

# Plaistow, New Hampshire 2022 Annual Report



***“Serving Tradition”***

## 2023 Landfill Schedule\*

<b>April</b>	<b>Saturday 29</b>	<b>Household Hazardous Waste Only</b>			
<b>May</b>	<b>Saturday</b>	<b>6</b>	<b>20</b>		
	<b>Wednesday</b>	<b>10</b>	<b>24</b>		
<b>June</b>	<b>Saturday</b>	<b>3</b>	<b>17</b>		
	<b>Wednesday</b>	<b>7</b>	<b>21</b>		
<b>July</b>	<b>Saturday</b>	<b>1</b>	<b>15</b>		
	<b>Wednesday</b>	<b>5</b>	<b>19</b>		
<b>August</b>	<b>Saturday</b>	<b>5</b>	<b>19</b>		
	<b>Wednesday</b>	<b>9</b>	<b>23</b>		
<b>September</b>	<b>Saturday</b>	<b>9</b>	<b>23</b>		
	<b>Wednesday</b>	<b>6</b>	<b>20</b>		
<b>October</b>	<b>Saturday</b>	<b>7</b>	<b>21</b>	<b>28</b>	
<b>November</b>	<b>Saturday</b>	<b>4</b>	<b>11</b>	<b>18</b>	<b>25</b>

**Saturday Hours: 7:00AM – 3:00PM**  
**Wednesday Hours: 4:00PM – 8:00PM**

***PLEASE NOTE:*** While this is intended to be the schedule for the Landfill, availability of certified staff, weather, facility conditions, and budgetary considerations make it subject to change.

***\*Please check the Town Website [www.plaistow.com](http://www.plaistow.com) for any updates to this schedule and for more information on what is allowed at the Landfill and details for Household Hazardous Waste Collection.***

**ANNUAL REPORTS  
OF THE  
OFFICERS, TRUSTEES, AGENTS,  
COMMITTEES AND ORGANIZATIONS  
OF THE  
TOWN OF PLAISTOW  
NEW HAMPSHIRE**



**FOR THE YEAR  
2022**

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# Town of Plaistow

## 2022 Annual Report Theme

### ***“Serving Tradition”***

**Tradition** is experiences that are preserved and shared over and over again until they become part of our fabric.

**Serving Tradition** is passing those shared experiences along to the next in line, sharing the history, and charging the next generation to preserve and protect them.

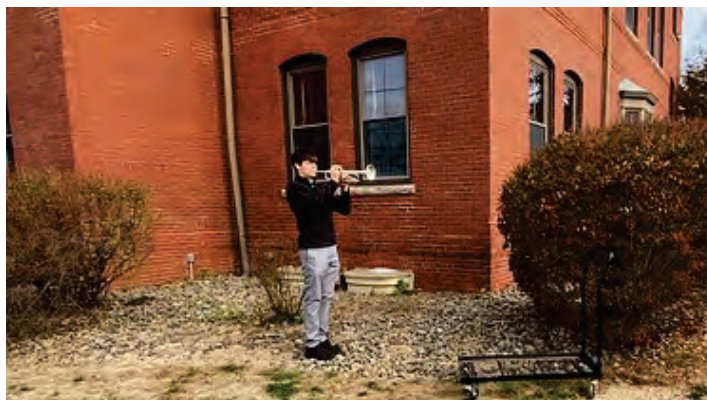
**Serving Tradition** is Old Home Day, the Santa Tour, Easter Egg Hunts, Concerts on the Town Green, Pollard School Planting a Tree on Arbor Day, Baseball Seasons, Football games in the stands, Trips to the Theater, Drive-In Movies at the Library, Ice Cream Socials, and Road Races for a cause, and so much more.

**Serving Tradition** is Deliberative Session and Town Meeting, Veterans’ and Memorial Day, our community practicing our civic responsibilities and traditions, honoring those who came before while planning well for our future.

**Serving Tradition** is family and neighbors helping neighbors; it’s shoveling snow, family vacations, and Thanksgiving dinners. It’s a backyard fire pit every Friday night in the summer where the whole neighborhood comes together.

**Serving Tradition** is Plaistow, our leaders, elected, appointed, our staff; our volunteers; our educators; our churches; our service and civic groups; our businesses; our neighborhoods; our seniors; our families and all our residents.

There is so much history and tradition here in our Town, so much to be passed on to those who will serve as the ushers of our past into their future and beyond. We **serve** our **traditions** well here in Plaistow, and that’s what makes this community so special.



#### **About our 2022 covers**

On our covers we have some photos that were taken and many of the events that show how our community serves tradition all year, every year.

## **2022 TOWN REPORT DEDICATION**



### **John A. Blinn, Sr.**

The Town of Plaistow is honored to dedicate the 2022 Town Report to John A. Blinn Sr. John was born July 24th, 1947. He grew up in Haverhill, MA and Plaistow, NH with his six (6) siblings Margaret, Mary Lou, Evelyn, Shirley, Linda, and Charles Jr. (Buzzy). He attended Pollard Elementary, graduated from Haverhill High School Class of 1966 and later attended Haverhill Trade School. John resided in Plaistow where he raised his family. John opened Binns's Auto Body in 1997 where he operated a very successful family business. Later, John became a highly regarded Selectman for the town, serving on many boards including Old Home Day Committee, Elder Affairs, Conservation Commission, Zoning Board of Adjustment.

John was passionate about maintaining Plaistow's old, small-town feel. He was active with the Conservation Commission to conserve Plaistow wetlands and was one of the driving forces to bring potable water to Plaistow and its residents. John enjoyed participating in the Old Home Day Parade where he would pull a float or drive Miss NH down main street in his corvette. John was always willing to get the job done. His daughter Jodi said of her father "Do it today so don't have to do it tomorrow" was the motto he lived. This sums up John's willingness to get the job done.



Outside of John's role in the Town, family meant the world to John. Going on family vacations to Aruba, Florida, and the NH Lakes Region, Patriots games, birthdays, holidays, these were all especially important to him because it was time with his family whom he loved so much. He lived life with a vivacious spirit: flying planes, waterskiing, and skydiving. John was a business man, Selectman, mentor, friend, cousin, uncle, brother, life partner, a Grampy and a Dad. With these many titles he imparted his wisdom and instilled values on those that surrounded him.



Sadly, John passed away on December 29th, 2022, after a courageous battle with pancreatic cancer. He is survived by his very dear partner Tammy Bergeron of Plaistow, NH and her daughter Alyvia Richards; his children Pamela Murphy (Blinn) and her husband Michael of Jewett City, CT, Kristen Ward of Reading, MA, Jodi LeBlanc (Blinn) and her husband Shaun and their children Alex and Elise of Hampstead, NH, Jamie Beaulieu (Blinn) and Cory and their children Ashlyn and Shea of Plaistow, NH and John A. Blinn, Jr. and his wife Kate Lamb and their children John A. Blinn, III, Dylan, Ethean and Katelyn of Derry, NH and Travis Blinn and his wife Melanie and their children Faith and Travis, Jr. of Plaistow, NH; and his siblings Charles, Jr. and Linda Pinette of

Plaistow, NH and many nieces and nephews. All of whom carry John's spirit and zeal for living life to the fullest.

John left the Town of Plaistow better than he found it and we will be forever grateful for your service to the Town and its residents. May you Rest in Peace John.



**John A Blinn 1947-2022**  
**"Family is Forever"**

## **PREVIOUS TOWN REPORT DEDICATIONS**

1980 John & Maude Duston	1995 Don & Judy Sargent	2010 Laurie Houlihan
1981 John A. Palmer	1996 Jerry Assad	2011 Brenda Major
1982 LeRoy S. Dube	1997 Robert Chooljian	2012 Charles "Buzzy" Blinn
1983 Irving S. Gilman	1998 Agnes Dube	2013 Lawrence "Larry" Gil
1984 George B. Peabody	1999 Volunteerism	2014 Rosemarie L. Bayek
1985 Mildred L. Palmer	2000 Ruth E. Palmer	2015 Catherine "Cathy" R. Willis
1986 Helen A. Hart	2001 Donald E. Petzold	2016 Martha Sumner
1987 Annie Mae Schwaner	2002 George & Eleanor Peabody	2017 William E. "Bill" Query
1988 Ruth E. Jenne	2003 J. Alden Palmer, Jr	2018 Maryellen Pelletier
1989 Thomas H. Cullen	2004 Merilyn P. Senter	2019 John A. Sherman
1990 Stanley T. Herrick	2005 Plaistow Lions Club	2020 The Residents and Employees of the Town
1991 Norman L. Major	2006 Bernadine FitzGerald	2021 P. Michael "Mike" Dorman
1992 David C. Hart	2007 T. Richard Latham	
1993 Lyman W. Hill	2008 Barry A. Sargent	
1994 John McSheehy	2009 Timothy E. Moore	

## **2022-2023 ELECTED OFFICIALS**

<b>OFFICE AND NAME OF OFFICIAL</b>	<b>TERM</b>
<b>SELECTMEN (5) (3-YEAR TERM)</b>	
Jay DeRoche, Chair	2023
William Coye, Vice Chair	2024
Darrell Britton	2024
John A. Blinn, Sr. (deceased)	2025
Jonathan Gifford	2025
<b>BUDGET COMMITTEE (9), (3-YEAR TERM) &amp; SELECTMEN (1)</b>	
Katie Knutsen, Chair	2025
Doug Thompson, Vice Chair	2024
John Sherman	2023
Robert Zukas (resigned)	2023
Ted Carves	2023
David Gerns	2023
Roy Walling, III	2023
Brian Stack (resigned)	2024
Darrell Britton, Selectmen's Representative	N/A
Jay DeRoche, Selectmen's Representative, Alternate	N/A
Charlene Glorieux, Minute Taker	N/A
<b>PLANNING BOARD (4) (3-YEAR TERM) &amp; 1 SELECTMAN</b>	
Tom Alberti, Chair	2024
Timothy E Moore, Vice Chair	2023
Laurie A Milette	2025
Karen Robinson	2023
Richard Anthony, Alternate	2025
William Coye, Selectmen's Representative	N/A
Darrell Britton, Selectmen's Representative, Alternate	N/A
Charlene Glorieux, Minute Taker	N/A
<b>TRUSTEE OF TRUST FUNDS (3) (3-YEAR TERM)</b>	
B. Jill Senter, Chair	2024
Gayle Hamel	2023
Tammy Bergeron	2025
<b>CONFLICT OF INTEREST (5) (3-YEAR TERM)</b>	
Therese A Chouinard, Chair	2024
John Moynihan	2023
Matthew M. Termini	2023
Ian R. Opolski	2024
Nancy Bishop	2025
<b>LIBRARY TRUSTEES (5) (3-YEAR TERM)</b>	
Megan Lee, Chair	2025
Melissa C. Theberge, Vice Chair	2024

## **2022-2023 ELECTED OFFICIALS**

*(continued)*

<b>OFFICE AND NAME OF OFFICIAL</b>	<b>TERM</b>
Jennifer Kiarsis, Secretary	2023
Rosemarie Bayek, Treasurer	2025
Michelle Sykes	2024
Mary Gori, Alternate	2023
Vacant, Alternate	2023
 <b>MODERATOR (1) (2-YEAR TERM)</b>	
Robert D. Harb	2024
 <b>TAX COLLECTOR (1) (3-YEAR TERM)</b>	
Julie A. McNamara	2024
 <b>TOWN CLERK (1) (3-YEAR TERM)</b>	
Martha L. Fowler	2025
 <b>SUPERVISORS OF THE VOTER CHECKLIST (3) (6-YEAR TERM)</b>	
Nancy Bolduc	2024
Eileen O'Connor	2026
Scout Emerick	2028

## 2022-2023 APPOINTED OFFICIALS

OFFICE AND NAME OF OFFICIAL	TERM
<b>TREASURER (1)</b> Katherine Davis	N/A
<b>RECREATION COMMISSION (3-YEAR TERM)</b> Christina Dufresne, Chair Patrick Buckley, Vice Chair Leah MacKean, Secretary Kerry Patles (resigned) Susan Sherman Lucinda Ward John Sherman, Alternate Jennifer Bird, Alternate Jay DeRoche, Selectmen's Representative John A. Blinn, Sr., Selectmen's Representative, Alternate Jennifer Gusler, Recreation Director	2023 2023 2024 2023 2023 2023 2024 2025 N/A N/A N/A
<b>CABLE TV ADVISORY COMMITTEE (3-YEAR TERM)</b> Dean Zanello, Cable Coordinator Susan Sherman Darrell Britton, Selectmen's Representative	N/A N/A N/A
<b>ZONING BOARD OF ADJUSTMENT (5) (3-YEAR TERM)</b> Peter Bealo, Chair Dan Lloyd, Vice Chair John A. Blinn, Sr (deceased) Jonathan Gifford Gary Ingham (resigned) Howard "Jim" Unger, Michael Murray, Alternate James O'Brien, Alternate	2024 2025 2024 2024 2025 2025 2024 2025
<b>CEMETERY ADVISORY BOARD (NO TERM)</b> Francis Berube, Chair Jim Thornton Mark Gilford, Cemetery Sexton Greg Colby, Town Manager	N/A N/A N/A N/A
<b>CONSERVATION COMMISSION (3-YEAR TERM)</b> B. Jill Senter, Chair David Averill Timothy Moore, Secretary Charles "Buzzy" Blinn Olaf Westphalen John A. Blinn, Sr. Selectmen's Representative	2024 2023 2023 2025 2025 N/A
<b>DEPUTY TAX COLLECTOR</b> Rosemarie Bayek	2024

## **2022-2023 APPOINTED OFFICIALS**

*(continued)*

<b>OFFICE AND NAME OF OFFICIAL</b>	<b>TERM</b>
<b>HIGHWAY SAFETY ADVISORY COMMITTEE (NO TERM)</b>	
Dee Voss, Special Projects Coordinator, Vice Chair	N/A
Chris Knutsen, Fire Chief	N/A
Capt Jason Mazza, Officer in Charge	N/A
Dan Garlington, Highway Department Supervisor	N/A
Sam Cafiso, Citizen Representative	2024
Jonathan Gifford, Selectmen's Representative	N/A
Jay DeRoche, Selectmen's Representative, Alternate	N/A
<b>HISTORICAL SOCIETY (NO TERM)</b>	
Robert Hobbs, President	N/A
Mark Foynes, Vice President	N/A
Sue Hobbs, Treasurer	N/A
Erica LeMire, Secretary	N/A
Jonathan Gifford, Selectmen's Representative	N/A
William Coye, Selectmen's Representative, Alternate	N/A
<b>OLD HOME DAY COMMITTEE (3 YEAR TERM)</b>	
Haley Bush, (resigned)	2023
Michelle Lampron	2023
Kate Sherman-DeRoche	2023
Leah MacKean	2023
Jennifer Bird	2023
Christina Cruz	2023
Shauna Manthorn	2023
Kerry Patles	2023
Mary-Ann White	2024
Roy Walling, III	2024
Dawn Williams	2024
Wendy Bush, (resigned)	2025
Bob Fairhurst	2025
Keith Zibolis	2025
Kristin Zibolis	2025
<b>CAPITAL IMPROVEMENT PROGRAM (CIP) COMMITTEE (NO TERM)</b>	
<b>PLANNING BOARD (2), SELECTMEN (2), BUDGET COMMITTEE (2)</b>	
Timothy Moore, Planning Board Representative, Chair	N/A
Tom Alberti, Planning Board Representative	N/A
Karen Robinson, Planning Board Representative, Alternate	N/A
Jay DeRoche, Selectmen's Representative	N/A
Bill Coye, Selectmen's Representative	N/A
Jonathan Gifford, Selectmen's Representative, Alternate	N/A
Richard Anthony, Budget Committee Representative	N/A
John Sherman, Budget Committee Representative	N/A
Greg Colby, Town Manager	N/A
Dee Voss, Administrative Assistant	N/A

## **2022-2023 APPOINTED OFFICIALS**

*(continued)*

<b>OFFICE AND NAME OF OFFICIAL</b>	<b>TERM</b>
<b>ASSISTANT MODERATOR</b> Norman L. Major	2024
<b>DEPUTY TREASURER</b> Elizabeth Hossack	N/A
<b>TOWN REPORT ADVISORY COMMITTEE (NO TERM)</b> <b>SELECTMEN (2) &amp; BUDGET COMMITTEE (1)</b> Jay DeRoche, Selectmen's Representative John A. Blinn, Sr. Selectmen's Representative Katie Knutsen, Budget Committee Representative Darrell Britton, Selectmen's Representative Alternate Roy Walling, III, Budget Committee Representative, Alternate Dee Voss, Town Report Coordinator	N/A N/A N/A N/A N/A N/A
<b>ELDER AFFAIRS COMMITTEE (NO TERM)</b> Susan Sherman, Chair Brenda E. Major Lorna Dufresne Timothy E. Moore Barbara Tavitian Rita Sampson Chris Rice John A. Blinn, Sr., Selectmen's Representative Darrell Britton, Selectmen's Representative, Alternate Lori Sadewicz, Human Services Coordinator Jennifer Gusler, Recreation Director Susan Westin, Assistant to the Town Manager	N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A N/A
<b>ENERGY COMMITTEE (4) (3-YEAR TERM) &amp; SELECTMAN (1)</b> Timothy E. Moore, Chair Gerry Marchand, Vice Chair Geoffrey Adams Peter Bealo Jonathan Gifford, Selectmen's Representative Jay DeRoche, Selectmen's Representative, Alternate Dee Voss, Administrative Assistant	2024 2023 2024 2025 N/A N/A N/A
<b>JOINT LOSS MANAGEMENT COMMITTEE (NO TERM)</b> Dee Voss, Chair Beth Hossack, Vice Chair Lori Sadewicz, Secretary	N/A N/A N/A

**2022-2023 APPOINTED OFFICIALS**  
*(continued)*

<b>OFFICE AND NAME OF OFFICIAL</b>	<b>TERM</b>
<b>ROCKINGHAM PLANNING COMMISSION</b>	
<b>(MPO TECHNICAL ADVISORY COMMITTEE - NO TERM)</b>	
Timothy Moore, Commissioner/MPO	2026
Darrell Britton, Commissioner	2025
Jay DeRoche, Alternate Commissioner	2024
<b>TIMBERLANE DISTRICT CAPITAL IMPROVEMENT PLAN</b>	

## **FEDERAL, STATE AND COUNTY GOVERNMENT OFFICIALS**

### **Federal, State and County Government Officials**

#### ***State of N.H. Governor***

Christopher T. Sununu  
Phone: (603) 271-2121  
Web site: [www.state.nh.us](http://www.state.nh.us)

#### ***State of N.H. Executive Councilor (District 3)***

Janet Stevens  
Phone: (603) 271-3632  
Email: [Janet.L.Stevens@nh.gov](mailto:Janet.L.Stevens@nh.gov)

#### ***United States Senator (N.H.)***

Maggie Hassan  
Phone: (202) 224-3324  
Website: [www.hassan.senate.gov](http://www.hassan.senate.gov)

#### ***United States Senator (N.H.)***

Jeanne Shaheen  
Phone: (202) 224-2841  
Website: [www.shaheen.senate.gov](http://www.shaheen.senate.gov)

#### ***United States Congress (N.H. District 1)***

Chris Pappas  
Phone: (202)-225-5456  
Website: [www.pappas.house.gov](http://www.pappas.house.gov)

#### ***State of N.H. Senator (District 22)***

Daryl Abbas  
Phone: (603) 271-4151  
Email: [Daryl.Abbas@leg.state.nh.us](mailto:Daryl.Abbas@leg.state.nh.us)

#### ***Rockingham County Commissioner***

Steven Goddu  
Phone: (603) 679-9350  
Email: [sgoddu@co.rockingham.nh.us](mailto:sgoddu@co.rockingham.nh.us)

#### ***Plaistow Local State Representative (District 20)***

Robert D. Harb  
Phone: (603) 271-3125  
Email: [Robert.Harb@leg.state.nh.us](mailto:Robert.Harb@leg.state.nh.us)

#### ***Additional Local State Representatives for Districts 20 and 36***

##### **James Summers (District 20)**

41 Heath Street  
Newton, NH 03858  
Phone: (603) 271-3369  
Email: [James.Summers@leg.state.nh.us](mailto:James.Summers@leg.state.nh.us)

##### **JD Bernardy (District 36)**

255 Main Avenue  
South Hampton, NH 03827  
603-969-5796  
Email: [jd.bernardy@comcast.net](mailto:jd.bernardy@comcast.net)

##### **Charles R. Melvin (District 20)**

81 South Main St  
Newton, NH 03858-3707  
Phone: 603-819-6280  
Email: [Charlie.Melvin@leg.state.nh.us](mailto:Charlie.Melvin@leg.state.nh.us)



## **2022 TOWN EMPLOYEES**

### **Fire Department - Officers**

Chris Knutsen, Fire Chief  
Jay Judson, III, Deputy Chief  
Michael Kennedy, Deputy Chief  
Scott Vezina, Captain – Fire Inspector  
Russell Hawkins, Lieutenant (retired)  
Eric LaFrancis Captain – Fire Inspector  
John Salerno, Lieutenant  
Jason Dumas, Lieutenant

### **Fire Department - Staff**

Corey Booth, Firefighter/AEMT  
Eli Corson, Firefighter/EMT  
Scott Bradstreet, Firefighter  
Jack Bryan, Firefighter/AEMT  
Stephen Duphily, Firefighter/EMT  
David Florin, Firefighter/Paramedic  
Matthew Flug, Firefighter/EMT  
Richard Fowler, Firefighter/EMT  
Bruce Gusler, Sr., Driver  
Bruce Gusler, Jr., Driver/First Responder  
Aaron Judson, Firefighter/AEMT  
Patrick Kiley, Firefighter/EMT  
Katie Knutsen, Firefighter/Paramedic  
Brandon Merrill, Firefighter/EMT  
Reid Merrill, Firefighter/Driver  
Robert Merrill, Firefighter/EMT  
Nick Piccolo, Firefighter/EMT  
Derek Travers, Firefighter/AEMT  
George Russell, Affiliated Member

### **Water Department**

HAWSCO, Water Operator  
Stephen DuPhily, Maintenance (resigned)

### **Emergency Management**

Chris Knutsen, Director  
Patrick Kiley, Deputy Director

### **Cemetery Department**

Mark Gilford, Cemetery Sexton

### **Highway Department**

Daniel Garlington, Supervisor  
Dana Rabito, Foreman  
Aaron Shea, Laborer  
Steve DuPhily, Laborer (resigned)

### **Police Department**

Richard Kane, Interim Police Chief  
Jason Mazza, Captain  
Alec Porter, Sergeant/K-9 Handler  
Ryan Garney, Detective Sergeant  
Stephen DeHullu, II, Master Patrol Officer  
Patrick Schiavone, Master Patrol Officer/DARE Officer/SRO (retired)  
Robert D' Auria, Patrol Sergeant  
Kyle Coakley, Patrol Sergeant  
Tony Simone, Officer  
Christopher Iacozzi, Officer  
Elias Chaya, Officer  
Brandon Thibault, Officer  
Anthony LaRosa, Officer  
Myles Mastrototaro, Officer  
Timothy D'Entermont, Officer  
Shain Bradley, Officer  
Brian Farrell, Officer  
Cailey Bortz, School Resource Officer (SRO)  
Scott Anderson, Seasonal Per Diem, PT Officer  
Leo Beauchamp, Seasonal Per Diem, PT Officer  
Greg Malisos, Seasonal Per Diem PT Officer  
David Comeau, Seasonal Per Diem PT Officer  
(position eliminated)  
Shane Childs, Seasonal Per Diem PT Officer  
(position eliminated)  
Grace Greenwood, Seasonal Per Diem PT Officer  
(position eliminated)  
George Winchell, Seasonal Per Diem PT Officer  
(position eliminated)  
Joyce Brody, Executive Assistant  
Brian MacHarrie, Records Clerk (resigned)  
Lorrain Champeno, Records Clerk  
German Andres Pardo, Spanish Interpreter  
Shadow, K-9 (deceased)

### **Communications Staff**

Lucia Cusimano, Communications Supervisor  
(retired)  
Catherine Gioia, Communications Supervisor  
Steven Leavitt, Communications Specialist  
Dianne D'Iorio, Dispatcher (resigned)  
Jaylyn Eaton, Dispatcher  
Christina Cruz, Dispatcher  
Amy West, Dispatcher

### **Animal Control**

Maura Wentworth, Animal Control Officer

## **2022 TOWN EMPLOYEES**

*(continued)*

### **Executive Department**

Greg Colby, Town Manager/Finance Director  
Beth Hossack, Administrative Specialist to the  
Town Manager & Board of Selectmen  
Susan Westin, Administrative Assistant to the  
Town Manager

### **Town Hall/Town Hall Annex Staff**

Lorice Sadewicz, Human Resources/Services  
Coordinator, Assessing Clerk & Finance Dept.  
Tom Tombarello, Interim Code Enforcement  
Officer (resigned)  
Rick Foye, Building Inspector/Code Enforcement  
Officer  
Mike Dorman, Per Diem Inspector/Plan Review  
Joyce Ingerson, Department of Building Safety  
Office Manager (resigned)  
Charlene Glorieux, Department of Building Safety  
Administrative Assistant  
Tom Tombarello, Electrical Inspector  
David Field, Plumbing/Gas Inspector  
Dennise Horrocks, Health Officer (retired)  
Patrick Kiley, Health Officer  
Martha Fowler, Town Clerk (elected)  
Julie McNamara, Tax Collector (elected) &  
Assistant Town Clerk  
Carol Beers-Witherell, Assistant Town Clerk  
Rosemarie Bayek, Assistant Tax Collector  
John Cashell, Planning Director (resigned)  
Dee Voss, Special Projects Coordinator, Zoning  
Officer, Planning Department Administrative  
Assistant & ZBA Administrative Assistant  
Jennifer Gusler, Recreation Director  
Jim DeBonis, Building Maintenance Supervisor  
Richard Gaudette, Sr. Maintenance Worker  
Alex Shields, Maintenance Worker  
Jonathan Mora, Maintenance Worker  
Dean Zanello, Cable Coordinator  
Frank Fiorella, Cable Operator

# **REPORT OF STATE REPRESENTATIVE NORMAN L. MAJOR**

## ***A Message from the State House in Concord***



It has been an honor and privilege to serve the people of Plaistow as State Representative for the past 26 years. During those years, I have legislated based upon common sense traditional New Hampshire values. My goal has always been to provide the services that my constituents need while maintaining a balanced state budget. My top priorities have been to advance our educational system, protect our environment, ensure the health and safety of our citizens, maintain our roads, highways and bridges, and to improve the climate for New Hampshire's small business community. I have always strived to keep "truth in budgeting" and to encourage the Legislature to more fully consider the impact of proposed legislation on present and future generations.

### **2022 State Legislative Responsibilities**

I currently serve as the Chairman of the House Ways and Means Committee where I have served for 22 years as either the Chairman (10 years), Vice Chairman (4 years) or ranking Republican member (8 years). In this capacity, I have been assigned by the House Speaker to serve on the National Council of State Legislators Budget and Revenue Committee as well as their Task Force on State and Local Revenue and Commerce Committee. To support our educational community, I have also served on the Great Bay Community College Advisory Board and as a member of the NH Pre-Engineering and Technology Advisory Council.

In 2022, I sponsored or co-sponsored five bills of which four bills became law (Commission to study revenue alternatives to road tolls; Technical changes to the administration of certain taxes; Recommendations on the proper use of dedicated funds; and How to deal with noncompliance of municipal audit requirements).

In 2021, seven of the nine bills I sponsored or co-sponsored became law. In 26 years, I have sponsored or co-sponsored 187 bills with 105 bills becoming law. I am especially proud of my work to introduce STEM (Science, Technology, Engineering and Math) curriculum in our high schools, middle schools, and elementary schools across the state.

### **Support of the Rockingham County Convention**

For the last 16 years, I have additionally been elected to serve as the Chairman of the Rockingham County Convention which consists of the 90 elected state representatives from the 35 communities residing within this county. The County Convention has oversight of the annual \$91 million dollar County budget which includes: the County Jail; County Prosecuting Office; County Registry of Deeds; County Nursing Home; County Sheriff's Department; County Dispatchers; and other County organizations.

**County Jail cost savings** 12 years ago, the county jail was at its maximum capacity of 370 inmates and the corrections facility had zero opportunity for further expansion. Therefore, the county was looking at building a new facility which could have cost the County taxpayers greater than \$100 million dollars. I appointed and chaired a Jail Study Committee that worked with Judges, Legislators, the Jail Superintendent, Prosecutors, Law Enforcement, Bailers, Human Services, and others to identify programs to solve the overpopulation conditions. This committee introduced bail modifications, electronic bracelets, speedy trials, diversion programs and other changes. For the last

## **REPORT OF STATE REPRESENTATIVE NORMAN L. MAJOR**

**(continued)**

eight years, the Rockingham County Jail has consistently housed fewer than 160 inmates daily. Instead of building a new jail, we have been able to close three cell blocks which has saved the taxpayers around \$100M in capital expenses and millions of dollars annually in operating expenses. As an added benefit, freeing up cell blocks allowed the state to safely segregate inmates who had tested positive for COVID during our global pandemic.

I also transformed our County telephone system in which each governmental body had its own antiquated system that each frequently crashed. We now have one robust system across Rockingham County that has increased our communication capabilities and has had zero technical issues and system crashes for 20 years running.

### **New Hampshire's continuing Economic Concerns**



The COVID-19 virus concern has been greatly diminished which has allowed people get back to work and their normal lives resulting in an improved state economic outlook. The state can now concentrate on improving and educating our workforce, lowering energy costs and ensuring acceptable workforce housing. We are in continuous competition with our neighboring states to grow and diversify our economy in all corners of New Hampshire. We have taken significant steps to enhance our community college systems, ensuring they have the resources to produce affordable education options for the next generation of our workforce, and ensuring we have the skilled workers needed to attract and retain businesses and jobs.

We have focused efforts to address the many facets of our state's drug and opioid addiction epidemic. We need to continue providing substantial funding to programs dealing with addiction treatment and recovery.

In closing, I am honored and privileged to have served as State Representative for the Town of Plaistow for the previous 26 years. Additionally, it has been my pleasure to have served Plaistow as an elected or appointed official for 55 years since 1967: Selectman (11 years); Budget Committee; Trustee of Trust Funds; Zoning Board of Adjustments; Assistant Town Moderator; Time Capsule Committee as well as other boards and committees. I always worked to advance Plaistow and the state of New Hampshire as one of the best places to live, work, and raise a family.

Thank you so much for your support over the years. If I can be of any assistance in the future, please feel free to contact me at [nlbem@comcast.net](mailto:nlbem@comcast.net).

Respectfully Submitted,

**Norman L. Major, New Hampshire State Representative**

***Editor's Note:** Thank you Mr. Major for **serving tradition** for the citizens of Plaistow! Enjoy your family and your well-earned retirement! You've done us all very proud!*

## **REPORT OF THE BOARD OF SELECTMEN**

### ***Jay DeRoche, Chair***

2022 was a busy year as the Plaistow Board of Selectmen worked to serve our town and continue with traditions that are meaningful to our community. We welcomed back Selectmen John Blinn and newcomer, Selectmen Jon Gifford. Both Selectmen have shown they are invested in the Town of Plaistow and have been great colleagues to work with.



***Serving Tradition***, brought back Old Home Day in 2022 after a 2-year hiatus. The Old Home Day Committee worked tirelessly to put on an enjoyable day returning events such as the OHD Road Race, hosted by Plaistow Lions Club; baby contest; beard contest; dance and karate demonstrations; games; vendors; food trucks and raffles. DJ Rick entertained partakers of the day with music. There was also the parade and fireworks to top off the weekend's festivities. It was great to see the return of Old Home Day and so many smiling faces throughout the day.

### **Projects**

The federal government awarded American Rescue Plan Act (ARPA) funds to the Town of around \$800,000. These funds were used for items that were needed in the town. Two new police cruisers were purchased with the funds to replace vehicles in our aging fleet. This purchase gives us a head start to plan for future replacement vehicles. A portion of the funds were used in the purchase of the new ladder truck approved by the voters. The funds reduced the impact on taxpayers. We also used these funds to purchase the Red Alert system, which is a text/phone call system to alert residents in town of emergency type events or other events. Lastly, funds were used to upgrade the software for our dispatch system to make it easier for Police and Fire Departments to communicate information.



The Water is on! This has been a longtime project that has included support of many staff, elected officials, and community members to help bring water to our residents. We are happy to see 80+ residents who are impacted with MtBE contamination get hooked up to the system and have access to safe and reliable sources of water. Residents and businesses along the Town's municipal water line are continuing to connect. We are looking to connect more residents and encourage you to reach out to the Town Hall if you are interested! Planning for future expansion of the system is underway and we are looking forward to bringing potable water to more of the community.

The expansion of the Town's cemetery on Elm Street is well underway. This year we started clearing the land by removing trees and stumps. Forty (40) test pits have been

dug to determine where there might be ledge. The next phase will be removing any ledge, leveling the area, and preparing the land for the cemetery's future needs.



This year brought the start of a new Trash contract with JRM. The contract included the use of new trash and recycling carts that were distributed to the residents of Plaistow. Cardboard recycling dumpsters were strategically placed throughout town for residents to drop additional cardboard for recycling. The contract has come with some challenges as JRM was purchased by Republic and it has been a bumpy transition. The Town Administration has been diligent in keeping up with the issues with daily contact with Republic. Republic sent representatives to

Selectmen meetings to give updates on resolving the issues that arose from the transition. We hope in the coming year that a majority of the issues will be resolved.

This year there were changes to long-term personnel with the retirement of our longtime Health Officer Dennise Horrocks who has been with the Town for the last 20 years. Dennise was instrumental in public health, emergency preparedness, food safety programs, mosquito control and collaboration with the school district and other community partners. We will miss Dennise's commitment to the Town of Plaistow. Enjoy your retirement, Dennise! The Health Officer position was filled by Patrick Kiley, who comes with much experience in the medical field and emergency management. Some of the goals for the new Health Officer will be to automate some of the processes within the Health Office.

We also bid farewell to long-time call Firefighter Russell Hawkins who was with the department for 32 years. Thank you, Russ, for keeping the community safe and your dedicated service to the Plaistow Community.

Plaistow Police Officer and longtime School Resource Officer Pat Schaivone retired after many years of service to the Town, enjoy your retirement Officer Pat. Congratulations to Jason Mazza on being promoted to the position of Captain in our Police Department. Congratulations to Robert D'Auria and Kyle Coakley on their promotions to Sergeant. Congratulations to Officer Stephen Dehullu on his promotion to Master Patrol Officer and Officer Calley Bortz on her assignment to School Resource Officer at the Timberlane Regional School District. We also welcome Officer Shain Bradley to the force this year.



Congratulations to Communication Supervisor Lucia Cusimano on her retirement! Lucia began her career in December of 1988 and quickly became the Communication Supervisor where she held that position for most of her career. Supervisor Cusimano

handled not only everyday operations of our Police Department but also answered every call with her friendly, “Plaistow Police, what is your emergency?” Supervisor Cusimano has dealt almost every type of police and fire call over her 30+ years, handling them all swiftly and with the utmost professionalism. She has successfully dispatched countless first responders, between Plaistow and Atkinson, to numerous incidents where her actions directly impacted saving many lives. Thank you for your service and protecting our community.

The Town has started the search for a Full-Time Police Chief. We are excited to start the process and look forward to bringing on the most qualified candidate to steer our Police Department into the future.

The Town Manager Greg Colby has been an integral part of every aspect and operation of the town. He has facilitated the completion of many projects. Greg has brought a level of teamwork across all departments. The Board of Selectmen look forward to working with Greg and continuing a great partnership of success to benefit the residents of our community.

We thank the many staff, elected officials, volunteers and residents who continue to care about the Town of Plaistow. The Board of Selectmen have been honored to serve on many boards and committees with these individuals. Thank you for serving the Town!



## **REPORT OF THE TOWN MANAGER**

***Gregory A. Colby, CPA, Town Manager***

2022 has continued to be a year of challenges and changes. The Town Staff have been remarkable in their efforts to maintain excellent service to our customers while maintaining their own health and safety. In person meetings have been restored, in person training has been available with a virtual option if preferred.

Below are highlights of 2022 accomplishments that truly identify the traditional service commitments to the Town.

The Town hired a Building Inspector/Code Enforcement Officer. We promoted a Sergeant to Captain, two (2) officers to Sergeant, and hired new officers continuing to work towards a fully staffed Police Department. A new Communication Supervisor was named, and a fifth dispatcher was hired, providing additional valuable coverage in our communication center.



The largest project I worked on this year was the Potable Water Project. The Water Department successfully partnered with Hampstead Area Water Service Company (HAWSCO) to bring potable water to Plaistow, water flowing, and connections established to residential, commercial and Town buildings. The pumphouse on East Road was finalized and conversion from fire suppression to potable water was successfully completed. A groundbreaking and awards ceremony was held to celebrate this accomplishment initiated in 1972; Town Hall, Public Works Garage, and the Public Safety Complex have been successfully connected to potable water.

The Public Works Garage solar panels are online and proving to deliver significant savings. A variety of elections, and large meetings beyond the Great Room capacity continued to be held at the Public Works Garage in 2022.

The Fire Department staffing changes continued throughout 2022. The 24 hours – 7 days a week coverage has proven to be the way of the future. The numbers of calls for service continue to increase significantly. Recruitment efforts for per diem staff continue. Additional grants have been applied for and awarded. Expansion of services with cooperation from other communities is being explored. The new fire truck is on order and delivery is anticipated in early 2023.

Recreation and Building Safety continue to provide services from 14 Elm Street at the Annex. The hours did change in 2022 due to staffing issues. The Building Maintenance department was relocated from the basement at Town Hall to the second floor of the

## REPORT OF THE TOWN MANAGER (continued)

Annex. The Annex has been a great asset to providing easy access with more parking and staff are committed to the excellent, traditional level of service.

The Town was awarded grant funds to assist with PFAS and PFOA water contamination. The Town is working with the state as well as affected residents and businesses to provide clean water.

The Cemetery expansion project has continued. Many trees were removed this fall to allow for the designing of additional burial sites.

An agreement was reached with a third-party electric wholesaler, Sprague, which will reduce the cost per KWH for electricity that the Town is utilizing.

The trash collection transition from JRM to Republic has been a work in progress as we all work through any concerns of the residents and continue to provide curbside waste and recycling disposal. The addition of dumpsters, strategically placed throughout the community, for cardboard collection has helped.

The 2022 tax rate was set in November and had a minimal .05 cent increase in the tax rate during a difficult economic year.

As the Town Manager of this community, ***serving tradition***, I continue to be committed to providing the Citizens of the Town with a level of service that they should expect and come to rely upon.



# Town Meeting Deliberative Session

## February 5, 2022

The weather was sunny with the temperature around 18 degrees when the meeting started. The deliberative session was held at the Public Works Garage at 144F Main Street with those in attendance required to wear masks due to COVID-19. Moderator Robert Harb called the meeting to order at 9:03 a.m. Moderator Harb led the room in the Pledge of Allegiance. A recording of the National Anthem was provided by Dean Zanello, Cable Coordinator.

Moderator Harb thanked everyone in attendance for wearing their masks/face covering and reminded those without masks to sit in the back of the room to the right. Non-voters were reminded to sit to the left side of the room. He then reviewed the Moderator's Operating Rules. This year, there would be NO voice votes. Residents would raise their voter cards when voting on motions. The moderator's rules were accepted by the body.

Moderator Harb quickly reviewed the handouts that were available to the voters present. They included: 2022 Deliberative Session Agenda, Moderator's Operating Rules, 2022 Town Meeting Warrant, 2022 Budget Worksheet, 2022 MS-737 Proposed Budget, 2022 MS-DTB Default Budget, and 2022 Town Meeting Voter's Guide.

The Moderator then asked those present at the front of the room to introduce themselves. Those present were 5 members of the Budget Committee, 5 members of the Board of Selectmen, Town Manager/Finance Director Greg Colby, Selectmen's Administrative Assistant Beth Hossack, Moderator Robert Harb and myself, Town Clerk.

Motion made by Select Board Chair Darrell Britton to allow the following non-residents to speak at the Deliberative Session:

Greg Colby, Town Manager/ Finance Director  
Dan Garlington, Highway Supervisor  
Cab Vinton, Library Director  
Sergeant Jason Mazza  
Detective Kyle Coakley

Motion seconded by Selectman Greg Taillon. There was no discussion. Motion passed by raised voter cards.

Moderator Harb began reading the warrant introduction. The rest of the minutes for the deliberative session will be in Courier New font and will be typed under each article.

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### TOWN ELECTION

**Article P-22-01:** To elect all necessary Town Officers for ensuing year.

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### WATER SERVICE INCENTIVE PROGRAM

**Article P-22-02:** Shall the Town vote to raise and appropriate **Four Hundred Fifty Thousand 00/100 Dollars (\$450,000)** (gross budget) as may be needed for establishing an interim fund to provide an assistance program to abutting properties to help incentivize connections to the potable water system by providing zero or low interest loans to the property owners to cover the capital costs needed for fees, installation, and other associated costs so they may connect to the potable water system; to further authorize the issuance of not more than **Four Hundred Fifty Thousand 00/100 Dollars (\$450,000)** of

bonds and notes in accordance with the provision of the Municipal Finance Act (RSA 33:1, et. seq.) and to authorize the Select Board to issue and negotiate such bonds or notes, to determine the rate of interest thereon and the maturity and other terms thereof, and to take any other action the Board deems appropriate to effectuate the sale and/or issuance of said bonds; and further to authorize the Select Board as applicable to apply for, obtain and accept federal, state or other aid, grants or other funds, if any of which may be available for said work that may reduce the amount to be financed with bonds or notes, and to participate in the Drinking Water State Revolving Fund (DWSRF), RSA 486:14, established for this purpose and/or the Drinking Water and Groundwater Trust Fund (NHDWGTF) and to allow the Select Board as applicable to expend such monies as they become available and pass any vote relating thereto; and further to authorize the Select Board to adopt a betterment plan, whereby the costs of the improvements to any privately owned service lines or infrastructure will be assessed to and reimbursed by the owners of those water lines and infrastructure that are specially benefited by such improvements such that the intent is the cost of the program will be paid by the users through betterments and/or user fees. (3/5 ballot vote required).

#### **NO AMOUNT TO BE RAISED BY NEW TAXATION**

**\$0**

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

Article P-22-02 was read by Moderator Harb. Motion made by Selectman Darrell Britton to place the article on the floor for discussion. Selectman Jay DeRoche seconded the motion. Selectman DeRoche explained that this article finances the connection fee for the potable water line for residents. It will be paid back by the residents that connect to the potable water.

Without further discussion, Article P-22-02 will appear on the ballot as written.

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#### **REPLACE FIRE DEPARTMENT TOWER 3 FIRE TRUCK**

##### **Article P-22-03:**

Shall the Town vote to raise and appropriate the sum of **One Million Five Hundred Thousand and 00/100 Dollars** (gross budget) for the replacement of the Fire Department's Tower 3 Fire Truck, and to authorize the issuance of not more than **One Million Five Hundred Thousand and 00/100 Dollars** of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (3/5 ballot vote required)

#### **NO AMOUNT TO BE RAISED BY NEW TAXATION**

**\$0**

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (6-0-1)).

Moderator Harb read Article P-22-03. Motion made by Selectman Greg Taillon to place the article on the floor for discussion. This was seconded by Selectman Darrell Britton. Selectman William Coye explained that the current ladder truck/Tower 3 has safety and mechanical issues and needs to be replaced. Fire Chief Chris Knutsen explained further the need to replace the truck and that this article will replace the need for additional money in the capital improvement plan in the future. With no further discussion, Article P-22-03 will appear on the ballot as written.

Motion made by Selectman Greg Taillon and seconded by Selectman Jay DeRoche to restrict reconsideration of Articles P-22-02 and P-22-03. Motion **passed** by raised voter cards.

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#### **OPERATING BUDGET: GENERAL FUND**

**Article P-22-04:** Shall the Town vote to raise and appropriate as an operating budget, not including appropriations by special warrant and other appropriations voted separately, the amount set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling \$10,508,555. Should this article be defeated, the operating budget shall be \$10,302,270 with certain adjustments required by previous action of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XI to take up the issue of a revised budget only. (Majority vote required)

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

Moderator Harb read Article P-22-04. Motion made by Selectman Greg Taillon and seconded by Selectman Darrell Britton to place the article on the floor for discussion. Budget Committee Chair Robert Zukas explained some of the budget changes. There were increases in the Sanitation, human services and Old Home Day was put back in the budget. Discussion ensued regarding how to keep the budget from increasing every year.

Without further discussion, Article P-22-04 will appear on the ballot as written.

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### OPERATING BUDGET: WATER DEPARTMENT

**Article P-22-05:** Shall the Town vote to raise and appropriate as an operating budget for the water department, not including appropriations by special warrant and other appropriations voted separately, the amount set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling \$431,300. Should this article be defeated, the operating budget shall be \$431,300 with certain adjustments required by previous action of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XI to take up the issue of a revised budget only. (Majority vote required)

<b>TOTAL APPROPRIATION:</b>	<b>\$431,300</b>
Withdrawal from the Water Enterprise Fund:	<b>-\$431,300</b>
<b>NO AMOUNT TO BE RAISED BY NEW TAXATION</b>	<b>\$0</b>
Balance in Water Enterprise Fund as of December 31, 2021	\$493,994

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

Article P-22-05 was read by Moderator Harb. Motion made by Selectman Greg Taillon and seconded by Selectman Darrell Britton to place the article on the floor for discussion. Mr. Britton explained that this is the money to operate the water system. A short supportive discussion ensued.

Without further discussion, Article P-22-05 will appear on the ballot as written.

Motion made by Selectman Greg Taillon to restrict reconsideration of Articles P-22-04 and P-22-05. Motion seconded by Selectman Jay DeRoche. Motion passed by raised voter cards.

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### COLLECTIVE BARGAINING AGREEMENT (CBA) - POLICE UNION

**Article P-22-06:** Shall the Town vote to approve the cost items included in the collective bargaining agreement (CBA) reached between the Town of Plaistow and the Plaistow Police Union, Teamsters Local 633, which calls for the following increases in salaries and benefits at the current staffing level:

Contract Year	Estimated Increase
01-Apr-2022 to 31-Mar-2023	\$255,055
01-Apr-2023 to 31-Mar-2024	\$139,849
01-Apr-2024 to 31-Mar-2025	\$147,603

And further to raise and appropriate the sum of \$191,291 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels. (Majority vote required)

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-1)).

Article P-22-06 was read by Moderator Harb. Motion made by Selectman Darrell Britton to place the article on the floor for discussion. Motion seconded by Selectman Jay DeRoche. Selectman Taillon explained that this contract will bring the salaries for the Police Department to the mid-point when compared to the salary survey of similar sized towns in NH. These salary increases will help attract candidates to fill the vacancies in the Police Department and keep the officers that we have. Selectman Darrell Britton said that he was at the negotiations for

the contract and that this contract was not "full of give aways". There were concessions made on both sides and Mr. Britton supported the contract. Discussion ensued with support for the contract voiced.

Without further discussion, Article P-22-06 will appear on the ballot as written.

Motion made by Selectman Jay DeRoche and seconded by Selectman Greg Taillon to restrict reconsideration of Article P-22-06. Motion passed by show of voter cards.

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### **SPECIAL TOWN MEETING FOR DEFEATED COLLECTIVE BARGAINING AGREEMENT (CBA)**

**Article P-22-07:** Shall the Town, if Article P-22-06 is defeated, authorize the Board of Selectmen to call one special meeting, at its option, to address warrant article P-22-06 cost items only? (Majority vote required)

(Recommended by the Board of Selectmen (5-0-0)).

Moderator Harb read Article P-22-07. Motion made by Selectman Greg Taillon to place the article on the floor for discussion. Motion seconded by Selectman Jay DeRoche. Selectman William Coye explained the article. Without further discussion, Article P-22-07 will appear on the ballot as written.

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### **CONTINGENCY FUND:**

**Article P-22-08:** Shall the Town vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate \$80,000 to put in the fund. This sum to come from the General Fund, Unassigned Fund Balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required).

<b>TOTAL APPROPRIATION:</b>	<b>\$80,000</b>
Withdrawal from the General Fund, Unassigned Fund Balance:	<b>-\$80,000</b>
<b>NO AMOUNT TO BE RAISED BY NEW TAXATION</b>	<b>\$0</b>

Balance in General Fund, Unassigned Fund Balance as of December 31, 2021	<b>\$2,635,776</b>
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(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

Article P-22-08 was read by Moderator Harb. Motion made by Budget Committee Chair Robert Zukas to place the article on the floor for discussion. Motion seconded by Selectman Britton. Selectman Jay DeRoche explained that \$60,000 was spent from this fund last year on unanticipated expenses. Discussion continued with residents asking about the average amount used from this account and what the \$60,000 was spent on specifically. Town Manager Greg Colby answered that the money was spent on vehicle repairs (a blown engine), highway contract and unanticipated legal expense for the Police Department.

Without further discussion, Article P-22-08 will appear on the ballot as written.

Motion made by Selectman Greg Taillon and seconded by Selectman Jay DeRoche to restrict reconsideration of Articles P-22-07 and P-22-08. Motion passed by raised voter cards.

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### **CREATE AND DEPOSIT TO REVALUATION CAPITAL RESERVE FUND**

**Article P-22-09:** Shall the Town vote to establish a Revaluation Capital Reserve Fund under the provisions of RSA 35:1 for fund to meet our constitutional and statutory requirement that assessments are at full and true value at least as often as every fifth year and to raise and appropriate the sum of \$35,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. (Majority vote required)

<b>TOTAL APPROPRIATION:</b>	<b>\$35,000</b>
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(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

Article P-22-09 was read by Moderator Harb. Motion to place Article P-22-09 on

the floor for discussion was made by Selectman Greg Taillon and seconded by Selectman Darrell Britton. Selectman John Blinn explained that the properties in town must be reassessed every fifth year. Money in this fund will pay for those re-assessment costs and keep the property values up-to-date.

Without further discussion, Article P-22-09 will appear on the ballot as written.

Motion made by Selectman Jay DeRoche to restrict reconsideration of Article P-22-09. Motion seconded by Selectman Greg Taillon. Motion **passed** by raised voter cards.

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### **DEPOSIT TO HIGHWAY EQUIPMENT TRUST FUND**

**Article P-22-10:** Shall the Town vote to raise and appropriate the sum of \$50,000 to be added to the existing Highway Department Equipment Expendable Trust Fund? (Majority vote required)

<b>TOTAL APPROPRIATION</b>	<b>\$50,000</b>
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Balance in Highway Department Equipment Expendable Trust Fund as of December 31, 2021. (Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).	\$155,674.14
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Moderator Harb read Article P-22-10. Selectman Greg Taillon made the motion to place this article on the floor for discussion. Selectman Darrell Britton seconded the motion. Selectman Britton explained that this article is to put money in to "savings account" to save for replacing Highway Department equipment.

Without further discussion, Article P-22-10 will appear on the ballot as written.

Motion made by Selectman Jay DeRoche to restrict reconsideration of Article P-22-10. Motion seconded by Selectman Greg Taillon. Motion **passed** by show of voter cards.

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### **DEPOSIT TO FIRE DEPARTMENT APPARATUS CAPITAL RESERVE FUND**

**Article P-22-11:** Shall the Town vote to raise and appropriate the sum of \$140,000 to be added to the existing Fire Department Apparatus Capital Reserve Fund? (Majority vote required)

<b>TOTAL APPROPRIATION</b>	<b>\$140,000</b>
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Balance in Fire Department Apparatus Capital Reserve Fund as of December 31, 2021. (Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (6-0-1)).	\$375,916.99
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Article P-22-11 was read by Moderator Harb. Motion made by Selectman Greg Taillon to place the article on the floor for discussion. Motion seconded by Selectman Darrell Britton. Selectman Taillon explained that this article is to put money away for the replacement of Fire Department equipment. Chief Knutsen explained that this article is in the warrant in case the bond article discussed earlier fails, there would still be an opportunity to put money aside for apparatus. Discussion ensued.

Resident Barbara Kiszka made a motion to amend Article P-22-11 to insert at the beginning of the article "Should warrant article P-22-03, the Tower 3 Fire Truck replacement, fail". Moderator Harb ruled that the motion **failed** for lack of a second to the motion.

More discussion ensued with residents speaking in favor of the article.

Without further discussion, Article P-22-11 will appear on the ballot as written.

Motion made by Selectman Greg Taillon to restrict reconsideration of Article P-22-

11. Motion seconded by Selectman Darrell Britton. Motion passed by raised voter cards.

#### **DEPOSIT TO FIRE DEPARTMENT RADIO CAPITAL RESERVE FUND**

**Article P-22-12:** Shall the Town vote to raise and appropriate the sum of \$74,000 to be added to Fire Department Radio Capital Reserve Fund previously established in 2019? (Majority vote required)

<b>TOTAL APPROPRIATION:</b>	<b>\$74,000</b>
Balance in Fire Department Radio Capital Reserve Fund as of December 31, 2021.	\$18,112.11
(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-1)).	

Moderator Harb read Article P-22-12. Selectman Greg Taillon made the motion to place Article P-22-12 on the floor for discussion. Motion seconded by Selectman Darrell Britton. Selectman Bill Coye explained the article was to put money away to replace the Fire Department radios.

Without further discussion, Article P-22-12 will appear on the ballot as written.

Motion made by Selectman Greg Taillon to restrict reconsideration of Article P-22-12. Motion seconded by Selectman Darrell Britton. Motion passed by raised voter cards.

