0.0	\$0.0	\$25.0	\$25.0	\$25.0	\$25.0
P3E: Replacement of Police Vehicles	Budget	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses Subtotal		\$0.0	\$0.0	\$25.0	\$25.0	\$25.0	\$25.0
Account Withdrawals							
P1W: Capital Reserve - Radio Communication System	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
P3W1: Police Asset Forfeiture Account	Budget	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues							
P3R: None	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Police Department Net Expenses		\$0.0	\$0.0	\$25.0	\$25.0	\$25.0	\$25.0

2021 - 2026 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY (\$ in thousands)							
Emergency Management Department	2021 Recommended (Warrant or Budget)	2021	2022	2023	2024	2025	2025
Expenses							
	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals							
	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues							
	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Emergency Management Department Net Expenses		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

2021 - 2026 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY (\$ in thousands)							
Water Department	2020 Recommended (Warrant or Budget)	2021	2022	2023	2024	2025	2026
Expenses							
	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals							
	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues							
	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Water Department Net Expenses		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM PROJECTS

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2021 - 2026 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY							
(\$ in thousands)							
Municipal Buildings 1	2021 Recommended (Warrant or Budget)	2021	2022	2023	2024	2025	2026
Expenses							
MB1D1: Capital Reserve Fund Deposit - Building	Warrant	\$0.0	\$28.0	\$28.0	\$28.0	\$28.0	\$28.0
MB1D2: Capital Reserve Fund Deposit - Acquisition of Land and/or Buildings Fund	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB2E1: Public Safety Complex - Expansion Bond & Debt Service	Budget	\$517.0	\$502.9	\$488.8	\$477.5	\$466.3	\$452.3
MB2E2: Public Safety Complex - Maintenance & Repair	N/A	\$0.0	\$20.0	\$30.0	\$0.0	\$0.0	\$0.0
MB3D: Library - Capital Reserve Fund Deposit - Maintenance & Repair	Warrant	\$0.0	\$55.0	\$55.0	\$55.0	\$55.0	\$55.0
MB3E: Library - Maintenance & Repair	Budget	\$36.0	\$100.0	\$27.0	\$30.0	\$80.0	\$80.0
MB4E1: Public Works Facility - Salt shed solar panels	N/A	\$40.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB4E2: Public Works Facility - Maintenance & Repair	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB5E: Courthouse - Maintenance & Repair	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB6E: Historical Society - Maintenance & Repair	N/A	\$0.0	\$10.0	\$0.0	\$0.0	\$0.0	\$0.0
MB7E: Town Hall - Maintenance & Repair	N/A	\$17.0	\$0.0	\$0.0	\$40.0	\$0.0	\$0.0
MB8E1: Recreation Buildings - P.A.R.C.	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB8E2: Recreation Buildings - Ingalls Terrace	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB8E3: Recreation Buildings - Community Center (Beede Site)	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$1500
Expenses Subtotal		\$610.0	\$715.9	\$628.8	\$630.5	\$629.3	\$615.3

2021 - 2026 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY							
(\$ in thousands)							
Municipal Buildings 2	2021 Recommended (Warrant or Budget)	2021	2022	2023	2024	2025	2026
Account Withdrawals							
MB2W: Police & Fire Departments Portion of Public Safety Complex Impact Fee	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB1W1: Building Capital Reserve Fund	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB1W2: Acquisition of Land and/or Buildings Fund Account	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB3W1: Library Capital Reserve Fund	N/A	\$36.0	\$100.0	\$27.0	\$30.0	\$80.0	\$0.0
MB3W2: Library Funds (Fees, Fines, Donations)	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB4W: General Fund - Unassigned Fund Balance	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal		\$36.0	\$100.0	\$27.0	\$30.0	\$80.0	\$0.0
Grants/Revenues							
None	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Municipal Buildings Net Expense		\$574.0	\$615.9	\$601.8	\$600.5	\$549.3	\$615.3

REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM PROJECTS

(continued)

2021 - 2026 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY							
(\$ in thousands)							
Municipal Services	2021 Recommended (Warrant or Budget)	2021	2022	2023	2024	2025	2026
Expenses							
MS1E: Building Department Expenses	Budget	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS2D: Cable Department Equipment Capital Reserve Fund deposit	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS2E: Cable Department - Purchase, Maintenance & Repair	Budget	\$20.0	\$25.0	\$30.0	\$0.0	\$0.0	\$0.0
MS3D: Cemetery - Special Maintenance Capital Reserve Fund Deposit	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS3E: Cemetery - Maintenance & Repair	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS4D: Capital Reserve Fund Deposit - Cell Tower Maintenance	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS4E: Cell Tower - Maintenance & Repair	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS5D: Energy Capital Reserve Fund deposit	Warrant	\$15.0	\$25.0	\$25.0	\$25.0	\$25.0	\$25.0
MS5E: Energy Project Expense	N/A	\$20.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses Subtotal		\$55.0	\$50.0	\$55.0	\$25.0	\$25.0	\$25.0
Account Withdrawals							
MS2W: Cable Department Equipment Capital Reserve Fund	N/A	\$0.0	\$0.0	\$5.0	\$0.0	\$0.0	\$0.0
MS4W: Cell Tower Maintenance Capital Reserve Fund	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS5W: Energy Capital Reserve Withdrawal	N/A	\$20.0	\$20.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal		\$20.0	\$20.0	\$5.0	\$0.0	\$0.0	\$0.0
Grants/Revenues							
MS2R: Cable Franchise Revenues	N/A	\$20.0	\$20.0	\$20.0	\$20.0	\$20.0	\$0.0
Grants/Revenues Subtotal		\$20.0	\$20.0	\$20.0	\$20.0	\$20.0	\$0.0
Municipal Services Net Expenses		\$15.0	\$10.0	\$30.0	\$5.0	\$5.0	\$25.0

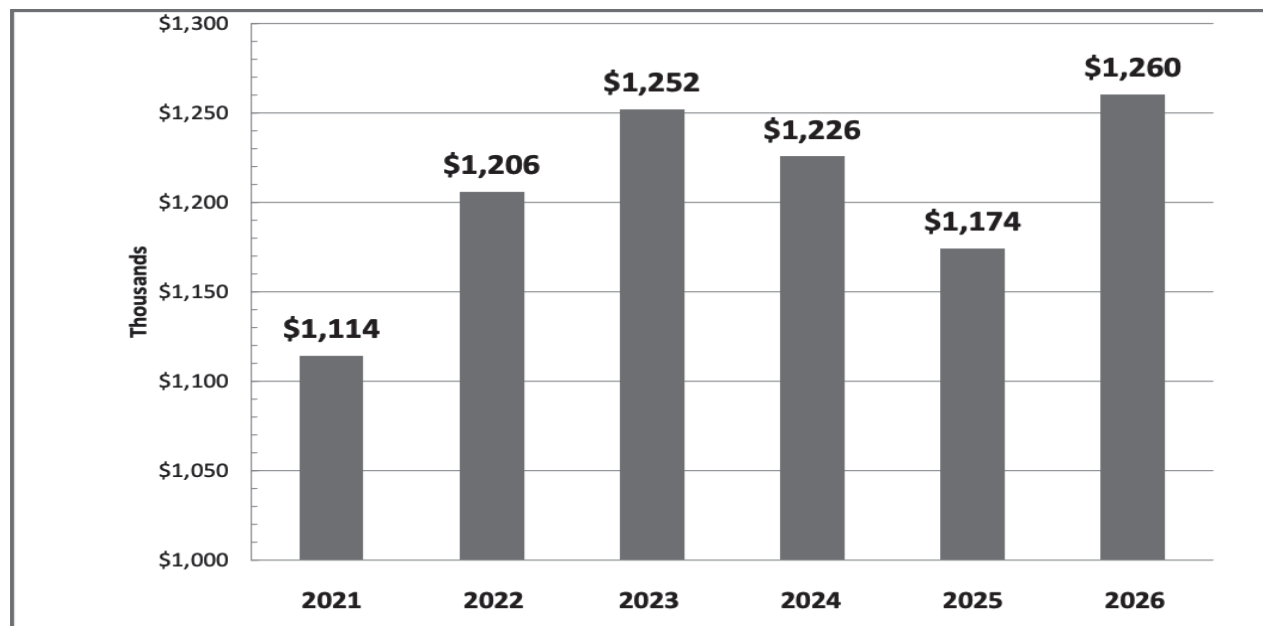
Conservation and Recreation	2021 Recommended (Warrant or Budget)	2021	2022	2023	2024	2025	2026
Expenses							
CR1D: Conservation - Conservation 36-A Fund Deposit	Warrant	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
CR3D: Recreation - Capital Reserve Fund Deposit	Warrant	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0
CR3E: Recreation - Expenses per Strategic Plan	Budget	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0
Expenses Subtotal		\$100.0	\$100.0	\$100.0	\$100.0	\$100.0	\$100.0
Account Withdrawals							
CR1W1: Conservation 36-A Fund	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
CR1W2: Current Use Fund	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
CR1W3: Forestry Fund	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
CR3W1: Recreation Capital Reserve Fund	N/A	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0
CR3W2: Recreation Impact Fee	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal		\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0
Grants/Revenues							
CR3R: Recreation Gifts/In-kind Services	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Conservation and Recreation Net Expenses		\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0

REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM PROJECTS

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2021 - 2026 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY							
(\$ in thousands)							
Transportation Infrastructure	2021 Recommended (Warrant or Budget)	2021	2022	2023	2024	2025	2026
Expenses							
T1D: Transportation Infrastructure Capital Reserve Fund deposit.	Warrant	\$0.0	\$40.0	\$40.0	\$40.0	\$40.0	\$40.0
T2E: Hazard Mitigation Plan Projects	Warrant	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
T3E: Transportation - Surface & Drainage Routine Maintenance	Budget	\$285.0	\$285.0	\$285.0	\$285.0	\$285.0	\$285.0
T4E: Transportation - Special Projects	Warrant	\$0.0	\$0.0	\$0.0	\$0.0	\$600.0	\$0.0
Expenses Subtotal		\$285.0	\$325.0	\$325.0	\$325.0	\$925.0	\$325.0
Account Withdrawals							
T4W2: NHDOT TAP Funds (80%, Requires 20% local match)	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$480.0	\$0.0
T4W1: Capital Reserve Fund - Transportation Infrastructure Projects	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$120.0	\$0.0
Account Withdrawals Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$600.0	\$0.0
Grants/Revenues							
None	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Transportation Infrastructure Net Expenses		\$285.0	\$325.0	\$325.0	\$325.0	\$325.0	\$325.0

2021 - 2026 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY							
(\$ in thousands)							
GRAND TOTALS	2021 Recommended (Warrant or Budget)	2021	2022	2023	2024	2025	2026
Total Expenses	N/A	\$1,767.4	\$1,615.9	\$1,523.8	\$1,705.5	\$2,364.3	\$1,430.3
Total Grants/Revenues	N/A	\$20.0	\$20.0	\$20.0	\$20.0	\$20.0	\$0.0
Total Impact Fee Withdrawals	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Total Reserve & Other Fund Withdrawals	N/A	\$633.4	\$390.0	\$252.0	\$460.0	\$1,170.0	\$170.0
Total Net Expenses		\$1,114.0	\$1,205.9	\$1,251.8	\$1,225.5	\$1,174.3	\$1,260.3



REPORT OF THE CEMETERY SEXTON

Mark Gilford, Cemetery Sexton

In this together with the Highway Department, the engineers, and the contractor, the development of the new sections of the Cemetery is taking shape. The clearing of the land and the roadway construction has begun. The plan is for two new sections of about 300 graves each with a new access road. At least one of the new sections will be ready for use some time next year. A new rules sign has also been installed on the cemetery grounds.

The updating of the Cemetery database also continues. Info on documents such as names, dates, deed numbers and info on old monuments is being verified and entered. We hope it will soon allow people searching for ancestors much easier and faster access to the information.

Important dates at the Cemetery are Memorial Day, Mother's Day, Father's Day, Easter, and Veterans Day. These dates are when there are the most visitors and we try to do all we can to make the Cemetery look special for these days.

Town of Plaistow Cemetery Regulations

- **Cemetery will be closed to visitors between dusk and dawn.**
- **Vehicles must always maintain a reasonable and prudent speed.**
- **Dogs must always be leashed and under control of owner.**
- **Do not pick flowers wild or cultivated.**
- **Recreational use of the cemetery for horseback riding motorcycles and skateboards will not be allowed.**
- **Vandals will be prosecuted to the full extent of the Law.**

Per order of the town Selectman and Town Manager.
For assistance contact the sexton at cemetery@plaistow.com

The Town Highway Department continues to maintain the perpetual care of the Cemetery. This consists of the mowing and trimming around the monuments, as well as Spring and Fall cleanups. Being able to have these tasks done in-house is a savings for the Town. Weather permitting, we are able to get work done in a timely manner and there is a sense of pride that comes with the care of our own.

There were 9 graves sold in 2020 and there were 16 internments

The costs for Cemetery plots are as follows:

- Plaistow Residents \$425 per grave
- Non- Residents \$795 per grave
- Internment fee for a full burial is \$100
- Internment fee for a cremation is \$50

REPORT FROM THE CERT: CITIZENS EMERGENCY RESPONSE TEAM

Darrell Walker, CERT Team Member

Activations in 2020:

- Search and Rescue – July: a call for lost hikers in Plaistow Town Forrest. Two juveniles were lost after hiking with friends/family. Both juveniles were able to walk out into a residential area where a call to dispatch was made. Neither juvenile was injured, therefore no medical assistance was required. The juveniles were both reunited with their families.

Training activities in 2020:

- Traffic Control – Five CERT members received Traffic Control training where they learned proper traffic management/traffic flow techniques. These included learning to direct traffic, stop traffic, and provide safe measures during traffic incidents or disasters
- Shelter Management – Two members completed Shelter Management training. They learned to provide a safe and secure place for individuals and families to stay before, during, and/or after a disaster
- In Field Training (first-aid, search and rescue, fire safety) – CERT members began reviewing in-field training to stay current with best practices. Additionally, three hikes were held in the town forest to better understand the challenges of working in the forest. These hikes included communication system testing and drills

Town Events in 2020:

- 9/11 Ceremony – CERT members took time to remember those who were lost in the terrorist attacks on this date in 2001 in New York City, the Pentagon and Stonycreek Township in Pennsylvania
- Veteran Days Ceremony – CERT members participated the town ceremony to honor those who have served in the United States Armed Forces

Events Organized in 2020:

- Due to the ongoing COVID-19 pandemic, events were minimized

Membership in 2020:

- In December, we had two new recruits attend our monthly meeting. These two individuals have since applied for the team and are awaiting the second phase of

REPORT FROM THE CERT: CITIZENS EMERGENCY RESPONSE TEAM (continued)

training. Once all training has been completed, they will be in a deployable status.

Goals for 2021:

- Maintain monthly meetings/trainings
- Resume activities and events as possible, while following COVID-19 protocols
- Increase membership: CERT is always looking for new team members. If interested, please visit the CERT webpage on the Plaistow town website.
- Further integration with Plaistow first responders
- Explore training opportunities to include search and rescue operations, and tracking

With the ongoing COVID-19 health crisis, the Plaistow CERT is ***in this together*** with the Plaistow Fire Department and Plaistow Police Department to serve the needs of our town and its citizens. We continue to grow, increase our social media presence, and further develop our relationships and presence within the Plaistow community.



REPORT OF THE CONFLICT OF INTEREST COMMITTEE (COIC)

Therese A. Chouinard, Chair

Purpose of the Committee

In order for the citizens of Plaistow to have confidence in the integrity of its government, the Conflict of Interest Committee (COIC) is dedicated to serving Plaistow's citizenry by ensuring that:

- 1) Our public officials act independently, impartially and with responsibility to the people of Plaistow for the public's best interests
- 2) Our government's decisions and policies are made through the proper channels of government structure
- 3) Any and all public offices are not used for personal gain
- 4) Our public officials perform their duties without conflicts between their private interests and those of the citizens they serve

How to File a Petition

Any citizen who believes that a conflict of interest exists regarding a Plaistow public official and wishes to submit a formal complaint is encouraged to review the Town of Plaistow Conflict of Interest (COI) Ordinance, Section V, "Prohibited Conduct."

To obtain copies of the *COI Ordinance, Bylaws, Petition of Alleged Violation form, and the Tri-Fold of Prohibited Conduct* from the COI Ordinance you may:

- 1) Mail a request to the Conflict of Interest Committee, PO Box 903, Plaistow, NH 03865;
- 2) Online at: <https://www.plaistow.com/conflict-interest-committee>
- 3) Email to townofplaistowcoic@yahoo.com, and enter "COIC Business" in the subject line
- 4) Attend a COIC meeting
- 5) Inquire at the Town Hall

All correspondence to the post office box and email address go directly to the COIC, and remain confidential in accordance with our bylaws and ordinances. All *Petitions of Alleged Violation* forms must be mailed to the COIC at the PO Box only; hand-delivered petitions will not be accepted.

NH Conflict of Interest Area Towns Group

The COIC is still interested in forming a NH Conflict of Interest Group of area towns who have a COI Ordinance or who would like to adopt an ordinance of their own. Committees would share ideas and information on the COI Ordinances and possible areas of improvement.

Committee Member Assistance

The COIC is available to interpret and/or discuss the COI Ordinance and Bylaws with citizens and town officials at all regular meetings. Suggestions to improve the

REPORT OF THE CONFLICT OF INTEREST COMMITTEE (COIC) *(continued)*

ordinance will be taken under consideration at the COIC's discretion. In 2017 we received petitions. In 2013 we created a tri-fold of the Prohibited Conduct from the COI Ordinance. We want to continuously improve our processes to serve the Town as we are ***all in this together***.

Meeting Schedule

The COIC meets the third Tuesday of the month, 7:00 PM, at the Plaistow Public Library (except July, August, November and December). Special Meetings are called as needed. All regular meetings are open to the public and all are welcome to attend.



REPORT OF THE CONSERVATION COMMITTEE

Timothy Moore, Conservation Commission Secretary

The Conservation Commission is “all in this together” by participating with the Pollard School Fifth grade in our annual Arbor Day celebration, by working closely with the Planning Board and the Zoning Board of Adjustment when applicants submit subdivision and commercial/industrial site plans for review and approval, and by conducting an annual stream sampling program to monitor surface water quality in Plaistow’s brooks and rivers.

2020 marked the 11th year of celebrating Arbor Day with Pollard School. Normally a highlight of the celebration is the planting of one or more trees. This year because of the COVID-19 pandemic the tree planting was cancelled. Kudos and thanks to the Pollard School teachers, staff, and students for continuing the celebration with the poster and poetry contests.

Education is always an important part of conservation and as a build-up to the Arbor Day celebration the 5th graders learn about trees and their value to the community. Each year the Commission sponsors a poster contest for grades 1 through 5. The poster theme for this year’s contest was “Roots For Life”. The Board of Selectmen reward the winners with a certificate that they present at a Selectmen’s meeting. A 5th grade poetry contest is held where the poems are also based on the poster theme. The winners of both contests are shown below:

Grade	Poster Winner
1	Tyler Fielding
2	Nathan Simone
3	Cheyenne Mitchell
4	Brooke Whiteside
5	Anabell Wade

Place	Poetry Winner
1 st	Shaun Ingram
2 nd	Travis Barker
3 rd	Cole Ouellette

Annual Stream Sample Test Results History

Sample Point	Test Type	1983 (mg/l)	1993 (mg/l)	2003 (mg/l)	2012 (mg/l)	2018 (mg/l)	2019 (mg/l)	2020 (mg/l)
Little River at intersection of Old County & Kingston Roads	Nitrates	< 0.10	0.5	0.56	< 0.2	< 0.10	< 1.0	< 1.0
	Nitrites	< 0.10	< 0.05	< 0.05	<0.2	< 0.01	< 0.01	<0.01
Little River at the Atkinson/Plaistow Town Line	Nitrates	0.14	0.5	1.34	0.50	< 1.0	< 1.0	< 1.0
	Nitrites	< 0.10	< 0.05	< 0.05	< 0.2	< 0.01	< 0.01	< 0.01

REPORT OF THE CONSERVATION COMMITTEE

(continued)

Note the “<” symbol means “less than” and gets reported when the available measurement techniques measure some quantity of a substance, but it is so small that it can not be measured accurately. These points are often referred to as Minimum Detectable Limit (MDL) points. The unit of measure for both nitrates and nitrites is milligrams per liter (mg/l). Drinking water standards require less than 10 mg/l for nitrates.

Although the water quality in our streams does not meet drinking water standards for some measures such as pH and coliform, neither does it pose a severe health risk.

One of the goals the Conservation Commission had in 2020 was to investigate what it would take to officially designate some of our high functioning wetlands as prime wetlands and to also recommend to the Planning Board updates to our wetlands zoning ordinance. To that end the Commission contracted with Mark West of West Environmental to undertake a prime wetlands study. Mark was severely delayed in getting the wetlands mapped with the size and function of each Plaistow wetland. This work will be completed in 2021 and should result in a warrant at the 2022 Town Meeting for voters to approve or disapprove of the prime wetlands designation. Much more information will be forthcoming throughout 2021.

The Commission did review our existing wetlands ordinance and made a recommendation to the Planning Board that they update the wetlands ordinance by preparing a zoning warrant article for the 2021 Town Meeting.



REPORT OF THE CONSERVATION COMMISSION – TOWN FOREST

Timothy Moore, Conservation Commission Secretary

2020 was a year in which the Conservation Commission was truly all *in this together* regarding work in the Town Forest. The Commission worked with Charles Marino, the author of the Forest Management Plan (FMP), the Southeast Land Trust (SELT), owner of the Town Forest Conservation Easement, and a group of trail builders to come to a consensus about the scope of the logging activity. The implementation of the projects described in the recently updated FMP finally started to gain traction only to be delayed by the COVID-19 pandemic. The projects included treating of a portion of the Town Forest for invasive species and to a small logging project to maintain forest health by allowing a diversity of trees to grow and prosper. Although it is possible to log in the winter if there is not a lot of snow, the logging will likely be delayed until spring.

SELT monitors the conservation easement at the Town Forest for encroachments or other types of violations. No such encroachments or violations were found; however, SELT was concerned about the proliferation of the number of biking trails that have been created over the last two or three years. The Conservation Commission has contracted with SnowHawk, LLC. to prepare a trail plan that will identify where hiking and biking trails may be maintained, where additional trails may be created and where some existing trails will be removed. SELT will review the plan as well to ensure the plan will be compatible with the conditions of the forest conservation easement. Work on implementing the trail plan will begin in the late spring/early summer of 2020. Like everything else in 2020, this project was also delayed, however, thanks to a lot of hard work by everyone involved – the Commission, SELT, and some volunteer trail builders the task was completed. Several trails will be closed to allow larger areas of undisturbed forest for wildlife diversity to prosper and still allow the uses of the Town Forest trails to enjoy the forest and its wildlife. This was a critical step in working with the Atkinson and Hampstead Conservation Commissions to produce a three-town trail map that shows trails in all three towns and how they all interconnect. More importantly all three towns agreed on a uniform trail marking system so that hikers and bikers can enjoy the benefits of conservation land in all three towns.

When using the Town Forest please remember the National Park admonition, “Take only pictures, leave only footprints.”

As always, thanks to Dan Garlington and his work crew for keeping the parking lot well-maintained all year and plowed during the winter months. Please be patient, however, as it may take a couple days to get the roads plowed, sanded, and salted before resources can be directed to the Town Forest parking lot.



As Smokey Bear, a US Forestry icon for forest fire prevention, has reminded us all these years,

“Only YOU Can Prevent Forest Fires!”

CURRENT USE DESCRIPTION AND INVENTORY

Marybeth Walker, CNHA, Assessor's Agent

New Hampshire's Current Use law (RSA 79-A) allows qualifying land to be taxed according to its current, rather than its potential use. Without the Current Use program, all open land, regardless of the owner's intent for future use, would be assessed and taxed at full market value. In many cases this would have the effect of forcing landowners to sell their property to escape high property taxes. Inevitably this would mean losing much of this land to development – most likely in the form of residential subdivisions. Current use assessment typically reduces property taxes assessed on undeveloped land by more than two-thirds and is vital to the preservation of open space in the region.

Started in 1973, the current use program is an extremely important mechanism for keeping open land open. It does not, however, provide any long term protection from the future development of this land. This is because current use land can be taken out of the program. If the land is converted to a non-qualifying use (e.g. subdivided for development) it is subject to a "Land Use Change Tax" equal to 10% of the land's full value assessment at the time of the change. In 1994, the Current Use Law was amended to allow the current use penalty tax (land use change tax) to accrue to a special account that can be used for conservation purposes.

The March 2000 Town Meeting voted to put the "Land Use Change Tax" into the Conservation Fund. The "Conservation Fund 36-A" may be used for land or easement acquisition, or for any other purpose for which the Conservation Commission Fund was established under RSA 36-A allows, such as resource inventories, management of Town lands, etc. The 36-A Fund requires both the Conservation Commission's and the Board of Selectmen's approval for withdrawal of any of those funds.

The Current Use Fund has \$182,148.66 in this fund as of December 31, 2020 and the Conservation Fund has \$148,972.52 in it as of December 31, 2020.



