

Plaistow, New Hampshire 2021 Annual Report



“Rising Together”

TOWN PHONE NUMBERS

TOWN HALL – 145 Main St.	382-5200
Assessor's Office	X 240
Dept. of Building Safety	X 259
Finance Department	X 283
Health Department	382-2494
Highway Department	382-6771
Human Services Coordinator	X 230
Planning Department	X 202
Recreation Director	X 204
Selectmen's Office	X 266
Tax Collector	382-8611
Town Clerk	382-8129
Town Manager	382-5200
Zoning Board of Adjustment	X 202
DISTRICT COURT – 35 Geremonty Dr., Salem	
Clerk of Court	1-855-212-1234
FIRE DEPARTMENT – 27 Elm St.	
Emergency	9-1-1
All other calls	382-5012
POLICE DEPARTMENT – 27 Elm St.	
Emergency	9-1-1
All other calls	382-1200
POST OFFICE – 38 Main St.	382-8529
PUBLIC LIBRARY – 85 Main St.	382-6011
SCHOOLS	
School Administration (SAU 55)	382-6119
30 Greenough Rd.	
Pollard School 120 Main St.	382-7146
Timberlane Regional Middle School	
44 Greenough Rd.	382-7131
Timberlane Regional High School	
36 Greenough Rd.	382-6541
SENIOR CENTER	
Vic Geary Center 18 Greenough Rd.	382-5995

2022 HOLIDAYS (TOWN HALL CLOSED)

New Year's Day	Friday, Dec 31, 2021
MLK Civil Right Day	Monday, January 17
President's Day	Monday, February 21
Memorial Day	Monday, May 30
Independence Day	Monday, July 4
Labor Day	Monday, September 5
Columbus Day	Monday, October 10
Veterans Day	Friday, Nov 11
Thanksgiving	Thursday, November 24 & Friday, Nov 25
Christmas	Friday, December 23 & Monday, Dec 26

2022 RECYCLING CALENDAR*

JANUARY	FEBRUARY	MARCH
S M T W T F S	S M T W T F S	S M T W T F S
	1 2 3 4 5	1 2 3 4 5
2 3 4 5 6 7 8	6 7 8 9 10 11 12	6 7 8 9 10 11 12
9 10 11 12 13 14 15	13 14 15 16 17 18 19	13 14 15 16 17 18 19
16 17 18 19 20 21 22	20 21 22 23 24 25 26	20 21 22 23 24 25 26
23 24 25 26 27 28 29	27 28	27 28 29 30 31
30 31		
APRIL	MAY	JUNE
S M T W T F S	S M T W T F S	S M T W T F S
	1 2 3 4 5 6 7	1 2 3 4
3 4 5 6 7 8 9	8 9 10 11 12 13 14	5 6 7 8 9 10 11
10 11 12 13 14 15 16	15 16 17 18 19 20 21	12 13 14 15 16 17 18
17 18 19 20 21 22 23	22 23 24 25 26 27 28	19 20 21 22 23 24 25
24 25 26 27 28 29 30	29 30 31	26 27 28 29 30
JULY	AUGUST	SEPTEMBER
S M T W T F S	S M T W T F S	S M T W T F S
	1 2 3 4 5 6	1 2 3
3 4 5 6 7 8 9	7 8 9 10 11 12 13	4 5 6 7 8 9 10
10 11 12 13 14 15 16	14 15 16 17 18 19 20	11 12 13 14 15 16 17
17 18 19 20 21 22 23	21 22 23 24 25 26 27	18 19 20 21 22 23 24
24 25 26 27 28 29 30	28 29 30 31	25 26 27 28 29 30
31		
OCTOBER	NOVEMBER	DECEMBER
S M T W T F S	S M T W T F S	S M T W T F S
	1 2 3 4 5	1 2 3
2 3 4 5 6 7 8	6 7 8 9 10 11 12	4 5 6 7 8 9 10
9 10 11 12 13 14 15	13 14 15 16 17 18 19	11 12 13 14 15 16 17
16 17 18 19 20 21 22	20 21 22 23 24 25 26	18 19 20 21 22 23 24
23 24 25 26 27 28 29	27 28 29 30	25 26 27 28 29 30 31
30 31		

Red dates represent Federal (or MA State) Holidays that will delay trash pickup by one day.

Highlighted weeks represent Recycling weeks.

***Note:** Recycling dates are subject to change. Changes will be posted to the Town's Website and Facebook

Recycling/Trash Questions?

Please contact: Town Hall @ 603-382-5200 X266

2023 RECYCLING CALENDAR

JANUARY 2023	FEBRUARY 2023	MARCH 2023
S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5 6 7	1 2 3 4	1 2 3 4
8 9 10 11 12 13 14	5 6 7 8 9 10 11	5 6 7 8 9 10 11
15 16 17 18 19 20 21	12 13 14 15 16 17 18	12 13 14 15 16 17 18
22 23 24 25 26 27 28	19 20 21 22 23 24 25	19 20 21 22 23 24 25
29 30 31	26 27 28	26 27 28 29 30 31

**ANNUAL REPORTS
OF THE
OFFICERS, TRUSTEES, AGENTS,
COMMITTEES AND ORGANIZATIONS
OF THE
TOWN OF PLAISTOW
NEW HAMPSHIRE**



**FOR THE YEAR
2021**

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Town of Plaistow

2021 Annual Report Theme

“Rising Together”

Rising Together is like a phoenix from the ashes, out from the struggle to a renewed life.

Rising Together is neighbor helping neighbor, the community pitching in to make sure no one is left behind.

Rising Together is facing challenges old and new, lifting each other up with compassion, kindness, encouragement and understanding to make sure no one fails.

Rising Together our civic and service organizations continuing to step up and serve our community. The rebirth of Food Drives, Plaistow Pride Day, Holiday Gift Trees, so our community is cared for, and everyone has enough.

Rising Together is stepping out more, enjoying more human contact; more time with family; more socializing, less social media; more sit-down meals, less take-out food. We're all trying to figure out the “new normal.”

Rising Together is Plaistow, our leaders, elected, appointed, our staff; our volunteers; our educators; our churches; our service and civic groups; our businesses; our neighborhoods; our seniors; our families and all our residents.

Plaistow is a unique and special place. It's a slower pace, a quieter place where you can raise a family, breath fresh air, recreate, or just sit on the grass and watch a concert with friends and neighbors. We have convenient amenities, so your ice cream doesn't melt too much on the way home from the grocery store, but it's not the hustle and bustle of a Salem or Manchester. We have community pride and rich history, with goals for the future. ***Rising Together*** we can continue to keep our town a wonderful place to live, work, shop, visit and relax.

About our 2021 covers

Front: What better picture to describe “Rising Together” than a photo of the commemoration of the 20th anniversary of the attacks on September 11, 2001? The Fire Department rings the bell in remembrance of the lives lost and how our nation came through stronger.

Back: Looking forward to 2022, the Pump Station found on East Road at the Plaistow-Atkinson town line, will bring clean, safe, reliable drinking water to the Town of Plaistow.

2021 TOWN REPORT DEDICATION



P. MICHAEL “Mike” DORMAN

The Town of Plaistow is delighted to dedicate the 2021 Town Report to P. Michael “Mike” Dorman



In the nearly forty years of service Mike dedicated to the Town, he has made many great contributions and wore many hats. Mike began his career as a Plaistow Police Officer. He has also been a member of the Highway Department, served on the Planning Board, was the Building Inspector, Code Enforcement Officer, and Zoning Official. Mike has also served as Deputy Health Officer and Deputy Emergency Management Director. Most of these positions were

held simultaneously and all were handled with skill, compassion and always with the best interests of the Plaistow Community in mind.

Mike's longest tenure was as the Chief Building Official, which included the roles of Building Inspector, Zoning Official and Code Enforcement Officer. In that capacity Mike sat on, or was an advisor to, a number of boards and committees including the Planning Board, Zoning Board of Adjustment, MS4 (Municipal Separate Storm Sewer System) Task Force, and the Highway Safety Advisory Committee just to name a few.

Code Enforcement was the toughest part of his job description because no one likes to be told "no" and he had to do that more than a few times. It was a pretty thankless job, but Mike's first goal was always to assist people with compliance and making things better for the overall greater good.

If there was a committee, board or department that needed assistance, Mike was always the first to raise his hand. His institutional knowledge of the Town, its people and its businesses, was second to none. That's why many Town department, boards and committees found his assistance invaluable right up until his retirement in 2020.

Mike shared his knowledge freely. He had great respect for his fellow employees, and they in turn had an even greater respect for him. He was always a leader, a mentor, a helper, a wealth of knowledge and often the source of comic relief.



Mike's first love is his family. His wife of 45 years Sheila, daughters Laura and Marybeth, son Freddy, and his many grandchildren and even great-grandchildren are the center of his world. A close second to love for his family, is the love for his dog Bella, his co-pilot and wingdog, the two are nearly inseparable.



Since his retirement Mike loves to ride around the yard on the tractor, plant things and watch them grow. He enjoys football, Netflix, listening to music in the back yard around a fire pit and golfing, even scoring a hole in one! He is passionate about his weekly pool nights with the friends he's known since high school.

It's been tough to fill the void left when Mike retired, but true to fashion Mike didn't abandon the Town. Since his retirement he's been filling in as a back-up inspector and plan reader, continuing his commitment to the people of Plaistow.

It's for all that he is, and all that he's done, that we are proud to dedicate this 2021 Town Report to him.



Thank you Mike!



PREVIOUS TOWN REPORT DEDICATIONS

1980 John & Maude Duston	1994 John McSheehy	2008 Barry A. Sargent
1981 John A. Palmer	1995 Don & Judy Sargent	2009 Timothy E. Moore
1982 LeRoy S. Dube	1996 Jerry Assad	2010 Laurie Houlihan
1983 Irving S. Gilman	1997 Robert Chooljian	2011 Brenda Major
1984 George B. Peabody	1998 Agnes Dube	2012 Charles "Buzzy" Blinn
1985 Mildred L. Palmer	1999 Volunteerism	2013 Lawrence "Larry" Gil
1986 Helen A. Hart	2000 Ruth E. Palmer	2014 Rosemarie L. Bayek
1987 Annie Mae Schwaner	2001 Donald E. Petzhold	2015 Catherine "Cathy" R. Willis
1988 Ruth E. Jenne	2002 George & Eleanor Peabody	2016 Martha Sumner
1989 Thomas H. Cullen	2003 J. Alden Palmer, Jr	2017 William E. "Bill" Query
1990 Stanley T. Herrick	2004 Merilyn P. Senter	2018 Maryellen Pelletier
1991 Norman L. Major	2005 Plaistow Lions Club	2019 John A. Sherman
1992 David C. Hart	2006 Bernadine FitzGerald	2020 The Residents and Employees of the Town
1993 Lyman W. Hill	2007 T. Richard Latham	

2021-2022 ELECTED OFFICIALS

OFFICE AND NAME OF OFFICIAL	TERM
SELECTMEN (5) (3-YEAR TERM)	
Darrell Britton, Chair	2024
John A. Blinn, Sr., Vice Chair	2022
Greg Taillon	2022
Jay DeRoche	2023
William Coye	2024
BUDGET COMMITTEE (9) (3-YEAR TERM)	
Robert Zukas, Chair	2023
Doug Thompson, Vice Chair	2024
Philip Spitaleri	2021
Peter Bracci	2022
Kate Knutsen	2022
Richard Anthony	2022
Robert "Bob" Hamilton (resigned)	2023
Brian Stack	2024
Christina Cruz	2024
Greg Taillon, Selectmen's Representative	N/A
Darrell Britton, Selectmen's Representative, Alternate	N/A
Charlene Glorieux, Minute Taker	N/A
PLANNING BOARD (4) (3-YEAR TERM) & 1 SELECTMAN	
Tom Alberti, Chair	2024
Timothy E Moore, Vice Chair	2023
Laurie A Milette	2022
Karen Robinson	2023
Maxann Dobson, Alternate	2024
Greg Taillon, Selectmen's Representative	N/A
William Coye, Selectmen's Representative, Alternate	N/A
Charlene Glorieux, Minute Taker	N/A
TRUSTEE OF TRUST FUNDS (3) (3-YEAR TERM)	
B Jill Senter, Chair	2024
Tammy Bergeron	2022
Gayle Hamel	2023
CONFLICT OF INTEREST (5) (3-YEAR TERM)	
Therese A Chouinard, Chair	2024
Vacant	2022
John Moynihan	2023
Vacant	2023
Vacant	2024
LIBRARY TRUSTEES (5) (3-YEAR TERM)	
James Peck, Chair	2022

2021-2022 ELECTED OFFICIALS

(continued)

OFFICE AND NAME OF OFFICIAL	TERM
Catherine R Willis, Vice Chair (resigned)	2021
Jennifer Kiarsis, Secretary	2023
Jane Query, Treasurer (resigned)	2021
Rosemarie Bayek, Treasurer	2022
Michelle Sykes	2023
Megan Lee	2023
Maxan Dobson, Alternate	2022
Mary Gori, Alternate	2022
 MODERATOR (1) (2-YEAR TERM)	
Robert D. Harb	2022
 TAX COLLECTOR (1) (3-YEAR TERM)	
Julie A McNamara	2024
 TOWN CLERK (1) (3-YEAR TERM)	
Martha L. Fowler	2022
 SUPERVISORS OF THE VOTER CHECKLIST (3) (6-YEAR TERM)	
Nancy Bolduc	2024
Gayle Hamel	2025
Eileen O'Connor	2024

2021-2022 APPOINTED OFFICIALS

OFFICE AND NAME OF OFFICIAL	TERM
TREASURER (1) Katherine Davis	
RECREATION COMMISSION (3-YEAR TERM) William Coye, Chair (resigned) Kerry Patles, Vice Chair Sue Sherman, Secretary Kristin Lewis Savage Patrick Buckely Melissa Marr (resigned) Leah MacKean Christina Dufresne Jay DeRoche, Selectmen's Representative John A. Blinn, Sr., Selectmen's Representative, Alternate Jennifer Gusler, Recreation Director	 2023 2023 2023 2022 2023 2023 2023 2023 N/A N/A N/A
CABLE TV ADVISORY COMMITTEE (3-YEAR TERM) Susan Sherman Darrell Britton, Selectmen's Representative Dean Zanello, Cable Coordinator	
ZONING BOARD OF ADJUSTMENT (5) (3-YEAR TERM) Peter Bealo, Chair Dan Lloyd, Vice Chair John A. Blinn, Sr Gary Ingham Jonathan Gifford Timothy E. Fisher, Alternate Howard "Jim" Unger, Alternate Barb Burri, Alternate (resigned) Michael Murray, Alternate	 2024 2022 2024 2022 2024 2022 2022 2022 2024
CEMETERY ADVISORY BOARD (NO TERM) Francis Berube, Chair Jim Thornton Mark Gilford, Cemetery Sexton Greg Colby, Town Manager	 N/A N/A N/A N/A
CONSERVATION COMMISSION (3-YEAR TERM) B Jill Senter, Chair Olaf Westphalen Charles "Buzzy" Blinn David Averill Timothy Moore John Blinn, Selectmen's Representative Jay DeRoche, Selectmen's Representative, Alternate	 2024 2022 2022 2023 2023 N/A N/A
DEPUTY TOWN CLERK (NO TERM) Carol Beers-Witherall	 N/A

2021-2022 APPOINTED OFFICIALS

(continued)

OFFICE AND NAME OF OFFICIAL	TERM
DEPUTY TAX COLLECTOR (NO TERM) Rosemarie Bayek	N/A
HIGHWAY SAFETY ADVISORY COMMITTEE (NO TERM) Dee Voss, Special Projects Coordinator, Vice Chair Chris Knutsen, Fire Chief Sgt Jason Mazza, Officer in Charge Dan Garlington, Highway Department Supervisor Lisa Withee, Citizen Representative (resigned) Arthur Wiggan, Citizen Representative T. Richard "Dick" Latham, Citizen Representative Sam Cafiso, Citizen Representative Greg Taillon, Selectmen's Representative	N/A N/A N/A N/A N/A N/A N/A N/A N/A
HISTORICAL SOCIETY (NO TERM) Robert Hobbs, President Mark Foyne, Vice President James Peck, Treasurer Jay DeRoche, Selectmen's Representative	N/A N/A N/A N/A
CAPITAL IMPROVEMENT PROGRAM (CIP) COMMITTEE (NO TERM) Timothy Moore, Planning Board Representative Tom Alberti, Planning Board Representative Karen Robinson, Planning Board Representative, Alternate John A. Blinn, Sr., Selectmen's Representative Greg Taillon, Selectmen's Representative Darrell Britton, Selectmen's Representative, Alternate Philip Spitaleri, Budget Committee Representative Doug Thompson, Budget Committee Representative Greg Colby, Town Manager Dee Voss, Administrative Assistant	N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A
ASSISTANT MODERATOR Norman L. Major	2022
DEPUTY TREASURER Elizabeth Hossack	2022
TOWN REPORT ADVISORY COMMITTEE (NO TERM) (2) SELECTMEN & (1) BUDGET COMMITTEE John Blinn, Selectmen's Representative Greg Taillon, Selectmen's Representative Christina Cruz, Budget Committee Representative Darrell Britton, Selectmen's Representative Alternate Dee Voss, Town Report Coordinator	N/A N/A N/A N/A N/A

2021-2022 APPOINTED OFFICIALS

(continued)

OFFICE AND NAME OF OFFICIAL	TERM
ELDER AFFAIRS COMMITTEE (NO TERM)	
Susan Sherman, Chair	N/A
Brenda E Major, Vice Chair	N/A
Cathy Willis, Secretary (resigned)	N/A
Tammy Bergeron	N/A
Lorna Dufresne	N/A
Timothy Moore	N/A
Barbara Tavitian	N/A
John Blinn, Selectmen's Representative	N/A
Darrell Britton, Selectmen's Representative, Alternate	N/A
Lori Sadewicz, Human Services Coordinator	N/A
Jennifer Gusler, Recreation Director	N/A
Susan Westin, Assistant to the Town Manager	N/A
ENERGY COMMITTEE (4) (3-YEAR TERM) & 1 SELECTMAN	
Timothy Moore, Chair	2024
Gerry Marchand, Vice Chair	2023
Geoffrey Adams	2024
Peter Bealo	2022
Jay DeRoche, Selectmen's Representative,	N/A
Greg Taillon, Selectmen's Representative, Alternate	N/A
Dee Voss, Administrative Assistant	N/A
ROCKINGHAM PLANNING COMMISSION (MPO TECHNICAL ADVISORY COMMITTEE - NO TERM)	
Timothy Moore	N/A
Julian Kiszka	N/A
Greg Taillon, Alternate	N/A
TRASH & RECYCLING ADVISORY COMMITTEE (TRAC) (7) (1-YEAR TERM) & 1 SELECTMEN	
Isabel Gautreau, Chair	2022
Robert Kinkaid, Vice Chair	2022
Richard Anthony	2022
Deborah Esparza-St. Louis (resigned)	2022
Kelley Fox	2022
Maryann Little	2022
Mary Anne LoCascio	2022
John DeRoche, Selectmen's Representative	N/A
Dee Voss, Administrative Assistant	N/A
TIMBERLANE DISTRICT CAPITAL IMPROVEMENT PLAN	
John Sherman	N/A

FEDERAL, STATE AND COUNTY GOVERNMENT OFFICIALS

State of N.H. Governor

Christopher T. Sununu
Phone: (603) 271-2121
Web site: www.state.nh.us

United States Senator (N.H.)

Maggie Hassan
Phone: (202) 224-3324
Website: www.hassan.senate.gov

United States Congress (N.H. District 1)

Chris Pappas
Phone: (202)-225-5456
Website: www.pappas.house.gov

Rockingham County Commissioner

Tom Tombarello
Phone: (603) 679-5335
Email: ttombarello@co.rockingham.nh.us

State of N.H. Executive Councilor (District 3)

Janet Stevens
Phone: (603) 271-3632
Email: Janet.L.Stevens@nh.gov

United States Senator (N.H.)

Jeanne Shaheen
Phone: (202) 224-2841
Website: www.shaheen.senate.gov

State of N.H. Senator (District 22)

Chuck W. Morse
Phone: (603) 271-3479
Email: Chuck.Morse@leg.state.nh.us

Plaistow Local State Representative (District 14)

Norman L. Major
Phone: (603) 382-5429
Email: nlbem@comcast.net
Email: norman.major@leg.state.nh.us

Additional Local State Representatives for Districts 14 and 34

Debra L. DeSimone (District 14)
11 Providence Hill Road
Atkinson, NH 03811-2328
Phone: (603) 362-4314
Email: debra.desimone@leg.state.nh.us

Robert D. Harb (District 14)
18 Hilltop Rd
Plaistow, NH 03865-2916
Phone: 978-373-5611
Email: robert.harb@leg.state.nh.us

Peter E. Torosian (District 14)
PO Box 373
Atkinson, NH 03811-0373
Phone: (603) 362-5202
Email: peter.torosian@leg.state.nh.us

Mark Pearson (District 34)
23 Faith Drive
Hampstead, NH 03841-2370
Phone: (603) 571-0205
Email: electmarkpearson@gmail.com

REPORT OF STATE REPRESENTATIVE NORMAN L. MAJOR

A Message from the State House in Concord



I am once again honored to be serving as a State Representative for the citizens of Rockingham County, District 14 and I thank all for your support as I begin my 26th year as a member of the state Legislature. My goal is to provide services to my constituents, to maintaining a balanced state budget, to supporting education funding and environmental issues, and to improving the climate for New Hampshire's small business community. I strive to keep "truth in budgeting" and to encourage the Legislature to fully consider the impact of proposed legislation on present and future generations.

Plaistow's Legislative Districts

Plaistow is part of Rockingham County, District 14 which is made up of Atkinson and Plaistow and is represented by four legislators and a legislator from District 34, which is made up of Atkinson, Hampstead, Kingston, and Plaistow.

Local Legislator's Responsibility to Rockingham County Convention

The County Convention consists of the 90 elected state representatives from the 35 communities residing in the county. The Convention legislative power is limited to fiscal controls and has oversight of the yearly County budget of more than \$86,000,000. The Convention has the power to raise taxes, to make appropriations for use of the county, and to authorize the purchase of real estate for its use. It has the authority to review the expenditures of the County after adoption of the budget. I have been elected by the delegation members to serve as the delegation chair for the last 15 years.

County Jail Accomplishment

Approximately 13 years ago the county jail was at its capacity of 370 inmates. The current jail had been expanded to its maximum; therefore, the county was looking at building another jail. I appointed and chaired a Jail Study Committee that worked with Judges, Legislators, Superintendent of the Jail, Prosecutors, Law Enforcement, Bailers, Human Services, and others to come up with programs to solve the overpopulation conditions. With the institution of bail modifications, electronic bracelets, speedy trials, diversion programs and others we have been consistently running an average count of less than 125 inmates over the last few year. This resulted in the closing of three cell blocks within the jail. This year the average inmate count between January and October varied from **112 to 154** inmates. This is saving Rockingham County millions of dollars.

REPORT OF STATE REPRESENTATIVE NORMAN L. MAJOR ***(continued)***

2021 State Legislative Responsibilities and Accomplishments

I have been on the House Ways and Means Committee for the last 21 years, serving as Chair nine years, Vice-Chair for four years and served as ranking republican committee member for eight years when the Democrats were the majority party. Presently, I chair the Ways and Means committee. Currently I serve on the National Council of State Legislators Budget and Revenue Committee as well as NCSL's Task Force on State and Local Revenue and Commerce Committee. I also serve on the Great Bay Community College Advisory Board and a member of NH Pre-Engineering and Technology Advisory Council. In **2021** I sponsored or co-sponsored ten bills of which seven bills become law and an additional bill, which reduced the Business Profit Tax, and the Business Enterprise Tax was passed in the Budget Bill, HB2. Five of the seven passed bills dealt with reducing or controlling taxes or fees.

State's Economic Concerns

Defeating the COVID-19 virus and getting the people back to work is our greatest economic concern. When this is accomplished, we can then concentrate on increasing workforce housing, maintaining, and improving our transportation infrastructure, lowering energy costs as well as maintaining a business-friendly tax and fee environment. We need to compete with neighboring states to grow and diversify our economy in all corners of New Hampshire.

We need to support our community college systems, ensuring they have resources to produce affordable education options for the next generation of our workforce. and ensuring we have the skilled workers needed to attract and retain businesses and jobs.

Action is necessary to address the many facets of our state's drug and opioid addiction epidemic. There should be substantial increases in funding to programs dealing with addiction treatment and recovery

In closing, again, I am honored and privileged to be serving as a State Representative for the Towns of Plaistow and Atkinson. As in the past, I will work to maintain the Town and the State's position as one of the best places to live, work, and raise a family in the country.



If I can be of any assistance, please feel free to contact me at [**nlbem@comcast.net**](mailto:nlbem@comcast.net).

2021 TOWN EMPLOYEES

Fire Department - Officers

Chris Knutsen, Fire Chief
Jay Judson, III, Deputy Chief
Michael Kennedy, Deputy Chief
Scott Vezina, Captain – Fire Inspector
Ryan Higgins, Captain (resigned)
Russell Hawkins, Lieutenant
Eric LaFrancis, Lieutenant – Fire Inspector
John Salerno, Lieutenant

Fire Department - Staff

Corey Booth, Firefighter/EMT
Scott Bradstreet, Firefighter
Jack Bryan, Firefighter/EMT
Jason Dumas, Firefighter
Stephen Duphily, Firefighter/EMT
Tyler Dutile, Firefighter/EMT (resigned)
David Florin, Firefighter/Paramedic
Richard Fowler, Firefighter/EMT
Bruce Gusler, Sr., Driver
Bruce Gusler, Jr., Driver/First Responder
Aaron Judson, Firefighter/EMT
Patrick Kiley, Firefighter/EMT
Kate Knutsen, Firefighter/Paramedic
Brandon, Merrill, Firefighter/EMT
Reid Merrill, Firefighter/Driver
Robert Merrill, Firefighter/EMT - Quartermaster
Nick Piccolo, Firefighter/EMT
Derek Travers, Firefighter/EMT
George Russell, Affiliated Member

Water Department

HAWSCo, Water Operator
Stephen DuPhily, Maintenance

Emergency Management

Chris Knutsen, Director

Cemetery Department

Mark Gilford, Cemetery Sexton

Highway Department

Daniel Garlington, Supervisor
Dana Rabito, Foreman
Aaron Shea, Laborer
Steve DuPhily, Laborer

Police Department

Richard Kane, Interim Police Chief
Alec Porter, Sergeant/K-9 Handler
Jason Mazza, Sergeant
Ryan Garney, Detective Sergeant
Brian T. Oljey, Sergeant (resigned)
Mark Conway, Sergeant (resigned)
Kyle Coakley, Detective Sergeant
Patrick Schiavone, Master Patrol Officer/DARE Officer/SRO
Robert D'Auria, Jr. Master Patrol Officer
Tony Simone, Officer
Brian Farrell, Officer
Stephen Dehullu, II, Officer
Christopher Iacozzi, Officer
Elias Chaya, Officer
Brandon Thibault, Officer
Anthony LaRosa, Officer
Cailey Bortz, Officer
Miles Mastrototaro, Officer
Scott Anderson, Seasonal Per Diem, PT Officer
Leo Beauchamp, Seasonal Per Diem, PT Officer
David Comeau, Seasonal Per Diem PT Officer
Shane Childs, Seasonal Per Diem PT Officer
Daniel Gidley, Seasonal Per Diem PT Officer (resigned)
Grace Greenwood, Seasonal Per Diem PT Officer
Greg Malisos, Seasonal Per Diem PT Officer
Christopher Rothwell, Seasonal Per Diem PTO (resigned)
George Winchell, Seasonal Per Diem PT Officer
Sarah Gibbs, Administrative Assistant (resigned)
Joyce Brody, Executive Assistant
Brian MacHarrie, Records Clerk
Amy Van Auker, Victim Witness Advocate (resigned)
Linda Hale, Crossing Guard (resigned)
Charles Fowler, Crossing Guard (SAU)
German Andres Pardo, Spanish Interpreter
Shadow, K-9

Communications Staff

Lucia Cusimano, Communications Supervisor
Steven Leavitt, Communications Specialist
Dianne D'Iorio, Dispatcher
Catherine Gioia, Dispatcher
Sydney Rollins, Dispatcher (resigned)
Jaylyn Eaton, Dispatcher

Animal Control

Maura Wentworth, Animal Control Officer

2021 TOWN EMPLOYEES

(continued)

Executive Department

Greg Colby, Town Manager/Finance Director
Beth Hossack, Administrative Assistant to the
Board of Selectmen
Susan Westin, Administrative Assistant to the
Town Manager

Town Hall Staff

Lorice Sadewicz, Human Resources/Services
Coordinator, Assessing Clerk & Finance Dept.
Tom Tombarello, Interim Code Enforcement
Officer/Electrical Inspector
Mike Dorman, Per Diem Inspector/Plan Review
Joyce Ingerson, Department of Building Safety
Office Manager
David Field, Plumbing/Gas Inspector
Dennise Horrocks, Health Officer
Martha Fowler, Town Clerk (elected)
Julie McNamara, Tax Collector (elected) &
Assistant Town Clerk
Jaqueline Shields, Deputy Town Clerk (resigned)
Carol Beers-Witherell, Assistant Town Clerk
Rosemarie Bayek, Assistant Tax Collector
John Cashell, Planning Director
Dee Voss, Special Projects Coordinator, Planning
Department Administrative Assistant & ZBA
Administrative Assistant
Jennifer Gusler, Recreation Director
Jim DiBonis, Building Maintenance Supervisor
Richard Gaudette, Sr. Maintenance Worker
Alex Shields, Maintenance Worker
Jonathan Mora, Maintenance Worker
Dean Zanello, Cable Coordinator
Frank Fiorella, Cable Operator

2021 REPORT OF THE BOARD OF SELECTMEN

Darrell Britton, Chair

This has been a year of many changes for the Board and the Town. As your Chairman I found this one of the most difficult years in my 50 years in and around town government. The one constant has been, we all hit a low together and stood fast, ***rising together***.

We are happy to have Greg Colby as our new Town Manager. Greg has brought a feeling of teamwork with all Town employees. With Greg's financial knowledge and experience he has managed our people and budget to a greater level.

COVID

The Town is still working its way through COVID. Thanks to everyone in the Town Hall and all other departments for keeping us up and running. We remain hopeful that 2022 will see an end to all the problems this virus has caused to our Town and Country.

Mr. Colby, along with our department heads, is working to find and apply for all government grants that are related to COVID. There are millions of dollars available, and we hope to get our share.

Projects

The Town Potable Water Project is nearing completion. We are hoping to be flowing water to our residents this summer. Please contact the Town for information on having your home tied into the new system.

The solar panels on the new salt shed are up and working. We should see the benefit of this project for years to come. We hope to add solar panels at the landfill in the future.

The new lots for the cemetery are nearing completion. Once completed, this will add the much needed space and access for the cemetery.

The new contract for our trash disposal is in place. All the trash and recycling carts have been delivered and are ready for use. These carts are big for some of our neighbors to move around. Please reach out to people that may have a problem and help them any way you can.

Closing

I want to thank the Board for their support in all we have accomplished. They have gone above and beyond with their time and effort in taking care of our Town.

This year will have many challenges coming. Plaistow has always ***risen together*** when needed, I don't see this ever changing, that's just who we are.

REPORT OF THE TOWN MANAGER

Gregory A. Colby, CPA, Town Manager

As the State of New Hampshire began to gain control of the spread of COVID-19 (Coronavirus) we modified Town Hall hours and with necessary health and safety precautions, began to hold in person meetings. Town Hall and Annex hours of operation were modified maintaining service with safety safeguards in place.



The Town had staff in all departments that either contracted Covid, were directly exposed and were absent from their employment. This created the need for staff to cover for one another to maintain the extraordinary level of service in all areas. Staff were encouraged to use earned time to rest and recharge which increased the need for redundancy and cooperation as we rise together. The priority is total wellbeing for all employees, board members, volunteers, and residents.

The Town Staff maintained their ability to work remotely when necessary. The ability to participate in training, meetings and continue to communicate effectively has been invaluable.

The Fire Department staffing changes approved by the voters in 2020 has continued throughout 2021. The 24 hours – 7 days a week coverage has proven to be the way of the future. Grant funds were applied for and received to cover the first quarter costs of 2021.

Recreation and Building Safety Departments have successfully continued to provide exceptional service to our community from the Town Hall Annex. Recreation was able to utilize the first-floor space and conference room to bring in-person, safe programming, crafting and Coffee Talk back. The Building Safety office has been remarkably busy. Contractors and residents appreciate the easy access, parking, and safety protocols in place. The hours were adjusted to four days per week, open to the public nine (9) hours per day.

The Public Works Garage continued to accommodate a variety of large meetings, elections, and deliberative session which is beyond the Great Room capacity with COVID-19 restrictions.

Town Hall has maintained the Monday-Thursday schedule for public access. Staff work four, ten-hour days and occasionally on Friday as needed.

REPORT OF THE TOWN MANAGER (continued)

One of the largest ongoing projects for the Town is the implementation of converting the existing fire suppression system to a potable water system. We purchased land on East Road and are constructing a state-of-the-art pump station that will be integral in bringing reliable, clean, and safe drinking water to Plaistow. We contracted with Hampstead Area Water Company as our water system operator.

Projects completed this year include; solar array on the salt shed, repairs to final cover on the landfill, trash/recycling contract was finalized, and carts rolled out, drainage on Carli's Way to benefit PARC, potable water project continuation, Cemetery expansion layout is in the design stage, Safety Complex LED lighting conversion, and MS4 (Municipal Separate Storm Sewer System) compliance for permitting,

We completed the sale of one (1) town-owned property bringing in approximately \$225,000 in revenue.

2021 continued to bring many challenges, changes, and the continued pandemic. Through it all, all Town Departments have risen-up, maintained professionalism, and invested in the continued vision to ***rise together*** successfully.



Town Meeting Deliberative Session

January 31, 2021

The weather was frigid with the temperature around 5 degrees the hour before the meeting started. Due to the COVID-19 pandemic, the deliberative session was held at the Public Works Garage at 144F Main St. The chairs were spread apart to the appropriate 6-foot distance and those in attendance were required to wear masks. Moderator Robert Harb called the meeting to order at 9:03 a.m. Moderator Harb led the room in the Pledge of Allegiance. A recording of the National Anthem was provided by Dean Zanello, Cable Coordinator.

Moderator Harb thanked everyone in attendance for wearing their masks/face covering to keep everyone safe. He then reviewed the Moderator's Operating Rules. A change to the moderator's rules this year was that there would be NO voice votes. Residents would raise their voter cards when voting on motions. The moderator's rules were accepted by the body.

Moderator Harb quickly reviewed the handouts that were available to the voters present. They included: 2021 Deliberative Session Agenda, Moderator's Operating Rules, 2021 Town Meeting Warrant, 2021 Budget Worksheet, 2021 MS-737 Proposed Budget, 2021 MS-DTB Default Budget, and 2021 Town Meeting Voter's Guide.

The Moderator then asked those present at the front of the room to introduce themselves. Those present were 6 members of the Budget Committee, 4 members of the Board of Selectmen, Town Manager Mark Pearson, Finance Director Greg Colby, Selectmen's Administrative Assistant Beth Hossack, Moderator Robert Harb and myself, Town Clerk.

Motion made by Select Board Chair Francine Hart for the following non-residents to be allowed to speak at the Deliberative Session:

Mark Pearson, Town Manager
Greg Colby, Finance Director/Assistant Town Manager
Doug Mullin, Police Chief
John Cashell, Town Planner
Jim DeBonis, Building Maintenance Supervisor
Peter Blanchette, Building Inspector
Cab Vinton, Library Director

Motion seconded by Budget Committee Chair Maxann Dobson. There was no discussion. Motion passed by raised voter cards.

Moderator Harb began reading the warrant introduction. The rest of the minutes for the deliberative session will be in Courier New font and will be typed under each article.

WATER SERVICE INCENTIVE PROGRAM

Article P-21-02: Shall the Town vote to raise and appropriate **Four Hundred Fifty Thousand 00/100 Dollars (\$450,000)** (gross budget) as may be needed for establishing an interim fund to provide an assistance program to abutting properties to help incentivize connections to the potable water system by providing zero or low interest loans to the property owners to cover the capital costs needed for fees, installation, and other associated costs so they may connect to the potable water system; to further authorize the issuance of not more than **Four Hundred Fifty Thousand 00/100 Dollars (\$450,000)** of bonds and notes in accordance with the provision of the Municipal Finance Act (RSA 33:1, et. seq.) and to authorize the Select Board to issue and negotiate such bonds or notes, to determine the rate of interest thereon and the maturity and other terms thereof, and to take any other action the Board deems appropriate to effectuate the sale and/or issuance of said bonds; and further to authorize the Select Board as applicable to apply for, obtain and accept federal, state or other aid, grants or other funds, if any of which may be available for said work that may reduce the amount to be financed with bonds or notes,

and to participate in the Drinking Water State Revolving Fund (DWSRF), RSA 486:14, established for this purpose and/or the Drinking Water and Groundwater Trust Fund (NHDWGTF) and to allow the Select Board as applicable to expend such monies as they become available and pass any vote relating thereto; and further to authorize the Select Board to adopt a betterment plan, whereby the costs of the improvements to any privately owned service lines or infrastructure will be assessed to and reimbursed by the owners of those water lines and infrastructure that are specially benefited by such improvements such that the intent is the cost of the program will be paid by the users through betterments and/or user fees. (3/5 ballot vote required) [Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the budget committee].

NO AMOUNT TO BE RAISED BY NEW TAXATION

\$0

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (3-6-0)).

Article P-21-02 was read by Moderator Harb. Select Board Chair Francine Hart made a motion to put the article on the floor for discussion. Budget Committee Chair Maxann Dobson seconded the motion. Francine Hart explained that this article will help those residents that want to connect to the Town's potable water system but may not have the funds to pay for their connection. Discussion ensued with some residents showing their support for the article. Motion to place the article on the ballot as written **passed** by a show of voter cards 56 YES
7 NO

OPERATING BUDGET: GENERAL FUND

Article P-21-03: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant and other appropriations voted separately, the amount set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling \$9,718,746. Should this article be defeated, the operating budget shall be \$9,806,584 with certain adjustments required by previous action of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XI to take up the issue of a revised budget only. (Majority vote required)

(Recommendation by the Board of Selectmen (0-4-0) and the Budget Committee (8-1-0)).

Article P-21-03 was read by Moderator Harb. Select Board Chair Francine Hart made a motion to put the article on the floor for discussion. Budget Committee Chair Maxann Dobson seconded the motion. Maxann Dobson spoke about the Budget Committee's work on the budget and that they found savings in multiple department's budgets. Selectman Julian Kiszka spoke about the budget discussions. Resident James Peck made a motion to increase the budget to 9,818,746; a \$100,000 increase. The motion was seconded by Selectman Greg Taillon. The intent of the increase was to fund the increase for the curbside recycling contract. After much discussion, the moderator moved the questions. Motion **passed** by show of raised voter cards.

Resident William Coye made a motion to increase the budget to \$9,826,128; a \$7,382.00 increase. This motion was seconded by Selectman Jay DeRoche. The intent of the increase was to fund the full-time recreation director. Much discussion ensued with support for the article voiced by four members of the Recreation Commission. Opposition to the article was voiced by Budget Committee Chair Maxann Dobson and Resident Ryan Labrecque. Motion **passed** by show of raised voter cards.

Motion to amend article P-21-03 was made by Selectman Greg Taillon to increase the budget to \$9,832,128; an increase of \$6,000.00. Motion was seconded by Selectwoman Francine Hart. The intent of this increase was to cover the increase in the Legal line of the budget brought on by an increase in Right to Know requests. Discussion ensued. Motion **passed** by show of raised voter cards. Yes
38 No 23

Motion to amend article P-21-03 was made by Selectwoman Francine Hart to increase the budget to \$9,837,182; a \$5,054 increase. Motion was seconded by Selectman Greg Taillon. The intent of this increase was to provide an increase in salary and benefits for two Planning Department employees. There was discussion of the exceptional performance of the two employees and that the proposed budget doesn't account for a raise for these employees. However, there was opposition to this amendment. Motion **failed** by a count of raised voter cards Yes 23 No 34.

Motion to amend article P-21-03 made by Selectman Jay DeRoche to increase the budget \$20,000 for a total of \$9,852,128. Motion seconded by Greg Taillon. Jay DeRoche explained the intent of the increase was to cover the utilities costs for the Town Hall Annex building on Elm St and the Public Works Garage. Discussion ensued with Resident Ryan Labrecque speaking in opposition to the amendment and questions were asked and answered by Town Manager Pearson regarding the Public Works Garage.

At this time, Moderator Harb took time to thank the Select Board and the Town Manager for the use of the Public Works Garage and organizing the set up for the meeting.

More discussion ensued regarding the size of the Town Hall Annex, why the use of the building was being utilized now and why the Town didn't just sell it. The Town Manager explained that it was now housing the Building Department and Recreation Department in an effort to keep employees protected from the COVID-19 virus. Motion **failed** by a count of raised voter cards Yes 28 No 31.

Motion made by Resident Ryan Labrecque and seconded by Budget Committee Chair Maxann Dobson to amend the budget to \$9,095,628; a decrease of \$736,500. Mr. Labrecque made his explanation of why and where he felt the budget could be reduced. Resident Jeffrey Oigny and another resident spoke in favor of the amendment. James Peck spoke in opposition of the amendment but applauded Mr. Labrecque for his efforts. Mr. Peck felt the motion was irresponsible. More discussion ensued. The motion was moved. Motion **failed** by show of raised voter cards.

Article P-21-03 will appear on the ballot with the amended amount of \$9,832,128.

Motion made by Francine Hart to restrict reconsideration of Article P-21-03. Seconded by Kristin Lewis-Savage. Motion **passed**. Reconsideration of P-21-03 was restricted.

Motion made Francine Hart and seconded by Greg Taillon to deliberate on Article P-21-15 next/out of order. Motion **passed** without discussion.

CITIZEN'S PETITION FOR RECYCLE PICKUP

Article P-21-15: Shall the Town of Plaistow enter into a multi-year contract for recycling services and raise and appropriate a sum not to exceed \$295,000 for the purposes of funding the first 12 months of this contract. (Majority vote required) (Recommended by the Board of Selectmen (2-2-0) and Budget Committee (0-8-1)).

Moderator Harb read Article P-21-15. Motion made by Francine Hart to place the article on the floor for discussion; seconded by Maxann Dobson. Motion to amend the article by James Peck to delete \$295,000 and insert \$0 in its place. Discussion ensued. Motion **passed**. Article P-21-15 will appear as amended.

Motion made by Bob Kinkaid to restrict reconsideration of Article P-21-15. Motion seconded by Maxann Dobson. Motion **passed**.

OPERATING BUDGET: WATER DEPARTMENT

Article P-21-04: Shall the Town raise and appropriate as an operating budget for the water department, not including appropriations by special warrant and other appropriations voted separately, the amount set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling **\$431,300**. Should this article be defeated, the operating budget shall be **\$431,300** with certain adjustments required by previous action of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XI to take up the issue of a revised budget only. (Majority vote required)

TOTAL APPROPRIATION:	\$431,300
Withdrawal from the Water Enterprise Fund:	<u>-\$431,300</u>
NO AMOUNT TO BE RAISED BY NEW TAXATION	\$0
Balance in Water Enterprise Fund as of December 31, 2020	\$559,865.11

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0)).

Moderator Harb read Article P-21-04. Motion made by Selectman Julian Kiszka and seconded by Maxann Dobson to place the article on the floor for discussion. The explanation of the article was presented by Mr. Kiszka. Questions were asked and answered about the Water Enterprise Fund. With no further discussion Article P-21-04 will appear on the ballot as written.

CONTINGENCY FUND:

Article P-21-05: Shall the Town vote to raise and appropriate \$80,000 for unanticipated expenses that may arise during the course of the 2021 fiscal year? Any appropriation left in the Contingency Fund at the end of the year will lapse to the General Fund, Unassigned Fund Balance. (Majority vote required)

TOTAL APPROPRIATION:	\$80,000
Withdrawal from the General Fund, Unassigned Fund Balance:	<u>-\$80,000</u>
NO AMOUNT TO BE RAISED BY NEW TAXATION	\$0
Balance in General Fund, Unassigned Fund Balance, as of December 31, 2020	\$2,668,376

Article P-21-05 was read by Moderator Harb. Motion made by Francine Hart and seconded by Maxann Dobson to place the article on the floor for discussion. Jay DeRoche explained the article by reading from the voter's guide. Motion to amend the article to \$0 was made by Ryan Labrecque. The motion was seconded by Maxann Dobson. Discussion ensued. Motion to amend **failed**. Article P-21-05 will appear on the ballot as written.

Motion to restrict reconsideration of Article P-21-05 was made by Francine Hart and seconded by James Peck. Motion **passed**.

SALT SHED SOLAR PANEL PROJECT PHASE II

Article P-21-06: Shall the town vote to raise and appropriate \$55,000 needed to fund the Phase II of the Salt Shed Solar project. The funds will be withdrawn from the General Fund, unassigned Fund Balance, and the Energy Capital Reserve Fund previously established. (Majority vote required)

TOTAL APPROPRIATION:	\$55,000
Withdrawal from the General Fund, Unassigned Fund Balance:	<u>-\$15,000</u>
Withdrawal from the Energy Capital Reserve Fund	<u>-\$40,000</u>
NO AMOUNT TO BE RAISED BY NEW TAXATION	\$0
Balance in General Fund, Unassigned Fund Balance, as of December 31, 2020	\$2,668,376
Balance in the Energy Capital Reserve Fund	\$48,170.31

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (4-5-0)).

Article P-21-06 was read by Moderator Harb. Motion to place the article on the floor for discussion was made by Francine Hart and seconded by Maxann Dobson. Francine Hart explained that the solar power would save the town money over many

years. Discussion ensued. Motion made by Ryan Labrecque to amend the article to \$0. Motion seconded by Maxann Dobson. More discussion ensued. Motion to amend **failed**. Article P-21-06 will appear on the ballot as written.

Motion to restrict reconsideration of Article P-21-06 made by Francine Hart and seconded by Maxann Dobson. Motion **passed**.

24 HOUR COVERAGE FOR EMT’S, FIREFIGHTERS AND HAZARD RESPONSE PERSONNEL

Article P-21-07: Shall the Town raise and appropriate the sum of \$134,000 to be added to the fire department annual operating budget to fund 24/7/365 hour coverage for calls of service for pre-hospital emergency medical care, fire suppression, and rescue services. This amount will be included in the Operating Budget starting in 2021. (Majority vote required)

TOTAL APPROPRIATION: **\$134,000**
(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (8-1-0)).

Moderator Harb read Article P-21-07. Motion made by Francine Hart and seconded by Maxann Dobson to place the article on the floor for discussion. Greg Taillon explained the article and asked Fire Chief Christopher Knutsen for an explanation the staffing of our Fire Department. Ryan Labrecque made a motion to amend the article. Moderator Harb said the motion was not a proper motion and suggested to Mr. Labrecque how to make a proper amendment to this article. Mr. Labrecque made a motion to amend the article to zero dollars that was seconded by Maxann Dobson. After further discussion the motion and second to amend was rescinded. Article P-21-07 will appear on the ballot as written.

CREATE AND DEPOSIT TO REVALUATION CAPITAL RESERVE FUND

Article P-21-08: Shall the town authorize the establishment of a capital reserve fund to meet our constitutional and statutory requirement that assessments are at full and true value at least as often as every fifth year. Furthermore, to raise and appropriate the sum of \$35,000 towards this purpose and to appoint the selectmen as agents to expend from the fund. It is anticipated that a revaluation will take place in 2026. (Majority vote required)

TOTAL APPROPRIATION: **\$35,000**
(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (1-8-0)).

Article P-21-08 was read by Moderator Harb. Motion made by Francine Hart and seconded by Maxann Dobson to place the article on the floor for discussion. Julian Kiszka explained the article represents 1/5 of the cost of re-evaluating the town. This will allow that cost to be spread over 5 years instead of all at once in a single year. With no further discussion, Article P-21-08 will appear on the ballot as written.

CAPITAL RESERVE FUND DEPOSIT- ENERGY

Article P-21-09: Shall the Town vote to raise and appropriate the sum of \$15,000 to be deposited into the existing Energy Capital Reserve Fund. (Majority vote required)

TOTAL APPROPRIATION: **\$15,000**
Balance in the Energy Fund, as of December 31, 2020 \$48,170.31
(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (5-4-0)).

Moderator Harb read Article P-21-09. Motion made by Francine Hart and seconded by Maxann Dobson to place the article on the floor for discussion. Jay DeRoche explained the purpose of the fund and that the funds are used for energy cost savings measures. Julian Kiszka spoke in favor of the article. Without further discussion, Article P-21-09 will appear on the ballot as written.

CREATE AND DEPOSIT TO INFORMATION TECHNOLOGY INFRASTRUCTURE FUND

Article P-21-10: Shall the Town vote to establish an Information Technology Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of funding major infrastructure for all the Town’s computerized systems as needed in the future

and to raise and appropriate the sum of \$25,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. (Majority vote required)

TOTAL APPROPRIATION: **\$25,000**

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (4-5-0)).

Moderator Harb read Article P-21-10. Motion made by Francine Hart and seconded by Maxann Dobson to place the article on the floor for discussion.

Motion was made by Kate Sherman-DeRoche to restrict reconsideration of Articles P-21-07,08, and 09. Seconded by Maxann Dobson. The Moderator acknowledged that this was a little out of order but with no objection from the body, he moved the motion. Motion **passed**.

Discussion returned to Article P-21-10. Francine Hart explained that other communities have fallen victim to ransomware attacks and this fund would provide funds to help protect the Town's information from such attacks. Without further discussion, Article P-21-10 will appear on the ballot as written.

Motion made by Francine Hart and seconded by Jay DeRoche to restrict reconsideration of Article P-21-10. Motion **passed**.

FUNDING FOR REPAIR & CONSTRUCTION TO FIX THE CAP OF THE PLAISTOW LANDFILL

Article P-21-11: Shall the town vote to raise and appropriate \$575,000 to fund (1) the work for the Plaistow Landfill closure to comply with DES regulations; (2) Construction Engineering and Permit Oversight; (3) Construction contingencies; (4) Removal of Old Salt Shed; (5) Tire removal. The funds will be withdrawn from the General Fund, unassigned Fund Balance. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the completion of the Landfill Cap repair and construction is completed or by December 31, 2022, whichever is sooner. (Majority vote required)

TOTAL APPROPRIATION **\$575,000**

Withdrawal from the General Fund, Unassigned Fund Balance: **-\$575,000**

NO AMOUNT TO BE RAISED BY NEW TAXATION **\$0**

Balance in General Fund, Unassigned Fund Balance, as of December 31, 2020 **\$2,668,376**

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (1-8-0)).