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#### **DEPOSIT TO CEMETERY SPECIAL MAINTENANCE EXPENDABLE TRUST FUND**

**Article P-22-13:** Shall the Town vote to raise and appropriate the sum of \$20,000 to be added to Cemetery Special Maintenance Expendable Trust Fund previously established in 2018? The funds will be withdrawn from the General Fund, Unassigned Fund Balance. (Majority vote required)

<b>TOTAL APPROPRIATION:</b>	<b>\$20,000</b>
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$20,000
<b>NO AMOUNT TO BE RAISED BY NEW TAXATION</b>	<b>\$0</b>

Balance in Cemetery Special Maintenance Expendable Trust Fund as of December 31, 2021.	\$48,397.16
(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).	

Article P-22-13 was read by Moderator Harb. Motion to place Article P-22-13 on the floor for discussion was made by Selectman Jay DeRoche. Motion seconded by Selectman Darrell Britton. Selectman Greg Taillon explained that this fund would be for the cemetery expansion project and additional maintenance of the present cemetery. The land that was donated in recent years is being developed for the expansion. A short discussion ensued with clarification by Selectman Taillon that the cemetery in its present state is running out of plots to be sold to residents/people wishing to be buried there.

Without further discussion, Article P-22-13 will appear on the ballot as written.

Motion made by Selectman Greg Taillon to restrict reconsideration of Article P-22-13. Motion seconded by Selectman Darrell Britton. Motion passed by raised voter cards.

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#### **DEPOSIT TO ENERGY CAPITAL RESERVE FUND**

**Article P-22-14:** Shall the Town vote to raise and appropriate the sum of \$25,000 to deposit into the existing Energy Capital Reserve Fund previously established in 2016? (Majority vote required)

<b>TOTAL APPROPRIATION:</b>	<b>\$25,000</b>
Balance in Energy Capital Reserve Fund as of December 31, 2021.	\$9,994.17
(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).	

Moderator Harb read Article P-22-14. Motion made by Budget Committee Chair Robert Zukas to place Article P-22-14 on the floor for discussion. Motion seconded by Selectman John Blinn. Selectman Blinn explained that these funds would be used for future energy projects such as putting solar arrays on some town properties.

Without further discussion, Article P-22-14 will appear on the ballot as written.

Motion made by Selectman Jay DeRoche to restrict reconsideration of Article P-22-14. Motion seconded by Selectman Greg Taillon. Motion **passed** by raised voter cards.

---

## **DEPOSIT TO TRANSPORTATION INFRASTRUCTURE CAPITAL RESERVE FUND**

**Article P-22-15:** Shall the Town vote to raise and appropriate the sum of \$40,000 to deposit into the existing Transportation Infrastructure Capital Reserve Fund that was previously established in 2016? (Majority vote required)

**TOTAL APPROPRIATION:** **\$40,000**

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Balance in Transportation Infrastructure Capital Reserve Fund as of December 31, 2021. \$38,539.76  
(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

Article P-22-15 was read by Moderator Harb. Motion made by Selectman Greg Taillon to place P-22-15 on the floor for discussion. Motion seconded by Selectman Jay DeRoche. Selectman Darrell Britton explained that this money is being put aside for infrastructure projects. Discussion ensued about the traffic calming project on Main Street as an example of the use of this money.

Without further discussion, Article P-22-15 will appear on the ballot as written.

Motion made by Selectman Greg Taillon to restrict reconsideration of Article P-22-15. Motion seconded by Selectman Jay DeRoche. Motion **passed** by raised voter cards.

---

## **SOROCK DONATION**

**Article P-22-16:** Shall the Town vote to raise and appropriate the sum of \$7,000 to support the substance misuse prevention, suicide prevention and community wellness services of the SoRock Coalition for Healthy Youth.

**TOTAL APPROPRIATION:** **\$7,000**

---

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

Article P-22-16 was read by Moderator Harb. Motion made by Selectman Greg Taillon to place the article on the floor for discussion. Motion seconded by Selectman Jay DeRoche. Selectman John Blinn explained what SoRock does and the Selectman wanted to help them to continue this work in our community. Resident Ryan LaBrecque Spoke in opposition to the article. Discussion ensued.

Motion made by Resident Ryan LaBrecque to amend Article P-22-16 to "\$7,000/year every year moving forward". Motion seconded by Resident Nolan Pelletier. Because of the wording of the motion, the motion was ruled out of order by Moderator Harb. Motion **failed**.

Resident Nolan Pelletier challenged the ruling of Moderator Harb. Moderator Harb asked for a vote of the body if his ruling should be overturned. Expecting the vote to be close, Mr. Harb asked his Deputy Moderator Norman Major to count the voter cards. Three Yes votes were counted. The No votes were decidedly more. The moderator's ruling that the motion made by Mr. LaBrecque was **upheld** by raised voter cards.

More discussion regarding Article P-22-16 continued with people voicing support as

well as opposition. Finally, with discussion exhausted, Article P-22-16 will appear on the ballot as written.

Motion made by Selectman Greg Taillon to restrict reconsideration of Article P-22-16. Motion seconded by Selectman Darrell Britton. Motion **passed** by raised voter cards.

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### **ESTABLISH BUILDING EXPENDABLE TRUST FUND AND DEPOSIT**

**Article P-22-17:** Shall the Town vote to establish a Building Expendable Trust Fund per RSA 31:19-a, for the purpose of all building interior and exterior capital maintenance (including, but not limited to carpeting/flooring, siding, roofing, and painting), all building site maintenance, all building expansion and/or reconfiguration, and all building's interior systems (including but not limited to HVAC, electrical, plumbing, water/wastewater, communications, and security) repair and/or replacement and to raise and appropriate \$25,000 to put in the fund, with this amount to come from the General Fund, Unassigned Fund Balance; further to name the Board of Selectmen as agents to expend from said fund. (Majority vote required)

<b>TOTAL APPROPRIATION</b>	<b>\$25,000</b>
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$25,000

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<b>NO AMOUNT TO BE RAISED BY NEW TAXATION</b>	<b>\$0</b>
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Balance in General Fund, Unassigned Fund Balance as of December 31, 2021	\$2,635,776
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(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

Moderator Harb read Article P-22-17. Selectman Greg Taillon made a motion to place this article on the floor for discussion. Motion was seconded by Selectman Jay DeRoche. Selectman Bill Coye explained that this fund is to set aside money for building maintenance projects. It is not for the purchase of new buildings but to be used for a broader scope of building maintenance projects listed in the article.

Without further discussion, Article P-22-17 will appear on the ballot as written.

Motion made by Selectman Jay DeRoche to restrict reconsideration of Article P-22-17. Motion seconded by Selectman Greg Taillon. Motion **passed** by raised voter cards.

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### **DISCONTINUE EXISTING BUILDING/BUILDING SYSTEMS CAPITAL RESERVE FUND**

**Article P-22-18:** Shall the Town vote to discontinue the Building/Building Systems Capital Reserve Fund. Said funds and accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. This Article shall be null and void if Article P-22-17 does not pass. (Majority vote required)

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<b>TOTAL APPROPRIATION:</b>	<b>\$0</b>
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Balance in Building/Building Systems Capital Reserve Fund as of December 31, 2021.	\$17,013.50
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(Recommendation by the Board of Selectmen (5-0-0)).

Article P-22-18 was read by Moderator Harb. Motion to place this article on the floor for discussion was made by Budget Committee Robert Zukas. Motion seconded by Selectman Darrell Britton. Selectman Jay DeRoche explained that this fund was created by a vote of the Town and to discontinue its use, there needed to be a vote of the Town.

Without further discussion, Article P-22-18 will appear on the ballot as written.

Motion made by Selectman Greg Taillon to restrict reconsideration of Article P-22-18. Motion seconded by Selectman Jay DeRoche. Motion **passed** by raised voter cards.

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## DEPOSIT TO OLD HOME DAY EXPENDABLE TRUST FUND

**Article P-22-19:** Shall the Town vote to raise and appropriate the sum of \$5,120 to be added to the Old Home Day Expendable Trust Fund previously established. The sum to come from the Unassigned Fund Balance and represent donations received in 2021, with no amount to be raised from taxation. (Majority vote required)

**TOTAL APPROPRIATION:** **\$5,120**

Withdrawal from the General Fund, Unassigned Fund Balance: -\$5,120

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**NO AMOUNT TO BE RAISED BY NEW TAXATION** **\$0**

Balance in General Fund, Unassigned Fund Balance as of December 31, 2021 \$2,635,776  
(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

Moderator Harb read Article P-22-19. Budget Committee Chair Bob Zukas made the motion to place this article on the floor for discussion. Motion was seconded by Selectman Greg Taillon. Selectman John Blinn explained this money in the General Fund was from donations for Old Home Day 2021 that didn't occur.

Without further discussion, Article P-22-19 will appear on the ballot as written.

Motion made by Selectman Greg Taillon to restrict reconsideration of Article P-22-19. Motion seconded by Selectman Darrell Britton. Motion passed by raised voter cards.

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## FIRE DEPARTMENT APPARATUS CAPITAL RESERVE FUND FISCAL AGENT ASSIGNMENT

**Article P-22-20:** Shall the Town vote to appoint the Board of Selectmen as agents to expend from the Fire Department Apparatus Capital Reserve Fund previously established in 1998. (Majority vote required)

**TOTAL APPROPRIATION:** **\$0**

Balance in Fire Department Apparatus Capital Reserve Fund as of December 31, 2021. \$375,916.99  
(Recommendation by the Board of Selectmen (5-0-0)).

Article P-22-20 was read by Moderator Harb. Motion made by Selectman Jay DeRoche to place Article P-22-20 on the floor for discussion. Motion seconded by Selectman Darrell Britton. Selectman Darrell Britton explained that this article would give the Board of Selectman the power to expend money from this particular capital reserve account without having to wait for Town Meeting to get the approval of the voters.

Resident and former Selectman Julian Kiszka spoke in opposition of this article. Selectman Jay DeRoche spoke in favor of the article. Further discussion ensued.

With discussion exhausted, Article P-22-20 will appear on the ballot as written.

Motion made by Selectman Greg Taillon to restrict reconsideration of Article P-22-20. Motion seconded by Selectman Jay DeRoche. Motion passed by raised voter cards.

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## DEPOSIT TO RECREATION PLAN CAPITAL RESERVE FUND

**Article P-22-21:** Shall the Town vote to raise and appropriate the sum of \$30,000 to be deposited into the existing Recreation Plan Capital Reserve Fund previously established. (Majority vote required)

**TOTAL APPROPRIATION:** **\$30,000**

Balance in Recreation Plan Capital Reserve Fund as of December 31, 2021. \$13,101.18  
(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (8-0-0)).

Moderator Harb read Article P-22-21. Selectman Greg Taillon made a motion to place this article on the floor for discussion. Motion seconded by Selectman Bill Coye.

Selectman Bill Coye explained that money from this fund and from impact fees were used to create new playing fields at PARC. Money added to this account would allow these to be completed. A lengthy discussion ensued regarding the fields at Plaistow Area Recreation Complex (PARC), the money raised by those fields and getting them completely usable. Kerry Patles, Recreation Commission Chair, explained how the money is spent and asked for support of this article.

Without further discussion, Article P-22-21 will appear on the ballot as written. Motion made by Selectman Greg Taillon to restrict reconsideration of Article P-22-21. Motion seconded by Selectman Jay DeRoche. Motion passed by raised voter cards.

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## REDUCE BUDGET COMMITTEE MEMBERSHIP

**Article P-22-22:** Shall the Town vote to reduce the Budget Committee from 10 members and the Selectmen representative (11 votes) to 8 members and the Selectmen representative (9 votes). (Majority vote required)

(Recommended by the Board of Selectmen (5-0-0)).

Article P-22-22 was read by Moderator Harb. Motion made by Selectman Greg Taillon to place this article on the floor for discussion. Motion seconded by Selectman Darrell Britton. Selectman Taillon explained that this article was suggested by the current budget committee and the article would decrease the committee starting in 2023. Without further discussion, Article P-22-22 will appear on the ballot as written.

Motion made by Selectman Greg Taillon to restrict reconsideration of Article P-22-22. Motion seconded by Selectman Darrell Britton. Motion passed by raised voter cards.

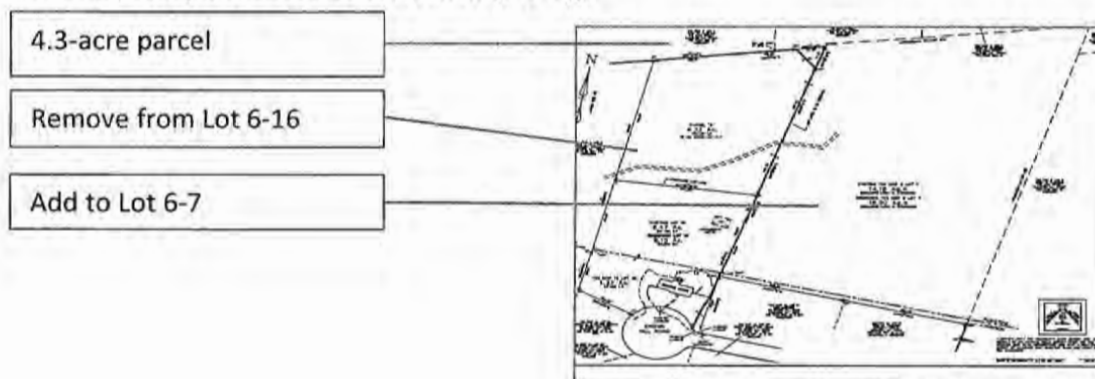
At this time, Moderator Harb reminded those in attendance and watching at home that Candidates' Night, sponsored by the Plaistow Public Library, will be here at 144F Main St. the Plaistow Public Works Garage on February 22 at 6:30pm. Election will be March 8<sup>th</sup> 7am-8pm at the Public Works Garage as well. Mr. Harb also thanked Highway Department Supervisor Dan Garlington and the Highway Department for preparing the building for the meeting. (Not an easy task as it had snowed the day before the meeting.)

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## TOWN FOREST ADDITION

**Article P-22-23:** Shall the Town vote to add a 4.32-acre parcel to the Town Forest? The parcel was created by a lot line adjustment on Tax Map 6 Lot 16 to remove the parcel and a second lot line adjustment on Tax Map 6 Lot 7 to add the parcel. The existing Tax Map 6 Lot 7 is already part of the Town Forest.

(Recommendation by the Board of Selectmen (5-0-0)).



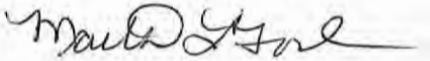
Article P-22-23 was read by Moderator Harb. Motion made by Selectman Darrell Britton to place this article on the table for discussion. Motion seconded by Selectman Jay DeRoche. Selectman DeRoche spoke about the article. Resident Barbara Kiszka asked if the land had any frontage. Mr. DeRoche responded that the parcel is land locked. The Conservation Commission obtained this parcel with money placed in the Conservation Capital Reserve Fund.

Without further discussion, Article P-22-23 will appear on the ballot as written. Motion made by Selectman Greg Taillon to restrict reconsideration of Article P-22-23. Motion seconded by Selectman Darrell Britton. Motion passed by raised voter cards.

Moderator Harb reminded those in attendance and watching at home that the remaining articles were Proposed Zoning Amendments and were not amendable.

Moderator Harb adjourned the meeting at 12:43pm.

Respectfully submitted,



Martha L. Fowler

Town Clerk

## **TOWN MEETING MINUTES - MARCH 8, 2022**



### **TOWN OF PLAISTOW TOWN CLERK**

---

#### **Town and School Election Minutes March 8, 2022**

Moderator Robert Harb swore in the ballot clerks and those in attendance pledged allegiance to the flag. Voters, Dana Rabito and Mary McCarthy verified that the machine tapes were zero and that the ballot boxes were empty.

The polls were opened at 7:03 am. The weather in the morning was sunny and very windy. The temperature was around 38 degrees.

When the polls opened the checklist was 4897 voters; Democrats 1363, Republicans 1810 and Undeclared voters 1724. The Supervisors of the Checklist registered 13 new voters. This increased the total voters in Plaistow on election day to 4910; adding 7 Republicans, 1 Democrat and 5 Undeclared voters.

The requested absentee ballots were 50 and 45 absentee ballots were cast.

Moderator Harb closed the polls at 8pm. The ballot machine tapes were printed and tabulated. Preliminary results were announced approximately 9:30pm. Write-in votes were counted, ballot counts were reconciled and ballot boxes sealed until around 10:30pm. Voter turnout was 18.72%.

Respectfully submitted,

Martha L. Fowler  
Town Clerk


Town Hall • 145 Main Street • Plaistow, New Hampshire • 03865  
• (603) 382-8129 •  
Fax (603) 382-7183

**TOWN MEETING MINUTES - MARCH 8, 2022**  
(continued)

Voted: 919  
18.72% turnout

Checklist 4897  
+ 13 new voters  
4910

# SAMPLE BALLOT

		<b>OFFICIAL BALLOT</b> <b>ANNUAL TOWN ELECTION</b> <b>PLAISTOW, NEW HAMPSHIRE</b> <b>MARCH 8, 2022</b>		BALLOT 1 OF 5
<b>INSTRUCTIONS TO VOTERS</b> A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ● B. Follow directions as to the number of candidates to be marked for each office. C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.				
<b>SELECTMAN</b> <small>Vote for not more than TWO</small> THREE YEAR TERM JONATHAN GIFFORD 561 <input type="radio"/> GREG TAILLON 277 <input type="radio"/> JOHN A. BLINN SR. 654 <input type="radio"/> _____ <input type="radio"/> (Write-in) _____ <input type="radio"/> (Write-in)	<b>CONFLICT OF INTEREST</b> <small>Vote for not more than ONE</small> THREE YEAR TERM NANCY BISHOP 642 <input type="radio"/> _____ <input type="radio"/> (Write-in)	<b>LIBRARY TRUSTEE</b> <small>Vote for not more than TWO</small> TWO YEAR TERM MICHELLE A. SYKES 583 <input type="radio"/> MELISSA C. THEBERGE 626 <input type="radio"/> _____ <input type="radio"/> (Write-in) _____ <input type="radio"/> (Write-in)		
<b>BUDGET COMMITTEE</b> <small>Vote for not more than FOUR</small> THREE YEAR TERM JULIAN KISZKA 454 <input type="radio"/> KATIE M. KNUTSEN 675 <input type="radio"/> John Sherman 49 <input type="radio"/> (Write-in) Richard Anthony 33 <input type="radio"/> (Write-in) Elizabeth Kosta 16 <input type="radio"/> (Write-in)	<b>CONFLICT OF INTEREST</b> <small>Vote for not more than ONE</small> TWO YEAR TERM IAN R. OPOLSKI 618 <input type="radio"/> _____ <input type="radio"/> (Write-in)	<b>MODERATOR</b> <small>Vote for not more than ONE</small> TWO YEAR TERM ROBERT HARB 719 <input type="radio"/> _____ <input type="radio"/> (Write-in)		
<b>BUDGET COMMITTEE</b> <small>Vote for not more than TWO</small> ONE YEAR TERM John Sherman 39 <input type="radio"/> (Write-in) Richard Anthony 8 <input type="radio"/> (Write-in)	<b>CONFLICT OF INTEREST</b> <small>Vote for not more than ONE</small> ONE YEAR TERM MATTHEW M. TERMINI 603 <input type="radio"/> _____ <input type="radio"/> (Write-in)	<b>TRUSTEE OF THE TRUST FUNDS</b> <small>Vote for not more than ONE</small> THREE YEAR TERM TAMMY C. BERGERON 627 <input type="radio"/> _____ <input type="radio"/> (Write-in)		
<b>PLANNING BOARD</b> <small>Vote for not more than ONE</small> THREE YEAR TERM JEREMY HILL 313 <input type="radio"/> LAURIE MILETTE 430 <input type="radio"/> _____ <input type="radio"/> (Write-in)	<b>LIBRARY TRUSTEE</b> <small>Vote for not more than TWO</small> THREE YEAR TERM ROSEMARIE L. BAYEK 608 <input type="radio"/> MEGAN LEE 591 <input type="radio"/> _____ <input type="radio"/> (Write-in) _____ <input type="radio"/> (Write-in)	<b>TOWN CLERK</b> <small>Vote for not more than ONE</small> THREE YEAR TERM MARTHA L. FOWLER 789 <input type="radio"/> _____ <input type="radio"/> (Write-in)		
		<b>SUPERVISOR OF THE VOTER CHECKLIST</b> <small>Vote for not more than ONE</small> SIX YEAR TERM Scout Emrich 32 <input type="radio"/> (Write-in)		
<b>TURN BALLOT OVER AND CONTINUE VOTING</b>				

**TOWN MEETING MINUTES - MARCH 8, 2022**  
(continued)

# SAMPLE BALLOT

## ARTICLES

### WATER SERVICE INCENTIVE PROGRAM

**Article P-22-02:** Shall the Town vote to raise and appropriate **Four Hundred Fifty Thousand 00/100 Dollars (\$450,000)** (gross budget) as may be needed for establishing an interim fund to provide an assistance program to abutting properties to help incentivize connections to the potable water system by providing zero or low interest loans to the property owners to cover the capital costs needed for fees, installation, and other associated costs so they may connect to the potable water system; to further authorize the issuance of not more than **Four Hundred Fifty Thousand 00/100 Dollars (\$450,000)** of bonds and notes in accordance with the provision of the Municipal Finance Act (RSA 33:1, et. seq.) and to authorize the Select Board to issue and negotiate such bonds or notes, to determine the rate of interest thereon and the maturity and other terms thereof, and to take any other action the Board deems appropriate to effectuate the sale and/or issuance of said bonds; and further to authorize the Select Board as applicable to apply for, obtain and accept federal, state or other aid, grants or other funds, if any of which may be available for said work that may reduce the amount to be financed with bonds or notes, and to participate in the Drinking Water State Revolving Fund (DWSRF), RSA 486:14, established for this purpose and/or the Drinking Water and Groundwater Trust Fund (NHDWGTFF) and to allow the Select Board as applicable to expend such monies as they become available and pass any vote relating thereto; and further to authorize the Select Board to adopt a betterment plan, whereby the costs of the improvements to any privately owned service lines or infrastructure will be assessed to and reimbursed by the owners of those water lines and infrastructure that are specially benefited by such improvements such that the intent is the cost of the program will be paid by the users through betterments and/or user fees. (3/5 ballot vote required).

(647)  
YES ☐  
NO ☐

**NO AMOUNT TO BE RAISED BY NEW TAXATION**

\$0

265

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

### REPLACE FIRE DEPARTMENT TOWER 3 FIRE TRUCK

#### Article P-22-03:

Shall the Town vote to raise and appropriate the sum of **One Million Five Hundred Thousand and 00/100 Dollars** (gross budget) for the replacement of the Fire Department's Tower 3 Fire Truck, and to authorize the issuance of not more than **One Million Five Hundred Thousand and 00/100 Dollars** of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. (3/5 ballot vote required)

(673)  
YES ☐  
NO ☐

**NO AMOUNT TO BE RAISED BY NEW TAXATION**

\$0

214

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (6-0-1)).

### OPERATING BUDGET: GENERAL FUND

**Article P-22-04:** Shall the Town vote to raise and appropriate as an operating budget, not including appropriations by special warrant and other appropriations voted separately, the amount set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling \$10,508,555. Should this article be defeated, the operating budget shall be \$10,302,270 with certain adjustments required by previous action of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XI to take up the issue of a revised budget only. (Majority vote required)

(573)  
YES ☐  
NO ☐

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

### OPERATING BUDGET: WATER DEPARTMENT

**Article P-22-05:** Shall the Town vote to raise and appropriate as an operating budget for the water department, not including appropriations by special warrant and other appropriations voted separately, the amount set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purpose set forth therein, totaling \$431,300. Should this article be defeated, the operating budget shall be \$431,300 with certain adjustments required by previous action of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XI to take up the issue of a revised budget only. (Majority vote required)

(634)  
YES ☐  
NO ☐

#### TOTAL APPROPRIATION:

Withdrawal from the Water Enterprise Fund: \$431,300

-\$431,300

**NO AMOUNT TO BE RAISED BY NEW TAXATION**

\$0

222

Balance in Water Enterprise Fund as of December 31, 2021

\$493,994

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

### COLLECTIVE BARGAINING AGREEMENT (CBA) - POLICE UNION

**Article P-22-06:** Shall the Town vote to approve the cost items included in the collective bargaining agreement (CBA) reached between the Town of Plaistow and the Plaistow Police Union, Teamsters Local 633, which calls for the following increases in salaries and benefits at the current staffing level:

Contract Year	Estimated Increase
01-Apr-2022 to 31-Mar-2023	\$255,055
01-Apr-2023 to 31-Mar-2024	\$139,849
01-Apr-2024 to 31-Mar-2025	\$147,603

And further to raise and appropriate the sum of \$191,291 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels. (Majority vote required)

(626)  
YES ☐  
NO ☐

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-1)).


843

**GO TO NEXT BALLOT AND CONTINUE VOTING**

**TOWN MEETING MINUTES - MARCH 8, 2022**  
(continued)

# SAMPLE BALLOT

BALLOT 2 OF 5



**OFFICIAL BALLOT**  
**ANNUAL TOWN ELECTION**  
**PLAISTOW, NEW HAMPSHIRE**  
**MARCH 8, 2022**

*Maddox Towne*  
TOWN CLERK

ARTICLES CONTINUED

**SPECIAL TOWN MEETING FOR DEFEATED COLLECTIVE BARGAINING AGREEMENT (CBA)**  
**Article P-22-07:** Shall the Town, if Article P-22-06 is defeated, authorize the Board of Selectmen to call one special meeting, at its option, to address warrant article P-22-06 cost items only? (Majority vote required)  
 (Recommended by the Board of Selectmen (5-0-0)).

(618)  
YES ☒  
NO ☐  
238

**CONTINGENCY FUND:**  
**Article P-22-08:** Shall the Town vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate \$80,000 to put in the fund. This sum to come from the General Fund, Unassigned Fund Balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required).

<b>TOTAL APPROPRIATION:</b>	\$80,000	
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$80,000	
<b>NO AMOUNT TO BE RAISED BY NEW TAXATION</b>	\$0	
Balance in General Fund, Unassigned Fund Balance as of December 31, 2021	\$2,635,776	

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

(640)  
YES ☒  
NO ☐  
232

**CREATE AND DEPOSIT TO REVALUATION CAPITAL RESERVE FUND**  
**Article P-22-09:** Shall the Town vote to establish a Revaluation Capital Reserve Fund under the provisions of RSA 35:1 for fund to meet our constitutional and statutory requirement that assessments are at full and true value at least as often as every fifth year and to raise and appropriate the sum of \$35,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. (Majority vote required)

<b>TOTAL APPROPRIATION:</b>	\$35,000	
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(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

(513)  
YES ☒  
NO ☐  
337

**DEPOSIT TO HIGHWAY EQUIPMENT TRUST FUND**  
**Article P-22-10:** Shall the Town vote to raise and appropriate the sum of \$50,000 to be added to the existing Highway Department Equipment Expendable Trust Fund? (Majority vote required)

<b>TOTAL APPROPRIATION</b>	\$50,000	
Balance in Highway Department Equipment Expendable Trust Fund as of December 31, 2021. \$155,674.14		

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

(568)  
YES ☒  
NO ☐  
302

**DEPOSIT TO FIRE DEPARTMENT APPARATUS CAPITAL RESERVE FUND**  
**Article P-22-11:** Shall the Town vote to raise and appropriate the sum of \$140,000 to be added to the existing Fire Department Apparatus Capital Reserve Fund? (Majority vote required)

<b>TOTAL APPROPRIATION</b>	\$140,000	
Balance in Fire Department Apparatus Capital Reserve Fund as of December 31, 2021. \$375,916.99		

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (6-0-1)).

(575)  
YES ☒  
NO ☐  
301

**DEPOSIT TO FIRE DEPARTMENT RADIO CAPITAL RESERVE FUND**  
**Article P-22-12:** Shall the Town vote to raise and appropriate the sum of \$74,000 to be added to Fire Department Radio Capital Reserve Fund previously established in 2019? (Majority vote required)

<b>TOTAL APPROPRIATION:</b>	\$74,000	
Balance in Fire Department Radio Capital Reserve Fund as of December 31, 2021. \$18,112.11		

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-1)).

(583)  
YES ☒  
NO ☐  
290

TURN BALLOT OVER AND CONTINUE VOTING

**TOWN MEETING MINUTES - MARCH 8, 2022**  
**(continued)**

# SAMPLE BALLOT

## ARTICLES CONTINUED

### DEPOSIT TO CEMETERY SPECIAL MAINTENANCE EXPENDABLE TRUST FUND

Article P-22-13: Shall the Town vote to raise and appropriate the sum of \$20,000 to be added to Cemetery Special Maintenance Expendable Trust Fund previously established in 2018? The funds will be withdrawn from the General Fund, Unassigned Fund Balance. (Majority vote required)

**TOTAL APPROPRIATION:** \$20,000  
Withdrawal from the General Fund, Unassigned Fund Balance: -\$20,000

**NO AMOUNT TO BE RAISED BY NEW TAXATION** \$0

Balance in Cemetery Special Maintenance Expendable Trust Fund as of December 31, 2021. \$48,397.16

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

YES ☒

NO ☐

210

### DEPOSIT TO ENERGY CAPITAL RESERVE FUND

Article P-22-14: Shall the Town vote to raise and appropriate the sum of \$25,000 to deposit into the existing Energy Capital Reserve Fund previously established in 2016? (Majority vote required)

**TOTAL APPROPRIATION:** \$25,000

Balance in Energy Capital Reserve Fund as of December 31, 2021. \$9,994.17

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

YES ☒

NO ☐

344

### DEPOSIT TO TRANSPORTATION INFRASTRUCTURE CAPITAL RESERVE FUND

Article P-22-15: Shall the Town vote to raise and appropriate the sum of \$40,000 to deposit into the existing Transportation Infrastructure Capital Reserve Fund that was previously established in 2016? (Majority vote required)

**TOTAL APPROPRIATION:** \$40,000

Balance in Transportation Infrastructure Capital Reserve Fund as of December 31, 2021. \$38,539.76

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

YES ☒

NO ☐

228

### SOROCK DONATION

Article P-22-16: Shall the Town vote to raise and appropriate the sum of \$7,000 to support the substance misuse prevention, suicide prevention and community wellness services of the SoRock Coalition for Healthy Youth.

**TOTAL APPROPRIATION:** \$7,000

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

YES ☒

NO ☐

227

### ESTABLISH BUILDING EXPENDABLE TRUST FUND AND DEPOSIT

Article P-22-17: Shall the Town vote to establish a Building Expendable Trust Fund per RSA 31:19-a, for the purpose of all building interior and exterior capital maintenance (including, but not limited to carpeting/flooring, siding, roofing, and painting), all building site maintenance, all building expansion and/or reconfiguration, and all building's interior systems (including but not limited to HVAC, electrical, plumbing, water/wastewater, communications, and security) repair and/or replacement and to raise and appropriate \$25,000 to put in the fund, with this amount to come from the General Fund, Unassigned Fund Balance; further to name the Board of Selectmen as agents to expend from said fund. (Majority vote required)

**TOTAL APPROPRIATION** \$25,000  
Withdrawal from the General Fund, Unassigned Fund Balance: -\$25,000

**NO AMOUNT TO BE RAISED BY NEW TAXATION** \$0

Balance in General Fund, Unassigned Fund Balance as of December 31, 2021 \$2,635,776

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

YES ☒

NO ☐

251

### DISCONTINUE EXISTING BUILDING/BUILDING SYSTEMS CAPITAL RESERVE FUND

Article P-22-18: Shall the Town vote to discontinue the Building/Building Systems Capital Reserve Fund. Said funds and accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. This Article shall be null and void if Article P-22-17 does not pass. (Majority vote required)

**TOTAL APPROPRIATION:** \$0

Balance in Building/Building Systems Capital Reserve Fund as of December 31, 2021. \$17,013.50

(Recommendation by the Board of Selectmen (5-0-0)).

YES ☒

NO ☐


160

GO TO NEXT BALLOT AND CONTINUE VOTING

**TOWN MEETING MINUTES - MARCH 8, 2022**  
(continued)

# SAMPLE BALLOT

BALLED



**OFFICIAL BALLOT**  
**ANNUAL TOWN ELECTION**  
**PLAISTOW, NEW HAMPSHIRE**  
**MARCH 8, 2022**

BALLOT 3 OF 5

*Mallory Fane*  
TOWN CLERK

---

**ARTICLES CONTINUED**

**DEPOSIT TO OLD HOME DAY EXPENDABLE TRUST FUND**  
**Article P-22-19:** Shall the Town vote to raise and appropriate the sum of \$5,120 to be added to the Old Home Day Expendable Trust Fund previously established. The sum to come from the Unassigned Fund Balance and represent donations received in 2021, with no amount to be raised from taxation. (Majority vote required)

<b>TOTAL APPROPRIATION:</b>	<b>\$5,120</b>	<b>(741)</b>
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$5,120	<b>YES <input type="checkbox"/></b>
<b>NO AMOUNT TO BE RAISED BY NEW TAXATION</b>	<b>\$0</b>	<b>NO <input type="checkbox"/></b>
Balance in General Fund, Unassigned Fund Balance as of December 31, 2021	\$2,635,776	<b>143</b>

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (7-0-0)).

---

**FIRE DEPARTMENT APPARATUS CAPITAL RESERVE FUND FISCAL AGENT ASSIGNMENT**  
**Article P-22-20:** Shall the Town vote to appoint the Board of Selectmen as agents to expend from the Fire Department Apparatus Capital Reserve Fund previously established in 1998. (Majority vote required)

<b>TOTAL APPROPRIATION:</b>	<b>\$0</b>	<b>(613)</b>
Balance in Fire Department Apparatus Capital Reserve Fund as of December 31, 2021.	\$375,916.99	<b>YES <input type="checkbox"/></b>
		<b>NO <input type="checkbox"/></b>
		<b>250</b>

(Recommendation by the Board of Selectmen (5-0-0)).

---

**DEPOSIT TO RECREATION PLAN CAPITAL RESERVE FUND**  
**Article P-22-21:** Shall the Town vote to raise and appropriate the sum of \$30,000 to be deposited into the existing Recreation Plan Capital Reserve Fund previously established. (Majority vote required)

<b>TOTAL APPROPRIATION:</b>	<b>\$30,000</b>	<b>(586)</b>
Balance in Recreation Plan Capital Reserve Fund as of December 31, 2021.	\$13,101.18	<b>YES <input type="checkbox"/></b>
		<b>NO <input type="checkbox"/></b>
		<b>284</b>

(Recommendation by the Board of Selectmen (5-0-0) and the Budget Committee (8-0-0)).

---

**REDUCE BUDGET COMMITTEE MEMBERSHIP**  
**Article P-22-22:** Shall the Town vote to reduce the Budget Committee from 10 members and the Selectmen representative (11 votes) to 8 members and the Selectmen representative (9 votes). (Majority vote required)

		<b>(652)</b>
		<b>YES <input type="checkbox"/></b>
		<b>NO <input type="checkbox"/></b>
		<b>200</b>

(Recommended by the Board of Selectmen (5-0-0)).

---


**TOWN FOREST ADDITION**  
**Article P-22-23:** Shall the Town vote to add a 4.32-acre parcel to the Town Forest? The parcel was created by a lot line adjustment on Tax Map 6 Lot 16 to remove the parcel and a second lot line adjustment on Tax Map 6 Lot 7 to add the parcel. The existing Tax Map 6 Lot 7 is already part of the Town Forest.

(Recommendation by the Board of Selectmen (5-0-0)).

4.3-acre parcel

Remove from Lot 6-16

Add to Lot 6-7



**(771)**

**YES ☐**

**NO ☐**

**92**

---

**TURN BALLOT OVER AND CONTINUE VOTING**

**TOWN MEETING MINUTES - MARCH 8, 2022**  
**(continued)**

# SAMPLE BALLOT

## ARTICLES CONTINUED

### PROPOSED ZONING AMENDMENTS

Proposed deletions in ~~bold strikethrough~~. Proposed additions in *bold italics*.

**Zoning Amendment Z-22-A:** Are you in favor of Amendment #1, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article II, Definitions as follows?

Renumber the existing introductory paragraph as Paragraph B and add a new Paragraph A as follows:

**A. Hierarchy:**

- 1) *Terms and words not defined in this article but defined in applicable New Hampshire state statutes or regulations shall have the meanings given therein.*
- 2) *Terms and words not defined in this article but defined in the Building Code shall have the meanings given therein.*
- 3) *Terms and words not defined in this article, the New Hampshire State statutes or regulations or in the Building Code shall have the meanings understood in common usage and as defined in standard American dictionaries.*

Add a new definition for an Apartment as follows:

**APARTMENT** - *A self-contained living unit which provides sleeping, cooking, dining, bathroom, and leisure space for no less than one person.*

Add a new definition for road as follows:

**ROAD** - *See STREET. The terms road(s) and street(s) may be used interchangeably throughout this document.*

(Recommendation by the Planning Board (5-0-0)).

(655)

YES ☐

NO ☐

128

**Zoning Amendment Z-22-B:** Are you in favor of Amendment #2, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article III, General Provisions, § 220-10, Roadway construction as follows?

Modify Paragraph A as follows:

- A.** All *proposed residential subdivision and Planned Residential Development (PRD) streets* ~~roads~~ shall be ~~designated as public roads, and constructed as public roads including all residential/commercial/industrial subdivisions, Planned Residential Subdivisions, and Housing for Older Persons subdivisions.~~

Add a new paragraph C as follows:

- C.** *All new commercial and industrial streets shall be constructed using street construction standards, as specified in Plaistow's zoning ordinance and subdivision regulations. For streets expected to include heavy trucking, such streets may require construction standards that exceed those for public streets. New streets in commercial and industrial subdivisions may be designated as private streets with a note on the subdivision and/or site plan stating all maintenance including snowplowing shall be performed at the property owner's expense. No performance bonds will be required for such private streets.*

(Recommendation by the Planning Board (5-0-0)).

(654)

YES ☐

NO ☐

126

**Zoning Amendment Z-22-C:** Are you in favor of Amendment #3, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article IV, Natural Resource Protection, §220-18, Wetlands Conservation District as follows?

Add two paragraphs (A and B) to §220-18.2, Applicability, as follows:

- A.** *In all zoning districts where new or amended site review plans and/or subdivision plans are being proposed and there are wetland buffer encroachments, setback encroachments or stream crossings an applicant must apply for a Conditional Use Permit (CUP). CUP approval by the Planning Board must be obtained before the site review plan and/or subdivision plan shall be approved or conditionally approved.*
- B.** *In all zoning districts where an applicant is proposing changes on a single lot and there are wetland buffer encroachments, setback encroachments, or stream crossings the applicant shall apply to the Zoning Board of Adjustment for a variance to remediate the stream crossings and/or encroachment(s).*

Modify the title of §220-18.7 to "Limited Use Buffer Permitted Uses:"

Modify the footnote language for clarification of setbacks in §220-18.3.D, Table of Wetland Buffers and Setbacks, to the following: *"Man-made drainage structures including but not limited to detention ponds, retention ponds, and drainage swales shall be exempt from any structure setbacks."*

(Recommendation by the Planning Board (5-0-0)).

(616)

YES ☐

NO ☐

158

**GO TO NEXT BALLOT AND CONTINUE VOTING**

**TOWN MEETING MINUTES - MARCH 8, 2022**  
(continued)

# SAMPLE BALLOT



**OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
PLAISTOW, NEW HAMPSHIRE  
MARCH 8, 2022**

BALLOT 4 OF 5

*Mark X. Fournier*  
TOWN CLERK

**ARTICLES CONTINUED**

**Zoning Amendment Z-22-D:** Are you in favor of Amendment #4, as proposed by the Plaistow Planning Board, Article V, Establishment of District and District Regulations, § 220-32. District objectives and land use control by amending Table 220-32 as follows?

Table 220-32 I, Minimum Dimensions for all Districts, Paragraph A, Structure Setbacks as follows?

Zoning District	Front Setback (Measured from front property line) (All dimensions are in feet)
<b>Commercial 1 (C1)</b>	<b>60</b>
Commercial 1 (C1): Lot size is greater than 120,000 square feet and/or building size is greater than 10,000 square feet. Applies only for buildings constructed after March 8, 2022.	80
Commercial 1 (C1): All other C1 lots	50
<b>Commercial 3 (C3)</b>	<b>60</b>
Commercial 3 (C3): Lot size is greater than 120,000 square feet and/or building size is greater than 10,000 square feet. Applies only for buildings constructed after March 8, 2022.	80
Commercial 3 (C3): All other C3 lots	50

(623)  
YES ☐  
NO ☐  
175

(Recommendation by the Planning Board (5-0-0)).

**Zoning Amendment Z-22-E:** Are you in favor of Amendment #5, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article VIII, Accessory Dwelling Units - ADU, §220-57, General Requirements as follows?

**Modify the text in Paragraph K**

from "... under the provisions in letters A through J in this ordinance,"  
to "... under the provisions in letters A through K in this ordinance."  
Renumber Paragraphs K through M as Paragraphs L through N.

**Add a new Paragraph K as follows:**

**K. The driveway for the primary residence and its ADU shall provide an ingress/egress onto a Class V or better road via a single curb cut.**

(589)  
YES ☐  
NO ☐  
192

(Recommendation by the Planning Board (5-0-0)).

**Zoning Amendment Z-22-F:** Are you in favor of Amendment #6, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article IX, Signs, §220-58, All Districts, paragraph D as follows?

**Modify Paragraph D as follows:**

D. All freestanding signs are required to have a street address that includes the street name and number and that is a minimum of six inches for signs for commercial/industrial uses in the I1, I2, C1 and ICR Districts; a minimum of three inches for commercial uses in the CII and VC District; and a minimum of three inches for signs for residential uses in all Districts. **The address rider (street number and street name) shall be located at the top of the freestanding sign.** The space required for the address rider portion of the sign shall not be counted as part of the required sign size.

(587)  
YES ☐  
NO ☐  
200

(Recommendation by the Planning Board (5-0-0)).

**TURN BALLOT OVER AND CONTINUE VOTING**

**TOWN MEETING MINUTES - MARCH 8, 2022**  
**(continued)**

# SAMPLE BALLOT

*Marked Ballot*

## ARTICLES CONTINUED

**Zoning Amendment Z-22-G:** Are you in favor of Amendment #7, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article IX, Signs, §220-59, Commercial I and Industrial Districts, paragraph B as follows?

**Modify Paragraph B.3) as follows:**

- B. 3). The Building Inspector may grant a permit for a single sign for a single business, **on a standalone lot**, provided the sign is in keeping with the intent expressed in this article and provided its dimensions are the same as those required for an attached single sign of no more than 30 square feet, as stated in Subsection A above.

**Modify Paragraph B.4) as follows:**

The Building Inspector may grant a permit for a single sign for a single business, **on a standalone lot**, provided the sign is in keeping with the intent expressed in this article and provided its dimensions are no more than 50 square feet, if 20 square feet of that freestanding sign is permanently dedicated as a manual reader board.

YES ☐  
NO ☐

(Recommendation by the Planning Board (5-0-0)).

149

**Zoning Amendment Z-22-H:** Are you in favor of Amendment #8, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance by merging three stormwater ordinances (Articles XVI, XVII, XIX) to Article IV, Natural Resource Protection and furthermore to update the merged Article IV with changes required by the latest Small Municipal Separate Storm Sewer Systems (MS4) as follows?

**Move the entire contents of Article XVII (Storm Water - Post Construction, § 220-117 through § 220-117.8) to Article IV Natural Resource Protection § 220-19 and renumber the paragraphs in § 220-19 as appropriate. Mark Article XVII as Reserved.**

**Merge the entire contents of Article XVI (Storm Water - Illicit Discharge and Connection, § 220-108 through § 220-116.9) with Article IV Natural Resource Protection § 220-19. Eliminate duplicate text and renumber the merged paragraphs in § 220-19 as appropriate. Mark Article XVI as Reserved.**

**Merge the entire contents of Article XIX (Storm Water - Operation and Maintenance, § 220-136.1 through § 220-136.5) with Article IV Natural Resource Protection § 220-19. Eliminate duplicate text and renumber the merged paragraphs in § 220-19 as appropriate. Mark Article XIX as Reserved.**

**Amend §220-19.3, Applicability, by adding a new paragraph just above the sample application form as follows:**

"In all cases where stormwater management activity takes place, the sample form shown below must be submitted with a subdivision plan and/or site plan."

**Amend §220-19.5, Construction/Post Construction Regulations, paragraph D, by adding another requirement as follows:**

"28) Controls must be established for other wastes on construction sites such as demolition debris, chemicals, litter, concrete truck wastes, and sanitary wastes."

**Amend §220-19.5, Construction/Post Construction Regulations, paragraph E, by renumbering requirement "u" to "y" and adding 4 new requirements as follows:**

- u) Demonstrate that slopes on the construction site are protected
- v) Demonstrate all storm-drain inlets are protected and that all newly constructed outlets are armored
- w) Perimeter controls are established at the site
- x) Demonstrate construction site entrances and exits to prevent off-site tracking"

**Add a new enforcement paragraph as follows:**

**"§ 220-19.8. Enforcement.**

A. The Town of Plaistow shall designate the Code Enforcement Officer as the individual with the legal authority to:

1. Prohibit illicit discharges
2. Investigate suspected illicit discharges
3. Eliminate illicit discharges including those from properties not owned by or controlled by the MS4 that discharge into the MS4 system
4. Develop enforcement procedures and actions

B. When the Code Enforcement Officer is not available, the Health Officer may assume the enforcement authority of the Code Enforcement. Should neither be available, the Town Manager may appoint a person to temporarily assume the enforcement authority."

**ZONING AMENDMENT Z-22-H CONTINUED ON NEXT BALLOT**

**GO TO NEXT BALLOT AND CONTINUE VOTING**

**TOWN MEETING MINUTES - MARCH 8, 2022**  
**(continued)**

# SAMPLE BALLOT



**OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
PLAISTOW, NEW HAMPSHIRE  
MARCH 8, 2022**

BALLOT 5 OF 5

*Mark J. Fene*  
TOWN CLERK

**ARTICLES CONTINUED**

**ZONING AMENDMENT Z-22-H CONTINUED**

Amend § 220-19.8.1 Notice of Violation paragraph A.3 as follows:

"... operations shall **immediately** cease and desist;"

Amend § 220-19.8.1 Notice of Violation by adding a new paragraph A.4 as follows:

"4. When the connections or discharges cannot be eliminated immediately, an expeditious schedule for elimination must be prepared."

Amend § 220-19.8.1 Notice of Violation by adding a new paragraph C as follows:

"C. All responsible parties must be notified of the illicit connections and/or discharges."

Amend § 220-19.8.3 Penalties by modifying the text of the Notice of Violation form as follows:

"... your property does not comply with the requirements of Article ~~XVIA~~ IV, § 220-19 that includes the Construction/Post-Construction Stormwater **Ordinance**, Stormwater and Erosion Control Regulations, Illicit Discharge and Connection or approved plans

(Recommendation by the Planning Board (5-0-0)).

(625)

YES ☐  
NO ☐

159

**YOU HAVE NOW COMPLETED VOTING THIS BALLOT**

**TOWN MEETING MINUTES - MARCH 8, 2022**  
(continued)

# SAMPLE BALLOT

**OFFICIAL BALLOT**  
**ANNUAL TIMBERLANE REGIONAL SCHOOL DISTRICT ELECTION**  
**PLAISTOW, NEW HAMPSHIRE**  
**MARCH 8, 2022**

*Sharon Bayle*  
SCHOOL DISTRICT CLERK

**INSTRUCTIONS TO VOTERS**

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ☒  
B. Follow directions as to the number of candidates to be marked for each office.  
C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

**SCHOOL BOARD MEMBER**

3-Year Term ☐ Vote for not more than ONE

KRISTIN LEWIS SAVAGE ☒ (605)

(Write-in)

**SCHOOL BOARD MEMBER**

2-Year Term ☐ Vote for not more than ONE

KATIE KNUITSEN ☒ 454

JIM SIERPIEN ☒ 367

(Write-in)

**BUDGET COMMITTEE MEMBER**

3-Year Term ☐ Vote for not more than ONE

SUSAN SHERMAN ☒ 625

(Write-in)

**ARTICLES**

**Article 2 – Operating Budget**

Shall the voters of the Timberlane Regional School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$75,753,607? Should this article be defeated, the operating budget shall be \$76,300,383 which is the same as last year, with certain adjustments required by previous action of the Timberlane Regional School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: Warrant Article 2 (the operating budget) does not include appropriations proposed under any other warrant articles. (MAJORITY VOTE REQUIRED)

Recommended by the School Board 7-0-0

Recommended by the Budget Committee 7-1-1

(647)

YES ☐

NO ☐

216

**Article 3 – One Year Collective Bargaining Agreement (Timberlane Administrative Assistants/Secretaries and Skilled Maintenance Union)**

Shall the voters of the Timberlane Regional School District approve the cost items included in the collective bargaining agreement reached between the Timberlane Administrative Assistants and Maintenance Union and the Timberlane Regional School Board, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

Fiscal Year 2022-23  
Estimated Increase \$135,552

And further to raise and appropriate the sum of \$135,552 for the 2022-23 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels? (MAJORITY VOTE REQUIRED)

Recommended by the School Board 5-0-0

Recommended by the Budget Committee 6-0-0

(600)

YES ☐

NO ☐

260

**Article 4 – Authorization for Special Meeting on Cost Items**

Shall the voters of the Timberlane Regional School District, if Article 3 is defeated, authorize the Timberlane Regional School Board to call one special meeting, at its option, to address Article 3 cost items only? (MAJORITY VOTE REQUIRED)

Recommended by the School Board 4-1-0

YES ☐

NO ☐

(568)

268

**Article 5 – Three Year Collective Bargaining Agreement (Timberlane Custodians Union)**

Shall the voters of the Timberlane Regional School District approve the cost items included in the collective bargaining agreement reached between the Timberlane Custodians Union and the Timberlane Regional School Board, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

Fiscal Year	2022-23	2023-24	2024-25
Estimated Increase	\$137,283	\$99,146	\$119,050
3-Year Total			\$355,479

And further to raise and appropriate the sum of \$137,283 for the 2022-23 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels? (MAJORITY VOTE REQUIRED)

Recommended by the School Board 7-0-0

Recommended by the Budget Committee 6-0-0

(616)

YES ☐

NO ☐

247

**VOTE BOTH SIDES OF BALLOT**

# TOWN MEETING MINUTES - MARCH 8, 2022

(continued)

## SAMPLE BALLOT

*Matthew J. King*

### ARTICLES CONTINUED

#### Article 6 – Authorization for Special Meeting on Cost Items

Shall the voters of the Timberlane Regional School District, if Article 5 is defeated, authorize the Timberlane Regional School Board to call one special meeting, at its option, to address Article 5 cost items only? (MAJORITY VOTE REQUIRED)

Recommended by the School Board 6-1-0

566  
YES ☐  
NO ☐  
268

#### Article 7 – Three Year Collective Bargaining Agreement (Timberlane Food Service Workers Union)

Shall the voters of the Timberlane Regional School District approve the cost items included in the collective bargaining agreement reached between the Timberlane Food Service Workers Union and the Timberlane Regional School Board, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

Fiscal Year	2022-23	2023-24	2024-25
Estimated Increase	\$40,887	\$26,464	\$33,450
3-Year Total			\$100,801

And further to raise and appropriate the sum of \$40,887 for the 2022-23 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels? (MAJORITY VOTE REQUIRED)

Recommended by the School Board 7-0-0

Recommended by the Budget Committee 6-0-0

624  
YES ☐  
NO ☐  
235

#### Article 8 – Authorization for Special Meeting on Cost Items

Shall the voters of the Timberlane Regional School District, if Article 7 is defeated, authorize the Timberlane Regional School Board to call one special meeting, at its option, to address Article 7 cost items only? (MAJORITY VOTE REQUIRED)

Recommended by the School Board 6-1-0

552  
YES ☐  
NO ☐  
287

#### Article 9 – Capital Reserve Fund by Surplus

Shall the voters of the Timberlane Regional School District raise and appropriate up to \$250,000 to be placed in the School Building Construction, Reconstruction, Capital Improvement and Land Purchase Capital Reserve Fund established in 1996, with such amount to be transferred from those funds in the June 30, 2022 unassigned fund balance available for transfer on July 1 of this year which were apportioned as Capital Expenses in 2021-2022 in accordance with Article 6 of the Timberlane Regional School District Articles of Agreement? No amount to be raised by additional taxation. (MAJORITY VOTE REQUIRED)

Recommended by the School Board 7-0-0

Recommended by the Budget Committee 6-0-0

569  
YES ☐  
NO ☐  
277

#### Article 10 – General Acceptance of Reports

Shall the voters of the Timberlane Regional School District accept reports of agents, auditors, and committees as written in the 2021 Annual Report? (MAJORITY VOTE REQUIRED)

Recommended by the School Board 7-0-0

708  
YES ☐  
NO ☐  
126

#### Article 11 – Citizens' Petition Question

Do you support the Timberlane Regional School District's requirement for a face mask mandate?

342  
YES ☐  
NO ☐  
501

#### Article 12 – Citizens' Petition Question

To see if the Timberlane School District shall vote to withdraw its membership in the New Hampshire School Administrators Association. Upon passage of this Article, the Timberlane School District shall no longer be a member of the New Hampshire School Administrators Association, and no money shall be transferred, spent, or contributed by the Timberlane School District to the New Hampshire School Administrators Association. Advisory Only.

