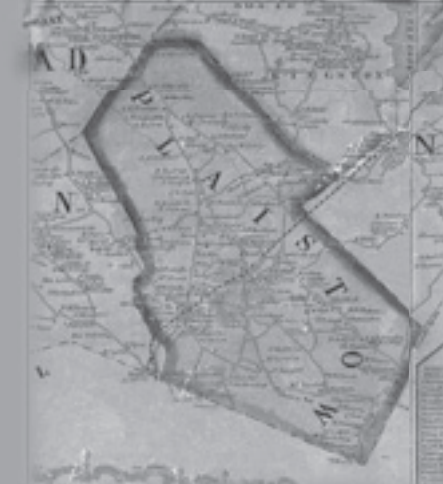
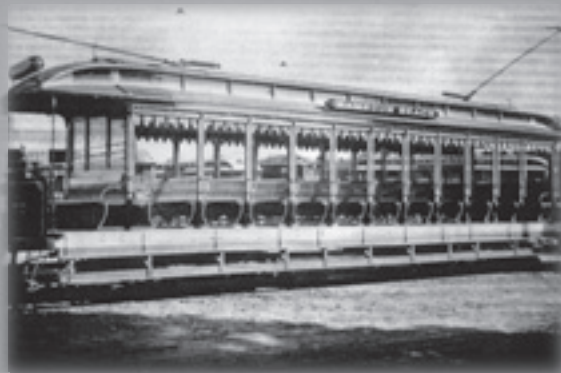


PLAISTOW IS...265!



2014 ANNUAL REPORT



TOWN PHONE NUMBERS

TOWN HALL – 145 MAIN STREET

Assessor's Office	382-5200 X 11
Department of Building Safety	382-1191 X 20
Finance Department	382-5200 X 45
Health Department	382-2494 X 21
Highway Department	382-6771
Human Services Coordinator	382-5200 X 11
Planning Department	382-7371 X 14
Recreation Director	382-5200 X 18
Selectmen's Office	382-5200 X 10
Tax Collector	382-8611 X 17
Town Clerk	382-8129 X 16
Town Manager	382-5200 X 13
Zoning Board of Adjustment	382-1191 X 20

DISTRICT COURT – 17 ELM STREET

Clerk of Court	1-855-212-1234
----------------	----------------

FIRE DEPARTMENT – 27 Elm Street

Emergency	911
All other calls	382-5012

POLICE DEPARTMENT – 27 Elm Street

Emergency	911
Animal Control Officer	382-6816
All other calls	382-1200

POST OFFICE - 38 Main Street

Plaistow Post Office	382-8529
----------------------	----------

PUBLIC LIBRARY - 85 Main Street

Plaistow Public Library	382-6011
-------------------------	----------

SCHOOLS

School Administration (SAU 55),	
30 Greenough Road	382-6119
Pollard School,	
120 Main Street	382-7146
Timberlane Regional Middle School	
44 Greenough Road	382-7131
Timberlane Regional High School,	
36 Greenough Road	382-6541

SENIOR CENTER

Vic Geary Center	
18 Greenough Road	382-5995

2015 TOWN HALL HOLIDAYS

New Year's Day:	Thursday, January 1st
President's Day:	Monday, February 16th
Memorial Day:	Monday, May 25th
Independence Day:	Friday, July 3rd
Labor Day:	Monday, September 7th
Columbus Day:	Monday, October 12th
Veterans' Day:	Wednesday, November 11th
Thanksgiving:	Thursday, November 26th and
& day after	Friday, November 27th
Christmas:	Thursday, December 24th and
& day before	Friday, December 25th

2015 Recycle Calendar

January	February	March
Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
April	May	June
Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
July	August	September
Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
October	November	December
Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	Su Mo Tu We Th Fr Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

Red dates represent Holidays.
These Holidays will delay trash pickup one day.
Highlighted weeks represent Recycle weeks.

JANUARY Recycling Weeks: 11 & 25
FEBRUARY Recycling Weeks: 8 & 22
MARCH Recycling Weeks: 8 & 22
APRIL Recycling Weeks: 5 & 19
MAY Recycling Weeks: 3 & 17 & 31
JUNE Recycling Weeks: 14 & 28
JULY Recycling Weeks: 12 & 26
AUGUST Recycling Weeks: 9 & 23
SEPTEMBER Recycling Weeks: 6 & 20
OCTOBER Recycling Weeks: 4 & 18
NOVEMBER Recycling Weeks: 1 & 15 & 29
DECEMBER Recycling Weeks: 13 & 27

Recycling / Trash Questions? Please contact:
JRM @ 1-800-323-4285 or
Town Hall @ 603-382-5200 ext. 10



Town of Plaistow, New Hampshire
2014 ANNUAL REPORT



**ANNUAL REPORTS
OF THE
OFFICERS, TRUSTEES, AGENTS,
COMMITTEES AND ORGANIZATIONS
OF THE
TOWN OF PLAISTOW
NEW HAMPSHIRE**



**FOR THE YEAR
2014**



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



TABLE OF CONTENTS

Table of Contents	i
Recognition	
Theme “Plaistow is”	1
Dedication: Rosemarie Bayak.....	2
Previous Town Report Dedications	4
Tribute to Stephen Savage	5
A Tribute to Our Past: “Bottling in Plaistow”	6
Officials, Representatives, and Employees	
Elected Officials, Board and Committee Members	9
Appointed Officials, Board and Committee Members	11
Government Officials	16
Report of Congresswoman Carol Shea-Porter, 1st District	17
Report of State Senator Chuck Morse	18
Report of State Representative Norman L. Major	19
Town of Plaistow Organizational Chart	21
Town Employees 2014	22
Employee Spotlight: Gayle Hamel	24
Executive Summary	
Report of the Board of Selectmen.....	25
Report of the Town Manager.....	28
Meeting Minutes and Election Results of the February 1, 2014 Deliberative Session.....	33
Meeting Minutes and Election Results of the March 10, 2014 Town Meeting.....	52
Financial Reports	
Financial Report of the Tax Collector	69
Financial Report of the Town Clerk	72
Financial Report of the Town Treasurer.....	73
Financial Report of the Trustees of the Trust Funds.....	74
Financial Report of the Library Trustees	75
Grants and Donations Received.....	77
Impact Fees Definitions and 2014 Fee Schedule	78
Budget Versus Actuals 2014.....	79
Balance Sheet 2014.....	80
Cash Flow Graph 2014	81
Tax Rate Calculation 2014.....	82
Tax Rate Analysis	83
Town Debt Report.....	84
Independent Auditor’s Report.....	85



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



TABLE OF CONTENTS

Department, Board, Committee, and Agency Reports

Assessor's Agent.....	119
Current Use Description and Inventory	127
Current Use Property List	128
Town Owned Property List.....	129
Budget Committee	131
Building Maintenance Department.....	132
Building Safety Department	133
Cable Advisory Committee/Cable Access Coordinator	135
Capital Improvement Program Committee	137
Capital Improvement Program Projects.....	139
Cemetery Sexton.....	148
Conflict of Interest Committee.....	149
Conservation Commission.....	150
Conservation Commission - Town Forest	153
Arbor Day Contest Winners.....	155
Elder Affairs Committee.....	156
Emergency Management Department.....	157
Emergency Assistance Card	161
Family Mediation and Juvenile Services	162
Finance Director.....	164
Fire Department	165
Fire/Rescue Vehicle & Apparatus Replacement Plan	167
Forest Fire Warden and State Forest Ranger	168
Hazardous Materials Mutual Aid District of Southeastern N.H.	170
Health Department	173
Highway Department	175
Highway Equipment Replacement Plan	177
Highway Safety Committee.....	178
Historical Society.....	180
Human Services Department	182
Human Service Agencies.....	184
Joint Loss Committee	185
Library.....	186
Mosquito Control	189
Old Home Day Committee and Financial Report.....	190
Plaistow Area Transit Advisory Committee	192
Plaistow First Committee.....	194
Planning Board.....	196
Planning Department and Notice to Property Owners Required by RSA674:39aa.....	198



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



TABLE OF CONTENTS

Police Department (with Animal Control).....	199
Public Safety Complex Building Committee.....	203
Recreation Department	204
Recycling “Go-Green Committee”	206
Rockingham County Conservation District.....	207
Rockingham Planning Commission.....	210
Stormwater Task Force Committee	213
Supervisors of the Checklist	215
Tax Collector	216
Town Clerk	218
Town Clerk and Vital Statistics	219
Trustees of the Trust Fund	224
Veteran’s Report	225
Water Department.....	227
Zoning Board of Adjustment	229
 Warrant	
Town Warrant 2015	233
Voter’s Notes	247
MS-7 (Budget for Town of Plaistow 2015)	249
 Supplemental Information	
Where to Call for Help.....	257
 Index.....	 261



Town of Plaistow, New Hampshire 2014 ANNUAL REPORT



“PLAISTOW IS...265!”

PLAISTOW IS...CELEBRATING our 265 Birthday! In 2014 Plaistow is a community with a proud past and a future that is getting brighter and brighter each day.

Plaistow is...a gateway to Southern New Hampshire, and the Town of Plaistow, holds a special place in the hearts and minds of its citizens.

Plaistow is...steeped in history and the finest traditions of small town New Hampshire

Plaistow is...home to generations of hard working, friendly, patriotic citizens.



Plaistow is...a community of citizens who have been consistently willing to lend a hand to help their neighbors in good times and during the most challenging times.

Plaistow is...working hard to build a bolder, brighter tomorrow and continue the advancement of our shared culture, civic life, recreation, quality of life, and educational opportunities, we are all mindful of the balance needed to make it all work!

Plaistow is...home to many extraordinary veterans from the Revolutionary War to the War on Terror. Home to Daniel George, Congressional Medal of Honor recipient.

Plaistow is ...a 265 years young and the Best is yet to come!



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014 TOWN REPORT DEDICATION

Rosemarie Bayek

We are all proud and thrilled to dedicate the 2014 Town report in honor of lifetime commitment to the Town of Plaistow. Rosemarie is one of Plaistow's true originals and we are pleased to recognize her accomplishments as a public official, citizen and patriot.



Rosemarie is a legend in Plaistow. She is known for her matter of fact disposition and her ever ready support for those in need. She is known by all those who love her as kind, dedicated, and tremendously committed to making Plaistow the best place on earth. She has been one of Plaistow's most dynamic and powerfully engaged citizens, consistently pouring her heart and soul into making the Town of Plaistow an extraordinary place.

It is both appropriate and fitting that the Plaistow Board of Selectmen recognize and honor Rosemarie's life-long contributions to the citizens of Plaistow and the State of New Hampshire by dedicating the 2014 Town Report in her honor.



Born in Haverhill, Massachusetts, Rosemarie immediately impressed all with her wit and wonderful sense of humor and graduated as one of the most well liked students from Haverhill High School. Rosemarie met the love of her life, William Bayek while working at Captain Chris's Restaurant in Haverhill, MA. To Williams's good fortune and much to everyone's great surprise, Rosemarie and William were married on February 10th 1967, and began their lifelong dedication to each other and to the Town of Plaistow.



Together William and Rosemarie have raised six wonderful children, William, Wanda, Lynn, Lisa, Warren, and Wendy. Over the years, Rosemarie and William shared a lifetime of love, smiles, and cherished memories with their 15 grandchildren: Lissa, Zach, Taylor, Jeremiah, Padriac, Emma, Brayden, Kaeleb, David,

Danielle, John, William III, Brandy, Jennifer and Kelly and 9 great grandchildren: Cameron, Shayna, Tyler, Ethan, Charlotte, Madelyn, Billy, Ryder and Gianna. A favorite family tradition at Christmas is making ravioli's with the whole family, children, grandchildren and great grandchildren.

Rosemarie's selfless devotion to Plaistow has been demonstrated time and time again throughout the years. While many in Town may know Rosemarie as the Tax Collector over the last 10 years, or for





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014 TOWN REPORT DEDICATION (Continued)

Rosemarie Bayek

her years of service as Plaistow's longest serving Town Treasurer, serving an increasable 27 years, she has also served in numerous other positions in Town, including: her years of dedicated service on Plaistow's Old Home Day Committee, and her wonderful commitment to the mission of Holy Angels.

Over the decades, Rosemarie not only found time to serve the citizens of Plaistow as Plaistow's Tax Collector and Town Treasurer, she was also active in the following:

- Holy Angels Church
- Plaistow Cable Commission
- Plaistow Elders Affairs Committee
- Plaistow's Old Home Day Committee
- Plaistow's 225 & 250 Celebration Committee
- Recreation Commission (served as Chairman and Treasurer)
- Timberlane Football Boosters



She is loved and respected by everyone whose life she touches. Now, after spending her life serving others, she has decided to step down as Plaistow's Tax Collector and she continues to volunteer her service to the Library Board of Trustees. By touching and enriching the lives of many in our community, Rosemarie has served in a manner that best defines all that Plaistow has to offer. It is kind-hearted citizens like Rosemarie, who in addition to her broader responsibilities makes time for her Home Town.

As a tireless supporter, she is always first in line to lead a Community project, working or serving in any needed capacity. It is only fitting and proper that such a public servant be honored and recognized for her outstanding contributions.

This remarkable woman is deeply admired by those who have come to know her. She has forged a legacy of service that will be an enduring reminder of her contributions and achievements and she will always be remembered with great affections. As you can tell by her accomplishments and longstanding service to the Town, Rosemarie has been one of the Town's most valuable and illustrious public servants.



Rosemarie truly epitomized the ideal of the dedicated and proficient public servant, and she often exceeded the call of duty to ensure that her friends and neighbors and, indeed all Plaistonians, were served by their government; and

For all these reasons, we are proud to dedicate this Town Report in her honor.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



PREVIOUS ANNUAL TOWN REPORT DEDICATIONS

1979 <i>Clifton E. Cook</i>	1991 <i>Norman L. Major</i>	2003 <i>J. Alden Palmer, Jr.</i>
1980 <i>John & Maude Duston</i>	1992 <i>David C. Hart</i>	2004 <i>Merilyn P. Senter</i>
1981 <i>John A. Palmer</i>	1993 <i>Lyman W. Hill</i>	2005 <i>Plaistow Lions Club</i>
1982 <i>LeRoy S. Dube</i>	1994 <i>John McSheehy</i>	2006 <i>Bernadine Fitzgerald</i>
1983 <i>Irving S. Gilman</i>	1995 <i>Don & Judy Sargent</i>	2007 <i>T. Richard Latham</i>
1984 <i>George B. Peabody</i>	1996 <i>Jerry Assad</i>	2008 <i>Barry A. Sargent</i>
1985 <i>Mildred L. Palmer</i>	1997 <i>Robert Chooljian</i>	2009 <i>Timothy E. Moore</i>
1986 <i>Helen A. Hart</i>	1998 <i>Agnes Dube</i>	2010 <i>Laurie Houlihan</i>
1987 <i>Annie Mae Schwaner</i>	1999 <i>Volunteerism</i>	2011 <i>Brenda Major</i>
1988 <i>Ruth E. Jenne</i>	2000 <i>Ruth E. Palmer</i>	2012 <i>Charles "Buzzy" Blinn</i>
1989 <i>Thomas H. Cullen</i>	2001 <i>Donald E. Petzold</i>	2013 <i>Lawrence "Larry" Gil</i>
1990 <i>Stanley T. Herrick</i>	2002 <i>George & Eleanor Peabody</i>	





Town of Plaistow, New Hampshire 2014 ANNUAL REPORT



Tribute to Chief Stephen Savage *Exemplary Citizen and Employee of the Town of Plaistow*



On July 11, 2014, Plaistow's Police Chief, Stephen C. Savage, known throughout the NH law enforcement community as a pioneer in the area of officer safety and defensive tactics, passed away peacefully surrounded by his family after a courageous battle with cancer.

Chief Savage had a distinguished 28-year career with the Plaistow Police Department and was the second longest actively serving Police Chief in New Hampshire. Chief Savage served as Chief of Police from 1986 until 2014, which is the longest running tenure to date in the history of Plaistow for this position. "Steve Savage fought for his Department by seeking the most modern equipment and training possible, he fought for his community's safety and well-being by providing a professionally trained and equipped staff, he fought for his State by proposing and promoting ideas and policies that would help all New Hampshire citizens and he fought for his country by his service in Vietnam. He served as a role model for his boys (and for all of us) by his character, dedication and commitment. He passed the test of being a local hero by helping to make Plaistow a better place to live." said Selectman John Sherman.

Steve was an extremely powerful presence not only as the Town's Police Chief but also within the greater Plaistow community. Chief Savage was actively involved with the Town's recreation program and would often be seen at the ball fields helping with any number of activities for the kids in the community. When one surveys his career, you cannot help but be impressed with not only his public service but his volunteer work as well.

Chief Savage has also notably and honorably served his community as Police Chief for 28 years. "In 2014, the Town dedicated a Tactical Training Center utilized by local, State, and Federal agencies in Plaistow. The Training Center supports training with firearms that will keep our Officers and the public they serve safe. The Chief was also been instrumental in building a dog kennel in Plaistow to ensure that "man's best friend" can be humanly cared for in times of need," said Plaistow Selectman Michelle Curran. "It is important to note that as much of the standard of professionalism and excellence as Chief Savage has become, he was also engaged throughout the community. He has served in volunteer capacity on numerous social service boards and committees and has been active in youth sports where he has proudly cheered on his two young sons," said Selectman Joyce Ingerson. "As a member of the Plaistow Board of Selectmen, it is my honor to recognize my former boss and longtime colleague and friend, Chief Stephen Savage. I'm proud of his service and I'm proud of the standards he set. He will be remembered as a true innovator in police work," stated Plaistow Selectman and 16 year veteran of the Plaistow Police Department, Steve Ranlett. "We are deeply saddened by the news of the passing of our friend and Police Chief. Stephen Savage dedicated his life to public safety and his work made a great impact on the Town of Plaistow. He was well-respected by the citizens of Plaistow and his colleagues. Our thoughts and prayers are with his family," said Dan Poliquin, Chairman of Plaistow's Board of Selectmen.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



A TRIBUTE TO OUR PAST: Bottling in Plaistow

In the past, Plaistow was well known for two industries: brickmaking (see last year's town report pp. 7-11) and shoemaking (the topic for next year). Lesser known by current residents is how Plaistow had one of the most prominent bottling plants in New England from about 1900 until the 1970s. The following is a brief history of that business.



Natural Resource

For brickmaking, Plaistow had been blessed with plentiful amounts of rich clay deposits ideal for making bricks. As those clay deposits were depleted, another natural resource, pure spring water, was discovered here and tapped by a local family, the Wentworths, to provide the key ingredient for their very successful bottling business.

Moses Kimball "Kim" Wentworth, started the company with his brothers around the turn of the century on their family farm

in the Atkinson Depot section of Plaistow. They pumped the pure water from springs located about where the Market Basket Supermarket is today. By 1905, the business was valued on the town's tax role at \$1,960 (about \$50,000 today), including 10 acres of land, with 6 horses and 5 carriages to transport the bottled water to their customers in the surrounding area. They named the business "Granite State Spring Water Company" and opened a sales office in Haverhill.



In 1911, they built a state-of-the-art three-story bottling factory with 25,000 square feet of floor space on five acres of the family land just north of the road which was later named after the family- Wentworth Avenue. Their tax valuation rocketed to \$40,900 in 1913, by far the highest in town. That value is the equivalent of about \$1 million today.



It was truly a family run business, with Kim as President, two of his brothers- Alpheus and Samuel- as salesmen, their sister Sarah as book-keeper and a brother-in-law, John Philbrick, as foreman. Local residents were employed as teamsters to drive the wagons and as general laborers, mostly unemployed former French-Canadian brickmakers.

The business grew very fast, delivering products by truck to surrounding cities and soon by railroad to New England. A trunk line was built from the main tracks to the back of the factory. State-of-the-art bottling machinery was added and the product line expanded to ginger ale, root

beer and other soft drinks. In 1920, the company's tax valuation had risen to \$83,400, including 55 acres of land at \$40,000, inventory of \$20,000 and the factory at \$23,000. The business and its President, Kim Wentworth, paid the highest taxes in town for several years.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



A TRIBUTE TO OUR PAST: Bottling in Plaistow (Continued)



Fenway Park 1919- Granite State Ad in Right Field

England. The company's motto on its labels was "And the Indians came here for Pure Water."

Kim Wentworth was the richest man in town in the 1920s. He built a modern "mansion" at 31 Main Street, a house unlike the usual New England colonial farmhouse with modern electricity, appliances and the works. (That house later was the Silverman & Associates office and is now the newly renovated office of Interventional Spine Medicine.)

An office was opened in Boston and the soft drinks sold at Fenway Park were Granite State beverages. Fans could watch the Sox play the Yanks and enjoy a Granite State ginger ale along with their Friendly Frank!

The company held a contest to find a name for its new line of soft drinks. Kim Wentworth, the owner, decided on the name "Hi-Brow" which became one of the best known soft drinks in New



The GRANITE STATE SPRING they call it now. It used to be known as the Indian Spring on the Roby Farm, famous in Indian lore and colonial history.

This water analyzes the purest of any spring in New England, and is celebrated for its healthfulness. This is the spring from which the water is drawn to make

Granite State Ginger Ale

The water comes from the bottom of the spring through glass-lined tubes, and is made into ginger ale in glass-lined steel tanks. Then it is put into bottles without ever having been touched by air from the time it was drawn from the bottom of the spring.

Every other ingredient that goes into the ginger ale is just as pure as this wonderful spring water. We use the purest of pure ginger—not a bit of capsicum. We use specially made pure sugar and natural gas instead of artificial gas for carbonating.

All this costs more than if we made ginger ale in the way it is usually made; but when you have tasted GRANITE STATE GINGER ALE you will say it is worth while. It has a delightful, tingling really-gingery taste to it, and a tonic stimulus that makes it genuinely healthful.

Try it today and we believe that you will say it is the best ginger ale you ever drank. So send 10c bottles everywhere, but you will prefer to order by the case from your grocer. It's cheaper that way, and you will always have it on hand.

Our Root Beer, Birch Beer, and Sarsaparilla, made in the same pure and healthful way, will please the children.





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



A TRIBUTE TO OUR PAST: Bottling in Plaistow (Continued)



By 1927, Kim Wentworth had overextended himself and faced stiff competition from Coca Cola in Salem and other bottlers. The company was sold to Old Hampshire Bottlers that year, but the plant continued to operate with the same product line. They added new soft drinks, even a celery-based soft drink called Mar-Vo. Other flavors included Ginger Ale, Root Beer, Cream Soda, Birch Beer and Sarsaparilla. A chemist was on the payroll to mix up these concoctions.

Old Hampshire ran the plant until 1940, when it was sold to a larger bottler, C. Leary & Company. Leary ran it through 1965 and bottled many of their signature brands- Sun

Spot, Squirt, Root Beer and Nu Grape. From 1965 on, the plant exclusively bottled 7-Up.

Many local residents worked at the bottling plant over the years, including young boys hired to inspect each bottle coming off the production line for any impurities. Many town citizens still say that Leary's Root Beer was the best they ever had! Must have been that pure Plaistow spring water that the Indians came for!



1971 Aerial View of the Bottling Plant on Wentworth Avenue

[This Tribute to the Past written by James Peck of the Plaistow Historical Society.]



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014-2015 ELECTED AND APPOINTED OFFICIALS

ELECTED

AUDITOR (2) (1-YEAR TERM)

Martha Sumner	2015
Vacant	N/A

BUDGET COMMITTEE (12) (3-YEAR TERM)

Martha Sumner, Chairman	2017
Kristin Lewis Savage, Vice Chairman	2017
Jack Paone	2017
Patricia Holt	2016
W. David Gerns, Sr.	2016
Dennis Heffernan	2016
Darrell Britton	2015
Charles Fowler	2016
Dean Nifakos	2015
John A. Sherman, Selectmen's Representative	N/A
Michelle Curran, Selectmen's Representative, Alternate	N/A

CONFLICT OF INTEREST (5) (3-YEAR TERM)

William Smith, Chairman	2015
John Moynihan, Vice Chairman	2017
Therese A Chouinard, Secretary	2015
Scott Sullivan	2016
Vacant	N/A

LIBRARY TRUSTEES (5) (3-YEAR TERM)

Catherine R Willis	2015
James Peck	2016
LuAnn Blair	2016
Jennifer Kiarsis	2017
Jane Query	2016
Michelle Sykes, Alternate	2015

MODERATOR (1) (2-YEAR TERM)

Robert D Harb	2016
---------------	------

PLANNING BOARD (4) (3-YEAR TERM) AND 1 SELECTMAN

Timothy E Moore, Chairman	2017
Charles Lanza, Vice Chairman	2017
Gennifer Silva	2015
Shem Kellogg	2016
Geoffrey Adams, Alternate	2015
Steven Ranlett, Selectmen's Representative	N/A
Michelle Curran, Selectmen's Representative, Alternate	N/A



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014-2015 ELECTED AND APPOINTED OFFICIALS

ELECTED

SELECTMEN (5) (3-YEAR TERM)

Daniel Poliquin, Chairman	2015
John A. Sherman, Vice Chairman	2016
Joyce Ingerson	2016
Michelle Curran	2015
Steven Ranlett	2017

SUPERVISORS OF THE VOTER CHECKLIST (3) (6-YEAR TERM)

Nancy Jackman, Chairman	2018
Kathleen A Giacobbe	2020
Polly Huard	2019

TAX COLLECTOR (1) (3-YEAR TERM)

Rosemarie L Bayek	2015
-------------------	------

TOWN CLERK (1) (3-YEAR TERM)

Maryellen Pelletier	2016
---------------------	------

TREASURER (1) (3-YEAR TERM)

Pat Macomber	2016
--------------	------

TRUSTEE OF TRUST FUNDS (3) (3-YEAR TERM)

B. Jill Senter, Chairman	2015
Phyllis L. Carifio	2016
Kara Ann Gilroy	2017



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014-2015 ELECTED AND APPOINTED OFFICIALS

APPOINTED

ASSISTANT MODERATOR (NO TERM)

Norman L Major	N/A
----------------	-----

BEEDE REUSE COMMITTEE (NO TERM)

Michelle Curran, Selectmen's Representative	N/A
Steve Ranlett, Selectmen's Representative Alternate	N/A

CABLE TV ADVISORY COMMITTEE (3-YEAR TERM)

John DeRoche, Chairman	2015
Susan Sherman, Secretary	2015
Heather Beaulieu	2016
Dean Zanello, Cable Coordinator	N/A
Joyce Ingerson, Selectmen's Representative	N/A
Michelle Curran, Selectmen's Representative, Alternate	N/A

CAPITAL IMPROVEMENT PROGRAM (CIP) COMMITTEE (NO TERM)

Timothy E Moore, Chairman, Planning Board	N/A
Geoffrey Adams, Planning Board	N/A
Jack Paone, Budget Committee	N/A
W. David Gerns Sr., Budget Committee	N/A
Charles Fowler, Budget Committee Alternate	N/A
John A Sherman, Selectmen's Representative	N/A
Joyce Ingerson, Selectmen's Representative	N/A
Michelle Curran, Selectmen's Representative, Alternate	N/A

CEMETERY ADVISORY BOARD (NO TERM)

Francis Berube, Chairman	N/A
Bernadine Fitzgerald	N/A
Eleanor Peabody (Deceased July 2014)	N/A
Jim Thornton	N/A
Dan Garlington, Highway Supervisor	N/A
Sean Fitzgerald, Town Manager	N/A

CONSERVATION COMMISSION (3-YEAR TERM)

B. Jill Senter, Chairman	2015
David Averill	2017
Timothy Moore	2017
Steve Curran	2016
Olaf Westphalen	2016
Charles "Buzzy" Blinn, Alternate	2016
Joyce Ingerson, Selectmen's Representative	N/A
Michelle Curran, Selectmen's Representative, Alternate	N/A



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014-2015 ELECTED AND APPOINTED OFFICIALS

APPOINTED

DEPUTY TAX COLLECTOR (NO TERM)

Julie McNamara N/A

DEPUTY TOWN CLERK (NO TERM)

Martha Fowler N/A

DEPUTY TREASURER (NO TERM)

Brenda E Major N/A

ELDER AFFAIRS COMMITTEE (NO TERM)

Susan Sherman, Chairman N/A

Christina Cruz, Recreation Director N/A

Brenda Major, Deputy Town Treasurer, Vice Chair N/A

Sean Fitzgerald, Town Manager N/A

Lori Sadewicz, Human Services Coordinator N/A

Emily Low, Meals on Wheels Representative N/A

Carlene Malette, Former Recreation Director N/A

Catherine Willis, Library Trustee/R.N. N/A

Laurie Houlihan, Former Library Director N/A

Paul Surette N/A

Roy Jeffrey, WWII Veteran (Resigned) N/A

Tom Cullen, WWII Veteran N/A

Tim Moore, Planning Board/Conservation Commission N/A

Barbara Tavitian, Former Town Clerk N/A

John Sherman, Selectmen's Representative, Alternate N/A

Michelle Curran, Selectman's Representative N/A

FAMILY MEDIATION (3-YEAR TERM)

Barbara Tavitian 2015

Pat Macomber 2015

Michelle Curran, Selectmen's Representative N/A

Daniel Poliquin, Selectmen's Representative, Alternate N/A

HAZMAT DISTRICT COMMITTEE (NO TERM)

Daniel Poliquin, Selectmen's Representative N/A

Steve Ranlett, Selectmen's Representative, Alternate N/A

HIGHWAY GARAGE COMMITTEE (NO TERM)

Steve Ranlett, Selectmen's Representative N/A

Daniel Poliquin, Selectmen's Representative, Alternate N/A



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014-2015 ELECTED AND APPOINTED OFFICIALS

APPOINTED

HIGHWAY SAFETY COMMITTEE (NO TERM)

Stephen C Savage, Police Chief, Chairman - (Deceased July 2014)	N/A
Kathleen A. Jones, Police Chief, Chairman	N/A
John McArdle, Fire Chief, Vice Chairman	N/A
Lisa Withee	N/A
Ernest Sheltry	N/A
T. Richard Latham	N/A
Sean Fitzgerald, Town Manager	N/A
Daniel Garlington, Highway Supervisor	N/A
P. Michael Dorman, Building Supervisor	N/A
Leigh G Komornick, Town Planner (Resigned)	N/A
Sarah Gibbs, Recording Secretary	N/A
Daniel Poliquin, Selectmen's Representative	N/A
Joyce Ingerson, Selectmen's Representative, Alternate	N/A

HISTORICAL SOCIETY (NO TERM)

Robert Carolan, President	N/A
Robert Hobbs, Vice President	N/A
James Peck, Treasurer	N/A
Diann Robinson, Recording Secretary	N/A
Eleanor P. Peabody (Deceased July 2014)	N/A
Tami Smith	N/A
Mildred Illsley	N/A
Barbara Carifio, Member at Large	N/A
Steve Ranlett, Selectmen's Representative	N/A
Joyce Ingerson, Selectmen's Representative, Alternate	N/A

OLD HOME DAY COMMITTEE (NO TERM)

Haley Bush, Chairman	N/A
Wendy Bush, Vice Chairman	N/A
Colin MacMillan	N/A
Diane Skofield	N/A
Bill Lohnes, Parade	N/A
Shauna Manthorn	N/A
Tammy Bergeron	N/A
Crystal Bradstreet	N/A
Rory Lajoie	N/A
Steve Ranlett, Selectmen's Representative	N/A
Joyce Ingerson, Selectmen's Representative, Alternate	N/A

PLAISTOW AREA TRANSIT ADVISORY COMMITTEE

Timothy E. Moore, Planning Board	N/A
----------------------------------	-----



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014-2015 ELECTED AND APPOINTED OFFICIALS

APPOINTED

PLAISTOW FIRST COMMITTEE (NO TERM)

Robert Harb, Chairman	N/A
T. Richard Latham	N/A
George Melvin	N/A
Charles Lanza	N/A
David Hansbury	N/A
Paul Sickel	N/A
Daniel Johnson	N/A
Timothy Moore, Planning Board/Conservation Commission	N/A
Sean Fitzgerald, Town Manager	N/A
P. Michael Dorman, Building Inspector	N/A
Leigh Komornick, Town Planner (Resigned)	N/A
John A. Sherman, Selectmen's Representative	N/A
Steve Ranlett, Selectmen's Representative, Alternate	N/A

PUBLIC SAFETY COMPLEX COMMITTEE (NO TERM)

Stephen C. Savage, Police Chief, Co-Chairman (Deceased July 2014)	N/A
Kathleen A. Jones, Police Chief, Co-Chairman	N/A
John McArdle, Fire Chief, Vice Co-Chairman	N/A
Sean Fitzgerald, Town Manager, Co-Chairman	N/A
P Michael Dorman, Building Inspector	N/A
William Baldwin, Emergency Management	N/A
William Query, Citizen Representative	N/A
Sarah Gibbs, Recording Secretary	N/A
Daniel J Poliquin, Selectmen's Representative	N/A
John A. Sherman, Selectmen's Representative, Alternate	N/A

RECREATION COMMISSION (3-YEAR TERM)

William Coye, Chairman	2015
Kristin Lewis Savage, Vice Chairman	2016
Susan Sherman, Secretary	2017
Rick Marino	2016
Patrick Buckley	2017
Thomas Alberti (Resigned)	2015
Leona L. Stevens	2016
Wendy Moley	2016
Tammy Noonan, Alternate	2017
Lisa Petry, Alternate	2016
Daniel Poliquin, Selectmen's Representative	N/A
John A. Sherman, Selectmen's Representative, Alternate	N/A

ROCKINGHAM ECONOMIC DEVELOPMENT CORPORATION (NO TERM)

Daniel Poliquin, Selectmen's Representative	N/A
John Sherman, Selectmen's Representative, Alternate	N/A



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014-2015 ELECTED AND APPOINTED OFFICIALS

APPOINTED

ROCKINGHAM PLANNING COMMISSION (4-YEAR TERM)

Tim Moore	2017
Shem Kellogg	2017

ROCKINGHAM PLANNING COMMISSION (MPO TECHNICAL ADVISORY COMMITTEE)

Tim Moore	2016
Shemm Kellogg	2016
Merilyn Senter, Alternate	2016

TOWN REPORT ADVISORY COMMITTEE (NO TERM)

John A. Sherman, Selectmen's Representative	N/A
Martha Sumner, Budget Committee Representative	N/A
Gayle Hamel, Administrative Assistant	N/A
Leigh Komornick, Town Planner (Resigned)	N/A
Joyce Ingerson, Selectmen's Representative	N/A
Dean Zanello	N/A
Sean Fitzgerald	N/A

ZONING BOARD OF ADJUSTMENT (3-YEAR TERM)

Larry Ordway, Chairman	2016
Timothy E. Fisher, Vice Chairman	2016
Paul Boniface	2016
Jim Allen	2015
Peter Bealo, Alternate	2015
Martha Sumner, Alternate	2015



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



GOVERNMENT OFFICIALS



State of N.H. Governor

Maggie Hassan
Phone: (603) 271-2121
Web site: www.state.nh.us

State of N.H. Executive Councilor (District 3)

Christopher Sununu
Phone: (603) 658-1187
Email: csununu@nh.gov

United States Senator (N.H.)

Kelly Ayotte
Phone: (202) 224-3324
Website: www.ayotte.senate.gov

United States Senator (N.H.)

Jeanne Shaheen
Phone: (202) 224-2841
Website: www.shaheen.senate.gov

United States Congresswoman (N.H. District 1)

Carol Shea-Porter
Phone: (202)-225-5456
Website: www.shea-porter.house.gov

State of N.H. Senator (District 22)

Chuck W. Morse
Phone: (603) 271-2609
Email: chuck.morse@leg.state.nh.us

Rockingham County Commissioner

Katherine "Kate" Pratt
Phone: (603) 679-9350
Email: kpratt@co.rockingham.nh.us

Plaistow Local State Representative (District 34)

Norman L. Major
Phone: (603) 382-5429
Email: nlbem@comcast.net
Email: norman.major@leg.state.nh.us

Additional Local State Representatives for Districts 14 and 34

Debra L. DeSimone (District 14)
11 Providence Hill Road
Atkinson, NH 03811-2328
Phone: (603) 362-4314
Email: debra.desimone@leg.state.nh.us

Jack Hayes (District 14)
53 Summit Drive
Atkinson, NH 03811-2341
Phone: (603) 362-4874
Email: N/A

William G. Friel (District 14)
5 Kelly Lane
Atkinson, NH 03811-2553
Phone: (603) 362-5423
Email: william.friel@leg.state.nh.us

Jeffrey D. Oigny (District 34)
28 Main Street
Plaistow, NH 03865-3003
Phone: (603) 339-2626
Email: jeffrey.oigny@leg.state.nh.us



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF CONGRESSWOMAN CAROL SHEA-PORTER, 1ST DISTRICT

Dear Friends,

It was my honor to advocate for New Hampshire's First District in Congress. Here are some of the highlights from the past year's work.

I voted against the so-called "CROmnibus" funding bill on December 11th, because it was a victory for special interests, and a bad deal for taxpayers. To stimulate the economy and create good paying jobs, I advocated for an infrastructure bank, which would put Americans to work rebuilding our crumbling roads and bridges. Here in our District, I was proud to help secure a \$25 million TIGER grant to replace the Sarah Mildred Long Bridge, which is vital to our region's economy and our national security.

While there is still work to be done, I am pleased that the economic policies I have supported and voted for have put the economy back on the right path, with consumer confidence climbing and gas prices dropping to \$2.39 per gallon in New Hampshire.

Together with a Republican colleague, I led the fight to restore the Classroom Expense Deduction, which became law as part of a bipartisan package. Teachers come to school early, stay late, and give up their own time and money to create welcoming and engaging classroom environments. This \$250 deduction will be a modest recognition of the financial sacrifices they make for our kids.

As a member of the House Armed Services Committee, I supported Pease in its successful effort to become the first National Guard base to receive the new KC-46A tanker, building on the work we did in previous years to secure millions for new facilities and upgrades. The basing decision will spur new investment and jobs, and is a testament to the hard work and dedication of the 157th Air Refueling Wing. In our annual defense bill, we prevented the Administration from making BRAC closures, which protects the Shipyard. I also secured provisions to strengthen burn pit regulations that protect our soldiers' health, and to crack down on fraudulent misuse of Afghanistan assistance funds. In addition, my resolution to commemorate the 51st anniversary of the sinking of the U.S.S. Thresher, and the 129 who lost their lives on the Portsmouth-based submarine, was passed into law.

As a Member of the Natural Resources Committee, I fought to protect the bedrock conservation laws that preserve our health and our natural resources. I voted to defend laws like the Endangered Species Act, National Environmental Policy Act, and the Clean Water Act from policies that would weaken these protections and place communities at risk. When the National Ocean Policy came under attack, I successfully opposed actions that could put the interests of offshore drilling above local fishermen. I supported efforts to make oil and gas companies pay their fair share for drilling on public lands, and I called for careful environmental review of any plans to reverse the Portland-Montreal Pipeline and send Canadian oil sands through New Hampshire communities. To reduce our greenhouse gas emissions and lower our heating bills, I supported funding for energy efficiency programs, including those that help low-income families and seniors.

On a personal, somber note, the House unanimously approved my resolution honoring the life of Rochester's James Foley and fellow American journalist Steven Sotloff, and condemning the actions of ISIL. We will always remember their courage and unwavering pursuit of journalistic excellence under the most difficult and dangerous of conditions.

Thank you for reading, and I wish you and your loved ones a Happy New Year.

Carol Shea-Porter, Member of Congress



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF NEW HAMPSHIRE DISTRICT 22 SENATOR CHUCK MORSE

The 2014 Session of the New Hampshire General Court featured a number of important accomplishments, and continued the bipartisan work we started last year.

The state budget we passed unanimously in the Senate continues to benefit our state. Revenues continue to come in as predicted and we are keeping a close eye on state spending. The Governor has requested a number of steps to cut spending in order to keep it within the budget we passed.

Keeping spending under control will be crucial as we begin the next budget process. I remain committed to passing a balanced budget that meets the needs of New Hampshire's most vulnerable citizens, without increasing taxes or fees on the people of the Granite State.

Last year, the Governor and Legislature increased the state's Road Toll, commonly known as the Gas Tax, by four cents per gallon. I have long maintained that New Hampshire raises enough money to fund our transportation priorities, if we would actually put this money into roads and bridges. I voted against the Gas Tax increase, but did work to ensure that the new revenues would be used on roads.

Because of this effort, we have fully funded the I-93 expansion project. This has been New Hampshire's top transportation priority for a decade, but we had never fully identified where the money to fund the project was coming from. Additionally, the revenue collected targets more than \$33 million for local highway and bridge projects this year, and directs future revenues directly to cities and towns. Plaistow will receive more than \$310,000 to assist in local transportation projects over the next two decades.

Preventing the diversion of road construction money from the Highway Fund has been one of my top priorities in the Senate. I will also continue to fight against the raiding of all dedicated funds. When we ask New Hampshire families and business to pay taxes and fees, they should be confident that their money is going to its intended purpose.

Protecting our state's fiscal health is the most effective way to boost New Hampshire's economy.

The Senate took some big steps towards reforming our business tax code over the past two years, and we'll keep working to improve New Hampshire's economic climate by passing more business friendly measures in order to attract new businesses to this state.

There will be many challenges the Legislature will tackle in 2015. I remain confident that we will meet them in a bipartisan spirit as we work together to build a better New Hampshire.

Respectfully submitted,

Sen. Chuck Morse, President, New Hampshire Senate



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF STATE REPRESENTATIVE NORMAN L. MAJOR

A Message from the State House in Concord



I am once again honored to be serving as a State Representative for the citizens of District 14 and thanks to all for your support. Now a member of the Legislature for 19 years, I remain privileged to be able to provide important constituent services and am dedicated to maintaining a balanced state budget, to supporting education funding and environmental issues, and to improving the climate for New Hampshire's small business community. I strive to keep "truth in budgeting" and to encourage the Legislature to more fully consider the impact of proposed legislation on present and future generations.

Plaistow's Legislative Districts

Plaistow is part of District 14 which is made up of Atkinson and Plaistow and is represented by four legislators and District 34, which is made up of Atkinson, Plaistow, Hampstead, and Kingston. Each legislator represents approximately 3250 citizens. The excess population of District 14 is combined with the excess population of District 13, Hampstead and Kingston, to form District 34 and is represented by one representative.

Local Legislator's responsibility to Rockingham County Convention

Rockingham County is 245 years old. It was created by the Provincial Act of 1769 and was made binding by the King of England. Its structure was reaffirmed when the state's constitution was adopted in 1784. The County Convention consists of the 90 elected state representatives from the 35 communities residing in the county. The Convention legislative power is limited to fiscal controls and has oversight of the County budget of more than \$78,000,000. The Convention has the power to raise taxes, to make appropriations for use of the county, and to authorize the purchase of real estate for its use. It has the authority to review the expenditures of the County after adoption of the budget.

2014 Legislative Bills

The House of Representatives, as part of the General Court that includes the 24-member Senate, convenes annually. In addition to attendance at the actual Legislative days, we also invest many hours in committee work. In fact, during a regular session, there may be more than 1,000 bills to consider! And, N.H. rules governing the lawmaking process mandate that every bill go through a public hearing before there's a House vote. In 2014, there were 325 legislative bills and resolutions passed during the legislative session out of 905 bills and resolutions that were initially filed. In the last 18 years I sponsored or cosponsored 125 bills with 69 of these bills becoming law.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF STATE REPRESENTATIVE NORMAN L. MAJOR

This past year I sponsored 12 bills with 8 of these bills becoming law. A particularly significant bill that passed that will benefit constituents is HB 1281: This bill declares that insurers issuing or renewing individuals or group policies shall not charge copayments, coinsurance or office deductibles for chiropractors and physical therapists that are greater than such amounts charged for the services of primary care physicians. Another bill that benefits education is HB 1415: This bill established in the office of the State Treasurer a nonlapsing fund to be known as the 'Robotics Education Fund' to be administered by the commissioner of the Department of Education. All monies in the robotics education shall be for the purpose of providing funding to school districts for the development of robotics teams, encouraging participation in robotics competitions and LEX programs, and to make robotics available to more public high school students. The commissioner is authorized to accept any gifts, grants, donations, or other funding from any source and shall deposit all such revenue received in the robotics education fund. Two other bills, SB 243: relative to carry forward of a credit against the business profits tax and HB 1157: relative to establishment of fees by certain regulatory boards will benefit small businesses

I have again been appointed by the Speaker to the Chairmanship of the House Ways and Means Committee for this coming session and elected by the County Convention to Chairmanship of the County Delegation for my ninth year.

In closing, again, I am honored and privileged to be serving as a State Representative for the Town of Plaistow. As in the past, I will work to maintain the Town and the State's position as one of the best places to live, work, and raise a family in the country.

If I can be of any assistance, please feel free to contact me at nlbem@comcast.net.

Respectfully Submitted,

Norman L. Major, State Representative



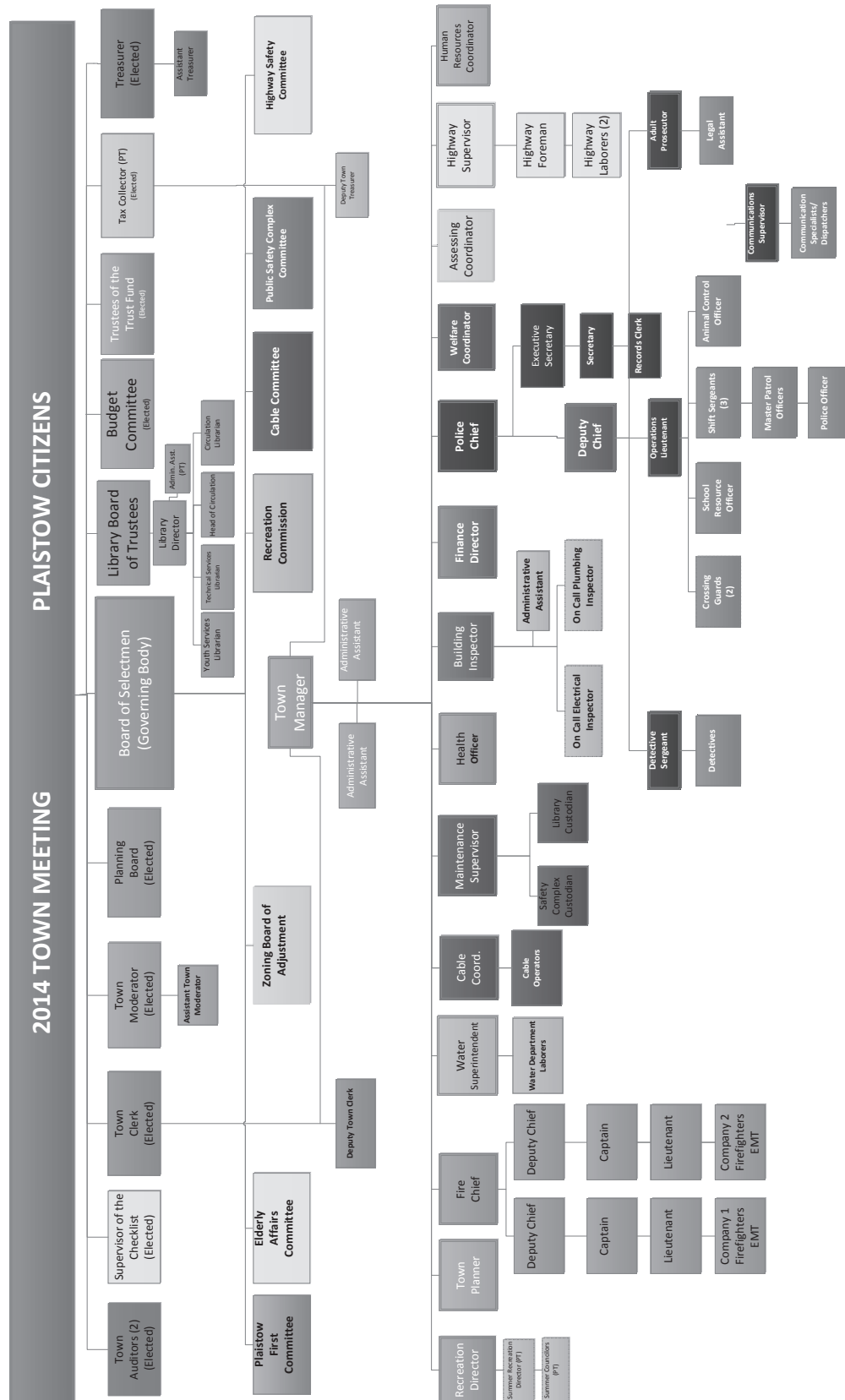


Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



TOWN OF PLAISTOW ORGANIZATION CHART





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014 TOWN EMPLOYEES

<u>Emergency Management</u>	<u>Fire Department - Firefighter/EMT's cont</u>
William Baldwin, Director	Andrew Owens, Firefighter/EMT
P. Michael Dorman, Deputy Director	Butch Peabody, Firefighter/Driver
Dennise Horrocks, Deputy Director	Daniel Poliquin, Firefighter/Driver
	John Salerno, Firefighter/EMT
<u>Executive Department</u>	Jon Thorgilsson, Firefighter/ EMT
Sean Fitzgerald, Town Manager	John Wood, Firefighter/EMT/Driver
Gayle Hamel, Administrative Assistant to Town Manager	
Kerry-Lee Noel (Resigned)	<u>Highway Department</u>
	Daniel Garlington, Supervisor
<u>Fire Department - Officers</u>	Dana Rabito, Foreman
John McArdle, Chief /EMT	Aaron Shea, Laborer
Jay Judson, III, Deputy Chief / EMT	Shawn Feeley, Laborer
Michael Kennedy, Deputy Chief /EMT	Phillip Sadewicz, Seasonal Laborer
Scott Vezina, Captain /EMT Advanced	
John Stevens, Lieutenant/EMT	
Richard Johnston, Lieutenant/EMT	
Ryan Higgins, Lieutenant/EMT	<u>Library</u>
	Cab Vinton, Director
<u>Fire Department- Firefighters/EMT's</u>	Jennifer Dawley, Head of Youth Services
Anthony Alvino, Firefighter/EMT Advanced (Resigned)	Jeanne Gregg, Cataloging Librarian
Crystal Bradstreet, EMT	Brianna Sullivan, Programming & Publicity Librarian
Scott Bradstreet, Firefighter	Kelli Lennon, Circulation Librarian
Jack Bryan, Probationary Firefighter	Anita Micale, Circulation Librarian
Gary Carbonneau, Firefighter/EMT/Driver	Maryann Sullivan, Circulation Librarian
Zakk Castellano, Firefighter/EMT	Phoebe Ricker, Library Page
Richard Colcord, Firefighter	Brooke Vigliotta, Library Page
Larry Cutts, Firefighter-EMT Advanced	Bryce Whittaker, Library Page
Shawn Feeley, Firefighter / Driver	
Morgan Fisher, Firefighter (Resigned)	
Richard Fowler, Firefighter/EMT	<u>Maintenance Department</u>
Joshua Gagnon, Firefighter/EMT	David Bowles, Supervisor
Thomas Gillis, Firefighter/EMT	Rob Morin, Custodian
Bruce Gusler, Jr., Firefighter/Driver/First Responder	Richard Gaudette, Custodian
Bruce Gusler, Sr., Firefighter/Driver	
Jay Guzofski, Firefighter / EMT Paramedic	
Russell Hawkins, Firefighter/Driver/First Responder	
Shawn Herzog, Firefighter/EMT (Resigned)	
Greg Hogg, Firefighter/EMT	



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014 TOWN EMPLOYEES

<u>Police Department</u>	Steven Leavitt, Dispatcher
Stephen C. Savage (Deceased July 2014), Chief	Keira Burke, Dispatcher
Kathleen A. Jones, Chief & Former Deputy Chief	Jon Erna, Part-Time Dispatcher (Resigned)
William Baldwin, Lieutenant	
Valquerio Eiro, Jr., Sergeant/DARE Officer	<u>Recreation Department</u>
Alec Porter, Sergeant/K-9 Handler	Christina Cruz, Director
Jason Mazza, Sergeant	
Michael Beauchesne, Master Patrol Officer (Resigned)	
Joan Marsilia, Master Patrol Officer	<u>Town Hall Staff</u>
Brett Morgan, Master Patrol Officer	P. Michael Dorman, Chief Building/Code Enforcement Officer & Deputy Health Officer
George Wickson, Master Patrol Officer/Detective (Resigned)	Dee Voss, Dept. of Building Safety Office Manager & ZBA Administrative Assistant
Dorothy McGurran, Master Patrol Officer	Ken Ray, Electrical Inspector
Patrick Schiavone, Master Patrol Officer/DARE Officer/Detective	James Flathers, Plumbing/Gas Inspector
Robert D'Auria, Jr., Officer	Dean Zanello, Cable Coordinator
Sonya Robicheau, Officer	Jay Deroche, Cable Operator
Ryan Garney, Officer	Charles Manes, Cable Operator
Edward Lukas, Jr., Officer/Detective	Maryellen Pelletier, Town Clerk (Elected)
Brian Farrell, Officer	Martha Fowler, Deputy Town Clerk
Steven DiChiara, Officer	Rosemarie Bayek, Tax Collector (Elected)
Jennifer Haas, Officer	Nancy Bolduc, Accounting Clerk
Glenn Miller, Part-Time Officer	Dennise Horrocks, Health Officer
Scott Anderson, Part-Time Officer	Leigh G. Komornick, Town Planner (Resigned)
Sarah E. Gibbs, Administrative Assistant	Lorice Sadewicz, Human Resources/Services Coordinator & Assessing Clerk
Jennifer Page, Secretary	Julie McNamara, Deputy Tax Collector & Assistant Town Clerk
Wendy Ventura, Records Clerk	
April Aucoin, Victim Witness Advocate	
Gilbert Brasil, Crossing Guard	
Linda Hale, Crossing Guard	
Vacant, Interpreter	
Kraken, K-9	<u>Water Department</u>
Matt Hay, Animal Control Officer	John McArdle, Superintendent
	Shawn Feeley, Maintenance (part-time)
<u>Communications Staff</u>	Richard Fowler, Maintenance (part-time)
Lucia Theberge, Communications Supervisor	Ryan Higgins, Maintenance (part-time)
Cherie Deloge, Communications Specialist (Resigned)	
Joel Albair, Communications Specialist	
Michael Pauk, Dispatcher	



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



EMPLOYEES SPOTLIGHT

Gayle Hamel

Administrative Assistant to the Board of Selectman and Town Manager

This year, we are recognizing Plaistow's own Gayle Hamel for her extraordinary dedication to her duties in the Selectman's and Town Manager's Office. Gayle has been working in Plaistow for a little over a year and possesses an ever helpful commitment to teamwork. She brings a "can-do" attitude to work, and does her job day in—and day out.

Gayle comes to Plaistow after working as a self-employed accounting contractor for nearly two decades and has put her degree in accounting to work by helping to manage some of the financial responsibilities with the preparation of Plaistow annual budget and Capital Improvement Plan.

Gayle has worked hard to help support many of the day-to-day responsibilities of the Town Manager and many of the successes that have occurred over the last year would not have been possible without her hard work. Gaye is also responsible for the production of the Town's Annual report and has volunteered to take many of the pictures that are featured in this year's report.



Gayle is a superb employee, bringing a dynamic set of skills and positive energy to the job every day. She's so passionate about her job and her hometown, and we could not be more proud to spotlight her wonderful contributions to Plaistow in this year's Town Report!! "DO YOUR JOB"—Gayle's favorite Bill Belichick quote!



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT

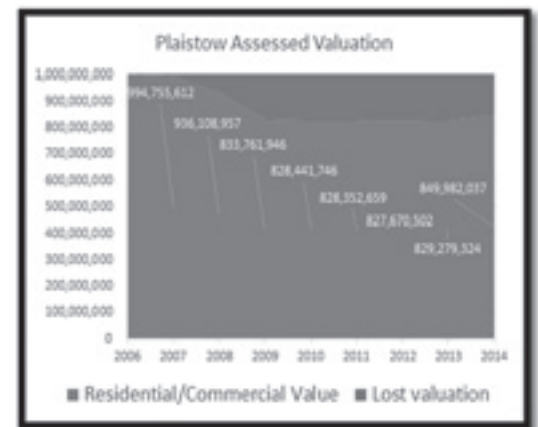


2014 REPORT OF THE BOARD OF SELECTMEN

“265 Reasons to Celebrate Plaistow” is the theme for this year’s Town Report. As someone who grew up in this Town and someone who has been indelibly affected by the people of this great community, the first thing that comes to my mind are the number of great citizens, employees and local officials who represent our potential as a community. This past year, there are indeed many reasons to celebrate Plaistow and as Chairman of Plaistow’s Board of Selectman, I am pleased to report on our progress to build a brighter future for all Plaistow residents.

TOTAL ASSESSED VALUATION

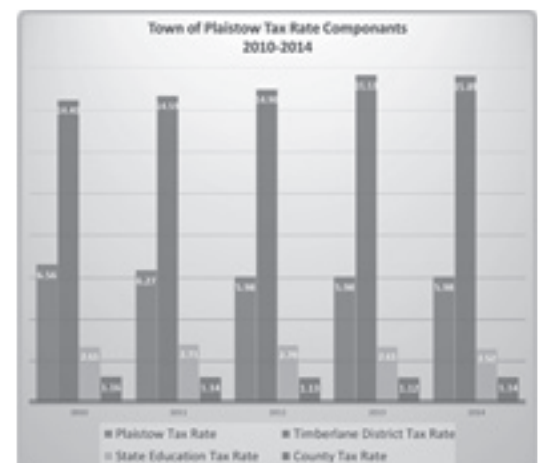
This past year, as over the last five years—Plaistow’s Board of Selectmen have been focused on the bottom line. We understand that the Great Recession has hurt many Plaistow families and continues to affect the overall financial sustainability of our community. While it is clear that we are emerging from the economic downturn, we must remember that the Town lost over \$171 Million dollars in equalized valuation since 2006. While this loss is not unique to Plaistow as many communities in New Hampshire have experience significant losses in value, Plaistow has been working hard to ensure that our property values are sustainable. This is reflected in numerous projects and initiatives that the Board has been coordinating that will help ensure Plaistow’s property values will return and the high quality of life we have all come to enjoy is not threatened by a community that choose to do nothing as a policy. I hope that you will see, Plaistow is on the move and I am proud to report on the work that the BOS has engaged in over the last year that will help make up the lost valuation. However, doing nothing as a policy, will not help!



FIVE YEARS WITHOUT A TOWN TAX INCREASE—NO EASY TASK!

I am proud to report that the Town of Plaistow has continued to weather the financial difficulties facing the State and Federal Government better than most municipalities. While it has been no easy task, many of the grants and contract negotiations have helped to ensure that the Board has been able to keep the Town portion of the local tax rate from increasing over the last 5 years. In fact, the rate has actually dropped by \$0.58 per thousand. This would not have been possible without the dedication of the Town Manager, Department Heads, officials serving on the Board of Selectmen and Budget Committee.

The Town continues to deal with enormous reductions in state funding that shifted hundreds of thousands of dollars in obligations from the State to Plaistow taxpayers. This downshifting is wrong and the Town has had to make reductions to many important budget lines to help offset the impact of these cuts. However, we have managed to deal with these uncertain times all while increasing our unexpended fund balance from \$1.1M to \$3.0M over the last four years. Plaistow’s financial position is as strong as it has been in a generation. We have no long term debt and we are well positioned to move forward and address some of the bigger projects that will certainly improve the quality of life of Plaistow’s citizens.





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014 REPORT OF THE BOARD OF SELECTMEN (Continued)

LOSS OF CHIEF SAVAGE/HIRING OF CHIEF JONES

I would be remiss if I did not recognize the 28 years of dedicated service that Plaistow's Police Chief Stephen Savage gave to our community. Chief Savage was a powerful advocate for public safety in Plaistow and was recognized as a leader throughout New Hampshire. As a Board, we honored Chief Savage by dedicating the newly renovated Tactical Training Center in his honor. Chief Savage worked tirelessly in support of the men and women working for Plaistow's Police Department and he surely will be missed.



I am also pleased to report that in December of 2014, the Town hired longtime Plaistow Deputy Police Chief Kathleen Jones as Plaistow's new Police Chief after a very competitive search process. Chief Jones has performed admirably to the demands of the job and has assumed the legacy of carrying on the tremendous work initiated by her predecessor. I can speak for all members of the Board that we are confident that she will keep Plaistow safe.

SAFETY COMPLEX FEASIBILITY STUDY

In the spring of 2014, the Board of Selectmen went out to bid for design services for a feasibility study for a new police station and renovations to the Safety Complex. The Board awarded the preliminary design contract to Dore and Whittier from Newburyport. This work has been part of a long-term goal of the Plaistow Board of Selectmen to address the critical building deficiencies of the existing Police Station.



The Plaistow Board of Selectmen and the Plaistow Budget Committee have unanimously voted to support this project and urge Plaistow's citizens to vote for the bond that would ensure that Plaistow would have as safe, supportive Police Station that we can all be proud of in our hometown.

GASOLINE REMEDIATION EITHER ELIMINATION FUNDING

As a follow-up to the 2013 Water Symposium, the Town successfully applied for funding from the GREE program in 2014 to address some of the challenges facing Plaistow's aquifers and water resource needs. In December of 2014, the Town was awarded \$118,000 to evaluate the possibility of utilizing the Town's existing fire suppression system as a potable water system.

As a community that is currently 100% on private septic systems and private water wells, and happens to be one of only 2 municipalities in New Hampshire that does not have a pond or water body sufficient for a reservoir, the Town of Plaistow faces significant water resources challenges. As a busy and emerging community on the border of Massachusetts, Plaistow is home to one of the busiest commercial highways in New Hampshire—Route 125—with over 25,000 vehicles traveling on this highway daily. The lack of public water and wastewater systems significantly limits job creation and economic development during these challenging times.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014 REPORT OF THE BOARD OF SELECTMEN (Continued)

It is my hope that this study will allow the Town to take advantage of additional state and federal funding sources for construction of water/waste water infrastructure that may help improve and diversify the commercial opportunities for business development along Route 125.

SAFE ROUTES TO SCHOOL PROJECT

The Town continues to work with the Rockingham Planning commission (RPC) and NH Department of Transportation on the \$250,000 Safe Routes to School Grant. This grant builds upon numerous studies over the last few years to help better define pedestrian safety on Main Street. In the spring of 2014, the BOS interviewed a number of firms competing for the design services for the project. The Board selected the firm of Hoyle, Tanner & Associates to help support the work ahead in 2015. The goal of this project is to develop a plan of improvements for Main Street, to reduce the impact of traffic and to positively contribute to the design of Plaistow's historic Town Center.



This project will help ensure that we have safe paths to the Pollard School for Plaistow's youth and help ensure that the wonderful village aesthetics of Plaistow's historic center on Main Street retains the small town charm that we all know and love. The Town continues to pursue grants and opportunities to add to the improvements in this area and in 2014, applied for over 800,000 in additional funding to expand these sidewalks. While we were unsuccessful with the initial application, we scored high in project ranking and there is a very good chance that we will continue to win state and federal funding for this important project.

CLOSING

In closing, as I wrap up my ninth year as a member of Plaistow's Board of Selectmen, please know how proud I have been to serve my hometown and offer my thanks to the Town's partners from all levels of government, civic groups, the Town's churches and faith based organizations, and all those who have come together to move Plaistow forward.