Article P-21-11 was read by Moderator Harb. Motion made by Francine Hart and seconded by Maxann Dobson to place the article on the floor for discussion. Greg Taillon explained this article. Discussion ensued. Motion to amend this article was made by Ryan Labrecque. Motion was withdrawn before it was seconded. Article P-21-11 will appear on the ballot as written.

Motion made by Francine Hart and seconded by Maxann Dobson to restrict reconsideration of Article P-21-11. Motion **passed**.

TRANSFER TO CAPITAL RESERVE FUND – SELF CONTAINED BREATHING APPARATUS (SCBA)

Article P-21-12: Shall the Town vote to raise and appropriate \$22,122 to be deposited into the existing Fire Department SCBA Capital Reserve Fund. The funds will be withdrawn from the General Fund, unassigned Fund Balance. Furthermore, name the Board of Selectmen as agents to expend from the Fire Department SCBA Capital Reserve Fund. (Majority vote required)

TOTAL APPROPRIATION **\$22,122**

Withdrawal from the General Fund, Unassigned Fund Balance: **-\$22,122**

NO AMOUNT TO BE RAISED BY NEW TAXATION **\$0**

Balance in General Fund, Unassigned Fund Balance, as of December 31, 2020 **\$2,668,376**

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

Moderator Harb read Article P-21-12. Motion made by Francine Hart and seconded by Maxann Dobson to place the article on the floor for discussion. Julian Kiszka explained the article and that this equipment is vital to our first responders. Discussion ensued regarding the line in the article "No amount to be raised by new taxation". No amendments resulted from the discussion. Article P-21-12 will appear on the ballot as written.

Francine Hart motioned and Greg Taillon seconded to restrict reconsideration of Article P-21-12. Motion **passed**.

TRANSFER TO FIRE DEPARTMENT RADIO CAPITAL RESERVE FUND

Article P-21-13: Shall the Town raise and appropriate the sum of \$100,000 to be deposited into the existing Fire Department Radio Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of replacement of mobile and portable radios as needed in the future. The funds will be withdrawn from the General Fund, unassigned Fund Balance (Majority vote required)

TOTAL APPROPRIATION	\$100,000
Withdrawal from the General Fund, Unassigned Fund Balance:	<u>-\$100,000</u>
NO AMOUNT TO BE RAISED BY NEW TAXATION	\$0
Balance in General Fund, Unassigned Fund Balance, as of December 31, 2020	\$2,668,376
(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).	

Article P-21-13 was read by Moderator Harb. Motion made by Francine Hart and seconded by Maxann Dobson to place the article on the floor for discussion. Jay DeRoche explained the article. A short discussion ensued. Article P-21-13 will appear on the ballot as written.

Motion made by Francine Hart and seconded by Maxann Dobson to restrict reconsideration of Article P-21-13. Motion **passed**.

At the request of the Clerk, Moderator Harb called a 10-minute recess at 1:45pm. Meeting was called back to order at 1:57pm.

CAPITAL RESERVE FUND DEPOSIT – RECREATION

Article P-21-14: Shall the town vote to raise and appropriate the sum of \$50,000 to be deposited into the existing Recreation Plan Capital Reserve Fund. \$25,000 in funds will be withdrawn from the General Fund, unassigned Fund Balance (Majority vote required)

TOTAL APPROPRIATION	\$50,000
Withdrawal from the General Fund, Unassigned Fund Balance:	<u>-\$25,000</u>
AMOUNT TO BE RAISED BY NEW TAXATION	\$25,000
Balance in General Fund, Unassigned Fund Balance, as of December 31, 2020	\$2,668,376
(Recommended by the Board of Selectmen (3-2-0) and Budget Committee (1-8-0)).	

Article P-21-14 was read by Moderator Harb. Motion made by Francine Hart and seconded by Maxann Dobson to place the article on the floor for discussion. Francine Hart explained the article will help finish the ball fields at Plaistow Athletic Recreation Complex (PARC) and some of the work already done at PARC. Recreation Commission Chairman William Coye explained further the need for these funds.

Motion made by Ryan Labrecque to amend Article P-21-14 to \$0. Motion seconded by Maxann Dobson. Discussion ensued with many Recreation supporters voicing opposition to the amendment. Motion to amend **failed** by raised of voter cards. Article P-21-14 will appear on the ballot as written.

Motion made by Francine Hart and seconded by Maxann Dobson to restrict reconsideration of Article P-21-14. Motion **passed**.

REDUCE BUDGET COMMITTEE MEMBERSHIP

Article P-21-16: Shall the town vote to reduce the Budget Committee from 9 members and the Selectmen representative (10 votes) to 8 members and the Selectmen representative (9 votes). (Majority vote required)
(Recommended by the Board of Selectmen (5-0-0)).

Article P-21-16 was read by Moderator Harb. Motion made by Francine Hart and seconded by Maxann Dobson to place the article on the floor for discussion. Greg Taillon explained the article. Motion to amend the article made by Dennis Heffernan and seconded by Darrell Britton to **increase** the Budget Committee from **9** members and a Selectmen Rep to **10** members and a Selectmen Rep. Discussion ensued. Motion to amend **passed**. Article P-21-16 will appear on the ballot as amended.

Motion made by Francine Hart and seconded by Maxann Dobson to restrict reconsideration of Article P-21-16. Motion to restrict reconsideration **passed**.

DISCONTINUE ACQUISITION OF LAND AND/OR BUILDINGS CAPITAL RESERVE FUND

Article P-21-17: Shall the town vote to discontinue the Acquisition of Land and/or Buildings Capital Reserve fund pursuant to RSA 35:16-a and to transfer said funds, with accumulated interest into the Town's General Fund, Unassigned Fund Balance? (Majority vote required)
(Recommended by the Board of Selectmen (5-0-0)).

Article P-21-17 was read by Moderator Harb. Motion made by Darrell Britton and seconded by Sam Cafiso to place the article on the floor for discussion. Julian Kiszka explained the Board felt the capital reserve fund was no longer needed. Discussion ensued. Motion made by Barbara Kiszka to amend the article to include the line "Balance in the Acquisition of Land and/or Buildings Capital Reserve Fund as of December 30, 2020 \$119,121.54". Motion was seconded by Maxann Dobson. Motion to amend **passed**. Article P-21-17 will appear on the ballot as amended.

Motion made by Francine Hart and seconded by Maxann Dobson to restrict reconsideration of Article P-21-17. Motion **passed**.

AGGREGATION OF ELECTRIC CUSTOMERS

Article P-21-18 Shall the town vote to authorize Community Power pursuant to RSA 53-E; authorize the Select Board to develop and send the Plaistow Electric Aggregation Plan to notice the Public Utilities Commission pursuant to RSA 53-E; and direct the Select Board to proceed with taking any action or to pass any other vote to otherwise implement a Plaistow Electric Aggregation Plan, beginning with securing a qualified partner entity to deliver on the goals and guidelines set out in the Electric Aggregation Plan effective May 1, 2021. (Majority vote required)
(Recommended by the Board of Selectmen (5-0-0)).

Article P-21-18 was read by Moderator Harb. Motion made by Francine Hart and seconded by Maxann Dobson to place the article on the floor for discussion. Discussion ensued. Ryan Labrecque made a motion to amend the article to include "Provided that this warrant article does not result in added cost to the taxpayer to implement this article." Motion seconded by Maxann Dobson. Discussion of the amendment ensued. Motion to amend **failed**. Article P-21-18 will appear on the ballot as written.

Motion to restrict reconsideration of Article P-21-18 was made by Francine Hart and seconded by Jay DeRoche. Motion **passed**.

At this time, Moderator Harb reminded the voters in attendance and at home watching that the Timberlane School District's Deliberative Session would be Thursday February 4th at the High School at 7pm.

ESTABLISH A HERITAGE COMMISSION

Article P-21-19: Shall the Town vote to establish a Heritage Commission in accordance with the provisions of RSA 673 and RSA 674:44-a, 44-d, and 44-c if applicable (supp. 1995) and to further authorize the Board of Selectmen to appoint five citizens as members of the Heritage Commission pursuant to the provisions of RSA 673:4-a and RSA 673:5, and to appoint up to five additional citizens as alternate members, or take any other action relating thereof. (Majority vote required)(Recommended by the Board of Selectmen (3-0-2)).

Article P-21-19 was read by Moderator Harb. Motion made by Francine Hart and seconded by Maxann Dobson to place the article on the floor for discussion. Francine Hart explained the authority of this Commission would be strictly advisory. James Peck spoke in favor of the article. With no further discussion Article P-21-19 will appear on the ballot as written.

Motion to restrict reconsideration of Article P-21-19 was made by Francine Hart and seconded by Maxann Dobson. Motion **passed**.

CITIZEN'S PETITION FOR NEW HAMPSHIRE RESOLUTION FOR FAIR NONPARTISAN REDISTRICTING

Article P-21-20: Shall the town vote to urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the federal census, to ensure fair and effective representation of New Hampshire voters without gerrymandering. Additionally, shall the town vote to urge the NH General Court to carry out the redistricting in a fair and transparent way through public meetings, not to favor a particular political party, to include communities of interest, and to minimize multi-seat districts. Finally, shall the Town vote to allow the record of the vote approving this article to be transmitted by written notice from the Selectmen to Plaistow's state legislators, informing them of the demands from their constituents within 30 days of the vote. (Majority vote required)
(Recommended by the Board of Selectmen (2-0-2)).

Article P-21-20 was read by Moderator Harb. Motion made by Francine Hart and seconded by Maxann Dobson to place the article on the floor for discussion. Discussion ensued with one of the signers of the petition, Kathy Slade, speaking in favor of the article. Robert Harb spoke as a State Representative saying that he will always vote fairly and justly. He will keep his eye on the redistricting procedure and do his best to keep it open and transparent. With no further discussion Article P-21-20 will appear on the ballot as written.

Motion made to restrict reconsideration of Article P-21-20 was made by Francine Hart and seconded by Maxann Dobson. Motion **passed**.

Resident Kate Sherman-DeRoche thanked Select Board Member Francine Hart and all the other elected officials whose terms are ending this year for their time, energy and service to their office and the Town.

Moderator Harb adjourned the meeting at 3:10pm.

Respectfully submitted ,

Martha L. Fowler
Town Clerk

TOWN MEETING MINUTES - MARCH 9, 2021



TOWN OF PLAISTOW TOWN CLERK

Town and School Election Minutes March 9, 2021

Moderator Robert Harb swore in the ballot clerks and those in attendance pledged allegiance to the flag. The poll workers were screened for COVID-19 by a member of the Plaistow Fire Department. The first voter in line, Mary Robertson verified that the machine tapes were zero and that the ballot boxes were empty.

The polls were opened promptly at 7am. The weather in the morning was sunny and the temperature was in the 30's degrees. The sun was out all day and the temperature warmed up into the mid 50's by late afternoon.

When the polls opened the checklist was 6196 voters; Democrats 1683, Republicans 2157 and Undeclared voters 2356. The Supervisors of the Checklist registered 2 new voters. This increased the total voters in Plaistow on election day to 6198; adding 1 Republican and 1 Undeclared voter.

The absentee ballots requested was 78 and 73 absentee ballots were cast.

Moderator Harb closed the polls at 8pm. The ballot machine tapes were printed and tabulated. Preliminary results were announced approximately 9:30pm. Write-in votes were counted, ballot counts were reconciled and ballot boxes sealed until 10pm. Voter turnout was 13%.

Respectfully submitted,

Martha L. Fowler
Town Clerk

Town Hall • 145 Main Street • Plaistow, New Hampshire • 03865
• (603) 382-8129 •
Fax (603) 382-7183

TOWN MEETING MINUTES - MARCH 9, 2021

(continued)

1883 + 1383 = 3266 = 817 voters
voter turnout 13%

Matthew Ford

SAMPLE BALLOT

ABSENTEE BALLOT AND OFFICIAL BALLOT		BALLOT 1 OF 3
ANNUAL TOWN ELECTION PLAISTOW, NEW HAMPSHIRE MARCH 9, 2021		
INSTRUCTIONS TO VOTERS A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: <input checked="" type="radio"/> B. Follow directions as to the number of candidates to be marked for each office. C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.		
SELECTMAN <small>Vote for not more than TWO</small> WILLIAM "BILL" COYE 540 <input type="radio"/> JULIAN KISZKA 354 <input type="radio"/> DARRELL BRITTON JR. 400 <input type="radio"/> (Write-in) <input type="radio"/> (Write-in) <input type="radio"/>	CONFLICT OF INTEREST <small>Vote for not more than TWO</small> THERESE CHOUINARD 551 <input type="radio"/> (Write-in) <input type="radio"/> (Write-in) <input type="radio"/> CONFLICT OF INTEREST <small>Vote for not more than ONE</small> TWO YEAR TERM <input type="radio"/> (Write-in) <input type="radio"/> CONFLICT OF INTEREST <small>Vote for not more than ONE</small> ONE YEAR TERM <input type="radio"/> (Write-in) <input type="radio"/> LIBRARY TRUSTEE <small>Vote for not more than TWO</small> JANE QUERY 533 <input type="radio"/> CATHERINE WILLIS 550 <input type="radio"/> (Write-in) <input type="radio"/> (Write-in) <input type="radio"/>	TRUSTEE OF THE TRUST FUNDS <small>Vote for not more than ONE</small> THREE YEAR TERM <input type="radio"/> Jill Senter <input type="radio"/> James Beck (Write-in) <input type="radio"/> TAX COLLECTOR <small>Vote for not more than ONE</small> THREE YEAR TERM <input type="radio"/> JULIE McNAMARA 601 <input type="radio"/> (Write-in) <input type="radio"/> SUPERVISOR OF THE VOTER CHECKLIST <small>Vote for not more than ONE</small> FIVE YEAR TERM <input type="radio"/> Eileen O'Connor <input type="radio"/> Brian McCarthy (Write-in) <input type="radio"/>
BUDGET COMMITTEE <small>Vote for not more than THREE</small> DOUG THOMPSON 598 <input type="radio"/> CHRISTINA CRUZ 468 <input type="radio"/> PHILIP R. SPITALERE 231 <input type="radio"/> BRIAN STACK 564 <input type="radio"/> (Write-in) <input type="radio"/> (Write-in) <input type="radio"/> (Write-in) <input type="radio"/>	ARTICLES WATER SERVICE INCENTIVE PROGRAM <small>Article P-21-02: Shall the Town vote to raise and appropriate Four Hundred Fifty Thousand 00/100 Dollars (\$450,000) (gross budget) as may be needed for establishing an interim fund to provide an assistance program to abutting properties to help incentivize connections to the potable water system by providing zero or low interest loans to the property owners to cover the capital costs needed for fees, installation, and other associated costs so they may connect to the potable water system; to further authorize the issuance of not more than Four Hundred Fifty Thousand 00/100 Dollars (\$450,000) of bonds and notes in accordance with the provision of the Municipal Finance Act (RSA 33:1, et. seq.) and to authorize the Select Board to issue and negotiate such bonds or notes, to determine the rate of interest thereon and the maturity and other terms thereof, and to take any other action the Board deems appropriate to effectuate the sale and/or issuance of said bonds; and further to authorize the Select Board as applicable to apply for, obtain and accept federal, state or other aid, grants or other funds, if any of which may be available for said work that may reduce the amount to be financed with bonds or notes, and to participate in the Drinking Water State Revolving Fund (DWSRF), RSA 486:14, established for this purpose and/or the Drinking Water and Groundwater Trust Fund (NHDWGTF) and to allow the Select Board as applicable to expend such monies as they become available and pass any vote relating thereto; and further to authorize the Select Board to adopt a betterment plan, whereby the costs of the improvements to any privately owned service lines or infrastructure will be assessed to and reimbursed by the owners of those water lines and infrastructure that are specially benefited by such improvements such that the intent is the cost of the program will be paid by the users through betterments and/or user fees. (3/5 ballot vote required) [Passage of this article shall override the 10 percent limitation imposed on this appropriation due to the non-recommendation of the budget committee].</small> YES <input type="radio"/> NO <input type="radio"/>	
PLANNING BOARD <small>Vote for not more than ONE</small> TOM ALBERTI 582 <input type="radio"/> (Write-in) <input type="radio"/>		
NO AMOUNT TO BE RAISED BY NEW TAXATION \$0 <small>(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (3-6-0)).</small>		
TURN BALLOT OVER AND CONTINUE VOTING		

102
83

72
20

415
303

checklist 6196
+ 2 Election day registrations
6198

TOWN MEETING MINUTES - MARCH 9, 2021

(continued)

SAMPLE BALLOT

ARTICLES CONTINUED

OPERATING BUDGET: GENERAL FUND

Article P-21-03: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant and other appropriations voted separately, the amount set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling **\$9,832,128**. Should this article be defeated, the operating budget shall be \$9,806,584 with certain adjustments required by previous action of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XI to take up the issue of a revised budget only. (Majority vote required)

YES ☐
NO ☐

532
236

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (8-1-0)).

OPERATING BUDGET: WATER DEPARTMENT

Article P-21-04: Shall the Town raise and appropriate as an operating budget for the water department, not including appropriations by special warrant and other appropriations voted separately, the amount set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling **\$431,300**. Should this article be defeated, the operating budget shall be \$431,300 with certain adjustments required by previous action of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XI to take up the issue of a revised budget only. (Majority vote required)

YES ☐
NO ☐

564
207

TOTAL APPROPRIATION: **\$431,300**
Withdrawal from the Water Enterprise Fund: **-\$431,300**
NO AMOUNT TO BE RAISED BY NEW TAXATION **\$0**

Balance in Water Enterprise Fund as of December 31, 2020 \$559,865.11

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (9-0-0)).

CONTINGENCY FUND:

Article P-21-05: Shall the Town vote to raise and appropriate \$80,000 for unanticipated expenses that may arise during the course of the 2021 fiscal year? Any appropriation left in the Contingency Fund at the end of the year will lapse to the General Fund, Unassigned Fund Balance. (Majority vote required)

YES ☐
NO ☐

449
311

TOTAL APPROPRIATION: **\$80,000**
Withdrawal from the General Fund, Unassigned Fund Balance: **-\$80,000**
NO AMOUNT TO BE RAISED BY NEW TAXATION **\$0**

Balance in General Fund, Unassigned Fund Balance, as of December 31, 2020 \$2,668,376

SALT SHED SOLAR PANEL PROJECT PHASE II

Article P-21-06: Shall the town vote to raise and appropriate \$55,000 needed to fund the Phase II of the Salt Shed Solar project. The funds will be withdrawn from the General Fund, unassigned Fund Balance, and the Energy Capital Reserve Fund previously established. (Majority vote required)

YES ☐
NO ☐

479
290

TOTAL APPROPRIATION: **\$55,000**
Withdrawal from the General Fund, Unassigned Fund Balance: **-\$15,000**
Withdrawal from the Energy Capital Reserve Fund **-\$40,000**
NO AMOUNT TO BE RAISED BY NEW TAXATION **\$0**

Balance in General Fund, Unassigned Fund Balance, as of December 31, 2020 \$2,668,376
Balance in the Energy Capital Reserve Fund \$48,170.31

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (4-5-0)).

24 HOUR COVERAGE FOR EMT'S, FIREFIGHTERS AND HAZARD RESPONSE PERSONNEL

Article P-21-07: Shall the Town raise and appropriate the sum of \$134,000 to be added to the fire department annual operating budget to fund 24/7/365 hour coverage for calls of service for pre-hospital emergency medical care, fire suppression, and rescue services. This amount will be included in the Operating Budget starting in 2021. (Majority vote required)

YES ☐
NO ☐

619
170

TOTAL APPROPRIATION: **\$134,000**

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (8-1-0)).

CREATE AND DEPOSIT TO REVALUATION CAPITAL RESERVE FUND

Article P-21-08: Shall the town authorize the establishment of a capital reserve fund to meet our constitutional and statutory requirement that assessments are at full and true value at least as often as every fifth year. Furthermore, to raise and appropriate the sum of \$35,000 towards this purpose and to appoint the selectmen as agents to expend from the fund. It is anticipated that a revaluation will take place in 2026. (Majority vote required)

YES ☐
NO ☐

265
490

TOTAL APPROPRIATION: **\$35,000**

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (1-8-0)).

GO TO NEXT BALLOT AND CONTINUE VOTING

TOWN MEETING MINUTES - MARCH 9, 2021

(continued)

SAMPLE BALLOT



ABSENTEE BALLOT AND OFFICIAL BALLOT ANNUAL TOWN ELECTION PLAISTOW, NEW HAMPSHIRE MARCH 9, 2021

BALLOT 2 OF 3

Matthew Ford
TOWN CLERK

ARTICLES CONTINUED

CAPITAL RESERVE FUND DEPOSIT- ENERGY

Article P-21-09: Shall the Town vote to raise and appropriate the sum of \$15,000 to be deposited into the existing Energy Capital Reserve Fund. (Majority vote required)

TOTAL APPROPRIATION:	\$15,000	YES <input type="radio"/>
Balance in the Energy Fund, as of December 31, 2020	\$48,170.31	NO <input type="radio"/>

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (5-4-0)).

368
402

CREATE AND DEPOSIT TO INFORMATION TECHNOLOGY INFRASTRUCTURE FUND

Article P-21-10: Shall the Town vote to establish an Information Technology Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of funding major infrastructure for all the Town's computerized systems as needed in the future and to raise and appropriate the sum of \$25,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. (Majority vote required)

TOTAL APPROPRIATION:	\$25,000	YES <input type="radio"/>
		NO <input type="radio"/>

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (4-5-0)).

346
424

FUNDING FOR REPAIR & CONSTRUCTION TO FIX THE CAP OF THE PLAISTOW LANDFILL

Article P-21-11: Shall the town vote to raise and appropriate \$575,000 to fund (1) the work for the Plaistow Landfill closure to comply with DES regulations; (2) Construction Engineering and Permit Oversight; (3) Construction contingencies; (4) Removal of Old Salt Shed; (5) Tire removal. The funds will be withdrawn from the General Fund, unassigned Fund Balance. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the completion of the Landfill Cap repair and construction is completed or by December 31, 2022, whichever is sooner. (Majority vote required)

TOTAL APPROPRIATION	\$575,000	YES <input type="radio"/>
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$575,000	NO <input type="radio"/>
NO AMOUNT TO BE RAISED BY NEW TAXATION	\$0	
Balance in General Fund, Unassigned Fund Balance, as of December 31, 2020	\$2,668,376	

(Recommendation by the Board of Selectmen (4-0-0) and the Budget Committee (1-8-0)).

430
355

Transfer to CAPITAL RESERVE FUND - SELF CONTAINED BREATHING APPARATUS (SCBA)

Article P-21-12: Shall the Town vote to raise and appropriate \$22,122 to be deposited into the existing Fire Department SCBA Capital Reserve Fund. The funds will be withdrawn from the General Fund, Unassigned Fund Balance. Furthermore, name the Board of Selectmen as agents to expend from the Fire Department SCBA Capital Reserve Fund. (Majority vote required)

TOTAL APPROPRIATION	\$22,122	YES <input type="radio"/>
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$22,122	NO <input type="radio"/>
NO AMOUNT TO BE RAISED BY NEW TAXATION	\$0	
Balance in General Fund, Unassigned Fund Balance, as of December 31, 2020	\$2,668,376	

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

647
129

Transfer to Fire Department Radio Capital Reserve Fund

Article P-21-13: Shall the Town raise and appropriate the sum of \$100,000 to be deposited into the existing Fire Department Radio Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of replacement of mobile and portable radios as needed in the future. The funds will be withdrawn from the General Fund, Unassigned Fund Balance (Majority vote required)

TOTAL APPROPRIATION	\$100,000	YES <input type="radio"/>
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$100,000	NO <input type="radio"/>
NO AMOUNT TO BE RAISED BY NEW TAXATION	\$0	
Balance in General Fund, Unassigned Fund Balance, as of December 31, 2020	\$2,668,376	

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (9-0-0)).

620
163

TURN BALLOT OVER AND CONTINUE VOTING

TOWN MEETING MINUTES - MARCH 9, 2021
(continued)

SAMPLE BALLOT

ARTICLES CONTINUED

Capital Reserve Fund Deposit – Recreation

Article P-21-14: Shall the town vote to raise and appropriate the sum of \$50,000 to be deposited into the existing Recreation Plan Capital Reserve Fund. \$25,000 in funds will be withdrawn from the General Fund, Unassigned Fund Balance (Majority vote required)

YES ☐

348

NO ☐

426

TOTAL APPROPRIATION

Withdrawal from the General Fund, Unassigned Fund Balance:

\$50,000

-\$25,000

AMOUNT TO BE RAISED BY NEW TAXATION

\$25,000

Balance in General Fund, Unassigned Fund Balance, as of December 31, 2020

\$2,668,376

(Recommended by the Board of Selectmen (3-2-0) and Budget Committee (1-8-0)).

CITIZEN'S PETITION FOR RECYCLE PICKUP

Article P-21-15: Shall the Town of Plaistow enter into a multi-year contract for recycling services and raise and appropriate a sum not to exceed \$0 for the purposes of funding the first 12 months of this contract. (Majority vote required)

YES ☐

498

NO ☐

351

(Recommended by the Board of Selectmen (2-2-0) and Budget Committee (0-8-1)).

INCREASE BUDGET COMMITTEE MEMBERSHIP

Article P-21-16: Shall the town vote to increase the Budget Committee from 9 members and the Selectmen representative (10 votes) to 10 members and the Selectmen representative (11 votes). (Majority vote required)

YES ☐

426

NO ☐

328

(Recommended by the Board of Selectmen (5-0-0)).

DISCONTINUE ACQUISITION OF LAND AND/OR BUILDINGS CAPITAL RESERVE FUND

Article P-21-17: Shall the town vote to discontinue the Acquisition of Land and/or Buildings Capital Reserve Fund pursuant to RSA 35:16-a and to transfer said funds, with accumulated interest into the Town's General Fund, Unassigned Fund Balance? (Majority vote required)

YES ☐

529

NO ☐

214

Balance in the Acquisition of Land and/or Buildings Capital Reserve Fund as of December 31, 2020 \$119,121.54.

(Recommended by the Board of Selectmen (5-0-0)).

AGGREGATION OF ELECTRIC CUSTOMERS

Article P-21-18: Shall the town vote to authorize Community Power pursuant to RSA 53-E; authorize the Select Board to develop and send the Plaistow Electric Aggregation Plan to notice the Public Utilities Commission pursuant to RSA 53-E; and direct the Select Board to proceed with taking any action or to pass any other vote to otherwise implement a Plaistow Electric Aggregation Plan, beginning with securing a qualified partner entity to deliver on the goals and guidelines set out in the Electric Aggregation Plan effective May 1, 2021. (Majority vote required)

YES ☐

463

NO ☐

249

(Recommended by the Board of Selectmen (5-0-0)).

ESTABLISH A HERITAGE COMMISSION

Article P-21-19: Shall the Town vote to establish a Heritage Commission in accordance with the provisions of RSA 673 and RSA 674:44-a, 44-d, and 44-c if applicable (supp. 1995) and to further authorize the Board of Selectmen to appoint five citizens as members of the Heritage Commission pursuant to the provisions of RSA 673:4-a and RSA 673:5, and to appoint up to five additional citizens as alternate members, or take any other action relating thereof. (Majority vote required)

YES ☐

358

NO ☐

397

(Recommended by the Board of Selectmen (3-0-2)).

CITIZEN'S PETITION FOR NEW HAMPSHIRE RESOLUTION FOR FAIR NONPARTISAN REDISTRICTING

Article P-21-20: Shall the town vote to urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the federal census, to ensure fair and effective representation of New Hampshire voters without gerrymandering. Additionally, shall the town vote to urge the NH General Court to carry out the redistricting in a fair and transparent way through public meetings, not to favor a particular political party, to include communities of interest, and to minimize multi-seat districts. Finally, shall the Town vote to allow the record of the vote approving this article to be transmitted by written notice from the Selectmen to Plaistow's state legislators, informing them of the demands from their constituents within 30 days of the vote. (Majority vote required)

YES ☐

427

NO ☐

302

(Recommended by the Board of Selectmen (2-0-2)).

GO TO NEXT BALLOT AND CONTINUE VOTING

TOWN MEETING MINUTES - MARCH 9, 2021

(continued)

SAMPLE BALLOT



ABSENTEE BALLOT AND OFFICIAL BALLOT ANNUAL TOWN ELECTION PLAISTOW, NEW HAMPSHIRE MARCH 9, 2021

BALLOT 3 OF 3

Matthew Ford
TOWN CLERK

ARTICLES CONTINUED

PROPOSED ZONING AMENDMENTS

Proposed deletions in **bold strikethrough**. Proposed additions in **bold italics**.

Proposed Plaistow Zoning Amendment Z-21-1. Are you in favor of Amendment #1, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article II, Definitions, as follows?

Modify § 220-2, Definitions, D. Personal Service Business, by adding the following language to the current language:

D. PERSONAL SERVICE BUSINESS — A business enterprise which holds the necessary state and local permits, ***in accordance with NHRSA Title XXX***, to operate an establishment in which state-qualified practitioners provide individuals with such manual or mechanical types of treatment to external surfaces of the human body as barbering, cosmetology, esthetics, electrology, body massage and physical therapy. [Amended 2-10-2001 ATM by Art. P-29]

YES ☐
NO ☐

592
134

Delete all footnotes and footnote reference text for Personal Service Business in § 220-28, Table 220-32. Amendment #1 is recommended by the Planning Board by a 5-0-0 vote.

Proposed Plaistow Zoning Amendment Z-21-2. Are you in favor of Amendment #2, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article III, General Provisions by adding a new paragraph as follows?

§ 220-17.5. Residential Dumpsters. ***No dumpsters used for residential waste may be placed closer than 10 feet to a sidewalk or bike path or edge of a street right-of-way and must include screening between the dumpster and the sidewalk/bike path/street. Dumpsters used on a temporary basis and associated with active on-site construction are exempt from this ordinance.***

YES ☐
NO ☐

603
140

Amendment #2 is recommended by the Planning Board by a 5-0-0 vote.

Proposed Plaistow Zoning Amendment Z-21-3. Are you in favor of Amendment #3, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article V, Establishment of Districts and District Regulations as follows?

Add the "C1 – Danville Road Overlay District" to § 220-28 paragraph A.

Amendment #3 is recommended by the Planning Board by a 5-0-0 vote.

YES ☐
NO ☐

537
160

Proposed Plaistow Zoning Amendment Z-21-4. Are you in favor of Amendment #4, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article II, Definitions, by adding a new definition for a function hall as follows?

FUNCTION HALL - A room or building for the purpose of hosting a party, banquet, wedding reception or other social event. Function halls are often found within pubs, clubs, hotels, or restaurants and are also known as reception halls or banquet halls.

YES ☐
NO ☐

598
139

Amendment #4 is recommended by the Planning Board by a 5-0-0 vote.

Proposed Plaistow Zoning Amendment Z-21-5. Are you in favor of Amendment #5, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article X, Home Occupation by adding the Village Center District (VC), to the list of zoning districts that permit certain uses as follows?

Modify § 220-66, D. Permitted Uses, by expanding the permitted use districts from ***"ICR or CII Zones"*** to ***"ICR, CII, or VC Zones"***.

Modify § 220-67, E. Conditions, by modifying the second sentence from, ***"Signs will not be illuminated from within or by exterior spot lighting in Residential Zones ICR, MDR, LDR."*** to, ***"Signs will not be illuminated from within or by exterior spot lighting in any zoning district that permits a home occupation."***

Amendment #5 is recommended by the Planning Board by a 5-0-0 vote.

YES ☐
NO ☐

537
179

TURN BALLOT OVER AND CONTINUE VOTING

TOWN MEETING MINUTES - MARCH 9, 2021
(continued)

SAMPLE BALLOT

ARTICLES CONTINUED

Proposed Plaistow Zoning Amendment Z-21-6. Are you in favor of Amendment #6, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article III, General Provisions, Motor vehicle and trailer sales – Fee Schedule as follows?

Modify § 220-16.C from, "~~...as set forth in the Plaistow Planning Board Fee Schedule ...~~" to, "~~...as set forth in the Fee Schedule of the Department of Building and Safety...~~"

YES ☐
NO ☐

Amendment #6 is recommended by the Planning Board by a 5-0-0 vote.

Proposed Plaistow Zoning Amendment Z-21-7. Are you in favor of Amendment #7 as proposed by the Plaistow Planning Board to the Plaistow Zoning Ordinance, Article II, Definitions, by deleting definitions for GROUNDWATER, POORLY DRAINED SOILS and for VERY POORLY DRAINED SOILS all of which will be moved to Article IV Definitions and to modify Article IV, Wetlands, by modifying the title of Article from "Wetlands" to "Natural Resource Protection" and by replacing sections § 220.18 through § 220.26 with new text that defines a Wetlands Conservation District, its boundaries, permitted uses, prohibited uses, appeals and a more comprehensive set of definitions?

YES ☐
NO ☐

Note: The full text of this proposed ordinance is available through the Planning Department, on the Town's website (see 2021 Zoning Proposals Voter's Guide) and will be available at the polls.

Amendment #7 is recommended by the Planning Board by a 5-0-0 vote.

Proposed Plaistow Zoning Amendment Z-21-8. Are you in favor of Amendment #8, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article V, Establishments of Districts and District Regulations, § 220-28 Establishment of Districts; Zoning Map, by creating a new zoning district – "C1 Mixed Use Overlay District", the objectives and characteristics of which are shown below?

Note: The full text of this proposed ordinance is available through the Planning Department, on the Town's website (see 2021 Zoning Proposals Voter's Guide) and will be available at the polls.

Objectives and characteristics. This overlay district will be defined by its own geographic boundaries provided that the boundaries do not fall outside the existing Commercial 1 ("C1") boundaries. The district may be used for new construction or for redevelopment of existing C1 properties. The objectives of this overlay district are to enhance the utility of C1 properties that have access to municipal potable water and/or fire suppression water. Route 125 provides the primary access to the C1 properties and the Town and the New Hampshire Department of Transportation work together through a Memorandum of Understanding (MOU) when developers require access to their projects from Rt. 125. The overarching goal of the MOU is to restrict curb cuts along Rt. 125. This overlay district will follow the guidelines set forth in the MOU.

YES ☐
NO ☐

Amendment #8 is recommended by the Planning Board by a 5-0-0 vote.

Proposed Plaistow Zoning Amendment Z-21-9. Are you in favor of Amendment #9, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article V, Establishments of Districts and District Regulations, § 220-28 Establishment of Districts; Zoning Map, by creating a new zoning district – "C3 – Commercial 3" whose objectives and characteristics are shown below?

Note: The full text of this proposed ordinance is available through the Planning Department, on the Town's website (see 2021 Zoning Proposals Voter's Guide) and will be available at the polls.

Objectives and characteristics. The purpose and intent of the C3 Zoning District is to limit the building size and to protect Plaistow's village center, schools, and neighborhoods from the overwhelming impacts of increased traffic and congestion. Expanded traffic counts resulting from large-scale retail development in the designated C3 district, to and from NH Route 125, via Main Street and other residential roads, will threaten the character of the community and the general public safety and quality of life of Plaistow residents. Only businesses with reduced traffic volumes will be permitted in the district.

YES ☐
NO ☐

Amendment #9 is recommended by the Planning Board by a 5-0-0 vote.

YOU HAVE NOW COMPLETED VOTING THIS BALLOT

TOWN MEETING MINUTES - MARCH 9, 2021
(continued)

SAMPLE BALLOT

ABSENTEE BALLOT AND OFFICIAL BALLOT
ANNUAL TIMBERLANE REGIONAL SCHOOL DISTRICT ELECTION
PLAISTOW, NEW HAMPSHIRE
MARCH 9, 2021

Sharon Boyce
SCHOOL DISTRICT CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
B. Follow directions as to the number of candidates to be marked for each office.
C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

SCHOOL BOARD MEMBER

3-Year Term Vote for not more than ONE
KELLY BOWES 213 ☐
KATIE KNUTSEN 378 ☐

(Write-in) ☐

BUDGET COMMITTEE MEMBER

3-Year Term Vote for not more than ONE

(Write-in) ☐

BUDGET COMMITTEE MEMBER

1-Year Term Vote for not more than ONE

(Write-in) ☐

ARTICLES

ARTICLE 2 – OPERATING BUDGET

Shall the voters of the Timberlane Regional School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$74,318,918**? Should this article be defeated, the operating budget shall be **\$74,973,634** which is the same as last year, with certain adjustments required by previous action of the Timberlane Regional School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: Warrant Article 2 (the operating budget) does not include appropriations proposed under any other warrant articles. (MAJORITY VOTE REQUIRED)
Recommended by the School Board 7-0-0
Recommended by the Budget Committee 7-1-0

YES ☐
NO ☐

606
171

ARTICLE 3 – ONE YEAR COLLECTIVE BARGAINING AGREEMENT (TIMBERLANE ADMINISTRATIVE ASSISTANTS AND MAINTENANCE UNION)

Shall the voters of the Timberlane Regional School District approve the cost items included in the collective bargaining agreement reached between the Timberlane Administrative Assistants and Maintenance Union and the Timberlane Regional School Board, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

Fiscal Year 2021-22
Estimated Increase \$46,576

YES ☐
NO ☐

530
251

And further to raise and appropriate the sum of **\$46,576** for the 2021-22 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels? (MAJORITY VOTE REQUIRED)

Recommended by the School Board 9-0-0
Recommended by the Budget Committee 8-0-0

VOTE BOTH SIDES OF BALLOT

ma Duff

TOWN MEETING MINUTES - MARCH 9, 2021
(continued)

SAMPLE BALLOT

ARTICLES CONTINUED		
ARTICLE 4 – AUTHORIZATION FOR SPECIAL MEETING ON COST ITEMS Shall the voters of the Timberlane Regional School District, if Article 3 is defeated, authorize the Timberlane Regional School Board to call one special meeting, at its option, to address Article 3 cost items only? (MAJORITY VOTE REQUIRED) <i>Recommended by the School Board 7-0-0</i>		YES <input type="checkbox"/> 531 NO <input type="checkbox"/> 236
ARTICLE 5 – ONE YEAR COLLECTIVE BARGAINING AGREEMENT (TIMBERLANE CUSTODIANS UNION) Shall the voters of the Timberlane Regional School District approve the cost items included in the collective bargaining agreement reached between the Timberlane Custodians Union and the Timberlane Regional School Board, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year: <div style="text-align: center; margin: 5px 0;"> Fiscal Year 2021-22 Estimated Increase \$7,644 </div> And further to raise and appropriate the sum of \$7,644 for the 2021-22 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels? (MAJORITY VOTE REQUIRED) <i>Recommended by the School Board 9-0-0</i> <i>Recommended by the Budget Committee 7-1-0</i>		YES <input type="checkbox"/> 506 NO <input type="checkbox"/> 210
ARTICLE 6 – AUTHORIZATION FOR SPECIAL MEETING ON COST ITEMS Shall the voters of the Timberlane Regional School District, if Article 5 is defeated, authorize the Timberlane Regional School Board to call one special meeting, at its option, to address Article 5 cost items only? (MAJORITY VOTE REQUIRED) <i>Recommended by the School Board 7-0-0</i>		YES <input type="checkbox"/> 513 NO <input type="checkbox"/> 244
ARTICLE 7 – ONE YEAR COLLECTIVE BARGAINING AGREEMENT (TIMBERLANE FOOD SERVICE WORKERS UNION) Shall the voters of the Timberlane Regional School District approve the cost items included in the collective bargaining agreement reached between the Timberlane Food Service Workers Union and the Timberlane Regional School Board, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year: <div style="text-align: center; margin: 5px 0;"> Fiscal Year 2021-22 Estimated Increase \$33,623 </div> And further to raise and appropriate the sum of \$33,623 for the 2021-22 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels? (MAJORITY VOTE REQUIRED) <i>Recommended by the School Board 9-0-0</i> <i>Recommended by the Budget Committee 6-2-0</i>		YES <input type="checkbox"/> 503 NO <input type="checkbox"/> 269
ARTICLE 8 – AUTHORIZATION FOR SPECIAL MEETING ON COST ITEMS Shall the voters of the Timberlane Regional School District, if Article 7 is defeated, authorize the Timberlane Regional School Board to call one special meeting, at its option, to address Article 7 cost items only? (MAJORITY VOTE REQUIRED) <i>Recommended by the School Board 7-0-0</i>		YES <input type="checkbox"/> 506 NO <input type="checkbox"/> 253
ARTICLE 9 – CAPITAL RESERVE FUND BY SURPLUS Shall the voters of the Timberlane Regional School District raise and appropriate up to \$250,000 to be placed in the School Building Construction, Reconstruction, Capital Improvement and Land Purchase Capital Reserve Fund established in 1996, with such amount to be transferred from those funds in the June 30, 2021 unassigned fund balance available for transfer on July 1 of this year which were apportioned as Capital Expenses in 2020-2021 in accordance with Article 6 of the Timberlane Regional School District Articles of Agreement? No amount to be raised by additional taxation. (MAJORITY VOTE REQUIRED) <i>Recommended by the School Board 7-0-0</i>		YES <input type="checkbox"/> 475 NO <input type="checkbox"/> 284
ARTICLE 10 – GENERAL ACCEPTANCE OF REPORTS Shall the voters of the Timberlane Regional School District accept reports of agents, auditors, and committees as written in the 2020 Annual Report? (MAJORITY VOTE REQUIRED) <i>Recommended by the School Board 7-0-0</i>		YES <input type="checkbox"/> 651 NO <input type="checkbox"/> 113
VOTE BOTH SIDES OF BALLOT		

maurice fine

TAX COLLECTOR'S REPORT (MS-61)



New Hampshire
Department of
Revenue Administration

MS-61

Tax Collector's Report

For the period beginning and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

Instructions

Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION

Municipality:

County:

Report Year:

PREPARER'S INFORMATION

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)

TAX COLLECTOR'S REPORT (MS-61)



New Hampshire
Department of
Revenue Administration

MS-61

Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2020	Year: 2019	Year: 1991
Property Taxes	3110		\$839,817.47		\$27,102.60
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189			\$49.43	
Property Tax Credit Balance		(\$2,687.36)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2020	
Property Taxes	3110	\$25,368,730.00		
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$4.42		
Excavation Tax	3187			
Other Taxes	3189			
WATER SUPPRESSION LINE	#3189		\$146,137.93	

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2020	2019	1991
Property Taxes	3110	\$44,002.78	\$13,442.63		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$5,705.67	\$19,849.54		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$25,415,755.51	\$1,019,247.57	\$49.43	\$27,102.60

TAX COLLECTOR'S REPORT (MS-61)



New Hampshire
Department of
Revenue Administration

MS-61

Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2020	Year: 2019	Year: 1991
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Other Taxes	3189			
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			2020	2019	1991
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TAX COLLECTOR'S REPORT (MS-61)



New Hampshire
Department of
Revenue Administration

MS-61

Credits

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2020	2019	1991
Property Taxes	\$24,441,038.00	\$677,601.29		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$4.42			
Interest (Include Lien Conversion)	\$5,705.67	\$17,456.54		
Penalties		\$2,393.00		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$175,658.81		
WATER SUPP LINE		\$142,161.93	\$49.43	
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2020	2019	1991
Property Taxes	\$13,068.49			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
WATER SUPP LINE		\$1,064.00		
Current Levy Deeded				

TAX COLLECTOR'S REPORT (MS-61)



New Hampshire
Department of
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2020	2019	1991
Property Taxes	\$1,019,153.13			\$27,102.60
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes		\$2,912.00		
Property Tax Credit Balance	(\$63,214.20)			
Other Tax or Charges Credit Balance				
Total Credits	\$25,415,755.51	\$1,019,247.57	\$49.43	\$27,102.60

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	\$985,953.53
Total Unredeemed Liens (Account #1110 - All Years)	\$728,377.97

TAX COLLECTOR'S REPORT (MS-61)



New Hampshire
Department of
Revenue Administration

MS-61

Lien Summary

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2019	Year: 2018	Year: 17-91
Unredeemed Liens Balance - Beginning of Year		\$159,815.83	\$97,340.19	\$501,353.31
Liens Executed During Fiscal Year	\$185,401.65			
Interest & Costs Collected (After Lien Execution)	\$3,013.83	\$8,718.30	\$22,279.94	\$17,755.15
Total Debits	\$188,415.48	\$168,534.13	\$119,620.13	\$519,108.46

Summary of Credits

	Last Year's Levy	Prior Levies		
		2019	2018	17-91
Redemptions	\$62,499.32	\$58,449.54	\$60,815.98	\$33,768.17
Interest & Costs Collected (After Lien Execution) #3190	\$3,013.83	\$8,718.30	\$22,279.94	\$17,755.15
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110	\$122,902.33	\$101,366.29	\$36,524.21	\$467,585.14
Total Credits	\$188,415.48	\$168,534.13	\$119,620.13	\$519,108.46

For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	\$985,953.53
Total Unredeemed Liens (Account #1110 -All Years)	\$728,377.97

TOWN CLERK'S FINANCIAL REPORT

*Martha Fowler, Town Clerk
January 1 - December 31, 2021*

W/H State NH Marriages Certified Copies	\$	11,057.00
Dogs W/H State of NH	\$	3,186.00
Refunds W/H line	\$	4,308.69
UCC Fees	\$	3,465.00
Autos (11,590)	\$	1,967,706.49
E-Reg Fee	\$	3,824.50
Mail In Registration Fee	\$	8,862.00
Miscellaneous*	\$	107.15
Dog License (1397)	\$	7,357.50
Dog Pickup Fines	\$	1,625.00
Marriage Licenses (63)	\$	441.00
Certified Copies (1,420)	\$	7,932.00
Returned Check Charges	\$	150.00
Municipal Agent Program	\$	34,362.00
Voter Check List	\$	485.00
Boat Registrations (359)	\$	6,719.84
Recordings	\$	-
Recount Fees	\$	-
Voter Registration Cards	\$	6.00
Title Fees	\$	4,520.00
Registration Holders (16)	\$	12.50
Dog Certified Postage	\$	189.00
Trash Stickers (1,767)	\$	3,534.00
Pole Licenses	\$	-
<hr/>		
Sub Total	\$	2,069,850.67
Prior Year Returned Check Collected 2021	\$	-
Outstanding Checks	\$	-
Sub Total - Remitted to the Treasurer	\$	2,069,850.67
W/H State of NH Motor Vehicles	\$	637,183.40
Funds From Other Town Departments	\$	1,773,796.29
Total Funds - Remitted to the Treasurer	\$	<u>4,480,830.36</u>

Respectfully submitted,

Martha L. Fowler
Town Clerk

*Miscellaneous:	postage	\$	78.40
	photo copies	\$	18.75
	Vital Records Correction Fee	\$	10.00
	Total:	\$	<u>107.15</u>

TREASURER'S FINANCIAL REPORT

Katherine Davis, Treasurer

As of December 31, 2021

Account Name	Balance 1/1/2021	Deposits 2021	Interest 2021	Withdrawals 2021	Balance 12/31/2021
<i>General Fund:</i>					
Beg. Balance - Gen. Fund	\$12,488,319.14				
Plus: Receipts/Transfers from All Sources		\$35,454,999.42			
Plus: Transfers from Investments		\$3,550,000.00			
Plus: Interest Earned			\$6,349.77		
Less: Authorized Transfers/Disbursements				\$37,269,450.48	
Less: Transfers to Investments				\$4,028,892.66	
End Balance Gen. Fund					\$10,201,325.19
Safety Complex Bond Acct.	\$257,911.37		\$311.27	\$231,807.35	\$26,415.29
NH Public Deposit Investment Pool	\$325,583.93	\$4,028,892.66	\$178.26	\$3,550,000.00	\$804,654.85
<i>Impact Fees:</i>					
Public Safety	\$160,663.24	\$49,380.22	\$207.01		\$210,250.47
Recreation	\$113,379.76	\$4,560.80	\$144.39		\$118,084.95
Roadway	\$10,235.60		\$12.78		\$10,248.38
Route 125	\$1.01				\$1.01
School	\$42,782.97	\$14,270.20	\$61.74		\$57,114.91
Waterline	\$42,898.63		\$53.57		\$42,952.20
<i>Other Funds:</i>					
Cannon & Statue	\$1,415.34		\$1.77		\$1,417.11
Conservation	\$148,972.52		\$186.02		\$149,158.54
Current Use	\$182,148.66		\$227.45		\$182,376.11
Town Forest	\$23,363.26		\$29.17		\$23,392.43
WWII Monument	\$86.89		\$0.11		\$87.00
Westville Rd. Mit.	\$135.15		\$0.17		\$135.32
Drug Forfeiture Federal Funds	\$27,226.75		\$34.00		\$27,260.75
Drug Forfeiture State Funds	\$6,888.09		\$8.60		\$6,896.69
Grand Total - All Funds	\$13,832,012.31	\$4,097,103.88	\$1,456.31	\$3,781,807.35	\$11,861,771.20

Note - Unaudited and subject to change.