YES ☐  
NO ☐

281  
518

#### Article 13 – Citizens' Petition Question

To see if the Timberlane School District shall vote to withdraw its membership in the New Hampshire School Boards Association. Upon passage of this Article, the Timberlane School District shall no longer be a member of the New Hampshire School Boards Association, and no money shall be transferred, spent, or contributed by the Timberlane School District to the New Hampshire School Boards Association. Advisory Only.

YES ☐  
NO ☐

279  
525

VOTE BOTH SIDES OF BALLOT

# TAX COLLECTOR'S REPORT (MS-61)



*New Hampshire*  
Department of  
Revenue Administration

**MS-61**

## **Tax Collector's Report**

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

### **Instructions**

#### **Cover Page**

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### **For Assistance Please Contact:**

**NH DRA Municipal and Property Division**  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### **ENTITY'S INFORMATION**

Municipality:

County:

Report Year:

### **PREPARER'S INFORMATION**

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)

# TAX COLLECTOR'S REPORT (MS-61)



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

## Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2021	Year: 2020	Year: 1990
Property Taxes	3110		\$1,019,153.13		\$27,102.60
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189			\$2,912.00	
Property Tax Credit Balance			(\$63,214.20)		
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2021	
Property Taxes	3110	\$25,807,432.00	\$80,377.00	
Resident Taxes	3180			
Land Use Change Taxes	3120	\$175,100.00		
Yield Taxes	3185	\$18.59		
Excavation Tax	3187			
Other Taxes	3189			
WATER-FIRE SUPPRESSION	3189	\$192,429.60	\$149,111.38	

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2021	2020	1990
Property Taxes	3110	\$25,014.70	\$49,999.42		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$5,372.70	\$23,129.16	\$368.75	
Interest and Penalties on Resident Taxes	3190				
<b>Total Debits</b>		<b>\$26,205,367.59</b>	<b>\$1,258,555.89</b>	<b>\$3,280.75</b>	<b>\$27,102.60</b>

# TAX COLLECTOR'S REPORT (MS-61)



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

Credits				
Remitted to Treasurer	Levy for Year of this Report	2021	Prior Levies 2020	1990
Property Taxes	\$24,605,113.09	\$827,981.10		
Resident Taxes				
Land Use Change Taxes	\$29,300.00			
Yield Taxes	\$18.59			
Interest (Include Lien Conversion)	\$5,372.70	\$23,129.16	\$368.75	
Penalties				
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		\$258,338.34		
WATER-FIRE SUPPRESSION	\$182,355.04	\$149,111.38	\$2,912.00	
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2021	Prior Levies 2020	1990
Property Taxes	\$2,059.00			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
WATER-FIRE SUPPRESSION	\$822.00			
SMALL BALANCE ABATEMENTS	(\$7.58)	(\$4.02)		
Current Levy Deeded	\$18,782.00			

# TAX COLLECTOR'S REPORT (MS-61)



*New Hampshire*  
Department of  
Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2021	2020	1990
Property Taxes	\$1,252,235.59			\$27,102.60
Resident Taxes				
Land Use Change Taxes	\$145,800.00			
Yield Taxes				
Excavation Tax				
Other Taxes	\$11,658.39			
Property Tax Credit Balance	(\$48,141.15)			
Other Tax or Charges Credit Balance				
<b>Total Credits</b>		<b>\$1,258,555.96</b>	<b>\$3,280.75</b>	<b>\$27,102.60</b>

For DRA Use Only	
Total Uncollected Taxes (Account #1080 - All Years)	<b>\$1,388,655.43</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$634,115.29</b>

# TAX COLLECTOR'S REPORT (MS-61)



**New Hampshire**  
Department of  
Revenue Administration

MS-61

## Lien Summary

### Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2021	Year: 2020	Year: 2019+
Unredeemed Liens Balance - Beginning of Year			\$122,902.33	\$605,457.14
Liens Executed During Fiscal Year		\$271,154.50		
Interest & Costs Collected (After Lien Execution)		\$4,414.11	\$3,288.68	\$34,481.42
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$275,568.61</b>	<b>\$126,191.01</b>	<b>\$639,938.56</b>

### Summary of Credits

	Last Year's Levy	Prior Levies		
		2021	2020	2019+
Redemptions		\$141,274.18	\$20,625.49	\$76,272.47
Interest & Costs Collected (After Lien Execution) #3190		\$4,414.11	\$3,288.68	\$34,481.42
Abatements of Unredeemed Liens				
Liens Deeded to Municipality		\$39,536.13	\$41,910.18	\$45,780.22
Unredeemed Liens Balance - End of Year #1110		\$90,344.19	\$60,366.66	\$483,404.44
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$275,568.61</b>	<b>\$126,191.01</b>	<b>\$639,938.55</b>

#### For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	<b>\$1,388,655.43</b>
Total Unredeemed Liens (Account #1110 -All Years)	<b>\$634,115.29</b>

## TAX COLLECTOR'S REPORT (MS-61)



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**PLAISTOW (375)**

### 1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

JULIE A

Preparer's Last Name

MCNAMARA

Date

Jan 18, 2023

### 2. SAVE AND EMAIL THIS FORM


Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

### 3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

### PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

  
Preparer's Signature and Title

## **TOWN CLERK'S FINANCIAL REPORT**

*Martha Fowler, Town Clerk  
January 1 - December 31, 2022*

W/H State NH Marriages Certified Copies	\$	12,271.00
Dogs W/H State of NH	\$	3,221.50
Refunds W/H line	\$	1,454.57
UCC Fees	\$	3,120.00
Autos (11,542)	\$	1,941,639.12
E-Reg Fee	\$	3,655.00
Mail In Registration Fee	\$	9,014.00
Miscellaneous*	\$	34.50
Dog License (1424)	\$	7,262.00
Dog Pickup Fines	\$	1,050.00
Marriage Licenses (66)	\$	462.00
Certified Copies (1,610)	\$	8,972.00
Returned Check Charges	\$	400.00
Municipal Agent Program	\$	34,305.00
Voter Check List	\$	450.00
Boat Registrations (371)	\$	6,961.80
Recordings	\$	10.00
Recount Fees		
Voter Registration Cards		
Title Fees	\$	4,294.00
Registration Holders (17)	\$	12.75
Dog Certified Postage	\$	147.00
Trash Stickers (1,914)	\$	3,828.00
Pole Licenses	\$	-
<hr/>		
Sub Total	\$	2,042,564.24
Prior Year Returned Check Collected 2021	\$	-
Outstanding Checks	\$	(611.40)
Sub Total - Remitted to the Treasurer	\$	<b>2,041,952.84</b>
W/H State of NH Motor Vehicles	\$	650,795.11
Funds From Other Town Departments	\$	1,743,835.74
<b>Total Funds - Remitted to the Treasurer</b>	<b>\$</b>	<b><u>4,436,583.69</u></b>

Respectfully submitted,

Martha L. Fowler  
Town Clerk

*Miscellaneous:	postage	\$	7.00
	photo copies	\$	17.50
	Vital Records Correction Fee	\$	10.00
	Total:	\$	<u>34.50</u>

# TREASURER'S FINANCIAL REPORT

*Katherine Davis, Treasurer*  
*As of December 31, 2022*

Account Name	Balance 1/1/2022	Deposits 2022	Interest 2022	Withdrawals 2022	Balance 12/31/2022
<b>General Fund:</b>					
Beg. Balance - Gen. Fund	\$10,201,325.19				
Plus: Receipts/Transfers from All Sources		\$41,443,252.09			
Plus: Transfers from Investments		\$10,250,000.00			
Plus: Interest Earned			\$3,453.07		
Less: Authorized Transfers/Disbursements				\$45,279,677.30	
Less: Transfers to Investments				\$11,325,000.00	
End Balance Gen. Fund					\$5,293,353.05
Safety Complex Bond Acct.	\$26,415.29		\$95.43		\$26,510.72
NH Public Deposit Investment Pool	\$804,654.85	\$15,278,892.67	\$51,688.82	\$10,853,892.67	\$5,281,343.67
<b>Impact Fees:</b>					
Public Safety	\$210,250.47	\$4,865.80	\$120.56		\$215,236.83
Recreation	\$118,084.95	\$2,267.60	\$67.56		\$120,420.11
Roadway	\$10,248.38		\$5.80		\$10,254.18
Route 125	\$1.01				\$1.01
School	\$57,114.91	\$8,037.40	\$34.95		\$65,187.26
Waterline	\$42,952.20		\$24.31		\$42,976.51
<b>Other Funds:</b>					
Cannon & Statue	\$1,417.11		\$0.80		\$1,417.91
Conservation	\$149,158.54		\$84.41		\$149,242.95
Current Use	\$182,376.11		\$103.22		\$182,479.33
Town Forest	\$23,392.43		\$13.24		\$23,405.67
WWII Monument	\$87.00		\$0.06		\$87.06
Westville Rd. Mit.	\$135.32		\$0.10		\$135.42
Drug Forfeiture Federal Funds	\$27,260.75		\$15.43		\$27,276.18
Drug Forfeiture State Funds	\$6,896.69		\$3.89		\$6,900.58
<b>Grand Total - All Funds</b>	<b>\$11,861,771.20</b>	<b>\$15,294,063.47</b>	<b>\$52,258.58</b>	<b>\$10,853,892.67</b>	<b>\$11,446,228.44</b>

*Note - Unaudited and subject to change.*

# REPORT OF THE TRUSTEES OF TRUST FUNDS

## for the Calendar Year Ending December 31, 2022

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		Ending Market Value
				Balance Beginning of Year	Additions- Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
CEMETERY												
1912- Plaistow Cemetery 2017		Perpetual Care	Common TF	123,697.08	718.80	124,415.88	15,018.94	4,182.36	0.00	19,201.30	143,617.18	138,847.82
Total Cemetery				123,697.08	718.80	124,415.88	15,018.94	4,182.36	0.00	19,201.30	143,617.18	138,847.82
TIMBERLANE REGIONAL SCHOOL DISTRICT SAU#55												
1984 Jr Order of United American Mechanic's Citizenship & Patriotism Scholarship		Scholarship	Common TF	1,213.02	6.44	1,219.46	28.36	37.42	0.00	65.78	1,285.24	1,242.56
1983 Ruth G. Campbell Scholarship Fund		Scholarship	Common TF	50,594.34	298.81	50,893.15	7,001.12	1,736.25	0.00	8,737.37	59,630.52	57,650.24
2000 The Thomas P. and Charlotte E. LeBosquet Scholarship Fund		Scholarship	Common TF	101,191.56	609.02	101,800.58	16,528.35	3,534.66	500.00	19,563.01	121,363.59	118,313.71
2019 Alexander Smith Memorial Scholarship		Scholarship	Common TF	22,935.08	125.53	23,060.61	1,260.14	729.39	0.00	1,989.53	25,050.14	24,218.25
1985- Expendable Trust 2021		Scholarship	Common TF	16,636.33	56.85	16,693.18	2,354.72	620.73	53.28	2,922.17	19,615.35	18,481.55
1992 Brandon Swansen Rowe Scholarship Fund		Scholarship	Common TF	11,515.22	-541.26	10,973.96	1,405.12	342.60	1,000.00	747.72	11,721.68	11,526.03
2001 Chris Harrington Memorial Scholarship		Scholarship	Common TF	24,187.76	-1,870.03	22,317.73	2,734.72	765.11	0.00	3,499.83	25,817.56	25,008.24
2012 Dawn Weston Memorial Scholarship		Scholarship	Common TF	15.18	-15.18	0.00	1.62	0.08	1.70	0.00	0.00	1.63
2009 Deidre Budzyna Memorial Scholarship		Scholarship	Common TF	10,776.45	-440.84	10,335.61	1,125.96	343.90	0.00	1,469.86	11,805.47	11,473.95
2005 Dimitris Gavriel Scholarship Fund		Scholarship	Common TF	22,220.75	-887.73	21,333.02	947.98	655.86	1,000.00	603.84	21,936.86	21,319.09
1989 Eric C. Lovett Football Scholarship		Scholarship	Common TF	1,820.73	10.80	1,831.53	262.04	62.79	0.00	324.83	2,156.36	2,084.74
2012 Evan P. Dube Memorial Scholarship		Scholarship	Common TF	5,587.44	30.98	5,618.42	382.04	179.96	0.00	562.00	6,180.42	5,975.17
2000 Frank Kelcourse Memorial Service Award		Scholarship	Common TF	59.51	0.40	59.91	18.07	2.34	0.00	20.41	80.32	77.64
2019 Hesser College Alumni Association		Scholarship	Common TF	2,191.23	-489.61	1,701.62	308.35	60.71	0.00	369.06	2,070.68	2,062.42
2014 Janet Gustafson Memorial Scholarship		Scholarship	Common TF	1,455.68	-1,397.03	58.65	274.49	16.58	100.00	191.07	249.72	317.62
2011 Timberlane Booster Club Scholarship		Scholarship	Common TF	1,582.48	9.49	1,591.97	247.31	55.16	0.00	302.47	1,894.44	1,831.53
2020 Timberlane Scholarship Contingency Fund		Scholarship	Common TF	4,599.04	39.85	4,638.89	139.35	144.96	0.00	284.31	4,923.20	4,758.54
Total Timberlane Regional School District SAU#55				278,581.80	-4,453.51	274,128.29	35,019.74	9,288.50	2,654.98	41,653.26	315,781.55	306,342.91

# REPORT OF THE TRUSTEES OF TRUST FUNDS

## for the Calendar Year Ending December 31, 2022

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL		Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal & Income	
CEMETERY												
2018	Cemetery Special Maintenance Expendable Trust Fund	Maintenance of Town Cemeteries	Common CRF	46,245.85	19,339.53	65,585.38	2,401.61	546.41	0.00	2,948.02	68,533.40	64,707.71
	Total Cemetery			46,245.85	19,339.53	65,585.38	2,401.61	546.41	0.00	2,948.02	68,533.40	64,707.71
FIRE DEPARTMENT												
1998	Fire Department Capital Reserve-P003	Fire Department	Common CRF	358,250.06	134,869.90	493,119.96	19,611.10	4,219.29	0.00	23,830.39	516,950.35	489,152.28
2019	Fire Department Radio	Fire Department Capital Reserve	Common CRF	17,095.03	73,752.83	90,847.86	1,110.75	312.83	0.00	1,423.58	92,271.44	90,186.50
2015	Fire Department SCBA	Fire Department	Common CRF	239,694.98	-226,118.02	13,576.96	11,519.76	928.29	0.00	12,448.05	26,025.01	9,749.51
	Total Fire Department			615,040.07	-17,495.29	597,544.78	32,241.61	5,460.41	0.00	37,702.02	635,246.80	589,088.29
HIGHWAY DEPARTMENT												
2006	Highway Capital Reserve-P013	Capital Projects	Common CRF	139,890.50	47,875.54	187,766.04	16,588.76	1,734.26	0.00	18,323.02	206,089.06	193,924.10
2016	Transportation Infrastructure	Infrastructure & Projects	Common CRF	34,593.09	39,474.05	74,067.14	4,145.99	474.35	0.00	4,620.34	78,687.48	75,404.58
2018	Winter Maintenance Expendable Trust Fund	Plowing & Winter Maintenance	Common CRF	46,048.74	-648.54	45,400.20	1,719.95	504.56	0.00	2,224.51	47,624.71	44,060.99
	Total Highway Department			220,532.33	86,701.05	307,233.38	22,454.70	2,713.17	0.00	25,167.87	332,401.25	313,389.67
POLICE DEPARTMENT												
2015	Communications Radio-P019	Replace Dispatching System	Common CRF	88,707.39	-60,949.02	27,758.37	10,854.95	589.97	0.00	11,444.92	39,203.29	32,435.49
2018	Management Information Computer System	Replacing Police Management Info Computer System	Common CRF	369.34	-6.38	362.96	100.51	4.95	0.00	105.46	468.42	433.37
	Total Police Department			89,076.73	-60,955.40	28,121.33	10,955.46	594.92	0.00	11,550.38	39,671.71	32,868.86
RECREATION DEPARTMENT												
2014	Recreation Plan Capital Reserve-P020	Recreation Department	Common CRF	76,857.47	28,856.75	105,714.22	7,349.98	938.30	0.00	8,288.28	114,002.50	107,425.69
	Total Recreation Department			76,857.47	28,856.75	105,714.22	7,349.98	938.30	0.00	8,288.28	114,002.50	107,425.69
1996	TIMBERLANE REGIONAL SCHOOL DISTRICT SAU#55 Timberlane School Buildings	Buildings	Common CRF SAU55	788,792.11	7,900.98	796,693.09	238,511.03	11,599.89	0.00	250,110.92	1,046,804.01	1,011,908.43
	Total Timberlane Regional School District SAU#55			788,792.11	7,900.98	796,693.09	238,511.03	11,599.89	0.00	250,110.92	1,046,804.01	1,011,908.43

# REPORT OF THE TRUSTEES OF TRUST FUNDS

## for the Calendar Year Ending December 31, 2022

First Deposit	Name of Fund	Purpose of Fund	How Invested	PRINCIPAL			INCOME			TOTAL	Ending Market Value
				Balance Beginning of Year	Additions-Withdraw Gain-Loss	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Principal & Income	
TOWN											
2004	Accrued Leave Expendable-P011	Future Liabilities	Common CRF	42,548.16	-30,472.63	12,075.53	2,806.24	247.78	0.00	15,129.55	12,076.54
2007	Building Systems Capital Reserve-P015	Capital Projects	Common CRF	15,451.66	-232.18	15,219.48	1,649.83	180.64	0.00	17,049.95	15,774.12
2010	Cell Tower Maintenance Capital Reserve-P016	Capital Projects	Common CRF	339,645.66	-4,969.67	334,675.99	26,400.09	3,866.40	0.00	364,942.48	337,634.12
2016	Cable Department Equipment	Replacement and/or Purchase New Equipment	Common CRF	15,142.36	-222.75	14,919.61	1,264.83	173.30	0.00	16,357.74	15,133.70
2016	Library	Capital Improvements, Repairs, Renovations	Common CRF	71,380.11	-1,041.86	70,338.25	5,359.69	810.56	0.00	76,508.50	70,783.43
2017	Energy	Energy Efficiency & Energy Projects	Common CRF	7,064.03	24,868.17	31,932.20	2,645.74	143.29	0.00	34,721.23	33,751.33
2018	Mosquito Control Expendable Trust Fund	Emergency Spraying	Common CRF	8,071.56	-114.45	7,957.11	358.95	89.06	0.00	8,405.12	7,776.17
2020	Old Home Day Expendable Trust Fund	Old Home Day	Common CRF	0.00	5,120.00	5,120.00	0.00	8.34	0.00	5,128.34	5,078.06
2022	Building Expendable Trust Fund	Maintenance & Repairs	Common CRF	0.00	25,000.00	25,000.00	0.00	40.72	0.00	25,040.72	24,795.21
2022	Revaluation	Assessment	Common CRF	0.00	35,000.00	35,000.00	0.00	57.01	0.00	35,057.01	34,713.29
Total Town				499,303.54	52,934.63	552,238.17	40,485.37	5,617.10	0.00	598,340.64	557,515.97
			GRAND TOTALS:	2,738,126.98	113,547.54	2,851,674.52	404,438.44	40,941.06	2,654.98	3,294,399.04	3,122,095.35

## **PLAISTOW PUBLIC LIBRARY - FINANCIALS**

*Rosemarie Bayek, Treasurer*

<b>2022 REPORT</b>	
<b>INCOME</b>	
Town of Plaistow	\$599,174.00
Donations, Fines, Lost Books, Book Sales, & Fees	\$5,803.26
Bequests	\$256,185.26
Grants	\$8,047.00
Passport Income	\$9,832.20
Interest on Deposits	\$1,951.33
Total Income	\$880,993.05
<b>EXPENSES</b>	
Salaries & Benefits	\$409,468.16
Utilities	\$29,163.28
Material Acquisitions	\$24,378.05
Online Resources	\$16,684.06
Facility Expenses	\$77,738.28
Technical Services	\$4,490.42
Supplies & Postage	\$10,047.43
Programming	\$19,555.42
Bookkeeping	\$5,400.00
Legal & Professional	\$1,958.74
Miscellaneous Expenses	\$441.00
Reimbursed to Town of Plaistow	\$0.00
Encumbered Funds	\$0.00
Grant Expenditures	\$7,695.98
Library Trust Fund Expenditures	\$16,384.76
Total Expenses	\$623,405.58

**PLAISTOW PUBLIC LIBRARY - FINANCIALS**  
(continued)

<b>ACCOUNT BALANCES 12/31/2022</b>	
Funds on Deposit in Money Market at TD Bank	
<i>MEMORIAL FUNDS</i>	
Atty. & Mrs. Samuel Conti Family Fund	\$793.82
Constance Cullen Memorial Fund	\$2,657.96
David Wood Memorial Fund	\$5,152.01
Donald Murray Memorial Fund	\$10,690.98
Donald R. Willis Memorial Fund	\$2,189.71
Frances Minnich Memorial Fund	\$19,158.01
Jean Vass Memorial Fund	\$2,196.53
Other Memorial Funds	\$9,351.14
Roger B. Hill Memorial Fund	\$16,373.39
Scott Memorial Fund	\$244,484.26
Sheila McPherson Memorial Fund	\$2,054.35
<i>LIBRARY FUNDS</i>	
Fines/Lost Book Account	\$52,962.14
Grounds Enhancement	\$36,139.21
Restoration & Replacement	\$28,037.35
Special Projects Fund	\$59,338.58
Technology Fund	\$13,065.71
Total Funds in Money Market as of 12/31/2022	\$504,645.15

Respectfully Submitted,  
Rosemarie Bayek, Treasurer  
Board of Trustees  
January 10, 2023

## **GRANTS AND DONATIONS RECEIVED DURING YEAR - 2022**

*Greg Colby, Finance Director*

AMOUNT		SOURCE	PURPOSE
\$ 403,892.66	*	State of NH/Department of Treasury	American Rescue Plan Act/ Local Fiscal Recovery Funds
\$ 100,000.00		State of NH	Asset Management Grant
\$ 1,500,000.00		State of NH	PFOA/PFAS
\$ 246,394.00		State of NH	Special Highway Block/Bridge Aid
\$ 250.00		United Compressor/Pump	Elections
\$ 2,294,224.00		State of NH	Potable Water Project
\$ 7,500.00		SENH Hazardous Materials Mutual Aid District	Box Truck

\* Represents one half of allocation

## **IMPACT FEES DEFINITION AND FEE SCHEDULE**

*Dee Voss, Planning Department*

An “impact fee” is a fee or assessment imposed upon development, including subdivision, building construction or other land use change, in order to help meet the needs occasioned by that development for the construction or improvements of capital facilities owned or operated by the municipality.

Such capital facilities include and limited to water treatment and distribution facilities; wastewater treatment and disposal facilities; sanitary sewers, storm water, drainage and flood control; facilities; public road systems and rights-of-way; municipal office facilities, public school facilities; the municipality’s proportional share of capital facilities of a cooperative or regional school district of which the municipality is a member; public safety facilities; solid waste collection, transfer, recycling, processing and disposal facilities; public library facilities; and public recreational facilities not including public open space. Impact Fees must be used within six (6) years of imposition or must be returned to the developer.



## IMPACT FEES DEFINITION AND FEE SCHEDULE

(continued)

<b>TOWN OF PLAISTOW - IMPACT FEE SCHEDULE</b>	
<i>Adopted August 21, 2019</i>	
<b>Fee Category and Type of Development</b>	<b>Fee</b>
<b>School Impact Fee</b>	Per Dwelling Unit
Single-Family Dwelling	\$3,187
Attached/Townhouse	\$2,373
Two-Unit Structure	
3-4 Unit Structure	
Manufactured Housing	\$1,809
Accessory Dwelling Unit (ADU)*	\$1.72/SF
<b>Recreation Impact Fee</b>	Per Dwelling Unit
Single-Family Dwelling	\$914
Attached and 2+ Family Structures	\$766
Manufactured Housing	\$633
Accessory Dwelling Unit (ADU)*	\$0.48/SF
<b>Public Safety Impact Fee (Police and Fire)</b>	Per Dwelling Unit
<b>Residential Uses</b>	
Average Dwelling Unit	\$1,800
Single-Family Dwelling	\$1,933
Attached and 2+ Family Structures	\$1,705
Manufactured Housing	\$1,481
Accessory Dwelling Unit (ADU)*	\$1.04/SF
<b>Commercial Uses</b>	Per Square Foot
Average Commercial Use	\$0.97
Retail, Restaurant, Lodging, Office, Inst	\$1.27
industrial, Storage, Transportation Uses	\$0.42
<i>* Fees for ADUs that are assessed per square foot are applied to the net increase in living areas within the property that occurs as a result of adding the ADU.</i>	

# IMPACT FEES SUMMARY REPORT

*Greg Colby, Finance Director*

		Expiration					
		<u>0-12 Months</u>	<u>13-24 Months</u>	<u>25-36 Months</u>	<u>37-48 Months</u>	<u>49-60 Months</u>	<u>61-72 Months</u>
<b>School Impact Fees</b>							
Beginning Balance - 01/01/2022	\$ 22,614.91						
Revenue Collected	11,224.40						
Interest earned	34.95						
Purchases:							
School Funding	(8,037.40)						
Ending Balance - 12/31/22	<u>\$ 25,836.86</u>	\$ -	\$ -	\$ -	\$ 268.66	\$ 14,328.65	\$ 11,239.55

		Expiration					
		<u>0-12 Months</u>	<u>13-24 Months</u>	<u>25-36 Months</u>	<u>37-48 Months</u>	<u>49-60 Months</u>	<u>61-72 Months</u>
<b>Public Safety Fees</b>							
Beginning Balance - 01/01/2022	\$ 161,710.17						
Revenue Collected	11,053.30						
Interest earned	120.56						
	-						
Amounts used/committed	(51,720.00)						
	-						
Ending Balance - 12/31/22	<u>\$ 121,164.03</u>	\$ 30,299.30	\$ 6,477.77	\$ 8,642.01	\$ 30,296.65	\$ 34,644.93	10,803.37

		Expiration					
		<u>0-12 Months</u>	<u>13-24 Months</u>	<u>25-36 Months</u>	<u>37-48 Months</u>	<u>49-60 Months</u>	<u>61-72 Months</u>
<b>Waterline Impact Fees</b>							
Beginning Balance - 01/01/2022	\$ 36,607.20						
Revenue Collected	-						
Interest	24.31						
Amounts used/committed	-						
Ending Balance - 12/31/22	<u>\$ 36,631.51</u>	\$ -	\$ 36,631.51	\$ -	\$ -	\$ -	\$ -

		Expiration					
		<u>0-12 Months</u>	<u>13-24 Months</u>	<u>25-36 Months</u>	<u>37-48 Months</u>	<u>49-60 Months</u>	<u>61-72 Months</u>
<b>Recreation Impact Fees</b>							
Beginning Balance - 01/01/2022	\$ -						
Revenue Collected	3,181.60						
Interest Earned	67.56						
Amounts used/committed	(288.05)						
Ending Balance - 12/31/22	<u>\$ 2,961.11</u>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,961.11

		Expiration					
		<u>0-12 Months</u>	<u>13-24 Months</u>	<u>25-36 Months</u>	<u>37-48 Months</u>	<u>49-60 Months</u>	<u>61-72 Months</u>
<b>Roadway Fees</b>							
Beginning Balance - 01/01/2022	\$ -						
Revenue Collected	-						
Interest	-						
Amount Refunded	-						
Amounts used/committed	-						
Ending Balance - 12/31/22	<u>\$ -</u>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Please contact the Town Manager's office for the detailed report prepared pursuant to RSA 674:21.

**COMPARATIVE STATEMENT - BUDGET VS. ACTUAL - GENERAL FUND**  
**BUDGETARY EXPENDITURES**  
**FOR THE YEAR ENDED DECEMBER 31, 2022**  
*Greg Colby, Finance Director*

DEPARTMENT	APPROVED APPROPRIATIONS	2022 BUDGETARY EXPENDITURES	(OVER)/ UNDER BUDGET
Executive	\$ 291,490	\$ 331,074	\$ (39,584)
Town Clerk	130,244	90,180	40,064
Elections	21,470	20,277	1,193
Finance	175,834	108,976	66,858
Assessing	112,320	113,029	(709)
Tax Collector	50,418	51,023	(605)
Treasurer, Trustees, BudCom	10,250	8,309	1,941
Legal	90,000	114,194	(24,194)
Personnel Administration	2,127,545	2,002,174	125,371
Planning	106,994	94,146	12,848
Zoning	4,550	4,971	(421)
General Government Buildings	338,126	333,146	4,980
Cemetery	10,500	11,801	(1,301)
Insurance	164,237	164,238	(1)
Advertising/Reg Assoc.	25,500	23,770	1,730
Cable	37,203	30,235	6,968
Conflict of Interest	250	196	54
Other General Government	195,000	222,514	(27,514)
Police Department/ACO	2,272,488	2,088,904	183,584
Fire Department	918,285	1,038,642	(120,357)
Building Inspection	119,822	116,416	3,406
Emergency Management	20,100	23,779	(3,679)
Highways and Streets	848,959	833,687	15,272
Street Lighting	105,000	92,602	12,398
Solid Waste Disposal	994,728	914,765	79,963
Solid Waste Clean-up	44,500	49,993	(5,493)
Health	90,075	83,569	6,506
Human Services	48,133	45,633	2,500
Welfare - Administrative	18,712	18,568	144
Welfare - Assistance	21,900	10,023	11,877
Recreation	187,344	166,327	21,017
Library	599,174	599,174	-
Patriotic Purposes	600	588	12
Cultural	15,000	30,325	(15,325)
Conservation Commission	7,200	1,875	5,325
Debt Service	502,895	502,894	1
Totals	<u>\$ 10,706,846</u>	<u>\$ 10,342,017</u>	<u>\$ 364,829</u>

**COMPARATIVE STATEMENT - BUDGET VS. ACTUAL - GENERAL FUND**  
**REVENUES**  
**FOR THE YEAR ENDED DECEMBER 31, 2022**  
*Greg Colby, Finance Director*

<u>SOURCE</u>	<u>ESTIMATED REVENUES</u>	<u>2022 REVENUES</u>	<u>(OVER)/ UNDER BUDGET</u>
Taxes:			
Property	\$ 6,789,517	\$ 6,916,116	\$ 126,599
All other	70,000	70,377	377
Registrations:			
Motor Vehicle	2,000,000	1,952,734	(47,266)
All other	2,500	3,120	620
Inspection Fees	150,000	207,063	57,063
Police Department	5,000	5,508	508
Other Town Clerk	60,000	64,343	4,343
Federal Government	10,000	250,000	240,000
State of New Hampshire			
Rooms & Meals	689,559	689,559	-
Highway Block Grant	154,515	153,917	(598)
All other	38,035	45,938	7,903
Other Governments	150,000	151,075	1,075
Departmental Sources	125,000	113,855	(11,145)
Miscellaneous	535,000	628,777	93,777
Transfers In	21,750	151,720	129,970
Debt Proceeds	1,500,000	1,120,000	(380,000)
Totals	<u>\$ 12,300,876</u>	<u>\$ 12,524,102</u>	<u>\$ 223,226</u>

## **BALANCE SHEET - DECEMBER 31, 2022**

*Greg Colby, Finance Director*

Unaudited and subject to adjustment

### ASSETS

Cash and equivalents	\$	5,293,453
Investments		4,012,218
Taxes receivable, net		1,391,265
Other receivables		160,803
Interfund receivables		397,389
Prepaid items		364,199
Total Assets	\$	<u>11,619,327</u>

### LIABILITIES

Accounts payable	\$	425,295
Accrued expenses		71,108
Due to other governments		7,561,873
Interfund payables		309,023
Other liabilities		341,499
Total Liabilities	\$	<u>8,708,798</u>

### FUND BALANCES

Nonspendable	\$	364,199
Assigned - Encumbered		11,515
Unassigned		2,534,815
Total Fund Balances	\$	<u>2,910,529</u>
Total liabilities and Fund balances	\$	<u>11,619,327</u>

## **REPORT ON FUND BALANCE - GENERAL FUND**

*Greg Colby, Finance Director*

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
	*	*	*	*	#
Fund balance components:					
Nonspendable	\$ 185,239	\$ 256,023	\$ 198,230	\$ 143,791	\$ 364,199
Assigned	\$ 238,972	\$ 191,675	\$ 308,458	\$ 6,493	\$ 11,515
Unassigned	\$ 2,687,211	\$ 2,472,312	\$ 2,675,809	\$ 2,585,356	\$ 2,534,815

\* Represent items contained in audited financial statements

# Represent unaudited items and subject to change

**Fund Balance Classifications** – GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, provides more clearly defined fund balance categories to make sure the nature and extent of the constraints placed on a government's fund balances are more transparent. The following classifications describe the relative strength of the spending constraints:

**Nonspendable** – This classification includes amounts that cannot be spent because they are either (a) not in spendable form (such as prepaid items, inventory or tax deeded property subject to resale); or (b) are legally or contractually required to be maintained intact.

**Assigned** – This classification includes amounts that are constrained by the Town's intent to be used for a specific purpose but are neither restricted nor committed. This intent can be expressed by the Board of Selectmen through the budgetary process.

**Unassigned** – This classification includes the amounts that are available for any purpose.

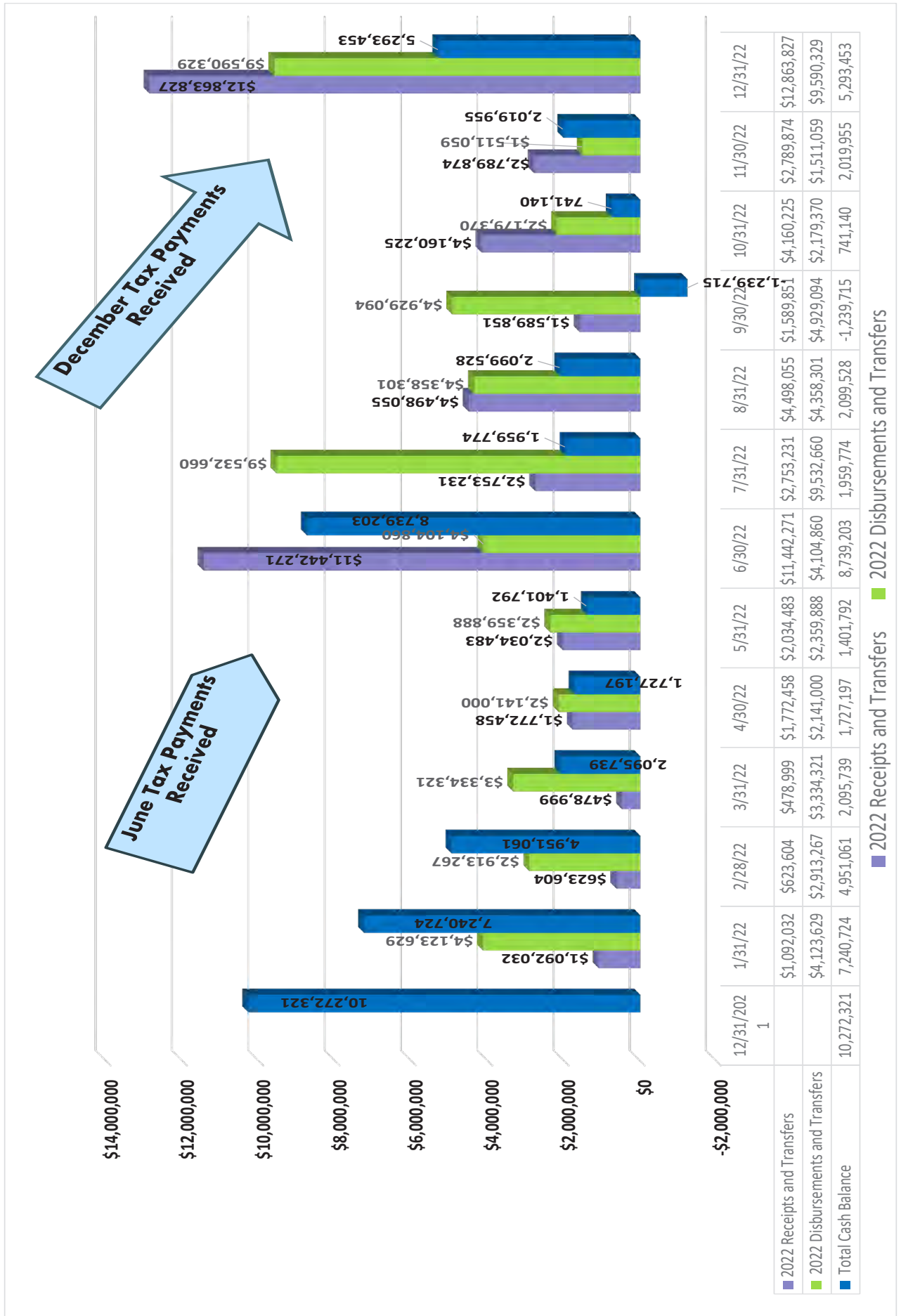
## **2022 STATEMENT ON CAPITAL ASSETS**

***Greg Colby, Finance Director***

The chart below represents the Town's capital assets and related activity for the fiscal year ended December 31, 2022. This schedule is unaudited as of this printing. The Town considers a capital asset for financial reporting purposes to be an asset whose cost exceeds \$10,000 and have a useful life of greater than one (1) year. Assets are depreciated using the straight-line method over the course of their useful lives.

	Balance, 1/1/2022	Additions	Reductions	Balance, 12/31/2022
Capital assets, not being depreciated:				
Land	\$ 3,804,365	\$ -	\$ -	\$ 3,804,365
Construction in progress	6,234,637	3,797,096	-	10,031,733
Total capital assets not being depreciated	10,039,002	3,797,096	-	13,836,098
Capital assets, being depreciated				
Buildings and building improvements	15,632,247	-	-	15,632,247
Vehicles and equipment	5,775,687	753,946	(189,191)	6,340,442
Infrastructure	7,911,838	154,949	-	8,066,787
Total capital assets being depreciated	29,319,772	908,895	(189,191)	30,039,476
Less accumulated depreciation:				
Buildings and building improvements	(4,827,592)	(511,631)	-	(5,339,223)
Vehicles and equipment	(3,261,562)	(457,970)	189,191	(3,530,341)
Infrastructure	(1,647,963)	(277,118)	-	(1,925,081)
Total accumulated depreciation	(9,737,117)	(1,246,719)	189,191	(10,794,645)
Net book value, capital assets being depreciated	19,582,655	(337,824)	-	19,244,831
Net book value, all capital assets	\$ 29,621,657	\$ 3,459,272	\$ -	\$ 33,080,929

## 2022 CASH FLOW



# TAX RATE CALCULATION 2022

*Greg Colby, Finance Director*

TAX RATE CALCULATION 2022					
<b>Town Portion</b>					
Total Appropriations (MS232)	\$13,612,266				
Less: Net Revenues not including Fund Balance	\$6,392,629				
Less Fund Balance Voted Surplus	\$130,120				
Less Fund Balance to Reduce Taxes	\$300,000				
Add Overlay	\$123,474				
War Service Credits	\$163,250				
Net Required Local Tax Effort		\$7,076,241	Municipal Rate	\$	5.18
<b>School Portion</b>					
Net Regional School Appropriations	\$20,779,456				
Less: Net Education Grant	\$2,880,014				
Less: Locally Retained State Education Tax	\$1,607,023				
Net Required Local Education Tax Effort		\$16,292,419	Local Education Rate:	\$	11.91
<b>State Education Tax</b>					
Net Required State Education Tax Effort		\$1,607,023	State Education Rate:	\$	1.21
<b>County Portion</b>					
Net Required County Tax Effort		\$973,408	County Rate:	\$	0.71
			Total Rate:	\$	19.01
<b>Valuation</b>					
<b>Description</b>		<b>Current Year</b>		<b>Prior Year</b>	
Total Assessment Valuation with Utilities		\$1,367,573,146		\$1,349,940,969	
Total Assessment Valuation without Utilities		\$1,327,511,802		\$1,312,314,969	
<b>2022 Fund Balance Retention Guidelines: Plaistow</b>					
Description					Amount
<b>Current Amount Retained (7.18%)</b>					<b>\$ 2,158,941</b>
17% Retained (Maximum Recommended)					\$ 5,113,956
10% Retained					\$ 3,008,210
8% Retained					\$ 2,406,568
5% Retained (Minimum Recommended)					\$ 1,504,105
DRA has provided a range of fund balance retention amounts as part of the Fall, 2022 tax rate setting. These ranges should be used in determination of the adequacy of the Town's unassigned fund balance. Recommendations by DRA and the GFOA (Government Finance Officers' Association) are listed above. Per the Fall, 2022 tax rate setting, the Town of Plaistow's retained fund balance is \$2,158,941					

## **SUMMARY INVENTORY OF VALUATIONS: MS-1 TOTALS**

### **2022 VALUATION**

*Marybeth Walker, CNHA Assessor's Agent*

#### VALUE OF LAND ONLY:

Current Use	\$ 64,704
Residential	\$ 304,611,900
Commercial	\$ 112,845,800
<b>TOTAL TAXABLE LAND</b>	<b>\$ 417,522,404</b>

#### VALUE OF BUILDINGS ONLY:

Residential	\$ 692,176,642
Manufactured Housing	\$ 381,200
Commercial/Industrial	\$ 228,874,456
<b>TOTAL TAXABLE BUILDINGS</b>	<b>\$ 921,432,298</b>

PUBLIC UTILITIES: \$ 40,068,344

VALUATION BEFORE EXEMPTIONS **\$1,379,023,046**

IMPROVEMENTS TO ASSIST PERSONS W/ DISABILITY 0

**MODIFIED ASSESSED VALUATION OF ALL PROPERTIES \$1,379,023,046**

Deaf Exemptions –	\$0
Wood heating Energy – 1	\$4,900
Blind Exemptions - 5	\$75,000
Elderly Exemptions-60	\$9,345,000
Disabled Exemptions- 14	\$2,025,000

**TOTAL AMOUNT OF ALL EXEMPTIONS ( \$11,449,900)**

**NET VALUATION FOR MUNICIPAL TAX RATE: \$1,367,573,146**

LESS: Public Utilities **(\$ 40,061,344)**

**NET VALUATION ON WHICH STATE EDUCATION TAX**

**RATE IS COMPUTED \$1,327,511,802**

Total Veterans Tax Credits – 282 \$163,250

# TAX RATE ANALYSIS

TAX RATE COMPONENTS											
	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
Plaistow Tax Rate	5.18	4.66	5.41	5.84	6.33	5.91	5.43	5.98	5.98	5.98	6.27
Timberlane District Tax Rate	11.91	11.84	13.33	12.53	14.93	14.86	13.87	14.62	15.49	15.53	14.90
State Education Tax Rate	1.21	1.67	2.05	1.98	2.26	2.17	2.22	2.49	2.52	2.61	2.70
County Tax Rate	0.71	0.79	0.86	0.96	1.07	1.02	0.98	1.07	1.14	1.12	1.13
TOTAL TAX RATE	19.01	18.96	21.65	21.31	24.59	23.96	22.50	24.16	25.13	25.24	24.71
Assessed Valuation											
Residential/Commercial Value	1,367,573,146	1,349,940,969	1,200,736,760	1,181,910,822	1,003,587,182	997,770,708	981,044,737	891,581,427	849,982,037	829,279,324	827,670,502
PLAISTOW 2022 TAX RATE											
As a general overview, the Town of Plaistow's tax rate is applied annually to both a commercial and residential property's assessed valuation to determine the amount of tax to levy on the property. All the taxing agencies: the Town of Plaistow, Rockingham County, State Education, and the Timberlane School District determine the overall tax rate.											
This year, in mid November, after working with NH State Officials from the Department of Revenue Administration, the Town of Plaistow established a tax rate of \$19.01 per thousand for 2022. This rate is comprised of Timberlane Local School Rate \$11.91 and the State Education Property Tax Rate of \$1.21, which results in the combined tax rate to support public schools at \$13.12. The Rockingham County rate has decreased to \$.71 and the Town's share has increased to \$5.18.											
The tax liability for a year is calculated in the fall of that year. While Plaistow issues two tax bills per year, the first bill is an estimate based on 50% of the prior year. It is calculated using the prior year's tax rate and assessed value. However, when the second bill arrives it is the true tax liability using the newly established tax rate in the fall. The first half billed amount is subtracted from the total tax liability to arrive at the final tax amount due in December.											

Total Tax Rate			
2022	2021	Change	
\$ 4,753	\$ 4,740	\$	13
\$ 5,703	\$ 5,688	\$	15
\$ 6,654	\$ 6,636	\$	18
\$ 7,604	\$ 7,584	\$	20
Town Rate (Values)			
2022	2021	Change	
\$ 1,295	\$ 1,165	\$	130
\$ 1,554	\$ 1,398	\$	156
\$ 1,813	\$ 1,631	\$	182
\$ 2,072	\$ 1,864	\$	208
School Rate (Values)			
2022	2021	Change	
\$ 2,978	\$ 2,960	\$	18
\$ 3,573	\$ 3,552	\$	21
\$ 4,169	\$ 4,144	\$	25
\$ 4,764	\$ 4,736	\$	28
State Education Rate (Values)			
2022	2021	Change	
\$ 303	\$ 418	\$	(115)
\$ 363	\$ 501	\$	(138)
\$ 424	\$ 585	\$	(161)
\$ 484	\$ 668	\$	(184)
County Rate (Values)			
2022	2021	Change	
\$ 178	\$ 198	\$	(20)
\$ 213	\$ 237	\$	(24)
\$ 249	\$ 277	\$	(28)
\$ 284	\$ 316	\$	(32)

## PLAISTOW 2022 TAX RATE

As a general overview, the Town of Plaistow's tax rate is applied annually to both a commercial and residential property's assessed valuation to determine the amount of tax to levy on the property. All the taxing agencies: the Town of Plaistow, Rockingham County, State Education, and the Timberlane School District determine the overall tax rate.

This year, in mid November, after working with NH State Officials from the Department of Revenue Administration, the Town of Plaistow established a tax rate of \$19.01 per thousand for 2022. This rate is comprised of Timberlane Local School Rate \$11.91 and the State Education Property Tax Rate of \$1.21, which results in the combined tax rate to support public schools at \$13.12. The Rockingham County rate has decreased to \$.71 and the Town's share has increased to \$.58.

The tax liability for a year is calculated in the fall of that year. While Plaistow issues two tax bills per year, the first bill is an estimate based on 50% of the prior year. It is calculated using the prior year's tax rate and assessed value. However, when the second bill arrives it is the true tax liability using the newly established tax rate in the fall. The first half billed amount is subtracted from the total tax liability to arrive at the final tax amount due in December.

## **2022 REPORT ON LONG-TERM DEBT**

***Greg Colby, Finance Director***

Description of <u>Issue</u>	Original <u>Amount</u>	Issue <u>Date</u>	Maturity <u>Date</u>	Interest <u>Rate %</u>	Outstanding <u>at 12/31/2022</u>
<b><u>General Fund</u></b>					
Public Safety Complex	\$ 8,500,000	2016	2045	2.02-5.02	\$ 6,440,000
Ladder Truck	\$ 1,011,860	2022	2042	4.1-5.1	1,011,860
Total General Fund					<u>\$ 7,451,860</u>
 WATER	 \$ 397,325	 2022	 2032	 5.1	 <u>\$ 397,325.00</u>

The annual requirements to amortize the outstanding bond obligation thru maturity, including interest payments:

**GENERAL FUND:**

<u>Year</u>	<u>Public Safety Complex</u>		<u>Ladder Truck</u>		<u>Total</u>
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	
2023	\$ 280,000	\$ 208,838	\$ 26,960	\$ 52,399	\$ 568,197
2024	280,000	197,582	32,500	46,747	556,829
2025	280,000	186,326	34,100	45,089	545,515
2026	280,000	172,270	35,800	43,350	531,420
2027	280,000	158,214	37,600	41,525	517,339
2028	280,000	152,558	39,500	39,607	511,665
2029	280,000	146,902	41,500	37,592	505,994
2030	280,000	140,896	43,500	35,476	499,872
2031	280,000	129,640	45,700	33,257	488,597
2032	280,000	118,384	48,000	30,927	477,311
2033	280,000	109,928	50,400	28,479	468,807
2034	280,000	101,472	52,900	25,908	460,280
2035	280,000	93,016	55,600	23,210	451,826
2036	280,000	84,560	58,300	20,375	443,235
2037	280,000	76,104	61,200	17,402	434,706
2038	280,000	67,648	64,300	14,280	426,228
2039	280,000	59,192	66,900	11,644	417,736
2040	280,000	50,736	69,600	8,901	409,237
2041	280,000	42,280	72,300	6,048	400,628
2042	280,000	33,824	75,200	3,083	392,107
2043	280,000	25,368			305,368
2044	280,000	16,912			296,912
2045	280,000	8,456			288,456
Totals	<u>\$ 6,440,000</u>	<u>\$ 2,381,106</u>	<u>\$ 1,011,860</u>	<u>\$ 565,299</u>	<u>\$ 10,398,265</u>

General fund principal and interest will be repaid from tax revenues and impact fees, if available.

**WATER:**

<u>Year</u>	<u>Principal</u>	<u>Interest</u>
2023	\$ 30,025	\$ 22,065
2024	33,300	18,732
2025	35,000	17,034
2026	36,700	15,249
2027	38,600	13,377
2028	40,500	11,409
2029	42,500	9,343
2030	44,600	7,176
2031	46,900	4,901
2032	49,200	2,509
	<u>\$ 397,325</u>	<u>\$ 121,795</u>

Water principal and interest will be repaid from user charges.

## **REPORT OF THE CONTINGENCY FUND - PER RSA 31:98-a**

*Greg Colby, Finance Director*

By vote at the 2022 Town Meeting the voters approved warrant article P-22-08 for the creation of and deposit for a Contingency fund in accordance with RSA 31:98-a. By RSA, a report of expenditures from the contingency fund shall be made annually by the selectmen and published with their report.

For the year ended December 31, 2022 the contingency fund was utilized for the following unanticipated expenditures:

PFAS/PFOA SSI	<u><u>\$56,680.84</u></u>
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# **INDEPENDENT AUDITOR'S REPORT**



## **PLODZIK & SANDERSON**

*Professional Association/Certified Public Accountants*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

### ***INDEPENDENT AUDITOR'S REPORT***

To the Members of the Board of Selectmen and Town Manager  
Town of Plaistow  
Plaistow, New Hampshire

#### **Report on the Audit of the Financial Statements**

##### ***Opinions***

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Town of Plaistow as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and aggregate remaining fund information of the Town of Plaistow, as of December 31, 2021, and the respective changes in financial position, and, the respective budgetary comparison for the general and water funds for the year then ended in accordance with accounting principles generally accepted in the United States of America.

##### ***Basis for Opinions***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Plaistow and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

##### ***Responsibilities of Management for the Financial Statements***

The Town of Plaistow's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Plaistow's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

##### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

## **INDEPENDENT AUDITOR'S REPORT**

***(continued)***

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Plaistow's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Plaistow's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

**Required Supplementary Information** – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Management's Discussion and Analysis,
- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits,
- Schedule of Changes in the Town's Total Other Postemployment Benefits Liability and Related Ratios, and
- Notes to the Required Supplementary Information

Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

**Supplementary Information** – Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Plaistow's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

May 31, 2022

*Plodzik & Sanderson*  
*Professional Association*

INDEPENDENT AUDITOR'S REPORT  
(continued)

To view the full

*Plodzik & Sanderson*  
***INDEPENDENT  
AUDITOR'S  
REPORT***

Please visit our website: [www.plaistow.com/finance-department](http://www.plaistow.com/finance-department)



**ASSESSMENT UPDATE PROCEDURE**  
***Adopted by the Board of Selectmen (Board of Assessors)***

1. The Board will determine a budget necessary to do the work needed in any year and make that a request as part of the budget process by November of the year.
2. The Assessing Firm will do the sales analysis and measurement each year as part of its regular duties. All work will be done in compliance with state laws and enforceable Administrative rules that are based upon the latest changes to the state laws.
3. The Assessing Firm should update the Board of Selectmen as to the status of the current preliminary sales ratio for the community and address what options including a potential statistical update can be taken by the last Board of Selectmen meeting in June each year.
4. The Board of Selectmen may hold an informal informational hearing to explain the assessing process prior to voting to act upon assessed values and directing the Assessing Firm, by the Board of Selectmen's second meeting in July of each year.
5. The Board of Selectmen will notify the public, hold public hearings and adhere to the Department of Revenue Administrative Rules and State Laws.
6. The Board of Selectmen may proceed with a statistical update based upon measurements that fall outside recommendations for good assessing practices with in the median values, stratification and or Coefficient of Dispersion.
7. When there is a statistical update, the database for taxes will not be changed for those updates prior the vote of the Board of Assessors (Board of Selectmen).
8. If a statistical update is to be completed, proposed values will be prepared, letters will be sent to everyone who's property value changes by more than 5% and allow the owners at least 10 days' notice before the hearing period ends and no later than the last Monday in August. The hearing period will last at least five days. Evening appointments will be available at least 4 of those days. If more than one quarter of the parcels changes more than 5%, there will be at least 8 days for appointments with 7 evenings.
9. Those with elderly and disabled exemptions will receive a letter indicating the potential impact on them of the changes.
10. Lists of current and proposed values will be made available at the Town Hall, Library and on the Town's Web site

Approved: 11/6/2017 @ Board of Selectmen Meeting. Vote: 4-0-0

## **REPORT OF THE ASSESSOR'S AGENT**

***Marybeth Walker, CNHA, Assessor's Agent***

The responsibilities of the Assessor's Office include keeping information about all properties current. Ownership changes, property transfers, property data, tax maps and other property information is constantly being updated so that anyone needing this information may acquire it and be confident that it is accurate.