CURRENT USE DESCRIPTION AND INVENTORY (continued)

PARCEL	OWNER	#	STREET NAME	TOTAL ACRES	LAND	BLDG	TOTAL
8-025-002-000	DUSTON, VIRGINIA L		HAMPSTEAD LINE	0.55	\$ 6,440	\$ -	\$ 40
8-027-000-000	GALLANT, MICHAEL J & PAMELA J	23	HICKORY RIDGE RD	16.57	\$ 227,130	\$ 450,400	\$ 560,530
11-006-000-000	POST, GARY K.	19	ATKINSON DEPOT RD	2.4	\$ 162,260	\$ -	\$ 140
11-008-000-000	POST, G & M REVOCABLE TRUST	15	ATKINSON DEPOT RD	9.46	\$ 183,590	\$ 322,800	\$ 484,890
12-001-000-000	POST, GARY K.		ATKINSON DEPOT RD RE	9.4	\$ 50,100	\$ -	\$ 2,010
14-008-000-000	PETTENGILL, TRUSTEE DEBORAH LEE	30	EAST RD	9.05	\$ 136,910	\$ 353,900	\$ 482,300
18-010-000-000	ONE TWENTY ONE A REALTY CO	244	MAIN ST	14.6	\$ 429,760	\$ -	\$ 710
20-035-000-000	COLLINS, MARGO B	93	OLD COUNTY RD	19.25	\$ 246,700	\$ 310,100	\$ 415,240
21-002-000-000	BARIBEAU, ROGER R	310	MAIN ST	15.05	\$ 233,190	\$ 242,400	\$ 349,250
21-005-000-000	GALLOWAY, ANDERSON		MT MISERY	12.6	\$ 73,710	\$ -	\$ 780
22-001-000-000	MERANDA, JOSEPH		MT MISERY	6	\$ 56,160	\$ -	\$ 430
22-015-000-000	MERANDA, JOSEPH		MT MISERY	4	\$ 37,440	\$ -	\$ 280
28-001-000-000	NNA ASSOCIATES	106	PLAISTOW RD	29.93	\$ 2,414,240	\$ -	\$ 910
33-001-000-000	KNP LAND ASSOCIATES, LLC		OLD COUNTY RD (BACKLAND)	53.72	\$ 87,040	\$ -	\$ 990
34-001-000-000	TORRAMEO, HENRY		MT MISERY	83	\$ 437,400	\$ -	\$ 2,070
37-035-000-000	STEVENS, KERI B.	6	WOODLAND DR	11.19	\$ 206,420	\$ 177,200	\$ 286,910
37-055-000-000	NOYES, CYNTHIA I	27	MAIN ST	9.84	\$ 187,360	\$ 157,600	\$ 261,540
41-014-000-000	GIFFORD, JONATHAN	148	MAIN ST	29	\$ 329,100	\$ 458,700	\$ 557,170
42-062-000-000	MAJOR TR, NORMAN L & BRENDA E	1	MAJOR LN	4.23	\$ 139,310	\$ 117,800	\$ 214,240
44-050-000-000	JAMES REVOCABLE TRUST, B & B	67	KINGSTON RD	47	\$ 1,009,120	\$ -	\$ 5,470
48-032-000-000	HOYT, DAVID M.	63	FORREST ST	15.01	\$ 190,810	\$ 939,100	\$ 1,028,830
48-039-000-000	DELUCIA, JEFFREY & JARED	43	FORREST ST	4.76	\$ 119,780	\$ 436,500	\$ 552,520
48-040-000-000	CONLEY, ETHAN		FORREST ST REAR	12.27	\$ 65,880	\$ -	\$ 3,190
49-003-000-000	LEBLANC TR, M G	31	FORREST ST	12	\$ 157,440	\$ 25,100	\$ 101,410
50-078-000-000	HOLT, GERALD E	17	HARRIMAN RD	53	\$ 296,000	\$ 237,800	\$ 331,020
53-013-000-000	MAJOR TR, NORMAN L & BRENDA E	12	KINGSTON RD	8.6	\$ 205,920	\$ 309,100	\$ 430,170
53-028-000-000	EMBREY, MONA E	7	HILL HAVEN RD	31	\$ 151,060	\$ 257,900	\$ 396,920
55-005-000-000	MUIR, ANN	43	CRANE CROSSING RD	19.06	\$ 265,380	\$ -	\$ 1,390
55-009-000-000	ENGLEMAN, JANICE CHRISTINE	29	CRANE CROSSING RD	10.89	\$ 199,110	\$ 311,400	\$ 442,340
56-003-000-000	DEPTULA-HICKS, DARLENE M TRUSTEE	30	CRANE CROSSING RD	19.61	\$ 310,000	\$ 514,100	\$ 647,580
62-029-000-000	44 SWEET HILL LLC	44	SWEET HILL RD	18.8	\$ 218,140	\$ 62,500	\$ 149,980
65-002-000-000	BIGGART, JANET	28	NEWTON RD	13.33	\$ 147,180	\$ 47,900	\$ 147,410
66-017-000-000	HAVERHILL GOLF & COUNTRY CLUB	93	FORREST ST	257	\$ 2,031,000	\$ 1,312,500	\$ 2,384,710
67-001-000-000	PAQUETTE, ERIC	34	NEWTON RD	17.1	\$ 217,510	\$ 166,700	\$ 267,400
68-008-000-000	SWEET HILL FARM, LLC	82	NEWTON RD	25.62	\$ 261,100	\$ 664,300	\$ 823,550

REPORT OF THE ELDER AFFAIRS COMMITTEE

Susan Sherman, Chair

Our Elder Affairs Committee was established by the Town Manager with the mission and charter to improve opportunities and activities for senior citizens. We believe that seniors in our community need to have a voice in planning and carrying out activities.

We are so fortunate to have a great Town Staff, Library and a Recreation Department who work with our committee to help plan and coordinate trips, programs, and special activities for our seniors.

We are committed to reducing senior isolation through social, emotional and healthy opportunities for our seniors.

Our Senior Newsletter

The Senior Sizzler continued with another year of production, despite the pandemic. Not only has the newsletter been a great source of information about the happenings around town, but it has also provided valuable information about how to stay updated regarding COVID-19 and where to find services. This newsletter comes out quarterly. We mail copies out to all seniors on our mailing list. We also have copies available at the Vic Geary Center, Town Hall lobby, area churches and the Plaistow Public Library when they are open. We thank Tim Moore, Cathy Willis and Dee Voss for their efforts to produce this newsletter. Along with updates on current Town projects, the newsletter informs seniors about upcoming social activities and has fun puzzles and yummy kitchen-tested recipes.

Events

The events that would normally take place for our seniors, such as trips to Foxwoods, trips for music, theater, lunches and shopping were suspended like much of everything else in 2020. The Recreation Department has been offering Online Bingo that has been lots of fun. But we look forward to better times when we can be back together in the same room (or same bus!).

There are many dedicated members of the Elder Affairs Committee; you'll see their names listed in the front pages of this Town Report. If you see them, please thank them for their hard work. We are all eager to get back to planning more and more fun things to keep our seniors engaged and social.

The local Plaistow business community have been very supportive of our programs, providing small prizes, supplies and refreshments to help us continue with our mission. They truly understand the meaning of ***in this together***.

We can't wait to start our monthly meetings again, so we can start planning the fun! In the meanwhile, you can also find information and a copy of the latest *The Senior Sizzler* on the Town's Website www.plaistow.com. We are always looking for new ideas...

REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT

Douglas P. Mullin, Emergency Management Director

We were and continue to be prepared to open and staff the Emergency Operations Center (EOC) if necessary, as a result of the COVID pandemic this year. The Emergency Management Department provides leadership and assistance to save lives, protect public health, safety and property in Plaistow from any natural, manmade and technological hazards through an effective emergency management program based on the four phases of emergency management;

- Mitigation
- Preparedness
- Response
- Recovery

The Plaistow's Local Emergency Operations Plan (LEOP) is designed to address the response to consequences of any emergency or disaster situation that would affect the population and/or property within Plaistow. The LEOP is applicable to all hazards; natural disasters such as earthquakes, hurricanes, and tornadoes; manmade incidents such as civil disturbances; and technological situations such as hazardous materials incidents (including terrorism), power failures, nuclear power plant incidents; public health incidents and national security emergencies. It ensures a coordinated and effective response to disasters that may occur and is organized to correspond to the phases of Emergency Management and include functional annexes and Emergency Support Functions (ESF's), (i.e. communications, transportation, mass care and four (4) sheltering) which identify the functions that may need to be utilized to manage a disaster or incident. The plan assigns one or more functions to Town Departments to provide response and recovery activities in support of local operations during an emergency or disaster. Plaistow is privileged to have dedicated, hard-working departments who work together to serve and protect our citizens of Plaistow.

The Town also has an excellent Community Emergency Response Team (CERT) program. This program plays an important role in Emergency Management by providing support to first responders, providing immediate assistance to victims, and organizing volunteers at a time of disaster. We encourage volunteers that have an interest in supporting the Town's Emergency planning activities to consider participating in the CERT program. You will receive the training needed to be better prepared for disasters that may impact the community and learn skills including fire safety, team organization, light search and rescue, and disaster medical operations. You can choose to take an active role in emergency preparedness activities in your community or help with non-emergency projects that help improve the safety of the community. If you are interested in the CERT program, please contact the Emergency Management Department.

The Emergency Management Department and Operations Center (EOC) is located inside the Plaistow Safety Complex. The EOC includes a communications area, storage area, conference room, and serves as an emergency shelter for residents.

REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT *(continued)*

Finally, I'd like to encourage everyone to sign up for NH Alerts from ReadyNH.gov. NH Alerts allows you to stay informed with the latest safety information and lets you know of dangers in your area and learn what to do before, during and after events. It also provides information on how to complete family emergency plans and tells you what you should have in emergency kits. The alerts include weather, emergency, community, and missing persons alerts which you can receive by phone, text or email. Please visit www.readynh.gov and sign up today!

I'd like to thank my coworkers and the CERT members for all their hard work throughout the year and their support of the Emergency Management Department.



REPORT OF THE ENERGY COMMITTEE

Timothy Moore, Energy Committee Chair

In 2020 the Energy Committee was ***in this together*** by seeing many energy projects go from the planning stage to the implementation stage. The energy projects undertaken will reduce the energy costs for the Town and the taxpayers.

Energy Capital Improvements Program (CIP)

During 2020 the Energy Committee recommended a sum of \$15,000 be deposited into the Energy Capital Reserve Fund.

Energy Committee Subcommittees

The prior subcommittees were disbanded in 2020 because most of their work was completed in 2019. The small amount of remaining work was completed during the monthly Energy Committee meetings.

LED Streetlighting

This project is expected to save \$23,000 per year with a payback period of 5 years. Affinity was selected to do this project and was completed in early 2020.

Building Energy Efficiency

In 2019 the Energy Committee contracted with S.E.E.D.S. (Sustainable Energy Education Demonstration Services) to perform a thermal and electrical efficiency audit for three buildings – the Library, the Town Hall and the Historical Society Museum. Most of those projects were completed in 2019 but the replacement of the light fixtures in the Town Hall was scheduled for 2020. Because of the delays caused by COVID-19, the project will not be completed until the first quarter of 2021. This replacement is expected to save \$4,000 per year.



The Energy Committee also worked with the Building Committee that was overseeing the construction of the Public Works Facility to suggest energy efficient systems be used in the construction. This included solar panels for the salt shed roof. This project will be completed in 2021 as well.

Solar array at the landfill

Revision Energy, located in Brentwood, presented a conceptual design for a solar array to the Committee in 2017. In the fall of 2019, another meeting was scheduled to identify possible obstacles to completing a solar array installation at the landfill. The following three items were identified:

1. There are areas of the clay-capped landfill that are beginning to puddle, that is, the loam and seed on top of the clay cap has areas that it has settled. This

REPORT OF THE ENERGY COMMITTEE

(continued)

puddling cannot be allowed to continue otherwise the integrity of the cap may be impugned. If any area of the landfill is to be used for the solar array installation, then the cap must be repaired. This is an engineering problem that can easily be resolved but may add to the cost of the installation of the array.

2. Installation on the clay cap of the landfill adds to the challenge of the design and maintenance of the arrays where the integrity of the cap must be maintained at all times. Again, this is an engineering problem but may add to the cost of the installation of the array.
3. Installation of the solar panel array only makes economic sense when it is allowed to be connected to the electric grid via net-metering. Net-metering allows the owner of the electrical generating facility (like the solar array) to sell the electricity. Per state laws (RSAs), a cap of 1 megawatt is set for large commercial and/or municipal net-metering customers. Proposals to raise the limit to 5 megawatts have failed in the last 3 years. Another proposal for the 2020 legislative session is being proposed that will allow for many more commercial/municipal facilities to be constructed. Should this legislation pass, another subcommittee will be formed to gather details and conceptual designs necessary to evaluate the feasibility of installing such an array on the Plaistow landfill.

Alternately Fueled Vehicle Subcommittee

A new subcommittee was formed in 2019 to evaluate the feasibility of converting some of the town vehicles to alternately fueled and/or hybrid vehicles. The first task of the committee will be to evaluate the technology and cost of such vehicles to see if their performance/functionality is compatible with those required by the various town vehicles.

The subcommittee will be submitting a report on their findings to the Energy Committee who will then decide if there are worthwhile recommendations to make to the Board of Selectmen. This investigation and report will also be delayed until 2021.

NH Clean Energy Group

The Energy Committee recommended to the Board of Selectmen that Plaistow join the NH Clean Energy group. There is a modest \$250 fee to join the group and the Selectmen did vote to join. The group monitors energy-related legislative bills and is available help energy committees evaluate and prioritize various energy projects. The Energy Committee will be working with them throughout 2021 to help us better define, schedule and implement the next wave of energy projects.

Become a Member of the Energy Committee

The Energy Committee is looking for people interesting in serving as alternates or on subcommittees. No prior experience required, just an interest in how we can provide budget savings while improving energy efficiency throughout the Town. The Committee meets on the first Wednesday of each month at 5:00 p.m. If you are interested in these kinds of projects, please contact the Planning Department at 603-382-5200 X202.

REPORT OF THE FINANCE DIRECTOR

Gregory A. Colby, CPA, Finance Director/Assistant Town Manager

The Finance Department is comprised of many functions that interact with all departments within the Town of Plaistow. These functions include Payroll, Accounts Payable and Accounts Receivable. The Finance Department is responsible for development, preparation and control of the Town's budget in conjunction with the Town Manager and the individual departments.

The Department is also in charge of accounting and financial reporting including Federal and State reporting requirements.

It is the mission of the Finance Department to administer the financial resources of the Town in a fair, accurate, and professional manner to meet all areas of fiscal responsibility, including compliance with federal, state and local laws, as well as general accepted accounting principles.

The external audit conducted in 2020 for the year ended December 31, 2019 resulted in the Town receiving an unmodified opinion on the financial statements, which is the highest level an entity can receive. The Town continues to have a healthy, strong unassigned fund balance. The entire audit is available on the Town Website, under the Finance Department page.

The external auditors have been scheduled for the first week of March 2021, and the expectation is to have the report back and available by June 15th.

Like it has been for so many others, 2020 has been a challenging year navigating COVID and the fallout. The number of grants and reporting requirements made it a challenge, but we have met all requirements of the State and Federal authorities in the tracking and expenditure of these grants.

The Finance Department continues to strive towards ensuring that information generated from this office is as timely and accurate as possible, so Town Officials, staff, and taxpayers can rely on and make sound financial decisions on behalf of the Town. We're all ***in this together!***



REPORT OF THE FIRE DEPARTMENT

Chris Knutsen, Fire Chief

The mission of public safety is to safeguard citizens, communities, and organizations from potential danger, threats, and harm. This framework is achieved through effective planning, preparation, education, collaboration, response, and recovery assistance. Through practical contact with and observation of facts and previous events, the success of this operating theater relies on a whole community approach. Homeland Security Presidential Policy Directive 8 also explains that our national preparedness is the shared responsibility of all levels of government, the private and nonprofit sectors, and individual citizens. This year, the Plaistow Fire Department implemented these elements, along with the Town, to be ***in this together*** for a safer and resilient community from the COVID-19 pandemic, fire threats, rescue situations, and pre-hospital emergency medical care.

Fire Chief Chris Knutsen recognized the implications of the SARS-CoV-2 before the virus had a chance to impact the local community, country, and equipment supply chains. Therefore, the fire department ordered and received specialized personal protective equipment and disinfectant ahead of any shortages that would soon follow. In response to the State of New Hampshire, Office of the Governor, Executive Order 2020-04, Plaistow Fire Department implemented twenty-four staffing for fire, rescue, and pre-hospital emergency medical services. The current staffing model only had personnel at the station from 6:00 am – 6:00 pm. As the COVID-19 pandemic progresses, the Town of Plaistow must be prepared to respond to an increased number of individuals requiring medical care along with implementing measures to combat the spread of COVID-19.

The fire department applied for two grant funding opportunities that would help reverse any negative impacts on the operating budget. The first grant was awarded from the New Hampshire Department of Justice Coronavirus Emergency Supplemental Funding (CESF) program. The CESF federal funding is for law enforcement and other first responders to prevent, prepare for, and respond to the Coronavirus pandemic. This brought \$126,592.25 back to the taxpayers and 100% funded:

- I. Personnel (\$122,335.50)
 - 1. Payroll expenses from March 22, 2020, until December 31, 2020
 - 2. This project funds reimbursement and sustainability costs associated with payroll for night staffing.
- II. Equipment (\$1,547.75)
 - 1. Reimbursement for the purchase of thermometers and decontamination equipment.
- III. Training (\$2,709.00)
 - 1. Reimbursement for a 12-month subscription service for online training and records management.

REPORT OF THE FIRE DEPARTMENT

(continued)

The second grant was awarded from the Federal Emergency Management Agency's (FEMA) Assistance to Firefighters Grant (AFG-S) program in the amount of \$18,918.00. These funds were used to

- I. Reimburse/Recover (\$2,260)
 1. Reimburse funds that were spent on personal protection equipment.
- II. Future sustainability (\$16,658)
 1. Future funding to purchase specialized personal protective equipment.

Together, the grant funds saved \$145,510.25 from unanticipated expenses in the operating budget.

Additionally, the fire department leadership worked collectively with stakeholders to author and implement fifteen policies that were directly related to the pandemic and Coronavirus response. These documents restructured dispatch protocols, emergency response capabilities, viral protection for the public safety complex, and increased personal safety measures for our first responders. Other town departments and state agencies requested these policies and utilized them as model examples.

The leadership and membership of the fire department remained vigilant and continued to move the organization forward and improve services for our customers this year. Several upgrades and enhancements were made for record-keeping, report writing, training and preparedness, asset tracking, burn permits, and response capabilities. Traditionally, the focus of a fire department community risk assessment was the identification of fire hazards and planning an appropriate suppression response force to mitigate emergencies when they occur. Today, hazard or risk assessment goes well beyond the fire problem with medical responses and other rescue emergencies. This all-hazards approach provides the opportunity to have a much bigger impact on life safety and decrease property loss. At the same time, it makes the process of conducting a community risk assessment inherently more complex.

Plaistow firefighters are "all-hazards" responders, providing emergency medical response, fire suppression, technical rescue, hazardous materials response, response to active shooter/hostile events, fire inspections, public education, investigation, community training and more. While this is a long and growing list, effectively managing a fire department essentially comes down to three elements, no matter the specific hazard:

1. Understanding the risks in the response environment
2. Deploying enough resources to effectively manage every incident
3. Being able to demonstrate how changes to response resources will affect the overall safety of responders and the community

The fire department also reviewed our "operational readiness," which is the capability to have the needed equipment, training, and personnel to perform the functions for which it is organized and designed for. This assessment included the referencing of codes,

REPORT OF THE FIRE DEPARTMENT (continued)

standards, and publications. The primary authoring organizations which publish these documents are:

- Occupational Safety and Health Administration (OSHA)
- National Fire Protection Association (NFPA)
- Insurance Services Office Mitigation (ISO Mitigation)
- Center for Public Safety Excellence (CPSE)

The most significant organization to reference which effects the taxpayers is the Insurance Services Office Mitigation (ISO). This third-party assessment of the department and response capabilities determines our public protection classification score. This number determines the insurance cost for property owners. The lower our score, the more money we can save the taxpayer on their insurance premium. Therefore, referencing the Fire Suppression Rating Schedule is an invaluable tool for determining strengths, weaknesses, opportunities, and threats within our organization.

This year proved to be another busy year with calls of service. Plaistow Fire Department responded to over 700 calls involving pre-hospital emergency medical care. Our Emergency Medical Technicians and Paramedics positively impacted lives by arriving at the patient's side quickly and initiating lifesaving care. Additionally, Plaistow firefighters responded to 48 fire incidents. A quick response and fast extinguishment limited damage and saved millions of dollars in personal property. Altogether, the department responded to nearly 1100 calls which includes false alarms, good intent, public assists, hazardous conditions, and explosions. During the peak of the COVID-19 pandemic, we were able help the public with performing birthday parades.

Public safety requires a collaborative effort and to be ***in this together***. We were successful because of all the internal and external stakeholders coming together this year. Through proper planning, training, and teamwork we were able to impact our community and provide a professional service to our customers.



REPORT OF THE FIRE DEPARTMENT – FORESTRY

Ryan Higgins, Fire Captain

As with most departments in town, many modifications and changes had to be made to adapt to the ongoing pandemic, including the inspection of burn permits. A 100% online contact free burn permit process was established and seemed to be best practice even moving forward for the future. Individuals requesting a permit to burn fill out a series of questions via Google Forms and submit it for review, once reviewed an electronic form is sent to them to e-sign to complete the process. This not only eliminates paper waste, but it also enables us to track, contact and streamline who has what type of permit across town. 500+ permits were completed, and we have moved forward to establish this as the standard way for issuing permits.

 Plaistow Fire Department	
STATE OF NEW HAMPSHIRE DEPARTMENT OF RESOURCES and ECONOMIC DEVELOPMENT Division of Forests and Lands Forest Protection Bureau	Permit To Kindle Fire Call 382-6816 prior to burning <small>DRED Form #5601A Rev. 7/09</small>
PERMITTEE: Smokey Bear	
ADDRESS: 123 Smokey Bear Blvd	
DATE: 3/27/20	All seasonal permits expire December 31, 2020
CATEGORY: SEASONAL: CAT I/II	
SIGNATURE OF PERMITTEE: <u><i>Smokey Bear</i></u>	I, the undersigned permittee, am eighteen years of age or older understand the law, regulations and my responsibility under the terms of this permit.
FIRE WARDEN: Online- Higgins	<small>Director Division of Forests and Lands 172 Pembroke Road Box 1856 Concord, N.H. 03302-1856 603-271-2214 www.nhdf.org</small>
TOWN OF: Plaistow	
Permit #: 2020- 123	
NO CATEGORY II OR III FIRE SHALL BE KINDLED OR MATERIAL BURNED BETWEEN THE HOURS OF 9:00 A.M. AND 5:00 P.M. UNLESS ACTUALLY RAINING. PLEASE READ THE SYNOPSIS OF THE LAW CONTAINED WITH THIS PERMIT	
<small>Category I - small controlled fire, such as a camp or cooking fire, no greater than 2' in diameter contained within a ring of fire resistive material or a portable fireplace. A category I fire, conditions permitting, may be kindled with a permit at any time of day, whether raining or not.</small>	
<small>Category II - small controlled fire, such as a camp or cooking fire, no greater than 4' in diameter contained within a ring of fire resistive material or a portable fireplace. A category II fire, conditions permitting, may only be kindled with a permit between the hours of 5:00 pm and 9:00 am unless it is actually raining.</small>	
<small>Category III Fire means any other fire, not category I or II or greater than 4' in diameter or a fire NOT contained within a ring of fire resistive material. A category III fire, conditions permitting, may only be kindled with a permit between the hours of 5:00 pm and 9:00 am unless it is actually raining.</small>	
<small>CAUTION - PERMIT SUMMARILY SUSPENDED: 1. If fire is kindled at unspecified date, time or place; 2. If weather is unfavorable or proclamation closing woodland is in force; 3. If help and equipment is inadequate to control fires; 4. If material not specified is burned. If fire escapes from control you may be held liable for: 1. Payment of damage to property of another; 2. Payment of suppression costs to the town; 3. Prosecution for failure to comply with regulations. Burning under the authority of this permit will be valid only if it does not violate N.H. Air Resources Division regulations. NO FIRES SHALL BE LEFT UNATTENDED AT ANY TIME WITHOUT BEING COMPLETELY EXTINGUISHED. A BURIED FIRE IS NOT CONSIDERED EXTINGUISHED. The NH Division of Forests and Lands is an equal opportunity educator and employer.</small>	
<small>*** Refer to the synopsis of the specific permit category and fire permit laws provided with this permit for additional requirements. ***No residential trash, treated wood or material greater than 5" diameter shall be burned at any time</small>	

REPORT OF THE FIRE DEPARTMENT – FORESTRY

(continued)

General Burning Information

Anyone who wishes to burn clean ordinary combustibles, such as leaves, brush, and untreated lumber, or have a camp or cooking fire MUST have written permission from the landowner and a fire permit from the local forest Fire Warden or local Fire Department in the town or city where the fire will be kindled. You MUST be at least 18 years of age to obtain a written fire permit.

Public or privately owned camp or picnic grounds must obtain an annual written fire permit from the town Forest Fire Warden for use of outside fireplaces, camp or cooking fires used in the operation of the camp or picnic grounds. Such camp or cooking fires should:

- be in an area cleaned to mineral soil at least eight (8) feet across;
- have at least six (6) inches of sand or gravel under the fire for any fire built on the ground;
- have no limbs or other burnable material to a height of ten (10) feet above the fireplace area; and
- be constructed so they cannot be moved from their mineral soil area.

What You Can Burn and When

Only leaves, woody debris or brush less than five (5) inches in diameter, or untreated wood and dimension lumber (subject to Env-A 1001.05(g) below) can be burned. For any open burning a written fire permit is required. Even with the permit, no open burning is allowed between the hours of 9:00 am and 5:00 pm unless it is raining.

When the ground where you are burning is completely covered with snow no fire permit is required. However, be sure to check local ordinances that might restrict winter-time burning.

The permittee will be required to have suppression equipment on site while the burning is being done and the fires will have to be totally extinguished or be constantly attended.

Air quality regulations restrict the type of material burned in the open. Stumps, painted or treated lumber, tires, tubes, plastics, foam rubber and shingles are some of the prohibited materials (see Department of Environmental Services, Air Resources Division Open Burning Rules).

Commercial Permits - Authorizations from the Forest Ranger for your town/city and local Warden are necessary to issue a commercial permit to burn when no other means of disposal of material is available, such as chipping, hauling to a landfill or other methods of legal disposal.

FIRE/RESCUE VEHICLE & APPARATUS REPLACEMENT PLAN

Fire/Rescue Vehicle & Apparatus Replacement Plan						
Vehicle	Year Make & Model	Serviceable Years	Estimated Replacement Cost per Vehicle	Number of Units per 25-Year Interval	25 Year Estimated Total Cost	Proposed Replacement Year
Command Car 1	2015 Chevrolet	10	\$50,000	2.5	\$125,000	2025
Rescue -2	2006 Chevrolet	15	\$240,000	1.67	\$400,000	2024
Engine-1	2003 KME	25	\$475,000	1	\$475,000	2028
Tower - 3	1991 Pierce	25	\$1,400,000	1	\$1,400,000	2021
Forestry - 4	1994 GMC**	25	\$60,000	1	\$60,000	2025
Tanker-6	2018 Pierce	25	\$500,000	1	\$500,000	2043
Engine 8	2012 HME	25	\$475,000	1	\$475,000	2037
Tanker - 5	1993 Pierce*	25	\$500,000	1	\$0	
Utility Vehicle - Car 2	2014 Ford Explorer***	15	\$35,000	1.67	\$58,450	2035
					25-Year Total	\$3,493,450
					Cost per year	\$139,738

*Tanker-5 was replaced in 2018 and remains as a reserve/mutual aid engine/tanker.

**Forestry-4 was refurbished in 2018 with a new aluminum utility body, this reflects a future chassis replacement at some point.

***Utility vehicle was transferred from the Police Department to replace the former 2004 utility vehicle.

Explanation:

For a number of years, the Town of Plaistow has maintained a successful Fire Apparatus Vehicle Replacement Plan. The goal of this plan is to appropriately schedule the replacement of emergency vehicles so as to level the tax impact each year. The Capital Improvement Program Committee, in coordination with the Fire Chief, calculates the total cost to replace vehicles within a 25-year planning horizon. The total cost of vehicle replacement is then divided by 25 to generate an approximate annual cost. Through annual Warrant Articles, that amount is requested to be placed into the existing Fire Department Capital Reserve Fund dedicated to the replacement of Fire Department apparatus. As a need for equipment replacement approaches, a Warrant Article must then be submitted for the purpose of removing an appropriate amount of resources from the Capital Reserve Fund. This method promotes the leveling of tax burden on Plaistow taxpayers and eliminates the need to issue a bond or note to borrow the necessary funds. It should be noted the Tower truck was purchased as a used piece of apparatus, however, in 2020 the Fire Chief determined that a used apparatus will not likely meet the needs of Plaistow and therefore the plan is to replace it with a new truck. This led to the large increase in cost from \$400,000 to \$1,400,000. The Fire Chief also determined the truck needed to be replaced in 2021. The cost will be partly covered by a bond. All replacement costs are estimates based on recent industry sales of similar type vehicles.