Plaistow is so much more than what you will read in this report. Sure, the list of financial documents and achievements over the last year can provide you with a snapshot, however, Plaistow is so much more. We are an extraordinary mix of history and industry, open space and development, small-town charm on the gateway to New Hampshire. We have wonderful neighborhoods, busy business districts, great educational services, cultural programs, wide-ranging recreational opportunities, a strong commitment to historic preservation, and extraordinary community programs that have all helped the Town of Plaistow thrive for 265 years.

The Plaistow Board of Selectmen have remained focused on making continuous improvements to services and programs for our citizens—and I'm sure that the best is yet to come!

Respectfully Submitted:

Dan Poliquin, Chairman, Plaistow Board of Selectmen



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014 REPORT OF THE TOWN MANAGER

It has been an honor to work as your Town Manager for the last six years. PLAISTOW IS an amazing and vibrant community full of potential! I am excited about the possibilities that are in the works and pleased to submit this annual report.

We have been fortunate in Plaistow to have extraordinary local officials who go the extra mile to serve our community. Sure, over these last few years budgets have been tight, but we have always balanced the Town budget and good things happen when you have balance. Plaistow strives for a balance with our budget and with how we protect and sustain the potential we have as a community. Without balance, the Town would be prone to extremes that could challenge our strong financial position or limit the growth of the tax base that we need to help ensure Plaistow can advance efforts to protect our environment or enhance municipal service.



Much of what we have accomplished over the last year centers on solid planning and old fashion hard work. I have been proud of the teamwork that has not only addressed the challenges we face today, but has helped to prepare the Town of Plaistow for many of the extraordinary opportunities ahead. The following is a brief summary of many of the projects and initiatives that Town staff and members of Plaistow's many Boards and Commissions are coordinating:

\$8 MILLION NHDOT WIDENING FOR RT.125

I am pleased to report that this past year, the Town continued to coordinate the work that will support an \$8 Million investment in RT. 125 widening in 2016. This will be another important investment in Plaistow as these type of investments typically bring increased economic development that will help expand Plaistow's tax base.

This past year, the Town worked with NHDOT to finalize the right-of-way negotiations with Plaistow property owners for the widening of the section of NH Route 125 between Old Road and East Road, including the parallel service road that Plaistow's Board of Selectmen have named "Brickmaker Court" in honor of Plaistow's heritage as one of the largest brick manufacturers in New England at the turn of century. In 2015 Town staff will be providing extensive assistance to NHDOT regarding requested information on the various properties that will be impacted. NHDOT is still asking us to provide them with the preferred road name for the new Service Road.





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014 REPORT OF THE TOWN MANAGER (Continued)

NHDES GRANT & FUNDING – SOURCE WATER PROTECTION AND GREE FUND

The Town continues to work with staff from NHDES on both of these projects and is making steady progress. In December of 2014, the Town was awarded \$118K in Gasoline Remediation Either Elimination funds that will support a potable water study—this important program will help identify the possibility that Town's existing Fire Suppression System may be able to convert into a potable water system.

As background, the Town of Plaistow completed a comprehensive survey and study for the establishment of a municipal water system in 1973. It is my hope that the 2015 study will help position the Town to help take advantage of additional state and federal funding sources that may help improve and diversify the commercial opportunities for business development along Route 125. We were also awarded a \$30K Source Water Protection Grant that will support incredibly valuable information about protecting the Town's watersheds and public and private drinking water wells. (A map of identifying source water protection areas is on the back cover of this report.) As a reminder, please test your well water every year—many areas of Plaistow's watersheds have naturally occurring contaminants that can be easily treated. Town Hall has water testing kits to help, so please stop by and pick one up!



Additionally, the Town of Plaistow is also the home of one of the largest active EPA Super-fund locations (Beede Waste Oil) in New England. This contamination has significantly impaired the Town's watershed. Providing a thorough assessment of water resource options would help the Town significantly meet the water resource challenges in the community.

KEEPING PLAISTOW'S MAIN STREET SAFE

The Town has been discussing how to keep Main Street Safe for years and I am pleased to report that we will be doing more than discussing this project. This past year we have been awarded a \$250K Safe Routes to School Grant. This has been a long-term goal of the Board of Selectman to help implement pedestrian safety programs and investments in Plaistow's historic Village Center—after a competitive Request for Proposals (RFP) in 2014, the Board of Selectmen awarded the design contract to New Hampshire based Hoyle and Tanner and Associates.

In 2015, we will be working with Hoyle and Tanner to complete the design concepts for sidewalks and antique lighting on Main Street. We will also be working to ensure that traffic enforcement, along with investments in infrastructure will be part of the overall



strategies to keep Plaistow's pedestrians and student's safe.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014 REPORT OF THE TOWN MANAGER (Continued)

Here is a brief summary of some other activities and initiatives that have kept Town Staff busy over this last year:

- *I am pleased to report that we have coordinated a \$26K feasibility study outlining the need to construct a new Police Station and renovate the Safety Complex; if this much needed project is supported at Town meeting, the Town will finally build a Police Station to address many deficiencies at the current station.*
- *Continued coordination of a \$670K Feasibility of a possible Commuter Rail project for Plaistow. There is a tremendous amount of information in this study and I encourage Plaistow citizens to evaluate all the information on this important project—you can get information on the NHDOT website at PLAISTOWSTUDY.ORG.*
- *\$133K in Communications Upgrades for the Police and Fire Department in 2015 as part of a NH Department of Public Safety Grant.*
- *In 2015 the Town will be negotiating with Comcast for a relicensing—Town residents are encouraged to present concerns to the Town's Cable Committee.*
- *Supported the acquisition of a Department of Defense Logistics Administration 100KV Generator for Safety Complex—saving the Town \$80-100K.*
- *Last year's Town Meeting approved a contract for the Plaistow Police Union that provided a reasonable wage increase for hardworking Town employees. This contract also lead to significant health care savings for Plaistow taxpayers. This year, I am also recommending that another group of hardworking employees who have gone without a wage increase in 5 years are supported during this year's Town Meeting. Like the Police Union, this Union will be offered a reasonable wage increase for health care concessions.*
- *Continued improvements to the Town's firing range in 2014—we completed a site plan in March and dedicated the range as the Chief Savage Memorial Tactical Training Center in July—While Chief Savage was not able to attend the dedication, he was overjoyed to watch the dedication that featured many of NH's Police Chiefs and Public Safety Officials. Recognize his lifetime dedication to Public Safety.*
- *This past year we continue strategies to upgrade Town technology including a new VOIP phone system, many computer systems, and additional cable equipment in 2014.*
- *This year we coordinated strategies to implement a new Town mapping System in 2014 with CAI technology. Please check it out as it includes all of the assessing information on Town properties and many land use features: <http://www.caigisonline.com/PlaistowNH/>.*
- *This past year we coordinated the first Police Chief search in 28 years. A process like the one we ran typically could cost a Town \$20-\$30K—and we managed it in-house with little cost to the Town's taxpayers.*
- *Acquisition of the Noyes property—this past year, the Plaistow Board of Selectmen approved the purchase of three acres of former farmland that will be added to the Plaistow Town Forest. Conservation funds helped to support an \$11,700 purchase price for the land, which borders Hampstead's town forest. The land is part of a larger parcel of land in Hampstead, which closed on the purchase of nearly 10 acres of farmland in that town last month. The property will be a good fit for open space in the town and in the region. It was also part of recommendations by the Plaistow First Committee as a property that the Town could potentially acquire or add to the existing Town Forest.*
- *Coordinated a banking RFP with the Town Treasurer in 2014 and we will be switching banks in 2015 and receiving higher interest rates on Town funds.*
- *Town staff supported the planning and logistics to help bring Panera Bread to Plaistow in early 2014. This property is entirely in Plaistow but is served with City water and wastewater from the City of Haverhill, MA—our neighbor!*
- *Successfully supported the Town's rights to an easement on Carlton Path in Rockingham County Court.*



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014 REPORT OF THE TOWN MANAGER (Continued)

- *Successfully negotiated the lease for the Historical Society and moved from a 25 year to 10 year lease.*
- *In July of 2014, the Town successfully closed on the easement that placed over 400 acres of Town Forest into a perpetual easement to be managed by the South East Land Trust. This act, supported by the Board of Selectmen, and Conservation Committee and 2014 Town Meeting Vote, ensures that Plaistow's future generations will be grateful for this gift.*
- *Successfully applied for and received a \$15,354 NH Trails grant in March of 2014 to continue restoration work in the 400 acre Town Forest that was put in a permanent conservation easement in July of 2014.*
- *This year the Town successfully completed our 2013 financial audit in early November. We also had a "clean audit" with not identifiable weaknesses in financial controls.*
- *Town has had a balanced budget over the last 6 years, and no increase in the Town tax rate for the last 5 years. This, during the worst economic downturn since the Great Depression!*
- *Continued leadership in support of Town interest as we deal with the Beede Remediation and lost tax issues. The Town of Plaistow has lost over \$1.5 Million in lost tax payments due to the Beede Contamination and it is not fair that Plaistow Taxpayers have had to make up this loss.*
- *Coordinated the installation of donated lights at PARC—this project will help ensure we can have a well-lit parking lot at night and may help advance efforts to light the fields at some future point for nighttime use.*
- *Spent a significant amount of time working with the Recreation Director on a Land Water Conservation Fund Grant in 2014. We submitted a very competitive application and I am eager to find out the outcome as we should hear back in early 2015.*
- *In September the Town submitted a request for an \$800,000 Transportation Alternative project grant that will continue the work to make Main Street Safe.*
- *The Town has a very successful Budget Process in 2014 and CIP process, this helped to ensure every 2014 Warrant passed that was presented at the 2014 Town Meeting.*
- *The Town went out to bid for design services for the Pump and Pump House design services, awarded the contract to Weston and Samson for design concepts and updated cost estimates for this important life safety system.*

FAREWELL CHIEF SAVAGE

Finally, it is with much sorrow that we say farewell to our former colleague Chief Steve Savage. Chief Savage was a wonderful colleague and please know that we will always be grateful to him for the kindness he showed to our Town and the Citizens of Plaistow. It is clear that his legacy of leadership will help model the characteristics that we all try to instill in our citizens today: honesty, hard work, dedication, and loyalty. He was a great role model and mentor and we feel fortunate to see his legacy of service exemplified in so many of Plaistow's employees. We are grateful that so many have wonderful and humorous memories of this great man, and we know those memories will sustain us in years to come. Chief Savage was well-respected by the citizens of Plaistow and his colleagues. His presence and absolutely terrific sense of humor, coupled with his intense "can-do" drive will be greatly missed.



Though he is no longer with us, his influence will still be felt in our hearts. A video of the Tactical Training Center dedication event can be found here: <http://vimeo.com/99378760>.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014 REPORT OF THE TOWN MANAGER (Continued)

CLOSING

I am pleased to conclude this report by highlighting another extraordinary year of hard work and accomplishments made possible by many of the Town employees. I encourage you read more of this report and recognize the dedicated men and women who helped make Plaistow all it can be.

In 2015, and in years to come, I have every confidence Plaistow officials will continue to respond to the needs of our residents by providing excellent town services, outstanding educational opportunities, appropriate commercial development, improved transportation systems and outstanding recreational facilities all while supporting Plaistow's strong financial position.

As always, if you have any questions or concerns I hope you will contact me at Town Hall at 603-382-5200 or email me at: sfitzgerald@plaistow.com. I also would encourage you to stop by sometime to say hello.

Respectfully Submitted,

Sean Fitzgerald
Town Manager





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



MEETING MINUTES AND RESULTS OF THE FEBRUARY 1, 2014 DELIBERATIVE SESSION

Deliberative Session Minutes – 2/1/14

The Deliberative Session was held on Saturday, February 1, 2014 starting at 10:00am in Sargent Hall at the Plaistow Town Hall. It was a warm day and we had 45 to 50 people in attendance.

The meeting was opened at 10:00 am by Moderator, Bob Harb. Plaistow's Fire Department, Color Guard, presented the colors and Selectman Bob Gray led the room in the Pledge of Allegiance. The National Anthem was sung by two Timberlane Regional High School students, Colin McCarthy and Mikaela Kosta.

Presentations were made by Bob Harb to the Color Guard for the many years of service, by Norman Major, State Representative to Roy Jeffrey, American Legion Citizen of the year, and by Fire Chief, John McArdle to Dan Poliquin with 35 years of service to the department.

Finally Bob Harb presented Selectman Bob Gray a retirement gift of a gavel for his 21 years of service to the town; nine of those years being Selectman. Bob also served on the Planning Board, Capital Improvement Committee and Town Hall Renovation Committee. Each of the other four Selectmen, Dan Poliquin, Michelle Curran, John Sherman and Joyce Ingerson along with Planning Board Chair, Steve Ranlet made a few comments about their work with Bob.

Moderator Bob Harb then mentioned the many handouts and Candidates Night. He also reminded everyone of Election Day on March 11. Next an introduction of all the Board Members was made and Rules of the Meeting were read.

A motion was made for a list of non residents to be allowed to speak by John Sherman and seconded by Kristin Lewis-Savage. A vote was taken and passed.

A statement was made by John Sherman that some of the board votes are not printed in the warrant that was handed out and would be corrected before the ballot printing. The warrant posted on January 20, 2014 with a draft date of 1/14/14 has been replaced with a copy having a draft date of 1/30/14. The articles within the two copies are the same but the Selectmen voted to re-position them on the ballot. During the deliberative session the 1/30/14 copy was used for the deliberative session. All articles were read by Moderator Bob Harb.

The minutes of each article will appear beneath each article in Courier New font, 12 pitch.

BEGINNING OF 2014 WARRANT ARTICLES

Article P-14-01: To elect all necessary Town Officers for ensuing year.

<u>SELECTMAN</u>	<u>VOTE FOR NOT</u>	<u>CONFLICT OF INTEREST</u>	<u>VOTE FOR NOT</u>
<u>THREE YEAR TERM</u>	<u>MORE THAN ONE</u>	<u>THREE YEAR TERM</u>	<u>MORE THAN TWO</u>



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



<u>BUDGET COMMITTEE</u>	<u>VOTE FOR NOT</u>
<u>THREE YEAR TERM</u>	<u>MORE THAN FOUR</u>
<u>BUDGET COMMITTEE</u>	<u>VOTE FOR NOT</u>
<u>TWO YEAR TERM</u>	<u>MORE THAN TWO</u>
<u>BUDGET COMMITTEE</u>	<u>VOTE FOR NOT</u>
<u>ONE YEAR TERM</u>	<u>MORE THAN TWO</u>
<u>PLANNING BOARD</u>	<u>VOTE FOR NOT</u>
<u>THREE YEAR TERM</u>	<u>MORE THAN TWO</u>
<u>LIBRARY TRUSTEE</u>	<u>VOTE FOR NOT</u>
<u>THREE YEAR TERM</u>	<u>MORE THAN ONE</u>
<u>LIBRARY TRUSTEE</u>	<u>VOTE FOR NOT</u>
<u>TWO YEAR TERM</u>	<u>MORE THAN ONE</u>
<u>MODERATOR</u>	<u>VOTE FOR NOT</u>
<u>TWO YEAR TERM</u>	<u>MORE THAN ONE</u>
<u>TRUSTEES OF THE TRUST FUND</u>	<u>VOTE FOR NOT</u>
<u>THREE YEAR TERM</u>	<u>MORE THAN ONE</u>
<u>SUPERVISOR OF THE VOTER CHECKLIST</u>	<u>VOTE FOR NOT</u>
<u>SIX YEAR TERM</u>	<u>MORE THAN ONE</u>
<u>AUDITOR</u>	<u>VOTE FOR NOT</u>
<u>ONE YEAR TERM</u>	<u>MORE THAN TWO</u>

OPERATING BUDGET

Article P-14-02: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$7,883,499 DOLLARS. Should this article be defeated, the operating budget shall be \$8,030,101.00 DOLLARS with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Recommended by the Board of Selectmen (0-0-0) and Budget Committee (0-0-0).

Presented by Kristin Lewis Savage and seconded by John Sherman. Kristin went over the budget line by line and asked if anyone had any questions.

Recommendations will be added Selectmen (5-0-0) & Budget (8-0-0)

With none the Moderator called for vote, the article will appear as written.

COLLECTIVE BARGAINING AGREEMENT (POLICE UNION)

Article P-14-03: Shall the Town vote to raise and appropriate the sum of \$41,444.80 for the current fiscal year and to approve the items included in the proposed 9 year collective bargaining agreement reached between the Town of Plaistow and Teamsters Local 633 Union comprised of Police Officers, Dispatchers and Administrative staff. The contract calls for the following increases in salaries and benefits:

Calendar Year	Increase %	Estimated Gross	Estimated Health	Estimated Net
---------------	------------	-----------------	------------------	---------------



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



		Payroll Cost	Insurance Savings	Contract Cost
2010	0%	\$0	\$0	\$0
2011	0%	\$0	\$0	\$0
2012	0%	\$0	\$0	\$0
2013	0%	\$0	\$0	\$0
2014	2% Wage	\$41,444.80	\$6,006.88	\$35,437.92
2015	2% Wage	\$33,580.74	\$13,551.66	\$20,029.08
2016	2% Wage	\$30,188.94	\$16,356.98	\$13,831.96
2017	2% Wage	\$27,830.64	\$17,174.83	\$10,655.81

(Recommended by the Board of Selectmen (3-2-0) and the Budget Committee

[Intent: This seven-year police contract averages increases to the salary matrix of less than 2% per year (plus non retroactive step increases for those who are eligible.) The contract reduces the rate of cost sharing for health insurance from 90/10 to 85/15% over the term of the contract. The savings from the health care reduction is estimated to be \$57,488.78 over the years of the contract (2010-2017). The estimated health care cost savings achieved through this contract represents approximately 40% of the total cost of the wage increase. The contract also calls for minimum usage of ETO Time for all members of the unit (reduction of annual Earned Time Off (ETO) buyout); ETO time "HardCap" for all members of the unit capping financial liability of the Town; ETO time buy out reduced from biannually to annually (January). This agreement is for the period from April 1, 2010 through March 31, 2018.]

Bob Gray made the motion for the article which was seconded by John Sherman. An amendment was submitted by Bob Gray to correct the "9 year" to "8 year" collective bargaining in the body of the article and in the intent to correct "seven-year" to "eight year". The amendment was seconded by John McArdle and with no questions the amendment was voted on and passed.

Denis Heffernan asked why the 3-2 vote by the Selectmen. Michelle Curran stated that she was against some of the wording and that insurance was still being discussed as well as the buy back. Dan Polquin said that he was against for the same reasons as Michelle; he also didn't like the length of the contract.

Police Chief Steve Savage spoke on the fact that it was a hard contract for both sides. He wanted to see 4 years going forward for stability, reminding the body that the last contract was for 5 years.

Selectman John Sherman said that it saves the Town money not to have to do a new contract so soon.

Budget Committee recommendations will be added (8-0-0)



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



With no further comments, a vote was taken and the article will appear as amended.

ESTABLISHMENT OF A RECREATION PLAN CAPITAL RESERVE FUND AND ASSOCIATED DEPOSIT?

Article P-14-04: Shall the Town vote to establish a Recreation Plan Capital Reserve Fund and raise and appropriate the sum of \$50,000 to deposit into this fund for the purpose of setting aside money for the completion of the various recreation projects included in the Towns Strategic Recreation Plan. Completion of the projects listed in the Strategic Recreation Plan will allow the Town to meet all of its recreational needs. This capital reserve fund is being established pursuant to RSA 35:1.

(Recommended by the Board of Selectmen (4-1-0) and Budget Committee (9-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: In 2012, the Recreation Commission completed a rewrite of the Recreation Chapter of the Plaistow Master Plan. The Recreation Department also developed a Strategic Recreation Plan that includes a list of the recreation projects that the Town should pursue in order to meet all of its recreational needs. Establishing this Recreation Fund will allow the Town to stabilize year-to-year variations in capital outlays for the various recreation projects and reduce or eliminate interest payments by having the cash on hand. Overall, this will facilitate the implementation of the Master Plan through the scheduling of proposed projects over a period of time in order to allow the Town to attain the goal of implementing the needed projects in order to meet the recreation needs of the residents of Plaistow.]

Kristin Lewis Savage made the motion for the article which was seconded by Dan Poliquin. Kristin brought forth an amendment to add "This Capital Reserve Fund is being created pursuant to NH RSA 35:1."

A vote was taken and the amendment passed. With no discussion a second vote was taken and the article will appear as amended.

REPLACEMENT OF THE FIRE DEPARTMENT COMMAND VEHICLE

Article P-14-05: Shall the Town vote to raise and appropriate \$50,000 to replace the 2003 Ford Expedition Command Vehicle for the Fire Department and to withdraw the funds from the Fire Department Apparatus Capital Reserve Fund and the Public Safety Impact Fee (Fire Apparatus Sub-allocation) for this purpose?

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

Appropriation:	\$50,000
Withdrawal from Fire Department Capital Reserve:	-\$35,000
Withdrawal from Public Safety Impact Fee (Fire Apparatus Sub-allocation)	-\$15,000
Amount to be raised from 2014 taxes:	\$0



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



[Intent: The existing 2003 Ford Expedition Command Vehicle was the first Command Vehicle for the Fire Department, and was purchased, in part, from an outside source. This vehicle is used on a daily basis by the Fire Chief for both emergency response and routine department business (fire prevention, code enforcement/inspections, etc.). It is also used by the Officers when the Fire Chief is out of Town for an extended period. The estimated replacement cost is approximately \$50,000. Expending \$15,000 of the sub allocation of the Public Safety Impact Fee is also necessary due to the length of time they are allowed to be held by statute (6 years)].

Available balance of the Fire Department Capital Reserve Fund is \$118,753.40 as of December 31, 2013.

A motion was made by John Sherman and seconded by Michelle Curran. John Sherman discussed the article stating that there was no impact to taxes and the vehicle is now 10 years old.

With no questions a vote was taken and the article will appear as written.

REPLACEMENT OF POLICE DEPARTMENT AUTOMATED EXTERNAL DEFIBRILLATORS (AED'S)

Article P-14-06: Shall the Town vote to raise and appropriate \$9,900.00, that exact amount to be withdrawn from the Unexpended Fund Balance, for the purpose of purchasing six new AED's for the Police Department. These AEDs are losing manufacturer support within the next year. Four (4) will replace existing AEDs kept in the marked police cruisers and the two (2) others will be placed in unmarked police vehicles.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

Appropriation	\$9,900
<u>Amount from Unexpended Fund Balance</u>	<u>-\$9,900</u>
Amount to be Raised by 2014 Taxes	\$0

[Intent: An automated external defibrillator (AED) is a portable electronic device that can save your life during a cardiac event. Four (4) new AED's are for replacement of existing AED's currently kept in four (4) of the Police Department Marked Cruisers, and two (2) of the new AED's will be placed in two (2) of the Police Department Unmarked Vehicles.]

Motion was made by Joyce Ingerson with a second by Tricia Holt. Dan Poliquin amended the article's second sentence to change "These AED's" to "The current".

With no questions, the amendment was voted on and passed. With still no questions the article will appear as amended.

REPLACEMENT OF FIRE DEPARTMENT CARDIAC MONITOR AND AUTOMATIC EXTERNAL DEFIBRILLATOR (AED)



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



Article P-14-07: Shall the Town vote to raise and appropriate the sum of \$34,600 for the replacement of one (1) of the Fire Department's cardiac monitors and one (1) Automatic External Defibrillator (AED), with \$17,000 being withdrawn from the Rescue Vehicle and Medical Equipment Revolving Fund? (Year 1 of a 2 year plan)

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

Appropriation	\$34,600
Withdrawal from Medical Equipment Revolving Fund Balance	-\$17,000
Amount to be Raised by 2014 Taxes	\$17,600

[Intent: In 2008, the manufacturer of the Fire Department's current cardiac monitors advised the industry that parts and service for the current Lifepak-12 cardiac monitor would not be supported beyond 2016. Additionally, support for the LIFEPAK 500 AED will cease in 2015. Both of these products are currently in use by the Fire Department. A staggered replacement process is being recommended to limit the effect on the Town's annual tax rate. The Fire Department currently has two (2) cardiac monitors and three (3) AEDs that the Fire Chief recommends be replaced before they fall out of serviceability. The replacement cost for each cardiac monitor is estimated to be \$32,500 and \$2,100 for the AED. It is anticipated that a request will be submitted next year to replace the other cardiac monitor and the other two AEDs.]

Motion was made by Martha Sumner with a second by Dennis Heffernan, with no discussion a vote was taken and the article will appear as written.

REPLACE POLICE DEPARTMENT MOBILE RADIOS

Article P-14-08: Shall the Town vote to raise and appropriate \$31,500 for the purpose of replacing six (6) Mobile Radios for the Police Department? (Year 2 of a 2-Year Project)

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: This is the second and final year of a two-year project to complete the necessary upgrade of the existing mobile radios mounted in police cruisers to a current model. These outdated police cruiser radios were purchased in 2001 and are no longer being manufactured. This project will allow the Town to take advantage of significant technology enhancements. These funds would be used to replace the last six (6) of the twelve (12) units.]

A motion was made by John Sherman with a second by Kristin Lewis Savage. John Sherman explained the article and Chief Savage stated that the old units will be recycled to the Highway, Fire and Building Departments until they stop working.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



Town Manager Sean Fitzgerald said that the old radios are old technology and therefore not a good fit for the future of the Police Department.

With no further discussion, a vote was taken and the article will appear as written.

TOWN FOREST – ADDITIONAL PARCELS & CONSERVATION EASEMENT

Article P-14-09: Shall the Town vote to expand the existing 310-acre Plaistow Town Forest by designating five parcels, listed and shown below and totaling 94.2 acres, as part of the Town Forest; and further, to authorize the Board of Selectmen to convey a conservation easement to a qualified conservation organization/and or governmental agency over the entire 404.2-acre Town Forest in order to permanently protect the Forest from development while retaining the ability to use the Town Forest for forest management, passive recreation, enhancement and maintenance of scenic value, wildlife habitat and open space. The Town will still own the Town Forest.

The parcels intended to be included are:

- Tax Map 6, Lot 7 (Atkinson Line, Back)
- Tax Map 6, Lot 15 (Frog Pond Woods)
- Tax Map 7, Lot 3 (Frog Pond Woods)
- Tax Map 8, Lot 24 (Hickory Ridge Rd, Rear)
- Tax Map 8, Lot 25, (Hampstead Line)

(Recommended by the Board of Selectmen 5-0-0)

[Intent: Plaistow's Town Forest, established in the year 2000 by Warrant Article P-20, and amended to include additional parcels in 2011 by Warrant Article P-11-20, is one of the most important environmental resource areas in Southern New Hampshire. Over the last year, Plaistow's Conservation Commission has been working with the Southeast Land Trust of New Hampshire to expand the Town Forest. Using Town Conservation Funds and grant funds secured by Southeast Land Trust of New Hampshire, the Town has cleared title to and/or acquired three tracts totaling 79 acres. The grant used to secure these tracts requires that the Town permanently conserve the Town Forest through a conservation easement. Approval of this Article will designate the three newly acquired tracts plus two existing Town owned tracts as part of the Town Forest and conserve the entire Town Forest so it is available to our future generations to enjoy. A yes vote will have zero (0) impact on Taxes.]

A motion was made by Joyce Ingerson with a second by Dan Poliquin. Joyce explained the article stating that she wants to encourage people to support it. She mentioned that she had a chance to do a two and a half hour walk with the Southeast Land Trust and Tim Moore of the Conservation Committee and was really impressed by the trails in our Town Forest.

Jill Senter, Chairman of the Conservation Committee, explained that this has been a two year project to clear titles and purchase the two parcels of land through grants.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



John Sherman stated that this is a great thing for the Town of Plaistow and he supports it 100%.

Police Chief Savage said he appreciates the work done by the Conservation Commission.

Sean Fitzgerald, Town Manager, stated that the State agencies commented that we have one of the best Town Forests in the State of NH and our Conservation Committee had done a fantastic job.

With no further comments, a vote was taken and the article will appear as written.

HIGHWAY DEPARTMENT EQUIPMENT CAPITAL RESERVE FUND DEPOSIT

Article P-14-10: Shall the Town vote to raise and appropriate the sum of \$78,000 to be added to the existing Highway Department Equipment Capital Reserve Fund?

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: To continue to set aside money for future purchases of Highway Department vehicles. Putting funds aside each year will allow for the orderly replacement of highway vehicles while leveling the yearly tax impact. This money can only be spent by a future vote at Town Meeting. These funds will be invested in an interest bearing account.]

Available balance of the Highway Department Equipment Capital Reserve Fund is \$128,828.96 as of December 31, 2013.

A motion was made by Michelle Curran with a second by Kristin Lewis Savage. Michelle explained that this is a decrease in the dollar amount from prior years due to the fact that the Capital Improvement Plan looked at the numbers and decided that we could drop the amount set aside each year.

With no further discussion, a vote was taken and the article will appear as written.

COMMUNICATIONS RADIO REPEATER ENHANCEMENT

Article P-14-11: Shall the Town vote to raise and appropriate the sum of \$31,000 from the Unexpended Fund Balance for the purchase of (2) two wireless canopy repeaters to be installed on Route 108 as needed for improved communications in this area by the Police and Fire Departments? This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or by June 30, 2016, whichever is sooner.

Appropriation	\$62,000
Developer Contribution	-\$31,000
Withdrawal From Unexpended Fund Balance	-\$31,000
Amount to be Raised by 2014 Taxes	\$0



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: In 2011, a warrant article for this exact purpose was approved at Town Meeting. The money was raised, but was NOT spent, and thus, these funds reverted to the Unexpended Fund Balance. The purpose of this new Warrant Article is to take those funds, still residing in the Unexpended Fund Balance and expend them for this purpose. Half of the total cost will be funded by the developer, and the appropriate Letter of Credit is in the Town's possession. The original Warrant Article was P-11-08 and was passed by a 385-184 vote. The purpose of this new article is the same as the original - to provide enhanced communication capability for the Fire and Police Departments in this area on Route 108, as both a matter of efficiency and safety.]

A motion was made by Michelle Curran with a second by Kristin Lewis Savage. Michelle explained that this is a housekeeping article so we don't lose the monies.

With no questions, a vote was taken and the article will appear as written.

COMMUNICATIONS RADIO DISPATCHING SYSTEM CAPITAL RESERVE ACCOUNT AND ASSOCIATED DEPOSIT

Article P-14-12: Shall the Town vote to establish a Communications Radio Dispatching System Capital Reserve Account for the Replacement of the Communications Radio Dispatching System and ancillary systems at the Public Safety Complex and to raise and appropriate the sum of \$25,000, that exact amount, to be withdrawn from the Unexpended Fund Balance, to be placed in this account? The Board of Selectmen will be the agents authorized to expend these funds. This Capital Reserve fund is being created pursuant to RSA 35:1.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

Appropriation	\$25,000
<u>Withdrawal from Unexpended Fund Balance</u>	<u>-\$25,000</u>
Amount to be Raised by 2014 Taxes	\$0

[Intent: To begin to set aside funds for the replacement of the current technology with a successor system. This would be a third generation change since the creation of the 24/hour dispatching center in the early 1990's. In order to fund the replacement of this system, the Town would establish a Capital Reserve Account and begin allocating funds into this account commencing in 2014. Putting funds aside each year will allow for the orderly replacement of this system while leveling the yearly tax impact. The total replacement cost is estimated at \$250,000. The current plan is to expend these funds coincident with the expansion/replacement of the Public Safety Complex. This money will be invested in an interest bearing account.]

A motion was made by Dan Poliquin with a second by Kristin Lewis Savage. Dan explained why we establish a capital reserve fund.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



He stated that by putting 10% away each year it will level the tax impact.

Kristin amended the article to add "This Capital Reserve Fund is being created pursuant to NH RSA 35:1." A second was made by John Sherman.

A vote was taken and the amendment passed. Chief Savage stated that both the Fire Department and the Police Department have been working to update communication problems and eliminate the dead zone along Route 108.

With no further comments, a vote was taken and the article will appear as amended.

FIRE DEPARTMENT CAPITAL RESERVE FUND DEPOSIT

Article P-14-13: Shall the Town vote to raise and appropriate the sum of \$105,000 to be added to the existing Fire Department Capital Reserve Fund?

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: To continue to set aside money for future purchases of Fire Department vehicles. Putting funds aside each year will allow for orderly replacement of fire vehicles while leveling the yearly tax impact. This money can only be spent by a future vote at Town meeting. This money is invested in an interest bearing account.]

Available balance of the Fire Department Capital Reserve Fund is \$118,753.40 as of December 31, 2013.

A motion was made by Michelle Curran and seconded by Kristin Lewis Savage. Michelle explained that this is a savings account allowing for the orderly replacement of future needs.

With no questions, the article will appear as written.

CELL TOWER MAINTENANCE CAPITAL RESERVE FUND DEPOSIT

Article P-14-14: Shall the Town vote to raise and appropriate the sum of \$125,000 to be added to the existing Cell Tower Maintenance Capital Reserve Fund established in 2010?

(Recommended by the Board of Selectmen (4-1-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: To continue to set aside money for the eventual maintenance of the Cell Tower. The 2008 SFC Engineering Partnership, Inc. Water Tower Assessment Study indicated that the structure has issues that need to be resolved. With appropriate maintenance, it is estimated that the structure will remain useful for at least 30 years will generate generating over \$4,000,000 in revenue for the Town. Over that period, the annual



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



revenue from the Cell Tower is over \$140,000, which goes into the General Fund to offset property taxes. The multi-year maintenance plan, including abatement, repainting and corral retrofit, is estimated to cost approximately \$407,000. By allocating \$125,000 in both 2014 and 2015, the Town will have enough funds to complete this work in 2015. The money in this Capital Reserve Account is invested in an interest bearing account.]

Available balance of the Cell Tower Capital Reserve Fund is \$163,240.07 as of December 31, 2013.

A motion was made by John Sherman with a second by Kristin Lewis Savage. John spoke on initially putting \$20,000.00 away to fix the concrete footing. That work has been completed, but removing the lead paint still needs to be done. He made note of the income the Town receives from the Cell Tower; over the next 30 years, if repairs are made, we will receive 4 million dollars.

Joyce Ingerson stated the money from the cell tower income goes into the general fund and not for water tower repair.

Michelle Curran and Sean Fitzgerald made note that it's a water tower, but it has no water. It is now just a cell tower.

Kristin Lewis Savage asked if in the intent a correction had been made to remove the duplicate printing of the word "generating". Sean Fitzgerald said that the correction would be made.

With no further comments, a vote was taken and the article will appear as corrected.

BUILDING SYSTEMS CAPITAL RESERVE FUND DEPOSIT

Article P-14-15: Shall the Town vote to raise and appropriate the sum of \$11,519.16 to be added to the existing Building Systems Capital Reserve Fund?

(Recommended by the Board of Selectmen (3-2-0 on 11/18/13) and Budget Committee (7-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: To replace funds spent in 2013 for emergency maintenance or repairs to Town-owned buildings and to continue to set aside money for future repairs of building systems in Town owned properties. Buildings are one of the Town's largest capital assets and these funds are used to maintain and repair systems such as heating and ventilation, electrical and plumbing. Monies from this fund would be used for repairs that are unanticipated prior to Town Meeting and that cannot wait until a future meeting. This money can only be spent with the approval of the Board of Selectmen. The money in this Capital Reserve Account is invested in an interest bearing account.]

Available balance of the Building Systems Capital Reserve Fund is \$7,980.72 as of December 31, 2013.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



A motion was made by Bob Gray and seconded by Tricia Holt. Bob stated that this replaces the money spent in 2013, bringing the amount back to \$20,000.00, which would be enough if a town building had a septic system failure.

With no questions, a vote was taken and the article will appear as written.

ENGINEERING ACTIVITIES FOR THE REPLACEMENT OF THE FIRE SUPPRESSION SYSTEM FIRE PUMPS AND PUMP HOUSE

Article P-14-16: Shall the Town vote to raise and appropriate the sum of \$7,500, that exact amount to be withdrawn from the Unexpended Fund Balance, to begin engineering activities to review existing system and propose design options for the system and building necessary for the planned replacement of the underground fire suppression system's pumps and pump house?

Appropriation	\$7,500
Withdrawal from Unexpended Fund Balance	-\$7,500
Amount to be Raised by 2014 Taxes	\$0

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0) and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: The information and recommendations from this study will be used to determine the most cost effective strategies to replace the pump and pump house. These funds will be withdrawn from the Unexpended Fund Balance established in 2011 for the replacement of these critical public safety components. This is considered Phase 1 of a 3 Phase project to eventually replace these key components of the Town's Fire Suppression infrastructure. Phase 1 involves site/system review and preparation of realistic cost estimates for this project, Phase 2 involves engineering and site designs for the Pump and Pump House and Phase 3 is the actual construction and replacement process. In 2007, SFC Engineering conducted an independent assessment of the Town's underground fire suppression system and recommended replacing the Town's Pump and Pump House within 5-7 years.]

A motion was made by Dan Poliquin with a second by Dennis Heffernan. Dan and Fire Chief John McArdle explained the article stating that the water system is for water suppression only.

John Sherman made a motion to remove "established in 2011" from line 3 in the intent. Martha Sumner second the motion.

A vote was taken and the amendment passed. With no questions, a second vote was taken and the article will appear as amended.

FIRE SUPPRESSION PUMP AND PUMP HOUSE CAPITAL RESERVE FUND DEPOSIT



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



Article P-14-17: Shall the Town vote to raise and appropriate the sum of \$70,000 to be added to the existing Fire Suppression System Pump/Pump House Replacement Capital Reserve Fund?

(Recommended by the Board of Selectmen (4-1-0) and Budget Committee (9-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: To continue to set aside money for future replacement of the pumps for the Fire Protection System and the pump house they are located in. The building that houses the pump that distributes the water for the fire suppression/protection system must be replaced at the same time that the pumps are replaced. The replacement is scheduled for 2015 at an estimated cost of \$200,000 for the pumps and \$150,000 for the pump house, totaling \$350,000. The money in this Capital Reserve Fund will be invested in an interest bearing account.]

Available balance of the Fire Suppression Pump and Pump House Capital Reserve Fund is \$140,055.35 as of December 31, 2013.

A motion was made by Dan Poliquin with a second by Tricia Holt. Dan explained that the pumps need to be replaced and that the building was built over the pumps.

Jill Senter, Trustee of the Trust Funds, questioned how big the pump house is going to be for \$150,000.00, as the current building isn't that big. She said that the Trustees wondered if they planned to garage the water truck in the building and that the wording of the article should make that intent clear.

Dan Poliquin and Fire Chief McArdle answered that the current house has 5 to 7 feet underground. The two new pumps will each be about 12 feet long. They building will also have room to walk around the pumps which is currently lacking and workers have to climb over the pumps to service them. The building will also have storage for extra water supplies and be large enough to house the water department truck and plow. McArdle said that there was no intent to mislead the public.

Dennis Heffernan asked if the \$150,000.00 will address the total needs. Chief McArdle answered yes that it should.

Kristin Lewis Savage reminded the room that this is a savings account.

Jill recommended that in the future the article should be renamed to be called "Water Suppression Pump and Storage Building". Sean Fitzgerald stated that next year they would do housekeeping to clean up the wording.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



Selectmen Michelle Curran and Dan Poliquin agreed that pump house means to house the pump and the building will also house equipment, therefore a name change needs to be done.

With no further comments, a vote was taken and the article will appear as written.

REPLACEMENT OF THE WATER DEPARTMENT TRUCK

Article P-14-18: Shall the Town vote to raise and appropriate \$50,000 for the replacement of the Water Department Truck, with \$50,000 being withdrawn from the Water User Fee?

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

Appropriation	\$50,000
Withdrawal from Water User Fee Account	-\$50,000
Amount to be Raised by 2014 Taxes	\$0

[Intent: The Water Superintendent has indicated that the 1998 Water Department Utility Truck was taken out of service in April 2013 due to its demise earlier than anticipated. A Water Department Truck will be a specialized vehicle designed for the specific maintenance needs of Plaistow's Fire Protection/Water System. The Truck will be used in maintenance of fire suppression waterline projects and activities. Currently, members of the Water Department are using personal vehicles for basic maintenance activities and are being reimbursed for their mileage. The estimated cost for the replacement Water Department Truck including a plow and will be used for the storage of equipment and supplies is \$50,000 to come from fees received from water users.]

A motion was made by John Sherman with a second by Kristin Lewis Savage. John explained the need for a truck. Chief McArdle said that the water line brings in \$400,000.00. The truck they were using is now out of service. Recently a call to Sweethill Road for a leak in the line took several trips to gather the items needed to fix the leak.

John Sherman indicated that the hand out about the truck will be placed on the Town's Web Page.

A vote was taken and the article will appear as written.

REPLACE FENCE AND SIGN AT THE TOWN CEMETERY

Article P-14-19: Shall the Town vote to raise and appropriate \$30,000 for the repair and/or replacement of the wrought iron fence along Elm Street in front of the Town Cemetery and the replacement of the Cemetery Sign?

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



[Intent: To replace and or repair the existing fence and sign to Plaistow's Historic Cemetery on Elm Street due to age and severe deterioration. The existing fence was installed in May of 1931 (82 years old) and has reached its useful lifecycle.]

A motion was made by Bob Gray with a second by Kristin Lewis Savage. Bob explained that the fence was purchased from W.A. Snow in Boston for \$300.00 in 1931. It has been repaired and painted several times but it's now too rusted and we currently have no sign at the cemetery.

Roy Jeffrey asked how the flag pole is and was told they would look in to that.

A vote was taken and the article will appear as written.

TRANSMITTER EQUIPMENT FOR THE CABLE DEPARTMENT

Article P-14-20: Shall the Town vote to raise and appropriate \$15,000, and that exact amount to be withdrawn from the Unexpended Fund Balance, for the Cable Department Transmitter Equipment?

Appropriation	\$15,000
<u>Withdrawal from Unexpended Fund Balance</u>	<u>- \$15,000</u>
Amount to be Raised by 2014 Taxes	\$0

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: The Cable Department has identified the need to replace outdated, analog modulators with modern digital/optical equipment. This would substantially improve the quality and reliability of the video feed to the cable company, as well as improve the audio and allow broadcasts to be in stereo. The Cable Department is currently considering two potential options to achieve this outcome; each within a similar cost range. These costs include labor and additional parts and components to interface with our existing analog network and digital playback server.]

A motion was made by Joyce Ingerson with a second by Kristin Lewis Savage. Joyce explained that she has been working with the Cable Commission on how to update.

With no questions, a vote was taken and the article will appear as written.

CONSERVATION FUND DEPOSIT

Article P-14-21: Shall the Town vote to raise and appropriate the sum of \$10,000 to be deposited into the existing Conservation Fund as provided for in RSA 36-A?

(Recommended by the Board of Selectmen (5-0-0) and by the Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Plan as approved by the Planning Board.)



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



[Intent: To add funding to the Plaistow Conservation Fund. The Conservation Commission intends to purchase land, easements, and/or other land rights to preserve the natural environment. This money is invested in interest bearing accounts.]

Available balance of the Conservation Fund is \$54,992.00 as of December 31, 2013.

Available balance of the Forestry Fund is \$26,841.00 as of December 31, 2013.

A motion was made by Joyce Ingerson with a second by Tricia Holt. Joyce explained that the amount was approved by the Conservation Commission and Capital Improvement Plan.

Jill Senter, Conservation Commission, spoke on the future plans in which the Commission may purchase future land.

Joyce thanked Jill and the Commission for all their hard work. A vote was taken and the article will appear as written.

TOWN CLERK AND TAX COLLECTOR WARRANT ARTICLE

Article P-14-22: "Shall the Town vote to authorize, beginning at the Town Meeting 2015 that the Town Clerk and Tax Collector receive up to a cost of living raise, based on the regional consumer price index? This increase shall be included in the operating budget and shall be voted upon as part of the annual operating budget of the Town. If the Town Clerk or Tax Collector seek an increase larger than the cost of living that request will be separate warrant article. The salary of the newly elected Town Clerk and Tax Collector shall be set by the BOS based upon experience and education."

(Recommended by the Board of Selectmen (3-2-0)).

[Intent: To develop a way to give a cost of living raise to the Town Clerk and Tax Collector. Whenever the position of Tax Collector or Town Clerk is vacated the salary shall be set based upon experience and education and to place this on the warrant per Board of Selectmen. A survey of more than 50 NH towns showed that the around 45 of those towns give their clerk's and tax collectors a cost of living raise in this manner.]

A motion was made by Bob Gray with a second by Kristin Lewis Savage. Bob explained that the Town Clerk and Tax Collector can currently only get a raise on the warrant.

Dennis Heffernan asked about the "New Clerk" salary decrease, stating that someone would have to run for the office and not know how much it paid.

I (Maryellen Pelletier, Town Clerk) spoke about our original intent was to ask for a cost of living raise, when and if the other town employees were going to receive one, explaining that the article was tweaked by the Town Manager and Selectmen to the form it is at now.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



Kristin said she didn't like the "newly elected salary" reference in the article and put forth an amendment to drop the last sentence of the article and the second sentence in the intent.

Comments went back and forth on the original and amended article until Kristin agreed to add that the amendment was subject to Department of Revenue Administration approval of the article without the sentences in it.

A vote was taken to accept the amendment, passing with 20 yes votes and 5 no votes from the Selectmen.

Bob Gray wanted to further amend the article stating that the Town Manager would determine any raises and not the Selectmen. Sean said that all raises may be set by him but the Selectmen actually approve them. Bob dropped his amendment.

A vote was taken and the article will appear as amended subject to Department of Revenue (DRA) approval.

DRA approved the change on Wednesday, February 5, 2014 via phone call to Town Manager, Sean Fitzgerald.

DISPOSING OF TAX DEEDED PROPERTY

Article P-14-23: "Shall the Town vote to adopt the provisions of RSA 80:80 III, to authorize the Plaistow Board of Selectmen to dispose of Tax Deeded Property, as justice may require, indefinitely or until rescinded?"

(Recommended by the Board of Selectmen (5-0-0).

[Intent: This warrant allows the Plaistow Board of Selectmen to dispose of (sell) property that the Town has taken due to the failure to pay Town owed property taxes.]

A motion was made by John Sherman with a second by Kristin Lewis Savage. John stated said that this article should be added so that citizens understand the policy and ability to sell all properties that have been deeded for unpaid taxes.

John and Town Manager Sean Fitzgerald said that the Tax Collector had been to a training session and adding this article was a recommended by the Department of Revenue to avoid legal action against the Town. "This will not subordinate, it will co-exist with other articles".

With no questions, a vote was taken and the article will appear as written.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REDUCTION OF BUDGET COMMITTEE MEMBERS

Article P-14-24: "Shall the Town vote to reduce the composition of the Budget Committee from 12 elected members to 9 by eliminating 3 of the existing vacancies on the Committee, as allowed under RSA 32:15?" Plaistow's Municipal Budget Committee would then be reduced to 9 members effective March 10, 2015. All existing elected members would serve out their terms as duly elected.

(Recommended by the Board of Selectmen (5-0-0).

[Intent: Per NH RSA 32:15, Plaistow's Budget Committee is required to consist of 3 to 13 members. The Budget Committee is requesting to reduce the number from 12 elected members currently to 9. The purpose of this warrant article is to help ensure that a quorum (a majority of members) of the Budget Committee will be available for a duly posted and scheduled meeting of the Committee. Making this adjustment will ensure that Plaistow's budget Committee will be able to meet if only 6 of the Committee members are available.]

A motion was made by Martha Sumner with a second by John Sherman. John stated that this was a request from the Budget Committee as they have had a difficult time this past year meeting with a quorum.

Kristin Lewis Savage, Budget Committee Chair, stated that both herself and Martha, Budget Committee Co-chair discussed the article and felt it needs to be passed at this time. The Committee is currently down 4 members out of 13.

Dennis Heffernan, Budget Committee Member said that despite the shortage of members in attendance, they reviewed every budget.

I (Maryellen Pelletier, Town Clerk), brought forth an amendment to clarify the article for the voting public by adding a sentence at the end of the article: "The Budget Committee would decide amongst them, how to structure the change so that beginning in 2015, three members each year would be up for re-election each year." Also, to add a sentence to the end of the Intent: "Having Three members up for re-election each year will keep the members rotating so that we only have three new members and six experienced members each year, we currently have four members up for re-election each year." The amendment was seconded by Jill Senter.

Discussions went on about whether the amendment was needed or not I was asked to add "per RSA 32:15" to the beginning of the sentence to be added to the article. I agreed to do this.

A vote was taken and the amendment passed.

A second vote was taken and the article will appear as amended.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



With no further articles, the meeting was closed by Moderator, Bob Harb at 1:45pm.

Respectfully submitted,

Maryellen Pelletier



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014 WARRANT AND ELECTION RESULTS OF THE MARCH 10, 2014 TOWN MEETING

Article P-14-01: To elect all necessary Town Officers for ensuing year.

<u>SELECTMAN</u>	<u>VOTE FOR NOT</u>
<u>THREE YEAR TERM</u>	<u>MORE THAN ONE</u>
Steve Ranlett	531
Jack Paone (write in)	250
<u>BUDGET COMMITTEE</u>	<u>VOTE FOR NOT</u>
<u>THREE YEAR TERM</u>	<u>MORE THAN FOUR</u>
Kristin E Lewis Savage	670
Martha Sumner	638
Charles Fowler (write in)	18
Jack Paone	8
<u>BUDGET COMMITTEE</u>	<u>VOTE FOR NOT</u>
<u>TWO YEAR TERM</u>	<u>MORE THAN TWO</u>
Charles Fowler (write in)	16
Jack Paone (write in)	6
<u>BUDGET COMMITTEE</u>	<u>VOTE FOR NOT</u>
<u>ONE YEAR TERM</u>	<u>MORE THAN TWO</u>
Constantine (Dean) Nifakos	
Chuck Fowler (write in)	23
<u>PLANNING BOARD</u>	<u>VOTE FOR NOT</u>
<u>THREE YEAR TERM</u>	<u>MORE THAN TWO</u>
Timothy E Moore	
Charles Lanza (write in)	25
<u>LIBRARY TRUSTEE</u>	<u>VOTE FOR NOT</u>
<u>THREE YEAR TERM</u>	<u>MORE THAN ONE</u>
Jennifer Kiarsis	
<u>LIBRARY TRUSTEE</u>	<u>VOTE FOR NOT</u>
<u>TWO YEAR TERM</u>	<u>MORE THAN ONE</u>
Jane Query	

<u>CONFLICT OF INTEREST</u>	<u>VOTE FOR NOT</u>
<u>THREE YEAR TERM</u>	<u>MORE THAN TWO</u>
John Moynihan	661
<u>MODERATOR</u>	<u>VOTE FOR NOT</u>
<u>TWO YEAR TERM</u>	<u>MORE THAN ONE</u>
Bob Harb	745
<u>TRUSTEES OF THE TRUST FUND</u>	<u>VOTE FOR NOT</u>
<u>THREE YEAR TERM</u>	<u>MORE THAN ONE</u>
Kara Ann Gilroy	662
<u>SUPERVISOR OF THE</u>	
<u>VOTER CHECKLIST</u>	<u>VOTE FOR NOT</u>
<u>SIX YEAR TERM</u>	<u>MORE THAN ONE</u>
Kathleen A Giacobbe	721
<u>AUDITOR</u>	<u>VOTE FOR NOT</u>
<u>ONE YEAR TERM</u>	<u>MORE THAN TWO</u>
Martha Sumner (write in)	3

OPERATING BUDGET

Article P-14-02: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$7,883,499 DOLLARS. Should this article be defeated, the operating budget shall be \$8,030,101.00 DOLLARS with certain adjustments required by



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0)).

YES 583

NO 80

COLLECTIVE BARGAINING AGREEMENT (POLICE UNION)

Article P-14-03: Shall the Town vote to raise and appropriate the sum of \$41,444.80 for the current fiscal year and to approve the items included in the proposed 8 year collective bargaining agreement reached between the Town of Plaistow and Teamsters Local 633 Union comprised of Police Officers, Dispatchers and Administrative staff. The contract calls for the following increases in salaries and benefits:

Calendar Year	Increase %	Estimated Gross Payroll Cost	Estimated Health Insurance Savings	Estimated Net Contract Cost
2010	0%	\$0	\$0	\$0
2011	0%	\$0	\$0	\$0
2012	0%	\$0	\$0	\$0
2013	0%	\$0	\$0	\$0
2014	2% Wage	\$41,444.80	\$6,006.88	\$35,437.92
2015	2% Wage	\$33,580.74	\$13,551.66	\$20,029.08
2016	2% Wage	\$30,188.94	\$16,356.98	\$13,831.96
2017	2% Wage	\$27,830.64	\$17,174.83	\$10,655.81

(Recommended by the Board of Selectmen (3-2-0) and the Budget Committee (8-0-0))

[Intent: This eight-year police contract averages increases to the salary matrix of less than 2% per year (plus non retroactive step increases for those who are eligible.) The contract reduces the rate of cost sharing for health insurance from 90/10 to 85/15% over the term of the contract. The savings from the health care reduction is estimated to be \$57,488.78 over the years of the contract (2010-2017). The estimated health care cost savings achieved through this contract represents approximately 40% of the total cost of the wage increase. The contract also calls for minimum usage of ETO Time for all members of the unit (reduction of annual Earned Time Off (ETO) buyout); ETO time "HardCap" for all members of the unit capping financial liability of the Town; ETO time buy out reduced from biannually to annually (January). This agreement is for the period from April 1, 2010 through March 31, 2018.]

YES 674

NO 190

ESTABLISHMENT OF A RECREATION PLAN CAPITAL RESERVE FUND AND ASSOCIATED DEPOSIT?

Article P-14-04: Shall the Town vote to establish a Recreation Plan Capital Reserve Fund and raise and appropriate the sum of \$50,000 to deposit into this fund for the purpose of setting aside money for the completion of the various recreation projects included in the Towns



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



Strategic Recreation Plan. Completion of the projects listed in the Strategic Recreation Plan will allow the Town to meet all of its recreational needs. This capital reserve fund is being established pursuant to RSA 35:1.

(Recommended by the Board of Selectmen (4-1-0) and Budget Committee (9-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: In 2012, the Recreation Commission completed a rewrite of the Recreation Chapter of the Plaistow Master Plan. The Recreation Department also developed a Strategic Recreation Plan that includes a list of the recreation projects that the Town should pursue in order to meet all of its recreational needs. Establishing this Recreation Fund will allow the Town to stabilize year-to-year variations in capital outlays for the various recreation projects and reduce or eliminate interest payments by having the cash on hand. Overall, this will facilitate the implementation of the Master Plan through the scheduling of proposed projects over a period of time in order to allow the Town to attain the goal of implementing the needed projects in order to meet the recreation needs of the residents of Plaistow.]

YES 522 NO 327

REPLACEMENT OF THE FIRE DEPARTMENT COMMAND VEHICLE

Article P-14-05: Shall the Town vote to raise and appropriate \$50,000 to replace the 2003 Ford Expedition Command Vehicle for the Fire Department and to withdraw the funds from the Fire Department Apparatus Capital Reserve Fund and the Public Safety Impact Fee (Fire Apparatus Sub-allocation) for this purpose?

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

Appropriation:	\$50,000
Withdrawal from Fire Department Capital Reserve:	-\$35,000
Withdrawal from Public Safety Impact Fee (Fire Apparatus Sub-allocation)	-\$15,000
Amount to be raised from 2014 taxes:	\$0

[Intent: The existing 2003 Ford Expedition Command Vehicle was the first Command Vehicle for the Fire Department, and was purchased, in part, from an outside source. This vehicle is used on a daily basis by the Fire Chief for both emergency response and routine department business (fire prevention, code enforcement/inspections, etc.). It is also used by the Officers when the Fire Chief is out of Town for an extended period. The estimated replacement cost is approximately \$50,000. Expending \$15,000 of the sub allocation of the Public Safety Impact Fee is also necessary due to the length of time they are allowed to be held by statute (6 years)].

Available balance of the Fire Department Capital Reserve Fund is \$118,753.40 as of December 31, 2013.

YES 676 NO 198

REPLACEMENT OF POLICE DEPARTMENT AUTOMATED EXTERNAL DEFIBRILLATORS (AED'S)



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



Article P-14-06: Shall the Town vote to raise and appropriate \$9,900.00, that exact amount to be withdrawn from the Unexpended Fund Balance, for the purpose of purchasing six new AED's for the Police Department. The current AEDs are losing manufacturer support within the next year. Four (4) will replace existing AEDs kept in the marked police cruisers and the two (2) others will be placed in unmarked police vehicles.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

Appropriation	\$9,900
Amount from Unexpended Fund Balance	-\$9,900
Amount to be Raised by 2014 Taxes	\$0

[Intent: An automated external defibrillator (AED) is a portable electronic device that can save your life during a cardiac event. Four (4) new AED's are for replacement of existing AED's currently kept in four (4) of the Police Department Marked Cruisers, and two (2) of the new AED's will be placed in two (2) of the Police Department Unmarked Vehicles.]

Yes 823 NO 74

REPLACEMENT OF FIRE DEPARTMENT CARDIAC MONITOR AND AUTOMATIC EXTERNAL DEFIBRILLATOR (AED)

Article P-14-07: Shall the Town vote to raise and appropriate the sum of \$34,600 for the replacement of one (1) of the Fire Department's cardiac monitors and one (1) Automatic External Defibrillator (AED), with \$17,000 being withdrawn from the Rescue Vehicle and Medical Equipment Revolving Fund? (Year 1 of a 2 year plan)

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

Appropriation	\$34,600
Withdrawal from Medical Equipment Revolving Fund Balance	-\$17,000
Amount to be Raised by 2014 Taxes	\$17,600

[Intent: In 2008, the manufacturer of the Fire Department's current cardiac monitors advised the industry that parts and service for the current Lifepak-12 cardiac monitor would not be supported beyond 2016. Additionally, support for the LIFEPAK 500 AED will cease in 2015. Both of these products are currently in use by the Fire Department. A staggered replacement process is being recommended to limit the effect on the Town's annual tax rate. The Fire Department currently has two (2) cardiac monitors and three (3) AEDs that the Fire Chief recommends be replaced before they fall out of serviceability. The replacement cost for each cardiac monitor is estimated to be \$32,500 and \$2,100 for the AED. It is anticipated that a request will be submitted next year to replace the other cardiac monitor and the other two AEDs.]

YES 769 NO 122

REPLACE POLICE DEPARTMENT MOBILE RADIOS

Article P-14-08: Shall the Town vote to raise and appropriate \$31,500 for the purpose of replacing six (6) Mobile Radios for the Police Department? (Year 2 of a 2-Year Project)



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: This is the second and final year of a two-year project to complete the necessary upgrade of the existing mobile radios mounted in police cruisers to a current model. These outdated police cruiser radios were purchased in 2001 and are no longer being manufactured. This project will allow the Town to take advantage of significant technology enhancements. These funds would be used to replace the last six (6) of the twelve (12) units.]

YES 684 NO 203

TOWN FOREST – ADDITIONAL PARCELS & CONSERVATION EASEMENT

Article P-14-09: Shall the Town vote to expand the existing 310-acre Plaistow Town Forest by designating five parcels, listed and shown below and totaling 94.2 acres, as part of the Town Forest; and further, to authorize the Board of Selectmen to convey a conservation easement to a qualified conservation organization/and or governmental agency over the entire 404.2-acre Town Forest in order to permanently protect the Forest from development while retaining the ability to use the Town Forest for forest management, passive recreation, enhancement and maintenance of scenic value, wildlife habitat and open space. The Town will still own the Town Forest.

The parcels intended to be included are:

- Tax Map 6, Lot 7 (Atkinson Line, Back)
- Tax Map 6, Lot 15 (Frog Pond Woods)
- Tax Map 7, Lot 3 (Frog Pond Woods)
- Tax Map 8, Lot 24 (Hickory Ridge Rd, Rear)
- Tax Map 8, Lot 25, (Hampstead Line)

(Recommended by the Board of Selectmen 5-0-0)

[Intent: Plaistow's Town Forest, established in the year 2000 by Warrant Article P-20, and amended to include additional parcels in 2011 by Warrant Article P-11-20, is one of the most important environmental resource areas in Southern New Hampshire. Over the last year, Plaistow's Conservation Commission has been working with the Southeast Land Trust of New Hampshire to expand the Town Forest. Using Town Conservation Funds and grant funds secured by Southeast Land Trust of New Hampshire, the Town has cleared title to and/or acquired three tracts totaling 79 acres. The grant used to secure these tracts requires that the Town permanently conserve the Town Forest through a conservation easement. Approval of this Article will designate the three newly acquired tracts plus two existing Town owned tracts as part of the Town Forest and conserve the entire Town Forest so it is available to our future generations to enjoy. A yes vote will have zero (0) impact on Taxes.]

YES 737 NO 128

HIGHWAY DEPARTMENT EQUIPMENT CAPITAL RESERVE FUND DEPOSIT

Article P-14-10: Shall the Town vote to raise and appropriate the sum of \$78,000 to be added to the existing Highway Department Equipment Capital Reserve Fund?



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: To continue to set aside money for future purchases of Highway Department vehicles. Putting funds aside each year will allow for the orderly replacement of highway vehicles while leveling the yearly tax impact. This money can only be spent by a future vote at Town Meeting. These funds will be invested in an interest bearing account.]

Available balance of the Highway Department Equipment Capital Reserve Fund is \$128,828.96 as of December 31, 2013.

YES 582 NO 284

COMMUNICATIONS RADIO REPEATER ENHANCEMENT

Article P-14-11: Shall the Town vote to raise and appropriate the sum of \$31,000 from the Unexpended Fund Balance for the purchase of (2) two wireless canopy repeaters to be installed on Route 108 as needed for improved communications in this area by the Police and Fire Departments? This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or by June 30, 2016, whichever is sooner.

Appropriation	\$62,000
Developer Contribution	-\$31,000
Withdrawal From Unexpended Fund Balance	-\$31,000
Amount to be Raised by 2014 Taxes	\$0

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: In 2011, a warrant article for this exact purpose was approved at Town Meeting. The money was raised, but was NOT spent, and thus, these funds reverted to the Unexpended Fund Balance. The purpose of this new Warrant Article is to take those funds, still residing in the Unexpended Fund Balance and expend them for this purpose. Half of the total cost will be funded by the developer, and the appropriate Letter of Credit is in the Town's possession. The original Warrant Article was P-11-08 and was passed by a 385-184 vote. The purpose of this new article is the same as the original - to provide enhanced communication capability for the Fire and Police Departments in this area on Route 108, as both a matter of efficiency and safety.]

YES 705 NO 167

COMMUNICATIONS RADIO DISPATCHING SYSTEM CAPITAL RESERVE ACCOUNT AND ASSOCIATED DEPOSIT

Article P-14-12: Shall the Town vote to establish a Communications Radio Dispatching System Capital Reserve Account for the Replacement of the Communications Radio Dispatching System and ancillary systems at the Public Safety Complex and to raise and appropriate the sum of \$25,000, that exact amount, to be withdrawn from the Unexpended Fund Balance, to be placed in this account? The Board of Selectmen will be the agents authorized to expend these funds. This Capital Reserve fund is being created pursuant to RSA 35:1.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

Appropriation	\$25,000
Withdrawal from Unexpended Fund Balance	-\$25,000
Amount to be Raised by 2014 Taxes	\$0

[Intent: To begin to set aside funds for the replacement of the current technology with a successor system. This would be a third generation change since the creation of the 24/hour dispatching center in the early 1990's. In order to fund the replacement of this system, the Town would establish a Capital Reserve Account and begin allocating funds into this account commencing in 2014. Putting funds aside each year will allow for the orderly replacement of this system while leveling the yearly tax impact. The total replacement cost is estimated at \$250,000. The current plan is to expend these funds coincident with the expansion/replacement of the Public Safety Complex. This money will be invested in an interest bearing account.]