REPORT OF THE TRUSTEES OF TRUST FUNDS

for the Calendar Year Ending December 31, 2021

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
CEMETERY												
1924-1954	North Parish Cemetery	Perpetual Care	Common TF	5,309.88	-5,309.88	0.00	948.76	96.69	1,045.45	0.00	0.00	0.00
1912-2017	Plaiستow Cemetery	Perpetual Care	Common TF	121,278.00	2,419.08	123,697.08	38,642.71	3,624.38	27,248.15	15,018.94	138,716.02	155,512.98
Total Cemetery				126,587.88	-2,890.80	123,697.08	39,591.47	3,721.07	28,293.60	15,018.94	138,716.02	155,512.98

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
TOWN												
2004	Accrued Leave Expendable-P011	Future Liabilities	Common CRF	37,338.74	5,209.42	42,548.16	2,460.72	345.52	0.00	2,806.24	45,354.40	45,121.04
2007	Building Systems Capital Reserve-P015	Capital Projects	Common CRF	13,487.38	1,964.28	15,451.66	1,519.56	130.27	0.00	1,649.83	17,101.49	17,013.50
2010	Cell Tower Maintenance Capital Reserve-P016	Capital Projects	Common CRF	297,601.50	42,044.16	339,645.66	23,611.47	2,788.62	0.00	26,400.09	366,045.75	364,162.37
2011	Acquisition of Land And/Or Buildings	Acquisition of Land & Buildings	Common CRF	102,120.19	-102,120.19	0.00	5,942.49	381.49	6,323.98	0.00	0.00	0.00
2016	Cable Department Equipment	Replacement and/or Purchase New Equipment	Common CRF	13,257.82	1,884.54	15,142.36	1,139.84	124.99	0.00	1,264.83	16,407.19	16,322.77
2016	Library	Capital Improvements, Repairs, Renovations	Common CRF	62,565.75	8,814.36	71,380.11	4,775.07	584.62	0.00	5,359.69	76,739.80	76,344.96
2017	Energy	Energy Efficiency & Energy Projects	Common CRF	41,404.81	-34,340.78	7,064.03	2,293.52	352.22	0.00	2,645.74	9,709.77	9,659.81
2018	Mosquito Control Expendable Trust Fund	Emergency Spraying	Common CRF	7,103.23	968.33	8,071.56	294.72	64.23	0.00	358.95	8,430.51	8,387.13
Total Town				574,879.42	-75,575.88	499,303.54	42,037.39	4,771.96	6,323.98	40,485.37	539,788.91	537,011.58
GRAND TOTALS:				2,666,380.38	71,746.60	2,738,126.98	405,406.05	35,186.10	36,153.71	404,438.44	3,142,565.42	3,260,364.94

REPORT OF THE TRUSTEES OF TRUST FUNDS

for the Calendar Year Ending December 31, 2021

(continued)

	First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	Ending Market Value	
					Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year		Principal & Income
TIMBERLANE REGIONAL SCHOOL DISTRICT SAU#55													
1986		Claudine Hanlon Scholarship Fund	Scholarship	Common TF	2,165.03	40.42	2,205.45	167.60	55.00	0.00	222.60	2,428.05	2,722.06
1984		Jr Order of United American Mechanic's Citizenship & Patriotism Scholarship	Scholarship	Common TF	1,192.33	20.69	1,213.02	36.13	28.36	36.13	28.36	1,241.38	1,391.70
1996		Liberty Grange Scholarship Fund	Scholarship	Common TF	8,931.05	180.81	9,111.86	1,501.25	245.94	0.00	1,747.19	10,859.05	12,173.97
1985		Maude & John Duston Music Scholarship	Scholarship	Common TF	3,971.30	75.28	4,046.58	371.63	102.38	0.00	474.01	4,520.59	5,067.99
1996		Ruth & Clifton Cook Scholarship Fund	Scholarship	Common TF	1,212.13	18.89	1,231.02	-121.74	25.71	0.00	-96.03	1,134.99	1,272.43
1983		Ruth G. Campbell Scholarship Fund	Scholarship	Common TF	49,618.97	975.37	50,594.34	6,674.84	1,326.28	1,000.00	7,001.12	57,595.46	64,569.66
2000		The Thomas P. and Charlotte E. LeBosquet Scholarship Fund	Scholarship	Common TF	99,231.87	1,959.69	101,191.56	14,363.70	2,664.65	500.00	16,528.35	117,719.91	131,974.61
2019		Alexander Smith Memorial Scholarship	Scholarship	Common TF	22,532.20	402.88	22,935.08	712.17	547.97	0.00	1,260.14	24,195.22	27,125.01
2021		Expendable Trust	Scholarship	Common TF	0.00	41.42	41.42	0.00	6.95	0.00	6.95	48.37	54.23
1992		Brandon Swansen Rowe Scholarship Fund	Scholarship	Common TF	11,300.08	215.14	11,515.22	1,112.51	292.61	0.00	1,405.12	12,920.34	14,484.86
2001		Chris Harrington Memorial Scholarship	Scholarship	Common TF	24,739.09	-551.33	24,187.76	2,118.10	616.62	0.00	2,734.72	26,922.48	30,182.51
2012		Dawn Weston Memorial Scholarship	Scholarship	Common TF	14.90	0.28	15.18	1.26	0.36	0.00	1.62	16.80	18.83
2009		Deidre Budzyna Memorial Scholarship	Scholarship	Common TF	11,078.26	-301.81	10,776.45	855.93	270.03	0.00	1,125.96	11,902.41	13,343.67
2005		Dimitrios Gavriel Scholarship Fund	Scholarship	Common TF	21,834.95	385.80	22,220.75	423.26	524.72	0.00	947.98	23,168.73	25,974.22
1989		Eric C. Lovett Football Scholarship	Scholarship	Common TF	1,786.05	34.68	1,820.73	214.88	47.16	0.00	262.04	2,082.77	2,334.97
2012		Evan P. Dube Memorial Scholarship	Scholarship	Common TF	5,488.04	99.40	5,587.44	246.84	135.20	0.00	382.04	5,969.48	6,692.32
2000		Frank Kelcourse Memorial Service Award	Scholarship	Common TF	58.22	1.29	59.51	16.31	1.76	0.00	18.07	77.58	86.97
2019		Hesser College Alumni Association	Scholarship	Common TF	2,893.89	-702.66	2,191.23	246.68	61.67	0.00	308.35	2,499.58	2,802.25
2014		Janet Gustafson Memorial Scholarship	Scholarship	Common TF	1,426.87	28.81	1,455.68	235.30	39.19	0.00	274.49	1,730.17	1,939.68
2011		Timberlane Booster Club Scholarship	Scholarship	Common TF	2,045.73	-463.25	1,582.48	198.08	49.23	0.00	247.31	1,829.79	2,051.36
2020		Timberlane Scholarship Contingency Fund	Scholarship	Common TF	4,520.14	78.90	4,599.04	32.04	107.31	0.00	139.35	4,738.39	5,312.16
Total Timberlane Regional School District SAU#55					276,041.10	2,540.70	278,581.80	29,406.77	7,149.10	1,536.13	35,019.74	313,601.54	351,575.46

REPORT OF THE TRUSTEES OF TRUST FUNDS
for the Calendar Year Ending December 31, 2021
(continued)

	First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		Ending Market Value
					Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
CEMETERY													
	2018	Cemetery Special Maintenance Expendable Trust Fund	Maintenance of Town Cemeteries	Common CRF	40,658.18	5,587.67	46,245.85	2,031.00	370.61	0.00	2,401.61	48,647.46	48,397.16
		Total Cemetery			40,658.18	5,587.67	46,245.85	2,031.00	370.61	0.00	2,401.61	48,647.46	48,397.16
FIRE DEPARTMENT													
	1998	Fire Department Capital Reserve-P003	Fire Department	Common CRF	314,848.73	43,401.33	358,250.06	16,732.42	2,878.68	0.00	19,611.10	377,861.16	375,916.99
	2019	Fire Department Radio	Fire Department Capital Reserve	Common CRF	30,221.44	-13,126.41	17,095.03	276.43	834.32	0.00	1,110.75	18,205.78	18,112.11
	2015	Fire Department SCBA	Fire Department	Common CRF	188,718.35	50,976.63	239,694.98	9,653.23	1,866.53	0.00	11,519.76	251,214.74	249,922.19
		Total Fire Department			533,788.52	81,251.55	615,040.07	26,662.08	5,579.53	0.00	32,241.61	647,281.68	643,951.29
HIGHWAY DEPARTMENT													
	2006	Highway Capital Reserve-P013	Capital Projects	Common CRF	121,917.23	17,973.27	139,890.50	15,396.67	1,192.09	0.00	16,588.76	156,479.26	155,674.14
	2016	Transportation Infrastructure	Infrastructure & Projects	Common CRF	30,143.50	4,449.59	34,593.09	3,850.85	295.14	0.00	4,145.99	38,739.08	38,539.76
	2018	Winter Maintenance Expendable Trust Fund	Plowing & Winter Maintenance	Common CRF	40,562.02	5,486.72	46,048.74	1,356.04	363.91	0.00	1,719.95	47,768.69	47,522.91
		Total Highway Department			192,622.75	27,909.58	220,532.33	20,603.56	1,851.14	0.00	22,454.70	242,987.03	241,736.81
POLICE DEPARTMENT													
	2015	Communications Radio-P019	Replace Dispatching System	Common CRF	77,271.62	11,435.77	88,707.39	10,096.46	758.49	0.00	10,854.95	99,562.34	99,050.07
	2018	Management Information Computer System	Replacing Police Management Info Computer System	Common CRF	315.38	53.96	369.34	96.93	3.58	0.00	100.51	469.85	467.43
		Total Police Department			77,587.00	11,489.73	89,076.73	10,193.39	762.07	0.00	10,955.46	100,032.19	99,517.50
RECREATION DEPARTMENT													
	2014	Recreation Plan Capital Reserve-P020	Recreation Department	Common CRF	67,185.37	9,672.10	76,857.47	6,708.47	641.51	0.00	7,349.98	84,207.45	83,774.18
		Total Recreation Department			67,185.37	9,672.10	76,857.47	6,708.47	641.51	0.00	7,349.98	84,207.45	83,774.18
TIMBERLANE REGIONAL SCHOOL DISTRICT SAU#55													
	1996	Timberlane School Buildings	Buildings	Common CRF SAU55	777,030.16	11,761.95	788,792.11	228,171.92	10,339.11	0.00	238,511.03	1,027,303.14	1,098,887.98
		Total Timberlane Regional School District SAU#55			777,030.16	11,761.95	788,792.11	228,171.92	10,339.11	0.00	238,511.03	1,027,303.14	1,098,887.98

PLAISTOW PUBLIC LIBRARY - FINANCIALS*Rosemarie Bayek, Treasurer*

2021 REPORT	
INCOME	
Town of Plaistow	\$599,175.00
Donations, Fines, Lost Books, Book Sales, & Fees	\$9,448.66
HealthTrust Return of Surplus	\$6,887.98
Grants	\$14,855.00
Passport Income	\$8,423.46
Interest on Deposits	\$321.40
Total Income	\$639,111.50
EXPENSES	
Salaries & Benefits	\$396,287.70
Utilities	\$25,792.52
Material Acquisitions	\$25,839.12
Online Resources	\$12,902.96
Facility Expenses	\$92,072.03
Technical Services	\$9,390.45
Supplies & Postage	\$12,867.64
Programming	\$17,451.30
Bookkeeping	\$5,280.00
Legal & Professional	\$905.41
Miscellaneous Expenses	\$378.00
Reimbursed to Town of Plaistow	\$7.87
Grant Expenditures	\$14,275.00
Library Trust Fund Expenditures	\$22,990.00
Total Expenses	\$636,440.00

PLAISTOW PUBLIC LIBRARY - FINANCIALS
(continued)

ACCOUNT BALANCES 12/31/2021	
Funds on Deposit in Money Market at TD Bank	
<i>MEMORIAL FUNDS</i>	
Atty. & Mrs. Samuel Conti Family Fund	\$787.86
Constance Cullen Memorial Fund	\$2,638.00
David Wood Memorial Fund	\$5,113.33
Donald Murray Memorial Fund	\$10,610.70
Donald R. Willis Memorial Fund	\$2,173.27
Frances Minnich Memorial Fund	\$19,014.16
Jean Vass Memorial Fund	\$2,180.03
Other Memorial Funds	\$9,280.93
Roger B. Hill Memorial Fund	\$16,250.45
Sheila McPherson Memorial Fund	\$2,038.93
<i>LIBRARY FUNDS</i>	
Fines/Lost Book Account	\$51,822.61
Grounds Enhancement	\$38,401.42
Restoration & Replacement	\$27,826.83
Special Projects Fund	\$49,279.30
Technology Fund	\$12,967.61
Total Funds in Money Market as of 12/31/2021	\$250,385.43

Respectfully Submitted,
Rosemarie Bayek, Treasurer
Board of Trustees
December 31, 2021

GRANTS AND DONATIONS RECEIVED DURING YEAR - 2021

Greg Colby, Finance Director

<u>AMOUNT</u>	<u>SOURCE</u>	<u>PURPOSE</u>
\$ 403,892.66	State of NH/Department of Treasury	American Rescue Plan Act/Local Fiscal Recovery Funds
\$ 3,072.10	State of NH	Vaccination Clinic Reimbursement
\$ 27,017.04	State of NH/DOJ	Firefighter Assistance/COVID
\$ 9,161.00	State of NH/FEMA	COVID
\$ 14,456.78	DOJ	VAWA
\$ 2,905,860.84	State of NH	Potable Water Project



IMPACT FEES DEFINITION AND FEE SCHEDULE

Dee Voss, Planning Department

An “impact fee” is a fee or assessment imposed upon development, including subdivision, building construction or other land use change, in order to help meet the needs occasioned by that development for the construction or improvements of capital facilities owned or operated by the municipality.

Such capital facilities include and limited to water treatment and distribution facilities; wastewater treatment and disposal facilities; sanitary sewers, storm water, drainage and flood control; facilities; public road systems and rights-of-way; municipal office facilities, public school facilities; the municipality’s proportional share of capital facilities of a cooperative or regional school district of which the municipality is a member; public safety facilities; solid waste collection, transfer, recycling, processing and disposal facilities; public library facilities; and public recreational facilities not including public open space. Impact Fees must be used within six (6) years of imposition or must be returned to the developer.



IMPACT FEES DEFINITION AND FEE SCHEDULE

(continued)

TOWN OF PLAISTOW - IMPACT FEE SCHEDULE	
<i>Adopted August 21, 2019</i>	
Fee Category and Type of Development	Fee
School Impact Fee	Per Dwelling Unit
Single-Family Dwelling	\$3,187
Attached/Townhouse	\$2,373
Two-Unit Structure	
3-4 Unit Structure	
Manufactured Housing	\$1,809
Accessory Dwelling Unit (ADU)*	\$1.72/SF
Recreation Impact Fee	Per Dwelling Unit
Single-Family Dwelling	\$914
Attached and 2+ Family Structures	\$766
Manufactured Housing	\$633
Accessory Dwelling Unit (ADU)*	\$0.48/SF
Public Safety Impact Fee (Police and Fire)	Per Dwelling Unit
Residential Uses	
Average Dwelling Unit	\$1,800
Single-Family Dwelling	\$1,933
Attached and 2+ Family Structures	\$1,705
Manufactured Housing	\$1,481
Accessory Dwelling Unit (ADU)*	\$1.04/SF
Commercial Uses	Per Square Foot
Average Commercial Use	\$0.97
Retail, Restaurant, Lodging, Office, Inst	\$1.27
industrial, Storage, Transportation Uses	\$0.42
<i>* Fees for ADUs that are assessed per square foot are applied to the net increase in living areas within the property that occurs as a result of adding the ADU.</i>	

IMPACT FEES SUMMARY REPORT

Greg Colby, Finance Director

		Expiration					
		<u>0-12 Months</u>	<u>13-24 Months</u>	<u>25-36 Months</u>	<u>37-48 Months</u>	<u>49-60 Months</u>	<u>61-72 Months</u>
School Impact Fees							
Beginning Balance - 01/01/2021	\$ 42,782.97						
Revenue Collected	14,270.20						
Interest earned	61.74						
Purchases:							
School Funding	(34,500.00)						
Ending Balance - 12/31/21	<u>\$ 22,614.91</u>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,614.91

		Expiration					
		<u>0-12 Months</u>	<u>13-24 Months</u>	<u>25-36 Months</u>	<u>37-48 Months</u>	<u>49-60 Months</u>	<u>61-72 Months</u>
Public Safety Fees							
Beginning Balance - 01/01/2021	\$ 160,663.24						
Revenue Collected	49,380.22						
Interest earned	207.01						
	-						
Amounts used/committed	(48,540.30)						
	-						
Ending Balance - 12/31/21	<u>\$ 161,710.17</u>	\$ 21,719.66	\$ 30,269.38	\$ 6,828.17	\$ 10,213.77	\$ 43,237.87	49,441.34

		Expiration					
		<u>0-12 Months</u>	<u>13-24 Months</u>	<u>25-36 Months</u>	<u>37-48 Months</u>	<u>49-60 Months</u>	<u>61-72 Months</u>
Waterline Impact Fees							
Beginning Balance - 01/01/2021	\$ 42,898.63						
Revenue Collected	-						
Interest	53.57						
Amounts used/committed	-						
Ending Balance - 12/31/21	<u>\$ 42,952.20</u>	\$ -	\$ 237.65	\$ 42,714.55	\$ -	\$ -	\$ -

		Expiration					
		<u>0-12 Months</u>	<u>13-24 Months</u>	<u>25-36 Months</u>	<u>37-48 Months</u>	<u>49-60 Months</u>	<u>61-72 Months</u>
Recreation Impact Fees							
Beginning Balance - 01/01/2021	\$ 113,379.76						
Revenue Collected	4,560.80						
Interest Earned	144.39						
Amounts used/committed	(118,084.95)						
Ending Balance - 12/31/21	<u>\$ -</u>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

		Expiration					
		<u>0-12 Months</u>	<u>13-24 Months</u>	<u>25-36 Months</u>	<u>37-48 Months</u>	<u>49-60 Months</u>	<u>61-72 Months</u>
Roadway Fees							
Beginning Balance - 01/01/2021	\$ 10,235.60						
Revenue Collected	-						
Interest	12.78						
Amount Refunded	-						
Amounts used/committed	(10,248.38)						
Ending Balance - 12/31/21	<u>\$ -</u>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Please contact the Town Manager's office for the detailed report prepared pursuant to RSA 674:21.

COMPARATIVE STATEMENT - BUDGET VS. ACTUAL - GENERAL FUND
BUDGETARY EXPENDITURES
FOR THE YEAR ENDED DECEMBER 31, 2021
Greg Colby, Finance Director

DEPARTMENT	APPROVED APPROPRIATIONS	2021 BUDGETARY EXPENDITURES	(OVER)/ UNDER BUDGET
Executive	\$ 306,297	\$ 287,065	\$ 19,232
Town Clerk	107,453	95,822	11,631
Elections	12,095	17,024	(4,929)
Finance	173,750	172,084	1,666
Assessing	111,818	128,674	(16,856)
Tax Collector	48,970	46,589	2,381
Treasurer, Trustees, BudCom	9,575	8,168	1,407
Legal	81,000	124,407	(43,407)
Personnel Administration	1,910,526	1,893,722	16,804
Planning	92,507	99,174	(6,667)
Zoning	3,550	6,883	(3,333)
General Government Buildings	292,185	282,667	9,518
Cemetery	8,000	7,733	267
Insurance	142,416	107,312	35,104
Advertising/Reg Assoc.	25,500	16,563	8,937
Cable	31,544	28,186	3,358
Conflict of Interest	250	134	116
Other General Government	190,000	200,906	(10,906)
Police Department/ACO	2,011,175	2,065,321	(54,146)
Fire Department	918,285	917,980	305
Building Inspection	136,881	121,958	14,923
Emergency Management	17,600	24,067	(6,467)
Highways and Streets	808,496	653,399	155,097
Street Lighting	117,500	95,712	21,788
Solid Waste Disposal	889,437	879,574	9,863
Solid Waste Clean-up	46,500	30,007	16,493
Health	88,617	86,478	2,139
Human Services	41,950	41,947	3
Welfare - Administrative	17,750	17,418	332
Welfare - Assistance	14,600	9,618	4,982
Recreation	186,695	148,031	38,664
Library	599,174	599,174	-
Patriotic Purposes	600	597	3
Cultural	1	604	(603)
Conservation Commission	6,480	6,173	307
Debt Service	516,951	516,950	1
Totals	<u>\$ 9,966,128</u>	<u>\$ 9,738,121</u>	<u>\$ 228,007</u>

COMPARATIVE STATEMENT - BUDGET VS. ACTUAL - GENERAL FUND
REVENUES
FOR THE YEAR ENDED DECEMBER 31, 2021
Greg Colby, Finance Director

<u>SOURCE</u>	<u>ESTIMATED REVENUES</u>	<u>2021 REVENUES</u>	<u>(OVER)/ UNDER BUDGET</u>
Taxes:			
Property	\$ 5,974,578	\$ 6,081,352	\$ 106,774
All other	70,000	77,232	7,232
Registrations:			
Motor Vehicle	1,960,000	1,976,330	16,330
All other	2,500	3,465	965
Inspection Fees	90,000	129,789	39,789
Police Department	4,000	5,239	1,239
Other Town Clerk	56,000	63,894	7,894
Federal Government	20,000	18,738	(1,262)
State of New Hampshire			
Rooms & Meals	568,863	568,863	-
Highway Block Grant	151,609	151,570	(39)
All other	1,034	4,186	3,152
Other Governments	133,000	137,192	4,192
Departmental Sources	83,000	91,480	8,480
Miscellaneous	743,000	850,407	107,407
Transfers In	148,544	148,544	-
Totals	<u>\$ 10,006,128</u>	<u>\$ 10,308,281</u>	<u>\$ 302,153</u>

BALANCE SHEET - DECEMBER 31, 2021

Greg Colby, Finance Director

Unaudited and subject to adjustment

ASSETS

Cash and equivalents	\$ 10,272,321
Investments	400,731
Taxes receivable, net	1,315,344
Other receivables	125,684
Interfund receivables	699,172
Prepaid items	143,791
Total Assets	<u>\$ 12,957,043</u>

LIABILITIES

Accounts payable	\$ 1,040,126
Accrued expenses	174,522
Due to other governments	8,629,703
Interfund payables	284,291
Other liabilities	36,841
Total Liabilities	<u>\$ 10,165,483</u>

FUND BALANCES

Nonspendable	\$ 143,791
Assigned - Encumbered	11,993
Unassigned	2,635,776
Total Fund Balances	<u>\$ 2,791,560</u>
Total liabilities and Fund balances	<u>\$ 12,957,043</u>

REPORT ON FUND BALANCE - GENERAL FUND

Greg Colby, Finance Director

	<u>2017</u>	<u>2018</u>	<u>2019</u>
	*	*	*
Fund balance components:			
Nonspendable	\$ 192,229	\$ 185,239	\$ 256,023
Assigned	\$ 61,640	\$ 238,972	\$ 191,675
Unassigned	\$ 3,171,693	\$ 2,687,211	\$ 2,472,312

* Represent items contained in audited financial statements

Represent unaudited items and subject to change



2021 STATEMENT ON CAPITAL ASSETS

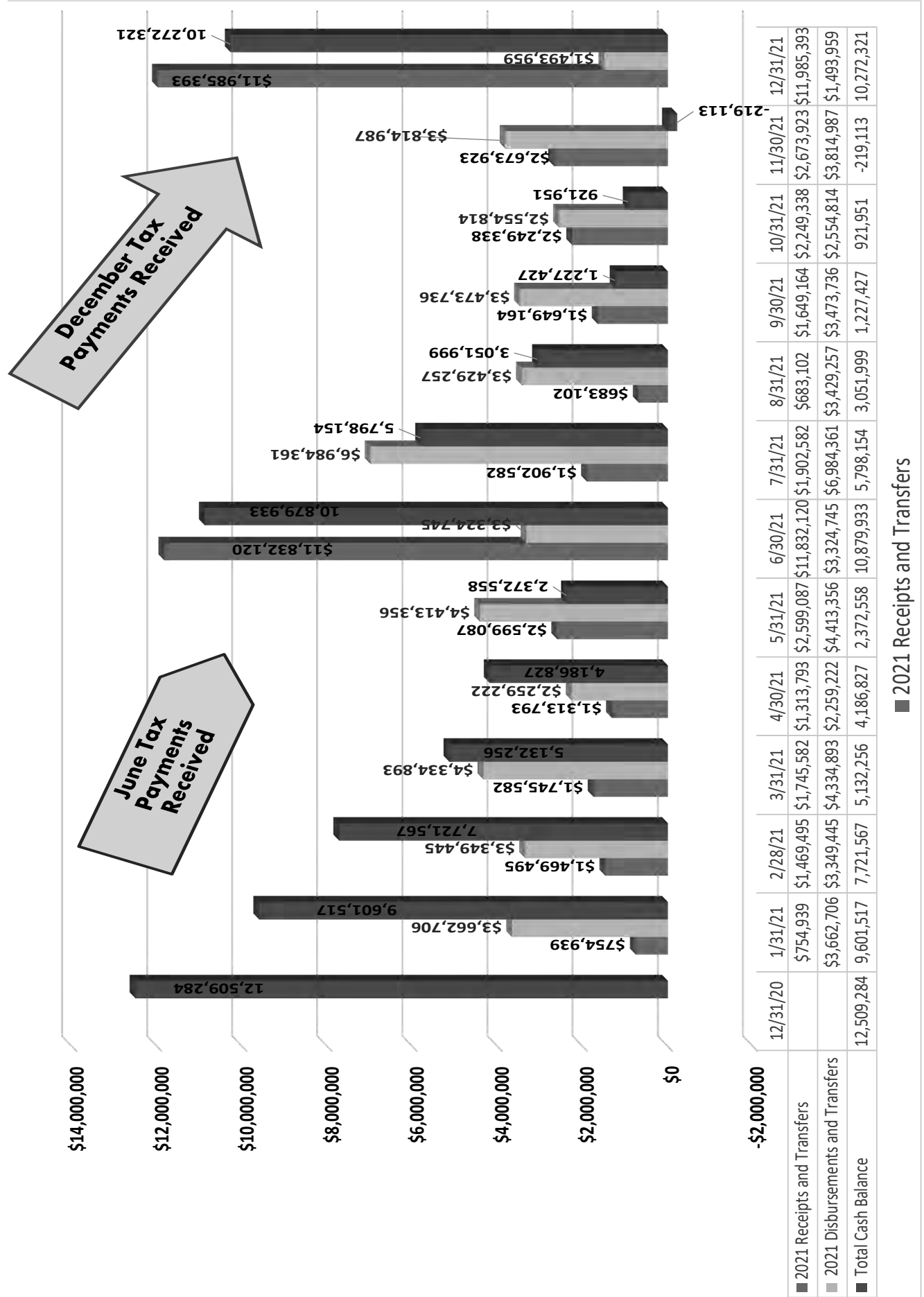
Greg Colby, Finance Director

The chart below represents the Town's capital assets and related activity for the fiscal year ended December 31, 2021. This schedule is unaudited as of this printing. The Town considers a capital asset for financial reporting purposes to be an asset whose cost exceeds \$10,000 and have a useful life of greater than one (1) year. Assets are depreciated using the straight-line method over the course of their useful lives.

	Balance, 1/1/2021	Additions	Reductions	Balance, 12/31/2021
Capital assets, not being depreciated:				
Land	\$ 3,779,365	\$ -	\$ -	\$ 3,779,365
Construction in progress	3,244,910	3,155,615	(297,340)	6,103,185
Total capital assets not being depreciated	<u>7,024,275</u>	<u>3,155,615</u>	<u>(297,340)</u>	<u>9,882,550</u>
Capital assets, being depreciated				
Buildings and building improvements	15,632,247	138,499	-	15,770,746
Vehicles and equipment	4,856,346	557,600		5,413,946
Infrastructure	6,796,449	1,057,290		7,853,739
Total capital assets being depreciated	<u>27,285,042</u>	<u>1,753,389</u>	<u>-</u>	<u>29,038,431</u>
Less accumulated depreciation:				
Buildings and building improvements	(4,315,961)	(513,940)		(4,829,901)
Vehicles and equipment	(2,908,020)	(354,184)		(3,262,204)
Infrastructure	(1,394,298)	(252,503)		(1,646,801)
Total accumulated depreciation	<u>(8,618,279)</u>	<u>(1,120,627)</u>	<u>-</u>	<u>(9,738,906)</u>
Net book value, capital assets being depreciated	<u>18,666,763</u>	<u>632,762</u>	<u>-</u>	<u>19,299,525</u>
Net book value, all capital assets	<u>\$ 25,691,038</u>	<u>\$ 3,788,377</u>	<u>\$ (297,340)</u>	<u>\$ 29,182,075</u>



2021 CASH FLOW



TAX RATE CALCULATION 2021

Greg Colby, Finance Director

TAX RATE CALCULATION 2021					
Town Portion					
Total Appropriations (MS232)	\$11,229,550				
Less: Net Revenues not including Fund Balance	\$4,462,850				
Less Fund Balance Voted Surplus	\$792,122				
Less Fund Balance to Reduce Taxes	\$0				
Add Overlay	\$156,311				
War Service Credits	\$160,916				
Net Required Local Tax Effort		\$6,291,805	Municipal Rate	\$	4.66
School Portion					
Net Regional School Appropriations	\$20,582,201				
Less: Net Education Grant	\$2,408,249				
Less: Locally Retained State Education Tax	\$2,191,861				
Net Required Local Education Tax Effort		\$15,982,091	Local Education Rate:	\$	11.84
State Education Tax					
Net Required State Education Tax Effort		\$2,191,861	State Education Rate:	\$	1.67
County Portion					
Net Required County Tax Effort		\$1,066,288	County Rate:	\$	0.79
			Total Rate:	\$	18.96
Valuation					
Description		Current Year		Prior Year	
Total Assessment Valuation with Utilities		\$1,349,940,969		\$1,200,736,760	
Total Assessment Valuation without Utilities		\$1,312,314,969		\$1,160,716,020	
2021 Fund Balance Retention Guidelines: Plaistow					
Description					Amount
Current Amount Retained (6.25%)					\$ 1,876,254
17% Retained (Maximum Recommended)					\$ 5,106,543
10% Retained					\$ 3,003,849
8% Retained					\$ 2,403,079
5% Retained (Minimum Recommended)					\$ 1,501,925
DRA has provided a range of fund balance retention amounts as part of the Fall, 2021 tax rate setting. These ranges should be used in determination of the adequacy of the Town's unassigned fund balance. Recommendations by DRA and the GFOA (Government Finance Officers' Association) are listed above. Per the Fall, 2021 tax rate setting, the Town of Plaistow's retained fund balance is \$1,876,254					

SUMMARY INVENTORY OF VALUATIONS: MS-1 TOTALS - 2019 VALUATION

Marybeth Walker, CNHA Assessor's Agent

VALUE OF LAND ONLY:

Current Use	\$ 67,627
Residential	\$ 306,254,529
Commercial	\$ 112,143,871
TOTAL TAXABLE LAND	\$ 418,466,027

VALUE OF BUILDINGS ONLY:

Residential	\$ 688,538,042
Manufactured Housing	\$ 374,400
Commercial/Industrial	\$ 216,309,400
TOTAL TAXABLE BUILDINGS	\$ 905,221,842

PUBLIC UTILITIES: \$ 37,633,000

VALUATION BEFORE EXEMPTIONS **\$1,361,320,869**

IMPROVEMENTS TO ASSIST PERSONS W/ DISABILITY 0

MODIFIED ASSESSED VALUATION OF ALL PROPERTIES \$1,361,320,869

Deaf Exemptions –	\$0
Wood heating Energy – 1	\$4,900
Blind Exemptions - 4	\$75,000
Elderly Exemptions-57	\$9,125,000
Disabled Exemptions- 17	\$2,175,000

TOTAL AMOUNT OF ALL EXEMPTIONS (\$11,379,900)

NET VALUATION FOR MUNICIPAL TAX RATE: \$1,349,940,969

LESS: Public Utilities **(\$ 37,633,000)**

NET VALUATION ON WHICH STATE EDUCATION TAX

RATE IS COMPUTED \$1,312,314,969

Total Veterans Tax Credits – 287 \$160,916

TAX RATE ANALYSIS

TAX RATE COMPONENTS		2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Plaistow Tax Rate		4.66	5.41	5.84	6.33	5.91	5.43	5.98	5.98	5.98	5.98	6.27	6.56	6.37	5.10
	Timberlane District Tax Rate	11.84	13.33	12.53	14.93	14.86	13.87	14.62	15.49	15.53	14.90	14.59	14.40	13.78	12.79
State Education Tax Rate		1.67	2.05	1.98	2.26	2.17	2.22	2.49	2.52	2.61	2.70	2.71	2.61	2.72	2.43
	County Tax Rate	0.79	0.86	0.96	1.07	1.02	0.98	1.07	1.14	1.12	1.13	1.14	1.16	1.08	0.98
TOTAL TAX RATE		18.96	21.65	21.31	24.59	23.96	22.50	24.16	25.13	25.24	24.71	24.72	23.95	21.30	19.00
Assessed Valuation		2021	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008
Residential/Commercial Value		1,349,940,969	1,200,736,760	1,181,910,822	1,003,587,182	997,770,708	981,044,737	891,581,427	849,982,037	829,279,324	827,670,502	828,352,659	828,441,746	833,761,946	936,108,957

Total Tax Rate		2021	2020	Change
\$250,000.00	\$	4,740	\$ 5,413	\$ (673)
\$300,000.00	\$	5,688	\$ 6,495	\$ (807)
\$350,000.00	\$	6,636	\$ 7,578	\$ (942)
\$400,000.00	\$	7,584	\$ 8,660	\$ (1,076)

Town Rate (Values)		2021	2020	Change
\$250,000.00	\$	1,165	\$ 1,353	\$ (188)
\$300,000.00	\$	1,398	\$ 1,623	\$ (225)
\$350,000.00	\$	1,631	\$ 1,894	\$ (263)
\$400,000.00	\$	1,864	\$ 2,164	\$ (300)

School Rate (Values)		2021	2020	Change
\$250,000.00	\$	2,960	\$ 3,333	\$ (373)
\$300,000.00	\$	3,552	\$ 3,999	\$ (447)
\$350,000.00	\$	4,144	\$ 4,666	\$ (522)
\$400,000.00	\$	4,736	\$ 5,332	\$ (596)

State Education Rate (Values)		2021	2020	Change
\$250,000.00	\$	418	\$ 513	\$ (95)
\$300,000.00	\$	501	\$ 615	\$ (114)
\$350,000.00	\$	585	\$ 718	\$ (133)
\$400,000.00	\$	668	\$ 820	\$ (152)

County Rate (Values)		2021	2020	Change
\$250,000.00	\$	198	\$ 215	\$ (18)
\$300,000.00	\$	237	\$ 258	\$ (21)
\$350,000.00	\$	277	\$ 301	\$ (25)
\$400,000.00	\$	316	\$ 344	\$ (28)

PLAISTOW 2021 TAX RATE

As a general overview, the Town of Plaistow's tax rate is applied annually to both a commercial and residential property's assessed valuation to determine the amount of tax to levy on the property. All the taxing agencies: the Town of Plaistow, Rockingham County, State Education, and the Timberlane School District determine the overall tax rate.

This year, in mid November, after working with NH State Officials from the Department of Revenue Administration, the Town of Plaistow established a tax rate of \$18.96 per thousand for 2021. This rate is comprised of Timberlane Local School Rate \$11.84 and the State Education Property Tax Rate of \$1.67, which results in the combined tax rate to support public schools at \$13.51. The Rockingham County rate has decreased to \$7.79 and the Town's share has decreased to \$4.66. The decrease in the rates was a direct result of the Town doing a complete revaluation of property values starting in 2020 and being finalized in 2021.

The tax liability for a year is calculated in the fall of that year. While Plaistow issues two tax bills per year, the first bill is an estimate based on 50% of the prior year. It is calculated using the prior year's tax rate and assessed value. However, when the second bill arrives it is the true tax liability using the newly established tax rate in the fall. The first half billed amount is subtracted from the total tax liability to arrive at the final tax amount due in December.

2021 REPORT ON LONG-TERM DEBT

Greg Colby, Finance Director

Description of <u>Issue</u>	Original <u>Amount</u>	Issue <u>Date</u>	Maturity <u>Date</u>	Interest <u>Rate %</u>	Outstanding <u>at 12/31/2021</u>
Public Safety Complex	\$ 8,500,000	2016	2045	2.02-5.02	<u>\$ 6,720,000</u>

The annual requirements to amortize the outstanding bond obligation thru maturity, including interest payments:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	280,000	222,894	502,894
2023	280,000	208,838	488,838
2024	280,000	197,582	477,582
2025	280,000	186,326	466,326
2026	280,000	172,270	452,270
2027	280,000	158,214	438,214
2028	280,000	152,558	432,558
2029	280,000	146,902	426,902
2030	280,000	140,896	420,896
2031	280,000	129,640	409,640
2032	280,000	118,384	398,384
2033	280,000	109,928	389,928
2034	280,000	101,472	381,472
2035	280,000	93,016	373,016
2036	280,000	84,560	364,560
2037	280,000	76,104	356,104
2038	280,000	67,648	347,648
2039	280,000	59,192	339,192
2040	280,000	50,736	330,736
2041	280,000	42,280	322,280
2042	280,000	33,824	313,824
2043	280,000	25,368	305,368
2044	280,000	16,912	296,912
2045	280,000	8,456	288,456
Totals	<u>\$ 6,720,000</u>	<u>\$ 2,604,000</u>	<u>\$ 9,324,000</u>

REPORT OF THE CONTINGENCY FUND - PER RSA 31:98-a

Greg Colby, Finance Director

By vote at the 2021 Town Meeting the voters approved warrant article P-21-05 for the creation of and deposit for a Contingency fund in accordance with RSA 31:98-a. By RSA, a report of expenditures from the contingency fund shall be made annually by the selectmen and published with their report.

For the year ended December 31, 2021 the contingency fund was utilized for the following unanticipated expenditures:

2014 Highway contract	\$2,250.00
Vehicle repairs	\$ 15,956.00
Legal and other fees related to police matter	\$ 42,119.00



INDEPENDENT AUDITOR'S REPORT



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen and Town Manager
Town of Plaistow
Plaistow, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Town of Plaistow as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and aggregate remaining fund information of the Town of Plaistow, as of December 31, 2020, and the respective changes in financial position and, the respective budgetary comparison for the general and water funds for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Management's Discussion and Analysis,
- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,

INDEPENDENT AUDITOR'S REPORT

(continued)

- Schedule of Town Contributions – Other Postemployment Benefits,
- Schedule of Changes in the Town's Total Other Postemployment Benefits Liability and Related Ratios, and
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Plaistow's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

May 18, 2021

*Plodzik & Sanderson
Professional Association*

INDEPENDENT AUDITOR'S REPORT
(continued)

To view the full

Plodzik & Sanderson
INDEPENDENT
AUDITOR'S
REPORT

Please visit our website: www.plaistow.com/finance-department



ASSESSMENT UPDATE PROCEDURE
Adopted by the Board of Selectmen (Board of Assessors)

1. The Board will determine a budget necessary to do the work needed in any year and make that a request as part of the budget process by November of the year.
2. The Assessing Firm will do the sales analysis and measurement each year as part of its regular duties. All work will be done in compliance with state laws and enforceable Administrative rules that are based upon the latest changes to the state laws.
3. The Assessing Firm should update the Board of Selectmen as to the status of the current preliminary sales ratio for the community and address what options including a potential statistical update can be taken by the last Board of Selectmen meeting in June each year.
4. The Board of Selectmen may hold an informal informational hearing to explain the assessing process prior to voting to act upon assessed values and directing the Assessing Firm, by the Board of Selectmen's second meeting in July of each year.
5. The Board of Selectmen will notify the public, hold public hearings and adhere to the Department of Revenue Administrative Rules and State Laws.
6. The Board of Selectmen may proceed with a statistical update based upon measurements that fall outside recommendations for good assessing practices with in the median values, stratification and or Coefficient of Dispersion.
7. When there is a statistical update, the database for taxes will not be changed for those updates prior the vote of the Board of Assessors (Board of Selectmen).
8. If a statistical update is to be completed, proposed values will be prepared, letters will be sent to everyone who's property value changes by more than 5% and allow the owners at least 10 days' notice before the hearing period ends and no later than the last Monday in August. The hearing period will last at least five days. Evening appointments will be available at least 4 of those days. If more than one quarter of the parcels changes more than 5%, there will be at least 8 days for appointments with 7 evenings.
9. Those with elderly and disabled exemptions will receive a letter indicating the potential impact on them of the changes.
10. Lists of current and proposed values will be made available at the Town Hall, Library and on the Town's Web site

Approved: 11/6/2017 @ Board of Selectmen Meeting. Vote: 4-0-0

REPORT OF THE ASSESSOR'S AGENT

Marybeth Walker, CNHA, Assessor's Agent

The responsibilities of the Assessor's Office include keeping information about all properties current. Ownership changes, property transfers, property data, tax maps and other property information is constantly being updated so that anyone needing this information may acquire it and be confident that it is accurate.

The Assessor's Office is responsible, under the direction of the Board of Selectmen, for keeping assessments current with market value. State law requires assessments to be proportionate, each year, and that at least once in every five years, bring all assessments to full market value and to make sure all assessing practices are fair and equitable.

Legislation has placed the Department of Revenue Administration (DRA) in an oversight role to ensure compliance to the State assessing standards, they produce a report to the Assessing Standards Board (ASB), during their 5-year 'assessment review' process. This report addresses all facets of the assessing office from assessment equity to the way in which we address requests for abatements, exemptions and credits, and many other assessment functions. The DRA measures our performance against standards developed by the Assessing Standards Board (ASB). They also check the accuracy of the property record cards once a year.

2021 Assessment Changes:

In 2021 the Town went through a certification process from the Department of Revenue Administration. As a part of that process the Town reviewed all exemptions, credits and charitable properties to verify that they still met all qualifications. In 2021 we performed a full Town wide revaluation to include every property in Plaistow. In preparation for the 2021 revaluation and software change Vision Appraisal visited every property in 2020. They measured the exterior of the buildings and sent questionnaires to verify interior information. Due to the Covid-19 pandemic very few interior inspections were performed. In 2021 Corcoran Consulting Associates performed a Town wide revaluation and the values were updated to bring them up to market value as of April 1, 2021.

Property Data Collections/Accuracy

Personnel from the Assessor's Office are continually collecting data on properties in the Town. Each property is visited for an inspected, at least once in every five years. This is an important part of the assessment process for incorrect data can lead to incorrect assessments. We also visit properties to verify data accuracy when a permit is obtained, when a property sells, at a property owners request and for abatement purposes.

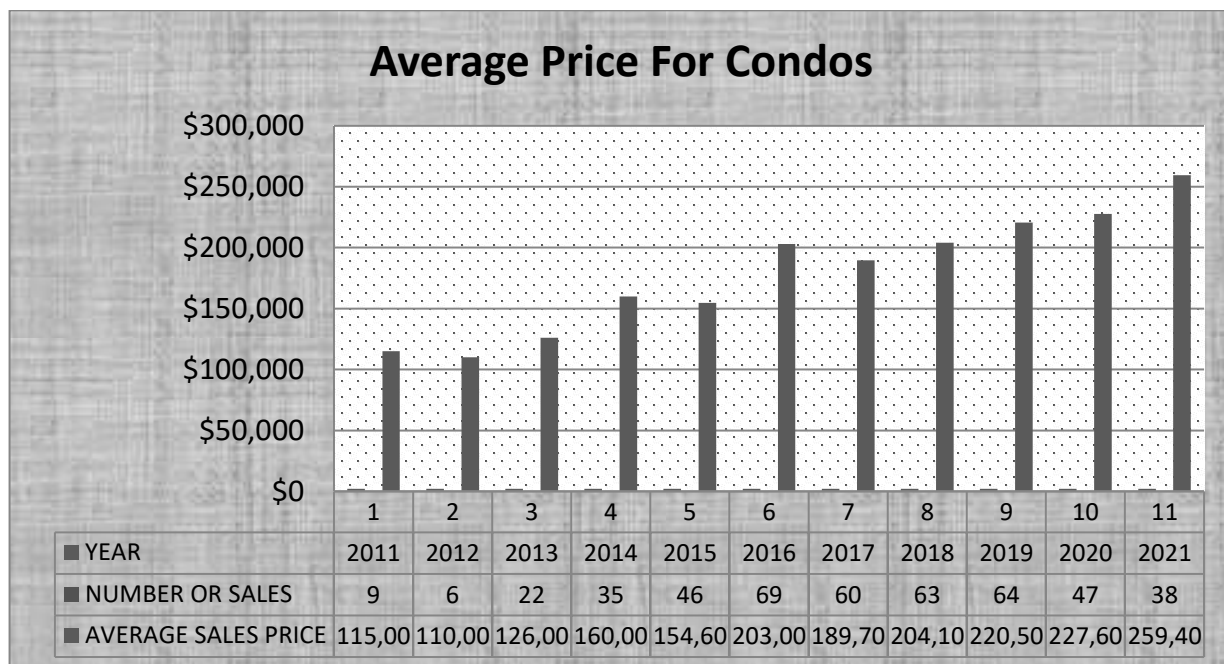
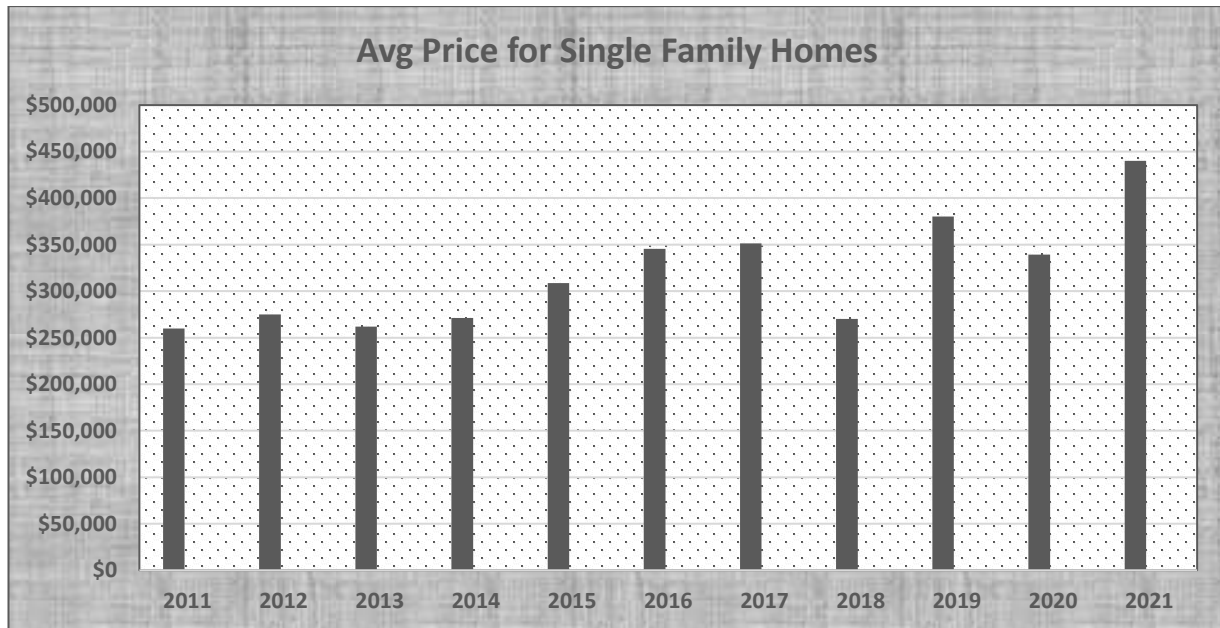
We encourage all taxpayers to review the data on file for their property when you have the opportunity. If any questions or discrepancies are noted, please bring them to the attention of the assessment office personnel. We remain open to all observations as to how we may better serve you, and we appreciate the courtesy and patience extended to our staff while we perform our necessary duties.

2021 Real Estate Market:

Based upon arm's-length sales coming through the Registry of Deeds during 2021 it appears that the market has seen increases in the market value and a decrease in the volume of sales. The Town's official ratio for 2020 was 90.5% meaning that our assessments were reflecting 90.5% of market value in 2020. The preliminary ratio for 2021 before the revaluation is estimated to be 76%. This indicates that the market has increased by 13.5% since 2020.

REPORT OF THE ASSESSOR'S AGENTS (continued)

The last update in assessed value took place in 2019. The number of open-market residential single-family home sales increased between 2020 and 2021. We believe this is due to lack of inventory. We saw a significant increase in average sales prices. The number of condominium sales decreased and average sale price of condominiums have increased. Following are graphs depicting this activity in Town year after year:



REPORT OF THE ASSESSOR'S AGENTS ***(continued)***

Assessment Statistics:

Equity in assessments is measured in statistical terms. Specifically, the *assessment ratio* is the primary measure as to how our assessments relate to market value. For example, if a property sells for \$100,000 but is assessed for \$90,000, the assessment ratio is 90% for this property (\$90,000 divided by \$100,000). Each sale (open market sales only) is analyzed in this way, both by the Town and the Department of Revenue Administration. All non-forced sales occurring within the ratio period (October 1, 2018 through September 30, 2019 for this current year) are arrayed in this way, low to high, and the median point of all the ratios becomes the assessment ratio for the Town for that year.

Following are the official median ratios from 2016 and as compared to the preliminary ratios for 2020 (the DRA has yet to certify the 2020 ratio):

Category	2021 Ratio Preliminary	2020 Ratio	2019 Ratio After Update	2018 Ratio	2017 Ratio	2016 Ratio After Reval
Overall	97%	90.8%	97%	80.9%	88.1%	95.5%
Single-Family	97%	93.3%	96%	79.5%	85.6%	95.9%
Condos	99%	89.5%	97%	81.9%	89.9%	95.4%

In 2019 the selectmen voted to do conversion in assessing software. A full measure and list of all properties in Plaistow took place in 2020. A comprehensive check of data along with a partial field review and revaluation of all values based on sales was completed in 2021.

Tax Rate Changes:

The tax rate is made up of four categories representing the expenditures required of each entity. Collectively for 2021, from all categories, the Town tax rate decreased \$ 2.69 from 2020 (-12%). The breakdown is as follows:

Tax Rates:	2021	2020	\$ Change
Town	\$4.66	\$5.41	-\$0.75
County	\$.79	\$.86	-\$0.07
Local School	\$11.84	\$13.33	-\$ 1.49
State School	\$1.67	\$2.05	-\$0.38
Totals	\$18.96	\$21.65	-2.69

REPORT OF THE ASSESSOR'S AGENTS

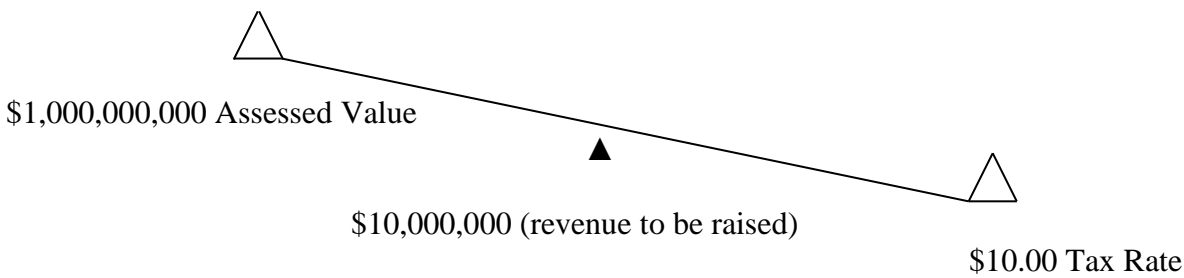
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It is important that taxpayers understand that increasing or decreasing assessments does not lead to a loss or an increase in revenue to the Town. This is because the Town must raise the revenues approved by the taxpayers, neither more nor less. If the overall assessments are higher than the previous year, the tax rate will be less, and if the overall assessments are lower than the previous year, the tax rate will be higher. In each case the same amount of overall revenue will be raised to cover essential municipal services approved by the taxpayers during Town Meetings or Deliberative Sessions (one for the Town, and another for the School District).

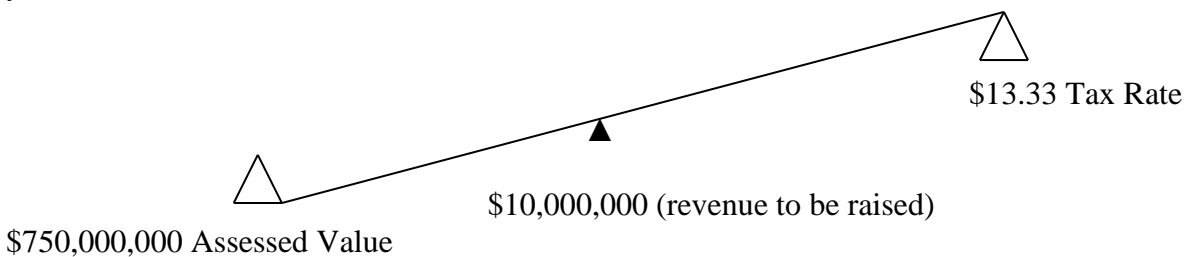
The following illustration shows how the tax changes according to market value and required Town, County and State revenue authorizations:

For discussion purposes, assume that the net valuation of the Town is one billion dollars in assessed value. Also, assume that the Town budget is \$10,000,000. The tax rate is determined by dividing the amount of taxes

to raise by the net assessed value. The answer, times 1000, indicates a tax rate of \$10.00 per thousand of assessed value.