REPORT OF THE HEALTH DEPARTMENT

Dennise Horrocks, Health Officer

Plaistow Public Health Emergency Preparedness and Response

Public health threats are always present. Whether caused by accidental, natural or intentional causes, these threats can lead to the onset of public health incidents. State and local public health departments are the first responders for public health incidents and ongoing planning and training are critical for our commitment to strengthening public health preparedness capabilities. 2020 has been a crucial test of those capabilities with a declared pandemic and a thus far yearlong response to Covid-19.

Beginning in Early December 2019 when the first case arose in Wuhan, China, the U.S. and New Hampshire started monitoring the virus and preparing for a response. By March 2020, with close to 84,000 cases, the U.S. surged past China and Italy to lead the world with the most cases. NH promptly declared a State of Emergency and issued Stay at Home Orders. The Town responded by creating Town and departmental procedures that would provide services to the residents, while still protecting the Town employees. Over the next several months, all sectors of business cautiously reopened with restrictions and requirements for operation that would protect the health and safety of the workers, the customers and the community. Town Health Officers were asked to assist the State with conducting investigations to assess compliance with the public health guidelines issued by the Governor and, in turn, reduce the spread of COVID-19.

While cases and infection rates slowed over the summer months, Public Health Officials developed plans for the distribution of an approved vaccine but warned of the potential for increases in cases as colder weather moved in and people moved inside. Schools opened in a hybrid model and even with countless procedural changes, restrictions, and additional responsibilities, successfully began the school year and have encountered very few cases over the next few months. But with the holidays brought a marked increase in local cases and statewide NH was at the substantial community transmission level. In December, some business sectors chose to restrict or temporarily close their operations to the public out of concern for their employees and patrons until the community transmission decreased. Now with new cases rising across the State, but approved vaccines on the horizon, NH has a distribution plan for a phased approach of Covid-19 vaccinations into the next year, as vaccine becomes more readily available.

The Health Officers' ongoing responsibilities during the pandemic included:

- Investigating non-compliant businesses. Providing education and reinforcing the importance of adhering to public health guidelines. Involving and collaborating with State agencies for enforcement actions if habitual noncompliance in businesses occurred,
- Assisting town departments, businesses and individuals with potential cases or exposures, clarifying isolation and quarantine guidelines, contact tracing,
- Daily monitoring of data and trends in the town, region, state and country,
- Participating in ongoing conference calls, meetings and webinars with various state, regional and federal agencies and Public Health entities for updates and trends of the pandemic,

REPORT OF THE HEALTH DEPARTMENT

(continued)

- Providing training opportunities and resources to food establishments for take-out and delivery precautions, appropriate cleaning and disinfecting, PPE, and conflict de-escalation,
- Developing checklists and guidance documents for use with business compliance checks,
- Responding to questions and concerns from businesses regarding adaptations to their operations in an effort to protect public health and remain in compliance,
- Reviewing frequently changing guidance documents for 43 various business sectors and providing the updated information to the appropriate businesses,
- Assisting the Attorney General's Office with requests to investigate specific problems or complaints,
- Working with our Public Health Region on pandemic operational plans for alternate care sites for testing and now for Covid-19 vaccination.

Protecting the Public from Foodborne Illness and Disease

Plaistow is one of 15 towns or cities in the State that has the authority to license and inspect all food service establishments and retail food stores located in our town. The Health Department is responsible for licensing and inspecting all Plaistow establishments where food is produced, manufactured, stored or sold. The overall objective is to reduce the risk of foodborne disease by ensuring reasonable protection from contaminated food and improving the sanitary condition of food establishments. This is accomplished by enforcement of regulations, technical consultation, special investigations, training and education, and food safety promotion. Local authority is an important advantage for our town, allowing timely response and actions to ensure that food is prepared and held under safe, sanitary and secure conditions.

Due to the ongoing public health responsibilities associated with planning and responding to Covid-19 many routine inspections have been suspended. Investigations and inspections have shifted to a Covid-19 based response and assuring compliance with State issued guidelines.

Comprehensive Mosquito Surveillance and Control Plan

Mosquito season begins in Plaistow after the snow melts in the spring. Larval mosquito habitats are surveyed in April till mid- October, and catch basins are checked from May till September. The surveying of larval habitats reveals the locations of mosquito activity, the life stages of the mosquitoes found, the density of the mosquito population and other characteristics of the site. This information is useful to determine the need for treatment, the type of larvicide to use, and the timing of the treatment. The intent of a larvicide program is to control targeted mosquito species before they reach the adult stage when they can transmit disease. Larviciding is a proactive measure that is useful in reducing the risk of mosquito- borne diseases throughout the mosquito season. Adulticiding (spraying adult mosquitoes) takes place when surveillance data indicates disturbing mosquito species or numbers of mosquitoes in traps. Adulticiding can rapidly decrease biting mosquitoes throughout the spraying area. Adulticiding typically would occur in late summer and early fall when infected mosquitoes are detected and are focused on specific high use/activity areas such as recreation locations, school sports fields and the senior center.

REPORT OF THE HEALTH DEPARTMENT *(continued)*

In 2020, the State of New Hampshire reported:

- 5 human cases of Jamestown Canyon Virus, a rare viral infection that is transmitted by mosquitoes,
- 0 human cases of EEE or WNV,
- 0 positive animals for EEE or WNV,
- 0 positive mosquito batches for EEE,
- 2 positive mosquito batches for WNV,
- There were **no** positive findings in Plaistow, and **no** EEE positive mosquitoes were identified in bordering towns.

Plaistow will continue to fund a comprehensive public health mosquito control program that utilizes principles of Integrated Pest Management (IPM). IPM is a sustainable method to manage mosquitoes, by combining biological, cultural, physical and chemical tools in a way that minimizes health, environmental and economic risks.

Questions on these and many other topics can be found on the town website, www.plaistow.com or by contacting the Health department at 382-2494.



REPORT OF THE HIGHWAY DEPARTMENT

Daniel Garlington, Highway Supervisor

The Plaistow Highway Department, Dana Rabito (Foreman), Aaron Shea (Laborer), Stephen DuPhilly (Laborer), and I are ***in this together*** to maintain all Class Five Roads and the maintenance of town properties.

One of the most important responsibility is maintaining the roads during winter storm events. Sometimes this can be difficult and often challenging because each one is different from another, but I always remind my guys & our outside contractors that we are ***in this together***. 2020 was an easy winter so far. We had 10 events including 4 large storms which the outside contractors were utilized and 6 smaller type storms that don't require plowing are all handled in house, but the town relies heavily on outside contractors to plow our streets. We purchased about 406 tons of salt throughout the year.

In the spring, the town hired F.B Hale of Hudson, New Hampshire to sweep all our streets. We removed approximately 40 yards of debris. This amount is usually associated to the type of winter we had.



Plaistow is very proud of its Town owned properties. The Highway Department maintains these facilities with a great deal of pride. We also are responsible for maintaining street signs, cutting roadside bush, roadside washouts, directing traffic during work from outside contractors, and cold patching potholes.

Plaistow puts a lot of effort in protecting our ground water. We are continuing to work to comply to the EPA's MS-4 Storm Water permit requirements. In early fall, the town hired N.E. Storm Water Management, LLC of Westford, Ma to clean 529 of the town-maintained catch basins. We also repaired 2 catch basins which were falling apart. We repaired 5 different drainage projects on Lynwood Street, Lower Road, Old Road, Old County Road, & Smith Corner Road, with two projects being deferred until 2021 so that permits can be obtained.

Plaistow has a Road Surface Management System (RSMS) which puts a plan in place as to which roads get repaired and how they get repaired. In 2016, we surveyed all the Town maintained streets & all the NHDOT maintained streets which updated the plan. The survey data really should be updated so the new data would hopefully prove that

REPORT OF THE HIGHWAY DEPARTMENT *(continued)*

any road work that is being done is keeping our roads in good condition. The roadway system is one of Plaistow's most important assets.



In 2020, Continental Paving shimmed & overlaid Autumn Circle and Red Oak Drive was just shimmed, with the overlay planned for the Summer of 2021. Paving was also done at the Public Works Facility. Our roadway infrastructure is very important in many ways when it comes down to road maintenance. Rough roads are more difficult to navigate, sweep, plow, which could result in using more salt to remove the snow & ice from them, and this was the main reason these two streets were chosen to be paved.

In closing, I wish to express once again my sincere thanks to all the residents, the hired contractors, the Board of Selectmen, Town Manager, and most of all, to my staff & their families for all their continued support.



HIGHWAY DEPARTMENT VEHICLE ANALYSIS

Highway Equipment Replacement Plan						
Vehicle	Year Make & Model	Serviceable Years	Estimated Replacement Cost per Vehicle	Number of Units per 20 Year Interval	20-Year Estimated Total Cost	Proposed Replacement Year
6 Wheel Dump Truck	2010 International	20	\$180,000	1.0	\$180,000	2030
Sander/salter dump body	2010 International	20	\$50,000	1.0	\$50,000	2020
6 Wheel Dump Truck	2015 International	20	\$180,000	1.0	\$180,000	2035
Sander/salter dump body	2015 International	20	\$50,000	1.0	\$50,000	2025
Dump Truck	2012 F-550	15	\$120,000	1.33	\$160,000	2027
Pick Up Truck	2013 F-350	15	\$50,000	1.33	\$100,000	2023
Pick Up Truck (Water)	2015 F-350	15	\$50,000	1.33	\$67,666	2030
Front End Loader	2016 Caterpillar 926M	20	\$160,000	1.00	\$160,000	2036
Roadside Brush Cutter	2010 Ford Newholland	15	\$110,000	1.33	\$146,667	2025
Backhoe	1987 Ford	20	\$150,000	0.0	\$0.00	No plans to replace
Wood Chipper	2014 100 HP	20	\$40,000	1.00	\$40,000	2034
Sidewalk snow removal machine	2005 Holder	20	\$50,000	1.0	\$50,000	2025
Mower #1	2011 Kubota	20	\$15,000	1.00	\$15,000	2031
Mower #2	2011 Kubota	20	\$15,000	1.00	\$15,000	2031
Landscaping Trailer	Purchased in 2011	15	\$15,000	1.33	\$20,000	2024
Fork lift	Purchased in 2020	20	\$25,000	1.0	\$25,000	2040
					20 Year Total	\$1,225,000
					Cost Per Year	\$61,250

HIGHWAY DEPARTMENT VEHICLE ANALYSIS

(continued)

Explanation:

For many years, the Town of Plaistow has had a very successful Highway Equipment Replacement Plan. As with all municipal equipment replacement planning programs, the goal is to schedule vehicle replacements in a manner which minimizes the tax impact each year. The Capital Improvements Program (CIP) Committee, with assistance from the Highway Supervisor and Town Manager, calculates the total cost to replace vehicles over a 20-year planning horizon. That total cost is then divided by 20 to generate an annual cost. Through annual Warrant Articles, that amount is then requested to be placed into the Highway Department Equipment Expendable Trust Fund which is dedicated to replacing Highway Department vehicles and equipment. In 2020 the Select Board became the fiscal agents of the trust fund, therefore as the need for a replacement approaches, the Select Board may withdraw an appropriate amount of money from the Trust Fund. This method promotes the leveling of tax burden on Plaistow taxpayers and eliminates the need to issue a bond or note to borrow the necessary funds.



REPORT OF THE HISTORICAL SOCIETY

James Peck, Historian & Treasurer

The Historical Society was founded in 1975 and turned 45 in 2020. Our mission is to keep alive town's rich history for all ages, to assist all current and former residents in researching their families and to safeguard town records and artifacts in our museum at 127 Main Street.

Despite the pandemic, 2020 was once again a very busy year for the Historical Society.

The highlights of the year follow:

1. We continued to showcase the history of our community for our over 2,100 "followers" on our Facebook Page. Jim Peck continued to post the popular daily diary entries of Isaac Merrill, this past year for the year of 1836. He also continued a very popular series, the "Street of the Week/Month", which covered another eight streets in 2020.
2. We were saddened when Old Home Day was forced to be cancelled by concerns about the pandemic. This resulted in the unfortunate loss of the annual income we receive from the vendor tables in the park, more than \$3,000. Fortunately, the Society was able to convince eight of the nineteen vendors who had already signed up to donate their fees or roll them over to 2021 resulting in \$500 in funding. The fees from OHD vendors represent our principal funding source as we receive no operating funding from the town.
3. Fortunately, we were able to partially replace the lost OHD funds through some donations and a new source of income. One very generous donation of \$900 came from Karen Robinson, long time member and staunch supporter of our efforts. We also received a new source of income from Wal-Mart which donates \$250 per calendar quarter to qualifying organizations. We received our first check and hope to be able to continue this funding going forward, though it's not guaranteed.
4. We awarded the Boston Post Cane to our oldest living citizen, Verna Carbone, on August 13. At age 102, Verna was born in 1918 during the last big pandemic, the Spanish Flu. The Boston Post Cane has been awarded since 1909. Verna succeeded Mina Colcord who sadly passed away at age 103 in June. Mina held the cane for five years from 2016 and was our oldest surviving citizen to



REPORT OF THE HISTORICAL SOCIETY

(continued)

hold the town's cane. She was a great lady.

5. With the great help of our Vice President, Mark Foyne, we continued to catalogue some really great donations of historical documents, pictures and artifacts this past year, principally the large one from the estate of Alden Palmer, a past President of the Society, and the town's historian for many years. We thank all other donors this past year. Without your donations, a lot of history would be overlooked.
6. Mark Foyne reinstated our historical displays at the Plaistow Public Library with a number of interesting historic documents from the Palmer collection, some over 200 years old. This was an example of our goal to extend our outreach to the community.
7. Bob Hobbs continued work on our new military display area. All our military uniforms, documents and artifacts are now more accessible, and the display has proven to be very popular to all who see it.
8. In May, we were proud to learn that local landscaper Billy Bartlett was awarded a prestigious 2020 Preservation Achievement Award from the New Hampshire Preservation Alliance for his preservation of the Plaistow train depot building on Main Street based on our nomination. He did a fantastic job keeping it looking like the original depot built in 1869! Billy received the PHS Preservation Award in 2017.
9. Sadly, local landmark Sanborn's Candies went out of business and the building was torn down during the year. Fortunately, we were able to save a number of documents and artifacts including the iconic sign shown below.



REPORT OF THE HISTORICAL SOCIETY

(continued)

10. We again awarded our two annual scholarships to deserving Timberlane seniors, the J. Alden Palmer Plaistow Historical Society Scholarship and the Robert J. Gablosky Memorial Scholarship. Alden and Bob were long-time stalwart members of the Society and we love to carry on their names this way each year. Alden's scholarship this year went to Meghan Query and Bob's went to Kyle Duffy.

We were saddened to hear that Helen Hart passed away at 97 in April. Helen was our town clerk for 31 years from 1962 through 1993. The town has had 35 clerks in our 272-year history (1749-2020), and Helen served Plaistow the second longest of any other town clerk.

Be sure to let Bob Hobbs know if you have any new resources for our Veteran Identification project. This includes veterans of any war. Bob does an outstanding and diligent job of maintaining records of the town's veterans.

Many thanks to the town and especially our Selectman Liaison, Francine Hart, and to Paul Lucia, Building Supervisor, for their support throughout the year.

While we were certainly ***in this together*** and we did our best to soldier through it, we look forward to getting out of it together in this coming year by making the museum more accessible to all town citizens and by extending our outreach to the library, town hall and other locations in town in order to fulfill our mission of preserving our village's unique past. To do that we need help from our citizens, and that includes you.

Our members now total 50, but few are active. We could use your help! Please join us in preserving the town's past. Our meetings are held on the third Thursday of the month at the museum, at 1:00 pm, except for January & February. The museum is open Thursdays, generally between 10 am and noon. Please come visit us, or contact us at plaistowhistorical@yahoo.com

Also, please "like" our Facebook page, so that you can view all the old pictures and documents we post daily: [**https://www.facebook.com/PlaistowHistoricalSociety**](https://www.facebook.com/PlaistowHistoricalSociety) Our web page is at plaistowhistorical.org

REPORT OF THE HUMAN RESOURCE DEPARTMENT

Lorice Sadewicz, Human Resources Coordinator

It is the responsibility of the Human Resource Department for all things worker related. That includes recruiting, vetting, selecting, hiring, onboarding, training, benefits administration and promoting wellness within the organization. Our goal is to continue to support staff in a confidential and positive manner to enhance the workplace environment.

Challenges we faced with the workforce in 2020 included employee safety, shift changes and adjustments, workplace hours, physical workplace accommodations, flexibility, and automation. We looked for ways to make processes and changes as simple as possible while reducing costs. There were a host of considerations addressed with management including staff reduction and allowing employees to work from home while being mindful of staffs' social and mental wellbeing and the side effects of stress.

The larger focus has included workforce science particularly with our first responders, police, fire, and health departments. Education, personal protection equipment and awareness were essential for 2020.

Many large equipment and electronic purchases were made to accommodate remote working and provide continuity of operations.

2020 has been a year of change and adjustment while we we're all ***in this together***. All Employees are acknowledged for their continued commitment, understanding and resiliency.

During 2020 the Human Resource Department assisted with employment transitions, retirement, recruitment and hiring. The Town had many employees move on in their careers. Those former members of our staff are missed and wished many future successes.

Many Staff have continued to participate in virtual meetings, webinars, and remote learning.

We continue to strive toward successful workplace safety although through COVID-19 restrictions, have not met in person for Joint Loss Management including the quarterly luncheons. We have experienced a reduction in claims for workplace injuries. Awareness and a pro-active attitude and environment have been directly responsible for the improvement.

Open enrollment was held in November following all social distancing guidelines with no outside vendors.

REPORT OF THE HUMAN RESOURCE DEPARTMENT *(continued)*

Many employees have taken advantage of virtual training, seminars, and webinars including annual training and annual conferences. Lifetime learning continues and is supported. With knowledge comes enthusiasm and inspiration.



REPORT OF THE HUMAN SERVICES DEPARTMENT

Lorice Sadewicz, Human Services Coordinator

2020 Assistance Challenges and Statistics:

2020 became a particularly difficult year for all. The Human Service professionals had to address economic stability and mobility as a priority. Maintaining, expanding, and finding resources and access to food, housing and transportation were all impacted by the pandemic. The Human Service Departments were all ***in this together*** to find as many community partners and organizations as possible to expand resources for residents. Those partners worked hard distributing food, food packs and while minimizing risk and limiting the face to face contact. Creativity was essential. Housing for homeless and preventing foreclosure or eviction came to the forefront. The need for transportation has always been difficult and particularly during 2020 when ride sharing, public transportation and volunteer drivers abruptly stopped, had reduced ridership limits and schedules. Many of these issues was addressed and additional support was available through the state and federal levels.

The Department of Housing and Urban Development's suspension of foreclosures and evictions was instituted.

The Human Service Agencies and SNAP (Supplemental Nutrition Assistance Program) increased the level of food assistance. It became critical to expand the benefit for those laid off, whose families were home and the need for access to food became greater.

Unemployment Benefits were more comprehensive and supportive temporarily.

Transportation has been an issue we continue to combat and without great success. Requests for rides has risen substantially and Plaistow has little to offer beyond a fee-based service or volunteers in our community.

During 2020, we have assisted many clients, primarily by phone and email. Although challenging, assisting residents was a priority in 2020. Many needs are fulfilled through the department, while many are referred to other public and private agencies for assistance. Requests for financial and other assistance continue, with support provided for rent, heat, electric, food and other basic maintenance needs. In 2020, the Town of Plaistow budgeted \$18,350 and has spent \$4,459 in direct assistance.

Transportation, health care and available, affordable housing units are most challenging for residents in need to overcome. Human Service Agencies are always researching additional programs and resources to fill the gap.

The basic responsibilities of the Human Services Department are outlined in RSA 165:1 and states that "Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not he has a residence there." Unlike State and Federal Assistance that have limited responsibilities and more time to process applications, the Town has

REPORT OF THE HUMAN SERVICES DEPARTMENT

(continued)

Assistance Standards:

RSA 165 provides a set of minimum standards that must be met to assist a resident. The local Human Services Department is often the only agency that will help residents out of an emergency situation. The Town of Plaistow focuses on assisting residents in stabilizing their lives. Through case management, the Town can aid residents in restoring themselves to an independent status, often renewing their outlook on life and rejuvenating their desire to begin the rebuilding process. Many referrals to other agencies that can assist in that process are provided.

Assistance Guidelines:

The duties that are outlined in RSA 165 are considerable but are not boundless. A person applying for assistance must meet a set of guidelines for assistance. Clear guidelines can avoid misunderstanding in decisions rendered. The guidelines exist to prevent arbitrary decisions, yet remain flexible so that special needs, such as medical or unforeseen situations, are considered.

Assistance Determination:

The basic formula that Human Services Coordinators use is: *basic needs expenses minus income and available assets = the amount of assistance that may be granted*. The need formula is applied to a household. When a household is approved for assistance, a voucher is used to pay for rent, heat, electric or food. Cash is never given from the Town to an applicant. Local assistance involves looking at the whole picture. It is designed to assist a household through a difficult circumstance and return the household to sustainable independence. It is the Human Services Coordinator who leads the applicants on a path to personal and financial renewal.

Assistance Repayment:

Many people are not aware that the assistance the Town provides to residents is not an outright grant. Under RSA 165:20-b, a resident is expected to repay the assistance they received when they return to an income status that allows this to be possible without creating a financial hardship. If the resident owns property in Town, a lien is placed on the property until the funds are returned to the Town.

Other Human Service Agencies:

In addition to administering the general assistance budget, the Human Services Department oversees annual Town contributions to area non-profit organizations. These organizations are an asset to all residents in Plaistow. Many of these organizations offer free or income-based services. Each agency is asked to apply for continued community support. Through this multi-question application and personal interaction, a determination is made to continue, increase, or decrease funding. The 2020 budgeted support to approved agencies was a total budget of \$41,723. Services provided by these organizations to Plaistow residents have a value far greater than the annual allotment. Services are available to all residents. For more information, resource

REPORT OF THE HUMAN SERVICES DEPARTMENT *(continued)*

list and contact information, please see the Human Services Department page on www.plaistow.com. There you will find a “Where to Call” list and the list of Agencies currently supported by the Town Operating Budget.

Human Service Office:

The office staff continues to work with other agencies, civic groups, and benefactors, developing additional resources for our residents in need.

“Nothing in life is to be feared; it is only to be understood. Now is the time to understand more, so that we may fear less.” — Marie Curie

In our small community, small gestures of kindness
make the biggest difference. Continue to be the difference.

Being good to people shows great character.

Remember we are all *in this together*.



REPORT OF THE HUMAN SERVICES DEPARTMENT

(continued)

The Town of Plaistow and its residents continue to benefit from the following Human Service Agencies:

Human Services Agency

Child and Family Services of NH
Rockingham Community Action Program
Haven
Seacoast Child Advocacy
Center for Life Management
Rockingham Nutrition & Meals on Wheels
Retired Seniors Volunteer Program
Vic Geary Senior Center
Trip Link
Community Health Services

Services Provided to Plaistow

Community Based Health Care
Fuel Assistance, WIC, Etc.
24-Hour Crisis/Domestic Violence
Safe Child Abuse Evaluation
Mental Health Services
Meals to Seniors and Disabled
Age +55 Transportation
Senior Center
Transportation Services
Medical/Prescription Services



REPORT OF THE JOINT LOSS MANAGEMENT COMMITTEE

Dee Voss, Vice Chair

The Town of Plaistow has established a Joint Loss Management Committee (JLMC) comprised of employees from various departments. The Chair, Vice Chair, and Secretary are elected annually by members of the Committee. The Committee meets to assess The Town of Plaistow's safety policies and procedures as well as identify potential hazards that could affect employees or public safety.

As mandated by New Hampshire (RSA) 281-A:64, under Title XXIII. Labor, every employer shall provide employees with safe employment. The JLMC, in a normal year, would meet quarterly to discuss ways to maintain a safe work environment; prevention of any potential workplace hazards that may cause illness, injury or death; and to adopt safe work methods and procedures that promote the safety and health of employees.

But 2020 was anything but a normal year. Due to COVID-19 safety protocols, public access to Town Hall was restricted, many employees worked from home, and the JLMC was only able to meet once as a whole group. In lieu of organized quarterly meetings, key staff members assisted departments with physical changes, such as plexiglass dividers, personal protective equipment (PPE), increased separation of some offices, and relocation of others. All this to provide enhanced safety precautions, which allowed staff to continue to provide essential services.

Staff and Board/Committee members were also encouraged to take advantage of online safety training opportunities to continue the work of the JLMC until we can meet again as a group.

In this together, is the core value and theme of the Joint Loss Management Committee, as safety truly is everyone's collective responsibility. Through the JLMC employees become mindful of how to identify potential hazards that could cause injury, loss, or sickness, and how to correct and/or avoid them. We not only look out for each other, but we understand that we have a responsibility to provide a safe environment for our customers, the residents of Plaistow.



The JLMC is proud of the response of our fellow employees to these challenging times. You have risen to every occasion and passed every test created by the necessary changes along the way. Safety has been a priority and the quality of service did not suffer for it. Let's keep it up in 2021!

REPORT OF THE LIBRARY

Cab Vinton, Library Director

Staff

Cab Vinton, Director
Scott Campbell, Assistant Director
Jennifer Dawley, Youth Services Librarian
Kelli Lennon, Adult Services Librarian
Raven Gregg, Technical Services Librarian

Jennifer O'Connor, Library Assistant
Sherri Averill, Library Assistant
Dot Ketchum (substitute)
Kate Thomas (substitute)
Student Pages: Meghan Query,
Rosalie Averill, Taryn Fox

2020 – IN THIS TOGETHER

2020 started with great plans to celebrate the 20th year in our beautiful library building. We were looking forward to hosting a community-read program with New Hampshire Humanities, Timberlane Regional High School, and seven other library partners. Then, the pandemic struck. All plans were put on hold or cancelled outright. If there was a silver lining for us, it was that it made us stop and consider what we do and how we do it. Ultimately, it helped show why the library is so important to the community and that we truly are all *in this together*.

Our Pandemic Response

We closed to the public on March 17, but the library remained a vital center of activity. When it became apparent that there was a shortage of face masks and PPE, Trustee Chair Jim Peck, Children's Librarian Jennifer Dawley, Audrey Peck, and others formed a Facebook group "Plaistow & Friends Making Masks 4 Heroes." They quickly organized and added members who volunteered to sew masks at home. The library was the hub of the production line. Volunteers picked up the precut materials from a container at the library's front door, then returned their finished masks there for distribution to hospitals and others in need.

On March 29, *The Eagle Tribune* picked up the story, and the momentum only grew from there. The group was soon over 300 members strong and produced over 10,000 scrub caps, headbands, shields, and facemasks. To further the mask-making effort, the library also cataloged four sewing machines and made them available for extended loan.



One of our most popular programs is the children's story hour, so it wasn't long before "Story Time with Miss Jenn" went live on Facebook to the delight of children and parents. She still goes live every week and regularly attracts over 100 viewers, including many from other countries!