YES 644 NO 218

FIRE DEPARTMENT CAPITAL RESERVE FUND DEPOSIT

Article P-14-13: Shall the Town vote to raise and appropriate the sum of \$105,000 to be added to the existing Fire Department Capital Reserve Fund?

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: To continue to set aside money for future purchases of Fire Department vehicles. Putting funds aside each year will allow for orderly replacement of fire vehicles while leveling the yearly tax impact. This money can only be spent by a future vote at Town meeting. This money is invested in an interest bearing account.]

Available balance of the Fire Department Capital Reserve Fund is \$118,753.40 as of December 31, 2013.

YES 624 NO 250

CELL TOWER MAINTENANCE CAPITAL RESERVE FUND DEPOSIT

Article P-14-14: Shall the Town vote to raise and appropriate the sum of \$125,000 to be added to the existing Cell Tower Maintenance Capital Reserve Fund established in 2010?

(Recommended by the Board of Selectmen (4-1-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: To continue to set aside money for the eventual maintenance of the Cell Tower. The 2008 SFC Engineering Partnership, Inc. Water Tower Assessment Study indicated that the structure has issues that need to be resolved. With appropriate maintenance, it is estimated that the structure will remain useful for at least 30 years will generate over \$4,000,000 in revenue for the Town. Over that period, the annual revenue from the Cell Tower is over \$140,000, which goes into the General Fund to offset property taxes. The multi-year maintenance plan, including abatement, repainting and corral retrofit, is estimated to cost approximately \$407,000. By allocating \$125,000 in both 2014 and 2015,



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



Available balance of the Cell Tower Capital Reserve Fund is \$163,240.07 as of December 31, 2013.

YES 611 NO 262

BUILDING SYSTEMS CAPITAL RESERVE FUND DEPOSIT

Article P-14-15: Shall the Town vote to raise and appropriate the sum of \$11,519.16 to be added to the existing Building Systems Capital Reserve Fund?

(Recommended by the Board of Selectmen (4-1-0) and Budget Committee (7-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: To replace funds spent in 2013 for emergency maintenance or repairs to Town-owned buildings and to continue to set aside money for future repairs of building systems in Town owned properties. Buildings are one of the Town's largest capital assets and these funds are used to maintain and repair systems such as heating and ventilation, electrical and plumbing. Monies from this fund would be used for repairs that are unanticipated prior to Town Meeting and that cannot wait until a future meeting. This money can only be spent with the approval of the Board of Selectmen. The money in this Capital Reserve Account is invested in an interest bearing account.]

Available balance of the Building Systems Capital Reserve Fund is \$7,980.72 as of December 31, 2013.

YES 602 NO 264

ENGINEERING ACTIVITIES FOR THE REPLACEMENT OF THE FIRE SUPPRESSION SYSTEM FIRE PUMPS AND PUMP HOUSE

Article P-14-16: Shall the Town vote to raise and appropriate the sum of \$7,500, that exact amount to be withdrawn from the Unexpended Fund Balance, to begin engineering activities to review existing system and propose design options for the system and building necessary for the planned replacement of the underground fire suppression system's pumps and pump house?

Appropriation	\$7,500
Withdrawal from Unexpended Fund Balance	-\$7,500
Amount to be Raised by 2014 Taxes	\$0

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0) and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: The information and recommendations from this study will be used to determine the most cost effective strategies to replace the pump and pump house. These funds will be withdrawn from the Unexpended Fund Balance for the replacement of these critical public safety components. This is considered Phase 1 of a 3 Phase project to eventually replace these key components of the Town's Fire Suppression infrastructure. Phase 1 involves site/system review and preparation of realistic cost estimates for this project,



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



Phase 2 involves engineering and site designs for the Pump and Pump House and Phase 3 is the actual construction and replacement process. In 2007, SFC Engineering conducted an independent assessment of the Town's underground fire suppression system and recommended replacing the Town's Pump and Pump House within 5-7 years.]

YES 690 NO 144

FIRE SUPPRESSION PUMP AND PUMP HOUSE CAPITAL RESERVE FUND DEPOSIT

Article P-14-17: Shall the Town vote to raise and appropriate the sum of \$70,000 to be added to the existing Fire Suppression System Pump/Pump House Replacement Capital Reserve Fund?

(Recommended by the Board of Selectmen (4-1-0) and Budget Committee (9-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: To continue to set aside money for future replacement of the pumps for the Fire Protection System and the pump house they are located in. The building that houses the pump that distributes the water for the fire suppression/protection system must be replaced at the same time that the pumps are replaced. The replacement is scheduled for 2015 at an estimated cost of \$200,000 for the pumps and \$150,000 for the pump house, totaling \$350,000. The money in this Capital Reserve Fund will be invested in an interest bearing account.]

Available balance of the Fire Suppression Pump and Pump House Capital Reserve Fund is \$140,055.35 as of December 31, 2013.

YES 566 NO 258

REPLACEMENT OF THE WATER DEPARTMENT TRUCK

Article P-14-18: Shall the Town vote to raise and appropriate \$50,000 for the replacement of the Water Department Truck, with \$50,000 being withdrawn from the Water User Fee?

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

Appropriation	\$50,000
Withdrawal from Water User Fee Account	-\$50,000
Amount to be Raised by 2014 Taxes	\$0

[Intent: The Water Superintendent has indicated that the 1998 Water Department Utility Truck was taken out of service in April 2013 due to its demise earlier than anticipated. A Water Department Truck will be a specialized vehicle designed for the specific maintenance needs of Plaistow's Fire Protection/Water System. The Truck will be used in maintenance of fire suppression waterline projects and activities. Currently, members of the Water Department are using personal vehicles for basic maintenance activities and are being reimbursed for their mileage. The estimated cost for the replacement Water Department Truck including a plow and will be used for the storage of equipment and supplies is \$50,000 to come from fees received from water users.]



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



YES 640

NO 196

REPLACE FENCE AND SIGN AT THE TOWN CEMETERY

Article P-14-19: Shall the Town vote to raise and appropriate \$30,000 for the repair and/or replacement of the wrought iron fence along Elm Street in front of the Town Cemetery and the replacement of the Cemetery Sign?

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: To replace and or repair the existing fence and sign to Plaistow's Historic Cemetery on Elm Street due to age and severe deterioration. The existing fence was installed in May of 1931 (82 years old) and has reached its useful lifecycle.]

YES 550

NO 291

TRANSMITTER EQUIPMENT FOR THE CABLE DEPARTMENT

Article P-14-20: Shall the Town vote to raise and appropriate \$15,000, and that exact amount to be withdrawn from the Unexpended Fund Balance, for the Cable Department Transmitter Equipment?

Appropriation	\$15,000
Withdrawal from Unexpended Fund Balance	- \$15,000
Amount to be Raised by 2014 Taxes	\$0

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Program as approved by the Planning Board.)

[Intent: The Cable Department has identified the need to replace outdated, analog modulators with modern digital/optical equipment. This would substantially improve the quality and reliability of the video feed to the cable company, as well as improve the audio and allow broadcasts to be in stereo. The Cable Department is currently considering two potential options to achieve this outcome; each within a similar cost range. These costs include labor and additional parts and components to interface with our existing analog network and digital playback server.]

YES 605

NO 266

CONSERVATION FUND DEPOSIT

Article P-14-21: Shall the Town vote to raise and appropriate the sum of \$10,000 to be deposited into the existing Conservation Fund as provided for in RSA 36-A?

(Recommended by the Board of Selectmen (5-0-0) and by the Budget Committee (8-0-0); and this funding is included in the 2014-2019 Capital Improvement Plan as approved by the Planning Board.)



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



[Intent: To add funding to the Plaistow Conservation Fund. The Conservation Commission intends to purchase land, easements, and/or other land rights to preserve the natural environment. This money is invested in interest bearing accounts.]

Available balance of the Conservation Fund is \$54,992.00 as of December 31, 2013.

Available balance of the Forestry Fund is \$26,841.00 as of December 31, 2013.

YES 534 NO 319

TOWN CLERK AND TAX COLLECTOR WARRANT ARTICLE

Article P-14-22: Shall the Town vote to authorize, beginning at the Town Meeting 2015 that the Town Clerk and Tax Collector receive up to a cost of living raise, based on the regional consumer price index? This increase shall be included in the operating budget and shall be voted upon as part of the annual operating budget of the Town. If the Town Clerk or Tax Collector seek an increase larger than the cost of living that request will be separate warrant article.

(Recommended by the Board of Selectmen (2-3-0)).

[Intent: To develop a way to give a cost of living raise to the Town Clerk and Tax Collector. A survey of more than 50 NH towns showed that around 45 of those towns give their clerk's and tax collectors a cost of living raise in this manner.]

YES 492 NO 372

DISPOSING OF TAX DEEDED PROPERTY

Article P-14-23: Shall the Town vote to adopt the provisions of RSA 80:80 III, to authorize the Plaistow Board of Selectmen to dispose of Tax Deeded Property, as justice may require, indefinitely or until rescinded?"

(Recommended by the Board of Selectmen (5-0-0)).

[Intent: This warrant allows the Plaistow Board of Selectmen to dispose of (sell) property that the Town has taken due to the failure to pay Town owed property taxes.]

YES 693 NO 152

REDUCTION OF BUDGET COMMITTEE MEMBERS

Article P-14-24: Shall the Town vote to reduce the composition of the Budget Committee from 12 elected members to 9 by eliminating 3 of the existing vacancies on the Committee, as allowed under RSA 32:15?" Plaistow's Municipal Budget Committee would then be reduced to 9 members effective March 10, 2015. All existing elected members would serve out their terms as duly elected. Per RSA 32:15, the Budget Committee would decide amongst them how to structure the change so that beginning in 2015, 3 members each year would be up for re-election each year.

(Recommended by the Board of Selectmen (5-0-0)).

[Intent: Per NH RSA 32:15, Plaistow's Budget Committee is required to consist of 3 to 13 members. The Budget Committee is requesting to reduce the number from 12 elected members currently to 9. The purpose of this warrant article is to help ensure that a quorum (a majority of members) of the Budget Committee will be available for a duly



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



posted and scheduled meeting of the Committee. Making this adjustment will ensure that Plaistow's budget Committee will be able to meet if only 6 of the Committee members are available. Having 3 members up for re-election each year will keep the members rotation so that we only have 3 new members and 6 experienced members each year, we currently have 4 members up for re-election each year.]

YES 750 NO 108

Proposed Plaistow Zoning Amendment Z-14-1

Are you in favor of amending the Zoning Ordinance by creating a "CI-Danville Road Overlay District" to allow Mixed Uses in the portion of the Commercial I District along Danville Road by adding a new paragraph E to Table 220-32B (CI -Commercial I) to read as follows and as shown in the diagram:

E. CI-Danville Road Overlay District

The CI-Danville Road Overlay District as shown on the Zoning Map shall have the following additional permitted use:

Mixed Commercial/Residential Uses where the workplace or the residence must be owner occupied.

[Intent: To allow mixed commercial and residential uses for a portion of the parcels located along Danville Road as shown in the diagram below and more specifically described as Tax Map 29 Lots 11, 12, 13, 15, 16, 17, 18, 19, and Tax Map 30, Lots 77, 78, 79, 80, 81, 82, 86, 87, 88, 89, 90, 91]



= Parcels proposed
be included in the
CI-Danville Road
Overlay District





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



(Recommended by the Planning Board 5-0-0)

YES 541 NO 262

Proposed Plaistow Zoning Amendment: Z-14-2

Are you in favor of amending the Zoning Ordinance Article III, General Provisions, by adding a new §220-17.4 Class VI. Road Building Requirements to read as follows?

§ 220-17.4. Class VI Road Building Requirements

Class VI roads are roads that have been laid in some form but never maintained by the Town. The Class VI designation may apply to entire roads or sections of roads. Any person requesting a building permit for a parcel or parcels of land with frontage on a Class VI road must submit a Limit of Liability form to the Board of Selectmen. This form must be reviewed, approved and signed by the Board of Selectmen and subsequently recorded at the Rockingham County Registry of Deeds (RCRD).

All other zoning, subdivision, and/or site plan review requirements must also be met.

[Intent: To clarify the requirements for receipt of a building permit for property located on a Class VI road.]

(Recommended by the Planning Board 5-0-0)

YES 611 NO 196

Proposed Plaistow Zoning Amendment: Z-14-3

Are you in favor of amending the Zoning Ordinance by modifying Article III, General Provisions. §220-16. Motor vehicle and trailer sales, paragraph B to read as follows: “B. No lot used for a vehicular dealership in any zone may be located any closer than 1,000 feet in any direction to any other lot used for a vehicular dealership”?

[Intent: Previous zoning only required the 1,000 foot separation in the C-1 zone. This change extends the 1,000 separation to all zones even though only C-1 and ICR zones currently allow this use.]

(Recommended by the Planning Board 5-0-0)

YES 603 NO 195

Proposed Plaistow Zoning Amendment: Z-14-4

Are you in favor of amending the Zoning Ordinance by modifying Article VI, Planned Residential Development (PRD) § 220-47. General Requirements, paragraph B to include a minimum distance between 2 accesses by adding the following to paragraph B, “and at least 100 feet must exist between the centerlines of the 2 access rights-of-way.”?



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



[Intent: The current language in the ordinance does not specify a minimum distance between the accesses in a Planned Residential Development]

(Recommended by the Planning Board 5-0-0)

YES 579

NO 215

Proposed Plaistow Zoning Amendment: Z-14-5

Are you in favor of amending the Zoning Ordinance Article VI, Planned Residential Development (PRD) § 220-47. General Requirements., by adding a new paragraph as follows?

H. If any part of the PRD is going to be part of a condominium, then a condominium subdivision plan and all associated condominium documents must be reviewed by the Planning Board attorney and approved by the State of New Hampshire. Such plans and documents must be recorded at the Rockingham County Registry of Deeds.

I. If any kind of homeowner's association is to be formed, than declarations, bylaws and/or covenants pertinent to the association must be reviewed by the Planning Board Attorney prior to submittal and approval by the State of New Hampshire Attorney General. All such legal documents must be recorded at the Rockingham County Registry of deeds.

[Intent: Although these documents have always been required, it was not specifically stated in this section of the Zoning Ordinance.]

(Recommended by the Planning Board 5-0-0)

YES 663

NO 154

Proposed Plaistow Zoning Amendment: Z-14-6

Are you in favor of amending the Zoning Ordinance Article VI, Planned Residential Development (PRD) §220-48 Specific Design Requirements by adding a new sentence to paragraph C as follows?

The combined area of wetlands and slopes over 15% may not exceed 30% of the open space.

[Intent: The intent of the open space requirement is to allow for passive recreational uses for the PRD community. This requirement cannot be met if the open space is made up of mostly wetlands and steep slopes.]

(Recommended by the Planning Board 5-0-0)

YES 531

NO 222



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



Proposed Plaistow Zoning Amendment: Z-14-7

Are you in favor of amending the Zoning Ordinance Article X. Home Occupations §220-67, by adding a letter J. to read *“There shall only be one (1) home occupation per dwelling unit.”*

[Intent: The Home Occupation is intended to allow home owners to conduct business at their residential address without impacting either the residential character of their neighborhood or abutting property values. Having multiple home occupations is not within the spirit and intent of that purpose. This amendment will clarify that only a single (1) home occupation is allowed per dwelling unit.]

(Recommended by the Planning Board 5-0-0)

YES 579

NO 241

Proposed Plaistow Zoning Amendment Z-14-8

Are you in favor of amending the Zoning Ordinance Article VIII, In-Law/Accessory Apartments to read as follows:

ARTICLE VIII In-Law/Accessory Apartments

§ 220-56. Purpose.

- A. The purpose of the in-law/accessory is to provide a housing alternative for a family member(s) while maintaining the health, safety and neighborhood aesthetics and quality.

§ 220-57. General Requirements.

In-law/accessory apartments are allowed if they comply with the following:

- A. The in-law/accessory apartment shall be designed so that the appearance of the building remains that of a single-family dwelling. Any new entrances shall be located on the side or in the rear of the building.
- B. The single-family dwelling shall not be a mobile home or a condominium.
- C. The size of the in-law/accessory apartment shall be between 400 and 800 square feet.
- D. The first occupant of an in-law apartment must be a family member.
- E. Only one bedroom is permitted in the in-law/accessory apartment
- F. In no case shall there be more than two people residing within an in-law/accessory apartment.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



- G. The structure and lot shall not be converted to a condominium or any other form of legal ownership distinct from the ownership of the existing single-family dwelling.
- H. Prior to granting a building permit for a new in-law/accessory apartment or a certificate of occupancy for an existing in-law/accessory apartment the property owner shall provide to the Building Inspector the following:
- (1) The applicant for a new in-law apartment, or an existing in-law apartment without a State approved septic design, shall provide the Building Inspector's Office with a State of New Hampshire approved septic design. Any septic design shall specifically call out the number of bedrooms in the primary dwelling and a one-bedroom in-law apartment. Prior to submission of any septic design to New Hampshire Department of Environmental Services, a test pit will be done and witnessed by the Town's Health or Deputy Health Officer and the proposed design shall be reviewed for compliance with all Zoning Ordinances.
 - (2) A floor plan of one-fourth-inch-to-the-foot scale showing the proposed changes to the building.
 - (3) A sketch plan (drawn to scale) of the lot, with existing and proposed structures and parking.
- I. All utilities in the in-law/accessory apartment shall use the existing utility meters.
- J. Once the initial family member(s) ceases to occupy the unit and prior to it being occupied as a rental unit, the property owner shall apply for a certificate of occupancy in the new tenant's name. Before a certificate of occupancy will be issued the unit shall be inspected for compliance with building and life safety codes. A new certificate of occupancy shall be issued each time there is a change in tenancy.
- K. If a home with an in-law/accessory apartment is sold, the new property owner shall make an application to the Department of Building Safety for a certificate of occupancy for the new tenant, under the provisions in letters A through J in this ordinance.
- L. In-law/accessory apartments may be added to single-family residence, an attached garage, or a detached garage. The garage apartments may be added on the same floor as the garage proper or may be built as a second story to the garage.
- M. For lots exceeding 160,000 square feet, an in-law accessory apartment may be added as a stand-alone structure provided all other provisions of this ordinance are met.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



[Intent: In 2013 the Planning Board proposed and the voters approved at Town Meeting the deletion the requirement for a Special Exception from the Zoning Board of Adjustment to permit an in-law/accessory apartment. This was done by deleting that requirement from the District Requirements Tables for LDR (§220-32F), MDR (§220-32E) and CII (§220-32C) VD (§220-32D) and ICR (§220-32G); however the references to the need for a Special Exception were never deleted from the actual In-Law/Accessory Apartment Ordinance. This proposed zoning amendment makes that housekeeping changes without changing any of the specific requirements of the ordinance.]

(Recommended by the Planning Board 5-0-0)

YES 608

NO 220



Town of Plaistow, New Hampshire
2014 ANNUAL REPORT



FINANCIAL REPORT OF THE TAX COLLECTOR
For the Municipality of PLAISTOW Year Ending 2014

MS-61

UNCOLLECTED TAXES BEG. OF YEAR*		DEBITS		PRIOR LEVIES (PLEASE SPECIFY YEARS)	
		Levy for Year of this Report		2013	
Property Taxes	#3110			\$947,526.51	
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Utility Charges	#3189				
Property Tax Credit Balance**		-\$1,695.70			
Other Tax or Charges Credit Balance		< >			
TAXES COMMITTED THIS YEAR				For DRA Use Only	
Property Taxes	#3110	\$21,184,517.00			
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185	\$839.13			
Excavation Tax @ \$.02/yd	#3187				
Utility Charges	#3189				
OVERPAYMENT REFUNDS					
Property Taxes	#3110	\$18,745.67	\$28,971.43		
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
RET CHECK FEES		\$50.00	\$50.00		
Interest - Late Tax	#3190	\$73.25			
Resident Tax Penalty	#3190	\$10,089.19	\$39,502.46		
TOTAL DEBITS		\$21,212,618.54	\$1,016,050.40	\$	\$

*This amount should be the same as the last year's ending balance. If not, please explain.



Town of Plaistow, New Hampshire
2014 ANNUAL REPORT



FINANCIAL REPORT OF THE TAX COLLECTOR (Continued)
For the Municipality of PLAISTOW Year Ending 2014

MS-61

CREDITS

REMITTED TO TREASURER	Levy for Year of This Report	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
		2013		
Property Taxes	\$20,283,771.69	\$598,034.45		
Resident Taxes				
Land Use Change				
Yield Taxes	\$839.13			
Interest (include lien conversion)	\$10,162.44	\$39,502.46		
Penalties	\$50.00	\$50.00		
Excavation Tax @ \$.02/yd				
Utility Charges				
Conversion to Lien (principal only)		\$378,441.49		
DISCOUNTS ALLOWED	\$142,674.00	\$22.00		
ABATEMENTS MADE				
Property Taxes				
Resident Taxes				
Land Use Change				
Yield Taxes				
Excavation Tax @ \$.02/yd				
Utility Charges				
CURRENT LEVY DEEDED	\$1,361.00			
UNCOLLECTED TAXES - END OF YEAR #1080				
Property Taxes	\$779,252.31			
Resident Taxes				
Land Use Change				
Yield Taxes				
Excavation Tax @ \$.02/yd				
Utility Charges				
Property Tax Credit Balance**				
Other Tax or Charges Credit Balance	-\$5,492.03			
TOTAL CREDITS	\$21,212,618.54	\$1,016,050.40	\$	\$

**Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:5:



Town of Plaistow, New Hampshire
2014 ANNUAL REPORT



FINANCIAL REPORT OF THE TAX COLLECTOR (Continued)
For the Municipality of PLAISTOW Year Ending 2014

MS-61

DEBITS

	Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)			
	2013	2012	2011	2010	
Unredeemed Liens Balance - Beg. Of Year		\$288,047.26	\$150,224.23	\$15,761.96	
Liens Executed During Fiscal Year	\$378,441.49				
Interest & Costs Collected (After Lien Execution)	\$7,228.94	\$27,807.30	\$48,856.98	\$572.72	
MTGN FEES	\$1,035.00	\$810.00	\$945.00	\$45.00	
TOTAL DEBITS	\$386,705.43	\$316,664.56	\$200,026.21	\$16,379.68	

CREDITS

REMITTED TO TREASURER		Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)			
		2013	2012	2011	2010	
Redemptions		\$173,340.05	\$131,122.88	\$130,532.19	\$5,485.24	
Interest & Costs Collected (After Lien Execution)	#3190	\$7,228.94	\$27,807.30	\$48,856.98	\$572.72	
MTGN FEES		\$1,035.00	\$810.00	\$945.00	\$45.00	
Abatements of Unredeemed Liens						
Liens Deeded to Municipality		\$2,979.06	\$2,910.87	\$2,974.19	\$2,948.06	
Unredeemed Liens Balance - End of Year	#1110	\$202,122.38	\$154,013.51	\$16,717.85	\$7,328.66	
TOTAL CREDITS		\$386,705.43	\$316,664.56	\$200,026.21	\$16,379.68	



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



TOWN CLERK FINANCIAL REPORT ***JANUARY 1, 2014 - DECEMBER 31, 2014***

W/H State NH Marriages Certified Copies	\$ 10,804.00
Interware Liability W/H = E-Reg	\$ 1,745.60
Dogs W/H State of NH	\$ 3,008.00
Refunds W/H line	\$ 767.60
UCC Fees	\$ 2,715.00
Autos (10871)	\$ 1,391,500.40
E-Reg Fee	\$ 1,074.50
Mail In Registration Fee	\$ 8,203.00
Miscellaneous	\$ 80.44
Dog License (1354)	\$ 6,846.00
Dog Pickup Fines	\$ 1,525.00
Marriage Licenses (87)	\$ 616.00
Certified Copies (1217)	\$ 7,050.00
Returned Check Charges	\$ 500.00
Municipal Agent Program	\$ 32,196.00
Voter Check List	\$ 104.00
Dredge & Fill Permits	\$ -
Boat Registrations (436)	\$ 7,643.70
Recordings	\$ 5.00
Filing Fees	\$ 6.00
Voter Registration Cards	\$ -
Title Fees	\$ 4,376.00
Registration Holders (264)	\$ 132.00
Dog Certified Postage	\$ 222.00
Trash Stickers (1039)	\$ 2,078.00
Sale of Town Keepsake Items (tree ornaments)	\$ 40.00
Pole Licenses	\$ -
Recount Fees	\$ -
Sub Total	\$ 1,483,238.24
Prior Year Returned Check Collected 2012	\$ 171.05
Outstanding Checks	\$ (292.10)
Sub Total - Remitted to the Treasurer	\$ 1,483,117.19
W/H State of NH Motor Vehicles	\$ 557,223.60
Funds From Other Town Departments	\$ 1,932,797.00
Total Funds - Remitted to the Treasurer	\$ 3,973,137.79
Respectfully submitted,	
Maryellen Pelletier, Town Clerk	
Miscellaneous Line:	
Postage = \$80.44	



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



FINANCIAL REPORT OF THE TREASURER - RECONCILED CASH BALANCES

The following cash balances have been reconciled by the treasurer to the respective bank accounts.

Account Name	Balance 12/31/13	Deposits 2014	Interest 2014	Withdrawals 2014	Balance 12/31/14
General Fund:					
Beg. Balance TD Bank - Gen. Fund	\$8,762,476.75				
Plus: Receipts from All Sources		\$25,550,200.65			
Plus: Transfers from Investments		\$710,898.70			
Plus: Interest Earned			\$5,320.68		
Less: Authorized Disbursements				(\$25,188,687.93)	
Less: Transfers to Departments				(\$465,005.99)	
End Balance TD Bank Gen. Fund					\$9,375,202.86
People's Bank	\$0.00	\$113,995.00			\$113,995.00
Water Bond:					
MBIA Account - Water Bond	\$300,825.50		\$56.00		\$300,881.50
Impact Fees:					
Public Safety	\$83,966.47	\$35,678.40	\$146.69	(\$3,211.00)	\$116,580.56
Recreation	\$18,000.48	\$29,581.02	\$48.67	(\$1,140.00)	\$46,490.17
Roadway	\$2,961.33		\$4.27		\$2,965.60
Route 125	\$1.00		\$0.00		\$1.00
School	\$38,858.50	\$56,133.00	\$76.53	(\$20,000.00)	\$75,068.03
Waterline	\$11,229.54		\$16.23		\$11,245.77
Other Funds:					
Cannon & Statue	\$1,399.21		\$2.03		\$1,401.24
Conservation	\$75,000.57		\$99.72	(\$14,804.37)	\$60,295.92
Current Use	\$84,498.40	\$46,666.00	\$142.67	(\$33,678.12)	\$97,628.95
Town Forest	\$26,843.51		\$38.46	(\$542.09)	\$26,339.88
Access Mgmt	\$9,161.79		\$2.10	(\$9,163.89)	\$0.00
Recreation Rev.	\$53,751.75	\$4,192.00	\$50.56	(\$25,626.86)	\$32,367.45
Water Supp. Line	\$371,207.54	\$97,184.92	\$631.88	(\$21,715.84)	\$447,308.50
WWII Monument	\$85.91		\$0.12		\$86.03
Westville Rd. Mit.	\$133.60		\$0.21		\$133.81
Special Detail	\$11,910.53	\$118,583.26	\$42.86	(\$118,583.26)	\$11,953.39
Drug Forfeiture Federal Funds	\$8,909.74	\$87,336.55	\$0.00	(\$18,354.99)	\$77,891.30
Drug Forfeiture State Funds	\$291.65	\$307.70	\$0.00	(\$134.12)	\$465.23
Rescue Vehicle & Medical Equipment	\$17,635.60	\$935.94	\$24.00	(\$8,274.70)	\$10,320.84
Accident Recon.	\$4,716.07		\$0.38	(\$4,716.45)	\$0.00
Grand Total - All Funds	\$9,883,865.44	\$26,851,693.14	\$6,704.06	(\$25,933,639.61)	\$10,808,623.03

Respectfully Submitted,

Pat Macomber, Treasurer



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



FINANCIAL REPORT OF THE TRUSTEES OF THE TRUST FUND

2014 Fund Name (Unaudited)	Beginning Balance	Deposits	Withdrawals	Interest Earned	Ending Balance
<i>MBIA – NH Public Investment Pool</i>					
Plaistow Cemetery	125,660.03	\$4,395	\$0.00	\$23.27	\$130,078.30
North Parish Cemetery	\$5,532.65	\$0	\$0.00	\$0.36	\$5,533.01
Cemetery Totals	\$131,192.68	\$4,395	\$0.00	\$23.63	\$135,611.31
<i>Other Accounts</i>					
Fire Dept. Capital Reserve	\$415,542.40	\$210,000	\$436,789.00	\$40.67	\$188,794.07
Recreation Commission	\$4.22	\$0	\$0.00	\$0.00	\$4.22
P.E.G. Cable Access	\$2,280.30	\$0	\$0.00	\$0.00	\$2,280.30
Internet Expendable	\$11,696.60	\$0	\$0.00	\$1.88	\$11,698.48
Fire Suppression Capital Reserve	\$58,981.69	\$140,000	\$70,000.00	\$12.25	\$128,993.94
Town Hall Expendable	\$7,526.23	\$0	\$0.00	\$1.30	\$7,527.53
Accrued Leave Expendable	\$12,595.30	\$0	\$0.00	\$1.90	\$12,597.20
Highway Capital Reserve	\$80,726.37	\$159,000	\$32,897.41	\$26.67	\$206,855.63
Buildings Capital Reserve	\$9,499.88	\$10,000	\$0.00	\$4.18	\$19,504.06
Cell Tower Capital Reserve	\$38,240.07	\$250,000	\$0.00	\$30.46	\$288,270.53
Pump House Capital Res.	\$140,055.35	\$70,000	\$0.00	\$39.19	\$210,094.54
Communications Radio	\$0.00	\$25,000	\$0.00	\$0.15	\$25,000.15
Recreation Plan Capital Reserve	\$0.00	\$50,000	\$0.00	\$0.15	\$50,000.15
Sub Totals	\$777,148.41	\$914,000	\$539,686.41	\$158.80	\$1,151,620.80
<i>Total Invested Funds</i>	<i>\$908,341.09</i>	<i>\$918,395</i>	<i>\$539,686.41</i>	<i>\$182.43</i>	<i>\$1,287,232.11</i>



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



FINANCIAL REPORT OF THE LIBRARY TRUSTEES

PLAISTOW PUBLIC LIBRARY-2014 REPORT	
INCOME	
Town of Plaistow	\$511,282
Donations, Fines, Lost Books, Book Sale	7,487
Fees: Electronic Equipment, Non-Resident Cards	3,288
Interest on Deposits	300
2013 Encumbered Funds	44,000
Donation to Carolyn Jeffrey Memorial Fund	1,100
TOTAL INCOME	\$567,457
EXPENSES	
Salaries & Benefits	\$308,526
Utilities	41,505
Material Acquisitions	39,125
Online Resources	11,570
Facility Expenses	51,275
Technical Services	5,943
Supplies & Postage	14,137
Programming	11,833
Bookkeeping	3,649
Legal & Professional	2,081
Reimbursed to Town of Plaistow	14,205
Carolyn Jeffrey Memorial Fund- Children's furniture	1,152
2013 Encumbered Funds Expenditures	9,531
2014 Encumbered Funds (HVAC)	42,309
TOTAL EXPENSES	\$556,841



Town of Plaistow, New Hampshire
2014 ANNUAL REPORT



FINANCIAL REPORT OF THE LIBRARY TRUSTEES (Continued)

LIBRARY ACCOUNT BALANCES 12/31/2014	
Funds on Deposit in Money Market at TD Bank	
Special Projects Fund	\$54,460.61
Fines/Lost Book Account	42,811.84
Restoration & Replacement	30,930.33
Memorial Funds	18,979.34
Roger B. Hill Memorial Fund	15,790.82
Francis Minnick Memorial Fund	15,465.48
Grounds Enhancement	13,840.70
Donald Murray Memorial Fund	10,310.59
Constance Cullen Memorial Fund	4,229.52
Technology Fund	2,877.72
Jean Vass Memorial Fund	2,118.35
Donald R. Willis Memorial Fund	2,111.79
Carolyn Jeffrey Memorial Fund	1,231.37
Atty. & Mrs. Samuel Conti Family Fund	765.56
Total Funds in Money Market as of 12/31/2014	\$215,924.02

Respectfully Submitted,

James Peck, Treasurer, Board of Trustees

December 31, 2014



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



GRANTS AND DONATION RECEIVED

Amount	Source	Purpose	Dept.	Accepted
\$32,000	U.S Department of Justice	Victim Witness Advocate	Police	1/2014
\$4,347	Highway Safety Grant	Red Light	Police	3/2014
\$4,347	Highway Safety Grant	DWI/DUI Enforcement	Police	3/2014
\$4,347	Highway Safety Grant	Radar Unit	Police	3/2014
\$133,000	Emergency Management Planning Grant	Communications	Police	5/2014

Respectfully Submitted,

Gayle Hamel
Administrative Assistant to the Town Manager and Board of Selectmen



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



IMPACT FEES DEFINITION AND 2014 FEE SCHEDULE

An “impact fee is a fee or assessment imposed upon development, including subdivision, building construction or other land use change, in order to help meet the needs occasioned by that development for the construction or improvement of capital facilities owned or operated by the municipality, including and limited to water treatment and distribution facilities; wastewater treatment and disposal facilities; sanitary sewers, storm water, drainage and flood control; facilities; public road systems and rights-of-way; municipal office facilities, public school facilities; the municipality’s proportional share of capital facilities of a cooperative or regional school district of which the municipality is a member; public safety facilities; solid waste collection, transfer, recycling, processing and disposal facilities; public library facilities; and public recreational facilities not including public open space. Impact Fees must be used within six years of imposition, or must be returned to the developer.

1. School District Impact Fees

<u>Units in Structure/Building Type</u>	<u>Fee Assessment per Unit</u>
Single family detached (single family house)	\$2,916.00
Single family attached (condo or townhouse)	\$1,899.00
Duplex (2 unit)	\$2,269.00
3-4 Units (condo or apartment)	\$1,812.00
5+ Units (condo or apartment)	\$1,057.00

2. Recreation Impact Fees

<u>Units in Building Type</u>	<u>Fee Assessment per Unit/Bedroom</u>
Single family detached (single family house)	\$469.54
Single family attached (duplex, condo or townhouse)	\$469.54
3+ Units (condo or apartment)	\$469.54

3. Public Safety Impact Fees

<u>Type of Land Use</u>	<u>Cost</u>
Industrial or Commercial	\$1.01
Residential	\$1,478.00

4. New Road Impact Fees

Cost
\$5.00 per linear Foot of Additional Public Road

5. Water Line/Fire Suppression Impact Fees

Cost
\$2.00 per square Foot of Commercial, Industrial, Multifamily, PRD Residential Development Projects

Respectfully Submitted,
Mark Fougere



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



BUDGET FOR THE TOWN OF PLAISTOW 2014 BUDGETED VERSUS ACTUAL

DEPARTMENT	2014 TOWN MEETING APPROVED	2014 YTD EXPENDITURES	2014 ENDING BALANCES
EXECUTIVE OFFICES	\$292,894	\$300,183	-\$7,289
TOWN CLERK	\$99,578	\$98,539	\$1,039
ELECTIONS	\$18,600	\$16,577	\$2,023
FINANCE (Bookkeeping)	\$93,384	\$116,083	-\$22,699
ASSESSING	\$148,022	\$131,077	\$16,945
TAX COLLECTOR	\$50,816	\$46,349	\$4,467
TREASURER, TRUSTEES, BUDGET CMTE.	\$8,579	\$9,088	-\$509
LEGAL	\$40,000	\$34,193	\$5,807
PERSONNEL ADMINISTRATION	\$1,709,823	\$1,671,719	\$38,104
PLANNING	\$84,904	\$83,999	\$905
ZONING	\$7,110	\$3,647	\$3,463
GENERAL GOVERNMENT BUILDINGS	\$179,305	\$188,494	-\$9,189
TOWN INSURANCE	\$83,000	\$60,869	\$22,131
ADVERTISING/REG ASSOCIATION	\$25,771	\$26,013	-\$242
CABLE STUDIO	\$32,711	\$41,910	-\$9,199
CONFLICT OF INTEREST	\$600	\$31	\$569
POLICE DEPARTMENT/ACO	\$1,849,736	\$1,809,953	\$39,783
FIRE DEPARTMENT	\$537,836	\$493,984	\$43,852
BUILDING INSPECTION	\$114,582	\$117,677	-\$3,095
EMERGENCY MANAGEMENT	\$23,994	\$21,688	\$2,307
PUBLIC WORKS ADMINISTRATION	\$287,361	\$289,548	-\$2,187
HIGHWAY DEPARTMENT	\$558,300	\$370,899	\$187,401
STREET LIGHTING	\$97,000	\$87,873	\$9,127
SOLID WASTE DISPOSAL	\$515,000	\$484,212	\$30,788
SOLID WASTE CLEAN-UP	\$47,000	\$69,184	-\$22,184
WATER DISTRIBUTION	\$45,505	\$33,896	\$11,609
HEALTH	\$79,542	\$72,670	\$6,872
HUMAN SERVICES	\$59,482	\$59,437	\$45
WELFARE ADMINISTRATIVE	\$740	\$199	\$541
WELFARE - DIRECT ASSISTANCE	\$32,350	\$26,383	\$5,967
RECREATION	\$211,382	\$179,803	\$31,579
LIBRARY	\$511,282	\$497,077	\$14,205
PATRIOTIC PURPOSES	\$1,000	\$117	\$883
CULTURAL	\$26,619	\$30,978	-\$4,359
CONSERVATION COMMISSION	\$9,690	\$2,134	\$7,556
DEBT SERVICE	\$1	\$0	\$1
Deliberative Session			\$0
TOTAL	\$7,883,499	\$7,476,482	\$407,017



Town of Plaistow, New Hampshire
2014 ANNUAL REPORT



TOWN OF PLAISTOW
BALANCE SHEET
(December 31, 2014)

<u>Assets</u>	
Cash and cash equivalents	\$ 9,577,390
Investments	300,882
Taxes receivable, net	904,351
Interfund receivables	48,913
Other receivables	25,070
Other assets	12,902
Total Assets	\$ 10,869,508
 <u>Liabilities</u>	
Accounts payable	\$ 265,802
Accrued expenses	10
Due to other governments	7,411,895
Due to other funds	234,023
Total Liabilities	7,911,730
 <u>Fund Balances</u>	
Assigned	249,289
Unassigned	2,708,489
Total Fund Balances	2,957,778
 Total Liabilities and Fund Balances	 \$ 10,869,508

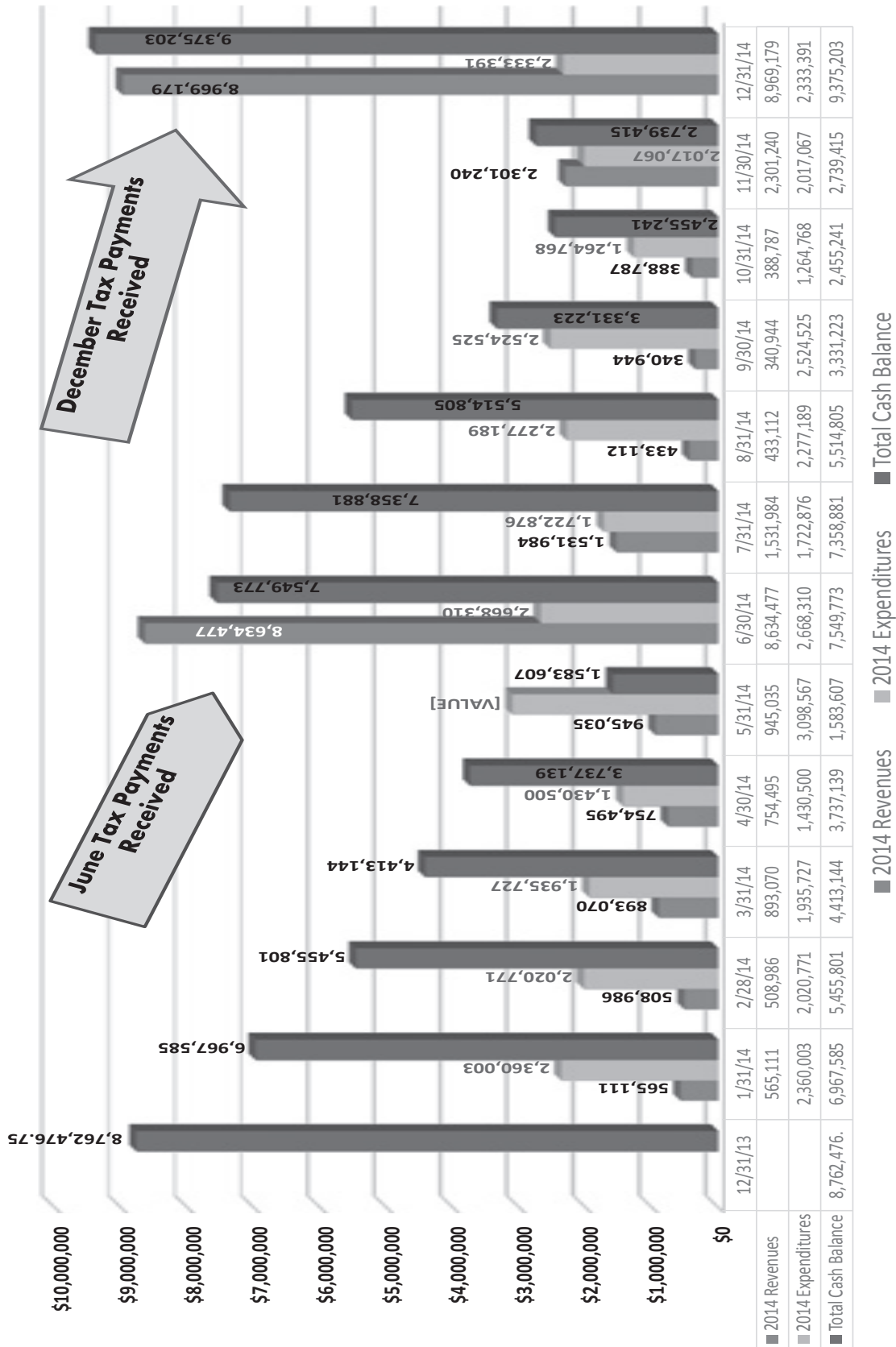


Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



THE TOWN OF PLAISTOW 2014 CASH FLOW





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



TAX RATE CALCULATION 2014

Town Portion			
Gross Appropriations	\$8,658,963		
Less Revenues	(\$3,904,007)		
Less Shared Revenues	\$0		
Add Overlay	\$150,815		
War Service Credits	\$175,500		
Net Town Appropriation		\$5,081,271	
Special Adjustment	\$0		
Approved Town Tax Effort		\$5,081,271	Town Rate: \$5.98
School Portion			
Net Local School Budget (Gross Appropriation) - Revenue	\$0		
Regional School Appropriation	\$17,744,795		
Less Adequate Education Grant	(\$2,497,900)		
Less State Education Taxes	(\$2,079,337)		
Approved School(s) Tax Effort		\$13,167,558	Local School Rate: \$15.49
State Education Taxes			
State-wide Education Tax Rate	\$2.48		
Equalized Valuation	\$838,442,324		
Divided by Local Assessed Valuation	\$826,386,047		
State Education Tax For Plaistow		\$2,079,337	State School Rate: \$2.52
County Portion			
Due to County	\$972,944		
Less Shared Revenues	\$0		
Approved County Tax Effort:		\$972,422	County Rate: \$1.14
Total Property Taxes Assessed	\$21,300,588		
Less War Service Credits	(\$175,500)		
Total Property Tax Commitment:		\$21,125,088	Total Rate: \$25.13
Proof of Rate			
Net Assessed Valuation		Tax Rate	Assessment
State Education Tax (no utilities)	\$826,386,047	\$2.52	\$2,079,337
All other Taxes	\$849,982,037	\$22.61	\$19,221,251
Total Property Taxes Assessed			\$21,300,588



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



TAX RATE ANALYSIS

TAX RATE COMPONENTS	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002
Plaistow Tax Rate	5.98	5.98	5.98	6.27	6.56	6.37	5.10	4.60	4.34	3.54	4.83	3.92	3.80
Timberlane District Tax Rate	15.49	15.53	14.90	14.59	14.40	13.78	12.79	11.12	10.58	9.63	12.29	10.42	10.27
State Education Tax Rate	2.52	2.61	2.70	2.71	2.61	2.72	2.43	2.39	2.68	2.53	3.72	5.03	5.28
County Tax Rate	1.14	1.12	1.13	1.14	1.16	1.08	0.98	0.89	0.90	0.94	1.25	1.20	1.23
TOTAL TAX RATE	25.13	25.24	24.71	24.71	24.72	23.95	21.30	19.00	18.50	16.64	22.09	20.57	20.58
Assessed Valuation													
Residential/Commercial V	849,982,037	829,279,324	827,670,502	828,352,659	828,441,746	833,761,946	936,108,957	994,755,612	1,002,699,303	1,019,422,093	717,982,421	714,291,718	705,719,788
PLAISTOW 2014 TAX RATE													
Total Tax Rate			2013	2014	Change								
\$200,000.00			\$5,049	\$5,026	-\$23								
\$250,000.00			\$6,311	\$6,283	-\$28								
\$300,000.00			\$7,573	\$7,539	-\$34								
\$350,000.00			\$8,835	\$8,796	-\$39								
Town Rate (Values)			2013	2014	Change								
\$200,000.00			\$1,196	\$1,196	\$0.00								
\$250,000.00			\$1,495	\$1,495	\$0.00								
\$300,000.00			\$1,794	\$1,794	\$0.00								
\$350,000.00			\$2,093	\$2,093	\$0.00								
School Rate (Values)			2013	2014	Change								
\$200,000.00			\$3,106	\$3,098	-\$8								
\$250,000.00			\$3,882	\$3,873	-\$9								
\$300,000.00			\$4,658	\$4,647	-\$11								
\$350,000.00			\$5,435	\$5,422	-\$13								
State Education Rate (Values)			2013	2014	Change								
\$200,000.00			\$522	\$504	-\$18								
\$250,000.00			\$653	\$630	-\$23								
\$300,000.00			\$784	\$756	-\$28								
\$350,000.00			\$914	\$882	-\$32								
County Rate (Values)			2013	2014	Change								
\$200,000.00			\$225	\$228	\$3								
\$250,000.00			\$281	\$285	\$4								
\$300,000.00			\$337	\$342	\$5								
\$350,000.00			\$393	\$399	\$6								

As a general overview, the Town of Plaistow's tax rate is applied annually to both a commercial and residential property's assessed valuation to determine the amount of tax to levy on the property. All the taxing agencies: the Town of Plaistow, Rockingham County, State Education, and the Timberlane School District determine the overall tax rate.

This year, in early November, after working with NH State Officials from the Department of Revenue Administration, the Town of Plaistow established a tax rate of \$25.13 per thousand for 2014. This rate is comprised of Timberlane Local School Rate \$15.49 and the State Education Property Tax Rate of \$2.52, which results in the combined tax rate to support public schools at \$18.01. The Rockingham County rate has increased to \$1.14 and the Town's share is stable at \$5.98.

The tax liability for a year is calculated in the fall of that year. While Plaistow issues two tax bills per year, the first bill is an estimate based on 50% of the prior year. It is calculated using the prior year's tax rate and assessed value. However, when the second bill arrives it is the true tax liability using the newly established tax rate in the fall. The first half billed amount is subtracted from the total tax liability to arrive at the final tax amount due in December.

Additionally, over the last several years, the Town's municipal revenues for motor vehicles, Building Permit Fees and State revenues have also decreased significantly but are now starting to pick up. This has been reflected in the reduction of estimated revenues reported to DRA. To help off-set the declining revenues, while developing and managing the Town's 2014 budget, mindful of the overall tax rate that would be approved for 2014, the Town has made significant efforts to lessen the impact to taxpayers. These efforts include:

- *Successfully negotiated contract for both the Police Union and the Town Union that saved the Town a significant amount in healthcare costs.
 - *In September the Town submitted a request for an \$800,000 Transportation Alternative project grant that will continue the work to make Main Street Safe.
 - *The Plaistow Board of Selectmen approved the purchase of three acres of former farmland that will be added to the Plaistow Town Forest. Conservation funds helped to support an \$11,700 purchase price for the land, which borders Hampstead's town
 - *\$133K in Communications Upgrades for the Police and Fire Department in 2015
- All of these efforts have significantly limited the impact to the Town's portion of the 2014 tax rate.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014 TOWN LONG TERM DEBT REPORT

The Town of Plaistow recognizes that the foundation of a well-managed community is having a sound debt strategy. As a Community, from time to time, Plaistow has had to consider the timing and purposes for bond anticipation notes, capital outlay notes, grant anticipation notes, and tax and revenue anticipation notes. These financial tools are available to help improve the quality of decisions and support long-term financial planning, including a multi-year capital plan for the Town's capital projects.

We are pleased that the Town's long-term debt obligation is:

\$0.00



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT

VACHON CLUKAY & COMPANY PC

CERTIFIED PUBLIC ACCOUNTANTS
608 Chestnut Street • Manchester, New Hampshire 03104
(603) 622-7070 • Fax: (603) 622-1452 • www.vachonclukay.com

October 16, 2014

To the Board of Selectmen and Town Manager
Town of Plaistow, New Hampshire

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Plaistow, New Hampshire (the Town) for the year ended December 31, 2013. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated February 17, 2014. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Plaistow, New Hampshire are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended December 31, 2013. We noted no transactions entered into by the Town of Plaistow, New Hampshire during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The most sensitive estimate affecting the financial statements of the Governmental Activities was:

Management's estimates of the useful lives of depreciable capital assets are based on historical utilization of assets. We evaluated the key factors and assumptions used to develop the useful lives of depreciable capital assets in determining that it is reasonable in relation to the financial statements taken as a whole.

The most sensitive estimate affecting the financial statements of the General Fund and the Governmental Activities was:

Management's estimate of the allowance for uncollectible receivables is based on the likelihood of the Town to collect monies owed to it. We evaluated the key factors and assumptions used to develop the estimate for uncollectible receivables in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

As discussed in Note 2 to the basic financial statements, the Town has not implemented GASB Statement 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. The provisions of GASB Statement 45 were required to be implemented by the Town during the year ended December 31, 2009. Accordingly, an adverse opinion has been issued on the Government-Wide statements.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 16, 2014.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Town of Plaistow, New Hampshire's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

The Town did not adopt GASB 45 – Other Post-Employment Benefits during the current year which resulted in an adverse opinion on the Governmental Activities statements.

Other Matters

We applied certain limited procedures to the management's discussion and analysis and budgetary comparison information, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining nonmajor governmental fund and fiduciary fund financial statements, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of the Board of Selectmen and management of the Town of Plaistow, New Hampshire and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Vachon Clukay & Company PC



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

TABLE OF CONTENTS

	<u>Page(s)</u>
INDEPENDENT AUDITOR'S REPORT	
MANAGEMENT'S DISCUSSION AND ANALYSIS	i-vi
BASIC FINANCIAL STATEMENTS	
EXHIBITS:	
A Statement of Net Position	1
B Statement of Activities	2
C Balance Sheet – Governmental Funds	3
D Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	4
E Statement of Fiduciary Net Position – Fiduciary Funds	5
F Statement of Changes in Fiduciary Net Position - Fiduciary Funds	6
NOTES TO BASIC FINANCIAL STATEMENTS	7-20
REQUIRED SUPPLEMENTARY INFORMATION	
SCHEDULE:	
1 Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Budgetary Basis) – General Fund	21
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION	22
SUPPLEMENTAL SCHEDULES	
SCHEDULES:	
A Combining Balance Sheet – Governmental Funds - All Nonmajor Funds	23
A-1 Combining Balance Sheet – Governmental Funds - All Nonmajor Special Revenue Funds	24
B Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds - All Nonmajor Funds	25
B-1 Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds - All Nonmajor Special Revenue Funds	26
C Combining Statement of Assets and Liabilities - All Agency Funds	27



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen and Town Manager
Town of Plaistow, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Plaistow, New Hampshire as of and for the year ended December 31, 2013, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

Basis for Adverse Opinion on Governmental Activities

As discussed in Note 2 to the financial statements, management has not recorded a liability for other post-employment benefits in governmental activities and, accordingly, has not recorded an expense for the current period change in that liability. Accounting principles generally accepted in the United States of America require that other post-employment benefits attributable to employee services already rendered and that are not contingent on a specific event that is outside the control of the employer and employee be accrued as liabilities and expenses as employees earn the rights to the benefits, which would increase the liabilities, reduce the net position, and change the expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses of the governmental activities is not reasonably determinable.

Adverse Opinion

In our opinion, because of the significance of the matter described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the governmental activities of the Town of Plaistow, New Hampshire, as of December 31, 2013, or the changes in financial position thereof for the year then ended.

Unmodified Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Plaistow, New Hampshire, as of December 31, 2013, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages i-vi and 21-22 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Plaistow, New Hampshire's basic financial statements. The combining nonmajor fund and fiduciary fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor fund and fiduciary fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, based on our audit and the procedures performed as described above, the combining nonmajor fund and fiduciary fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Vachon Aubrey & Company PC

Manchester, New Hampshire
October 16, 2014



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

EXHIBIT A

TOWN OF PLAISTOW, NEW HAMPSHIRE

Statement of Net Position

December 31, 2013

Governmental Activities

ASSETS

Current Assets:

Cash and cash equivalents	\$ 10,238,894
Investments	1,203,633
Taxes receivable, net	1,172,113
Accounts receivable, net	21,252
Due from other governments	358,184
Prepaid expenses	32,207
Total Current Assets	<u>13,026,283</u>

Noncurrent Assets:

Capital assets:

Non-depreciable capital assets	3,983,963
Depreciable capital assets, net	<u>7,517,026</u>
Total Noncurrent Assets	<u>11,500,989</u>
Total Assets	<u>24,527,272</u>

DEFERRED OUTFLOWS OF RESOURCES

Total Deferred Outflows of Resources

-

LIABILITIES

Current Liabilities:

Accounts payable	328,636
Accrued expenses	89,944
Due to other governments	7,039,778
Current portion of capital leases payable	<u>24,095</u>
Total Current Liabilities	<u>7,482,453</u>

Noncurrent Liabilities:

Capital leases payable	25,420
Compensated absences	<u>186,607</u>
Total Noncurrent Liabilities	<u>212,027</u>
Total Liabilities	<u>7,694,480</u>

DEFERRED INFLOWS OF RESOURCES

Unearned tax revenue	3,047
Unearned other revenue	<u>932</u>
Total Deferred Inflows of Resources	<u>3,979</u>

NET POSITION

Invested in capital assets	11,451,474
Restricted	221,898
Unrestricted	<u>5,155,441</u>
Total Net Position	<u>\$ 16,828,813</u>

See accompanying notes to the basic financial statements



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

EXHIBIT B
TOWN OF PLAISTOW, NEW HAMPSHIRE
Statement of Activities
For the Year Ended December 31, 2013

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental Activities:					Governmental Activities
General government	\$ 2,862,612	\$ 10,949			\$ (2,851,663)
Public safety	2,789,111	219,502	\$ 274,672		(2,294,937)
Highways and streets	809,044		181,609		(627,435)
Sanitation	634,426				(634,426)
Water distribution and treatment	52,345	92,166			39,821
Health and welfare	169,438	4,351			(165,087)
Culture and recreation	757,687	91,665			(666,022)
Conservation	2,756			\$ 46,666	43,910
Total governmental activities	<u>\$ 8,077,419</u>	<u>\$ 418,633</u>	<u>\$ 456,281</u>	<u>\$ 46,666</u>	<u>(7,155,839)</u>
General revenues:					
Property and other taxes					4,941,110
Licenses and permits					1,475,978
Grants and contributions:					
Rooms and meals tax distribution					337,194
Railroad tax					1,112
Interest and investment earnings					9,261
Miscellaneous					658,350
Contributions to permanent fund principal					1,325
Total general revenues and contributions to permanent fund principal					<u>7,424,330</u>
Change in net position					268,491
Net position - beginning of year					<u>16,560,322</u>
Net position - ending					<u>\$ 16,828,813</u>

See accompanying notes to the basic financial statements



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

EXHIBIT C

TOWN OF PLAISTOW, NEW HAMPSHIRE

Balance Sheet

Governmental Funds

December 31, 2013

	General Fund	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 9,452,856	\$ 786,038	\$ 10,238,894
Investments	1,077,973	125,660	1,203,633
Taxes receivable, net	1,172,113		1,172,113
Accounts receivable, net	4,801	16,451	21,252
Due from other governments	51,021	307,163	358,184
Due from other funds	343,109	196,458	539,567
Prepaid expenses	32,207		32,207
Total Assets	<u>12,134,080</u>	<u>1,431,770</u>	<u>13,565,850</u>
DEFERRED OUTFLOWS OF RESOURCES			
Total Deferred Outflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>
Total Assets and Deferred Outflows of Resources	<u>\$ 12,134,080</u>	<u>\$ 1,431,770</u>	<u>\$ 13,565,850</u>
LIABILITIES			
Accounts payable	\$ 328,636		\$ 328,636
Accrued expenses	88,642	\$ 1,302	89,944
Due to other governments	7,039,778		7,039,778
Due to other funds	196,458	343,109	539,567
Total Liabilities	<u>7,653,514</u>	<u>344,411</u>	<u>7,997,925</u>
DEFERRED INFLOWS OF RESOURCES			
Unearned tax revenue	814,403		814,403
Unearned other revenue	932		932
Total Deferred Inflows of Resources	<u>815,335</u>	<u>-</u>	<u>815,335</u>
FUND BALANCES			
Nonspendable	42,707	106,643	149,350
Restricted	55,215	49,540	104,755
Committed	734,093	816,958	1,551,051
Assigned	676,768	114,566	791,334
Unassigned (deficit)	2,156,448	(348)	2,156,100
Total Fund Balances	<u>3,665,231</u>	<u>1,087,359</u>	<u>4,752,590</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 12,134,080</u>	<u>\$ 1,431,770</u>	

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds

11,500,989

Property taxes are recognized on an accrual basis in the statement of net assets, not the modified accrual basis

811,356

Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds. Long-term liabilities at year end consist of:

Capital leases payable

(49,515)

Compensated absences

(186,607)

Net position of governmental activities

\$ 16,828,813

See accompanying notes to the basic financial statements



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

TOWN OF PLAISTOW, NEW HAMPSHIRE Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds For the Year Ended December 31, 2013				TOWN OF PLAISTOW, NEW HAMPSHIRE Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Year Ended December 31, 2013			
	General Fund	Nonmajor Governmental Funds	Total Governmental Funds				
Revenues:							
Taxes	\$ 5,098,632		\$ 5,098,632	Net Change in Fund Balances - Total Governmental Funds		\$ (212,597)	
Licenses and permits	1,475,978		1,475,978	Amounts reported for governmental activities in the			
Intergovernmental	752,114	\$ 89,139	841,253	statement of activities are different because:			
Charges for services	109,651	300,803	410,454				
Interest and investment income	7,566	1,695	9,261	Governmental funds report capital outlays as expenditures.			
Miscellaneous	625,183	42,671	667,854	However, in the statement of activities, the cost of those			
Total Revenues	8,069,124	434,308	8,503,432	assets is allocated over their estimated useful lives as			
				depreciation expense. This is the amount by which		668,179	
Expenditures:				depreciation expense exceeded capital outlays in the			
Current operations:				current period.			
General government	2,814,868		2,814,868	Revenues in the statement of activities that do not provide			
Public safety	2,616,905	170,354	2,787,259	current financial resources are not reported as revenues		(157,522)	
Highways and streets	934,224		934,224	in the funds.			
Sanitation	634,426		634,426	Proceeds from capital leases are reported as other financing			
Water distribution and treatment	21,716		21,716	sources in the governmental funds, but capital leases increase		(49,515)	
Health and welfare	169,589		169,589	long-term liabilities in the statement of net position.			
Culture and recreation	671,189	5,720	676,909	Some expenses reported in the statement of activities,			
Conservation	1,746	1,010	2,756	such as compensated absences, do not require the use			
Capital outlay	665,654	58,143	723,797	of current financial resources and therefore are not			
Total Expenditures	8,530,317	235,227	8,765,544	reported as expenditures in governmental funds.			
				Change in Net Position of Governmental Activities		19,946	
Excess revenues over (under) expenditures	(461,193)	199,081	(262,112)			\$ 268,491	
Other financing sources (uses):							
Proceeds from capital lease	49,515		49,515				
Transfers in	21,716	10,000	31,716				
Transfers out	(10,000)	(21,716)	(31,716)				
Total other financing sources (uses)	61,231	(11,716)	49,515				
Net change in fund balances	(399,962)	187,365	(212,597)				
Fund balances at beginning of year	4,065,193	899,994	4,965,187				
Fund balances at end of year	\$ 3,665,231	\$ 1,087,359	\$ 4,752,590				

See accompanying notes to the basic financial statements



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

EXHIBIT E
TOWN OF PLAISTOW, NEW HAMPSHIRE
Statement of Fiduciary Net Position
Fiduciary Funds
December 31, 2013

	Private- Purpose Trust Funds	Agency Funds
ASSETS		
Cash and cash equivalents		\$ 184,000
Investments	\$ 5,533	
Total Assets	<u>5,533</u>	<u>\$ 184,000</u>
DEFERRED OUTFLOWS OF RESOURCES		
Total Deferred Outflows of Resources	<u>-</u>	
LIABILITIES		
Deposits		\$ 145,141
Due to other governments		38,859
Total Liabilities	<u>-</u>	<u>\$ 184,000</u>
DEFERRED INFLOWS OF RESOURCES		
Total Deferred Inflows of Resources	<u>-</u>	
NET POSITION		
Held in trust	5,533	
Total Net Position	<u>\$ 5,533</u>	

See accompanying notes to the basic financial statements



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

EXHIBIT F
TOWN OF PLAISTOW, NEW HAMPSHIRE
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the Year Ended December 31, 2013

	Private- Purpose <u>Trust Funds</u>
ADDITIONS:	
Investment earnings:	
Interest	\$ 2
Total Additions	<u>2</u>
Change in Net Position	2
Net Position - beginning of year	<u>5,531</u>
Net Position - end of year	<u>\$ 5,533</u>

See accompanying notes to the basic financial statements



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

TOWN OF PLAISTOW, NEW HAMPSHIRE NOTES TO BASIC FINANCIAL STATEMENTS December 31, 2013

NOTE 1—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Town of Plaistow, New Hampshire conform to accounting policies generally accepted in the United States of America for local governmental units, except as indicated hereinafter. The following is a summary of significant accounting policies.