The Assessor's Office is responsible, under the direction of the Board of Selectmen, for keeping assessments current with market value. State law requires assessments to be proportionate, each year, and that at least once in every five years, bring all assessments to full market value and to make sure all assessing practices are fair and equitable.

Legislation has placed the Department of Revenue Administration (DRA) in an oversight role to ensure compliance to the State assessing standards, they produce a report to the Assessing Standards Board (ASB), during their 5-year 'assessment review' process. This report addresses all facets of the assessing office from assessment equity to the way in which we address requests for abatements, exemptions and credits, and many other assessment functions. The DRA measures our performance against standards developed by the Assessing Standards Board (ASB). They also check the accuracy of the property record cards once a year.

### **2021/2022 Assessment Changes:**

In 2021 the Town went through a certification process from the Department of Revenue Administration. As a part of that process the Town reviewed all exemptions, credits and charitable properties to verify that they still met all qualifications. In 2021 we performed a full Town wide revaluation to include every property in Plaistow. In preparation for the 2021 revaluation and software change vision Appraisal visited every property in 2020. They measured the exterior of the buildings and sent questionnaires to verify interior information. In 2021 Corcoran Consulting Associates performed a Town wide revaluation and the values were updated to bring them up to market value as of April 1, 2021.

In 2022 the Town's assessing team measured and attempted to inspect all properties with building permit(s), subdivisions or other physical changes to the property, abatements, owner request for inspections and properties that sold during the ratio time period. All changes are based on an April 1, 2022 appraisal date. No adjustments were made based on the sale prices of properties.

### **Property Data Collections/Accuracy**

Personnel from the Assessor's Office are continually collecting data on properties in the Town. This is an important part of the assessment process for incorrect data can lead to incorrect assessments.

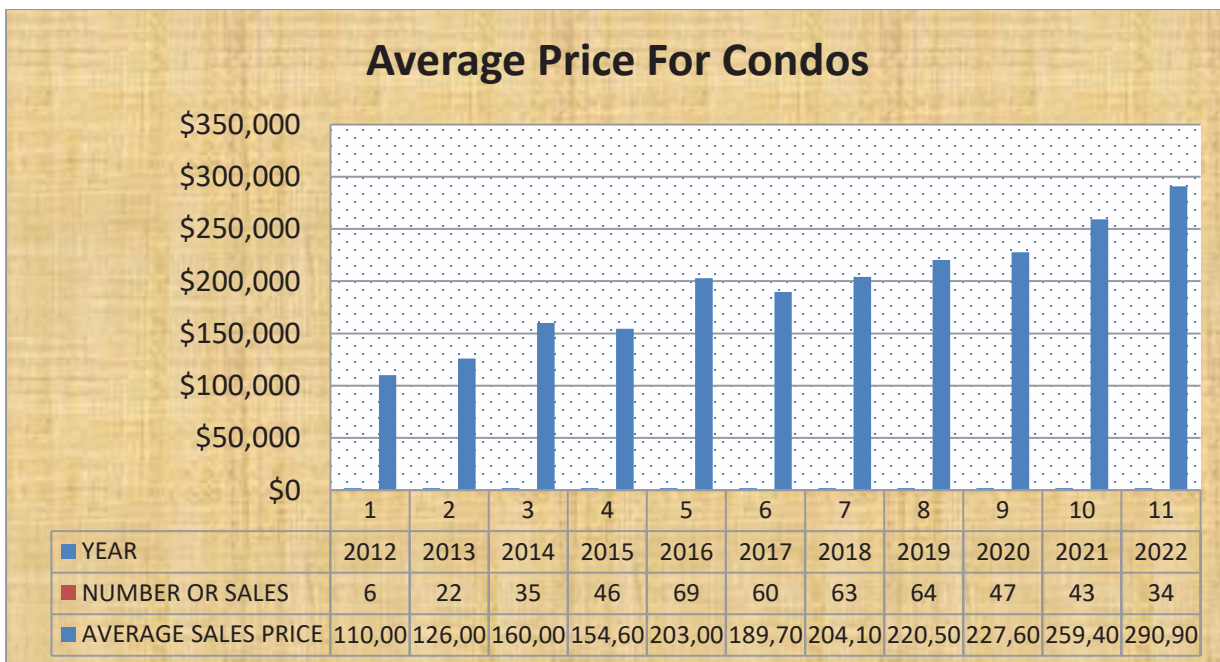
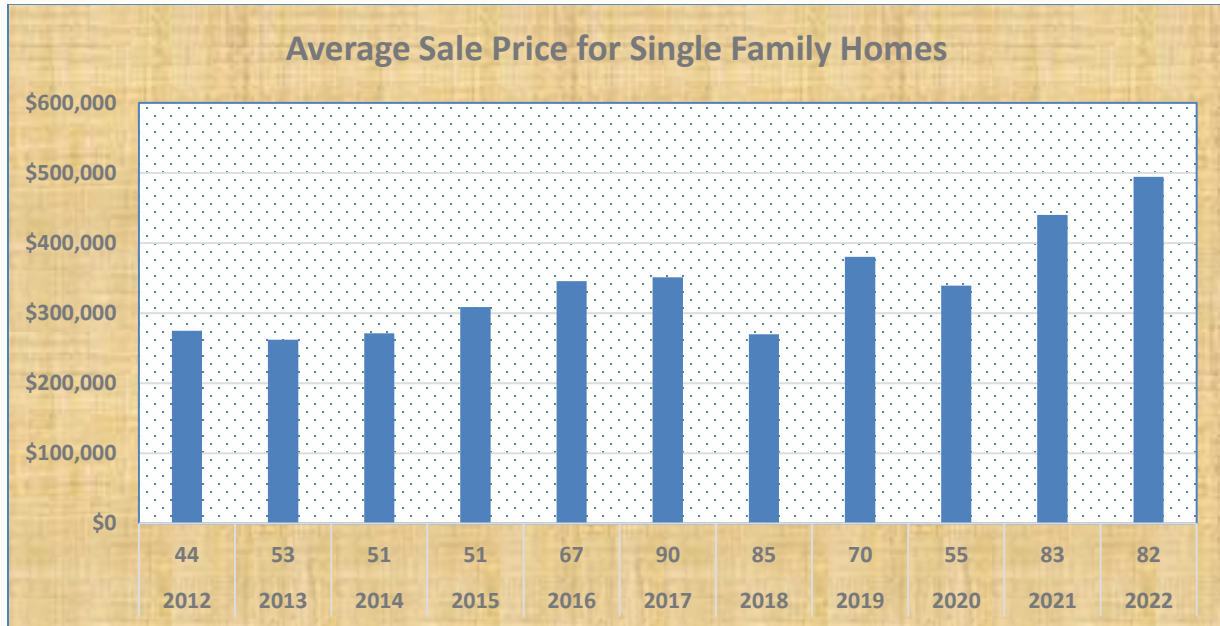
We encourage all taxpayers to review the data on file for their property when you have the opportunity. If any questions or discrepancies are noted, please bring them to the attention of the assessment office personnel. We remain open to any and all observations as to how we may better serve you, and we appreciate the courtesy and patience extended to our staff while we perform our necessary duties.

### **2022 Real Estate Market:**

Based upon arm's-length sales coming through the Registry of Deeds during 2022 it appears that the market has seen increases in the market value and a decrease in the volume of sales. The Town's official ratio for 2021 was 96.6% meaning that our assessments were reflecting 96.6% of market value in 2021. In 2022 the median ratio is 77.8%. This indicates that the market has increased by 19.5% since 2021.

## **REPORT OF THE ASSESSOR'S AGENTS** (continued)

The last update in assessed value took place in 2021. The number of open-market residential single-family homes remained about the same in 2022 after a significant increase between 2016 and 2019. We believe this is due to lack of inventory. We did see an increase in average sales prices. The number of condominium sales also decreased and average sale price of condominiums have increased. Following are graphs depicting this activity in Town year after year:



## **REPORT OF THE ASSESSOR'S AGENTS** *(continued)*

### **Assessment Statistics:**

Equity in assessments is measured in statistical terms. Specifically, the *assessment ratio* is the primary measure as to how our assessments relate to market value. For example, if a property sells for \$100,000 but is assessed for \$90,000, the assessment ratio is 90% for this property (\$90,000 divided by \$100,000). Each sale (open market sales only) is analyzed in this way, both by the Town and the Department of Revenue Administration. All non-forced sales occurring within the ratio period (October 1, 2021, through September 30, 2022 for this current year) are arrayed in this way, low to high, and the median point of all the ratios becomes the assessment ratio for the Town for that year.

Following are the official median ratios from 2018 through 2022 for All sales, Single Family and Condominiums.

<b>Category</b>	<b>2022 Ratio</b>	<b>2021 Ratio After Reval</b>	<b>2020 Ratio</b>	<b>2019 Ratio After Update</b>	<b>2018 Ratio</b>
Overall	77.8%	96.6%	90.8%	97%	80.9%
Single-Family	77.1%	97%	93.3%	96%	79.5%
Condos	79.4%	96.2%	89.5%	97%	81.9%

### **Tax Rate Changes:**

The tax rate is made up of four categories representing the expenditures required of each entity. Collectively for 2022, from all categories, the Town tax rate increased \$ .05 from 2021 (.26%). The breakdown is as follows:

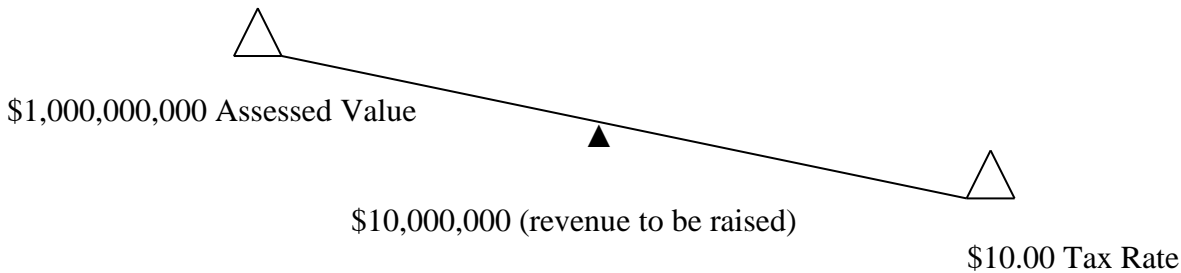
<b>Tax Rates:</b>	<b>2022</b>	<b>2021</b>	<b>\$ Change</b>
Town	\$5.18	\$4.66	+\$ <b>.52</b>
County	\$.71	\$.79	-\$ <b>.08</b>
Local School	\$11.91	\$11.84	+\$ <b>.07</b>
State School	\$1.21	\$1.67	-\$ <b>.46</b>
Totals	\$19.01	\$18.96	+\$ <b>.05</b>

It is important that taxpayers understand that increasing or decreasing assessments does not lead to a loss or an increase in revenue to the Town. This is because the Town must raise the revenues approved by the taxpayers, neither more nor less. If the overall assessments are higher than the previous year, the tax rate will be less, and if the overall assessments are lower than the previous year, the tax rate will be higher. In each case the same amount of overall revenue will be raised to cover essential municipal services approved by the taxpayers during Town Meetings or Deliberative Sessions (one for the Town, and another for the School District).

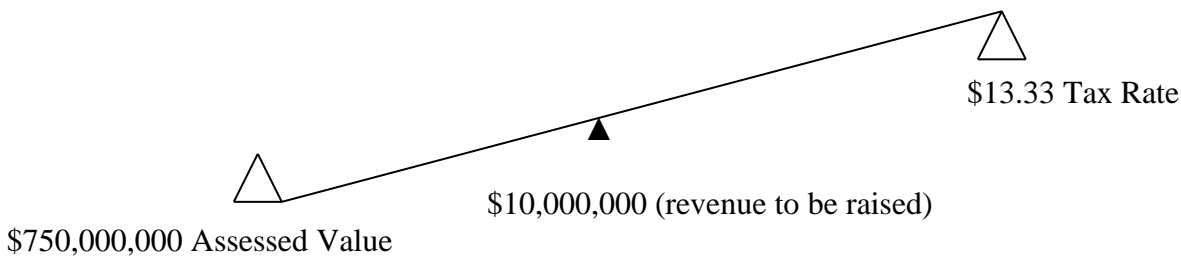
## REPORT OF THE ASSESSOR'S AGENTS (continued)

The following illustration shows how the tax changes according to market value and required Town, County and State revenue authorizations:

For discussion purposes, assume that the net valuation of the Town is one billion dollars in assessed value. Also, assume that the Town budget is \$10,000,000. The tax rate is determined by dividing the amount of taxes to raise by the net assessed value. The answer, times 1000, indicates a tax rate of \$10.00 per thousand of assessed value.



If the assessed value were to fall to \$750,000,000, the Town still needs to raise the authorized \$10,000,000. So, dividing the same \$10,000,000 by \$750,000,000 in net assessed value causes the tax rate to increase to \$13.33, yet no additional revenue is raised.



So, the function of the tax rate is to raise authorized expenditures. The assessed values change with the market, and the tax rate fluctuates according to the amount of taxes to be raised.

If property values changed equally, and the budget remained the same as the previous year, there would be no change in tax bills. However, as referenced earlier, not all market values change equally over the same timeframe.

## **REPORT OF THE ASSESSOR'S AGENTS**

***(continued)***

### **Elderly Exemptions**

New Hampshire provides for an exemption of property taxes to qualified elderly taxpayers. The process is 'needs' based, and is applied according to the following criteria:

To qualify, applicant must:

- be 65 years of age or older on or before April 1<sup>st</sup> in the year they're applying.
- be a New Hampshire resident for at least 3 years prior to April 1st.
- be living in the house, which must be their primary residence.
- have total household income not exceeding \$38,000 if single, or \$53,000 if married (all sources of income are included)
- have total assets not exceeding \$110,00. Assets do not include the value of the house or up to 2 acres of land that the house is situated on.

If qualified, the exemption is as follows:

- ▪ ages 65 to 74 - \$110,000 is subtracted from the assessment and taxes are paid on the remainder.
- ▪ ages 75 to 79 - \$150,000 is subtracted from the assessment and taxes are paid on the remainder.
- ▪ ages 80 and over - \$190,000 is subtracted from the assessment and taxes are paid on the remainder.

### **Totally and Permanently Disabled**

To qualify, applicant must:

- be a New Hampshire resident for at least 5 years prior to April 1st.
- be living in the house, which must be their primary residence.
- be totally and permanently disabled and collecting Social Security.
- Have a total household income not exceeding \$38,000 if single, or \$53,000 if married all sources of income are included.
- total assets cannot exceed \$110,000. Assets do not include the value of the house or up to 2 acres of land that the house sits on.

If qualified, the exemption is as follows:

- ▪ \$150,000 is subtracted from the assessment and taxes are paid on the remainder.

### **Blind Exemption**

To qualify, applicant must:

- be a New Hampshire resident for at least 1 year prior to April 1<sup>st</sup> in the year the Exemption is claimed.
- be legally blind as determined by the administrator of blind services and provide a letter stating such.

If qualified, the exemption is as follows:

- ▪ \$15,000 is subtracted from the assessment and taxes will be paid on the remainder.

## **REPORT OF THE ASSESSOR'S AGENTS**

*(continued)*

### **Regular Veteran's Tax Credit:**

To qualify, applicant must:

- be a New Hampshire resident for at least 1 year prior to April 1<sup>st</sup> in the year the credit is claimed;
- had honorably served at least 90 consecutive days of active duty during a qualifying period; and,
- supply a copy of paperwork (DD-214, for example) showing date of entry, date of discharge, and character of service.

### **All Veteran's Tax Credit:**

To qualify, applicant must:

- be a New Hampshire resident for at least 1 year prior to April 1<sup>st</sup> in the year the credit is claimed;
- had honorably served at least 90 consecutive days of active duty; and,
- supply a copy of paperwork (DD-214, for example) showing date of entry, date of discharge, and character of service.

If applying for **service-connected total disability tax credit**, disability must be 100% total and permanent, must be service-connected and a letter from the veteran's administration must be supplied at time of application.

If qualified, the credit is as follows:

- \$500 will be deducted from the taxes for a standard and all veteran credit.
- \$2,000 for a veteran with a service-connected total and permanent disability.

### **Veteran Spouse or Widow:**

To qualify, applicant must:

- Demonstrate that the spouse or deceased veteran met all requirements for Veterans Tax Credit (referenced above), and,
- Has not remarried.
- The surviving spouse of any veteran killed or died while on active duty, as listed in RSA 72:28, providing that the spouse or widow has not remarried.

### **Low to Moderate Income Tax Credit:**

The State of New Hampshire has a program to rebate a portion of the state-wide property tax for qualifying for low-income residents. You must apply between: May 1 and June 30. Information is available at Town Hall in the Assessor's Office.

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The assessing personnel would like to take this opportunity to thank all the taxpayers in the Town for their patience and assistance throughout the year. We appreciate your unfailing courtesies extended over the past many years.

Respectfully Submitted,  
*Marybeth Walker, CNHA*  
*Assessor's Agent*

## REPORT OF THE BUDGET COMMITTEE

*Katie Knutsen, Chair*

The Budget Committee is paramount for the prudent appropriation of public funds. This year our members were dedicated to ensuring that responsible spending was considered and implemented. In an economy with record inflation, it was critical that this committee research, review, and analyze all of the presented budgets and prepare a final authoritative appropriation for the taxpayers to consider at town meeting. During this process, the committee utilized a **serving tradition** mindset to preserve essential town services and maintain a safe community for our residents.

Early budget preparations were fundamental for a successful review process. This year, department heads submitted their 2023 operating budget to the Town Manager at the end of the third quarter, therefore, allowing adequate time for the stakeholders to review individual budget lines, compare current expenditures, and plan for future needs. In a struggling economy with a significant increase in everyday items, department heads, town management, and Board of Selectmen were challenged to develop an accountable operating fund request.

This Budget Committee spent months and several meetings discussing each department budget. Previous budgets were referenced along with actual spending. Department heads were invited to meetings to discuss individual line needs and sent follow-up questions. The entire committee completed this evaluation with complete regard to every detail. There was meaningful engagement with citizens and elected officials.

Most budget items are comprised of payroll, employee health benefits, retirement, contractual services, electricity, fuel, and other items that are needed to run a town or provide a basic service. Unfortunately, the town has seen a significant increase in these costs associated with basic town services. Our tax increases this year will only maintain our services as they currently are.



## **REPORT OF THE BUILDING MAINTENANCE DEPARTMENT**

*Jim DeBonis, Building Maintenance Supervisor*

Plaistow's Building Maintenance Department is responsible for assuring that all our Town facilities are clean, operating safely, protected from degradation, and monitored around the clock. ***Serving tradition*** the building systems cared for by our team include electrical, plumbing, heating, cooling, fire suppression, security, septic, wells, roofs, and snow removal. Additionally, we provide support at the Town Forest. We also play a role in Town and Library functions, Old Home Day, Holiday/Patriotic events as well as activities conducted by the Town's many volunteer groups, by making sure that events are set up properly and everything is broken down and cleaned up afterwards.

Staffed with one full time supervisor, two (2) full time cleaner/maintenance workers, and one part-time regular cleaner/maintenance worker. Our mission is to proactively account for Plaistow's facilities while providing improved support to the Town departments and the community.

In 2022 the Building Maintenance Department completed several projects. Masonry rebuilding on the Town Hall Ramp and stairs. Concrete repair was also done to the ramp. The safety Complex was connected to the domestic water supply. These are to name just a few, with a more detailed list below.

The following are a few of the Building Maintenance Activity Highlights from 2022:

### All Properties:

- Cleaning and facilities care
- HVAC and septic preventive maintenance and servicing
- Boiler and elevator inspections and licensing
- Security systems testing and servicing
- Fire Systems testing and maintenance including alarm panel upgrades, sprinkler systems, and extinguishers
- Carpet and Tile cleaning
- Snow removal

### Town Hall:

- Office reconfiguration and moves
- New set of brick stairs at the gazebo
- New tread installation on exterior side stairs
- Pressure vessel inspection
- Elevator maintenance
- Connection to domestic water supply

### Safety Complex:

- Updated thermostats throughout the Police Dept
- Computer and Security Systems support
- Fire alarm and sprinkler system testing and repairs
- Connection to domestic water supply
- Pressure vessel inspection

## **REPORT OF THE BUILDING MAINTENANCE DEPARTMENT** *(continued)*

### Library:

- Pressure vessel inspection
- Project support
- Special events support

### Annex:

- Upgrade to security system
- Upgraded internet connectivity

### PARC:

- Recreation building start-up/winterization
- Trash removal

### Public Works Garage:

- Cleaning and maintenance support
- HVAC condensate pump install
- New overhead garage door
- Connected to domestic water supply
- Pressure vessel inspection

Some 2023 projects on the horizon for the Building Maintenance group:

- Remaining buildings to be connected to domestic water
- Upgrade to Town Hall heating system
- Interior painting for all buildings
- Siding repairs to Safety Complex

The Building Maintenance Department would like to thank everyone for their support during this past year. We wish all a very healthy and safe new year.



## **REPORT OF THE DEPARTMENT OF BUILDING SAFETY**

***Rick Foye, Building Inspector/Code Enforcement Officer***

Building in Plaistow seems to be back in full swing. The Department of Building Safety and Inspectional Services has been steadily busy this past year, and overall revenues have increased significantly from 2021. ***Serving tradition***, our department has worked closely with homeowners, contractors, electricians, plumbers, gas fitters and engineers to assist with their needs necessary to continue and complete their projects.

Projects this past year include new medical facilities, new housing developments, existing businesses moving to or building new locations and ongoing updating of existing homes and buildings. We have seen a significant increase in homeowners adding solar panels to the residences.

On the medical end, Convenient MD has completed and opened their new building at 49 Plaistow Road, Parkland Hospital is currently at work on a stand-alone emergency room at 26 Plaistow Road, and a new X-Ray unit is being created at the Plaistow Regional Health Center at 127 Plaistow Road.

Other commercial business remains steady by filling vacancies. O'Reilly's Auto and FIVE BELOW have opened this year, and Naser Diamonds is replacing an old building with its own freestanding store.

New build of single-family residences has commenced on several lots around Town, and there are three (3) new subdivision in various stages of buildout: Brighton Drive (North Ave), Palmer Woods, and Horizon Way.

Below is a three-year comparison chart of the most common permitting.

<b>3-Year Permit Comparison 2020-2022</b>				
<b>YEAR</b>	<b>Building Permits</b>	<b>Electrical Permits</b>	<b>Plumbing Permits</b>	<b>Mechanical / Gas Permits</b>
<b>2020</b>	209	159	46	189
<b>2021</b>	234	185	47	157
<b>2022</b>	259	243	78	180

The Department of Building Safety generates revenue by issuing permits. Permit fees are based on the type of permit, type of construction and/or the total costs of the construction project. Commercial projects such as the Convenient MD and the Parkland ER generate significant revenue. Intake of revenue is important as it helps cover the department's operating budget.

Below is a three-year comparison chart that shows revenues through permitting.

<b>Type of Fee Collected</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>Building Permit</b>	<b>\$ 99,405.25</b>	<b>\$70,196.50</b>	<b>\$141,609.22</b>
<b>Electric Permit</b>	<b>\$ 6,985.00</b>	<b>\$7,355.00</b>	<b>\$9,570.00</b>
<b>Electrical Inspection</b>	<b>\$ 10,640.00</b>	<b>\$10,990.00</b>	<b>\$14,020.00</b>

## REPORT OF THE DEPARTMENT OF BUILDING SAFETY

(continued)

Plumbing Permit	\$2,190.00	\$2,375.00	\$3,430.00
Plumbing Inspection	\$3,400.00	\$3,570.00	\$5,040.00
Occupancy Permit	\$3,050.00	\$3,650.00	\$2,800.00
Mechanical Permit	\$5,940.00	\$5,310.00	\$5,585.00
Mechanical Inspection	\$7,860.00	\$6,885.00	\$6,465.00
Septic	\$6,700.00	\$4,985.00	\$5,950.00
Sign Permit	\$3,750.00	\$3,540.00	\$2,750.00
Auto Dealer Permit	\$2,200.00	\$2,350.00	\$2,200.00
Well Permit	\$90.00	\$360.00	\$180.00
Copies	\$0.00	\$1.00	\$10.00
Fire Dept. Revenue	\$3,000.00	\$2,245.00	\$3,745.00
Salvage Yard Licenses	\$200.00	\$200.00	\$300.00
Administrative/Misc.	\$510.00	\$300.00	\$1,535.00
<b>TOTAL</b>	<b>\$155,920.25</b>	<b>\$124,651.50</b>	<b>\$205,189.22</b>

Once again, our department had staff changes over the past year. In June long-time Administrative Assistant, Joyce Ingerson left the department and Charlene Glorieux took that position processing permits, running daily operations and assisting four (4) inspectors with scheduling. Shortly after that, Rick Foye joined the team as Building Inspector/Code Enforcement Officer and has been very active in the field. We look forward to working, learning, and collaborating with all staff to serve the Plaistow community in the best way we can. *Our primary mission is to protect the health, safety, and welfare of the public.*






Also, we would like to recognize Steve Councilman and Brain Fitzpatrick who are the Department of Building Safety's back up inspectors for electrical and plumbing/mechanical inspections. We appreciate their time and effort with filling in when necessary to keep the department inspections uninterrupted.

We are here for any building, inspectional, code and zoning assistance or questions. For further information see our department page on the Town's website or call us at 603-382-5200 ext.259. Office hours are Monday through Thursday. 8:30 AM to 3:00 PM.

# **REPORT OF PLAISTOW ACCESS CABLE / CHANNELS 17 AND 23**

*Dean Zanello, Cable Coordinator*



**PlaistowAccess.com**   
**Vimeo.com/Plaistow**   
**Facebook: PlaistowAccess** 

PlaistowAccess Cable | Channels 17 and 23

**Annual Report**

## **PlaistowAccess – *Serving Tradition* in our Town**

PlaistowAccess is proud to be involved with celebrating - and preserving - the traditions of our town. Many of these events are documented in the form of live cable broadcasts, live streaming, replays, and archives for future generations. While our main focus is to make sure upcoming events and meetings are broadcast, there are also several side projects taking place. As old videotapes of past events are located and digitized, such videos are broadcasted and shared on our social media feeds. In order to make sure our archives remain available, videos files are now stored on both Vimeo and YouTube, as well as local storage. Periodically, additional resources may be considered. It is our goal to make sure our traditions are documented and preserved for long-term availability!

## **Committed to Covering our Community and Government**

On Government Channel 17, several Boards and Committees are televised on a regular basis - Board of Selectmen, Planning Board, Zoning Board, Budget Committee, and Deliberative Session. These meetings are all available on Vimeo, Facebook, as well as Channel 17 rebroadcasts.

## **Special Government Programs and Meetings Broadcast in 2022:**

- Plaistow Candidates' Night at Public Works Garage
- November Election Results Livestream
- League of Women Voters (LWV) Candidates' Night at Plaistow Public Library
- Southern NH Regional Water Interconnection Project Celebration

## **Community Collaboration:**

PlaistowAccess has always looked forward to collaborating with other boards, departments, and organizations within our community. 2022 was no exception to this, as we continued to work with others to document events and provide technical supports as needed.

## **REPORT OF PLAISTOW ACCESS CABLE / CHANNELS 17 AND 23**

*(continued)*

- Working with **Highway Department, Town Hall Staff, and Elected Officials** to make special accommodations for an on-location Deliberative Session at the Public Works Garage.
- Working with **Plaistow Recreation** to document the many seasonal events and special programs that took place in 2022. We were thrilled to resume coverage of annual events that were cancelled or significantly modified over the past couple years.
- Coordinating with **Timberlane PAC** to receive and replay several Timberlane Community Music Association and Merrimack Valley Philharmonic Orchestra concerts on Channel 23.
- Spending the day with **Plaistow Fire Department** as they traveled throughout town with Santa. We were able to provide extensive coverage of the event this year.

**In addition to our regular programs, these are just some of the following special events in 2022:**

- Patriotic Ceremonies (Memorial Day, September 11<sup>th</sup>, Veterans' Day)
- "December in Plaistow": Tree Festival, Tree Lighting, Santa's Ride
- Plaistow Fishing Derby
- Plaistow Opening Day
- Plaistow Old Home Day
- Throwback Videos: Plaistow C.O.O.P 1987-1993

### **Our Staff, Volunteers, and Committee Members:**

Special thanks to all who have been a part of our team this year. The Plaistow Cable Advisory Committee (PCAC) in 2022 consisted of **Susan Sherman** and **Darrell Britton** (BOS Liaison); New members are always welcome! PCAC typically meets at the Town Hall Basement Studio; meeting schedule can be found online or at Town Hall. **Frank Fiorella** is our broadcast operator who regularly handles live meeting coverage, and other special events as well.

Please feel free to contact us if you have any questions or comments about our programming, facility, or the station in general. As always, we welcome new volunteers and committee members to help shape our future!

### **Dean Zanello**

Cable Coordinator, PlaistowAccess | Channels 17 & 23  
[dzanello@plaistow.com](mailto:dzanello@plaistow.com) (603) 382-5200

## **REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM COMMITTEE**

*Timothy E. Moore, Capital Improvements Program Committee, Chair*

The Plaistow Master Plan contains a vision of the future. A significant part of that vision includes capital improvements that either provide new equipment or facilities or a replacement/repair strategy to keep all capital investments in a state of good repair. The Capital Improvements Program (CIP) is an adjunct to the Master Plan; like the Master Plan it shows how the Town is financing the capital improvements required to keep buildings, vehicles, and other capital infrastructure in a state of good repair.

The CIP Committee is appointed each year and is charged by the Planning Board to prepare an annual CIP. The CIP is used by the Board of Selectmen and Budget Committee to aid them in preparing the annual budget. The CIP Committee is made up of two members from the Planning Board, two members from the Board of Selectmen, and two members from the Budget Committee. Each Board or Committee may also appoint an alternate, non-voting member to the CIP Committee. The Planning Board chairman or designee serves as the CIP Committee chairman. Town staff and the Town Manager support the CIP Committee in preparation of the plan.

When a CIP is in place and maintained, it allows towns to impose impact fees on developers. The purpose of the impact fee is to charge an up-front fee from developers, at occupancy permit time, a sum of money to help offset the additional capital expenditures required because of the new residential, commercial, or industrial growth. The Town of Plaistow has impacts fees in place for schools, recreation, public safety complex, and new subdivision roads.

The CIP also has two other important functions: maintain capital equipment and help to level the total budget. It is important to maintain our buildings so that small repairs can be made in a timely fashion and avoid large expenditures after problem that could have been fixed with a small repair, has deteriorated to the point where only a costly repair can fix the problem. This in turn avoids large increases in our tax bills. It is also important that our entire fleet of vehicles – rescue trucks, police cruisers, highway department trucks, etc. remain in good condition so that all employees can have confidence they will be able to perform their duties in a safe manner.

Plaistow has a long history of ***serving tradition*** and a well-planned CIP helps to enable the tradition by balancing capital expenditures over various periods of time.

The CIP contains estimates of capital expenditures over a six-year period; the plan prepared in calendar year 2022 has estimates for 2023 through 2028 and is used to help prepare the 2023 budget that is voted on at the March 2023 Town Meeting. The CIP committee also reviews the capital reserve accounts set up for the purchase of large expense items such as fire apparatus, highway department vehicles, and long-term building maintenance. The purpose of the review is to make sure the balances in the accounts are sufficient to cover the planned expenses in future years. Although the CIP Financial Summary spreadsheet shows only expenses for a six-year planning period, several reviews extend over longer periods of time.

## **REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM COMMITTEE**

***(continued)***

Figure 1 below compares the total municipal budget total to the total capital expense. Note that the dollar amounts are in thousands of dollars and have been rounded to the nearest thousand dollars. The percentage amounts have been rounded to the nearest 1/10<sup>th</sup> of a percent.

**Figure 1 – CIP Net Expenses as a Percentage of the Total Municipal Budget**

Budget Year/Item	2017	2018	2019	2020	2021	2022
CIP Total	\$1,596	\$1,540	\$1,434	\$1,332	\$1,140	\$1,188
Budget Total	\$10,166	\$11,424	\$11,257	\$10,144	\$10,421	\$13,612
% of CIP Total to Budget Total	15.7%	13.5%	12.7%	13.1%	10.4%	8.72.%

The CIP numbers in Figure 1 above were taken from the “Net” line of the Grand Totals section of the CIP financial summary. The budget total numbers were taken from the Budget Summary section (Total Appropriations) of the MS-7/MS-737 form (Budget Committee’s Approval column).

Plaistow has a lot of Information Technology (IT) equipment such as computers, printers, networks, etc. This equipment is spread throughout all the departments and their respective budgets. At the suggestion of the Town Manager the CIP Committee recommended that a capital reserve fund be created to finance the purchase and maintenance of all the IT equipment. Although this fund has yet to be established the CIP Committee is recommending the fund be established in 2023.

The Fire Chief also reported the Tower-3 truck (ladder truck) that was scheduled to be replaced in 2022 needed to be replaced in 2021 due to maintenance issues some of which could impact the safe operation of the truck. The total cost of the ladder truck was \$1,500,000. American Rescue Plan Act (ARPA) and other funds totaling \$400,000 were used for a down payment resulting in a 20-year bond of \$1,108,000. A deal was worked with the manufacturer, Pierce, to combine the replacement ladder truck with the Rescue 2 truck replacement for \$298,000 (initially estimated to cost about \$450,000). The bond payments will be made from the capital reserve withdrawals.

Because the existing Police/Fire Detail fund has built up a large balance (\$200,000+), it will be reestablished to transfer the balance into the General Fund. The Police Department is also suggesting a capital reserve fund be established for police vehicles that are not used primarily for detail uses (e.g., construction site monitoring).

### **Brief Summary of the Cash Flow Analyses**

#### **Capital Reserve/Expendable Trust Funds**

A review of equipment costs in 2022 found that many highway and fire department vehicles had costs that were substantially out of date and required larger than normal fund deposits.

# REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM COMMITTEE (continued)

## Impact Fees

All impact fees that are collected must be spent within six (6) years from the time of collection. If not spent, they must be returned to the payer of the fee. As of December 31, 2021, in 2022 potentially \$21,720 of Public Safety Impact Fees will expire. These figures do not consider any impact fee fund expenditures made in 2022.

## Financial Summary

The CIP Committee prepares a financial summary that includes a summary of expenses, fund withdrawals, and revenues for each of the following: Highway Department, Fire Department, Police Department, Emergency Management Department, Water Department, Municipal Buildings, Municipal Services (includes Cable Department, Cemetery, Energy projects), Conservation and Recreation, and Transportation Infrastructure. The CIP Financial Summary follows.

**Figure 2 – Highway Department**

<b>2023- 2028 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY</b> <b>(\$ in thousands)</b>							
<b>Highway Department</b>	<b>Recommended Funding Source (Budget, CRF, or Warrant)</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>
<b>Expenses</b>							
H1D: Expendable Trust Fund Deposit - Vehicles	Warrant	\$270.0	\$270.0	\$270.0	\$270.0	\$270.0	\$270.0
H1E.3: Replace 2012 Ford F-550 Dump Truck	CRF	\$0.0	\$0.0	\$0.0	\$0.0	\$165.0	\$0.0
H1E.9: Replace 2005 Holder sidewalk snow removal machine	CRF	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
H1E.2B: Replace the 2015 6-wheel International Dump Truck	CRF	\$0.0	\$270.0	\$0.0	\$0.0	\$0.0	\$0.0
H1E.2B: Purchase a 6-wheel International Dump Truck	CRF	\$270.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
H1E.12: Replace Ford F-350 Dump Truck	CRF	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$75.0
H1E.7: Replace 2010 Ford Newholland brush cutter	CRF	\$0.0	\$0.0	\$0.0	\$0.0	\$200.0	\$0.0
<b>Expenses Subtotal</b>		<b>\$540.0</b>	<b>\$540.0</b>	<b>\$270.0</b>	<b>\$270.0</b>	<b>\$635.0</b>	<b>\$345.0</b>
<b>Fund Withdrawals</b>							
H1W1: Capital Reserve Fund	N/A	\$270.0	\$270.0	\$0.0	\$0.0	\$365.0	\$75.0
H1W2: Impact Fee - New Road	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Fund Withdrawals Subtotal</b>		<b>\$270.0</b>	<b>\$270.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$365.0</b>	<b>\$75.0</b>
<b>Grants/Revenues</b>							
None	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Grants/Revenues Subtotal</b>		<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Highway Department Net Expenses</b>		<b>\$270.0</b>	<b>\$270.0</b>	<b>\$270.0</b>	<b>\$270.0</b>	<b>\$270.0</b>	<b>\$270.0</b>

# REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM COMMITTEE (continued)

**Figure 3 – Fire Department**

<b>2023- 2028 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY</b> <b>(\$ in thousands)</b>							
<b>Fire Department</b>	<b>Recommended Funding Source (Budget, CRF, or Warrant)</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>
<b>Expenses</b>							
F1D: Capital Reserve Fund Deposit - Fire Equipment & Apparatus	Warrant	\$140.0	\$180.0	\$180.0	\$180.0	\$180.0	\$180.0
F1E2: Replace 2006 Chevrolet Rescue 2 Truck	Warrant	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
F1E5: Replace 1994 GMC Forestry 4 Truck	Warrant	\$0.0	\$0.0	\$60.0	\$0.0	\$0.0	\$0.0
F1E1: Replace Command Car	Warrant	\$0.0	\$0.0	\$50.0	\$0.0	\$0.0	\$0.0
F1E4: Replace 1991 Pierce Tower 3 Truck	Warrant / Bond	\$79.4	\$79.2	\$79.2	\$79.2	\$79.1	\$79.1
F2D: Capital Reserve Fund Deposit - SCBA, SCBA Tanks, and High Temperature Face Masks	Warrant	\$0.0	\$20.0	\$0.0	\$20.0	\$0.0	\$20.0
F2E.3: Replace Fire Department Extrication Equipment	Warrant	\$60.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
F2E.4: Replace Fire Department Heart Monitor	Warrant	\$25.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
F3D: Capital Reserve Fund Deposit - Fire Department Radios	Warrant	\$0.0	\$15.0	\$0.0	\$15.0	\$0.0	\$15.0
F3E: Replace Fire Department Radios	CRF	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Expenses Subtotal</b>		<b>\$304.4</b>	<b>\$294.2</b>	<b>\$369.2</b>	<b>\$294.2</b>	<b>\$259.1</b>	<b>\$294.1</b>
<b>Fund Withdrawals</b>							
F1W1: Capital Reserve Fund - Fire Department Vehicles	N/A	\$79.4	\$79.2	\$189.2	\$79.2	\$79.1	\$79.1
F1W2: Public Safety Impact Fee - Apparatus	N/A	\$0.0	\$40.0	\$0.0	\$0.0	\$0.0	\$0.0
F2W: Capital Reserve - SCBA, Tanks, Masks	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
F3W: General Fund, Unassigned Fund Balance	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Fund Withdrawals Subtotal</b>		<b>\$79.4</b>	<b>\$119.2</b>	<b>\$189.2</b>	<b>\$79.2</b>	<b>\$79.1</b>	<b>\$79.1</b>
<b>Grants/Revenues</b>							
None	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Grants/Revenues Subtotal</b>		<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Fire Department Net Expenses</b>		<b>\$383.8</b>	<b>\$413.4</b>	<b>\$558.4</b>	<b>\$373.4</b>	<b>\$338.2</b>	<b>\$373.2</b>

# REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM PROJECTS

*Timothy E. Moore, Capital Improvements Program Committee, Chair*

**Figure 4 – Police Department**

2023 - 2028 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY (\$ in thousands)							
Police Department	Recommended Funding Source (Budget, CRF, or Warrant)	2023	2024	2025	2026	2027	2028
<b>Expenses</b>							
P1D: Capital Reserve Fund deposit for replacement of the Communications Radio Dispatch System	Warrant	\$0.0	\$0.0	\$50.0	\$0.0	\$50.0	\$0.0
P2D: Capital Reserve Fund deposit - Police Vehicle	Warrant	\$44.0	\$88.0	\$46.0	\$96.0	\$50.0	\$104.0
P2E1: Replacement of Police Vehicles	Budget	\$44.0	\$88.0	\$46.0	\$96.0	\$50.0	\$104.0
P2E2: Replacement of tasers	Warrant	\$9.8	\$9.8	\$9.8	\$9.8	\$0.0	\$0.0
P3D: Capital Reserve Fund deposit for replacement of the Management Information Computer System	Warrant	\$0.0	\$0.0	\$10.0	\$0.0	\$10.0	\$0.0
<b>Expenses Subtotal</b>		<b>\$97.8</b>	<b>\$185.8</b>	<b>\$161.8</b>	<b>\$201.8</b>	<b>\$160.0</b>	<b>\$208.0</b>
<b>Fund Withdrawals</b>							
P1W: Capital Reserve - Communication Radio Dispatch System	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
P2W: Capital Reserve - Police Vehicle	N/A	\$44.0	\$88.0	\$46.0	\$96.0	\$50.0	\$104.0
P3W: Capital Reserve - Management Information Computer System	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Fund Withdrawals Subtotal</b>		<b>\$44.0</b>	<b>\$88.0</b>	<b>\$46.0</b>	<b>\$96.0</b>	<b>\$50.0</b>	<b>\$104.0</b>
<b>Grants/Revenues</b>							
None	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Grants/Revenues Subtotal</b>		<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Police Department Net Expenses</b>		<b>\$53.8</b>	<b>\$97.8</b>	<b>\$115.8</b>	<b>\$105.8</b>	<b>\$110.0</b>	<b>\$104.0</b>

**Figure 5 – Emergency Management Department**

2023 - 2028 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY (\$ in thousands)							
Emergency Management Department	Recommended Funding Source (Budget, CRF, or Warrant)	2023	2024	2025	2026	2027	2028
<b>Expenses</b>							
	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Expenses Subtotal</b>		<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Fund Withdrawals</b>							
	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Fund Withdrawals Subtotal</b>		<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Grants/Revenues</b>							
	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Grants/Revenues Subtotal</b>		<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Emergency Management Department Net Expenses</b>		<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>

# REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM PROJECTS

(continued)

Figure 6 – Water Department

2023 - 2028 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY (\$ in thousands)							
Water Department	Recommended Funding Source (Budget, CRF, or Warrant)	2023	2024	2025	2026	2027	2028
<b>Expenses</b>							
	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Expenses Subtotal</b>		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Fund Withdrawals</b>							
	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Fund Withdrawals Subtotal</b>		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Grants/Revenues</b>							
	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Grants/Revenues Subtotal</b>		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Water Department Net Expenses</b>		\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0

Figure 7 – Municipal Buildings 1

2023 - 2028 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY (\$ in thousands)							
Municipal Buildings 1	Recommended Funding Source (Budget, CRF, or Warrant)	2023	2024	2025	2026	2027	2028
<b>Expenses</b>							
MB1D: Expendable Trust Fund Deposit - Building	Warrant	\$40.0	\$40.0	\$40.0	\$40.0	\$40.0	\$40.0
MB2E1: Public Safety Complex - Expansion Bond & Debt Service	Budget	\$488.8	\$477.5	\$466.3	\$452.3	\$438.2	\$432.6
MB2E2: Public Safety Complex - Maintenance & Repair	CRF	\$20.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB3D: Library - Capital Reserve Fund Deposit	Warrant	\$45.0	\$55.0	\$60.0	\$60.0	\$55.0	\$55.0
MB3E: Library - Maintenance & Repair	CRF	\$27.8	\$128.8	\$86.5	\$20.6	\$46.4	\$15.5
MB4E1: Public Works Facility - Maintenance & Repair	N/A	\$10.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB5E: Town Hall Annex - Maintenance & Repair	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB6E: Historical Society - Maintenance & Repair	N/A	\$3.0	\$3.0	\$3.0	\$3.0	\$2.0	\$0.0
MB7E: Town Hall - Maintenance & Repair	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB8E1: Recreation Buildings - P.A.R.C.	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MB8E2: Recreation Buildings - Ingalls Terrace	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Expenses Subtotal</b>		\$634.6	\$704.3	\$655.8	\$575.9	\$581.6	\$543.1

# REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM PROJECTS

(continued)

Figure 8 – Municipal Buildings 2

2023- 2028 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY (\$ in thousands)							
Municipal Buildings 2	Recommended Funding Source (Budget, CRF, or Warrant)	2023	2024	2025	2026	2027	2028
<b>Fund Withdrawals</b>							
MB1W2.1: Building Systems Capital Reserve Fund	N/A	\$33.0	\$3.0	\$3.0	\$3.0	\$2.0	\$0.0
MB2W: Police & Fire Depts Portion of Public Safety Complex Impact Fee	N/A	\$50.0	\$50.0	\$10.0	\$0.0	\$0.0	\$0.0
MB3W1: Library Capital Reserve Fund	N/A	\$27.8	\$128.8	\$86.5	\$20.6	\$46.4	\$15.5
MB3W2: Library Funds (Fees, Fines, Donations)	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Fund Withdrawals Subtotal</b>		<b>\$110.8</b>	<b>\$181.8</b>	<b>\$99.5</b>	<b>\$23.6</b>	<b>\$48.4</b>	<b>\$15.5</b>
<b>Grants/Revenues</b>							
None	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Grants/Revenues Subtotal</b>		<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Municipal Buildings Net Expense</b>		<b>\$523.8</b>	<b>\$522.5</b>	<b>\$556.3</b>	<b>\$552.3</b>	<b>\$533.2</b>	<b>\$527.6</b>

Figure 9 – Municipal Services

2023 - 2028 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY (\$ in thousands)							
Municipal Services	Recommended Funding Source (Budget, CRF, or Warrant)	2023	2024	2025	2026	2027	2028
<b>Expenses</b>							
MS1E: Town Hall Department Expenses	Budget	\$17.1	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS2D: Cable Department Equipment Capital Reserve Fund deposit	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS2E: Cable Department - Purchase, Maintenance & Repair	Budget	\$67.0	\$30.9	\$20.6	\$20.6	\$41.2	\$20.6
MS3D: Cemetery - Special Maintenance Capital Reserve Fund Deposit	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS3E: Cemetery - Maintenance & Repair	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS4D: Capital Reserve Fund Deposit - Cell Tower Maintenance	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS4E: Cell Tower - Maintenance & Repair	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS5D: Energy Capital Reserve Fund deposit	Warrant	\$25.0	\$25.0	\$25.0	\$25.0	\$25.0	\$25.0
MS5E: Energy Project Expense	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Expenses Subtotal</b>		<b>\$109.1</b>	<b>\$55.9</b>	<b>\$45.6</b>	<b>\$45.6</b>	<b>\$66.2</b>	<b>\$45.6</b>
<b>Fund Withdrawals</b>							
MS2W1: Cable Department Equipment Capital Reserve Fund	N/A	\$0.0	\$0.0	\$5.0	\$0.0	\$0.0	\$0.0
MS2W2: Cable Franchise Fee	N/A	\$67.0	\$30.9	\$20.6	\$20.6	\$41.2	\$20.6
MS4W: Cell Tower Maintenance Capital Reserve Fund	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MS5W: Energy Capital Reserve Withdrawal	N/A	\$20.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Fund Withdrawals Subtotal</b>		<b>\$87.0</b>	<b>\$30.9</b>	<b>\$25.6</b>	<b>\$20.6</b>	<b>\$41.2</b>	<b>\$20.6</b>
<b>Grants/Revenues</b>							
MS2R: Cable Franchise Revenues	N/A	\$20.0	\$20.0	\$20.0	\$20.0	\$20.0	\$20.0
<b>Grants/Revenues Subtotal</b>		<b>\$20.0</b>	<b>\$20.0</b>	<b>\$20.0</b>	<b>\$20.0</b>	<b>\$20.0</b>	<b>\$20.0</b>
<b>Municipal Services Net Expenses</b>		<b>\$2.1</b>	<b>\$5.0</b>	<b>\$0.0</b>	<b>\$5.0</b>	<b>\$5.0</b>	<b>\$5.0</b>

# REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM PROJECTS

(continued)

**Figure 10 – Conservation and Recreation**

2023 - 2028 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY (\$ in thousands)							
Conservation and Recreation	Recommended Funding Source (Budget, CRF, or Warrant)	2023	2024	2025	2026	2027	2028
<b>Expenses</b>							
CR1D: Conservation - Conservation 36-A Fund Deposit	Warrant	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
CR3D: Recreation - Capital Reserve Fund Deposit	Warrant	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$9.0
CR3E: Recreation - Expenses per Strategic Plan	Budget	\$185.4	\$0.0	\$82.4	\$0.0	\$0.0	\$0.0
<b>Expenses Subtotal</b>		<b>\$185.4</b>	<b>\$0.0</b>	<b>\$82.4</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$9.0</b>
<b>Fund Withdrawals</b>							
CR1W1: Conservation 36-A Fund	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
CR1W2: Current Use Fund	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
CR1W3: Forestry Fund	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
CR3W1: Recreation Capital Reserve Fund	N/A	\$185.4	\$0.0	\$82.4	\$0.0	\$0.0	\$0.0
CR3W2: Recreation Impact Fee	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Fund Withdrawals Subtotal</b>		<b>\$185.4</b>	<b>\$0.0</b>	<b>\$82.4</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Grants/Revenues</b>							
CR3R: Recreation Gifts/In-kind Services	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Grants/Revenues Subtotal</b>		<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Conservation and Recreation Net Expenses</b>		<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$9.0</b>

**Figure 11 – Transportation Infrastructure**

2023 - 2028 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY (\$ in thousands)							
Transportation Infrastructure	Recommended Funding Source (Budget, CRF, or Warrant)	2023	2024	2025	2026	2027	2028
<b>Expenses</b>							
T1D: Transportation Infrastructure Capital Reserve Fund deposit.	Warrant	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0
T2E: Hazard Mitigation Plan Projects	Warrant	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
T3E: Transportation - Surface & Drainage Routine Maintenance	Budget	\$300.0	\$300.0	\$300.0	\$300.0	\$300.0	\$300.0
T4E: Transportation - Special Projects	Warrant	\$0.0	\$0.0	\$0.0	\$600.0	\$0.0	\$0.0
<b>Expenses Subtotal</b>		<b>\$350.0</b>	<b>\$350.0</b>	<b>\$350.0</b>	<b>\$950.0</b>	<b>\$350.0</b>	<b>\$350.0</b>
<b>Fund Withdrawals</b>							
T4W2: NHDOT TAP Funds (80%, Requires 20% local match)	N/A	\$0.0	\$0.0	\$0.0	\$480.0	\$0.0	\$0.0
T4W1: Capital Reserve Fund - Transportation Infrastructure Projects	N/A	\$0.0	\$0.0	\$0.0	\$120.0	\$0.0	\$0.0
<b>Fund Withdrawals Subtotal</b>		<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$600.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Grants/Revenues</b>							
None	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
<b>Grants/Revenues Subtotal</b>		<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>
<b>Transportation Infrastructure Net Expenses</b>		<b>\$350.0</b>	<b>\$350.0</b>	<b>\$350.0</b>	<b>\$350.0</b>	<b>\$350.0</b>	<b>\$350.0</b>

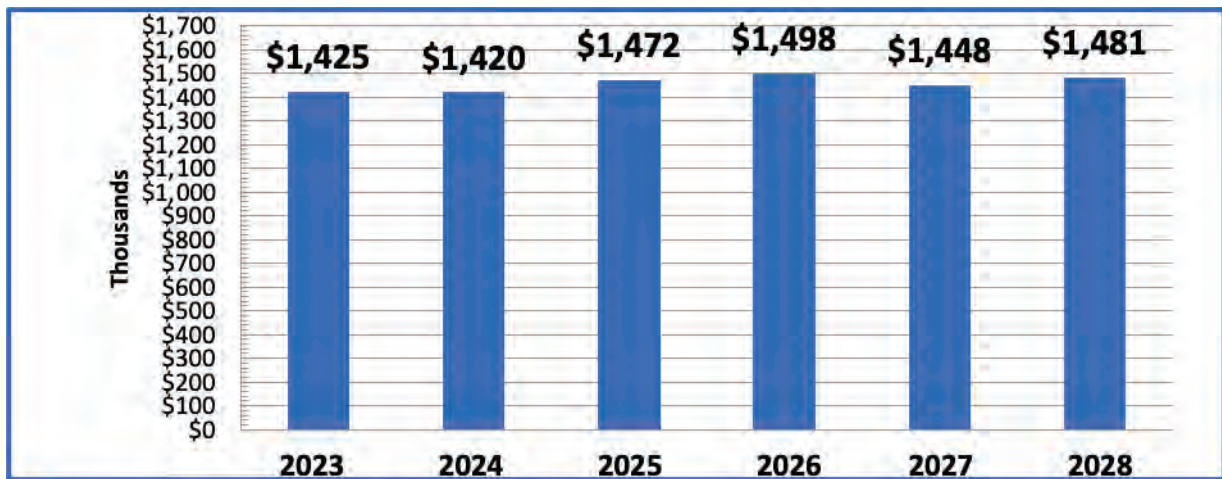
# REPORT OF THE CAPITAL IMPROVEMENTS PROGRAM PROJECTS

(continued)

Figure 12 – Grand Totals

2023 - 2028 CAPITAL IMPROVEMENTS PROGRAM FINANCIAL SUMMARY (\$ in thousands)							
GRAND TOTALS	Recommended Funding Source (Budget, CRF, or Warrant)	2023	2024	2025	2026	2027	2028
Total Expenses	N/A	\$2,221.3	\$2,130.2	\$1,934.8	\$2,337.5	\$2,051.9	\$1,794.8
Total Grants/Revenues	N/A	\$20.0	\$20.0	\$20.0	\$20.0	\$20.0	\$20.0
Total Impact Fee Withdrawals	N/A	\$50.0	\$90.0	\$10.0	\$0.0	\$0.0	\$0.0
Total Reserve & Other Fund Withdrawals	N/A	\$726.6	\$599.9	\$432.7	\$819.4	\$583.7	\$294.2
<b>Total Net Expenses</b>		<b>\$1,424.7</b>	<b>\$1,420.3</b>	<b>\$1,472.1</b>	<b>\$1,498.1</b>	<b>\$1,448.2</b>	<b>\$1,480.6</b>

Figure 13 –Net Expenses 2023 – 2028



## **REPORT OF THE CEMETERY SEXTON**

*Mark Gilford, Cemetery Sexton*

In ***Serving Tradition*** that was laid out by the town Fathers over two (2) centuries ago, which was to provide the town's residents a burial ground well maintained for the purpose of the internment of loved ones, the clearing of the land has begun for the expansion. When all is done in the next few years, two (2) new sections will be laid out and ready for use.