If the assessed value were to fall to \$750,000,000, the Town still needs to raise the authorized \$10,000,000. So, dividing the same \$10,000,000 by \$750,000,000 in net assessed value causes the tax rate to increase to \$13.33, yet no additional revenue is raised.



So, the function of the tax rate is to raise authorized expenditures. The assessed values change with the market, and the tax rate fluctuates according to the amount of taxes to be raised.

If property values changed equally, and the budget remained the same as the previous year, there would be no change in tax bills. However, as referenced earlier, not all market values change equally over the same timeframe.

REPORT OF THE ASSESSOR'S AGENTS

(continued)

Elderly Exemptions

New Hampshire provides for an exemption of property taxes to qualified elderly taxpayers. The process is 'needs' based, and is applied according to the following criteria:

To qualify, applicant must:

- be 65 years of age or older on or before April 1st in the year they're applying.
- be a New Hampshire resident for at least 3 years prior to April 1st.
- be living in the house, which must be their primary residence.
- have total household income not exceeding \$38,000 if single, or \$53,000 if married (all sources of income are included)
- have total assets not exceeding \$110,00. Assets do not include the value of the house or up to 2 acres of land that the house is situated on.

If qualified, the exemption is as follows:

- ▪ ages 65 to 74 - \$110,000 is subtracted from the assessment and taxes are paid on the remainder.
- ▪ ages 75 to 79 - \$150,000 is subtracted from the assessment and taxes are paid on the remainder.
- ▪ ages 80 and over - \$190,000 is subtracted from the assessment and taxes are paid on the remainder.

Totally and Permanently Disabled

To qualify, applicant must:

- be a New Hampshire resident for at least 5 years prior to April 1st.
- be living in the house, which must be their primary residence.
- be totally and permanently disabled and collecting Social Security.
- Have a total household income not exceeding \$38,000 if single, or \$53,000 if married all sources of income are included.
- total assets cannot exceed \$110,000. Assets do not include the value of the house or up to 2 acres of land that the house sits on.

If qualified, the exemption is as follows:

- ▪ \$150,000 is subtracted from the assessment and taxes are paid on the remainder.

Blind Exemption

To qualify, applicant must:

- be a New Hampshire resident for at least 1 year prior to April 1st in the year the Exemption is claimed.
- be legally blind as determined by the administrator of blind services and provide a letter stating such.

If qualified, the exemption is as follows:

- ▪ \$15,000 is subtracted from the assessment and taxes will be paid on the remainder.

REPORT OF THE ASSESSOR'S AGENTS

(continued)

Regular Veteran's Tax Credit:

To qualify, applicant must:

- be a New Hampshire resident for at least 1 year prior to April 1st in the year the credit is claimed;
- had honorably served at least 90 consecutive days of active duty during a qualifying period; and,
- supply a copy of paperwork (DD-214, for example) showing date of entry, date of discharge, and character of service.

All Veteran's Tax Credit:

To qualify, applicant must:

- be a New Hampshire resident for at least 1 year prior to April 1st in the year the credit is claimed;
- had honorably served at least 90 consecutive days of active duty; and,
- supply a copy of paperwork (DD-214, for example) showing date of entry, date of discharge, and character of service.

If applying for **service connected total disability tax credit**, disability must be 100% total and permanent, must be service-connected and a letter from the veteran's administration must be supplied at time of application.

If qualified, the credit is as follows:

- \$500 will be deducted from the taxes for a standard and all veteran credit
- \$2,000 for a veteran with a service connected total and permanent disability.

Veteran Spouse or Widow:

To qualify, applicant must:

- Demonstrate that the spouse or deceased veteran met all requirements for Veterans Tax Credit (referenced above), and,
- Has not remarried.
- The surviving spouse of any veteran killed or died while on active duty, as listed in RSA 72:28, providing that the spouse or widow has not remarried.

Low to Moderate Income Tax Credit:

The State of New Hampshire has a program to rebate a portion of the state-wide property tax for qualifying for low income residents. You must apply between: May 1 and June 30. Information is available at Town Hall in the Assessor's Office.

The assessing personnel would like to take this opportunity to thank all the taxpayers in the Town for their patience and assistance throughout the year. We appreciate your unfailing courtesies extended over the past many years.

BEEDE WASTE OIL SITE - 2021 SUMMARY

Michael J. Skinner Consulting, LLC

Significant progress continued at the Beede Site in 2021, with both the clean-up, STEM education, community engagement and the habitat conservation activities.

A remedial design was submitted to the EPA/DES where it is currently under review and comment prior to final approval. This design will be the basis for phase 1 of the landfill and sediment excavation on the site. Operation and maintenance of the area previously thermally treated continued with the use of oil extraction processes in several wells in the area that is scheduled for excavation in 2022.

The Beede Site Group continued to extract and treat groundwater through the operation of the Management of Migration (MOM) system, which reduces groundwater contaminant concentrations below drinking water action standards before the water is released on site using natural infiltration and/or injection processes into the aquifer immediately below the site. An estimated 474 million gallons of groundwater have been treated and returned to the aquifer since the system started in December 2013. As in previous years, annual groundwater and residential monitoring continued in 2021. The result of the monitoring continues to show that the MOM system is functioning as designed- it is containing and reducing the extent of the overburden plume and showing a decrease of volatile organic compounds (VOCs) over time.

The Beede Site Group is proud of the Site's designated habitat area which received a second Gold Certification by the Wildlife Habitat Council. The efforts in 2021 with the Wildlife Habitat Council over the past eight years continued to enhance the existing habitat, including removal of invasive plants, maintenance and enhancement of wood duck nesting boxes, pollinator houses in several areas, and continued to provide additional protected habitat for local wildlife, including some 50 plus documented animals and bird species. The Group's game cameras continue to record and document the variety of wildlife on site and educational interactive programs are being reinstituted in cooperation with Timberlane High School students and local scout troops.

With the current COVID circumstances limiting in-person events (regular Site open houses) the Beede Site Group has been working hard to connect digitally with the community. A website refresh and virtual site tours are just a few of the innovations that the Group has embraced during these unprecedented times. The Group has also been engaged in outreach to the community to obtain current views regarding future use of the site – a process that will continue in 2022.

The remediation focus for 2022 will be completing phase 1 of the soil excavation work on the property and continuing enhancement of the habitat area. In addition, the MOM system operations and monitoring and the Annual Groundwater and Residential Monitoring program will be performed as in prior years. All work activities are documented frequently on the public Beede Site Group website (<https://beedewasteoilsite.com/>) and Facebook page.

REPORT OF THE BUDGET COMMITTEE

Robert Zukas, Chair

The theme of this year's Town Report "***Rising Together***" also applies to the Plaistow Budget Committee. Not only has our Town and our Town's operating budget seen significant change over the years, but the Budget Committee, this year, has seen a large number of new members who have hit the ground running and devoted countless hours to approving what we feel is a fiscally sound and comprehensive budget. We as a board understand the struggles and challenges facing residents as the cost to live and raise a family in Plaistow has increased faster than our incomes. Several capital reserve funds have been created to address the aging police, fire, and highway equipment, needing to be replaced or upgraded in the very near future, therefore lessening the impact these items will have on our taxes. Learning from the past has always been an important component but planning for the future has become a vital necessity.

The impact of Route 125 commercial growth continues to have a significant impact on our town, our town services, and our town operating budget. This has been seen not only in our much larger police and fire departments, but also in most of our other town services.

As Plaistow's population has continued to increase, so has our town's annual operating budget. The responsibility of the budget committee consists of the review and justification of more than 400 individual line items, and in some cases, recommend adjustments, before final approval of the annual operating budget.

Budget committee members are also elected or assigned to represent the budget committee on most town boards and committees year-round where they obtain budget related information that they are responsible for reporting back to the budget committee. This ongoing involvement not only keeps the budget committee informed but also provides representation to those town boards and committees. During the budget process, the committee along with town department heads and other town officials, have the opportunity to attend budget training workshops presented by the New Hampshire Municipal Association.

Plaistow's Budget Committee members are diverse, both in age and profession. We have members with young children, kids in college, empty nesters, and retirees -- all with diverse work backgrounds, including being or having been self-employed.

An opportunity for "Public Comment" is included in each meeting's agenda, providing Plaistow residents the opportunity to voice any "budget-related" concerns or questions they may have. With the addition of the new budgeting timeline and review process that was adopted by the previous Board of Selectmen and Budget Committee, the budgeting process has become significantly streamlined, eliminating the need for department heads to appear before the Board of Selectmen and then the Budget Committee, presenting their department budgets line by line, which was both time consuming and costly in terms of employee overtime.

REPORT OF THE BUDGET COMMITTEE

(continued)

Our annual Budget Committee Public Hearing was January 11, 2022 at Town Hall where operating budget and warrant articles were presented.

A special **thank you** to the Department Heads, Town Manager/Finance Director, Board of Selectmen, and the Budget Committee for the immense time and effort put into a thorough and sometimes difficult annual operating budget process. The involvement of so many voter- elected residents has allowed us to submit a town operating budget that is both prudent and responsible, as we strive to make Plaistow an affordable place to live.



REPORT OF THE BUILDING MAINTENANCE DEPARTMENT

Jim DeBonis, Building Maintenance Supervisor

Plaistow's Building Maintenance Department is responsible for assuring that all our Town facilities are clean, operating safely, protected from degradation, and monitored around the clock. Building systems cared for by our team include electrical, plumbing, heating, cooling, fire suppression, security, septic, wells, roofs, and snow removal. Additionally, we provide support at the Town's two recreation facilities, the Town Forest, and Hale Spring Pumphouse. We also play a role in Town and Library functions, Old Home Day, Holiday/Patriotic events as well as activities conducted by the many town voluntary groups, by making sure that events are set up properly and everything is broken down and cleaned up afterwards.

Staffed with one full-time supervisor, two full-time cleaner/maintenance workers, and one part-time regular cleaner/maintenance worker. Our mission is to proactively account for Plaistow's facilities while providing improved support to the Town departments and the community.

In 2021 the Building Maintenance Department completed several projects, some with help from the DPW staff. The stairs inside the Town Hall were refinished, and a new HVAC condensing unit was installed. New dugout benches were installed at the PARC ballfields. The Town Forest sign was rebuilt and replaced. These are to name just a few, with a more detailed list below.

The following are a few of the Building Maintenance Activity Highlights from 2021:

All Properties:

- Cleaning and facilities care
- HVAC and septic preventive maintenance and servicing
- Boiler and elevator inspections and licensing
- Security systems testing and servicing
- Fire Systems testing and maintenance including alarm panel upgrades, sprinkler systems, and extinguishers
- Hazardous waste disposal
- Snow removal

Town Hall:

- Office reconfiguration and moves
- Stairway tread and riser refinishing
- Great Room plaster wall repairs
- Masonry maintenance
- Elevator maintenance
- Condensing unit replacement
- Slate roof repairs

Safety Complex:

- Drain line repair
- Computer and Security Systems support
- Fire alarm and sprinkler system testing and repairs

REPORT OF THE BUILDING MAINTENANCE DEPARTMENT *(continued)*

Library:

- Extra cleaning and disinfecting
- Project support
- Special events support

Annex:

- Repairing and painting of exterior walls
- Assisting with building dedication
- Cleaning and replacing exterior siding

PARC:

- Recreation building start-up/winterization
- Trash removal
- Removal of old dugout benches
- Assembling and installation of new benches

Plaistow Public Works Garage:

- Cleaning and maintenance support
- HVAC condensate pump install

Some 2021 projects on the horizon for the Building Maintenance group:

- Town Hall bathroom upgrades
- Safety Complex fire department roof repair
- Interior painting for all buildings
- Recreation and Senior activities support
- Air quality upgrades

Rising together as a team, all these tasks were completed safely and more efficiently.

The Building Maintenance Department would like to thank everyone for their support during this past year. We wish all a very healthy and safe new year.



REPORT OF THE DEPARTMENT OF BUILDING SAFETY

Tom Tombarello, Interim Code Enforcement Official

Despite the impact of COVID on the building industry, the Department of Building Safety and Inspectional Services remained steady and busy this past year. With the lack of materials, supplies, and worker shortages, most contractors and homeowners were still able to push through their projects with slight interruptions. ***Rising together*** to meet the challenges, our department worked closely with homeowners, contractors, electricians, plumbers, gas fitters and engineers to assist with their needs necessary to continue and complete their projects.

Projects this past year include 88 Plaistow Rd, Storage Facility, picking up momentum at year end we are expecting the opening early 2022. Also, the opening of The Clam Bar (formerly Larry's Clam Bar), Pine Valley Fish Market and Jersey Mikes. The Rockingham Candy Store and The Paper Store have decided to relocate but remain in Plaistow. Other commercial businesses remain steady by filling vacancies, with prospects of more moving to Plaistow, such as O'Reilly's Auto and FIVE BELOW. There have been several ADUs (Accessory Dwelling Units), three (3) new builds of single family dwellings and an increase in solar panel installs this year.

Below is a three-year comparison chart of the most common permitting.

3-Year Permit Comparison 2019-2021				
YEAR	Building Permits	Electrical Permits	Plumbing Permits	Mechanical / Gas Permits
2019	200	104	47	157
2020	209	159	46	189
2021	234	185	47	157

The Department of Building Safety generates revenue by issuing permits. Permit fees are based on the type of permit, type of construction and/or the total costs of the construction project. Commercial projects such as the 88 Plaistow Road Storage Facility generate significant revenue. Intake of revenue is important as it helps cover the departments operating budget.

Below is a three year comparison chart that shows revenues through permitting.

Type of Fee Collected	2019	2020	2021
Building Permit	\$144,734.78	\$ 99,405.25	\$ 70,196.50
Electric Permit	\$ 6,455.00	\$ 6,985.00	\$ 7,355.00
Electrical Inspection	\$ 8,880.00	\$ 10,640.00	\$ 10,990.00
Plumbing Permit	\$ 2,975.00	\$ 2,190.00	\$ 2,375.00
Plumbing Inspection	\$ 4,090.00	\$ 3,400.00	\$ 3,570.00
Occupancy Permit	\$ 3,000.00	\$ 3,050.00	\$ 3,650.00
Mechanical Permit	\$ 5,795.00	\$ 5,940.00	\$ 5,310.00
Mechanical Inspection	\$ 7,080.00	\$ 7,860.00	\$ 6,885.00
Septic	\$ 6,895.00	\$ 6,700.00	\$ 4,985.00
Sign Permit	\$ 5,000.00	\$ 3,750.00	\$ 3,540.00

REPORT OF THE DEPARTMENT OF BUILDING SAFETY *(continued)*

Auto Dealer Permit	\$ 2,400.00	\$ 2,200.00	\$ 2,350.00
Well Permit	\$ 180.00	\$ 90.00	\$ 360.00
Copies	\$ 27.00	\$ 0.00	\$ 1.00
Fire Dept. Revenue	\$ 2,430.00	\$ 3,000.00	\$ 2,245.00
Salvage Yard Licenses	\$ 200.00	\$ 200.00	\$ 200.00
Administrative/Misc.	\$ 530.00	\$ 510.00	\$ 300.00
TOTAL	\$200,671.78	\$155,920.25	\$124,651.50

Our Administrative Assistant and Permitting Clerk, Joyce Ingerson continues to assist with the daily operations of the Department of Building Safety, Zoning, Code Enforcement as well as assisting all four (4) inspectors with scheduling for inspectional services.

Over the past year our department had staff changes. We welcome Tom Tombarello to our team as Building Inspector/Code Enforcement Officer and we look forward to working, learning, and collaborating with Tom and all staff to serve the Plaistow community in the best way we can. *Our primary mission is to protect the health, safety, and welfare of the public.*

Department Staff

Building Inspector/Code Enforcement Officers: Tom Tombarello

Back-Up Inspector: Mike Dorman

Plumbing, Mechanical & Gas Inspector: David Field

Electrical Inspector: Tom Tombarello

Permit Technician/Administrative and Inspectional Services Assistant: Joyce Ingerson



Also, we would like to recognize Steve Councilman and Brain Fitzpatrick who are the Department of Building Safety's back up inspectors for electrical and plumbing/mechanical inspections. We appreciate their time and effort with filling in when necessary to keep the department inspections uninterrupted.

We are here for any building, inspectional, code enforcement and zoning assistance or questions. For further information, see our department page on the Town's website or call us at (603) 382-5200, Ext.259. Office hours are Monday through Thursday 8:00 AM to 4:00 PM.

REPORT OF PLAISTOW ACCESS CABLE / CHANNELS 17 AND 23

Dean Zanello, Cable Coordinator



PlaistowAccess.com



Vimeo.com/Plaistow



Facebook: PlaistowAccess



PlaistowAccess Cable | Channels 17 and 23

Annual Report

PlaistowAccess – *Rising Together* for our Community

2021 continued to bring new challenges and opportunities as the year progressed. Although some Covid-19 restrictions remained in place, we continued to support additional needs, as well as refine many of our new offerings, which were hastily deployed in 2020, as-needed.

Our major project for 2021 was the installation of control room, cameras, sound equipment, and presentation systems at the Public Works Garage. This new facility is now a “turn-key” operation for hosting Deliberative Session, Candidates Night, and other major events. We would like to thank the Highway Department for their support, as it is a team effort to prepare the facility for these events.

In order to maintain accessibility to town government meetings, we have switched to the Zoom Webinar videoconferencing platform. Many of our end users have indicated a preference for Zoom, and we were able to make this accommodation. Although we are not currently hosting fully-remote meetings at the end of 2021, we are still providing supports for those unable to attend meetings in-person.

Towards the end of the year, we upgraded our external hard drives and storage related equipment. These purchases allow for increased backup capacity, as well as an improved workflow for offsite production work.

To increase visibility and access to our programming, we have begun cross posting our live broadcasts to our Facebook Page, via Facebook Live. It is our hope that this will assist in making our content more visible and accessible via social media.

Committed to Covering our Community and Government

On Government Channel 17, several Boards and Committees are televised on a regular basis - Board of Selectmen, Planning Board, Zoning Board, Budget Committee, and Deliberative Session. These meetings are all available on Vimeo, Facebook, as well as Channel 17 rebroadcasts.

REPORT OF PLAISTOW ACCESS CABLE / CHANNELS 17 AND 23 ***(continued)***

Special Government Programs and Meetings Broadcast in 2021:

- Plaistow Candidates' Night at Public Works Garage
- Norman Major Town Hall Annex Dedication
- "Talking Trash and Recycling" at Plaistow Public Library
- Zoom Webinar Support provided to additional committees, such as TRAC and OHD

Rising Together:

PlaistowAccess has always looked forward to collaborating with other boards, departments, and organizations within our community. 2021 was no exception to this as we continued to work with others to document events and provide technical supports as needed. The following are just a few examples as to how we were ***Rising Together*** in 2021!

- Working with **Highway Department**, **Town Hall Staff**, and **Elected Officials** to make special accommodations for an on-location Deliberative Session at the Public Works Garage.
- Supporting **Plaistow Public Library** with events such as Candidates' Night, "Trash Talk", and "What's it like to be a Rock Star", with guest John Savannah.
- Working with **Plaistow Recreation** to document the many seasonal events and special programs that were still able to take place in 2021.
- Coordinating with **Timberlane PAC** to receive and replay several Timberlane Community Music Association and Merrimack Valley Philharmonic Orchestra concerts on Channel 23.
- Spending the day with **Plaistow Fire Department** as they traveled throughout town with Santa. We were able to provide extensive coverage of the event this year.
- Assisting **Plaistow YMCA** in producing a virtual Education Celebration program for 2021.

In addition to our regular programs, these are just some of the following special events in 2021:

- YMCA Education Celebration
- Plaistow Recreation's Classic/Unique Car Show at PARC
- Plaistow Lions 5K Road Race

Our Staff, Volunteers, and Committee Members:

Special thanks to all who have been a part of our team this year. The Plaistow Cable Advisory Committee (PCAC) in 2021 consisted of **Susan Sherman** and **Darrell Britton** (BOS Liaison); New members are always welcome! PCAC typically meets at the Town Hall Basement Studio; meeting schedule can be found online or at Town Hall. **Frank Fiorella** is our broadcast operator who regularly handles live meeting coverage, and other

REPORT OF PLAISTOW ACCESS CABLE / CHANNELS 17 AND 23 *(continued)*

special events as well. Sadly, **Bob Carolan** passed away in early May. Carolan served as Cable Coordinator from 2004-2009 and continued to be involved with the Plaistow Historical Society. We enjoy having many of Bob's videos and programs as a part of our extensive archives.

Please feel free to contact us if you have any questions or comments about our programming, facility, or the station in general. As always, we welcome new volunteers and committee members to help shape our future!

Dean Zanello

Cable Coordinator, PlaistowAccess | Channels 17 & 23
dzanello@plaistow.com (603) 382-5200



REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM COMMITTEE

Timothy E. Moore, Capital Improvements Program Committee, Chair

The Plaistow Master Plan contains a vision of the future. A significant part of that vision includes capital improvements that either provide new equipment or facilities or a replacement/repair strategy to keep all capital investments in a state of good repair. The Capital Improvements Program (CIP) is an adjunct to the Master Plan; like the Master Plan it shows how the Town is financing the capital improvements required to keep buildings, vehicles, and other capital infrastructure in a state of good repair.

The CIP Committee is appointed each year and is charged by the Planning Board to prepare an annual CIP. The CIP is used by the Board of Selectmen and Budget Committee to aid them in preparing the annual budget. The CIP Committee is made up of two members from the Planning Board, two members from the Board of Selectmen, and two members from the Budget Committee. Each Board or Committee may also appoint an alternate, non-voting member to the CIP Committee. The Planning Board chairman or designee serves as the CIP Committee chairman. Town staff and the Town Manager support the CIP Committee in preparation of the plan.

When a CIP is in place and maintained, it allows towns to impose impact fees on developers. The purpose of the impact fee is to charge an up-front fee from developers, at occupancy permit time, a sum of money to help offset the additional capital expenditures required because of the new residential, commercial, or industrial growth. The Town of Plaistow has impacts fees in place for schools, recreation, public safety complex, and new subdivision roads.

The CIP also has two other important functions: maintain capital equipment and help to level the total budget. It is important to maintain our buildings so that small repairs can be made in a timely fashion and avoid large expenditures after problem that could have been fixed with a small repair, has deteriorated to the point where only a costly repair can fix the problem. This in turn avoids large increases in our tax bills. It is also important that our entire fleet of vehicles – rescue trucks, police cruisers, highway department trucks, etc. remain in good condition so that all employees can have confidence they will be able to perform their duties in a safe manner.

The CIP Committee is “***rising together***” with teamwork from all the department heads to get their latest capital budgets as well as Town Hall staff support.

The CIP contains estimates of capital expenditures over a six-year period; the plan prepared in calendar year 2021 has estimates for 2022 through 2027 and is used to help prepare the 2022 budget that is voted on at the March 2022 Town Meeting. The CIP committee also reviews the capital reserve accounts set up for the purchase of large expense items such as fire apparatus, highway department vehicles, and long-term building maintenance. The purpose of the review is to make sure the balances in the accounts are sufficient to cover the planned expenses in future years. Although the CIP Financial Summary spreadsheet shows only expenses for a six-year planning period, several reviews extend over longer periods of time. Note that the dollar amounts are in thousands of dollars and have been rounded to the nearest

REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM COMMITTEE

(continued)

thousand dollars. The percentage amounts have been rounded to the nearest 1/10th of a percent.

Figure 1 – CIP Net Expenses as a Percentage of the Total Municipal Budget

Budget Year/Item	2016	2017	2018	2019	2020	2021
CIP Total	\$1,194	\$1,596	\$1,540	\$1,434	\$1,332	\$1,140
Budget Total	\$8,949 ⁺	\$10,166	\$11,424	\$11,257	\$10,144	\$10,421
% of CIP Total to Budget Total	13.3%	15.7%	13.5%	12.7%	13.1%	10.9%

+ Discounts the \$8,500,000 for the Safety Complex bond.

The CIP numbers in Figure 1 above were taken from the “Net” line of the Grand Totals section of the CIP financial summary. The budget total numbers were taken from the Budget Summary section (Total Appropriations) of the MS-7/MS-737 form (Budget Committee’s Approval column).

In 2019 the Capital Improvements Committee recommended that the existing capital reserve fund established to accrue funds for unscheduled, emergency repairs or replacements of buildings or building systems be replaced with a broader scope reserve fund that could be used for all repairs or replacements. The original suggestion came from the Building Maintenance Supervisor stating his concern over the increase of the number of town-owned buildings and their age. The broader scope reserve fund would allow savings to accumulate for large repairs such as roof replacements, etc. The original reserve fund was capped, by policy, at \$30,000. Because the reserve fund was not established in 2021 the CIP Committee recommended the broader scope reserve fund be established in 2022.

Plaistow has a lot of Information Technology (IT) equipment such as computers, printers, networks, etc. This equipment is spread throughout all the departments and their respective budgets. At the suggestion of the Town Manager the CIP Committee recommended that a capital reserve fund be created to finance the purchase and maintenance of all the IT equipment. Although this fund has yet to be established the CIP Committee is recommending the fund be established in 2022. At the last meeting of the CIP Committee an initial deposit of \$5,000 was recommended for this capital reserve fund.

The Fire Chief reported that the department’s radios needed to be replaced in 2021. A capital reserve fund was established in 2019 however there is not sufficient funds to replace all the radios. The Board of Selectmen have proposed to split the replacement of the radios between 2021 and 2022 and taking the expense (\$100,000 in 2021 and \$74,000 in 2022) each year from the General Fund, Unassigned Fund Balance.

The Fire Chief reported that the Self-Contained Breathing Apparatus (SCBA) needed to be replaced in 2021. A capital reserve fund was established in 2015 to replace the apparatus in 2020. The replacement of the apparatus was delayed last year, and the final deposit was also delayed. The replacement of the apparatus is scheduled for 2021 with the difference between the cost of the apparatus and the fund balance to come from the General Fund, Unassigned Fund Balance.

REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM COMMITTEE

(continued)

The Fire Chief also reported the Tower-3 truck that was scheduled to be replaced in 2022 needs to be replaced in 2021 due to maintenance issues some of which impact the safe operation of the truck. The estimated cost of the truck was \$400,000, but the replacement cost of a new truck is closer to \$1,400,000. The proposal to purchase a new truck rather than a used truck came about because the chance to find a used truck that does not have serious maintenance issues is not likely. The recommended proposal to finance the new truck is to issue a 10-year bond with the bond repayments coming from the capital reserve fund.

Brief Summary of the Cash Flow Analyses

Capital Reserve/Expendable Trust Funds

With the exception of the Fire Department funds as aforementioned all such funds have an adequate balance to finance all future expenses for which the fund was established. This assumes of course that the scheduled deposits are made on an annual basis.

Impact Fees

All impact fees that are collected must be spent within six years from the time of collection. If not spent, they must be returned to the payer of the fee. As of December 31, 2020, in 2021 potentially \$13,150 of Recreation Impact Fees will expire. As of December 31, 2020, in 2021 potentially \$48,450 of Public Safety Impact fees. These figures do not consider any impact fee fund expenditures made in 2021.

New section

A new section was added to the CIP this year. Section 8.4 has a table that shows the tax impact of a \$10,000 capital expense on a range of property values.

Financial Summary

The CIP Committee prepares a financial summary that includes a summary of expenses, fund withdrawals, and revenues for each of the following: Highway Department, Fire Department, Police Department, Emergency Management Department, Water Department, Municipal Buildings, Municipal Services (includes Cable Department, Cemetery, Energy projects), Conservation and Recreation, and Transportation Infrastructure. The CIP Financial Summary follows.

REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM PROJECTS

Timothy E. Moore, Capital Improvements Program Committee, Chair

2022 - 2027 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY							
(\$ in thousands)							
Emergency Management Department	2022 Recommended (Budget, CRF, or Warrant)	2022	2023	2024	2025	2026	2027
Expenses							
	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals							
	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues							
	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Emergency Management Department Net Expenses		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

2022 - 2027 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY							
(\$ in thousands)							
Fire Department	2022 Recommended (Budget, CRF, or Warrant)	2022	2023	2024	2025	2026	2027
Expenses							
F1D: Capital Reserve Fund Deposit - Fire Equipment & Apparatus	Warrant	\$140.0	\$180.0	\$180.0	\$180.0	\$180.0	\$180.0
F1E2: Replace 2006 Chevrolet Rescue 2 Truck	Warrant	\$0.0	\$0.0	\$240.0	\$0.0	\$0.0	\$0.0
F1E5: Replace 1994 GMC Forestry 4 Truck	Warrant	\$0.0	\$0.0	\$0.0	\$60.0	\$0.0	\$0.0
F1E1: Replace Command Car	Warrant	\$0.0	\$0.0	\$0.0	\$50.0	\$0.0	\$0.0
F1E4: Replace 1991 Pierce Tower 3 Truck	Warrant / Bond	\$140.0	\$126.3	\$126.3	\$126.3	\$126.3	\$126.3
F2D: Capital Reserve Fund Deposit - SCBA, SCBA Tanks, and High Temperature Face Masks	Warrant	\$0.0	\$25.0	\$0.0	\$25.0	\$0.0	\$25.0
F2E.3: Replace Fire Department Extrication Equipment	Budget	\$50.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
F2E.4: Replace Fire Department Heart Monitor	Budget	\$38.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
F2E.5: Replace Fire Department Old Fire Hose	Budget	\$21.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
F2E.6: Replace Fire Department Thermal Imaging Camera	Budget	\$23.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
F3D: Capital Reserve Fund Deposit - Fire Department Radios	Warrant	\$0.0	\$15.0	\$0.0	\$15.0	\$0.0	\$15.0
F3E: Replace Fire Department Radios	CRF	\$74.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses Subtotal		\$486.0	\$346.3	\$546.3	\$456.3	\$306.3	\$346.3
Account Withdrawals							
F1W1: Capital Reserve - Fire Department Vehicles	N/A	\$140.0	\$126.3	\$326.3	\$236.3	\$126.3	\$126.3
F1W2: Public Safety Impact Fee - Apparatus	N/A	\$0.0	\$0.0	\$40.0	\$0.0	\$0.0	\$0.0
F2W: Capital Reserve - SCBA, Tanks, Masks	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
F3W: General Fund, Unassigned Fund Balance (Radios)	N/A	\$74.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal		\$214.0	\$126.3	\$366.3	\$236.3	\$126.3	\$126.3
Grants/Revenues							
None	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Fire Department Net Expenses		\$272.0	\$220.0	\$180.0	\$220.0	\$180.0	\$220.0

REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM PROJECTS

(continued)

2022- 2027 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY							
(\$ in thousands)							
Highway Department	2022 Recommended (Budget, CRF, or Warrant)	2022	2023	2024	2025	2026	2027
Expenses							
H1D: Expendable Trust Fund Deposit - Vehicles	Warrant	\$50.0	\$50.0	\$62.0	\$62.0	\$62.0	\$62.0
H1E.3: Replace 2012 Ford F-550 Dump Truck	CRF	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$120.0
H1E.9: Replace 2005 Holder sidewalk snow removal machine	CRF	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$50.0
H1E.2B: Replace dump body (sander/salter) of the 2015 6-wheel International Dump Truck	CRF	\$0.0	\$0.0	\$0.0	\$50.0	\$0.0	\$0.0
H1E.12: Replace 2006 Landscape Trailer	CRF	\$0.0	\$0.0	\$0.0	\$0.0	\$15.0	\$0.0
H1E.7: Replace 2010 Ford Newholland brush cutter	CRF	\$0.0	\$0.0	\$0.0	\$110.0	\$0.0	\$0.0
Expenses Subtotal		\$50.0	\$50.0	\$62.0	\$222.0	\$77.0	\$232.0
Fund Withdrawals							
H1W1: Capital Reserve Fund	N/A	\$0.0	\$0.0	\$0.0	\$160.0	\$15.0	\$170.0
H1W2: Impact Fee - New Road	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Fund Withdrawals Subtotal		\$0.0	\$0.0	\$0.0	\$160.0	\$15.0	\$170.0
Grants/Revenues							
None	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Highway Department Net Expenses		\$50.0	\$50.0	\$62.0	\$62.0	\$62.0	\$62.0

2022 - 2027 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY							
(\$ in thousands)							
Police Department	2022 Recommended (Budget, CRF, or Warrant)	2022	2023	2024	2025	2026	2027
Expenses							
P1D: Capital Reserve Fund deposit for replacement of the Communications Radio Dispatch System	Warrant	\$0.0	\$0.0	\$50.0	\$0.0	\$50.0	\$0.0
P2E: Replacement of Police Vehicles	Budget	\$0.0	\$70.0	\$70.0	\$70.0	\$35.0	\$35.0
P3D: Capital Reserve Fund deposit for replacement of the Management Information Computer System	Budget	\$0.0	\$0.0	\$10.0	\$0.0	\$10.0	\$0.0
Expenses Subtotal		\$0.0	\$70.0	\$130.0	\$70.0	\$95.0	\$35.0
Account Withdrawals							
P1W: Capital Reserve - Radio Communication System	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
P3W: Capital Reserve - Management Information Computer System	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues							
None	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Police Department Net Expenses		\$0.0	\$70.0	\$130.0	\$70.0	\$95.0	\$35.0

REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM PROJECTS

(continued)

2022 - 2027 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY							
(\$ in thousands)							
Municipal Buildings 1	2022 Recommended (Budget, CRF, or Warrant)	2022	2023	2024	2025	2026	2027
Expenses							
MB1D1: Capital Reserve Fund Deposit - Buiding/Building Systems	Warrant	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB1D2: Capital Reserve Fund Deposit - Building	Warrant	\$28.0	\$28.0	\$28.0	\$28.0	\$28.0	\$28.0
MB2E1: Public Safety Complex - Expansion Bond & Debt Service	Budget	\$502.9	\$488.8	\$477.5	\$466.3	\$452.3	\$438.2
MB2E2: Public Safety Complex - Maintenance & Repair	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB3D: Library - Capital Reserve Fund Deposit - Maintenance & Repair	Warrant	\$0.0	\$55.0	\$55.0	\$60.0	\$60.0	\$60.0
MB3E: Library - Maintenance & Repair	Budget	\$87.2	\$15.0	\$0.0	\$33.0	\$100.0	\$80.0
MB4E1: Public Works Facility - Maintenance & Repair	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB5E: Town Hall Annex - Maintenance & Repair	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB6E: Historical Society - Maintenance & Repair	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB7E: Town Hall - Maintenance & Repair	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB8E1: Recreation Buildings - P.A.R.C.	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB8E2: Recreation Buildings - Ingalls Terrace	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses Subtotal		\$618.1	\$586.8	\$560.5	\$587.3	\$640.3	\$606.2

2022 - 2027 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY							
(\$ in thousands)							
Municipal Buildings 2	2022 Recommended (Budget, CRF, or Warrant)	2022	2023	2024	2025	2026	2027
Account Withdrawals							
MB1W2.1: Building/Building Systems Capital Reserve Fund	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB2W: Police & Fire Deps Portion of Public Safety Complex Impact Fee	N/A	\$50.0	\$50.0	\$10.0	\$0.0	\$0.0	\$0.0
MB3W1: Library Capital Reserve Fund	N/A	\$87.2	\$15.0	\$0.0	\$33.0	\$100.0	\$80.0
MB3W2: Library Funds (Fees, Fines, Donations)	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal		\$137.2	\$65.0	\$10.0	\$33.0	\$100.0	\$80.0
Grants/Revenues							
None	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Municipal Buildings Net Expense		\$480.9	\$521.8	\$550.5	\$554.3	\$540.3	\$526.2

REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM PROJECTS

(continued)

2022 - 2027 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY							
(\$ in thousands)							
Municipal Services	2022 Recommended (Budget, CRF, or Warrant)	2022	2023	2024	2025	2026	2027
Expenses							
MS1E: Building Department Expenses	Budget	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS2D: Cable Department Equipment Capital Reserve Fund deposit	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS2E: Cable Department - Purchase, Maintenance & Repair	Budget	\$25.0	\$30.0	\$0.0	\$0.0	\$0.0	\$0.0
MS3D: Cemetery - Special Maintenance Capital Reserve Fund Deposit	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS3E: Cemetery - Maintenance & Repair	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS4D: Capital Reserve Fund Deposit - Cell Tower Maintenance	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS4E: Cell Tower - Maintenance & Repair	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS5D: Energy Capital Reserve Fund deposit	Warrant	\$25.0	\$25.0	\$25.0	\$25.0	\$25.0	\$25.0
MS5E: Energy Project Expense	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses Subtotal		\$50.0	\$55.0	\$25.0	\$25.0	\$25.0	\$25.0
Account Withdrawals							
MS2W: Cable Department Equipment Capital Reserve Fund	N/A	\$0.0	\$0.0	\$5.0	\$0.0	\$0.0	\$0.0
MS4W: Cell Tower Maintenance Capital Reserve Fund	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS5W: Energy Capital Reserve Withdrawal	N/A	\$20.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal		\$20.0	\$0.0	\$5.0	\$0.0	\$0.0	\$0.0
Grants/Revenues							
MS2R: Cable Franchise Revenues	N/A	\$20.0	\$20.0	\$20.0	\$20.0	\$20.0	\$0.0
Grants/Revenues Subtotal		\$20.0	\$20.0	\$20.0	\$20.0	\$20.0	\$0.0
Municipal Services Net Expenses		\$10.0	\$35.0	\$0.0	\$5.0	\$5.0	\$25.0

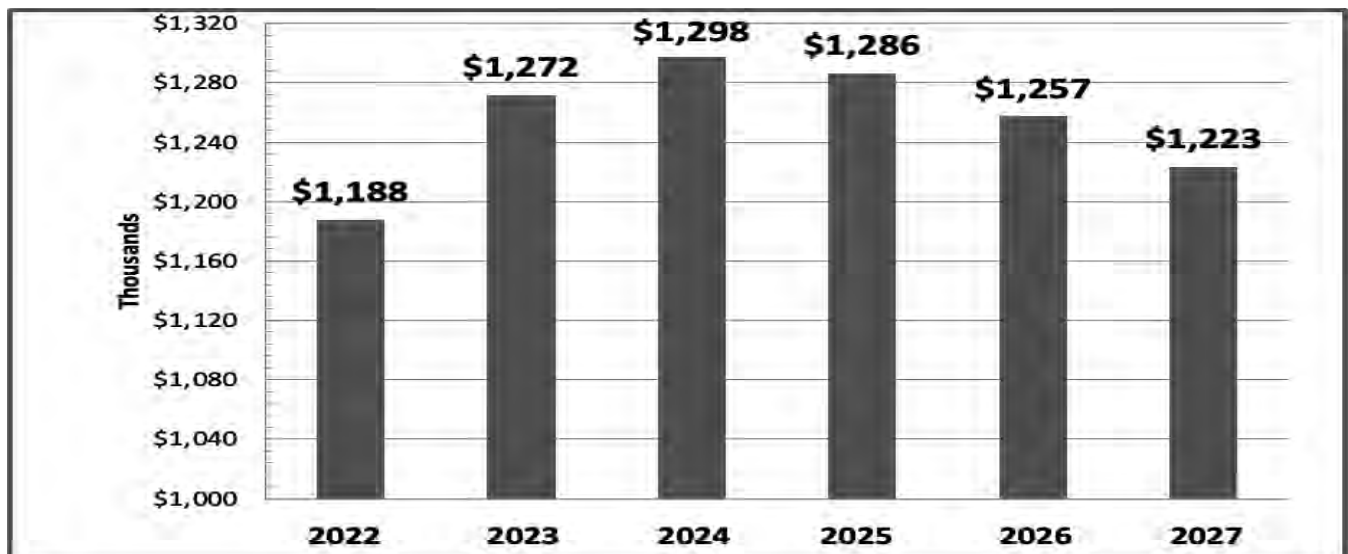
2022 - 2027 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY							
(\$ in thousands)							
Conservation and Recreation	2022 Recommended (Budget, CRF, or Warrant)	2022	2023	2024	2025	2026	2027
Expenses							
CR1D: Conservation - Conservation 36-A Fund Deposit	Warrant	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
CR3D: Recreation - Capital Reserve Fund Deposit	Warrant	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0
CR3E: Recreation - Expenses per Strategic Plan	Budget	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0
Expenses Subtotal		\$100.0	\$100.0	\$100.0	\$100.0	\$100.0	\$100.0
Account Withdrawals							
CR1W1: Conservation 36-A Fund	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
CR1W2: Current Use Fund	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
CR1W3: Forestry Fund	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
CR3W1: Recreation Capital Reserve Fund	N/A	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0
CR3W2: Recreation Impact Fee	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal		\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0
Grants/Revenues							
CR3R: Recreation Gifts/In-kind Services	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Conservation and Recreation Net Expenses		\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0

REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM PROJECTS

(continued)

2022 - 2027 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY							
(\$ in thousands)							
Transportation Infrastructure	2022 Recommended (Budget, CRF, or Warrant)	2022	2023	2024	2025	2026	2027
Expenses							
T1D: Transportation Infrastructure Capital Reserve Fund deposit.	Warrant	\$40.0	\$40.0	\$40.0	\$40.0	\$40.0	\$40.0
T2E: Hazard Mitigation Plan Projects	Warrant	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
T3E: Transportation - Surface & Drainage Routine Maintenance	Budget	\$285.0	\$285.0	\$285.0	\$285.0	\$285.0	\$285.0
T4E: Transportation - Special Projects	Warrant	\$0.0	\$0.0	\$0.0	\$600.0	\$0.0	\$0.0
Expenses Subtotal		\$325.0	\$325.0	\$325.0	\$925.0	\$325.0	\$325.0
Account Withdrawals							
T4W2: NHDOT TAP Funds (80%, Requires 20% local match)	N/A	\$0.0	\$0.0	\$0.0	\$480.0	\$0.0	\$0.0
T4W1: Capital Reserve Fund - Transportation Infrastructure Projects	N/A	\$0.0	\$0.0	\$0.0	\$120.0	\$0.0	\$0.0
Account Withdrawals Subtotal		\$0.0	\$0.0	\$0.0	\$600.0	\$0.0	\$0.0
Grants/Revenues							
None	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Transportation Infrastructure Net Expenses		\$325.0	\$325.0	\$325.0	\$325.0	\$325.0	\$325.0

2022 - 2027 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY							
(\$ in thousands)							
GRAND TOTALS	2022 Recommended (Budget, CRF, or Warrant)	2022	2023	2024	2025	2026	2027
Total Expenses	N/A	\$1,629.1	\$1,533.1	\$1,748.8	\$2,385.6	\$1,568.6	\$1,669.5
Total Grants/Revenues	N/A	\$20.0	\$20.0	\$20.0	\$20.0	\$20.0	\$20.0
Total Impact Fee Withdrawals	N/A	\$137.2	\$65.0	\$50.0	\$33.0	\$100.0	\$80.0
Total Reserve & Other Fund Withdrawals	N/A	\$284.0	\$176.3	\$381.3	\$1,046.3	\$191.3	\$346.3
Total Net Expenses		\$1,187.9	\$1,271.8	\$1,297.5	\$1,286.3	\$1,257.3	\$1,223.2



REPORT OF THE CEMETERY SEXTON

Mark Gilford, Cemetery Sexton

Rising together with the Highway Department, the Planning Board and local engineering firm SEC and Associates, plans for the expansion of the Cemetery are underway. The first step will be to clear a little over an acre of land that will allow us to add at least two (2) new sections. We will be asking for bids on the tree cutting and then for the clearing of the land.

The updating of the Cemetery Data Base also continues. There is info on documents that need to be entered in including names, dates, deed numbers and info on old monuments, but we hope it will allow people searching for ancestors much easier and faster.

Important dates at the Cemetery are Memorial Day, Mother's Day, Father's Day, Easter, and Veteran's Day. These dates are when there are the most visitors and we try to do all we can to make the Cemetery look special for these days.

The Town Highway Department continues to maintain the perpetual care of the Cemetery. This consists of the mowing and trimming around the monuments, and the spring and fall cleanups. Performing these tasks with in-house resources is as important to the workers as it is to the Town. We can get work done in a timely manner and there is a sense of pride that comes with the perpetual care of our own.

The costs for Cemetery Plots are as follows:

- Plaistow Residents \$425 per grave
- Non-Residents \$795 per grave
- Internment fee for a full burial is \$100
- Internment fee for a cremation is \$50

There were twelve (12) graves lots sold in 2021.

There were twelve (12) internments.

Town of Plaistow Cemetery Regulations

- **Cemetery will be closed to visitors between dusk and dawn.**
- **Vehicles must always maintain a reasonable and prudent speed.**
- **Dogs must always be leashed and under control of owner.**
- **Do not pick flowers wild or cultivated.**
- **Recreational use of the cemetery for horseback riding motorcycles and skateboards will not be allowed.**
- **Vandals will be prosecuted to the full extent of the Law.**

**Per order of the town Selectman and Town Manager.
For assistance contact the sexton at cemetery@plaistow.com**

REPORT FROM THE CERT: CITIZENS EMERGENCY RESPONSE TEAM

Thomas Dawson, CERT Team Member

Patrick Kiley Deputy Director of Emergency Management

Summary for 2021:

2021 was a busy year for the Plaistow Community Emergency Response Team. The team has realigned under the Emergency Management Department to best utilize the team as a multidisciplinary response asset to the Plaistow Community. Furthermore, the team established a mutual aid agreement with the Southeastern New Hampshire Hazardous Materials Mutual Aid District, strengthening regional response assets and allowing for greater assets to be deployed to the Plaistow community if needed. With activations, training, and events, the Plaistow Community Emergency Response Team is well positioned to help the community ***rise together*** in the face of any disaster.

Activations in 2021:

- The Community Emergency Response Team was deployed on multiple occasions to assist the community in various emergency events including evacuations, severe weather, fires, and more.

Training activities in 2021:

- Traffic Control – learned proper traffic management and traffic flow techniques. These included learning to direct traffic, stop traffic, and provide safe measures during traffic incidents or disasters.
- Shelter Management – learned to provide a safe and secure place for individuals and families to stay before, during, and/or after a disaster.
- In Field Training (first-aid, search and rescue, fire safety) – CERT members began reviewing in-field training to stay current with best practices.
- Incident Rehab – Working with the Southeastern New Hampshire Hazardous Materials Mutual Aid District, incident rehab training was conducted to better prepare the team to help first responders during fire, EMS, hazardous materials and other long term emergency events. As part of this training, the team worked with other communities to support Fire Department live fire training to get hands on rehab experience.

Town Events in 2021:

- 9/11 Ceremony – CERT members took time to remember those who were lost in the terrorist attacks on this date in 2001, in New York City, the Pentagon and Stonycreek Township in Pennsylvania.
- Veteran Days Ceremony – CERT members participated the town ceremony to honor those who have served in the United States Armed Forces.

REPORT FROM THE CERT: CITIZENS EMERGENCY RESPONSE TEAM *(continued)*

Events Organized in 2021:

- Due to the ongoing COVID-19 pandemic, events were minimized.

Membership in 2021:

- In 2021 the former team leader Darrell Walker resigned from his role to pursue a job opportunity in another part of the country. We are excited to welcome Thomas Dawson as the new CERT Team Leader.

Goals for 2022:

- Maintain monthly meetings/trainings
- Resume activities and events as possible, while following COVID-19 protocols
- Increase membership: CERT is always looking for new team members. If interested, please visit the CERT webpage on the Plaistow town website.
- Further integration with Plaistow first responders
- Explore training opportunities to include search and rescue operations, and tracking
- Continue to grow mutual aid agreements with other local and regional teams.

With the ongoing COVID-19 health crisis, the Plaistow CERT is ***rising together*** with the Plaistow Fire, Police, and Emergency Management Departments to serve the needs of our town and its citizens. We continue to grow, increase our social media presence, and further develop our relationships and presence within the Plaistow community.



REPORT OF THE CONFLICT OF INTEREST COMMITTEE (COIC)

Therese A. Chouinard, Chair

Purpose of the Committee

In order for the citizens of Plaistow to have confidence in the integrity of its government, the Conflict of Interest Committee (COIC) is dedicated to serving Plaistow's citizenry by ensuring that:

- 1) Our public officials act independently, impartially and with responsibility to the people of Plaistow for the public's best interests
- 2) Our government's decisions and policies are made through the proper channels of government structure
- 3) Any and all public offices are not used for personal gain
- 4) Our public officials perform their duties without conflicts between their private interests and those of the citizens they serve

How to File a Petition

Any citizen who believes that a conflict of interest exists regarding a Plaistow public official and wishes to submit a formal complaint is encouraged to review the Town of Plaistow Conflict of Interest (COI) Ordinance, Section V, "Prohibited Conduct."

To obtain copies of the *COI Ordinance, Bylaws, Petition of Alleged Violation form, and the Tri-Fold of Prohibited Conduct* from the COI Ordinance you may:

- 1) Mail a request to the Conflict of Interest Committee, PO Box 903, Plaistow, NH 03865;
- 2) Online at: <https://www.plaistow.com/conflict-interest-committee>
- 3) Email to townofplaistowcoic@yahoo.com, and enter "COIC Business" in the subject line
- 4) Attend a COIC meeting
- 5) Inquire at the Town Hall

All correspondence to the post office box and email address go directly to the COIC, and remain confidential in accordance with our bylaws and ordinances. All *Petitions of Alleged Violation* forms must be mailed to the COIC at the PO Box only; hand-delivered petitions will not be accepted.

NH Conflict of Interest Area Towns Group

The COIC is still interested in forming a NH Conflict of Interest Group of area towns who have a COI Ordinance or who would like to adopt an ordinance of their own. Committees would share ideas and information on the COI Ordinances and possible areas of improvement.

Committee Member Assistance

The COIC is available to interpret and/or discuss the COI Ordinance and Bylaws with citizens and town officials at all regular meetings. Suggestions to improve the

REPORT OF THE CONFLICT OF INTEREST COMMITTEE (COIC) ***(continued)***

ordinance will be taken under consideration at the COIC's discretion. In 2017 we received petitions. In 2013 we created a tri-fold of the Prohibited Conduct from the COI Ordinance. We want to continuously improve our processes to serve the Town as we are all in this and ***rising together.***

Meeting Schedule

The COIC meets the third Tuesday of the month, 7:00 PM, at the Plaistow Public Library (except July, August, November and December). Special Meetings are called as needed. All regular meetings are open to the public and all are welcome to attend.