Financial Reporting Entity

The Town of Plaistow, New Hampshire (the "Town") was incorporated in 1749. The Town operates under the Town Meeting/Board of Selectmen/Town Manager form of government and performs local governmental functions authorized by State law.

The financial statements include those of the various departments governed by the Board of Selectmen and other officials with financial responsibility. The Town has no other separate organizational units, which meet criteria for inclusion in the financial statements as defined by the Governmental Accounting Standards Board (GASB).

Basis of Presentation

The Town's basic financial statements consist of government-wide statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

1. Government-Wide Financial Statements:

The statement of net position and the statement of activities display information about the Town as a whole. These statements include the financial activities of the primary government, except for fiduciary funds.

The statement of net position presents the financial condition of the governmental activities of the Town at year end. The statement of activities presents a comparison between direct expenses and program revenues for each program or function of the Town's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program and interest earned on grants that is required to be used to support a particular program. Revenues which are not classified as program revenues are presented as general revenues of the Town. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the Town.

2. Fund Financial Statements:

During the year, the Town segregates transactions related to certain Town functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Town at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

TOWN OF PLAISTOW, NEW HAMPSHIRE NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED) December 31, 2013

separate column. Nonmajor funds are aggregated and presented in a single column. The fiduciary funds are reported by type.

Fund Accounting

The Town uses funds to maintain its financial records during the fiscal year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The Town employs the use of two categories of funds: governmental and fiduciary.

1. Governmental Funds:

Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and deferred outflows of resources, and liabilities and deferred inflows of resources is reported as fund balance. The following is the Town's major governmental fund:

The *General Fund* is the main operating fund of the Town and is used to account for all financial resources except those required to be accounted for in another fund.

2. Fiduciary Funds:

Fiduciary fund reporting focuses on net position and changes in net position. The fiduciary fund category is split into two classifications: private purpose trust funds and agency funds. Trust funds are used to account for assets held by the Town under a trust agreement for individuals, private organizations, or other governments and are therefore not available to support the Town's own programs. The Town maintains private purpose trust funds which account for monies designated to benefit individuals within the Town. The Town's agency funds are custodial in nature (assets equal liabilities) and do not involve the measurement of results of operations. The Town's agency funds consist of planning board escrow deposits and impact fees held for the school.

Measurement Focus

1. Government-Wide Financial Statements:

The government-wide financial statements are prepared using the economic resources measurement focus. All assets, deferred outflows of resources, liabilities, and deferred inflows of resources associated with the operation of the Town are included on the Statement of Net Position.

2. Fund Financial Statements:

All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, deferred outflows of resources, current liabilities, and deferred inflows of resources generally are included on the balance sheet. The statement of revenues, expenditures and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

TOWN OF PLAISTOW, NEW HAMPSHIRE NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED) December 31, 2013

approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation schedule with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

The private purpose trust funds are reported using the economic resources measurement focus.

Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Fiduciary funds also use the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of unearned revenue, and in the presentation of expenses versus expenditures.

1. Revenues – Exchange and Non-exchange Transactions:

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available. Available means that the resources will be collected within the current year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current year. For the Town, available means expected to be received within sixty days of year end.

Non-exchange transactions, in which the Town receives value without directly giving equal value in return, include property taxes, grants, entitlements and donations. On an accrual basis, revenue from property taxes is recognized in the year for which the taxes are levied (see Note 3). Revenue from grants, entitlements and donations is recognized in the year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted; matching requirements, in which the Town must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the Town on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at year end: property taxes and interest on investments.

Licenses and permits, charges for services, and miscellaneous revenues (except interest on investments) are recorded as revenues when received in cash because they are generally not measurable until actually received.

2. Unearned Revenue:

Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Grants and entitlements received before the eligibility requirements are met are recorded as unearned revenue. On governmental fund financial statements, receivables that will not be collected within the available period have also been reported as unearned revenue.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

TOWN OF PLAISTOW, NEW HAMPSHIRE NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED) December 31, 2013

3. Expenses/Expenditures:

On the accrual basis of accounting, expenses are recognized at the time they are incurred.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization are not recognized in governmental funds.

Budgetary Data

The Town's budget represents functional appropriations as authorized by annual or special Town meetings. The Selectmen may transfer funds between operating categories as they deem necessary. The Town adopts its budget under State regulations, which differ somewhat from accounting principles generally accepted in the United States of America in that the focus is on the entire governmental unit rather than on the basis of fund types.

State law requires balanced budgets but permits the use of beginning fund balance to reduce the property tax rate. For the year ended December 31, 2013, the Town applied \$725,000 of its unassigned fund balance to reduce taxes.

Investments

Investments are stated at their fair value in all funds. Certificates of deposit with a maturity of greater than ninety days from the date of issuance are included in investments.

Taxes Receivable

Taxes levied during the current year and prior and uncollected at December 31, 2013 are recorded as receivables net of reserves for estimated uncollectible amounts of \$782,000.

Accounts Receivable

The Town recognizes uncollectible accounts under the allowance method. Accounts receivable in the General Fund and Nonmajor Governmental Funds have been recorded net of reserves for estimated uncollectible amounts of \$34,851 and \$69,927, respectively.

Capital Assets

General capital assets result from expenditures in the governmental funds. These assets are reported in the government-wide statement of net position, but are not reported in the governmental fund financial statements.

All capital assets including infrastructure and intangible assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated capital assets are recorded at their fair values as of the date received. The Town maintains a capitalization threshold of \$30,000. The Town's infrastructure consists of roads, bridges, sidewalks, water purification and



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

TOWN OF PLAISTOW, NEW HAMPSHIRE NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED) December 31, 2013

distribution system, and similar items. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not.

The Town is not required to retroactively report its general infrastructure (e.g. roads, bridges, and sidewalks). Infrastructure records have been maintained effective January 1, 2004 and are included in these financial statements.

All reported capital assets except for land and construction in progress are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Useful lives for infrastructure were estimated based on the Town's historical records of necessary improvements and replacement. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Years</u>
Infrastructure	25-50
Buildings and improvements	15-50
Vehicles and equipment	10-50

Compensated Absences

Dependent upon length of service, full time employees, other than the police department, earn vacation at five to twenty days per year dependent on length of service. Pursuant to the Town's personnel policy, employees may accumulate (subject to certain limitations) unused vacation and upon severance of employment, will be compensated for such amounts at current rates of pay.

Full time employees, other than the police department, may accumulate sick leave days at a rate of one per month, cumulative to a maximum of 90 days. Upon termination, an employee will be reimbursed for half of the unused accumulated sick leave days in excess of a minimum of 20 days.

Police department employees accumulate earned time dependent upon length of service. All unused earned time is paid upon termination.

For governmental fund financial statements, compensated absences are reported as liabilities and expenditures as payments come due each period upon the occurrence of employee death or retirement. The entire compensated absence liability is reported on the government-wide financial statements.

Accrued Liabilities and Long-Term Obligations

Except for the obligation for other post-employment benefits (see Note 2), all payables, accrued liabilities, and long-term obligations are reported in the government-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current resources are reported as obligations of the funds. However, compensated absences that will be paid from governmental funds are reported as liabilities in the fund financial statements only to the extent that they are due for payment during the current year.

Net Position

Net position represents the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources. Net investment in capital assets consists of capital assets, net of



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

TOWN OF PLAISTOW, NEW HAMPSHIRE NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED) December 31, 2013

accumulated depreciation, reduced by the outstanding balances on any borrowings used for the acquisition, construction or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors or laws or regulations of other governments. Unrestricted net position is the net amount of the assets, deferred outflows of resources, liabilities and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted components of net position.

The Town's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

Fund Balance Policy

GASB Statement 54 established new fund balance classifications and changed the definition of governmental fund types. Under Statement 54, the Town has segregated fund balance into five classifications: Nonspendable, Restricted, Committed, Assigned, and Unassigned. The components of fund balance are defined as follows:

- *Nonspendable Fund Balance*: Amounts that are not in a spendable form or are required to be maintained intact.
- *Restricted Fund Balance*: Amounts constrained to specific purposes by their providers through constitutional provisions or by enabling legislation. Restrictions may be changed or lifted only upon the consent of the external resource provider or enabling legislation.
- *Committed Fund Balance*: Amounts constrained to specific purposes by a government itself using its highest level of decision-making authority. To be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.
- *Assigned Fund Balance*: Amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority.
- *Unassigned Fund Balance*: Amounts that are available for any purpose; these amounts are reported only in the General Fund, except for any deficit fund balance of another governmental fund.

As of December 31, 2013, the Town has not adopted a fund balance policy. In instances when expenditures are incurred for purposes for which both restricted and unrestricted fund balance is available, restricted fund balance is considered to have been spent first. When expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications may be applied, committed resources are to be applied first, followed by assigned and unassigned.

Interfund Activity

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

TOWN OF PLAISTOW, NEW HAMPSHIRE NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED) December 31, 2013

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results may differ from those estimates. Significant estimates include depreciation expense and the allowance for uncollectible receivables.

NOTE 2—STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

The Town did not implement GASB Statement 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*. Statement 45 requires governments to account for other post-employment benefits (OPEB), primarily healthcare, on an accrual basis rather than on a pay-as-you-go basis. The provisions of GASB 45 were required to be implemented by the Town during the fiscal year ended December 31, 2009.

NOTE 3—PROPERTY TAXES

Taxes are levied on the assessed valuation of all taxable real property as of the prior April 1 (\$829,279,324 as of April 1, 2013) and are due in two installments on July 1, 2013 and December 30, 2013. Taxes paid after the due dates accrue interest at 12% per annum. Property taxes are recognized as revenue when received in cash or if available to finance current period operations (within sixty days of year end).

Under State law, the Tax Collector obtains tax liens on properties which have unpaid taxes in the following calendar year after taxes were due for the amount of unpaid taxes, interest and costs. These priority tax liens accrue interest at 18% per annum. If the property is not redeemed within a two year redemption period, the property may be tax deeded to the Town.

In accordance with State law, the Town collects taxes for the Timberlane Regional School District and Rockingham County, both independent governmental units, which are remitted to them as required by law. The Town also collects State of New Hampshire Education taxes, which are remitted directly to the school district. Total taxes appropriated during the year were \$14,980,778 and \$931,597 for the Timberlane Regional School District and Rockingham County, respectively. These taxes are not recognized as revenues in these financial statements. At December 31, 2013, the balance of the property tax appropriation due to the Timberlane Regional School District is \$7,039,778. The Town bears responsibility for uncollected taxes.

NOTE 4—RISK MANAGEMENT

The Town is exposed to various risks of losses related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year ended December 31, 2013, the Town was a member of and participated in a public entity risk pool (Trust) for property and liability insurance and worker's compensation coverage. Coverage has not been significantly reduced from the prior year and settled claims have not exceeded coverage in any of the past three years.

The Trust agreements permit the Trust to make additional assessments to members should there be a deficiency in Trust assets to meet its liabilities. Accounting principles generally accepted in the United States of America require members of pools with a sharing of risk to determine whether or not such



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

TOWN OF PLAISTOW, NEW HAMPSHIRE NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED) December 31, 2013

assessment is probable and, if so, a reasonable estimate of such assessment. At this time, the Trust foresees no likelihood of an additional assessment for any of the past years. Claims expenditures and liabilities are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. Based on the best available information there is no liability at December 31, 2013.

Property and Liability Insurance

The Trust provides certain property and liability insurance coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. As a member of the Trust, the Town shares in contributing to the cost of and receiving benefit from a self-insured pooled risk management program. The program includes a Self-Insured Retention Fund from which is paid up to \$500,000 for each and every covered property, crime and/or liability loss that exceeds \$1,000, up to an aggregate of \$5,000,000.

Each property loss is subject to a \$1,000 deductible. All losses over the aggregate are covered by insurance policies.

Worker's Compensation

The Trust provides statutory worker's compensation coverage to member towns, cities, and other qualified political subdivisions of New Hampshire. The Trust is self-sustaining through annual member premiums and provides coverage for the statutorily required workers' compensation benefits and employer's liability coverage up to \$2,000,000. The program includes a Loss Fund from which is paid up to \$500,000 for each and every covered claim.

NOTE 5—DEPOSITS AND INVESTMENTS

Deposits and investments as of December 31, 2013 are classified in the accompanying financial statements as follows:

Statement of Net Position:	
Cash and cash equivalents	\$ 10,238,894
Investments	1,203,633
Statement of Fiduciary Net Position:	
Cash and cash equivalents	184,000
Investments	5,533
	<u>\$ 11,632,060</u>

Deposits and investments at December 31, 2013 consist of the following:

Cash on hand	\$ 392,525
Deposits with financial institutions	10,030,369
Investments	1,209,166
	<u>\$ 11,632,060</u>

The Town's investment policy for governmental fund types requires that deposits and investments be made in New Hampshire based financial institutions that are participants in one of the federal depository insurance programs. The Town limits its investments to demand deposits, money market accounts,



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

TOWN OF PLAISTOW, NEW HAMPSHIRE NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED) December 31, 2013

certificates of deposit, obligations of the US Government maturing in less than one year, and repurchase agreements in accordance with New Hampshire State law (RSA 41:29) or the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool.

Responsibility for the investments of the expendable trust funds, permanent funds, and private-purpose trust funds is with the Board of Trustees of Trust Funds. Investments of the library funds are at the discretion of the Library Trustees.

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization.

The Town's policy states that the Treasurer may place any excess funds that are not immediately needed for the purpose of expenditure into certificates of deposit, obligations of the United States government, or the NHPDIP. The investment policy of the Trustees of Trust Funds states that funds may be invested in the NHPDIP or obligations guaranteed by the United States government. The Library Trustees have no policy with respect to credit risk.

The following is the actual rating at year end for each investment type:

<u>Investment Type</u>	<u>Not Rated</u>
State investment pool	<u>\$ 1,209,166</u>

Custodial Credit Risk

Custodial credit risk for deposits is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The policy of the Town and the Trustees of Trust Funds states that investments shall be protected through third-party collateralized securities. The Library Trustees have no policy regarding custodial credit risk of its governmental funds.

Of the Town's deposits with financial institutions at year end, \$9,600,000 was collateralized by securities held by the bank in the bank's name and \$214,263 was uninsured and uncollateralized.

Investment in NHPDIP

The Town is a voluntary participant in the New Hampshire Public Deposit Investment Pool (NHPDIP), an external investment pool. The NHPDIP is not registered with the United States Securities and Exchange Commission as an investment company. The NHPDIP was created by state law and is administered by a public body of state, local and banking officials.

Investments in the NHPDIP are not investment securities and, as such, are not categorized by risk. The Town's exposure to derivatives is indirect through its participation in the NHPDIP. The Town's proportional share of these derivatives is not available. The fair value of the position in the investment pool is equal to the value of the pool shares.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

TOWN OF PLAISTOW, NEW HAMPSHIRE NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED) December 31, 2013

NOTE 6—CAPITAL ASSETS

The following is a summary of changes in capital assets of the governmental activities:

	Balance 1/1/2013	Additions	Reductions	Balance 12/31/2013
Governmental activities:				
Capital assets not depreciated:				
Land	\$ 3,925,820	\$ 58,143		\$ 3,983,963
Construction in progress	32,380		\$ (32,380)	-
Total capital assets not being depreciated	3,958,200	58,143	(32,380)	3,983,963
Other capital assets:				
Infrastructure	2,738,725	220,716		2,959,441
Buildings and improvements	5,913,801	154,580		6,068,381
Vehicles and equipment	2,345,570	600,196		2,945,766
Total other capital assets at historical cost	10,998,096	975,492	-	11,973,588
Less accumulated depreciation for:				
Infrastructure	(499,386)	(60,417)		(559,803)
Buildings and improvements	(2,278,767)	(148,705)		(2,427,472)
Vehicles and equipment	(1,345,333)	(123,954)		(1,469,287)
Total accumulated depreciation	(4,123,486)	(333,076)	-	(4,456,562)
Total other capital assets, net	6,874,610	642,416	-	7,517,026
Total capital assets, net	\$ 10,832,810	\$ 700,559	\$ (32,380)	\$ 11,500,989

Depreciation expense was charged to governmental functions as follows:

General government	\$ 32,781
Public safety	116,713
Highways and streets	92,500
Water distribution and treatment	30,629
Culture and recreation	60,453
Total governmental activities depreciation expense	\$ 333,076

The balance of assets acquired through capital lease issuances as of December 31, 2013 is as follows:

Vehicles and equipment	\$ 76,333
Less: Accumulated depreciation	-
	\$ 76,333

NOTE 7—DEFINED BENEFIT PLAN

Plan Description

The Town contributes to the New Hampshire Retirement System (NHRS), a cost-sharing multiple-employer defined benefit pension plan administered by the NHRS Board of Trustees. The plan provides service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State legislature. The NHRS



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

TOWN OF PLAISTOW, NEW HAMPSHIRE NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED) December 31, 2013

issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System, 54 Regional Drive, Concord, New Hampshire 03301.

Funding Policy

Covered police officers and fire employees are required to contribute 11.55% and 11.80%, respectively, of their covered salary, whereas general employees are required to contribute 7.0% of their covered salary. The Town is required to contribute at an actuarially determined rate. The Town's contribution rates for the covered payroll of police officers, fire employees, and general employees were 19.95%, 22.89% and 8.80%, respectively, through June 30, 2013, and 25.30%, 27.74% and 10.77%, respectively, thereafter. The Town contributed 100% of the employer cost for public safety and general employees of the Town.

Per RSA-100:16, plan member contribution rates are established and may be amended by the New Hampshire State legislature and employer contribution rates are determined by the NHRS Board of Trustees based on an actuarial valuation. The Town's contributions to the NHRS for the years ending December 31, 2013, 2012, and 2011 were \$455,481 \$390,983, \$363,459, respectively, equal to the required contributions for each year.

NOTE 8—LONG-TERM OBLIGATIONS

Changes in Long-Term Obligations

The changes in the Town's long-term obligations for the year ended December 31, 2013 are as follows:

	Balance 1/1/2013	Additions	Reductions	Balance 12/31/2013	Due Within One Year
Governmental activities:					
Capital leases payable		\$ 49,515		\$ 49,515	\$ 24,095
Compensated absences	\$ 206,553	147,445	\$ (167,391)	186,607	-
Total governmental activities	\$ 206,553	\$ 196,960	\$ (167,391)	\$ 236,122	\$ 24,095

Compensated absences will be paid from the fund where the employee's salary is paid.

Capital Lease Obligations

Capital lease obligations represent lease agreements entered into for the financing of equipment acquisitions. These contracts are subject to cancellation should funds not be appropriated to meet payment obligations. Amounts are annually budgeted in the applicable functions. The following is the individual capital lease obligation outstanding at December 31, 2013:

Police vehicles due in annual installments of \$26,818;
including interest at 5.50%, through May 2015. \$ 49,515



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

TOWN OF PLAISTOW, NEW HAMPSHIRE NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED) December 31, 2013

Debt service requirements to retire capital lease obligations outstanding at December 31, 2013 are as follows:

Year Ending December 31,	Principal	Interest	Totals
2014	\$ 24,095	\$ 2,723	\$ 26,818
2015	25,420	1,398	26,818
	<u>\$ 49,515</u>	<u>\$ 4,121</u>	<u>\$ 53,636</u>

NOTE 9—INTERFUND BALANCES AND TRANSFERS

The General Fund has paid for various items that are to be reimbursed from the Nonmajor Governmental Funds. These reimbursements due to the General Fund are reflected as an interfund receivable from the Nonmajor Governmental Funds. In addition, excess amounts have been reimbursed from a Nonmajor Governmental Fund and is reported as an interfund payable in the General Fund at year end. Interfund balances at December 31, 2013 are as follows:

	Due from		Totals
	General Fund	Nonmajor Governmental Funds	
General Fund		\$ 343,109	\$ 343,109
Nonmajor Governmental Funds	\$ 196,458		196,458
	<u>\$ 196,458</u>	<u>\$ 343,109</u>	<u>\$ 539,567</u>

During the year, several interfund transactions occurred between funds. The various transfers between the General Fund and the Nonmajor Governmental Funds were made in accordance with budgetary authorizations. Interfund transfers for the year ended December 31, 2013 are as follows:

	Transfer from		Totals
	General Fund	Nonmajor Governmental Funds	
General Fund		\$ 21,176	\$ 21,176
Nonmajor Governmental Funds	\$ 10,000		10,000
	<u>\$ 10,000</u>	<u>\$ 21,176</u>	<u>\$ 31,176</u>

NOTE 10—RESTRICTED NET POSITION

Net position is restricted for specific purposes at December 31, 2013 as follows:



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

TOWN OF PLAISTOW, NEW HAMPSHIRE NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED) December 31, 2013

Permanent funds - Endowments	\$ 106,643
Permanent funds - Income	20,442
Library Fund - Endowments	10,500
Library Fund	55,215
Police Fund	11,462
Public Safety Grants Fund	17,636
	<u>\$ 221,898</u>

NOTE 11—COMPONENTS OF FUND BALANCE

The components of the Town's fund balance for its governmental funds at December 31, 2013 are as follows:

<u>Fund Balances</u>	<u>General Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Nonspendable			
Prepaid expenses	\$ 32,207		\$ 32,207
Library fund - Endowments	10,500		10,500
Permanent funds - Endowments		\$ 106,643	106,643
Restricted for:			
Permanent funds - Income		20,442	20,442
Police Fund		11,462	11,462
Public Safety Grants Fund		17,636	17,636
Library Fund	55,215		55,215
Committed for:			
Conservation Fund		196,226	196,226
Outside Details Fund		223,072	223,072
Water Suppression Fund		369,535	369,535
Recreation Revolving Fund		28,125	28,125
Expendable Trust Funds	734,093		734,093
Assigned for:			
Subsequent year's expenditures	88,400		88,400
Encumbrances	407,750		407,750
Library Fund	180,618		180,618
Cannons and Statue Fund		1,399	1,399
World War II Monument Fund		86	86
Westville Road Mitigation Fund		133	133
Impact Fees Fund		112,948	112,948
Unassigned (deficit):			
Unassigned - General operations	2,156,448		2,156,448
Other Grants Fund		(348)	(348)
	<u>\$ 3,665,231</u>	<u>\$ 1,087,359</u>	<u>\$ 4,752,590</u>



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

TOWN OF PLAISTOW, NEW HAMPSHIRE NOTES TO BASIC FINANCIAL STATEMENTS (CONTINUED) December 31, 2013

NOTE 12—COMMITMENTS AND CONTINGENCIES

Sanitation Contract

During June 2010, the Town entered into a long-term agreement with an independent company for the disposal of solid waste and recycling services through June 2013. This long-term agreement was renewed during June 2013 for services to continue through June 2016. Terms of the contract include minimum payments plus a tipping fee per tonnage disposed. The Town shall have the option to extend the contract for two additional one-year terms. For the year ended December 31, 2013, the Town expended \$515,214 under the terms of the agreement. Minimum future payments based on the flat rate charged for services will be as follows:

Year Ending <u>December 31,</u>	Solid <u>Waste</u>	<u>Recycling</u>	<u>Totals</u>
2014	\$ 207,000	\$ 83,000	\$ 290,000
2015	209,000	84,000	293,000
2016	105,500	42,500	148,000
	<u>\$ 521,500</u>	<u>\$ 209,500</u>	<u>\$ 731,000</u>

Litigation

The Town's general counsel estimates that any potential claims against the Town, which are not covered by insurance, are immaterial and would not affect the financial position of the Town.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

SCHEDULE 1

TOWN OF PLAISTOW, NEW HAMPSHIRE

Schedule of Revenues, Expenditures and Changes in Fund Balance

Budget and Actual (Budgetary Basis) - General Fund

For the Year Ended December 31, 2013

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with</u>
	<u>Original</u>	<u>Final</u>	<u>Amounts</u>	<u>Final Budget -</u>
				<u>Favorable</u>
				<u>(Unfavorable)</u>
Revenues:				
Taxes	\$ 4,832,262	\$ 4,832,262	\$ 4,941,110	\$ 108,848
Licenses and permits	1,427,250	1,427,250	1,475,978	48,728
Intergovernmental	662,223	711,398	752,114	40,716
Charges for services	110,000	110,000	105,813	(4,187)
Interest and investment income	10,000	10,000	6,897	(3,103)
Miscellaneous	450,000	450,000	618,738	168,738
Total Revenues	<u>7,491,735</u>	<u>7,540,910</u>	<u>7,900,650</u>	<u>359,740</u>
Expenditures:				
Current operations:				
General government	2,756,844	2,756,844	2,793,497	(36,653)
Public safety	2,489,403	2,489,403	2,536,592	(47,189)
Highways and streets	931,117	980,292	944,431	35,861
Sanitation	562,000	562,000	614,799	(52,799)
Water distribution and treatment	56,057	56,057	22,516	33,541
Health and welfare	180,044	180,044	169,589	10,455
Culture and recreation	238,539	238,539	207,545	30,994
Conservation	8,137	8,137	1,746	6,391
Capital outlay	1,100,500	1,100,500	670,274	430,226
Debt service	<u>1</u>	<u>1</u>	<u></u>	<u>1</u>
Total Expenditures	<u>8,322,642</u>	<u>8,371,817</u>	<u>7,960,989</u>	<u>410,828</u>
Excess revenues over (under) expenditures	<u>(830,907)</u>	<u>(830,907)</u>	<u>(60,339)</u>	<u>770,568</u>
Other financing sources (uses):				
Transfers in	907,846	907,846	456,402	(451,444)
Transfers out	<u>(895,150)</u>	<u>(895,150)</u>	<u>(895,021)</u>	<u>129</u>
Total other financing sources (uses)	<u>12,696</u>	<u>12,696</u>	<u>(438,619)</u>	<u>(451,315)</u>
Net change in fund balance	<u>(818,211)</u>	<u>(818,211)</u>	<u>(498,958)</u>	<u>319,253</u>
Fund balance at beginning of year				
- Budgetary Basis	<u>3,587,078</u>	<u>3,587,078</u>	<u>3,587,078</u>	<u>-</u>
Fund balance at end of year				
- Budgetary Basis	<u>\$ 2,768,867</u>	<u>\$ 2,768,867</u>	<u>\$ 3,088,120</u>	<u>\$ 319,253</u>



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

TOWN OF PLAISTOW, NEW HAMPSHIRE NOTES TO REQUIRED SUPPLEMENTARY INFORMATION December 31, 2013

NOTE 1—BUDGET TO ACTUAL RECONCILIATION

Amounts recorded as budgetary amounts in the Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual (Budgetary Basis) – General Fund (Schedule 1) are reported on the basis budgeted by the Town. Those amounts differ from those reported in conformity with accounting principles generally accepted in the United States of America in the Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds (Exhibit D). Property tax budgetary revenues are recognized when levied rather than when susceptible to accrual. Budgetary expenditures were adjusted for encumbrances. Budgetary revenues and expenditures were adjusted for capital lease activity, budgetary transfers and non-budgetary revenues and expenditures as follows:

	Revenues and Other Financing <u>Sources</u>	Expenditures and Other Financing <u>Uses</u>
Per Exhibit D	\$ 8,140,355	\$ 8,540,317
Difference in property taxes meeting susceptible to accrual criteria	(157,522)	
Encumbrances, December 31, 2013		407,750
Encumbrances, December 31, 2012		(462,281)
Capital lease proceeds	(49,515)	(49,515)
Budgetary transfers	434,686	885,021
Nonbudgetary activity	(10,952)	(465,282)
Per Schedule 1	<u>\$ 8,357,052</u>	<u>\$ 8,856,010</u>

NOTE 2—BUDGETARY FUND BALANCES

The components of the budgetary fund balance for the General Fund are as follows:

Nonspendable	
Prepaid expenses	\$ 31,916
Assigned for:	
Subsequent year's expenditures	88,400
Unassigned:	
General operations	<u>2,967,804</u>
	<u>\$ 3,088,120</u>



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

SCHEDULE A
TOWN OF PLAISTOW, NEW HAMPSHIRE
Combining Balance Sheet
Governmental Funds - All Nonmajor Funds
December 31, 2013

	Special Revenue Fund	Permanent Funds	Combining Totals
ASSETS			
Cash and cash equivalents	\$ 784,613	\$ 1,425	\$ 786,038
Investments		125,660	125,660
Accounts receivable, net	16,451		16,451
Due from other governments	307,163		307,163
Due from other funds	196,458		196,458
Total Assets	<u>1,304,685</u>	<u>127,085</u>	<u>1,431,770</u>
DEFERRED OUTFLOWS OF RESOURCES			
Total deferred outflows of resources	<u>-</u>	<u>-</u>	<u>-</u>
Total assets and deferred outflows of resources	<u>\$ 1,304,685</u>	<u>\$ 127,085</u>	<u>\$ 1,431,770</u>
LIABILITIES			
Accrued expenses	\$ 1,302		\$ 1,302
Due to other funds	343,109		343,109
Total Liabilities	<u>344,411</u>	<u>\$ -</u>	<u>344,411</u>
DEFERRED INFLOWS OF RESOURCES			
Total Deferred inflows of resources	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES			
Nonspendable		106,643	106,643
Restricted	29,098	20,442	49,540
Committed	816,958		816,958
Assigned	114,566		114,566
Unassigned (deficit)	<u>(348)</u>		<u>(348)</u>
Total Fund Balances	<u>960,274</u>	<u>127,085</u>	<u>1,087,359</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 1,304,685</u>	<u>\$ 127,085</u>	<u>\$ 1,431,770</u>



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

SCHEDULE A-1
TOWN OF PLAISTOW, NEW HAMPSHIRE
Combining Balance Sheet
Governmental Funds - All Nonmajor Special Revenue Funds
December 31, 2013

	Conservation Fund	Police Fund	Outside Details Fund	Water Suppression Fund	Cannons and Statue Fund	World War II Monument Fund	Public Safety Grants Fund	Recreation Revolving Fund	Westville Road Mitigation Fund	Other Grants Fund	Impact Fees Fund	Combining Totals
ASSETS												
Cash and cash equivalents	\$ 186,342	\$ 12,110	\$ 11,911	\$ 371,207	\$ 1,399	\$ 86	\$ 22,352	\$ 53,752	\$ 133	\$ 260,497	\$ 125,321	\$ 784,613
Accounts receivable, net	46,666		16,005	446								16,451
Due from other governments			196,458									307,163
Due from other funds			224,374	371,653	1,399	86	22,352	53,752	133	260,497	125,321	196,458
Total Assets	\$ 233,008	\$ 12,110	\$ 224,374	\$ 371,653	\$ 1,399	\$ 86	\$ 22,352	\$ 53,752	\$ 133	\$ 260,497	\$ 125,321	\$ 1,304,685
DEFERRED OUTFLOWS OF RESOURCES												
Total deferred outflows of resources												
Total assets and deferred outflows of resources	\$ 233,008	\$ 12,110	\$ 224,374	\$ 371,653	\$ 1,399	\$ 86	\$ 22,352	\$ 53,752	\$ 133	\$ 260,497	\$ 125,321	\$ 1,304,685
LIABILITIES												
Accrued expenses	\$ 36,782	\$ 648	\$ 1,302	\$ 2,118			\$ 4,716	\$ 25,627		\$ 260,845	\$ 12,373	\$ 1,302
Due to other funds	36,782	648	1,302	2,118			4,716	25,627		260,845	12,373	343,109
Total Liabilities	\$ 73,564	\$ 1,256	\$ 2,604	\$ 4,236			\$ 9,432	\$ 51,254		\$ 521,690	\$ 24,746	\$ 746,411
DEFERRED INFLOWS OF RESOURCES												
Total Deferred inflows of resources												
FUND BALANCES												
Restricted		11,462	223,072	369,535	1,399	86	17,636	28,125	133		112,948	29,098
Committed	196,236											816,958
Assigned												114,566
Unassigned (deficit)										(348)		(348)
Total Fund Balances	\$ 196,236	\$ 11,462	\$ 223,072	\$ 369,535	\$ 1,399	\$ 86	\$ 17,636	\$ 28,125	\$ 133	\$ (348)	\$ 112,948	\$ 960,274
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 233,008	\$ 12,110	\$ 224,374	\$ 371,653	\$ 1,399	\$ 86	\$ 22,352	\$ 53,752	\$ 133	\$ 260,497	\$ 125,321	\$ 1,304,685



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

SCHEDULE B

TOWN OF PLAISTOW, NEW HAMPSHIRE

Combining Statement of Revenues, Expenditures and Changes in Fund Balances

Governmental Funds - All Nonmajor Funds

For the Year Ended December 31, 2013

	Special Revenue Funds	Permanent Funds	Combining Totals
Revenues:			
Intergovernmental	\$ 89,139		\$ 89,139
Charges for services	300,803		300,803
Interest and investment income	1,651	\$ 44	1,695
Miscellaneous	41,276	1,395	42,671
Total Revenues	<u>432,869</u>	<u>1,439</u>	<u>434,308</u>
Expenditures:			
Current operations:			
Public safety	170,354		170,354
Culture and recreation	5,720		5,720
Conservation	1,010		1,010
Capital outlay	58,143		58,143
Total Expenditures	<u>235,227</u>	<u>-</u>	<u>235,227</u>
Excess of revenues over expenditures	<u>197,642</u>	<u>1,439</u>	<u>199,081</u>
Other financing sources (uses):			
Transfers in	10,000		10,000
Transfers out	(21,716)		(21,716)
Total other financing sources (uses)	<u>(11,716)</u>	<u>-</u>	<u>(11,716)</u>
Net change in fund balances	185,926	1,439	187,365
Fund balances at beginning of year	<u>774,348</u>	<u>125,646</u>	<u>899,994</u>
Fund balances at end of year	<u>\$ 960,274</u>	<u>\$ 127,085</u>	<u>\$ 1,087,359</u>



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

SCHEDULE B-1
TOWN OF PLAISTOW, NEW HAMPSHIRE
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds - All Nonmajor Special Revenue Funds
For the Year Ended December 31, 2013

	Conservation Fund	Police Fund	Outside Details Fund	Water Suppression Fund	Cannons and Statue Fund	World War II Monument Fund	Public Safety Grants Fund	Recreation Revolving Fund	Wetville Road Mitigation Fund	Other Grants Fund	Impact Fees Fund	Combining Totals
Revenues:												
Intergovernmental	\$ 46,666	\$ 23,783	\$ 201,265	\$ 92,166	\$ 2		\$ 997	\$ 6,375		\$ 18,690		\$ 89,139
Charges for services			87	914			33	95			\$ 188	\$ 300,803
Interest and investment income	332	3,075		2,680							35,521	1,651
Miscellaneous		26,858	201,352	95,760	2		1,030	6,470		18,690	35,709	41,276
Total Revenues	46,998	26,858	201,352	95,760	2		1,030	6,470		18,690	35,709	432,869
Expenditures:												
Current operations:												
Public safety		25,886	125,708				70	5,720		18,690		170,354
Culture and recreation												5,720
Conservation	1,010											1,010
Capital outlay	58,143		125,708				70	5,720		18,690		58,143
Total Expenditures	59,153	25,886	125,708				70	5,720		18,690		235,227
Excess of revenues over (under) expenditures	(12,155)	972	75,644	95,760	2		960	750			35,709	197,642
Other financing sources (uses):												
Transfers in	10,000											10,000
Transfers out	(10,000)			(21,716)								(21,716)
Total other financing sources (uses)				(21,716)								(11,716)
Net change in fund balances	(2,155)	972	75,644	74,044	2		960	750			35,709	185,926
Fund balances (deficit) at beginning of year	198,381	10,490	147,428	295,491	1,397	86	16,676	27,375	132	(348)	77,239	774,348
Fund balances (deficit) at end of year	\$ 196,226	\$ 11,462	\$ 223,072	\$ 369,535	\$ 1,399	\$ 86	\$ 17,636	\$ 28,125	\$ 132	\$ (348)	\$ 112,948	\$ 960,274



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



INDEPENDENT AUDITOR'S REPORT (Continued)

SCHEDULE C
TOWN OF PLAISTOW, NEW HAMPSHIRE
Combining Statement of Assets and Liabilities
All Agency Funds
December 31, 2013

	<u>School Agency Funds</u>	<u>Escrow Agency Funds</u>	<u>Combining Totals</u>
ASSETS			
Cash and cash equivalents	\$ 38,859	\$ 145,141	\$ 184,000
Total Assets	<u>\$ 38,859</u>	<u>\$ 145,141</u>	<u>\$ 184,000</u>
LIABILITIES			
Deposits		\$ 145,141	\$ 145,141
Due to other governments	\$ 38,859		38,859
Total Liabilities	<u>\$ 38,859</u>	<u>\$ 145,141</u>	<u>\$ 184,000</u>



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE ASSESSOR'S AGENTS

The responsibilities of the Assessor's Office include keeping information about all properties current. Ownership changes, property sales, property data, tax maps and other property information is constantly being updated so that anyone needing this information may acquire it and be confident that it is accurate.

The Assessor's Office is responsible, under the direction of the Board of Selectmen, for keeping assessments current with market value. State law requires assessments to be proportionate, each year, and that at least once in every five years, bring all assessments to full market value. This may occur more frequently when market values indicate it is necessary

Legislation resulting from the 'Sirrell' v. Portsmouth decision has placed the Department of Revenue Administration (DRA) in an oversight role to ensure compliance to State assessing standards, where they produce a report to the Assessing Standards Board (ASB) reflecting the DRA's findings during their 5-year 'assessment review' process. This report addresses all facets of the assessing office from assessment equity to the way in which we address requests for abatements, veteran's credits and many other assessment functions. The DRA measures our performance against standards developed by the Assessing Standards Board (ASB) and the Equalization Standards Board (ESB). Plaistow is scheduled for our next assessment review in 2016.

2014 Assessment Changes:

In 2011 the Town went through a certification process from the Department of Revenue Administration. As a part of that process the Town reviewed all property values and the results met State requirements for 2011. Because the market had remained relatively stable from 2011 into 2013, no general updates to values were required. In 2014 we performed an update to the assessed values based on the increase in market values. In addition other changes in value which may be reflected on the property record cards came from changes in data. These were a result of the cycled inspection process, building permit(s), subdivision or other physical changes to the property.

2014 Real Estate Market:

Based upon arm's-length sales coming through the Registry of Deeds during 2014 it appears that the market has seen increases to both market value and the volume of sales. The Town's official ratio for 2013 was 95.9% meaning that our assessments were reflecting 95.9% of market value last year. Our preliminary ratio for 2014 after the update is 94%.

In the fall of this year the Board of Selectmen authorized a statistical update. Our ratio for 2014 would have been 89% if we did not perform this update. This indicates a 6.9% increase in overall market value from 2013 to 2014. If this trend continues it is likely that a request will be presented to the Board of Selectmen to conduct another update to assessments in the fall of 2015.

Foreclosures: Based upon foreclosure deeds received from the Registry of Deeds, 12 properties were foreclosed upon in Town during 2014. This is a decrease over the previous year, when 16 foreclosures were reported.



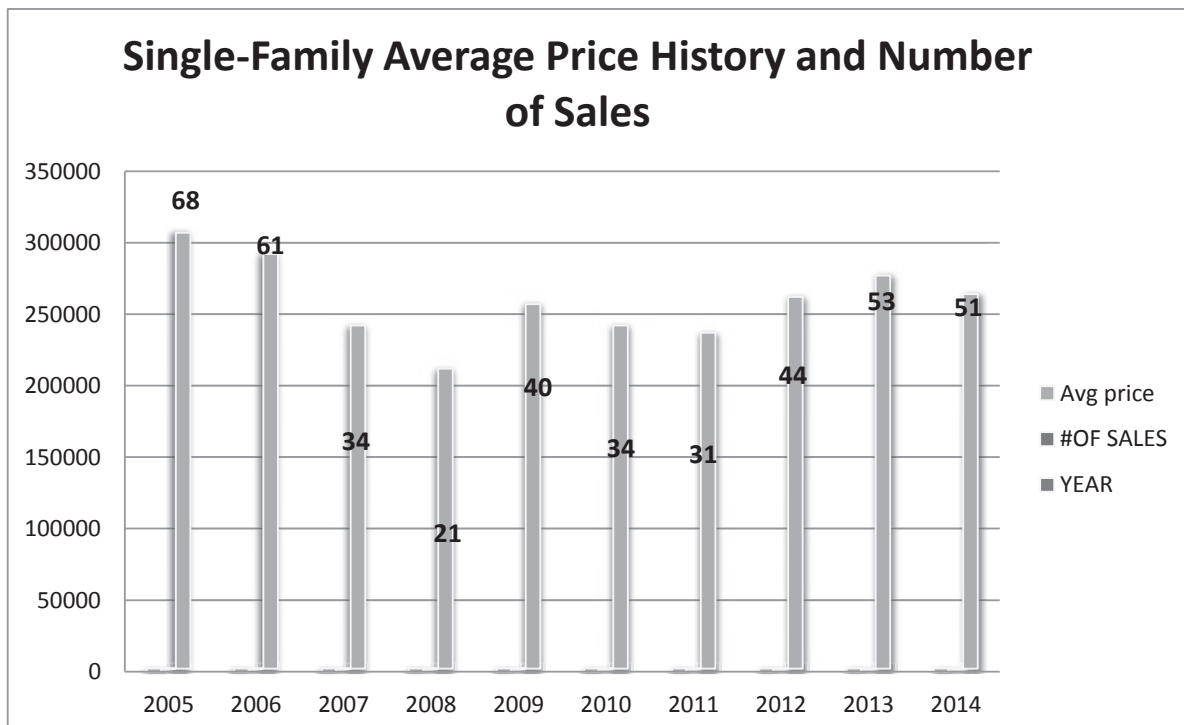
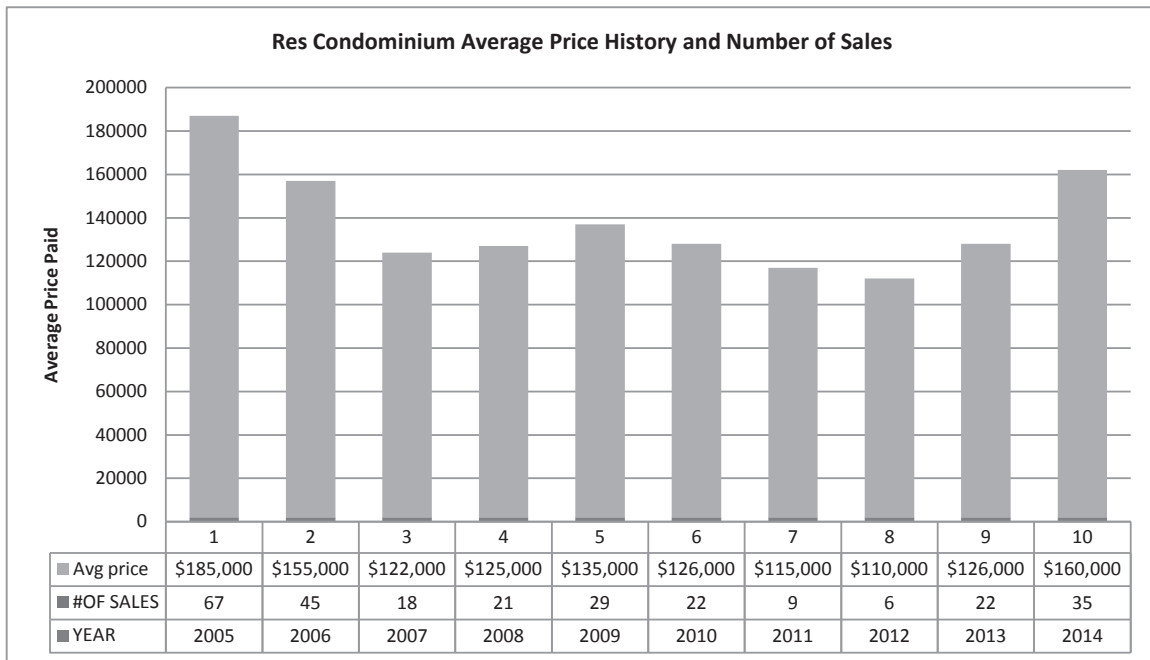
Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE ASSESSOR'S AGENTS (Continued)

The last update in assessed value took place in 2011. The number of open-market residential single-family home sales increased between 2012 and 2014 with a corresponding increase in average sales prices (14%). The number of condominium sales dramatically increased as well. The sale prices of condominiums have gone up by 45% over the last 3 years. Following are graphs depicting this activity in Town year over year:





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE ASSESSOR'S AGENTS (Continued)

Assessment Statistics:

Equity in assessments is measured in statistical terms. Specifically, the **assessment ratio** is the primary measure as to how our assessments relate to market value. For example, if a property sells for \$100,000 but is assessed for \$90,000, the assessment ratio is 90% for this property (\$90,000 divided by \$100,000). Each sale (open market sales only) is analyzed in this way, both by the Town and the Department of Revenue Administration. All non-forced sales occurring within the ratio period (October 1, 2013 through September 30, 2014 for this current year) are arrayed in this way, low to high, and the median point of all the ratios becomes the assessment ratio for the Town for that year.

Following are the official ratios from 2012 and 2013 as compared to the preliminary ratios for 2014 (the DRA has yet to certify the 2014 ratio):

Category	2012 Ratio	2013 Ratio	2014 Ratio after update
Overall	97.5%	99.5%	94%
Single-Family	97%	95%	93%
Condos	100%	98%	96%

While there were too few commercial sales to measure statistically accurate this past year, the few commercial sales we had are coming in higher, while industrial properties were indicating a moderate decline in market value.

Given these emerging changes in the market, should the trends continue, it is likely that recommendations will be made to the Selectmen for a valuation update in 2015 in order to bring all property classes, including commercial and industrial properties closer to the same ratio for year-end 2015.

2016 is our recertification and revaluation year. At that time it is anticipated that all property classes would be brought close to 100% of market value.

2014 Valuation Report:

Because of the update and permitting process, the overall value for the Town increased from the previous year. The decrease in commercial property is due to permits. Following are the changes in the assessed value of taxable properties from 2013 and 2014 as taken from the reports sent to the State for tax rate setting purposes (MS1 report):





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE ASSESSOR'S AGENTS (Continued)

Category	2013	2014	Difference	% Change
Current Use Lands	\$85,196	\$67,377	(17,819)	-21%
Conservation Lands	\$0	\$0	\$0	0.00%
Residential Lands	\$234,673,782	\$243,152,430	8,478,648	3.6%
Commercial Lands	\$104,446,870	\$104,331,180	(\$115,690)	-0.04%
Total Lands	\$339,205,848	\$347,550,987	8,345,139	2.5%
Residential Buildings	\$326,743,370	\$342,340,450	\$15,597,080	4.8%
Manufactured Housing	\$280,600	\$290,100	\$9,500	3.4%
Commercial Buildings	\$152,700,710	\$148,734,240	(3,966,470)	-2.6%
Total Buildings	\$479,724,680	\$491,364,790	\$11,640,110	2.4%
Public Utilities	\$23,853,422	\$23,595,990	(257,432)	-1.08%
Total Taxable Property	\$842,783,950	\$862,517,899	\$19,733,949	2.3%
Less All Exemptions	(\$13,504,626)	(\$12,535,862)	(968,764)	-7.17%
Net Valuation	\$829,279,324	\$849,982,037	\$20,702,713	2.5%

The values shown above include all public utilities, however, the State of New Hampshire deducts a large portion of the utility values for use in their State School Tax rate calculations. Some calculations may not add correctly due to some exemption and credit amounts exceeding their respective assessments.

The Net Valuation shown is after elderly and veteran deductions, less inclusions of revenue from sources other than property taxes (such as registrations, licenses, etc.). The Net Valuation (plus revenue from other sources) is what is applied against expenses approved at the public deliberative sessions to determine the tax rate for the year.

Tax Rate Changes:

The tax rate is made up of four categories representing the expenditures required of each entity. Collectively for 2014, from all categories, the Town tax rate decreased \$.09 over 2013 (.35%). The breakdown is as follows:

Tax Rates:	2013	2014	\$Change
Town	\$5.98	\$5.98	\$0.00
County	\$1.12	\$1.14	+.02
Local School	\$15.53	\$15.49	-\$0.04
State School	\$2.61	\$2.52	-\$0.07
Totals	\$25.24	\$25.13	-\$0.09



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT

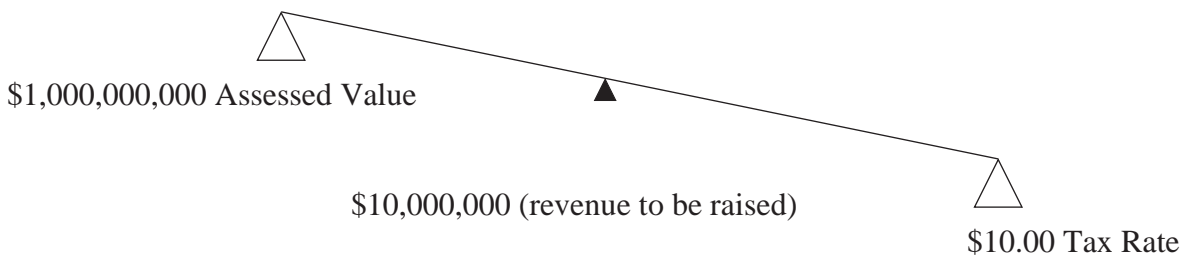


REPORT OF THE ASSESSOR'S AGENTS (Continued)

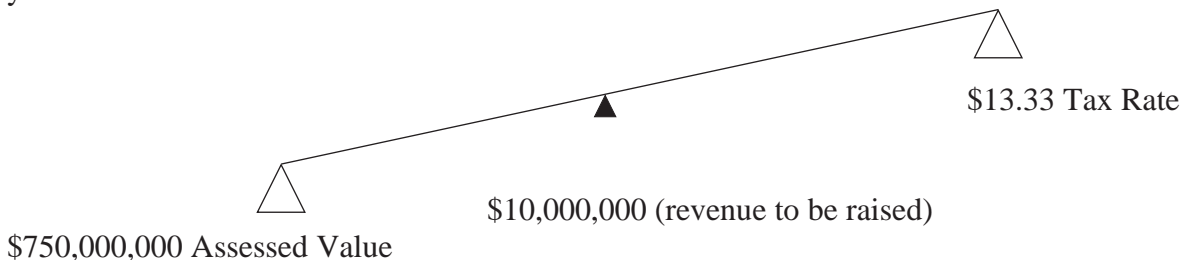
It is important that taxpayers understand that increasing or decreasing assessments does not lead to a loss or an increase in revenue to the Town. This is because the Town must raise the revenues approved by the taxpayers, neither more nor less. If the overall assessments are higher than the previous year, the tax rate will be less, and if the overall assessments are lower than the previous year, the tax rate will be higher. In each case the same amount of overall revenue will be raised to cover essential municipal services approved by the taxpayers during Town Meetings or Deliberative Sessions (one for the Town, and another for the School District).

The following illustration shows how the tax changes according to market value and required Town, County and State revenue authorizations:

For discussion purposes, assume that the net valuation of the Town is one billion dollars in assessed value. Also, assume that the Town budget is \$10,000,000. The tax rate is determined by dividing the amount of taxes to raise by the net assessed value. The answer, times 1000, indicates a tax rate of \$10.00 per thousand of assessed value.



If the assessed value were to fall to \$750,000,000, the Town still needs to raise the authorized \$10,000,000. So, dividing the same \$10,000,000 by \$750,000,000 in net assessed value causes the tax rate to increase to \$13.33, yet no additional revenue is raised.



So, the function of the tax rate is to raise authorized expenditures. The assessed values change with the market, and the tax rate fluctuates according to the amount of taxes to be raised.

If property values changed equally, and the budget remained the same as the previous year, there would be no change in tax bills. However, as referenced earlier, not all market values change equally over the same timeframe.

Property Data Collections/Accuracy

Personnel from the Assessor's Office are continually collecting data on properties in the Town. Each property is visited for an inspected, by law, at least once in every five years, as required by law. This is an important part of the assessment process for incorrect data can lead to incorrect assessments.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE ASSESSOR'S AGENTS (Continued)

We encourage all taxpayers to review the data on file for their property when you have the opportunity. If any questions or discrepancies are noted, please bring them to the attention of the assessment office personnel. We remain open to any and all observations as to how we may better serve you, and we appreciate the courtesy and patience extended to our staff while we perform our necessary duties.

Elderly Exemptions

New Hampshire provides for an exemption of property taxes to qualified elderly taxpayers. The process is 'needs' based, and is applied according to the following criteria:

To qualify, applicant must:

- be 65 years of age or older on or before April 1st in the year they're applying.
- be a New Hampshire resident for at least 5 years prior to April 1st.
- be living in the house, which must be their primary residence.
- have total household income not exceeding \$38,000 if single, or \$53,000 if married
 - (all sources of income are included)
- have total assets not exceeding \$80,000. Assets do not include the value of the house or up to 2 acres of land that the house is situated on.

If qualified, the exemption is as follows:

- ages 65 to 74 - \$110,000 is subtracted from the assessment and taxes are paid on the remainder.
- ages 75 to 79 - \$150,000 is subtracted from the assessment and taxes are paid on the remainder.
- ages 80 and over - \$190,000 is subtracted from the assessment and taxes are paid on the remainder.

Totally and Permanently Disabled

To qualify, applicant must:

- be a New Hampshire resident for at least 5 years prior to April 1st.
- be living in the house, which must be their primary residence.
- be totally and permanently disabled and collecting Social Security.
- Have a total household income not exceeding \$38,000 if single, or \$53,000 if married
 - all sources of income are included.
- total assets cannot exceed \$80,000. Assets do not include the value of the house or up to 2 acres of land that the house sits on.

If qualified, the exemption is as follows:

- \$150,000 is subtracted from the assessment and taxes are paid on the remainder.

Blind Exemption

To qualify, applicant must:

- be a New Hampshire resident for at least 1 year prior to April 1st in the year the exemption is claimed.
- be legally blind as determined by the administrator of blind services and provide a letter stating such.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE ASSESSOR'S AGENTS (Continued)

If qualified, the exemption is as follows:

- \$15,000 is subtracted from the assessment and taxes will be paid on the remainder.

Veteran's Tax Credit:

To qualify, applicant must:

- be a New Hampshire resident for at least 1 year prior to April 1st in the year the credit is claimed;
- had honorably served at least 90 consecutive days of active duty during a qualifying period; and,
- supply a copy of paperwork (DD-214, for example) showing date of entry, date of discharge, and character of service.

If applying for service connected total disability tax credit, disability must be 100% total and permanent, must be service-connected and a letter from the veteran's administration must be supplied at time of application.

If qualified, the exemption is as follows:

- \$500 will be deducted from the taxes for a standard veteran credit and \$2,000 for a veteran with a service connected total and permanent disability.

Veteran Spouse or Widow:

To qualify, applicant must:

- Demonstrate that the spouse or deceased veteran met all requirements for Veterans Tax Credit (referenced above), and,
- Has not remarried.
- The surviving spouse of any veteran killed or died while on active duty, as listed in RSA 72:28, providing that the spouse or widow has not remarried.

The State of New Hampshire has a program to rebate a portion of the state-wide property tax for qualifying elderly residents. Information is available at Town Hall in the Assessor's Office.

The assessing personnel would like to take this opportunity to thank all the taxpayers in the Town for their patience and assistance throughout the year. The tax assessment process is a necessary process, however not necessarily an enjoyable one for anyone involved, however we do appreciate your unfailing courtesies extended over the past many years.

Respectfully Submitted,

Wil Corcoran & Marybeth Walker, Assessor's Agents



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



ASSESSMENT UPDATE PROCEDURE ADOPTED BY THE BOARD OF SELECTMEN

1. The Board will determine a budget necessary to do the work needed for the *certification year* and make that a request as part of the budget process in the fall of the year.
2. The Assessing Firm will do the sales analysis and measurement each year as part of its regular duties. All work will be done in compliance with state laws and enforceable Administrative rules that are based upon the latest changes to the state laws.
3. The Board of Selectmen will proceed with an update based upon measurements that fall outside of recommendations for good assessing practices in the median values, stratification, and/or Coefficient of Dispersion.
4. The Board of Selectmen will make the public aware of the planned process and hold a public hearing to explain the rationale for undertaking such a process. When there is a mass update, the database for taxes will not be changed for those updates until the Board agrees upon the proposed numbers.
5. The Board of Selectmen will make available speakers for groups who wish to hear about the subject, e.g. PACE, Lions, etc. Announcements will go on channel 17, the web, and via a press release to the papers.
6. All mass mailings, sent by the assessing department, will be reviewed by the Board of Selectmen before they are sent, including any attachments.
7. Those with elderly and disabled exemptions will receive a separate letter indicating the potential impact on them of the changes.
8. The Assessing Firm should make a recommendation of values (subject to revision in the hearing process) to the Board of Selectmen by July 17th.
9. The Board of Selectmen will hold an informational hearing to explain the process before formally voting on accepting the assessing firm's recommendation, but the absence of this vote will not hinder proceeding with hearings for taxpayers.
10. When the new proposed values are ready, letters will be sent to invite each property owner with a new value to come and review their values. Available times will include evening hours as well as days. The letters will emphasize that an increase or decrease in values does not translate directly into an increase or decrease in a person's tax bill.
11. The letters will be sent to everyone who's property value changes by more than 5% and allow the owners at least 10 days notice before the hearing period ends. The hearing period will last at least 5 days, evening appointments will be available at least 4 of those days. If more than one quarter of the parcels changes more than 5%, there will be at least 8 days for appointments with 7 evenings.
12. Lists will be available of current and proposed values at the Town Hall, Library, and on the Town's web site. If possible a program will be developed for repeated broadcast on channel 17 of the process and especially focus on the impact of the update.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



CURRENT USE DESCRIPTION AND INVENTORY

New Hampshire's Current Use law (RSA 79-A) allows qualifying land to be taxed according to its current, rather than its potential use. Without the Current Use program, all open land, regardless of the owner's intent for future use, would be assessed and taxed at full market value. In many cases this would have the effect of forcing landowners to sell their property to escape high property taxes. Inevitably this would mean losing much of this land to development – most likely in the form of residential subdivisions. Current use assessment typically reduces property taxes assessed on undeveloped land by more than two-thirds and is vital to the preservation of open space in the region.

Started in 1973, the current use program is an extremely important mechanism for keeping open land open. It does not, however, provide any long term protection from the future development of this land. This is because current use land can be taken out of the program. If the land is converted to a non-qualifying use (e.g. subdivided for development) it is subject to a "Land Use Change Tax" equal to 10% of the land's full value assessment at the time of the change. In 1994, the Current Use Law was amended to allow the current use penalty tax (land use change tax) to accrue to a special account that can be used for conservation purposes.

The March 2000 Town Meeting voted to put the "Land Use Change Tax" into the Conservation Fund. The "Conservation Fund 36-A" may be used for land or easement acquisition, or for any other purpose for which the Conservation Commission Fund was established under RSA 36-A allows, such as resource inventories, management of Town lands, etc. The 36-A Fund requires both the Conservation Commission's and the Board of Selectmen's approval for withdrawal of any of those funds.