"Yoga with Sybil" made the online transition and threw a lifeline of calm, stress reduction, and physical well-being to over twenty regular guests twice each week. Donations through the program

REPORT OF THE LIBRARY

(continued)

played a vital role in helping the Friends of the Library raise over \$5,200 in 2020, a remarkable achievement in such difficult circumstances.

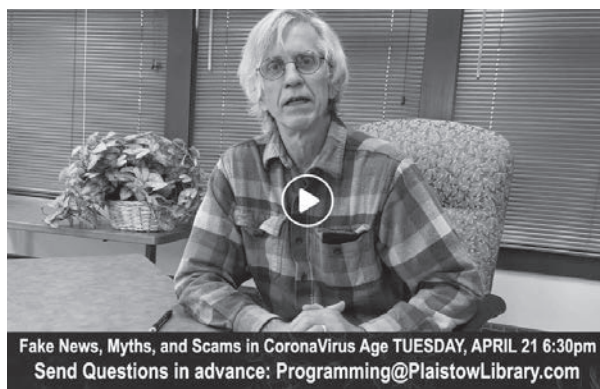
Our activities were not all virtual, however. The library team assembled and distributed over 5,200 ready-to-go kits with STEM and art activities, providing a vital source of entertainment and connection for families doing their best to navigate the trials of the COVID era. In addition, an outdoor book truck with free books and more than 200 puzzles recently added to our collection were also big hits with our patrons.

On July 6 we reopened the building to the community with new protocols. As well as adopting the state's official guidelines, we upgraded the filters in our HVAC system and significantly increased the number of air exchanges, both internally and with outside air. However, due to the resurgence of COVID cases around Thanksgiving, we returned to curbside service at the beginning of December to help protect staff, patrons, and the broader community.



Partnering *TOGETHER*

In spite of the challenges posed by the pandemic, our partnerships with other town departments and local organizations remained stronger than ever. We especially note the partnership with the Red Cross as there was a critical need for blood donations throughout the year. We hosted eight drives and collected 221 units in 2020, both record totals for the library.



We were also pleased to continue our work with the Recreation Department, this time co-hosting two drive-in movies, each of which attracted more than 40 cars and over 100 residents. The Cable Studio provided vital support as we hosted a broadcast and Facebook Live simulcast interview with Plaistow resident and Reuters journalist Randall Mikkelsen, “Fake News and the Coronavirus: How to Stay Safe and Sane.”

Jenn Dawley, our children's librarian, maintained her close relationships with local schools, particularly in support of their remote learning efforts. In the spring and fall Miss Jenn recorded eleven videos to supplement the 4th grade language arts curriculum. She also held Zoom programs on topics covered in the videos, with 25-40 students regularly in attendance. She also Zoomed with the Kindergarten students to promote literacy and library card sign-up month, and to celebrate the NH Ladybug Picture Book Award.

REPORT OF THE LIBRARY (continued)

Uniquely, this year we also partnered with the University of New Hampshire to provide internships for three students at the Paul School of Business and Economics. We are one of the few non-profits – and the first public library – the Paul School has worked with for this internship program. The students consulted on the development of new programming targeted to underserved demographics. An immediate result of the partnership was a new series on investing in the stock market, which launched over the summer.

Also new in 2020 was the first ever Plaistow-Haverhill Cross-Border Trivia Challenge, co-sponsored with the Haverhill Public Library. We are happy to report that the town of Plaistow emerged victorious overall while narrowly losing the top spot to the *barely* smarter librarians at HPL.

Looking Forward to 2021

While we're not sure what the new year will bring, a few things are certain. We'll be rolling out a new website design, there will be more drive-in movies, and we will find new and improved ways of engaging with the community, both in-person and virtually. As always, the library staff extends their thanks to the Trustees, the Friends, and the community as a whole – we are ***in this together*** and without their support, the library and the town would be much the poorer.



A drone photograph showing early arrivals for the drive-in movie, hosted by the library in partnership with the Recreation Department.

REPORT OF THE LIBRARY (continued)

Plaistow Public Library Statistics

General Service	2017	2018	2019	2020	1-Yr Change
Hours of service per week	54	54	54	45	(16.7%)
New patrons	268	392	350	145	(58.6%)
Residents borrowing in past year	1,378	1,436	1,371	977	(28.7%)
Non-resident borrowers	49	44	57	68	19.3%
Total visits by customers	62,207	63,405	64,228	16,170	(74.8%)
Meeting room uses	452	503	515	135	(73.8%)
Community groups using meeting rooms	55	56	68	41	(39.7%)
Passport applications/ renewals	43	345	302	137	(54.6%)
Notary services	105	143	132	142	7.6%
Library Holdings					
Total materials in collection	50,190	51,928	53,091	52,947	(0.3%)
Materials added to collection	2,531	2,628	2,794	2,640	(5.5%)
Materials removed from collection	137	1,125	1,665	4,942	196.8%
NH OverDrive eBook copies	21,863	29,514	25,782	31,212	21.1%
NH OverDrive eAudiobook copies	15,871	19,350	22,010	23,828	8.3%
Circulation					
Total circulation (physical items)	51,949	49,498	47,271	30,799	(34.8%)
Book checkouts	36,077	35,828	35,306	23,897	(32.3%)
Magazine checkouts	919	934	848	496	(41.5%)
Audiobook checkouts	2,996	2,595	2,122	1,018	(52.0%)
Movie checkouts	10,974	9,757	8,410	4,746	(43.6%)
Downloadable eBooks	2,677	2,444	2,681	3,716	38.6%
Downloadable Audiobooks	2,461	3,273	5,057	4,530	(10.4%)
Downloadable Movies/ TV	n/a	142	305	559	83.3%
Downloadable Music	n/a	50	90	67	(25.6%)
Checkouts at Coop partner libraries	1,881	2,275	1,577	702	(55.5%)
Loans to non-Coop libraries	789	923	1,026	368	(64.1%)
Loans from non-Coop libraries	456	487	424	168	(60.4%)
Museum pass usage	386	347	281	71	(74.7%)
Programming					
Total adult programs	135	164	236	183	(22.5%)
Total adult program attendance	2,332	2,878	3,614	3,254	(10.0%)
Children's programs	442	417	450	385	(14.4%)
Children's program attendance	7,876	8,042	9,184	12,130	32.1%
Computer Use					
Adult computer use (hrs)	5,572	4,850	5,173	2,264	(56.2%)

MOSQUITO CONTROL PROGRAM
Sarah MacGregor, Dragon Mosquito Control, Inc.

The summer of 2020 was one of the driest on record. The drought impacted all living creatures that rely on water including mosquitoes. Fewer mosquitoes meant less opportunity for disease outbreaks, one of the beneficial side effects of the drought. We all had more than our share of challenges last year. No one complained about a lack of threat from mosquito-borne disease. Only two batches of mosquitoes tested positive for West Nile Virus (WNV) in NH. One batch was from Manchester and one from Nashua. No mosquitoes tested positive for Eastern Equine Encephalitis (EEE). The NH Department of Health and Human Services confirmed five human cases of Jamestown Canyon Virus. One adult tested positive from each of the following NH towns: Bow, Dunbarton, Epsom, Loudon and Newport.

Disease carried by mosquitoes is intermittent and cyclical in nature. NH didn't see significant WNV or EEE in 2020. However, these diseases are a continuing source of severe illness in the United States each year. Mosquito populations drop in drought years but when the water table returns to normal, mosquitoes rebound and disease returns. The increase of mosquito-borne diseases will continue as warmer temperatures expand the range of mosquito species and lengthen the mosquito season.

Last year, adult mosquitoes were monitored at four locations throughout town. Mosquitoes were collected in traps, identified to species and select species were sent to the State Lab in Concord for disease testing. No disease was detected in mosquitoes collected in Plaistow and no emergency spraying was conducted in 2020.

The recommended 2021 Mosquito Control plan for Plaistow includes trapping mosquitoes for disease testing, sampling wetlands for larval mosquito activity, larviciding where mosquito larvae are found, efficacy monitoring, and emergency spraying when a public health threat exists. Fieldwork begins in April when mosquito larvae are found in red maple and cedar swamps, woodland pools and other wet areas. Dragon uses a naturally occurring biological product called Bti to control mosquito larvae in wetlands. Bti will not harm people, pets and other animals, aquatic life or other insects. Dragon has been using spinosad, an organic soil bacterium, to control disease-carrying mosquito in catch basins. Trapping adult mosquitoes begins in June and State disease testing starts in July. The mosquito control program ends in October when temperatures drop, and daylight hours decrease.

Residents who don't want their wetlands treated may use our No-Spray Registry online at www.dragonmosquito.com/no-spray-registry or write to Dragon Mosquito Control, PO Box 46, Stratham, NH 03885. Be sure to include your name, physical address, phone number, color of your house and acreage you own. If you've submitted a request in prior years, please contact the office to reaffirm your request. To keep our records current, we need to hear from you each year. Inquiries may be emailed to help@dragonmosquito.com or call the office at (603) 734-4144.

REPORT OF THE PLANNING BOARD

James M. Peck, Chair

The Planning Board completed its 75th year, having been formed in 1956. Our job is to review and approve or disapprove of all site plan and subdivision applications for property in town.

As with most town boards, commissions and committees, we had to curtail our meetings in 2020 due to the pandemic. Nevertheless, we still were able to conduct fourteen public hearings, most remotely, during the year.

Of those fourteen hearings, two involved simple lot-line adjustments and one was the approval of a charity obstacle course event (Rock Run Raiser). Two other hearings were requested by the town manager for the board to review and comment on the plans for a new 400,000-gallon potable water tank to be located at 41 Sweet Hill Road and a potable water pumphouse located on East Road. The Town appreciated our input on both of these important projects.

Six other hearings involved site plans or site plan amendments including a seven-lot Planned Residential Development at 44 Sweet Hill Road, extended hours for the Exeter Medical offices at 127 Plaistow Road, a final amended site plan for a 155,000 square foot climate-controlled storage facility at 88 Plaistow Road, a new daycare facility at 134 Newton Road and adding sales, service and warehouse for a compressor business, at S & L Garage at 157 Plaistow Road. All were approved.



Three hearings for subdivisions were also approved by the board during the year: at 55 Sweet Hill Road, an amended subdivision at Forrest Street Rear and a new subdivision on the East Road land for the town water pumphouse.

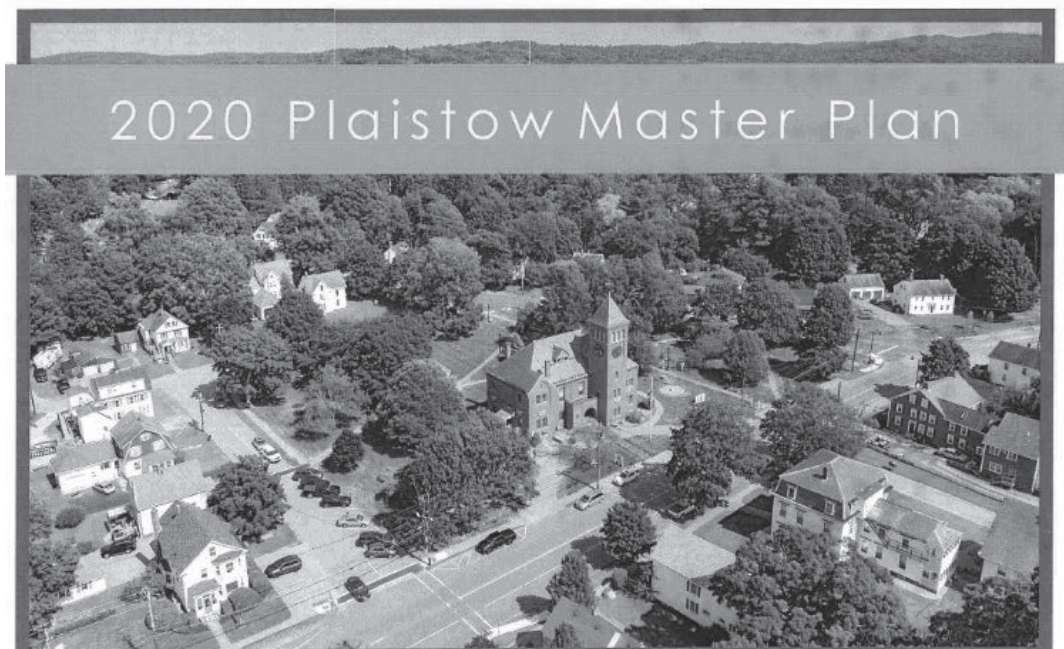
In June, the board held a well-attended hearing to respond to a Superior Court Order pertaining to the matter Richard and Sanaz Anthony vs. Town of Plaistow Planning Board. This matter related to the Planning Board's conditional approval dated June 19, 2019 regarding the conditionally approved site plan for the property located at 143 and 145A Plaistow Road (the former Sanborn's Candies property). The board voted to respond to the court that it had issued a final decision without any conditions precedent

REPORT OF THE PLANNING BOARD

(continued)

necessitating further board involvement. At year-end 2020, that matter was still before the court.

In addition to the above hearings, the board also approved the fully updated 2019 Master Plan (updated by Steve Whitman of Resilience Planning) at our first meeting, reviewed and update our Rules of Procedure in August and created, reviewed and approved seven amended zoning warrants for the March 2021 ballot. Those warrants included two important amendments- one to add a new overlay district in our C-I district and one to add a new C-III district that replaces the C-I between Main Street and the Kingston line. These two warrants, if passed will allow more mixed-use options for developers on Route 125 and will reduce the intensiveness of uses in the C-III district.



In March, the board welcomed newly elected member Karen Robinson, who replaced Lisa Lambert who had resigned in 2019. Also, in March, Tim Moore was re-elected to his 32nd consecutive year as a valued member of the Planning Board. We rely on his years of experience and sage advice. In August, the board appointed Tom Alberti to be our second Alternate Member. Both Tom and Karen Robinson bring fresh “blood”, new ideas and enthusiasm to the Planning Board. Finally, in September, Charlene Glorieux joined us as our new minute taker.

Under our new pandemic protocols for meetings and hearings and with the addition of Karen, Tom and Charlene, plus the continued great support from the Planning Department, Town Planner John Cashell and Administrative Assistant Dee Voss, we are all ***in this together*** to continue providing the best planning for the town and the proper application of our site plan and subdivision regulations in line with the town’s Master Plan.

REPORT OF THE PLANNING DEPARTMENT AND SPECIAL PROJECTS

John Cashell, Planning Director
Dee Voss, Special Projects Coordinator

The Planning Department provides primary administrative support to the Planning Board, Energy Committee, Capital Improvements Plans Committee, and the Zoning Board of Adjustment. You can see what those boards and committees have been up to in their individual reports.

Our main focus is to assist with Planning Board applications and plan review for commercial site plan development, subdivisions, lot line adjustments, condominium conversions, special permits and most anything dealing with land use in Plaistow. The Planning Department also assists the Planning Board with periodic Master Plan and Impact Fee updates as well as the annual Zoning Ordinance review and preparation of any amendments for your approval at Town Meeting.

We also assist the Town Manager with special projects throughout the Town. In that role, we assist with project management from the RFP (Request for Proposals) process through the contract negotiation, construction, final inspections, and payment of invoices.

Below are descriptions of many of the Special Projects that were completed in 2020:

Westville Road Bridge Reconstruction

Though the majority of the construction project was completed in 2019, the finishing touches were completed in 2020. This project replaced a dangerous narrow bridge with a wider one and included a new sidewalk. In anticipation of future expansion of the potable water system, a water main was installed over the bridge, so we won't have to dig it up again when we are ready to extend the line. Funding for this project was an 80/20 (State/Town) split with the State of New Hampshire under their State Bridge Aid Program.

Pollard Road Culvert Replacement

The intersection of Pollard Road and Congressional Avenue was notorious for flooding during heavy rain events. The streambed of the Seaver Brook that flowed through that culvert was also severely compromised impacting the aquatic habitat of some threatened and species of concern. The 24 INCH corrugated pipe was replaced with an 18 FOOT concrete box culvert, which illustrates how undersized the culvert was. The streambed has been restored and there should be some very happy creatures in the



REPORT OF THE PLANNING DEPARTMENT AND SPECIAL PROJECTS

(continued)

spring. We were able to do such extensive work to the culvert with partial funding from an ARM (Aquatic Resources Mitigation) grant from the New Hampshire Department of Environmental Services (NHDES).

PARC New Ballfield, Drainage Improvements and Trail Access

The Recreation Strategic Plan included a new ballfield at PARC (Plaistow Area Recreation Complex). There was also a need for drainage improvements to support the new field as well as improve conditions on some of the existing fields. This project also provided better access to the field for emergency vehicles as well as an access to a future trailhead that will lead to walking trails on Mt. Misery. This project was funded through a Warrant Article approved by the voters, Recreation Capital Reserve funds, and Recreation Facility Impact Fees collected from new residential development.

Extension of Stephen Savage Way (roadway next to the Public Safety Complex)



When the Public Safety Complex needed to be expanded, there was an agreement made with an abutting landowner (Alden Palmer) to exchange some equal areas of land. The land that was acquired by the Town not only allowed room for the location of the new Police Station addition to the Public Safety Complex, but also allowed for the expansion of the Plaistow Cemetery. The land that Mr. Palmer received was combined with an existing lot under his ownership. As part of that land swap the Town agreed to extend Stephen Savage Way

an additional 400 feet to provide access to the Palmer parcel. This project was to fulfil that obligation. The funding for this project was included in the construction of the Police Station.

LED Streetlight Conversion

All of Plaistow's 450 high-pressure sodium streetlights were replaced with energy-efficient LED fixtures. The estimated payback for the conversion is five (5) years. Not only do the LED streetlights cost less to operate, but they are also more environmentally friendly as they are dark sky compliant and help to bring back the stars at night.

Town Hall LED Lighting Conversion

All the fixtures in the Town Hall were converted to energy-efficient LED fixtures. The lighting is now energy-efficient and consistent throughout the building. Most lights are on sensors and are adjustable to create better work environments. Both this and the streetlight conversion project were paid for out of the Energy Capital Reserve



REPORT OF THE PLANNING DEPARTMENT AND SPECIAL PROJECTS *(continued)*

Fund. The Town also received substantial rebates from Unitil for both projects.

Southern New Hampshire Regional Water Project – The Plaistow Portion



With the very exciting project that will bring clean, safe, reliable potable water to Plaistow, there have been many residents with questions. We are the community liaisons that try to help the residents get answers. We make notifications to residents when there will be work on their roads and assist the engineers with information and documentation for properties that will be connecting to the potable water system. We are ***in this together*** as part of the team effort to make this a reality.

2021 Coming Attractions:

Landfill Final Cover System Repair

The cover system on the landfill (where the old Highway Garage was located) was constructed in the mid-to-late 1980s and is in need of repair. Landfills settle over time and the cover system (aka the cap) can be damaged in that process. If not properly repaired, then potentially hazardous methane gas can escape. We've decided to be proactive and make the necessary repairs before the New Hampshire Department of Environmental Services (NHDES) pays us a visit and mandates repairs. Being proactive in this matter will allow for a better plan and will hedge against a future price increase when repairs can no longer be put off.

Solar Panels (Phase I) Public Works Salt Shed

Solar panels on the roof of the salt shed at the Public Works Garage were approved by the voters at Town Meeting in March of 2020. The salt shed construction was finished in fall 2020 and we are in the home stretch of working out the details to get this project started. Look for construction to start in spring 2021. The plan is for these solar panels to provide most of the energy for the Public Works Garage. There have been discussions about a Phase II that would cover the remainder of the salt shed for even more savings.



As you can see, there's lots going on in this department. We work closely with nearly every board, committee, and department to plan for the future of Plaistow carefully and responsibly. We are definitely all ***in this together*** to keep Plaistow an awesome place to live, work and shop. If you have any questions about the Planning Department or Special Projects, please contact the Planning Department at 603-382-5200 X202

REPORT OF THE POLICE DEPARTMENT

Douglas P. Mullin, Chief of Police

It goes without saying, 2020 was a challenging year with the COVID pandemic but we were all in it together and worked as a team to give 150% to serve the public. We welcomed new employees and had a couple employees retire. The Town hired three



(3) full-time certified officers in 2020, Officers Anthony LaRosa, Calley Bortz and Myles Mastrototaro joined the team and their certifications allowed them to hit the ground running quickly. We welcomed Dispatcher Mathew Lovitt to our team this year as well. We also had two Officers promoted to the rank of Sergeant. Congratulations to both Detective/Sergeant Ryan Garney and Sergeant Brian Farrell on their promotions!

Once the pandemic hit, our goal was to continue our commitment to provide the best service to our residents and the public

and sustain an environment that was conducive to maintain health and prevent disease transmission. To do so and take all the necessary precautions, we immediately began gathering the necessary PPE that was needed for our patrol officers and staff. With the assistance of the State of New Hampshire, we were able to procure PPE, including disposable gowns, Tyvek suits and face masks for police, fire, and town hall. We also saw an outpouring of support from our local residents and business who donated much needed PPE including masks, face shields, respirator masks, disinfecting wipes and hand sanitizer. On behalf of the entire department, I wish to thank everyone for their support and donations. It is great to see everyone come together and support us during such unprecedented times.

While many events were placed on hold in 2020, as a department we worked together to make sure the community continued to have events such as the DEA Drug Take Back Day with social distancing. We hope to see many events again such as the Timberlane Regional School District's Wellness Fair and our department tours with scouts and other community groups when the pandemic is over.



REPORT OF THE POLICE DEPARTMENT

(continued)

It was also a difficult year for law enforcement with all the news throughout the country and it also made it more challenging to hire new officers. We were fortunate to find three experienced certified officers this year. With each being certified, this also provided a cost savings to the town as we did not incur the costs of each of them having to attend a 16-week NH Police Standards & Training Police Academy. The Officers and staff continued with their exemplary work each and every day despite the rising challenges of their jobs. Your Plaistow Police Officers still believe in the fundamentals of being great law enforcement officers and we are honored to have them as members of our department.

In 2020, we implemented some changes with the Department's rank structure. After evaluating the rank structure in 2019, it was determined that there was more of a need for Officers out on patrol and less in administration. Therefore, we placed more patrol officers on the road and placed part-time Captains on the roster, which proved to be successful over the course of the year. This change made the department more efficient and also helped meet the ever-changing demands of law enforcement within the community.

We are happy to report that we level funded our department budget for 2021! Our goal will also be to attempt to do the same in 2022. Some ways we were able to see savings were by;

- Reducing our patrol fleet from eighteen (18) vehicles down to ten (10), which reduced the costs for vehicle maintenance. This reduction did not affect public safety and still allows for many out on patrol simultaneously.
- All costs for our police detail vehicles, which includes maintenance, fuel, and insurance are funded at no cost to the taxpayers. This includes the purchases of two (2) Ford F-150 pick-up trucks this year. These costs are paid directly from our outside detail revolving fund, which is from administrative and cruiser usage costs billed to the vendors.
- Also, paid from this fund are police detail uniforms, equipment, and the detail officers you see at Town events and at election polls.
- We streamlined the purchase of portable radios. Moving from Motorola to Kenwood portable radios allowed us to purchase seven (7) brand new ones for less than the cost of purchasing two (2) that was previously budgeted for. This change has allowed us to reduce this budget expense each year.
- The Department was in need of active shooter tactical gear, which costs over \$18,500. We were able to purchase this equipment this year through our Asset Forfeiture account and at no costs to the taxpayers.

REPORT OF THE POLICE DEPARTMENT

(continued)

The current waterline project has inundated us with the need for police details and we have met this demand with a degree of proficiency. We have not received any complaints regarding these details as well as no complaints regarding road closures. The majority of these details are covered by our officers, which in turn increases the Town's outside detail revolving fund that supports the costs previously mentioned.

There was a rise this year in speeding complaints along our roads. In our efforts to reduce the speeding, we placed our radar speed signs and trailers throughout town. This helped curb the speeding as well as collect the traffic data to help us determine when and where it was occurring.

Our department also brought in approximately \$18,386 into the Town's general fund by auctioning unclaimed items in our evidence room. These items ranged from jewelry, tools, generators, electronics, and TVs to name a few. We also had old cell doors that were auctioned off this year that could not be repurposed. This is the second year we were able to add to the Town's general fund through auction.

We reduced the amount of police departments who utilize our firing range from seven (7) outside departments to two (2). This has significantly reduced the noise in the neighborhood and since this change we have not received any noise complaints since we made this change.

In 2018, a Capital Reserve Fund was created to accumulate funds to replace our current hardware/software systems that records all activities. This system manages our computer aided dispatch, records management, officer reporting, booking administrative tasks, accounting, criminal history, accident reporting, to name a few. In the fall, we contracted with a vendor to replace this 26-year old end of life system with a cost-effective new software system. This software will provide a better long-term software that will advance and grow with technology and includes software that is compatible with NH State Police.

We are at the final stages of our Public Safety Radio Network project providing a true redundant microwave system ensuring delivery of highest quality public safety service. This project was originally quoted at \$174,000 back in 2018. However, due to unforeseen delays in the project it did not move forward until this year. With the help of a consultant, we were able to negotiate a new proposal which better served the interests of the community from a technical and financial standpoint. The Town had a cost savings of approximately \$45,000!

The Communications Center continues to be a tremendous asset to the police and fire departments. It is staffed with highly skilled dispatchers who are the vital link between the Officers, firefighters, and citizens and are always there 24/7 when callers need police or fire response. We continue to contract our dispatching services with the Town of Atkinson for both police and fire. This brought in \$40,315 in revenue in 2020.

REPORT OF THE POLICE DEPARTMENT

(continued)

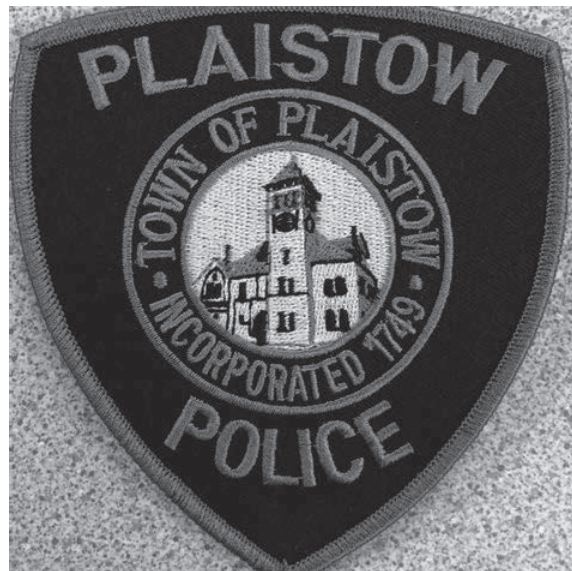
Our K-9 team of Sgt. Alec Porter and partner, Shadow, as always, had another busy year with calls for service including assisting of arrests, tracking individuals, and drug searches.

The Detective Unit saw some changes this year and welcomed Patrol Officer Kyle Coakley to the Detective Unit. They continue to aggressively pursue drug investigations involving various agencies throughout NH and MA. They also investigated sexual assaults, burglaries, theft/receiving stolen property and fraud cases to name a few over the course of the year. On top of these investigations, the unit has registered over 28 sex offenders this year and monitors daily activities of the Town's licensed Secondhand Dealers.