REPORT OF THE CONSERVATION COMMISSION AND TOWN FOREST

Timothy Moore, Conservation Commission Secretary

The Conservation Commission is *rising together* with all Plaistow residents to conserve and maintain our natural resources.

Arbor Day: 2021 marked the 12th year of celebrating Arbor Day with Pollard School. Normally a highlight of the celebration is the planting of one or more trees. This year because of the COVID-19 pandemic the tree planting was cancelled. Kudos and thanks to the Pollard School teachers, staff, and students for continuing the celebration with the poetry contests.

Education is always an important part of conservation and as a build-up to the Arbor Day celebration the 5th graders learn about trees and their value to the community. However, the 5th grade poetry was held, and this year's winners are shown below.



Place	Poetry Winner
1 st	Emma Bonfiglio
2 nd	Cody Therrien
3 rd	Hannah Ahern

Stream Sampling: 2021 marked at least the 38th year that the Conservation Commission has measured the water quality of several Plaistow stream. During the first eighteen years the sample points and types of tests varies somewhat through those years. The last twenty have been more consistent with the number of sample points growing to twenty-one and the number of tests done at each point has expanded to fourteen. The chart below shows the results for nitrates and nitrites from 1983 through 2021. The results are displayed in roughly 10-year intervals as well as the last 3 years. For these two measures the results have been very consistent over time. Not all measures are this consistent.

REPORT OF THE CONSERVATION COMMISSION AND TOWN FOREST

(continued)

Annual Stream Sample Test Results History

Sample Point	Test Type	1983 (mg/l)	1993 (mg/l)	2003 (mg/l)	2012 (mg/l)	2019 (mg/l)	2020 (mg/l)	2021 (mg/l)
Little River at intersection of Old County & Kingston Roads	Nitrates	< 0.10	0.5	0.56	< 0.2	< 0.10	< 1.0	< 1.0
	Nitrites	< 0.10	< 0.05	< 0.05	< 0.2	< 0.01	< 0.01	< 0.01
Little River at the Atkinson/Plaistow Town Line	Nitrates	0.14	0.5	1.34	0.50	< 1.0	< 1.0	< 1.0
	Nitrites	< 0.10	< 0.05	< 0.05	< 0.2	< 0.01	< 0.01	< 0.01

Note the “<” symbol means “less than” and gets reported when the available measurement techniques measure some quantity of a substance, but it is so small that it can not be measured accurately. These points are often referred to as Minimum Detectable Limit (MDL) points.

The unit of measure for both nitrates and nitrites is milligrams per liter (mg/l). Drinking water standards require less than 10 mg/l for nitrates.

Although the water quality in our streams does not meet drinking water standards for some measures such as pH and coliform, neither does it pose a severe health risk.

Prime Wetlands: One of the goals the Conservation Commission had in 2020 was to investigate what it would take to officially designate some of our high functioning wetlands as prime wetlands and to recommend to the Planning Board updates to our wetlands zoning ordinance. To that end the Commission contracted with Mark West of West Environmental to undertake a prime wetlands study. Mark was severely delayed in getting the wetlands mapped with the size and function of each Plaistow wetland. The work was completed in November 2021 but there was not sufficient time to prepare a warrant at the 2022 Town Meeting for voters to approve or disapprove of the prime wetlands designation. More information will be forthcoming throughout 2022.

The Commission did review our existing wetlands ordinance and made a recommendation to the Planning Board that they update the wetlands ordinance by preparing a zoning warrant article for the 2021 Town Meeting. The proposed zoning amendment passed.

Town Forest: The implementation of the projects described in the recently updated Forest Management Plan (FMP) was delayed by the COVID-19 pandemic but finally completed in October 2021. The projects included treating of a portion of the Town Forest for invasive species and a small logging project to maintain forest health by allowing a diversity of trees to grow and prosper.

REPORT OF THE CONSERVATION COMMISSION AND TOWN FOREST *(continued)*

The Southeast Land Trust (SELT) monitors the conservation easement at the Town Forest for encroachments or other types of violations. During the review two years ago SELT felt that an abundance of trails didn't allow for large areas of undisturbed forest for wildlife diversity to prosper and still allow the use of the Town Forest trail system for enjoy the forest and its wildlife. Their recommendation resulted in approximately a 1-year review of a redesigned trail system. This was a critical step in working with the Atkinson and Hampstead Conservation Commissions to produce a Three-town trail map that shows trails in all three towns and how they all interconnect. More importantly all three towns agreed on a uniform trail marking system so that hikers and bikers can enjoy the benefits of conservation land in all three towns. The redesigned trail system should be implemented in 2022.

When using the Town Forest please remember the National Park admonition, "Take only pictures, leave only footprints."

We can't thank the many volunteers who help us maintain the trails enough. We need to extend a special thanks to Brent Ebner of Hampstead who not only helps with trails but has built and repaired several bridges that enhance the experience and safety of the many trail hikers.

As always, thanks to Highway Department Supervisor, Dan Garlington, and his work crew for keeping the parking lot well-maintained all year and plowed during the winter months. Please be patient, however as it may take a couple days to get the roads plowed, sanded, and salted before resources can be directed to the Town Forest parking lot.

As Smokey Bear, a US Forestry icon for forest fire prevention, has reminded us for all these years...



"Only YOU Can Prevent Forest Fires!"

CURRENT USE DESCRIPTION AND INVENTORY

Marybeth Walker, CNHA, Assessor's Agent

New Hampshire's Current Use law (RSA 79-A) allows qualifying land to be taxed according to its current, rather than its potential use. Without the Current Use program, all open land, regardless of the owner's intent for future use, would be assessed and taxed at full market value. In many cases this would have the effect of forcing landowners to sell their property to escape high property taxes. Inevitably this would mean losing much of this land to development – most likely in the form of residential subdivisions. Current use assessment typically reduces property taxes assessed on undeveloped land by more than two-thirds and is vital to the preservation of open space in the region.

Started in 1973, the current use program is an extremely important mechanism for keeping open land open. It does not, however, provide any long-term protection from the future development of this land. This is because current use land can be taken out of the program. If the land is converted to a non-qualifying use (e.g. subdivided for development) it is subject to a "Land Use Change Tax" equal to 10% of the land's full value assessment at the time of the change. In 1994, the Current Use Law was amended to allow the current use penalty tax (land use change tax) to accrue to a special account that can be used for conservation purposes.

The March 2000 Town Meeting voted to put the "Land Use Change Tax" into the Conservation Fund. The "Conservation Fund 36-A" may be used for land or easement acquisition, or for any other purpose for which the Conservation Commission Fund was established under RSA 36-A allows, such as resource inventories, management of Town lands, etc. The 36-A Fund requires both the Conservation Commission's and the Board of Selectmen's approval for withdrawal of any of those funds.

The Current Use Fund has \$182,376.11 in this fund as of December 31, 2021 and the Conservation Fund has \$149,158.54 in it as of December 31, 2021.



CURRENT USE DESCRIPTION AND INVENTORY (continued)

PARCEL	OWNER	LOCATION	ACRES	LAND VALUE
11/008/000/000/	POST, G & M REVOCABLE TRUST	15 ATKINSON DEPOT RD	15.22	\$ 121,000
14/008/000/000/	PETTENGILL, DEBORAH LEE REV TR	30 EAST RD	14.76	\$ 127,400
18/010/000/000/	JJAMBS, LLC	244 MAIN ST	29.2	\$ 44
20/035/000/000/	COLLINS, MARGO B	93 OLD COUNTY RD	24.45	\$ 141,600
21/002/000/000/	BARIBEAU, ROGER R	310 MAIN ST	29.05	\$ 127,400
21/005/000/000/	GALLOWAY, ANDERSON	0 MT MISERY	25.2	\$ 907
22/001/000/000/	MERANDA, JOSEPH	0 MT MISERY	12	\$ 360
33/001/000/000/	KNP LAND ASSOCIATES, LLC	0 OLD COUNTY RD (BACKLAND)	107.44	\$ 1,236
34/001/000/000/	TORROMEO, HENRY	0 MT MISERY	166	\$ 960
37/035/000/000/	STEVENS, KERI B.	6 WOODLAND DR	22.78	\$ 140,600
37/055/000/000/	NOYES, CYNTHIA I	27 MAIN ST	18.54	\$ 134,500
41/014/000/000/	GIFFORD, JONATHAN	148 MAIN ST	66	\$ 134,500
42/062/000/000/	MAJOR TR, NORMAN L & BRENDA E	1 MAJOR LN	8.31	\$ 130,200
44/050/000/000/	JAMES REVOCABLE TRUST, B & B	67 KINGSTON RD	94	\$ 184
48/032/000/000/	HOYT, DAVID M.	63 FORREST ST	28.52	\$ 120,300
48/040/000/000/	CONLEY, ETHAN	0 FORREST ST REAR	24.54	\$ 1,654
49/003/000/000/	LEBLANC TR, M G	31 FORREST ST	23.5	\$ 107,700
50/078/000/000/	HOLT, GERALD E	17 HARRIMAN RD	105.1	\$ 126,400
53/013/000/000/	MAJOR TR, NORMAN L & BRENDA E	12 KINGSTON RD	15.9	\$ 134,500
53/028/000/000/	EMBREY, MONA E	7 HILL HAVEN RD	59.08	\$ 113,300
55/005/000/000/	MUIR, ANN	43 CRANE CROSSING RD	38.12	\$ 66
55/009/000/000/	ENGLEMAN, JANICE CHRISTINE	29 CRANE CROSSING RD	20.89	\$ 140,300
56/003/000/000/	DEPTULA-HICKS, DARLENE M TRUST	30 CRANE CROSSING RD	37.22	\$ 141,600
62/029/000/000/	44 SWEET HILL LLC	44 SWEET HILL RD	36.45	\$ 134,500
65/002/000/000/	RDR LLC	2B NEWTON RD	23.33	\$ 113,300
67/001/000/000/	PAQUETTE, ERIC	34 NEWTON RD	33.2	\$ 141,600
68/008/000/000/	SWEET HILL FARM, LLC	82 NEWTON RD	53.24	\$ 141,600
8/025/002/000/	DUSTON, VIRGINIA L	0 HAMPSTEAD LINE	1.1	\$ 40
8/027/000/000/	GALLANT, MICHAEL J & PAMELA J	23 HICKORY RIDGE RD	32.04	\$ 141,200
11/006/000/000/	POST, GARY K.	19 ATKINSON DEPOT RD	4.8	\$ 66
28/001/000/000/	NNA ASSOCIATES	106 PLAISTOW RD	59.86	\$ 44
47/003/000/000/	BRIGHTON DRIVE INC	0 NORTH AV	84	\$ 133,800
66/017/000/000/	HAVERHILL GOLF & COUNTRY CLUB	93 FORREST ST	413	\$ 275,300

REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT

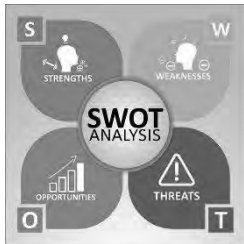
Chief Chris Knutsen, Emergency Management Director

The purpose of emergency management is to provide the managerial function which creates the required framework within the community to reduce the vulnerability of hazards and design an effect response plan for disasters. This operating theater requires a comprehensive approach that involves the consideration of all hazards, defines all phases of a response, outlines recovery procedures, and most importantly, includes all the stakeholders. Therefore, leadership within the emergency management functions must foster an environment that values science and utilizes a knowledge-based approach based on education, training, experience, ethical practice, public stewardship, and continuous improvement. This year, many advancements and improvements have been implemented within the Office of Emergency Management for Plaistow. This synchronization of activities and sincere relationship relevant to the stakeholders have constructed a climate for ***rising together*** to implement the best risk management principles for the community.

This last year, the Plaistow Fire Chief, Chris Knutsen, was appointed Director of Emergency Management. His professional scholarship and public safety background have constructed a diverse culture for strategic thinking, communication, planning, and operations management competence. He is a graduate from the University of Maryland, where he completed his Bachelor of Science, majoring in Public Safety Administration and minoring in Homeland Security. He is credentialed through the International Accreditation for Fire Service Organizations Pro Board with Fire Officer I, II, III, & IV, Incident Safety Officer, National Registered Paramedic, and a Hazardous Materials Technician. Additional certifications include Emergency Operations Center Management & Operations, Public Safety Leadership Academy, Courtroom Preparation and Testimony, and Hazard/Threat Assessment. He is an instructor for the following courses: FEMA National Incident Management System 700, 800, 100, 200, 300, 400; Command & General Staff Functions for Local Incident Management Teams; All-Hazards Strike Team/Task Force Leader; Leadership I, II, & III. Director Knutsen is well experienced with incident management. He has filled the positions of incident commander, operations section chief, planning section chief, or logistics section chief for several large-scale, multiagency incidents involving floods, wildfires, aircraft crashes, structure fires, technical rescue incidents, and multiple conflagrations. Through these incidents, he has authored numerous incident action plans, which have been published and used as model examples at the University of Tennessee.



REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT *(continued)*



Once in office, Director Knutsen conducted a systematic analysis of the strengths, weaknesses, opportunities, and threats within the scope of the Office of Emergency Management. This audit was used to begin effecting change to improve the capabilities for hazard mitigation, preparedness, response, and recovery. A significant deficiency which was identified in this process were inadequate job descriptions, training requirements, certifications, and defined experience needed to fill the position of director or deputy director. The success of any organization requires that the management and leadership possess an authoritative background within the agency discipline. Therefore, a dynamic and progressive job description was authored and adopted paving the way for future sustainability and assuring qualified candidates fill these important positions.

Following a comprehensive application and assessment process, Director Knutsen appointed Patrick Kiley as Deputy Director of Emergency Management. Mr. Kiley is a graduate from the University of Massachusetts Lowell, where he completed his Bachelor of Science, majoring in Public Health. Deputy Director Kiley holds numerous professional certifications in Enhanced Threat/Risk Assessment, Hospital Emergency Response, Emergency Preparedness & Incident Management, Community Health, Hazardous Materials Operations, National Incident Management System, and is a Certified Professional Continuity Practitioner. Additionally, he is a National Registered EMT and trained as a firefighter. He is currently attending the master's program at Anna Maria College, Majoring in Public Administration. His diverse work experience includes firefighting, pre-hospital emergency medical care, field supervision, large event medical coordination, fire and life safety management for healthcare facilities, regulatory compliance, and is currently the Emergency Management Coordinator for the Conference of Boston Teaching Hospitals. His professional background, field experience, and dedication with emergency management will be a tremendous asset to the town.



The director and deputy director of emergency management have worked together to develop a safer, less vulnerable community while increasing the capability of coping with hazards and disasters. One of our first priorities was raising awareness and providing information to the public. This was achieved through sending email notifications, performing direct phone calls to our vulnerable residents, and creating a Facebook social media page. Using multiple platforms to share information allows our office to distribute important messages that keep our community safe. Additionally, residents will soon be able to enroll, for free, with an emergency and non-



REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT (continued)

emergency notification system called CodeRed. This system will provide automated phone calls, text messages, and emails to the public. Until recently, this system was only utilized for weather event notifications.

This last year, Plaistow OEM monitored and alerted residents to over 30 significant thunderstorms, rain, hurricane, hot weather, or winter weather events. Some of these situations lead to the creation of incident action plans (IAP) that define incident goals and outline control objectives that should be implemented in the event of significant threat or damage. These plans provide operational periods with well-defined response priorities and strategies using a proactive methodology instead of a reactionary approach. This preemptive platform allows all the stakeholders to integrate and collaborate before a disaster occurs. This emergency management strategy allows for a synchronized response by all the organizations needed to manage and recover from an incident effectively. Early planning, early notification, appropriate dedicated resources, and complete public awareness are all critical ingredients for competent emergency management and creating a successful outcome.



This office has been reviewing our Local Emergency Operations Plan (LEOP) to establish preparedness. This guidebook utilizes an all-hazards emergency management approach that addresses the threats or acts of any significant natural, technological, or terrorism disasters that have been defined within the local community. A fundamental element of this process is to bring awareness, education, responsibility, and actionable items for disaster response to the internal and external stakeholders outlined in the LEOP document. The performance is then tested for effectiveness using fictional scenarios that are delivered through tabletop exercises (TTX) or full-scale practice events.

Fall of 2021, members of the emergency management team met using an informal



classroom setting to discuss their roles and responsibilities for a town wide ice storm disaster. This tabletop exercise allowed representatives from all levels of local government and representation from the New Hampshire Department of Safety and Homeland Security the chance to discuss their responsibilities should this event happen. During this exercise, Plaistow OEM gave department heads problem-solving scenarios that they would have to manage and overcome. The information gathered from this exercise will now be used to define further,

develop, or update response strategies in our local emergency operations plan. Plaistow Office of Emergency Management will continue hosting training events like this at least twice a year. ***Rising together***, we can mitigate, respond to, and recover from natural and manmade disasters.

REPORT OF THE FINANCE DIRECTOR

Gregory A.Colby, CPA, Finance Director

The Finance Department is comprised of many functions that interact with all departments within the Town of Plaistow. These functions include Payroll, Accounts Payable and Accounts Receivable. The Finance Department is responsible for development, preparation, and control of the Town's budget in conjunction with the Town Manager and the individual departments.

The Department is also in charge of accounting and financial reporting including Federal and State reporting requirements.

It is the mission of the Finance Department to administer the financial resources of the Town in a fair, accurate, and professional manner to meet all areas of fiscal responsibility, including compliance with Federal, State, and local laws, as well as general accepted accounting principles.

The external audit conducted in 2021 for the year ended December 31, 2020, resulted in the Town receiving an unmodified opinion on the financial statements, which is the highest level an entity can receive. The Town continues to have a healthy, strong unassigned fund balance. The entire audit is available on the Town Website, under the Finance Department page.

The external auditors have been scheduled for the week of March 7, 2022, and the expectation is to have the report back and available by June 15th.

Like it has been for so many others, 2021 continued to be challenging navigating COVID and the fallout. The number of grants and reporting requirements made it a challenge but ***rising together*** we have met all requirements of the State and Federal authorities in the tracking and expenditure of these grants.

The Finance Department continues to strive towards ensuring that information generated from this office is as timely and accurate as possible, so Town Officials, staff, and taxpayers can rely on and make sound financial decisions on behalf of the Town.



REPORT OF THE FIRE DEPARTMENT

Chris Knutsen, Fire Chief

Public Safety Services for a community is defined by analyzing risks that exist for that given area. This whole community approach to hazard identification, risk reduction, and response is achieved through effective planning, preparation, education, collaboration, and recovery strategies. Throughout 2020, Fire Chief Chris Knutsen performed a strength, weakness, opportunity, and threat (SWOT) analysis on fire services/rescue for Plaistow. This technique is commonly used to address what is being done well by the organization and what should be addressed to minimize gaps in service delivery. Through the support of the community, interdepartmental growth, and unified collaboration with critical stakeholders, Plaistow Fire Department implemented a multitude of response capabilities this year. This platform created tremendous success for ***rising together*** to achieve fast, efficient, and effective emergency services for the community. These changes would not be possible without the financial support of the community. For this reason, on behalf of the fire department members, we would like to first extend a sincere thank you for supporting our mission in public safety.

The most crucial change in 2021 was the financial support needed to provide 24-hour / 365-day coverage at the fire station. Until this change, there were no responders at the station from 6:00 pm – 6:00 am, "on-call" members exclusively provided our response delivery plan during this time. Even though the department has a strong membership of dedicated on-call staff, there were significant delays in response. At times, an additional 12+ minutes were added to the response. Members would need to travel from their home, work, or current location to the station before a fire/rescue apparatus or ambulance would respond to the emergency location, creating the total response time an average of 15 to 17-minutes.



Additionally, with an on-call type of emergency response platform, there is always an uncertainty of who would be available for a call. There were no dedicated command staff/supervisors assigned to cover shifts during this period. With the addition of 24-hour staffing, our average response time from notification of the emergency to when we have an apparatus in your driveway with three personnel is 4 minutes and 51 seconds. This is a tremendous reduction in response time from our previous model, therefore, limiting the growth/damage of a fire emergency, increasing survivability, and decreasing disability from medical emergencies. Our new model also includes that a supervisor/incident commander is assigned to all responses 24-hours a day.

We are currently on track to have a record-breaking year for calls of service. This year, the department has seen a significant increase of approximately 12% in call volume. Even with this increase, our on-duty staff handles around 85% of the calls without the need for calling on-call personnel. This speaks volumes for unit/personnel utilization and

REPORT OF THE FIRE DEPARTMENT (continued)

responsible tax-payer spending. 60% of our calls are to a residence, 25% are to the commercial district, 10% happen on the roadway, and 5% are to our mutual aid districts.



Training is the foundation of what we do as an emergency service. Our first responders' initial and continuing education define our competence and improve our proficiency. This year, we delivered or offered over 70 training events. Individual training averaged more than 190 hours with most of our staff for the year. The department purchased the equipment and completed advanced level training for trench collapse and high-angle rescue. These disciplines and equipment are a new addition to our response capabilities.



For the first time, Plaistow firefighters traveled to the New Hampshire Fire Academy on two separate occasions to perform "live-fire" training with our mutual-aid partners. These evolutions allowed for the practice of scene size-up, risk analysis, command & control, personnel accountability, line advancement, search & rescue, fire attack, ladder placement, pumping, and water supply. Both training days were exceptionally beneficial to our staff and our surrounding departments. The Public Safety Complex was also a host location for several CPR courses. We partnered with Lakes Region Mutual Fire Aid to sponsor a 40-hour "Fire Service Communications" certification course through APCO International. This program allowed nine telecommunicators from Plaistow and five other agencies the ability to obtain this valuable training that fire dispatchers need. The department had several individual members complete professional development and achieved certifications for Advanced Emergency Medical Technician, Apparatus Driver/Operator, Fire Service Instructor, Fire Officer, and Hazardous Materials Technician disciplines.



Another tremendous accomplishment this year was improvements made to our protective equipment, radios, and self-contained breathing apparatus. Over the last few years, we have been upgrading our "turnout gear," which is the protective clothing that firefighters

REPORT OF THE FIRE DEPARTMENT (continued)

wear when extinguishing fires. The previous gear was nearing the 10-year service life, and the level of protection the clothing offered was so outdated that the manufacturer no longer made them. The department will continue replacing the older gear along with achieving the ability for members to have a



second (reserve) set. Through the approval of the capital reserve budget and the allocation of unassigned fund balance monies, the department could replace 18 old and obsolete radios. Fire ground communications are essential for the safety of our staff. Therefore, this purchase was invaluable for our mission in public safety. Another achievement through the capital reserve fund was purchasing and replacing our self-contained breathing apparatus. The units we were using were well past their service life expectancy and several standards behind the current requirements.

Again, this year, the fire chief was successful with obtaining grant funding from local and federal programs. The first grant was through the Federal Emergency Management Agencies Assistance to Firefighters program. This project was worth \$37,500 and will purchase physical fitness equipment. No local taxpayer funding will be used for this project. Second to cancer, cardiovascular disease is the leading cause of line of duty deaths in the fire service. Developing a fitness program will have several positive physical and mental health effects for our staff. The second grant was through a local allocation from the Governor's Office for Emergency Relief and Recovery. This \$50,000 grant has been submitted to purchase a new cardiac heart monitor and thermal imaging cameras. Together these funding opportunities will save local taxpayers \$87,500.



In closing, providing public safety for a community requires a collaborative effort with informed decision-making from all the stakeholders. 2021 was a year of ***rising together*** to decrease response times, update equipment, and improve our emergency response capabilities. We could not provide these essential services without the community's support and the dedicated staff at the fire department.

From Chief Knutsen, Thank You for your support, understanding, and enthusiasm in allowing this department to prepare for the hazards, risks, and emergencies that we face daily. It is an honor and a privilege to serve such a great community.

REPORT OF THE FIRE DEPARTMENT – FORESTRY

Chris Knutsen, Fire Captain

We would like to remind residents that per RSA 227-L:17, anyone who wishes to burn clean, ordinary combustibles such as leaves, brush or untreated lumber, or have a camp or cooking fire MUST have written permission from the landowner and a fire permit from the local forest fire warden or local fire department in the town or city where the fire will be kindled. You MUST be at least 18 years of age to obtain a written fire permit. Public or privately owned camp or picnic grounds must obtain an annual written fire permit from the town forest fire warden for use of outside fireplaces, camp or cooking fires used in the operation of the camp or picnic grounds.

Such camp or cooking fires should:

- 1) Be in an area cleaned to mineral soil at least 8 feet across
- 2) Have at least 6 inches of sand or gravel under the fire for any fire built on the ground
- 3) Have no limbs or other burnable material to a height of 10 feet above the fireplace area
- 4) Be constructed so they cannot be moved from their mineral soil area

What You Can Burn and When

Only leaves, woody debris, or brush less than 5 inches in diameter, or untreated wood and dimension lumber (subject to Env-A 1001.05(g) below) can be burned. For any open burning a written fire permit is required. Even with the permit, no open burning is allowed between the hours of 9:00 am and 5:00 pm unless it is raining. When the ground where you are burning is completely covered with snow no fire permit is required. However, be sure to check local ordinances that might restrict wintertime burning. The permittee will be required to have suppression equipment on site while the burning is being done and the fires will have to be totally extinguished or be constantly attended.

Air quality regulations restrict the type of material burned in the open. Stumps, painted or treated lumber, tires, tubes, plastics, foam rubber and shingles are some of the prohibited materials (see Department of Environmental Services, Air Resources Division Open Burning Rules). Per Env-A 1001.05(g) *"On-site burning, by the owner of a private, single-family residence occupied by the owner, of untreated wood, provided the material originates on site"*.

Types of Permits

- ☐ Category I (Seasonal) – Means a small, controlled fire, such as a camp or cooking fire, no greater than 2' in diameter contained within a ring of fire resistive material or in a portable fireplace. A category I fire, conditions permitting, may be kindled with a permit at any time of day whether raining or not.
- ☐ Category II (Seasonal) – Means a small, controlled fire, such as a camp or cooking fire, no greater than 4' in diameter contained within a ring of fire resistive material or in a portable fireplace. A category II fire, conditions permitting, may be kindled with a permit between the hours of 5:00 pm – 9:00 am unless it is raining.

REPORT OF THE FIRE DEPARTMENT – FORESTRY (continued)

- ❑ Category III (Day Permit Only) – Means any other fire, not category I or category II fire or greater than 4' in diameter or a fire not contained within a ring of resistive material. A category III fire, conditions permitting, may only be kindled with a permit between the hours of 5:00 pm – 9:00 am unless it is raining.

Permits may be obtained at <https://www.plaistow.com/fire-department/pages/burn-permitting>.



■ VEGETATION MANAGEMENT

1. HOME IGNITION ZONES

To increase your home's chance of surviving a wildfire, choose fire-resistant building materials and limit the amount of flammable vegetation in the three home ignition zones. The zones include the **Immediate Zone**: (0 to 5 feet around the house), the **Intermediate Zone**: (5 to 30 feet), and the **Extended Zone**: (30 to 100 feet).

2. LANDSCAPING AND MAINTENANCE

To reduce ember ignitions and fire spread, trim branches that overhang the home, porch, and deck and prune branches of large trees up to 6 to 10 feet (depending on their height) from the ground. Remove plants containing resins, oils, and waxes. Use crushed stone or gravel instead of flammable mulches in the **Immediate Zone** (0 to 5 feet around the house). Keep your landscape in good condition.

■ FIRE RESISTIVE CONSTRUCTION

3. ROOFING AND VENTS

Class A fire-rated roofing products, such as composite shingles, metal, concrete, and clay tiles, offer the best protection. Inspect shingles or roof tiles and replace or repair those that are loose or missing to prevent ember penetration. Box in eaves, but provide ventilation to prevent condensation and mildew. Roof and attic vents should be screened to prevent ember entry.

4. DECKS AND PORCHES

Never store flammable materials underneath decks or porches. Remove dead vegetation and debris from under decks and porches and between deck board joints.

5. SIDING AND WINDOWS

Embers can collect in small nooks and crannies and ignite combustible materials; radiant heat from flames can crack windows. Use fire-resistant siding such as brick, fiber-cement, plaster, or stucco, and use dual-pane tempered glass windows.

■ BE PREPARED

6. EMERGENCY RESPONDER ACCESS

Ensure your home and neighborhood have legible and clearly marked street names and numbers. Driveways should be at least 12 feet wide with a vertical clearance of 15 feet for emergency vehicle access.

- Develop, discuss, and practice an emergency action plan with everyone in your home. Include details for handling pets, large animals, and livestock.
- Know two ways out of your neighborhood and have a predesignated meeting place.
- Always evacuate if you feel it's unsafe to stay—don't wait to receive an emergency notification if you feel threatened from the fire.
- Conduct an annual insurance policy checkup to adjust for local building costs, codes, and new renovations.
- Create or update a home inventory to help settle claims faster.



**TALK TO YOUR LOCAL FORESTRY AGENCY
OR FIRE DEPARTMENT TO LEARN MORE
ABOUT THE SPECIFIC WILDFIRE RISK
WHERE YOU LIVE.**



FIREWISE USA®
RESIDENTS REDUCING WILDFIRE RISKS

VISIT [FIREWISE.ORG](https://www.firewise.org) FOR MORE DETAILS

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2021 ANNUAL REPORT OF THE **SOUTHEASTERN NEW HAMPSHIRE HAZARDOUS MATERIALS** **MUTUAL AID DISTRICT**

Bruce Breton
Selectman, Windham
Chairman, Board of Directors



Chief Thomas McPherson, Jr.
Windham Fire Department
Chairman, Operations Committee

About the District:

The Southeastern New Hampshire Hazardous Materials Mutual Aid District's membership is comprised of 14 communities, covering approximately 350 square miles with a population of over 186,000 people. The District was formed in 1993 to develop a regional approach for dealing with the increasing amounts of hazardous materials being used and transported within these communities.

The District draws its funding from an annual assessment from each community as well as from grants and donations. The FY 2022 operating budget for the District was \$139,361.00. Additionally, in 2021 the District applied for and received federal grants for equipment, training, and operational expenses totaling \$135,938.00. This grant funding included funding for equipment maintenance plans, a laptop computer, 2 portable radios, a chemical identifier, Haz Mat management software as well as numerous training programs for team members. The Fire Chiefs from each member community make-up the Operations Committee of the District. The Operations Committee is overseen by a Board of Directors consisting of elected representatives from each community. It is the Board of Directors who approves the budget and any changes to the bylaws of the District. The Executive Board of the Operations Committee, which consists of the Chairman, Vice-Chairman, Treasurer, Technician Team Liaison, and one Member at Large, manages the operations of the District within the approved budget.

In 2021 the District's part-time REPC Director retired after 13 years with the District. We welcome our new part-time District Administrator who will manage the administrative functions of the District, including but not limited to, grants management, financial management, and emergency planning.

District Facility

The District maintains a facility in Windham that provides space to house several of its response vehicles and trailers, as well as provide office and meeting space for the District Administrator. In addition, the District is able to utilize the facility for monthly training for the Emergency Response Team.

The Emergency Response Team:

The District operates a Technical Emergency Response Team. This Response Team is overseen by one of the member community's Chief Fire Officers who serves in the Technical Team Liaison position. The Team maintains a three level readiness response posture to permit it to immediately deploy an

2021 ANNUAL REPORT OF THE
SOUTHEASTERN NEW HAMPSHIRE HAZARDOUS MATERIALS
MUTUAL AID DISTRICT
(continued)

appropriate response to a District community's request for help involving an unplanned release of potentially dangerous chemicals within their jurisdiction. While the Team primarily prepares for response to unplanned accidental chemical releases it is also equipped and trained to deal with a variety of Weapons of Mass Destruction (WMD) scenarios. The team maintains a host of specialized response equipment to deal with chemical and environmental emergencies.

The Emergency Response Team is made up of 24 members drawn from the ranks of the fire departments within the District. The Team consists of 5 Technician Team Leaders, 16 Hazardous Materials Technicians, and 3 Communication Specialists. In addition to these personnel, the team also includes an industrial chemist from a local industry.

District Resources

The District's response resources include HazMat 1 which is the primary response vehicle and carries chemical detection and identification instruments, containment supplies, plugging, patching and intervention supplies, communication equipment, computer based and other chemical reference guides as well as chemical protective equipment. The Team's other vehicles consist of a Mobile Command Support Unit, Rehab truck, two Spill Trailers, a Technician Trailer, an Operations/Spill Trailer, a Firefighting Foam Trailer, an Air Supply/Lighting Trailer and SUV utility vehicle.

The Command Support Unit and HazMat 1 along with the Technician Trailer are housed in our Windham facility, while spill trailers are located in Derry and Sandown allowing for rapid deployment. The Foam Trailer is housed by Salem Fire, the Operations Trailer is housed by Hooksett Fire and the Air Supply trailer is housed at Chester Fire. Activation of the team is made at the request of the local Incident Commander through the Derry Fire Department Dispatch Center.

The Rehab truck which serves as a firefighter rehabilitation unit is also housed at our Windham facility. This unit is available to our member departments and is equipped with refrigerated cases of water and sports drinks and can serve hot beverages. The truck is also equipped with a heated inflatable shelter to provide first responders with a place to get out of the weather. In order to remove carcinogens from firefighters as soon as possible this truck is also equipped with garden hoses and soap and brushes to assist with the decontamination of firefighters at the scene. Staffing of this vehicle is done by a team of dedicated volunteers recruited from some of the District's fire departments along with the Derry Community Emergency Response Team (CERT).

Response Team Training

The Emergency Response Team was able to resume their monthly training, Team members completed 565 hours of training. This training consisted of in person and virtual training programs covering Hazardous Materials Transportation, Computer-Aided Management of Emergency Operations, Palmtop Emergency Action for Chemicals (PEAC), Hazardous Materials Simulation Equipment, Chemical Protective Clothing, Decontamination, and leak control techniques, as well full-scale response drills.

2021 ANNUAL REPORT OF THE
SOUTHEASTERN NEW HAMPSHIRE HAZARDOUS MATERIALS
MUTUAL AID DISTRICT
(continued)

Emergency Responses

In 2021 the Hazardous Materials Team responded to 18 incidents. These included an acid leak in a trailer truck, spill trailer responses for hydrocarbon fuel spills from motor vehicle crashes. Other responses included identifying unknown substances and suspicious packages, as well as requests for technical assistance for member departments where a Response Team Leader provided consultation to the fire department on the handling of an incident.

The REHAB team responded to 20 incidents including fire scenes and large scale training events.

For further information about the Southeastern New Hampshire Hazardous Materials District please visit our website at www.senhazmat.org



FIRE/RESCUE VEHICLE & APPARATUS REPLACEMENT PLAN

Fire/Rescue Vehicle Apparatus Replacement Plan						
Vehicle	Year Make & Model	Serviceable Years	Estimated Replacement Cost per Vehicle	Number of Units per 25-Year Interval	25 Year Estimated Total Cost	Proposed Replacement Year
Command Car 1	2015 Chevrolet	10	\$50,000	2.5	\$125,000	2025
Rescue -2	2006 Chevrolet	15	\$240,000	1.67	\$400,000	2024
Engine-1	2003 KME	25	\$475,000	1	\$475,000	2028
Tower - 3	1991 Pierce	25	\$1,400,000	1	\$1,400,000	2022
Forestry - 4	1994 GMC**	25	\$60,000	1	\$60,000	2025
Tanker-6	2018 Pierce	25	\$500,000	1	\$500,000	2043
Engine 8	2012 HME	25	\$475,000	1	\$475,000	2037
Tanker - 5	1993 Pierce*	25	\$500,000	1	\$0	
Utility Vehicle - Car 2	2014 Ford Explorer***	15	\$35,000	1.67	\$58,450	2035
					25-Year Total	\$3,493,450
					Cost per year	\$139,738

**Tanker-5 was replaced in 2018 and remains as a reserve/mutual aid engine/tanker.*

***Forestry-4 was refurbished in 2018 with a new aluminum utility body, this reflects a future chassis replacement at some point.*

****Utility vehicle was transferred from the Police Department to replace the former 2004 utility vehicle.*

Explanation:

For a number of years, the Town of Plaistow has maintained a successful Fire Apparatus Vehicle Replacement Plan. The goal of this plan is to appropriately schedule the replacement of emergency vehicles so as to level the tax impact each year. The Capital Improvement Program Committee, in coordination with the Fire Chief, calculates the total cost to replace vehicles within a 25-year planning horizon. The total cost of vehicle replacement is then divided by 25 to generate an approximate annual cost. Through annual Warrant Articles, that amount is requested to be placed into the existing Fire Department Capital Reserve Fund dedicated to the replacement of Fire Department apparatus. As a need for equipment replacement approaches, a Warrant Article must then be submitted for the purpose of removing an appropriate amount of resources from the Capital Reserve Fund. This method promotes the leveling of tax burden on Plaistow taxpayers and eliminates the need to issue a bond or note to borrow the necessary funds. It should be noted the Tower truck was purchased as a used piece of apparatus and the current plan is to replace it with a previously owned truck as well. All replacement costs are estimates based on recent industry sales of similar type vehicles.

REPORT OF THE HEALTH DEPARTMENT

Dennise Horrocks, Health Officer

Plaistow Public Health Response to Ongoing Pandemic

As 2021 began, the United States saw more than 20 million infections from SARS- CoV-2, and NH more than 44,028 infections. Phased distribution of COVID-19 vaccines progressed, and the vaccines demonstrated effectiveness at protecting against severe disease and death from the virus that causes COVID-19.

In the first few months of 2021, the NH State of Emergency continued, and the “Safer at Home 2.0” restrictions and requirements for operation of businesses were still in place. But as more people in the state were vaccinated, “Universal Best Practices” guidelines were released for all businesses. These guidelines made “recommendations” for business operations that would protect the health and safety of the workers, the customers and the community. The NH State of Emergency ended in June after more than a year and NH citizens were “*rising together*” out of the intensity of the pandemic.

But as summer approached, the Delta variant had become the dominant strain globally and was up to 50% more transmissible than other COVID-19 variants. Additional primary doses and booster shots were authorized to maximize protection, prolong the vaccine’s durability and continue to safeguard our communities against the virus. In late November, South African scientists reported steep increases in infections from the B.1.1.529 variant to the World Health Organization (WHO). The variant had a large number of mutations, some of which were concerning. Just days later, WHO designated variant B.1.1.529 as variant of concern, and it was named Omicron. Globally, countries were asked to enhance surveillance and sequencing efforts to better understand this variant and report initial cases/clusters associated with Omicron infection to WHO. Within 3 weeks, Omicron was detected in over 51 countries with some discovering through sequencing of previous positive specimens that it was in their country prior to the South African discovery. World scientists and researchers are working round- the- clock to learn more about Omicron, but in the meantime, countries are asked to be prepared.

The responsibilities of the Health Officer during the ongoing pandemic have included:

- Assisting town departments, businesses and individuals with
 - positive cases and potential exposures procedures,
 - clarifying isolation and quarantine guidelines,
 - contact tracing,
 - vaccine availability and booster shots/ additional primary dose eligibility
- Investigating non-compliant businesses. Providing education and reinforcing the importance of adhering to public health guidelines
- Daily monitoring of data and trends in the town, region, state and country
- Participating in continuing conference calls, meetings and webinars with various state, regional and federal agencies and Public Health entities for updates and trends of the pandemic

REPORT OF THE HEALTH DEPARTMENT

(continued)

- Supporting businesses regarding adoptions to their operations for “Universal Best Practices” in an effort to protect staff and public health
- Working with our Public Health Region with planning for Covid-19 vaccination clinics

Protecting the Public from Foodborne Illness and Disease

Plaistow is one of 15 towns or cities in the State that has the authority to license and inspect all food service establishments and retail food stores located in our town. The Health Department is responsible for licensing and inspecting all Plaistow establishments where food is produced, manufactured, stored or sold. The overall objective is to reduce the risk of foodborne disease by ensuring reasonable protection from contaminated food and improving the sanitary condition of food establishments. This is accomplished by enforcement of regulations, technical consultation, special investigations, training and education, and food safety promotion. Local authority is an important advantage for our town, allowing timely response and actions to ensure that food is prepared and held under safe, sanitary and secure conditions.

Due to the ongoing public health responsibilities associated with responding to Covid-19 issues many routine inspections have been temporarily suspended. Complaint and illness investigations, compliance inspections and new business inspections continue to occur.

Comprehensive Mosquito Surveillance and Control Plan

Mosquito season begins in Plaistow after the snow melts in the spring. Larval mosquito habitats are surveyed in April till mid- October, and catch basins are checked from May till September. The surveying of larval habitats reveals the locations of mosquito activity, the life stages of the mosquitoes found, the density of the mosquito population and other characteristics of the site. This information is useful to determine the need for treatment, the type of larvicide to use, and the timing of the treatment. The intent of a larvicide program is to control targeted mosquito species *before* they reach the adult stage when they can transmit disease. Larviciding is a proactive measure that is useful in reducing the risk of mosquito- borne diseases throughout the mosquito season. Adulticiding (spraying adult mosquitoes) takes place when surveillance data indicates disturbing mosquito species or numbers of mosquitoes in traps. Adulticiding can rapidly decrease biting mosquitoes throughout the spraying area. Adulticiding typically would occur in late summer and early fall when infected mosquitoes are detected and are focused on specific high use/activity areas such as recreation locations, school sports fields and the senior center.

In 2021, the State of New Hampshire reported:

- 4 human cases of Jamestown Canyon Virus (JCV), a rare viral infection that is transmitted by mosquitoes
- 0 human cases of Eastern Equine Encephalitis (EEE) or West Nile Virus (WNV)
- 0 positive animals for EEE or WNV
- 0 positive mosquito batches for EEE
- 6 positive mosquito batches for WNV

REPORT OF THE HEALTH DEPARTMENT *(continued)*

- 14 positive mosquito batches for JCV
- There were **no** positive findings in Plaistow

Plaistow will continue to fund a comprehensive public health mosquito control program that utilizes principles of Integrated Pest Management (IPM). IPM is a sustainable method to manage mosquitoes, by combining biological, cultural, physical and chemical tools in a way that minimizes health, environmental and economic risks.

Questions on these and many other topics can be found on the town website, www.plaistow.com or by contacting the Health department at 382-2494.



REPORT OF THE HIGHWAY DEPARTMENT

Daniel Garlington, Highway Supervisor

The Plaistow Highway Department, Dana Rabito, (Foreman), Aaron Shea, (Laborer), Stephen Duphily (Laborer), and I are “***rising together***”, during some very challenging times, to maintain all Class Five Roads and the maintenance of Town properties.

The most important responsibility is maintaining the roads during winter storm events. Sometimes this can be difficult and often challenging because each one is different from another, but I always remind my guys and our outside contractors that we need to ***rise together*** and work as one, especially when we are shorthanded. Like 2020, 2021 has been a relatively an easy winter so far. We had thirteen (13) events including six (6) large enough storms which the outside contractors ***rose together*** with in house crews to plow, and seven (7) smaller type storms that didn't require plowing that were all managed in house. We purchased about 400 tons of salt throughout the year.

In the spring, the town hired F.B. Hale of Hudson, NH to sweep all our streets. We removed approximately 50 yards of debris. This amount is usually associated to the type of winter we had.

Plaistow is very proud of its Town owned properties. The Highway Department maintains these facilities with a great deal of pride. Weather made landscaping the properties extremely challenging in 2021. We also are responsible for maintaining street signs, cutting roadside bush, roadside washouts, directing traffic during work from outside contractors, and cold patching potholes.

Plaistow rises together with Normandeau Associates to put a lot of effort in protecting our ground water. We are continuing to work to comply to the EPA's (Environmental Protection Agency) MS-4 (Municipal Separate Storm Sewer System) Storm Water permit requirements. In late fall, the town hired N.E. Storm Water Management, LLC of Westford, MA to clean 531 of the town-maintained catch basins.

The Highway Department rented an excavator to dredge out the swales at the PARC to keep the water moving from the property.



Plaistow has a Road Surface Management System (RSMS) which puts a plan in place as to which roads get repaired and how they get repaired. In 2016, we surveyed all the Town maintained streets and all the NHDOT (New Hampshire Department of Transportation) maintained streets and updated the plan. The survey data still needs to be updated so the new data would hopefully prove that any road work that is being done is keeping our roads in good condition. The roadway system is one of Plaistow's most important assets.

REPORT OF THE HIGHWAY DEPARTMENT *(continued)*

In 2020, the Town of Plaistow collaborated with Unitil Gas, Underwood Engineering, and DeFelice Construction to fix the drainage infrastructure, reclaim/grade, and binder coat Wentworth Avenue. This work followed the installation of new gas line & portable water line. Continental Paving shimmed and overlayed Congressional Avenue, Canterbury Forest, Evergreen Drive, and Poplar Drive. Also, Red Oak Drive was an overlayed only because it was shimmed out last year. Our roadway infrastructure is very important in many ways when it comes down to road maintenance. Rough roads are more difficult to navigate, sweep, plow, which could result in using more salt to remove the snow and ice from them.

In closing, I wish to express once again my sincere thanks to all the residents, the hired contractors, the Board of Selectmen, Town Manager, and most of all, to my staff and their families for all their continued support.



HIGHWAY DEPARTMENT VEHICLE ANALYSIS

Highway Equipment Replacement Plan						
Vehicle	Year Make & Model	Serviceable Years	Estimated Replacement Cost per Vehicle	Number of Units per 20 Year Interval	20-Year Estimated Total Cost	Proposed Replacement Year
6 Wheel Dump Truck	2010 International	20	\$180,000	1.0	\$180,000	2030
Sander/salter attachment*	2010 International	20	\$50,000	1.0	\$50,000	2020
6 Wheel Dump Truck	2015 International	20	\$180,000	1.0	\$120,000	2035
Sander/salter attachment*	2015 International	20	\$50,000	1.0	\$50,000	2025
Dump Truck	2012 F-550	15	\$120,000	1.33	\$160,000	2027
Pick Up Truck	2013 F-350	15	\$50,000	1.33	\$67,666	2023
Pick Up Truck (Water)	2015 F-350	15	\$50,000	1.33	\$67,666	2030
Front End Loader	2016 Caterpillar 926M	20	\$160,000	1.00	\$160,000	2036
Roadside Brush Cutter	2010 Ford Newholland	15	\$110,000	1.33	\$146,667	2025
Backhoe	1987 Ford	20	\$150,000	0.0	\$0.00	No plans to replace
Woodchipper	2014 100 HP	20	\$40,000	1.00	\$40,000	2034
Sidewalk snow removal machine	2005 Holder	20	\$50,000	1.0	\$50,000	2025
Mower #1	2011 Kubota	20	\$15,000	1.00	\$15,000	2031
Mower #2	2011 Kubota	20	\$15,000	1.00	\$15,000	2031
Landscaping Trailer	Purchased in 2011	15	\$15,000	1.33	\$20,000	2024
Forklift	Purchased in 2021	20	\$25,000	1.0	\$25,000	\$25,000
Backhoe	1987 Ford	20	\$160,000	0.0	\$0.00	No plans to replace
*Note the sander/salter attachments have a 10-year serviceable life but since new dump trucks come with the attachment a replacement attachment is only needed at year 10 of the 20-year serviceable life of the dump truck.					20 Year Total	\$1,225,000
					Cost Per Year	\$61,250

HIGHWAY DEPARTMENT VEHICLE ANALYSIS

(continued)

Explanation:

For many years, the Town of Plaistow has had a very successful Highway Equipment Replacement Plan. As with all municipal equipment replacement planning programs, the goal is to schedule vehicle replacements in a manner which minimizes the tax impact each year. The Capital Improvements Program (CIP) Committee, with assistance from the Highway Supervisor and Town Manager, calculates the total cost to replace vehicles over a 20-year planning horizon. That total cost is then divided by 20 to generate an annual cost. Through annual Warrant Articles, that amount is then requested to be placed into the Highway Department Capital Reserve Fund which is dedicated to replacing Highway Department vehicles and equipment. As the need for a replacement approaches, a Warrant Article must then be submitted for the purpose of removing an appropriate amount of resources from the Capital Reserve Fund. This method promotes the leveling of tax burden on Plaistow taxpayers and eliminates the need to issue a bond or note to borrow the necessary funds.



REPORT OF THE HISTORICAL SOCIETY

Robert Hobbs, President

The Covid experience has made us aware of the need to have a larger presence on-line. We have a new logo, and our webpage has been redesigned. We have a following on Facebook and comments are appreciated. Click the **More** button to see additional community functions. Please have your family and friends check us out and add their Plaistow memories.



The William Hills Diaries, excerpts 1883-1908, have been transcribed into a 38 page word document by Norma Cote, a Plaistow resident now living in New York. This project demonstrates the advantage of an on-line presence for volunteers.



While continuing to showcase the history of the community we were saddened to learn of the passing of Bob Carolan in May. He served as President for 12 years and was always excited to share the history of Plaistow with visitors to the museum. Bob loved acting and cars as well. He will be greatly missed. We were pleased to be invited to the Celebration of Life with Bob's family and friends. His daughters shared many loving and funny stories of growing up with their Dad.

Another sad moment was the passing of the Boston Post Cane holder Verna Carbone in August at the age of 102. Her successor, Alan Stone, was presented the Cane at a ceremony at his home at the age of 96.



Toddler Trick or Treat in October was the first in-person event of 2021 for Plaistow Historical Society (PHS) and was a great success. Parents were as happy as the toddlers to be out and about and enjoyed the candy too! The pictures that were taken are available at the museum.

REPORT OF THE HISTORICAL SOCIETY (continued)

Lone Tree Boy Scout Council donated 2 display cases to PHS, many thanks to Keith Miller for the donation and Harry Taylor and Jack Hobbs for helping to move them to the Historical driveway. Thanks to Jay DeRoche and Bill Coye for making it look easy getting them into the building!

A recent donation by Anna Hallahan Bertholdt of World War I artifacts from her grandfather Irving Francis Doyle who served in France, were on display at Town Hall starting on Veterans Day. PHS appreciated the donation which expands our Veteran Project to honor those who have served.

Scholarship Awards were presented on June 9th at Timberlane Regional High School. Max Beckerman received the Robert J Gablosky Memorial Scholarship. Christopher Yeager received the J Alden Palmer PHS Scholarship. A Zoom presentation, also in June, with Jim Peck and the 5th graders from the Pollard Elementary School replaced the annual in-person visit to PHS.

It goes without saying that we appreciate all the input from our Selectman Representative Jay DeRoche and Building Supervisor Jim Debones. Jim was very helpful with our flood on Halloween during Toddler Trick or Treat!

As always volunteers are needed at PHS, we have a variety of opportunities including reading Plaistow newspapers and magazines, accessioning new items, IT guidance and organizing displays. Interest in special projects of your own are welcome.

Jim Peck, PHS historian moved to California. He was with PHS for many years and worked on a number of projects including the Street of the Week/Month and posting the Isaac Merrill diary to Facebook. He was also responsible for the House Preservation Award project. All this in addition to being Treasurer. We wish Jim and his family well with the new adventure!

Keep an eye out for our new look coming in 2022. With your help we will be **Rising Together**, maintaining the history of Plaistow for this and future generations.