The Current Use Fund has \$97,268.95 in this fund as of December 31, 2014 and the Conservation Fund has \$60,295.92 in it as of December 31, 2014



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



CURRENT USE PROPERTY LIST

PARCEL	OWNER	#	STREET	ACRES	TOTAL
11-006-000-000	POST, GARY K.	19	ATKINSON DEPOT RD	2.4	\$ 120
11-008-000-000	POST, GARY K	15	ATKINSON DEPOT RD	9.46	\$ 363,610
12-001-000-000	POST, GARY K.		ATKINSON DEPOT RD RE	9.4	\$ 2,010
14-008-000-000	PETTENGILL, DEBORAH	30	EAST RD	9.05	\$ 334,990
18-010-000-000	ONE TWENTY ONE A REALTY CO	244	MAIN ST	14.6	\$ 620
20-035-000-000	COLLINS, MARGO	93	OLD COUNTY RD	19.25	\$ 225,510
21-002-000-000	BARIBEAU, ROGER R	310	MAIN ST	15.05	\$ 236,290
21-005-000-000	ANDREWS, ELEANOR F		MT MISERY	12.6	\$ 620
22-001-000-000	PAUL, RICHARD E		MT MISERY	6	\$ 420
22-015-000-000	PAUL, RICHARD E		MT MISERY	4	\$ 220
33-001-000-000	KNP LAND ASSOCIATES, LLC		OLD COUNTY RD (BACKLAN	61.6	\$ 1,110
34-001-000-000	TORROMEO, HENRY		MT MISERY	83	\$ 1,670
37-035-000-000	STEVENS, KERI B.	6	WOODLAND DR	11.85	\$ 208,480
37-055-000-000	NOYES, DORIS M	27	MAIN ST	9.84	\$ 189,380
38-004-000-000	CHANDLER PLACE, LLC	18	CHANDLER AV	11.49	\$ 1,720
41-014-000-000	GIFFORD, JONATHAN	148	MAIN ST	29	\$ 363,440
42-062-000-000	MAJOR TR, NORMAN L & BRENDA E	1	MAJOR LN	4.23	\$ 147,940
44-050-000-000	JAMES TR, BRUCE M & BARBARA J	67	KINGSTON RD	47	\$ 5,330
48-032-000-000	HOYT, TR, DAVID M.	63	FORREST ST	15.36	\$ 526,580
48-033-000-000	SARACUSA TR, MARION	49	FORREST ST	18.89	\$ 259,140
48-039-000-000	COOK, MICHAEL	43	FORREST ST	5	\$ 387,670
48-040-000-000	COOK, MICHAEL		FORREST ST REAR	12.34	\$ 3,150
49-003-000-000	LEBLANC TR, M G	31	FORREST ST	12	\$ 98,170
50-078-000-000	HOLT, GERALD E	17	HARRIMAN RD	53	\$ 237,190
53-013-000-000	MAJOR TR, NORMAN L & BRENDA E	12	KINGSTON RD	8.6	\$ 296,530
53-028-000-000	EMBREY-ROOKE, MONA E	7	HILL HAVEN RD	31	\$ 290,350
55-005-000-000	FASHION REAL ESTATE TRUST	43	CRANE CROSSING RD	19.06	\$ 1,110
55-009-000-000	ENGLEMANN, JANICE CHRISTINE	29	CRANE CROSSING RD	10.89	\$ 303,030
56-003-000-000	DEPTULA-HICKS, DARLENE M TRUSTEE	30	CRANE CROSSING RD	19.61	\$ 370,010
62-029-000-000	SIMARD, CYNTHIA	44	SWEET HILL RD	18.8	\$ 130,500
62-041-001-000	RONALD BROWN INVESTMENT, LLC	1	GUNSTOCK RD	2.5	\$ 50
62-041-002-000	RONALD BROWN INVESTMENT, LLC	3	GUNSTOCK RD	2.5	\$ 70
62-041-003-000	RONALD BROWN INVESTMENT, LLC	5	GUNSTOCK RD	5.1	\$ 760
62-041-015-000	RONALD BROWN INVESTMENT, LLC	4	GUNSTOCK RD	3.5	\$ 100
65-002-000-000	BIGGART, JANET	2B	NEWTON RD	13.33	\$ 137,720
66-017-000-000	HAVERHILL GOLF & COUNTRY CLUB	93	FORREST ST	257	\$ 1,874,410
67-001-000-000	CORSO-UPTON FAMILY TRUST	34	NEWTON RD	17.1	\$ 196,680
68-008-000-000	GOUDREAULT, RICHARD E	82	NEWTON RD	25.62	\$ 488,520
7-003-000-000	TOWN OF PLAISTOW		FROG POND WOODS	21	\$ 1,220
8-025-002-000	DUSTON, VIRGINIA L		HAMPSTEAD LINE	0.55	\$ 30
8-027-000-000	GALLANT, MICHAEL J & PAMELA J	23	HICKORY RIDGE RD	16.57	\$ 383,080



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



TOWN OWNED PROPERTY LIST

PARCEL	#	STREET	ACRES	LAND	BLDG	TOTAL ASSESSED
7-001-000-000		ATKINSON LINE	88	\$ 439,550	\$ -	\$ 439,550
7-004-000-000		FROG POND WOODS	58.68	\$ 293,290	\$ -	\$ 293,290
7-005-000-000		FROG POND WOODS	9.5	\$ 95,040	\$ -	\$ 95,040
73-003-000-000		(OFF) NEWTON RD	1.71	\$ 13,850	\$ -	\$ 13,850
8-022-000-000		MAIN ST	5.2	\$ 52,470	\$ -	\$ 52,470
8-023-000-000		MAIN ST REAR KELLY B	7.4	\$ 74,250	\$ -	\$ 74,250
8-024-000-000		REAR HICKERY RIDGE R	8	\$ 89,100	\$ -	\$ 89,100
8-025-000-000		HAMPSTEAD LINE	6	\$ 67,100	\$ -	\$ 67,100
9-011-000-000		OLD STAGECOACH RD	4.8	\$ 48,060	\$ -	\$ 48,060
11-007-000-000		NEAR B+M RAILROAD	0.56	\$ 6,800	\$ -	\$ 6,800
14-035-000-000		EAST RD REAR	5	\$ 2,500	\$ -	\$ 2,500
16-001-000-000	45	GREENOUGH RD	2.34	\$ 89,390	\$ -	\$ 89,390
17-006-000-000		FROG POND WOODS	21.54	\$ 175,780	\$ -	\$ 175,780
17-007-000-000		FROG POND WOODS	3.1	\$ 38,300	\$ -	\$ 38,300
17-029-000-000	16	CULVER ST	0.75	\$ 11,270	\$ -	\$ 11,270
17-030-000-000	15	LOWER	0.75	\$ 11,270	\$ -	\$ 11,270
17-031-000-000	13	LOWER RD	0.7	\$ 10,590	\$ -	\$ 10,590
17-032-000-000	11	LOWER RD	5.8	\$ 39,510	\$ -	\$ 39,510
18-002-000-000		FROG POND WOODS	6.4	\$ 71,500	\$ -	\$ 71,500
18-003-000-000		FROG POND WOODS	7.9	\$ 79,200	\$ -	\$ 79,200
18-004-000-000		FROG POND WOODS	2.6	\$ 25,250	\$ -	\$ 25,250
18-014-000-000		MAIN ST REAR LAND	14.5	\$ 144,540	\$ -	\$ 144,540
18-015-000-000	14	CULVER ST	0.92	\$ 12,240	\$ -	\$ 12,240
19-005-000-000	266	MAIN ST	36	\$ 671,600	\$ -	\$ 671,600
19-006-000-000	280	MAIN ST	38	\$ 776,900	\$ -	\$ 776,900
20-012-000-000	1	HICKORY RIDGE RD	1.4	\$ 4,470	\$ -	\$ 4,470
20-037-000-000		MT MISERY	5	\$ 50,490	\$ -	\$ 50,490
20-038-000-000		MT MISERY	21.46	\$ 244,520	\$ -	\$ 244,520
21-007-000-000	307	MAIN ST	12.9	\$ 415,420	\$ -	\$ 415,420
21-008-000-000		MT MISERY	2.5	\$ 22,880	\$ -	\$ 22,880
21-009-000-000		MT MISERY	11	\$ 109,890	\$ -	\$ 109,890
21-010-000-000		MT MISERY	13.8	\$ 129,960	\$ -	\$ 129,960
21-011-000-000		MT MISERY	2.5	\$ 24,310	\$ -	\$ 24,310
21-012-000-000		MT MISERY	3.5	\$ 31,680	\$ -	\$ 31,680
21-013-000-000		MT MISERY	3.8	\$ 34,320	\$ -	\$ 34,320
21-014-000-000		MT MISERY	1.37	\$ 14,550	\$ -	\$ 14,550
21-015-000-000		MT MISERY	3.25	\$ 33,160	\$ -	\$ 33,160
21-016-000-000		MT MISERY	13.65	\$ 136,130	\$ -	\$ 136,130
21-017-000-000		MT MISERY	14.7	\$ 138,380	\$ -	\$ 138,380
22-005-000-000		MT MISERY	3.65	\$ 33,000	\$ -	\$ 33,000
22-007-000-000		MT MISERY	2.12	\$ 17,090	\$ -	\$ 17,090
22-008-000-000		MT MISERY	10	\$ 77,770	\$ -	\$ 77,770
22-009-000-000		MT MISERY	5	\$ 44,880	\$ -	\$ 44,880
22-010-000-000		MT MISERY	1.07	\$ 10,300	\$ -	\$ 10,300
22-011-000-000		MT MISERY	9.57	\$ 74,460	\$ -	\$ 74,460
22-012-000-000		MT MISERY	2.37	\$ 21,740	\$ -	\$ 21,740
22-014-000-000		MT MISERY	2.76	\$ 25,170	\$ -	\$ 25,170
24-044-000-000	4	PLAISTOW RD	14.95	\$ 4,708,800	\$ 17,000,300	\$ 21,709,100
24-044-W-000		WATER LINES PER DRA	0	\$ -	\$ 6,132	\$ 6,132
25-006-000-000	42	PLAISTOW RD	2.25	\$ 759,380	\$ 865,300	\$ 1,624,680



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



TOWN OWNED PROPERTY LIST

PARCEL	#	STREET	ACRES	LAND	BLDG	TOTAL ASSESSED
25-015-000-000	35	WEST PINE ST	5.02	\$ 144,570	\$ -	\$ 144,570
25-038-000-000		PLAISTOW RD REAR	2	\$ 35,940	\$ -	\$ 35,940
26-041-000-000		REAR LAND	2.52	\$ 20,410	\$ -	\$ 20,410
26-043-000-000	56	WESTVILLE RD	0.92	\$ 105,000	\$ 271,400	\$ 376,400
26-044-000-000	58	WESTVILLE RD	1.8	\$ 103,210	\$ 246,100	\$ 349,310
27-054-000-000	33	WESTVILLE RD	0.16	\$ 1,560	\$ -	\$ 1,560
28-002-000-000	122	PLAISTOW RD	10.62	\$ 1,403,700	\$ -	\$ 1,403,700
30-065-000-000	163	PLAISTOW RD	7.4	\$ 915,000	\$ -	\$ 915,000
31-005-000-000		BRENTWOOD ST	0.92	\$ 12,240	\$ -	\$ 12,240
31-068-000-000	169	PLAISTOW RD	7.4	\$ 936,870	\$ -	\$ 936,870
32-025-000-000	N/S	OLD COUNTY RD	2.62	\$ 29,920	\$ -	\$ 29,920
32-028-000-000	51	OLD COUNTY RD	27.3	\$ 374,060	\$ 63,600	\$ 437,660
32-032-000-000	6	WILDER DR	38.4	\$ 637,520	\$ 105,900	\$ 743,420
33-002-000-000		OFF OLD COUNTY RD	8	\$ 54,680	\$ -	\$ 54,680
33-003-000-000		OFF OLD COUNTY RD	13.5	\$ 146,790	\$ -	\$ 146,790
33-004-000-000		MT MISERY	12.4	\$ 86,150	\$ -	\$ 86,150
37-036-000-000	2A	WOODLAND DR	0.08	\$ 1,050	\$ -	\$ 1,050
37-051-000-000		NORTH AV REAR	0.21	\$ 2,750	\$ -	\$ 2,750
38-020-000-000	7	MASSASSOIT BV	1.26	\$ 103,510	\$ -	\$ 103,510
39-047-000-000	4	BITTERSWEET DR	0.52	\$ 6,810	\$ -	\$ 6,810
39-050-021-003	87	MAIN ST	4.88	\$ 303,160	\$ 2,164,700	\$ 2,467,860
39-091-000-000	89	MAIN ST	0.36	\$ 122,010	\$ 332,300	\$ 454,310
40-001-000-000	7	WHITON PL	0.23	\$ 2,710	\$ -	\$ 2,710
40-007-000-000	26A	WESTVILLE RD	1.74	\$ 16,480	\$ -	\$ 16,480
40-067-000-000	127	MAIN ST	0.25	\$ 107,800	\$ 221,300	\$ 329,100
41-011-000-000	144	MAIN ST	7.55	\$ 557,010	\$ 13,300	\$ 570,310
41-063-000-000	145	MAIN ST	1.9	\$ 244,350	\$ 839,900	\$ 1,084,250
41-067-000-000	14	ELM ST	0.46	\$ 124,040	\$ 303,000	\$ 427,040
41-077-000-000	27	ELM ST	5.7	\$ 421,740	\$ 2,194,400	\$ 2,616,140
41-082-000-000	17	ELM ST	7.9	\$ 973,350	\$ -	\$ 973,350
42-028-026-000		VILLAGE WY-OFF OF	0.78	\$ 10,220	\$ -	\$ 10,220
42-028-027-000		VILLAGE WY-OFF OF	2.57	\$ 31,940	\$ -	\$ 31,940
42-043-000-000	5	INGALLS TR	2.16	\$ 121,220	\$ 107,800	\$ 229,020
42-057-000-000	7A	ARBOR LN	2.41	\$ 88,900	\$ 14,700	\$ 103,600
43-012-000-000		PLAISTOW RD REAR	6.9	\$ 77,000	\$ -	\$ 77,000
45-008-000-000	215	PLAISTOW RD-ST OF	0.92	\$ 12,420	\$ -	\$ 12,420
48-026-000-000		AUTUMN CR	2.86	\$ 14,420	\$ -	\$ 14,420
49-035-000-000	17	CANTERBURY FOREST	1.45	\$ 22,750	\$ -	\$ 22,750
50-070-000-000	10	HARRIMAN RD	5.49	\$ 74,760	\$ -	\$ 74,760
51-014-000-000	18	MAY RAY AV	37.38	\$ 632,420	\$ 383,100	\$ 630,970
53-027-000-000		TOWN RD	4.25	\$ 171,400	\$ -	\$ 171,400
59-008-000-000		AUTUMN CR REAR	0.43	\$ 4,640	\$ -	\$ 4,640
60-028-000-000		TIMBERLANE RD REAR	5.93	\$ 68,650	\$ -	\$ 68,650
6-003-000-000		ATKINSON TOWN LINE	1.83	\$ 23,060	\$ -	\$ 23,060
6-006-000-000		ATKINSON LINE REAR L	13.45	\$ 126,690	\$ -	\$ 126,690
6-008-000-000		FORMERLY J A NOYES L	6.1	\$ 61,380	\$ -	\$ 61,380
62-018-000-000	41	SWEET HILL RD	1.13	\$ 96,820	\$ -	\$ 96,820
66-024-000-000	23	NEWTON RD	0.09	\$ 1,310	\$ -	\$ 1,310
69-021-000-000	3A	DUNDEE DR	0.31	\$ 3,350	\$ -	\$ 3,350
69-051-000-000		NEWTON REAR	3.4	\$ 55,080	\$ -	\$ 55,080
69-054-000-000		NEWTON REAR	3.46	\$ 28,030	\$ -	\$ 28,030



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE BUDGET COMMITTEE

Another budget season has come to a close and I would like to personally thank all of the members of the Budget Committee for all their time and dedication throughout this season's budget process.

Plaistow Budget Committee is a nine member board who are elected for a three year term. A member of the Board of Selectman is appointed each year as the Budget Committee Representative. John Sherman has held a position on the Budget Committee as a Selectman's Representative and prior budget committee member for over 25 years.

This year we welcomed three new members Charles Fowler, Jack Paone and Dean Nifakos. But sadly we have to say goodbye to Darrell Britton who after 30 years of service to our town he has decided to retire.

The Budget Committee works with the Department Heads, Town Manager and Selectman to present a fiscally responsible budget to our residents and to ensure that the Town of Plaistow continues to operate in an efficient manner.

The 2015 budget was presented at the Public Hearing on Tuesday January 13, 2015 for a proposed budget of 8,117,508 which is an increase of \$234,009 which represents a 2.9 % increase from 2014. The most significant increase in the budget for this year was in the Personnel and Police Budgets (73% of the total increase). These increases were due to outside sources that are out of the control of the Town.

Committee Members are always mindful of the concerns of our tax payers when reviewing proposed budgets and Warrant Articles during the budget process. That is why we look at each and every budget three times before it is presented to the community.

The proposed budget and all warrant articles can be found in the back of this Town Report on the New Hampshire State mandated MS-7 form and Town Warrant. The Committee hopes that you will review this information and contact any of the Town Officials if you have questions or concerns. We hope that you find this information to be informative when voting at the Second Session of Town Meeting at Pollard School on Tuesday March 10, 2015.

Respectfully Submitted,

Martha L. Sumner, Chairperson



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE BUILDING MAINTENANCE DEPARTMENT

“Plaistow is”

The Building Maintenance Department plays a critical role in ensuring that the Town's buildings and facilities are properly maintained, are clean and are operating safely on a daily basis. In addition to custodial tasks, Building Maintenance staff are also responsible for the proper operations of all building systems such as electrical, plumbing, heating, cooling, septic systems, wells, and roofing. The maintenance staff also assist in setting up for all Town functions. A special thanks to Miguel Cruz for taking care of the Town Hall in my lengthy absence due to two knee surgeries, he did a great job, also thanks goes out to Rob Morin who is in his second year working at the Safety Complex and also looking after the Town Hall. The newest addition to the Maintenance staff is Richard Gaudette who started working for the town in June of 2014 at the Plaistow Library and also filled in wherever he was needed while I was out, thank you Rich. Except for a couple of emergency repairs at Town buildings there were no major projects in 2014. We look forward to the challenges of 2015 which will be my 20th year working for the Town. A lot has changed in 20 years, what hasn't changed is my department's dedication to keeping all Town facilities clean and safe.

Respectfully Submitted,

David R. Bowles, Building Maintenance Supervisor





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE DEPARTMENT OF BUILDING SAFETY

Plaistow is...FLOURISHING!

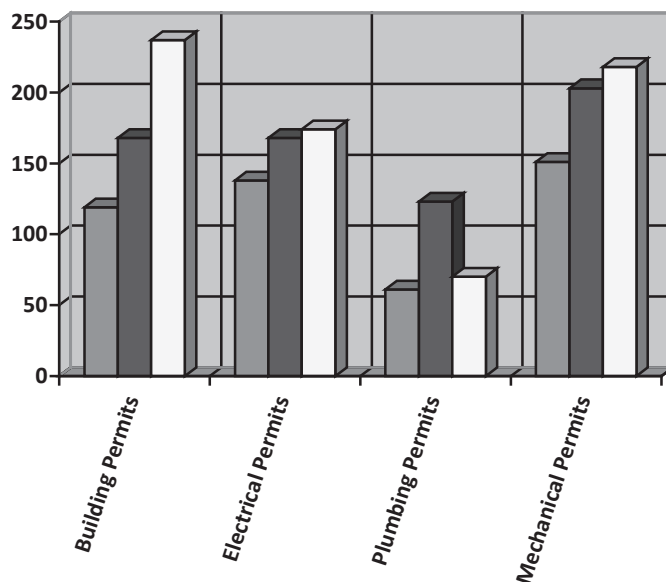
Commercial business in Plaistow is alive and well. We are seeing some buildings that were care-worn or barely used being brought back to life. The “Tech Building” at 73 Newton Road is undergoing significant renovations; 166 Plaistow Road has recently been bought by a pediatric dental company; and I’m sure you’ve all been watching the redevelopment of the Plaistow Center at 3-11 Plaistow Road with the new Aldi store and the coming-soon Savers.

Residential development started taking off last year and has been steady all this year. The 25-Lot subdivision at Village Way is half built out; the 55+ community off Hillcrest Ave, known as The Reserve at Snow’s Brook, has started building and there are a couple other approved projects out there yet to break ground.

Not unexpectedly building permits are up from last year. Subcontractor permits have followed along. Permitting increases the safety of our community. Each permit issued means that work being done is inspected, which means Plaistow is safe.

3- Year Permit Comparison 2012-2014

YEAR	Building Permits	Electrical Permits	Plumbing Permits	Mechanical Permits
2012	119	138	61	151
2013	168	168	123	203
2014	237	174	70	218



■ 2012

■ 2013

■ 2014



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE DEPARTMENT OF BUILDING SAFETY

While protection of the Health, Safety and Welfare of the Plaistow Community is our mission, revenues are important. This office is proud to say that we have collected enough revenues in 2014 to cover the operating budget for this office.

Below is a chart that shows the revenues collected for permitting in the past 3 years.

Type of Fee Collected	2012	2013	2014
Building Permit	\$27,005.85	\$51,431.25	\$87,357.25
Electric Permit	\$6,785.00	\$7,740.00	\$9,305.00
Electrical Insp.	\$6,670.00	\$8,105.00	\$9,905.00
Plumbing Permit	\$3,515.00	\$3,440.00	\$4,185.00
Plumbing Insp.	\$3,090.00	\$2,850.00	\$4,140.00
Occupancy Permit	\$6,715.00	\$5,320.00	\$3,750.00
Mechanical Permit	\$5,770.00	\$6,980.00	\$7,740.00
Mechanical Insp.	\$5,280.00	\$5,765.00	\$8,015.00
Septic	\$3,065.00	\$5,470.00	\$9,070.00
Sign Permit	\$11,150.00	\$8,250.00	\$7,650.00
Auto Dealer Permit	\$2,200.00	\$1,600.00	\$700.00
Well Permit	\$210.00	\$360.00	\$360.00
Copies	\$1.00	\$181.51	\$290.91
Fire Dept Revenue	\$1,625.00	\$1,835.00	\$1,850.00
Salvage Yard Licenses	\$0.00	\$320.00	\$300.00
Administrative/Misc. Fees	\$180.00	\$1,190.00	\$270.00
TOTAL	\$83,261.85	\$110,837.76	\$154,888.16

This office enforces not only the code for all the building trades, but we are also charged with the enforcement of the Town's Laws, referred to as Ordinances. These laws may be proposed by various boards and committees, but they are voted on by you, the residents of Plaistow. The Ordinances, as well as many of the forms you might need to make various applications, are available online at **Plaistow.com** or by calling the office during regular business hours.

Plaistow is safer because I have the great fortune of having continuity in staffing. Combined our Department has over 60 years of knowledge, education and service. And we're all still here, Dee Voss, Office Manager; Ken Ray, Electrical Inspector; and Jim Flathers, Plumbing/Mechanical Inspector. We're here and at the ready to serve the largest commercial contractor right on down to a new homeowner who wants to DIY (Do It Yourself).

Plaistow is what it is today because of a lot of teamwork between the various town departments. We have a great working relationship with the Fire, Health, Emergency Management, Assessing and Police Departments; Planning Board, Zoning Board and Conservation Commission. The talented and dedicated employees that we get to work with every day are why Plaistow is...A great place to live, shop and work.

The Department of Building Safety is here to assist property owners with all their building questions and needs. Our office hours are Monday through Friday, 8:00 a.m. to 4:30 p.m. Stop by or call us at 382-1191 X20 anytime!

Respectfully submitted,

P. Michael Dorman, Chief Building Official/Code Enforcement Officer



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF PLAISTOW ACCESS CABLE / CHANNELS 17 AND 23



PlaistowAccess.com



vimeo.com/Plaistow



Facebook: PlaistowAccess

PlaistowAccess Cable | Channels 17 and 23

Annual Report

PlaistowAccess is... *Continual Growth of Operations*

Every year, PlaistowAccess has provided improvements in facilities and services, in addition to producing new and original programming. 2014 was no exception. Special thanks to Plaistow voters and cable subscribers, who supported a major upgrade to our transmitter equipment. We were able to replace aging 80's-era analog modulators with a new fiber optic encoder, which allows us to provide a much clearer picture – and stereo audio – on both Channels 17 and 23.



We also launched a new website in 2014, PlaistowAccess.com. Program guides for Channels 17 and 23, on-demand video / Vimeo feeds, and information about our studio facilities can all be found on the website. The site complements our existing online resources, including our Facebook Page, Vimeo Channel, and Twitter Feed.

PlaistowAccess.com

PlaistowAccess is... **Committed to Covering our Community and Government**

PlaistowAccess has covered several events on an annual basis. These events include seasonal features such as Warrant Articles Review, "Easter in Plaistow", various Patriotic Activities, Old Home Day, "Halloween in Plaistow", and December in Plaistow".

In addition to our regular coverage, we have recorded the following special events in 2014:

- Run of the Savages
- Boston Red Sox Trophy at Town Hall
- Lions Club Supermarket Sweep
- Girl Scouts Bridging Ceremony
- Summer Recreation Talent Show



Left: Coverage of Santa and Plaistow Fire Dept. annual ride around town. Top: Channel 23 Coverage of Plaistow Lions Club Supermarket Sweep at Market Basket



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF PLAISTOW ACCESS CABLE / CHANNELS 17 AND 23

On Government Channel 17, several Boards and Committees are televised on a regular basis - Board of Selectmen, Planning Board, Zoning Board, Budget Committee, and Deliberative Session. These meetings are all available on Vimeo, in addition to replaying on Channel 17.

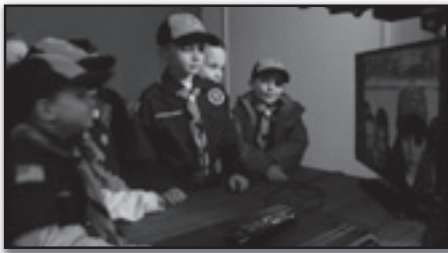
Additional Government Programs Produced in 2014:

- Town Forest / ARM Grant Presentation
- Plaistow Candidates' Night at PPL
- Chief Savage Firing Range Dedication
- Safety Complex Discussion
- Meet The Candidates – State Rep / Senate
- NHDOT Rail Service Public Hearings



Kathleen Jones' first day as Plaistow Police Chief, discussing the Safety Complex with Susan Sherman and Fire Chief John McArdle.

PlaistowAccess is... *Engaged in being part of our Community*



Tiger Cubs learning about the Chroma-Key / Green Screen process in the Basement Studio

Beyond televising government meetings and producing video programs, PlaistowAccess regularly offers studio tours. Several Cub Scout and Girl Scout organizations have toured our facility, produced short public service announcements (PSA's), and earned their various Communications badges. Additionally, we enjoyed being a part of this year's Old Home Day Scavenger Hunt!

PlaistowAccess is... Run by a committed team of Staff, Volunteers, and Committee Members. Special thanks to all who have been a part of our team in 2014. The Plaistow Cable Advisory Committee (PCAC) consists of Heather Beaulieu, Jay DeRoche (chair), Joyce Ingerson (BOS Liaison), and Susan Sherman. New members are always welcome; PCAC meets on the 3rd Wednesday of the month, at the Town Hall Basement Studio. The committee has been very active in producing content for both channels. We would also like to thank our Videographers and Camera Operators for 2014: Charlie Manes, Robert Horan, and Daniel Peters. Please feel free to contact us if you have any questions or comments about our programming, facility, or the station in general.

Dean Zanello

Cable Coordinator, PlaistowAccess | Channels 17 & 23

dzanello@plaistow.com (603) 382-5200

PlaistowAccess.com



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE CAPITAL IMPROVEMENT PROGRAM COMMITTEE

Plaistow is a Town that does excellent long range financial planning by annually updating its Capital Improvement Program (CIP).

The Capital Improvement Program (CIP) is an adjunct to the Master Plan; like the Master Plan it is strictly a planning document. The CIP committee is charged by the Planning Board to prepare an annual CIP to present to the Planning Board for approval and then to the Board of Selectmen and Budget Committee to aid them in preparing the annual budget. The CIP committee is made up of members from the Planning Board, Board of Selectmen, and the Budget Committee. The Planning Board chairman serves as the CIP committee chairman. Town staff and the Town Manager support the CIP committee in preparation of the plan.

The CIP has estimates of capital expenditures over a 6 year period; the plan prepared in calendar year 2014 has estimates for 2015 through 2020 and is used to help prepare the 2015 budget that is voted on at the March, 2015 Town Meeting. The CIP committee also reviews the capital reserve accounts set up for the purchase of large expense items such as fire apparatus, highway department vehicles, and long-term building maintenance. The purpose of the review is to make sure the balances in the accounts are sufficient to cover the planned expenses in the next 6-year planning period. The reviews for the highway and fire departments extend over longer periods of time that match the longest useful life of a piece of equipment.

The table below compares the proposed CIP totals with the budget totals (including warrant articles) and then calculates the percent of the total budget allocated for capital expenditures. The amounts shown reflect amounts proposed at Town Meeting and not those voted at Town Meeting. Also note that the amounts have been rounded to the nearest thousand dollars.

Budget Year/Item	2009	2010	2011	2012	2013	2014
CIP Total	\$1277	\$1233	\$816	\$849	\$1200	\$1107
Budget Total	\$8192	\$7680	\$7193	\$8709	\$8870	\$8659
Percent of CIP Total to Budget Total	15.6%	16.1%	11.3%	9.8%	13.5%	12.8%

When a CIP is in place and maintained, it allows towns to impose impact fees on developers. The purpose of the impact fee is to charge an up front fee from developers, at building permit time, a sum of money to help offset the additional capital expenditures required because of the new residential, commercial, or industrial growth. The Town of Plaistow has impacts fees in place for schools, recreation, public safety complex, fire suppression water line, and new subdivision roads.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT

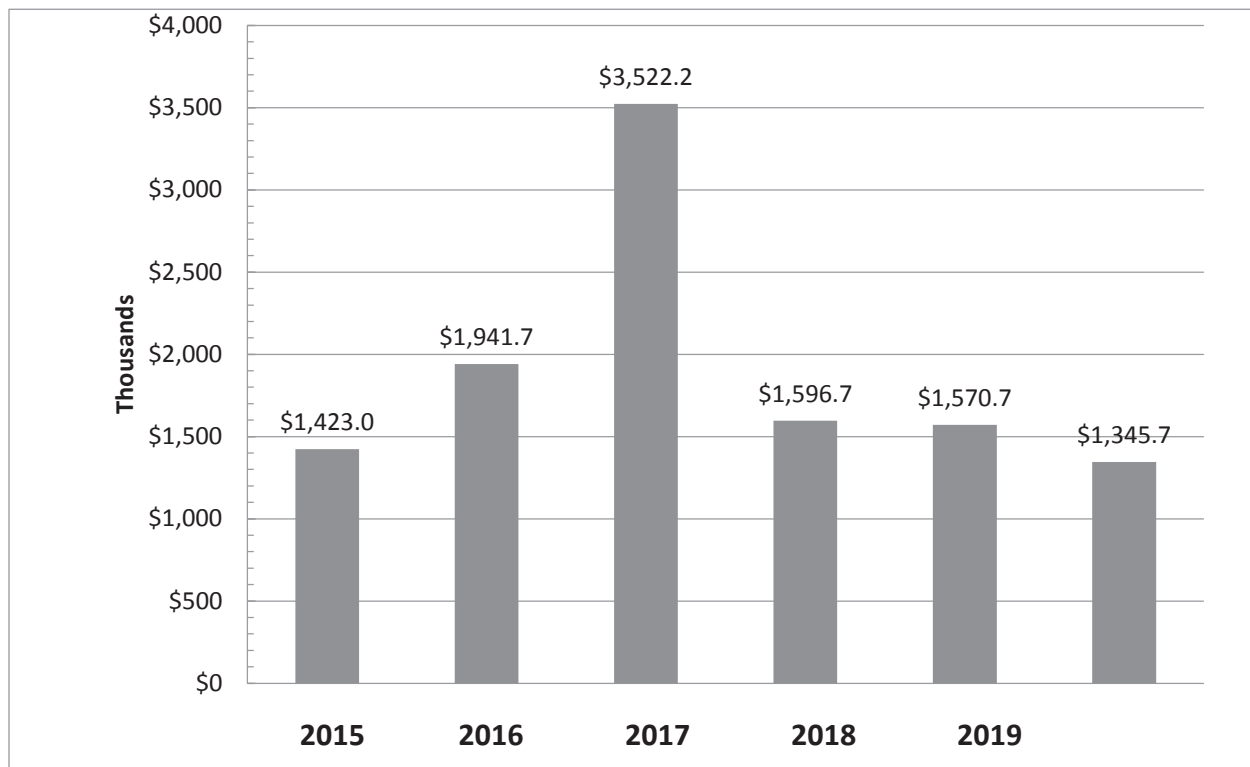


REPORT OF THE CAPITAL IMPROVEMENT PROGRAM COMMITTEE (Continued)

The CIP also has two other important functions: maintain capital equipment and help to level the total budget. It is important to maintain our buildings so that small repairs can be made in a timely fashion and avoid large expenditures after a problem that could have been fixed with a small repair, has deteriorated to the point where only a costly repair can fix the problem. This in turn avoids large increases in our tax bills. It is also important that our entire fleet of vehicles – rescue trucks, police cruisers, highway department trucks, etc. are in good condition so that all employees can have confidence they will be able to perform their duties in a safe manner.

The CIP Committee relies on teamwork from all the department heads to get their latest capital budgets as well as Town Hall staff support.

2015-2020 CAPITAL IMPROVEMENT PROGRAM (Net Expenses By Year- \$ In Thousands)



Respectfully Submitted,

Timothy Moore, CIP Committee Chairman



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



CAPITAL IMPROVEMENT PROGRAM PROJECTS (PAGE 1 OF 9)

CAPITAL IMPROVEMENT PROGRAM PROJECTS FOR 2015-2020

Final October 14, 2014

(\$ In Thousands)

Highway Department	Master Plan Reference		2014 CIP Approved	2014 Town Approved	2015 Recommended (Warrant or Budget)	2015	2016	2017	2018	2019	2020
	Chapter / Section	Project Number									
Expenses											
Capital Reserve Account Deposit for Replacement of Highway Dept Vehicles	Community Facilities	TBD	\$78.0	\$78.0	Warrant	\$73.0	\$73.0	\$73.0	\$73.0	\$73.0	\$73.0
Replace 2013 F-350 Ford Pickup Truck	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$50.0
Replace 2010 International 6W Dump Truck	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$160.0	\$0.0
Replace 2012 F-550 Ford Dump Truck	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$110.0	\$0.0
Replace 2008 International 6W Dump Truck	Community Facilities	TBD	\$0.0	\$0.0	Warrant	\$160.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Replace 2001 Caterpillar 924 Front-End Loader	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$120.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses Subtotal			\$78.0	\$78.0	N/A	\$233.0	\$193.0	\$73.0	\$73.0	\$343.0	\$123.0
Account Withdrawals											
Capital Reserve - Highway Department Vehicles			\$0.0	\$0.0	N/A	\$160.0	\$120.0	\$0.0	\$0.0	\$270.0	\$50.0
Impact Fee - New Road			\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal			\$0.0	\$0.0	N/A	\$160.0	\$120.0	\$0.0	\$0.0	\$270.0	\$50.0
Grants/Revenues											
Sale/Trade-In Value of Vehicles			\$0.0	\$0.0	N/A	\$10.0	\$16.0	\$0.0	\$0.0	\$26.0	\$0.0
Grants/Revenues Subtotal			\$0.0	\$0.0	N/A	\$10.0	\$16.0	\$0.0	\$0.0	\$26.0	\$0.0
Highway Department Net Expenses			\$78.0	\$78.0	N/A	\$63.0	\$57.0	\$73.0	\$73.0	\$47.0	\$73.0

Fire Department	Master Plan Reference		2014 CIP Approved	2014 Town Approved	2015 Recom- mended (Warrant or Budget)	2015	2016	2016	2018	2019	2020
	Chapter / Section	Project Number									
Expenses											
Capital Reserve Account Deposit - Fire Equipment/Apparatus	Community Facilities	TBD	\$105.0	\$105.0	Warrant	\$105.0	\$105.0	\$105.0	\$105.0	\$105.0	\$105.0
Replace Command Vehicle	Community Facilities	TBD	\$50.0	\$50.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Replace Rescue 2	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$150.0	\$0.0	\$0.0	\$0.0	\$0.0
Replace Forestry 4	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$50.0	\$0.0
Replace Tanker 5	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$400.0	\$0.0	\$0.0
Capital Reserve Account Creation and Deposit - SCBA, SCBA Tanks, and High Temperature Face Masks	Community Facilities	TBD	\$0.0	\$0.0	Warrant	\$33.4	\$33.4	\$33.4	\$33.4	\$33.4	\$33.4
Replace Self-Contained Breathing Apparatus (SCBA) and High Temperature Masks	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$146.0
Replace SCBA Tanks	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$54.0
Replace Cardiac Monitors and AED Units	Community Facilities	TBD	\$34.6	\$34.6	Budget	\$36.7	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Replace Rescue Jack Struts/Air Bags	Community Facilities	TBD	\$10.0	\$10.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses Subtotal			\$199.6	\$199.6	N/A	\$175.1	\$288.4	\$138.4	\$538.4	\$188.4	\$338.4
Account Withdrawals											
Capital Reserve - Fire Department Vehicles			\$50.0	\$35.0	N/A	\$0.0	\$150.0	\$0.0	\$400.0	\$50.0	\$0.0
Public Safety Impact Fee - Apparatus			\$0.0	\$15.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Rescue Vehicles/Medical Equipment (AED units)			\$17.0	\$17.0	N/A	\$18.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Capital Reserve - SCBA, Tanks, Masks			\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$200.0
Account Withdrawals Subtotal			\$67.0	\$67.0	N/A	\$18.0	\$150.0	\$0.0	\$400.0	\$50.0	\$200.0
Grants/Revenues											
Sale/Trade-In Value of Vehicles			\$2.0	\$2.0	N/A	\$0.0	\$1.0	\$0.0	\$1.0	\$1.0	\$0.0
Grants/Revenues Subtotal			\$2.0	\$2.0	N/A	\$0.0	\$1.0	\$0.0	\$1.0	\$1.0	\$0.0
Fire Department Net Expenses			\$130.6	\$130.6	N/A	\$157.1	\$137.4	\$138.4	\$137.4	\$137.4	\$138.4



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



CAPITAL IMPROVEMENT PROGRAM PROJECTS (PAGE 2 OF 9)

CAPITAL IMPROVEMENT PROGRAM PROJECTS FOR 2015-2020

Final October 14, 2014

(\$ In Thousands)

Police Department	Master Plan Reference		2014 CIP Approved	2014 Town Approved	2015 Recom- mended (Warrant or Budget)	2015	2016	2017	2018	2019	2020
	Chapter / Section	Project Number									
Expenses											
Replacement of Cruiser/Related Equipment	Community Facilities	TBD	\$58.0	\$58.0	Budget	\$64.5	\$64.5	\$64.5	\$64.5	\$64.5	\$64.5
<i>Capital Reserve Account for Replacement of Unmarked Police Vehicles (Including ACO Vehicle)</i>	Community Facilities	TBD	\$25.0	\$0.0	Warrant	\$25.0	\$25.0	\$25.0	\$25.0	\$25.0	\$25.0
Replace Management Info Computer System	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$100.0
Automated Fingerprint Identification System	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$30.0	\$0.0	\$0.0	\$0.0	\$0.0
Replace Communications Monitoring/Recording System	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$10.0	\$0.0	\$0.0	\$0.0	\$0.0
<i>Capital Reserve Account for Replacement of Communications Radio Dispatch System</i>	Community Facilities	TBD	\$25.0	\$25.0	Warrant	\$50.0	\$50.0	\$50.0	\$25.0	\$0.0	\$0.0
Replace Communications Radio Dispatch System (Actual Purchase)	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$200.0	\$0.0	\$0.0
Replace Portable Radios	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$87.0	\$0.0	\$0.0	\$0.0
Radio Repeater Enhancement (Route 108)	Community Facilities	TBD	\$0.0	\$62.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Replace Mobile Radios	Community Facilities	TBD	\$31.5	\$31.5	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Less-Lethal Weapons	Community Facilities	TBD	\$35.0	\$0.0	N/A	\$0.0	\$0.0	\$35.0	\$0.0	\$0.0	\$0.0
Replace Computer Hardware/Software	Community Facilities	TBD	\$20.0	\$20.0	Budget	\$20.0	\$20.0	\$20.0	\$20.0	\$20.0	\$20.0
Replace Mobile Radar Units	Community Facilities	TBD	\$6.0	\$6.0	Budget	\$6.0	\$6.0	\$0.0	\$0.0	\$0.0	\$0.0
Replace Police Vehicle Automatic External Defibrillators (AEDs)	Community Facilities	TBD	\$13.2	\$9.9	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses Subtotal			\$213.7	\$212.4	N/A	\$165.5	\$205.5	\$281.5	\$334.5	\$109.5	\$209.5
Account Withdrawals											
Capital Reserve - Radio Communication System			\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$200.0	\$0.0	\$0.0
Capital Reserve - Unmarked police vehicles			\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Unexpended Fund Balance (AED, Dispatching system, Radio repeater)			\$0.0	\$65.9	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal			\$0.0	\$65.9	N/A	\$0.0	\$0.0	\$0.0	\$200.0	\$0.0	\$0.0
Grants/Revenues											
Snow's Brook developer contribution (50%) of purchase of radio repeater			\$0.0	\$31.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Sale/Trade-In Value of Vehicles			\$8.6	\$8.6	N/A	\$6.0	\$6.0	\$6.0	\$6.0	\$6.0	\$6.0
Grants/Revenues Subtotal			\$8.6	\$39.6	N/A	\$6.0	\$6.0	\$6.0	\$6.0	\$6.0	\$6.0
POLICE DEPARTMENT NET EXPENSES			\$205.1	\$106.9	N/A	\$159.5	\$199.5	\$275.5	\$128.5	\$103.5	\$203.5



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



CAPITAL IMPROVEMENT PROGRAM PROJECTS (PAGE 3 OF 9)

CAPITAL IMPROVEMENT PROGRAM PROJECTS FOR 2015-2020

Final October 14, 2014

(\$ In Thousands)

Emergency Management Department	Master Plan Reference		2014 CIP Approved	2014 Town Approved	2015 Recommended (Warrant or Budget)	2015	2016	2017	2018	2019	2020
	Chapter / Section	Project Number									
Expenses											
Phases I, & II ; - Existing Communications Tower Equipment Installation for Public Safety	Community Facilities	TBD	\$0.0	\$16.5	Warrant	\$100.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Phase III; - Existing Communications Tower Equipment Installation for Public Safety	Community Facilities	TBD	\$0.0	\$0.0	Warrant	\$0.0	\$0.0	\$100.0	\$0.0	\$0.0	\$0.0
Phase II - Mobile Emergency Operations Center (EOC)	Community Facilities	TBD	\$0.0	\$0.0	Warrant	\$0.0	\$95.0	\$0.0	\$0.0	\$0.0	\$0.0
Create Emergency Management Capital Reserve Account & Deposit	Community Facilities	TBD	\$0.0	\$0.0	Warrant	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0	\$50.0
CERT (Citizen's Emergency Response Team) Training Equipment and Software	Community Facilities	TBD	\$25.0	\$0.0	Budget	\$15.0	\$15.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses Subtotal			\$25.0	\$16.5	N/A	\$165.0	\$160.0	\$150.0	\$50.0	\$50.0	\$50.0
Account Withdrawals											
Purchase, Maintain and Update Communication Equipment			\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal			\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues											
Emergency Management Planning Grant			\$0.0	16.50	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Homeland Security Grant - Offset Cost of Phase I Communications Tower			\$0.0	\$0.0	N/A	\$50.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Homeland Security Grant - Offset Cost of Mobile EOC Phase II			\$0.0	\$0.0	N/A	\$47.5	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal			\$0.0	\$0.0	N/A	\$97.5	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Emergency Management Department Net Expenses			\$25.0	\$16.5	N/A	\$67.5	\$160.0	\$150.0	\$50.0	\$50.0	\$50.0



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



CAPITAL IMPROVEMENT PROGRAM PROJECTS (PAGE 4 OF 9)

CAPITAL IMPROVEMENT PROGRAM PROJECTS FOR 2015-2020

Final October 14, 2014

(\$ In Thousands)

Water Department	Master Plan Reference		2014 CIP Approved	2014 Town Approved	2015 Recommended (Warrant or Budget)	2015	2016	2017	2018	2019	2020
	Chapter / Section	Project Number									
Expenses											
Capital Reserve Account Deposit - Fire Suppression Water Line	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Water line install: Rt. 125 - East Rd to Old Rd (10044G/Start: 2016). Expenditure approved in 2013 budget	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$400.0	\$0.0	\$0.0	\$0.0	\$0.0
Water line install: Rt. 125 - Old County Rd to Kingston Town Line (10044H/Start: 2018)	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$172.0	\$0.0	\$0.0
Capital Reserve Account Deposit - Pump & Pump House Replacement	Community Facilities	TBD	\$70.0	\$70.0	Warrant	\$70.0	\$70.0	\$0.0	\$0.0	\$0.0	\$0.0
Replace Pump	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$200.0	\$0.0	\$0.0	\$0.0	\$0.0
Replace Pump House	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$150.0	\$0.0	\$0.0	\$0.0	\$0.0
Planning and Engineering for Replacement of Pump and Pump House.	Community Facilities	TBD	\$7.5	\$7.5	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Replace Water Department Truck	Community Facilities	TBD	\$50.0	\$50.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Evaluate Water/Wastewater Study	Community Facilities	TBD	\$30.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses Subtotal			\$157.5	\$127.5	N/A	\$70.0	\$820.0	\$0.0	\$172.0	\$0.0	\$0.0
Account Withdrawals											
Fire Suppression Water Line Capital Reserve Account			\$0.0	\$0.0	NA	\$0.0	\$58.8	\$0.0	\$0.0	\$0.0	\$0.0
Pump & Pump House Capital Reserve Account			\$0.0	\$0.0	NA	\$0.0	\$350.0	\$0.0	\$0.0	\$0.0	\$0.0
Unexpended Fund Balance			\$0.0	\$7.5	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Water Line Impact Fee			\$0.0	\$0.0	N/A	\$0.0	\$11.2	\$0.0	\$0.0	\$0.0	\$0.0
Water User Fee (RSA 38:27)			\$50.0	\$50.0	N/A	\$0.0	\$330.0	\$0.0	\$172.0	\$0.0	\$0.0
Account Withdrawals Subtotal			\$50.0	\$57.5	N/A	\$0.0	\$750.0	\$0.0	\$172.0	\$0.0	\$0.0
Grants/Revenues											
Sale/Trade-In Value of Vehicles			\$5.0	\$5.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal			\$5.0	\$5.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
WATER DEPARTMENT NET EXPENSES			\$102.5	\$65.0	N/A	\$70.0	\$70.0	\$0.0	\$0.0	\$0.0	\$0.0



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



CAPITAL IMPROVEMENT PROGRAM PROJECTS (PAGE 5 OF 9)

CAPITAL IMPROVEMENT PROGRAM PROJECTS FOR 2015-2020

Final October 14, 2014

(\$ In Thousands)

Municipal Buildings	Master Plan Reference		2014 CIP Approved	2014 Town Approved	2015 Recommended (Warrant or Budget)	2015	2016	2017	2018	2019	2020
	Chapter / Section	Project Number									
Expenses - Public Safety Complex											
Public Safety Architectural/Cost Study for Expansion	Community Facilities	TBD	\$25.0	\$25.0	Budget	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Public Safety Complex Expansion Construction	Community Facilities	TBD	\$0.0	\$0.0	Warrant	*\$8,000	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Bond for Public Safety Complex Expansion (30yr/4.5%)	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$486.4	\$486.4	\$486.4	\$486.4	\$486.4
Replace Rooftop Unit #4	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$15.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Generator for Public Safety Complex	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$100.0	\$0.0
Access Road to Safety Complex & Cemetery	Community Facilities	TBD	\$150.0	\$0.0	N/A	\$0.0	\$150.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses - Library											
Replace/Retrofit HVAC System	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0	\$0	\$0.0	\$15.0	\$0.0	\$0.0
Generator for Library	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0	\$0	\$0.0	\$40.0	\$0.0	\$0.0
Expenses - Highway Garage/Salt Shed											
Salt Shed	Community Facilities	TBD	*186	\$0.0	Warrant	*186	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Highway Garage	Community Facilities	TBD	*800	\$0.0	Warrant	*800	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Bond Highway Garage/Salt Shed (20yr/5%)	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$99.5	\$99.5	\$99.5	\$99.5	\$99.5
Expenses - Courthouse											
Repave Walkways around Court House	Community Facilities	TBD	\$6.0	\$0.0	Budget	\$6.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses - Historical Society											
Painting the Historical Society	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$10.0	\$0.0	\$0.0	\$0.0	\$0.0
Replace Windows at the Historical Society	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$30.0	\$0.0	\$0.0	\$0.0



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



CAPITAL IMPROVEMENT PROGRAM PROJECTS (PAGE 6 OF 9)

CAPITAL IMPROVEMENT PROGRAM PROJECTS FOR 2015-2020

Final October 14, 2014

(\$ In Thousands)

Municipal Buildings Continued	Master Plan Reference		2014 CIP Approved	2014 Town Approved	2015 Recom- mended (Warrant or Budget)	2015	2016	2017	2018	2019	2020
	Chapter / Section	Project Number									
Expenses - Town Hall											
Repave Pathways around Pollard Park	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$25.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Replace Remaining Gutters and Downspouts (Sides and Back of Town Hall)	Community Facilities	TBD	\$17.0	\$17.0	Budget	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses - Beede Reuse Plan											
Beede Superfund Site Reuse Plan Implementation	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$1,500.0	\$0.0	\$0.0	\$0.0
Expenses - Recreation Buildings											
P.A.R.C.	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Ingalls Terrace	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses - Capital Reserve Deposit											
Building Systems Repairs and Maintenance Capital Reserve Account	Community Facilities	TBD	\$10.0	\$11.5	Warrant	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0
Expenses Subtotal			\$208.0	\$53.5	N/A	\$56.0	\$755.9	\$2,125.9	\$650.9	\$695.9	\$595.9
Account Withdrawals											
Fire Department Portion of Public Safety Complex Impact Fee			\$20.0	\$20.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Police Department Portion of Public Safety Complex Impact Fee			\$5.0	\$5.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Building Systems Repair and Maintenance Capital Reserve Account			\$10.0	\$10.0	N/A	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0
Account Withdrawals Subtotal			\$35.0	\$35.0	N/A	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0
Grants/Revenues											
None			\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal			\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MUNICIPAL BUILDINGS NET EXPENSES			\$173.0	\$18.5	N/A	\$46.0	\$745.9	\$2,115.9	\$640.9	\$685.9	\$585.9



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



CAPITAL IMPROVEMENT PROGRAM PROJECTS (PAGE 7 OF 9)

CAPITAL IMPROVEMENT PROGRAM PROJECTS FOR 2015-2020

Final October 14, 2014

(\$ In Thousands)

Municipal Services	Master Plan Reference		2014 CIP Approved	2014 Town Approved	2015 Recommended (Warrant or Budget)	2015	2016	2017	2018	2019	2020
	Chapter / Section	Project Number									
Building Department Expenses											
Replace Building Inspection Truck	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$27.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Purchase of a Maintenance/Safety Complex/Recreation Truck	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Cable Studio Expenses											
Transmitter Equipment	Community Facilities	TBD	\$15.0	\$15.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Playback/Message Board Server	Community Facilities	TBD	\$0.0	\$0.0	Warrant	\$26.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
New Production Server for the Cable Studio	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$25.0	\$0.0	\$0.0	\$0.0	\$0.0
Library Facility Enhancements	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0	\$0	\$15.0	\$0.0	\$0.0	\$0.0
Remote Broadcast Functionality	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0	\$0	\$7.5	\$0.0	\$0.0	\$0.0
Expansion of the Cable Studio Located in Basement of Town Hall	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$20.0	\$0.0	\$0.0
HD Broadcast Equipment	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$10.0
HD Production Equipment	Community Facilities	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$20
Cemetery Expenses											
Replace Fence and Sign	Community Facilities	TBD	\$30.0	\$30.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Cell Tower Expenses											
Capital Reserve Account for Cell Tower Maintenance Deposit	Community Facilities	TBD	\$125.0	\$125.0	Warrant	\$125.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Cell Tower Maintenance Work	Community Facilities	TBD	\$0.0	\$0.0	Warrant	\$407.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Expenses Subtotal			\$170.0	\$170.0	N/A	\$585.0	\$25.0	\$22.5	\$20.0	\$0.0	\$30.0
Account Withdrawals											
Cell Tower Maintenance Capital Reserve Account			\$0.0	\$0.0	N/A	\$407.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Unexpended Fund Balance (Cable studio transmitter equipment)			\$0.0	\$15.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
P.E.G. Cable Access Fund			\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal			\$0.0	\$15.0	N/A	\$407.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues											
Sale/Trade-In Value of Vehicles			\$0.0	\$0.0	N/A	\$5.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal			\$0.0	\$0.0	N/A	\$5.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
MUNICIPAL SERVICES NET EXPENSES			\$170.0	\$155.0	N/A	\$173.0	\$25.0	\$22.5	\$20.0	\$0.0	\$30.0



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



CAPITAL IMPROVEMENT PROGRAM PROJECTS (PAGE 8 OF 9)

CAPITAL IMPROVEMENT PROGRAM PROJECTS FOR 2015-2020

Final October 14, 2014

(\$ In Thousands)

Conservation and Recreation	Master Plan Reference		2014 CIP Approved	2014 Town Approved	2015 Recommended (Warrant or Budget)	2015	2016	2017	2018	2019	2020
	Chapter / Section	Project Number									
Conservation Expenses											
Conservation Fund Deposit	Open Space & Recreation	TBD	\$10.0	\$10.0	Warrant	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0
Capital Reserve Fund Deposit - Acquisition of Land and/or Buildings Fund Account	Open Space & Recreation	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Acquisition of Land and/or Buildings	Open Space & Recreation	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Conservation Expenses Subtotal			\$10.0	\$10.0	N/A	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0	\$10.0
Recreation Expenses											
Access Road, Parking Lot, Playscape	Open Space & Recreation	TBD	\$100.0	\$0.0	N/A	\$100.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Capital Reserve Fund Deposit - Recreation Plan	Open Space & Recreation	TBD	\$100.0	\$50.0	Warrant	\$100.0	\$100.0	\$100.0	\$100.0	\$100.0	\$100.0
Recreation Expenses Subtotal			\$200.0	\$50.0	N/A	\$200.0	\$100.0	\$100.0	\$100.0	\$100.0	\$100.0
Account Withdrawals											
Capital Reserve Fund - Acquisition Land/Buildings Fund			\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Conservation Fund			\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Forestry Fund			\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Capital Reserve Fund - Recreation Plan			\$0.0	\$0.0	N/A	\$50.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Recreation Impact Fee			\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Account Withdrawals Subtotal			\$0.0	\$0.0	N/A	\$50.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues											
Land & Water Conservation Fund (LWCF) Grant (50% Local Match Req'd)			\$0.0	\$0.0	N/A	\$50.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal			\$0.0	\$0.0	N/A	\$50.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Conservation and Recreation Net Expenses			\$210.0	\$60.0	N/A	\$110.0	\$110.0	\$110.0	\$110.0	\$110.0	\$110.0



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



CAPITAL IMPROVEMENT PROGRAM PROJECTS (PAGE 9 OF 9)

CAPITAL IMPROVEMENT PROGRAM PROJECTS FOR 2015-2020

Final October 14, 2014

(\$ In Thousands)

Transportation Infrastructure	Master Plan Reference		2014 CIP Approved	2014 Town Approved	2015 Recommended (Warrant or Budget)	2015	2016	2017	2018	2019	2020
	Chapter / Section	Project Number									
Transportation Infrastructure Expenses											
Westville Road Bridge Replacement (Design Engineering Phase)	Transportation	TBD	\$0.0	\$0.0	Warrant	\$140.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Westville Road Bridge Replacement (Construction Phase)	Transportation	TBD	\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$1,000.0	\$0.0	\$0.0	\$0.0
Establish a Capital Reserve Account for Transportation Infrastructure Projects and Account Deposits	Transportation	TBD	\$10.0	\$0.0	Warrant	\$282.0	\$282.0	\$282.0	\$282.0	\$282.0	\$0.0
Hazard Mitigation Plan Project - Pollard Road Drainage Improvements/ Realignment	Transportation	TBD	\$10.0	\$10.0	Warrant	\$50.0	\$20.0	\$0.0	\$0.0	\$1,150.0	\$0.0
Main Street and Pine Street Intersection: Conceptual design and Preliminary Engineering	Transportation	TBD	\$30.0	\$0.0	N/A	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Sidewalks/Traffic Calming Improvements Along Main Street Between Pollard Road to the Railroad Tracks	Transportation	TBD	\$0.0	\$0.0	N/A	\$800.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Highway Capital Projects/Drainage	Transportation	TBD	\$60.0	\$60.0	Budget	\$60.0	\$60.0	\$60.0	\$60.0	\$60.0	\$60.0
Road Surface Management Projects	Transportation	TBD	\$225.0	\$225.0	Budget	\$225.0	\$225.0	\$225.0	\$225.0	\$225.0	\$225.0
Expenses Subtotal			\$335.0	\$295.0	N/A	\$1,557.0	\$587.0	\$1,567.0	\$567.0	\$1,717.0	\$285.0
Account Withdrawals											
Capital Reserve Fund - Transportation Infrastructure Projects			\$10.0	\$0.0	N/A	\$50.0	\$20.0	\$0.0	\$0.0	\$1,150.0	\$0.0
Account Withdrawals Subtotal			\$10.0	\$0.0	N/A	\$50.0	\$20.0	\$0.0	\$0.0	\$1,150.0	\$0.0
Grants/Revenues											
State Highway Block Grant			\$130.1	\$130.1	N/A	\$130.1	\$130.1	\$130.1	\$130.1	\$130.1	\$130.1
Federal/State Bridge Aid (80% for Westville Road Bridge)			\$0.0	\$0.0	N/A	\$0.0	\$0.0	\$800.0	\$0.0	\$0.0	\$0.0
Transportation Alternatives Program (TAP) Grant (80% State/20% Local Which is Coming out of 2014 Budget -- Highway Department Line Item)			\$0.0	\$0.0	N/A	\$800.0	\$0.0	\$0.0	\$0.0	\$0.0	\$0.0
Grants/Revenues Subtotal			\$130.1	\$130.1	N/A	\$930.1	\$130.1	\$930.1	\$130.1	\$130.1	\$130.1
Transportation Infrastructure Net Expenses			\$194.9	\$164.9	N/A	\$576.9	\$436.9	\$636.9	\$436.9	\$436.9	\$154.9

GRAND TOTALS	Master Plan Reference		2014 CIP Approved	2014 Town Approved	2015 Recommended (Warrant or Budget)	2015	2016	2017	2018	2019	2020
	Chapter / Section	Project Number									
Total Expenses			\$1,596.8	\$1,212.5	N/A	\$3,216.6	\$3,144.8	\$4,468.3	\$2,515.8	\$3,213.8	\$1,741.8
Total Revenues			\$145.7	\$176.7	N/A	\$1,098.6	\$153.1	\$936.1	\$137.1	\$163.1	\$136.1
Total Impact Fee Withdrawals			\$25.0	\$40.0	N/A	\$0.0	\$11.2	\$0.0	\$0.0	\$0.0	\$0.0
Total Reserve & Other Fund Withdrawals			\$137.0	\$200.4	N/A	\$695.0	\$1,038.8	\$10.0	\$782.0	\$1,480.0	\$260.0
Total Net Expenses			\$1,289.1	\$795.4	N/A	\$1,423.0	\$1,941.7	\$3,522.2	\$1,596.7	\$1,570.7	\$1,345.7



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE CEMETARY SEXTON

Plaistow is proud of the Town's Cemetery which continues to be an affordable and attractive option to our Plaistow residents.

Plaistow Cemetery plots and care are available for purchase at the Plaistow Town Hall as follows:

- Plaistow Residents: **\$150** for the Sale of a plot and **\$275** for perpetual care for a total cost of **\$425**
- Non Resident: **\$300** for the Sale of a plot and **\$495** for perpetual care for a total cost of **\$795**

Internment Fee for a full burial: **\$100**

Internment Fee for a cremation: **\$50**

There were 10 graves sold in 2014.

The Town Highway Department continues to maintain the perpetual care in the cemetery. This consists of the mowing, trimming, and Spring & Fall cleanups. Performing these task with in house resources is important when it comes down to the timing of work getting done. Important dates in the cemetery are Memorial Day, Mother's Day, Father's Day, Easter, and Veteran's Day. We do all we can to make the cemetery look special for these days.

We hope all who have spent a few moments at Plaistow's cemetery found some peaceful reflections and fond memories of loved ones.

Looking forward to 2015, I will research how to clean some of the headstones. Maybe establish a 5 to 10 year plan.

Please know that comments and suggestions from the residents of Plaistow are always appreciated, so please contact the Town Manager's office if there is anything you need at 603-382-5200x10.

Respectfully Submitted,

Daniel Garlington
Plaistow Highway Supervisor





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE CONFLICT OF INTEREST COMMITTEE

Purpose of the Committee

In order for the citizens of Plaistow to have confidence in the integrity of its government, the Conflict of Interest Committee is dedicated to serving Plaistow's citizenry by ensuring that:

- 1) Our public officials act independently, impartially and with responsibility to the people of Plaistow for the public's best interests;
- 2) Our government's decisions and policies are made through the proper channels of governmental structure;
- 3) Any and all public offices are not used for personal gain; and
- 4) Our public officials perform their duties without conflicts between their private interests and those of the citizens they serve.

How to File a Petition

Since March 2011, the COIC has not received any petitions. Any citizen who believes that a conflict of interest exists regarding a Plaistow public officer and wishes to submit a formal complaint is encouraged to review the Town of Plaistow's Conflict of Interest Ordinance, Section V, "Prohibited Conduct."

To obtain copies of the Conflict of Interest Ordinance, Bylaws, Petition of Alleged Violations form, and the Tri-Fold of Prohibited Conduct from the Conflict of Interest Ordinance you may:

- 1) Mail a request to the Conflict of Interest Committee, PO Box 903, Plaistow, NH 03865;
- 2) Print from online: www.plaistow.com/Pages/PlaistowNH_Bcomm/conflict;
- 3) E-mail townofplaistowcoic@yahoo.com, and enter "COIC Business" in the subject line;
- 4) Attend a COIC meeting; or
- 5) Inquire at the Town Hall or Plaistow Public Library.

All correspondence to the post office box and e-mail address go directly to the Conflict of Interest Committee, and remain confidential in accordance with our bylaws and ordinances. All *Petitions of Alleged Violation* forms must be mailed to the Conflict of Interest Committee at the above PO Box only; hand-delivered petitions will not be accepted.

NH Conflict of Interest Area Towns Group

The Committee is still interested in forming a NH Conflict of Interest Group of area towns who have a Conflict of Interest Ordinance or who would like to adopt an ordinance of their own. Committees would share ideas and information on Conflict of Interest Ordinances and possible areas of improvement.

Committee Member Assistance

The Committee is available to interpret and/or discuss the COI Ordinance and Bylaws with citizens and town officials at all regular meetings. Suggestions to improve the ordinance will be taken under consideration at the COIC's discretion. In 2013 we created a tri-fold of the Prohibited Conduct from the COI Ordinance.

Meeting Schedule

The Conflict of Interest Committee meets the third Tuesday of the month at 7:00 PM at the Plaistow Public Library (except July, August, November and December). All regular meetings are open to the public and all are welcome to attend.

2014 Members

Members of the Conflict of Interest Committee in 2014 were William Smith, Chairman; John Moynihan, Vice Chairman; Therese Chouinard, Secretary; and Scott Sullivan, member at large.

Respectfully Submitted,

Therese A. Chouinard
Conflict of Interest Committee



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE CONSERVATION COMMITTEE

Plaistow is a Town that takes pride in preserving its natural resources. The members of the Conservation Commission also take a lot of pride in serving on the commission and its role in protecting and preserving the natural resources in Plaistow. There is a real sense of teamwork in most of the activities that we participate in, both in serving the community and in working together with students, scouts, and residents to make a better community.

Arbor Day in New Hampshire is observed every year on the last Friday in April. It is a unique holiday, celebrated by planting a tree, that looks to the future and not at some past happening, as is the case of most holidays. New Hampshire extends the celebration with Forest Conservation Week, which begins the day after Arbor Day. This special day envisioned by J. Sterling Morton of Nebraska City, Nebraska and was first adopted by the State of Nebraska in 1872. The idea swiftly spread across the country. New Hampshire's first official Arbor Day was proclaimed on April 29, 1886 by Governor Moody Currier who advocated reforestation of waste and cutover lands, and planting of shade and ornamental trees and shrubs around homes, along highways, and other public places. Today every state has an official date for Arbor Day.

Education is always an important part of conservation. The Conservation Commission sponsored a poster contest for grades 1 through 5. The poster theme for this year's contest was "TREE-mendous". The winners are:

Grade	Poster Winner
1	Kylie Riddle
2	Emme Shaw
3	Zach Dubois
4	Sam Szczapa
5	Michael Demers

A 5th grade poetry contest was also held and the winner and finalists are shown below:

Grade	Poetry Winner	Poetry Finalists
5	Maggie Smith	Christian Petry, Dakota Raymond and Alexa Shanahan

Congratulations to all the poster and poetry participants who not only participated in the Arbor Day activities but learned that it is important to maintain and protect trees.

This was a record breaking year for tree planting – 100 Red Maple saplings were planted by the Pollard School 5th graders and then placed in the greenhouse attached to the school. The students got a chance to watch the saplings grow as they cared for them. Each of the students then took their sapling home for Mother's day so they could be planted and cared for at home.

Earth Day is also celebrated in April and was envisioned by Senator Gaylord Nelson of Wisconsin to make all citizens aware of the valuable and life-sustaining resource of the planet



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE CONSERVATION COMMITTEE (Continued)

earth. The first Earth Day was celebrated on April 1, 1970 and is now celebrated on Wednesday with dates ranging from April 19th to April 25th.

We should never forget the importance trees play in our global ecosystems by helping to clean the air and stabilize soils so storm water runoff does not pollute our waters. There are places however, where storm-damaged, fallen trees can take down power lines and cause power interruptions. There is always a delicate balance between not cutting trees, thus helping to preserve our ecosystems, and the cutting of trees under power lines to prevent wide-spread power outages. Because of the close proximity of the dates and a similar theme, Earth Day activities are combined with Arbor Day activities.

The Conservation Commission participated in the annual Old Home Day celebration. We had displays and handouts of how to help protect both the quality and quantity of drinking water. The displays also described steps the Town is taking to properly manage storm water as part of the Environmental Protection Agency's (EPA) storm water requirements. This part of the display was an important piece to help the Town meet the storm water requirements. Unfortunately, it was a really windy day making it impossible to fully display all the posters and handouts. We expect to return again in 2015, so if you missed something last year, be sure to stop by this year.

This year as with other prior years we have worked closely with the Boy Scouts to help maintain the trail system in the Town Forest. Please see the special report on the Town Forest elsewhere in this year's Town Report.