Contracted prosecution services once again proved to be a productive and cost-effective method of seeking justice. A vital part of the prosecution function is our Victim Witness Advocate, Amy Van Auken, continues to assist prosecution and victims alike by offering services to clients throughout the year. Services include assistance on restraining orders, referrals on domestic violence, assaults, family crisis, and victim restitutions. We are fortunate to continue to receive a significant amount of grant funding for this position each year.

Our Animal Control Officer, Maura Wentworth continues to be very busy and has handled over 417 calls for service from dog complaints to wildlife issues. I would also like to recognize the Crossing Guards, Linda Hale, and Cheryl Cate. Ms. Cate retired in 2020 but during her time with the Department she and Ms. Hale quietly went about their jobs in and weathered all conditions to protect the children getting to school.

Our support staff, Executive Assistant Sarah Gibbs and Secretary Brian MacHarrie are our rock-solid foundation for the Department assisting members and citizens alike with records requests, pistol permits, personnel requests, purchasing, inventory, payroll, vendor payments, and court scheduling to name a few. Our efficiencies in these areas are the result of having a competent, dedicated support staff that simply know their jobs and do them exceedingly well.



In conclusion, we hope to continue to find more ways to serve our community and protect our citizens in years to come.

REPORT OF THE RECREATION DEPARTMENT

Jennifer Gusler, Recreation Director

We Moved! Our new office location is in the Town Hall Annex at 14 Elm Street. We have a beautiful and spacious office located on the ground floor, perfect for holding events in the future.

Recreation, saw many changes this year, starting with hiring a new Recreation Director, Jennifer Gusler. Jenn and her family have lived in Plaistow for more than 20 years. She is an active member of the community and is excited to take on the new role of director.

We are all ***in this together***, Recreation got creative with the programs and activities this year. We had a year like no other. Let's start at the beginning of the pandemic with the Easter Parade. We will always remember seeing Mr. Bunny in the back of the Plaistow Police pickup truck dancing his way through town, while Pastor Aron and his band from the First Baptist Church followed playing live music from the back of the Highway truck. It was a great day that brought many smiles. We were so grateful to have the help of our town's Highway Department, Fire Department, Police Department and First Baptist Church to assist us. Baseball found a way to play, the league changed spring baseball to summer baseball due to the pandemic. We had 3 great teams that played all summer. Softball was even able to play in the fall.



Summer Rec was full of fun. We were able to carry out 6 weeks of our 7-week program averaging 30 kids each week. We had strict guidelines to follow in order to keep everyone safe. We did not let Covid-19 stop us from having a fun filled summer. Along with sports and craft activities we had pizza parties and frequent visits from Plaistow Police and Plaistow Fire, and Kona Ice. In leu of field trips, we had special guests come to see the campers. We welcomed Sargent Porter and his dog Shadow, Miss Jenn, Plaistow's Youth Services Librarian, Curious Creatures, and Mad Scientist from Maine.

We had a terrific summer concert series; 7 shows took place at the PARC and not a drop of rain. We hosted a Halloween "Trick or Treat" Parade and had over 100 participants. Recreation and the Plaistow Library collaborated once again to bring the town not one but 2 Drive-In Movies this summer.

In the fall, we held many virtual activities via Zoom and Social Media. Virtual BINGO is turning out to be very popular. We even had our first Virtual Holiday Tree Lighting.



REPORT OF THE RECREATION DEPARTMENT

(continued)

PARC was a busy place this year. On top of Baseball, Summer Rec, Summer Concerts, and Field Rentals, we were happy to install a new Softball Field located near the playground. The field will be ready in the Spring of 2022. During the construction we were able to address the drainage issues with the fields and start the pathway that will connect to the Mount Misery Trails. Construction on the Mount Misery Trails will begin in the spring 2021.

Elder Affairs also moved under Recreation this year and we had many events planned for the year until the pandemic hit. We look forward to working closely with everyone to start planning the next year, so we are ready to go when everything is lifted.

I would like to thank the Recreation Commission, Town Staff, Summer Rec Staff for welcoming me to the Recreation Position. Because of everyone, I was able carry out many of the activities and traditions that our town depends on and enjoys. I am so very grateful for the support of the residents that put their trust in me and attended our events during the pandemic. 2020 proved how much we need each other especially in this time of uncertainty. Recreation can't wait to continue to plan events for the town for 2021. We are all ***in this together.***



REPORT OF THE ROCKINGHAM PLANNING COMMISSION

Timothy Moore, on Behalf of Rockingham Planning Commission



156 Water Street | Exeter, NH 03833
603-778-0885 | www.theRPC.org

The Rockingham Planning Commission (RPC), which is not affiliated with Rockingham County, serves a state-defined planning region that includes 27 municipalities in the southern and the seacoast portions of Rockingham County with a population of approximately 180,000. The RPC is a voluntary local public regional planning commission established under state law (RSA 36). It exists in an advisory capacity to provide professional planning assistance to local governments and to coordinate local and regional planning in the areas of land use, transportation, natural resource protection, hazard mitigation planning, seacoast infrastructure resiliency planning, housing, energy efficiency planning, and economic development.

Towns, cities, and village districts make up the RPC membership. Membership is voluntary and is maintained through the payment of annual dues from each of the 27 municipalities based on their respective population. The RPC Fiscal Year 2021 (July 1, 2020 through June 30, 2021) dues rate for each community is \$1.00 per capita. Based on a population of 7756, Plaistow's dues for FY 2021 remain at \$7756.00.

The Plaistow Representatives to the RPC are Julian Kiszka and Tim Moore with Greg Taillon serving as an alternate representative.

The Commission holds monthly meetings on the 2nd Wednesday of the month. The meetings rotate each month among the member towns. In 2020 because of the COVID-19 virus the RPC switched all of its meetings to remote format using Zoom. The public was able to participate remotely by way of Public Input. The RPC offered this set to its member municipalities and is another way in which the RPC and its members are all ***in this together***.

The Commission is required by RSA to do the following:

- Maintain a Regional Master Plan with updates at a minimum of every 10 years.
- Provide a regional housing assessment every 5 years.

The Commission undertakes many land use activities; typical activities include the following:

- Provides Developments of Regional Impact (DRI) Committee support.
- Provides Geographic Information System (GIS) support for use in local and regional planning.
- Updates RPC web site and continues to make commonly requested planning

REPORT OF THE ROCKINGHAM PLANNING COMMISSION

(continued)

documents available for download. The web site can be found at: www.theRPC.org.

- Conducts stream crossing inventories for its member towns.
- Fulfills numerous inquiries and requests for statistical information regarding the region regarding demographic and related information and maintained the RPC's role as State Data Center Affiliate for Census and other data.
- Provides technical assistance to the NH Office of Strategic Initiatives in administering the FEMA Flood Insurance Program.
- Provides municipal map sets including the following standard twenty four maps: Aerial Photo 2015, Agricultural Resources, Community Facilities, Conservation and Public Lands, Elevation / Contours, Adopted FEMA Flood Hazard Areas, Historic Resources, Impaired Water, Land Use 1962, Land Use 1974, Land Use 1998, Land Use 2005, Land Use 2010, Digital Tax Parcels, Soil Potential for Development, Stratified Drift Aquifer, Source Water Resources, Trails, Transportation, Wildlife Action Plan, Conservation Priority Areas, Zoning, Impervious Surfaces, and a Base Map.
- Assists municipalities in preparing and submitting Hazard Mitigation Plans to FEMA.
- Assists municipalities in writing and submitting grants from state and federal sources.
- Assists municipalities in updating their master plans, zoning ordinances and subdivision/site plan review regulations.

The Commission is involved in the activities that promote regional water quality.

- Assist municipalities in preparing wetlands, aquifer protection, shoreland, and wellhead protection ordinances.
- Assist municipalities in preparing source water protection plans.
- Assist municipalities in complying with the latest MS4 regulations.

The Commission is involved in economic development planning and provides assistance to the Rockingham Economic Development Council.

The Commission provides educational programs for its members including the following:

- Organizes and sponsors several workshops for Stormwater Management and climate adaptation planning.
- Provides training sessions for new commissioners.
- Organizes and holds the Annual Legislative Forum, where RPC legislative priorities are presented. Local officials and legislators are invited to discuss current bills before the Legislature.

The Commission undertakes many transportation planning activities; typical activities include the following:

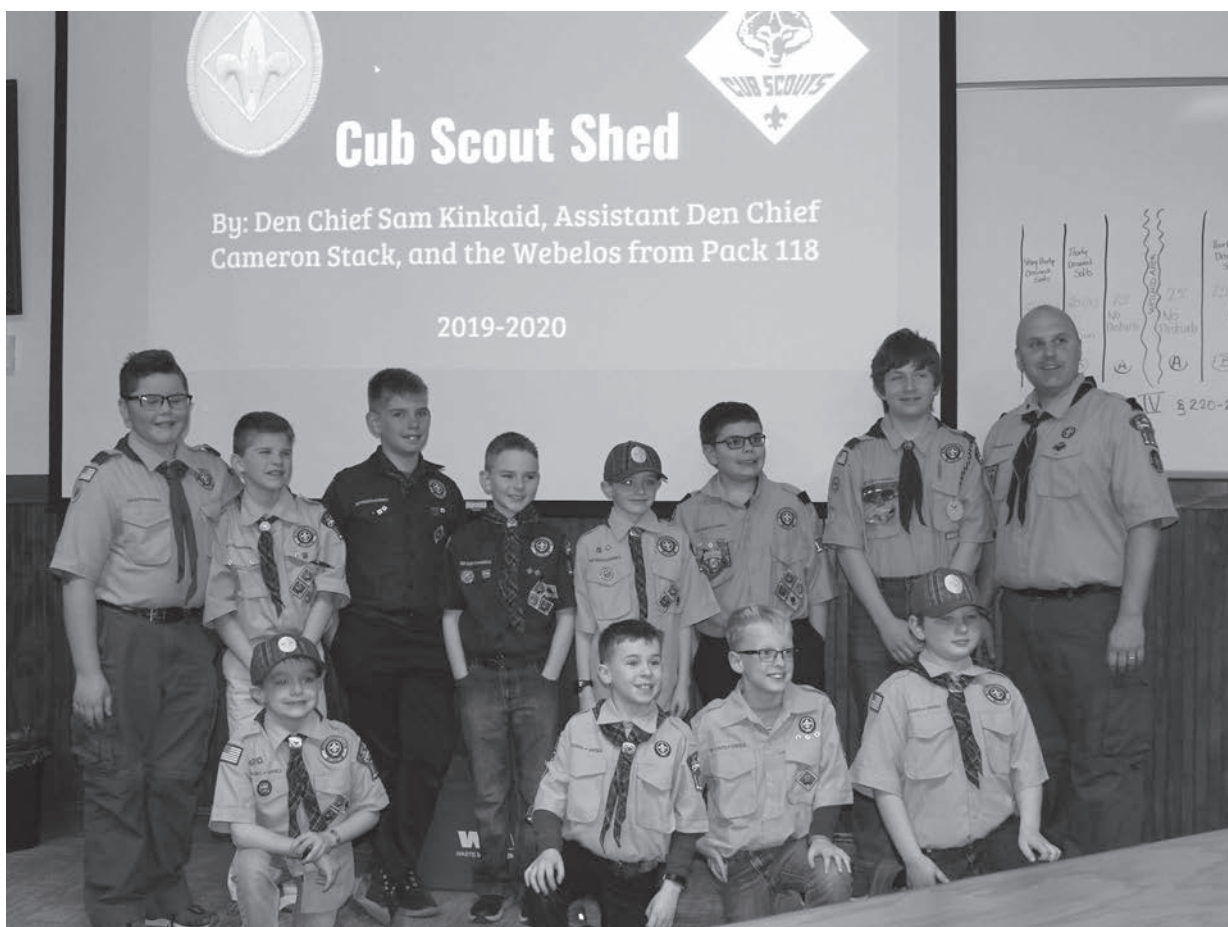
- Traffic Counting: In cooperation with NHDOT, the RPC maintains a robust traffic counting program in the region. This data is used by NHDOT, communities and

REPORT OF THE ROCKINGHAM PLANNING COMMISSION

(continued)

RPC to monitor traffic growth and flow, to update and calibrate the regional traffic model and to identify congestion mitigation projects.

- Safe Routes to School: Staff worked with several member communities in the development of Safe Routes to School (SRTS) initiatives, including Rye, Hampton, Plaistow, Newfields and Portsmouth.
- 2021-2046 Long Range Transportation Plan: Worked on a state-wide evaluation criteria for projects where only the highest ranking projects advance to the 10-Year Plan and eventual implementation.
- MPO Transportation Advisory Committee and Policy Committee Meetings: Holds 4 Policy Committee meetings throughout the year and several Transportation Advisory Committee meetings throughout the year as necessary (typically every 2 months).



REPORT OF THE STORMWATER MANAGEMENT TASKFORCE

Timothy Moore, Committee Member

Maintaining water quality and quantity requires that we be **all in this together** because both surface water and groundwater is a shared resource. Residents, local, state and federal governments must all work together for adequate supplies of potable water.

Clean Water Act

The Federal Water Pollution Control Act of 1948 was the first major U.S. law to address water pollution. Growing public awareness and concern for controlling water pollution led to sweeping amendments in 1972. As amended in 1972, the law became commonly known as the Clean Water Act (CWA). The 1972 amendments follow:

- Established the basic structure for regulating pollutant discharges into the waters of the United States.
- Gave EPA the authority to implement pollution control programs such as setting wastewater standards for industry.
- Maintained existing requirements to set water quality standards for all contaminants in surface waters.
- Made it unlawful for any person to discharge any pollutant from a point source into navigable waters, unless a permit was obtained under its provisions.
- Funded the construction of sewage treatment plants under the construction grants program.
- Recognized the need for planning to address the critical problems posed by nonpoint source pollution.

Stormwater can be a significant contributor to ground water contamination and, in fact, the EPA determined that nation-wide it was the largest contributor to surface water contamination.

On May 1, 2003, EPA Region 1 issued its Final General Permit for Stormwater Discharges From Small Municipal Separate Storm Sewer Systems (2003 small MS4 permit) that covers "traditional" (i.e., cities and towns) and "non-traditional" (i.e., Federal and state agencies) MS4 Operators located in the states of Massachusetts and New Hampshire. This permit expired on May 1, 2008 but remained in effect for authorized Operators until a new permit was issued on January 18, 2017.

The 2017 New Hampshire Small MS4 General Permit is being challenged in court and a final disposition has yet to be determined. The 2017 Permit as approved by the EPA does include a more inclusive set of regulations to contain and/or mitigate the impacts of stormwater runoff. It also has a stringent set of water quality sampling and identifying sources of contaminants in the stormwater. Some of the new regulations and monitoring can be expensive to implement.

The Stormwater Management Taskforce continued to participate in a regional group of towns and cities led by NH Department of Environmental Services. Many of the

REPORT OF THE STORMWATER MANAGEMENT TASKFORCE *(continued)*

education and outreach materials developed by group members can be shared by all members. This will help lessen the cost of implementation of the 2017 permit.

The Plaistow Stormwater Taskforce Committee meets on quarterly basis and is chaired by Joel Detty of Normandeau Associates – the consultant hired to help comply with the MS4 requirements.



REPORT OF THE SUPERVISORS OF THE VOTER CHECKLIST

Nancy Bolduc, on Behalf of the Supervisors

The Town of Plaistow has three (3) elected Supervisors of the Checklist, each holding a 6-year rotating term. The current Supervisors are Nancy Bolduc who was elected in March 2018, Gayle Hamel who was elected in March 2019, and Tammy Bergeron who was appointed to fulfill the remaining year of a previous member's term.

At present there are 6361 registered voters: Republicans 2233, Democrats 1717, and Undeclared 2411.

The checklist is a very fluid document and the Supervisors have been diligently working to ensure the Town of Plaistow's Checklist is as accurate and current as possible. They meet monthly to complete the registration process for any residents who have completed paperwork to become new voters in Plaistow or to make changes requested by any current voters. Besides the registration of new voters and changes of existing voters, they continue to send a State-approved document entitled "30-day letter" to registered voters who have not voted within the last four (4) elections and remove voters who are deceased and those who have moved to other cities and towns in or out of New Hampshire.

Election records are kept at the Town Hall for reference by anyone who is authorized and in need of that information. Voting checklist is retained for a period of six (6) years and can be referenced as proof of voting in any given election if needed. The Supervisors work hand-in-hand with the Town Clerk's Office in retaining the records and registering new voters.

The Town of Plaistow Supervisors of the Checklist hold a public session to accept new voter registrations and update the voter checklist during periods mandated by the State before every election. These sessions are posted in the local newspaper, on the Town web site and on the bulletin board in the Plaistow Town Hall lobby. If a person is unavailable to register during a session they are allowed to register on the day of election at the polls indicated by the Town Moderator.

Residents may change their voting record any time that the Town Clerk's Office is open, at an Election or during any public work session of the Supervisors of the Check List as allowed by NH RSA's. Changing a party before a primary election, must be done about 3 months in advance of the election.

Registering to Vote

New residents may register to vote during regular office hours at the Town Clerk's office, during any public session of the Supervisors of the Checklist or on Election Day at the polls. The Supervisors' sessions are posted on the Town's website, local newspaper and bulletin board in the Town Hall lobby. This mandatory session is held about 10 days prior to any election. After that date, a person cannot register to vote in the Town Clerk's office until after the election. New Hampshire has a same day

REPORT OF THE SUPERVISORS OF THE VOTER CHECKLIST *(continued)*

registration policy, so a resident can register with the Supervisors at the polls on Election Day and still vote. Residents may not register at the Deliberative Session.

To register as a voter a resident must prove that he/she is a resident of Plaistow. To do this we require a mortgage statement or notarized letter from your landlord, plus a current utility bill. Identification is also required; this can be in the form of a current NH driver's license, a non-driver ID card (both along with a birth certificate), current passport, a NH issued voter ID card, a military ID card or current NH university ID if it contains a photo. If a person's name has changed and it doesn't reflect the new name on their documents, we will need to see documentation that confirms the name change. Anyone who has become a citizen after moving to the United States will need to show his or her naturalization papers as well. Should a resident not have any of the above documentation during an Election Day registration, he/she will be allowed to sign a Verifiable Action of Domicile and then bring in proof of residency, citizenship and/or age as needed.

ID is also required on Election Day. If a registered voter arrives without proper identification, they may sign an affidavit and have their photo taken and attached to the affidavit. The Attorney General's Office will send a letter after the election. The voter is asked to return the letter confirming that the voter had indeed voted.

Town and School Elections are held together on the second Tuesday in March each year. These elections have articles on them that directly affect your real estate tax rate.

In This Together: 2020 has been a tumultuous year. Due to Covid-19 we were not allowed to use the Pollard School as usual for voting, we now had to find a place that was available and large enough for our residents to vote. After many meetings, calls, and e-mails we it was decided to use the Plaistow Public Works Building. Through teamwork we were able to work together to have voting for the Primary in this building, see what needed to be changed, and then worked to make those changes to improve this for the General Election. Thank you to all who made this possible

Check your voter information at: <https://app.sos.nh.gov>

GET OUT AND VOTE!
IT'S YOUR BEST WAY OF HELPING TO PLAN FOR OUR FUTURE!
WE ARE ALL ***IN THIS TOGETHER***



REPORT OF THE TAX COLLECTOR

Julie A. McNamara, CTC

In New Hampshire, the Tax Collector is an elected position. The Tax Collector's Office is responsible for maintaining the detailed accounting of the taxes due, collected, abated and all property sold for non-payment of taxes. RSA41:35

- **Tax Bills** are issued semi-annually. RSA76:15a. The Tax year runs from April 1st through March 31st with the bills due in July and December. The 1st bill is the prior year's valuation times $\frac{1}{2}$ of the previous year's tax rate. If property has physically changed in valuation, the current years appraisal may be used times $\frac{1}{2}$ the previous year's tax rate. RSA76:15-b. The 2nd bill is calculated, usually in the fall, after the tax rate has been set by the state (DRA). Any changes in the tax rate or assessed valuation will reflect in the second billing and be due 30 days after billing date.
- **Escrow** Most banks request an electronic file to process the billing of property taxes. If your bank requests a copy of your tax bill they may contact us or you may provide a copy to them.
- **Mailing Address** It is critical for the property owner to maintain the billing address for properties owned. A link is available at **Plaistow.com**; you can also e-mail or snail-mail the signed request to the assessor.
- **Prepayments** for property taxes can be made up to 2 years. This means you can make payments to suit your budget needs, as often as you would like. Any prepayments will reflect on your printed bill with a balance remaining when the bill is printed.

OFFICE HOURS

MON-TUES-WED

9AM-4PM

EXTENDED HOURS AT TAX TIME ON PLAISTOW.COM

603-382-8611

TAXCOLLECTOR@PLAISTOW.COM

In the theme of "IN THIS TOGETHER" the tax office would like to note:

A Drop Box has been set up at the entrance of Town Hall for checks only...

NO CASH PLEASE!

*** PLEASE MAIL YOUR PAYMENT OR UTILIZE THE DROP IN OUR BOX IN LOBBY ***

As always, we do accept postmark for all Tax Bill payments.

REPORT OF THE TOWN CLERK

Martha L. Fowler, Town Clerk

The Town Clerk's Office is responsible for providing many services and maintaining town records. The Town Clerk's Office is open Monday 8:00am–7:00pm, Tuesday through Thursday 8:00am–4:00pm. The phone number is 603-382-8129; the fax number is 603-382-7183, for more information please visit the Town Clerk's page on the Plaistow website at <http://www.plaistow.com>.

Some of the things you can do at the Town Clerk's Office are:

- **Register a Motor Vehicle or Boat** or renew your vehicle or boat registration. Registrations are renewable in your birth month each year, unless the vehicle is leased or is in a trust or company name. Renewal reminders are mailed or e-mailed to residents on the first day of their renewal month. Residents may choose to renew online at <http://www.Plaistow.com>, in person, through the mail or by submitting payment through the Town Hall dropbox. You may call the Town Clerk's office to learn what paperwork you will need to register your vehicle. All registrations processed in person require ID. All transfers of registrations require the original of your most recent registration. Payments can be made by cash, check or credit card (paying by credit card adds an additional fee of 2.79%).
- **Obtain a Marriage License.** Both parties need to be present when applying for a marriage license. They should each bring proof of identification (driver's license or passport), and, if either party has been previously married/joined by civil union, they will need divorce decree(s), dissolution(s) or death certificate(s) to show proof of how the prior marriage(s)/union(s) ended. The licensing process takes approximately 30 minutes, with a cost of \$50.00 and the application expires in 90 days.
- **Obtain Copies of Vital Records** (birth, marriage, divorce, and death certificates). Customers requesting copies of vital records will need to show proof of identification and state how they are related to the individual(s) on the record. The cost is \$15.00 for the search and first copy, additional copies purchased with that search are \$10.00 each.
- **Register Your Dog** All dogs must be licensed by April 30 each year. You must have a statement from your vet that your dog has a current rabies vaccination to have your dog licensed, unless it has already been recorded in the Clerk's Office. If you have not registered your dog in Plaistow before, you will also need to show proof of spay/neuter, if applicable, in order to obtain the lowest rate. Rates are \$2.00 for senior citizen dog owners (1 dog only), \$7.50 for puppies under 8 months or neutered/spayed dogs and \$10.00 for unaltered dogs, a group license (5 or more dogs) is \$20.00.

REPORT OF THE TOWN CLERK

(continued)

- **Register to Vote.** You will need to show proof of identification, proof of US citizenship and proof of residency to become a registered voter. You can register to vote at the Town Clerk's office up to ten (10) days prior to any election. You can also register at the polls on Election Day. Call the Town Clerk's office for voter registration details. If you are a naturalized citizen, you need to bring in your naturalization papers or your US passport. Party changes are done at least 90 days before any primary election.
- **Apply for/Obtain an Absentee Ballot.** You will need to be a registered voter in the Town of Plaistow or register at the same time as the request. Each voter must pick up his/her own absentee ballot or apply by mail. The clerk cannot accept an application from another person, nor can the clerk hand them a ballot for another person.

The Town Clerk also files liens, attachments, and handles all phases of federal, state and local elections, from registering new voters, issuing absentee ballots, taking official minutes, printing ballots, to recording and certifying the votes.

The year 2020 has been a year of challenges for the Town Clerk's Office. In March, the world as we all know it began to change with the announcement of the Novel Coronavirus (COVID-19) thus, began a pandemic that we are all ***in this together***. From the end of March until July 13th, the Town Hall remained closed to outside foot traffic with the Town Clerk's Office conducting business at the glass front doors of the building by appointment only. Two of these three months of building closure were extremely challenging as my deputy was furloughed. When my deputy returned, she could make appointments as I continued to help residents at the front door of the building making at least 3 trips per customer back to my desk to process a single transaction.

With the Town Hall closed to the public, use of our on-line service EB2Gov doubled as people renewed their vehicles, requested vital records and trash overflow stickers from their computers and phones. This allowed people to stay safe and "social distance". Our software provider, Interware Development, waived the fees for the service for a month and then brought the fees back at a reduced rate for a short period. Finally, they returned to full fees by the early fall.

When the building reopened to the public, the summer and fall brought new challenges. Both the State Primary Election and General Election generated a record number of absentee ballot requests as "concern for COVID-19" was added as an acceptable reason to request an absentee ballot. There were 427 absentee ballot requests for the Primary; 1329 for the General Election.

Unfortunately, due to the pandemic, the annual Clerks' conference was canceled this year. This conference is an important component in keeping the office informed of procedural and law changes. Deputy Clerk, Jacqueline Shields' last year of certification training was also canceled. My goal to complete my Certified Municipal Clerk status

REPORT OF THE TOWN CLERK

(continued)

from the International Institute of Municipal Clerk was “put on hold” in 2020 due to the workload and short staffing. I am hopeful that 2021 will bring completion of my certification that is based on three years of training and work experience.

With the implementation of the REAL ID in New Hampshire and Massachusetts, many residents renewing their driver's licenses need copies of their birth certificates, marriage certificates and divorce certificates. With the Pandemic, the deadline for NH residents to have a REAL ID for travel was extended to October 1, **2021**. This extension was because the DMV offices were closed to the public and no licenses were issued for months when Governor Sununu declared a state of emergency. The deadline extension and DMV office closures led to decrease in these requests this year when compared with 2019 requests. The issuance of death certificates in 2020 increased compared to 2019. There was also a decrease in marriage licenses issued as large gatherings were discouraged to prevent the spread of the virus.

Effective July 12, 2019, to comply with the amended New Hampshire RSA 261:148 you must now present your photo identification for ALL Motor Vehicle transactions. The photo ID must be a current government-issued photo identification card. This is even if you are NOT the owner of the vehicle.

With the COVID-19 virus still threatening everyone's health and safety, it has become the policy of the Town Clerk's Office to require residents to pay their motor vehicle **renewals** by mail, on-line or by placing payment in the dropbox at the Town Hall. This will lessen foot traffic in the Town Hall. Please remember we are all ***in this together***. This policy change is for everyone's protection; yours as well as mine and the Clerk's staff.

Lastly, I would like to publicly thank Tax Collector/Assistant Clerk Julie McNamara for her teamwork as we strived to provide the highest quality of service for the residents of Plaistow during this unusual year of Pandemic.