REPORT OF THE HUMAN RESOURCE DEPARTMENT

Lorice Sadewicz, Human Resources Coordinator

Responsibility of the Human Resource Department includes recruiting, vetting, selecting, hiring, onboarding, training, benefits administration and promoting wellness within the organization.

2021 has been a year of change and adjustment while we were all ***rising together*** and supporting each other as a team.

Challenges we faced with the workforce in 2021 included employee safety, shift changes and adjustments, workplace hours, physical workplace accommodations, flexibility, and automation. There were considerations and changes addressed with management while continuing to be mindful of staffs' social and mental wellbeing and the side effects of added stress.

The larger focus has included workforce science particularly with our first responders, police, fire, emergency management and health departments. Education, personal protection equipment and safety awareness continued to be a priority in 2021.

There were many employees that moved on from Plaistow. The Human Resource Department assisted with employment transitions, retirement, recruitment and hiring in Fire, Police, Code Enforcement, Emergency Management and Maintenance Departments.

Many Staff have continued to participate in virtual meetings, webinars, and remote learning. In person learning and table-top exercises took place. Management held routine Department Head and staff meetings to encourage cooperation between all departments. We had the presence and support of members of the Board of Selectmen.

While we continue to strive toward successful workplace safety, although through COVID-19 restrictions, the Joint Loss Management Committee began meeting in person on a quarterly basis. We have experienced further reduction in claims for workplace injuries. Awareness and a pro-active attitude and environment have been responsible for the improvement.

The Plaistow Employees exemplify the ability to ***rise-up and continue together***. If you are engaged with your staff and things are challenging, they will rally when times get tough.

When we strive to become better than we are, everything around us becomes better, too.

We are genuinely grateful for all the employees' and their continued commitment to rising above.

REPORT OF THE HUMAN SERVICES DEPARTMENT

Lorice Sadewicz, Human Services Coordinator

Let what defines us be how well we rise-up together to support one another.

The basic responsibilities of the Human Services Department are outlined in RSA 165:1 and states that “Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not he has a residence there.” Unlike State and Federal Assistance that have limited responsibilities and more time to process applications, the Town has greater short-term responsibilities. Residents who apply to the Town for assistance often have an immediate need of shelter, heat, power or food that day.

Assistance Standards:

RSA 165 provides a set of minimum standards that must be met to assist a resident. The local Human Services Department is often the only agency that will help residents out of an emergency situation. The Town of Plaistow focuses on assisting residents in stabilizing their lives. Through case management, the Town can aid residents in restoring themselves to an independent status, often renewing their outlook on life and rejuvenating their desire to begin the rebuilding process. Many referrals to other agencies that can assist in that process are provided.

Assistance Guidelines:

The duties that are outlined in RSA 165 are considerable but are not boundless. A person applying for assistance must meet a set of guidelines for assistance. Clear guidelines can avoid misunderstanding in decisions rendered. The guidelines exist to prevent arbitrary decisions, yet remain flexible so that special needs, such as medical or unforeseen situations, are considered.

Assistance Determination:

The basic formula that Human Services Coordinators use is: *basic needs expenses minus income and available assets = the amount of assistance that may be granted.* The need formula is applied to a household. When a household is approved for assistance, a voucher is used to pay for rent, heat, electric or food. Cash is never given from the Town to an applicant. Local assistance involves looking at the whole picture. It is designed to assist a household through a difficult circumstance and return the household to sustainable independence. It is the Human Services Coordinator who leads the applicants on a path to personal and financial renewal.

Assistance Repayment:

Many people are not aware that the assistance the Town provides to residents is not an outright grant. Under RSA 165:20-b, a resident is expected to repay the assistance they received when they return to an income status that allows this to be possible without creating a financial hardship. If the resident owns property in Town, a lien is placed on the property until the funds are returned to the Town.

REPORT OF THE HUMAN SERVICES DEPARTMENT

(continued)

Assistance Statistics:

During 2021, we have assisted many clients and helped them achieve stability throughout the continued pandemic. Many challenges for the Human Services Department assisting residents still exist. In 2021, many needs are fulfilled through the department, while many are referred to other public and private agencies for assistance. Requests for financial and other assistance continue, with support provided for rent, heat, electric, food and other basic maintenance needs. In 2021, the Town of Plaistow budgeted \$32,350 and has spent \$25,204 in direct assistance.

Transportation, health care and available affordable housing units are most challenging for residents in need to overcome. Human Service Agencies are always researching additional programs and resources to fill the gap.

Other Human Service Agencies:

In addition to administering the general assistance budget, the Human Services Department oversees annual Town contributions to area non-profit organizations. These organizations are an asset to all residents in Plaistow. Many of these organizations offer free or income-based services. Each agency is asked to apply for continued community support. Through this multi-question application and personal interaction, a determination is made to continue, increase, or decrease funding. The 2021 budgeted support to approved agencies in the amount of \$41,949. The services provided by these organizations to Plaistow residents had a value far greater than the annual allotment. Services are available to all residents. For more information, resource list and contact information, please see the Human Services Department page on www.plaistow.com. There you will find a "Where to Call" list and the list of Agencies currently supported by the Town Operating Budget.

Human Service Office:

The office staff continues to work with other agencies, civic groups and benefactors, developing additional resources for our residents in need and particularly during the Holidays.

The Town of Plaistow and its residents continue to benefit from the following

Human Services Agency

Child and Family Services of NH
Rockingham Community Action Program
Haven
Seacoast Child Advocacy
Center for Life Management
Rockingham Nutrition & Meals on Wheels
Retired Seniors Volunteer Program
Vic Geary Senior Center
Trip Link

Services Provided to Plaistow

Community Based Health Care
Fuel, Nutrition, Child Care, Work
24-Hour Crisis/Domestic Violence
Safe Child Abuse Evaluation
Mental Health Services
Meals to Seniors and Disabled
Age +55 Transportation
Senior Center
Transportation Services

REPORT OF THE JOINT LOSS MANAGEMENT COMMITTEE

Dee Voss, Vice Chair

The Town of Plaistow has established a Joint Loss Management Committee (JLMC) comprised of employees from various departments. The Chair, Vice Chair, and Secretary are elected annually by members of the Committee. The Committee meets to assess The Town of Plaistow's safety policies and procedures as well as identify potential hazards that could affect employees or public safety.

As mandated by New Hampshire (RSA) 281-A:64, under Title XXIII. Labor, every employer shall provide employees with safe employment. The JLMC, in a normal year, would meet quarterly to discuss ways to maintain a safe work environment; prevention of any potential workplace hazards that may cause illness, injury or death; and to adopt safe work methods and procedures that promote the safety and health of employees.

But 2021 was another anything but a normal year. Due to rising concerns over COVID-19 numbers and increased safety protocols, the JLMC was only able to meet once as a whole group. In lieu of organized quarterly meetings, key staff members assisted departments with continued personal safety measures, increased frequency of cleaning and disinfecting and the like. All of which allowed staff to continue to provide essential services.

Staff and Board/Committee members were also encouraged to take advantage of online safety training opportunities to continue the work of the JLMC until we can meet again as a group.

Rising together, could be the theme of the Joint Loss Management Committee, as safety truly is everyone's collective responsibility. Through the JLMC employees become mindful of how to identify potential hazards that could cause injury, loss, or sickness, and how to correct and/or avoid them. We not only look out for each other, but we understand that we have a responsibility to provide a safe environment for our customers, the residents of Plaistow.



I would like to thank Scott Vezina for his service as Chair of the JLMC since it came to be in its current form. I would also like to thank Joyce Ingerson as stepping up to be Vice Chair and Lori Sadewicz for continuing on as the Committee's Secretary.

The JLMC is proud of the response of our fellow employees to these challenging times. ***Rising together*** on every occasion and passing every test thrown our way through this continued pandemic. Thank you for making the workplace safer for our fellow staff and the visiting public. I'm so proud to be a part of this team of amazing, dedicated employees.

REPORT OF THE LIBRARY

Cab Vinton, Library Director

Staff

Cab Vinton, Director

Jennifer Dawley, Assistant Director/
Youth Services Librarian

Kelli Lennon, Adult Services Librarian

Raven Gregg, Technical Services Librarian/
Youth Services Assistant

Rachel Martin, Circulation Team Member

Jennifer O'Connor, Programming &
Marketing Librarian

Substitutes: Dot Ketchum, Kate Thomas,
Shelby Gregg, Lars Johnson

Student Pages: Emme Shaw, Nora
Theberge

2021 – RISING TOGETHER

Our year at the Library was once again dominated by the challenges posed by the ongoing pandemic. With the departure of several core staff and Board members in 2021, we had no choice but to ***Rise Together*** to chart a course through choppy waters with often imperfect information.

Of particular note were the resignations of long-time Trustees, Cathy Willis, first elected in 1982 (!), and Jane Query and Jim Peck. In 2015 Cathy was awarded the New Hampshire Library Trustee Association's Lillian Edelman Trustee of the Year award, an honor she richly deserved. The Board will greatly miss her wisdom, steady counsel, and dedicated service to the Library. Jim and Jane were elected together in 2013 on a tie vote, with Jim winning his spot on the Board via a coin flip and Jane serving as an Alternate before the voters elected her to the full Board the next year. It seems fitting that Jim and Jane are also leaving the same year after having accomplished so much together. A new team will no doubt rise up in 2022 to take the reins and maintain the high standards set by Cathy, Jim, and Jane.

This year also saw the departures of Assistant Director Scott Campbell and Circulation Team Member Sherri Averill. While we were sad to have to say goodbye, even this cloud had a silver lining. We were pleased to promote Jenn Dawley to Assistant Director and Jen O'Connor to Programming and Publicity Librarian. Raven Gregg is now assisting in the children's department, and Plaistow resident Rachel Martin also joined us at the front desk in October, working alongside four new student Pages and substitute librarians.

Serving Plaistow

2021 required a team effort in and beyond the Library to meet the community's needs for literacy and cultural programs, information and technology, and a wide variety of reading and entertainment materials for all ages. We were thrilled to launch a brand new website and library catalog in October. The Aspen discovery layer integrates much of our digital content, allowing patrons to find and check out ebooks, movies, music, and more – one-stop shopping!

REPORT OF THE LIBRARY

(continued)



Highlights of our in-person programs included our always popular Children's Summer Reading Program (80 programs, 1,500 attendees, \$6,100 in cash and in-kind donations from local businesses); drive-in movies, co-sponsored with the Recreation Department; a new regular children's program at the YMCA; musician Jonn Savannah at the Timberlane PAC from Squeeze, the Sinceros, and other bands; and Ask-a-Drag Queen Anything.

Pandemic-friendly services and programs were also extremely popular. Attendance at our virtual adult and children's programs totaled over 8,600. News of our awesome children's librarian spread as far away as India and one young girl from the Boston area was so inspired by Miss Jenn's Facebook Live story times that she wrote and self-published a book on Amazon! New for this year were a subscription to BrainFuse, an online e-learning and tutoring service for all ages, and a variety of items available for check out: STEAM kits, Playaway Launchpad tablets, and take-home Lit Boxes and Flix Boxes for children and adults, each kit filled with books, movies, and activities to enjoy at home.

Working Together

Our partnerships with other groups and organizations remain incredibly productive. We hosted AARP Tax Aides for the first time, and invited Police and Fire Department staff to provide active threat and Stop the Bleed training for staff. We worked closely with Town Hall and the Cable and Highway Departments to conduct a Candidates Night at the new Safety Complex, allowing for both in-person and remote participation. At a time of incredible stress on our local health care system, we're proud to have hosted a NH state mobile vaccine clinic in December and that the donors at our nine Red Cross visits in 2021 may have saved as many as 200 or more lives.

Our Friends of the Library group, including Linda Bettincourt, our first ever Volunteer of the Year, had another banner year, raising over \$6,100. We are so grateful for their sponsorship of our museum passes and hotspots and support for the new Main Street sign, landscaping improvements, and other smaller projects.

Fiscal Stewardship

We're especially proud of having accomplished so much while keeping our budget flat since 2019, and we are once again level-funded in 2022. We continue to work hard to complement our appropriation with efficiencies, fundraising from library partners and grantmakers, and prudent use of library revenues. The sign on Main Street was a significant investment, but it was paid for exclusively from library funds and donations from the Friends and Plaistow Exchange Club. Since 2019 the Library has been partially

REPORT OF THE LIBRARY (continued)

This year we were also very fortunate to be awarded two federal ARPA grants, one for \$13,000 via a NH Humanities SHARP (Sustaining the Humanities through the American Rescue Plan) grant and the other for \$1,855 from the Institute of Museum and Library Services and NH State Library. The former was a joint project with the Pollard School and funded a videoconferencing upgrade here at the library and a pair of commercial-grade Story Walk installations (one at each site) that Plaistonians will be able to enjoy for many years to come. With the second grant we purchased 13 Playaway Launchpads, sturdy, internet-free tablets preloaded with educational content and games which families can borrow to support their children's literacy skills and lifelong love of reading and learning.

Looking Forward to 2022

The pandemic continues to challenge us to be both creative and resilient. But the Library is well-positioned to thrive and ***Rise Together*** in 2022 as we hopefully transition to a new normal. Plaistow residents can look forward to new innovative services and programs, more improvements to the building and grounds, and above all, a commitment to providing the best possible service.



REPORT OF THE LIBRARY (continued)

Plaistow Public Library Statistics

General Service	2018	2019	2020	2021	1-Yr Change
Hours of service per week	54	54	45	48	6.7%
New patrons	392	350	145	264	82.1%
Residents borrowing in past year	1,436	1,371	977	924	-5.4%
Non-resident borrowers	44	57	68	52	-23.5%
Total visits by customers	63,405	64,228	16,170	17,849	10.4%
Meeting room uses	503	515	135	157	16.3%
Community groups using meeting rooms	56	68	41	25	-39.0%
Passport applications/ renewals	345	302	137	219	59.9%
Notary services	143	132	142	169	19.0%
Library Holdings					
Total materials in collection	51,928	53,091	52,947	53,853	1.7%
Materials added to collection	2,628	2,794	2,640	2,399	-9.1%
Materials taken from collection	1,125	1,665	4,942	1,395	-71.8%
NH OverDrive eBook/eMag copies	29,514	25,782	31,212	41,154	31.9%
NH OverDrive eAudiobook copies	19,350	22,010	23,828	33,035	38.6%
Circulation					
Total circulation (physical items)	49,498	47,271	30,799	36,918	19.9%
Book checkouts	35,828	35,306	23,897	30,303	26.8%
Magazine checkouts	934	848	496	603	21.6%
Audiobook checkouts	2,595	2,122	1,018	1,225	20.3%
Movie checkouts	9,757	8,410	4,746	4,091	-13.8%
Downloadable eBooks/ eMags	2,444	2,681	3,716	3,847	3.5%
Downloadable Audiobooks	3,273	5,057	4,530	4,627	2.1%
Downloadable Movies/ TV	142	305	559	505	-9.7%
Downloadable Music	50	90	67	24	-64.2%
Checkouts at Coop partner libraries	2,275	1,577	702	1,396	98.9%
Loans to non-Coop libraries	923	1,026	368	721	95.9%
Loans from non-Coop libraries	487	424	168	328	95.2%
Museum pass usage	347	281	71	96	35.2%
Programming					
Total adult programs	164	236	183	142	-22.4%
Total adult program attendance	2,878	3,614	3,254	2,181	-33.0%
Children's programs	417	450	385	508	31.9%
Children's program attendance	8,042	9,184	12,130	10,843	-10.6%

MOSQUITO CONTROL PROGRAM
Sarah MacGregor, Dragon Mosquito Control, Inc.

The mosquito season began with drought conditions in the spring but that ended when tropical storms and record setting rain dominated the rest of the summer. Freshwater wetlands and manmade containers repeatedly filled with water allowing new mosquitoes to hatch nearly every week. Many species of mosquitoes were able to rebound from the 2020 drought.

Fieldwork begins in April when mosquito larvae are found in red maple swamps, cedar swamps, woodland pools, ditches and other stagnant wet areas. Dragon crews checked habitats for larval mosquito activity. When needed, wetlands were treated using a naturally occurring soil bacterium called Bti to control mosquito larvae. Bti will not harm people, pets, birds and other animals, aquatic life or other insects. In addition, catch basins were treated to fight disease-carrying mosquitoes. Dragon uses Natular, an organic biological product, to control mosquitoes in catch basins.

Adult mosquitoes were monitored at four locations throughout town. Mosquitoes were collected in traps, identified to species and select species were sent to the State Lab in Concord where they were tested for diseases. No disease was detected in mosquitoes collected in Plaistow in 2021. Trapping adult mosquitoes ends in mid-October when the State stops testing mosquitoes for diseases.

This past season, mosquitoes collected from Salem, Stratham, East Kingston, Portsmouth and Manchester tested positive for West Nile Virus. No mosquitoes tested positive for Eastern Equine Encephalitis. The NH Department of Health and Human Services tested mosquitoes for Jamestown Canyon Virus (JCV) for the first time in 2021. Mosquitoes were trapped in areas where human cases of JCV had previously been detected. Fourteen Jamestown Canyon Virus mosquito batches were identified in New Hampshire including one in Kingston. Four people from NH tested positive for JCV with one fatality from Dublin. This was the second time a resident died from Jamestown Canyon Virus. In 2018, a Derry man was the first person in New Hampshire to die from JCV.

Every mosquito season presents different challenges. In 2021, towns in southern New Hampshire received over a foot of rain in July allowing for a surge of mosquitoes hatching from a variety of habitats. The precipitation in the coming months may lead to a strong population of mosquitoes and more disease activity next season.

Dragon Mosquito Control, Inc.
www.Dragonmosquito.com
603.734.4144



REPORT OF THE PLANNING DEPARTMENT AND SPECIAL PROJECTS

John Cashell, Planning Director
Dee Voss, Special Projects Coordinator

The Planning Department provides primary administrative support to the Planning Board, Energy Committee, Capital Improvements Plans Committee, and the Zoning Board of Adjustment.

Our focus is to assist with Planning Board applications and plan review for commercial site plan development, subdivisions, lot line adjustments, condominium conversions, special permits and most anything dealing with land use in Plaistow. The Planning Department also assists the Planning Board with periodic Master Plan and Impact Fee updates as well as the annual Zoning Ordinance review and preparation of any amendments for your approval at Town Meeting.

The Planning Board reviewed a number of site plan applications in 2021 including:

- 7-Lot Subdivision on Sweet Hill Rd
- 14-Lot Subdivision on North Ave
- Convenience Store at 2 Main St
- Telecommunication Facility at 191 Plaistow Rd
- 16-Lot Subdivision off Stephen C. Savage Way
- Preliminary Design Review of Industrial Warehouse at 214 Plaistow Rd
- Nasar Jewelers at 27 Plaistow Rd
- Revitalized Salvage Yard at 233 Main St
- Convenient MD at 49 Plaistow Rd
- Lot Line Adjustment to Add Area to the Town Forest

We also assist the Town Manager with special projects throughout the Town. In that role, we assist with project management from the RFP (Request for Proposals) process through the contract negotiation, construction, final inspections, and payment of invoices.

Here are some of the Special Projects that were completed in 2021:

Solar Array on Public Works Salt Shed

Funds were approved by the voters in 2020 and 2021 and the arrays and ReVision Energy installed them in November 2021. The Solar Array will be able to provide power to the Public Works Garage and Salt Shed, reducing the utility budget for that facility.

Repairs to the Final Cover on the Capped Landfill

The Town Landfill was capped in the 1980s and has been under a New Hampshire Department of



REPORT OF THE PLANNING DEPARTMENT AND SPECIAL PROJECTS (continued)

Environmental Services (NHDES) monitoring permit since the closure. The trash decomposes at differing rates, depending on the content, and over time creates uneven depressions on the cap. Those depressions can hold water and create drainage issues over time and require repairs to maintain out NHDES permit. This

Southern New Hampshire Regional Water Project – The Plaistow Portion

The potable water project continues on with the anticipated “taps on” timeframe of the summer 2022. The team continues rising together to make this project a reality that will bring clean, safe, reliable drinking water to Plaistow.



5-year Trash/Recycling Contract and Cart Rollout

The residents of Plaistow gave a loud and clear message that they wanted to continue curbside trash and recycling collection at the services levels everyone was used to, and the Town set out to obtain a contract for exactly that. Early in the process it was made known that the trash/recycling industry was moving towards an automated system that would require the Town to obtain trash and recycling carts. The manufacturing time required mandated that the Town obtain the carts prior to the selection of a trash collection vendor, or it was likely that we wouldn't have many proposals to choose from. Less competition usually leads to a higher price, so the carts were ordered. When the proposal for the trash/recycling collection were submitted, JRM Hauling was able to provide the same services that the residents were looking for, using the Town-owned carts, and at the lowest costs, using a semi-automated pick-up system. Had the Town gone fully automated we would have lost the bulk item and sticker-bag programs, and contract was significantly more expensive.



As you can see, there's lots going on in this department. We work closely with nearly every board, committee, and department to plan for the future of Plaistow carefully and responsibly. We are working and **rising together** to keep Plaistow an awesome place to live, work and shop. If you have any questions about the Planning Department or Special Projects, please contact the Planning Department at 603-382-5200 X202

REPORT OF THE POLICE DEPARTMENT

Richard Kane, Interim Chief

Sargeant Jason Mazza, Officer in Charge

I am pleased to provide you with the 2021 Annual Report of the Plaistow Police Department, a full-service, full-time police agency that serves our residents twenty-four hours a day, seven days a week.

The success of any law enforcement agency, particularly in the realm of crime prevention, is dependent upon the active participation of its' service community. The Plaistow Police Department has long enjoyed a solid, cooperative, and positive relationship with our citizens resulting in a low crime rate and enhanced public safety. We are where we are today because of the diligence of our police department employees; along with assistance from the town of Plaistow's community, the Board of Selectmen, Town Manager, Town Departments, the School District, many businesses, and many individual contributions. The Police Department utilizes many policing models to help reduce crime, such as community policing, professional standards, and social media outlets such as Facebook and Twitter. These various models are used to help prevent and solve crimes.

The central contact point for any law enforcement agency and the community resides within the Emergency Services Communications Center. The Plaistow Police and Fire Departments' Communications Center is staffed 24 hours a day by five full-time, professionally certified communications dispatchers. These professionals receive all requests for emergency and non-emergency police, fire, and medical assistance. The center dispatches for four agencies. Both Plaistow Police and Fire Departments and the Atkinson Police and Fire Departments. In 2021, the Center's Communications personnel dispatched 13,377 calls for emergency services.

The department has recommended the hiring of a sixth full time dispatcher in the 2022 budget. This position will ensure that there is sufficient coverage in the center to adequately handle the calls for service. The facility is equipped with technology to keep the agency on pace with ever-changing community needs. Some of this equipment needs updating due to its age. The department is in the process of replacing the computer aided dispatch management system. This new system will allow for better communication with all police and fire calls for service.

Uniform police patrol is the backbone of every municipal law enforcement agency, and the Plaistow Police Department is no different. The patrol division has an authorized strength of 15 full-time employees and one part-time employee. This includes four patrol sergeants, 11 full-time officers and one part-time animal control civilian. One officer is assigned as the school resource officer.

Our mission is accomplished through a highly adaptable approach to mobile patrols, utilizing specialized equipment and expertly trained personnel. Working around the clock, our uniform patrol function consists of highly visible marked vehicles. These officers patrol the town of Plaistow to act as a deterrent to crime. From January 1, 2021, to November 30, 2021, the Plaistow Police Department responded to 10,624 calls for service.

REPORT OF THE POLICE DEPARTMENT

(continued)

This division is responsible for responding to emergency calls for service such as crimes in progress, motor vehicle accidents, traffic hazards etc. Officers investigate crimes, perform interviews, make arrests, and testify in court. Officers patrol sections of the town and enforce motor vehicle violations to include speeding, inspection requirements, driving while intoxicated and drug law violations. The officers continue to aggressively pursue impaired drivers to make the roads safer for the motoring public. This enforcement has resulted in nearly 4,000 motor vehicle stops for assorted violations. Officers are required to testify in court at the state, local and federal levels.

The Criminal Investigations Division (C.I.D.) of the Police Department is responsible for the investigation of multiple and major crimes including sexual assault, robbery, arson, burglary, financial crimes, and drug violations. The investigative unit consists of one Detective Sergeant, and one full time detective. Members of this unit are prepared to respond to crimes as needed, around the clock. In 2021, the Criminal Investigations Division initiated 107 investigative cases.

Some of these cases included:

- The indictment in Rockingham County of a drug dealer that tragically resulted in an overdose death.
- Detectives investigated a human trafficking case that involved Plaistow and other area towns and states in New England. This investigation was eventually forwarded to the Department of Homeland Security for further investigation.
- The detective division conducted alcohol compliance checks at all the businesses in Plaistow that are licensed to sell alcohol. The case resulted in six summonses to local establishments for selling alcohol to an underage buyer.
- Property crimes have been on the rise throughout the year. These cases include multiple thefts of catalytic converters, stolen vehicles, and residential and business burglaries.
- Investigations involving allegations of abuse towards children were steady in 2021, as were sexual assault reports. A number of these cases are still currently under investigation.

This year marked the Plaistow Police Department's enlistment of the detective's unit as an affiliate with the New Hampshire Internet Crimes Against Children Task Force, a collaborative effort in the state that aims to protect children from predators using various means of technology.

On behalf of the Plaistow Police Department, I would like to thank the Citizens of Plaistow, the Board of Selectmen, Town Manager Greg Colby, and Department Heads for their continued support.

To the employees of the Plaistow Police Department; thank you for all your efforts in keeping our agency the best in the State. Plaistow is a beautiful community in which people live, work, and enjoy life and we will strive to help our residents maintain and enjoy the highest quality of life possible.

REPORT OF THE POLICE DEPARTMENT

(continued)

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REPORT OF THE POLICE DEPARTMENT
(continued)

POLICE VEHICLE REPLACEMENT PLAN

POLICE VEHICLE REPLACEMENT PLAN

CAR #	VEHICLE YEAR & MODEL	ASSIGNMENT	PRIMARY / SECONDARY	MILEAGE 2021	VEHICLE STATUS
4	2011 Toyota Sienna	Detectives	Secondary	45,090	
6	2019 Ford F-150	Patrol	Primary	12,625	
7	2019 Dodge Charger	Patrol	Primary	49,278	
8	2019 Dodge Charger	Patrol	Primary	28,795	
9	2017 Ford Explorer	K-9 Patrol	Primary	80,436	
14	2016 Ford Explorer	SRO/Patrol	Primary	71,579	
16	2017 Ford Explorer	Patrol	Primary	85,126	
17	2017 Ford Explorer	Patrol	Primary	72,835	
18	2013 Ford Taurus, Int	Detectives	Secondary	61,352	

Vehicle Status:

Green - Vehicle in good shape, replacement not necessary in the next 2 or 3 years.

Orange - Vehicle needs to be replaced within the next 2 years.

Red - Vehicle in poor shape, needs to be replaced next year.

REPORT OF THE RECREATION DEPARTMENT

Jennifer Gusler, Recreation Director

2021 was an inspiring year for Recreation. We were able to rise through the pitfalls that the pandemic threw our way. ***Rising together*** with the unwavering support of our residents show us how lucky we are to have strong support from the community.

We truly believe in our motto....Recreation is for everyone! Reworking traditional town events to meet the ever-changing needs of the community while keeping everyone's health and wellbeing in mind, sure was a challenge. One that the Recreation Department, Plaistow Recreation Commission, Elder Affairs Committee, Plaistow Baseball/Softball Committee, and Friends of Plaistow Recreation did not back down from.

On May 8, 2021 the Town Hall Annex became the Norman L. Major Building honoring this long time resident and State Representative. The Recreation office inside this building has proved to be a community asset in 2021. This versatile space provides opportunities for a community rising together to enjoy many Recreation programs while maintaining a well-appointed office environment. We are grateful to have a location representative of Mr. Major's legacy of hard work, dedication, and community engagement.

There were many great "in-person" events to speak of this year. Some of which include: an amazing car show at PARC, two (2) town wide yard sales, Plaistow Pride Day, Toddler Trick or Treat, a trip to see the Nutcracker at the Palace Theatre, holiday wreath making and three (3) drive-in movies in collaboration with the Plaistow Public Library. The holiday traditions continued with a slight twist. Our Easter event was a lot of fun, children got to visit the Easter Bunny and have photos taken. Sadly, Pumpkin Lighting was rained out and quickly switched over to a virtual event. The Christmas Tree Lighting went off without a hitch! Santa was escorted by our very own Plaistow Fire Department, to the town green and visited with over 100 children.

Plaistow Baseball and Softball saw an influx of players this year. With 93 baseball players and 27 softball players field space was maxed out. This fall, the first phase of the new softball field was completed. The field was laid out and installed and we are eager to begin Phase 2. Our goal for 2022 is to complete Phase 2 which includes the installation of the backstop and dugouts. Phase 2 does need to be completed in order to make this field playable and a viable revenue generating source. We look forward to ***rising together*** with community support to achieve this goal.

Summer Recreation held seven (7) fun filled weeks of camp and welcomed approximately 75 campers per week. Due to limitations with the pandemic, we had to rework the business model that has worked for so many years. We implemented a new enrichment program this year allowing us to enhance programming with our community partners and local businesses to teach the children new skills. The campers enjoyed weekly instructional visits from Sensi' Rick the owner of 'Professional Martial Arts', as well as Miss Gina the owner of 'The Dance Works'. They also had visits from Miss Maggie at 'The Yoga Room' to teach the kids mindfulness and yoga. We had Sgt. Porter stop by

REPORT OF THE RECREATION DEPARTMENT

(continued)

for a K-9 demonstration and Capt. Higgins and crew from the Plaistow Fire Department came by to cool the kids down on a very hot day with Tower 3. Maura Wentworth, the Animal Control Officer showed up to teach us about wild animals, Miss Jenn from the Plaistow Library came over to do an activity and Plaistow Fire Chief Knutsen joined us for a water balloon fight. The campers also had visits from entertainers like High Flying Dogs, Curious Creatures, Mad Science of Maine, and Juggler Robert Clarke. At the end of the summer, we said goodbye and good luck to our Camp Director, Matthew Perry as he returned to UNH for his final year of college. Matthew was a true asset to Plaistow Summer Recreation, a legacy camper that has spent every summer at Rec since he was 8 years hold. We wish him great success.

Concerts at the PARC were a hit. The weather was on our side this year, allowing 7 out of 10 bands to perform! With plenty of space to spread out, a playground for the kids, restrooms, and plenty of parking this new location checks all the boxes for all ages and performers alike! Our friends at the First Baptist Church were able to join in the fun by bringing the Kona Ice truck to each show, and the Friends of Plaistow Recreation manned the concession stand selling hotdogs and snacks.

Our seniors are *rising together* after many months of separation. The year started with Recreation and the Elder Affairs Committee, delivering care packages to the seniors throughout the winter and spring. When the nice weather arrived, we saw many faces outside at the summer concerts and car show. Late summer we were able to host a senior cookout at PARC and even enjoyed a trip this fall to Meredith, NH for a foliage train ride. The group of 48 enjoyed a ride along Lake Winnepesaukee while dining on lunch provided by Hart's Turkey Farm. Our newest program for the seniors is 'Coffee Talk'. Every Wednesday, Plaistow seniors are welcome to gather for coffee and participate in activities at the Recreation office. Activities include, Knitting circle, cribbage games, crafts, and bingo.

I would like to thank the Plaistow Recreation Commission, Elder Affairs Committee, Plaistow Baseball/Softball Committee, Friends of Plaistow Recreation, the Summer Recreation Staff, and staff of the Town of Plaistow for a fantastic year. Your help and dedication to our community does not go unnoticed and I could not do this without your support.



REPORT OF THE ROCKINGHAM PLANNING COMMISSION

Timothy Moore, Plaistow Representative



156 Water Street | Exeter, NH 03833
603-778-0885 | www.theRPC.org

The Rockingham Planning Commission (RPC), which is not affiliated with Rockingham County, serves a state-defined planning region that includes 27 municipalities in the southern and the seacoast portions of Rockingham County with a population of approximately 180,000. The RPC is a voluntary local public regional planning commission established under state law (RSA 36). It exists in an advisory capacity to provide professional planning assistance to local governments and to coordinate local and regional planning in the areas of land use, transportation, natural resource protection, hazard mitigation planning, seacoast infrastructure resiliency planning, housing, energy efficiency planning, and economic development.

Towns, cities, and village districts make up the RPC membership. Membership is voluntary and is maintained through the payment of annual dues from each of the 27 municipalities based on their respective population. The RPC Fiscal Year 2021 (July 1, 2020 through June 30, 2021) dues rate for each community is \$1.00 per capita. Based on a population of 7830, Plaistow's dues for FY 2022 remain is \$7830.00.

The 2021 Plaistow Representatives to the RPC were Julian Kiszka and Tim Moore with Greg Taillon serving as an alternate representative. Because of a cash shortage in 2021 the Board of Selectmen decided to not pay the RPC dues. The dues are in the 2022 budget, and we are looking forward to the March Town Meeting budget approval where we will be able to ***rise together*** with the RPC for the benefit of Plaistow residents.

The Commission holds monthly meetings on the 2nd Wednesday of the month. The meetings rotate each month among the member towns. In mid-2021, because gubernatorial executive order allowing remote meetings during the COVID-19 virus expired, the RPC switched its meetings to the pre-COVID live format.

The Commission is required by RSA to do the following:

- Maintain a Regional Master Plan with updates at a minimum of every 10 years.
- Provide a regional housing assessment every 5 years.

The Commission undertakes many land use activities; typical activities include the following:

REPORT OF THE ROCKINGHAM PLANNING COMMISSION

(continued)

- Provides Developments of Regional Impact (DRI) Committee support.
- Provides Geographic Information System (GIS) support for use in local and regional planning.
- Updates RPC web site and continues to make commonly requested planning documents available for download. The web site can be found at www.rpc.org.
- Conducts stream crossing inventories for its member towns.
- Fulfills numerous inquiries and requests for statistical information regarding the region regarding demographic and related information and maintained the RPC's role as State Data Center Affiliate for Census and other data.
- Provides technical assistance to the NH Office of Strategic Initiatives in administering the FEMA Flood Insurance Program.
- Provides municipal map sets including the following standard twenty four maps: Aerial Photo 2015, Agricultural Resources, Community Facilities, Conservation and Public Lands, Elevation/Contours, Adopted FEMA Flood Hazard Areas, Historic Resources, Impaired Water, Land Use 1962, Land Use 1974, Land Use 1998, Land Use 2005, Land Use 2010, Digital Tax Parcels, Soil Potential for Development, Stratified Drift Aquifer, Source Water Resources, Trails, Transportation, Wildlife Action Plan, Conservation Priority Areas, Zoning, Impervious Surfaces, and a Base Map.
- Assists municipalities in preparing and submitting Hazard Mitigation Plans to FEMA.
- Assists municipalities in writing and submitting grants from state and federal sources.
- Assists municipalities in updating their master plans, zoning ordinances and subdivision/site plan review regulations.
- The Commission is involved in the activities that promote regional water quality.
- Assist municipalities in preparing wetlands, aquifer protection, shoreland, and wellhead protection ordinances.
- Assist municipalities in preparing source water protection plans.
- Assist municipalities in complying with the latest MS4 regulations.

The Commission is involved in economic development planning and provides assistance to the Rockingham Economic Development Council.

The Commission provides educational programs for its members including the following:

- Organizes and sponsors several workshops for Stormwater Management and climate adaptation planning.
- Provides training sessions for new commissioners.

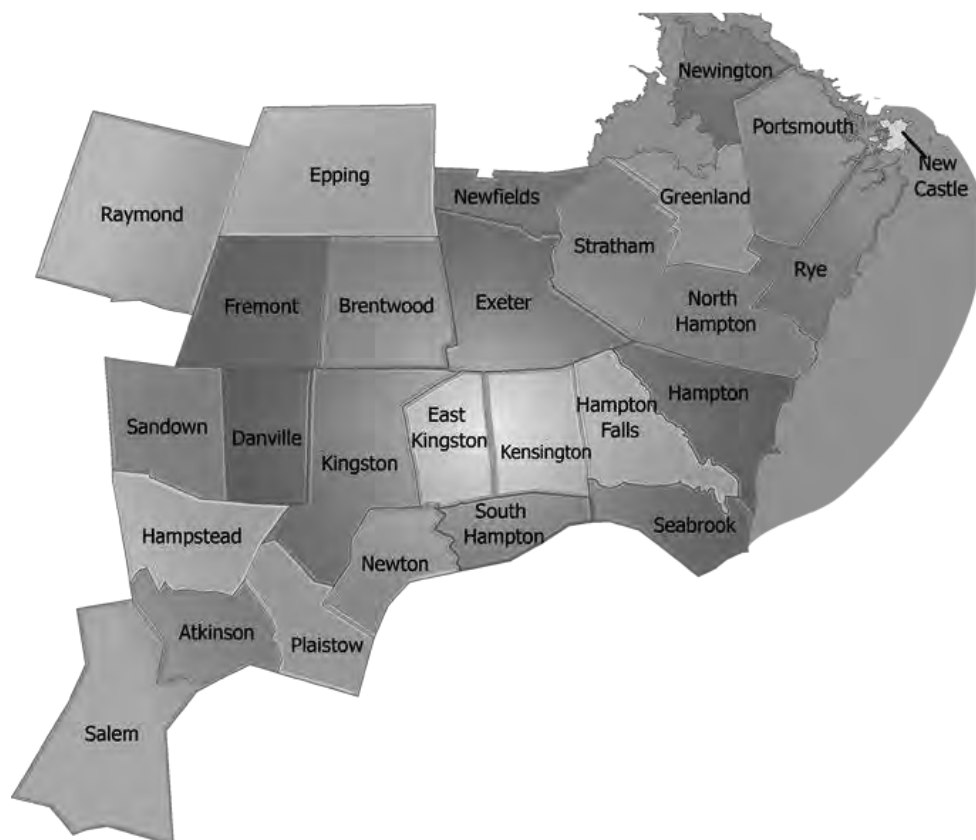
REPORT OF THE ROCKINGHAM PLANNING COMMISSION

(continued)

- Organizes and holds the Annual Legislative Forum, where RPC legislative priorities are presented. Local officials and legislators are invited to discuss current bills before the Legislature.

The Commission undertakes many transportation planning activities; typical activities include the following:

- Traffic Counting: In cooperation with New Hampshire Department Of Transportation (NHDOT), the RPC maintains a robust traffic counting program in the region. This data is used by NHDOT, communities and RPC to monitor traffic growth and flow, to update and calibrate the regional traffic model and to identify congestion mitigation projects.
- Safe Routes to School (SRTS): Staff worked with several member communities in the development of SRTS initiatives, including Rye, Hampton, Plaistow, Newfields and Portsmouth.
- 2021-2046 Long Range Transportation Plan: Worked on a state-wide evaluation criteria for projects where only the highest ranking projects advance to the 10-Year Plan and eventual implementation.
- Metropolitan Planning Organization (MPO) Transportation Advisory Committee and Policy Committee Meetings: Holds four (4) Policy Committee meetings throughout the year and several Transportation Advisory Committee meetings throughout the year as necessary (typically every two (2) months).



REPORT OF THE STORMWATER MANAGEMENT TASKFORCE

Timothy Moore, Committee Member

Maintaining water quality and quantity requires that we all ***rise together*** to maintain water and groundwater. Residents, local, State and Federal governments must all work together for adequate supplies of potable water.

Clean Water Act

The Federal Water Pollution Control Act of 1948 was the first major U.S. law to address water pollution. Growing public awareness and concern for controlling water pollution led to sweeping amendments in 1972. As amended in 1972, the law became commonly known as the Clean Water Act (CWA). The 1972 amendments follow:

- Established the basic structure for regulating pollutant discharges into the waters of the United States.
- Gave the Environmental Protection Agency (EPA) the authority to implement pollution control programs such as setting wastewater standards for industry.
- Maintained existing requirements to set water quality standards for all contaminants in surface waters.
- Made it unlawful for any person to discharge any pollutant from a point source into navigable waters, unless a permit was obtained under its provisions.
- Funded the construction of sewage treatment plants under the construction grants program.
- Recognized the need for planning to address the critical problems posed by nonpoint source pollution.

Stormwater can be a significant contributor to ground water contamination, and, in fact, the Environmental Protection Agency (EPA) determined that nation-wide it is now the largest contributor to surface water contamination.

On May 1, 2003, EPA Region 1 issued its Final General Permit for Stormwater Discharges From Small Municipal Separate Storm Sewer Systems (2003 small MS4 permit) that covers "traditional" (i.e., cities and towns) and "non-traditional" (i.e., Federal and state agencies) MS4 Operators located in the states of Massachusetts and New Hampshire. This permit expired on May 1, 2008 but remained in effect for authorized Operators until a new permit was issued on January 18, 2017.

The 2017 New Hampshire Small MS4 General Permit was challenged in court and finally resolved in 2020 with a minor update in 2021. It is scheduled to expire in 2023. The 2017 Permit as approved by the EPA does include a more inclusive set of regulations to contain and/or mitigate the impacts of stormwater runoff. It also has a stringent set of water quality sampling and identifying sources of contaminants in the stormwater. The Planning Board has proposed the requisite changes to be made to the Zoning Ordinance and has proposed a warrant article for the Town to adopt such changes at the March 2022 Town Meeting.

REPORT OF THE STORMWATER MANAGEMENT TASKFORCE *(continued)*

The Stormwater Management Taskforce continued to participate in a regional group of towns and cities led by NH Department of Environmental Services. Many of the education and outreach materials developed by group members can be shared by all members. This will help lessen the cost of implementation of the 2017 permit.

The Plaistow Stormwater Taskforce Committee meets on quarterly basis and is chaired by Joel Detty of Normandeau Associates – the consultant hired to help comply with the MS4 requirements.



REPORT OF THE SUPERVISORS OF THE VOTER CHECKLIST

Nancy Bolduc, on Behalf of the Supervisors

The Town of Plaistow has three (3) elected Supervisors of the Checklist, each holding a 6-year rotating term. The current Supervisors are Nancy Bolduc who was elected in March 2018, Gayle Hamel who was elected in March 2019, and Eileen O'Connor who was elected in March 2021.

At present there are 4899 registered voters: Republicans 1813, Democrats 1366, and Undeclared 1720.

The checklist is a very fluid document and the Supervisors have been diligently working to ensure the Town of Plaistow's Checklist is as accurate and current as possible. They meet monthly to complete the registration process for any residents who have completed paperwork to become new voters in Plaistow or to make changes requested by any current voters. Besides the registration of new voters and changes of existing voters, they continue to send a State-approved document entitled "30-day letter" to registered voters who have not voted within the last four (4) elections and remove voters who are deceased and those who have moved to other cities and towns in or out of New Hampshire.

Election records are kept at the Town Hall for reference by anyone who is authorized and in need of that information. Voting checklist is retained for a period of six (6) years and can be referenced as proof of voting in any given election if needed. The Supervisors work hand-in-hand with the Town Clerk's Office in retaining the records and registering new voters.

The Town of Plaistow Supervisors of the Checklist hold a public session to accept new voter registrations and update the voter checklist during periods mandated by the State before every election. These sessions are posted in the local newspaper, on the Town web site and on the bulletin board in the Plaistow Town Hall lobby. If a person is unavailable to register during a session they are allowed to register on the day of election at the polls indicated by the Town Moderator.

Residents may change their voting record any time that the Town Clerk's Office is open, at an Election or during any public work session of the Supervisors of the Check List as allowed by NH RSA's. Changing a party before a primary election, must be done about 3 months in advance of the election.

Registering to Vote

New residents may register to vote during regular office hours at the Town Clerk's office, during any public session of the Supervisors of the Checklist or on Election Day at the polls. The Supervisors' sessions are posted on the Town's website, local newspaper and bulletin board in the Town Hall lobby. This mandatory session is held about 10 days prior to any election. After that date, a person cannot register to vote in the Town Clerk's office until after the election. New Hampshire has a same day

REPORT OF THE SUPERVISORS OF THE VOTER CHECKLIST *(continued)*

registration policy, so a resident can register with the Supervisors at the polls on Election Day and still vote. Residents may not register at the Deliberative Session.

To register as a voter a resident must prove that he/she is a resident of Plaistow. To do this we require a mortgage statement or notarized letter from your landlord, plus a current utility bill. Identification is also required; this can be in the form of a current NH driver's license, a non-driver ID card (both along with a birth certificate), current passport, a NH issued voter ID card, a military ID card or current NH university ID if it contains a photo. If a person's name has changed and it doesn't reflect the new name on their documents, we will need to see documentation that confirms the name change. Anyone who has become a citizen after moving to the United States will need to show his or her naturalization papers as well. Should a resident not have any of the above documentation during an Election Day registration, he/she will be allowed to sign a Verifiable Action of Domicile and then bring in proof of residency, citizenship and/or age as needed.

ID is also required on Election Day. If a registered voter arrives without proper identification, they may sign an affidavit and have their photo taken and attached to the affidavit. The Attorney General's Office will send a letter after the election. The voter is asked to return the letter confirming that the voter had indeed voted.

Town and School Elections are held together on the second Tuesday in March each year. These elections have articles on them that directly affect your real estate tax rate.

RISING TOGETHER: 2021 has been another crazy year. We worked together with the State to do what we affectionately call "The 10 year Purge" notifying any voters that had not voted in the last four (4) years that they needed to come in and re-register before a certain date. If they did not come in and reregister they were removed from the voting register on a certain date. A long and tedious job but completed to clean up our voting list. Thank you to all our residents for all your patience and have a great year.

Check your voter information at: <https://app.sos.nh.gov>

GET OUT AND VOTE!
IT'S YOUR BEST WAY OF HELPING TO PLAN FOR OUR FUTURE!
WE ARE ALL IN THIS TOGETHER



REPORT OF THE TAX COLLECTOR

Julie A. McNamara, CTC

In New Hampshire, the Tax Collector is an elected position. The Tax Collector's Office is responsible for maintaining the detailed accounting of the taxes due, collected, abated and all property sold for non-payment of taxes. RSA41:35

- **Tax Bills** are issued semi-annually. RSA76:15a. The Tax year runs from April 1st through March 31st with the bills due in July and December. The 1st bill is the prior year's valuation times ½ of the previous year's tax rate. If property has physically changed in valuation, the current years appraisal may be used times ½ the previous year's tax rate. RSA76:15-b. The 2nd bill is calculated, usually in the fall, after the tax rate has been set by the state (DRA). Any changes in the tax rate or assessed valuation will reflect in the second billing and be due 30 days after billing date.
- **Escrow:** Most banks request an electronic file to process the billing of property taxes. If your bank requests a copy of your tax bill they may contact us or you may provide a copy to them.
- **Mailing Address:** It is critical for the property owner to maintain the billing address for properties owned. A link is available at **Plaistow.com**; you can also e-mail or snail-mail the signed request to the assessor.
- **Prepayments** for property taxes can be made up to 2 years. This means you can make payments to suit your budget needs, as often as you would like. Any prepayments will reflect on your printed bill with a balance remaining when the bill is printed.

OFFICE HOURS

MON-TUES-WED

9AM-4PM

EXTENDED HOURS AT TAX TIME ON PLAISTOW.COM

603-382-8611

TAXCOLLECTOR@PLAISTOW.COM

In the theme of "***RIISING TOGETHER***" the tax office would like to note:

A Drop Box has been set up at the entrance of Town Hall for checks only...

NO CASH PLEASE!

* PLEASE MAIL YOUR PAYMENT OR UTILIZE THE DROP IN OUR BOX IN LOBBY *

As always we do accept postmark for all Tax Bill payments.

REPORT OF THE TOWN CLERK

Martha L. Fowler, Town Clerk

The Town Clerk's Office is responsible for providing many services and maintaining Town records. The Town Clerk's Office is open Monday 7:00am–5:00pm, Tuesday through Thursday 8:00am–4:00pm, closed daily for lunch 1:30-2:00pm. The phone number is 603-382-8129; the fax number is 603-382-7183, for more information please visit the Town Clerk's page on the Plaistow website at <http://www.plaistow.com>.

Some of the things you can do at the Town Clerk's Office are:

- **Register a Motor Vehicle or Boat or** renew your vehicle or boat registration. Registrations are renewable in your birth month each year unless the vehicle is leased or is in a trust or company name. Renewal reminders are mailed or e-mailed to residents on the first day of their renewal month. Residents may choose to renew online at <http://www.Plaistow.com>, in person, through the mail or by submitting payment through the Town Hall dropbox. You may call the Town Clerk's office to learn what paperwork you will need to register your vehicle. To comply with the amended New Hampshire RSA 261:148, all registrations processed in person require ID. The photo ID must be a current government-issued photo identification card. This is even if you are NOT the owner of the vehicle. All transfers of registrations require the original of your most recent registration. Payments can be made by cash, check or credit card. (paying by credit card adds an additional fee of 2.79%).
- **Obtain a Marriage License.** Both parties need to be present when applying for a marriage license. They should each bring proof of identification (driver's license or passport), their birth record and, if either party has been previously married/joined by civil union, they will need divorce decree(s), dissolution(s), or death certificate(s) to show proof of how the prior marriage(s)/union(s) ended. The licensing process takes approximately 30 minutes, with a cost of \$50.00 and the license expires in 90 days.
- **Obtain Copies of Vital Records** (birth, marriage, divorce, and death certificates). Customers requesting copies of vital records will need to show proof of identification and state how they are related to the individual(s) on the record. The cost is \$15.00 for the search and first copy. Additional copies purchased with that search are \$10.00 each.
- **Register Your Dog** All dogs must be licensed by April 30 each year. You must have a statement from your vet that your dog has a current rabies vaccination to have your dog licensed, unless it has already been recorded in the Clerk's Office. If you have not registered your dog in Plaistow before, you will also need to show proof of spay/neuter, if applicable, in order to obtain the lowest rate. Rates are \$2.00 for senior citizen dog owners (1 dog only), \$7.50 for puppies under 8 months or neutered/spayed dogs and \$10.00 for unaltered dogs. A group license (5 or more dogs) is \$20.00.

REPORT OF THE TOWN CLERK

(continued)

- **Register to Vote.** You will need to show proof of identification, proof of US citizenship and proof of residency to become a registered voter. You can register to vote at the Town Clerk's office up to ten (10) days prior to any election. You can also register at the polls on Election Day. Call the Town Clerk's office for voter registration details. If you are a naturalized citizen, you need to bring in your naturalization papers or your US passport. Party changes are done at least 90 days before any primary election.
- **Apply for/Obtain an Absentee Ballot.** You will need to be a registered voter in the Town of Plaistow or register at the same time as the request. Each voter must pick up his/her own absentee ballot or apply by mail or email. The clerk cannot accept an application from another person, nor can the clerk hand them a ballot for another person.

The Town Clerk also files liens, attachments, and handles all phases of Federal, State, and local elections, from registering new voters, issuing absentee ballots, taking official minutes, printing ballots, to recording and certifying the votes.