This year we did our annual stream testing in the spring time during typically high water conditions. We contracted with Normandeau & Associates to do the testing at 19 locations. We will also be working with Normandeau & Associates to do the required MS4 testing and to ensure we are not doing any redundant testing.

Below are the results of the testing for nitrates and nitrites over the past 25+ years.

Sample Point	Test Type (mg/l)	1983 (mg/l)	1993 (mg/l)	2003 (mg/l)	2010 (mg/l)	2011 (mg/l)	2012 (mg/l)	2014 (mg/l)
Little River at the intersection of Old County Rd and Kingston Rd	Nitrates	< 0.10	0.5	0.56	< 0.20	< 0.20	< 0.2	< 1.0
	Nitrites	< 0.10	< 0.05	< 0.05	< 0.05	< 0.2	< 0.2	< 0.01
Little River at the Atkinson/Plaistow Town Line	Nitrates	0.14	0.5	1.34	0.27	0.35	0.50	< 1.0
	Nitrites	< 0.10	< 0.05	< 0.05	< 0.05	< 0.2	< 0.2	< 0.01



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE CONSERVATION COMMITTEE (Continued)

Note the “<” symbol means “less than” and gets reported when the available measurement techniques measure some quantity of a substance but it is so small that it can not be measured accurately. These points are often referred to as Minimum Detectable Limit (MDL) points.

The unit of measure for both nitrates and nitrites is milligrams per liter (mg/l). Drinking water standards require less than 10 mg/l for nitrates.

Although the water quality in our streams does not meet drinking water standards for some measures such as pH and coliform, neither does it pose a severe health risk.

Respectfully Submitted,

Timothy Moore
Secretary

Tree Seasons

By Maggie Smith

In summer

**A tree's leaves are green and healthy
Dappled with light
And they sway
Ever so slightly
In the breeze.**

In autumn

**The leaves change colors
Red, yellow, orange
Barely attached
Clinging on
Fluttering precariously
And with every breath of wind
Another spirals lazily downward
Until none are left.**

In winter

**All the branches are bare
And the snow falls
The tree's limbs dip downward
Weighted heavily
With flakes.**

In spring

**The snow melts
Tiny green buds
From on the twigs
They blossom
And the cycle
Starts
Again.**



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE CONSERVATION COMMITTEE - TOWN FOREST

Plaistow is a Town with a great natural resource, the Town Forest. As far back as the late 1970s and early 1980s the Plaistow began purchasing land in the area of what is generally known as Frog Pond Woods. The Town purchased several parcels of land in the area and several more were donated to the Town and were to be used for conservation purposes.

Between Plaistow, Atkinson, and Hampstead the combined acreage of the land from the 3 towns is over 490 acres. Both Atkinson and Hampstead own land in Plaistow and Plaistow owns land in Atkinson. All three Boards of Selectmen have agreed to waive taxes for the conservation land owned by another community.

The Conservation Commission members in the 1980s started to define a Town Forest. This initial concept was advanced substantially in 1999 when the Conversation Commission hired Charles Marino, a registered forester, to prepare a Forest Management Plan for the parcels owned by the Town in the Frog Pond Woods area and a 20-acre parcel adjacent to Old County near the top of the hill as you head towards Hampstead.



This year the Town Forest projects that have been completed have required teamwork from Plaistow officials, Southeast Land Trust officials, NH Department of Transportation officials, and numerous landowners of parcels abutting the existing Town Forest properties. In 2012, working with the Southeast Land Trust, we were able to secure a \$100,000 Aquatic Resource Mitigation grant from the NH Department of Environmental Services. The grant was awarded toward the end of 2012 and this year the work was completed. The total project cost will be approximately \$125,000. This includes survey costs, deed research, property acquisition costs, repair of some minor wetlands damage, and easement preparation. The additional \$25,000 will come from the Forest and Conservation Funds.

The Conservation Commission is working with the Southeastern Land Trust and the Board of Selectmen to place all of the Town Forest properties under an easement that would be held by the Southeastern Land Trust. This action will ensure that the Town Forest properties will be saved in perpetuity and can only be used for uses specifically called out in the easement. Both the Town of Plaistow (owner of the property) and the Southeastern Land Trust (holder of the easement) would have to agree on any use not consistent with the easement. The easement will protect 407 acres of Town Forest land. A few parcels were not designated as Town Forest parcels; however a warrant article passed in 2014 that included them all as part of the Town Forest. A vote at the March 2014 Town Meeting passed that allowed the easement to be executed. Getting this easement in place has been a very long-term goal of the Conservation Commission and it is great to see it finally complete.

Working with the Hampstead Conservation Commission, one more parcel of land, owned by Robert Noyes, that had about 30 acres of land in Hampstead and about 6 acres in Plaistow, was purchased. Both Plaistow and Hampstead raised the funds to purchase the acreage in their respective Towns. The Plaistow piece will be added to the Town Forest but cannot be included in the conservation easement.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE CONSERVATION COMMITTEE - TOWN FOREST (Continued)

In the 1999/2000 time frame, the Boy Scouts from Troop 18 (sponsored by the Plaistow Fish and Game) approached the Conservation Commission about the potential for doing trail work in the Town Forest. It was the beginning of a cooperative effort that continues today. The scouts have done a dozen or more Eagle Scout projects in the Town Forest including building and maintaining trails, building and creating bridges so that trail crossings of Kelley Brook can be easily accomplished, building and maintaining a wildlife observation platform, designing and installing a Town Forest sign at its entrance on Main Street, creating a trail map and markers and then building a kiosk to house the trail map, and putting the finishing touches on the parking lot and picnic areas.

In 2014, Shawn Andrews completed his Eagle Scout project which included enhancing the Town Forest entry sign and moving the information kiosk closer to the trail network at the end of the parking lot. Thanks to Shawn and thanks also to Dan Garlington who helped Shawn move and reset the kiosk.

As always, thanks to Dan Garlington and his work crew for keeping the parking lot plowed during the winter months. Please be patient, however as it may take a couple days to get the roads plowed, sanded, and salted before resources can be directed to the Town Forest parking lot.

Respectfully Submitted,

Timothy Moore
Secretary





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



ARBOR DAY CONTEST WINNERS



Kylie Riddle
1st Grade



Emme Shaw
2nd Grade



Zach Dubois
3rd Grade



Sam Szczapa
4th Grade



Michael Demers
5th Grade



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF ELDER AFFAIRS COMMITTEE

One of the best things about **Plaistow** is our commitment to Senior Citizens. Our Elder Affairs Committee was established by the Town Manager to improve opportunities and activities for Senior citizens. Our activities in 2014 included:

Provide a Senior Service Fair for area residents- Our fourth annual Senior Service Fair was held at the Plaistow Fish and Game Club in late September. Over 30 Service organizations attended and distributed much appreciated information to our residents. There were plenty of opportunities for our citizens to mingle and obtain great tips. This year we welcomed area pharmacies who provided flu shots, Plaistow Lions with their free vision screening, and the Timberlane Regional Middle School Student Senate who served as hosts for the event. We look forward to a welcoming our presenters in 2015 bigger and better fair! This Senior Service Fair is for not only seniors, but for the children looking for services for their parents. Watch for our advertising this summer.

Senior Health Options- We continue to look for opportunities to partner with the Plaistow YMCA, Plaistow Recreation Department and Plaistow Public Library for senior-specific activities.

Study the possible transportation needs of our Seniors- We completed a study confirming the need for enhanced transportation services for our seniors particularly within Plaistow. We have explored possible alternatives to provide this capability. Specific options include exploring grants for our own van, partnering with organizations that already have a van and working with other local communities to see what they provide.

The members of this committee are appointed by the Town Manager, so to get involved contact Town Manager, Sean Fitzgerald.

Thanks to all the committee for another year of showing what's best about Plaistow!

Respectfully Submitted,

Susan Sherman, Chair



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT

“Plaistow is”

Plaistow’s Emergency Management Department provides leadership and assistance in an attempt to save lives, protect public health, safety, and property in Plaistow from any natural, man-made and technological hazards through an effective emergency management program based on the Four Phases of Emergency Management:

- **Mitigation** - efforts to reduce hazards or their impacts
- **Preparedness** - efforts to prepare for a likely hazard
- **Response** - actions taken to respond to an emergency or disaster
- **Recovery** - actions taken to restore the community to pre-disaster condition

The Town’s Local Emergency Operations Plan (LEOP) ensures a coordinated and effective response to disasters that may occur, and is organized to correspond to the Four Phases of Emergency Management and include functional annexes, Emergency Support Functions, (ESF’s) which identify the functions that may need to be addressed to manage a disaster.

The plan assigns one or more functions to Town Departments to provide response and recovery activities in support of local operations during an emergency or disaster. ***Plaistow is*** privileged to have dedicated, hard working departments who work together to serve and protect our citizens and the Town.



The Emergency Management Department is saddened by the passing of a valuable colleague in 2014. Edward C. “Ted” Allen of Plaistow joined our Emergency planning activities and was coordinating some of the foundations of the Plaistow CERT team. We will be forever grateful to him for his support and assistance.



We encourage any volunteers that have an interest in supporting the Town’s Emergency planning activities to consider participating in a CERT (Community Emergency Response Team Program) program. The CERT Program provides training for people to be better prepared for disasters that may impact their community. The skills learned in the program can include fire safety, team organization, light search and rescue, and disaster medical operations. Using the training learned in the classroom and during exercises, CERT members can give support to first responders, provide immediate assistance to victims, and organize volunteers at a disaster site. If you are interested in the CERT program, please email your interest to wbaldwin@plaistow.com.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT (Continued)

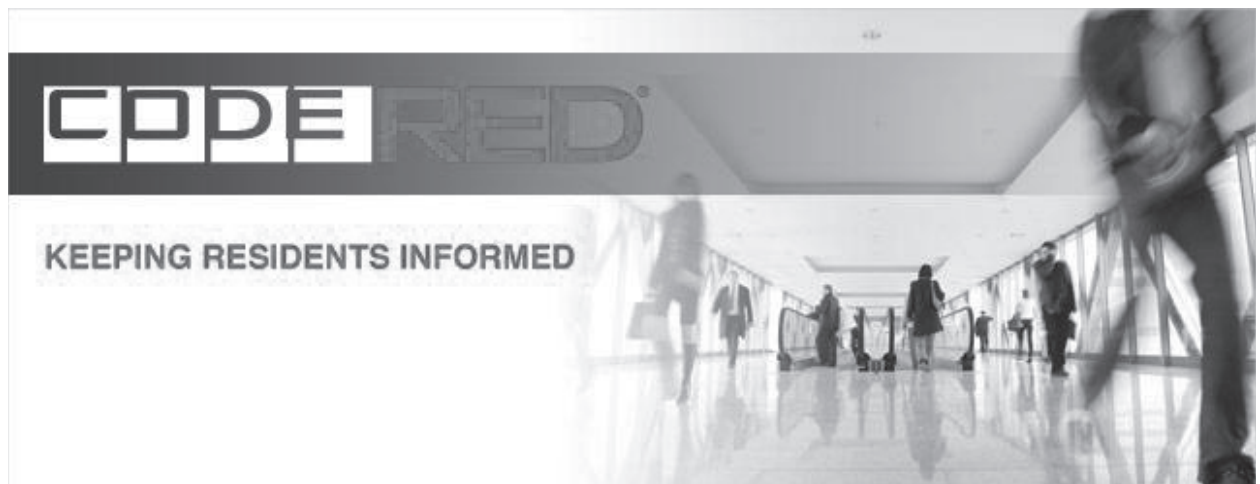
Training activities in 2014 included the 10th Annual NH Emergency Preparedness Conference which is an annual event that brings together emergency responders from across our state to explore a wide spectrum of emergency management topics using an all-hazards approach. In October, Deputy Director Dennise Horrocks participated in a two- day training offered by the CDC on Mass Dispensing Operations, and the management and operation of a Receive Stage Store (RSS) warehouse for the support of the Strategic National Stockpile.

Plaistow citizens are encouraged to sign up for **NH Alerts** through CODE RED. ReadyNH.gov was developed to provide you with information and resources to take action and keep your family safe from emergencies. You can now sign up for CODE RED emergency alerts from the State of NH and be notified of emergencies and severe weather warnings. They can be received by phone, a text message to your phone or an email. Visit **www.readynh.gov** and sign up today!

I want to thank my coworkers for their cooperation, dedication and hard work in supporting the Emergency Management Department. *Plaistow is* diligently working to continuously improve the preparedness of our community.

Respectfully Submitted,

Lt. William M. Baldwin
Emergency Management Director





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT




REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT (Continued)


EMERGENCY PLAN AND SUPPLY KIT

Your plan and emergency supplies should meet your family's needs.
Add to this list as you think of other essential items.

- ☒ **Food & Water**
3-day food and water supply
- Bottled Water**
- ☐ One gallon, per person, per day
 - ☐ Keep in cool, dry place
- Dry & Canned Foods**
- ☐ Canned fruits, vegetables & meats
 - ☐ Manual can opener
 - ☐ Juice boxes, canned milk
 - ☐ Dried fruit, nuts, crackers, cereal bars
 - ☐ Baby food and formula
 - ☐ Pet food
- 


- ☒ **First Aid**
- First Aid Kit**
- ☐ Bandages, gauze, rubbing alcohol
 - ☐ Medical gloves and tape, scissors
 - ☐ Pain reliever
 - ☐ Prescription medicine
- Health Products**
- ☐ Soap, toilet paper, toothpaste
- 

- ☒ **Tools & Special Items**
Remember these important items:
- ☐ Flashlight, battery-powered radio
 - ☐ Extra batteries
 - ☐ Important documents such as birth certificates and bank account numbers
- 

- ☒ **Family Communication Plan**
Your family may not be together when an emergency occurs. Plan how you will contact each other.
- ☐ Include an out-of-state contact for family members to check in with.
 - ☐ Complete this list and make copies for each person in your home.
- 

Encourage others to plan ahead.
Remember neighbors who need help.



- ☒ **Evacuation Kit**
Pack lightly for 24 to 48 hours.
- ☐ A change of clothing
 - ☐ Bottled water and cereal bars
 - ☐ First aid supplies
 - ☐ Prescription medicine
- 

Planning can be a family project. Involve children and discuss why you are planning.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT (Continued)

A GUIDELINE FOR PREPARING A FAMILY EMERGENCY PLAN

Make sure your family has a plan in case of an emergency. Before an emergency happens, sit down together and decide how you will get in contact with each other, where you will go and what you will do in an emergency. Keep a copy of this plan in your emergency supply kit or another safe place where you can access it in the event of a disaster.

Out of Town Contact Name:	Telephone Number:
Email:	Telephone Number:
Neighborhood Meeting Place:	Telephone Number:
Regional Meeting Place:	Telephone Number:
Evacuation Location:	Telephone Number:

Fill out the following information for each family member and keep it up to date:

Name:	Social Security Number:
Date of Birth	Medical Information:
Name:	Social Security Number:
Date of Birth	Medical Information:
Name:	Social Security Number:
Date of Birth	Medical Information:
Name:	Social Security Number:
Date of Birth	Medical Information:
Name:	Social Security Number:
Date of Birth	Medical Information:

Write down where your family spends the most time: work, school and other places you frequent. Schools, daycare providers, workplaces and apartment buildings should all have site-specific emergency plans that you and your family need to know about!

Work Location One

School Location One

Address:	Address:
Phone Number:	Phone Number:
Evacuation Location:	Evacuation Location:

Work Location Two

School Location Two

Address:	Address:
Phone Number:	Phone Number:
Evacuation Location:	Evacuation Location:

Other Places You Frequent

Other Places You Frequent

Address:	Address:
Phone Number:	Phone Number:
Evacuation Location:	Evacuation Location:

Other Important Information	Name	Telephone Number	Policy Number
Doctor(s):			
Other:			
Pharmacist:			
Medical Insurance:			
Homeowners/Rental Insurance:			
Veterinarian/Kennel (for pets):			



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



EMERGENCY ASSISTANCE CARD

In an effort to assure preparedness in the event of an emergency in Plaistow, please complete this Emergency Assistance Card and either mail it to Plaistow Emergency Management, 27 Elm Street, Plaistow, NH 03865 or fax to 382-4172 or call Plaistow Emergency Management at 382-5847 and provide the information below.

(Please Note: This information will be kept confidential and will be for Emergency purposes only.)

Please mark an “X” in EACH box that applies to you.

I/This person will need help in the event of an emergency:

NAME: _____ DATE: _____

ADDRESS: _____ PHONE: _____

CITY & ZIP _____ CELL PHONE: _____

TDD _____ E-MAIL: _____

May we contact you to update this information? Yes ☐ No ☐

I consider myself to be:

Help needed:

☐ Deaf or Hard of Hearing

☐ Translator (specify: _____)

☐ Blind/Low Vision

☐ Need a ride

☐ Wheelchair user

☐ Need a wheelchair accessible ride

☐ Confined to bed

☐ Need an ambulance for transportation

☐ Developmentally disabled

☐ Need individualized notification

☐ Learning disabled

☐ Service Animal

☐ Other (specify): _____

☐ Other (specify): _____

Relative or emergency contact:

NAME _____

ADDRESS: _____

PHONE (home) _____

PHONE (work) _____

PHONE (cell) _____

(Revised 1/2009)





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF FAMILY MEDIATION AND JUVENILE SERVICES

2014 saw an increase in families contacting us for support around heroin addiction and overdose. Several of the families with whom we worked this past year were directly affected by heroin-related deaths. Scarcity of funding and programs, combined with lack of local resources, contributed to many of these families being at a loss as to how to tackle this problem. Most of the heroin-related consultations centered around finding treatment, resources for health insurance to pay for treatment, and grief support.

The start of 2014 brought news of several youth suicides. On April 21st, Family Mediation & Juvenile Services (FMJS) partnered with St. Christopher's Episcopal Church and Greater Derry Regional Public Health to hold a forum about adolescent suicide. The forum was presented for the surrounding communities of Plaistow, Atkinson, and Hampstead, as those were the communities that had been recently affected by teen suicide. The event was well-attended by residents of all three communities.

FMJS staff continued to participate in local events such as the Senior Services Fair at the Plaistow Fish and Game Club; health fairs at Timberlane Regional High School and Hampstead Middle School; contributing resources for tobacco education at Timberlane Regional High School; ongoing parent education; and open houses at schools.

In 2014, FMJS was awarded a grant from New Hampshire Department of Health and Human Services and Division of Children, Youth, and Families to assist in our ongoing work with teens. This has provided some additional funding, as we are reimbursed a portion of our expenses for the services we provide. This allowed us to keep our requests for funds from the towns the same as 2013.

Our volunteers continued to give of their personal time to work with families who are struggling with a variety of problems, from substance abuse to school work. Thank you to all of you who supported us in 2014.

FMJS continues to provide support for the towns of Atkinson, Danville, Hampstead, Kingston, Newton, and Plaistow. You can find out more about the services we offer at our website: www.fmjs.org. We also welcome inquiries and questions. Please feel free to call us at (603) 362-9957.

Respectfully Submitted,

Debra L. DeSimone

Family Mediation & Juvenile Services Board of Directors

Debra DeSimone, Chair—*Atkinson*

Marta Modigliani, Vice Chair—*Danville*

Rose Cavalear, Secretary—*Atkinson*

Patricia Macomber, Treasurer—*Plaistow*

Richard Gerrish—*Kingston*

Barbara Tavitian—*Member-at-Large*

Kathie Costa—*Hampstead*

Kathleen Marino—*Newton*

Natalie Gallo—*Hampstead*

Michelle Curran—*Plaistow*

Carol Croteau—*Kingston*



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF FAMILY MEDIATION AND JUVENILE SERVICES (Continued)

EXPENSES	FY End 10/31/14 Budget	FY End 10/31/14 Actual	FY End 10/31/15 Budget
Advertising	\$200.00	\$4.99	\$200.00
Conferences & Education	\$350.00	\$39.00	\$150.00
Dues & Subscriptions	\$850.00	\$678.95	\$750.00
Fixed Assets-Equip/Furn	\$1,100.00	\$469.00	\$650.00
Fundraising	\$700.00	\$678.00	\$700.00
Insurance	\$8,000.00	\$8,151.00	\$8,300.00
Leased Equipment	\$1,600.00	\$1,584.00	\$1,400.00
Leasehold Improvements	\$500.00	\$0.00	\$300.00
Meeting	\$500.00	\$234.99	\$400.00
Mileage & Tolls	\$1,200.00	\$1,378.53	\$1,200.00
Miscellaneous	\$1,000.00	\$449.52	\$750.00
Office Supplies	\$1,200.00	\$887.05	\$1,000.00
Payroll	\$101,000.00	\$98,037.97	\$103,000.00
Payroll Taxes	\$7,950.00	\$8,601.14	\$9,000.00
Payroll Taxes Accrued	\$0.00	(\$669.84)	\$0.00
Postage	\$400.00	\$217.19	\$300.00
Printing & Flyers	\$500.00	\$0.00	\$750.00
Professional Fees	\$7,500.00	\$1,150.00	\$4,000.00
Program - Vol. App. Nt.	\$1,000.00	\$1,430.33	\$750.00
Program - All Other Exp.	\$3,000.00	\$2,691.00	\$2,700.00
Repairs & Maintenance	\$250.00	\$207.50	\$250.00
Scholarships	\$1,000.00	\$800.00	\$1,000.00
Telephone	\$2,500.00	\$2,711.51	\$2,500.00
Utilities	\$3,000.00	\$3,256.84	\$3,000.00
TOTAL EXPENSES	\$145,300.00	\$132,988.67	\$143,050.00
INCOME	FY End 10/31/14 Budget	FY End 10/31/14 Actual	FY End 10/31/15 Budget
Challenge Fees	\$3,000.00	\$1,535.00	\$2,000.00
Community Service Fees	\$500.00	\$660.00	\$500.00
Restitution Fees	\$100.00	\$0.00	\$0.00
Shoplifting Course Fees	\$1,500.00	\$1,020.00	\$1,500.00
TLC Course Fees	\$1,500.00	\$575.00	\$1,000.00
Tobacco Ed. Fees	\$100.00	\$0.00	\$0.00
Town of Atkinson	\$8,425.00	\$8,425.00	\$8,425.00
Town of Danville	\$4,800.00	\$4,800.00	\$4,800.00
Town of Hampstead	\$11,400.00	\$11,400.00	\$11,400.00
Town of Kingston	\$7,930.00	\$7,930.00	\$7,930.00
Town of Newton	\$5,947.00	\$5,947.00	\$5,947.00
Town of Plaistow	\$10,408.00	\$13,010.00	\$10,408.00
Donations	\$1,000.00	\$1,294.13	\$1,000.00
Fundraisers	\$50,000.00	\$45,504.65	\$45,000.00
State of NH Contract	\$0.00	\$0.00	\$25,000.00
Miscellaneous	\$500.00	\$720.00	\$250.00
Funds Transfer	\$38,190.00	\$30,000.00	\$17,890.00
TOTAL INCOME	\$145,300.00	\$132,820.78	\$143,050.00



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE FINANCE DIRECTOR

The Finance Office has the responsibility of maintaining the financial records for the Town of Plaistow. These records include but are not limited to processing accounts payable and payroll, making deposits, maintenance of the general ledger to provide necessary reports to the Select Board and Town Manager, as well as the department heads. We are also responsible for all Federal and State reporting requirements with regards to finance related reports.

2014 was a challenging year in the finance department. We completed the 2013 year end audit earlier than in recent memory with very little comments or issues. Included in this Town report is the most recent audit. Tax rate setting was accomplished with little issue, enabling the issuance of tax bills in a timely manner.

We continue to review all finance related policies and procedures and intend to update most of them during the 2015 year. In addition, we are working on completing many issues that have occurred over the last few years in the office to ensure the information being generated from this office is as timely and accurate as possible so that Town Officials, staff and taxpayers can rely on, and make sound financial decisions on behalf of the Town.

Sincerely,

Gregory A Colby, CPA

Interim Finance Director





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE FIRE DEPARTMENT

This year your Fire Department responded to the most alarms in the history of the department. Ending up with a total calls for service of 957. **Plaistow** is very fortunate to have a dedicated group of citizens that comprise your Fire Department, primarily on call residents, who are committed to meet this demanding and, at times, dangerous challenge. It seems that every year we ask more from each member, outside of the calls for service, to ensure we are ready and able to answer the calls. Training, fire prevention, public education, inspections, preplanning all take increasingly more time out of their personal lives. The challenge to balance the needs of their families against the needs of the community at large becomes more difficult each year.



Plaistow Fire Department - 2014

Plaistow is also fortunate to have a neighboring fire departments that are equally committed to providing similar services to their communities. We rely on their assistance several times each year when we have incidents that exceed our capability to handle alone. Mutual Aid is used in both directions and we are fortunate that our neighboring communities are there when we need them, and vice versa. This year we specified one of our training dates to hold a muster challenge with the Kingston Fire Department, in the spirit of friendly competition, we went head to head in some traditional and some not-so-traditional muster events.



**Plaistow - Kingston Fire Department
Muster - 2014**

Competing in these events gave our organizations the opportunity to interact off of the fire ground in a relatively stress free activity.

This year we hosted the New Hampshire Fire Academy's class on Emergency Vehicle Driver Training at our Safety Complex. This course, which teaches our drivers vehicle safety requirements, minor preventive maintenance, vehicle check procedures, and basic vehicle operation. The student will also participate in various driving scenarios that required evasive and defensive maneuvering of the vehicle. This was the first time this course was held in Plaistow. For our more experienced drivers it was an excellent refresher, for our newer drivers it has laid a foundation for good driving habits that will hopefully continue our efforts for safe and accident free operations.

The department has reached a significant milestone in our service to the Town. This year, marks 100 years of continuous service to the community. Established as the Plaistow Volunteer Fire Company in 1915 by a small group of residents, we have maintained continuity in their spirit of volunteerism and service to the community. With the assistance of the Historical Society and some of our retirees (and some of our more experienced active members), we are in the process of documenting the history of the department. As part of our centennial we hope to have a thorough compilation of the evolution and activities of the Department later this year. Although we have

**Plaistow Hand-tub currently displayed by
the Historical Society**





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE FIRE DEPARTMENT (Continued)

experienced significant growth in the community, bringing with it additional challenges and risk, we are still predominantly staffed by residents who volunteer to take on this responsibility. Plaistow is fortunate to have residents willing to stop what they are doing and rush to their neighbor's aide, at all hours of the day or night and regardless of the risk to themselves.

Membership in the department is a commitment to the community. If you feel you would like the opportunity to serve your community, and your neighbor, while learning valuable skills, consider joining our ranks. We will provide you with the training and equipment to do the job safely. It is not easy and it takes time. However, the rewards can't be measured in a paycheck. Knowing you were part of a team that made a significant difference in a person's life or situation is a feeling few people experience.

Finally, thank you for your continued support of your Fire Department. Without this support, we cannot do the job you expect of us. From the financial needs of operating the department to the compassion and respect you demonstrate to us when we are responding to calls, your interaction helps us to keep in focus as to why we exist as a vital part of our community. To find out more about our ongoing activities, check our page on Facebook: "Plaistow Fire Department".

Summary of Fire Department Responses - 2014

Type	#		Type	#
Auto Fires	6		Odor Investigations	17
Carbon Monoxide/Heating Syst.	26		Other (non-specific)	27
Chimney Fires	5		Public Assists	10
Cooking/Stove Fires	2		Rescue	597
Electrical Service/Wires Down	9		Smoke Investigations	18
Fire Alarm Activations	111		Structure Fires	5
Hazardous Materials Incidents	6		Trash/Outside Fires	5
Motor Vehicle Accidents	71		Woods/Grass/Brush Fires	11
Mutual Aid (Provided)	31		Total Alarms	957

Respectfully Submitted,

John H. McArdle, Fire Chief



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT

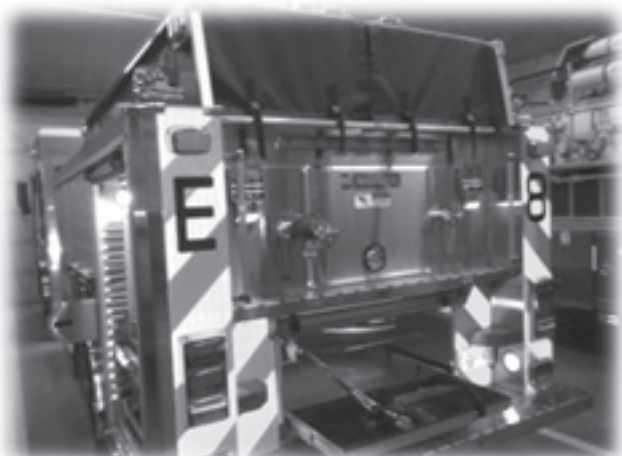


FIRE / RESCUE VEHICLE & APPARATUS REPLACEMENT PLAN

Fire/Rescue Vehicle & Apparatus Replacement Plan						
Vehicle	Year & Make/Model	Serviceable Years	Estimated Replacement Cost per Vehicle	Number Units per 25-year Interval	25-year Estimated Total Cost	Proposed Replacement Year
Command	2014 Chevy	10	\$50,000	2.5	\$112,500	2024
Code Enforcement	2004 Ford	N/A	N/A	N/A	N/A	N/A
Engine-1	2003 KME	25	\$405,000	1	\$405,000	2028
Engine-7*	1987 KME	25	\$405,000	1	\$405,000	2037
Tower-3	1991 Pierce	25	\$350,000	1	\$350,000	2021
Tanker-5	1993 Pierce	25	\$400,000	1	\$400,000	2018
Forestry-4	1994 GMC	20	\$40,000	1.25	\$50,000	2019
Rescue-2	2006 Chevrolet	10	\$150,000	2.5	\$375,000	2016
Rescue-6*	1994 Ford	N/A	N/A	N/A	N/A	N/A
*Note: The New Engine – 8 purchased in 2012 includes the functions of Rescue-6.					25-Year Total	\$2,097,500
					Cost per year	\$83,900

Explanation:

For a number of years the Town of Plaistow has had a very successful Fire Apparatus Vehicle Replacement Plan. The goal is to schedule vehicle replacements in such a way as to level the tax impact each year. The CIP Committee, with input from the Fire Chief, calculates the total cost to replace vehicles over the next 25-year horizon. That total cost is then divided by 25 to get an annual cost. Via annual warrant articles, that amount is then requested to be placed into the Fire Department Capital Reserve Account which is dedicated to replacing Fire Department apparatus. As a replacement need comes up, a warrant article must then be submitted to request that the appropriate amount be removed from the Capital Reserve Account. This method promotes the leveling of the tax burden on Plaistow taxpayers and eliminates the need to issue a bond or note to borrow the necessary funds.





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department (382-5012) to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or www.des.state.nh.us for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdf.org.

This past fire season started in early April with the first reported fire on April 7th. April, which is the traditional start to our spring fire season, began very dry with unseasonably dry conditions continuing through the entire month. This dry pattern continued through the first half of May. 80% of our reported fires this season occurred during this six week period. The largest fire was 24 acres, occurring in the town of Tamworth. From mid May through early September, above average rainfall kept our total acreage burned statewide at 72 acres. This is the smallest amount of acreage burned statewide in several years. Late August through late September though brought a dry trend to northern areas, resulting in several deep-burning remote fires. Our fire danger days correlated well with the days that there were fires actually reported. The statewide system of 16 fire lookout towers continues to operate on Class III or higher fire danger days. Our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting capability was supplemented by the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2014 season threatened structures, and a few structures were burned, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

2014 FIRE STATISTICS

(All fires reported as of November 2014)

(Figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	3.1	5
Carroll	24	4
Cheshire	6.8	7
Coos	5.3	18
Grafton	8.2	32
Hillsborough	6.1	20
Merrimack	15.5	11
Rockingham	1.1	8
Strafford	0.4	5
Sullivan	1.5	2

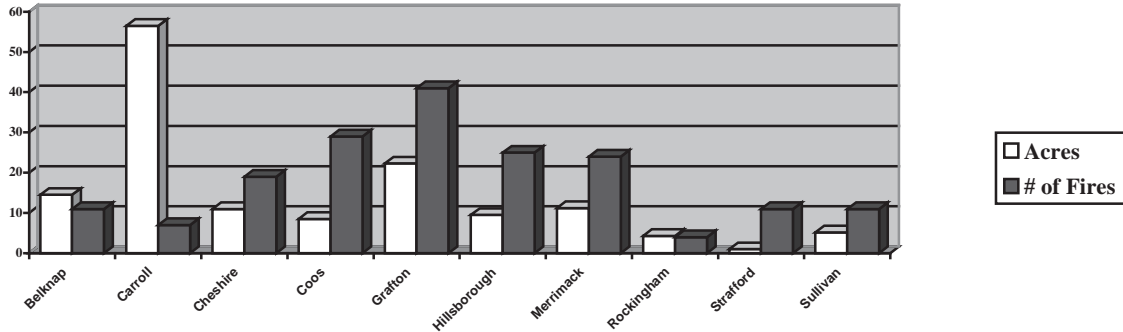


Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE FOREST FIRE WARDEN AND STATE FOREST RANGER (Continued)



CAUSES OF FIRES REPORTED

Arson	2	Total	Fires	Total Acres
Debris	52			
Campfire	10			
Children	2			
Smoking	5			
Railroad	0	2014	112	72
Equipment	5			
Lightning	1			
Misc.*	35			
	(*Misc.: power lines, fireworks, electric fences, etc.)	2013	182	144
		2012	318	206
		2011	125	42
		2010	360	145

ONLY YOU CAN PREVENT WILDLAND FIRE





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE SOUTHEAST NEW HAMPSHIRE HAZARDOUS MATERIAL MUTUAL AID DISTRICT

Patrick Hargraves
Selectman, Salem
Chairman, Board of Directors



Chief Thomas McPherson, Jr.
Windham Fire Department
Chairman, Operations Committee

About the District:

The Southeastern New Hampshire Hazardous Materials Mutual Aid District's membership is comprised of 14 communities, covering approximately 350 square miles with a population of over 175,000 people. The District was formed in 1993 to develop a regional approach for dealing with the increasing amounts of hazardous materials being used and transported within these communities. This District is recognized by the State of New Hampshire as the Regional Emergency Planning Committee (REPC) for the member communities. The REPC, consisting of representatives from local government, industry, and the general public, works with industry to insure their compliance with federal regulations for the reporting of chemicals used within and traveling through the District.

The District draws its funding from an annual assessment from each community as well as from grants and donations. The 2014 operating budget for the District was \$113,882.00. Additionally, in 2014 the District applied for and received federal grants for equipment, training, and operational expenses totaling \$107,589.58. The Fire Chiefs from each of the member communities' make-up the Operations Committee of the District. The Operations Committee is overseen by a Board of Directors consisting of elected representatives from each community. It is the Board of Directors who approves the budget and any changes to the bylaws of the District. The Executive Board of the Operations Committee, which consists of the Chairman, Vice-Chairman, Treasurer, Technician Team Liaison, and one Member at Large, manages the operations of the District within the approved budget. The District employs a part-time REPC Director to manage the administrative functions of the District, including grants management, financial management, and emergency planning.

District Facility

The District maintains a facility in Windham that provides space to house two response trucks, technician trailer, and operations trailer, as well as provide office and meeting space for the REPC Director. In addition, the District is able to utilize the facility for monthly training for the Emergency Response Team.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE SOUTHEAST NEW HAMPSHIRE HAZARDOUS MATERIAL MUTUAL AID DISTRICT (Continued)

The Emergency Response Team:

The District operates a Technical Emergency Response Team. This Response Team is overseen by one of the member community's Chief Fire Officer who serves in the Technical Team Liaison position. The Team maintains a three level readiness response posture to permit it to immediately deploy an appropriate response to a District community's request for help involving an unplanned release of potentially dangerous chemicals within their jurisdiction. While the Team primarily prepares for response to unplanned accidental chemical releases it is also equipped and trained to deal with a variety of Weapons of Mass Destruction (WMD) scenarios. The team maintains a host of specialized response equipment to deal with chemical and environmental emergencies.

The Emergency Response Team is made up of 31 members drawn from the ranks of the fire departments within the District. The Team consists of 6 Technician Team Leaders, 20 Technician Level members, 3 Communication Specialists, and 1 Information Technology Specialists. In addition to members drawn from member fire departments, the team also includes an industrial chemist from a local industry.

The Team maintains a fleet of vehicles and specialized equipment with a value of approximately \$1,000,000. The vehicles consist of a Mobile Command Support Unit, two Response Trucks, three Spill Trailers, a Technician Trailer, an Operations/Spill Trailer and a Firefighting Foam Trailer.

This mobile apparatus carries the team's equipment which includes chemical detection and identification instruments, containment supplies, plugging, patching and intervention supplies, communication equipment, computer based and other chemical reference guides as well as chemical protective equipment. The two Response Trucks along with the Technician and Operations Trailers are housed in our Windham facility, while spill trailers are located in Derry, Hooksett and Plaistow, allowing for rapid deployment. The Command Support Unit is housed at Londonderry Fire and the Foam Trailer is housed by Salem Fire. Activation of the team is made by the request of the local Incident Commander through the Derry Fire Department Dispatch Center.

Response Team Training

In 2014 the Emergency Response Team completed 1490 hours of training consisting of monthly training drills and specialized classes attended by team members. These specialized classes included Computer Aided Management of Emergency Operations (CAMEO), Homemade Explosive Devices and Response to Rail Car Emergencies.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE SOUTHEAST NEW HAMPSHIRE HAZARDOUS MATERIAL MUTUAL AID DISTRICT (Continued)

The Team also provided 55 hours of instruction to member fire departments, in various subjects, including use of the Emergency Response Guidebook, basic spill control and containment, decontamination, chemical protective equipment, and response to suspicious/unknown packages or substances.

Emergency Responses

In 2014 the Team responded to twelve incidents within the District. These incidents included requests for technical assistance for member departments where a Response Team Leader provided consultation to the fire department on the handling of an incident. Additionally, team responses included spill trailer responses for hydrocarbon fuel spills and assisting the local police departments with identifying unknown substances. District resources were also utilized to support local fire departments, including the mobile command post, at large incidents and portable shelters to support firefighter rehab.

For further information about the Southeastern New Hampshire Hazardous Materials District please visit our website at www.senhazmat.org



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE HEALTH DEPARTMENT

“Plaistow is”

Public Protection from Foodborne Illness and Disease

Plaistow is one of only 15 towns or cities in New Hampshire that has State authority to license and inspect all food service establishments and retail food stores located in our town. The Health Department is responsible for licensing and inspecting any Plaistow establishments where food is produced, manufactured, stored or sold. This is accomplished through plan reviews of new or remodeled establishments, routine inspections, compliance inspections, safe food handling training, and investigations for sanitation or foodborne illness complaints. Having local authority allows swift response and action to ensure that food is prepared under safe, sanitary and secure conditions.

Public Health Emergency Preparedness and Response

Public health threats are always present, whether caused by accidental, intentional, or natural means and communities are encouraged to plan and prepare for all types of hazards. *Plaistow is* a partner with the Greater Derry Public Health Region (PHR) in planning and preparing for public health emergencies. Last February, Plaistow participated in a functional exercise with our PHR to evaluate a section of our regions' Medical Surge Appendix. The Low-Flow Oxygen exercise evaluated the ability to provide supplemental oxygen at community-based medical surge facilities. Our objectives for this exercise were to activate our established resources, activate our pre-designated staff that could accomplish this service, set-up beds and services for the event, and conduct tests and safety reviews of the services before operation. We learned valuable information from this exercise that we can incorporate into our planning.

Comprehensive Mosquito Surveillance and Control Plan

The objective of public health mosquito control is to prevent transmission of mosquito-borne diseases such as EEE and WNV to humans. This is accomplished by utilizing principles of Integrated Pest Management (IPM). IPM is a sustainable method to manage mosquitoes, by combining biological, cultural, physical and chemical tools in a way that minimizes health, environmental and economic risks. IPM can include:

- source reduction by the draining or removing of larval habitats (areas where stagnant water collects and mosquitoes breed),
- mechanical control, such as using screens to prevent mosquitoes from entering a home, and
- chemical controls such as larvicides aimed at killing mosquito larvae and adulticides aimed at killing adult mosquitoes.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE HEALTH DEPARTMENT (Continued)

Mosquito season begins in Plaistow in the spring soon after the snow melts. Larval habitats are surveyed in April till October, and catch basins are checked from May till September. The surveying of habitats of immature insects, (larva) reveals the locations of mosquito activity, the life stages of the mosquitoes found, the density of the mosquito population and other characteristics of the site. This information is useful to determine the need for treatment, the type of larvicide to use, and the timing of the treatment. The intent of a larvicide program is to control targeted mosquito species *before* they reach the adult stage when they are able to transmit disease. Larviciding is a proactive measure that is useful in reducing the risk of mosquito-borne disease throughout the mosquito season. Adulticiding takes place when surveillance data indicates disturbing mosquito species or numbers or mosquitoes in traps. Adulticiding can rapidly decrease biting mosquitoes throughout the spraying area. Adulticiding typically would occur in late summer and early fall when infected mosquitoes are detected, and are focused in areas of high human population density.

During 2014, the State of New Hampshire reported 3 human cases of EEE, 18 mosquito batches that tested positive for EEE and 1 mosquito batch testing positive for WNV. There were no positive results in Plaistow.

Resource for Public Health Concerns and Information

The Plaistow Health Department works collaboratively with Federal, State and local partners to provide the public with accurate information and guidance on emerging public health concerns. Ebola, bed bugs and disaster and emergency preparedness, are just some of the recent concerns in the news. In December, Plaistow will be working with State and Regional partners to identify and prioritize our regions' health needs and developing a regional Community Health Improvement Plan. ***Plaistow is*** dedicated to improving the health and safety of our residents.

I want to extend a huge thank you to Deputy Health Officer P. Michael Dorman for assisting me in important public health issues, and for being a wealth of knowledge and support.

Please visit the Health Department's website at <http://www.plaistow.com/health> for additional information on a range of health topics.

Respectfully submitted,

Dennise Horrocks

Plaistow Health Officer



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE HIGHWAY DEPARTMENT

The Plaistow Highway Department's personnel is the same as last year. The department consists of Dana Rabito, (Foreman), Aaron Shea, (Laborer), Shawn Feeley, (Laborer), Phillip Sadewicz (Summertime Laborer), and myself. We are responsible for maintaining Class Five Roads and the maintenance of town properties.

Plaistow is always pro active when it comes to maintain the roads during winter storm events. Sometimes this can be difficult and often challenging because each one is different from another. During 2014, there were 20 storm events including several larger storms in the month of January. The smaller type storms that don't require plowing are all handled in house but the town relies heavily on outside contractors to plow our streets. We used about 1,800 tons of salt throughout the year.

Plaistow is one of the few local towns that sweep all their streets in the spring. The town hired Immaculate Power Sweeping from Pelham, New Hampshire to sweep all our streets. This is very important as it allows us to remove any leftover debris from the winter before it ends up in our storm drains. Prior to 1996, the Town only swept the streets that had curbing.

Plaistow is very proud of its Town owned properties. The Highway Department maintains these facilities with a great deal of pride. We also are responsible for maintaining street signs, cutting roadside bush, roadside washouts, and cold patching pot holes.

Plaistow is also one of two towns in New Hampshire that does not have a large body of water so we put a lot of effort in protecting our ground water. We are continuing to work to comply with the EPA's MS-4 Storm Water permit requirements. In early fall, the town hired N.E. Storm Water Management, LLC of Westford, Ma to clean all 500 town maintained catch basins.

Plaistow is also pro active with their roadway infrastructure. We have established a Road Surface Management System which puts a plan in place as to which roads get repaired and how they get repaired. In 2014, Greenough Road, West Pine Street, and a portion of Westville Road got repaved by Continental Paving from Londonderry, New Hampshire.





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE HIGHWAY DEPARTMENT (Continued)

In 2015, **Plaistow is** going to try crack sealing some of its roads. This has not been done in town for more than 30 years. This process is done with the goal to seal some of the cracks to reduce the amount of water that penetrates the sub base of the roadway. Our roadway infrastructure is very important in many ways when it comes down to road maintenance. Rough roads are more difficult to navigate, plow, salt, and sweep.

Looking forward, I am continuing to look to replace the Highway Department facility. The current one is space limited and is located adjacent to a capped landfill which means the employees are sometimes exposed to the associated gases. Also, I will continue to work hard on the MS-4 Permit. The 2008 International Dump truck is due to be replaced. It is one of our most important pieces of equipment especially when it comes to wintertime maintenance.

In closing, I wish to once again express my sincere thanks to all the residents, the hired contractors, the Board of Selectmen, Town Manager, and most of all, to my staff & their families for all their continued support.

Respectfully Submitted,
Daniel Garlington, Highway Supervisor





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



HIGHWAY EQUIPMENT REPLACEMENT PLAN

Vehicle	Year & Make/Model	Serviceable Years	Estimated Replacement Cost per Vehicle	Number Units Per 20-Year Interval	20-Year Estimated Total Cost	Proposed Replacement Year
6-Wheel Dump Truck	2010 International	9	\$160,000	2.22	\$355,556	2019
6-Wheel Dump Truck	2008 International	9	\$160,000	2.22	\$355,556	2015
Dump Truck	2004 Ford F-550	7	\$110,000	2.86	\$314,286	2019
Pick-Up Truck	2006 Ford F-350	7	\$50,000	2.86	\$142,857	2020
Front-End Loader	2001 Caterpillar 924	15	\$120,000	1.33	\$160,000	2016
Roadside Brush Cutter/Mower	2011 New Holland T-5050	15	\$110,000	1.33	\$146,667	2026
Backhoe	1987 Ford	N/A	\$0	N/A	N/A	N/A
Trailer for Landscaping Equipment	Purchased in 2011	10	\$10,000	2.00	\$20,000	2021
					20-Year Total	\$1,494,921
					Cost Per Year	\$74,746

Explanation: For a number of years, the Town of Plaistow has had a very successful Highway Equipment Replacement Plan. The goal is to schedule vehicle replacements in such a way as to level the tax impact each year. The CIP Committee, with input from the Highway Supervisor, calculates the total cost to replace vehicles over the next 20-year horizon. That total cost is then divided by 20 to get an annual cost. Via annual warrant articles, that amount is then requested to be placed into the Highway Department Capital Reserve Account which is dedicated to replacing Highway Department vehicles and equipment. As a replacement need comes up, a warrant article must then be submitted to request that the appropriate amount be removed from the Capital Reserve Account. This method promotes the leveling of the tax burden on Plaistow taxpayers and eliminates the need to issue a bond or note to borrow the necessary funds.





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE HIGHWAY SAFETY COMMITTEE

The Highway Safety Committee met periodically throughout the year and was involved in positive projects and research that will help keep the motorists and pedestrians safe. The committee continues to evaluate input given by residents about concerns of traffic safety issues within their neighborhoods and the major access routes through the Town such as Main St. and Rt. 125.



Plaistow is working hard to keep our streets safe.

This year, the committee was able to place signs that were purchased through the Safe Route to Schools Grant in many areas where students walk or bike from home to the Pollard School. Two permanent signs were placed on Main St. on either side of the school and lawn signs were created and distributed. Many residents requested a lawn sign and the committee is grateful for their willingness to help with this project in getting the word out there. We also were able to recognize the winner of the Safe Routes to School sign design contest,

Michael Hollow. Michael was a 5th grade student at the Pollard School when his logo design was chosen as the winner (see below). You will see his logo on all the permanent as well as the lawn signs that were created for this grant. Great job Michael!

The Safe Routes to School Grant is ongoing so the committee will continue to work toward additional ways to advance traffic safety through improvements to sidewalks, intersections, and crosswalks on Main St. In addition, the committee continued to explore ways in which to better control truck traffic on Main St. As always, enforcement from the Police Department, in conjunction with the NH State Police Truck Enforcement Teams, is an ongoing process to help with this endeavor.

In September, the Town applied for a TAP (Transportation Alternatives Program) grant which will help install sidewalks on Main St. in the area north of the Town Hall. Approval of this grant is still pending.

On a final note, I did not become truly active with the Highway Safety Committee until late summer of this year. When I stepped into the shoes previously filled by Chief Savage, I was very impressed with the dedication and concern that all the members have for the community. Richard



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE HIGHWAY SAFETY COMMITTEE (Continued)

Latham, Lisa Withee, and Ernie Sheltry are residents who volunteer their time and efforts for this committee. Their involvement and input is so important to the committee's success and I commend them for involvement!

Respectfully Submitted,

Kathleen A. Jones
Chief of Police





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE HISTORICAL SOCIETY

Plaistow is historic. Plaistow is our home. Plaistow is on its way into its third century. The Historical Society is a fun group of people, looking for ways to connect and grow. We hope that the Plaistow Historical Society is one of the lynchpins to that connectivity.

We are continuing on Facebook with over 700 "likes" and we are posting fascinating diary materials and other historical tidbits like old photos and maps. The museum hosted Toddler Trick or Treat again and Bob Hobbs was on hand to take pictures of all the kids. This is probably the Museum's most active day, as we have close to 200 children and adults visiting. They really appreciate the pictures. We also hosted Tiger Scout Troop 113 with Scout Leader Jay DeRoche. The boys had a tour of the Museum and took a fun quiz about Plaistow Town History.

We supported several veterans activities, thanks to the efforts of members, Tom Cullen and Roy Jeffery. Roy is now our new Vice President. Many thanks to Goudreault Farm for the donation of flowers for the front of the museum. Thanks to Dave Hansbury of the Joseph Hills Insurance Company for his help with our water supply problem. We are very thankful for the support of the town, including that of Town Manager Sean Fitzgerald and his assistant Gayle Hamel as well as the Selectmen, especially John Sherman and Steve Ranlett. We also thank Dave Bowles for his support on our facility requirements.

We set up a table on the Town Green for Old Home Day, displayed some old maps and pictures and sold some PHS shirts and cookbooks. In addition, many residents visited the museum that day.

We have lost a really good friend and Plaistow has lost a pillar of the community. Ellie Peabody did it all and she did it all the time. From working for the Town, to the Budget Committee, the Sisters of Pythias, the First Baptist church and, of course, the Plaistow Historical Society. Ellie was one of the most stalwart members and officers of the Historical Society. She was our Treasurer, right up to last year and she helped coordinate everything we did. She never missed a meeting and she sent out post cards reminding us to attend those meetings. If anything needed to be done, she would do it, or call around until she found someone to fit the bill. Ellie never got old. She could hold her own on any topic and she was a brilliant conversationalist. Ellie was born Feb. 28, 1927 and graduated from Melrose High School in 1945. She outlived three husbands and leaves 10 grandchildren and 16 great-grandchildren. We will miss you, Ellie.

In December, we selected the two recipients of our 2014 House Preservation Awards. This year, Commemorative plaques were awarded to Jenny Loew-Machinowski & Michael Machinowski for their internal renovation of their old brick house at 96 Main Street built in the mid-1800s and to Bob Raymond of Interventional Spine Medicine & North Branch Construction for their recent renovation of the unique 1920 house at 31 Main Street into a new office. Both recipients took pains to retain the historic features of their properties, thus helping the town retain its unique New England heritage.

Jim Peck conducted research on the old bottling company in Plaistow in the early 1900s. The research shows that the Granite Spring Water Company was the town's largest taxpayer and a national operation that sold water and soft drinks even in Fenway Park in the 1920s! A summary of the full report can be found elsewhere in this Town Report.

This year we undertook the taping of interviews with the town's older citizens to capture their memories and knowledge of the town's history, called the Town Elder Project. So far, we have taped former Selectman Tom Cullen, Eleanor Peabody, Barbara Carifio and Bernadine Fitzgerald. We plan to do more of these in the coming year."



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE HISTORICAL SOCIETY (Continued)

We continue to display various historic items at the Plaistow Public Library and began a similar program to display items at the Town Hall. We expect to expand this at the Town Hall in 2015

We undertook a project to transcribe the diary of William H. Hills, who lived in the Linden Cottage on Elm Street and kept a daily diary from 1883 through 1909. Volunteers are working on it and we hope to complete it late next year. Once completed, we will share it on our Facebook Page and in the museum.

Our Treasurer Jim Peck was the featured speaker at the Annual Silver Tea of the Ladies Social Circle of the First Baptist Church, with a presentation on 'The History of Plaistow, Including the First Baptist Church.

"Our mission is to preserve Plaistow's town history and to make it accessible to our current and former residents. To better achieve that mission, late in 2014 we began a study to look at the feasibility of moving our museum to the Plaistow Public Library. A committee with representatives from the PHS, the Town Manager and the Board of Selectmen will continue to discuss this in 2015 and decide what makes sense both for the PHS and especially the PPL. We can already see benefits of such a move including much greater accessibility to the Museum for our town citizens including our children as well as a much better HVAC environment to preserve the town's previous old documents and artifacts."

This year, we were able to get internet access, for the first time, at the Museum, which will help us going forward. We added ten new members in 2014, including three new Lifetime Members. Our members now total 51, but few are active. We could use your help! Please join us in preserving the town's past. Our meetings are held on the third Tuesday of the month at the museum, at 7:00 pm, with the exception of January & February. The museum is open Thursdays, generally between 10 am and noon. Please come visit us, or contact us at info@plaistowhistorical.org Also, please "like" our Facebook page, so that you can view all the old pictures and documents we post daily: <https://www.facebook.com/PlaistowHistoricalSociety>

Respectfully Submitted,

Robert Carolan, President Plaistow Historical Society





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE HUMAN SERVICES DEPARTMENT

"Too often we underestimate the power of a touch, a smile, a kind word, a listening ear, an honest compliment, or the smallest act of caring, all of which have the potential to turn a life around."

Leo Buscaglia

The basic responsibilities of the Human Services Department are outlined in RSA 165:1 and states that "Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not he has a residence there". Unlike State and Federal Assistance that have limited responsibilities and more time to process applications, the Town has greater short term responsibilities. Residents that apply to the Town for assistance often have an immediate need of shelter, heat, power or food that day.

Assistance Standards:

RSA 165 provides a set of minimum standards that must be met to assist a resident. The local Human Services Department is often the only agency that will help residents out of an emergency situation. The Town of Plaistow focuses on assisting residents in stabilizing their lives. Through case management, the Town is able to aid residents in restoring themselves to an independent status, often renewing their outlook on life and rejuvenating their desire to begin the rebuilding process. Many referrals to other agencies that can assist in that process are provided.

Assistance Guidelines:

The duties that are outlined in RSA 165 are considerable but are not boundless. A person applying for assistance must meet a set of guidelines for assistance. The Board of Selectmen approves the guidelines each year. Clear guidelines can avoid misunderstanding in decisions rendered. The guidelines exist to prevent arbitrary decisions, yet remain flexible so that special needs, such as medical or unforeseen situations, are considered. The Board of Selectmen also approves allowable levels each year. Allowable levels are reviewed yearly to insure that the needs of the applicant are met and the numbers used are not artificially low.

Assistance Determination:

The basic formula that Human Services Coordinators use is: *basic need minus income/available assets = the amount of assistance that may be granted*. The need formula is applied to a household as a whole. When a household is approved for assistance, a voucher is used to pay for rent, heat, electric or food. Cash is never given from the Town to an applicant. Local assistance involves looking at the whole picture. It is designed to assist a household through a difficult circumstance and return the household to self sufficiency. It is the Human Services Coordinator who leads the applicants on a path to personal and financial renewal.

Assistance Repayment:

Many people are not aware that the assistance the Town provides to residents is not an outright grant. Under RSA 165:20-b, a resident is expected to repay the assistance they received when they return to an income status that allows this to be possible without creating a financial hardship. If the resident owns property in Town, a lien is placed on the property until the funds are returned to the Town.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE HUMAN SERVICES DEPARTMENT (Continued)

Assistance Statistics:

During 2014, we have witnessed many successes in the lives of previous clients. Many unusual challenges for the Human Services Department assisting residents still exist. Requests for financial and general assistance continue to be steady, with support provided for rent, heat, electric, food and other basic maintenance needs. In 2014, 200 residents made contact with the Human Services Department, 79 were granted assistance and 158 were provided with a list of or referred to additional public and private agencies for assistance.

Requests for financial and other assistance continue, with support provided for rent, heat, electric, food and other basic maintenance needs. In 2014, the Town of Plaistow budgeted \$32,350 and spent \$24,916 in direct assistance.

Health Care and Transportation continue to be the most challenging hurdles for residents in need to overcome. Human Service Agencies are always researching resources and benefactors to help fill the gap. The Town's Elder Affairs Committee is also working toward a resolution for transportation for the community.

Other Human Service Agencies:

In addition to administering the general assistance budget, The Human Services Department oversees annual Town contributions to area non profit organizations. These organizations are a valuable asset to all residents in Plaistow. Many of these organizations offer free or income-based services. Each agency is asked to submit an application for community support for review in the fall. Through this multi-question application and personal interaction, a determination is made to continue, increase or decrease funding. The 2014 budgeted support to approved agencies is a total budget of \$59,482. The services provided by these organizations to Plaistow residents had a value far greater than the annual allotment. Services are available to all residents. For more information, resource list and contact information, please see The Human Services Department page on www.plaistow.com. There you will find a "Where to Call" list.

Thank you to all who continue to volunteer and serve. Plaistow is a community whose foundation is built on a cooperative spirit to provide contentment to all who call Plaistow Home.

Respectfully Submitted,

Lorice Sadevich

Human Services Department



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE HUMAN SERVICES DEPARTMENT (Continued)

The Town of Plaistow and its residents' continue to benefit from the following Human Service Agencies:

<u>Human Services Agency</u>	<u>Services Provided to Plaistow</u>
Family Mediation and Juvenile Services	Youth & Family Resources
Child and Family Services of NH	Community Based Health Care
Rockingham Community Action Program	Fuel Assistance, WIC, Etc.
Sexual Assault Support Services	24-Hour Crisis Hotline
Pregnancy Care Center	Crisis Pregnancy Services
A Safe Place	Domestic Violence
Seacoast Child Advocacy	Safe Child Abuse Evaluation
Center for Life Management	Mental Health Services
Rockingham Nutrition & Meals on Wheels	Meals to Seniors and Disabled
Retired Seniors Volunteer Program	Age +55 Transportation
Greater Salem Caregivers	Senior & Disabled Trans. Services
Vic Geary Senior Center	Senior Center
Lamprey Health Care	Medical & Transportation Services
Greater Derry/Salem Transportation Services	Transportation Service
Community Health Services	Medical/Prescription Services

Respectfully Submitted,

Lori Sadewicz, Human Services Coordinator



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF JOINT LOSS COMMITTEE

As mandated by N.H. revised statutes annotated (RSA) 281-A:64, under Title XXIII, Labor, every employer shall provide employees with safe employment. Safe employment includes but is not limited to furnishing personal protective equipment, safety appliances and safeguards; ensuring that such equipment, appliances, and safeguards are used regularly; and adopting work methods and procedures which will protect the life, health, and safety of the employees.



All employers with 15 or more employees are required to have a Joint Loss Management Committee and a Written Safety Program filed with the N.H. Department of Labor Commissioner.

Each employer shall establish and administer a joint loss management committee composed of equal numbers of employer and employee representatives to be selected by the employees. The joint loss management committee shall meet regularly to develop and carry out workplace safety programs, alternative work programs that allow and encourage injured employees to return to work, and programs for continuing education of employers and employees on the subject of workplace in the general fund.

The Town of Plaistow has a Joint Loss Committee that is made up of a cross section of employees from various departments who meet routinely to discuss health and safety issues and ensure that the Town is adhering to the standards defined by the N.H. Department of Labor and the Town's Personnel Policies. The Committee is responsible for providing reports on a bi-annual basis.

The Committee met several times in 2014 and continue to update the Town's Safety Plan, and conduct regular assessments of the safety and well-being of the employees of Plaistow.

I would like to thank the members of the Joint Loss Committee for their dedication and work which in addition to ensuring the Town's compliance with the requirements of the Department of Labor, provides for the regular assessment of the safety conditions of the various offices and employee work places in Plaistow.

Respectfully Submitted,

Sean Fitzgerald, Town Manager





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE LIBRARY

Cab Vinton, Director
Jennifer Dawley, Youth Services Librarian
Raven Gregg, Technical Services Librarian
Brianna Sullivan, Programming and Publicity Coordinator
Kelli Lennon, Circulation Librarian I
Anita Micale, Circulation Librarian I
Maryan Sullivan, Circulation Librarian II
Currently vacant, Circulation Librarian II

Plaistow Is ... Always Moving Forward

2014 was a successful and exciting year for our staff and patrons. The foundation of our team remained our peerless front desk staff, with Anita Micale and Kelli Lennon serving both as a model for first-class customer service and as a rock-solid platform for the new services and staff members we welcomed this year. Maryan Sullivan officially joined the Circulation Team in November, the most recent of three great additions to our staff.



Jenn Dawley joined the library as Head of Youth Services in May, while this past October we also brought on board Brianna Sullivan as our new Programming and Publicity Coordinator. We're thrilled to work alongside these new staff members and can hardly wait to see what great things they have up their sleeves for 2015.

Plaistow Is ... Educational, Inspiring & Cultural

A major focus for 2014 was ramping up our program and outreach efforts. Jenn more than doubled the number of children's programs and increased attendance by 68% over 2013. Our Summer Reading Program, for example, inspired a record-breaking number of children to take part, while in the fall a Red Cross babysitting course and free SAT practice exams were popular options for teenagers. Along with bringing in hugely successful programs such as Eyes on Owls and Baking with King Arthur Flour, the Library also reached out to local schools and groups such as the YMCA, Kimi Nichols Center, and Plaistow Learning Center, to engage the community everywhere.



On the adult side, Brianna got off to a very fast start in her first couple of weeks, organizing a state Candidate's Night, featuring 13 candidates for state Representative, state Senator, and County Attorney. She also put on three local author visits, featuring Michele Albion ([The Quotable Eleanor Roosevelt](#)), Roxie Zwicker ([Haunted New Hampshire](#)), and Marilynn Carter ([No Fret Cooking](#)); planned a fun and engaging Scrabble Night with a nationally ranked competitor; and co-coordinated an Asset Preservation talk from a local attorney and an Entrepreneur Workshop with the Greater Haverhill Chamber of Commerce.

The earlier part of the year was not without its own highlights, of course. Other successful programs offered this year included an Art and Brain Health event and a particularly captivating visit from Iraq war veteran and New York Times best-selling author, Luis Montalvan, and his service dog, Tuesday. This last event stretched the Nelson Room to capacity, with over 130 people in attendance!



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE LIBRARY (Continued)

Our Technical Services Librarian, Raven Gregg, is now numbering series books in our adult fiction collection, a tremendous boon to our many series readers. Raven is also midway through a thorough inventory and assessment of our Special Collections materials (local history, genealogy, and rare books). She's already made some exciting (re-)discoveries and we look forward to sharing some of her finds in the New Year. Finally, this past year we also began offering Notary services to our patrons free of charge.



Plaistow Is ... Keeping Up with the Times

The library has always served as a bridge across the digital divide, and we're proud to continue to provide high quality technology resources to the community.

In 2014 we added a new online research tool, *A to Z Databases*, which aids in business research, job searches, mailing lists, and more.

Plaistow Is ... Generous & Philanthropic

We are extremely grateful for the wonderful volunteers we work with at the library. In 2014 we recorded over 300 hours of volunteer hours at the library, not including the many hours contributed by our faithful Friends of the Library Group. Volunteers are an integral part of the library and we are grateful for the efforts of every one of you. Thanks to Tom Cullen, we also received a unique donation in December -- a ca. 1810 flintlock rifle, which Trustee and local historian Jim Peck says may have been used by a Plaistow resident in the War of 1812.