PLEASE NOTE:

In 2021 the Clerk's office hours will be changing to the following:

Mondays: 7am to 5pm

Tues-Thurs: 8am to 4pm

Fridays: CLOSED

Closed for lunch 1:30 to 2pm daily

Appointments considered for extenuating circumstances

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Thank You

To the Editor:

Now that election season has come to a close, we should all take a minute to thank the local officials, town clerks, and volunteers who made it happen safely for our communities. As a volunteer for Jeanne Shaheen's campaign, I visited Plaistow's Town Hall each week through Election Day. I was routinely impressed by the professionalism and dedication the staff there put toward making sure the election proceeded safely, even in the midst of a global pandemic. I also visited Newton's Town Clerk once, and I

was likewise impressed by how seriously they took protocols for COVID-19 while maintaining an upbeat attitude and a commitment to serving their community. These officials all had to carry out the ordinary duties of their jobs on top of processing an enormous wave of absentee ballots this year. Across the state and the country, our local officials should all be commended for their diligence.

Likewise, we should extend massive thanks to volunteers from across the political spectrum who took time out of their lives to volunteer at the polls on Election

Day. This is a massive contribution to our democracy in ordinary times; during the pandemic, we should be particularly grateful that our neighbors are willing to risk their health in order to make sure we are all able to vote. It is easy to see political opponents everywhere right now, but it's clear that, regardless of who we voted for, we all have the same goal of making our towns and our state better. We owe huge gratitude to all the people who dedicated their time this year to make sure that happened.

IAN OPOLSKI
Plaistow

Dear Martha and Town Clerk Staff,

This is Ian Opolski, the volunteer who worked for Jeanne Shaheen's campaign. I wanted to thank you all for your work this season. As a volunteer I appreciated all your assistance gathering data, and as a Plaistow resident I'm so grateful for all your efforts at town hall. I hope you all get a break after the election - you've earned it!

Thanks Again,
Ian Opolski

REPORT OF THE TOWN CLERK *Vital Statistics - Marriages*

DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION RESIDENT MARRIAGE REPORT

01/01/2020 - 12/31/2020

-- PLAISTOW --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
MCHUGH III, EDWARD J PLAISTOW, NH	ROMERO, JAIME L PLAISTOW, NH	PLAISTOW	PLAISTOW	04/18/2020
BOURASSA, KYLE W PLAISTOW, NH	ONEIL, MEGAN K PLAISTOW, NH	PLAISTOW	KINGSTON	04/20/2020
SPRAGUE, LAWRENCE P PLAISTOW, NH	GUSLER, APRIL R PLAISTOW, NH	PLAISTOW	PLAISTOW	04/20/2020
NEFF, ERIC S PLAISTOW, NH	FLYNN, KATHLEEN A CAMBRIDGE, MA	PLAISTOW	EXETER	04/27/2020
ROCKWOOD JR, MICHAEL J PLAISTOW, NH	BELLEROSE, STEPHANIE L PLAISTOW, NH	PLAISTOW	PLAISTOW	06/20/2020
WALLIS, DONALD A PLAISTOW, NH	BLACKMAN, MELANIE A PLAISTOW, NH	PLAISTOW	CANDIA	06/25/2020
VEZINA, SCOTT K PLAISTOW, NH	JOHNSTON, JERRI L PLAISTOW, NH	PLAISTOW	PLAISTOW	07/20/2020
ELLISON, SCOTT P PLAISTOW, NH	GREENWOOD, GINA A PLAISTOW, NH	PLAISTOW	SANDOWN	09/11/2020
WILMOT, STEPHEN M PLAISTOW, NH	TORREY, WANDA L PLAISTOW, NH	PLAISTOW	PLAISTOW	10/10/2020
WIGHTMAN, CHRISTOPHER L PLAISTOW, NH	MCCARTHY, LORI G PLAISTOW, NH	PLAISTOW	LACONIA	10/10/2020
NICOLAR, DANIEL R PLAISTOW, NH	CHRISTIE, JENNIFER L PLAISTOW, NH	PLAISTOW	HAMPSTEAD	10/24/2020

REPORT OF THE TOWN CLERK *Vital Statistics - Marriages (continued)*

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2020 - 12/31/2020

-- PLAISTOW --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
LAMPREY JR, STEPHEN A PLAISTOW, NH	JACOBS, ERIN M PLAISTOW, NH	PLAISTOW	BRIDGEWATER	11/07/2020
FINN, JOSEPH A PLAISTOW, NH	CONNOLLY, MEGHAN C PLAISTOW, NH	PLAISTOW	JACKSON	12/14/2020
Total number of records 13				

REPORT OF THE TOWN CLERK *Vital Statistics - Births*

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2020-12/31/2020

--PLAISTOW--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
BOOKER, EZEKIAL THOMAS	01/09/2020	MANCHESTER, NH		BOOKER, CATHERINE
MALSKY, SEBASTIAN ARTHUR	04/16/2020	DERRY, NH	MALSKY, SCOTT	ASHLEY, JULIEANN
BLINN JR, TRAVIS FRANCIS	06/24/2020	MANCHESTER, NH	BLINN SR, TRAVIS	UMANDAP, MELANIE
SOUSA, ISABELLA ANNE	08/04/2020	DERRY, NH		SOUSA, OLIVIA

Total number of records 4

REPORT OF THE TOWN CLERK

Vital Statistics - Deaths

DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2020 - 12/31/2020

--PLAISTOW, NH --



Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
DEMARAIS, ANNE TODD	01/04/2020	LEE	HARTFORD, ARTHUR	TODD, MABEL	N
GAGNON, ROBERT HARRIS	01/23/2020	EXETER	GAGNON, ISADORE	DEDRICK, WINIFRED	Y
PAQUIN, SANDRA GAIL	01/26/2020	BRENTWOOD	LANG, NORTON	NASON, DORIS	N
SENER, SHIRLEY LORRAINE	01/29/2020	PLAISTOW	MASON, CARLISLE	BICKFORD, SUSIE	N
CARNES, DANIEL JAMES	02/11/2020	PLAISTOW	CARNES, VICTOR	SMITH, ELIZABETH	N
ARCHAMBAULT, LORRAINE ADELE	02/25/2020	PLAISTOW	SAVARD, JOSEPH	POULIOT, MILDRED	N
DICKINSON, RONALD FRANKLIN	03/01/2020	PLAISTOW	DICKINSON, BENJAMIN	VIRTUE, VIRGIA	Y
FEENEY-WALKER, RUTH B	03/04/2020	PLAISTOW	LUTTON, SAMUEL	UNKNOWN, ETHEL	N
MILLER, ROBERT WILLIAM	03/09/2020	PLAISTOW	MILLER, CLIFFORD	GRATCY, CONSTANCE	N
GOODWIN, DAVID W	03/19/2020	PLAISTOW	GOODWIN, HAROLD	HUBBARD, MARY	Y
GARRAHAN, DANIEL JAMES	03/24/2020	PLAISTOW	GARRAHAN, JAMES	FOGLIETTA, NORMA	N
CHYLINSKI, JEREMI L	04/04/2020	PLAISTOW	CHYLINSKI, TADUESZ	KARPINSKA, IRENA	N
WOODWORTH JR, TODD CHURCHILL	04/11/2020	PLAISTOW	WOODWORTH, TODD	JACKSON, GRACE	N
PICA, DOUGLAS A	04/15/2020	EXETER	PICA, ANDREW	SOSA, DIONILDA	Y
GRAY, ROBERT JAMES	04/18/2020	PORTSMOUTH	GRAY, ROBERT	HARRINGTON, JOSEPHINE	N
DEANDRUS, NORMAN GARY	04/25/2020	PLAISTOW	DEANDRUS, GUIDO	D'AGOSTINO, VERONICA	Y
STURK, ROBERT GERARD	05/12/2020	CONCORD	STURK, JOSEPH	STEERE, MARY	N
LOWBERG, GARY WILLIAM	06/11/2020	PLAISTOW	LOWBERG, WILLIAM	GARGAN, DORIS	N

REPORT OF THE TOWN CLERK *Vital Statistics - Deaths (continued)*

DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2020 - 12/31/2020

--PLAISTOW, NH --



Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
COLCORD, MINA	06/12/2020	PLAISTOW	NUTTER, RALPH	EDWARDS, ETHEL	N
BEVILACQUA, BEVERLY R	06/16/2020	PLAISTOW	JONES, ALTON	TWISSANT, LILLIAN	N
GAHN, ROBERT C	07/09/2020	PLAISTOW	GAHN, CARL	HATCH, CAROLE	N
ARCHAMBAULT, CHELSEA LEE	07/31/2020	PLAISTOW	ARCHAMBAULT, CALVIN	SAHOVEY, DEBRA	N
ROBINSON, HELEN ANN	09/12/2020	PLAISTOW	VUYTOWECZ, KAROL	ZIGMUND, NELLIE	N
BEIKOUSSIS, ELEFTHERIOS	09/24/2020	PLAISTOW	BEIKOUSSIS, VASILIOS	LIANOU, FOTINI	N
SINIBALDI, GRACE A	10/17/2020	PLAISTOW	PAPPALARDO, ALFIO	DOVI, MARIA	N
BARRETO, HUGO A	10/27/2020	PLAISTOW	BARRETO, ANTONIO	MORALES, BETULIA	N
LANDRY, RONALD	10/28/2020	PLAISTOW	LANDRY, ALBERT	ROBERGE, LUCILLE	Y
HAYWARD, WALLACE DEXTER	11/11/2020	PLAISTOW	HAYWARD, WILBUR	WALLACE, GLADYS	Y
MORAN, MICHELLE E	11/29/2020	TILTON	MORAN, THOMAS	PAGLIUSO, DIANE	N
CLOUTIER, MARIE DONNA	12/01/2020	PLAISTOW	CLOUTIER, WILBROD	PARENT, JEANNE	N
ROMANOV, LYUDMILA	12/15/2020	PLAISTOW	OSTROVSKAIA, KARL	ROMANOV, MARIA	N
GATES, FLOYD AUSTIN	12/22/2020	PLAISTOW	GATES, AUSTIN	HAIGH, GRACE	Y
WITKOWSKI, MICHAEL J	12/24/2020	DERRY	WITKOWSKI, ALEXANDER	CHAPMAN, JOAN	N
BEIKOUSSIS, MARINA	12/24/2020	PLAISTOW	MILIDAKIS, IOANNIS	HALKOU, EIRINI	N
MERCHANT, ALTHEA DESMOND DORINE	12/28/2020	PLAISTOW	NILES, GOMESTON	WALK, EDNA	N

Total number of records 35

TOWN OWNED PROPERTIES

PARCEL	#	STREET NAME	USE	TOTAL ACRES	LAND	BLDG	TOTAL
6-003-000-000		ATKINSON TOWN LINE	903	1.83	\$ 21,410	\$ -	\$ 21,410
6-006-000-000		ATKINSON LINE REAR L	903	13.45	\$ 133,760	\$ -	\$ 133,760
6-008-000-000		FORMERLY J A NOYES L	903	6.1	\$ 64,230	\$ -	\$ 64,230
6-015-000-000		FROG POND WOODS	900	43.8	\$ 274,880	\$ -	\$ 1,930
6-016-000-000		FROG POND WOODS	900	14.05	\$ 82,190	\$ -	\$ 82,190
7-001-000-000		ATKINSON LINE	903	88	\$ 697,730	\$ -	\$ 697,730
7-003-000-000		FROG POND WOODS	903	21	\$ 106,800	\$ -	\$ 106,800
7-004-000-000		FROG POND WOODS	903	58.68	\$ 311,180	\$ -	\$ 311,180
7-005-000-000		FROG POND WOODS	903	9.5	\$ 55,580	\$ -	\$ 55,580
8-022-000-000		HICKORY RIDGE REAR	903	5.2	\$ 54,760	\$ -	\$ 54,760
8-023-000-000		HICKORY RIDGE REAR	903	7.4	\$ 77,920	\$ -	\$ 77,920
8-024-000-000		REAR HICKERY RIDGE	900	8	\$ 93,600	\$ -	\$ 93,600
8-025-000-000		HAMPSTEAD LINE	903	6	\$ 70,200	\$ -	\$ 70,200
8-026-000-000		HAMPSTEAD LINE	903	3	\$ 23,900	\$ -	\$ 23,900
9-011-000-000		OLD STAGECOACH RD	903	4.8	\$ 87,980	\$ -	\$ 87,980
11-007-000-000		NEAR B+M RAILROAD	903	0.56	\$ 3,360	\$ -	\$ 3,360
14-035-000-000		EAST RD REAR	903	5	\$ 2,500	\$ -	\$ 2,500
16-001-000-000	45	GREENOUGH RD	903	2.34	\$ 106,140	\$ -	\$ 106,140
17-006-000-000		FROG POND WOODS	903	21.54	\$ 185,880	\$ -	\$ 185,880
17-007-000-000		FROG POND WOODS	903	3.1	\$ 36,270	\$ -	\$ 36,270
17-029-000-000	16	CULVER ST	903	0.75	\$ 9,980	\$ -	\$ 9,980
17-030-000-000	15	LOWER	903	0.75	\$ 9,980	\$ -	\$ 9,980
17-031-000-000	13	LOWER RD	903	0.7	\$ 9,310	\$ -	\$ 9,310
17-032-000-000	11	LOWER RD	903	5.8	\$ 34,730	\$ -	\$ 34,730
18-002-000-000		FROG POND WOODS	903	6.4	\$ 63,650	\$ -	\$ 63,650
18-003-000-000		FROG POND WOODS	903	7.9	\$ 78,570	\$ -	\$ 78,570
18-004-000-000		FROG POND WOODS	903	2.6	\$ 25,860	\$ -	\$ 25,860
18-014-000-000		MAIN ST REAR LAND	903	14.5	\$ 169,650	\$ -	\$ 169,650
18-015-000-000	14	CULVER ST	903	0.92	\$ 11,010	\$ -	\$ 11,010
19-005-000-000	266	MAIN ST	903	36	\$ 499,290	\$ -	\$ 499,290
19-006-000-000	280	MAIN ST	903	38	\$ 549,500	\$ -	\$ 549,500
20-037-000-000		MT MISERY	903	5	\$ 52,650	\$ -	\$ 52,650
20-038-000-000		MT MISERY	903	21.46	\$ 272,160	\$ -	\$ 272,160
21-007-000-000	307	MAIN ST	903	12.9	\$ 373,570	\$ -	\$ 373,570
21-008-000-000		MT MISERY	903	2.5	\$ 21,940	\$ -	\$ 21,940
21-009-000-000		MT MISERY	903	11	\$ 102,960	\$ -	\$ 102,960
21-010-000-000		MT MISERY	903	13.8	\$ 129,170	\$ -	\$ 129,170
21-011-000-000		MT MISERY	903	2.5	\$ 23,400	\$ -	\$ 23,400
21-012-000-000		MT MISERY	903	3.5	\$ 32,760	\$ -	\$ 32,760
21-013-000-000		MT MISERY	903	3.8	\$ 35,570	\$ -	\$ 35,570
21-014-000-000		MT MISERY	903	1.37	\$ 12,820	\$ -	\$ 12,820
21-015-000-000		MT MISERY	903	3.25	\$ 30,420	\$ -	\$ 30,420
21-016-000-000		MT MISERY	903	13.65	\$ 127,760	\$ -	\$ 127,760
21-017-000-000		MT MISERY	903	14.7	\$ 137,590	\$ -	\$ 137,590
22-005-000-000		MT MISERY	903	3.65	\$ 34,160	\$ -	\$ 34,160
22-007-000-000		MT MISERY	903	2.12	\$ 17,360	\$ -	\$ 17,360
22-008-000-000		MT MISERY	903	10	\$ 81,900	\$ -	\$ 81,900

TOWN OWNED PROPERTIES

(continued)

PARCEL	#	STREET NAME	USE	TOTAL ACRES	LAND	BLDG	TOTAL
22-009-000-000		MT MISERY	903	5	\$ 46,800	\$ -	\$ 46,800
22-010-000-000		MT MISTERY	903	1.07	\$ 10,020	\$ -	\$ 10,020
22-011-000-000		MT MISERY	903	9.57	\$ 78,380	\$ -	\$ 78,380
22-012-000-000		MT MISERY	903	2.37	\$ 22,180	\$ -	\$ 22,180
22-014-000-000		MT MISERY	903	2.76	\$ 25,830	\$ -	\$ 25,830
25-015-000-000	35	WEST PINE ST	903	5.02	\$ 154,060	\$ -	\$ 154,060
25-038-000-000		PLAISTOW RD REAR	903	2	\$ 23,500	\$ -	\$ 23,500
28-010-000-000	13	ROSE AV	903	0.58	\$ 112,090	\$ 218,100	\$ 330,190
30-065-000-000	163	PLAISTOW RD	903	7.4	\$ 862,980	\$ -	\$ 862,980
31-005-000-000		2 LYNWOOD STREET	903	0.92	\$ 11,010	\$ -	\$ 11,010
31-068-000-000	169	PLAISTOW RD	903	7.4	\$ 490,690	\$ -	\$ 490,690
32-025-000-000	N/S	OLD COUNTY RD	903	2.62	\$ 29,120	\$ -	\$ 29,120
32-028-000-000	51	OLD COUNTY RD	903	27.3	\$ 426,950	\$ 370,900	\$ 797,850
32-032-000-000	6	WILDER DR	903	37.4	\$ 477,400	\$ 122,100	\$ 599,500
33-002-000-000		OFF OLD COUNTY RD	900	8	\$ 64,180	\$ -	\$ 64,180
33-003-000-000		OFF OLD COUNTY RD	903	13.5	\$ 78,980	\$ -	\$ 78,980
33-004-000-000		MT MISERY	903	12.4	\$ 85,540	\$ -	\$ 85,540
37-036-000-000	2A	WOODLAND DR	903	0.08	\$ 940	\$ -	\$ 940
39-050-021-003	87	MAIN ST	903	4.88	\$ 325,160	\$ 2,461,300	\$ 2,786,460
40-007-000-000	26A	WESTVILLE RD	903	1.74	\$ 15,270	\$ -	\$ 15,270
40-061-000-000	19	DAVIS PK	900	0.47	\$ 83,100	\$ -	\$ 83,100
40-067-000-000	127	MAIN ST	903	0.25	\$ 117,000	\$ 329,500	\$ 446,500
41-011-000-000	144	MAIN ST	903	7.9	\$ 509,900	\$ 439,700	\$ 949,600
41-063-000-000	145	MAIN ST	903	1.9	\$ 289,600	\$ 1,542,300	\$ 1,831,900
41-067-000-000	14	ELM ST	903	0.46	\$ 138,400	\$ 490,600	\$ 629,000
41-077-000-000	27	ELM ST	902	6.68	\$ 472,080	\$ 3,832,000	\$ 4,304,080
41-082-000-000	17	ELM ST	903	6.5	\$ 952,000	\$ 3,800	\$ 955,800
42-028-026-000		VILLAGE WY-OFF OF	903	0.78	\$ 9,130	\$ -	\$ 9,130
42-028-027-000		VILLAGE WY-OFF OF	903	2.57	\$ 30,070	\$ -	\$ 30,070
42-043-000-000	5	INGALLS TR	903	2.16	\$ 130,570	\$ 81,100	\$ 211,670
42-057-000-000	7A	ARBOR LN	903	2.41	\$ 86,070	\$ 20,600	\$ 106,670
43-012-000-000		PLAISTOW RD REAR	903	6.9	\$ 72,660	\$ -	\$ 72,660
45-008-000-000	215	PLAISTOW RD-ST OF	903	0.92	\$ 10,350	\$ -	\$ 10,350
49-035-000-000	17	CANTERBURY FOREST	903	1.45	\$ 22,750	\$ -	\$ 22,750
50-070-000-000	10	HARRIMAN RD	903	5.49	\$ 69,420	\$ -	\$ 69,420
53-027-000-000		HALE SPR PUMPHSE	903	4.25	\$ 175,750	\$ 1,200	\$ 176,950
59-008-000-000		AUTUMN CR REAR	903	0.43	\$ 3,550	\$ -	\$ 3,550
62-018-000-000	41	SWEET HILL RD	903	1.13	\$ 91,030	\$ -	\$ 91,030
66-024-000-000	23	NEWTON RD	903	0.09	\$ 70	\$ -	\$ 70
69-051-000-000		NEWTON REAR	903	3.1	\$ 11,350	\$ -	\$ 11,350
69-054-000-000		NEWTON REAR	903	3.46	\$ 12,610	\$ -	\$ 12,610

REPORT OF THE TRUSTEE OF TRUST FUNDS

B. Jill Senter, Chair

The Trustees are happy to report that we have had another successful year, earnings continued to grow even during this trying year. We continue to watch over these investments ensuring that we are using the best tools available to us for planning for the Town's future.

The Trustees currently oversee the Trust and Capital Reserve funds for the Town as well as the School District Scholarships funds and their Capital Reserve Funds.

This year we welcomed a new Trustee Gayle Hamel and thank Kara Gilfoyle for her service. Gayle is no stranger to the workings of the Trustees while previously employed by the Town she often assisted the Trustees, So, although she is a new Trustee she hit the ground running.

This year has been a challenge with our meetings limited to just a few times. We have worked out a system that keeps the accounts and Scholarship request running smoothly.

The Trustees are governed by the State of NH RSA's as to what our duties are and how we may invest the funds entrusted to us. We comply with these regulations and work toward providing the town and the School with investments that best promote the Town and School's District future.

We are all ***in this together***, and we thank you for the trust you have shown us, and we are honored to be able to serve the residents of Plaistow.



REPORT OF THE WATER DEPARTMENT

Mark A. Pearson, J.D., Water Superintendent

The Town of Plaistow secured grant funding in the amount of \$10,112,202 in May of 2020 for the Southern New Hampshire Regional Waterline Project – the Plaistow portion of the project. These funds were approved for four (4) phases of the construction project within Plaistow: P-1, Water Mains; P-2, Pump Station; P-3, Water Tank; and P-4, Service Connections.

The water tank (P-3) on Sweet Hill Road is nearly complete. Construction of the water storage tank began in July, with a formal groundbreaking event on July 20, 2020. As of the end of the 2020 year, the project is 80% complete with the remaining final grading and site work to be completed in the spring. Total project cost is \$1,385,130. In the spring of 2021, the utility building will be completed when the final excavation and landscaping are finished. The



water tank is connected to the water mains that were installed in 2020 under the P-1 contract on Sweet Hill Road. Additional water mains that will be connected into the overall system were installed on Hale Spring Road, Westville Road and Wentworth Ave.



The P-1 water main installation contract was awarded in August and construction began in September. The total project costs are \$2,920,767. The project was approximately 40% complete as of December when construction was shut down for the winter weather. Nearly two (2) miles (10,250') of water mains were installed in 2020. Water mains were also started in the Kelleher Ave and Blossom Ave areas. The water main construction will resume in the spring of 2021.

During 2020, the Town purchased a parcel of property on East Road to locate the Plaistow pump station (P-2). Final design of the pump station is nearing completion and is scheduled to be submitted to New Hampshire Department of Environmental Services (NHDES) for approval to bid in January 2021. The pump station (P-2) and East Road (P-1) water main construction will commence in 2021.

REPORT OF THE WATER DEPARTMENT (continued)

Design of water services connections to MtBE impacted properties progressed in 2020. The NHDES extended their sampling program which has brought the total number of MtBE impacted properties up to 83. Each property was individually inspected for existing plumbing and a plan designed for how best to connect into the potable water system. Final design will be completed summer 2021 and construction of new water connections to the individual properties will begin in late 2021.

The Board of Selectmen, as Water Commissioners, adopted a Water Ordinance and Water Fee Schedule. We are working on a Contract Operations RFP (Request for Proposals) to hire a subcontractor as a system operator.

We are excited about this project that will not only bring mitigation to those properties impacted by MtBE, but it opens the door to clean, safe, reliable drinking water for many residents who are all ***in this together.***



REPORT OF THE WOMEN LEADERSHIP COMMITTEE

Susan Sherman, Committee Member

The Women in Leadership Award was first awarded in 2014. This award was inspired by Ruth Jenne. Those of you who knew long-time Plaistow resident “Ruthie” know exactly why this award was inspired by her. Ruthie defined community leadership whether as a mother, church member, or town employee with infinite grace and compassion. She was the very epitome of a woman with leadership and a mentor to so many.

It's been a couple years since there has been a nomination to receive this award. We know it's not because there aren't deserving women here in Plaistow. It's just because no one has taken the time to tell us about her. You know she won't do it on her own, that's not her style.

Do you know a deserving woman in our community who you believe is an example of leadership? If so, tell us all about her! We want to know her story, we want to give her the recognition she deserves, we want to celebrate her!

Please contact the committee by sending a letter to:

Women in Leadership
Attn: Susan Sherman
c/o 145 Main St
Plaistow, NH 03865

Past Recipients

2014

Bernadine FitzGerald
Helen Hart
Merilyn Senter
Joyce Wright

2015

Brenda Major
Eleanor Peabody
Phyllis Simmons

2016

Nancy Jackman
Kathleen Sherman-DeRoche
Martha Sumner

2017

Kerry Patles
Wendy Moley
Nancy Bolduc

2018

Dianne (Lovett) Nye

REPORT OF THE ZONING BOARD OF ADJUSTMENT

Peter Bealo, Chair

The Zoning Board of Adjustment (ZBA) is a quasi-judicial board that has authority under the NHRSA's (State Laws) to grant certain reliefs when a homeowner or business owner wants to do something on their property that conflicts with Plaistow's Zoning Ordinances or to review certain property uses such as home occupations to ensure they are not harmful to their neighbors. Cases commonly heard are home occupations, building too close to setbacks, building in wetlands buffers, among others.

Staff accepts application and the Board hears those requests on a monthly basis. In 2020 the Board considered over 30 requests for relief. I believe this is indicative of the time many of us had at home during the pandemic leading residents to consider improving their properties, as well as increased commercial investment in Plaistow.

Applicants are sent to the ZBA by the Code Enforcement Officer to seek "relief," in the form of a *Variance*, from strict application of our Zoning Ordinances. Other appeals, such as a *Special Exception*, is a specific requirement of an ordinance, such as a home occupation request. The Board also hears *Administrative Appeals* in the case where a decision of the Code Enforcement Office is challenged. This is the first year in memory that the ZBA was dealt with several administrative appeals

This board is in place to consider providing people, who have unique circumstances (hardships) in their property, potential relief from the "one-size-fits-all" concept of a zoning ordinance. The public hearing process allows any interested party the opportunity to ask questions so that they can fully understand what is proposed, and to voice their opinions on the projects. The ZBA reviews applications to ensure that all the minimum requirements are in place and can be monitored to protect our neighborhoods and resources. We hope that applicants and abutters appreciate the NH requirement that we hear their cases and take their inputs dispassionately. Ultimately, no matter what the decision, it is up to the Code Enforcement Officer to enforce our decisions. The ZBA is not an enforcement office, the ZBA members are more like judges in a court.

The Zoning Board recognizes that we do not PLAN Plaistow's future, we are quasi-judicial in nature and are not appointed to be judicial activists. The Planning Board appropriately and ably plans for the Town's future, the Zoning Board examines the uniqueness of each property and decides where relief from strict black and white enforcement of the zoning ordinances is punitive to the property owner.