The year 2021 has been another year of challenges for the Town Clerk's Office as the pandemic continued. The Clerk's office staff has decreased from being staffed by two (2) full-time people (myself and my deputy Jacqueline Shields) and one (1) part-time assistant clerk (Tax Collector/Assistant Clerk Julie McNamara) to being staffed by one (1) full-time (myself) and two (2) part-time assistant clerks (Julie and a new hire Carol Beers-Witherell).. With previous experience as the former Town Clerk of Kensington, NH Carol came to Plaistow trained by the State of NH in elections, motor vehicle registrations and vital records. She has been a great addition to the office as we are ***rising together*** to meet the needs of Plaistow residents.

The Clerk's Office was able to stay open to the public the entire year. There were other towns in the area that were not as fortunate. The Plaistow Clerk's Office was asked to assist the Town of Newton as their Clerk's Office was forced to close late in December. With permission from the State of NH DMV, we were permitted to assist Newton residents with their new vehicle registrations for just a week while good health was restored to the Newton Clerk's staff.

Even with our office open to the public, use of our on-line service EB2Gov has continued to increase as people renew their vehicles, renew their dog's license, request vital records and trash overflow stickers from their computers and phones. This allows people to get the documents they need safely and at a convenient time that works for them.

Fortunately, the annual Clerks' conference was held this fall before the COVID numbers started to increase again. This conference is an important component in keeping the office informed of procedural and law changes. Again, my goal to complete my designation as a Certified Municipal Clerk from the International Institute of Municipal Clerks was "put on hold" in 2021 due to the workload and short staffing. I am hopeful that 2022 will bring

REPORT OF THE TOWN CLERK

(continued)

completion of my certification that is based on three years of training from the International Institute of Municipal Clerks (IIMC) plus work experience.

With the implementation of the REAL ID in New Hampshire and Massachusetts, many residents renewing their driver's licenses need copies of their birth certificates, marriage certificates and divorce certificates. With the Pandemic, the deadline for NH residents to have a REAL ID for travel was extended to May 3, **2023**. Even with this extension, there was an increase in vital records requests this year when compared with 2020 requests. The issuance of death certificates in 2021 increased compared to 2020. There was also a decrease in marriage licenses issued again this year.

With the COVID-19 virus still threatening everyone's health and safety, there was a need to lessen foot traffic in the Town Hall. Residents were encouraged to renew their registrations on-line and as a pilot program, two-thousand postage paid envelopes were purchased to send out with resident's motor vehicle mail notices. About three hundred of those envelopes were used by the residents to send in their motor vehicle renewal payments into my office. This made a miniscule decrease in the amount of foot traffic in the office during the months of April through November. The postage paid envelope program will not be continued in 2022 as usage by the residents did not make the program worth the cost.

Lastly, I would like to thank Tax Collector/Assistant Clerk Julie McNamara and Assistant Clerk Carol Beers-Witherell for their teamwork as we strived to provide the highest quality of service for the residents of Plaistow.



REPORT OF THE TOWN CLERK

Vital Statistics - Marriages

1/12/2022

Page 1 of 2

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT MARRIAGE REPORT
01/01/2021 - 12/31/2021
-- PLAISTOW --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
CAREY, JOSHUA M PLAISTOW, NH	FULLER, LESLIE A PLAISTOW, NH	PLAISTOW	PORTSMOUTH	01/02/2021
GADD, JARROD M PLAISTOW, NH	SORDILLO, SAMANTHA M PLAISTOW, NH	PLAISTOW	PLAISTOW	02/01/2021
BAYLISS, MICHAEL F PLAISTOW, NH	LUNDIN, JULIE A SAUGUS, MA	PLAISTOW	NASHUA	03/20/2021
FIRTH, MICHAEL J PLAISTOW, NH	LYONS, BROOKE E PLAISTOW, NH	PLAISTOW	PLAISTOW	04/11/2021
NAULT, ALEXIS C PLAISTOW, NH	SLATON, ASHLEY T PLAISTOW, NH	PLAISTOW	GORHAM	05/22/2021
FERDINAND, STEPHEN A PLAISTOW, NH	HAHN, SAMANTHA E PLAISTOW, NH	PLAISTOW	HAMPSTEAD	06/04/2021
CALKINS, PETER W EXETER, NH	NORWOOD, SUZANNE J PLAISTOW, NH	EXETER	RYE	06/13/2021
LASSUS, RUBEN PLAISTOW, NH	LISTER, CHANTALLE S PLAISTOW, NH	PLAISTOW	PLAISTOW	06/19/2021
D'AGATA, ROY R PLAISTOW, NH	MARTIN, AIMEE L PLAISTOW, NH	NEWTON	NEWTON	08/19/2021
ESTEP, ZACHARY T PLAISTOW, NH	MURPHY, LAUREN J CHELMSFORD, MA	PLAISTOW	NASHUA	09/04/2021
CHAREST, CRAIG T PLAISTOW, NH	SCHMIEDL, MELISSA S PLAISTOW, NH	PLAISTOW	MILFORD	09/11/2021

REPORT OF THE TOWN CLERK ***Vital Statistics - Marriages (continued)***

1/12/2022

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DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT MARRIAGE REPORT
01/01/2021 - 12/31/2021
-- PLAISTOW --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
MCLAUGHLIN, JAMES A PLAISTOW, NH	OKUMURA, PAMELA G PLAISTOW, NH	PLAISTOW	PLAISTOW	09/22/2021
MACDONALD, JOHN C PLAISTOW, NH	MACDONALD, NANCY A PLAISTOW, NH	PLAISTOW	PLAISTOW	09/25/2021
DUARTE, JOHN D PLAISTOW, NH	TILLEY, CORTNEY L PLAISTOW, NH	PLAISTOW	ATKINSON	09/25/2021
WEITEMEYER, MATTHEW P NEWTON, NH	THIELKE, SOPHIE S PLAISTOW, NH	NEWTON	SANDOWN	10/07/2021
LAROCHE, CRAIG M PLAISTOW, NH	CELANI, ALLESANDRA A PLAISTOW, NH	PLAISTOW	PLAISTOW	10/16/2021
FORGUE, DAVID C PLAISTOW, NH	FRAIZE, LISA A PLAISTOW, NH	PLAISTOW	PLAISTOW	10/23/2021
WINTER, JOSHUA S PLAISTOW, NH	LIND, STEPHANIE F PLAISTOW, NH	PLAISTOW	JACKSON	10/24/2021
KILEY, PATRICK J PLAISTOW, NH	GENTILE, SAMANTHA A PLAISTOW, NH	PLAISTOW	WHITEFIELD	12/03/2021

Total number of records 19

REPORT OF THE TOWN CLERK

Vital Statistics - Births

1/12/2022

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DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

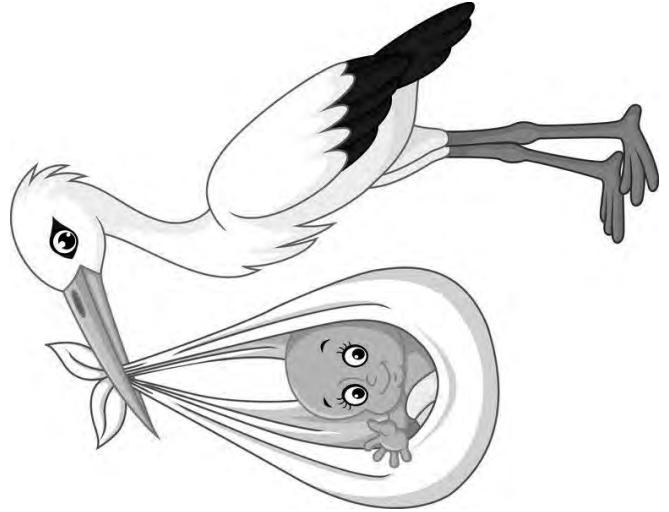
RESIDENT BIRTH REPORT

01/01/2021-
12/31/2021

--PLAISTOW--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
MORGERA, MEADOW MARIE	01/12/2021	NASHUA,NH	MORGERA II, MARK	LARKIN, SAMANTHA
HINES, BRINLEY ALTHEA	02/01/2021	MANCHESTER,NH	HINES, KEITH	HINES, KATELYN
BOURASSA, TOBY RICHARD	04/25/2021	NASHUA,NH	BOURASSA, KYLE	BOURASSA, MEGAN
CONCEICAO, DENZER ADAM	06/10/2021	MANCHESTER,NH	CONCEICAO, ADAM	CONCEICAO, MICHELLE
MARQUIS, VALEN AVERY	08/23/2021	MILFORD,NH	MARQUIS, CHRISTOPHER	MARQUIS, PAIGE

Total number of records 5



REPORT OF THE TOWN CLERK *Vital Statistics - Deaths*

Page 1 of 2

01/12/2022



DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2021 - 12/31/2021

--PLAISTOW, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
MURRAY, NICOLE	01/14/2021	PLAISTOW	DECLERCK, FLOR	DECLERCK, MARIE	N
DANIELS, WAYNE PHILLIP	01/14/2021	PLAISTOW	DANIELS, HOWARD	JOHNSON, BARBARA	N
WYMAN, RICHARD WILLIAM	01/17/2021	PLAISTOW	WYMAN, ARTHUR	HANLEY, ARLENE	Y
MURRAY III, ELMER L	01/23/2021	PLAISTOW	MURRAY, ELMER	TRIGG, VIRGINIA	N
CARBONE, VERA MARIE	01/30/2021	PLAISTOW	CARBONE, JOHN	ONETO, CARRIE	N
TRUMPER, BETH SUSANNE	03/08/2021	PLAISTOW	ROMLEIN, DONALD	LOWREY, EUNICE	N
GREEN, WINIFRED JESSE	04/03/2021	PLAISTOW	CORNWELL, WILLIAM	TAYLOR, ADA	N
NARDELLA, PATRICIA LYNN	04/07/2021	PLAISTOW	CROTEAU, RICHARD	SANBORN, SHEILA	N
OUELLET, ROBERT L	04/08/2021	PLAISTOW	OUELLET, HERVE	SAULNIER, EXARINE	Y
DOUCETTE, BRIAN	04/11/2021	EXETER	DOUCETTE, CHARLES	KEENE, SHIRLEY	N
BIXBY, PATRICK BYRON	04/12/2021	PLAISTOW	BIXBY, CHARLES	DONOVAN, JANINE	N
HUETER, MARGARET ESTHER	04/20/2021	EXETER	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	N
CARROLL, PATRICIA ANNE	04/27/2021	PLAISTOW	DOWNEY, CHARLES	MCCARTHY, MARY	N
RODERICK, BRUCE	05/05/2021	PLAISTOW	RODERICK, WILLIAM	WOJTYNA, IRENE	N
SANVILLE, LOUIS AUGUSTINE	05/08/2021	PLAISTOW	SANVILLE, LOUIS	TOWNE, FLORENCE	Y
BLONDA, JOHN LAWRENCE	05/26/2021	PLAISTOW	BLONDA, VITO	ZAGRANIS, HELEN	Y
HASELTINE, MARK	06/21/2021	PLAISTOW	HASELTINE, HOLLIS	DALEY, MARY	N

REPORT OF THE TOWN CLERK *Vital Statistics - Deaths (continued)*

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DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2021 - 12/31/2021

--PLAISTOW, NH --

01/12/2022



Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
ARCHAMBAULT, ROBERT ANTHONY	07/27/2021	EXETER	ARCHAMBAULT, EDMUND	MADDOX, HAZEL	Y
MATTHEWS, LINDA JEAN	08/01/2021	EXETER	PELTON, FRANCIS	DURGIN, GRACE	N
POIRIER, MARY LOU	09/05/2021	EXETER	WYETH, JOHN	LYON, MARILYN	N
MELVIN, TIMOTHY J	09/08/2021	PLAISTOW	MELVIN, CHARLES	DART, AUDREY	N
BEAULIEU JR, DAVID JAMES	09/24/2021	EXETER	BEAULIEU, DAVID	GREER, ELIZABETH	N
COOK, SHIRLEY J	09/24/2021	PLAISTOW	JONES, LEE	MCNALLY, IRENE	N
CHASE, THERESA ANN	12/06/2021	PLAISTOW	PICHOLAS, NICHOLAS	KISIEL, JOAN	N
KIMBALL, VIOLET LORENE	12/07/2021	PLAISTOW	PITT, JAY	FISHER, ILA	N
O'BRIEN, ROBERT MICHAEL	12/10/2021	PLAISTOW	O'BRIEN, ROBERT	HIGGINS, ELEANOR	N
SULLIVAN, DORIS W	12/11/2021	PLAISTOW	YATES, JOSEPH	ROUCH, CAROLINE	N
O'TOOLE, ROSE MARY	12/22/2021	EXETER	UNKNOWN, UNKNOWN	O'TOOLE, BETSY	N
VENTURI, EUGENE	12/24/2021	PLAISTOW	VENTURI, PETER	UNKNOWN, MICHELINE	Y

Total number of records 30

TOWN OWNED PROPERTIES

Map	Block	Lot	Unit	Owners_Name	#	Street_Name	2021 Land	2021 Bldg	2021 Total
22	12	0	0	PLAISTOW, TOWN OF	0	MT MISERY	\$ 24,500	\$ -	\$ 24,500
31	5	0	0	PLAISTOW, TOWN OF	2	LYNWOOD STREET	\$ 14,800	\$ -	\$ 14,800
42	57	0	0	PLAISTOW, TOWN OF	7A	ARBOR LN	\$ 253,500	\$ 2,204,100	\$ 2,457,600
7	1	0	0	PLAISTOW, TOWN OF	0	ATKINSON LINE	\$ 500,200	\$ -	\$ 500,200
6	6	0	0	PLAISTOW, TOWN OF	0	ATKINSON LINE REAR L	\$ 135,700	\$ -	\$ 135,700
6	3	0	0	PLAISTOW, TOWN OF	0	ATKINSON TOWN LINE	\$ 23,600	\$ -	\$ 23,600
59	8	0	0	PLAISTOW, TOWN OF	0	AUTUMN CR REAR	\$ 120,300	\$ -	\$ 120,300
49	35	0	0	PLAISTOW, TOWN OF	17	CANTERBURY FOREST	\$ 92,400	\$ -	\$ 92,400
18	15	0	0	PLAISTOW, TOWN OF	14	CULVER ST	\$ 14,800	\$ -	\$ 14,800
17	29	0	0	PLAISTOW, TOWN OF	16	CULVER ST	\$ 14,500	\$ -	\$ 14,500
40	61	0	0	PLAISTOW, TOWN OF	19	DAVIS PK	\$ 120,900	\$ -	\$ 120,900
14	13	A	0	PLAISTOW, TOWN OF	43	EAST RD	\$ 127,500	\$ -	\$ 127,500
14	35	0	0	PLAISTOW, TOWN OF	0	EAST RD REAR	\$ 6,200	\$ -	\$ 6,200
41	67	0	0	PLAISTOW, TOWN OF	14	ELM ST	\$ 225,700	\$ 420,000	\$ 645,700
41	82	0	0	PLAISTOW, TOWN OF	17	ELM ST	\$ 592,300	\$ 7,400	\$ 599,700
41	77	0	0	PLAISTOW, TOWN OF	27	ELM ST	\$ 581,500	\$ 4,002,000	\$ 4,583,500
6	8	0	0	PLAISTOW, TOWN OF	0	FORMERLY J A NOYES L	\$ 68,000	\$ -	\$ 68,000
7	3	0	0	PLAISTOW, TOWN OF	0	FROG POND WOODS	\$ 108,400	\$ -	\$ 108,400
7	4	0	0	PLAISTOW, TOWN OF	0	FROG POND WOODS	\$ 349,900	\$ -	\$ 349,900
7	5	0	0	PLAISTOW, TOWN OF	0	FROG POND WOODS	\$ 58,200	\$ -	\$ 58,200
17	6	0	0	PLAISTOW, TOWN OF	0	FROG POND WOODS	\$ 207,800	\$ -	\$ 207,800
17	7	0	0	PLAISTOW, TOWN OF	0	FROG POND WOODS	\$ 40,000	\$ -	\$ 40,000
18	2	0	0	PLAISTOW, TOWN OF	0	FROG POND WOODS	\$ 71,300	\$ -	\$ 71,300
18	3	0	0	PLAISTOW, TOWN OF	0	FROG POND WOODS	\$ 82,300	\$ -	\$ 82,300
18	4	0	0	PLAISTOW, TOWN OF	0	FROG POND WOODS	\$ 28,500	\$ -	\$ 28,500
6	15	0	0	PLAISTOW, TOWN OF	0	FROG POND WOODS	\$ 1,910	\$ -	\$ 1,910
16	1	0	0	PLAISTOW, TOWN OF	45	GREENOUGH RD	\$ 113,200	\$ -	\$ 113,200
53	27	0	0	PLAISTOW, TOWN OF	0	HALE SPR PUMPHSE	\$ 292,100	\$ 800	\$ 292,900
8	25	0	0	PLAISTOW, TOWN OF	0	HAMPSTEAD LINE	\$ 74,300	\$ -	\$ 74,300
8	26	0	0	PLAISTOW, TOWN OF	0	HAMPSTEAD LINE	\$ 29,000	\$ -	\$ 29,000
50	70	0	0	PLAISTOW, TOWN OF	10	HARRIMAN RD	\$ 268,100	\$ -	\$ 268,100
8	22	0	0	PLAISTOW, TOWN OF	0	HICKORY RIDGE REAR	\$ 58,000	\$ -	\$ 58,000
8	23	0	0	PLAISTOW, TOWN OF	0	HICKORY RIDGE REAR	\$ 81,600	\$ -	\$ 81,600
42	43	0	0	PLAISTOW, TOWN OF	5	INGALLS TR	\$ 264,200	\$ 144,200	\$ 408,400
99	25	0	0	PLAISTOW, TOWN OF	0	LOCATION UNKNOWN	\$ -	\$ -	\$ -
99	26	0	0	PLAISTOW, TOWN OF	0	LOCATION UNKNOWN	\$ -	\$ -	\$ -
17	30	0	0	PLAISTOW, TOWN OF	15	LOWER	\$ 14,500	\$ -	\$ 14,500
17	32	0	0	PLAISTOW, TOWN OF	11	LOWER RD	\$ 35,400	\$ -	\$ 35,400
17	31	0	0	PLAISTOW, TOWN OF	13	LOWER RD	\$ 14,400	\$ -	\$ 14,400
41	11	0	0	PLAISTOW, TOWN OF	144	MAIN	\$ 598,800	\$ 449,600	\$ 1,048,400
40	67	0	0	PLAISTOW, TOWN OF	127	MAIN ST	\$ 242,500	\$ 221,400	\$ 463,900
41	63	0	0	PLAISTOW, TOWN OF	145	MAIN ST	\$ 482,500	\$ 1,472,700	\$ 1,955,200
19	5	0	0	PLAISTOW, TOWN OF	266	MAIN ST	\$ 535,700	\$ -	\$ 535,700
19	6	0	0	PLAISTOW, TOWN OF	280	MAIN ST	\$ 557,500	\$ -	\$ 557,500
21	7	0	0	PLAISTOW, TOWN OF	307	MAIN ST	\$ 384,300	\$ -	\$ 384,300
39	50	21	3	PLAISTOW, TOWN OF	85	MAIN ST	\$ 553,600	\$ 2,198,500	\$ 2,752,100
18	14	0	0	PLAISTOW, TOWN OF	0	MAIN ST REAR LAND	\$ 154,900	\$ -	\$ 154,900
38	16	1	0	PLAISTOW, TOWN OF		MASSASOIT BD	\$ 104,300	\$ -	\$ 104,300
20	37	0	0	PLAISTOW, TOWN OF	0	MT MISERY	\$ 55,700	\$ -	\$ 55,700
20	38	0	0	PLAISTOW, TOWN OF	0	MT MISERY	\$ 299,900	\$ -	\$ 299,900
21	10	0	0	PLAISTOW, TOWN OF	0	MT MISERY	\$ 131,000	\$ -	\$ 131,000
21	11	0	0	PLAISTOW, TOWN OF	0	MT MISERY	\$ 25,800	\$ -	\$ 25,800
21	12	0	0	PLAISTOW, TOWN OF	0	MT MISERY	\$ 36,100	\$ -	\$ 36,100
21	13	0	0	PLAISTOW, TOWN OF	0	MT MISERY	\$ 39,200	\$ -	\$ 39,200
21	14	0	0	PLAISTOW, TOWN OF	0	MT MISERY	\$ 14,100	\$ -	\$ 14,100
21	15	0	0	PLAISTOW, TOWN OF	0	MT MISERY	\$ 33,500	\$ -	\$ 33,500
21	16	0	0	PLAISTOW, TOWN OF	0	MT MISERY	\$ 129,600	\$ -	\$ 129,600

TOWN OWNED PROPERTIES (continued)

21	17	0	0	PLAISTOW, TOWN OF	0	MT MISERY	\$ 139,600	\$ -	\$ 139,600
22	5	0	0	PLAISTOW, TOWN OF	0	MT MISERY	\$ 37,700	\$ -	\$ 37,700
22	7	0	0	PLAISTOW, TOWN OF	0	MT MISERY	\$ 19,100	\$ -	\$ 19,100
22	8	0	0	PLAISTOW, TOWN OF	0	MT MISERY	\$ 84,000	\$ -	\$ 84,000
22	9	0	0	PLAISTOW, TOWN OF	0	MT MISERY	\$ 43,300	\$ -	\$ 43,300
22	11	0	0	PLAISTOW, TOWN OF	0	MT MISERY	\$ 82,100	\$ -	\$ 82,100
22	14	0	0	PLAISTOW, TOWN OF	0	MT MISERY	\$ 28,500	\$ -	\$ 28,500
21	8	0	0	PLAISTOW, TOWN OF	0	MT MISERY	\$ 24,200	\$ -	\$ 24,200
21	9	0	0	PLAISTOW, TOWN OF	0	MT MISERY	\$ 105,600	\$ -	\$ 105,600
33	4	0	0	PLAISTOW, TOWN OF	0	MT MISERY	\$ 103,000	\$ -	\$ 103,000
22	10	0	0	PLAISTOW, TOWN OF	0	MT MISERY	\$ 11,000	\$ -	\$ 11,000
11	7	0	0	PLAISTOW, TOWN OF	0	NEAR B+M RAILROAD	\$ 5,700	\$ -	\$ 5,700
66	24	0	0	PLAISTOW, TOWN OF	23	NEWTON RD	\$ 22,100	\$ -	\$ 22,100
69	51	0	0	PLAISTOW, TOWN OF	0	NEWTON REAR	\$ 270,600	\$ -	\$ 270,600
69	54	0	0	PLAISTOW, TOWN OF	0	NEWTON REAR	\$ 279,200	\$ -	\$ 279,200
33	2	0	0	PLAISTOW, TOWN OF	0	OFF OLD COUNTY RD	\$ 68,200	\$ -	\$ 68,200
33	3	0	0	PLAISTOW, TOWN OF	0	OFF OLD COUNTY RD	\$ 76,100	\$ -	\$ 76,100
32	28	0	0	PLAISTOW, TOWN OF	51	OLD COUNTY RD	\$ 431,300	\$ 295,700	\$ 727,000
32	25	0	0	PLAISTOW, TOWN OF	N/S	OLD COUNTY RD	\$ 32,100	\$ -	\$ 32,100
9	11	0	0	PLAISTOW, TOWN OF	0	OLD STAGECOACH RD	\$ 170,800	\$ -	\$ 170,800
30	65	0	0	PLAISTOW, TOWN OF	163	PLAISTOW RD	\$ 874,800	\$ -	\$ 874,800
31	68	0	0	PLAISTOW, TOWN OF	169	PLAISTOW RD	\$ 504,100	\$ -	\$ 504,100
43	12	0	0	PLAISTOW, TOWN OF	0	PLAISTOW RD REAR	\$ 86,700	\$ -	\$ 86,700
25	38	0	0	PLAISTOW, TOWN OF	0	PLAISTOW RD REAR	\$ 26,400	\$ -	\$ 26,400
45	8	0	0	PLAISTOW, TOWN OF	215	PLAISTOW RD-ST OF	\$ 13,100	\$ -	\$ 13,100
8	24	0	0	PLAISTOW, TOWN OF	0	REAR HICKERY RIDGE	\$ 77,200	\$ -	\$ 77,200
28	10	0	0	PLAISTOW, TOWN OF	13	ROSE AV	\$ 122,400	\$ 243,200	\$ 365,600
62	18	0	0	PLAISTOW, TOWN OF	41	SWEET HILL RD	\$ 144,000	\$ 16,500	\$ 160,500
99	24	0	0	PLAISTOW, TOWN OF	0	UNKNOWN	\$ -	\$ -	\$ -
99	1	0	0	PLAISTOW, TOWN OF	0	UNKNOWN	\$ -	\$ -	\$ -
99	2	0	0	PLAISTOW, TOWN OF	0	UNKNOWN	\$ -	\$ -	\$ -
99	3	0	0	PLAISTOW, TOWN OF	0	UNKNOWN	\$ -	\$ -	\$ -
99	4	0	0	PLAISTOW, TOWN OF	0	UNKNOWN	\$ -	\$ -	\$ -
99	5	0	0	PLAISTOW, TOWN OF	0	UNKNOWN	\$ -	\$ -	\$ -
25	15	0	0	PLAISTOW, TOWN OF	35	WEST PINE ST	\$ 166,200	\$ -	\$ 166,200
40	7	0	0	PLAISTOW, TOWN OF	26A	WESTVILLE RD	\$ 175,500	\$ -	\$ 175,500
32	32	0	0	PLAISTOW, TOWN OF	6	WILDER DR	\$ 342,200	\$ 263,100	\$ 605,300
37	36	0	0	PLAISTOW, TOWN OF	2A	WOODLAND DR	\$ 11,900	\$ -	\$ 11,900

REPORT OF THE TRASH AND RECYCLING ADVISORY COMMITTEE (TRAC)

Isabel Gautreau, Chair

TRAC is Back in 2021!

The story of our committee is a good example of “*Rising Together*”. At the end of 2020 it seemed that Recycling in Plaistow was at risk, which quickly resulted in a lot of chatter on social media. Mary Anne LoCascio was the first to say we should form a group and do something about it. Within days Robert Kinkaid had set up a Facebook group and about a dozen passionate citizens started ‘zooming’ every week. It was the middle of the pandemic, so everyone was very familiar with Zoom. At least none of us showed up as cats.

In January 2021 this early group managed to submit a petition signed by many Plaistow residents asking to insert a warrant article to keep recycling alive for the 2021 Town Meeting. The voices of Plaistow residents spoke loudly, and the BOS had an emergency meeting to extend the current Trash and Recycling contract for the remainder of the year, so that there would be more time to decide how to move forward from there.

After that it was decided to revive the Trash and Recycling Advisory Committee and a number of the members of the informal group were joined by a few new faces. TRAC first met virtually on March 04, 2021, and the first question for us to answer was how we could keep curbside recycling without breaking the bank. We attended virtual seminars and made a lot of phone calls surveying surrounding towns, recycling vendors and waste organizations. The committee did a lot of “research” (aka googling) educating ourselves in Trash and Recycling models, the state of recycling and recycling science.

What came into focus was that there is a future for recycling and the future is automated. Using automated or semi-automated collection would drastically reduce the price of collection, and TRAC made recommendations to BOS based on our findings. The content of the flyer included in the automated cart roll out was pulled together by the TRAC. Residents can find a copy of the flyer on the Trash & Recycling Advisory Committee page of the Town’s website.

The committees work did not stop there. Members had lots of ideas to reduce Trash and Recycling tonnage, reduce contamination, reduce the use of single use plastic and many more. **Contamination** is from items that are placed into the recycling that actually are not recyclable. In a worse case, these contaminants can spoil an entire bin or even an entire load of recycling. The load is then seen as trash, and it cannot be used for recycling. Then it is billed to the town as trash, which is more expensive per ton than recycling.

Over the year we learned many recycling details that were surprising to us. Most of us had assumed that you could put everything recyclable into the curbside recycling, but that is not the case. All of us had inadvertently contributed to contamination!

TRAC is currently engaged in helping the town reduce contamination, finding more ways to save money and learning to recycle better. Much of the content on the Plaistow.com

REPORT OF THE TRASH AND RECYCLING ADVISORY COMMITTEE (TRAC) *(continued)*

page regarding Trash and Recycling is from TRAC members. We would also love to hear from anyone who is doing something, has an idea or knows something about Trash or Recycling. Contact info on TRAC page on www.plaistow.com



TRAC stuffing the cart rollout flyers in Dec 2021

From left to right: Maryann Little, Richard Anthony, Kelley Fox, Mary Ann LoCascio, Deb Esparza-St Louis, Isabel Gautreau (chair), Robert Kinkaid (Vice Chair).

Also supporting TRAC are Jay DeRoche (BOS Representative) and Dee Voss (Administrative Assistant)

I would like to thank everyone on TRAC as well as the early members of our citizens group.

REPORT OF THE TRUSTEE OF TRUST FUNDS

B. Jill Senter, Chair

2021 has been a trying year for all but we have proven once again that by rising together we shall overcome. The Trustees have been hard at work with the school and the State reorganizing some of the Scholarship accounts and we also worked with the state to close out Maplewood Cemetery and turn it over to its private Trustees. I would be remiss if I didn't give credit to Three Bearings our Financial Advisors for all the help they have given us. By everyone ***rising together*** toward the goal of streamlining our accounts and still following the State laws and regulations we have had a lot of success.

The Trustees continue to oversee the capital reserve funds and the trust funds to ensure we are receiving the best investment opportunities for the Town and School District. We will continue to serve both to the best of our abilities while staying within the laws and regulations of the State.

We thank you for your trust in us and look forward to serving you in the future.



REPORT OF THE ZONING BOARD OF ADJUSTMENT

Peter Bealo, Chair

The Zoning Board of Adjustment (ZBA) is a quasi-judicial board that has authority under the NHRsAs (State Laws) to grant certain reliefs when a homeowner or business owner wants to do something on their property that conflicts with Plaistow's Zoning Ordinances or to review certain property uses such as home occupations to ensure they are not harmful to their neighbors. Cases commonly heard are home occupations, building too close to setbacks, building in wetlands buffers, among others.

Staff accepts application and the Board hears those requests on a monthly basis. In 2021 the Board considered thirty (30) requests for relief. I believe this is indicative of the rising economy and residents improving their properties, as well as increased commercial investment in Plaistow.

Applicants are generally sent to the ZBA by the Code Enforcement Officer to seek "relief," in the form of a *Variance*, from strict application of our Zoning Ordinances. Other appeals, such as a *Special Exception*, is a specific requirement of an ordinance, such as a home occupation request. The Board also hears *Administrative Appeals* in the case where a decision of the Code Enforcement Office is challenged.

This board is in place to consider providing people, who have unique circumstances (hardships) in their property, potential relief from the "one-size-fits-all" concept of a zoning ordinance. The public hearing process allows any interested party the opportunity to ask questions so that they can fully understand what is proposed, and to voice their opinions on the projects. The ZBA reviews applications to ensure that all the minimum requirements are in place and can be monitored to protect our neighborhoods and resources. We hope that applicants and abutters appreciate the NH requirement that the ZBA hear their cases and take their inputs dispassionately, we make decisions based on criteria provided by NH RSAs, not on personalities, or our own likes and dislikes. Ultimately, no matter what the decision, it is up to the Code Enforcement Officer to enforce them. The ZBA is not an enforcement office, the ZBA members are more like judges in a court.

The Zoning Board recognizes that we do not PLAN Plaistow's future, we are quasi-judicial in nature and are appointed to interpret the ordinances for a particular property, not rewrite them for the town. The Planning Board appropriately and ably plans for the Town's future, the Zoning Board examines the uniqueness of each property and decides where relief from strict black and white enforcement of the zoning ordinances is punitive to the property owner.

2021 brought a wide variety of cases to the ZBA including major residential and commercial developments. We see both ***rising together***. Variances for some were granted, some were denied, but always because of the unique circumstances of the properties.

REPORT OF THE ZONING BOARD OF ADJUSTMENT *(continued)*

The ZBA's greatest resource is our team of volunteers who sit as members of the Board. These are citizens, parents, businesspeople, who live in our community. We work together, carefully and thoughtfully considering each application. We grant relief when warranted and allowed under the RSAs, while always keeping in mind the protection of our property values, neighborhoods and the community as a whole.

In 2021 the ZBA acquired one new Alternate Member: Michael Murray. This is Michael's first time on a Town committee. The pay is nonexistent, but the satisfaction and hours are great! As the year ended we sadly lost Barb Burri, another alternate. We thank Barb for her service, wish her the best and hope to see her somewhere down the road! I am grateful for the continued service of our other members: Dan Lloyd, John Blinn, Gary Ingham and Jonathan Gifford and Alternates Jim Unger and Michael Murray. Dee Voss continues to ably facilitate the Board as our Administrative Assistant. I want to thank them all for their continued service to the Board and the Community.

Continuity in Board members and staff is very important from an experience perspective; but getting new residents involved is critical to our future, someday we won't be on this Board. If you're looking to have a real impact without a huge time commitment, the ZBA is always looking for community-minded residents to step up and volunteer to serve as Members or Alternates to the board. Please direct any letters of interest to Ms. Voss at the Town Hall.



TOWN WARRANT 2022

**TOWN OF PLAISTOW
NEW HAMPSHIRE
2022 TOWN MEETING
WARRANT AND BUDGET**



- **Deliberative Session - Saturday, February 5, 2022 - 9:00 A.M.**
Plaistow Public Works Garage, 144F Main Street

- **Deliberative Session Snow Date – February 12, 2022 - 9:00 A.M.**
(or Determined by Town Moderator)
Plaistow Public Works Garage, 144F Main Street

- **Ballot Voting - Tuesday, March 8, 2022**
Plaistow Public Works Garage, 144F Main Street
Polls open from 7:00 A.M. to 8:00 P.M.

TOWN WARRANT 2022

(continued)

2022 Plaistow Town Warrant State of New Hampshire

To the inhabitants of the Town of Plaistow, New Hampshire, in the County of Rockingham in said state, qualified to vote in Town affairs.

You are hereby notified to meet for the first session of the annual town meeting at the Plaistow Public Works Garage, 144F Main Street in said Plaistow on Saturday, February 5, 2022 at 9:00 A.M. in the forenoon to explain, discuss and amend each article and to determine the form for the questions on the ballot, except those Warrant Articles where wording is prescribed by law. The snow date will be February 12, 2022 or determined by the Town Moderator if necessary.

The final voting on all Warrant Articles will take place by official ballot at the second session. Therefore, you are hereby notified to meet for this second session of the annual town meeting at the Plaistow Public Works Garage, 144F Main Street, in said Plaistow on Tuesday, March 8, 2022 from 7:00 A.M. in the forenoon until 8:00 P.M. in the afternoon to elect officers and to act on the following Articles by official ballot voting.

The articles begin with P to differentiate the Town articles from the School District articles and from the Town Zoning Articles that begin with Z.

To Plaistow Citizens

The Plaistow Board of Selectmen is pleased to present this Voter's Guide to assist all voters who will be voting on Tuesday, March 8, 2022 at the Plaistow Public Works Garage, 144F Main Street from 7 A.M. to 8 P.M.

The purpose of the guide is to help you make informed decisions as you vote. The way the Town operates and how much it spends is determined by your votes. Please note that state's No means no law prohibits the Town from spending any funds for the purposes described in the articles you are voting on if the majority vote no. The sole exception is the Warrant Article for the Town budget. See Article P-22-04 for further explanation.

We strongly encourage you to vote on March 8th. Your continued participation is vital.

Sincerely,

Plaistow Board of Selectmen

Please take time to review these warrants and please contact any of your elected officials or the Town Manager with any questions

NOTE: When you see a vote by the Board of Selectmen or the Budget Committee in parenthesis, the first digit is a yes vote, the second digit is a no vote and the third digit is an abstention. Therefore, a (3-1-1) means (3 yes; 1 no; 1 abstain).

Note: The designation **RSA** identifies the specific NH State Law that is used to authorize the referenced action.

TOWN WARRANT 2022

(continued)

TOWN ELECTIONS

Article P-22-01: To elect all necessary Town Officers for ensuing year.

<u>SELECTMAN</u>	<u>VOTE FOR NOT</u>	<u>LIBRARY TRUSTEE</u>	<u>VOTE FOR NOT</u>
THREE YEAR TERM	MORE THAN TWO	THREE YEAR TERM	MORE THAN TWO
<u>BUDGET COMMITTEE</u>	<u>VOTE FOR NOT</u>	<u>LIBRARY TRUSTEE</u>	<u>VOTE FOR NOT</u>
THREE YEAR TERM	MORE THAN FOUR	TWO YEAR TERM	MORE THAN TWO
<u>BUDGET COMMITTEE</u>	<u>VOTE FOR NOT</u>	<u>MODERATOR</u>	<u>VOTE FOR NOT</u>
ONE YEAR TERM	MORE THAN TWO	TWO YEAR TERM	MORE THAN ONE
<u>PLANNING BOARD</u>	<u>VOTE FOR NOT</u>	<u>TRUSTEE OF THE TRUST FUNDS</u>	<u>VOTE FOR NOT</u>
THREE YEAR TERM	MORE THAN ONE	THREE YEAR TERM	MORE THAN ONE
<u>CONFLICT OF INTEREST</u>	<u>VOTE FOR NOT</u>	<u>TOWN CLERK</u>	<u>VOTE FOR NOT</u>
THREE YEAR TERM	MORE THAN ONE	THREE YEAR TERM	MORE THAN ONE
<u>CONFLICT OF INTEREST</u>	<u>VOTE FOR NOT</u>	<u>SUPERVISOR OF THE</u>	
TWO YEAR TERM	MORE THAN ONE	<u>VOTER CHECKLIST</u>	<u>VOTE FOR NOT</u>
		SIX YEAR TERM	MORE THAN ONE
<u>CONFLICT OF INTEREST</u>	<u>VOTE FOR NOT</u>		
ONE YEAR TERM	MORE THAN ONE		

WATER SERVICE INCENTIVE PROGRAM

Article P-22-02: Shall the Town vote to raise and appropriate **Four Hundred Fifty Thousand 00/100 Dollars (\$450,000)** (gross budget) as may be needed for establishing an interim fund to provide an assistance program to abutting properties to help incentivize connections to the potable water system by providing zero or low interest loans to the property owners to cover the capital costs needed for fees, installation, and other associated costs so they may connect to the potable water system; to further authorize the issuance of not more than **Four Hundred Fifty Thousand 00/100 Dollars (\$450,000)** of bonds and notes in accordance with the provision of the Municipal Finance Act (RSA 33:1, et. seq.) and to authorize the Select Board to issue and negotiate such bonds or notes, to determine the rate of interest thereon and the maturity and other terms thereof, and to take any other action the Board deems appropriate to effectuate the sale and/or issuance of said bonds; and further to authorize the Select Board as applicable to apply for, obtain and accept federal, state or other aid, grants or other funds, if any of which may be available for said work that may reduce the amount to be financed with bonds or notes, and to participate in the Drinking Water State Revolving Fund (DWSRF), RSA 486:14, established for this purpose and/or the Drinking Water and Groundwater Trust Fund (NHDWGTF) and to allow the Select Board as applicable to expend such monies as they become available and pass any vote relating thereto; and further to authorize the Select Board to adopt a betterment plan, whereby the costs of the improvements to any privately owned service lines or infrastructure will be assessed to and reimbursed by the owners of those water lines and infrastructure that are specially benefited by such improvements such that the intent is the cost of the program will be paid by the users through betterments and/or user fees. (3/5 ballot vote required).

NO AMOUNT TO BE RAISED BY NEW TAXATION

\$0

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

TOWN WARRANT 2022

(continued)

REPLACE FIRE DEPARTMENT TOWER 3 FIRE TRUCK

Article P-22-03:

Shall the Town vote to raise and appropriate the sum of **One Million Five Hundred Thousand and 00/100 Dollars** (gross budget) for the replacement of the Fire Department's Tower 3 Fire Truck, and to authorize the issuance of not more than **One Million Five Hundred Thousand and 00/100 Dollars** of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (3/5 ballot vote required)

NO AMOUNT TO BE RAISED BY NEW TAXATION

\$0

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (6-0-1)).

OPERATING BUDGET: GENERAL FUND

Article P-22-04: Shall the Town vote to raise and appropriate as an operating budget, not including appropriations by special warrant and other appropriations voted separately, the amount set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling \$10,508,555. Should this article be defeated, the operating budget shall be \$10,302,270 with certain adjustments required by previous action of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XI to take up the issue of a revised budget only. (Majority vote required)

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

OPERATING BUDGET: WATER DEPARTMENT

Article P-22-05: Shall the Town vote to raise and appropriate as an operating budget for the water department, not including appropriations by special warrant and other appropriations voted separately, the amount set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling \$431,300. Should this article be defeated, the operating budget shall be \$431,300 with certain adjustments required by previous action of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XI to take up the issue of a revised budget only. (Majority vote required)

TOTAL APPROPRIATION:

\$431,300

Withdrawal from the Water Enterprise Fund:

-\$431,300

NO AMOUNT TO BE RAISED BY NEW TAXATION

\$0

Balance in Water Enterprise Fund as of December 31, 2021

\$493,994

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

COLLECTIVE BARGAINING AGREEMENT (CBA) - POLICE UNION

Article P-22-06: Shall the Town vote to approve the cost items included in the collective bargaining agreement (CBA) reached between the Town of Plaistow and the Plaistow Police Union, Teamsters Local 633, which calls for the following increases in salaries and benefits at the current staffing level:

Contract Year	Estimated Increase
01-Apr-2022 to 31-Mar-2023	\$255,055
01-Apr-2023 to 31-Mar-2024	\$139,849
01-Apr-2024 to 31-Mar-2025	\$147,603

And further to raise and appropriate the sum of \$191,291 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels. (Majority vote required)

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-1)).

TOWN WARRANT 2022

(continued)

SPECIAL TOWN MEETING FOR DEFEATED COLLECTIVE BARGAINING AGREEMENT (CBA)

Article P-22-07: Shall the Town, if Article P-22-06 is defeated, authorize the Board of Selectmen to call one special meeting, at its option, to address warrant article P-22-06 cost items only? (Majority vote required)

(Recommended by the Board of Selectmen (5-0-0)).

CONTINGENCY FUND:

Article P-22-08: Shall the Town vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate \$80,000 to put in the fund. This sum to come from the General Fund, Unassigned Fund Balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required).

TOTAL APPROPRIATION: **\$80,000**

Withdrawal from the General Fund, Unassigned Fund Balance: -\$80,000

NO AMOUNT TO BE RAISED BY NEW TAXATION **\$0**

Balance in General Fund, Unassigned Fund Balance as of December 31, 2021 \$2,635,776

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

CREATE AND DEPOSIT TO REVALUATION CAPITAL RESERVE FUND

Article P-22-09: Shall the Town vote to establish a Revaluation Capital Reserve Fund under the provisions of RSA 35:1 for fund to meet our constitutional and statutory requirement that assessments are at full and true value at least as often as every fifth year and to raise and appropriate the sum of \$35,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. (Majority vote required)

TOTAL APPROPRIATION: **\$35,000**

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

DEPOSIT TO HIGHWAY EQUIPMENT TRUST FUND

Article P-22-10: Shall the Town vote to raise and appropriate the sum of \$50,000 to be added to the existing Highway Department Equipment Expendable Trust Fund? (Majority vote required)

TOTAL APPROPRIATION **\$50,000**

Balance in Highway Department Equipment Expendable Trust Fund as of December 31, 2021. \$155,674.14

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

DEPOSIT TO FIRE DEPARTMENT APPARATUS CAPITAL RESERVE FUND

Article P-22-11: Shall the Town vote to raise and appropriate the sum of \$140,000 to be added to the existing Fire Department Apparatus Capital Reserve Fund? (Majority vote required)

TOTAL APPROPRIATION **\$140,000**

Balance in Fire Department Apparatus Capital Reserve Fund as of December 31, 2021. \$375,916.99

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (6-0-1)).

DEPOSIT TO FIRE DEPARTMENT RADIO CAPITAL RESERVE FUND

Article P-22-12: Shall the Town vote to raise and appropriate the sum of \$74,000 to be added to Fire Department Radio Capital Reserve Fund previously established in 2019? (Majority vote required)

TOTAL APPROPRIATION: **\$74,000**

Balance in Fire Department Radio Capital Reserve Fund as of December 31, 2021. \$18,112.11

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-1)).

TOWN WARRANT 2022

(continued)

DEPOSIT TO CEMETERY SPECIAL MAINTENANCE EXPENDABLE TRUST FUND

Article P-22-13: Shall the Town vote to raise and appropriate the sum of \$20,000 to be added to Cemetery Special Maintenance Expendable Trust Fund previously established in 2018? The funds will be withdrawn from the General Fund, Unassigned Fund Balance. (Majority vote required)

TOTAL APPROPRIATION: **\$20,000**

Withdrawal from the General Fund, Unassigned Fund Balance: -\$20,000

NO AMOUNT TO BE RAISED BY NEW TAXATION **\$0**

Balance in Cemetery Special Maintenance Expendable Trust Fund as of December 31, 2021. \$48,397.16

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

DEPOSIT TO ENERGY CAPITAL RESERVE FUND

Article P-22-14: Shall the Town vote to raise and appropriate the sum of \$25,000 to deposit into the existing Energy Capital Reserve Fund previously established in 2016? (Majority vote required)

TOTAL APPROPRIATION: **\$25,000**

Balance in Energy Capital Reserve Fund as of December 31, 2021. \$9,994.17

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

DEPOSIT TO TRANSPORTATION INFRASTRUCTURE CAPITAL RESERVE FUND

Article P-22-15: Shall the Town vote to raise and appropriate the sum of \$40,000 to deposit into the existing Transportation Infrastructure Capital Reserve Fund that was previously established in 2016? (Majority vote required)

TOTAL APPROPRIATION: **\$40,000**

Balance in Transportation Infrastructure Capital Reserve Fund as of December 31, 2021. \$38,539.76

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

SOROCK DONATION

Article P-22-16: Shall the Town vote to raise and appropriate the sum of \$7,000 to support the substance misuse prevention, suicide prevention and community wellness services of the SoRock Coalition for Healthy Youth.

TOTAL APPROPRIATION: **\$7,000**

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

ESTABLISH BUILDING EXPENDABLE TRUST FUND AND DEPOSIT

Article P-22-17: Shall the Town vote to establish a Building Expendable Trust Fund per RSA 31:19-a, for the purpose of all building interior and exterior capital maintenance (including, but not limited to carpeting/flooring, siding, roofing, and painting), all building site maintenance, all building expansion and/or reconfiguration, and all building's interior systems (including but not limited to HVAC, electrical, plumbing, water/wastewater, communications, and security) repair and/or replacement and to raise and appropriate \$25,000 to put in the fund, with this amount to come from the General Fund, Unassigned Fund Balance; further to name the Board of Selectmen as agents to expend from said fund. (Majority vote required)

TOTAL APPROPRIATION **\$25,000**

Withdrawal from the General Fund, Unassigned Fund Balance: -\$25,000

NO AMOUNT TO BE RAISED BY NEW TAXATION **\$0**

Balance in General Fund, Unassigned Fund Balance as of December 31, 2021 \$2,635,776

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

DISCONTINUE EXISTING BUILDING/BUILDING SYSTEMS CAPITAL RESERVE FUND

Article P-22-18: Shall the Town vote to discontinue the Building/Building Systems Capital Reserve Fund. Said funds and accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. This Article shall be null and void if Article P-22-17 does not pass. (Majority vote required)

TOTAL APPROPRIATION: **\$0**

Balance in Building/Building Systems Capital Reserve Fund as of December 31, 2021. \$17,013.50
(Recommendation by the Board of Selectmen (5-0-0)).

DEPOSIT TO OLD HOME DAY EXPENDABLE TRUST FUND

Article P-22-19: Shall the Town vote to raise and appropriate the sum of \$5,120 to be added to the Old Home Day Expendable Trust Fund previously established. The sum to come from the Unassigned Fund Balance and represent donations received in 2021, with no amount to be raised from taxation. (Majority vote required)

TOTAL APPROPRIATION: **\$5,120**

Withdrawal from the General Fund, Unassigned Fund Balance: -\$5,120

NO AMOUNT TO BE RAISED BY NEW TAXATION **\$0**

Balance in General Fund, Unassigned Fund Balance as of December 31, 2021 \$2,635,776
(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

FIRE DEPARTMENT APPARATUS CAPITAL RESERVE FUND FISCAL AGENT ASSIGNMENT

Article P-22-20: Shall the Town vote to appoint the Board of Selectmen as agents to expend from the Fire Department Apparatus Capital Reserve Fund previously established in 1998. (Majority vote required)

TOTAL APPROPRIATION: **\$0**

Balance in Fire Department Apparatus Capital Reserve Fund as of December 31, 2021. \$375,916.99
(Recommendation by the Board of Selectmen (5-0-0)).

DEPOSIT TO RECREATION PLAN CAPITAL RESERVE FUND

Article P-22-21: Shall the Town vote to raise and appropriate the sum of \$30,000 to be deposited into the existing Recreation Plan Capital Reserve Fund previously established. (Majority vote required)

TOTAL APPROPRIATION: **\$30,000**

Balance in Recreation Plan Capital Reserve Fund as of December 31, 2021. \$13,101.18
(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (8-0-0)).

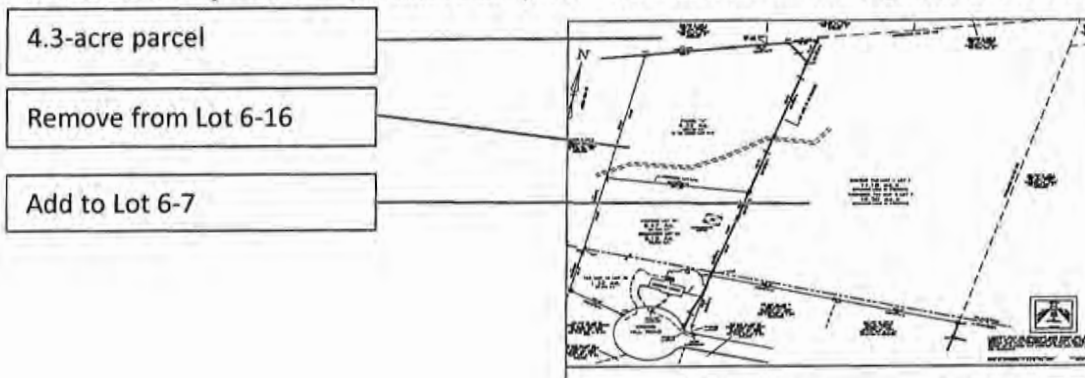
REDUCE BUDGET COMMITTEE MEMBERSHIP

Article P-22-22: Shall the Town vote to reduce the Budget Committee from 10 members and the Selectmen representative (11 votes) to 8 members and the Selectmen representative (9 votes). (Majority vote required)

(Recommended by the Board of Selectmen (5-0-0)).