The updating of the cemetery database also continues. We continue to collect and enter information on older documents, including names and dates on old monuments, The hope is it will make it easier and faster for people searching for their family.

Important dates at the Cemetery are Memorial Day, Mother's Day, Father's Day, Easter, and Veterans Day. These dates are when there are the most visitors and we try to do all we can to make the Cemetery look special for these days.

The perpetual care of the Cemetery also continues. This consists of the mowing and trimming around the monuments and Spring and Fall cleanups. These tasks are performed with inhouse resources and how the Cemetery is as important to the workers as it is to the residents of the Town. Weather permitting, we can get work done in a timely manner and there is a sense of pride that comes with the perpetual care of our own.

A cemetery is a history of people, a perpetual record of yesterday, and a sanctuary of peace and quiet today. A cemetery exists because every life is worth loving and remembering always.

### **Town of Plaistow Cemetery Regulations**

- **Cemetery will be closed to visitors between dusk and dawn.**
- **Vehicles must always maintain a reasonable and prudent speed.**
- **Dogs must always be leashed and under control of owner.**
- **Do not pick flowers wild or cultivated.**
- **Recreational use of the cemetery for horseback riding motorcycles and skateboards will not be allowed.**
- **Vandals will be prosecuted to the full extent of the Law.**

Per order of the town Selectman and Town Manager.  
For assistance contact the sexton at [cemetery@plaistow.com](mailto:cemetery@plaistow.com)

The costs for Cemetery plots are as follows:

- Plaistow Residents: \$425 per grave
- Non-Residents: \$795 per grave
- Internment fee for a full burial: \$100
- Internment fee for a cremation: \$50

There were three (3) grave lots sold in 2022

And there were nineteen (19) internments

# **REPORT FROM THE COMMUNITY EMERGENCY RESPONSE TEAM (CERT)**

*Patrick Kiley Deputy Director of Emergency Management*

The Plaistow Community Emergency Response Team (PCERT) had an incredibly busy year in 2022. This year saw the PCERT deployed multiple times in our own community, as well as our neighboring mutual aid partners. The team continued to develop their firefighter rehab skills with the assistance of the SouthEastern New Hampshire Hazardous Materials Mutual Aid District (SENHHMMAD). PCERT assisted with the training of new CERT members in a continuing effort to grow CERT in the State of Massachusetts as well. PCERT also adopted a new standard of emergency radio communication in 2022, in order to properly network control team communications in emergency settings.

## Activations in 2022:

The Plaistow Community Emergency Response Team was activated multiple times in 2022, to respond to a variety of emergency events and crises. To include:

- Assisting the Plaistow Office of Emergency Management with Old Home Day crowd assistance, network communication and traffic control. PCERT deployed their new method of HAM Radio Network Control for this event with the assistance of the SENHHMMAD Command Support Unit.
- PCERT was deployed multiple times under the SouthEastern New Hampshire Hazardous Materials Mutual Aid District (SENHHMMAD) to provide Rehab during various emergencies this year to include multiple area house fires, gas leaks, and a search and rescue operation in Hampstead NH.

## Training Activities in 2022:

- The entire PCERT was certified to drive the SENHHMMAD Hazmat Rehab 1 apparatus to continue aiding our mutual aid partners with firefighter rehab.
- PCERT was deployed on a training exercise to assist the Chester Fire Department with their annual ice water rescue training. PCERT provided rehab assistance along with warming shelters for the participating units.



## **REPORT FROM THE CERT: CITIZENS EMERGENCY RESPONSE TEAM** *(continued)*

- Plaistow CERT assisted the Boy Scouts of America Spirit of Adventure Council and other NH CERT members to certify volunteers and Methuen Police Department Officers in CERT basic operations. This effort continues in an attempt to start new CERT initiatives in the State of Massachusetts.
- PCERT assisted the NH HSEM Terrorism Response Simulation Drill as role playing victims in order to assist HSEM in auditing its agents and local law enforcement's response to high threat events.

### Town Events in 2022:

- Memorial Day Ceremony
- 9/11 Memorial Ceremony
- Veterans Day Ceremony

### Events Organized in 2022:

- This year PCERT did not organize any town events, however we plan to host recruiting events in 2023.

### Membership in 2022:

- Membership remained unchanged at five (5) PCERT members.

### Goals for 2023:

- PCERT plans to expand its membership in 2023 by continuing to recruit in the Town of Plaistow as well as several area communities that do not have plans to create local CERT teams.
- PCERT is planning on expanding our Rehab capabilities by equipping a Plaistow Office of Emergency Management SUV with light Rehab resources. This will better enable our response to local Rehab requests.
- PCERT will continue seeking certification in emergency response training and growing our communication with NH State sponsored emergency teams.



## **REPORT OF THE CONFLICT OF INTEREST COMMITTEE (COIC)**

*Therese A. Chouinard, Chair*

### **Purpose of the Committee**

In order for the citizens of Plaistow to have confidence in the integrity of its government, the Conflict of Interest Committee (COIC) is dedicated to serving Plaistow's citizenry by ensuring that:

- 1) Our public officials act independently, impartially and with responsibility to the people of Plaistow for the public's best interests.
- 2) Our government's decisions and policies are made through the proper channels of government structure.
- 3) Any and all public offices are not used for personal gain.
- 4) Our public officials perform their duties without conflicts between their private interests and those of the citizens they serve.

### **How to File a Petition**

Any citizen who believes that a conflict of interest exists regarding a Plaistow public official and wishes to submit a formal complaint is encouraged to review the Town of Plaistow Conflict of Interest (COI) Ordinance, Section V, "Prohibited Conduct."

To obtain copies of the *COI Ordinance, Bylaws, Petition of Alleged Violation form, and the Trifold of Prohibited Conduct* from the COI Ordinance you may:

- 1) Mail a request to the Conflict of Interest Committee, PO Box 903, Plaistow, NH 03865;
- 2) Online at: <https://www.plaistow.com/conflict-interest-committee>;
- 3) Email to [townofplaistowcoic@yahoo.com](mailto:townofplaistowcoic@yahoo.com), and enter "COIC Business" in the subject line;
- 4) Attend a COIC meeting; or
- 5) Inquire at the Town Hall

All correspondence to the post office box and email address go directly to the COIC and remain confidential in accordance with our bylaws and ordinances. All *Petitions of Alleged Violation* forms must be mailed to the COIC at the PO Box only; hand-delivered petitions will not be accepted.

### **NH Conflict of Interest Area Towns Group**

The COIC is still interested in forming a NH Conflict of Interest Group of area towns who have a COI Ordinance or who would like to adopt an ordinance of their own. Committees would share ideas and information on the COI Ordinances and possible areas of improvement.

### **Committee Member Assistance**

The COIC is available to interpret and/or discuss the COI Ordinance and Bylaws with citizens and town officials at all regular meetings. Suggestions to improve the

## REPORT OF THE CONFLICT OF INTEREST COMMITTEE (COIC) (continued)

ordinance will be taken under consideration at the COIC's discretion. In 2017 we received petitions. In 2013 we created a trifold of the Prohibited Conduct from the COI Ordinance. We want to continuously improve our processes to ***serve traditions*** of the Town.

### Meeting Schedule

The COIC meets the third Tuesday of the month, 7:00 PM, at the Plaistow Public Library (except July, August, November, and December). Special Meetings are called as needed. All regular meetings are open to the public, and all are welcome to attend.



# **REPORT OF THE CONSERVATION COMMISSION AND TOWN FOREST**

*Timothy Moore, Conservation Commission Secretary*

The Conservation Commission is **serving tradition** on many fronts. 2022 was the 13<sup>th</sup> year of celebrating Arbor Day, at least the 39<sup>th</sup> year of annual stream sampling, and the 8<sup>th</sup> year of a conservation easement that helps to protect the parcels in the Town Forest. The Town Forest is made up of over fifteen (15) parcels of land totaling just over 400 acres. The parcels making up the Town Forest have been collected from the 1950s and 60s to the current time with many of them donated to the Town and the rest of the parcels purchased by the Town with money from the 36-A Conservation Fund.

Arbor Day: 2022 marked the 13<sup>th</sup> year of celebrating Arbor Day with Pollard School. Normally a highlight of the celebration is the planting of one or more trees. In 2022, in place of planting trees, Liz McKinley, a state forester, led the Pollard 5<sup>th</sup> graders on a walk from the school to the cemetery and then back to Pollard Park. Liz pointed out various tree species along the walk and at Pollard Park. About 90 5<sup>th</sup> graders participated with half doing the walk in the morning and half in the afternoon.

Education is always an important part of conservation and as a build-up to the Arbor Day celebration students in grades 1 through 5 learn about trees and their value to the community. Each year a theme is chosen for a poem (5<sup>th</sup> graders) and poster (all grades 1 through 5) contest. The theme for 2022 was “Trees”. This year’s winners are shown below.

Place	Poetry Winner
1 <sup>st</sup>	Amber Silva
2 <sup>nd</sup>	Brooke Benjamin
3 <sup>rd</sup>	Cooper Dorsica
Grade	Poster Winner
1	London Murphy
2	Lilly Jensen
3	Charlotte Fraser
4	Camden Perry
5	Julie Sheffield

Stream Sampling: 2022 marked at least the 39<sup>th</sup> year that the Conservation Commission has measured the water quality of several Plaistow streams. During the first eighteen years the sample points and types of tests varied somewhat through those years. The last twenty have been more consistent with the number of sample points growing to twenty-one and the number of tests done at each point has expanded to fourteen. The chart below shows the results for nitrates and nitrites from 1983 through 2021. The results are displayed in roughly 10-year intervals as well as the last 3 years. For these two measures the results have been very consistent over time. Not all measures are this consistent.

# **REPORT OF THE CONSERVATION COMMISSION AND TOWN FOREST**

***(continued)***

## **Annual Stream Sample Test Results History**

Sample Point	Test Type	1983 (mg/l)	1993 (mg/l)	2003 (mg/l)	2012 (mg/l)	2020 (mg/l)	2021 (mg/l)	2022 (mg/l)
Little River at intersection of Old County & Kingston Roads	Nitrates	< 0.10	0.5	0.56	< 0.2	< 1.0	< 1.0	< 1.0
	Nitrites	< 0.10	< 0.05	< 0.05	< 0.2	< 0.01	< 0.01	<0.01
Little River at the Atkinson/Plaistow Town Line	Nitrates	0.14	0.5	1.34	0.50	< 1.0	< 1.0	< 1.0
	Nitrites	< 0.10	< 0.05	< 0.05	< 0.2	< 0.01	< 0.01	< 0.01

Note the “<” symbol means “less than” and gets reported when the available measurement techniques measure some quantity of a substance, but it is so small that it can not be measured accurately. These points are often referred to as Minimum Detectable Limit (MDL) points.

The unit of measure for both nitrates and nitrites is milligrams per liter (mg/l). Drinking water standards require less than 10 mg/l for nitrates.

Although the water quality in our streams does not meet drinking water standards for some measures such as pH and coliform, neither does it pose a severe health risk.

Prime Wetlands: One of the goals the Conservation Commission had in 2020 was to investigate what it would take to officially designate some of our high functioning wetlands as prime wetlands. The Commission contracted with Mark West of West Environmental to undertake a prime wetlands study. Mark mapped the size and function of each Plaistow wetland. The work was completed in November 2021 but there was not sufficient time to prepare a warrant for the 2022 Town Meeting for voters to approve or disapprove the prime wetland designation.

The Commission made a recommendation to the Planning Board to update the wetlands ordinance by preparing a zoning warrant article for the 2021 Town Meeting. The proposed zoning amendment, that made provisions for prime wetlands, passed.

Throughout 2022 the Commission finished the work required to hold a public hearing on the prime wetland designation and prepared the warrant article for the prime wetland approval for the 2023 Town Meeting. If the warrant article passes, the Commission will submit the necessary information to the NHDES for final approval of the prime wetland designation for Plaistow.

Town Forest: The implementation of the projects described in the recently updated Forest Management Plan (FMP). The projects included treating of a portion of the Town Forest for invasive species (completed in August 2022) and a small logging project to

## **REPORT OF THE CONSERVATION COMMISSION AND TOWN FOREST** *(continued)*

maintain forest health by allowing a diversity of trees to grow and prosper (completed in October 2021).

The Southeast Land Trust (SELT) monitors the conservation easement at the Town Forest for encroachments or other types of violations. During the review two (2) years ago, SELT felt that an abundance of trails didn't allow for large areas of undisturbed forest for wildlife diversity to prosper and still allow the use of the Town Forest trail system for the enjoyment of the forest and its wildlife. Their recommendation resulted in approximately a 1-year review of a redesigned trail system. This was a critical step in working with the Atkinson and Hampstead Conservation Commissions to produce a Three-town trail map that shows trails in all three towns and how they all interconnect. More importantly all three (3) towns agreed on a uniform trail marking system so that hikers and bikers can enjoy the benefits of conservation land in all three towns. Most of the redesigned trail system was implemented in 2022 and will be completed in 2023 along with the three-town trail map.

When using the Town Forest please remember the National Park admonition, "Take only pictures, leave only footprints."

Thanks to the many volunteers who help us maintain the trails and repair bridges that enhance the experience and safety of the many trail hikers. This year the entrance to the parking lot was paved to prevent rutting and also to allow those using the forest to safely exit the forest parking lot in both directions.

As always, thanks to Dan Garlington and his work crew for keeping the parking lot well-maintained all year and plowed during the winter months. Please be patient, however as it may take a couple days to get the roads plowed, sanded, and salted before resources can be directed to the Town Forest parking lot.



As Smokey Bear, a US Forestry icon for forest fire prevention, has reminded us for all these years,

**“Only YOU Can Prevent Forest Fires!”**

## **CURRENT USE DESCRIPTION AND INVENTORY**

New Hampshire's Current Use law (RSA 79-A) allows qualifying land to be taxed according to its current, rather than its potential use. Without the Current Use program, all open land, regardless of the owner's intent for future use, would be assessed and taxed at full market value. In many cases this would have the effect of forcing landowners to sell their property to escape high property taxes. Inevitably this would mean losing much of this land to development – most likely in the form of residential subdivisions. Current use assessment typically reduces property taxes assessed on undeveloped land by more than two-thirds and is vital to the preservation of open space in the region.

Started in 1973, the current use program is an extremely important mechanism for keeping open land open. It does not, however, provide any long-term protection from the future development of this land. This is because current use land can be taken out of the program. If the land is converted to a non-qualifying use (e.g., subdivided for development) it is subject to a "Land Use Change Tax" equal to 10% of the land's full value assessment at the time of the change. In 1994, the Current Use Law was amended to allow the current use penalty tax (land use change tax) to accrue to a special account that can be used for conservation purposes.

The March 2000 Town Meeting voted to put the "Land Use Change Tax" into the Conservation Fund. The "Conservation Fund 36-A" may be used for land or easement acquisition, or for any other purpose for which the Conservation Commission Fund was established under RSA 36-A allows, such as resource inventories, management of Town lands, etc. The 36-A Fund requires both the Conservation Commission's and the Board of Selectmen's approval for withdrawal of any of those funds.

The Current Use Fund has \$182,479.33 in this fund as of December 31, 2022 and the Conservation Fund has \$149,242.95 in it as of December 31, 2022.



# CURRENT USE DESCRIPTION AND INVENTORY (continued)

## Current Use

MBLU	Block	Lot	Unit	Location	Owner Full Name	Co-Owner Full Name	Address Line 1	City	State	Zip	ACRES	Total Assessed Land	Total Assessed Bldg	Total Assessed Parcel Value
8	025	002	000	0 HAMPSHIRE LINE	DUSTON, VIRGINIAL	DUSTON, EDWIN	390 EAST ROAD	HAMPSHIRE	NH	03841	0.55	40	0	40
8	027	000	000	23 HICKORY RIDGE RD	GALLANT, MICHAEL J & PAMELA J	CO-TRUSTEES OF THE PAMELA J GALLANT REV	23 HICKORY RIDGE ROAD	PLAISTOW	NH	03865-2765	15.47	144474	466000	841274
11	006	000	000	19 ATKINSON DEPOT RD	POST, GARY K.		15 ATKINSON DEPOT RD	PLAISTOW	NH	03865	2.4	173	0	173
11	008	000	000	15 ATKINSON DEPOT RD	POST, G & M REVOCABLE TRUST		15 ATKINSON DEPOT RD	PLAISTOW	NH	03865	9.46	151688	270300	476288
12	001	000	000	0 ATKINSON DEPOT RD	POST, GARY K.		15 ATKINSON DEPOT RD	PLAISTOW	NH	03865	9.4	1156	0	1156
14	008	000	000	30 EAST RD	PETTENGILL, DEBORAH LEE TRUSTEE		30 EAST RD	PLAISTOW	NH	03865	5.788	152833	335900	494733
18	010	000	000	244 MAIN ST	JAMBS, LLC		2 LIPPOLO RD	ATKINSON	NH	01811	14.6	701	0	701
20	005	000	000	93 OLD COUNTY RD	COLLINS, MARGO B		93 OLD COUNTY RD	PLAISTOW	NH	03865	19.25	156713	385500	550973
21	002	000	000	310 MAIN ST	BARIBEAU, ROGER R	BARIBEAU CAROL A	310 MAIN STREET	PLAISTOW	NH	03865	14	163108	169942	349250
21	005	000	000	0 MT MISERY	GALLOWAY, ANDERSON		PO BOX 1126	PLAISTOW	NH	03865	12.6	907	0	907
22	001	000	000	0 MT MISERY	MERANDA, JOSEPH	FAVALORO, SHERRI	PO BOX 1691	PLAISTOW	NH	03865	6	507	0	507
22	015	000	000	0 MT MISERY	MERANDA, JOSEPH	FAVALORO, SHERRI	PO BOX 1691	PLAISTOW	NH	03865	4	288	0	288
28	001	000	000	106 PLAISTOW RD	NMA ASSOCIATES		875 EAST STREET	TEWKSBURY	MA	01876	29.93	1211	0	1211
33	001	000	000	0 OLD COUNTY RD (BACKLAND)	KNP LAND ASSOCIATES, LLC		PO BOX 2308	METHUEN	MA	01844	53.72	1236	0	1236
34	001	000	000	0 MT MISERY	TORRONEO, HENRY		PO BOX 2308	METHUEN	MA	01844-2308	83	3984	0	3984
37	005	000	000	6 WOODLAND DR	STEVENS, KERI B.		6 WOODLAND DRIVE	PLAISTOW	NH	03865	11.19	141075	156900	303275
37	55	0	0	27 MAIN ST	NOYES, CYNTHIA		27 MAIN ST	PLAISTOW	NH	03865	9.84	136983	170300	306518
41	014	000	000	148 MAIN ST	GIFFORD, JONATHAN		148 MAIN STREET	PLAISTOW	NH	03865	29	137724	375200	579024
42	082	000	000	1 MAJOR LN	MAJOR TR, NORMAN L & BRENDA E	GIFFORD, CHRISTINE	12 KINGSTON ROAD	PLAISTOW	NH	03865	4.23	130294	103500	239594
44	050	000	000	67 KINGSTON RD	JAMES REVOCABLE TRUST, B & B	THE MAJOR REALTY TRUST	6710 PEBBLE BEACH WAY	BRADENTON	FL	34202	47	5183	0	5183
47	003	001	000	18 BRADY CIRCLE	NORTH-AVE DEVELOPMENT LLC	JAMES TR, BRUCE M & BARBARA J	9 BOBCAT WAY, U2	SANDOWN	NH	03873	2.4	137994	0	137994
47	003	002	000	24 BRADY CIRCLE	PATTERSON HOLLY		23 POPE RD	ATKINSON	NH	03811	2.69	395	0	395
47	003	003	000	26 BRADY CIRCLE	NORTH-AVE DEVELOPMENT LLC		9 BOBCAT WAY, U2	SANDOWN	NH	03873	2.65	390	0	390
47	003	004	000	17 BRADY CIRCLE	NORTH-AVE DEVELOPMENT LLC		9 BOBCAT WAY, U2	SANDOWN	NH	03873	2.77	55807	0	55807
47	003	005	000	34 ABBY RD	NORTH-AVE DEVELOPMENT LLC		9 BOBCAT WAY, U2	SANDOWN	NH	03873	4.73	695	0	695
47	003	006	000	48 ABBY RD	NORTH-AVE DEVELOPMENT LLC		9 BOBCAT WAY, U2	SANDOWN	NH	03873	4.28	629	0	629
47	003	007	000	56 ABBY RD	NORTH-AVE DEVELOPMENT LLC		9 BOBCAT WAY, U2	SANDOWN	NH	03873	3.78	556	0	556
47	003	008	000	64 ABBY RD	ABBY ROAD REALTY TRUST	COUILLARD, ALBERT C	82 SEVEN SISTER RD	HAVERHILL	MA	01830-4384	3.1	456	0	456
47	003	009	000	70 ABBY RD	NORTH-AVE DEVELOPMENT LLC		9 BOCAT WAY, U2	ANDOWN	NH	03873	1.26	277	0	277
47	003	009	000	70 ABBY RD	NORTH-AVE DEVELOPMENT LLC		9 BOCAT WAY, U2	ANDOWN	NH	03873	1.28	277	0	277
47	003	010	000	78 ABBY RD	NORTH-AVE DEVELOPMENT LLC		9 BOBCAT WAY, U2	SANDOWN	NH	03873	1.1	267	0	267
47	003	010	000	78 ABBY RD	NORTH-AVE DEVELOPMENT LLC		9 BOBCAT WAY, U2	SANDOWN	NH	03873	1.46	267	0	267
47	003	011	000	75 ABBY RD	ABBY ROAD REALTY TRUST	COUILLARD, ALBERT C TRUSTEE	82 SEVEN SISTER RD	HAVERHILL	MA	01830-4384	2.53	182	0	182
47	003	012	000	57 ABBY RD	FOURZIALAS, KRISTOPHER G & SARAHIA		22 MORNINGSIDE DR	HAVERHILL	MA	01832	2.53	89	0	89
47	003	013	000	37 ABBY RD	NORTH-AVE DEVELOPMENT LLC		9 BOBCAT WAY, U2	SANDOWN	NH	03873	2.52	127481	0	127481
48	032	000	000	63 FORREST ST	HOYT, DAVID M	KELLY, KRISTINA M	63 FORREST ST	PLAISTOW	NH	03865	13.51	127373	392300	979273
48	040	000	000	0 FORREST ST REAR	DELICIA, JARED M	DELICIA, JEFFREY C	43 FORREST ST	PLAISTOW	NH	03865	12.27	1844	0	1844
49	003	000	000	31 FORREST ST	LEBLANC TR, M G	M G LEBLANC REVOCABLE TRUST	35 FORREST STREET	PLAISTOW	NH	03865	12	108610	0	136210
50	078	000	000	17 HARRIMAN RD	HOLT, GERALD E		17 HARRIMAN ROAD	PLAISTOW	NH	03865-0488	53	130628	194300	327628
53	013	000	000	12 KINGSTON RD	MAJOR TR, NORMAN L & BRENDA E	THE MAJOR REALTY TRUST	12 KINGSTON ROAD	PLAISTOW	NH	03865	7.3	138726	261600	419726
53	028	000	000	7 HILL HAVEN RD	EMBREY, MONA E	EMBREY, MATTHEW	7 HILL HAVEN RD	PLAISTOW	NH	03865	31	141294	217900	379794
55	005	000	000	43 CRANE CROSSING RD	MAIR, ANN		PO BOX 2972	WOBBURN	MA	01888	19.06	1372	0	1372
55	009	000	000	29 CRANE CROSSING RD	ENGLEMAN, JANCE CHRISTINE		14142 EDEN ISLE BLVD	WINDERMERE	FL	34786	10.89	141400	361500	502900
56	003	000	000	30 CRANE CROSSING RD	DEPTULA-HICKS, DARLENE M TRUSTEE	DEPTULA-HICKS, DARLENE M. 2010 FAMILY TR	30 CRANE CROSSING RD	PLAISTOW	NH	03865	6.5	157190	240900	598590
62	029	000	000	44 SWEETHILL RD	125 DEVELOPMENT NH CORP		PO BOX 532	PLAISTOW	NH	03865	19.61	137671	125300	262971
65	002	000	000	28 NEWTON RD	RDR LLC		104 OCEAN DR	SEABROOK	NH	03874	13.33	189946	0	214146
66	017	000	000	93 FORREST ST	HAVERHILL GOLF & COUNTRY CLUB		58 BRACKETT LANE	HAVERHILL	MA	01830-8703	257	1564432	0	2576932
67	001	000	000	34 NEWTON RD	PAQUETTE, ERIC	PAQUETTE, CHRIS	10 GILE RD	NOTTINGHAM	NH	03230	17.1	144448	151300	307848
68	008	000	000	82 NEWTON RD	SWEETHILL FARM, LLC		64 MAIN STREET	PLAISTOW	NH	03865	25.62	221239	665700	1150739

## **ELDER AFFAIRS COMMITTEE**

*Susan Sherman, Chair*

As we recover and regroup from 2 years of social isolation during Covid, our elder affairs committee is committed to offering our senior residents engaging activities to attend and participate in.

During this year, as we continue ***Serving Tradition*** of offering opportunities for our seniors, the Committee teamed with the Recreation Department, Library, and the Vic Geary Center, to plan many events. We thank all who helped and supported our events.

### Highlights of the year include:

- Spring of 2022, we offered a “Tea Party” at the Library with sweets and goodies for our seniors. Enjoyed by all.
- Monthly Movies and socials for each season including a fall harvest luncheon served by the Committee.
- Multiple senior trips, supported by the Recreation Department, have been offered this year and enjoyed by all.
- Helping at the Vic Geary Craft Fair with set up, clean up, goodies and raffles.

The Vic Geary Center is a daily Drop-in spot for our seniors. We encourage our residents to attend and get involved with this wonderful resource.

As we rolled into winter, we participated in crafts, Christmas Cards for Veterans, wreathmaking, and a “Christmas Tea” held at the Library with goodies and entertainment. Again, thanks to Recreation and the many volunteers who have worked to provide a “smile” to our seniors.

Many seniors are in need of rides to appointments and events. As we continue into 2023, our committee is involved in discussions on how to better support the transportation needs of our seniors.

The committee thanks the Town of Plaistow for the support and encouragement.



# **REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT**

*Chief Chris Knutsen, Emergency Management Director*



Our mission is to provide planning, training, and exercises to ensure emergency preparedness for the Town of Plaistow. This task is accomplished through the cooperation of local, state, and federal agencies. This coordination requires the integration of key stakeholders with the necessary activities to prepare, respond to, and recover from threatened or natural disasters, acts of terrorism, and other man-made disasters. These operational readiness procedures begin with assessing the situation and providing fundamental collaboration and guidance to all involved. These tasks are assisted by utilizing a guidebook called a Local Emergency

Operations Plan (LEOP). This all-hazards emergency management approach addresses defined threats in the community along with response and recovery actions that need to be implemented. A fundamental element of this guide is to have pre-authored actionable items that spell out the following:

1. Staff responsibilities
2. Response capabilities
3. Resources needed
4. Available response resources
5. Contractual services
6. Utility plans
7. Recovery plans



Plaistow Office of Emergency Management (OEM) will be reviewing our LEOP Guidebook in 2023 to ensure all of the necessary components are up to date.

A new mass notification system called CodeRED has been purchased and implemented for our community. We urge our citizens to register and stay informed.



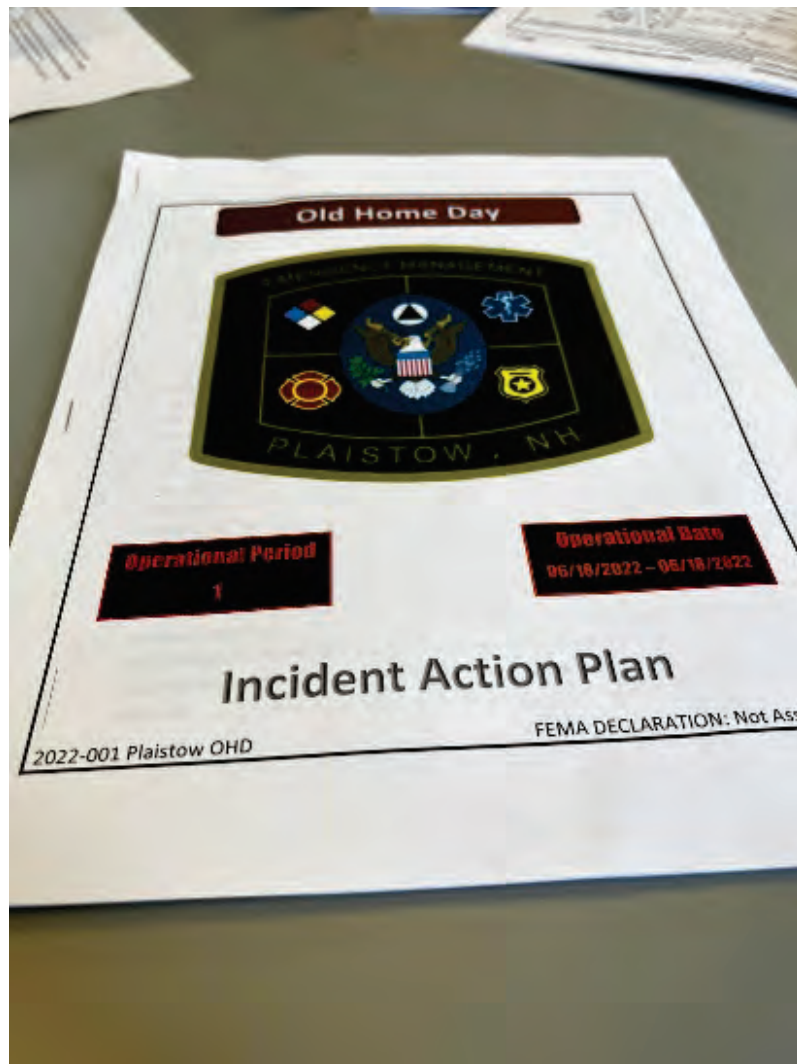
Text **PLAISTOW** to **99411** or go to the [www.plaistow.com](http://www.plaistow.com)

This system allows us to send out:

- Emergency notifications
- Severe weather and natural disaster warnings
- Routine notifications
- Health and safety incidents

## REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT (continued)

It was nice to have Old Home Day back with a sense of **serving tradition** after the cancellations created by the pandemic. Though these events are fun for all that attend, they can create an environment rich for someone who wishes to do harm. To combat these possible issues, our office collaborated with all the event planners to ensure a safe environment. Plaistow OEM also authored a comprehensive “Incident Action Plan.” This document is specific to an event that outlines procedures for several scenarios.



Mitigation • Preparedness • Response • Recovery

## **ENERGY COMMITTEE**

*Timothy Moore, Energy Committee, Chair*

The Energy Committee was formed five years ago and hence does not have a long history of ***serving tradition***. Over its history the Town has been well-managed and has always looked for ways to accomplish tasks in an efficient, cost-effective manner. The Energy Committee fits in with that philosophy and the projects the Committee completes directly serve to reduce energy costs.

### **Energy Capital Improvements Program (CIP)**

During 2022 the Energy Committee recommended a sum of \$25,000 be deposited into the Energy Capital Reserve Fund. Most projects are too expensive to be paid for entirely from the capital reserve fund, it does serve to provide some “up front” money to get projects underway or for some matching funds.

### **LED Lighting**

The Committee worked with the Library on an LED internal and external LED lighting replacement project that has saved \$10,000 to \$12,000 annually. With the high cost of energy expected in 2023 this savings will be even greater.

The next LED replacement project was the streetlights. This project is expected to save \$23,000 per year with a payback period of 5 years. Affinity, a Dover NH-based company was selected to do this project and was completed in early 2020.

The next LED replacement project occurred at the Town Hall where not only did LEDs replace conventional incandescent and fluorescent lighting, but “smart” lighting was installed concurrent with the LED upgrades. Town Hall lights now automatically turn on when someone enters a room or hallway and automatically turn off when there is no movement in those rooms or hallways. This project will result in an annual savings of about \$4,000. The Public Safety Complex was next in line to get LED replacement lighting. We don’t have an estimate of savings mostly due to a history of energy usage in the newer portion of the building.

### **Salt Shed Solar Panels**

As part of the new Public Works Facility a salt shed was constructed and geographically aligned to optimize the electrical energy output from an array of solar panels installed on the roof. The solar panel installation became operational in 2021. Not only do the solar panels generate electricity to reduce the demand for electricity, but they are also connected to the electrical grid in a manner known as net-metering where the excess energy that is created is sold in the form of Renewable Energy Credits (RECs). The system has not been operational long enough to get an estimate of the annual energy cost savings.

One of the projects the committee will be looking at in 2023 is the installation of solar panels on the new Public Works garage roof. The project is still in the conceptual stage and no project costs, energy savings, or payback periods have been estimated.

## **ENERGY COMMITTEE**

*(continued)*

### **Solar Array on Landfill**

Revision Energy, located in Brentwood, presented a conceptual design for a solar array to the Committee in 2017. The Committee is currently working with Encore Energy to complete this project. They will help us complete the final design, oversee the installation, as well as oversee the operation of the array over the lifetime of the project. No contracts have been signed as the project is still in its infancy. It is expected that the project will take 2 to 3 years to complete.



### **NH Clean Energy Group**

The Energy Committee recommended to the Board of Selectmen that Plaistow join the NH Clean Energy group. There is a modest \$250 fee to join the group and the Selectmen did vote to join. The group monitors energy-related legislative bills and is available help energy committees evaluate and prioritize various energy projects. The Energy Committee will be working with them throughout 2023 to help us better define, schedule, and implement the Community Power program. This program allows municipalities to aggregate residents' electrical energy, buy the energy at a bulk rate, and allow the participating residents to take advantage of the reduced bulk rate.

### **Vehicles**

The technology, cost, and availability of electric vehicles is changing rapidly so the price gap between an electric vehicle and a gas/diesel-powered vehicle is closing. This applies to hybrid vehicles as well as renewable energy vehicles. The Committee is tracking these vehicles to see if it makes sense to include them in the Town's vehicle rotation plans.

## **REPORT OF THE FINANCE DIRECTOR**

***Gregory A.Colby, CPA, Finance Director***

The Finance Department is comprised of many functions that interact with all departments within the Town of Plaistow. These functions include Payroll, Accounts Payable and Accounts Receivable. The Finance Department is responsible for development, preparation and control of the Town's budget in conjunction with the Town Manager and the individual departments.

The Department is also in charge of accounting and financial reporting including Federal and State reporting requirements.

It is the mission of the Finance Department to administer the financial resources of the Town in a fair, accurate, and professional manner to meet all areas of fiscal responsibility, including compliance with federal, state and local laws, as well as general accepted accounting principles.

The external audit conducted in 2022 for the year ended December 31, 2021 resulted in the Town receiving an unmodified opinion on the financial statements, which is the highest level an entity can receive. The Town continues to have a healthy, strong unassigned fund balance. The entire audit is available on the Town Website, under the Finance Department page.

The external auditors have been scheduled for the week of March 13, 2023, and the expectation is to have the report back and available by June 15<sup>th</sup>.

The Finance Department continues to strive towards ensuring that information generated from this office is as timely and accurate as possible, so Town Officials, staff, and taxpayers can rely on and make sound financial decisions on behalf of the Town.



## REPORT OF THE FIRE DEPARTMENT

*Chris Knutsen, Fire Chief*

It is a privilege and an honor to serve a community supporting our public safety mission. Your financial support has allowed us to be better prepared, equipped, and trained to safely and efficiently serve our community. This has been a monumental year with record-breaking call volume, and our 24-hour staffing continues to positively impact the outcomes of the emergencies that we respond to. Our staff remains dedicated to a **serving tradition** ethos for helping those in need. Together, our community is better prepared to save lives and protect property.

Plaistow firefighters have responded to 44 fire-related incidents, with 11 significant building fires in town. The fire department is projected to respond to nearly 1,400 calls for service this year, which will be around a 16% increase from 2021. Our faster response time from on-duty staffing has significantly reduced property loss and has saved nearly 7 million dollars. This success is directly related to the financial support we receive from our tax-payers and the commitment from our dedicated staff, dispatch center, and mutual-aid partners.



### **Westville Road, Plaistow**

From the 911 dispatch to first fire engine on the scene with a capable fire suppression force was 4-minutes. This fire was extinguished in 7-minutes



### **Middle Road, Plaistow**

From the 911 dispatch to first fire engine on the scene with a capable fire suppression force was 5-minutes. This fire was extinguished in 18-minutes



### **Barker Street, Plaistow**

From the 911 dispatch to first fire engine on the scene with a capable fire suppression force was 3-minutes. This fire was extinguished in 24-minutes

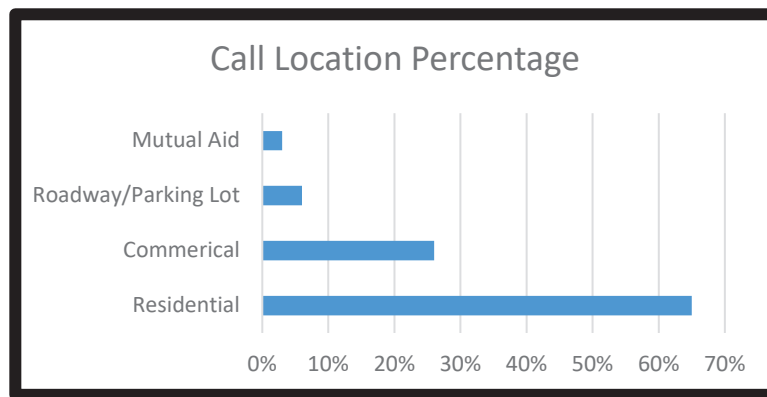
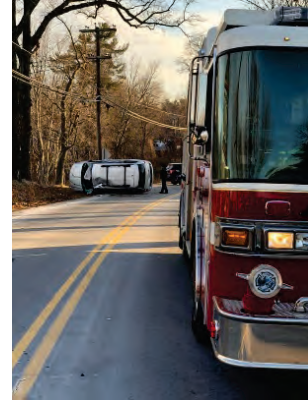


### **Newton Road, Plaistow**

From the 911 dispatch to first fire engine on the scene with a capable fire suppression force was 5-minutes. This fire was extinguished in 34-minutes

## REPORT OF THE FIRE DEPARTMENT (continued)

Our Firefighters, EMT's and Paramedics, have responded to nearly 800 medical calls. Several of these were life-threatening emergencies that included strokes, seizures, heart attacks, significant respiratory distress, respiratory failure, cardiac arrest, motor-vehicle accidents, and multi-systems trauma. When treating the sick and injured, time is of the essence. Every minute a person is not breathing or in cardiac arrest, they lose approximately a 10% chance of survival. Again, we are seeing a tremendous benefit to the health of our community by having a faster response time.



Several upgrades to our gear and equipment have allowed us to provide a safer work environment for our staff. This year we were able to replace firehose that was 27 years old. This hose was long past its usable life expectancy and had become unreliable. We also replaced our self-contained breathing apparatus. These devices are what allow our firefighters the ability to breathe in atmospheres that would not support life. These breathing apparatuses are our most critical items at a fire scene. Having new state-of-the-art packs has improved the safety of our staff.



Training is the heart of our operations, and our staff strives to improve their skills and abilities. Plaistow firefighters have logged thousands of hours in training, continuing education, and hands-on scenarios. They have received advanced-level firefighter strategy and tactics training, mental health awareness, firefighter safety & survival, rapid intervention team operations, advanced trauma treatment, and rescue task force concepts. Because of Chief Knutsen's background, most of these classes could be delivered free of charge. The fire department is now equipped and trained to respond to various technical rescue incidents that include; confined space, rope, trench collapse, and building collapses. Our officers (supervisors) are now trained to the National Fire Protection Association (NFPA) standard required to fill that role.



## **REPORT OF THE FIRE DEPARTMENT – FORESTRY**

***Chris Knutsen, Fire Captain***

We would like to remind residents that per RSA 227-L:17, anyone who wishes to burn clean, ordinary combustibles such as leaves, brush or untreated lumber, or have a camp or cooking fire MUST have written permission from the landowner and a fire permit from the local forest fire warden or local fire department in the town or city where the fire will be kindled. You MUST be at least 18 years of age to obtain a written fire permit. Public or privately owned camp or picnic grounds must obtain an annual written fire permit from the town forest fire warden for use of outside fireplaces, camp or cooking fires used in the operation of the camp or picnic grounds.

Such camp or cooking fires should:

- 1) Be in an area cleaned to mineral soil at least 8 feet across
- 2) Have at least 6 inches of sand or gravel under the fire for any fire built on the ground
- 3) Have no limbs or other burnable material to a height of 10 feet above the fireplace area
- 4) Be constructed so they cannot be moved from their mineral soil area

### **What You Can Burn and When**

Only leaves, woody debris, or brush less than 5 inches in diameter, or untreated wood and dimension lumber (subject to Env-A 1001.05(g)) can be burned. For any open burning a written fire permit is required. Even with the permit, no open burning is allowed between the hours of 9:00 am and 5:00 pm unless it is raining. When the ground where you are burning is completely covered with snow no fire permit is required. However, be sure to check local ordinances that might restrict wintertime burning. The permittee will be required to have suppression equipment on site while the burning is being done and the fires will have to be totally extinguished or be constantly attended.

Air quality regulations restrict the type of material burned in the open. Stumps, painted or treated lumber, tires, tubes, plastics, foam rubber and shingles are some of the prohibited materials (see Department of Environmental Services, Air Resources Division Open Burning Rules). Per Env-A 1001.05(g) *"On-site burning, by the owner of a private, single-family residence occupied by the owner, of untreated wood, provided the material originates on site"*.

### **Types of Permits**

- ☐ Category I (Seasonal) – Means a small, controlled fire, such as a camp or cooking fire, no greater than 2' in diameter contained within a ring of fire resistive material or in a portable fireplace. A category I fire, conditions permitting, may be kindled with a permit at any time of day whether raining or not.
- ☐ Category II (Seasonal) – Means a small, controlled fire, such as a camp or cooking fire, no greater than 4' in diameter contained within a ring of fire resistive material or in a portable fireplace. A category II fire, conditions permitting, may be kindled with a permit between the hours of 5:00 pm – 9:00 am unless it is raining.

## REPORT OF THE FIRE DEPARTMENT – FORESTRY (continued)

- ❑ Category III (Day Permit Only) – Means any other fire, not category I or category II fire or greater than 4' in diameter or a fire not contained within a ring of resistive material. A category III fire, conditions permitting, may only be kindled with a permit between the hours of 5:00 pm – 9:00 am unless it is raining.

Permits may be obtained at <https://www.plaistow.com/fire-department/pages/burn-permitting>.



### ■ VEGETATION MANAGEMENT

#### 1. HOME IGNITION ZONES

To increase your home's chance of surviving a wildfire, choose fire-resistant building materials and limit the amount of flammable vegetation in the three home ignition zones. The zones include the **Immediate Zone**: (0 to 5 feet around the house), the **Intermediate Zone** (5 to 30 feet), and the **Extended Zone** (30 to 100 feet).

#### 2. LANDSCAPING AND MAINTENANCE

To reduce ember ignitions and fire spread, trim branches that overhang the home, porch, and deck and prune branches of large trees up to 6 to 10 feet (depending on their height) from the ground. Remove plants containing resins, oils, and waxes. Use crushed stone or gravel instead of flammable mulches in the **Immediate Zone** (0 to 5 feet around the house). Keep your landscape in good condition.

### ■ FIRE RESISTIVE CONSTRUCTION

#### 3. ROOFING AND VENTS

Class A fire-rated roofing products, such as composite shingles, metal, concrete, and clay tiles, offer the best protection. Inspect shingles or roof tiles and replace or repair those that are loose or missing to prevent ember penetration. Box in eaves, but provide ventilation to prevent condensation and mildew. Roof and attic vents should be screened to prevent ember entry.

#### 4. DECKS AND PORCHES

Never store flammable materials underneath decks or porches. Remove dead vegetation and debris from under decks and porches and between deck board joints.

#### 5. SIDING AND WINDOWS

Embers can collect in small nooks and crannies and ignite combustible materials; radiant heat from flames can crack windows. Use fire-resistant siding such as brick, fiber-cement, plaster, or stucco, and use dual-pane tempered glass windows.

### ■ BE PREPARED

#### 6. EMERGENCY RESPONDER ACCESS

Ensure your home and neighborhood have legible and clearly marked street names and numbers. Driveways should be at least 12 feet wide with a vertical clearance of 15 feet for emergency vehicle access.

- Develop, discuss, and practice an emergency action plan with everyone in your home. Include details for handling pets, large animals, and livestock.
- Know two ways out of your neighborhood and have a predesignated meeting place.
- Always evacuate if you feel it's unsafe to stay—don't wait to receive an emergency notification if you feel threatened from the fire.
- Conduct an annual insurance policy checkup to adjust for local building costs, codes, and new renovations.
- Create or update a home inventory to help settle claims faster.



**TALK TO YOUR LOCAL FORESTRY AGENCY  
OR FIRE DEPARTMENT TO LEARN MORE  
ABOUT THE SPECIFIC WILDFIRE RISK  
WHERE YOU LIVE.**



**FIREWISE USA®**  
RESIDENTS REDUCING WILDFIRE RISKS

VISIT [FIREWISE.ORG](https://www.firewise.org) FOR MORE DETAILS

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## **2022 ANNUAL REPORT OF THE** **SOUTHEASTERN NEW HAMPSHIRE HAZARDOUS MATERIALS** **MUTUAL AID DISTRICT**

**Bruce Breton**  
**Selectman, Windham**  
**Chairman, Board of Directors**



**Chief Thomas McPherson, Jr.**  
**Windham Fire Department**  
**Chairman, Operations Committee**

### **About the District:**

The Southeastern New Hampshire Hazardous Materials Mutual Aid District's membership is comprised of 15 communities, covering approximately 360 square miles with a population of over 193,000 people. The District was formed in 1993 to develop a regional approach for dealing with the increasing amounts of hazardous materials being used and transported within these communities. In 2022, we were fortunate to have Atkinson rejoin the District.

The District draws its funding from an annual assessment from each community as well as from grants and donations. The FY 2023 operating budget for the District was \$148,273.00. Additionally, in 2022 the District applied for and received federal grants for equipment, training, and operational expenses totaling \$128,250.00. These grant awards included funding for equipment maintenance plans, replacement chemical protective garments, new Self-Contained Breathing Apparatus (SCBA) air cylinders, environmentally friendly suppression foam, an all-terrain vehicle for remote incident responses, radio reprogramming, HazMat management software as well as numerous training programs for team members. The Fire Chiefs from each member community make-up the Operations Committee of the District. The Operations Committee is overseen by a Board of Directors consisting of elected representatives from each community. It is the Board of Directors who approves the budget and any changes to the bylaws of the District. The Executive Board of the Operations Committee, which consists of the Chairman, Vice-Chairman, Treasurer, Technical Team Liaison, and one Member at Large, manages the operations of the District within the approved budget.

In 2022, we have been operating with a new, part-time District Administrator who manages the administrative functions of the District, including but not limited to, grants management, financial management, and emergency planning.

### **District Facility:**

The District maintains a facility in Windham that provides space to house several of its response vehicles and trailers, as well as provide office and meeting space for the District Administrator.

**2022 ANNUAL REPORT OF THE**  
**SOUTHEASTERN NEW HAMPSHIRE HAZARDOUS MATERIALS**  
**MUTUAL AID DISTRICT**  
*(continued)*

In addition, the District is able to utilize the facility for monthly training for the Emergency Response Team.

The Emergency Response Team:

The District operates a Technical Emergency Response Team. This Response Team is overseen by one of the member community's Chief fire officers who serves in the Technical Team Liaison position. The Team maintains a three-level readiness response posture to permit it to immediately deploy an appropriate response to a District community's request for help involving an unplanned release of potentially dangerous chemicals within their jurisdiction. While the Team primarily prepares for response to unplanned accidental chemical releases it is also equipped and trained to deal with a variety of Weapons of Mass Destruction (WMD) scenarios. The team maintains a host of specialized response equipment to deal with chemical and environmental emergencies.

The Emergency Response Team is made up of 24 members drawn from the ranks of the fire departments within the District. The Team consists of 5 Technician Team Leaders, 16 Hazardous Materials Technicians, and 3 Communication Specialists. In addition to these personnel, the team also includes an industrial chemist from a local industry.

District Resources:

The District's response resources include HazMat 1 which is the primary response vehicle and carries chemical detection and identification instruments, containment supplies, plugging, patching and intervention supplies, communication equipment, computer based and other chemical reference guides as well as chemical protective equipment. The Team's other vehicles consist of a Mobile Command Support Unit, Rehab Truck, two Spill Trailers, a Technician Trailer, an Operations/Spill Trailer, a Firefighting Foam Trailer, an Air Supply/Lighting Trailer and an SUV vehicle.

The Command Support Unit, HazMat 1 along with the Technician Trailer and SUV are housed in our Windham facility, while spill trailers are located in Derry and Sandown allowing for rapid deployment throughout the District. The Foam Trailer is housed by Salem Fire, the Operations Trailer is housed by Hooksett Fire and the Air Supply trailer is housed at Chester Fire. Activation of the team is made at the request of the local Incident Commander through the Derry Fire Department Dispatch Center.

The Rehab truck which serves as a firefighter rehabilitation unit is also housed at our Windham facility. This unit is available to our member departments and is equipped with refrigerated cases of water and sports drinks and can serve hot beverages. The truck is also equipped with a heated inflatable shelter to provide first responders with a place to get out of the weather. In order to remove carcinogens from firefighters as soon as possible, this truck is also equipped with garden hoses and soap and brushes to assist with the decontamination of firefighters at the scene. Staffing of this vehicle is done by a team of dedicated volunteers recruited from some of the District's fire departments along with the Derry Community Emergency Response Team (CERT).

**2022 ANNUAL REPORT OF THE**  
**SOUTHEASTERN NEW HAMPSHIRE HAZARDOUS MATERIALS**  
**MUTUAL AID DISTRICT**  
*(continued)*

Response Team Training:

The Emergency Response Team members have completed 620 hours of training this calendar year. This training consisted of in-person training programs covering Hazardous Materials

Transportation, Computer-Aided Management of Emergency Operations, Palmtop Emergency Action for Chemicals (PEAC), Hazardous Materials Simulation Equipment, Chemical Protective Clothing, Decontamination, and leak control techniques, as well full-scale response drills including the Manchester Airport 2022 Triennial Readiness Drill. Team leaders attended the International Association of Fire Chiefs HazMat conference, the first in several years since the pandemic's start. In addition, through grant funding, the District was able to host approximately 60 Company and Chief Officers from its member communities in a "First Responder Offensive" HazMat training class covering technical size-up and scene safety information for first arriving responders. In addition, the annual New Hampshire HazMat Conference was resumed in 2022 providing 20 Team members with nationally recognized speakers and subject matter experts discussing topics such as EV battery incidents and mitigation among others.

Emergency Responses

In 2022 to date, the Hazardous Materials Team responded to 20 incidents. These included a significant spill of waste oil from a business which was impinging on wetlands, a fuel oil tanker roll-over on Interstate 93 and spill trailer responses for hydrocarbon fuel spills from motor vehicle crashes and home oil tank leaks. Other responses included propane emergencies, identifying unknown substances, as well as requests for technical assistance for member departments where a Response Team Leader provided consultation to the fire department on the handling of an incident.

The REHAB team responded to thirteen incidents including fire scenes and large-scale training events.