Plaistow Is ... Dynamic & Forward-Looking

Brianna and Jenn ran a community-wide survey at the end of 2014 to find out what patrons want in their adult and children's programming. With over 250 respondents, crafts, cooking, gardening, author talks, and health and wellness emerged as the top choices for adult programs. For the younger set, we'll continue working on ways of engaging and bringing in more teenagers, as well as exploring the possibility of MakerSpaces and other STEAM-related programs for all ages (science, technology, engineering, art, and math).



Planning for the remainder of 2015 is already in full swing. To learn about all the latest happenings at the PPL, join our Facebook page, check the event calendars on our website, or ask to be added the distribution list for our email newsletter. But as always, we also want to know how we can improve our services each and every year – so let's hear from you!

On behalf of our passionate staff here at the Plaistow Public Library, we thank you for your continued support and encourage you to share your ideas with us.

Respectfully Submitted,

Cab Vinton, Director



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



LIBRARY STATISTICS

LIBRARY STATISTICS			
<i>General Service</i>	<i>2014</i>	<i>2013</i>	<i>Change</i>
Hours of Service per week	54	54	0%
New patrons	275	335	-18%
Residents borrowing in past year	1,549	1,575	-2%
Non-resident borrowers	673	655	3%
Total visits by customers	58,005	57,362	1%
Days open	299	301	-1%
Meeting room use	7,349	9,761	-25%
Website hits	26,608	35,584	-25%
Notary Services	54	n/a	n/a
<i>Library Holdings</i>			
Total materials in collection	49,136	46,754	5%
Materials added to collection	3,810	3,603	6%
Materials taken from collection	2,445	5,296	-54%
NH OverDrive eBook titles	9,959	8,324	20%
NH OverDrive eAudiobook titles	7,974	7,213	11%
<i>Circulation</i>			
Total circulation	65,574	66,382	-1%
Book checkouts	45,507	45,529	0%
Magazine checkouts	899	1,279	-30%
Audiobook checkouts	4,089	3,518	16%
Movie checkouts	13,169	13,075	1%
Downloadable Audiobooks	1,599	1,430	12%
Downloadable Ebooks	2,409	2,400	0%
Checkouts at Coop partner libraries	2,289	2,260	1%
Loans to non-Coop libraries	890	697	28%
Loans from non-Coop libraries	490	386	27%
Museum pass usage	463	423	9%
<i>Programming</i>			
Total adult programs	461	432	7%
Total adult program attendance	5,034	4,297	17%
Children's programs	385	152	153%
Children's program attendance	3,929	2,342	68%
<i>Computer Use</i>			
Adult computer use (hrs)	8,788	7,921	11%
Children's computer use (hrs)	1,086	1,008	8%
<i>Volunteers</i>			
Volunteers	19	17	12%
Volunteer hours	320	373	-14%



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT ON MOSQUITO CONTROL

The snowy winter gave way to a dry spring. Dry conditions continued all summer and into the fall. The late season mosquito population was low but the species found in our traps were all potential carriers of Eastern Equine Encephalitis (EEE). EEE was found in 18 mosquito pools trapped in ten towns including Newton, Kingston and Hampstead. NH had more EEE than any other state with three human cases occurring in the towns of Conway, Hopkinton and Manchester. Two of the three human cases resulted in death. A mule in Candia, a horse in Nottingham and one in Sanbornton contracted EEE. One mosquito pool from the town of Greenland tested positive for West Nile Virus (WNV).

A new mosquito borne disease making the news is Chikungunya. It has spread throughout the Caribbean where infected tourists have brought it back to the US. Currently, there are nearly a million cases worldwide. Symptoms include fever, joint pain, headache, muscle pain, joint swelling and rash. There is no cure and it is rarely fatal. Centers for Disease Control expect this disease to become established in this country. Unlike EEE and WNV, a mosquito can bite an infected person and pass Chikungunya along to an uninfected person. The mosquitoes that carry this disease currently do not live in NH. You can read more at the following web site: <http://www.cdc.gov/chikungunya/>

Adult mosquitoes were monitored at four locations throughout town. Nearly 4800 mosquitoes were collected in light traps, identified to species, and select species were sent to the State Lab in Concord where they are tested for diseases. None of the mosquitoes collected in Plaistow tested positive for disease in 2014. Dragon has identified 137 larval mosquito habitats in the Town of Plaistow. Crews checked larval habitats 293 times throughout the season. There were 39 treatments to eliminate mosquito larvae. In addition, 1171 catch basin treatments were made to combat disease carrying mosquitoes. No spraying for adult mosquitoes was conducted in 2014.

The proposed 2015 Mosquito Control plan for Plaistow includes trapping mosquitoes for disease testing, sampling wetlands for larval mosquito activity, larviciding where mosquito larvae are found, efficacy monitoring, and emergency spraying when a public health threat exists. The control program begins in April when mosquito larvae are found in stagnant water such as red maple and cedar swamps, ditches, and woodland pools. Trapping adult mosquitoes begins in July. The mosquito control program ends in October when temperatures drop and daylight diminishes.

Homeowners can reduce the number of mosquitoes in their yard by emptying any outdoor containers that hold standing water such as buckets, trash barrels, and boats. Tires collect enough water for mosquitoes to survive. It is also a good idea to change the water in bird baths every two or three days.

Residents who do not want their wetlands treated may use our No-Spray Registry online at www.DragonMosquito.com/No-Spray-Registry or write to Dragon Mosquito Control, P.O. Box 46, Stratham, NH 03885. Be sure to include your name, physical address, phone number, and a description of your property with boundaries. Otherwise, your property may be treated. Anyone who submitted a request in 2014 may contact the office to reaffirm your request. Inquiries may be emailed to info@dragonmosquito.com or call the office at 734-4144. You may call or email our office for assistance regarding mosquitoes, insecticides or questions about EEE or WNV. Check out our web site: www.dragonmosquito.com where you can request a larval survey, sign up for email alerts or follow us on Twitter.

Respectfully submitted,

Sarah MacGregor, President
Dragon Mosquito Control, Inc.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE OLD HOME DAY COMMITTEE

Plaistow Old Home Day is an event that the town of Plaistow celebrates every year in late June. Traditionally, the day is full of fun events and entertainment, a parade along Main Street, and fireworks.

Due to the hard work and dedication of the Plaistow Old Home Day Committee, 2014 was our most successful yet. Our committee volunteers worked extremely hard around the clock to bring a fun family day to the Plaistow residents. This year our Citizen of the Year was Sue Sherman.

We were happy to be able to bring back our annual Car Show after a two year hiatus. We also had Cakes by Erin, Erin Adler back to judge our cake baking contest. After a successful first year, we also brought back our scavenger hunt. Bouncy houses, obstacles courses, magicians, music and entertainers were all in attendance this year. We also had Friends of Recreation have the annual movie night on the Green this year showing Monsters University. In addition to the traditional Lions Club Road Race and Parade, we came up with a new vendor layout to make more room on the green and control the flow of crowds. We plan on utilizing the same set up for vendors this year. The committee is always seeking new and exciting things to bring to the annual event. If you have any ideas or suggestions, please contact Haley Bush at PlaistowOHD@gmail.com

Each year, the Old Home Day Committee grows with new members with some existing members moving on. The Old Home Day Committee takes pride in this event every year because they know how much it means to every Citizen of Plaistow. The Committee is always striving to progress and look for volunteers and new members. Interested citizens can contact Haley Bush via www.PlaistowOldHomeDay.com, on our Facebook page at [Facebook.com/PlaistowOldHomeDay](https://www.facebook.com/PlaistowOldHomeDay) or, by simply searching Plaistow Old Home Day.

We would like to thank all of our volunteers, friends, committees, entertainers, and Town Officials that help us each year. Without them, we would not be able to put on an event such as Old Home Day.

This 2015 Old Home Day event planning has already started, and we look forward to having another great year. We hope to see you on the Town Green on June 20, 2015!

Respectfully Submitted,

Haley Bush





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE OLD HOME DAY COMMITTEE (Continued)





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE PLAISTOW AREA TRANSIT ADVISORY COMMITTEE

Plaistow is a great place for a rail station!

The Plaistow Area Transit Advisory Committee (PATAC) was formed as a grass roots organization in 1990 with charter members from Plaistow and all surrounding towns as well as representatives from Rockingham Planning Commission, NH State transportation officials, and local transit companies. A 3-phase goal was established to 1- create a Park and Ride lot at Westville Rd and Route 125, 2- establish Plaistow to Boston express commuter bus service and 3- extend the MBTA service from Haverhill to Plaistow. The 3rd goal is being actively worked.

Plaistow Rail Station Status:

In January 2011 the Town of Plaistow received a Congestion Mitigation Air Quality (CMAQ) grant for \$7,526,220 in addition to the CMAQ grant (\$975,800) that was obtained by PATAC in 2001 to fund the MBTA service extension.

In 2012 the NH Department of Transportation (NHDOT) transferred \$659,000 of the CMAQ funds to a fund that can be administered by the Federal Transit Authority (FTA), a division of the US Department of Transportation. Through the standard NHDOT Request For Proposal (RFP) process, HDR – a rail consultant/contractor was chosen for the Plaistow project in 2012. These funds will be used to study the feasibility of extending the MBTA service to Plaistow and will include a ridership survey, an environmental assessment, and possible site locations for the rail station and the layover facility.

A Project Advisory Committee (PAC) was formed to guide the NHDOT and HDR through the study required by the FTA. The PAC will include representatives from at least the following organizations: HDR, NHDOT, MBTA, Town of Plaistow, Town of Atkinson, City of Haverhill, Rockingham Planning Commission, Merrimack Valley Planning and Northern New England Passenger Rail Authority (NNEPRA) Commission. NNEPRA is responsible for the Amtrak Downeaster service. The first meeting of this committee took place mid to late January 2014 and will wrap up the meetings in early 2015. The PAC reviewed progress on the study as presented by HDR. The final report will be issued in late March 2015. A Plaistow Town Meeting vote on whether or not the service extension should occur would be scheduled for some time after the report is issued and there is sufficient time to study the report and analyze its findings.

The results of the studies will be used to determine if a rail station and companion layover facility is feasible and if so where they will be located. If the studies conclude the rail station and companion layover facility are feasible, then a locally preferred alternative (LPA) site for both the layover facility and rail station will be selected. All of the study findings must be presented at a legally noticed public hearing. Once that is completed, a bill needs to be introduced in the NH House of Representatives to authorize the NH Department of Transportation to spend the remaining CMAQ funds to complete the project. The Massachusetts legislature must also pass legislation that allows the MBTA to operate in New Hampshire.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE PLAISTOW AREA TRANSIT ADVISORY COMMITTEE (Continued)

Finally, an operations contract must be drafted that describes how the NHDOT, Town of Plaistow, and the MBTA will run the commuter rail extension service. The Governor and Executive Council must also sign this contract.

Update on the Route 125 widening project:

The next phase of improvements will include the widening of Rt. 125 from East Rd. to Old Rd. with a signalized intersection constructed at the entrance to Brickyard Square plaza and a service road behind the businesses that have frontage on the east side of Rt. 125. This phase of construction is scheduled to begin in fiscal 2016 (Oct 2015 – Sep 2016). This phase of the widening has been delayed due to the reconfiguration of the service road and shrinking federal and state highway funds.

The final phase of construction will include the widening of Rt. 125 from Old County Rd. to match the widening already completed for the intersection of Newton Junction/Hunt Rd. in Kingston. It will also include reconstruction of the Kingston Rd. intersection in Plaistow along with the reconstruction of Granite St. in Kingston to a signalized intersection at Roadstone Dr. in Kingston. This project is currently scheduled for FY 2017.

Respectfully Submitted,

Timothy Moore, Chairman





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE PLAISTOW FIRST COMMITTEE

The Plaistow Board of Selectmen (BOS) created the Plaistow First Committee (PFC) in 2010 to review all Town-owned properties and to make recommendations about the future use or ownership of properties in an effort to provide effective tools to be used by management to determine and meet the long term needs of the Town. The PFC is made up of representatives from the BOS, Planning Board, Conservation Commission, and members of the community interested in helping shape the future of Plaistow. The Town staff took on a support role for the PFC to do parcel ownership investigation, minute taking, meeting preparation (agenda, copies of materials, etc.), and creation of a GIS map that delineates all Town-owned properties and their use and recommended disposition.

Plaistow First Committee (PFC) Members

Michael Dorman (Staff)	Sean Fitzgerald (Staff)	Robert Gray (BOS and PB)
David Hansbury (Citizen)	Robert Harb, Chair (Citizen)	Daniel Johnson (Citizen)
Leigh Komornick (Staff)	Charles Lanza (PB)	Richard Latham (Citizen)
George Melvin (Citizen)	Timothy Moore (PB and CC)	John Sherman (BOS)
Paul Sickel (Citizen)		

The original charter for the PFC adopted by the BOS included:

Original Plaistow First Committee Charter from the Board of Selectmen

Part 1 – Develop a “Needs List” of property and buildings that are required for ensuring the future effective management of the Town of Plaistow by reviewing the Town Master Plan and interviewing the Board of Selectmen and Town Manager

Part 2 – Develop an “Inventory List” of property and buildings currently owned by the Town or which have relevant easements

Part 3 – Develop a “Recommendations List” to include properties that should be disposed of, properties that should be utilized differently, and properties that should be considered for possible acquisition.

Part 4 - A Water Utilization Subcommittee will study current and future water related issues, including, but not limited to: fire suppression, potable water supply, water conservation, and wastewater disposition.

2014 PROGRESS

Since its inception, the Plaistow First Committee has reviewed all Town owned properties, properties that are not owned by the Town, but could be a valuable asset to the Town for various needs, and made recommendations for the location of the new Highway Department maintenance building and salt shed.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE PLAISTOW FIRST COMMITTEE (Continued)

Future tasks of the Plaistow First Committee include further studies regarding water utilization including water related issues such as potable water supply and water conservation.

The Plaistow First Committee serves at the direction and pleasure of the Board of Selectmen and appreciates this opportunity to serve the Citizens of Plaistow.

Respectfully Submitted,

Robert Harb, Chairman
Plaistow First Committee

Annual Report





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE PLANNING BOARD

Plaistow is a Town that is actively engaged in helping define our Village Center. Participation in design charettes and traffic calming study reviews were the preliminary steps to define and implement the vision for the Village Center.

Major Planning Events

The Town received a 2013 Safe Routes to School (SRTS) grant of approximately \$250,000 and with the help of the Board of Selectmen the Town added another \$100,000 to the project. This project will propose designs for an improved intersection at Main and Elm Streets and with then fund the construction of the chosen design. It will also make improvements to the sidewalks leading to Pollard School and to crosswalks in the vicinity of the Town Hall. Hoyle Tanner Associates is the consultant hired to complete the engineering, engage the public, and construct the work described in the grant. The engineering and public engagement will occur throughout 2015 with construction being completed in the summer of 2016.

The Town applied for a Transportation Alternatives Program (TAP) grant for approximately \$750,000 to build on the work started by the SRTS project. The goal of the Village Center is to have curbed sidewalks on both sides of Main St with 11-foot travel lanes. This will help with traffic calming by slowing down traffic through the center of Town.

Master Plan

One of the required duties of the Planning Board is to create and maintain a Master Plan for the Town with periodic updates to the Plan every 10 years at a minimum. Although most Master Plans have multiple chapters, and Plaistow's Plan is no different, by law only two (2) chapters are required – a Vision statement or chapter and a Land Use chapter. Major updates were done in 1988 and 2004 with minor updates completed in 1995. In 1988 and 2004, the Planning Board hired a consultant to do the updates. The Planning Board did update the following chapters: Population, Recreation, and Community Facilities. The plan is to update the Master Plan chapter by chapter over a period of two (2) to three (3) years.

In 2014 the Planning Board did hire a consultant to update the recreation impact fee, to help the Planning Board conduct a community survey, and update the Transportation Chapter of the Master Plan. All three projects are underway with expected completion dates of early 2015.

The procedure to update the Master Plan is for the Planning Board to hold a Public Hearing for the proposed update and then vote to approve, amend, or deny the update based on the presented material and input received during the Public Hearing from the public, Planning Board members, or Town Staff. The following table lists each of the Master Plan chapters and the chapter update status. Note that the Schedule & History [of updates] and the Implementation chapters are noted with "On-going" in the Proposed Completion Date column because it is the intent to update these chapters as each chapter in the Master Plan gets updated.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE PLANNING BOARD (Continued)

Master Plan Update Status and Proposed Completion Schedule		
Master Plan Chapter	Approval Date	Proposed Completion Date
Letter of Introduction	December, 2011	
Update Schedule & History		On-going
Implementation		On-going
History of Plaistow	December, 2011	
Mission Statement	December, 2011	
Goals	December, 2011	
Population	January, 2012	Update, 2015
Community Facilities	May, 2012	
Housing		In progress, 2015
Transportation		In progress, 2015
Recreation	December, 2012	
Energy		In progress, 2015
Land Use		2015
Economic Development		2015
Natural Resources		In progress, 2016
Water Resources		In progress, 2016

An important adjunct to the Master Plan is a Capital Improvements Program (CIP). Please see the separate report for the CIP for more details. Its relation to the Master Plan however is extremely important in that it provides a planned funding mechanism for the projects listed in the Master Plan. Another important goal for 2014 is to more formally link the CIP with the Master Plan.

As in the past, we are hoping for lots of participation throughout 2015 as we hold public information sessions and public hearings for the Master Plan updates. If anyone would like to help the Planning Board we currently have two Alternate Member positions available. Although alternate members do not have a vote at Planning Board meetings, their input is always welcome and in a case where a regular member cannot make a meeting, the Chair can appoint an alternate member as a voting member to fill in for the absent regular member. If anyone is interested in becoming an alternate or would like to help us update a chapter in the Master Plan, please let us know.

Respectfully Submitted,

Timothy E. Moore, on Behalf of the Plaistow Planning Board



Town of Plaistow, New Hampshire 2014 ANNUAL REPORT



IMPORTANT NOTICE TO PROPERTY OWNERS!

(You may read the full text of this statute at RSA674:39-aa
Restoration of Involuntarily Merged Lots)

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status. Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

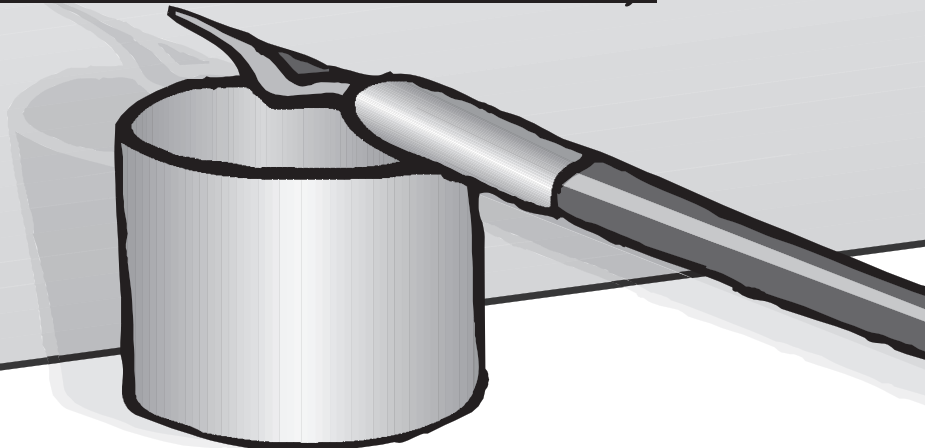
To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

Your properties will once again become separate (taxable) lots; however, they must still conform to applicable land use ordinances.

Restoration does not cure non-conformity.





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE POLICE DEPARTMENT

In 2014, the Plaistow Police Department saw a lot of change and transition. In July, we lost our leader and our friend, Chief Stephen C. Savage, after a lengthy battle with cancer. Chief Savage loved the police department and his community and served both with high standards and excellence during all his years as Chief. We miss his vision and especially his laughter.

During this difficult time in July, our agency experienced firsthand the brother and sisterhood that is special to law enforcement. I have to recognize the multiple agencies who pulled together and assisted Plaistow during this time of need. There were so many agencies who stepped up to help us in our time of need that it would be impossible to list them all but they know who they are. A special thank you goes out to Colonel Robert Quinn and the NH State Police for helping with the services as well as providing police coverage for Plaistow for an entire 24 hour period so that every Officer could attend the services. In addition, the NH emergency Dispatcher's Association TERT team also stepped up and provided dispatch coverage for the same period of time for our Dispatchers. I thank all of you from the bottom of my heart for protecting our citizens during our time in need. Our residents and community were also very kind and supportive to our Officers during this time and for that, I will always be grateful and proud of our community.

In 2014, we finalized our Firearms Tactical Training Center and it was formally dedicated to Chief Savage. This training center is an impressive facility that will be used to train many Officers in the crucial aspect of firearms. Again, many people were responsible for bringing this center to life through donations of materials and labor and by generously giving of their time. The support the police department received was amazing and is sincerely appreciated by the many Officers who will benefit from using this center.

This year, our Patrol Division has been busy and continues to work hard to insure the safety of our residents and visitors. They truly are the center of the Department and give their all each day. Each Patrol Officer is often tasked with several different responsibilities other than just their patrol duties. This type of multitasking is the key to success in an agency the size of Plaistow. In 2014, all of the Patrol Officers stepped up to the plate and continued to perform multiple functions to insure quality service and safety of the community. The Supervisory staff consisting of Lt. Baldwin, Sgt. Eiro, Sgt. Porter, and Sgt. Mazza, have done a great job this year of mentoring the Officers under their command.

Crime Statistics for 2014			
Murder/Manslaughter	0	Alarms (Police)	574
Burglary	33	Assaults	52
Theft/Robbery	297	Sexual Assaults	3
Motor Vehicle Theft	25	Traffic Citations	277
Criminal Mischief	77	Motor Vehicle Stops	7,063
DWI	25	Domestic Calls	97
Motor Vehicle Accidents	450		



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE POLICE DEPARTMENT (Continued)

The Special Investigations Unit also had a busy year and worked a number of complex and time consuming cases including assaults, burglaries, thefts, cyber related crimes, and drug related crimes. As most residents are aware, a dramatic increase in heroin overdoses has been prevalent this year. This upswing brought an increase in drug related crimes and arrests throughout the region. The Detectives have done a great job keeping a pulse on this trend and the related crimes that happen in our community due to it.

The unit was short staffed at the beginning of the year but we were able to fully staff the unit in September. The staffing in the Detective Unit also changed due to some exciting news. Officer Sonya Robicheau and her husband, Patrick, are expecting their first child! Officer Robicheau has been temporarily transferred from the Patrol Division to Detectives where she is responsible for theft/stolen property cases related to our local secondhand dealers. Officer Robicheau's husband is a firefighter so it will be interesting to see what the career choice of Baby Robicheau will be someday!

Special Investigation Unit Cases for 2014			
Assaults/Sexual Assault	3	Secondhand Dealer Licenses	8
Burglary/Robbery	13	Pawn Transactions	8,224
Theft/Receiving Stolen Property	92	Sex Offender Registrations	38
Fraud	9	Calls for Service	108
Drug	24	Search Warrant Applications	13
Gun Line Violations	5	Child Abuse	2

As always, we could not do what we do every day without the exemplary work of the Communications Center and the administrative staff. They have always been the unsung heroes of law enforcement in many agencies. Calls for service (see chart below), for the most part, begin with the Dispatcher. The success of a call and the safety of our Officers are reliant upon this first contact and we are fortunate to have very knowledgeable and capable Dispatchers handling these calls. Of course, as calls for service and additional expectations increase for the police department, this greatly impacts the workload of the administrative staff. The administrative staff is supervised by Administrative Assistant Sarah Gibbs. The capabilities, work ethic, and professionalism of AA Gibbs are simply amazing! I could not have made a successful transition this year to the Chief's position without the help of AA Gibbs or Secretary Jennifer Page. Wendy Ventura, our Records Clerk, makes up the rest of the administrative team. They continue to take on more workload and responsibility every year. Despite the increased workload, they always keep a positive attitude and miraculously maintain the same level of excellent service that the Department and the community have come to expect.

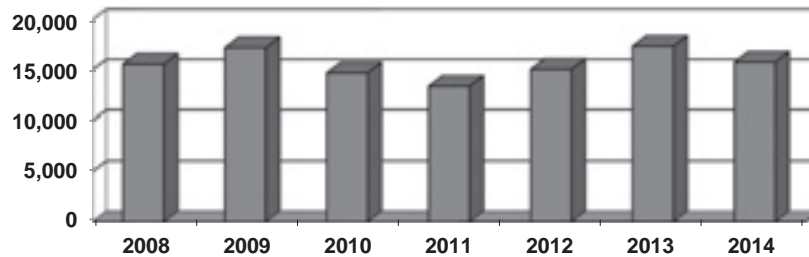


Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE POLICE DEPARTMENT (Continued)



The Department and most importantly, our crime victims, continue to have a strong and very effective team on their side with our Prosecutor, Assistant County Attorney Jill Cook and Victim Advocate April Aucoin. Successful prosecution is the key to all of the hard work of the Officers and Detectives. Having a proven track record of aggressive and meaningful prosecution is a strong deterrent to keeping crime out of our community.

As I tell all of the students we assist during the year in our internship program, law enforcement is made up of a team. This team includes Command Staff, Patrol, Detectives, Dispatchers, Administration, Prosecution, Animal Control, and our Crossing Guards. In order for the wheel to keep rolling efficiently, all of these entities need to rely on each other. If one of them fails, we all fail. Plaistow is fortunate that the Department has such a diverse and talented team working hard for them each and every day.

This year the department employees attended a total of 2,562 hours of various training opportunities. Law enforcement is an ever changing responsibility and this continued training will insure that we keep current with our practices and procedures which help to safeguard the risk of liability to the community. The training function was transferred this year to MPO Brett Morgan and he has been able to bring a new sense of direction and purpose into the training program.

This year we were able to finalize the steps necessary to build up and improve the infrastructure of our radio communications through an Emergency Management Program Grant Award. The goal of this grant is to improve overall communication and interoperability of our radio communications system with our emergency services partners in the area. Once the weather is a little more cooperative, Two-Way Communications will install the necessary equipment on radio towers located in Atkinson and Plaistow and on the existing tower at the Safety Complex. This project will greatly improve radio communications for police, fire, and emergency medical services in areas that are currently "dead zones" in which radio transmissions have been a problem. This is a huge step to insure the consistent safety of our Officers, Firefighters, and ambulance personnel. Most importantly, it will provide the most efficient and fastest service to our residents and businesses when they need us.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE POLICE DEPARTMENT (Continued)

This year we have been fortunate to work with an extraordinary team of professionals, elected officials, and community members who comprise the Public Safety Complex Building Committee. As far back as 2003, the need was recognized that the police department was quickly outgrowing our current police station. Now in 2014, the need is greater than ever for a larger station in order to accommodate the needs of the Department, the residents, and to insure the safety of the Officers and staff. This committee has worked very hard planning an addition to the current Safety Complex which would create a new police department, an update to the current structure which would be taken over by the Fire Department, and provide another necessary egress into the Plaistow cemetery which abuts the Safety Complex. The ability to research this plan was provided when a cooperative land swap took place with long time Plaistow resident Alden Palmer. We thank Mr. Palmer for his cooperative spirit in working with Chief Savage on this swap. It is hoped that the residents will recognize the critical nature of this project and will support us. We encourage any residents who would like to view the current deficiencies within the police department to contact us and arrange a personal tour in order to see these deficiencies and concerns first hand within the existing building.

In 2015, one of my major goals will be to make the Police Officers and all department personnel more accessible to the community. I have always been a strong believer in the partnership between the community and the police department commonly referred to as community policing. Together we can make all the difference. In the spring/summer I am hoping to roll out our first citizen's police academy. It will give residents a chance to better understand the good work that their Police Officers and all department personnel do each and every day to ensure that the community is safe and well protected. I feel this understanding is currently lacking and I hope to make great strides toward improving this with the academy as well as other initiatives.

Finally, I want to personally thank the many residents and business owners who supported me as I worked toward my goal of becoming your Police Chief. My 30 years with the department and the community have been an amazing journey and I am so grateful for the opportunity you have given me to serve and represent Plaistow in this position.

Respectfully submitted,

Kathleen A. Jones, Chief of Police

“Alone we can do so little; together we can do so much”
— Helen Keller



Town of Plaistow, New Hampshire

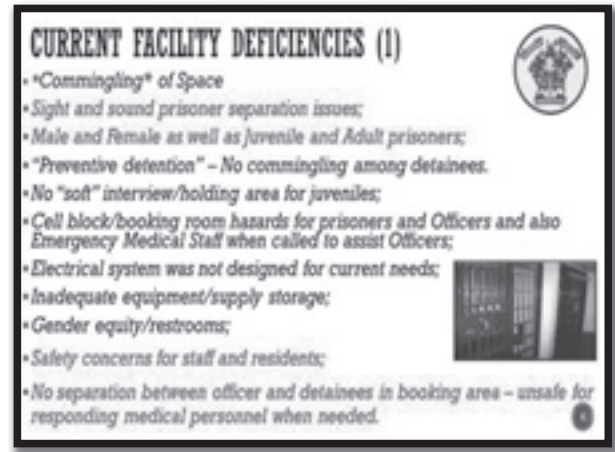
2014 ANNUAL REPORT



REPORT OF THE PUBLIC SAFETY COMPLEX BUILDING COMMITTEE

I am pleased to submit the 2014 update of the Public Safety Complex Committee. The committee has been in existence since 2003 and has worked extremely hard over the last year to present a recommendation to the Board of Selectmen that now is the time to move forward with a new Police Station and renovation to the existing Safety Complex.

As background, the committee was originally formed by Plaistow's Board of Selectmen to research the existing deficiencies and space needs of Plaistow's Police and Fire Departments. The Committee has faithfully worked hard to explore various properties around town that would be suitable for constructing a new stand-alone Police Station and determined that it would be in the Town's best interest to site the new police station on the existing campus of the Safety Complex.



I was fortunate to join this committee in July of last year. The committee is comprised of officials from both departments, town management, members of the Board of Selectmen, and community representatives. The Town is very fortunate to have such a dedicated group of individuals on this committee. They have served countless hours and have worked very hard for this project while always keeping the welfare and concerns of the residents in the forefront. The committee members are:

- Dan Poliquin, Chairman, Plaistow BOS
- John Sherman, Vice Chairman, Plaistow BOS
- Dennis Heffernan, Budget Committee Member/Community Member
- Jack Paone, Budget Committee Member/Community Member
- Sean Fitzgerald, Town Manager
- Chief John McArdle, Plaistow Fire Department
- Chief Kathleen Jones, Plaistow Police Department
- Lt. William Baldwin, Plaistow Police Department/Emergency Management Director
- Detective Patrick Schiavone, Plaistow Police Department
- Master Police Officer Joan Marsilia, Plaistow Police Department
- Michael Dorman, Building Inspector/Deputy Emergency Management Director
- William Query, Community Member



Through the years, the committee has looked at several options related to meeting the needs of the public safety function into the future. The current building that houses both departments was constructed in 1986 and was designed to last for 20 years. The building was originally planned for the Fire Department and at the last minute, there was recognition that the police department needed to move out of the Town Hall. At that point, 5,000 square feet were added to the proposed design for the fire station to accommodate the Police Department. Since 1986, the number of employees for the Police Department



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE RECREATION DEPARTMENT

Plaistow is a community where Recreation is a way to keep our Community together. It has been my pleasure to serve this wonderful Community over the last two years. I am always amazed by the dedication and volunteerism of so many of our residents. I would like to applaud all of the coaches for the various Recreational sports; basketball, baseball, and softball and the parents who consistently work the concession stand and help with the fields. Lastly, I would like to thank both the Recreation Commission and Friends of Plaistow Recreation. These groups of volunteers recognize the need and work tirelessly to assist in the creation of many recreation programs and facilities. Also the Highway Department who keep all of the Recreational facilities looking great and to the exceptional staff who are always willing to lend a hand to set up a program.



Plaistow is FUN! The Recreation Department's goal is to keep programs new and fresh - keeping residents involved all while keeping costs low. This past year was the first deposit into our newly established Capital Reserve Fund. Our first project was the installation of batting cages housed at our PARC facility. The spring of 2015 the batting cages will be available for the upcoming season of Baseball and Softball as Opening Day is scheduled for May 9th.

Plaistow is where Seniors can experience new things. This year was filled with exciting trips and activities for Seniors. We celebrated Chinese New Year with a Chinese Dinner and entertainment by American Chinese Art Society, who told Chinese proverbs through dance. Seniors participated in the Senior Buddy program with the Middle School. What a delight to see the blossoming relationships between these two groups. Seniors and their buddies meeting quarterly through programs such as Cookie Swap, Valentine's Day, A Senior Breakfast or End of Year BBQ, and these relationships have blossomed into friendships. Our senior population trekked all over New England this past year with trips to East Hill Inn, Castle in the Clouds, the Bourne Scallops Festival and a Lighthouse Lover's Cruise. What a wonderful year it has been!



In 2014, Recreation moved the Pumpkin Lighting to a Sunday evening, it was a spooktacular affair. The attendance was well over 300 people with 115 lit pumpkins. Speaking of well attended programs...the Annual Tree Lighting kicked off a week of Holiday spirit like no other. On November 30th, Santa rode into Pollard Park on a Fire Truck, and used a little magic to light our tree all while the Girl Scouts led the crowd in Christmas carols. Brrr...it was cold outside, so Santa came into Town Hall for pictures and to lend an ear to all the good lil girls and boys of Plaistow. Kids enjoyed the coloring contest and parents enjoyed the Holiday Cheer as the Timberlane Community



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE RECREATION DEPARTMENT (Continued)



Band entertained us. This year's Wreath Making hit a record number of attendees with 40! Wreath Making was so big we moved it to the Pollard School, stayed tuned for next year!

Plaistow is where its largest program is the Summer Recreation program, a six week program for children ages 5-13. In 2014, the Summer Recreation program was opened to 13 year olds. In addition, the REC program also has its Counselor in Training program where 14 year olds are able to shadow a counselor for

the entire program. It is the goal of this program to entice these teens to come back and apply to become counselors. This program works, this past year we had 16 counselors; out of those counselors 13 of them had been Counselors in Training! I believe that speaks for itself when saying the Plaistow Summer Recreation program is one of the best in NH! We all know that we have a wonderful staff and I cannot say enough about them- they are unbelievable role models for our children. In addition, the staff have introduced new programming to Summer Recreation, we now have a Summer Science program which was enhanced by an amazing trip to the Museum of Science. Our Travel Tuesdays are always a favorite. Painting at Michelle's Creative Expressions, golf at Garrison's and reading fun at the Library makes for an amazing program. Don't forget to join us this summer, we look forward to seeing you.



Respectfully Submitted,

Christina Cruz, Director





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE GO-GREEN RECYCLING COMMITTEE

Did you know?

- The average American individual consumes 120 pounds of natural resources every day, and throws away 3 and 1/2 pounds of trash per day.
- About 75 percent of the water we use in our homes is used in the bathroom. (California Energy Commission, 2006)
- Improperly sealed/caulked windows can account for up to 25% of total heat loss from a house. (Environment Canada, 2007)
- Compact fluorescent light bulbs (CFLs) are an energy-saving alternative to incandescent bulbs
- Each of us uses approximately one 100-foot-tall Douglas fir tree in paper and wood products.
- Recycling paper instead of making it from new material generates 74 percent less air pollution and uses 50 percent less water. (EPA, 2008)
- Recycling aluminum saves 95% of the energy needed to produce new aluminum.
- Recycling one aluminum can save enough energy to run a 100-watt bulb for 20 hours, a computer for 3 hours, or a TV for 2 hours.
- Most bottles and jars contain at least 25% recycled glass.
- Every year we make enough plastic film to shrink-wrap Texas.
- If every American household recycled just one out of every ten HDPE bottles they used, we'd keep 200 million pounds of the plastic out of landfills every year.
- The junk mail Americans receive in one day could produce enough energy to heat 250,000 homes.
- The average baby generates a ton of garbage every year. (Mostly in plastic diapers)
- \$1 out of every \$11 Americans spend for food goes for packaging

Here Are 3 Great Web Sites to Help You with Your Recycling!!



<http://www.nhptv.org/planetgranite/>
[http://www.nhthebeautiful.org/recycling.](http://www.nhthebeautiful.org/recycling)
<http://www.oberlin.edu/recycle/whyrecycle.html>

NEVER FORGET THAT ONE PERSON CAN MAKE A DIFFERENCE!

Reduce! Reuse! Recycle! Repurpose!

Respectfully Submitted,

Susan Sherman, Chair



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE ROCKINGHAM COUNTY CONSERVATION DISTRICT

Our mission is to conserve and sustain the natural environment for present and future generations by working to make wise land use decisions. The RCCD was formed in 1946 as a legal subdivision of the State of New Hampshire and is directed by a Board of Supervisors, a state appointed governing body made up of five residents of the county. The position of District Supervisor is a public office and as such the Board of Supervisors has a legal and moral responsibility to the people of the District, its constituents.

The Rockingham County Conservation District (RDDC) delivers soil and water conservation at the local level. We get a small portion of our funding from the County, but rely heavily on funds generated from our services to keep us operating.

In 2014 the district made progress on many projects. A recent focus of the district is the great bay nutrient management initiative in partnership with the Strafford County Conservation District to assist farmers in **voluntarily** reducing nutrient inputs to Great Bay. Through conversations with local farmers, the Districts learned that the best equipment available for efficient farming and nutrient management is typically too expensive for individual farmers to own. The Districts obtained grant funding to purchase a wood ash/lime spreader, a soil aerator, and a no-till drill for farmers to rent at low cost. The districts are working to become trained nutrient management planners. This is a technique used to balance the needs of crops, the need to recycle nutrients being produced by livestock, and the need to manage nutrients in a cost effective way. This planning process also helps to reduce runoff into surrounding waterways. Additionally, the RCCD is working on a grant funded project to learn the feasibility of a new low cost technology to help reduce the amount of nitrogen moving out of septic systems.

2014 District Project Highlights:

- 20 + acres managed for **early successional habitat for the New England Cottontail** which is listed as a candidate species for the federal endangered list.
- A cooperative effort with other conservation agencies to **study the effects of the invasive plants along farm field edges on the Spotted Winged Drosophila**(an invasive fruit fly found to cause damage in small fruit crops)
- **Native planting and revegetation of rare ecosystems at Odiorne Point State Park**
- Invasive Pest Management Services including invasive plant control and the development of Integrated Pest Management Plans to development effective and low impact ways to manage invasive pests.
- A collaborative effort with all 10 conservation districts throughout the state to help promote **native pollinator habitat**.
- A partnership with the Natural Resources Conservation Service to help complete **wetland restoration projects**
- **Rental of specialty farm equipment** throughout the great bay watershed
- The initiation of demonstration sites for a **new passive technology to help remove nitrogen coming from septic systems**.

Through work with conservation easements the district now manages more than 104 different easements protecting over 4,600 acres of land. These efforts have been hugely successful in helping to maintain Rockingham County's rural characteristics.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE ROCKINGHAM COUNTY CONSERVATION DISTRICT (Continued)

The Conservation Commission has been in contact with the Conservation District many times over the past years for advice on current use, best management practices, and soils information. More information about the services available to all of us from the conservation district can be found on their web site, <http://rockinghamccd.org>.

The Conservation District offers numerous services to both towns and individuals including the following:

Conservation Partnerships With Municipalities and Organizations

- ❖ Conservation Grant Application Assistance
- ❖ Non-Point Source Pollution Control
- ❖ Watershed Management
- ❖ Natural Resource Evaluation
- ❖ Ecological Restoration
- ❖ Invasive Species Control
- ❖ Sustainable Agriculture Promotion
- ❖ Green Energy and Conservation
- ❖ Conservation Easements/Open Space
- ❖ Education & Outreach

Landowner Assistance Landowner Initiated Conservation

- ❖ Guidance on Best Management Practices
- ❖ Current Use Application Assistance
- ❖ Soil Potential Index Calculation
- ❖ Soil Interpretation
- ❖ Conservation Easements
- ❖ Sustainable Agriculture

Specialized Equipment Rental Assist Small Farms, Improve Soil Quality & Reduce Nutrient Runoff

- ❖ Stoltzfus Woodash/Lime Spreader
- ❖ AerWay Soil Aerator
- ❖ Great Plains No-Till Seeder

Municipal Review Assistance Plan Reviews, Impact Assessment, Monitoring

- ❖ Stormwater Management Plan Review
- ❖ Erosion and Sediment Control Plan Review
- ❖ Wastewater Disposal Test Pit Witnessing
- ❖ Wastewater Disposal System Reviews
- ❖ Natural Resource Impact Evaluation
- ❖ Wetland Impact Permit Reviews
- ❖ Compensatory Wetland Mitigation
Compliance
- ❖ Construction Monitoring & Compliance
- ❖ Conservation & Agriculture Zoning
Assistance



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE ROCKINGHAM COUNTY CONSERVATION DISTRICT (Continued)

- ❖ Trout Stocking - Trout stocking for ponds every spring. Rainbow and Brook Trout size 6-8" ordered in multiples of 25 already for pick up or large 10-12", minimum order of 50, are delivered directly to pond. The sales program for trout begins in early March with delivery normally in late April. We have stocked tens-of-thousands over the years to happy pond owners and fishing derby sponsors.

RCCD Staff includes:

- ❖ Soil Scientists
- ❖ Wetland Scientists
- ❖ Ecologists
- ❖ Licensed Pesticide Applicator
- ❖ Engineers
- ❖ Erosion Control Specialists
- ❖ Septic System Designers
- ❖ Restoration Hydrologist
- ❖ Conservation Specialists

Respectfully Submitted by the Rockingham County Conservation District,
Leonard A. Lord, PhD
District Manager



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE ROCKINGHAM PLANNING COMMISSION



156 Water Street, Exeter, NH 03833
Tel. 603-778-0885 • Fax: 603-778-9183
email@rpc-nh.org • www.rpc-nh.org

Plaistow is a valued member of the Rockingham Planning Commission (RPC). The RPC is a voluntary local public regional planning commission established under state law (RSA 36). It exists in an advisory capacity to provide professional planning assistance to local governments and to coordinate local and regional planning in the areas of land use, transportation, natural resource protection, and housing and economic development. The Commission, which is not affiliated with Rockingham County, serves a state-defined planning region that includes 27 municipalities in southern and seacoast Rockingham County with a population of approximately 180,000. Commission membership is voluntary and is maintained through the payment of annual dues from each of the 27 municipalities based on their respective population. The 2015 dues rate for each community is \$0.96 per capita. Based on a population of 7609, Plaistow's dues for 2015 are \$7304.64.

The number of commissioners from each municipality is also based on population; Plaistow is entitled to 2 commissioners who serve 4-year terms. Alternates may also be named. Generally planning boards make recommendations to boards of selectmen who then appoint a person as a commissioner. The RPC is controlled by a Board of Commissioners (appointed from each municipality), who set policy, oversee the budget and decide what work the Commission will undertake. The Commission has a very modest budget of approximately \$1.5 million.

The Commission completed its third year of a three-year project to update its Regional Master Plan. RPC along with other eight planning commissions in the state received a grant that provides funding to each planning commission to update its regional master plan. The first year was largely spent getting organized so as to avoid duplication of effort. The second year, 2013 was spent gathering input from our own Master Plan Committee, an Advisory Committee, a public Open House, 6 listening sessions throughout the fall, several more listening sessions with elderly groups, groups providing services to the disabled and low income residents, and a phone survey conducted by the Survey Center at UNH. This year, the third year, was spent incorporating what was learned in the public input sessions into the Master Plan update so that it can be used by the Planning Commission and its member communities to best serve our residents, school administrators, transportation service providers, and business leaders. The Master Plan update was adopted in December 2014. Two remaining chapters, Land Use and Housing will be adopted in early 2015.

The Commission holds monthly meetings on the 2nd Wednesday of the month. The meetings rotate each month among the member towns. The meeting in Plaistow is typically held in April.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE ROCKINGHAM PLANNING COMMISSION (Continued)

The Commission undertakes many land use activities; typical activities include the following:

- ❖ Provides Developments of Regional Impact (DRI) Committee support.
- ❖ Provides Geographic Information System (GIS) support for use in local and regional planning.
- ❖ Updates RPC web site and continues to make commonly requested planning documents available for download. We can be found at: www.rpc-nh.org.
- ❖ Fulfills numerous inquiries and requests for statistical information regarding the region regarding demographic and related information and maintained the RPC's role as State Data Center Affiliate for Census and other data.
- ❖ Provided technical assistance to the NH Office and Energy and Planning in administering the FEMA Flood Insurance Program.

The Commission is involved in the activities that promote regional water quality.

The Commission is involved in economic development planning and provides assistance to the Rockingham Economic Development Council.

The Commission provides educational programs for its members including the following:

- ❖ Organized and sponsored several workshops for Stormwater Management and climate adaptation planning.
- ❖ Provided a training session for new commissioners.
- ❖ Organized and held the Annual Legislative Forum, where RPC legislative priorities were presented and local officials and legislators were invited to discuss current bills before the Legislature.

The Commission undertakes many transportation planning activities; typical activities include the following:

- ❖ Traffic Counting: In cooperation with NHDOT, the RPC maintains a robust traffic counting program in the region. This data is used by NHDOT, communities and RPC to monitor traffic growth and flow, to update and calibrate the regional traffic model and to identify congestion mitigation projects.
- ❖ Safe Routes to School: Staff worked with several member communities in the development of Safe Routes to School (SRTS) initiatives, including Rye, Hampton, Plaistow, Newfields and Portsmouth.
- ❖ 2014-2040 Long Range Transportation Plan: Extensive preparation activities occurred during 2012 for the next Long Range Transportation Plan. These included work on a state-wide evaluation criteria for projects where only the highest ranking projects advance to the 10-Year Plan and eventual implementation. Also worked with the NH Department of Transportation to improve the efficiency of the 10-Year Plan.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE ROCKINGHAM PLANNING COMMISSION (Continued)

- ❖ MPO Technical Advisory Committee and Policy Committee Meetings: Held 4 Policy Committee Member meetings throughout the year and several Technical Advisory Committee meetings throughout the year as necessary (typically every 2 months).

Respectfully Submitted,

Timothy Moore
Rockingham Planning Commission





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014 REPORT OF THE STORMWATER MANAGEMENT TASK FORCE

Why Do We Care About Stormwater?

Many things you dump into the ground end up in your drinking water. All residents of Plaistow depend solely on underground water sources for their drinking water supply, as there are not surface water supplies in the Town of Plaistow.

Stormwater runoff picks up and transports harmful pollutants discharging them - untreated - to waterways via storm systems. When left uncontrolled, these discharges can result in fish kills, the destruction of spawning and wildlife habitats, a loss in aesthetic value, and contamination of drinking water supplies and recreational waterways that can threaten public health.

The Environmental Protection Agency (EPA) has found that stormwater from municipal systems are a particular concern because of the high concentration of pollutants found in these discharges which ultimately end up in the nation's waters. Concentrated development in urbanized areas substantially increases impervious surfaces, such as streets, driveways, parking lots, and sidewalks, on which pollutants from concentrated human activities settle and remain until a storm event washes them into nearby storm drains. Common pollutants include pesticides, fertilizers, oils, salt, litter and other debris, and sediment. Another concern is the possible illicit connections of sanitary sewers, which can result in fecal coliform bacteria entering the storm sewer system. All of these can cause adverse impacts to water quality and aquatic habitat.

History of the Federal Stormwater Management Regulations

National efforts to preserve, protect, and improve the Nation's water resources from polluted stormwater runoff began as early as the late 1800's. In fact, the earliest federal action toward protecting the nation's water was the Refuse Act of 1899. The act outlawed the "dumping of refuse that would obstruct navigation of navigable waters, except under a federal permit." In the 1960's the language of this act was interpreted by the courts to cover any industrial waste. Two of the most famous examples of this legal interpretation can be found in the federal government's actions against two major companies --- Republic Steel Corporation in 1960, and the Standard Oil Company in 1966.

In the 1970's, the first attempts at creating a program to control industrial pollution were made using this act and was the first time permits limiting discharges were used to control the dumping of waste. In 1972, the National Pollution Discharge Elimination System (NPDES) was created in Section 402 of the Clean Water Act. "NPDES prohibits [discharges] of pollutants from any point source into the nation's waters except as allowed under an NPDES permit." The program became more complex in 1977 when Congress amended the Clean Water Act to enhance the NPDES program. The amendment "shifted the focus from controlling conventional pollutants to controlling toxic discharges." Under the NPDES program, all municipal, industrial and commercial facilities that discharge wastewater directly from a point source (a discrete conveyance such as a pipe, ditch or channel) into a receiving water body (lake, river, ocean), are



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



2014 REPORT OF THE STORMWATER MANAGEMENT TASK FORCE (Continued)

issued an NPDES permit. In 1987, Congress also passed the Water Quality Act which called for increased monitoring and assessing of water bodies to ensure that water quality standards were not just on paper, but were actually being realized in the nation's waters.

Plaistow's Municipal Stormwater Permit Requirements

In 2003, EPA Region 1, which covers Connecticut, Maine, Rhode Island, Vermont, Massachusetts and New Hampshire, issued its Final General Permit for Stormwater Discharges From Small Municipal Separate Storm Sewer Systems (MS4) that regulates discharges from municipal separate storm sewer systems (MS4s), construction activities, industrial activities, and those designated by EPA due to water quality impacts in the states of Massachusetts and New Hampshire. Since 2003, the Town of Plaistow has been covered under a NPDES Phase II MS4s General Permit including an update to the permit in 2008.

What Does the Municipal Stormwater Permit Require?

Plaistow's NPDES Permit requires that the Town develop and implement a Stormwater Management Program (SWMP), to prevent or reduce harmful pollutants from being washed or dumped in waters and prohibits illicit discharges. For Plaistow; the MS4s includes all Town-owned storm drains, pipes, and ditches that convey stormwater discharge.

How Does Plaistow Meet All of the EPA Stormwater Permit Requirements?

The Town of Plaistow has a Stormwater Management Task Force which is a team made up of the Town Manager, Code Enforcement Officer, Highway Department Supervisor, Town Planner, and a volunteer member of the Planning Board and Conservation Commission. In addition to the Task Force, the Town of Plaistow has hired Normandeau Associates, Inc., an environmental firm out of Bedford, N.H., to assist, oversee, review, and at times, conduct the required activities. Their guidance allows the Town to most effectively utilize its employees and volunteers to accomplish the work associated with the Town's EPA municipal stormwater permit compliance responsibilities.

The 2008 EPA General Permit—and New 2015 Permit

The EPA revised the 2008 draft New Hampshire small MS4 permit and re-issued a new draft permit for public comment. EPA is currently in the process of responding to comments received on the 2013 Draft New Hampshire MS4 permit and plans to issue the new permit in the summer of 2015. The new permit will have new tasks and responsibilities for storm water management that the Town will need to address as part of their Stormwater Management Program. The new permit will likely have many more responsibilities and poise significant additional cost to the Town's Conservation Budget to mitigate environmental impacts to the Town's watersheds.

Respectfully Submitted,
Sean Fitzgerald
Town Manager



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE SUPERVISORS OF THE VOTER CHECKLISTS

Election records are kept at the Town Hall for reference by anyone who is authorized and in need of that information. Voting checklist is retained for a period of 6 years and can be referenced as proof of voting in any given election if needed. The Supervisors work hand in hand with the Town Clerk's Office in retaining the records and registering new voters.

Residents may change their voting record any time that the Town Clerk's Office is open, at an Election or during any work session of the Supervisors of the Check List as allowed by NH RSA's.

REGISTERING TO VOTE: New residents may register to vote during regular office hours at the Town Clerk's office, during any session of the Supervisors of the Check List or on Election Day at the polls. The Supervisors' sessions are posted on the Cable TV station (Channel 17) and also in the local newspapers. The session is held about 10 days prior to any election. A person cannot register to vote in the Town Clerk's office 10 days prior to any election. New Hampshire has a same day registration policy, so a resident can register at the polls on Election Day and still vote. Residents may not register at the Deliberative Session.

To register as a voter a resident must prove that he/she is a resident of Plaistow. To do this we require a mortgage statement or notarized letter from your landlord, plus a current utility bill. ID is also required; this can be in the form of a current NH driver's license, a non driver ID card (both along with a birth certificate), current passport, a NH issued voter ID card, a military ID card or current NH university ID if it has a photo on it. If a person's name has changed and it doesn't reflect the new name on their documents, we will need to see the document that confirms the name change. Anyone that has become a citizen after moving to the USA will need to show his or her naturalization papers as well. Should a resident not have any of the above documentation during an Election Day registration he/she will be allowed to sign an affidavit as proof of residency, citizenship and/or age as needed.

ID is also required on Election Day. If a registered voter arrives without ID, they may sign an affidavit. The Attorney General's Office will send a letter after the election. The voter is asked to return the letter confirming that the voter had indeed voted.

Town and School Elections are held together on the second Tuesday in March each year. These elections have articles on them that directly affect your real estate tax rate.

PLEASE TAKE PRIDE IN YOUR TOWN – GET OUT AND VOTE!

Respectfully Submitted,

Nancy J. Jackman, Chair



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE TAX COLLECTOR

PLAISTOW IS...happy to answer any of your questions.

**Contact the Tax Collector or Deputy by calling 382-5200 ext 17
faxing 382-0006 or by E-Mail TaxCollector@Plaistow.com**

In New Hampshire, the Tax Collector is an elected position. The Tax Collector's Office is responsible for maintaining the detailed accounting of the taxes due, collected, abated and all property sold for non-payment of taxes. RSA41:35

TAX BILLS

Tax Bills are issued semi-annually. The Tax year runs from April 1st through March 31st with the bills due in July and December. The first bill is ½ of the previous year's valuation times ½ of the previous year's tax rate. RSA76:15-a

The second bill is calculated, usually in the fall, after the tax rate has been set by the state (DRA). Any changes in the tax rate or assessed valuation will reflect in the second billing and be due 30 days after billing date. The bill shall reflect any payments made on the first billing.

ESCROW

Most Banks request an electronic file to process the billing of property taxes. If your bank requests a copy of your tax bill they may contact us or you may provide a copy to them.

MAILING ADDRESS

It is critical for the property owner to maintain the billing address for properties owned so the bill will be received in a timely matter. A link is available under the tax collector link at Plaistow.com, you can also fax, e-mail or snail-mail the signed request to us.

OFFICE HOURS MONDAY - WEDNESDAY 8:30-4:30, Closed for lunch 12-1pm
EXTENDED HOURS DURING TAX SEASON WILL BE POSTED ON BILLS

PLAISTOW IS...dedicated to excellence.

Each year the Tax Collector and Deputy attend a one day spring workshop and a three day fall convention sponsored by the NH Tax Collectors Association. These are training opportunities that not only provide great networking for the NH Tax Collectors they also cover tax collector duties and the collection process, security, legislative updates, municipal government and applicable laws, along with court cases and other pertinent issues that keep the office informed and up to date performing all duties with pride and efficiency.



**Deputy Tax Collector-Julie A McNamara, CDTC
Certificate of Graduation**



**Tax Collector-Rosemarie L Bayek, CTC
20 yrs recognition as Certified Tax Collector**



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE TAX COLLECTOR (Continued)

The NH Department of Revenue (DRA) and the Tax Collectors' Association have collaborated to offer a 2 day workshop for new tax collectors in the spring for those elected with no prior experience or limited training.

The NH Tax Collectors' Association and The Town Clerks' Association have offered a Joint Certification program in the month of August. This class is one week of intense studies and must be attended 3 years with a passing grade to become certified. A 4th year is offered for those holding dual office to cover information in the crossover. Once certified your accreditation must be renewed every 5 years by attending a one day refresher course covering any updates.

Graduating Class of 2014 Certification week



Julie A McNamara - Deputy Tax Collector, Assistant Town Clerk and
Martha L Fowler – Deputy Town Clerk



Respectfully Submitted,

Rosemarie Bayek, Tax Collector



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE TOWN CLERK

This year Martha Fowler and Julie McNamara both finished a 3 year (1 week each year) certification course. Martha is now Certified Deputy Town Clerk and Julie a Certified Deputy Tax Collector. Julie will be attending one final year next year and will become a Certified Assistant Town Clerk.

This is the end of my 21th year working in the Town Clerk's Office. I received my certificate and pin at the annual Clerk's Conference in October. It has been an enjoyable 20 years and I hope to work at least four more years as Town Clerk before retiring.

Our biggest challenge this year has been the change for the process of issuing vanity plates. As most citizens are aware, the State was sued about a denial of a particular vanity plate to a NH resident. The result caused a suspension in the vanity program which lasted about six weeks. During that time the State rewrote all the rules; the rules then went to the Legislature for approval. Finally, requests for vanity plates started being processed. Unlike the past, citizens must now send their request into the State for approval; the process is currently taking about 30 to 60 days. After the review process, the citizen will receive an approval letter directing them to a State DMV office to complete their vanity registration. In the meantime the citizen will be issued a regular license plate.

The office has seen a major increase in the amount of Marriage applications we do. In the past five years we have averaged around 65 per year but in 2014 we issued 87 licenses.

We have also had a very busy election season with an increase in the amount of voters for a State General Election in comparison to the 2010 season. Hopefully residents continue to vote in every election available to them.

Respectively submitted,

Maryellen Pelletier
Town Clerk



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE TOWN CLERK'S VITAL STATISTICS (BIRTHS)

Please Note: This information represents only births that have occurred in New Hampshire and that have been authorized by the family to appear in the Town Report. Therefore, it is not necessarily a complete list of all births of residents of Plaistow.

Record of Resident Births in Our Community

<u>Child's Name</u>	<u>Father's Name</u>	<u>Mother's Name</u>	<u>Date of Birth</u>
Maccabeus Bryan Tammany	Bryan Tammany	Megan Tammany	01/26/14
Gannen Christopher Marquis	Christopher Marquis	Paige Marquis	02/01/14
Joseph James Muraco	Joseph Muraco	April Muraco	03/27/14
Christopher Joseph Dube	Nicholas Dube	Linda Marion	04/07/14
Lytic Hope Levasseur	Michael Levasseur	Ashley Macleod-Levasseur	08/18/14
Andrew Tam Ha	Tung Ha	Hillary Ha	09/05/14
Zachary Alan Davis	Donald Davis Jr	Amanda Hayward	11/30/14





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE TOWN CLERK'S VITAL STATISTICS (MARRIAGES)

This information represents only the marriages recorded as a result of a marriage license being pulled at any Town Hall in New Hampshire, and where the persons have agreed to have this information appear in the Town Report. Therefore, it is not necessarily a complete list of all marriages by residents of Plaistow.

Record of Resident Marriages in Our Community

<u>Groom's Name</u>	<u>Bride's Name</u>	<u>Town of Issuance</u>	<u>Date of Marriage</u>
Craig Drew	Ashley Desmond	Plaistow	03/20/14
Christopher Ciccone	Angela Gauthier	Plaistow	04/01/14
Michael Solomon	Stacy Morin	Plaistow	04/05/14
Michael Nowe	Elizabeth Smith	Plaistow	04/19/14
Kyle Vanbuskirk	Erica McManus	Plaistow	04/19/14
Jesse Getchell	Adabel Rosas	Plaistow	05/04/14
Derek Guilford	Catherine Soucise	Plaistow	05/16/14
David Pierce	Jessica Johnson	Plaistow	05/25/14
Timothy Delp	Samantha Peabody	Plaistow	06/07/14
Robert Lightizer	Katelyn Snell	Plaistow	06/14/14
Daniel Billcliff	Samantha Nicoll	Plaistow	06/21/14
Charles Winning	Elizabeth Whitney	Plaistow	07/19/14
Stephen Edwards	Angela Bowie	Plaistow	08/25/14
Aaron Doucette	Melissa Amero	Plaistow	08/30/14
James Silva Jr	Sarah Poist	Plaistow	09/06/14
Michael Howell	Stephanie Lanza	Plaistow	09/08/14
Michael Rodrick	Chelsea Sanborn	Lincoln	09/13/14
Ian Strickler	Kendra Bassi	Plaistow	09/14/14
Richard Hawn	Jacqueline Gallant	Plaistow	09/20/14
Michael Daske	Stacey Melanson	Plaistow	09/27/14
Jared S Williams	Rita Suchecki	Plaistow	10/05/14
Steven M. Raymond	Ashley L. Iannalfo	Plaistow	10/05/14
Thomas D. Kaminski	Alessandra N. Derrico	Plaistow	10/11/14
James C. Williams	Shauna E Houle	Plaistow	10/17/14
Fred E. Palmer	Janice Valletta	Plaistow	11/30/2014
Nicholas S. Deroche	Tara L. Hatfield	Plaistow	12/7/2014
Kyle M. Desroche	Crystal Warren	Plaistow	12/13/2014



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE TOWN CLERK'S VITAL STATISTICS (DEATHS)

Please Note: This information represents only the record of events who were reported to be a Plaistow resident at the time of their death who died in New Hampshire and if they or their families have agreed to have this information appear in a Town Report. Therefore, it is not necessarily a complete list of all deaths of Plaistow residents.

Record of Resident Deaths in Our Community

<u>Descendent</u>	<u>Father's Name</u>	<u>Mother's Name Prior to First Marriage/Civil Union</u>	<u>Date of Death</u>
Ron Ricker	Ralph Ricker	Arlene Stanhope	01/02/14
John Butruccio	Vito Butruccio	Priscilla Beauregard	01/05/14
Marie Simone	Moses Kamalian	Elizabeth Jacques	01/28/14
Kirk Walsh	Eugene Walsh	Janet Deleo	02/17/14
John Adams	John Cummings	Rose Adams	02/17/14
Patricia Rivers	Robert Allen Sr	Joyce Wood	02/21/14
Sharon Nieman	Paul Nieman	Floriene Buss	07/30/14
Gertrude Kaskiewicz	Charles Hartford	Jessie Kyle	08/05/14
Joan Mahoney	Clifford Foss	Ludivine Gallant	08/14/14
Janice Travaglini	Alfred Lamarca	Mary Cioffi	09/18/14
Eleanor Freeman	Elmore Boyle	Edith Perkins	09/29/14
Nina Robie	Angelo Coco	Grace Platania	10/17/14
Edith Brenton	Clarence Mattinson	Maude Angus	12/21/14



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



“HOW TO” INFORMATION FROM THE TOWN CLERK’S OFFICE

To Establish Residency:

You will need to bring in either a notarized letter from your landlord stating that you live at their property, or a copy of your mortgage statement showing both your name and the Plaistow address. Plus, you will need a current utility bill or a piece of mail containing a recent postmark and your name with the Plaistow address.

To Register Your Vehicles if You Are From Out-Of-State, or Moved into Plaistow From Another

NH Town:

If you have just moved to Plaistow from out-of-state, you will need to bring in titles for each vehicle you are registering, or, if you have a bank loan on the vehicle, you will need to bring in your current registration and the name and address of the bank that is holding the title. We will also need to know the date you bought the vehicle and the mileage at the time of the sale. We will then prepare the title application, mail it to the Title Bureau who will contact your lien holder and have your title swapped for a NH title. The NH Department of Motor Vehicles in Concord, NH will then mail you a letter explaining that you should bring their letter to the Town Clerk’s Office, along with your copy of the title application, and we can issue the license plates. You will be charged a state fee and a town tax, which is a personal property tax, plus a one-time plate fee of \$4.00 per plate. If moving from another NH town, just bring your current registration and proof of address into the clerk’s office.