The ZBA's greatest resource is our team of volunteers who sit as members of the Board. These are citizens, parents, and businesspeople, who live in our community. We work together, carefully and thoughtfully considering each application. We grant relief when warranted and allowed under the RSAs, while always keeping in mind the protection of our property values, neighborhoods and the community as a whole.

REPORT OF THE ZONING BOARD OF ADJUSTMENT

(continued)

In 2020 the ZBA acquired two new Alternate Members: Barb Burri and Jim Unger. This is Barb's second round on the ZBA, and Jim has great experience as an engineer and insurance professional. The ZBA is fortunate to have these two alternate members, but we could still use another. The pay is nonexistent, but the satisfaction and hours are great! I am grateful for the continued service of our other members: Dan Lloyd, John Blinn, Gary Ingham, Jonathan Gifford and Alternate Tim Fisher. Dee Voss continues to ably facilitate the Board as our Administrative Assistant. I want to thank them all for their continued service to the Board and the Community. We are all ***in it together*** to help keep Plaistow a great place to live and do business in!

Continuity in Board members and staff is very important from an experience perspective; but getting new residents involved is critical to our future, someday, some of us won't be on this Board. If you're looking to have a real impact without a huge time commitment, the ZBA is always looking for community-minded residents to step up and volunteer to serve as Members or Alternates to the board. Please direct any letters of interest to the Ms. Voss at the Town Hall.



NOTES

**TOWN OF PLAISTOW
NEW HAMPSHIRE
2021 TOWN MEETING WARRANT
AND BUDGET
Town Meeting (Senate Bill 2)**



- **Deliberative Session - Saturday, January 30, 2021 - 9:00 A.M.**
Plaistow Public Works Garage, 144F Main Street

- **Deliberative Session Snow Date – Determined by Town Moderator**
Plaistow Public Works Garage, 144F Main Street

- **Ballot Voting - Tuesday, March 9, 2021**
Plaistow Public Works Garage, 144F Main Street
Polls open from 7:00 A.M. to 8:00 P.M.

PLEASE NOTE

The following pages contain the 2021 Town Warrant and MS-737

The Warrant was signed and posted by the Board of Selectmen on January 28, 2021 and does not contain any changes that may have been made at the January 30, 2021 Deliberative Session.

The changes made a Deliberative Session will appear on the voting ballot you will receive at Town Meeting on March 9, 2021.

If you would like to review that ballot, prior to Town Meeting, please refer to the Town's website
www.plaistow.com



TOWN WARRANT 2021

(continued)

To the inhabitants of the Town of Plaistow, New Hampshire, in the County of Rockingham in said state, qualified to vote in Town affairs.

You are hereby notified to meet for the first session of the annual town meeting at the Plaistow Public Works Garage, 144F Main Street in said Plaistow on Saturday, January 30, 2021 at 9:00 AM in the forenoon to explain, discuss and amend each article and to determine the form for the questions on the ballot, except those Warrant Articles where wording is prescribed by law. The snow date will be determined by the Town Moderator if necessary.

The final voting on all Warrant Articles will take place by official ballot at the second session. Therefore, you are hereby notified to meet for this second session of the annual town meeting at the Plaistow Public Works Garage, 144F Main Street, in said Plaistow on Tuesday, March 9, 2021 from 7:00 AM in the forenoon until 8:00 PM in the afternoon to elect officers and to act on the following Articles by official ballot voting.

The articles begin with "P" to differentiate the Town articles from the School District articles and from the Town Zoning Articles that begin with "Z".

TOWN ELECTIONS

Article P-21-01: To elect all necessary Town Officers for ensuing year.

<u>SELECTMAN</u>	<u>VOTE FOR NOT</u>	<u>LIBRARY TRUSTEE</u>	<u>VOTE FOR NOT</u>
THREE YEAR TERM	MORE THAN TWO	THREE YEAR TERM	MORE THAN TWO
<u>BUDGET COMMITTEE</u>	<u>VOTE FOR NOT</u>	<u>TRUSTEE OF THE TRUST FUNDS</u>	<u>VOTE FOR NOT</u>
THREE YEAR TERM	MORE THAN THREE	THREE YEAR TERM	MORE THAN ONE
<u>PLANNING BOARD</u>	<u>VOTE FOR NOT</u>	<u>TAX COLLECTOR</u>	<u>VOTE FOR NOT</u>
THREE YEAR TERM	MORE THAN ONE	THREE YEAR TERM	MORE THAN ONE
<u>CONFLICT OF INTEREST</u>	<u>VOTE FOR NOT</u>	<u>SUPERVISOR OF THE</u>	
THREE YEAR TERM	MORE THAN TWO	<u>VOTER CHECKLIST</u>	<u>VOTE FOR NOT</u>
<u>CONFLICT OF INTEREST</u>	<u>VOTE FOR NOT</u>	FIVE YEAR TERM	MORE THAN ONE
TWO YEAR TERM	MORE THAN ONE		
<u>CONFLICT OF INTEREST</u>	<u>VOTE FOR NOT</u>		
ONE YEAR TERM	MORE THAN ONE		

WATER SERVICE INCENTIVE PROGRAM

Article P-21-02: Shall the Town vote to raise and appropriate **Four Hundred Fifty Thousand 00/100 Dollars (\$450,000)** (gross budget) as may be needed for establishing an interim fund to provide an assistance program to abutting properties to help incentivize connections to the potable water system by providing zero or low interest loans to the property owners to cover the capital costs needed for fees, installation, and other associated costs so they may connect to the potable water system; to further authorize the issuance of not more than **Four Hundred Fifty Thousand 00/100 Dollars (\$450,000)** of bonds and notes in accordance with the provision of the Municipal Finance Act (RSA 33:1, et. seq.) and to authorize the Select Board to issue and negotiate such bonds or notes, to determine the rate of interest thereon and the maturity and other terms thereof, and to take any other action the Board deems appropriate to effectuate the sale and/or issuance of said bonds; and further to authorize the Select Board as applicable to apply for, obtain and accept federal, state or other aid, grants or other funds, if any of which may be available for said work that may reduce the amount to be financed with bonds or notes, and to participate in the Drinking Water State Revolving Fund (DWSRF), RSA 486:14, established for this purpose and/or the Drinking Water and Groundwater Trust Fund (NHDWGTF) and to allow the Select Board as applicable to expend such monies as they become available and pass any vote relating thereto; and further to authorize the Select Board to adopt a betterment plan, whereby the costs of the improvements to any privately owned service lines or infrastructure will be assessed to and reimbursed by the owners of those water lines and infrastructure that are specially benefited by such improvements such that the intent is the cost of the program will be paid by the users through betterments and/or user fees. (3/5 ballot vote required) [Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the budget committee].

NO AMOUNT TO BE RAISED BY NEW TAXATION

\$0

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (3-6-0)).

OPERATING BUDGET: GENERAL FUND

Article P-21-03: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant and other appropriations voted separately, the amount set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling **\$9,718,746**. Should this article be defeated, the operating budget shall be **\$9,806,584** with certain adjustments required by previous action of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XI to take up the issue of a revised budget only. (Majority vote required)

(Recommendation by the Board of Selectmen (0-4-0) and the Budget Committee (8-1-0)).

OPERATING BUDGET: WATER DEPARTMENT

Article P-21-04: Shall the Town raise and appropriate as an operating budget for the water department, not including appropriations by special warrant and other appropriations voted separately, the amount set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling **\$431,300**. Should this article be defeated, the operating budget shall be **\$431,300** with certain adjustments required by previous action of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XI to take up the issue of a revised budget only. (Majority vote required)

TOTAL APPROPRIATION:	\$431,300
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Withdrawal from the Water Enterprise Fund:	-\$431,300
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NO AMOUNT TO BE RAISED BY NEW TAXATION	\$0
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Balance in Water Enterprise Fund as of December 31, 2020	\$559,865.11
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(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0)).

CONTINGENCY FUND:

Article P-21-05: Shall the Town vote to raise and appropriate \$80,000 for unanticipated expenses that may arise during the course of the 2021 fiscal year? Any appropriation left in the Contingency Fund at the end of the year will lapse to the General Fund, Unassigned Fund Balance. (Majority vote required)

TOTAL APPROPRIATION:	\$80,000
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Withdrawal from the General Fund, Unassigned Fund Balance:	-\$80,000
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NO AMOUNT TO BE RAISED BY NEW TAXATION**\$0**

Balance in General Fund, Unassigned Fund Balance, as of December 31, 2020

\$2,668,376

SALT SHED SOLAR PANEL PROJECT PHASE II

Article P-21-06: Shall the town vote to raise and appropriate \$55,000 needed to fund the Phase II of the Salt Shed Solar project. The funds will be withdrawn from the General Fund, unassigned Fund Balance, and the Energy Capital Reserve Fund previously established. (Majority vote required)

TOTAL APPROPRIATION:**\$55,000**

Withdrawal from the General Fund, Unassigned Fund Balance:

-\$15,000

Withdrawal from the Energy Capital Reserve Fund

-\$40,000

NO AMOUNT TO BE RAISED BY NEW TAXATION**\$0**

Balance in General Fund, Unassigned Fund Balance, as of December 31, 2020

\$2,668,376

Balance in the Energy Capital Reserve Fund

\$48,170.31

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (4-5-0)).

24 HOUR COVERAGE FOR EMT'S, FIREFIGHTERS AND HAZARD RESPONSE PERSONNEL

Article P-21-07: Shall the Town raise and appropriate the sum of \$134,000 to be added to the fire department annual operating budget to fund 24/7/365 hour coverage for calls of service for pre-hospital emergency medical care, fire suppression, and rescue services. This amount will be included in the Operating Budget starting in 2021. (Majority vote required)

TOTAL APPROPRIATION:**\$134,000**

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (8-1-0)).

CREATE AND DEPOSIT TO REVALUATION CAPITAL RESERVE FUND

Article P-21-08: Shall the town authorize the establishment of a capital reserve fund to meet our constitutional and statutory requirement that assessments are at full and true value at least as often as every fifth year. Furthermore, to raise and appropriate the sum of \$35,000 towards this purpose and to appoint the selectmen as agents to expend from the fund. It is anticipated that a revaluation will take place in 2026. (Majority vote required)

TOTAL APPROPRIATION:**\$35,000**

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (1-8-0)).

CAPITAL RESERVE FUND DEPOSIT- ENERGY

Article P-21-09: Shall the Town vote to raise and appropriate the sum of \$15,000 to be deposited into the existing Energy Capital Reserve Fund. (Majority vote required)

TOTAL APPROPRIATION:**\$15,000**

Balance in the Energy Fund, as of December 31, 2020

\$48,170.31

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (5-4-0)).

CREATE AND DEPOSIT TO INFORMATION TECHNOLOGY INFRASTRUCTURE FUND

Article P-21-10: Shall the Town vote to establish an Information Technology Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of funding major infrastructure for all the Town's computerized systems as needed in the future and to raise and appropriate the sum of \$25,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. (Majority vote required)

TOTAL APPROPRIATION:**\$25,000**

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (4-5-0)).

FUNDING FOR REPAIR & CONSTRUCTION TO FIX THE CAP OF THE PLAISTOW LANDFILL

Article P-21-11: Shall the town vote to raise and appropriate \$575,000 to fund (1) the work for the Plaistow Landfill closure to comply with DES regulations; (2) Construction Engineering and Permit Oversight; (3) Construction contingencies; (4) Removal of Old Salt Shed; (5) Tire removal. The funds will be withdrawn from the General Fund, unassigned Fund Balance. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the completion of the Landfill Cap repair and construction is completed or by December 31, 2022, whichever is sooner. (Majority vote required)

TOTAL APPROPRIATION	\$575,000
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Withdrawal from the General Fund, Unassigned Fund Balance:	-\$575,000
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NO AMOUNT TO BE RAISED BY NEW TAXATION	\$0
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Balance in General Fund, Unassigned Fund Balance, as of December 31, 2020	\$2,668,376
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(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (1-8-0)).

TRANSFER TO CAPITAL RESERVE FUND – SELF CONTAINED BREATHING APPARATUS (SCBA)

Article P-21-12: Shall the Town vote to raise and appropriate \$22,122 to be deposited into the existing Fire Department SCBA Capital Reserve Fund. The funds will be withdrawn from the General Fund, unassigned Fund Balance. Furthermore, name the Board of Selectmen as agents to expend from the Fire Department SCBA Capital Reserve Fund. (Majority vote required)

TOTAL APPROPRIATION	\$22,122
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Withdrawal from the General Fund, Unassigned Fund Balance:	-\$22,122
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NO AMOUNT TO BE RAISED BY NEW TAXATION	\$0
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Balance in General Fund, Unassigned Fund Balance, as of December 31, 2020	\$2,668,376
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(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

TRANSFER TO FIRE DEPARTMENT RADIO CAPITAL RESERVE FUND

Article P-21-13: Shall the Town raise and appropriate the sum of \$100,000 to be deposited into the existing Fire Department Radio Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of replacement of mobile and portable radios as needed in the future. The funds will be withdrawn from the General Fund, unassigned Fund Balance (Majority vote required)

TOTAL APPROPRIATION	\$100,000
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Withdrawal from the General Fund, Unassigned Fund Balance:	-\$100,000
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NO AMOUNT TO BE RAISED BY NEW TAXATION	\$0
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Balance in General Fund, Unassigned Fund Balance, as of December 31, 2020	\$2,668,376
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(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

CAPITAL RESERVE FUND DEPOSIT – RECREATION

Article P-21-14: Shall the town vote to raise and appropriate the sum of \$50,000 to be deposited into the existing Recreation Plan Capital Reserve Fund. \$25,000 in funds will be withdrawn from the General Fund, unassigned Fund Balance (Majority vote required)

TOTAL APPROPRIATION	\$50,000
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Withdrawal from the General Fund, Unassigned Fund Balance:	-\$25,000
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AMOUNT TO BE RAISED BY NEW TAXATION	\$25,000
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Balance in General Fund, Unassigned Fund Balance, as of December 31, 2020	\$2,668,376
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(Recommended by the Board of Selectmen (3-2-0) and Budget Committee (1-8-0)).

CITIZEN'S PETITION FOR RECYCLE PICKUP

Article P-21-15: Shall the Town of Plaistow enter into a multi-year contract for recycling services and raise and appropriate

a sum not to exceed \$295,000 for the purposes of funding the first 12 months of this contract. (Majority vote required)
(Recommended by the Board of Selectmen (2-2-0) and Budget Committee (0-8-1)).

REDUCE BUDGET COMMITTEE MEMBERSHIP

Article P-21-16: Shall the town vote to reduce the Budget Committee from 9 members and the Selectmen representative (10 votes) to 8 members and the Selectmen representative (9 votes). (Majority vote required)

(Recommended by the Board of Selectmen (5-0-0)).

DISCONTINUE ACQUISITION OF LAND AND/OR BUILDINGS CAPITAL RESERVE FUND

Article P-21-17: Shall the town vote to discontinue the Acquisition of Land and/or Buildings Capital Reserve fund pursuant to RSA 35:16-a and to transfer said funds, with accumulated interest into the Town's General Fund, Unassigned Fund Balance? (Majority vote required)

(Recommended by the Board of Selectmen (5-0-0)).

AGGREGATION OF ELECTRIC CUSTOMERS

Article P-21-18 Shall the town vote to authorize Community Power pursuant to RSA 53-E; authorize the Select Board to develop and send the Plaistow Electric Aggregation Plan to notice the Public Utilities Commission pursuant to RSA 53-E; and direct the Select Board to proceed with taking any action or to pass any other vote to otherwise implement a Plaistow Electric Aggregation Plan, beginning with securing a qualified partner entity to deliver on the goals and guidelines set out in the Electric Aggregation Plan effective May 1, 2021. (Majority vote required)

(Recommended by the Board of Selectmen (5-0-0)).

ESTABLISH A HERITAGE COMMISSION

Article P-21-19: Shall the Town vote to establish a Heritage Commission in accordance with the provisions of RSA 673 and RSA 674:44-a, 44-d, and 44-c if applicable (supp. 1995) and to further authorize the Board of Selectmen to appoint five citizens as members of the Heritage Commission pursuant to the provisions of RSA 673:4-a and RSA 673:5, and to appoint up to five additional citizens as alternate members, or take any other action relating thereof. (Majority vote required)

(Recommended by the Board of Selectmen (3-0-2)).

CITIZEN'S PETITION FOR NEW HAMPSHIRE RESOLUTION FOR FAIR NONPARTISAN REDISTRICTING

Article P-21-20: Shall the town vote to urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the federal census, to ensure fair and effective representation of New Hampshire voters without gerrymandering. Additionally, shall the town vote to urge the NH General Court to carry out the redistricting in a fair and transparent way through public meetings, not to favor a particular political party, to include communities of interest, and to minimize multi-seat districts. Finally, shall the Town vote to allow the record of the vote approving this article to be transmitted by written notice from the Selectmen to Plaistow's state legislators, informing them of the demands from their constituents within 30 days of the vote. (Majority vote required)

(Recommended by the Board of Selectmen (2-0-2)).

Proposed Zoning Amendments for 2021

Proposed deletions in ~~bold strikethrough~~.

Proposed additions in ***bold italics***.

Proposed Plaistow Zoning Amendment Z-21-1. Are you in favor of Amendment #1, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article II, Definitions, as follows?

Modify § 220-2, Definitions, D. Personal Service Business, by adding the following language to the current language:

D. PERSONAL SERVICE BUSINESS — A business enterprise which holds the necessary state and local permits, ***in accordance with NHRSA Title XXX***, to operate an establishment in which state-qualified practitioners provide individuals with such manual or mechanical types of treatment to external surfaces of the human body as barbering, cosmetology, esthetics, electrology, body massage and physical therapy. [Amended 2-10-2001 ATM by Art. P-29]

Delete all footnotes and footnote reference text for Personal Service Business in § 220-28, Table 220-32.

Amendment #1 is recommended by the Planning Board by a 5-0-0 vote.

Proposed Plaistow Zoning Amendment Z-21-2. Are you in favor of Amendment #2, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article III, General Provisions by adding a new paragraph as follows?

§ 220-17.5. Residential Dumpsters. No dumpsters used for residential waste may be placed closer than 10 feet to a sidewalk or bike path or edge of a street right-of-way and must include screening between the dumpster and the sidewalk/bike path/street. Dumpsters used on a temporary basis and associated with active on-site construction are exempt from this ordinance.

Amendment #2 is recommended by the Planning Board by a 5-0-0 vote.

Proposed Plaistow Zoning Amendment Z-21-3. Are you in favor of Amendment #3, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article V, Establishment of Districts and District Regulations as follows?

Add the "C1 – Danville Road Overlay District" to § 220-28 paragraph A.

Amendment #3 is recommended by the Planning Board by a 5-0-0 vote.

Proposed Plaistow Zoning Amendment Z-21-4 Are you in favor of Amendment #4, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article II, Definitions, by adding a new definition for a function hall as follows?

FUNCTION HALL - A room or building for the purpose of hosting a party, banquet, wedding reception or other social event. Function halls are often found within pubs, clubs, hotels, or restaurants and are also known as reception halls or banquet halls.

Amendment #4 is recommended by the Planning Board by a 5-0-0 vote.

Proposed Plaistow Zoning Amendment Z-21-5. Are you in favor of Amendment #5, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article X, Home Occupation by adding the Village Center District (VC), to the list of zoning districts that permit certain uses as follows?

Modify § 220-66, D. Permitted Uses, by expanding the permitted use districts from ~~“ICR or CII Zones”~~ to **“ICR, CII, or VC Zones”**.

Modify § 220-67, E. Conditions, by modifying the second sentence.

from, ~~“Signs will not be illuminated from within or by exterior spot lighting in Residential Zones ICR, MDR, LDR.”~~

to, **“Signs will not be illuminated from within or by exterior spot lighting in any zoning district that permits a home occupation.”**

Amendment #5 is recommended by the Planning Board by a 5-0-0 vote.

Proposed Plaistow Zoning Amendment Z-21-6. Are you in favor of Amendment #6, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article III, General Provisions, Motor vehicle and trailer sales – Fee Schedule as follows?

Modify § 220-16.C from, ~~“...as set forth in the Plaistow Planning Board Fee Schedule ...”~~ to, **“...as set forth in the Fee Schedule of the Department of Building and Safety...”**

Amendment #6 is recommended by the Planning Board by a 5-0-0 vote.

Proposed Plaistow Zoning Amendment Z-21-7. Are you in favor of Amendment #7 as proposed by the Plaistow Planning Board to the Plaistow Zoning Ordinance, Article II, Definitions, by deleting definitions for GROUNDWATER, POORLY DRAINED SOILS and for VERY POORLY DRAINED SOILS all of which will be moved to Article IV Definitions and to modify Article IV, Wetlands, by modifying the title of Article from “Wetlands” to “Natural Resource Protection” and by replacing

sections § 220.18 through § 220.26 with new text that defines a Wetlands Conservation District, its boundaries, permitted uses, prohibited uses, appeals and a more comprehensive set of definitions?

Note: The full text of this proposed ordinance is available through the Planning Department, on the Town's website (see 2021 Zoning Proposals Voter's Guide) and will be available at the polls.

Amendment #7 is recommended by the Planning Board by a 5-0-0 vote.

Proposed Plaistow Zoning Amendment Z-21-8. Are you in favor of Amendment #8, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article V, Establishments of Districts and District Regulations, § 220-28 Establishment of Districts; Zoning Map, by creating a new zoning district – "C1 Mixed Use Overlay District", the objectives and characteristics of which are shown below?

Note: The full text of this proposed ordinance is available through the Planning Department, on the Town's website (see 2021 Zoning Proposals Voter's Guide) and will be available at the polls.

Objectives and characteristics. This overlay district will be defined by its own geographic boundaries provided that the boundaries do not fall outside the existing Commercial 1 ("C1") boundaries. The district may be used for new construction or for redevelopment of existing C1 properties. The objectives of this overlay district are to enhance the utility of C1 properties that have access to municipal potable water and/or fire suppression water. Route 125 provides the primary access to the C1 properties and the Town and the New Hampshire Department of Transportation work together through a Memorandum of Understanding (MOU) when developers require access to their projects from Rt. 125. The overarching goal of the MOU is to restrict curb cuts along Rt. 125. This overlay district will follow the guidelines set forth in the MOU.

Amendment #8 is recommended by the Planning Board by a 5-0-0 vote.

Proposed Plaistow Zoning Amendment Z-21-9. Are you in favor of Amendment #9, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article V, Establishments of Districts and District Regulations, § 220-28 Establishment of Districts; Zoning Map, by creating a new zoning district – "C3 – Commercial 3" whose objectives and characteristics are shown below?

Note: The full text of this proposed ordinance is available through the Planning Department, on the Town's website (see 2021 Zoning Proposals Voter's Guide) and will be available at the polls.

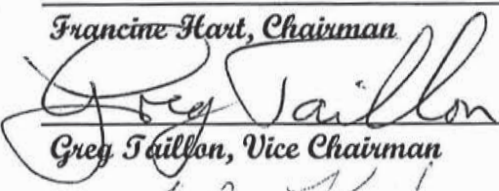
Objectives and characteristics. The purpose and intent of the C3 Zoning District is to limit the building size and to protect Plaistow's village center, schools, and neighborhoods from the overwhelming impacts of increased traffic and congestion. Expanded traffic counts resulting from large-scale retail development in the designated C3 district, to and from NH Route 125, via Main Street and other residential roads, will threaten the character of the community and the general public safety and quality of life of Plaistow residents. Only businesses with reduced traffic volumes will be permitted in the district.

Amendment #9 is recommended by the Planning Board by a 5-0-0 vote.

***** END OF ZONING AMENDMENTS *****

Given under our hands and seal this Twenty-Fifth day of January in the year of our Lord, Two Thousand and Twenty-One.


Francine Hart, Chairman


Greg Taillon, Vice Chairman


Julian Kiszka, Selectman



John A. Blinn Sr., Selectman


Jay DeRoche, Selectman

Plaistow, New Hampshire
January 25, 2021

We certify that we gave notice to the inhabitants within named Town to meet at the time and place for this purpose, within mentioned, by causing to be posted an attached copy at the Plaistow Public Library, the Public Works Garage, and the Plaistow Town Hall, being public places in said Town on the Twenty-fifth day of January in the year of our Lord, Two Thousand and Twenty-one.


Francine Hart, Chairman


Greg Taillon, Vice Chairman


Julian Kiszka, Selectman


John A. Blinn Sr., Selectman


Jay DeRoche, Selectman

State of New Hampshire, County of Rockingham ss.
On this the 25 day of January, 2021, before me,
Elizabeth J. Hossack, the undersigned officer,
personally appeared Plaistow Selectmen,
known to me (or satisfactorily proven) to be the person
whose name is subscribed to the within instrument
and acknowledged that he/she executed the same for
the purposes therein contained. In witness whereof, I
hereunto set my hand and official seal.