For further information about the Southeastern New Hampshire Hazardous Materials District please visit our website at [www.senhazmat.org](http://www.senhazmat.org)



## **FIRE/RESCUE VEHICLE & APPARATUS REPLACEMENT PLAN**

<b>Fire/Rescue Vehicle Apparatus Replacement Plan</b>						
<b>Vehicle</b>	<b>Year Make &amp; Model</b>	<b>Serviceable Years</b>	<b>Estimated Replacement Cost per Vehicle</b>	<b>Number of Units per 25-year Interval</b>	<b>25 Year Estimated Total Cost</b>	<b>Proposed Replacement Year</b>
Command Car 1	2015 Chevrolet	10	\$50,000	2.5	\$125,000	2025
Rescue - 2	2006 Chevrolet	15	\$240,000	1.67	\$400,000	2023 Delivery
Engine - 1	2003 KME	25	\$475,000	1	\$475,000	2028
Tower -3	1991 Pierce	25	\$1,400,000	1	1,400,000	2023 Delivery
Forestry - 4	1994 GMC	25	\$60,000	1	\$60,000	2025
Tanker – 6	2018 Pierce	25	\$500,000	1	\$500,000	2043
Engine – 8	2012 HME	25	\$475,000	1	\$475,000	2037
Command Vehicle – Car 2	2014 Ford Explorer	15	\$35,000	1.67	\$58,450	2035
Utility Vehicle – Car 3	2013 Chevrolet	15	TBD	1.67	TBD	2034
					25-Year Total	\$3,493,450
					Cost per Year	\$139,738

### **Explanation**

For a number of years, the Town of Plaistow has maintained a successful Fire Apparatus Vehicle Replacement Plan. The goal of this plan is to appropriately schedule the replacement of emergency vehicles so as to level the tax impact each year. The Capital Improvement Program Committee, in coordination with the Fire Chief, calculates the total cost to replace vehicles within a 25-year planning horizon. The total cost of vehicle replacement is then divided by 25 to generate an approximate annual cost. Through annual Warrant Articles, that amount is requested to be placed into the existing Fire Department Capital Reserve Fund dedicated to the replacement of Fire Department apparatus. During the 2023 budget year, this plan will be reevaluated to update the projected replacement costs. The current estimates are substantially lower than current market prices.

## **REPORT OF THE HIGHWAY DEPARTMENT**

***Daniel Garlington, Highway Department Supervisor***

The Plaistow Highway Department, Dana Rabito, (Foreman), Aaron Shea, (Laborer), and I are ***serving tradition***, during some very challenging times, to maintain all Class Five Roads and the maintenance of town properties. In early Fall, Steve Duphily resigned to follow his dreams. Thank you, Steve, for all your dedication and hard work.

Traditionally, the most important responsibility is maintaining the roads during winter storm events. Sometimes this can be difficult and often challenging because each one is different from another. Similar to the past couple years, 2022 has been a relatively easy winter so far. We had 15 events including 7 large enough storms which the outside contractors were called in to assist. We had an extremely challenging storm in February that had only a few inches of snow BUT we had ten (10) plus hours of sleet & freezing rain followed up with very cold temperatures. This was one of the most challenging storms in my 35-year tenure. We purchased about 1,000 tons of salt throughout the year.

While ***serving tradition***, the town hired F.B. Hale of Hudson, New Hampshire to sweep all our streets. We removed approximately forty (40) yards of debris. This amount is usually associated to the type of winter we had.

In 2022, the Town of Plaistow subcontracted most of its properties landscaping to Grover & Sons Landscaping, from Epping, NH. They did a great job, ***serving tradition***, with keeping the town-owned properties looking great. The Highway Department maintained the separation islands on Route 125 along with the traditional responsibilities, such as but definitely not limited to, maintaining street signs, cutting roadside bush, roadside washouts, directing traffic during work from outside contractors, and cold patching potholes.

The Town of Plaistow works together with Normandeau Associates to put a lot of effort in protecting our ground water. We are continuing to work to comply to the EPA's MS-4 Storm Water permit requirements. We monitor our outfalls streams, and in late Fall, the town hired N.E. Storm Water Management, LLC of Westford, Ma to clean 531 of the town-maintained catch basins. The Highway Department rented an excavator to dredge out some of the outfalls, that were overgrown & filling in and not functioning as they should.

Plaistow updated its Road Surface Management System (RSMS), which puts a plan in place as to which roads get repaired and how they get repaired. Traditionally we update this data every three (3) years, but the latest data had gone back to 2016. We surveyed all the town-maintained streets and sidewalks. The conditions of our streets are not only important for a smoother ride, but smooth roads allow the snow to be scraped up more efficiently in hopes of using less salt; helps us sweep the roads better in the efforts of removing more of the wintertime debris; and it also allows the drainage

## REPORT OF THE HIGHWAY DEPARTMENT (continued)

systems to work more productively. The roadway system is one of Plaistow's most important assets.

***Serving tradition***, the Town of Plaistow hired Continental Paving to apply the final overlay to Wentworth Avenue as well as to shim and overlay Laperle Avenue, Hemlock Street, Ashe Street, and Birch Street.

In closing, I wish to express once again my sincere thanks to all the residents, the hired contractors, the Board of Selectmen, Town Manager, and most of all, to my staff and their families for all their continued support.



# **REPORT OF THE HISTORICAL SOCIETY**

*Robert Hobbs, President*



**THE PLAISTOW HISTORICAL SOCIETY** is pleased with the changes that have occurred within our organization in 2022. While some changes are still being implemented and may not yet be apparent to the public, other changes have been completed, and they shine.

**NEW LOGO AND WEB PAGE DESIGN** - As we indicated in our report last year, a new look would be coming. And it has! The Society has adopted a new logo and redesigned the overall face of our web page.

**THE VOICE OF NELLIE CALDWELL** - Our Facebook page will soon feature an additional diary post, as we've pulled the Nellie Caldwell diaries off of our shelves to bring you the voice of a woman writing in the early 1900s. Of course, the existing Isaac Merrill diary posts from the 1800s will continue.



**THE 1861 HANDTUB HAS LEFT THE BUILDING!** From its arrival in September 2008 until its departure to the Safety Complex on Elm Street last March, the Handtub was on display at PHS. The Handtub was one of the many town artifacts enriching the minds of Pollard School fifth graders on their visits to the museum.

(All can still visit the Handtub at its new location. The Firemen's Association has done some great restoration work and the Handtub is viewable at the complex through a large picture window.)

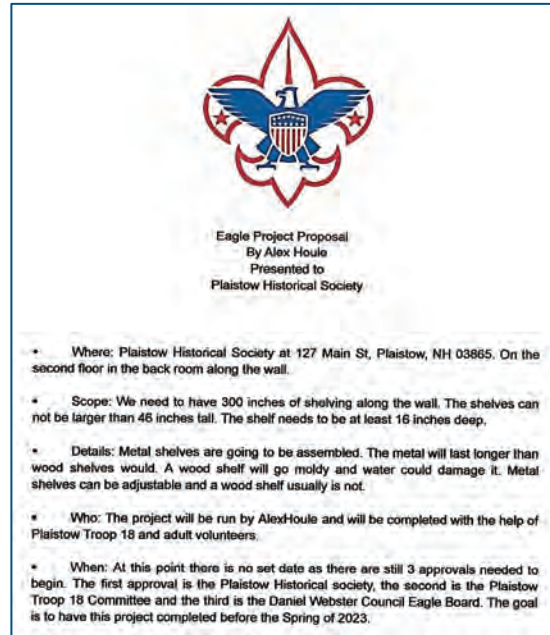
**NEW DISPLAYS AT THE MUSEUM** - With the Handtub gone, floor space opened up, allowing for new displays and changing our look from the original fire station that it was. Having more volunteers facilitated this change, which was completed for the Old Home Day Celebration in June.

New displays include a teller cage from the Plaistow Cooperative Bank, once located in the Town Hall in 1916; and a Keezer Manufacturing exhibit, replete with "Stinker" Fezzes and the iconic red and white beanies that the kiddies wore to march in the Memorial Day parades.



## **REPORT OF THE HISTORICAL SOCIETY** *(continued)*

**EAGLE PROJECT PROPOSAL** - On Old Home Day, we became aware of an Eagle Scout, Alex Houle, in search of a project. Alex proposes to come to PHS to assemble shelving for our 2nd floor storage area. Additional storage will be greatly appreciated, as well as improve the appearance of the space. (The paperwork is underway to garner the "okay" from Scouting for Alex to take on this project, and we anxiously await the approval.)



**NEW VISITING HOURS** for the museum were changed in August from Thursday 4pm - 8pm to **Tuesday 4pm - 8pm**. As always, you can request a time that will accommodate your schedule! To arrange a visit, just call [603-974-1690](tel:603-974-1690) or email us at [plaistow1749@gmail.com](mailto:plaistow1749@gmail.com). Allow a little time for us to fulfill your request.

**TODDLERS' TRICK OR TREAT** in October was lots of fun for the little ones – and the PHS staff, as well! Those who visited the museum were photographed with their youngsters. The pictures are available, at no charge, when they revisit the museum. We look forward to hosting this sweet event again next fall.



## **REPORT OF THE HISTORICAL SOCIETY**

***(continued)***

**HONORING OUR COMMUNITY’S VETERANS**– On this year’s Veterans’ Day, November 11, PHS opened its doors following the activities on the Town Green.

***Do you have a veteran’s story?*** The Plaistow community should know of our veterans’ contribution to country; and PHS is dedicated to bringing forth the stories of these brave men and women. While veterans’ names fill our archived scrapbooks and old newspapers, we always welcome new information on past and currently serving members of the military.



### **LOOKING FORWARD TO 2023...**

**A NEW ONLINE CATALOG** is becoming a reality, hopefully available to members with their paid membership in the very near future.

**COLLABORATIONS** with the **NEW HAMPSHIRE HUMANITIES** and the **PLAISTOW PUBLIC LIBRARY** are ongoing to offer programs of interest during 2023.

### **AN INVITATION TO GET INVOLVED!**

- **WRITERS OF SHORT HISTORICAL PIECES** – One of our goals for 2023 is to publish more stories on the PHS website. Anyone interested in volunteering to write a short piece pertinent to Plaistow history would be welcome to access our in-house materials. We would love to work with you on this.
- **VOLUNTEERS** – The Plaistow Historical Society is not town-funded and therefore, we need volunteers, now more than ever, as we navigate the Society’s revitalization. All that is required is the desire to help!

Opportunities offered include, but are not limited to:

- ✓ Managing social media
- ✓ Fundraising and community outreach
- ✓ Accessioning donations
- ✓ Performing light repairs
- ✓ Providing occasional “muscle” moving artifacts

**PLEASE COME IN FOR A VISIT, WE MAY NOT EVEN REALIZE WE NEED YOUR TALENT!**

## **REPORT OF THE HUMAN SERVICES DEPARTMENT**

*Lorice Sadewicz, Human Services Coordinator*

**“A GENEROUS HEART, KIND SPEECH, AND A LIFE OF SERVICE AND COMPASSION ARE THE THINGS WHICH RENEW HUMANITY.” BUDDHA**

The basic responsibilities of the Human Services Department are outlined in RSA 165:1 and states that “Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not he has a residence there.” Unlike State and Federal Assistance that have limited responsibilities and more time to process applications, the Town has greater short-term responsibilities. Residents who apply to the Town for assistance often have an immediate need of shelter, heat, power, or food.

### Assistance Standards:

RSA 165 provides a set of minimum standards that must be met to assist a resident. The local Human Services Department is often the only agency that will help residents out of an emergency situation. The Town of Plaistow focuses on assisting residents in stabilizing their lives. Through case management, the Town can aid residents in restoring themselves to an independent status, often renewing their outlook on life and rejuvenating their desire to begin the rebuilding process. Referrals to other agencies that may assist in that process are provided.

### Assistance Guidelines:

The duties that are outlined in RSA 165 are considerable but are not boundless. A person applying for assistance must meet a set of guidelines for assistance. Clear guidelines can avoid misunderstanding in decisions rendered. The guidelines exist to prevent arbitrary decisions yet remain flexible so that special needs for unforeseen situations may be addressed.

### Assistance Determination:

The basic formula that Human Services Coordinators use is *basic needs expenses minus income and available assets = the amount of assistance that may be granted*. The need formula is applied to a household. When a household is approved for assistance, a voucher is used to pay for rent, heat, electric or food. Cash is never given from the Town to an applicant. Local assistance involves looking at the whole picture. It is designed to assist a household through a difficult circumstance and return the household to sustainable independence. It is the Human Services Coordinator who leads the applicants on a path to personal and financial renewal.

### Assistance Repayment:

Many people are not aware that the assistance the Town provides to residents is not an outright grant. Under RSA 165:20-b, a resident is expected to repay the assistance they received when they return to an income status that allows this to be possible without creating a financial hardship. If the resident owns property in Town, a lien is placed on the property until the funds are returned to the Town.

## **REPORT OF THE HUMAN SERVICES DEPARTMENT**

*Lorice Sadewicz, Human Services Coordinator*

### **Assistance Statistics:**

During 2022, we have assisted many clients and helped them achieve stability. Many challenges for the Human Services Department assisting residents still exist. While some needs are fulfilled through the department, many are referred to other public and private agencies for assistance. Requests for financial and other assistance continue, with support provided for rent, heat, electric, food and other basic maintenance needs. In 2022, the Town of Plaistow budgeted \$21,900 and has spent \$15,347 in direct assistance.

Affordable housing units continue to be most challenging for residents in need to overcome. Awareness, planning, and available resources remain a priority in the Human Service arena.

### **Other Human Service Agencies:**

In addition to administering the general assistance budget, the Human Services Department oversees annual Town contributions to area non-profit service organizations. These agencies are available to all residents in Plaistow. Many of these organizations offer free or income-based services. The 2022 approved and budgeted support for 2022 was \$41,133. The services provided by these organizations to Plaistow residents had a value far greater than the annual allotment. Please refer to the Human Services Department page on [www.plaistow.com](http://www.plaistow.com). There you will find a “Where to Call” list and the list of Agencies currently supported by the Town Operating Budget.

### **Human Service Office:**

In service to our community, our partnership with many contributors work together to promote awareness of social issues, advocate for and contribute improving the overall quality of life. Donations of service, time and goods is essential. Our Partners are an invaluable asset. **It is with enormous gratitude that we say thank you to our partners, groups, and individuals. We appreciate your service to our community and those in need.**



# **REPORT OF THE HUMAN SERVICES DEPARTMENT AND AGENCIES**

*Lorice Sadewicz, Human Services Coordinator*

**The Town of Plaistow and its residents continue to benefit from the following Human Service Agencies:**

## **Human Services Agency**

Child and Family Services of NH  
Rockingham Community Action Program  
Haven  
Seacoast Child Advocacy  
Center for Life Management  
Rockingham Nutrition & Meals on Wheels  
Retired Seniors Volunteer Program  
Vic Geary Senior Center  
Trip Link  
Southern Rockingham Coalition

## **Services Provided to Plaistow**

Community Based Health Care  
Fuel, Nutrition, Child Care, Work  
24-Hour Crisis/Domestic Violence  
Safe Child Abuse Evaluation  
Mental Health Services  
Meals to Seniors and Disabled  
Age +55 Transportation  
Senior Center  
Transportation Services  
Family Wellness and resiliency



## REPORT OF THE JOINT LOSS MANAGEMENT COMMITTEE

*Dee Voss, Vice Chair*

The Town of Plaistow has established a Joint Loss Management Committee (JLMC) comprised of employees from various departments. The Chair, Vice Chair, and Secretary are elected annually by members of the Committee. The Committee meets regularly to assess The Town of Plaistow's safety policies and procedures, share ideas regarding safety measures, as well as identify potential hazards that could affect employees or public safety.

As mandated by New Hampshire (RSA) 281-A:64, under Title XXIII. Labor, every employer shall provide employees with safe employment. The JLMC, in a normal year, would meet quarterly to discuss ways to maintain a safe work environment; prevention of any potential workplace hazards that may cause illness, injury or death; and to adopt safe work methods and procedures that promote the safety and health of employees.

But 2021 was another anything but a normal year. Due to rising concerns over COVID-19 numbers and increased safety protocols, the JLMC was only able to meet once as a whole group. In lieu of organized quarterly meetings, key staff members assisted departments with continued personal safety measures, increased frequency of cleaning and disinfecting and the like. All of which allowed staff to continue to provide essential services.

Staff and Board/Committee members were also encouraged to take advantage of online safety training opportunities to continue the work of the JLMC until we can meet again as a group.

The JLMC is ***serving tradition*** by being mindful of workplace safety. Through the JLMC employees become educated as to how to identify potential hazards that could cause injury, loss, or sickness, and how to correct and/or avoid them. We not only look out for each other, but we understand that we have a responsibility to provide a safe environment for our customers, the residents of Plaistow.



I would like to thank Beth Hossack for stepping up as Vice Chair when Joyce Ingerson resigned. I would also like to thank Lori Sadewicz for being our Secretary. Both these teammates help with planning and implementation of our meetings, and I'd be lost without them!

The JLMC is proud of the response of our fellow employees to these challenging times. ***Serving tradition*** on every occasion and passing every test thrown our way through this continued pandemic. Thank you for making the workplace safer for our fellow staff and the visiting public. I'm so proud to be a part of this team of amazing, dedicated employees.

## **REPORT OF THE LIBRARY**

*Cab Vinton, Library Director*

### **Staff**

Cab Vinton, Director

Jennifer Dawley, Assistant Director/

Youth Services Librarian

Raven Gregg, Technical Services Librarian/

Youth Services Assistant

Kelli Lennon, Adult Services Librarian

Jennifer O'Connor, Programming &  
Marketing Librarian

Rachel Martin, Circulation Team Member

Substitutes: Dot Ketchum, Shelby Gregg,  
Lars Johnson

Student Pages: Emme Shaw, Kai Hall,  
Owen Lee

### **1897 - 2022 – SERVING TRADITION**

This past year marks 125 years since the Library first opened its doors in the current Town Hall on Saturday, January 2, 1897. Librarian Ethel Pollard registered 73 cardholders that first day, with just 267 books in the collection and a budget of \$88.70. We've come a long way since then – a beautiful new 21<sup>st</sup> century building hosting expanded hours, staff, collections, services, and technologies. And yet, the **tradition** of providing first-class **service** to the Plaistow community remains unchanged, giving firm support to the words written by our very first Trustees: "It is believed by many that no such influence for good has ever been set in motion in our town" (1897 Town Report).

We began the year navigating the turbulent waters of a resurgent pandemic. Since then, we've been able to return to our traditional emphasis on in-person services while still offering a robust menu of online options. The return of face-to-face interaction and live programs could not have come at a better time as the pandemic had worsened already worrying trends in social isolation and loneliness. It was rewarding on so many levels to see both familiar and new faces in the building exploring all that we have to offer.

Our Summer Reading Program for children was as successful as ever, with 1,347 children and teens attending over 40 programs. Seven of these drew attendance of 70 plus, with over 300 enjoying an exuberant Touch-a-Truck kick-off event in June. Other summer highlights included a giant inflatable whale, a Sea Dance Party with Steve Blunt, and a presentation on New Hampshire's turtles. "Oceans of Possibilities" indeed! The adult set enjoyed the return of our drive-in movies and a couple of Irish music programs with Jordan Tyrrell-Wysocki and Jeff Snow, in particular, but adult patrons had almost 200 other opportunities to choose from as well. I think it's also fair to say that patrons of all ages greatly appreciated the food trucks we brought to the library this year. Tacos and ice cream!

This spring saw the culmination of over 2½ years of work as the Library, together with staff from the Timberlane Regional High School, led a project to bring best-selling author Jamie Ford to New Hampshire for the first time as part of a rich calendar of over 40 events. "Bitter Injustice" centered on the experience of Japanese Americans unjustly incarcerated by the government during the Second World War, viewed especially through the lens of Jamie's 2009 novel, Hotel on the Corner of Bitter and Sweet. Our program this past March and April was generously sponsored by NH Humanities and included seven other local

## REPORT OF THE LIBRARY (continued)

libraries and several additional partners in the Lakes Region. Two of the keystone events took place here in Plaistow, with Jamie Ford speaking to a large audience at the Timberlane PAC and Dr. David Sakura, a former internee at Camp Minidoka in Idaho, joining us for a moving and educational presentation at the library.

We hear regular comments from visitors that our building is one of the most beautiful libraries in the state. This remains as true now as it was when we first opened our doors in 2000. Even so, the building is starting to show its age. This year we replaced the carpet in the Nelson Room (our main meeting space) along with flooring in several bathrooms. Next year we plan to upgrade the audio-visual equipment in both the Nelson Room and History Room. More repairs and replacements will be needed in future years, so we hope the voters will approve an addition to the Library's Capital Reserve Fund on election day.

As always, however, the central story of the Library is one told by its people – the contributions of many working together to impact the lives of individuals of all ages and the community as a whole. I couldn't be prouder of the service provided by our staff. Needless to say, we had a lot of help, including from our growing group of Friends, volunteers from the Kimi Nichols Center, and many other partners (local schools, Town Departments, the Red Cross, and AARP Tax Aide program, to name just a few). I am also grateful for the steady leadership our Board of Trustees has continued to provide in a challenging and dynamic environment.

One very tangible measure of our impact materialized in the form of a bequest from one of more regular patrons. It appears that over the course of many years, if not decades, the Library's changing cast of employees more than lived up to the great expectations set out by those first Trustees 125 years ago. Per the estate's executor, our staff showed such constant kindness and dedicated service that a new memorial fund is now in place with over \$250,000 in unrestricted funds. What is most rewarding to us all, however, is the knowledge that this **tradition of service** applies to each and every patron who walks through our doors or interacts with us in any way.

### **Looking Ahead and Behind**

We continue to adjust to the changes wrought by the pandemic and to find the best ways to meet the community's evolving needs. This means both looking back to our traditions (books and storytimes) and finding new, innovative services and collections (e.g., "library of things", exploring the optimal use of our indoor and outdoor spaces). We'll also be working hard to find the best ways of honoring the wishes of our generous benefactor.

The Library is privileged to continue a **tradition of service** to Plaistow. For over 125 years we have reflected and responded to the needs of the community. That is our mission – one to which we remain fully committed now and in the years to come. We deeply appreciate your support and invite your suggestions for helping us improve your hometown library.

**MOSQUITO CONTROL PROGRAM**  
*Sarah MacGregor, Dragon Mosquito Control, Inc.*

Severe droughts impact the lives of every living thing from humans to wild animals, your lawn and garden, ponds and streams and the creatures that rely on that water. Mosquitoes live in shallow, stagnant water during part of their lifecycle so their numbers were down due to the drought this past summer. The only benefit of the drought was that NH had another year without significant widespread mosquito-borne disease. Catch basins and backyard containers were the main sources of mosquitoes during the latter half of the season.

The New Hampshire State Lab in Concord tests mosquitoes and confirmed there were eight West Nile Virus (WNV) positive mosquito batches from Manchester and Nashua. No human or veterinary cases of WNV were identified in New Hampshire. No Eastern Equine Encephalitis (EEE) was detected. Mosquitoes from Hampstead and Atkinson tested positive for Jamestown Canyon Virus.

Adult mosquitoes were monitored at four locations throughout Plaistow. Over 5500 mosquitoes were collected in traps, identified to species, and select species were sent to the State Lab where they were tested for diseases July 1<sup>st</sup> through October 15<sup>th</sup>. No disease was detected in mosquitoes collected in Plaistow this year.

Field work begins in April when mosquito larvae are found in stagnant water such as red maple and cedar swamps, marshes, woodland pools and other wet areas. Dragon has identified 140 larval mosquito habitats in town. Crews checked larval habitats 555 times during the season. There were 62 treatments to eliminate mosquito larvae. Dragon uses a naturally occurring biological product called Bti to control mosquito larvae in wetlands. Bti will not harm people, pets and other animals, aquatic life or other insects. In addition, 866 catch basin treatments were made to combat disease carrying mosquitoes. Dragon also used Natular, an organic biological product, to control mosquitoes in catch basins.

Without standing water, mosquitoes can't survive to maturity and spread disease in large numbers. By eliminating standing water around your home during the season, you play an important role in keeping yourself, your family, your pets, and your neighbors safe from mosquito-borne disease.

Residents who do not want their wetlands treated may use our No-Spray Registry online at [www.dragonmosquito.com/no-spray-registry](http://www.dragonmosquito.com/no-spray-registry) or write to Dragon Mosquito Control, PO Box 46, Stratham, NH 03885. Be sure to include your name, physical address, phone number, color of your house and acreage you own. If you've submitted a request in prior years, please contact the office to reaffirm your request. To keep our records current, we need to hear from you each year. Inquiries may be emailed to [help@dragonmosquito.com](mailto:help@dragonmosquito.com) or you may call the office with questions at 603-734-4144.

## OLD HOME DAY COMMITTEE

*Shauna Manthorn, Old Home Day Committee Chair*

Plaistow Old Home Day took place on June 18, 2022, on the Town Hall Green. The committee is comprised of resident volunteers with the support of Selectmen representatives Bill Coye, Jon Gifford, and the Recreation Director Jenn Gusler.

In 2022, the majority of the committee were newly appointed members and a few with prior committee experience. Most of our membership joined in the month of March, with three (3) months to plan and execute the event. We are grateful to the employees and residents of Plaistow for their support and guidance in helping us to host Old Home Day 2022. The goal of the committee was in ***serving tradition*** so that the residents could enjoy activities they have



come to know and love while also offering an opportunity to showcase the event's theme: Friendly Neighbors. We were hopeful that providing a safe space for families to enjoy being outdoors and together with their Friendly Neighbors, would help invigorate the spirit of our residents after the challenges of the pandemic and social distancing. We chose to provide activities, games and prizes free of charge to meet this goal and it was incredibly successful. Folks stayed on the Green to chat with neighbors, watch their children/grandchildren play and visit with friends.

Residents were able to participate and take part in Lions Club Road Race, shopping and supporting various local vendors, the Boys Scouts food tent, the Parade on Main Street and Fireworks. The Parade was the highlight of the day with so many local participants in the parade being showcased and honored such as Plaistow resident Miss Teen NH Grace Paradis, Plaistow Baseball Championship Teams, performances by the Cycling Murrays, New Liberty Jazz Band, Italian American Band and more! In addition, the crowd enjoyed Plaistow Police Association Dunk Tank, Plaistow Fire Department booth and performances by local schools including Ashley MacLeod's Dance Dreams, and Phoenix Martial Arts along with music by DJ Rick O'Shey. Contests this year included The Beard Contest (sponsored by The Barber Smith), The Baby Contest (Local Judges: Miss Teen NH, Tiffany Cook Photography, and Sarah Ommen of Inspired Living). New this year was the Plaistow Historical Society Scavenger Hunt Contest. The Fireworks were rescheduled to Sunday June 19<sup>th</sup> due to inclement weather, however, the crowd was enthusiastic and the fireworks display was enjoyed by all despite the schedule delay.

The goal for 2023 is to continue the annual activities in ***serving tradition*** that our Plaistow residents treasure, while also infusing some new and exciting activities, performances and a few surprises to make the day creative and memorable!

# OLD HOME DAY COMMITTEE

(continued)

Income		Amt	
	Vendor Application Fees	\$ 1,940.00	
	Proceeds from the raffle items	\$ 950.00	
	<b>Total OHD Income</b>	<b>\$ 2,890.00</b>	
Expense		Amt	
Fireworks	American Thunder	\$ 7,000.00	23%
Parade:			
	Italian American Band	\$ 1,450.00	
	Stilt walker	\$ 1,890.00	
	Bekdash Legion of Honor	\$ 300.00	
	New Liberty Jazz Band	\$ 1,200.00	
	Bekdash Mini-Kar Patrol	\$ 500.00	
	Cycling Murrays	\$ 1,000.00	
	Subtotal Parade	\$ 6,340.00	21%
Entertainment:			
	Hair Braider	\$ 300.00	
	Face Painter	\$ 300.00	
	UFO Party Rentals	\$ 990.00	
	Vertical entertainment	\$ 1,175.00	
	Rick O'Shey DJ	\$ 325.00	
	Cartoon You	\$ 750.00	
	Subtotal Entertainment	\$ 3,840.00	12%
Supplies & Other:			
	JRM -Trash Pick-up	\$ 550.00	
	OHD Signs & Banners	\$ 100.00	
	Tents & Stage- Grand Rental	\$ 1,605.00	
	Royal Printing T-Shirts	\$ 200.00	
	Parade Candy	\$ 100.00	
	First Student- Transport Bus	\$ 100.00	
	Pete's Sewer Service- Portables	\$ 680.00	
	Troop 18 BSA Trash Pick-up	\$ 500.00	
	Game prizes	\$ 400.00	
	Beard Contest Expenses	\$ 200.00	
	Baby Contest Expenses	\$ 200.00	
	Raffle Expenses	\$ 100.00	
	Subtotal Supplies & Other	\$ 4,735.00	15%
Payroll	Town Employee Payroll	\$ 9,000.00	29%
	<b>Total OHD Expenses</b>	<b>\$ 30,915.00</b>	<b>100%</b>

## **REPORT OF THE PLANNING BOARD**

*Thomas Alberti, Chair*

The general purpose of the Planning Board is to provide for and guide the orderly growth and development in the municipality. This is accomplished primarily through development of a Master Plan, the Zoning Ordinances, and the Planning Board's Rules and Regulations Governing Subdivision of Land. The Planning Board generally meets twice per month, with the first meeting dedicated to workshop activities and the second meeting dedicated to the review of land use applications. The Board embarked on a three (3) year initiative beginning the work to create an Economic Development Plan for our Town, which will lead into a Residential Housing Assessment in future years. With input from surveys along with outreach to residents and businesses, the Board seeks to amend the Master Plan and introduce zoning amendments to help guide the use of the Town's land resources in such a manner that is favorable to the community.

2022 saw many hours dedicated to Public Hearings. Several large applications were reviewed and received approval after meeting the requirements of the Town's Zoning Ordinances and Planning Board Regulations. A new Convenient MD Urgent Care was constructed at the intersection of Route 125 and the entrance to the Walmart. With that approval, the board required traffic light resequencing to improve traffic safety at a historically dangerous intersection. Also approved with an opening slated in 2023 was a 24-hour Emergency Care facility owned and operated by Parkland Medical Center. With the growing need for community-based healthcare, the town will have three (3) providers serving the area's residents. Lastly, the board approved a 301,000 SF distribution facility in the Town's Industrial Zone. This project met all zoning ordinances and will generate tax revenues for the town. Several smaller-scale applications were also approved, including a town staple, Naser Jewelers, relocation to the lot next to the old Bank of America property, where they are razing and constructing a new storefront. With limited available land on Route 125, the Board's focus is on the positive and impactful redevelopment along the roadway.

The Planning Board is also tasked with ensuring all of the town's Zoning Ordinances and Site Plan Review Regulations meet governmental standards. A number of amendments that were drafted by the board and proposed on the ballot for vote at Town Meeting, all of which passed. The majority of these amendments were procedural in nature to ensure compliance with State RSA's. The Board will also draft amendments to make changes in Zoning that it believes will positively benefit the Town. These changes are made to help guide the type of future development that is seen as favorable for the community. Amendments of note included greater natural resource protection as well as an increase to setbacks in our commercial districts. With a focus on increasing the aesthetics in our commercial district, the setback increase will emphasize natural features and landscaping.

2022 saw a re-election of incumbent Laurie Milette, the addition of an Alternate Board Member, Richard Anthony, the appointment of Bill Coye as Board of Selectmen's (BOS) Ex-Officio member to the Planning Board, and the appointment of Darrell Britton, as the

## **REPORT OF THE PLANNING BOARD** *(continued)*

BOS Ex-Officio Alternate. The board also welcomed Sarah Tatarczuk from the Rockingham Planning Commission. Sarah serves as Circuit Rider for the Board, spearheading an Economic Development Survey, assisting site plan review, drafting zoning amendments, and providing general support for the board. Rounding out the year and heading into 2023, Sarah drafted a \$50,000 Housing Opportunities (HOP) Grant application to be used for Master Plan updates and housing needs analysis for the board's next phase of work. Sarah works closely with Dee Voss who wears many hats for the town and tirelessly supports the Planning Board with her diligent work. Charlene Glorieux continues her exceptional work as minute taker. Tom Alberti (Chair), Tim Moore (Vice Chair), and Karen Robinson served as the other elected members of the Board.

***Serving Tradition***, the Planning Board members and our Planning Department work countless hours in support of the Town's land use matters, and Plaistow is well respected in this regard. We look forward to continuing our hard work with the goal of making a positive impact for Plaistow's future.



## **REPORT OF THE POLICE DEPARTMENT**

***Jason Mazza, Operations Captain***

This year was unlike any in the past, as our police department came together, overcame adversity, and grew as a team, comprised of both new and veteran members, who worked diligently to provide a professional service to the community. We have built trust and respect with our community through “***serving tradition***”, as we continually base our actions and responses upon our long-standing core values of professionalism, teamwork, and vision. Our success is a direct correlation to the support we receive from our community, including the Board of Selectmen, Town Manager, other town departments, schools, businesses, and most importantly, the citizens of Plaistow.

In keeping with professionalism, several advances and improvements have occurred this year as a direct result of the support from our Town. We were able to purchase two brand new patrol cruisers and outfit them with new equipment, including MDT's. The MDT's (mobile data terminals) have increased officer safety and allowed for increased patrol coverage, as officers are now able to receive information instantaneously and complete reports while out on the road. Our transition back to utilizing Ford Explorers has allowed us to return to our traditional cruiser rotation plan, with all vehicles in the fleet being uniform as we move forward. We auctioned two of our old Dodge Chargers, to keep in line with the updated rotation and minimize the cost of foreseeable repairs to older vehicles.



As for patrol equipment, we purchased brand new tasers to replace the outdated tasers that our officers had been carrying. These new tasers will last us for years to come, as they are a necessary, and a potentially life-saving tool, that our officers are grateful to have.

A new records management system was purchased in early 2022, to the relief and satisfaction of all members of the department. Our new system, CSI, replaced our antiquated computer system and has expanded our capabilities to provide better service to the community. Our officers, dispatchers and support staff utilize this system daily, as it incorporates all aspects of the operations at the department.

In keeping with teamwork, our personnel progressed through a myriad of changes in 2022, including both losing members and gaining new members, moving forward in promotions, and improving the training and expertise of our staff. Just as other police departments across the state face similar staffing shortages, we too have difficulty finding qualified applicants to fill our officer and dispatch vacancies. We invest many valuable

## REPORT OF THE POLICE DEPARTMENT (continued)

On the patrol side of the department, we were proud to swear in Timothy D'Entremont and Shain Bradley as our newest patrol officers. Ofc D'Entremont came to us in August as a fully certified officer from Massachusetts, while Ofc Bradley was hired in October and will be attending the full-time New Hampshire police academy in January 2023, to attain his certification. We have high expectations that both will serve the community in a positive manner, while displaying the honorable qualities that all our officers hold.



Our dispatch center, which is ever increasing in call volume, expanded its staffing from five to six full-time dispatchers this year, to handle the steady influx of emergency calls. The dispatch center operates 24/7 and answers both police and fire emergency calls for the towns of Plaistow and Atkinson. Our team of dispatchers exemplify "**serving tradition**" as they remain the calm and empathetic voice of reason on the other end of the phone when someone calls for help or has an emergency.

With the expansion of the dispatch center, we were able to hire Christina Cruz and Amy West as full-time dispatchers. Dispatcher Cruz came back to us in March, after having previously served as the town's recreation director and dispatcher in years past. Her knowledge of the community, coupled with her previous experience, has been an asset to the department. Dispatcher West was hired in June and brought years of dispatch experience with her from Massachusetts. She has been a valued member of our dispatch team and has contributed positively to the agency.

The daily administrative tasks and duties that are carried out seamlessly behind the scenes are a direct result of our dedicated support staff, Executive Assistant Joyce Brody, and Records Clerk Lorraine Champeno. Both are new to the department in 2022 and have elevated the organization and professionalism within the executive administration and records department.

Retention of our current employees is the most important component in keeping our team together and moving forward. Unfortunately, we lost the long-standing leader of our dispatch center to retirement this past year. Communications Supervisor Lucia Cusimano retired in February, after having served the community of Plaistow for over thirty years. Her loyalty, dedication, and leadership abilities will be missed, but her vision for Plaistow will carry on in our new supervisor. Catherine Gioia was promoted to Communications Supervisor, after successfully competing in a promotional process. Along with her time working in Plaistow, CS Gioia brings years of experience from the EMS field and previous dispatch experience in Massachusetts.

## REPORT OF THE POLICE DEPARTMENT (continued)

Promotions occurred within the patrol division as well. Robert D'Auria and Kyle Coakley were promoted to the rank of Sergeant in March, after both successfully passed an independent promotional testing process. Sgt D'Auria has been with our department for over ten years and is a department firearms instructor and field training officer. Sgt Coakley has worked in Plaistow for over five years and has experience working as a detective and is the department taser instructor. Congratulations to all that have been promoted in 2022!

To further support the retention of our officers and dispatchers, increased training opportunities have become a primary focus of the department. Training strengthens the responsibility throughout the ranks and encourages motivation and teamwork amongst department members. Our officers and dispatchers have attended over one thousand hours of combined training courses in 2022. A few examples of the courses our staff have attended include Executive Leadership Institute, First Line Supervisor training, Defensive Tactics Instructor, School Resource Officer certification, Field Training Officer, Special Operations Unit (SWAT), and Crime Scene Processing, amongst other. The results of training our officers and dispatchers can be seen daily, through the professionalism and integrity they show when interacting with the community.

Awards and job assignments are two aspects of internal movement that keep employees motivated and determined in their duties. Stephen Dehullu was awarded the rank of Master Patrol Officer in July, as he has performed at an impressive level and met the requirements necessary to attain the accomplishment. He progressed through an extensive written test and oral board examination in obtaining the MPO award. Calley Bortz is our newly assigned School Resource Officer. She has been with the department for several years and has been integral in implementing safety measures and training within the school since beginning her new role at Timberlane High School.

On a sad note, we lost our K-9, Shadow, in the fall of 2022, due to unexpected medical complications. Shadow was known throughout the community and the dedicated partner to Sgt. Porter. He had served with the department since 2017 and assisted officers in our agency, as well as surrounding towns, on countless occasions. Shadow was a loyal member of our agency and will be sadly missed.



Our Animal Control Officer, Maura Wentworth, had a busy and challenging year, as she had over 400 calls for service. Whether it is a lost pet, barking dog complaint, or animal neglect, Maura handles each call with an unprecedented level of care and compassion.

In keeping with the vision of the department, we have learned from the past and are consistently moving forward in elevating our team to a new level. Our members, whether it be our Interim Chief, Captain, Sergeants, Detectives, Officers, dispatchers, prosecutors, or support staff, all have the sincere interests of the community at heart, as we strive to be the best department possible. ***"Serving tradition"*** is entrenched within the values of

## **REPORT OF THE POLICE DEPARTMENT** *(continued)*

the Plaistow Police Department and is displayed through the hard work, dedication, and responsiveness of everyone here. We all look forward to the challenges ahead in 2023, knowing that we will project professionalism and strive for success, while being forever grateful for the support we receive from our community.



**REPORT OF THE POLICE DEPARTMENT**  
*(continued)*

***PLAISTOW POLICE DEPARTMENT***

Calls for Service  
2022



Call for Service - Summary	Totals
ROBBERY	3
BURGLARY	9
THEFT ALL	75
MOTOR VEHICLE THEFT	10
ASSAULT	23
FRAUD ALL OTHERS	45
CRIMINAL MISCHIEF & PROPERTY DAMAGE	30
FAMILY OFFENSES - DOMESTIC VIOLENCE	42
VIOLATION OF RESTRAINING ORDER	14
DISTURBANCE	41
THREATS	20
HARASSMENT	38
ALARM ALL	282
MV ACCIDENT ALL	219
MOTOR VEHICLE STOP	3269
WELFARE CHECK	163

## **REPORT OF THE RECREATION DEPARTMENT**

*Jennifer Gusler, Recreation Director*

I cannot say it enough.... Recreation is for everyone! 2022 was a wonderful year for our town. The Recreation Department, Plaistow Recreation Commission, Elder Affairs Committee, Plaistow Baseball/Softball Committee, and Friends of Plaistow Recreation Committee worked hard to bring back our beloved town traditions.

Recreation was ***serving tradition*** with the return of annual holiday events; there was an Easter Egg Hunt, Toddler Easter Egg Hunt, Toddler Trick or Treating, a Pumpkin Lighting Festival, and Christmas Tree lighting with the Plaistow Fire Department. Some of our favorite activities included Paint Night, Ladies Night out crafting activities, and our annual Wreath Making Workshop returned to Pollard school allowing for the largest gathering we have seen in years. We had loads of fun going Ice Skating, Movie trips, Painting, and Rock-Climbing during school vacation weeks. We held a spring and fall yard sale, proceeds directly benefited recreation programming for all ages. In collaboration with the Plaistow Library, families enjoyed drive-in movies this summer. We were fortunate to take a trip to Ogunquit, ME, to see The Cher Show, enjoyed a boat ride to the Isle of Shoals, visited the Castle in the Clouds and we amazed by The Gift of Lights, the holiday light show at the NH Motor Speedway.



The parks continue to see steady activity throughout the Spring, Summer and Fall months. During the spring you can count on seeing the ball fields full of baseball and softball players. In the Summer, kids enjoy spending their days at Summer Rec and families gather for the weekly Summer Concert. As things wind down in the fall the fields continue to be busy with Softball players and field rentals.



Plaistow Baseball and softball welcomed a combined 140 plus players last Spring. The Major 70's, Major 60's, and Minors even won the division championship. Our Softball players are eagerly waiting for the first game to be played on the new Softball field at PARC. The backstop fencing and dugouts were installed in the fall and the field should be playable in spring of 2023.

## **REPORT OF THE RECREATION DEPARTMENT** *(continued)*

Summer Recreation held seven fun filled weeks of camp and welcomed approximately one hundred campers per week. Campers enjoyed the return of our weekly field trips, along with pizza parties, dancing, martial arts, visits from the Plaistow Police, Fire department, and Animal Control. They also enjoyed playing sports and getting messy with arts and crafts.

Construction on the Mount Misery Trails has picked up and is approaching completion. We are working closely with SnowHawk, Trail Design & Construction, to clear the trail that bends and curves all the way to the summit of Mount Misery. This 3-mile trail should be open by next summer.

Recreation and the Elder Affairs committee have worked endlessly to bring back social events for our seniors. During the Covid 19 pandemic, many of our seniors lived in fear and isolation. This year our seniors enjoyed the safe return of social gatherings, concerts, bus trips, luncheons, and enrichment activities. We simplified the Senior Sizzler publication to include monthly information for events and activities run by Plaistow Recreation, Plaistow Library and Vic Geary Drop-in Center.

I would like to thank the Plaistow Recreation Commission, Elder Affairs Committee, Plaistow Baseball/Softball Committee, Friends of Plaistow Recreation, the Summer Recreation Staff, and staff of the Town of Plaistow for a fantastic year. Your help and dedication to our community does not go unnoticed and I could not do this without your support.



## **REPORT OF THE REGIONAL ECONOMIC DEVELOPMENT CENTER**

*Timothy Moore, Plaistow Representative*



57 Main Street  
Raymond NH 03077  
603.772.2655 [info@redc.com](mailto:info@redc.com)

From the REDC website, “The Regional Economic Development Center (REDC) is a private, non-profit organization that offers technical assistance, financing through various funding sources, and business development training.

The REDC seeks to promote responsible, sustainable economic development activities in Southern New Hampshire. We do this by creating jobs for low to moderate income people, by accessing alternative financing for business and industrial expansion/relocations, which in turn provides tax relief for our communities and our region.

REDC was established in 1994 as a regional non-profit development corporation serving Rockingham County. Supported by the NH Office of Planning beginning in 1996, REDC hired its first full-time staff person to provide economic development and a Regional Revolving Loan Fund (RLF) to the 37 communities in the county. Over the next several years, REDC assisted several large and small companies’ expansion efforts using CDBG financing as well as the USDA Rural Development’s Business Enterprise Grant (RBEG). This has been the cornerstone financing tool for the capitalization of the Regional Loan Fund (RLF). At present, REDC provides lending to communities in Southern New Hampshire, as well as offers micro-loans and technical assistance state-wide.

A Comprehensive Economic Development Strategy (CEDS) is a plan that outlines a region’s economic development needs and goals. It emerges from a continuous planning process developed with a broad based and diverse community participation that addresses the economic potential of an area. The strategy should promote sustainable economic development and opportunity, foster effective transportation systems, enhance, and protect the environment and balance resources through sound management of development.”

Member communities can submit financing projects to the REDC for inclusion in the CEDS. If a project is in the CEDS plan, it may become eligible for federal funds with a 50% local match.

Member communities can send representatives to REDC meetings. It is the combined responsibility of the REDC staff and community representatives to vote on whether the submitted financing projects are of sufficient detail to be included in the CEDS and then to prioritize those projects. There is only a small amount of federal money assigned to the REDC and similar organizations in the rest of New Hampshire and in all other states across the country. The CEDS document is updated annually. Currently Plaistow does not have any projects in the CEDS. Note that the Rockingham Planning Commission is also an active partner and participant in preparing the CEDS plan as well providing a general planning resource for the REDC.

## REPORT OF THE ROCKINGHAM PLANNING COMMISSION

*Timothy Moore, Plaistow Representative*



156 Water Street | Exeter, NH 03833  
603-778-0885 | [www.theRPC.org](http://www.theRPC.org)

The Rockingham Planning Commission (RPC), which is not affiliated with Rockingham County, serves a state-defined planning region that includes 27 municipalities in the southern and the seacoast portions of Rockingham County with a population of approximately 180,000. The RPC is a voluntary local public regional planning commission established under state law (RSA 36). It exists in an advisory capacity to provide professional planning assistance to local governments and to coordinate local and regional planning in the areas of land use, transportation, natural resource protection, hazard mitigation planning, seacoast infrastructure resiliency planning, housing, energy efficiency planning, and economic development.

The RPC is ***serving tradition*** through its long history of helping member municipalities with a full range of their planning needs.

Towns, cities, and village districts make up the RPC membership. Membership is voluntary and is maintained through the payment of annual dues from each of the 27 municipalities based on their respective population. The RPC Fiscal Year 2023 (July 1, 2022, through June 30, 2023) dues rate for each community is \$1.00 per capita. Based on a population of 7914, Plaistow's dues for FY 2023 are \$7,914.00.

The 2022 Plaistow Representatives to the RPC were Darrel Britton and Tim Moore each serving a 4-year term.

The Commission holds monthly meetings (live and on Zoom) on the 2<sup>nd</sup> Wednesday of the month.

The Commission is required by RSA to do the following:

- Maintain a Regional Master Plan with updates at a minimum of every 10 years.
- Provide a regional housing assessment every 5 years.

The Commission undertakes many land use activities; typical activities include the following:

- Provides Developments of Regional Impact (DRI) Committee support.
- Provides Geographic Information System (GIS) support for use in local and regional planning.

## **REPORT OF THE ROCKINGHAM PLANNING COMMISSION**

*(continued)*

- Updates RPC web site and continues to make commonly requested planning documents available for download. The web site can be found at: [www.theRPC.org](http://www.theRPC.org).
- Conducts stream crossing inventories for its member towns.
- Fulfills numerous inquiries and requests for statistical information regarding the region regarding demographic and related information and maintained the RPC's role as State Data Center Affiliate for Census and other data.
- Provides technical assistance to the NH Office of Planning and Development in administering the FEMA Flood Insurance Program.
- Provides municipal map sets including the following standard twenty four maps: Aerial Photo 2015, Agricultural Resources, Community Facilities, Conservation and Public Lands, Elevation / Contours, Adopted FEMA Flood Hazard Areas, Historic Resources, Impaired Water, Land Use 1962, Land Use 1974, Land Use 1998, Land Use 2005, Land Use 2010, Digital Tax Parcels, Soil Potential for Development, Stratified Drift Aquifer, Source Water Resources, Trails, Transportation, Wildlife Action Plan, Conservation Priority Areas, Zoning, Impervious Surfaces, and a Base Map.
- Assists municipalities in preparing and submitting Hazard Mitigation Plans to FEMA.
- Assists municipalities in writing and submitting grants from state and federal sources.
- Assists municipalities in updating their master plans, zoning ordinances and subdivision/site plan review regulations.

The Commission is involved in the activities that promote regional water quality:

- Assist municipalities in preparing wetlands, aquifer protection, shoreland, and wellhead protection ordinances.
- Assist municipalities in preparing source water protection plans.
- Assist municipalities in complying with the latest MS4 regulations.

The Commission is involved in economic development planning and provides assistance to the Rockingham Economic Development Council.

## **REPORT OF THE ROCKINGHAM PLANNING COMMISSION**

*(continued)*

The Commission provides educational programs for its members including the following:

- Organizes and sponsors several workshops for Stormwater Management and climate adaptation planning.
- Provides training sessions for new commissioners.
- Organizes and holds the Annual Legislative Forum, where RPC legislative priorities are presented. Local officials and legislators are invited to discuss current bills before the Legislature.

The Commission undertakes many transportation planning activities; typical activities include the following:

- Traffic Counting: In cooperation with NHDOT, the RPC maintains a robust traffic counting program in the region. This data is used by NHDOT, communities and RPC to monitor traffic growth and flow, to update and calibrate the regional traffic model and to identify congestion mitigation projects.
- Safe Routes to School: Staff worked with several member communities in the development of Safe Routes to School (SRTS) initiatives, including Rye, Hampton, Plaistow, Newfields and Portsmouth.
- 2021-2046 Long Range Transportation Plan: Worked on a state-wide evaluation criteria for projects where only the highest ranking projects advance to the 10-Year Plan and eventual implementation.
- MPO Transportation Advisory Committee and Policy Committee Meetings: Holds 4 Policy Committee meetings throughout the year and several Transportation Advisory Committee meetings throughout the year as necessary (typically every 2 months).

## **REPORT OF THE STORMWATER MANAGEMENT TASKFORCE**

*Timothy Moore, Committee Member*

Although the Stormwater Management Taskforce has been in existence only for a dozen years or so, the Taskforce has been ***serving traditions*** already established by work the Conservation Commission, the Highway Department, and the Health Department has done and continues to do by maintaining water quality and quantity of both water and groundwater. Residents, local, state, and federal governments must all work together for adequate supplies of potable water.

### Clean Water Act

The Federal Water Pollution Control Act of 1948 was the first major U.S. law to address water pollution. Growing public awareness and concern for controlling water pollution led to sweeping amendments in 1972. As amended in 1972, the law became commonly known as the Clean Water Act (CWA). The 1972 amendments follow:

- Established the basic structure for regulating pollutant discharges into the waters of the United States.
- Gave Environmental Protection Agency (EPA) the authority to implement pollution control programs such as setting wastewater standards for industry.
- Maintained existing requirements to set water quality standards for all contaminants in surface waters.
- Made it unlawful for any person to discharge any pollutant from a point source into navigable waters unless a permit was obtained under its provisions.
- Funded the construction of sewage treatment plants under the construction grants program.
- Recognized the need for planning to address the critical problems posed by nonpoint source pollution.

Stormwater is a significant contributor to groundwater contamination, and, in fact, the EPA determined that nation-wide it is now the largest contributor to surface water contamination.

On May 1, 2003, EPA Region 1 issued its Final General Permit for Stormwater Discharges From Small Municipal Separate Storm Sewer Systems (2003 small MS4 permit) that covers "traditional" (i.e., cities and towns) and "non-traditional" (i.e., Federal and state agencies) MS4 Operators located in the states of Massachusetts and New Hampshire. This permit expired on May 1, 2008 but remained in effect for authorized Operators until a new permit was issued on January 18, 2017.

## **REPORT OF THE STORMWATER MANAGEMENT TASKFORCE**

*(continued)*

The 2017 New Hampshire Small MS4 General Permit was challenged in court and finally resolved in 2020 with a minor update in 2021. It is scheduled to expire in 2023. The 2017 Permit as approved by the EPA does include a more inclusive set of regulations to contain and/or mitigate the impacts of stormwater runoff. It also has a stringent set of water quality sampling and identifying sources of contaminants in the stormwater. The 2017 Permit was established as a 5-year permit but was extended to 2023. Each year of the permit includes a list of improvements that need to be made to municipal regulations to be compliant with requirements of the Permit. The Planning Board made changes to be made to the Zoning Ordinance in March of 2022 and has proposed a warrant article for the Town to adopt the remaining changes at the March 2023 Town Meeting. A set of changes to the site plan/subdivision regulations is also scheduled for later in 2023 which will complete all the required changes for years 4 and 5 in the Permit.

The Stormwater Management Taskforce continued to participate in a regional group of towns and cities led by NH Department of Environmental Services. Many of the education and outreach materials developed by group members can be shared by all members. This will help lessen the cost of implementation of the 2017 permit.

The Plaistow Stormwater Taskforce Committee meets on quarterly basis and is chaired by Joel Detty of Normandeau Associates – the consultant hired to help comply with the MS4 requirements.



## **REPORT OF THE SUPERVISORS OF THE VOTER CHECKLIST**

The Town of Plaistow has three (3) elected Supervisors of the Checklist, each holding a 6-year rotating term. The current Supervisors are Nancy Bolduc, Eileen O'Connor, and Scout Emrick.

At present there are 5028 registered voters: Republicans 1882, Democrats 1346, and Undeclared 1800.

The checklist is a very fluid document and the Supervisors have been diligently working to ensure the Town of Plaistow's Checklist is as accurate and current as possible. They meet monthly to complete the registration process for any residents who have completed paperwork to become new voters in Plaistow or to make changes requested by any current voters. Besides the registration of new voters and changes of existing voters, they continue to send a State-approved document entitled "*30-day letter*" to registered voters who have not voted within the last four (4) elections and remove voters who are deceased and those who have moved to other cities and towns in or out of New Hampshire.

Election records are kept at the Town Hall for reference by anyone who is authorized and in need of that information. Voting checklist is retained for a period of six (6) years and can be referenced as proof of voting in any given election if needed. The Supervisors work hand-in-hand with the Town Clerk's Office in retaining the records and registering new voters.