TOWN FOREST ADDITION

Article P-22-23: Shall the Town vote to add a 4.32-acre parcel to the Town Forest? The parcel was created by a lot line adjustment on Tax Map 6 Lot 16 to remove the parcel and a second lot line adjustment on Tax Map 6 Lot 7 to add the



parcel. The existing Tax Map 6 Lot 7 is already part of the Town Forest.
(Recommendation by the Board of Selectmen (5-0-0)).

Proposed Zoning Amendments for 2022

Proposed deletions are in ~~bold strikethrough~~.
Proposed additions are in ***bold italics***.

Zoning Amendment Z-22-A: Are you in favor of Amendment #1, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article II, Definitions as follows?

Renumber the existing introductory paragraph as Paragraph B and add a new Paragraph A as follows:

A. Hierarchy:

- 1) Terms and words not defined in this article but defined in applicable New Hampshire state statutes or regulations shall have the meanings given therein.*
- 2) Terms and words not defined in this article but defined in the Building Code shall have the meanings given therein.*
- 3) Terms and words not defined in this article, the New Hampshire State statutes or regulations or in the Building Code shall have the meanings understood in common usage and as defined in standard American dictionaries.*

Add a new definition for an Apartment as follows:

APARTMENT - *A self-contained living unit which provides sleeping, cooking, dining, bathroom, and leisure space for no less than one person.*

Add a new definition for road as follows:

ROAD – *See STREET. The terms road(s) and street(s) may be used interchangeably throughout this document.*

(Recommendation by the Planning Board (5-0-0)).

Zoning Amendment Z-22-B: Are you in favor of Amendment #2, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article III, General Provisions, § 220–10, Roadway construction as follows?

Modify Paragraph A as follows:

A. All *proposed residential subdivision and Planned Residential Development (PRD) streets* ~~roads~~ shall be *designated as public roads, and constructed as public roads including all residential/commercial/industrial subdivisions, Planned Residential Subdivisions, and Housing for Older Persons subdivisions.*

Add a new paragraph C as follows:

C. All new commercial and industrial streets shall be constructed using street construction standards, as specified in Plaistow's zoning ordinance and subdivision regulations. For streets expected to include heavy trucking, such streets may require construction standards that exceed those for public streets. New streets in commercial and industrial subdivisions may be designated as private streets with a note on the subdivision and/or site plan stating all maintenance including snowplowing shall be performed at the property owner's expense. No performance bonds will be required for such private streets.

(Recommendation by the Planning Board (5-0-0)).

Zoning Amendment Z-22-C: Are you in favor of Amendment #3, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article IV, Natural Resource Protection, §220-18, Wetlands Conservation District as follows?

Add two paragraphs (A and B) to §220-18.2, Applicability, as follows:

A. In all zoning districts where new or amended site review plans and/or subdivision plans are being proposed and there are wetland buffer encroachments, setback encroachments or stream crossings an applicant must apply for a Conditional Use Permit (CUP). CUP approval by the Planning Board must be obtained before the site review plan and/or subdivision plan shall be approved or conditionally approved.

B. In all zoning districts where an applicant is proposing changes on a single lot and there are wetland buffer encroachments, setback encroachments, or stream crossings the applicant shall apply to the Zoning Board of Adjustment for a variance to remediate the stream crossings and/or encroachment(s).

Modify the title of §220-18.7 to “*Limited Use Buffer Permitted Uses:*”

Modify the footnote language for clarification of setbacks in §220-18.3.D, Table of Wetland Buffers and Setbacks, to the following: “*Man-made drainage structures including but not limited to detention ponds, retention ponds, and drainage swales shall be exempt from any structure setbacks.*”

(Recommendation by the Planning Board (5-0-0)).

Zoning Amendment Z-22-D: Are you in favor of Amendment #4, as proposed by the Plaistow Planning Board, Article V, Establishment of District and District Regulations, § 220-32. District objectives and land use control by amending Table 220-32 as follows?

Table 220-32 I, Minimum Dimensions for all Districts, Paragraph A, Structure Setbacks as follows?

Zoning District	Front Setback (Measured from front property line) (All dimensions are in feet)
Commercial 1 (C1)	50
<i>Commercial 1 (C1): Lot size is greater than 120,000 square feet and/or building size is greater than 10,000 square feet. Applies only for buildings constructed after March 8, 2022.</i>	<i>80</i>
<i>Commercial 1 (C1): All other C1 lots</i>	<i>50</i>
Commercial 3 (C3)	50
<i>Commercial 3 (C3): Lot size is greater than 120,000 square feet and/or building size is greater than 10,000 square feet. Applies only for buildings constructed after March 8, 2022.</i>	<i>80</i>
<i>Commercial 3 (C3): All other C3 lots</i>	<i>50</i>

(Recommendation by the Planning Board (5-0-0)).

Zoning Amendment Z-22-E: Are you in favor of Amendment #5, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article VIII, Accessory Dwelling Units - ADU, §220-57, General Requirements as follows?

Modify the text in Paragraph K

from “... under the provisions in letters A through J in this ordinance.”
to “... under the provisions in letters A through K in this ordinance.”.

Renumber Paragraphs K through M as Paragraphs L through N.

Add a new Paragraph K as follows:

K. The driveway for the primary residence and its ADU shall provide an ingress/egress onto a Class V or better road via a single curb cut.

(Recommendation by the Planning Board (5-0-0)).

Zoning Amendment Z-22-F: Are you in favor of Amendment #6, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article IX, Signs, §220–58, All Districts, paragraph D as follows?

Modify Paragraph D as follows:

D. All freestanding signs are required to have a street address that includes the street name and number and that is a minimum of six inches for signs for commercial/industrial uses in the I1, I2, CI and ICR Districts; a minimum of three inches for commercial uses in the CII and VC District; and a minimum of three inches for signs for residential uses in all Districts. *The address rider (street number and street name) shall be located at the top of the freestanding sign.* The space required for the address *rider* portion of the sign shall not be counted as part of the required sign size.

(Recommendation by the Planning Board (5-0-0)).

Zoning Amendment Z-22-G: Are you in favor of Amendment #7, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article IX, Signs, §220–59, Commercial I and Industrial Districts, paragraph B as follows?

Modify Paragraph B.3) as follows:

B. 3). The Building Inspector may grant a permit for a single sign for a single business, *on a standalone lot*, provided the sign is in keeping with the intent expressed in this article and provided its dimensions are the same as those required for an attached single sign of no more than 30 square feet, as stated in Subsection A above.

Modify Paragraph B.4) as follows:

The Building Inspector may grant a permit for a single sign for a single business, *on a standalone lot*, provided the sign is in keeping with the intent expressed in this article and provided its dimensions are no more than 50 square feet, if 20 square feet of that freestanding sign is permanently dedicated as a manual reader board.

(Recommendation by the Planning Board (5-0-0)).

Zoning Amendment Z-22-H: Are you in favor of Amendment #8, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance by merging three stormwater ordinances (Articles XVI, XVII, XIXA) to Article IV, Natural Resource Protection and furthermore to update the merged Article IV with changes required by the latest Small Municipal Separate Storm Sewer Systems (MS4) as follows?

Move the entire contents of Article XVII (Storm Water – Post Construction, § 220-117 through § 220-117.8) to Article IV Natural Resource Protection § 220-19 and renumber the paragraphs in § 220-19 as appropriate. Mark Article XVII as Reserved.

Merge the entire contents of Article XVI (Storm Water - Illicit Discharge and Connection, § 220-108 through § 220-116.9) with Article IV Natural Resource Protection § 220-19. Eliminate duplicate text and renumber the merged paragraphs in § 220-19 as appropriate. Mark Article XVII as Reserved.

Merge the entire contents of Article XIXA (Storm Water - Operation and Maintenance, § 220-136.1 through §220-136.5) with Article IV Natural Resource Protection § 220-19. Eliminate duplicate text and renumber the merged paragraphs in § 220-19 as appropriate. Mark Article XIXA as Reserved.

Amend §220-19.3, Applicability, by adding a new paragraph just above the sample application form as follows:

“In all cases where stormwater management activity takes place, the sample form shown below must be submitted with a subdivision plan and/or site plan.”

Amend §220-19.5, Construction/Post Construction Regulations, paragraph D, by adding another requirement as follows:

“28) Controls must be established for other wastes on construction sites such as demolition debris, chemicals, litter, concrete truck wastes, and sanitary wastes.”

Amend §220-19.5, Construction/Post Construction Regulations, paragraph E, by renumbering requirement “u” to “y” and adding 4 new requirements as follows:

“u) Demonstrate that slopes on the construction site are protected

TOWN WARRANT 2022
(continued)

- v) Demonstrate all storm-drain inlets are protected and that all newly constructed outlets are armored
- w) Perimeter controls are established at the site
- x) Demonstrate construction site entrances and exits to prevent off-site tracking”

Add a new enforcement paragraph as follows:

“§ 220-19.8. Enforcement.

- A. The Town of Plaistow shall designate the Code Enforcement Officer as the individual with the legal authority to:
 - 1. Prohibit illicit discharges
 - 2. Investigate suspected illicit discharges
 - 3. Eliminate illicit discharges including those from properties not owned by or controlled by the MS4 that discharge into the MS4 system
 - 4. Develop enforcement procedures and actions
- B. When the Code Enforcement Officer is not available, the Health Officer may assume the enforcement authority of the Code Enforcement. Should neither be available, the Town Manager may appoint a person to temporarily assume the enforcement authority.”

Amend § 220-19.8.1 Notice of Violation paragraph A.3 as follows:

“... operations shall *immediately* cease and desist;”

Amend § 220-19.8.1 Notice of Violation by adding a new paragraph A.4 as follows:

“4. When the connections or discharges cannot be eliminated immediately, an expeditious schedule for elimination must be prepared.”

Amend § 220-19.8.1 Notice of Violation by adding a new paragraph C as follows:

“C. All responsible parties must be notified of the illicit connections and/or discharges.”

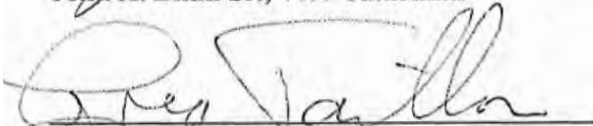
Amend § 220-19.8.3 Penalties by modifying the text of the Notice of Violation form as follows:

“... your property does not comply with the requirements of Article ~~XVIA~~ IV, § 220-19 that includes the Construction/Post-Construction Stormwater ~~Ordinance~~, Stormwater and Erosion Control Regulations, ~~Illicit Discharge and Connection~~ or approved plans (Recommendation by the Planning Board (5-0-0)).

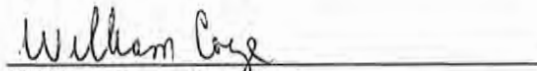
Given under our hands and seal this Twenty-Fourth day of January in the year of our Lord, Two Thousand and Twenty-Two.


Darrell Britton, Chairman


John A. Blinn Sr., Vice Chairman

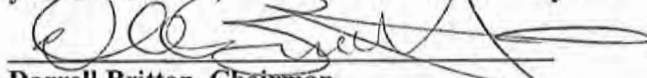

Greg Taillon, Selectman

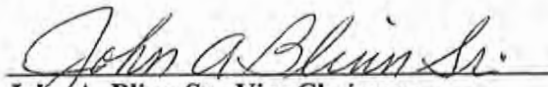

John DeRoche, Selectman

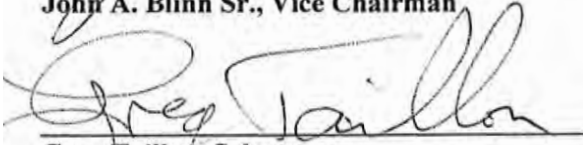

William Coye, Selectman

Plaistow, New Hampshire
January 24, 2022

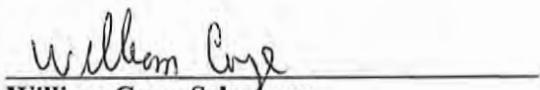
We certify that we gave notice to the inhabitants within named Town to meet at the time and place for this purpose, within mentioned, by causing to be posted an attached copy at the Plaistow Public Library, the Public Works Garage, and the Plaistow Town Hall, being public places in said Town on the Twenty-fourth day of January in the year of our Lord, Two Thousand and Twenty-two.


Darrell Britton, Chairman

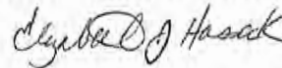

John A. Blinn Sr., Vice Chairman


Greg Taillon, Selectman


John DeRoche, Selectman


William Coye, Selectman

State of New Hampshire, County of Rockingham ss.
On this the 24 day of January, 2022, before me,
Elizabeth J. Hossack, the undersigned officer,
personally appeared Plaistow Selectmen,
known to me (or satisfactorily proven) to be the person
whose name is subscribed to the within instrument
and acknowledged that he/she executed the same for
the purposes therein contained. In witness whereof, I
hereunto set my hand and official seal.







New Hampshire
Department of
Revenue Administration

2022

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Proposed Budget

Plaistow

For the period beginning January 1, 2022 and ending December 31, 2022

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: January 31, 2022

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
ROBERT ZUKAS	BC CHAIR	<i>Robert Zukas</i>
Philip R Spillane	Member	<i>Philip R Spillane</i>
Brian M. Stack	Member	<i>Brian M. Stack</i>
Christina Cruz	Member	<i>Christina Cruz</i>
Patricia Brubaker	Member	<i>Patricia Brubaker</i>
Greg Tallon	Member BOS	<i>Greg Tallon</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
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BUDGET OF THE TOWN OF PLAISTOW (MS-737)
(continued)

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2021	Appropriations for period ending 12/31/2021	Selectmen's Appropriations for period ending 12/31/2022 (Recommended)	Selectmen's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	04	\$287,065	\$306,297	\$291,490	\$0	\$291,490	\$0
4140-4149	Election, Registration, and Vital Statistics	04	\$112,846	\$119,548	\$151,714	\$0	\$151,714	\$0
4150-4151	Financial Administration	04	\$355,517	\$344,113	\$348,822	\$0	\$348,822	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	04	\$124,407	\$81,000	\$90,000	\$0	\$90,000	\$0
4155-4159	Personnel Administration	04	\$1,893,722	\$1,910,526	\$2,085,517	\$0	\$2,085,517	\$0
4191-4193	Planning and Zoning	04	\$106,057	\$96,057	\$111,544	\$0	\$111,544	\$0
4194	General Government Buildings	04	\$282,667	\$292,185	\$338,126	\$0	\$338,126	\$0
4195	Cemeteries	04	\$7,733	\$8,000	\$10,500	\$0	\$10,500	\$0
4196	Insurance	04	\$107,312	\$142,416	\$164,237	\$0	\$164,237	\$0
4197	Advertising and Regional Association	04	\$16,563	\$25,500	\$25,500	\$0	\$25,500	\$0
4199	Other General Government	04	\$289,550	\$301,794	\$232,463	\$0	\$232,463	\$0
	General Government Subtotal		\$3,583,439	\$3,627,436	\$3,849,903	\$0	\$3,849,903	\$0
Public Safety								
4210-4214	Police	04	\$2,065,229	\$2,011,175	\$2,123,225	\$0	\$2,123,225	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	04	\$917,376	\$918,285	\$918,285	\$0	\$918,285	\$0
4240-4249	Building Inspection	04	\$121,958	\$136,881	\$119,822	\$0	\$119,822	\$0
4290-4298	Emergency Management	04	\$24,067	\$17,600	\$20,100	\$0	\$20,100	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
	Public Safety Subtotal		\$3,128,630	\$3,083,941	\$3,181,432	\$0	\$3,181,432	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
	Airport/Aviation Center Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets								
4311	Administration	04	\$289,754	\$316,165	\$294,959	\$0	\$294,959	\$0



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BUDGET OF THE TOWN OF PLAISTOW (MS-737)
(continued)

		Appropriations			
		04	\$363,645	\$492,331	\$554,000
4312	Highways and Streets				\$0
4313	Bridges		\$0	\$0	\$0
4316	Street Lighting	04	\$95,712	\$117,500	\$105,000
4319	Other		\$0	\$0	\$0
Highways and Streets Subtotal			\$749,111	\$925,996	\$953,959
Sanitation					
4321	Administration		\$0	\$0	\$0
4323	Solid Waste Collection	04	\$844,574	\$889,437	\$994,728
4324	Solid Waste Disposal	04	\$30,007	\$46,500	\$44,500
4325	Solid Waste Cleanup		\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0
Sanitation Subtotal			\$874,581	\$935,937	\$1,039,228
Water Distribution and Treatment					
4331	Administration		\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0
Electric					
4351-4352	Administration and Generation		\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0
Health					
4411	Administration	04	\$86,478	\$88,617	\$90,075
4414	Pest Control		\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	04	\$41,947	\$41,950	\$41,133
Health Subtotal			\$128,425	\$130,567	\$131,208
Welfare					
4441-4442	Administration and Direct Assistance	04	\$27,037	\$32,350	\$40,612
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0



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BUDGET OF THE TOWN OF PLAISTOW (MS-737)
(continued)

4445-4449		Vendor Payments and Other		Appropriations				
				\$0	\$0	\$0	\$0	\$0
		Welfare Subtotal		\$27,037	\$32,350	\$40,612	\$0	\$40,612
Culture and Recreation								
4520-4529	Parks and Recreation	04	\$148,031	\$186,695	\$187,344	\$0	\$187,344	\$0
4550-4559	Library	04	\$599,174	\$599,174	\$599,174	\$0	\$599,174	\$0
4583	Patriotic Purposes	04	\$597	\$600	\$600	\$0	\$600	\$0
4589	Other Culture and Recreation	04	\$604	\$1	\$15,000	\$0	\$15,000	\$0
		Culture and Recreation Subtotal		\$748,406	\$786,470	\$802,118	\$0	\$802,118
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	04	\$6,172	\$6,480	\$7,200	\$0	\$7,200	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
		Conservation and Development Subtotal		\$6,172	\$6,480	\$7,200	\$0	\$7,200
Debt Service								
4711	Long Term Bonds and Notes - Principal	04	\$280,000	\$280,000	\$280,000	\$0	\$280,000	\$0
4721	Long Term Bonds and Notes - Interest	04	\$236,950	\$236,950	\$222,894	\$0	\$222,894	\$0
4723	Tax Anticipation Notes - Interest	04	\$0	\$1	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
		Debt Service Subtotal		\$516,950	\$516,951	\$502,895	\$0	\$502,895
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$0	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$671,297	\$630,000	\$0	\$0	\$0	\$0
		Capital Outlay Subtotal		\$671,297	\$630,000	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0



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BUDGET OF THE TOWN OF PLAISTOW (MS-737)
(continued)

		Appropriations				
		\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer					\$0
4914W	To Proprietary Fund - Water	\$177,989	\$431,300	\$431,300	\$0	\$431,300
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal	\$177,989	\$431,300	\$431,300	\$0	\$431,300
	Total Operating Budget Appropriations		\$10,939,855	\$0	\$10,939,855	\$0



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Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2022 (Recommended)	Selectmen's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4331	Administration	02	\$450,000	\$0	\$450,000	\$0
	Purpose: Water Service Incentive Program					
4902	Machinery, Vehicles, and Equipment	03	\$1,500,000	\$0	\$1,500,000	\$0
	Purpose: Replace Fire Department Tower 3 Fire Truck					
4915	To Capital Reserve Fund	09	\$35,000	\$0	\$35,000	\$0
	Purpose: Create and Deposit to Revaluation Capital Reserve					
4915	To Capital Reserve Fund	11	\$140,000	\$0	\$140,000	\$0
	Purpose: Capital Reserve Fund Deposit - FD Apparatus					
4915	To Capital Reserve Fund	12	\$74,000	\$0	\$74,000	\$0
	Purpose: Capital Reserve Fund Deposit - FD Radio					
4915	To Capital Reserve Fund	14	\$25,000	\$0	\$25,000	\$0
	Purpose: Capital Reserve Fund Deposit - Energy					
4915	To Capital Reserve Fund	15	\$40,000	\$0	\$40,000	\$0
	Purpose: Capital Reserve Fund Deposit - Transportation Infr					
4915	To Capital Reserve Fund	21	\$30,000	\$0	\$30,000	\$0
	Purpose: Capital Reserve Fund Deposit - Recreation					
4916	To Expendable Trusts/Fiduciary Funds	10	\$50,000	\$0	\$50,000	\$0
	Purpose: Capital Reserve Fund Deposit - Highway Equipment					
4916	To Expendable Trusts/Fiduciary Funds	13	\$20,000	\$0	\$20,000	\$0
	Purpose: Expendable Trust Fund Deposit - Cemetery					
4916	To Expendable Trusts/Fiduciary Funds	17	\$25,000	\$0	\$25,000	\$0
	Purpose: Establish Expendable Trust Fund/Deposit - Building					
4916	To Expendable Trusts/Fiduciary Funds	19	\$5,120	\$0	\$5,120	\$0
	Purpose: Expendable Trust Fund Deposit - Old Home Day					
Total Proposed Special Articles			\$2,394,120	\$0	\$2,394,120	\$0



New Hampshire
Department of
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MS-737

BUDGET OF THE TOWN OF PLAISTOW (MS-737)
(continued)

Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2022 (Recommended)	Selectmen's Appropriations for period ending 12/31/2022 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2022 (Not Recommended)
0000-0000	Collective Bargaining	06	\$191,291	\$0	\$191,291	\$0
		Purpose: CBA - Police Union				
4199	Other General Government	08	\$80,000	\$0	\$80,000	\$0
		Purpose: Contingency				
4445-4449	Vendor Payments and Other	16	\$7,000	\$0	\$7,000	\$0
		Purpose: SOROCK Donation				
Total Proposed Individual Articles			\$278,291	\$0	\$278,291	\$0



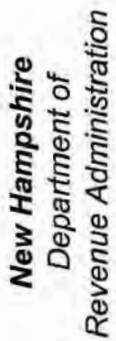
New Hampshire
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MS-737

BUDGET OF THE TOWN OF PLAISTOW (MS-737)
(continued)

Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2021	Selectmen's Estimated Revenues for period ending 12/31/2022	Budget Committee's Estimated Revenues for period ending 12/31/2022
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	04	\$77,232	\$70,000	\$70,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$77,232	\$70,000	\$70,000
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	04	\$3,465	\$2,500	\$2,500
3220	Motor Vehicle Permit Fees	04	\$1,976,330	\$1,975,000	\$1,975,000
3230	Building Permits	04	\$129,789	\$90,000	\$90,000
3290	Other Licenses, Permits, and Fees	04	\$69,133	\$60,000	\$60,000
3311-3319	From Federal Government	04	\$18,738	\$20,000	\$20,000
Licenses, Permits, and Fees Subtotal			\$2,197,455	\$2,147,500	\$2,147,500
State Sources					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	04	\$568,863	\$568,863	\$568,863
3353	Highway Block Grant	04	\$151,570	\$151,609	\$151,609
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	04	\$4,186	\$1,034	\$1,034
3379	From Other Governments	04	\$137,192	\$133,000	\$133,000
State Sources Subtotal			\$861,811	\$854,506	\$854,506
Charges for Services					
3401-3406	Income from Departments	04	\$91,480	\$63,000	\$63,000
3409	Other Charges		\$0	\$0	\$0



MS-737

(continued)

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New Hampshire
Department of
Revenue Administration

2022
MS-737

BUDGET OF THE TOWN OF PLAISTOW (MS-737)

(continued)

Budget Summary

Item	Selectmen's Period ending 12/31/2022 (Recommended)	Budget Committee's Period ending 12/31/2022 (Recommended)
Operating Budget Appropriations	\$10,939,855	\$10,939,855
Special Warrant Articles	\$2,394,120	\$2,394,120
Individual Warrant Articles	\$278,291	\$278,291
Total Appropriations	\$13,612,266	\$13,612,266
Less Amount of Estimated Revenues & Credits	\$6,173,926	\$6,173,926
Estimated Amount of Taxes to be Raised	\$7,438,340	\$7,438,340



New Hampshire
Department of
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MS-737

BUDGET OF THE TOWN OF PLAISTOW (MS-737)

(continued)

Supplemental Schedule

1. Total Recommended by Budget Committee	\$13,612,266
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$280,000
3. Interest: Long-Term Bonds & Notes	\$222,894
4. Capital outlays funded from Long-Term Bonds & Notes	\$1,950,000
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$2,452,894
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$11,159,372
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$1,115,937
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$191,291
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	\$14,728,203

NOTES

WHY TEST?



TEST YOUR WELL WATER

Unhealthy levels of contaminants are common in many private wells in New Hampshire. Some of these contaminants have been linked to cancer and other diseases. Most have no taste, smell or color. It is important to periodically test well water to ensure it is safe to drink.

MORE INFORMATION

For information about testing your well water, treatment options or accredited laboratories in New Hampshire, visit the NHDES website.

Search for "Private Well Testing" or "Water Well Testing."

NHDES Drinking Water and Groundwater Bureau
29 Hazen Drive; PO Box 95
Concord, NH 03302-0095
(603) 271-2513
dwgbinfo@des.nh.gov

This brochure was produced in partnership:



www.des.nh.gov



www.dhhs.nh.gov/dphs/lab/index.htm

TEST YOUR WELL WATER

WHAT'S IN YOUR WATER?



HOW TO TEST

1. **Order a kit** from an accredited laboratory to sample your water. The New Hampshire Public Health Lab has an online **container request form**, as do some other labs.
2. **Follow the instructions** included in the kit to sample your well water and send back the water sample(s) immediately to the lab.
3. **Review the report from the lab.** Any contaminants that may affect your health or your home appliances will be highlighted.

HOW TO TREAT

If the lab report indicates there is a contaminant in your well water in amounts greater than state or federal health standards or recommended action levels, you should take steps to fix it.

Using NHDES' *Be Well* Informed web tool, you can enter results from your lab report and get recommendations for appropriate treatment options, if needed.

NHDES also has fact sheets on its website covering all common water quality problems and their solutions. Before making a decision, consult a water treatment professional.

WHEN TO TEST

NHDES recommends that prospective homebuyers test the water in a home with a private well before purchase.

Water quality in properly located and constructed wells is generally stable, and if a change is going to occur, it occurs slowly. Thus, *NHDES recommends standard, radon and PFAS analysis testing every three to five years.* Bacteria and nitrate are exceptions; **you should test for them every year.**

The following conditions would call for more frequent testing:

- Heavily developed areas with activities that handle hazardous chemicals.
- Recent well construction or repairs. NHDES recommends testing for bacteria after any well repair or pump or plumbing modification, but only after thorough flushing of the pipes.
- High levels of contaminants found in earlier testing.
- Noticeable changes in the water, such as a change in taste, smell or appearance after a heavy rain, or an unexplained change in a previously trouble-free well.
- Nearby rock blasting. Test before blasting begins and several months to one year after blasting begins.



WHAT TO TEST FOR

The contaminants that are the most common in well water in New Hampshire are radon, arsenic, and bacteria. Private well users and buyers of homes with private wells should have water tested for the following common contaminants and useful parameters:

Arsenic	Bacteria (Total Coliform, E. coli)
Chloride	Copper*
Hardness	Fluoride
Manganese	Iron
Radon**	Nitrate/Nitrite
	Sodium
	Lead*
	pH
	Uranium

*For current well users, NHDES recommends testing for stagnant lead and copper in addition to flushed lead and copper. At the State Public Health Lab, this list would be equivalent to the "Standard" package plus a Radon test. A number of other laboratories provide the same testing. Home buyers should order the NH Well Water Test for Home Buyers, available at the State Public Health Lab and many other labs.

**Radon may be omitted for wells that do not reach into bedrock (dug wells). All homes should be tested at least once for radon in air.

ADDITIONAL TESTS

The following contaminants occur often enough that all private wells should be tested at least once:

- VOCs – volatile organic compounds, such as MtBE, benzene, and industrial solvents.
- PFAS – per- and polyfluoroalkyl substances (test for PFOA, PFOS, PFHxS and PFNA, at a minimum).

VOCs occur statewide, but a number of activities and land uses seem to be associated with a higher likelihood of contamination. These include nearby fuel spills or leaks, and businesses that use petroleum products or petroleum-based chemicals.

PFAS have been used in products that are used in domestic, commercial, institutional and industrial settings. PFAS have also been used to fight certain types of fires. PFAS have affected wells throughout New Hampshire but are more frequently detected at elevated levels in southern New Hampshire.

Prices for these tests may vary considerably from one lab to another.

WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP

<u>PROBLEM/QUESTION</u>	<u>CONTACT</u>	<u>PHONE NUMBER</u>
<i>STATEWIDE QUESTIONS AND EMERGENCY HOTLINE SUPPORTED BY GRANITE UNITED WAY</i>		
For referral agency for many circumstances and resources		2-1-1
STATEWIDE INDEPENDENT LIVING COUNCIL (SILC)		1-603-271-0476
Community Health & Human Svc	www.211nh.org	
AIDS Hotline	Aids Response Seacoast	1-603-433-5377
Alcoholics Anonymous	AA Service Office	1-800-593-3330
	Drug/Alcohol Addiction Hotline	1-603-893-5201
Anyone Anytime NH	NH Alcohol and Drug Treatment Location	211
Addiction Recovery (ARS)	Outpatient Program	1-603-563-0061 (Newton) 1-603-312-9037 (Salem)
American Red Cross	Disaster Services	1-800-733-2767
Animal Control Problems	Plaistow Animal Control Officer	1-603-382-1200
Assessments, property	Plaistow Assessing Department	1-603-382-5200 X230
Auto & Boat Registration	Plaistow Town Clerk	1-603-382-8129
Boater Education	Boater Education	1-603-293-2037
Battered Women Shelter	HAVEN	1-603-994-7233
Birth Certificates	Plaistow Town Clerk	1-603-382-8129
Blind, NH Association for	Sight Center	1-800-464-3075
Building Permits	Plaistow Building Department	1-603-382-5200 X259
Burning Permits	Plaistow Fire Department	1-603-382-5012
Cable Company	COMCAST/xfinity	1-800-266-2278
Cell Phones	Safelink Phones for those eligible	1-800-723-3546
Cemetery	Plaistow Town Hall	1-603-382-5200 X266
Child Abuse	Child Abuse & Neglect Hotline	1-800-894-5533
Child Advocacy (CASA)	Court Appointed Child Advocate	1-800-626-0622
Child & Family Services	Child & Family Services	1-800-640-6486
Child Medical Coverage	Well Sense	1-877-492-6965
Community Action Program	CAP www.snhs.org	1-603-668-8010
Conservation Commission	Plaistow Town Hall	1-603-382-5200 x266
Consumer Complaint	NH Dept of Justice	1-603-271-3658
Death Certificate	Plaistow Town Clerk	1-603-382-8129
Deeds	Rockingham County Registry of Deeds	1-603-642-5526
Department of Health and	Human Services (DHHS)	1-800-852-3345
Department Child Youth	DCYF	1-603-271-6202
Department of Labor	NH DOL	1-800-272-4353
Disabilities Rights Commission	Advocacy and Protection/Concord	1-603-228-0432
Disaster Relief	American Red Cross	1-800-733-2767
District Court	Salem District Court	1-855-212-1234
Dog License	Plaistow Town Clerk	1-603-382-8129
Driver's License	NH Dept. Motor Vehicles	1-603-227-4020
Drugs and Alcohol	Anyone Anytime New Hampshire	www.nhtreatment.org

WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP

(continued)

<u>PROBLEM/QUESTION</u>	<u>CONTACT</u>	<u>PHONE NUMBER</u>
Easter Seals of NH	Service for disabled veterans, adult and child day care.	1-800-623-8863
Elder Abuse Hotline	NH DHHS Abuse Hotline	1-603-271-4680
Elections	Plaistow Town Clerk	1-603-382-8129
Electric, Emergency Grants	Rockingham Community Action, Salem	1-603-458-6392
	UNITIL-NH Gas & Electric	1-866-933-3820
Electrical Permit	Plaistow Building Department	1-603-382-5200 X259
EMERGENCY: Fire, Police & Ambulance		911
Employment	Salem NH Works Office 29 South Broadway, Salem, NH 03079	1-603-893-9185
Environment	NH State Dept. Environmental Services	1-603-271-3503
Fire Dept. (non-emergency)	FitzGerald Safety Complex	1-603-382-5012
Fish & Game	Fish & Game Club Office	1-603-382-3675
NH Fish & Game	NH Fish & Game	1-603-271-4300
Fishing License	Walmart nhfishandgame.com	1-603-382-2839 1-603-271-3421
Food & Nutrition Assistance	WIC (pregnant & child under 5) Commodity Food Prog (60 years and older)	1-800-256-9880 1-800-942-4321
Food Pantry	Holy Angels Parish	1-603-819-4949
Food Stamp Program (SNAP)	NH Dept. of Health & Human Services	1-844-275-3447
	Application online @	<u>www.nheasy.nh.gov</u>
Salem Resource Cntr/Rockingham	County Food Pantry	1-603-893-9172
Genealogical Information	Plaistow Town Clerk	1-603-382-8129
General Assistance	Human Services Department	1-603-382-5200 X230
Governors' Office	Citizen Services	1-800-735-2964
Health Care	Lamprey Health Care	1-603-659-2494
Health Services	Community Health Svcs/Counseling	1-603-425-2545
Health Officer	Plaistow Health Department	1-603-382-5200 X246
Heating / Fuel Assistance	Low-Income Home Energy Assistance Southern NH Fuel & WIC	1-800-877-8339 1-603-889-3440
Home Budgeting	Consumer Credit Counseling/Green Path	1-603-826-4530
Home Care Service Agencies	Rockingham VNA/Hospice	1-603-772-2981
Home Refinance/Repair	NH Direct Home Program/Rural Dev	1-603-223-6050
Homeless	NH Coalition for Homeless	1-603-271-9196
Homeless	Emergency	211
Hospitals	Parkland, Medical Cntr., Derry NH Exeter Hospital	1-603-432-1500 1-800-439-3837 1-603-778-7311
	Holy Family @ Merrimack Valley	1-978-374-2000
Housing	NH Housing Authority	1-800-640-7239 1-800-439-7247
Transformational Housing	The Front Door, Nashua	1-603-886-2866

WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP

(continued)

<u>PROBLEM/QUESTION</u>	<u>CONTACT</u>	<u>PHONE NUMBER</u>
Humane Society	NH SPCA	1-603-772-2921
Hunting License	Walmart	1-603-382-2839
Landfill	Plaistow Highway Department	1-603-382-6771
Legal Assistance	Legal Advice & Referral Center	1-800-639-5290
Legal	www.nhlegalaid.org	1-603-224-3333
Library	Plaistow Public Library	1-603-382-6011
Marine Patrol	Headquarters	1-877-642-9700
Marriage License	Plaistow Town Clerk	1-603-382-8129
Meals on Wheels	Vic Geary Center	1-603-382-5995
Medical: Health	NH Health Access Network	1-603-225-0900 x3
	Families First	1-603-422-8208
Choosewellsense.org	Well Sense Health Plan-Medicaid	1-877-492-6965
Healthcare.Gov	Affordable Health Care Enrollment	1-800-318-2596
Medical Equipment	Loaner's Closet (donations accepted)	1-603-432-0877 x3
SoulSafe/Mental Health	Derry, NH	1-603-361-3922
Mental Health	Center for Life Management	1-603-434-1577
Change Direction Campaign	24-hour treatment referral	1-800-662-4357
Mortgage Assistance	Homeowners Hope Hotline	1-888-995-4673
	Housing Partnership/Portsmouth	1-603-766-3129
Home Modification Program	Community Action	1-800-856-5525 x1145
Housing and foreclosure	Foreclosure hotline	1-800-437-5991
Notary	Plaistow Town Hall	1-603-382-5200 x266
Off Road Vehicle Registration	Plaistow Power Sports	1-603-612-1000
Parenting Problems	Planned Parenthood	1-603-772-9315
Passports	National Passport Center, Portsmouth	1-877-487-2778
	Plaistow Public Library by appt.	1-603-382-6011
Planning Board	Plaistow Planning Office	1-603-382-5200 x202
Plumbing Permit	Plaistow Building Department	1-603-382-5200 x259
Poison Control Center Hotline	Poison Center	1-800-222-1222
Police Station (non-emergency)	FitzGerald Safety Complex	1-603-382-6816
Post Office	U.S. Post Office	1-603-382-8529
Prescriptions	NH Medication Bridge Program	1-603-225-0900
Property Taxes	Plaistow Tax Collector	1-603-382-5200 x281
NH Program	Low Income Taxpayer Project/Legal Aid	1-800-639-5290
Recreation & Parks	Plaistow Recreation Department	1-603-382-5200 x204
Recycling & Curbside Removal	JRM Hauling	1-800-323-4285
Red Cross	Merrimack Valley Chapter	1-978-372-6871
Roads & Streets	Plaistow Highway Department	1-603-382-6771
School Administration Unit	Timberlane Regional School District	1-603-382-6119
School –Elementary	Pollard Elementary School	1-603-382-7146
School – Middle	Timberlane Regional Middle School	1-603-382-7131
School – High	Timberlane Regional High School	1-603-382-6541
Secretary of State	Office of Secretary of State/Concord	1-603-271-3246

WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP

(continued)

<u>PROBLEM/QUESTION</u>	<u>CONTACT</u>	<u>PHONE NUMBER</u>
Senior Citizen Center	Vic Geary Center	1-603-382-5995
Senior Companion Program NH	Community Action Program	1-800-856-5525
		1-603-225-3295
Senior Services	Elderly & Adult Abuse/ Neglect	1-800-949-0470
	Senior Supplemental Food	1-800-256-9880
Social Security	Social Security Administration	1-800-772-1213
	Social Security Local Office	1-866-964-4324
Suicide/ Emotional Crisis	Crisis Hotline	1-800-273-8255
Superior Court	Rockingham Clerk of Courts	1-855-212-1234
TECHNOLOGY ASSIST		
Assistive devices for hearing, voice and speech disabilities	www.nidcd.nih.gov/health/hearing/pages/assistive-devices.aspx	
Computer Technology Assistance Corps	www.ctac-nh.org	
Town Ordinances	Plaistow Code Enforcement Officer	1-603-382-5200 x259
Transportation	Granite State Independent Living	1-800-826-3700
	Seacoast Chair Car Service, LLC (fee)	1-603-926-5801
Real Care Transportation	Area Transportation Services	1-603-206-9957
Unemployment Comp.	NH Dept. of Employment Security/Salem	1-603-893-9185 x99330
United Way	Resource for NH	1-603-625-6939
Voter Information	http://app.sos.nh.gov	
<u>VETERANS'</u>		
Veterans Crisis Line	Veterans' Crisis Line	1-800-273-8255 x1
Military Family Assistance	Concord, NH	1-877-598-0665
Veterans Services, NH State	Veterans Administration-NH/Manchester	1-800-624-9230
Office of Veterans Affairs	Regional Office	1-800-827-1000
NH Care Path/Easter Seals	Veterans' Crisis Line	1-800-273-8255
Harbor Homes	Veteran Homelessness	1-603-882-3616
Visiting Nurses	Rockingham VNA/Exeter	1-603-772-2981
Volunteer New Hampshire	Volunteer Programs -Opportunities	1-603-271-7200
Voter Registration	Plaistow Town Clerk	1-603-382-8129
Welfare State of NH	NH Dept Of Human Services	1-844-275-3447

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PLAISTOW, NEW HAMPSHIRE - STREET INDEX MAP

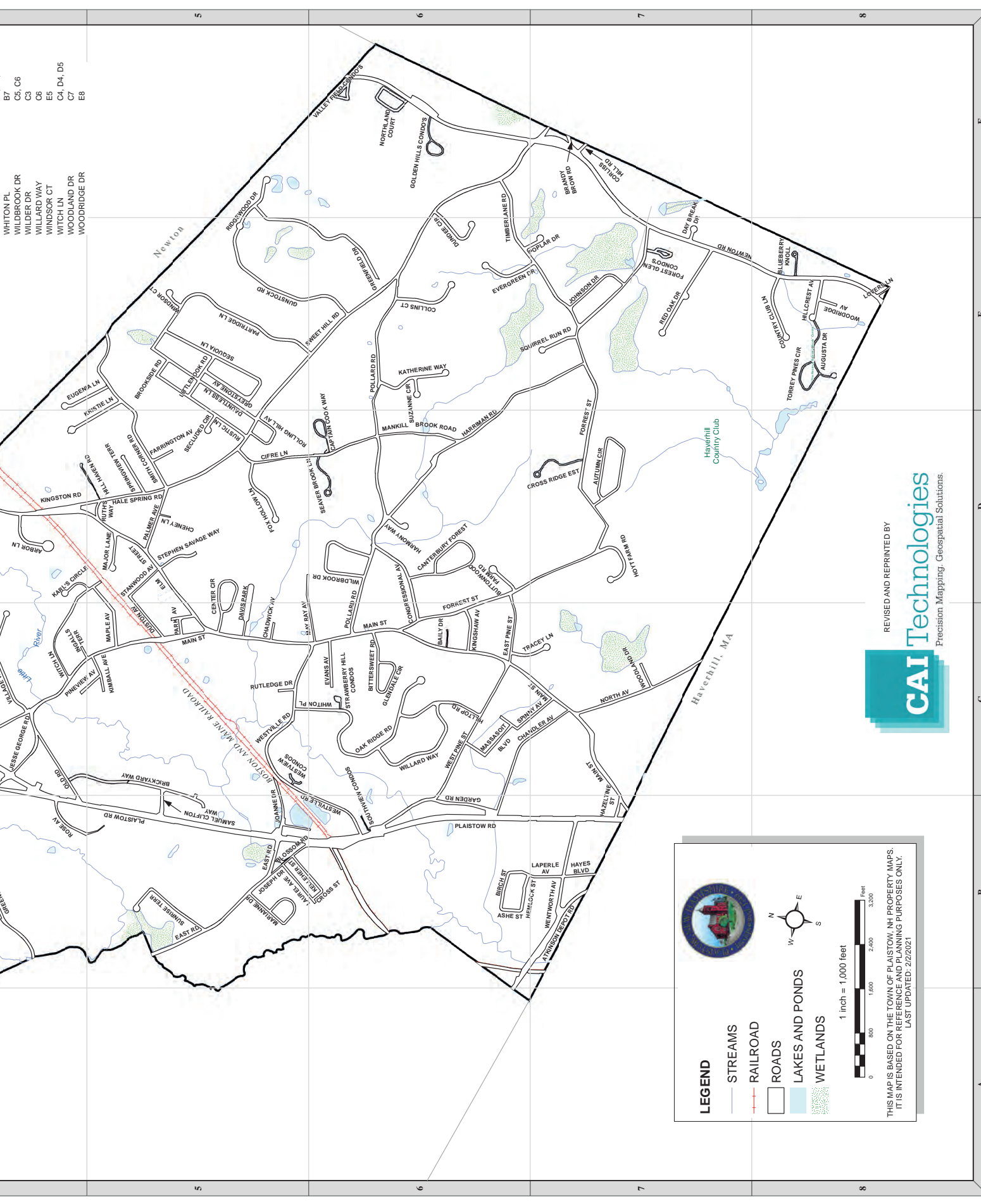
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Vertical Grid Labels: 1, 2, 3

Streets and Locations:


- ARBOR LN
- ASHLEY NICOLE DR
- ATKINSON DEPOT RD (ROUTE 121)
- AUBURN ST
- AUGUSTA DR (PRIVATE)
- AUTUMN CIR
- BAILEY DR
- BALSAM WAY
- BARKER ST
- BIRCH ST
- BITTERSWEET DR
- BLOSSOM RD
- BLUEBERRY KNOLL
- BRANDY BROW RD
- BRYANT BROOK CONDOS (PRIVATE)
- BRENTWOOD ST
- BRICKYARD WAY
- BROOKSIDE RD
- BUCKTHORN RD
- BUTT ONWOOD FARM
- CANTERBURY FOREST
- CAPTAIN COOK WAY
- CARTLON PATH
- CENTER CIR
- CHADWICK AVE
- CHANDLER AVE
- CHENEY LN
- CIFRE LN
- COLLINS CT
- CONGRESSIONAL AVE
- CORLISS HILL RD
- COTTONWOOD RD
- COUNTRY CLUB LN
- CRANE CROSSING RD
- CROSS RIDGE EST
- CROSS ST
- CRYSTAL HILL RD
- CULVER ST
- DALTON ST
- DANVILLE RD
- DAUNTLESS LN
- DAVIS PARK
- DAY BREAK DR
- DEER HOLLOW RD
- DUNDEE RD
- DUSTON AVE
- EAST PINE ST
- EAST RD
- ELM ST
- EUGENIA LN
- EVANS AVE
- EVERGREEN DR
- FARRINGTON AVE
- FOREST GLEN CONDOS (PRIVATE)
- FOREST ST
- FOX HOLLOW LN
- FRAN AVE
- GARDEN RD
- GLENDALE CIR
- GOLDEN HILL CONDOS (PRIVATE)
- GREENFIELD DR
- GREENOUGH RD
- GREYSTONE AVE
- GUNSTOCK RD
- HAINES BLVD
- HALE SPRING RD
- HARRIMAN RD
- HAZELTINE ST
- HEMLOCK ST
- HICKORY RIDGE RD
- HILL HAVEN RD (PRIVATE)
- HILLTOP RD
- HILTOP RD
- HOWARD MANOR
- HOYT FARM RD
- INGALLS TERR
- JESSE GEORGE RD
- JOANNE DR
- JOHNSON DR
- JOSEPH DR
- KARL'S CIR
- KATHERINE WAY
- KELLEY RD
- KINGSTON RD
- KNIGHT RD
- LAKEVIEW DR
- MAIN ST
- MEADOWVIEW DR
- MIDDLE RD
- NEWTON RD (ROUTE 108)
- NICHOLAS RD
- NORTH AVE
- NORTHLAND CT (PRIVATE)
- OAK RIDGE RD
- OLD COUNTY RD
- OLD RD
- PALMER AVE
- PARK AVE
- PARTRIDGE LN
- PINEVIEW AVE
- PLAISTOW RD (ROUTE 125)
- POLLARD RD
- POPULAR DR
- POST MILL CONDOS (PRIVATE)
- RED OAK DR
- REDDUM WAY
- RIDGEWOOD RD
- ROLLING HILL AVE
- ROSE AVE
- RUSTIC LN
- RUTHS WAY
- SAMUEL CLIFTON WAY
- SEASIDE DR
- SEASIDE BOOK CONDOS (PRIVATE)
- SECLUDED CIR
- SEQUOIA LN
- SHADY LN
- SHANNON LN
- SMITH CORNER RD
- SOUTHVIEW CONDOS (PRIVATE)
- SPINNEY AVE
- SQUIRREL RUN RD
- SPRING VIEW TERR
- STANWOOD AVE
- STEPHEN SAVAGE WAY
- STONEBRIDGE DR (PRIVATE)
- STRAWBERRY HILL CONDOS (PVT)
- SUNRISE TERR
- SUNVIEW PARK
- SUZANNE CIR
- SWEET HILL RD
- TAMARACK RD
- TIMBERLANE RD
- TORREY PINES CIR (PRIVATE)
- TRACY LN
- TUXBURY RD (PRIVATE)
- TWIN RIDGE CONDOS (PRIVATE)
- VALLEY FIELD CONDOS (PRIVATE)

Other Labels: Kingston, Little River, Kelley Brook, Frog Pond Woods Conservation District, Aikinson, Dalton St, Main St, Old County Rd, Lynwood St, Culver St, Twin Ridge Rd, Bryant Brook, Cottonwood Rd, Buckthorn Rd, Cheneey Ln, Cifre Ln, Collins Ct, Cartlon Path, Center Cir, Chadwick Ave, Chandler Ave, Fox Hollow Ln, Forest St, Garden Rd, Glendale Cir, Golden Hill Condos (Private), Greenfield Dr, Greenough Rd, Greystone Ave, Gunstock Rd, Haines Blvd, Hale Spring Rd, Harriman Rd, Hazeltine St, Hemlock St, Hickory Ridge Rd, Hill Haven Rd (Private), Hilltop Rd, Howard Manor, Hoyt Farm Rd, Ingalls Terr, Jesse George Rd, Joanne Dr, Johnson Dr, Joseph Dr, Karl's Cir, Katherine Way, Kelley Rd, Kingston Rd, Knight Rd, Lakeview Dr, Main St, Meadowview Dr, Middle Rd, Newton Rd (Route 108), Nicholas Rd, North Ave, Northland Ct (Private), Oak Ridge Rd, Old County Rd, Old Rd, Palmer Ave, Park Ave, Partridge Ln, Pineview Ave, Plaistow Rd (Route 125), Pollard Rd, Popular Dr, Post Mill Condos (Private), Red Oak Dr, Reddum Way, Ridgewood Rd, Rolling Hill Ave, Rose Ave, Rustic Ln, Ruths Way, Samuel Clifton Way, Seaside Dr, Seaside Book Condos (Private), Secluded Cir, Sequoia Ln, Shady Ln, Shannon Ln, Smith Corner Rd, Southview Condos (Private), Spinney Ave, Squirrel Run Rd, Spring View Terr, Stanwood Ave, Stephen Savage Way, Stonebridge Dr (Private), Strawberry Hill Condos (Pvt), Sunrise Terr, Sunview Park, Suzanne Cir, Sweet Hill Rd, Tamarack Rd, Timberlane Rd, Torrey Pines Cir (Private), Tracy Ln, Tuxbury Rd (Private), Twin Ridge Condos (Private), Valley Field Condos (Private).




B7
C5, C6
C3
C6
E5
C4, D4, D5
C7
E6

WHITON PL
WILDBROOK DR
WILDER DR
WILLARD WAY
WINDSOR CT
WITCH LN
WOODLAND DR
WOODRIDGE DR




LEGEND

- STREAMS
- RAILROAD
- ROADS
- LAKES AND PONDS
- WETLANDS



1 inch = 1,000 feet



THIS MAP IS BASED ON THE TOWN OF PLAISTOW, NH PROPERTY MAPS. IT IS INTENDED FOR REFERENCE AND PLANNING PURPOSES ONLY. LAST UPDATED: 2/2/2021.



CAI Technologies

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Precision Mapping, Geospatial Solutions.

2022 LANDFILL SCHEDULE

April	Saturday	23	<i>Household Hazardous Waste Collection Only*</i>		
May	Saturday	7	21		
	Wednesday	11	25		
June	Saturday	4	18		
	Wednesday	8	22		
July	Saturday	9	16		
	Wednesday	13	27		
August	Saturday	6	20		
	Wednesday	10	24		
September	Saturday	10	17		
	Wednesday	14	28		
October	Saturday	1	15	22	
November	Saturday	5	12	19	

Saturday Hours: 7:00AM – 3:00PM
Wednesday Hours: 4:00PM – 8:00PM

PLEASE NOTE: *While this is intended to be the schedule for the Landfill, availability of certified staff, weather, facility conditions, and budgetary considerations make it subject to change.*

**Please check the Town Website www.plaistow.com for any updates to this schedule and for more information on what is allowed at the Landfill and details for Household Hazardous Waste Collection.*