BUDGET OF THE TOWN OF PLAISTOW (MS-737)

Revised



New Hampshire
Department of
Revenue Administration

2021
MS-737

Proposed Budget Plaistow

For the period beginning January 1, 2021 and ending December 31, 2021

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 1/29/2021 as revised

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Nathan Dobson	Chair	
Sam J. Cariso	Vice Chair	
Darrell Britton	Brd. Mem	
Lauren Milette	Member	
John Kiseck	BOS	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

BUDGET OF THE TOWN OF PLAISTOW (MS-737)

(continued)



New Hampshire
Department of
Revenue Administration

2021
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	03	\$291,134	\$312,122	\$300,297	\$0	\$306,297	\$0
4140-4149	Election, Registration, and Vital Statistics	03	\$193,865	\$152,743	\$119,548	\$0	\$119,548	\$0
4150-4151	Financial Administration	03	\$454,112	\$534,268	\$344,113	\$0	\$344,113	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	03	\$82,033	\$75,000	\$81,000	\$0	\$75,000	\$0
4155-4159	Personnel Administration	03	\$1,758,288	\$1,818,421	\$1,910,528	\$0	\$1,910,528	\$0
4191-4193	Planning and Zoning	03	\$92,895	\$99,057	\$101,111	\$0	\$99,057	\$0
4194	General Government Buildings	03	\$259,718	\$292,185	\$348,650	\$0	\$292,185	\$0
4195	Cemeteries	03	\$7,887	\$8,005	\$8,000	\$0	\$8,000	\$0
4198	Insurance	03	\$128,230	\$128,230	\$142,418	\$0	\$142,418	\$0
4197	Advertising and Regional Association	03	\$25,327	\$25,500	\$25,500	\$0	\$25,500	\$0
4199	Other General Government	03	\$234,292	\$254,544	\$221,794	\$0	\$221,794	\$0
	General Government Subtotal		\$3,507,581	\$3,697,095	\$3,608,955	\$0	\$3,541,436	\$0
Public Safety								
4210-4214	Police	03	\$1,819,548	\$2,011,175	\$2,011,175	\$0	\$2,011,175	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	03	\$733,888	\$718,791	\$784,285	\$0	\$784,285	\$0
4240-4249	Building Inspection	03	\$147,878	\$127,706	\$136,881	\$0	\$136,881	\$0
4290-4298	Emergency Management	03	\$65,238	\$17,600	\$17,600	\$0	\$17,600	\$0
4299	Other (including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
	Public Safety Subtotal		\$2,766,552	\$2,875,272	\$2,949,941	\$0	\$2,949,941	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
	Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration	03	\$304,122	\$317,814	\$318,165	\$0	\$318,165	\$0
4312	Highways and Streets	03	\$389,978	\$514,000	\$526,000	\$0	\$492,331	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	03	\$180,917	\$115,000	\$117,500	\$0	\$117,500	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
	Highways and Streets Subtotal		\$885,017	\$946,814	\$989,665	\$0	\$925,998	\$0
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	03	\$757,201	\$741,378	\$823,490	\$0	\$789,437	\$0
4324	Solid Waste Disposal	03	\$51,808	\$71,500	\$46,500	\$0	\$46,500	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
	Sanitation Subtotal		\$809,009	\$812,876	\$869,990	\$0	\$835,937	\$0
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$208,818	\$157,444	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal		\$208,818	\$157,444	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
	Electric Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Health								
4411	Administration	03	\$71,704	\$66,379	\$68,617	\$0	\$68,617	\$0
4414	Pest Control		\$0	\$0	\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	03	\$41,833	\$41,723	\$41,950	\$0	\$41,950	\$0
	Health Subtotal		\$113,537	\$128,102	\$110,567	\$0	\$110,567	\$0

BUDGET OF THE TOWN OF PLAISTOW (MS-737)

(continued)



New Hampshire
Department of
Revenue Administration

2021
MS-737

Appropriations

Welfare								
4441-4442	Administration and Direct Assistance	03	\$23,954	\$32,780	\$32,350	\$0	\$32,350	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$23,954	\$32,780	\$32,350	\$0	\$32,350	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	03	\$196,347	\$203,313	\$188,695	\$0	\$179,313	\$0
4550-4559	Library	03	\$580,643	\$599,174	\$599,174	\$0	\$599,174	\$0
4583	Patriotic Purposes	03	\$532	\$500	\$800	\$0	\$800	\$0
4589	Other Culture and Recreation	03	\$327	\$22,500	\$22,500	\$0	\$1	\$0
	Culture and Recreation Subtotal		\$777,849	\$825,487	\$808,969	\$0	\$779,088	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	03	\$4,787	\$10,259	\$6,480	\$0	\$6,480	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$4,787	\$10,259	\$6,480	\$0	\$6,480	\$0
Debt Service								
4711	Long Term Bonds and Notes - Principal	03	\$260,000	\$260,000	\$260,000	\$0	\$260,000	\$0
4721	Long Term Bonds and Notes - Interest	03	\$251,006	\$251,006	\$236,950	\$0	\$236,950	\$0
4723	Tax Anticipation Notes - Interest	03	\$1,175	\$1,500	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
	Debt Service Subtotal		\$532,181	\$532,506	\$516,951	\$0	\$516,951	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$73,798	\$75,000	\$0	\$0	\$0	\$0
4903	Buildings		\$263,497	\$350,000	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$185,705	\$240,000	\$0	\$0	\$0	\$0
	Capital Outlay Subtotal		\$523,000	\$665,000	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	04	\$0	\$0	\$431,300	\$0	\$431,300	\$0
4915	To Capital Reserve Fund		\$115,000	\$115,000	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$115,000	\$115,000	\$431,300	\$0	\$431,300	\$0
	Total Operating Budget Appropriations		\$10,237,085	\$10,788,435	\$10,315,168	\$0	\$10,150,048	\$0

BUDGET OF THE TOWN OF PLAISTOW (MS-737)

(continued)



New Hampshire
Department of
Revenue Administration

**2021
MS-737**

Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4918	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4323	Solid Waste Collection	15	\$0	\$295,000	\$0	\$295,000
		<i>Purpose: Citizens Petition - Recycling</i>				
4331	Administration	02	\$450,000	\$0	\$0	\$450,000
		<i>Purpose: Water Service Incentive Program</i>				
4909	Improvements Other than Buildings	06	\$55,000	\$0	\$0	\$55,000
		<i>Purpose: Salt Shed Solar Panel Project Phase II</i>				
4909	Improvements Other than Buildings	11	\$575,000	\$0	\$0	\$575,000
		<i>Purpose: Landfill Cap Repair/Construction</i>				
4915	To Capital Reserve Fund	08	\$35,000	\$0	\$0	\$35,000
		<i>Purpose: Create and Deposit to Revaluation Capital Reserve</i>				
4915	To Capital Reserve Fund	09	\$15,000	\$0	\$15,000	\$0
		<i>Purpose: Capital Reserve Fund Deposit - Energy</i>				
4915	To Capital Reserve Fund	10	\$25,000	\$0	\$0	\$25,000
		<i>Purpose: Create and Deposit to Information Technology Capital Reserve</i>				
4915	To Capital Reserve Fund	12	\$22,122	\$0	\$22,122	\$0
		<i>Purpose: Capital Reserve Fund Deposit - SCBA</i>				
4915	To Capital Reserve Fund	13	\$100,000	\$0	\$100,000	\$0
		<i>Purpose: Capital Reserve Fund Deposit - FD Radio</i>				
4915	To Capital Reserve Fund	14	\$50,000	\$0	\$0	\$50,000
		<i>Purpose: Capital Reserve Fund Deposit - Recreation</i>				
Total Proposed Special Articles			\$1,327,122	\$295,000	\$137,122	\$1,485,000

BUDGET OF THE TOWN OF PLAISTOW (MS-737)

(continued)



New Hampshire
Department of
Revenue Administration

2021
MS-737

Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
4199	Other General Government	05	\$80,000	\$0	\$0	\$80,000
		<i>Purpose: Contingency</i>				
4220-4229	Fire	07	\$134,000	\$0	\$134,000	\$0
		<i>Purpose: 24 Hour Coverage for EMT's, Firefighters, and Hazmat</i>				
Total Proposed Individual Articles			\$214,000	\$0	\$134,000	\$80,000

BUDGET OF THE TOWN OF PLAISTOW (MS-737)

(continued)



New Hampshire
Department of
Revenue Administration

2021
MS-737

		Revenues			
Account	Source	Article	Actual Revenues for period ending 12/31/2020	Selectmen's Estimated Revenues for period ending 12/31/2021	Budget Committee's Estimated Revenues for period ending 12/31/2021
Taxes					
3120	Land Use Charge Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	03	\$65,175	\$70,000	\$70,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$65,175	\$70,000	\$70,000
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	03	\$4,935	\$3,500	\$3,500
3220	Motor Vehicle Permit Fees	03	\$1,884,315	\$1,880,000	\$1,880,000
3230	Building Permits	03	\$159,131	\$150,000	\$150,000
3290	Other Licenses, Permits, and Fees	03	\$64,780	\$65,000	\$65,000
3311-3319	From Federal Government	03	\$33,874	\$27,000	\$27,000
Licenses, Permits, and Fees Subtotal			\$2,127,035	\$2,105,500	\$2,105,500
State Sources					
3351	Municipal Aid/Shared Revenues		\$97,755	\$0	\$0
3352	Meals and Rooms Tax Distribution	03	\$392,120	\$392,120	\$392,120
3353	Highway Block Grant	03	\$155,885	\$155,703	\$155,703
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	03	\$19,886	\$30,000	\$30,000
3379	From Other Governments	03	\$100,526	\$95,000	\$95,000
State Sources Subtotal			\$765,972	\$672,823	\$672,823
Charges for Services					
3401-3406	Income from Departments	03	\$36,991	\$100,000	\$100,000
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$36,991	\$100,000	\$100,000
Miscellaneous Revenues					
3501	Sale of Municipal Property	03	\$212,889	\$100,000	\$100,000
3502	Interest on Investments	03	\$42,549	\$20,000	\$20,000
3503-3509	Other	03	\$458,069	\$530,000	\$530,000
Miscellaneous Revenues Subtotal			\$713,507	\$650,000	\$650,000
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$10,000	\$0	\$0
3913	From Capital Projects Funds		\$63,307	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	04	\$0	\$431,300	\$431,300
3915	From Capital Reserve Funds	06	\$65,000	\$40,000	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$138,307	\$471,300	\$431,300
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes	02	\$0	\$450,000	\$0
9998	Amount Voted from Fund Balance	14, 11, 13, 05, 06, 12	\$0	\$817,122	\$122,122
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$1,267,122	\$122,122
Total Estimated Revenues and Credits			\$3,846,787	\$5,336,745	\$4,161,745

BUDGET OF THE TOWN OF PLAISTOW (MS-737)

(continued)



**New Hampshire
Department of
Revenue Administration**

**2021
MS-737**

Budget Summary

Item	Selectmen's	Budget Committee's
	Period ending 12/31/2021 (Recommended)	Period ending 12/31/2021 (Recommended)
Operating Budget Appropriations	\$10,315,168	\$10,150,046
Special Warrant Articles	\$1,327,122	\$137,122
Individual Warrant Articles	\$214,000	\$134,000
Total Appropriations	\$11,856,290	\$10,421,168
Less Amount of Estimated Revenues & Credits	\$5,336,745	\$4,151,745
Estimated Amount of Taxes to be Raised	\$6,519,545	\$6,269,423

BUDGET OF THE TOWN OF PLAISTOW (MS-737)

(continued)



New Hampshire
Department of
Revenue Administration

2021
MS-737

Supplemental Schedule

1. Total Recommended by Budget Committee	\$10,421,168
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$280,000
3. Interest: Long-Term Bonds & Notes	\$236,950
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$516,950
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$9,904,218
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$990,422
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$450,000
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	\$11,861,590

WHY TEST?



TEST YOUR WELL WATER

Unhealthy levels of contaminants are common in many private wells in New Hampshire. Some of these contaminants have been linked to cancer and other diseases. Most have no taste, smell or color. It is important to periodically test well water to ensure it is safe to drink.

MORE INFORMATION

For information about testing your well water, treatment options or accredited laboratories in New Hampshire, visit the NHDES website.

Go to the A to Z List and select "Private Well Testing" or "Water Well Testing."

NHDES Drinking Water and Groundwater Bureau
29 Hazen Drive; PO Box 95
Concord, NH 03302-0095
(603) 271-2513
dwgbinfo@des.nh.gov



Public Health Lab
Container Request Form

NHDES-Accredited Labs

This brochure was produced in partnership:



www.des.nh.gov



NH DIVISION OF
Public Health Services

Improving health, preventing disease, reducing costs for all
Department of Health and Human Services

www.dhhs.nh.gov/dphs/lab/index.htm



TEST YOUR WELL WATER

WHAT'S IN YOUR WATER?



HOW TO TEST

1. **Order a kit** from an accredited laboratory to sample your water. The New Hampshire Public Health Lab has an online **container request form**, as do some other labs.
2. **Follow the instructions** included in the kit to sample your well water and send back the water sample(s) immediately to the lab.
3. **Review the report from the lab.** Any contaminants that may affect your health or your home appliances will be highlighted.

HOW TO TREAT

If the lab report indicates there is a contaminant in your well water in amounts greater than state or federal health standards or recommended action levels, you should take steps to fix it.

Using NHDES' *Be Well Informed* web tool, you can enter results from your lab report and get recommendations for appropriate treatment options, if needed.

NHDES also has fact sheets on its website covering all common water quality problems and their solutions. Before making a decision, consult a water treatment professional.

WHEN TO TEST

NHDES recommends that prospective homebuyers test the water in a home with a private well before purchase.

Water quality in properly located and constructed wells is generally stable, and if a change is going to occur, it occurs slowly. Thus, *NHDES recommends standard and radiological analysis testing every three to five years*. Bacteria and nitrate are exceptions; **you should test for them every year**.

The following conditions would call for more frequent testing:

- Heavily developed areas with land uses that handle hazardous chemicals.
- Recent well construction activities or repairs. NHDES recommends testing for bacteria after any well repair or pump or plumbing modification, but only after thorough flushing of the pipes.
- High levels of contaminants found in earlier testing.
- Noticeable changes in the water, such as a change in taste, smell or appearance after a heavy rain, or an unexplained change in a previously trouble-free well.

WHAT TO TEST FOR

STANDARD ANALYSIS

This covers the most common contaminants.

Some of these pose health concerns while others only affect taste and/or smell. Find **water quality standards** on the NHDES Drinking Water and Groundwater Bureau website.

Arsenic	Bacteria	Chloride
Copper	Fluoride	Hardness
Iron	Lead	Manganese
Nitrate/Nitrite	pH	Sodium
	Uranium*	

*Uranium is part of both the standard and radiological analysis packages at the State of NH Lab.

VOCs

MtBE, benzene, and industrial solvents are the most common volatile organic compounds (VOCs). MtBE and benzene are found in gasoline, and MtBE has been detected even in remote areas.

RADIOLOGICAL ANALYSIS

Rocks in New Hampshire contain naturally-occurring radioactive elements that dissolve easily in water. Radiological analysis includes tests for uranium, analytical gross alpha and radon.

A radon air test is also advisable since the greatest exposure risk is through inhaling air with elevated concentrations of radon gas. Radon test kits are available from the **National Radon Program Services** and at home improvement stores.

ADDITIONAL TESTS

Tests for pesticides, herbicides or other synthetic organic compounds (SOCs) may be a good idea if your water has elevated nitrite or nitrate concentrations, or if significant amounts of pesticide have been applied near your well.

Learn about per- and polyfluoroalkyl substances (PFASs), which have recently been found in New Hampshire's water, on the **NH PFAS Investigation** webpage.



WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP

CAN'T FIND WHAT YOU NEED?

You can always reach one of our trained professionals by phone



CALL 2-1-1 FOR HELP

Speak with a live, highly trained service professional in your area. All calls are confidential

ACCESSIBLE 24/7 • ALL LANGUAGES • COMPLETELY CONFIDENTIAL

<u>PROBLEM/QUESTION</u>	<u>CONTACT</u>	<u>PHONE NUMBER</u>
<i>STATEWIDE INDEPENDENT LIVING COUNCIL (SILC)</i> Community Health & Human Svc www.211nh.org		1-603-271-0476
Alcoholics Anonymous	AA Service Office	1-800-593-3330
	AL-ANON	1-603-645-9518
	Drug/Alcohol Addiction Hotline	1-603-893-5201
American Red Cross	Disaster Services	1-603-624-4307
Assessments, property	Plaistow Assessing Department	1-603-382-5200 X230
Auto & Boat Registration	Plaistow Town Clerk	1-603-382-8129
Battered Women Shelter	HAVEN	1-800-854-3552
Birth Certificates	Plaistow Town Clerk	1-603-382-8129
Blind, NH Association for	Sight Center	1-800-464-3075
Building/Electric Permits	Plaistow Building Department	1-603-382-1191 X259
Burning Permits	Plaistow Fire Department	1-603-382-5012
Cable Company	COMCAST/xfinity	1-800-266-2278
Cell Phones	Safelink Phones for those eligible	1-800-723-3546
Cemetery	Plaistow Town Hall	1-603-382-5200 X266
Chamber of Commerce	Plaistow Area Commerce Exchange	1-603-382-3634
Child Abuse	Child Abuse & Neglect Hotline	1-800-894-5533
Child Advocacy (CASA)	Court Appointed Child Advocate	1-800-626-0622
Child Care	Rockingham County Childcare Info.	1-800-310-8333
Child & Family Services	Child & Family Services	1-800-640-6486
Child Medical Coverage	Well Sense	1-877-492-6965
Conservation Commission	Plaistow Town Hall	1-603-382-5200 X266
Consumer Complaint	NH Better Business Bureau	1-603-228-3789
Department of Health and	Human Services (DHHS)	1-844-275-3447
Department Child Youth	DCYF	1-603-271-6202
Department of Labor	NH DOL	1-800-272-4353
Disabilities Rights Commission	Advocacy and Protection	1-603-228-0432

WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP

(continued)

<u>PROBLEM/QUESTION</u>	<u>CONTACT</u>	<u>PHONE NUMBER</u>
Disaster Relief	American Red Cross	1-603-624-4307
District Court	Plaistow District Court	1-855-212-1234
Dog License	Plaistow Town Clerk	1-603-382-8129
Driver's License	NH Dept. Motor Vehicles	1-603-227-4010
Drugs and Alcohol	Anyone Anytime New Hampshire	www.nhtreatment.org
Easter Seals of NH	Service for disabled, veterans, adult and child day care.	1-800-870-8728
Elder Abuse Hotline	NH DHHS Abuse Hotline	1-603-271-7014
Elections	Plaistow Town Clerk	1-603-382-8129
Electric, Emergency Grants	Community Action	1-603-893-9172
Electric/Gas Company	UNITIL.COM	1-888-301-7700
EMERGENCY: Fire, Police & Ambulance		9-1-1
Employment	Salem NH Works Office	1-603-893-9185
Environment	NH State Dept. Environmental Services	1-603-271-3503
Fire Dept. (non-emergency)	FitzGerald Safety Complex	1-603-382-5012
Fish & Game	Fish & Game Club Office	1-603-382-3675
Food & Nutrition Assistance	WIC (pregnant & child under 5)	1-800-256-9880
	Commodity Food Prog (60 years and older)	1-800-942-4321
Food Pantry	Holy Angels Parish	1-603-819-4949
Food Stamps	NH Dept. of Health & Human Services	1-800-275-3447
	Application on-line @	www.nheasy.nh.gov
General Assistance	Human Services Department	1-603-382-5200 X230
Governors' Office	Citizen Services	1-800-852-3456
Health Care	Lamprey Health Care	1-603-659-2494
	Community Health Services/Counseling	1-603-425-2545
	Affordable Care Act/Healthcare Marketplace	1-855-402-0783
Health Officer	Plaistow Health Department	1-603-382-2494
Home Care Service Agencies	Rockingham VNA/Hospice	1-800-540-2981
Home Refinance/Repair	NH Direct Home Program/Rural Dev	1-603-223-6035
Homeless	NH Coalition for Homeless	1-800-852-3388
		1-800-852-3345 X9196
Homeless	Emergency	2-1-1
Hospitals	Parkland, Derry NH	1-603-421-2220
	Exeter Hospital	1-603-778-7311
	Holy Family @ Merrimack Valley	1-978-374-2000
Housing	NH Housing Authority	1-800-640-7239
		1-800-439-7247

WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP

(continued)

<u>PROBLEM/QUESTION</u>	<u>CONTACT</u>	<u>PHONE NUMBER</u>
Humane Society	NH SPCA	1-603-772-2921
Landfill	Plaistow Highway Department	1-603-382-6771
Legal Assistance	www.nhlegalaid.org	1-800-639-5290
Library	Plaistow Public Library	1-603-382-6011
Marriage License	Plaistow Town Clerk	1-603-382-8129
Meals on Wheels	Vic Geary Center	1-603-382-5995
Medical: Health	NH Health Access Network	1-603-225-0900 X3
	Families First	1-603-422-8208
Choosewellsense.org	Well Sense Health Plan-Medicaid	1-877-957-1300
Healthcare.Gov	Affordable Health Care Enrollment	1-800-318-2596
Medical Equipment	Loaner's Closet (donations too)	1-603-432-0877
Mental Health	Center for Life Management	1-603-434-1577
Mortgage Assistance	Homeowners Hope Hotline	1-888-995-4673
Home Modification Program	Community Action	1-800-856-5525 X1145
Housing and foreclosure	Foreclosure hotline	1-800-437-59
Parenting Problems	Parents Anonymous	1-800-750-4494
	Planned Parenthood	1-603-772-9315
Passport	Federal Building	1-800-443-5847
Planning Board	Plaistow Planning Office	1-603-382-7371 X202
Plumbing Permit	Plaistow Building Department	1-603-382-1191 X259
Poison Control Center Hotline	Poison Center	1-800-222-1222
Police Station (non-emergency)	FitzGerald Safety Complex	1-603-382-6816
Post Office	U.S. Post Office	1-603-382-8529
Prescriptions	NH Medication Bridge Program	1-800-852-3456
	Governors' Office Citizen Services	1-603-271-2121
Property Taxes	Plaistow Tax Collector	1-603-382-8611 X281
NH Program	Low Income Taxpayer Project	1-603-228-6028
Recreation & Parks	Plaistow Recreation Department	1-603-382-5200 X204
Recycling & Curbside Removal	JRM Hauling	1-800-323-4285
Red Cross	Merrimack Valley Chapter	1-978-683-2465
Roads & Streets	Plaistow Highway Department	1-603-382-6771
School Administration Unit	Timberlane Regional School District	1-603-382-6119
School – Elementary	Pollard Elementary School	1-603-382-7146
School – Middle	Timberlane Regional Middle School	1-603-382-7131
School – High	Timberlane Regional High School	1-603-382-6541
Secretary of State	Office of Secretary of State	1-603-271-3242
Senior Citizen Center	Vic Geary Center	1-603-382-5995

WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP

(continued)

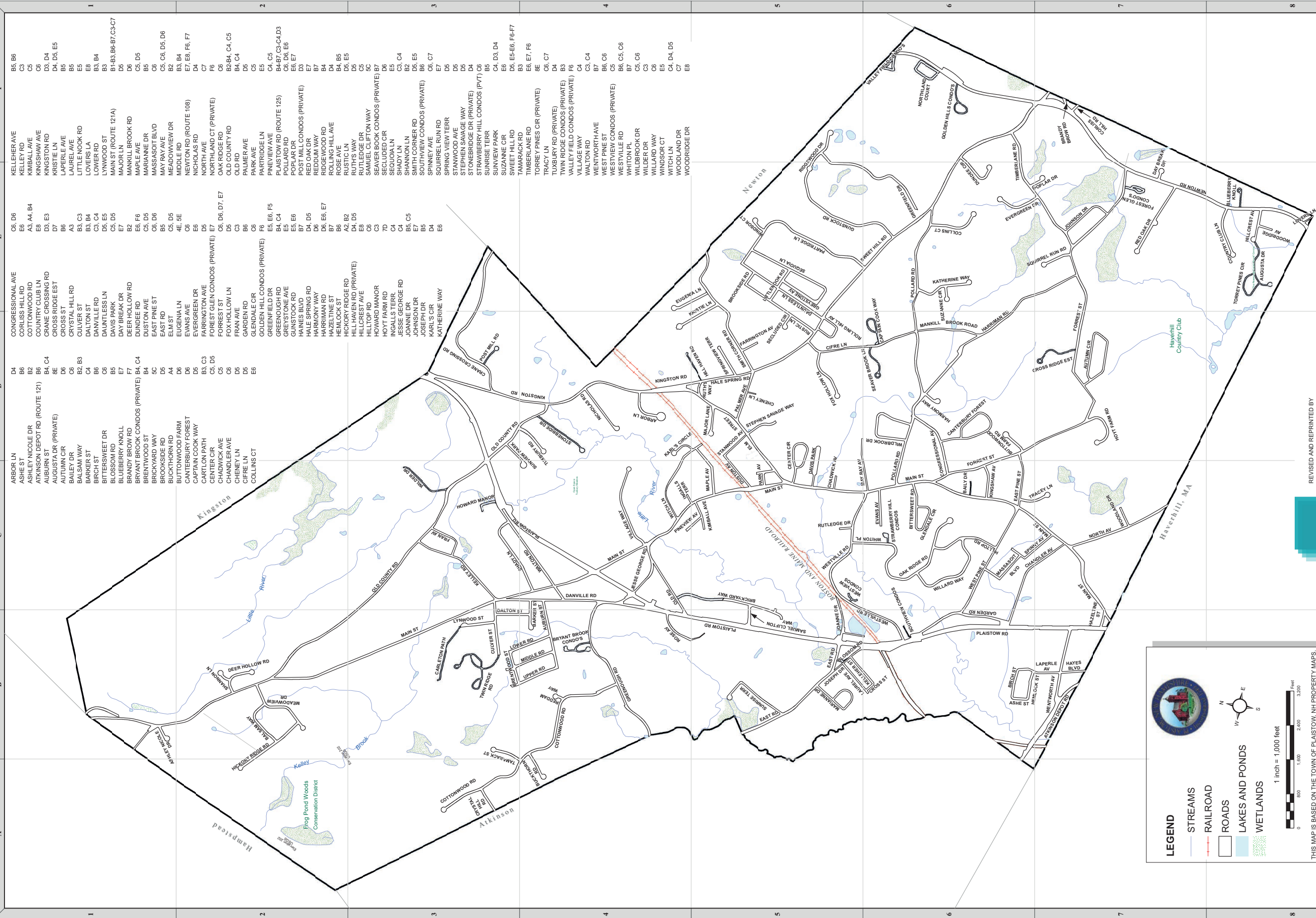
<u>PROBLEM/QUESTION</u>	<u>CONTACT</u>	<u>PHONE NUMBER</u>
Senior Services	Elderly & Adult Abuse/ Neglect	1-800-949-0470
	Elderly & Adult Abuse/Neglect	1-800-949-0470
	Elder Medicaid, Food, Cash	1-800-852-0632 X6
	SERVICE LINK	1-866-634-9412
	SENIOR SUPPLEMENTAL FOOD	1-800-942-4321
Suicide/ Emotional Crisis	Crisis Hotline	1-800-273-8255
Town Ordinances	Plaistow Code Enforcement Officer	1-603-382-2500 X259
Transportation	Granite State Independent Living	1-800-826-3700
	Retired Sr. Volunteer Program	1-603-436-4310
	Seacoast Chair Car Service, LLC (fee)	1-603-926-5801
	Lamprey Senior Transportation	1-800-582-7214
Real Care Transportation	Area Transportation Services	1-603-206-9957
Unemployment Comp.	NH Dept. of Employment Security	1-603-893-9185
<u>VETERANS'</u>		
Veterans Crisis Line	Veterans Help	1-800-273-8255 X1
Veterans Services, NH State	Veterans Administration-NH	1-800-622-9230
Office of	VA- REGIONAL OFFICE	1-800-827-1000
NH Ntl Guard State Family	Family Assistance Center	1-603-715-3741
NH Care Path/Easter Seals	Veterans' Service	1-844-427-5838/315-4354
Harbor Homes	Veteran Homelessness	1-603-882-3616
Visiting Nurses	Rockingham VNA	1-603-772-2981
Volunteer New Hampshire	Volunteer Programs -Opportunities	1-800-780-8058
Voter Registration	Plaistow Town Clerk	1-603-382-8129
Welfare – State of NH	NH Dept. of Human Services	1-800-852-3345

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NOTES

PLAISTOW, NEW HAMPSHIRE - STREET INDEX MAP



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2021 LANDFILL SCHEDULE

April	Saturday	24	<i>Household Hazardous Waste Collection Only*</i>		
May	Saturday	1	15		
	Wednesday	5	19		
June	Saturday	5	19		
	Wednesday	9	23		
July	Saturday	10	17		
	Wednesday	7	21		
August	Saturday	7	21		
	Wednesday	11	25		
September	Saturday	11	18		
	Wednesday	8	22		
October	Saturday	2	16	23	
November	Saturday	6	13	20	

Saturday Hours: 7:00AM – 3:00PM

Wednesday Hours: 4:00PM – 8:00PM

PLEASE NOTE: While this is intended to be the schedule for the Landfill, availability of certified staff, weather, facility conditions, and budgetary considerations make it subject to change.

**Please check the Town Website www.plaistow.com for any updates to this schedule and for more information on what is allowed at the Landfill and details for Household Hazardous Waste Collection.*