The Town of Plaistow Supervisors of the Checklist hold a public session to accept new voter registrations and update the voter checklist during periods mandated by the State before every election. These sessions are posted in the local newspaper, on the Town website and on the bulletin board in the Plaistow Town Hall lobby. If a person is unavailable to register during a session they are allowed to register on the day of election at the polls indicated by the Town Moderator.

Residents may change their voting record any time that the Town Clerk's Office is open, at an Election or during any public work session of the Supervisors of the Check List as allowed by NH RSA's. Changing a party before a primary election, must be done about 3 months in advance of the election.

### **Registering to Vote**

New residents may register to vote during regular office hours at the Town Clerk's office, during any public session of the Supervisors of the Checklist or on Election Day at the polls. The Supervisors' sessions are posted on the Town's website, local newspaper, and bulletin board in the Town Hall lobby. This mandatory session is held about 10 days prior to any election. After that date, a person cannot register to vote in the Town Clerk's office until after the election. New Hampshire has a same day

## **REPORT OF THE SUPERVISORS OF THE VOTER CHECKLIST** *(continued)*

To register as a voter a resident must prove that he/she is a resident of Plaistow. To do this we require a mortgage statement or notarized letter from your landlord, plus a current utility bill. Identification is also required; this can be in the form of a current NH driver's license, a non-driver ID card (both along with a birth certificate), current passport, a NH issued voter ID card, a military ID card or current NH university ID if it contains a photo. If a person's name has changed and it doesn't reflect the new name on their documents, we will need to see documentation that confirms the name change. Anyone who has become a citizen after moving to the United States will need to show his or her naturalization papers as well. Should a resident not have any of the above documentation during an Election Day registration, he/she will be allowed to sign an affidavit and then bring in proof of residency, citizenship and/or age as needed.

Identification is also required on Election Day. If a registered voter arrives without proper identification, they may sign an affidavit and have their photo taken and attached to the affidavit. The Attorney General's Office will send a letter after the election. The voter is asked to return the letter confirming that the voter had indeed voted.

***Serving tradition*** Town and School Elections are held together on the second Tuesday in March each year. These elections have articles on them that directly affect your real estate tax rate.

Check your voter information at: <https://app.sos.nh.gov>

GET OUT AND VOTE!  
IT'S YOUR BEST WAY OF HELPING TO PLAN FOR OUR FUTURE!



## **REPORT OF THE TAX COLLECTOR**

*Julie A. McNamara, CTC*

In New Hampshire, the Tax Collector is an elected position. The Tax Collector's Office is responsible for maintaining the detailed accounting of the taxes due, collected, abated and all property sold for non-payment of taxes. RSA41:35

- **Tax Bills** are issued semi-annually. RSA76:15a. The Tax year runs from April 1<sup>st</sup> through March 31<sup>st</sup> with the bills due in July and December. The 1<sup>st</sup> bill is the prior year's valuation times  $\frac{1}{2}$  of the previous year's tax rate. If property has physically changed in valuation, the current years appraisal may be used times  $\frac{1}{2}$  the previous year's tax rate. RSA76:15-b. The 2<sup>nd</sup> bill is calculated, usually in the fall, after the tax rate has been set by the state (DRA). Any changes in the tax rate or assessed valuation will reflect in the second billing and be due 30 days after billing date.
- **Escrow** Most banks request an electronic file to process the billing of property taxes. If your bank requests a copy of your tax bill they may contact us, or you may provide a copy to them.
- **Mailing Address** It is critical for the property owner to maintain the billing address for properties owned. A link is available at [www.plaistow.com](http://www.plaistow.com); you can also e-mail or snail-mail the signed request to the assessor.
- **Prepayments** for property taxes can be made up to two (2) years. This means you can make payments to suit your budget needs as often as you would like. Any prepayments will reflect on your printed bill with a balance remaining when the bill is printed.

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### **OFFICE HOURS**

MON-TUES-WED

**9AM-4PM**

EXTENDED HOURS AT TAX TIME ON PLAISTOW.COM

603-382-8611

TAXCOLLECTOR@PLAISTOW.COM

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In the theme of "***SERVING TRADITION***" the tax office would like to note:

A Drop Box is located on the WALL at the TAX OFFICE DOOR

or in the FRONT LOBBY for checks only...

**NO CASH PLEASE!**

\* **PLEASE MAIL YOUR PAYMENT OR UTILIZE THE DROPBOX IN OUR LOBBY or  
at the TAX OFFICE DOOR \***

As always we do accept postmark for all Tax Bill payments.

## **REPORT OF THE TOWN CLERK**

*Martha L. Fowler, Town Clerk*

The Town Clerk's Office is responsible for providing many services and maintaining town records. The Town Clerk's Office is open Monday 7:00am–5:00pm, Tuesday through Thursday 8:00am–4:00pm, closed daily for lunch 1:30-2:00pm. The phone number is 603-382-8129; the fax number is 603-382-7183, for more information please visit the Town Clerk's page on the Plaistow website at <http://www.plaistow.com>.

Some of the things you can do at the Town Clerk's Office are:

- **Register a Motor Vehicle or Boat**, or renew your vehicle or boat registration. Registrations are renewable in your birth month each year, unless the vehicle is leased or is in a trust or company name. Renewal reminders are mailed or e-mailed to residents on the first day of their renewal month. Residents may choose to renew online at <http://www.plaistow.com>, in person, through the mail or by submitting payment through the Town Hall dropbox. You may call the Town Clerk's office to learn what paperwork you will need to register your vehicle. To comply with the amended New Hampshire RSA 261:148, all registrations processed in person require ID. The photo ID must be a current government-issued photo identification card. This is even if you are NOT the owner of the vehicle. All transfers of registrations require the original of your most recent registration. Payments can be made by cash, check or credit card. (paying by credit card adds an additional fee of 2.79%).
- **Obtain a Marriage License**. Both parties need to be present when applying for a marriage license. They should each bring proof of identification (driver's license or passport), their birth record and, if either party has been previously married/joined by civil union, they will need divorce decree(s), dissolution(s) or death certificate(s) to show proof of how the prior marriage(s)/union(s) ended. The licensing process takes approximately 30 minutes, with a cost of \$50.00 and the license expires in 90 days.
- **Obtain Copies of Vital Records** (birth, marriage, divorce and death certificates). Customers requesting copies of vital records will need to show proof of identification and state how they are related to the individual(s) on the record. The cost is \$15.00 for the search and first copy, addition copies purchased with that search are \$10.00 each.
- **Register Your Dog** All dogs must be licensed by April 30 each year. You must have a statement from your vet that your dog has a current rabies vaccination to have your dog licensed, unless it has already been recorded in the Clerk's Office. If you have not registered your dog in Plaistow before, you will also need to show proof of spay/neuter, if applicable, in order to obtain the lowest rate. Rates are \$2.00 for senior citizen dog owners (1 dog only), \$7.50 for puppies under 8 months or neutered/spayed dogs and \$10.00 for unaltered dogs, and a group license (5 or more dogs) is \$20.00.

## **REPORT OF THE TOWN CLERK**

*(continued)*

- **Register to Vote.** You will need to show proof of identification, proof of US citizenship and proof of residency to become a registered voter. You can register to vote at the Town Clerk's office up to ten (10) days prior to any election. You can also register at the polls on Election Day. Call the Town Clerk's office for voter registration details. If you are a naturalized citizen, you need to bring in your naturalization papers or your US passport. Party changes are done at least 90 days before any primary election.
- **Apply for/Obtain an Absentee Ballot.** You will need to be a registered voter in the Town of Plaistow or register at the same time as the request. Each voter must pick up his/her own absentee ballot, or apply by mail or email. The clerk cannot accept an application from another person, nor can the clerk hand them a ballot for another person.

The Town Clerk also files liens, attachments, and handles all phases of federal, state and local elections, from registering new voters, issuing absentee ballots, taking official minutes, printing ballots, to recording and certifying the votes.

Along with these regular Clerk duties, the Town Clerk's Office in Plaistow serves the Town by recording and depositing other town departments' revenue since July 2011. In the past, this has been as much as \$3 million. This year, 2022, the Clerk's office has recorded around \$636,000 for the Selectmen's/Finance Office, \$114,000 for Recreation, over \$305,000 for the Police Department, over \$191,000 for Department of Building Safety & Inspection Services, approximately \$97,000 in Water application fees, \$10,000 for the Fire Department, \$10,000 for the Planning Department, greater than \$7,600 for the Health Department and \$4,000 for the ZBA. These revenues from other departments totaled approximately \$1.5 million dollars for 2022.

In 2022 the Town Clerk's Office continued to be staffed by one full-time Town Clerk (myself) and two part-time assistant clerks (Julie McNamara [2-5 hours per week] and Carol Beers-Witherell [8-15 hours per week]). Plaistow's Clerk's Office, serving tradition, was open with no appointments needed the entire year; whereas there are other town clerk's offices that require appointments for some services, such as marriage licenses and vital records.

With our office open to the public, use of our on-line service EB2Gov decreased by about 6% this year. This means that more residents chose to come into the Clerk's office to renew their vehicles, their dog's license, request vital records and trash overflow stickers when compared to 2021. With our current staffing levels, this led to increased wait times at the counter during certain times of the month.

With the implementation of the REAL ID in New Hampshire and Massachusetts, many residents renewing their driver's licenses need copies of their birth certificates, marriage certificates and divorce certificates. Near the end of 2022, the deadline for NH residents to have a REAL ID for travel was extended by the legislature again to **May 7, 2025**. Even

## REPORT OF THE TOWN CLERK (continued)

with this extension, there was an approximate 21% increase in vital records requests this year in the office when compared with 2021 requests. The issuance of death certificates in 2022 increased compared to 2021. There was an increase in marriage licenses issued in 2022 compared to 2021.

During 2022, there were three elections; the Town Election, State Primary and State General Election. The requests for absentee ballots for the State elections were higher when compared to 2018 (pre-pandemic) State Elections. Voter turn-out for the elections were as follows: Town Election 18.72%, State Primary 27% and State General Election 67%.

Lastly, I would like to thank Tax Collector/Assistant Clerk Julie McNamara and Assistant Clerk Carol Beers-Witherell for their teamwork as we continue ***Serving Tradition*** in the Clerk's Office to provide the highest quality of service for the residents of Plaistow.

# **REPORT OF THE TOWN CLERK** *Vital Statistics - Marriages (continued)*

1/5/2023

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**DEPARTMENT OF STATE**  
**DIVISION OF VITAL RECORDS ADMINISTRATION**  
**RESIDENT MARRIAGE REPORT**  
01/01/2022 - 12/31/2022  
-- PLAISTOW --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
HEBB, ROBERT J BOXFORD, MA	FERREIRA, KAYLA A PLAISTOW, NH	PLAISTOW	PLAISTOW	01/02/2022
SANTANA DE FREITAS, CARLOS A IPSWICH, MA	SILVA, GENNIFER E PLAISTOW, NH	PLAISTOW	PLAISTOW	02/01/2022
D'AMICO, JOSHUA M SALEM, NH	BUSSEY, RACHEL E PLAISTOW, NH	PLAISTOW	SALEM	02/02/2022
DECOITO, DAVID R PLAISTOW, NH	LYALL, KRISTEN A PLAISTOW, NH	PLAISTOW	SALEM	02/11/2022
GIROUARD, JAMES D PLAISTOW, NH	LANZA, STEPHANIE M PLAISTOW, NH	PLAISTOW	OSSIPEE	04/02/2022
FOWLER, RICHARD C PLAISTOW, NH	FRASER, ALYSSA M PLAISTOW, NH	PLAISTOW	SANBORNTON	04/02/2022
HILL JR, CHARLES J PLAISTOW, NH	BRIDGES, DEZARAE J PLAISTOW, NH	PLAISTOW	PLAISTOW	04/06/2022
WOOD, STEPHEN R PLAISTOW, NH	JENKINS, JOANNE D PLAISTOW, NH	PLAISTOW	TAMWORTH	05/06/2022
HOYT, ASHLEY N PLAISTOW, NH	SULLIVAN, MATTHEW P PLAISTOW, NH	ATKINSON	PLYMOUTH	05/27/2022
SAMMATARO, CRAIG R PLAISTOW, NH	KUPJIAN, MICHELLE D PLAISTOW, NH	PLAISTOW	LACONIA	06/15/2022
DUMAS, JASON R PLAISTOW, NH	SCOVOTTI, NICOLE M PLAISTOW, NH	PLAISTOW	WINDHAM	07/01/2022

# **REPORT OF THE TOWN CLERK** *Vital Statistics - Marriages (continued)*

1/5/2023



## **DEPARTMENT OF STATE**

### **DIVISION OF VITAL RECORDS ADMINISTRATION**

#### **RESIDENT MARRIAGE REPORT**

01/01/2022 - 12/31/2022

-- PLAISTOW --

<b>Person A's Name and Residence</b>	<b>Person B's Name and Residence</b>	<b>Town of Issuance</b>	<b>Place of Marriage</b>	<b>Date of Marriage</b>
LEBEAU, MATTHEW C PLAISTOW, NH	CODDENS, KRISTINA M PLAISTOW, NH	PLAISTOW	PLAISTOW	07/02/2022
GRANT, TIMOTHY R PLAISTOW, NH	MUSHOW, TRACY E PLAISTOW, NH	PLAISTOW	HUDSON	07/03/2022
STANLEY, THOMAS F PLAISTOW, NH	MACKENZIE, JENESSA PLAISTOW, NH	PLAISTOW	PLAISTOW	07/12/2022
HOLLORAN, DANIEL P PLAISTOW, NH	WINNING, MARY A PLAISTOW, NH	PLAISTOW	HAMPTON	07/23/2022
HASTINGS, DONNIE A PLAISTOW, NH	EPES-NOBLES, RAVEN SHAI E PLAISTOW, NH	PLAISTOW	PLAISTOW	08/06/2022
MURRAY, STEVEN M PLAISTOW, NH	BINGHAM, JULIE A PLAISTOW, NH	PLAISTOW	PLAISTOW	08/27/2022
MATZ, ABAGAYLE E PLAISTOW, NH	MCCORMACK, DAVID R NORTH READING, MA	GILFORD	CAMPTON	09/17/2022
KRISKO, ANDREW M PLAISTOW, NH	SANDRIC, MICHELLE J PLAISTOW, NH	PLAISTOW	GILFORD	09/24/2022
ZIMMER, BENJAMIN P PLAISTOW, NH	CHIN, COBIE C PLAISTOW, NH	CONWAY	NORTH CONWAY	10/01/2022
PARKHURST, TROY A PLAISTOW, NH	AMERENA, DEANN E PLAISTOW, NH	PLAISTOW	EPING	11/12/2022

Total number of records 21

# REPORT OF THE TOWN CLERK

## Vital Statistics - Births

01/05/2023



### DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION RESIDENT BIRTH REPORT 01/01/2022 - 12/31/2022 -- PLAISTOW--

Page 1 of 1

Child's Name	Birth Date	Birth Place	Father's/Parent's Name	Mother's/Parent's Name
JABLONSKI, RORY QUINN	02/24/2022	DOVER, NH	JABLONSKI, CHRISTOPHER GARY	JABLONSKI, JILLIAN BOLDUC
LYNCH, COLLINS MARIE	05/13/2022	MANCHESTER, NH	LYNCH II, MICHAEL SHAWN	KUVER, RHIAN CEINWEN
CRONIN, COLLIN COURTNEY	05/26/2022	EXETER, NH	CRONIN, JONATHAN COURTNEY	DEVINE, NICOLE VIVIAN
BRUBAKER, KINSLEY ROSE	06/30/2022	NASHUA, NH	BRUBAKER, AARON THOMAS	PEREIRA, HEATHER LEIGH
ENE, SIDON BANLEY	07/07/2022	DOVER, NH	ENE, EDWARD MICHAEL	ENE, AMANDA ANN
PINO, SUMARA ANGELIA QUINN	07/28/2022	EXETER, NH	PINO, SHAIN AARRON	CRENSHAW, KAEVIN AVERY
PARISEAU, ISABELLA GRACE	08/19/2022	NASHUA, NH	PARISEAU II, JOSEPH LEO	WOJTYNA, GABRIELLE ALEXIS
PIRES, THEODORE CHARLES	09/27/2022	EXETER, NH	PIRES, JOHN ALEXANDRE REIS	PIRES, LEA MARIE
FABBRI, REAGAN GRACE	09/27/2022	EXETER, NH	FABBRI, NICHOLAS JOSEPH	FABBRI, ELIZABETH LEIGH
LISIO, KYDEN JETT	10/09/2022	NASHUA, NH	LISIO, BRYAN ADAM	WILTSHIRE, BIANCA KARIN
WELLS, ROMAN DAVID	12/15/2022	NASHUA, NH	WELLS, GERRY LYNDON	MADORE, DEIDRE JOY

Total number of records 11



# REPORT OF THE TOWN CLERK

## Vital Statistics - Deaths

01/05/2023



### DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

Page 1 of 3

#### RESIDENT DEATH REPORT

01/01/2022 - 12/31/2022

--PLAISTOW, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
VAILLANCOURT, MARYANN	01/01/2022	PLAISTOW	STROPPARO, JOHN	MEZZERINDINO, VINCEZENA	N
FRAM, HELEN FRANCES	01/08/2022	PLAISTOW	DOUCETTE, CHARLES	DEMARAIS, IRENE	N
PAQUIN, RICHARD MASON	01/28/2022	EXETER	PAQUIN, WILFRED	PIPER, DORIS	Y
SPIRES, SHARON KAY	02/03/2022	PLAISTOW	CURTIS, LITTLE PAUL	COOK, CORA LEE	N
JANVRIN, RICHARD MERRILL	02/14/2022	PLAISTOW	JANVRIN, EDWARD	WOOD, DOROTHY	N
WILLIAMS, MARY THERESA	02/24/2022	PLAISTOW	MACLEAN, ROBERT	FEOLE, JOSEPHINE	N
MILLER, CONSTANCE EMMA	03/01/2022	DOVER	GRATCY, FRANCIS	BALDWIN, EMMA	N
CAMIRE, JERRY FRANCIS	03/01/2022	EXETER	CAMIRE, HUBERT	HARTFORD, CONSTANCE	Y
SAINSBURY, DOROTHY DELL	03/06/2022	PLAISTOW	TREADWELL, SAMUEL	BROWN, JOSIE	N
HOLT, CORINNE HELEN	03/22/2022	PLAISTOW	DONNELLY, ARTHUR	WAHLGREN, SIGNE	N
AIKIN, ROBERT WILLIAM	03/28/2022	PLAISTOW	AIKIN, ROBERT	WOODWARD, ALBERTA	N
DOODY, MARY L	03/28/2022	EXETER	BOYLE, JAMES	LECAIN, GLADYS	N
DEMING JR, JOHN B	04/09/2022	PORTSMOUTH	DEMING SR, JOHN	GUTHRIE, BARBARA	N
BETTINCOURT, LINDA DIANE	04/28/2022	EXETER	SCHUYLER, LEON	KEMBEL, JEAN	N
DONOVAN JR, WILLIAM P	05/04/2022	EXETER	DONOVAN, WILLIAM	WHEELER, IRENE	Y
CHAMBERS SR, DENNIS JAMES	05/25/2022	MANCHESTER	CHAMBERS, RAYFORD	REDMAN, JULIA	Y
SAINSBURY, JOHN MARTIN	05/28/2022	EXETER	SAINSBURY, SYLVESTER	ESTY, RUTH	Y
SCHEANA, THOMAS WILLIAM	07/01/2022	PLAISTOW	SCHEANA, JOSEPH	PETERSON, HELEN	N

# REPORT OF THE TOWN CLERK

## Vital Statistics - Deaths

01/05/2023



Page 2 of 3

### DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

#### RESIDENT DEATH REPORT

01/01/2022 - 12/31/2022

--PLAISTOW, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
SILVA JR, ARTHUR JOSEPH	07/14/2022	PLAISTOW	SILVA, ARTHUR	AUGUST, LAURA	N
STEWART, JANET LEE	07/15/2022	PLAISTOW	ROSSETTI JR, ANTHONY	WILLIAM, PHYLLIS	N
FULMORE, JOANNE RUBY	07/20/2022	FREMONT	FARRINGTON, PHILIP	BROWN, RACHEL	N
PARSONS, ROBERT FROST	07/23/2022	PLAISTOW	PARSONS, THEODORE	FROST, HELEN	N
FITZPATRICK, KATHERINE ELIZABETH	07/25/2022	PLAISTOW	O'SHEA, JOHN	AHERNE, KATHERINE	N
FRASER, ADAM PAUL	07/27/2022	PLAISTOW	FRASER, JAMES	WOOSTER, ROBERTA	N
ARASKIEWICZ, ALFRED JOSEPH	08/06/2022	PLAISTOW	ARASKIEWICZ, JOSEPH	BALCEWICZ, CAROLINE	Y
LIEBER, JANET THERESA	08/29/2022	PLAISTOW	LACHANCE, EUGENE	BEAULIEU, EVA	N
GAMBLE, CHRISTINE PRISCILLA	09/06/2022	PLAISTOW	ROBERTSON, HOWARD	HARTICK, MURIAL	N
SMITH-CALLAHAN, SETH ANDREW	09/07/2022	NEW BOSTON	CALLAHAN, GEORGE	SMITH, ROBIN	N
WENDELL, DONALD	09/11/2022	EXETER	WENDELL, LEON	CATE, EDNA	Y
HOPPLER, KAREN ERNST	09/17/2022	WHITEFIELD	ERNST, RALPH	HARTMAN, ELIZA	N
CAMPANELLA, WILHELMINA	09/20/2022	DERRY	VAN HEERDE, LUDWIG	MARSEILLE, WILHELMINA	N
GIRARD, IRENE L	09/30/2022	PLAISTOW	PROVENCHER, ATHANASE	PELLETIER, BERNADETTE	N
GANI, LOLA M	10/06/2022	PLAISTOW	WENNERBERG, HERBERT	GRANT, LILLIAN	N
SENDER, SANDRA G	10/08/2022	PLAISTOW	LANG, ARTHUR	RICKER, DOROTHY	N
LOEFFLER, ROBERT WILLIAM	10/16/2022	BEDFORD	LOEFFLER, ERVIN	MUCKENSAVL, ANNA	Y
GIGLIOTTI, ALBERTA LARRAINE	10/26/2022	PLAISTOW	MACLEAN, GEORGE	CHASE, ORIS	N

# REPORT OF THE TOWN CLERK

## Vital Statistics - Deaths

01/05/2023



### DEPARTMENT OF STATE DIVISION OF VITAL RECORDS ADMINISTRATION

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#### RESIDENT DEATH REPORT

01/01/2022 - 12/31/2022

--PLAISTOW, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
MURPHY, ROBERT ALAN	10/27/2022	PLAISTOW	MURPHY, HENRY	WHITE, MARGARET	N
GRANDMAISON JR, GEORGE FREI	11/02/2022	PLAISTOW	GRANDMAISON SR, GEORGE	DAVID, CATHERINE	N
CONVERY, BRUNHILDE ANNEMAR	11/22/2022	FREMONT	HAUCK, ALFONS	SCHWITALLA, ANNA	N
HOWARD, MARY A	12/02/2022	PLAISTOW	LIBBY, HAROLD	REYNOLDS, CLARA	N
BLINN SR, JOHN A	12/29/2022	PLAISTOW	BLINN, CHARLES	CROCKET, MARY	N

Total number of records 41

## TOWN OWNED PROPERTIES

MAP & LOT	Location	Primary Use	Land Acres	Total Assessed Land	Total Assessed Bldg	Total Assessed Parcel Value
6-003-000-000	0 ATKINSON TOWN LINE	903V	1.83	23600	0	23600
6-006-000-000	0 ATKINSON LINE REAR L	903V	13.45	135700	0	135700
6-008-000-000	0 FORMERLY J A NOYES L	903V	6.1	68000	0	68000
6-015-000-000	0 FROG POND WOODS	903V	43.8	1910	0	1910
6-016-000-000	FROG POND WOODS	903A	18.366547	227000	0	227000
7-001-000-000	0 ATKINSON LINE	903V	88	500200	0	500200
7-003-000-000	0 FROG POND WOODS	903V	21	108400	0	108400
7-004-000-000	0 FROG POND WOODS	903V	58.68	349900	0	349900
7-005-000-000	0 FROG POND WOODS	903V	9.5	58200	0	58200
8-022-000-000	0 HICKORY RIDGE REAR	903V	5.2	58000	0	58000
8-023-000-000	0 HICKORY RIDGE REAR	903V	7.4	81600	0	81600
8-024-000-000	0 REAR HICKERY RIDGE	903V	8	77200	0	77200
8-025-000-000	0 HAMPSTEAD LINE	903V	6	74300	0	74300
8-026-000-000	0 HAMPSTEAD LINE	903V	3	29000	0	29000
9-011-000-000	0 OLD STAGECOACH RD	903V	4.801274	170800	0	170800
11-007-000-000	0 NEAR B+M RAILROAD	903V	0.56	5700	0	5700
14-013-A-000	43 EAST RD	903V	0.459986	127500	0	127500
14-035-000-000	0 EAST RD REAR	903V	5	6200	0	6200
16-001-000-000	45 GREENOUGH RD	903V	2.340547	113200	0	113200
17-006-000-000	0 FROG POND WOODS	903V	21.54	207800	0	207800
17-007-000-000	0 FROG POND WOODS	903V	3.1	40000	0	40000
17-029-000-000	16 CULVER ST	903V	0.75	14500	0	14500
17-030-000-000	15 LOWER	903V	0.75	14500	0	14500
17-031-000-000	13 LOWER RD	903V	0.7	14400	0	14400
17-032-000-000	11 LOWER RD	903V	5.799547	35400	0	35400
18-002-000-000	0 FROG POND WOODS	903V	6.4	71300	0	71300
18-003-000-000	0 FROG POND WOODS	903V	7.9	82300	0	82300
18-004-000-000	0 FROG POND WOODS	903V	2.6	28500	0	28500
18-006-000-000	0 FROG POND WOODS PRIM	903V	0.17	1100	0	1100
18-014-000-000	0 MAIN ST REAR LAND	903V	14.5	154900	0	154900
18-015-000-000	14 CULVER ST	903V	0.918274	14800	0	14800
19-005-000-000	266 MAIN ST	903V	35.999547	535700	0	535700
19-006-000-000	280 MAIN ST	903V	37.999547	557500	0	557500
20-037-000-000	0 MT MISERY	903V	5	55700	0	55700
20-038-000-000	0 MT MISERY	903V	21.456547	299900	0	299900
21-007-000-000	307 MAIN ST	903V	12.899547	384300	0	384300
21-008-000-000	0 MT MISERY	903V	2.5	24200	0	24200
21-009-000-000	0 MT MISERY	903V	11	105600	0	105600
21-010-000-000	0 MT MISERY	903V	13.8	131000	0	131000
21-011-000-000	0 MT MISERY	903V	2.5	25800	0	25800
21-012-000-000	0 MT MISERY	903V	3.5	36100	0	36100
21-013-000-000	0 MT MISERY	903V	3.8	39200	0	39200
21-014-000-000	0 MT MISERY	903V	1.37	14100	0	14100
21-015-000-000	0 MT MISERY	903V	3.25	33500	0	33500
21-016-000-000	0 MT MISERY	903V	13.65	129600	0	129600
21-017-000-000	0 MT MISERY	903V	14.7	139600	0	139600
22-005-000-000	0 MT MISERY	903V	3.65	37700	0	37700
22-007-000-000	0 MT MISERY	903V	2.12	19100	0	19100
22-008-000-000	0 MT MISERY	903V	10	84000	0	84000
22-009-000-000	0 MT MISERY	903V	5	43300	0	43300
22-010-000-000	0 MT MISTERY	903V	1.07	11000	0	11000
22-011-000-000	0 MT MISERY	903V	9.57	82100	0	82100

## TOWN OWNED PROPERTIES (continued)

22-012-000-000	0 MT MISERY	903V	2.37	24500	0	24500
22-014-000-000	0 MT MISERY	903V	2.76	28500	0	28500
25-015-000-000	35 WEST PINE ST	903V	5.019547	166200	0	166200
25-038-000-000	0 PLAISTOW RD REAR	903V	2	26400	0	26400
30-065-000-000	163 PLAISTOW RD	903V	3.836587	874800	0	874800
31-005-000-000	0 2 LYNWOOD STREET	903V	0.919995	14800	0	14800
31-068-000-000	169 PLAISTOW RD	903V	7.399547	504100	0	504100
32-025-000-000	N/S OLD COUNTY RD	903V	2.62	32100	0	32100
32-028-000-000	51 OLD COUNTY RD	903V	27.299547	431300	0	727000
32-032-000-000	6 WILDER DR	903V	37.599547	342200	0	605300
33-002-000-000	0 OFF OLD COUNTY RD	903V	8	68200	0	68200
33-003-000-000	0 OFF OLD COUNTY RD	903V	13.5	76100	0	76100
33-004-000-000	0 MT MISERY	903V	12.4	103000	0	103000
37-036-000-000	2A WOODLAND DR	903V	0.080005	11900	0	11900
38-016-001-000	MASSASOIT BD	903V	0.030005	104300	0	104300
39-005-021-003	85 MAIN ST	9030	4.876547	553600	2069700	2752100
40-007-000-000	26A WESTVILLE RD	903V	1.739991	175500	0	175500
40-061-000-000	19 DAVIS PK	903V	0.469995	120900	0	120900
40-067-000-000	127 MAIN ST	9030	0.25	242500	220300	463900
41-011-000-000	144 MAIN	9030	7.898274	598800	345100	1048400
41-063-000-000	145 MAIN ST	9030	1.836549	482500	1415000	1955200
41-067-000-000	14 ELM ST	9030	0.460009	225700	413500	645700
41-077-000-000	27 ELM ST	9030	6.676547	581500	3785400	4583500
41-082-000-000	17 ELM ST	903V	6.499547	592300	0	599700
42-028-026-000	0 VILLAGE WY-OFF OF	903V	0.780005	145700	0	145700
42-028-027-000	0 VILLAGE WY-OFF OF	903V	2.569547	282900	0	282900
42-043-000-000	5 INGALLS TR	903V	2.159547	264200	0	408400
42-057-000-000	7A ARBOR LN	903V	2.409547	253500	0	2457600
43-012-000-000	0 PLAISTOW RD REAR	903V	1.836663	86700	0	86700
45-008-000-000	215 PLAISTOW RD-ST OF	903V	0.92	13100	0	13100
49-013-000-000	20 FORREST ST	1010	1.158274	143700	173000	316700
49-035-000-000	17 CANTERBURY FOREST	903V	1.45	92400	0	92400
50-070-000-000	10 HARRIMAN RD	903V	5.489547	268100	0	268100
53-027-000-000	0 HALE SPR PUMPHSE	903V	4.249547	292100	0	292900
58-003-000-000	14 COUNTRY CLUB LN	1010	1.508274	148200	307600	460200
59-008-000-000	0 AUTUMN CR REAR	903V	0.430005	120300	0	120300
62-018-000-000	41 SWEET HILL RD	903V	1.130005	144000	0	160500
66-024-000-000	23 NEWTON RD	903V	0.089991	22100	0	22100
69-051-000-000	0 NEWTON REAR	903V	3.099547	270600	0	270600
69-054-000-000	0 NEWTON REAR	903V	3.459547	279200	0	279200

## REPORT OF THE TRUSTEE OF TRUST FUNDS

*B. Jill Senter, Chair*

Another year has passed, and we reflect on how we have done over the last year. Well, I am happy to report that we did not lose money. We may not have gained as well as we have in recent years but considering how our economy has been I feel we have done well.

During the year, the Trustees are busy with scholarship request from the school and reviewing our investments.

The capital reserve funds continue to grow and the Trust funds remain stable. We the Trustees try hard to continue the tradition of caring for these funds with the upmost integrity and knowledge as we are able.

Three Bearings Financial out of Hampton, NH, who invest with Fidelity manage the funds. We have been with Three Bearings for over 7 years now and am incredibly pleased with their work.

We will continue to **serve** our **tradition** of protecting Plaistow's assets to the best of our ability and within the laws of the State of New Hampshire. Thank you for your confidence.



## REPORT OF THE ZONING BOARD OF ADJUSTMENT

*Peter Bealo, Chair*

The Zoning Board of Adjustment (ZBA) is a quasi-judicial board that has authority under the New Hampshire Revised Standards Annotated (NHRSA/State Laws) to grant certain reliefs when a homeowner or business owner wants to do something on their property that conflicts with Plaistow's Zoning Ordinances or to review certain property uses such as home occupations to ensure they are not harmful to their neighbors. Cases commonly heard are home occupations, building too close to setbacks, building in wetlands buffers, among others.

Staff accepts application and the Board hears those requests on a monthly basis. In 2022 the Board considered twenty (20) requests for relief, ten (10) less than in 2021.

Applicants are generally sent to the ZBA by the Code Enforcement Officer to seek "relief," in the form of a *Variance*, from strict application of our Zoning Ordinances. Other appeals, such as a *Special Exception*, is a specific requirement of an ordinance, such as a home occupation request. The Board also hears *Administrative Appeals* in the case where a decision of the Code Enforcement Office is challenged.

This ZBA is in place to consider providing people, who have unique circumstances (hardships) in their property, potential relief from the "one-size-fits-all" concept of a zoning ordinance. The public hearing process allows any interested party the opportunity to ask questions so that they can fully understand what is proposed, and to voice their opinions on the projects. The ZBA reviews applications to ensure that all the minimum requirements are in place and can be monitored to protect our neighborhoods and resources. We hope that applicants and abutters appreciate the NH requirement that the ZBA hear their cases and take their inputs dispassionately, we make decisions based on criteria provided by NHRSA's, not on personalities, or our own likes and dislikes. Ultimately, no matter what the decision, it is up to the Code Enforcement Officer to enforce our decisions. The ZBA is not an enforcement office, the ZBA members are more like judges in a court.

The Zoning Board recognizes that we do not PLAN Plaistow's future, we are quasi-judicial in nature and are appointed to interpret the ordinances for a particular property, not rewrite them for the town. The Planning Board appropriately and ably plans for the Town's future, the Zoning Board examines the uniqueness of each property and decides where relief from strict black and white enforcement of the zoning ordinances is punitive to the property owner. Plaistow's ZBA has been ***serving tradition***, and law, for over fifty (50) years.

2022 brought a wide variety of cases to the ZBA including major residential and commercial developments. Variances for some were granted, some were denied, but always because of the unique circumstances of the properties and how it fit into their surroundings.

The ZBA's greatest resource is our team of volunteers who sit as members of the Board. These are citizens, parents, business people, who live in our community. We work together, carefully, and thoughtfully considering each application. We grant relief

## **REPORT OF THE ZONING BOARD OF ADJUSTMENT** ***(continued)***

when warranted and allowed under the RSAs, while always keeping in mind the protection of our property values, neighborhoods, and the community as a whole.

In 2022 the ZBA acquired one new Alternate Member: James O'Brien. This is Jim's first time on a Town committee. Midyear we sadly lost Gary Ingham as a member as he relocated south to warmer climates. Gary asked great questions and we thank him for his service; we miss him already. I am grateful for the continued service of our other members: Dan Lloyd, John Blinn, Jim Unger and Jonathan Gifford and Alternates Jim O'Brien and Michael Murray. Dee Voss continues to ably facilitate the Board as our Administrative Assistant. I want to thank them all for their continued service to the Board and the Community.

Continuity in Board members and staff is very important from an experience perspective; but getting new residents involved is critical to our future, someday we won't be on this Board. If you're looking to have a real impact without a huge time commitment, the ZBA is always looking for community-minded residents to step up and volunteer to serve as Members or Alternates to the board. Please direct any letters of interest to the Ms. Voss at the Town Hall.



## NOTES

**TOWN OF PLAISTOW  
NEW HAMPSHIRE  
2023 TOWN MEETING  
WARRANT AND BUDGET**



- **Deliberative Session - Saturday, February 4, 2023 - 9:00 A.M.**  
*Plaistow Town Hall (second floor), 145 Main Street*
  
- **Deliberative Session Snow Date – February 11, 2023 - 9:00 A.M.**  
(or Determined by Town Moderator)  
*Plaistow Town Hall (second floor), 145 Main Street*
  
- **Ballot Voting - Tuesday, March 14, 2023**  
*Plaistow Fish and Game Club, 18 May Ray Avenue*  
Polls open from 7:00 A.M. to 7:00 P.M.

## **TOWN WARRANT 2023**

*(continued)*

### **2023 Plaistow Town Warrant State of New Hampshire**

To the inhabitants of the Town of Plaistow, New Hampshire, in the County of Rockingham in said state, qualified to vote in Town affairs.

You are hereby notified to meet for the first session of the annual town meeting at Plaistow Town Hall, second floor, 145 Main Street, in said Plaistow on Saturday, February 4, 2023 at 9:00 AM in the forenoon to explain, discuss and amend each article and to determine the form for the questions on the ballot, except those Warrant Articles where wording is prescribed by law. The snow date will be February 11, 2023 or determined by the Town Moderator if necessary.

The final voting on all Warrant Articles will take place by official ballot at the second session. Therefore, you are hereby notified to meet for this second session of the annual town meeting at the Plaistow Fish and Game Club, 18 May Ray Avenue, in said Plaistow on Tuesday, March 14, 2023 from 7:00 AM in the forenoon until 7:00 PM in the afternoon to elect officers and to act on the following Articles by official ballot voting.

The articles begin with P to differentiate the Town articles from the School District articles and from the Town Zoning Articles that begin with Z. Citizen's Petition articles began with C.

**Article P-23-01:** To elect all necessary Town Officers for ensuing year.

<b><u>SELECTMAN</u></b>	<b><u>VOTE FOR NOT</u></b>	<b><u>CONFLICT OF INTEREST</u></b>	<b><u>VOTE FOR NOT</u></b>
THREE YEAR TERM	MORE THAN ONE	THREE YEAR TERM	MORE THAN TWO
<b><u>SELECTMAN</u></b>	<b><u>VOTE FOR NOT</u></b>	<b><u>LIBRARY TRUSTEE</u></b>	<b><u>VOTE FOR NOT</u></b>
TWO YEAR TERM	MORE THAN ONE	THREE YEAR TERM	MORE THAN ONE
<b><u>PLANNING BOARD</u></b>	<b><u>VOTE FOR NOT</u></b>	<b><u>TRUSTEE OF THE TRUST FUNDS</u></b>	<b><u>VOTE FOR NOT</u></b>
THREE YEAR TERM	MORE THAN TWO	THREE YEAR TERM	MORE THAN ONE
<b><u>BUDGET COMMITTEE</u></b>	<b><u>VOTE FOR NOT</u></b>	<b><u>SUPERVISOR OF THE</u></b>	
THREE YEAR TERM	MORE THAN TWO	<b><u>VOTER CHECKLIST</u></b>	<b><u>VOTE FOR NOT</u></b>
<b><u>BUDGET COMMITTEE</u></b>	<b><u>VOTE FOR NOT</u></b>	FIVE YEAR TERM	MORE THAN ONE
TWO YEAR TERM	MORE THAN ONE		
<b><u>BUDGET COMMITTEE</u></b>	<b><u>VOTE FOR NOT</u></b>		
ONE YEAR TERM	MORE THAN TWO		

#### **OPERATING BUDGET – GENERAL FUND**

**Article P-23-02:** Shall the Town vote to raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$11,317,457. Should this article be defeated, the operating budget shall be \$11,062,817 with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special

## **TOWN WARRANT 2023**

***(continued)***

meeting, in accordance with RSA 40:13, X and XI, to take up the issue of a revised operating budget only.  
(Majority vote required)

(Recommended by the Board of Selectmen (4-0-0) and the Budget Committee (7-0-0)).

### **OPERATING BUDGET – WATER DEPARTMENT**

**Article P-23-03** Shall the Town vote to raise and appropriate as an operating budget for the water department, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$494,090? Should this article be defeated, the operating budget shall be \$483,390 with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XI, to take up the issue of a revised budget only.  
(Majority vote required)

Total Appropriation:	\$494,090
Withdrawal from the Water Enterprise Fund:	-\$494,090

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<b>No Amount to be raised by 2023 taxation:</b>	<b>\$0</b>
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Balance in Water Enterprise Fund was \$526,633 as of December 31, 2022.

(Recommended by the Board of Selectmen (4-0-0) and the Budget Committee (7-0-0)).

### **COLLECTIVE BARGAINING AGREEMENT (CBA) – Town Union**

**Article P-23-04:** Shall the Town of Plaistow vote to approve the cost items included in the collective bargaining agreement (CBA) reached between the Town of Plaistow and the Plaistow Town Unit, Teamsters Local 633, which calls for the following increases in salaries and benefits at the current staffing level:

<b>Fiscal Year</b>	<b>Estimated Increase</b>
2023/2024	\$31,932.00
2024/2025	\$51,354.00
2025/2026	\$36,268.00

And further to raise and appropriate the sum of \$31,932.00 for 2023.  
(Majority vote required)

(Recommended by the Board of Selectmen (4-0-0) and the Budget Committee (7-0-0)).

### **SPECIAL TOWN MEETING FOR DEFEATED COLLECTIVE BARGAINING AGREEMENT (CBA)**

**Article P-23-05:** Shall the Town, if Article P-23-04 is defeated, authorize the Board of Selectmen to call one special meeting, at its option, to address warrant article P-23-04 cost items only?  
(Majority vote required)

(Recommended by the Board of Selectmen (4-0-0)).

### **REPLACE VOTING MACHINES**

**Article P-23-06:** Shall the Town vote to raise and appropriate the sum of \$12,000 for the purpose of replacing voting machines used to count ballots in Town, School, County, State and Federal elections? (Majority vote required)

(Recommended by the Board of Selectmen (4-0-0) and the Budget Committee (7-0-0)).

## **TOWN WARRANT 2023**

***(continued)***

### **CONTINGENCY FUND RSA 31:98-a**

**Article P-23-07:** Shall the Town vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate the sum of \$80,000 to be deposited into the fund? The sum to come from the General Fund, Unassigned Fund Balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. Use of these funds will be pursuant to RSA 31:98-a and RSA 32:11. (Majority vote required)

Total Appropriation:	\$80,000
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$80,000

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**No amount to be raised by 2023 taxation:** \$0

The balance in the General Fund, Unassigned Fund Balance was \$2,534,815 as of December 31, 2022.

(Recommended by the Board of Selectmen (4-0-0) and the Budget Committee (6-0-0)).

### **ESTABLISH A POLICE VEHICLE CAPITAL RESERVE FUND**

**Article P-23-08:** Shall the Town vote to establish a Police Vehicle Capital Reserve Fund for the purpose of purchasing or leasing new or used police vehicles and to raise and appropriate \$60,000 to be deposited into this account with \$60,000 withdrawn from the Unassigned Fund Balance? The Board of Selectmen shall be the agents authorized to expend these funds. The Capital Reserve fund is being created pursuant to RSA 35:1. (Majority vote required)

Total Appropriation:	\$60,000
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$60,000

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**No amount to be raised by 2023 taxation:** \$0

The balance in the General Fund, Unassigned Fund Balance was \$2,534,815 as of December 31, 2022.

(Recommended by the Board of Selectmen (4-0-0) and the Budget Committee (6-0-0)).

### **DISCONTINUE THE POLICE AND FIRE DETAIL REVOLVING FUND**

**Article P-23-09:** Shall the Town vote to discontinue the Police and Fire Detail Revolving Fund and place the total sum of the fund balance, at the time of discontinuance, into the Town's General Fund. This article shall be null and void if Article P-23-10 fails. (Majority vote required)

(Recommended by the Board of Selectmen (4-0-0)).

### **ESTABLISH A POLICE AND FIRE DETAIL REVOLVING FUND**

**Article P-23-10:** Shall the Town vote to establish a Police and Fire Detail Revolving Fund pursuant to RSA 31:95-h, for the purpose of purchasing, leasing, maintaining, and repairing all vehicles assigned for detail use including uniforms and other necessary expenses. All revenues received for outside detail services will be deposited into the fund, and the money in the fund shall be allowed to accumulate from year to year and shall not be considered part of the town's general fund balance. The town treasurer shall have custody of all monies in the fund and shall pay out the same upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. Shall the Town further vote to raise and appropriate \$100,000 to be deposited into the fund with the amount coming from the General Fund, Unassigned Fund Balance? This warrant article shall be null and void if Article P-23-09 does not pass. (Majority vote required)

Total Appropriation:	\$100,000
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$100,000

## **TOWN WARRANT 2023**

***(continued)***

### **No amount to be raised by 2023 taxation:**

\$0

The balance in the General Fund, Unassigned Fund Balance was \$2,534,815 as of December 31, 2022.

(Recommended by the Board of Selectmen (4-0-0) and the Budget Committee (6-0-0)).

### **DEPOSIT TO HIGHWAY EQUIPMENT TRUST FUND**

**Article P-23-11:** Shall the Town vote to raise and appropriate the sum of \$50,000 to be deposited into the previously established Highway Department Equipment Expendable Trust Fund? (Majority vote required)

The balance in the Highway Equipment Trust Fund was \$107,485 as of December 31, 2022.

(Recommended by the Board of Selectmen (4-0-0) and the Budget Committee (6-0-0)).

### **DEPOSIT TO BUILDING EXPENDABLE TRUST FUND**

**Article P-23-12:** Shall the Town vote to raise and appropriate the sum of \$40,000 to be deposited into the previously established Building Expendable Trust Fund? (Majority vote required)

Total Appropriation:	\$40,000
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$40,000

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### **No amount to be raised by 2023 taxation:**

\$0

The balance in the Building Expendable Trust Fund was \$24,795 as of December 31, 2022.

(Recommended by the Board of Selectmen (4-0-0) and the Budget Committee (6-0-0)).

### **DEPOSIT TO LIBRARY CAPITAL RESERVE FUND**

**Article P-23-13:** Shall the Town vote to raise and appropriate the sum of \$45,000 to be deposited into the previously established Library Capital Reserve Fund? (Majority vote required)

The balance in the Library Capital Reserve Fund was \$70,783 as of December 31, 2022.

(Recommended by the Board of Selectmen (4-0-0) and the Budget Committee (6-0-0)).

### **DEPOSIT TO ENERGY CAPITAL RESERVE FUND**

**Article P-23-14:** Shall the Town vote to raise and appropriate the sum of \$25,000 to be deposited into the previously established Energy Capital Reserve fund? (Majority vote required)

The balance in the Energy Capital Reserve Fund was \$34,086 as of December 31, 2022

(Recommended by the Board of Selectmen (4-0-0) and the Budget Committee (6-0-0)).

### **DEPOSIT TO TRANSPORTATION INFRASTRUCTURE CAPITAL RESERVE FUND**

**Article P-23-15:** Shall the Town vote to raise and appropriate the sum of \$40,000 to be deposited into the previously established Transportation Infrastructure Capital Reserve Fund? (Majority vote required)

The balance in the Transportation Infrastructure Capital Reserve Fund was \$75,405 as of December 31, 2022.

(Recommended by the Board of Selectmen (4-0-0) and the Budget Committee (6-0-0)).

### **DEPOSIT TO REVALUATION CAPITAL RESERVE FUND**

**Article P-23-16:** Shall the Town vote to raise and appropriate the sum of \$35,000 to be deposited into the previously established Revaluation Capital Reserve Fund? (Majority vote required)

The balance in the Revaluation Capital Reserve Fund was \$34,713 as of December 31, 2022.

(Recommended by the Board of Selectmen (4-0-0) and the Budget Committee (6-0-0)).

## **TOWN WARRANT 2023**

***(continued)***

### **DEPOSIT TO FIRE DEPARTMENT APPARATUS CAPITAL RESERVE FUND**

**Article P-23-17:** Shall the Town vote to raise and appropriate the sum of \$70,000 to be deposited into the previously established Fire Department Apparatus Capital Reserve Fund? (Majority vote required)

Total Appropriation:	\$70,000
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$70,000

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No amount to be raised by 2023 taxation:	\$0
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The balance in Fire Department Apparatus Capital Reserve Fund was \$389,152 as of December 31, 2022.

(Recommended by the Board of Selectmen (4-0-0) and the Budget Committee (6-0-0)).

### **DEPOSIT TO CEMETERY SPECIAL MAINTENANCE EXPENDABLE TRUST FUND**

**Article P-23-18:** Shall the Town vote to raise and appropriate the sum of \$20,000 to be deposited into the previously established Cemetery Special Maintenance Expendable Trust Fund? The funds will be withdrawn from the General Fund Unassigned Fund Balance. (Majority vote required)

Total Appropriation:	\$20,000
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$20,000

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No amount to be raised by 2023 taxation:	\$0
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The balance in the Cemetery Special Maintenance Expendable Trust Fund was \$26,531 as of December 31, 2022.

(Recommended by the Board of Selectmen (4-0-0) and the Budget Committee (6-0-0)).

### **DEPOSIT TO OLD HOME DAY EXPENDABLE TRUST FUND**

**Article P-23-19:** Shall the Town vote to raise and appropriate the sum of \$2,892 to be deposited into the previously established Old Home Day Expendable Trust Fund? The sum to come from the Unassigned Fund Balance and represents donations received in 2022, with no amount to be raised from taxation. (Majority vote required)

Total Appropriation:	\$2,892
Withdrawal from the General Fund, Unassigned Fund Balance:	-\$2,892

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No amount to be raised by 2023 taxation:	\$0
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The balance in the General Fund, Unassigned Fund Balance was \$2,534,815 as of December 31, 2022.

(Recommended by the Board of Selectmen (4-0-0) and the Budget Committee (5-0-1)).

### **READOPT STANDARD AND OPTIONAL VETERAN' TAX CREDIT (RSA 72:28)**

**Article P-23-20:** Shall the Town vote to readopt the "Standard & Optional Veterans' Tax Credit under RSA 72:28 to remain in place and include the expanded eligibility effective for the April 1, 2023 tax year. The need to readopt the tax credit is due to the passing of House Bill 1667 which expanded the eligibility requirements to include individuals who have not yet been discharged from service in the armed forces. (Majority vote required)

(Recommended by the Board of Selectmen (4-0-0)).

### **READOPT ALL VETERANS PROPERTY TAX CREDIT (RSA 72:28-b)**

**Article P-23-21:** Shall the Town vote to readopt the "All Veterans' Property Tax Credit" under RSA 72:28-b to remain in place and include the expanded eligibility effective for the April 1, 2023 tax year. The need to readopt the tax credit is due to the passing of House Bill 1667 which expanded the eligibility requirements to include individuals who have not yet been discharged from service in the armed forces. (Majority vote required)

## **TOWN WARRANT 2023**

***(continued)***

(Recommended by the Board of Selectmen (4-0-0)).

### **MODIFY THE ALL VETERANS TAX CREDIT**

**Article P-23-22:** Shall the Town modify the Veterans Tax Credit in accordance with RSA 72:28, II from its current tax credit of \$500 per year to an amount not to exceed \$750? (Majority vote required)  
(Recommended by the Board of Selectmen (4-0-0)).

### **CHANGE POLLING HOURS FOR STATE AND FEDERAL ELECTIONS**

**Article P-23-23:** Shall the Town vote to change the polling hours for State and Federal Elections from 7:00 A.M. to 8:00 P.M. to 7:00 A.M. to 7:00 P.M.? (Majority vote required)

(Recommended by the Board of Selectmen (4-0-0)).

### **CITIZENS PETITION**

**Article CP-23-02:** Shall the Town vote to designate the final end uses of the Beede Waste Oil Site ("Beede Site") as conservation and passive recreation, which is allowed by current zoning and is consistent with the Town's Master Plan. We are aware that the Beede Site Group has proposed to fund the future use of the Beede Site as a conservation and passive recreation destination with additional amenities such as an ADA accessible network of walking trails and enhancements to wildlife corridors, if the U.S. Environmental Protection Agency ("EPA") were to modify its clean-up requirements to align with these designated end uses while remaining protective of human health and the environment. EPA is to be notified of the Town of Plaistow's updated end use designation and the preference for this outcome. (Majority vote required)

(Not Recommended by the Board of Selectmen (0-4-0)).

## **PROPOSED 2023 ZONING AMENDMENTS**

Language to be deleted is noted in **~~bold strikethrough~~**

Language to be added is noted in ***bold italics***

\*\*\*\*\*

**Proposed Plaistow Zoning Amendment Z-23-1:** Are you in favor of Amendment #1, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article II Definitions, §220-2. by adding the definitions for Warehouse, Light Industry and Warehouse Distribution Center, to read as follows?

***WAREHOUSE, LIGHT INDUSTRY*** — *A building that is used primarily for Industry (light). The storage of goods and materials may be an accessory use only to the primary uses as defined in Industry (Light).*

***WAREHOUSE, DISTRIBUTION CENTER*** — *A facility that is exclusively engaged in, as a primary use, the receipt, storage, and distribution of goods, products, cargo, and materials, including transshipment by boat, rail, air, or motor vehicle.*

***Recommended by the Planning Board 5-0-0 U/A***

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**Proposed Plaistow Zoning Amendment Z-23-2:** Are you in favor of Amendment #2, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article V Establishment of Districts and District Regulations by amending Table 220-32A IND1 – Industrial 1, by deleting the words "distribution facilities"

## **TOWN WARRANT 2023**

**(continued)**

from paragraph A. Objectives and characteristics; amending paragraph B. Uses, 2. Warehouse to be “Warehouse, Light Industry” to read as follows?

### **ARTICLE V, TABLE 220-32A “IND1” – INDUSTRIAL 1**

- A. Objectives and characteristics. The purpose of this district is to provide locations for the establishment of plants to improve employment opportunities and broaden the tax base in the community. These areas should be selected so that they will not adversely affect developed residential areas, will have good access to transportation facilities, and will have the potential for being served by public water and sewer systems. A variety of types of manufacturing activities, ~~distribution facilities~~, and offices should be permitted, as well as certain support facilities, especially of a commercial nature.
- B. USES. [Amended 3-13-2001 ATM by Art. P-33; 7-7-2005 by ATM by Art. SP-1; 3-11-2008 ATM by Art. P-08-24; 3-10-2009 ATM by Art. P-09-26; 3-14-2017 by Art.; 3-14-2017 by Art. Z-17-03; 3-10-2020 ATM by Art. Z-20-7]

#### **Permitted Uses**

1. Light Industry
2. ***Warehouse, Light Industry***

If Proposed Plaistow Zoning Amendment Z-23-1 does not pass, then this proposed amendment is null and void.

***Recommended by the Planning Board 5-0-0 U/A***

\*\*\*\*\*

**Proposed Plaistow Zoning Amendment Z-23-3:** Are you in favor of Amendment #3, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article V Establishment of Districts and District Regulations by amending Table 220-32K IND2 – Industrial 2, by deleting the words “distribution facilities” from paragraph A. Objectives and characteristics; amending paragraph B. Uses, 2. Light Industry to be “Warehouse, Light Industry” to read as follows?

### **ARTICLE V, TABLE 220-32K “IND2” – INDUSTRIAL 2**

- A. Objectives and characteristics. The purpose of this district is to provide locations for the establishment of plants to improve employment opportunities and broaden the tax base in the community. These areas should be selected so that they will not adversely affect developed residential areas, will have good access to transportation facilities, and will have the potential for being served by public water and sewer systems. A variety of types of manufacturing activities, ~~distribution facilities~~, and offices should be permitted, as well as certain support facilities, especially of a commercial nature.
- B. USES. [Amended 3-13-2001 ATM by Art. P-33; 7-7-2005 by ATM by Art. SP-1; 3-11-2008 ATM by Art. P-08-24; 3-10-2009 ATM by Art. P-09-26; 3-14-2017 by Art.; 3-14-2017 by Art. Z-17-03; 3-10-2020 ATM by Art. Z-20-7]

#### **Permitted Uses**

1. Light Industry
2. ***Warehouse, Light Industry***

If Proposed Plaistow Zoning Amendment Z-23-1 does not pass, then this proposed amendment is null and void.

***Recommended by the Planning Board 5-0-0 U/A.***

## **TOWN WARRANT 2023**

***(continued)***

\*\*\*\*\*

**Proposed Plaistow Zoning Amendment Z-23-4:** Are you in favor of Amendment #4, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article V Establishment of Districts and District Regulations by amending Table 220-32K IND2 – Industrial 2, section C Areas and dimensions, number (3) and adding a number (6) as follows?

(3) Maximum lot coverage ~~75%~~ 60%

(6) *Total building floor area: 125,000SF*

***Recommended by the Planning Board 3-2-0.***

\*\*\*\*\*

**Proposed Plaistow Zoning Amendment Z-23-5:** Are you in favor of Amendment #5, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article II Definitions, §220-2. by adding a definition for Camper/Recreational Vehicle and then adding specific related criteria on Article III, General Provisions to read as follows?

***Article II Definitions §220-2.***

***CAMPER/RECREATIONAL VEHICLE – A vehicle and/or trailer that can be towed, hauled, or driven and can be used for temporary living accommodations for recreation, camping, travel, or seasonal use. When such vehicles and/or trailers are placed on foundations, they become structures.***

***Article III General Provisions §220-17.6 Camper/Recreation Vehicles.***

- a. *Camper/Recreational vehicles may be stored unoccupied at owners' premises or permanent domicile in any residential zoning districts in the Town of Plaistow for any period of time.*
- b. *Campers/Recreational vehicles may be occupied for camping in all residential zoning districts of the Town of Plaistow for up to thirty (30) consecutive days of the year providing the Camper/Recreational Vehicle presents no threat to public health and safety. No permit or inspection is required from the Town of Plaistow's Department of Building Safety*
- c. *Campers/Recreational vehicles may be occupied for camping in all residential zoning districts for more than thirty (30) consecutive days but not to exceed an annual total ninety (90) days in any calendar year. Such use requires a permit and inspection from the Town of Plaistow's Department of Building Safety.*
- d. *No permanent utility hookups are permitted and considerations of the treatment of waste shall be made.*
- e. *A Camper/Recreational Vehicle shall not be occupied as a permanent dwelling at any time in the Town of Plaistow.*

***Recommended by the Planning Board 5-0-0 U/A.***

\*\*\*\*\*

**Proposed Plaistow Zoning Amendment Z-23-6:** Are you in favor of Amendment #6, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article VIII, Accessory Dwelling Units – ADUs, §220-57. General Requirements by modifying paragraph N, to read as follows?

***N. Campers/Recreational Vehicles are not allowed as Accessory Dwelling Units in any district.***

## **TOWN WARRANT 2023**

***(continued)***

***Recommended by the Planning Board 5-0-0 U/A.***

\*\*\*\*\*

**Proposed Plaistow Zoning Amendment Z-23-7:** Are you in favor of Amendment #7, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article V Establishment of Districts and District Regulations, Table 220-32I Minimum Dimensions for All Districts by adding a new Letter D as follows?

***D. Residential Handicap Access Ramps are exempt from the requirement to meet property line setbacks for structures. Building permits and inspections are still required.***

***Recommended by the Planning Board 5-0-0 U/A***

\*\*\*\*\*

**Proposed Plaistow Zoning Amendment Z-23-8:** Are you in favor of Amendment #8, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article III General Provisions, §220-17.3 by modifying paragraph 1 and ***adding a new paragraph 3.*** to read as follows.

- A. Storage containers, without an axle, ***are allowed*** provided that the container has been issued a permit, is placed to meet the setbacks of the individual district and the following conditions are met:
1. ***Residential and Mixed Uses in C2 and VC: Not permitted : ~~One container per residential lot,~~ maximum length 30 feet.***
  2. Commercial/Industrial: No commercial or industrial site, with or without an approved site plan shall be issued a permit for a storage container without prior approval of the Planning Board.
  3. ***Integrated Commercial Residential District: Permitted only for Commercial/Industrial and/or Combined Uses.***

***Recommended by the Planning Board 5-0-0 U/A.***

\*\*\*\*\*

**Proposed Plaistow Zoning Amendment Z-23-9:** Are you in favor of Amendment #9, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article IX Signs §220-60. Commercial 2 District and Village Center District that amends paragraph A and paragraph C by adding the Village Center to read as follows?

A. All signs in a Commercial 2 and ***Village Center*** Districts shall consist of wood construction only, shall be illuminated with indirect lighting only, and shall be in keeping with the character of Main Street.

C. The following signs are not permitted in the C2 and ***VC*** Districts:

***Recommended by the Planning Board 5-0-0 U/A.***

\*\*\*\*\*

**Proposed Plaistow Zoning Amendment Z-23-10:** Are you in favor of Amendment #10, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article III General Provisions, §220-17.3. Storage Containers, by deleting "Plaistow Planning Board Fee Schedule" in paragraph C and adding "Building Department Fee Schedule Chapter 31" of the Plaistow Town Code" and to read as follows?

## **TOWN WARRANT 2023**

**(continued)**

C. The cost of a permit for a storage container shall be as set forth in the ~~Plaistow Planning Board Fee Schedule Building Department Fee Schedule – Chapter 31 of the Plaistow Town Code~~ for a twelve-month period. [Amended 3-11-2008 ATM by Art. 42; 3-13-18 ATM by Art. Z-18-14]

*Recommended by the Planning Board 5-0-0 U/A.*

\*\*\*\*\*

**Proposed Plaistow Zoning Amendment Z-23-11:** Are you in favor of Amendment #11, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article II Definitions, §220-2. by amending the definition of Rooming and Boarding House and adding a definition for Congregate Care Facility, and Historic Structure, and then to add Congregate Care Facilities as a permitted use in Commercial (Table 220-32C) and Integrated Commercial Residential (220-32G) under Article V. Establishment of Districts and District Regulations to read as follows.

**ROOMING AND BOARDING HOUSE** — A building other than a hotel or motel where lodging is provided for compensation, *meals may be provided, and kitchen facilities are not shared without individual cooking facilities*. These ~~will~~ *shall* be considered commercial uses. [Amended ATM 3-13-2012 by Article P-12-21]

**CONGREGATE CARE FACILITY** — *A residential development consisting of individual dwelling units with centralized amenities such as dining, housekeeping, transportation and organized social and recreational activities, and which may include limited medical services or social services on site. Residency in a Congregate Care Facility is based on qualifications determined by a private/non-profit agency. These shall be considered commercial uses.*

**HISTORIC STRUCTURE** — *Any structure that is:*

- A. Listed individually in the National Register of Historic Places (a listing maintained by the Department of the Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;*
- B. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;*
- C. Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or*
- D. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:*
  - 1. By an approved state program as determined by the Secretary of the Interior; or*
  - 2. Directly by the Secretary of the Interior in states without approved programs.*

*Recommended by the Planning Board 5-0-0 U/A.*

\*\*\*\*\*

**Proposed Plaistow Zoning Amendment Z-23-12:** Are you in favor of Amendment #12, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article II Definitions, §220-2. by adding definitions for Transportation Facility (Small) and Transportation Facility (Large) and then adding Transportation Facility (Small) as a by-right permitted use in the Industrial 2 (Table 220-32K) and Commercial 1 (Table 220-32B) districts and adding Transportation Facility (Large) as a by-right right permitted use in Industrial 2 (Table 220-32K) district in Article V, Establishment of Districts and District Regulations, to read as follows.

## **TOWN WARRANT 2023**

*(continued)*

**TRANSPORTATION FACILITY (SMALL)** — *A facility that is used for the storage or parking of motor-driven buses (25 seats or less), taxis, limousines, or courier services with no more than four (4) vehicles. No onsite customer loading/unloading is permitted.*

**TRANSPORTATION FACILITY (LARGE)** — *A facility that is used for the storage or parking of motor-driven buses, taxis, limousines, or courier services with five (5) or more vehicles. No onsite customer loading/unloading is permitted.*

*Recommended by the Planning Board 5-0-0 U/A.*

\*\*\*\*\*

**Plaistow Zoning Amendment Z-23-13:** Are you in favor of Amendment #13, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article IV, Natural Resources Protection, as follows?

**Modify § 220.18.2 Paragraph B**

from ~~“...the applicant shall apply to the Zoning Board of Adjustment for a variance to remediate the stream crossings and/or encroachment(s).”~~

to *“... the applicant shall apply for a Conditional use Permit (CUP) approved by the Planning Board before a Building Permit may be issued.”*

*Recommended by the Planning Board 5-0-0 U/A.*

\*\*\*\*\*

**Proposed Plaistow Zoning Amendment Z-23-14:** Are you in favor of Amendment #14, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, to modify Article III, General Provisions, §220-2.1 No existing site plan, by changing the section title to “Site Plan Applicability” and adding paragraphs **B and C** to read as follows?

**§ 220-2.1 ~~No existing site plan~~ Site Plan Applicability** [Added 3-12-2019 ATM by Art. Z-19-01]

- A. Any application for physical changes or changes of use to a lot that does not have an existing Site Plan, *approved by the Planning Board and* that is on file with the Town of Plaistow and/or the Rockingham County Registry of Deeds, must include a Site Plan in the application that conforms to the Plaistow Zoning Ordinance and all Site Plan Review and Subdivision Regulations.
- B. *Any application for physical changes to a lot in the Commercial, Industrial, or Multi-family Residential Districts must include a Site Plan in the application that conforms to the Plaistow Zoning Ordinance and all Site Plan Review and Subdivision Regulations.*
- C. *Any application for a change of use or any application submitted as a Planned Residential Development (PRD) or as an Affordable Housing for Older Persons District must include a Site Plan in the application that conforms to the Plaistow Zoning Ordinance and all Site Plan Review and Subdivision Regulations.*

*Recommended by the Planning Board 5-0-0 U/A*

\*\*\*\*\*

**Proposed Plaistow Zoning Amendment Z-23-15:** Are you in favor of Amendment #15, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, to modify Article V, Establishment of Districts and District Regulations by amending Table 220-32M. Commercial 3, by deleting number (5) under section C. Areas and Dimensions?

## **TOWN WARRANT 2023**

***(continued)***

~~5. Minimum building set back: 50 feet from front property line~~

***Recommended by the Planning Board 5-0-0 U/A.***

\*\*\*\*\*

**Proposed Plaistow Zoning Amendment Z-23-16:** Are you in favor of Amendment #16, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article XII, Floodplain Development, and Article IV, Natural Resources Protection as follows?

***TO VIEW THE FULL TEXT OF THE PROPOSED AMENDMENT PLEASE SEE THE PLANNING BOARD'S WEBPAGE AT WWW.PLAISTOW.COM***

***PLEASE SEE THE PROVIDED HARDCOPY HANDOUT OF THE FULL TEXT OF THE PROPOSED AMENDMENT***

***Recommended by the Planning Board 5-0-0 U/A.***

\*\*\*\*\*

**Proposed Plaistow Zoning Amendment Z-23-17:** Are you in favor of Amendment #17, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article II, Definitions as follows?

Modify the definition of Variance by amending the length of time to file an appeal as follows?

VARIANCE – A legal permit to depart from requirements of this chapter granted by the Board of Adjustment. Building permits will be held until the ~~twenty-day~~ appeal period has passed in accordance with RSA 677:2.

And adding a definition of Violation to read as follows?

***VIOLATION - means the failure of a structure or other development to be fully compliant with the Plaistow's zoning ordinance or its subdivision or site plan regulations.***

***Recommended by the Planning Board 5-0-0 U/A.***

\*\*\*\*\*

**Proposed Plaistow Zoning Amendment Z-23-18:** Are you in favor of Amendment #18, as proposed by the Plaistow Planning Board, to the Plaistow Zoning Ordinance, Article IV, Natural Resources Protection, §220-19.3 Applicability as follows?

~~A waiver~~ ***Relief*** from this ordinance may be granted by the ~~Planning Board~~ ***Zoning Board of Adjustment.***

***Recommended by the Planning Board 5-0-0 U/A***

\*\*\*\*\*

**CITIZENS PETITION Article CP-23-1:** Shall the Town vote to approve the following modification to the Plaistow Zoning Ordinance Article IX, Signs Section 220-60.1. Integrated Commercial Residential District as Follows?

**Add new Paragraphs E and F as follows:**

1. E. Farms (as defined in New Hampshire RSA 21:34-a Farm, Agriculture, Farming) :1 on site thirty square foot freestanding sign is permitted. The freestanding sign and supporting structure may not

**TOWN WARRANT 2023**  
***(continued)***

exceed ten (10) feet in height. Each farm building shall also be allowed up to two signs attached to a building facade, provided that the following restrictions are met:

- 1) If both signs are attached to the same building façade, then the total square footage of both signs shall not exceed 10% of the building façade to which they are affixed.
- 2) If the signs are attached to different building façades, then one sign shall not exceed 10% of the façade to which it is affixed, and the other sign shall not exceed 5% of the façade to which it is affixed.
- 3) The building façade is calculated by measuring from roofline to foundation and subtracting out any glass.

F. All freestanding and attached signs on a Farm shall consist of wood construction only, shall be illuminated with indirect light and shall be in keeping with the agricultural character of the property.

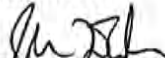
*Not recommended by the Board of Selectmen (0-4-0) and the Planning Board (2-3-0)*

\*\*\*\*\* END \*\*\*\*\*


## TOWN WARRANT 2023

(continued)

*Given under our hands and seal this Twenty-fourth day of January in the year of our Lord, Two Thousand and Twenty-Three.*

  
\_\_\_\_\_  
John DeRoche, Chairman

  
\_\_\_\_\_  
William Coye, Vice Chairman

  
\_\_\_\_\_  
Darrell Britton, Selectman


  
\_\_\_\_\_  
Jonathan Gifford, Selectman

Plaistow, New Hampshire  
January 24, 2023

We certify that we gave notice to the inhabits within named Town to meet at the time and place for this purpose, within mentioned, by causing to be posted an attached copy at the Plaistow Town Clerks Office, and the Plaistow Fish and Game Club, being public places in said Town on the Twenty-fourth day of January in the year of our Lord, Two Thousand and Twenty- Three.

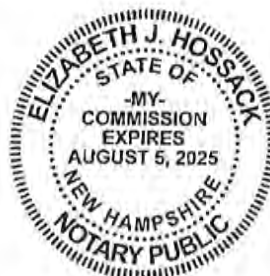
  
\_\_\_\_\_  
John DeRoche, Chairman

  
\_\_\_\_\_  
William Coye, Vice Chairman

  
\_\_\_\_\_  
Darrell Britton, Selectman

  
\_\_\_\_\_  
Jonathan Gifford, Selectman

  
\_\_\_\_\_  
Notary Public



Warrant 2023



2023

MS-737

Proposed Budget

Plaistow

For the period beginning January 1, 2023 and ending December 31, 2023

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 6/24/2023

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Katie Knutson	Chair	
Danforth	V. Chair	
Danforth Britton	Secretary	
John Sike	Member	
N. David Giering	Member	
Boy Walling	Member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

BUDGET OF THE TOWN OF PLAISTOW (MS-737)

(continued)

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2022	Appropriations for period ending 12/31/2022	Selectmen's Appropriations for period ending 12/31/2023 (Recommended)	Selectmen's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
<b>General Government</b>								
4130-4139	Executive	02	\$331,074	\$291,490	\$263,037	\$0	\$263,037	\$0
4140-4149	Election, Registration, and Vital Statistics	02	\$110,457	\$151,714	\$148,757	\$0	\$148,757	\$0
4150-4151	Financial Administration	02	\$281,337	\$348,822	\$314,155	\$0	\$314,155	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	02	\$114,194	\$90,000	\$97,500	\$0	\$97,500	\$0
4155-4159	Personnel Administration	02	\$2,002,174	\$2,127,545	\$2,152,019	\$0	\$2,152,019	\$0
4191-4193	Planning and Zoning	02	\$99,117	\$111,544	\$107,846	\$0	\$107,846	\$0
4194	General Government Buildings	02	\$333,146	\$338,126	\$381,870	\$0	\$381,870	\$0
4195	Cemeteries	02	\$11,801	\$10,500	\$10,500	\$0	\$10,500	\$0
4196	Insurance	02	\$164,238	\$164,237	\$182,782	\$0	\$182,782	\$0
4197	Advertising and Regional Association	02	\$23,770	\$25,500	\$26,000	\$0	\$26,000	\$0
4199	Other General Government	02	\$252,945	\$312,453	\$362,150	\$0	\$362,150	\$0
General Government Subtotal			\$3,724,253	\$3,971,931	\$4,046,616	\$0	\$4,046,616	\$0
<b>Public Safety</b>								
4210-4214	Police	02	\$2,088,904	\$2,272,488	\$2,376,203	\$0	\$2,376,203	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	02	\$1,038,642	\$918,285	\$969,130	\$0	\$969,130	\$0
4240-4249	Building Inspection		\$116,416	\$119,822	\$139,664	\$0	\$139,664	\$0
4290-4298	Emergency Management	02	\$23,779	\$20,100	\$32,550	\$0	\$32,550	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0	\$0	\$0
Public Safety Subtotal			\$3,267,741	\$3,330,695	\$3,517,547	\$0	\$3,517,547	\$0
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets</b>								
4311	Administration	02	\$296,829	\$294,959	\$305,608	\$0	\$305,608	\$0
4312	Highways and Streets	02	\$536,858	\$554,000	\$683,500	\$0	\$683,500	\$0



# BUDGET OF THE TOWN OF PLAISTOW (MS-737)

(continued)

		Appropriations				
		\$0	\$0	\$0	\$0	\$0
4313	Bridges					
4316	Street Lighting	02	\$92,602	\$105,000	\$112,500	\$112,500
4319	Other		\$0	\$0	\$0	\$0
	Highways and Streets Subtotal		\$926,289	\$953,959	\$1,101,608	\$1,101,608
<b>Sanitation</b>						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection	02	\$914,765	\$994,728	\$1,009,478	\$1,009,478
4324	Solid Waste Disposal	02	\$49,993	\$44,500	\$37,500	\$37,500
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
	Sanitation Subtotal		\$964,758	\$1,039,228	\$1,046,978	\$1,046,978
<b>Water Distribution and Treatment</b>						
4331	Administration		\$0	\$450,000	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0
	Water Distribution and Treatment Subtotal		\$0	\$450,000	\$0	\$0
<b>Electric</b>						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
	Electric Subtotal		\$0	\$0	\$0	\$0
<b>Health</b>						
4411	Administration	02	\$83,569	\$90,075	\$90,450	\$90,450
4414	Pest Control		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	02	\$38,633	\$41,133	\$46,884	\$46,884
	Health Subtotal		\$122,202	\$131,208	\$137,334	\$137,334
<b>Welfare</b>						
4441-4442	Administration and Direct Assistance	02	\$28,591	\$40,612	\$39,666	\$39,666
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$7,000	\$7,000	\$0	\$0



New Hampshire  
Department of  
Revenue Administration

2023  
MS-737

**BUDGET OF THE TOWN OF PLAISTOW (MS-737)**  
*(continued)*

		Welfare Subtotal		Appropriations			
				\$35,591	\$47,612	\$39,666	\$0
<b>Culture and Recreation</b>							
4520-4529	Parks and Recreation	02	\$166,327	\$187,344	\$194,111	\$194,111	\$0
4550-4559	Library	02	\$599,174	\$599,174	\$637,574	\$637,574	\$0
4583	Patriotic Purposes	02	\$568	\$600	\$600	\$600	\$0
4589	Other Culture and Recreation	02	\$30,325	\$15,000	\$20,000	\$20,000	\$0
Culture and Recreation Subtotal			\$796,414	\$802,118	\$852,285	\$852,285	\$0
<b>Conservation and Development</b>							
4611-4612	Administration and Purchasing of Natural Resources	02	\$1,875	\$7,200	\$7,225	\$7,225	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$1,875	\$7,200	\$7,225	\$7,225	\$0
<b>Debt Service</b>							
4711	Long Term Bonds and Notes - Principal	02	\$280,000	\$280,000	\$306,960	\$306,960	\$0
4721	Long Term Bonds and Notes - Interest	02	\$222,894	\$222,894	\$261,237	\$261,237	\$0
4723	Tax Anticipation Notes - Interest	02	\$0	\$1	\$1	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0
Debt Service Subtotal			\$502,894	\$502,895	\$568,198	\$568,198	\$0
<b>Capital Outlay</b>							
4901	Land		\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$1,500,000	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$0	\$1,500,000	\$0	\$0	\$0
<b>Operating Transfers Out</b>							
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0



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		Appropriations						
4914W	To Proprietary Fund - Water	03	\$0	\$431,300	\$494,090	\$0	\$494,090	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal		\$0	\$431,300	\$494,090	\$0	\$494,090	\$0
	Total Operating Budget Appropriations			\$11,811,547	\$11,811,547	\$0	\$11,811,547	\$0

**BUDGET OF THE TOWN OF PLAISTOW (MS-737)**  
(continued)



Special Warrant Articles

**BUDGET OF THE TOWN OF PLAISTOW (MS-737)**

(continued)

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2023 (Recommended)	Selectmen's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
49140	To Proprietary Fund - Other	10	\$100,000	\$0	\$100,000	\$0
	Purpose: Establish Police/Fire Detail Revolving Fund					
4915	To Capital Reserve Fund	08	\$60,000	\$0	\$60,000	\$0
	Purpose: Establish Police Vehicle CRF					
4915	To Capital Reserve Fund	13	\$45,000	\$0	\$45,000	\$0
	Purpose: Deposit to Library CRF					
4915	To Capital Reserve Fund	14	\$25,000	\$0	\$25,000	\$0
	Purpose: Capital Reserve Fund Deposit - Energy					
4915	To Capital Reserve Fund	15	\$40,000	\$0	\$40,000	\$0
	Purpose: Capital Reserve Fund Deposit - Transportation Infr					
4915	To Capital Reserve Fund	16	\$35,000	\$0	\$35,000	\$0
	Purpose: Deposit to Revaluation CRF					
4915	To Capital Reserve Fund	17	\$70,000	\$0	\$70,000	\$0
	Purpose: Capital Reserve Fund Deposit - FD Apparatus					
4916	To Expendable Trusts/Fiduciary Funds	11	\$50,000	\$0	\$50,000	\$0
	Purpose: Capital Reserve Fund Deposit - Highway Equipment					
4916	To Expendable Trusts/Fiduciary Funds	12	\$40,000	\$0	\$40,000	\$0
	Purpose: Deposit to Building ETF					
4916	To Expendable Trusts/Fiduciary Funds	18	\$20,000	\$0	\$20,000	\$0
	Purpose: Expendable Trust Fund Deposit - Cemetery					
4916	To Expendable Trusts/Fiduciary Funds	19	\$2,892	\$0	\$2,892	\$0
	Purpose: Expendable Trust Fund Deposit - Old Home Day					
Total Proposed Special Articles			\$487,892	\$0	\$487,892	\$0



Individual Warrant Articles

**BUDGET OF THE TOWN OF PLAISTOW (MS-737)**

(continued)

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2023 (Recommended)	Selectmen's Appropriations for period ending 12/31/2023 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2023 (Not Recommended)
4199	Other General Government	04 <i>Purpose: CBA - Town Hall Union</i>	\$31,932	\$0	\$31,932	\$0
4199	Other General Government	07 <i>Purpose: Contingency</i>	\$80,000	\$0	\$80,000	\$0
4902	Machinery, Vehicles, and Equipment	06 <i>Purpose: Voling Machines</i>	\$12,000	\$0	\$12,000	\$0
Total Proposed Individual Articles			\$123,932	\$0	\$123,932	\$0



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**BUDGET OF THE TOWN OF PLAISTOW (MS-737)**

(continued)

**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2022	Selectment's Estimated Revenues for period ending 12/31/2023	Budget Committee's Estimated Revenues for period ending 12/31/2023
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$70,377	\$70,000	\$70,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$70,377</b>	<b>\$70,000</b>	<b>\$70,000</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	02	\$3,120	\$2,500	\$2,500
3220	Motor Vehicle Permit Fees	02	\$1,952,734	\$2,000,000	\$2,000,000
3230	Building Permits	02	\$207,063	\$100,000	\$100,000
3290	Other Licenses, Permits, and Fees	02	\$69,851	\$65,000	\$65,000
3311-3319	From Federal Government		\$250,000	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$2,482,768</b>	<b>\$2,167,500</b>	<b>\$2,167,500</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	02	\$689,559	\$600,000	\$600,000
3353	Highway Block Grant	02	\$153,917	\$154,515	\$154,515
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	02	\$45,938	\$1,034	\$1,034
3379	From Other Governments	02	\$151,075	\$150,000	\$150,000
<b>State Sources Subtotal</b>			<b>\$1,040,489</b>	<b>\$905,549</b>	<b>\$905,549</b>
<b>Charges for Services</b>					
3401-3406	Income from Departments	02	\$113,855	\$115,000	\$115,000
3409	Other Charges		\$0	\$0	\$0



**BUDGET OF THE TOWN OF PLAISTOW (MS-737)**  
*(continued)*

		Revenues	
		Charges for Services Subtotal	
<b>Miscellaneous Revenues</b>			
3501	Sale of Municipal Property	\$0	\$0
3502	Interest on Investments 02	\$44,680	\$35,000
3503-3509	Other 02	\$584,097	\$500,000
Miscellaneous Revenues Subtotal		\$628,777	\$535,000
<b>Interfund Operating Transfers In</b>			
3912	From Special Revenue Funds	\$51,720	\$0
3913	From Capital Projects Funds	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0
3915	From Capital Reserve Funds	\$100,000	\$494,090
3916	From Trust and Fiduciary Funds	\$0	\$0
3917	From Conservation Funds	\$0	\$0
Interfund Operating Transfers In Subtotal		\$151,720	\$494,090
<b>Other Financing Sources</b>			
3934	Proceeds from Long Term Bonds and Notes	\$1,120,000	\$0
9998	Amount Voted from Fund Balance 19, 17, 08, 10, 07, 12, 18	\$0	\$372,892
9999	Fund Balance to Reduce Taxes	\$0	\$0
Other Financing Sources Subtotal		\$1,120,000	\$372,892
Total Estimated Revenues and Credits		\$5,607,986	\$4,660,031



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### Budget Summary

Item	Selectmen's Period ending 12/31/2023 (Recommended)	Budget Committee's Period ending 12/31/2023 (Recommended)
Operating Budget Appropriations	\$11,811,547	\$11,811,547
Special Warrant Articles	\$487,892	\$487,892
Individual Warrant Articles	\$123,932	\$123,932
Total Appropriations	\$12,423,371	\$12,423,371
Less Amount of Estimated Revenues & Credits	\$4,660,031	\$4,660,031
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$7,763,340</b>	<b>\$7,763,340</b>



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### Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$12,423,371</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$336,985
3. Interest: Long-Term Bonds & Notes	\$283,302
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$620,287
<b>7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)</b>	<b>\$11,803,084</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$1,180,308
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$31,932
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)</b>	<b>\$13,603,679</b>

## NOTES

## NOTES

## NOTES

## WHY TEST?



### TEST YOUR WELL WATER

Unhealthy levels of contaminants are common in many private wells in New Hampshire. Some of these contaminants have been linked to cancer and other diseases. Most have no taste, smell or color. It is important to periodically test well water to ensure it is safe to drink.

## MORE INFORMATION

For information about testing your well water, treatment options or accredited laboratories in New Hampshire, visit the [NHDES website](https://www.des.nh.gov).

Search for "Private Well Testing" or "Water Well Testing."

NHDES Drinking Water and Groundwater Bureau  
29 Hazen Drive; PO Box 95  
Concord, NH 03302-0095  
(603) 271-2513  
[dwgbinfo@des.nh.gov](mailto:dwgbinfo@des.nh.gov)

This brochure was produced in partnership:



[www.des.nh.gov](https://www.des.nh.gov)



**NH DIVISION OF  
Public Health Services**  
Improving health, preventing disease, reducing costs for all  
Department of Health and Human Services

[www.dhhs.nh.gov/dphs/lab/index.htm](https://www.dhhs.nh.gov/dphs/lab/index.htm)

## TEST YOUR WELL WATER

## WHAT'S IN YOUR WATER?



## HOW TO TEST

1. **Order a kit** from an **accredited laboratory** to sample your water. The New Hampshire Public Health Lab has an online **container request form**, as do some other labs.
2. **Follow the instructions** included in the kit to sample your well water and send back the water sample(s) immediately to the lab.
3. **Review the report from the lab.** Any contaminants that may affect your health or your home appliances will be highlighted.

## HOW TO TREAT

If the lab report indicates there is a contaminant in your well water in amounts greater than state or federal health standards or recommended action levels, you should take steps to fix it.

Using NHDES' **Be Well Informed** web tool, you can enter results from your lab report and get recommendations for appropriate treatment options, if needed.

NHDES also has **fact sheets** on its website covering all common water quality problems and their solutions. Before making a decision, consult a water treatment professional.

## WHEN TO TEST

NHDES recommends that prospective homebuyers test the water in a home with a private well before purchase.

Water quality in properly located and constructed wells is generally stable, and if a change is going to occur, it occurs slowly. Thus, **NHDES recommends standard, radon and PFAS analysis testing every three to five years.** Bacteria and nitrate are exceptions; **you should test for them every year.**

The following conditions would call for more frequent testing:

- Heavily developed areas with activities that handle hazardous chemicals.
- Recent well construction or repairs. NHDES recommends testing for bacteria after any well repair or pump or plumbing modification, but only after thorough flushing of the pipes.
- High levels of contaminants found in earlier testing.
- Noticeable changes in the water, such as a change in taste, smell or appearance after a heavy rain, or an unexplained change in a previously trouble-free well.
- Nearby rock blasting. Test before blasting begins and several months to one year after blasting begins.

## WHAT TO TEST FOR

The contaminants that are the most common in well water in New Hampshire are radon, arsenic, and bacteria. Private well users and buyers of homes with private wells should have water tested for the following common contaminants and useful parameters:

Arsenic	Bacteria (Total Coliform, E. coli)
Chloride	Copper*
Hardness	Iron
Manganese	Nitrate/Nitrite
Radon**	Sodium
	Fluoride
	Lead*
	pH
	Uranium

\*For current well users, NHDES recommends testing for stagnant lead and copper in addition to flushed lead and copper. At the State Public Health Lab, this list would be equivalent to the "Standard" package plus a Radon test. A number of other laboratories provide the same testing. Home buyers should order the NH Well Water Test for Home Buyers, available at the State Public Health Lab and many other labs.

\*\*Radon may be omitted for wells that do not reach into bedrock (dug wells). All homes should be tested at least once for radon in air.

## ADDITIONAL TESTS

The following contaminants occur often enough that all private wells should be tested at least once:

- VOCs – volatile organic compounds, such as MtBE, benzene, and industrial solvents.
- PFAS – per- and polyfluoroalkyl substances (test for PFOA, PFOS, PFHxS and PFNA, at a minimum).

VOCs occur statewide, but a number of activities and land uses seem to be associated with a higher likelihood of contamination. These include nearby fuel spills or leaks, and businesses that use petroleum products or petroleum-based chemicals.

PFAS have been used in products that are used in domestic, commercial, institutional and industrial settings. PFAS have also been used to fight certain types of fires. PFAS have affected wells throughout New Hampshire but are more frequently detected at elevated levels in southern New Hampshire.

Prices for these tests may vary considerably from one lab to another.



## WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP

<u>PROBLEM/QUESTION</u>	<u>CONTACT</u>	<u>PHONE NUMBER</u>
<b>STATEWIDE QUESTIONS AND EMERGENCY HOTLINE SUPPORTED BY GRANITE UNITED WAY</b> <b>For referral agency for many circumstances and resources</b> <b>STATEWIDE INDEPENDENT LIVING COUNCIL (SILC)</b> <b>Community Health &amp; Human Svc <a href="http://www.211nh.org">www.211nh.org</a></b>		
		<b>2-1-1</b> <b>1-603-271-0476</b>
AIDS Hotline	Aids Response Seacoast	1-603-433-5377
Alcoholics Anonymous	AA Service Office Drug/Alcohol Addiction Hotline	1-800-593-3330 1-603-893-5201
Anyone Anytime NH	NH Alcohol and Drug Treatment Location	211
Addiction Recovery (ARS)	Outpatient Program	1-603-563-0061 (Newton) 1-603-312-9037 (Salem)
American Red Cross	Disaster Services	1-800-733-2767
Animal Control Problems	Plaistow Animal Control Officer	1-603-382-1200
Assessments, property	Plaistow Assessing Department	1-603-382-5200 X230
Auto & Boat Registration	Plaistow Town Clerk	1-603-382-8129
Boater Education	Boater Education	1-603-293-2037
Battered Women Shelter	HAVEN	1-603-994-7233
Birth Certificates	Plaistow Town Clerk	1-603-382-8129
Blind, NH Association for	Sight Center	1-800-464-3075
Building Permits	Plaistow Building Department	1-603-382-5200 X259
Burning Permits	Plaistow Fire Department	1-603-382-5012
Cable Company	COMCAST/xfinity	1-800-266-2278
Cell Phones	Safelink Phones for those eligible	1-800-723-3546
Cemetery	Plaistow Town Hall	1-603-382-5200 X266
Child Abuse	Child Abuse & Neglect Hotline	1-800-894-5533
Child Advocacy (CASA)	Court Appointed Child Advocate	1-800-626-0622
Child & Family Services	Child & Family Services	1-800-640-6486
Child Medical Coverage	Well Sense	1-877-492-6965
Community Action Program	CAP <a href="http://www.snhs.org">www.snhs.org</a>	1-603-668-8010
Conservation Commission	Plaistow Town Hall	1-603-382-5200 x266
Consumer Complaint	NH Dept of Justice	1-603-271-3658
Death Certificate	Plaistow Town Clerk	1-603-382-8129
Deeds	Rockingham County Registry of Deeds	1-603-642-5526
Department of Health and Department Child Youth Department of Labor	Human Services (DHHS) DCYF NH DOL	1-800-852-3345 1-603-271-6202 1-800-272-4353
Disabilities Rights Commission	Advocacy and Protection/Concord	1-603-228-0432
Disaster Relief	American Red Cross	1-800-733-2767
District Court	Salem District Court	1-855-212-1234
Dog License	Plaistow Town Clerk	1-603-382-8129
Driver's License	NH Dept. Motor Vehicles	1-603-227-4020
Drugs and Alcohol	Anyone Anytime New Hampshire	<a href="http://www.nhtreatment.org">www.nhtreatment.org</a>

## **WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP**

*(continued)*

<b><u>PROBLEM/QUESTION</u></b>	<b><u>CONTACT</u></b>	<b><u>PHONE NUMBER</u></b>
Easter Seals of NH	Service for disabled veterans, adult and child day care.	1-800-623-8863
Elder Abuse Hotline	NH DHHS Abuse Hotline	1-603-271-4680
Elections	Plaistow Town Clerk	1-603-382-8129
<b><u>PROBLEM/QUESTION</u></b>	<b><u>CONTACT</u></b>	<b><u>PHONE NUMBER</u></b>
Electric, Emergency Grants	Rockingham Community Action, Salem	1-603-458-6392
	UNITIL-NH Gas & Electric	1-866-933-3820
Electrical Permit	Plaistow Building Department	1-603-382-5200 X259
EMERGENCY: Fire, Police & Ambulance		911
Employment	Salem NH Works Office 29 South Broadway, Salem, NH 03079	1-603-893-9185
Environment	NH State Dept. Environmental Services	1-603-271-3503
Fire Dept. (non-emergency)	FitzGerald Safety Complex	1-603-382-5012
Fish & Game	Fish & Game Club Office	1-603-382-3675
NH Fish & Game	NH Fish & Game	1-603-271-4300
Fishing License	Walmart nhfishandgame.com	1-603-382-2839 1-603-271-3421
Food & Nutrition Assistance	WIC (pregnant & child under 5)	1-800-256-9880
	Commodity Food Prog (60 years and older)	1-800-942-4321
Food Pantry	Holy Angels Parish	1-603-819-4949
Food Stamp Program (SNAP)	NH Dept. of Health & Human Services	1-844-275-3447
	<b>Application online @</b>	<b><u><a href="http://www.nheasy.nh.gov">www.nheasy.nh.gov</a></u></b>
Salem Resource Cntr/Rockingham	County Food Pantry	1-603-893-9172
Genealogical Information	Plaistow Town Clerk	1-603-382-8129
General Assistance	Human Services Department	1-603-382-5200 X230
Governors' Office	Citizen Services	1-800-735-2964
Health Care	Lamprey Health Care	1-603-659-2494
Health Services	Community Health Svcs/Counseling	1-603-425-2545
Health Officer	Plaistow Health Department	1-603-382-5200 X246
Heating / Fuel Assistance	Low-Income Home Energy Assistance Southern NH Fuel & WIC	1-800-877-8339 1-603-889-3440
Home Budgeting	Consumer Credit Counseling/Green Path	1-603-826-4530
Home Care Service Agencies	Rockingham VNA/Hospice	1-603-772-2981
Home Refinance/Repair	NH Direct Home Program/Rural Dev	1-603-223-6050

## **WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP**

*(continued)*

<b><u>PROBLEM/QUESTION</u></b>	<b><u>CONTACT</u></b>	<b><u>PHONE NUMBER</u></b>
Homeless	NH Coalition for Homeless	1-603-271-9196
Homeless	Emergency	211
HOSPITALS	Exeter Hospital	1-800-439-3837
		1-603-778-7311
	Parkland Medical Center, Derry, NH	1-603-432-1500
	Holy Family @ Haverhill, Ma	1-978-374-2000
URGENT CARE	ClearChoiceMD, Plaistow, NH	1-603-556-4363
	Convenient MD, Plaistow, NH	1-603-371-3229
<b><u>PROBLEM/QUESTION</u></b>	<b><u>CONTACT</u></b>	<b><u>PHONE NUMBER</u></b>
Housing	NH Housing Authority	1-800-640-7239 1-800-439-7247
Transformational Housing	The Front Door, Nashua	1-603-886-2866
Humane Society	NH SPCA	1-603-772-2921
Hunting License	Walmart	1-603-382-2839
Landfill	Plaistow Highway Department	1-603-382-6771
Legal Assistance	Legal Advice & Referral Center	1-800-639-5290
Legal	www.nhlegalaid.org	1-603-224-3333
Library	Plaistow Public Library	1-603-382-6011
Marine Patrol	Headquarters	1-877-642-9700
Marriage License	Plaistow Town Clerk	1-603-382-8129
Meals on Wheels	Vic Geary Center	1-603-382-5995
Medical: Health	NH Health Access Network	1-603-225-0900 x3
	Families First	1-603-422-8208
Choosewellsense.org	Well Sense Health Plan-Medicaid	1-877-492-6965
Healthcare.Gov	Affordable Health Care Enrollment	1-800-318-2596
Medical Equipment	Loaner's Closet (donations accepted)	1-603-432-0877 x3
SoulSafe/Mental Health	Derry, NH	1-603-361-3922
Mental Health	NH Rapid Response Access Point	1-833-710-6477 NH988.COM
Change Direction Campaign	Center for Life Management	1-603-434-1577
	24-hour treatment referral	1-800-662-4357
	NH Rapid Response Access Point	1-833-710-6477
Mortgage Assistance	Homeowners Hope Hotline	1-888-995-4673
	Housing Partnership/Portsmouth	1-603-766-3129
Home Modification Program	Community Action	1-800-856-5525 x1145
Housing and foreclosure	Foreclosure hotline	1-800-437-5991
Notary	Plaistow Town Hall	1-603-382-5200 x266
Off Road Vehicle Registration	Plaistow Power Sports	1-603-612-1000
Parenting Problems	Planned Parenthood	1-603-772-9315

## **WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP**

*(continued)*

<b><u>PROBLEM/QUESTION</u></b>	<b><u>CONTACT</u></b>	<b><u>PHONE NUMBER</u></b>
Passports	National Passport Center, Portsmouth Plaistow Public Library by appt.	1-877-487-2778 1-603-382-6011
Planning Board	Plaistow Planning Office	1-603-382-5200 x202
Plumbing Permit	Plaistow Building Department	1-603-382-5200 x259
Poison Control Center Hotline	Poison Center	1-800-222-1222
Police Station (non-emergency)	FitzGerald Safety Complex	1-603-382-6816
Post Office	U.S. Post Office	1-603-382-8529
Prescriptions	NH Medication Bridge Program	1-603-225-0900
Property Taxes	Plaistow Tax Collector	1-603-382-5200 x281
NH Program	Low Income Taxpayer Project/Legal Aid	1-800-639-5290
Recreation & Parks	Plaistow Recreation Department	1-603-382-5200 x204
Recycling & Curbside Removal	JRM Hauling	1-800-323-4285
Red Cross	Merrimack Valley Chapter NH/MA/VT	1-978-372-6871 1-800-464-6692
RENTAL ASSISTANCE	<a href="http://www.nhhfa.org/emergency-rental-assistance">www.nhhfa.org/emergency-rental-assistance</a>	1-603-668-8010 x6311
Community Action	<a href="http://www.capnh.org/cap-lookup">www.capnh.org/cap-lookup</a>	
Southern NH Services	<a href="mailto:Actionteam@snhs.org">Actionteam@snhs.org</a>	
Roads and Streets	Plaistow Highway Department	1-603-382-6771
<b><u>PROBLEM/QUESTION</u></b>	<b><u>CONTACT</u></b>	<b><u>PHONE NUMBER</u></b>
School Administration Unit	Timberlane Regional School District	1-603-382-6119
School –Elementary	Pollard Elementary School	1-603-382-7146
School – Middle	Timberlane Regional Middle School	1-603-382-7131
School – High	Timberlane Regional High School	1-603-382-6541
Secretary of State	Office of Secretary of State/Concord	1-603-271-3246
Senior Citizen Center	Vic Geary Center	1-603-382-5995
Senior Companion Program NH	Community Action Program	1-800-856-5525 1-603-225-3295
Senior Services	Elderly & Adult Abuse/ Neglect Senior Supplemental Food	1-800-949-0470 1-800-256-9880
Social Security	Social Security Administration Social Security Local Office	1-800-772-1213 1-866-964-4324
Suicide/ Emotional Crisis	Crisis Hotline NTL Hotline	1-800-273-8255 9-8-8
Superior Court	Rockingham Clerk of Courts	1-855-212-1234
TECHNOLOGY ASSIST	<a href="http://www.nidcd.nih.gov/health/hearing/pages/assistive-devices.aspx">www.nidcd.nih.gov/health/hearing/pages/assistive-devices.aspx</a>	
Assistive devices for hearing, voice and speech disabilities		
Computer Tech Assistance Corps	<a href="http://www.ctac-nh.org">www.ctac-nh.org</a>	

## **WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP**

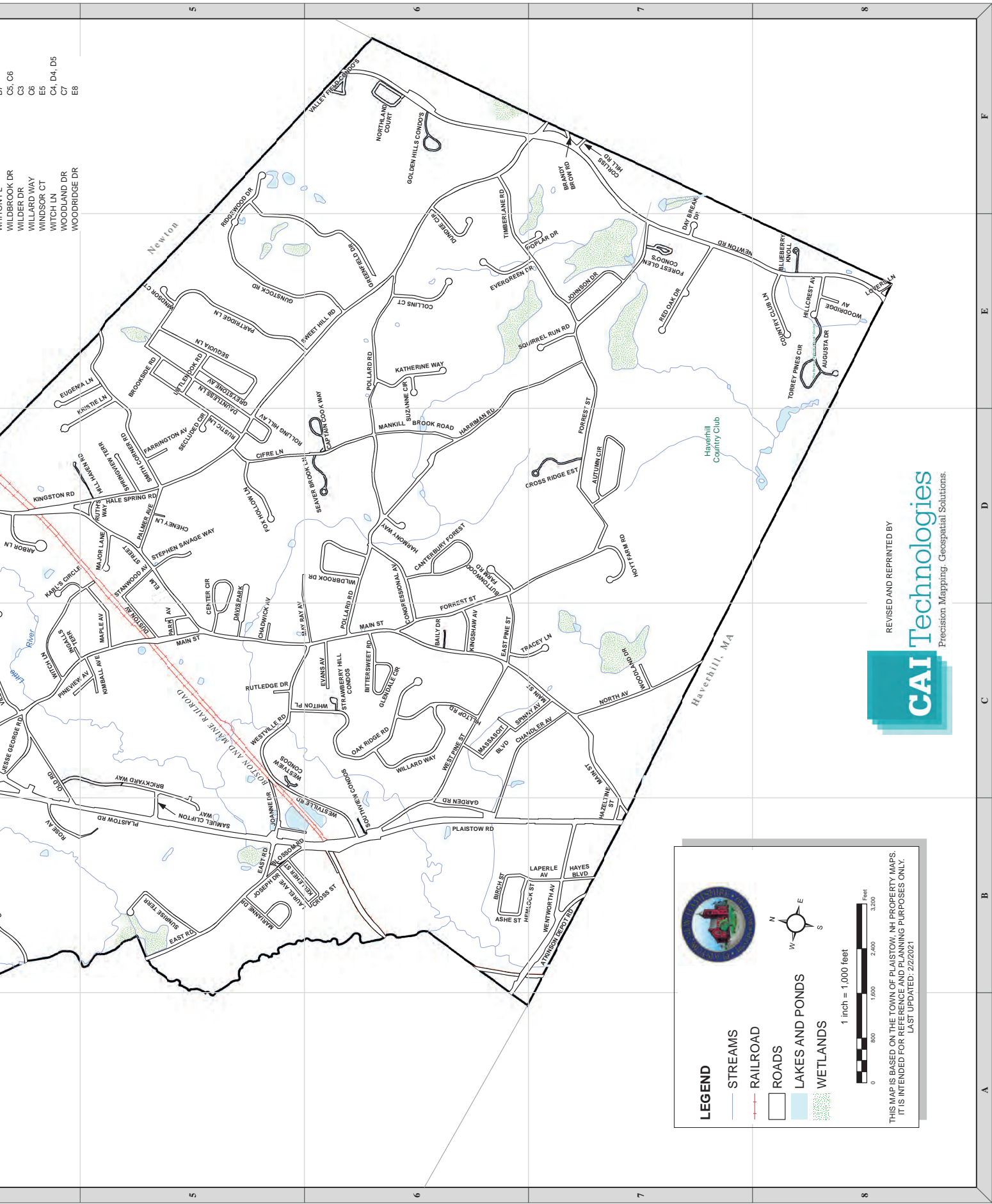
***(continued)***

<b><u>PROBLEM/QUESTION</u></b>	<b><u>CONTACT</u></b>	<b><u>PHONE NUMBER</u></b>
Town Ordinances	Plaistow Code Enforcement Officer Administrative Staff	1-603-382-5200 x247 1-603-382-5200 x259
Transportation	Granite State Independent Living	1-800-826-3700
	Seacoast Chair Car Service, LLC (fee)	1-603-926-5801
Real Care Transportation	Area Transportation Services	1-603-206-9957
Unemployment Comp.	NH Dept. of Employment Security/Salem	1-603-893-9185
<b><u>United Way</u></b>	Resource for NH 2-1-1	1-603-625-6939
<b><u>VETERANS'</u></b> Veterans Crisis Line	Veterans' Crisis Line	1-800-273-8255 x1
Military Family Assistance	Concord, NH	1-877-598-0665
Veterans Services, NH State Office of Veterans Affairs NH Care Path/Easter Seals Harbor Homes	Veterans Administration-NH/Manchester Regional Office Veterans' Crisis Line Veteran Homelessness	1-800-624-9230 1-800-827-1000 1-800-273-8255 1-603-882-3616
Visiting Nurses	Rockingham VNA/Exeter	1-603-772-2981
Volunteer New Hampshire	Volunteer Programs -Opportunities	1-603-271-7200
Voter Registration Voter Information Welfare State of NH	Plaistow Town Clerk <a href="http://app.sos.nh.gov">http://app.sos.nh.gov</a> NH Dept Of Human Services	1-603-382-8129 1-844-275-3447

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[illegible]






C5, C6  
C3  
C6  
E5  
C4, D4, D5  
C7  
E8

WILDBROOK DR  
WILDER DR  
WILLARD WAY  
WINDSOR CT  
WITCH LN  
WOODLAND DR  
WOODRIDGE DR

CAI Technologies  
Precision Mapping. Geospatial Solutions.

REVISED AND REPRINTED BY



1 inch = 1,000 feet

**LEGEND**

- STREAMS
- RAILROAD
- ROADS
- LAKES AND PONDS
- WETLANDS

THIS MAP IS BASED ON THE TOWN OF PLAISTOW, NH PROPERTY MAPS.  
IT IS INTENDED FOR REFERENCE AND PLANNING PURPOSES ONLY.  
LAST UPDATED: 2/2/2021

### TOWN PHONE NUMBERS

**TOWN HALL – 145 Main St. 382-5200**

Assessor's Office X 240

Dept. of Building Safety X 259

Finance Department X 283

Health Department 382-2494

Highway Department 382-6771

Human Services Coordinator X 230

Planning Department X 202

Recreation Director X 204

Selectmen's Office X 266

Tax Collector 382-8611

Town Clerk 382-8129

Town Manager 382-5200

Zoning Board of Adjustment X 202

**DISTRICT COURT – 35 Geremonty Dr., Salem**

Clerk of Court 1-855-212-1234

### FIRE DEPARTMENT – 27 Elm St.

Emergency 9-1-1

All other calls 382-5012

### POLICE DEPARTMENT – 27 Elm St.

Emergency 9-1-1

All other calls 382-1200

**POST OFFICE – 38 Main St. 382-8529**

**PUBLIC LIBRARY – 85 Main St. 382-6011**

### SCHOOLS

**School Administration (SAU 55) 382-6119**

30 Greenough Rd.

**Pollard School 120 Main St. 382-7146**

**Timberlane Regional Middle School**

44 Greenough Rd. 382-7131

**Timberlane Regional High School**

36 Greenough Rd. 382-6541

### SENIOR CENTER

Vic Geary Center 18 Greenough Rd. 382-5995

### 2023 HOLIDAYS

#### (TOWN HALL & ANNEX CLOSED)

New Year's Day	Monday, January 2
MLK Civil Right Day	Monday, January 16
President's Day	Monday, February 20
Memorial Day	Monday, May 29
Independence Day	Tuesday, July 4
Labor Day	Monday, September 4
Columbus Day	Monday, October 9
Veterans Day	Saturday, Nov 11
Thanksgiving	Thursday, November 23 & Friday, Nov 24
Christmas	Monday, December 25 & Tuesday, Dec 26

## 2023 RECYCLING CALENDAR\*

### JANUARY

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### FEBRUARY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

### MARCH

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### APRIL

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### MAY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### JUNE

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### JULY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### AUGUST

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### SEPTEMBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### OCTOBER

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### NOVEMBER

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### DECEMBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**Red** dates represent Federal (or MA State) Holidays that will delay trash pickup by one day.

**Highlighted weeks** represent Recycling weeks.

**\*Note:** Recycling dates are subject to change. Changes will be posted to the Town's Website and Facebook

Recycling/Trash Questions?

Please email [trash@plaistow.com](mailto:trash@plaistow.com)

## 2024 RECYCLING CALENDAR

### JANUARY 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### FEBRUARY 2024

S	M	T	W	T	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

### MARCH 2024

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