To Register New Vehicles or Used Vehicle:

If you are registering a newly purchased vehicle, you will need to present a certificate of origin, a title, or a title application prepared by a NH dealer for 2000 and newer vehicles. For 1999 and older vehicles, a bill of sale is required along with a previously issued NH registration, or a copy of a previous title, or a TDMV 19A form (available at the Town Clerk’s Office or on line from NH Department of Safety, forms). With all transactions, you will need to show proof of residency and proof of identification. Fees for the town tax are based on the value of the vehicle and state fees are based on weight. There are also fees for the title, plates, special plates, mail notices and e-registration fees.

To Renew Registrations for Existing Vehicles:

If you are renewing your registration, this can be done in person, by mail, with a mail notice or by e-registration at www.plaistow.com (from the home page, click on the "E-Reg" car symbol). To register electronically, there is an additional cost of \$2.50 per vehicle for processing.

To Obtain Vital Record Information:

You may obtain certified copies of Divorce, Birth, Death and Marriage records that occurred anywhere in New Hampshire from 1990 to the present from any NH Town Clerk’s Office. Qualified individuals that demonstrate a “direct and tangible” interest may request the records by showing identification and filling out the required form/s. The cost is \$15.00 each for a first copy and subsequent copies (purchased at the same time) are \$10.00 each. Marriage licenses cost \$45.00 and are available to anyone who is at least 18 years old and wants to be joined (married) in New Hampshire. Identification is required, as well as the certified document ending any prior marriage or civil union (if applicable). Records can be purchased by mail, in person, or by e-registration at www.plaistow.com (from the home page, click on "Vital Record"). To request vital record information electronically, a faxed or emailed copy of a government issued photo identification must be submitted. There is an additional cost of \$2.50 per transaction.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



“HOW TO” INFORMATION FROM THE TOWN CLERK’S OFFICE (Continued)

To Change Your Drivers License:

You will need to bring one (1) primary, one (1) secondary and one (1) residency document, or two (2) primary and one (1) residency document, to a DMV office.

Description of Documents Required

Primary Documents	Secondary Document	Residency
Birth Certificate	Photo image driver’s License	Valid NH Title
Valid Passport	Non-driver ID	Blue copy of a Title App.
Valid Military ID	State of NH employee ID	Valid NH Registration
Valid Photo Drivers License	Marriage or Civil Union Certificate	Notarized letter from landlord
	Divorce Decree for name change	Mortgage Statement
	Social Security Card	Current utility bill
	Current student Photo ID	Property Tax bill
	Military discharge papers	Government check
		Document Issued by an official in place of residency
		Payroll check or document
		Verification by a parent
<i>Please Note: All Documents Must Be In English</i>		

Please Note: You have 60 days after moving into the State of NH to do your vehicle title and registration, and driver's license.

To Register a Boat:

You may register your boat(s) at the Town Clerk’s office even if you are not a resident of Plaistow. Please bring in your renewal notice or last boat registration for renewals. To do a new boat we need a bill of sale showing both buyer and seller’s name, address and signature plus the information about the boat and the existing NH Bow number if applicable.

To License Your Dog(s):

All dogs three months or older must be licensed annually on or before April 30th. Late fees and fines will be assessed on all unlicensed dogs after June 20th. A valid rabies certificate is needed to license all dogs. Plaistow holds an annual Rabies Clinic in late March or early April at the Fire Station usually in the beginning of April. At this Clinic, you may also license your Plaistow dogs. The cost for a fixed dog over the age of seven months is \$7.50 and \$10.00 if it is not fixed. The cost for a dog under the age of seven months is \$7.50. Residents over 65 can license one dog for a fee of \$2.00. Dog licensing can be done in person, or for renewals, by mail or by e-registration at www.plaistow.com (from the home page, click on "Dog Licensing"). To renew dog licenses electronically, there is an additional cost of \$2.50 per dog in processing fees.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE TRUSTEES OF THE TRUST FUND

The Trustees have worked diligently toward finding alternative interest bearing accounts. Due to the continual low interest rates we have decided that we will remain with our current investment house. All accounts are held in interest bearing accounts .We will continue to keep track of our investments and the rates they are receiving as well of those in other investment houses.

During the past year Cutwater Assets Management where are funds are held was compromised but because of the fast acting institution the accounts remained protected and a solution to the issue was quickly found, The Trustees felt that at no time were our funds in harm's way. The Trustees meet once a month to review department heads and the Board of Selectmen request for any withdrawals from the accounts we are entrusted with.

The Trustees work toward safe guarding the Town's investments and continue to do this within the guidelines that the State of NH has established. We feel that the control and trust of the Town's investments that the Town has charged us with is our first and primary concern and will do our best to live up to these goals. AS always we find it an honor to serve the residents of Plaistow.

Respectfully Submitted,

B. Jill Senter, Chairman





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



VETERAN'S REPORT

On behalf of the Veterans of Plaistow, we are pleased to present this annual report. **Plaistow** is continuing to honor those men and women who have served our country.

This year's Memorial Day celebration was held on May 26. The parade stepped off from Pollard School at 10am, with the late Police Chief Savage as Grand Marshall. We were honored to have with us United States Senator Jeanne Shaheen, and New Hampshire's Governor Maggie Hassan, NH Senate President Chuck Morse, NH State Representative Norm Major and US Congresswoman's Representative Abby Sickles were among the guest speakers.



Pollard School's fifth graders read poems; Tayler Aprile sang the National Anthem and the Boys and Girls Scouts led the Pledge of Allegiance. The Memorial Day program continued at the American Legion Carl G. Davis Post 34 led by Post Commander and Plaistow native and Vietnam Veteran Dave Meaney.

In June, Plaistow's Town Manager, Sean Fitzgerald, and Plaistow's legendary WWII Veterans Roy Jeffrey and Tom Cullen attended the New Hampshire Boys State 2014 in Nashua, NH. The American Legion Boy's State program is a time-honored tradition where young men, who have been selected by their High School faculty as leaders, learn about the American system of government. Sean was selected to attend Boys State in 1987 and has been invited back to share his experience in local government with NH next generation of leaders.



Both Tom Cullen and Roy Jeffrey received numerous standing ovations and both shared some important personal reflections on their heroic military service in WWII and community service.

Additionally, this year, on Veteran's Day, Plaistow honored our Town's Vietnam Veterans. The beautiful day brought many residents and veterans out to celebrate. The attendance for the ceremony was an encouraging surprise, as this year's event had more in attendance than in previous years.

It was an honor to have our Vietnam Veterans join our celebration of Veteran's Day. The celebration began at Pollard Park on the Town Green, with an opening prayer led by Charles Manes Post 34 Chaplain. Town Officials, NH Senate President Chuck Morse and NH State Representative





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



VETERAN'S REPORT (Continued)

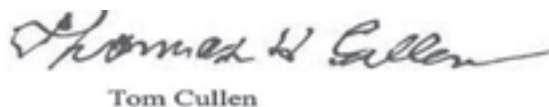
Norm Major made remarks. The celebration continued at the American Legion Post 34. NH State Representative Norm Major handed out "Pride of Plaistow" citations signed by members of Plaistow's Board of Selectmen, Governor Maggie Hassan and Representative Major to all our Vietnam Veterans in attendance. All residents of Plaistow who served in Vietnam will also receive citations. This was the third such presentation of citations as the Town has presented citations to all of the Korean War Veteran and WWII veterans over the last few years.



We would like to say a few words of appreciation about all the extra work Commander Dave Meaney has put in in honor of all our Veterans. Commander Meaney is as dedicated and as committed to Plaistow's Veterans as possible. We are grateful for all he has done to support our community over the years.

Respectfully Submitted,


Roy Jeffrey


Tom Cullen



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



TEST YOUR WELL WATER

The US Geological Survey 2014's study found that 80,000 residents in Hillsborough, Rockingham, and Strafford counties alone may have unhealthy levels of one or more toxic metals in their drinking water. These naturally occurring toxins are arsenic and manganese. Drinking untreated water with unhealthy levels of contaminants – most of them naturally occurring – puts people at increased risk of disease and other problems. Arsenic, for example, even at levels that are common in New Hampshire well water, can cause cancer of the skin, lung, bladder, liver, and kidneys as well as diseases of the nerves, lungs, heart, and endocrine (hormonal) system, and may be associated with lower IQ scores. Infants and young children are more vulnerable, and the chances of disease increase the longer someone drinks the water. New research has shown that children exposed to high levels of manganese, another contaminant common in New Hampshire well water, may be at risk of cognitive problems.¹

There are no state requirements to have your well tested though the NH Department of Environmental Services recommends all homeowners with private wells test them annually for bacteria and nitrates and every 3-5 years for:

<u>Standard Analysis</u>		<u>Radiological Analysis</u>
Arsenic	Lead	Analytical Gross Alpha
Bacteria	Manganese	Radon
Chloride	Nitrate/Nitrite	Uranium*
Copper	pH	
Fluoride	Sodium	
Hardness	Iron	
Iron		

WHEN TO TEST YOUR WELL

NHDES recommends that prospective homebuyers test the water in a home with a private well before you purchase.

Water quality in wells is generally stable, and if a change is going to occur, it occurs slowly. Thus the time between water quality tests, once you've purchased the home, can generally be several years if a well is properly constructed and located in a safe area. Bacteria and nitrate are exceptions; you should test for them every year.

The following conditions would call for more frequent testing:

- Heavily developed areas with land uses that handle hazardous chemicals.
- Recent well construction activities or repairs. NHDES recommends testing for bacteria after any well repair or pump or plumbing modification, but only after substantial flushing of the pipes.
- Elevated contaminant concentrations found in earlier testing.
- Noticeable variations in quality such as a change in taste, smell, or appearance after a heavy rain or an unexplained change in a previously trouble-free well, such as a strange taste or cloudy appearance.

When taking any sample, NHDES recommends that it be taken after a heavy rainstorm. These events tend to highlight conditions of improper well construction or poor soil filtration.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



TEST YOUR WELL WATER (Continued)

WHAT THE TESTS TELL YOU

The results will reveal the levels of any of the tested substances found in the water sample. The presence of any contaminants does not necessarily mean there is a problem with your water. If the levels exceed state or federal health standards you should take steps to correct the situation. There are several methods available from commercial contractors to treat water contaminants. The DES has informational documents on the web concerning all common water quality problems and the solutions.

FOR MORE INFORMATION

Visit the DES website at:

www.des.nh.gov

Go to the A to Z list and choose “Private Well Testing”

New Hampshire Department of Environmental Services
Drinking Water & Groundwater Bureau
29 Hazen Drive
Concord, NH 03302-0095
603-271-2513

¹ Seacoast Online Posted Jun. 16, 2014 **Standard Analysis**



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



REPORT OF THE ZONING BOARD OF ADJUSTMENT

Purpose of the Board

The Zoning Board of Adjustment (ZBA) is a quasi-judicial board that has authority under the State laws to grant certain relief when there is a proposal that is in conflict with our community's Zoning Ordinances.

Applicants are generally sent to the ZBA by a Town Board, Committee or Department, to seek "relief" from strict application of our Ordinances by obtaining a variance. Others appeal to the Board because it is a specific requirement of an ordinance, as in the case of a home occupation request. The ZBA also hears appeals in the case where a decision or another Board, Committee or Department is challenged.

Plaistow's ZBA utilizes specific criteria when a resident, who may have unique circumstances (hardships) in their property, to seek relief from the "one-size-fits-all" concept of a zoning ordinance. The public hearing process allows any interested party the opportunity to ask questions so that they can fully understand what is proposed. The ZBA also reviews special exception applications to insure that all the minimum requirements are in place and can be monitored so as to protect our neighborhoods and resources.

Applications in 2014

In-house staff accepts application and the Board hears those requests on a monthly basis. During 2014, the Board considered twenty-five (25) requests for relief. This is a 28% increase over the number of applications in 2013.

Membership

The ZBA is made of volunteers who sit as members of the board. These are thoughtful people, parents, business people, who live in our community. They work together, carefully and thoughtfully considering each application. They grant relief when warranted and allowed under the RSAs, while always keeping in mind the protection of our property values, neighborhoods and the community as a whole.

Tim Fisher, Paul Boniface and James Allen continue to serve as members of the ZBA. Martha Sumner still continues as a valued alternate. In 2014 the ZBA welcomed back Peter Bealo as an alternate member. Dee Voss is back as the Board's Administrative Assistant, processing in-house applications and assisting the ZBA at meeting.

Volunteers Are Needed

Continuity in Board Members and Staff is very important from an experience perspective; but getting new residents involved is critical to the future of responsible progress. If you would like to make a real impact without a huge time commitment, the ZBA is always looking for community-minded residents to step up and volunteer to serve as Members or Alternates to the Board. Please direct any letters of interest to the ZBA.

Respectfully Submitted,

Larry Ordway, Chairman



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



NOTES







Town of Plaistow, New Hampshire
2014 ANNUAL REPORT



**TOWN OF PLAISTOW
NEW HAMPSHIRE
2015 TOWN MEETING WARRANT
AND BUDGET
Town Meeting (Senate Bill 2)**



Deliberative Session - Saturday, January 31, 2015
Pollard School, 120 Main Street. Gymnasium
10:00 a.m.

**Alternate Deliberative Session if attendance is greater than
occupancy allows: Reschedule to Monday, February 2, 2015**
Performing Arts Center, 30 Greenough Rd, Plaistow NH
6:30 p.m.

**Deliberative Session Snow Date will be held within 72 hours
as determined by the Moderator**
Plaistow Town Hall, 145 Main Street
Great Hall (2nd Floor)
10:00 a.m.

Ballot Voting - Tuesday, March 10, 2015
Pollard School, 120 Main Street
Polls open from 7:00 a.m. to 8:00 p.m.



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



Article P-15-01: To elect all necessary Town Officers for ensuing year.

<u>SELECTMAN</u> <u>VOTE FOR NOT</u> <u>THREE YEAR TERM</u> <u>MORE THAN TWO</u>	<u>CONFLICT OF INTEREST</u> <u>VOTE FOR NOT</u> <u>THREE YEAR TERM</u> <u>MORE THAN TWO</u>
<u>BUDGET COMMITTEE</u> <u>VOTE FOR NOT</u> <u>THREE YEAR TERM</u> <u>MORE THAN THREE</u>	<u>CONFLICT OF INTEREST</u> <u>VOTE FOR NOT</u> <u>TWO YEAR TERM</u> <u>MORE THAN ONE</u>
<u>PLANNING BOARD</u> <u>VOTE FOR NOT</u> <u>THREE YEAR TERM</u> <u>MORE THAN ONE</u>	<u>TRUSTEES OF THE TRUST FUND</u> <u>VOTE FOR</u> <u>THREE YEAR TERM</u> <u>NOT MORE THAN ONE</u>
<u>LIBRARY TRUSTEE</u> <u>VOTE FOR NOT</u> <u>THREE YEAR TERM</u> <u>MORE THAN ONE</u>	<u>AUDITOR</u> <u>VOTE FOR NOT</u> <u>ONE YEAR TERM</u> <u>MORE THAN TWO</u>
<u>TAX COLLECTOR</u> <u>VOTE FOR NOT</u> <u>THREE YEAR TERM</u> <u>MORE THAN ONE</u>	

OPERATING BUDGET

Article P-15-02: Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$8,117,508 DOLLARS? Should this article be defeated, the operating budget shall be \$8,120,928 DOLLARS with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0).

PUBLIC SAFETY COMPLEX EXPANSION

Article P-15-03: Shall the Town vote to raise and appropriate the sum of \$11,000,000 for the expansion of the Public Safety Complex and to authorize the issuance of not more \$11,000,000 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33) and to authorize municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon? This expansion shall include all remaining design work, building construction and renovation, site work, permit fees, access road construction, and building interior equipage. This will be a non-lapsing warrant article under RSA 32:7,VI and will not lapse until the project is completed or by December 31, 2019, whichever is sooner. Passage of a bond warrant article requires a 60% majority.

(Recommended by the Board of Selectmen (3-0-0) and the Budget Committee (8-0-0). This bond request is in the 2015-2020 Capital Improvement Program as approved by the Planning Board.)



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



[Intent: To finance the construction of a new Police Station and improvements to the existing Public Safety Complex for the Fire Department. Currently, there are many serious deficiencies with the existing Police Station have been identified. Some examples are:

- *Non-ADA compliant by Federal Standards*
- *No sight and sound separation for males, females, and juveniles as required by state and federal laws*
- *Holding cells pose undue safety hazard to detainees and police staff due to antiquated design;*
- *Detective/investigative function located in a trailer behind existing building*
- *Safety issues with prisoner separation from administrative staff and public*
- *Lack of storage – some evidence housed off site that poses safety and security risks*
- *Building does not meet standards to allow the granting of National Accreditation*

Through a series of additional meetings with the Town and the Public Safety Departments, the space needs analysis and conceptual plans were pared down to four key projects:

- *Single Story 15,500 +/- sq ft Police Station that would include significant upgrade for the Fire Department;*
- *Renovation to the existing Fire Station that would support future accommodation for 24/7 operations for the Fire Department;*
- *Construction of an access road adjacent to the cemetery leading to the rear of the property (which includes elimination of the drainage pond/attractive nuisance adjacent to the Safety Complex);*
- *Construction of a second entry to the Town Cemetery via new access road;*
- *A community meeting room and training hall]*

HIGHWAY DEPARTMENT EQUIPMENT CAPITAL RESERVE FUND DEPOSIT

Article P-15-04: Shall the Town vote to raise and appropriate the sum of \$73,000 to be added to the existing Highway Department Equipment Capital Reserve Fund?

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2015-2020 Capital Improvement Program as approved by the Planning Board.)

[Intent: To continue to set aside money for future purchases of Highway Department vehicles. Putting funds aside each year will allow for the orderly replacement of highway vehicles while leveling the yearly tax impact. This money can only be spent by a future vote at Town Meeting. These funds will be invested in an interest bearing account.]

Available balance of the Highway Department Equipment Capital Reserve Fund is \$206,855.60 as of December 31, 2014.

FIRE DEPARTMENT CAPITAL RESERVE FUND DEPOSIT

Article P-15-05: Shall the Town vote to raise and appropriate the sum of \$105,000 to be added to the existing Fire Department Capital Reserve Fund?

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2015-2020 Capital Improvement Program as approved by the Planning Board.)

[Intent: To continue to set aside money for future purchases of Fire Department vehicles. Putting funds aside each year will allow for orderly replacement of fire vehicles while



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



leveling the yearly tax impact. This money can only be spent by a future vote at Town Meeting. These fund will be invested in an interest bearing account.]

Available balance of the Fire Department Capital Reserve Fund is \$188,794.10 as of December 31, 2014.

BUILDING SYSTEMS CAPITAL RESERVE FUND DEPOSIT

Article P-15-06: Shall the Town vote to raise and appropriate the sum of \$6,232 to be added to the existing Building Systems Capital Reserve Fund?

(Recommended by the Board of Selectmen (4-1-0) and Budget Committee (8-0-0); and this funding is included in the 2015-2020 Capital Improvement Program as approved by the Planning Board.)

[Intent: To replace funds spent in 2014 for emergency maintenance or repairs to Town-owned buildings and to continue to set aside money for future repairs of building systems in Town owned properties. Buildings are one of the Town's largest capital assets and these funds are used to maintain and repair systems such as heating and ventilation, electrical and plumbing. Monies from this fund would be used for repairs that are unanticipated prior to Town Meeting and that cannot wait until a future meeting. This money can only be spent with the approval of the Board of Selectmen. These funds will be invested in an interest bearing account.]

Available balance of the Building Systems Capital Reserve Fund is \$19,504.06 As of December 31, 2014.

FIRE SUPPRESSION PUMP AND PUMP HOUSE CAPITAL RESERVE FUND DEPOSIT

Article P-15-07: Shall the Town vote to raise and appropriate the sum of \$125,000 to be added to the existing Fire Suppression System Pump and Pump House Replacement Capital Reserve Fund?

(Recommended by the Board of Selectmen (5-0-0) and Budget Committee (8-0-0); and this funding is included in the 2015-2020 Capital Improvement Program as approved by the Planning Board.)

[Intent: To continue to set aside money for future replacement of the pumps for the fire protection system and the pump house they are located in. The building that houses the pump that distributes the water for the fire suppression/protection system must be replaced at the same time that the pumps are replaced. The replacement is scheduled to occur in 2018 at an estimated cost of \$345,100 for the pumps and \$538,981 for the pump house and engineering and design fees, totaling \$884,081. These funds will be invested in an interest bearing account.]

Available balance of the Fire Suppression Pump and Pump House Capital Reserve Fund is \$128,993.90 as of December 31, 2014.

CONSERVATION FUND DEPOSIT

Article P-15-08: Shall the Town vote to raise and appropriate the sum of \$10,000 to be deposited into the existing Conservation Fund as provided for in RSA 36-A?



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



(Recommended by the Board of Selectmen (5-0-0) and by the Budget Committee (8-0-0); and this funding is included in the 2015-2020 Capital Improvement Plan as approved by the Planning Board.)

[Intent: To add funding to the Plaistow Conservation Fund. The Conservation Commission intends to purchase land, easements, and/or other land rights to preserve the natural environment. These funds will be invested in an interest bearing account.]

Available balance of the Conservation Fund is \$60,295.92 as of December 31, 2014.

Available balance of the Forestry Fund is \$26,339.88 as of December 31, 2014.

RECREATION PLAN CAPITAL RESERVE FUND DEPOSIT

Article P-15-09: Shall the Town vote to raise and appropriate the sum of \$50,000 to be deposited into the existing Recreation Plan Capital Reserve Fund? Money in this fund is used to support the completion of projects included in the Town's Strategic Recreation Plan.

(Recommended by the Board of Selectmen (4-1-0) and Budget Committee (8-0-0); and this funding is included in the 2015-2020 Capital Improvement Program as approved by the Planning Board.)

[Intent: In 2012, the Recreation Commission completed a re-write of the Recreation Chapter of the Plaistow Master Plan. The Recreation Commission also developed a strategic Recreation Plan that includes a list of the recreation projects that the Town should pursue over the next 6 years. Adding funding to this Recreation Capital Reserve each year will help stabilize year-to-year tax impacts for these various recreation projects and reduce or eliminate interest payments by having the cash on hand. (Money in this fund was used in 2014 to build batting cages at the PARC facility.) This fund will be used to satisfy the proposed projects in the Town's Master Plan, including but not limited to walking/running/biking trails, additional ball fields, community gardens, dog park, etc. These funds will be deposited in an interest bearing account.]

Available balance of the Recreation Plan Capital Reserve Fund is \$50,000.15 as of December 31, 2014.

REPLACEMENT OF HIGHWAY DEPARTMENT DUMP TRUCK

Article P-15-10: Shall the Town vote to raise and appropriate the sum of \$160,000 for the replacement of the 2008 International dump truck and to withdraw \$160,000 from the Highway Department Vehicle Capital Reserve Fund for such replacement?

Appropriation:	\$160,000
Withdrawal from the Highway Department Vehicle Capital Reserve fund: -	\$160,000
Amount to be raised by taxation:	\$0

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (8-0-0). This expense is in the 2015-2020 Capital Improvement Program as approved by the Planning Board.)

[Intent: To replace the Highway Department's 2008 International 6-wheel dump truck as part of the replacement schedule for Highway Department vehicles. This vehicle currently has been used for 2663 hours and applying the industry standard of one hour equals 45 miles driven equates to approximately 120,000 miles. The Town has delayed needed repairs to the existing truck since it will be retired. Approval of this article may also authorize trading in the 2008 vehicle and applying the proceeds towards the



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



purchase of this new truck. The new truck, like the current truck, will be equipped with a dump body, plow, wing and sand & salt spreader. This is one of the two main dump trucks that apply the salt and sand to our town roads.]

CREATE A FIRE DEPARTMENT CAPITAL RESERVE ACCOUNT FOR THE REPLACEMENT OF THE SCBA (SELF CONTAINED BREATHING APPARATUS), AIR CYLINDERS, AND HIGH TEMPERATURE MASKS AND ASSOCIATED EQUIPMENT

Article P-15-11: Shall the Town vote to create a capital reserve fund and raise and appropriate the sum of \$33,400 to deposit into this fund for the purpose of setting aside money for the replacement of Self Contained Breathing Apparatus (SCBA), SCBA cylinders, and high temperature masks? This capital reserve fund is being established pursuant to RSA 35:1.

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (8-0-0). These funds are in the 2015-2020 Capital Improvement Program as approved by the Planning Board.)

[Intent: To set aside money for future replacement of the SCBA, cylinders, and masks. Putting money aside each year will allow for the orderly replacement of this equipment by leveling the yearly tax impact. This money can only be spent by a future vote at Town Meeting. These funds will be invested in an interest bearing account. This is the first year of six years of deposits. The total cost of replacement is estimated to be \$200,000.]

COMMUNICATIONS RADIO DISPATCHING SYSTEM CAPITAL RESERVE ACCOUNT AND ASSOCIATED DEPOSIT

Article P-15-12: Shall the Town vote to raise and appropriate the sum of \$50,000 to be added to the Communications Radio Dispatching System Capital Reserve Fund?

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (8-0-0). These funds are in the 2015-2020 Capital Improvement Program as approved by the Planning Board.)

[Intent: To continue to set aside money for the future purchase of a communication radio dispatching system. Putting money aside each year will allow for the orderly replacement of this system by leveling the yearly tax impact. This money can only be spent by a future vote at Town Meeting. These funds will be invested in an interest bearing account. This is the second year of a five year deposit schedule to replace the Police Department's Communications Dispatching System for a total cost of \$200,000.]

Available balance of the Communications Radio Dispatching System Capital Reserve Fund is \$25,000.15 as of December 31, 2014.

REPLACEMENT OF THE ROOFTOP HEATING AND COOLING CONTROL SYSTEM UNIT #4 ON THE PUBLIC SAFETY COMPLEX

Article P-15-13: Shall the Town vote to raise and appropriate the sum of \$15,000 for the replacement of the heating and cooling system for Unit #4 on the roof of the Safety Complex?

Appropriation:	\$15,000
Withdrawal from the Unexpended Fund Balance:	- \$15,000
Amount to be raised by taxation:	\$0



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (8-0-0). This expense is in the 2015-2020 Capital Improvement Program as approved by the Planning Board.)

[Intent: To replace an existing Safety Complex heating and cooling component that is at the end of its serviceable life. This is the last unit that is part of the Johnson Control System which is failing. This unit was replaced in 1997 and generally has a life expectancy of 18-20 years. This will support the continued use of the Public Safety Complex as the new Fire Department Headquarters.]

REPLACEMENT OF BUILDING DEPARTMENT INSPECTIONS TRUCK

Article P-15-14: Shall the Town vote to raise and appropriate the sum of \$27,000 to replace the Building Department's 2005 Inspection Truck?

(Recommended by the Board of Selectmen (3-2-0) and the Budget Committee (6-2-0). This expense is in the 2015-2020 Capital Improvement Program as approved by the Planning Board.)

[Intent: To replace the Building Inspector's truck that is utilized for building inspections and code enforcement issues in Town. The current vehicle is a 2005 Ford F-150 with 88,952 miles that is showing signs of wear and tear. As the vehicle is also utilized to travel to Concord several times a month, its dependability is more and more in question.

Approximately 10,000 miles put on annually. The Town would likely transfer the existing 2005 truck to the Town's Maintenance Department to be utilized around town for routine maintenance on various Town properties.]

DESIGN REPLACEMENT WESTVILLE ROAD BRIDGE

Article P-15-15: Shall the Town vote to raise and appropriate the sum of \$140,000 for the design engineering phase study for the replacement of the Westville Road Bridge over the Little River Bridge No. 122/072, a Town owned and maintained bridge?

(Recommended by the Board of Selectmen (4-1-0) and the Budget Committee (8-0-0). This expense is in the 2015-2020 Capital Improvement Program as approved by the Planning Board.)

[Intent: The Town needs to complete an engineering study phase for the replacement of the Westville Road Bridge over the Little River, including the possible realignment of this stretch of Westville Road for the reconstruction scheduled for 2017. Westville Road and bridge are Town owned. The Town is responsible for repairs, including bridge repairs. The state annually reviews our bridges to make recommendations and compile the red list of the state's worst bridges. If this article passes, this project will be shovel-ready, making it eligible for funding under the NH Bridge AID Program.]

REPLACEMENT OF CABLE DEPARTMENT PLAYBACK/MESSAGE BOARD SERVER

Article P-15-16: Shall the Town raise and appropriate the sum of \$40,000 to purchase a new playback/message server? The new server would provide future HD capabilities, and accept files in the modern media formats currently in use. We would be able to accept MPEG4 / H.264 files. Currently, all videos being posted on Vimeo and Channels 17/23 have to be encoded twice - in different formats. By having this equipment in place, we would be better prepared for



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



when Comcast allows us the ability to broadcast in HD. Additionally, the program scheduling utility is far more powerful and allows us much more flexibility with the scheduling of shows on both channels.

(Recommended by the Board of Selectmen (5-0-0) and the Budget Committee (8-0-0). This expense is in the 2015-2020 Capital Improvement Program as approved by the Planning Board.)

[Intent: To replace the current server which will be obsolete from a functionality standpoint and would be an upgrade to the message board system currently in place. This upgrade would offer several benefits not currently realized by our 2008 Nexus equipment currently in use: flexibility of scheduling slides and short videos; ability to post "live" data, unattended, from various sources (weather info, Twitter feeds, etc); separate schedules for each channel; easily delegate slide posting to various departments (Police/Fire, Library, Rec., etc); easily post emergency information while continuing regular rotation of slides. (See T.E.N. / Channel 6 as an example)]

PROFESSIONAL BANKING AND BROKERAGE ASSISTANCE

Article P-15-17: To see if the Town will vote, pursuant to NH RSA 35:9-a-II, to authorize the Trustees of Trust Funds to pay for capital reserve fund investment management services, and any other expenses incurred, from capital reserve funds income. No vote by the Town to rescind such authority shall occur within five years of the original adoption of this article.

This warrant article enables the Town of Plaistow's Trustees of Trust Funds to engage an investment advisor to invest the town's capital reserve funds to maximize the return of interest rates. This article also enables the trustees to pay for the investment services out of the income generated from the Town's capital reserve funds. The town does not need to appropriate any investment management fees as part of these services in the annual Town Budget. The capital reserve fund interest would generate the funds that would pay the service fees.

(Recommended by the Board of Selectmen (3-2-0).)

[Intent: The Trustees of Trust Funds wish to bring the Plaistow trust funds and capital reserve funds into the 21st Century and begin to earn modest returns, rather than lose purchasing power to inflation every year. Trustees of Trust Funds unanimously have voted to support this warrant article to manage these funds to obtain a fair and prudent return for the Town.]

RAIL STUDY SPECIAL MEETING

Article P-15-18: Shall the Town vote to raise and appropriate up to the sum of \$3,000 for the purpose of allowing the Board of Selectmen to call a Special Town Meeting within four months of acceptance of the Plaistow commuter rail extension study to allow the citizens of Plaistow to vote in favor or against the potential extension of MBTA commuter rail service (including a train station and layover facility) from Haverhill, MA to Plaistow, NH?

(Recommended by the Board of Selectmen (2-3-0) and the Budget Committee (5-3-0).)

[Intent: To fund a Special Town Meeting to allow the citizens of Plaistow to vote in favor of or against the potential extension of the rail service into Plaistow.]



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



OFFICE MANAGER FOR FIRE DEPARTMENT

Article P-15-19: Shall the Town vote to establish the position within the Fire Department of office manager and to raise and appropriate the sum of \$49,798 to fund this position? The sum represents the cost of wages and associated rollup costs (taxes, insurance and retirement). With an anticipated hiring date in May, this represents eight months of funding for the new position. If established, future funding will be contained in the Fire Department's operating budget.

(Recommended by the Board of Selectmen (4-0-1) and the Budget Committee (7-0-1).)

[Intent: The Fire Department does not have any administrative staff. The functions typically assigned to an administration are completed by the Fire Chief. These include, but are not limited to tracking of payroll (call and full-time staff), managing and coordinating the department's specific software for tracking incidents, training, inspections and maintenance, accounting (invoice processing), general filing and distribution of department correspondence/documents/plans etc. in addition to preparing and tracking any grants applied for and approved. Over the last several years, the time allotted to these tasks have steadily increased and detract from the Chief's primary function of managing activities of the department.]

Collective Bargaining Agreement (Town Unit)

Article P-15-20: Shall the Town vote to raise and appropriate the sum of \$7,909.72 for the current fiscal year and to approve the items included in the proposed 3 year collective bargaining agreement reached between the Town of Plaistow and Teamsters Local 633 Union comprised of town supervisory employees, including the Deputy Police Chief, Code Enforcement Officer, Health Officer, Recreation Director, Highway Department Foreman, Highway Laborers, Assistant Town Clerk, Town Crossing guards and Administrative staff. This unit has not received a wage increase since 2010. The contract calls for the following increases in salaries and benefits:

Calendar Year	Increase %	Estimated Gross Payroll Cost	Estimated Health Insurance Savings	Estimated Net Contract Cost
2010	0%	\$0	\$0	\$0
2011	0%	\$0	\$0	\$0
2012	0%	\$0	\$0	\$0
2013	0%	\$0	\$0	\$0
2014	2% Wage	\$0	\$0	\$0
2015	2% Wage	\$12,269.72	\$4,360.00	\$7,909.72
2016	2% Wage	\$10,749.94	\$4,892.00	\$5,857.94

(Recommended by the Board of Selectmen (4-1-0) and the Budget Committee (9-0-1).)

[Intent: This three-year contract averages increases to the salary matrix of less than 1% per year. The contract reduces the rate of cost sharing for health insurance from 90/10 to 85/15% effective April 1st, 2015. The savings from the health care reduction is estimated to be \$9,252 over the 3 years of the contract (2014-2016). The estimated health care cost



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



savings achieved through this contract represents approximately 40% of the total cost of the wage increase.]

Citizens Petition

Article P-15-21: Are you in favor of the extension of MBTA rail service from Haverhill, MA into Plaistow, which extension will include the construction and operation of a passenger station in Plaistow and an end-of-line layover yard in Plaistow or within a mile of Plaistow?

- ☐ Yes
- ☐ No

A record of this vote shall be transmitted within 30 days by written notice from the Board of Selectmen to Plaistow's legislative delegation and its representative to the Executive Council and to the NHDOT and to all members of the Project Advisory Committee (PAC) for the Plaistow Community Rail Extension Study.

[Intent: The intent of this petition is to give voice to the Plaistow voters.]

Proposed Plaistow Zoning Amendment: Z-15-1

Are you in favor of amending the Zoning Ordinance by modifying Article V Establishment of Districts and District Regulations; Table 220-32A, Industrial by deleting the words referencing "bank" from sections D, E and F and changing "certificate of occupancy" to "building permit" in section D.

If amended would read:

"D. No building permit for any bank kiosk use may be granted before at least one certificate of occupancy has been issued for an industrial use.

E. In an industrial development, no more than 10% of the total building footprint for the development can be used for bank kiosk use.

F. The intent of allowing a bank kiosk in an industrial zone is to provide a convenient service for the employees of the industries in the industrial zone."

[INTENT: Since banks are not a permitted use in the Industrial District this is a housekeeping change. Certificates of Occupancy may not be required for bank kiosks if they are unmanned, therefore the restriction is being changed to the building permit in section D.]

(Recommended by the Plaistow Planning Board (4-0-0).)

Proposed Plaistow Zoning Amendment: Z-15-2

Are you in favor of amending the Zoning Ordinance by deleting Article IX, §220-59C, Identification signs for shopping centers and industrial parks, in its entirety.

[INTENT: The section is word-for-word repetitious of §220-58C and is not necessary.]

(Recommended by the Plaistow Planning Board (4-0-0).)

Proposed Plaistow Zoning Amendment: Z-15-3

Are you in favor of amending the Zoning Ordinance "Article III, General Provisions, §220-8.1 Residential Garages" by adding a Letter C to read:



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



“C. Barns on residential lots of greater than 5 acres and used for agricultural purposes are exempt.”

[INTENT: To amend the ordinance to meet the needs of agricultural uses.]

(Recommended by the Plaistow Planning Board (4-0-0).)

Proposed Plaistow Zoning Amendment: Z-15-4

Are you in favor of amending the Zoning Ordinance “Article IX, Signs, §220-58.D All Districts” to read as follows:

“All free standing signs are required to have a street address that includes the street name and number and that is a minimum of six inches for signs for commercial/industrial uses in the I1, I2, CI and ICR Districts; a minimum of three inches for commercial uses in the CII and VC District; and a minimum of three inches for signs for residential uses in all Districts. The space required for the address portion of the sign shall not be counted as part of the required sign size.”

[INTENT: In 2012 the ordinance was amended to include the address rider for free standing signs for commercial/industrial uses in CI, ICR and all residential uses in all districts. The purpose was easier location recognition for emergency responders. I1, I2, CII and VC were overlooked at that time. This proposed change would correct those omissions.]

(Recommended by the Plaistow Planning Board (3-1-0).)

Proposed Plaistow Zoning Amendment: Z-15-5

Are you in favor of amending the Zoning Ordinance “Article IX, Signs, §220-60 Commercial II District” to include the Village Center District.

[INTENT: The Village Center was once an overlay of a portion of the Commercial II. As such all signage requirements were the same as the Commercial II District. When the Village Center became its own District no sign requirements were established. Since the area is the same it makes sense that it should follow the same requirements as the Commercial II District.]

(Recommended by the Plaistow Planning Board (3-1-0).)

Proposed Plaistow Zoning Amendment: Z-15-6

Are you in favor of amending the Zoning Ordinance “Article IX, Signs, §220-65 Permit Required” by adding a new Letter C to read:

“C. All internally lit signs must be UL listed”

[INTENT: To require all internally lit signs be UL listed for safety]

(Recommended by the Plaistow Planning Board (3-1-0).)

Proposed Plaistow Zoning Amendment: Z-15-7



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



Are you in favor of amending the Zoning Ordinance by modifying “Article V Establishment of Districts and District Regulations; Table 220-32C.C(6) Commercial II; Table 220-32D.C(6) Village Center; Table 220-32E.C(7) Medium Density Residential; Table 220-32F.C(7) Low Density Residential; Table 220-32G.C (8) Integrated Commercial Residential District; and 220-32H.C(6) Residential Conservation I” by deleting the word “coops” and adding a new sequential number in each district table to read:

“Chicken coops and rabbit hutches, less than 120 sq ft footprint, are exempt from the 100 foot setback requirement, but must comply with all building setback requirements of §220-32I”

[INTENT: The requirement for chicken coops and rabbits to meet a 100 foot setback is overly burdensome for these small types of animals. This seeks to relieve this requirement for smaller animals while still offering protection for the abutters.]

(Recommended by the Plaistow Planning Board (5-0-0).)

Proposed Plaistow Zoning Amendment: Z-15-8

Are you in favor of amending the Zoning Ordinance “Article III, General Provisions, by adding a new §220-11.1 “Commercial/Industrial Business Hours of Operation” to read:

“Hours of operation for any commercial or industrial uses in all districts shall be reviewed and approved by the Planning Board as part of the site plan approval process and noted on the approved site plan.”

[INTENT: To show a distinction between construction hours and business hours of operation. This will also insure that there is review and oversight of a commercial and industrial business’ hours of operation.]

(Recommended by the Plaistow Planning Board (4-0-1).)

Proposed Plaistow Zoning Amendment: Z-15-9

Are you in favor of amending the Zoning Ordinance “Article V, Establishment of Districts and District Requirements, Table 220-32C Commercial II, Permitted Uses, Section 9.1 by eliminating the words

“where the workplace or the residence must be owner occupied”

[INTENT: To eliminate the owner-occupied requirement for a mixed commercial/residential parcel in the Commercial II District]

(Recommended by the Plaistow Planning Board (4-0-0).)

Proposed Plaistow Zoning Amendment: Z-15-10

Are you in favor of amending the Zoning Ordinance “Article V, Establishment of Districts and District Requirements, Table 220-32D Village Center, Permitted Uses, Section 11 by eliminating the words:

“where the work place or the residence must be owner occupied”

[INTENT: To eliminate the owner-occupied requirement for a mixed commercial/residential parcel in the Village Center District]



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



Proposed Plaistow Zoning Amendment Z-15-11: Are you in favor of the adoption of amendments as proposed by the Planning Board to the Plaistow Zoning Ordinance by modifying Article XIX, Aquifer Protection District and by adding definitions to Article II as described below?

(See separate handout for the exact language of the amendments.)

(Recommended by the Plaistow Planning Board 4-0-0)

[Intent: Add definitions to clarify the language of the ordinance and amend the text of the ordinance to include the latest references to NH Drinking Water Regulations.]

Proposed Plaistow Zoning Amendment: Z-15-12

Are you in favor of amending the Zoning Ordinance "Article V, Establishment of Districts and District Requirements, Table 220-32G Integrated Commercial-Residential, Permitted Uses, Section B(4) Combined Uses by eliminating the words:

"provided that the property owner is the occupant of the residence or the business"

[INTENT: To eliminate the owner-occupied requirement for a mixed commercial/residential parcel in the in the Integrated Commercial-Residential District.]

(Recommended by the Plaistow Planning Board (5-0-0).)

Given under our hands and seal this twenty-third day of January in the year of our Lord, Two Thousand and Fifteen.

Daniel J. Poliquin, Chairman

John A. Sherman, Vice Chairman

Michelle L. Curran

Steve Ranlett

Joyce C. Ingerson

**Plaistow, New Hampshire
January 23, 2015**



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



We certify that we gave notice to the inhabitants within named Town to meet at the time and place for this purpose, within mentioned, by causing to be posted an attached copy at the Plaistow Public Library, the Pollard Elementary School and the Plaistow Town Hall, being public places in said Town on the twenty-third day of January in the year of our Lord, Two Thousand and Fifteen.

Daniel J. Poliquin, Chairman

John A. Sherman, Vice Chairman

Michelle L. Curran

Steve Ranlett

Joyce C. Ingerson





Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



VOTER'S NOTES

		Yes	No
P-15-01	Elect Officers	<input type="checkbox"/>	<input type="checkbox"/>
P-15-02	Operating Budget	<input type="checkbox"/>	<input type="checkbox"/>
P-15-03	Public Safety Complex Expansion	<input type="checkbox"/>	<input type="checkbox"/>
P-15-04	Highway Department Equipment Capital Reserve Fund Deposit	<input type="checkbox"/>	<input type="checkbox"/>
P-15-05	Fire Department Capital Reserve Fund Deposit	<input type="checkbox"/>	<input type="checkbox"/>
P-15-06	Building System Capital Reserve Fund Deposit	<input type="checkbox"/>	<input type="checkbox"/>
P-15-07	Fire Suppression Pump and Pump House Capital Reserve Fund Deposit	<input type="checkbox"/>	<input type="checkbox"/>
P-15-08	Conservation Fund Deposit	<input type="checkbox"/>	<input type="checkbox"/>
P-15-09	Recreation Plan Capital Reserve Fund Deposit	<input type="checkbox"/>	<input type="checkbox"/>
P-15-10	Replacement of Highway Department Dump Truck	<input type="checkbox"/>	<input type="checkbox"/>
P-15-11	Create a Fire Department Capital Reserve Account for the Replacement of the SCBA, Air Cylinders and High Temperature Masks and Associated Equipment	<input type="checkbox"/>	<input type="checkbox"/>
P-15-12	Communications Radio Dispatching System Capital Reserve Account and Associated Deposit	<input type="checkbox"/>	<input type="checkbox"/>
P-15-13	Replacement of the Rooftop Heating and Cooling Control System Unit #4 on the Public Safety Complex	<input type="checkbox"/>	<input type="checkbox"/>
P-15-14	Replacement of the Building Department Inspections Truck	<input type="checkbox"/>	<input type="checkbox"/>
P-15-15	Design Replacement Westville Road Bridge	<input type="checkbox"/>	<input type="checkbox"/>
P-15-16	Replacement of Cable Department Playback/Message Board Server	<input type="checkbox"/>	<input type="checkbox"/>
P-15-17	Professional Banking and Brokerage Assistance	<input type="checkbox"/>	<input type="checkbox"/>
P-15-18	Rail Study Special Meeting	<input type="checkbox"/>	<input type="checkbox"/>
P-15-19	Office Manager for Fire Department	<input type="checkbox"/>	<input type="checkbox"/>
P-15-20	Collective Bargaining Agreement(Town Unit)	<input type="checkbox"/>	<input type="checkbox"/>
P-15-21	Citizens Petition	<input type="checkbox"/>	<input type="checkbox"/>



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



MS-7

2014 MS7

BUDGET OF THE TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF: PLAISTOW

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2015 to December 31, 2015

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): _____

BUDGET COMMITTEE

Please sign in ink.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)230-5090

MS-7
Rev. 12/11



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



Budget - Town of PLAISTOW FY 2015

MS-7

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
GENERAL GOVERNMENT								
4130-4139	Executive		\$ 292,894	\$ 300,183	\$ 293,148		\$ 293,148	
4140-4149	Election, Reg. & Vital Statistics		\$ 118,178	\$ 115,116	\$ 116,681		\$ 116,681	
4150-4151	Financial Administration		\$ 300,801	\$ 302,597	\$ 316,659		\$ 316,659	
4152	Revaluation of Property						\$ -	
4153	Legal Expense		\$ 40,000	\$ 34,193	\$ 50,000		\$ 50,000	
4155-4159	Personnel Administration		\$ 1,709,823	\$ 1,671,719	\$ 1,789,471		\$ 1,789,471	
4191-4193	Planning & Zoning		\$ 92,014	\$ 87,646	\$ 91,956		\$ 91,956	
4194	General Government Buildings		\$ 179,305	\$ 188,494	\$ 177,260		\$ 177,260	
4195	Cemeteries						\$ -	
4196	Insurance		\$ 83,000	\$ 60,869	\$ 63,000		\$ 63,000	
4197	Advertising & Regional Assoc.		\$ 25,771	\$ 26,013	\$ 25,771		\$ 25,771	
4199	Other General Government		\$ 33,311	\$ 41,941	\$ 33,833		\$ 33,833	
PUBLIC SAFETY								
4210-4214	Police		\$ 1,849,736	\$ 1,809,953	\$ 1,941,054		\$ 1,941,054	
4215-4219	Ambulance						\$ -	
4220-4229	Fire		\$ 537,836	\$ 493,984	\$ 562,606		\$ 562,606	
4240-4249	Building Inspection		\$ 114,582	\$ 117,677	\$ 114,347		\$ 114,347	
4290-4298	Emergency Management		\$ 23,994	\$ 21,688	\$ 26,050		\$ 26,050	
4299	Other (Including Communications)							
AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations							
HIGHWAYS & STREETS								
4311	Administration		\$ 287,361	\$ 289,548	\$ 286,486		\$ 286,486	
4312	Highways & Streets		\$ 558,300	\$ 370,899	\$ 558,600		\$ 558,600	
4313	Bridges							



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



Budget - Town of PLAISTOW _____ FY 2015

MS-7

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensnung Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensnung Fiscal Year (Not Recommended)	BUDGET COMM. APPROPRIATIONS Ensnung Fiscal Year (Recommended)	BUDGET COMM. APPROPRIATIONS Ensnung Fiscal Year (Not Recommended)
HIGHWAYS & STREETS (cont.)								
4316	Street Lighting		\$ 97,000	\$ 87,873	\$ 97,000		\$ 97,000	
4319	Other							
SANITATION								
4321	Administration							
4323	Solid Waste Collection		\$ 515,000	\$ 484,212	\$ 515,000		\$ 515,000	
4324	Solid Waste Disposal							
4325	Solid Waste Clean-up		\$ 47,000	\$ 69,184	\$ 47,000		\$ 47,000	
4326-4329	Sewage Coll. & Disposal & Other							
WATER DISTRIBUTION & TREATMENT								
4331	Administration							
4332	Water Services		\$ 45,505	\$ 33,896	\$ 43,105		\$ 43,105	
4335-4339	Water Treatment, Conserv. & Other							
ELECTRIC								
4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
HEALTH/WELFARE								
4411	Administration		\$ 79,542	\$ 72,670	\$ 80,167		\$ 80,167	
4414	Pest Control							
4415-4419	Health Agencies & Hosp. & Other		\$ 59,482	\$ 59,437	\$ 60,082		\$ 60,082	
4441-4442	Administration & Direct Assist.		\$ 33,090	\$ 26,582	\$ 33,090		\$ 33,090	
4444	Intergovernmental Welfare Payemnts							
4445-4449	Vendor Payments & Other							



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



Budget - Town of PLAISTOW FY 2015

MS-7

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
CULTURE & RECREATION								
4520-4529	Parks & Recreation		\$ 211,382	\$ 179,803	\$ 215,199		\$ 215,199	
4550-4559	Library		\$ 511,282	\$ 497,077	\$ 542,643		\$ 542,643	
4583	Patriotic Purposes		\$ 1,000	\$ 117	\$ 1,000		\$ 1,000	
4589	Other Culture & Recreation		\$ 26,619	\$ 30,978	\$ 26,619		\$ 26,619	
CONSERVATION								
4611-4612	Admin. & Purch. of Nat. Resources		\$ 9,690	\$ 2,134	\$ 9,680		\$ 9,680	
4619	Other Conservation							
4631-4632	Redevelopment and Housing							
4651-4659	Economic Development							
DEBT SERVICE								
4711	Princ.- Long Term Bonds & Notes							
4721	Interest-Long Term Bonds & Notes							
4723	Int. on Tax Anticipation Notes		\$ 1		\$ 1		\$ 1	
4790-4799	Other Debt Service							
CAPITAL OUTLAY								
4901	Land							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Bldgs.							
OPERATING TRANSFERS OUT								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	- Sewer							
	- Water							



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



MS-7

Budget - Town of PLAISTOW FY 2015

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
OPERATING TRANSFERS OUT (cont.)								
	- Electric							
	- Airport							
4918	To Nonexpendable Trust Funds							
4919	To Fiduciary Funds							
OPERATING BUDGET TOTAL			\$ 7,883,499	\$ 7,476,483	\$ 8,117,508		\$ 8,117,508	



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



MS-7

Budget - Town of PLAISTOW FY 2015****SPECIAL WARRANT ARTICLES****

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year	
					(Recommended)	(Not Recommended)	(Recommended)	(Not Recommended)
	Public Safety Complex Expansion	3			\$ 11,000,000		\$ 11,000,000	
	Highway Dept Capital Reserve	4			\$ 73,000		\$ 73,000	
	Fire Dept Capital Reserve	5			\$ 105,000		\$ 105,000	
	Building Systems Capital Reserve	6			\$ 6,232		\$ 6,232	
	Fire Suppression System & Pump House	7			\$ 125,000		\$ 125,000	
	Conservation fund Deposit	8			\$ 10,000		\$ 10,000	
	Recreation Plan Capital Reserve	9			\$ 50,000		\$ 50,000	
	Fire Dept SCBA Capital Reserve	11			\$ 33,400		\$ 33,400	
	Communications Radio Dispatch Capital Res	12			\$ 50,000		\$ 50,000	
	Design/Replacement Westville Road Bridge	15			\$ 140,000		\$ 140,000	
SPECIAL ARTICLES RECOMMENDED					\$ 11,592,632.00		\$ 11,592,632.00	

"Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements, leases or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7	8	9
					INDIVIDUAL WARRANT ARTICLES			
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#						
							(Not Recommended)	
	Hwy Dept Dump Truck	10			\$ 160,000		\$ 160,000	
	Public Safety Complex Heating/Cooling	13			\$ 15,000		\$ 15,000	
	Building Dept Inspections Truck	14			\$ 27,000		\$ 27,000	
	Cable Dept Playback/message Board Server	16			\$ 40,000		\$ 40,000	
	Special Town Meeting	17			\$ 3,000		\$ 3,000	
	Fire Dept Office Manager	18			\$ 49,798		\$ 49,798	
	CBA	20			\$ 7,910		\$ 7,910	
INDIVIDUAL ARTICLES RECOMMENDED					\$ 302,708		\$ 302,708	



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



MS-7

Budget - Town of PLAISTOW FY 2015

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
TAXES					
3120	Land Use Change Taxes - General Fund				
3180	Resident Taxes				
3185	Timber Taxes				
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		\$146,277.00	\$150,000.00	\$150,000.00
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)				
LICENSES, PERMITS & FEES					
3210	Business Licenses & Permits		\$12,124.00		
3220	Motor Vehicle Permit Fees		\$1,391,447.00	\$1,400,000.00	\$1,400,000.00
3230	Building Permits		\$161,822.00	\$160,000.00	\$160,000.00
3290	Other Licenses, Permits & Fees		\$76,341.00	\$75,000.00	\$75,000.00
3311-3319	FROM FEDERAL GOVERNMENT		\$81,800.00	\$35,000.00	\$35,000.00
FROM STATE					
3351	Shared Revenues				
3352	Meals & Rooms Tax Distribution		\$364,619.00	\$364,619.00	\$364,619.00
3353	Highway Block Grant		\$131,018.00	\$131,018.00	\$131,018.00
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		\$63,616.00	\$48,440.00	\$48,440.00
3379	FROM OTHER GOVERNMENTS		\$66,868.00	\$67,000.00	\$67,000.00
CHARGES FOR SERVICES					
3401-3406	Income from Departments		\$91,726.00	\$90,000.00	\$90,000.00
3409	Other Charges				
MISCELLANEOUS REVENUES					
3501	Sale of Municipal Property				
3502	Interest on Investments		\$5,478.00	\$5,000.00	\$5,000.00
3503-3509	Other		\$570,610.00	\$545,000.00	\$545,000.00
INTERFUND OPERATING TRANSFERS IN					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



MS-7

Budget - Town of PLAISTOW FY 2015

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
INTERFUND OPERATING TRANSFERS IN (cont.)					
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds		\$35,000.00	\$160,000.00	\$160,000.00
3916	From Trust & Fiduciary Funds				
3917	Transfers from Conservation Funds				
OTHER FINANCING SOURCES					
3934	Proc. from Long Term Bonds & Notes			\$11,000,000.00	\$11,000,000.00
	Amounts Voted From Fund Balance		\$88,400.00		
	Estimated Fund Balance to Reduce Taxes		\$750,000.00		
TOTAL ESTIMATED REVENUE & CREDITS			\$4,037,146.00	\$14,231,077.00	\$14,231,077.00

****BUDGET SUMMARY****

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	\$ 7,883,499.00	\$ 8,117,508.00	\$ 8,117,508.00
Special Warrant Articles Recommended (from pg. 6)	\$ 474,519.00	\$ 11,592,632.00	\$ 11,592,632.00
Individual Warrant Articles Recommended (from pg. 6)	\$ 300,945.00	\$ 302,708.00	\$ 302,708.00
TOTAL Appropriations Recommended	\$ 8,658,963.00	\$ 20,012,848.00	\$ 20,012,848.00
Less: Amount of Estimated Revenues & Credits (from above)	\$ 4,037,146.00	\$ 14,231,077.00	\$ 14,231,077.00
Estimated Amount of Taxes to be Raised	\$ 4,621,817.00	\$ 5,781,771.00	\$ 5,781,771.00

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: 870,869.66
(See Supplemental Schedule With 10% Calculation)



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP

PROBLEM/QUESTION

CONTACT

PHONE NUMBER

STATE WIDE QUESTIONS AND EMERGENCY HOTLINE SUPPORTED BY GRANITE UNITED WAY
For referral agency for many circumstances and resources
Community Health & Human Svc ***www.211nh.org*** **2-1-1**

AIDS Hotline	Aids Response Seacoast	1-603-433-5377
Alcoholics Anonymous	AA	1-603-622-6967
	AL-ANON	1-603-645-9518
	Tools and resources	
	Drug/Alcohol Addiction Hotline	1-603-893-5201
American Red Cross	Disaster Services	1-603-624-4307
Animal Problems	Plaistow Animal Control Officer	1-603-382-1200
Assessments	Plaistow Assessing Department	1-603-382-8469 X11
Auto & Boat Registration	Plaistow Town Clerk	1-603-382-8129 X16
Battered Women Shelter	A Safe Place	1-800-852-3388
Birth Certificates	Plaistow Town Clerk	1-603-382-8129 X16
Blind, NH Association for	Sight Center	1-800-464-3075
Building Permits	Plaistow Building Department	1-603-382-1191 X20
Burning Permits	Plaistow Fire Department	1-603-382-5012
Cell Phones	Safelink Phones for those eligible	1-800-723-3546
Cemetery	Plaistow Town Hall	1-603-382-5200 X10
Chamber of Commerce	Plaistow Area Commerce Exchange	1-603-382-3634
Child Abuse	Child Abuse & Neglect Hotline	1-800-894-5533
Child Advocacy (CASA)	Court Appointed Child Advocate	1-800-626-0622
Child Care	Rockingham County Childcare Info.	1-800-310-8333
Child & Family Services	Child & Family Services	1-800-640-6486
Child Medical Coverage	Well Sense	1-877-492-6965
Conservation Commission	Plaistow Town Hall	1-603-382-5200 X10
Consumer Complaint	NH Better Business Bureau	1-603-228-3789
Death Certificate	Plaistow Town Clerk	1-603-382-8129 X16
Department of Health and	Human Services (DHHS)	1-800-852-3345
Department Child Youth	DCYF	1-603-271-6202
Department of Labor	NH DOL	1-800-272-4353
Disabilities Rights Commission	Advocacy and Protection	1-603-228-0432
Disaster Relief	American Red Cross	1-603-624-4307
District Court	Plaistow District Court	1-855-212-1234
Dog License	Plaistow Town Clerk	1-603-382-8129 X16
Driver's License	NH Dept. Motor Vehicles	1-603-271-2251
Easter Seals of NH	Services for disabled	1-800-870-8728
Elder Abuse Hotline	NH DHHS Abuse Hotline	1-603-271-7014
Elections	Plaistow Town Clerk	1-603-382-8129 X16
Electric, Emergency Grants	Rockingham Community Action	1-603-893-9172
Electrical Permit	Plaistow Building Department	1-603-382-1191 X20
EMERGENCY: Fire, Police & Ambulance		911



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP (Continued)

<u>PROBLEM/QUESTION</u>	<u>CONTACT</u>	<u>PHONE NUMBER</u>
Employment	Salem NH Works Office 29 South Broadway, Salem, NH 03079	1-603-893-9185
Employment (Salem Off)	www.WorkOpportunities.net	1-603-401-2504
Environment	NH State Dept. Environmental Services	1-603-271-3503
Family Services (Juvenile)	Family Mediation	1-603-362-9957
Fire Dept. (non-emergency)	FitzGerald Safety Complex	1-603-382-5012
Fish & Game	Fish & Game Club Office	1-603-382-3675
Fishing License	Walmart or Animal Control Officer	1-603-382-2839 or 1-603-382-6816
Food & Nutrition Assistance	WIC (pregnant & child under 5) CSFP (60 years and older)	1-800-256-9880 1-800-942-4321
Food Pantry	Holy Angels Parish	1-603-819-4949
Food Stamps	NH Dept. of Health & Human Services	1-800-852-3345 1-603-271-9700
Genealogical Information	Application on line @ Plaistow Town Clerk	<u>www.nheasy.nh.gov</u> 1-603-382-8129 X16
General Assistance	Human Services Department	1-603-382-8469 X11
Health Care	Lamprey Health Care Community Health Services	1-603-659-2494 1-603-425-2545
Health Officer	Plaistow Health Department	1-603-382-2494 X21
Heating / Fuel Assistance	Fuel Assistance 10/01 thru 4/30 Community Action Program	1-800-322-1073 1-603-893-9172
Home Budgeting	Consumer Credit Counseling/Green Path	1-800-327-6778
Home Care Service Agencies	Rockingham VNA	1-800-540-2981
Home Refinance/Repair	NH Direct Home Program	1-603-223-6035
Homeless	NH Coalition for Homeless	1-800-852-3388 1-800-852-3345X5142
Homeless	Emergency	211
Hospitals	Parkland, Derry NH Exeter Hospital	1-603-421-2220 1-800-439-3837
Housing	NH Housing Authority	1-800-640-7239 1-800-439-7247
Human Service Department	Plaistow Town Hall Help Line	1-603-382-5200 X11 1-800-852-3388
Human Rights Commission	HRC	1-603-271-2767
Humane Society	NH SPCA	1-603-772-2921
Hunting License	Walmart	1-603-382-2839
Landfill	Plaistow Highway Department	1-603-382-6771
Legal Assistance	Legal Advice & Referral Center	1-800-639-5290
Legal	www.nhlegalaid.org	1-603-224-3333



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



WHERE PLAISTOW RESIDENTS CAN CALL FOR HELP (Continued)

<u>PROBLEM/QUESTION</u>	<u>CONTACT</u>	<u>PHONE NUMBER</u>
Library	Plaistow Public Library	1-603-382-6011
Marriage License	Plaistow Town Clerk	1-603-382-8129 X16
Meals on Wheels	Vic Geary Center	1-603-382-5995
Medical: Health	NH Health Access Network	1-603-225-0900 x 3
	Families First	1-603-422-8208
	Well Sense Health Plan	1-877-492-6965
	Choosewellsense.org	
Mental Health	Center for Life Management	1-603-893-3548
Mortgage	Homeowners Hope Hotline	1-888-995-4673
Notary	Plaistow Town Hall	1-603-382-5200 X10
Off Road Vehicle Registration	Plaistow Power Sports	1-603-612-1000
Parenting Problems	Parents Anonymous	1-800-750-4494
	Planned Parenthood	1-603-772-9315
Passport	Federal Building	1-800-443-5847
Planning Board	Plaistow Planning Office	1-603-382-7371 X14
Plumbing Permit	Plaistow Building Department	1-603-382-1191 X20
Poison Control Center	Poison	1-800-562-8236
Police Station (non-emergency)	FitzGerald Safety Complex	1-603-382-6816
Post Office	U.S. Post Office	1-603-382-8529
Prescriptions	NH Medication Bridge Program	1-800-852-3456
	Governors' Office Citizen Services	1-603-271-2121
Property Taxes	Plaistow Tax Collector	1-603-382-8611 X17
Recreation & Parks	Plaistow Recreation Department	1-603-382-5200 X18
Recycling & Curbside Removal	JRM Hauling	1-800-323-4285
Red Cross	Merrimack Valley Chapter	1-978-683-2465
Roads & Streets	Plaistow Highway Department	1-603-382-6771
School Administration Unit	Timberlane Regional School District	1-603-382-6119
School –Elementary	Pollard Elementary School	1-603-382-7146
School – Middle	Timberlane Regional Middle School	1-603-382-7131
School – High	Timberlane Regional High School	1-603-382-6541
Secretary of State	Office of Secretary of State	1-603-271-3242
Senior Citizen Center	Vic Geary Center	1-603-382-5995
Senior Services	Elderly & Adult Services	1-603-579-9331
	Toll Free	1-800-949-0470
	SERVICE LINK	1-866-634-9412
	SENIOR SUPPLEMENTAL FOOD	1-800-942-4321
Sexual Assault	Sexual Assault Support Serv. 24 hr.	1-603-436-4107
Social Security	Social Security Administration	1-866-964-4324
Suicide/ Emotional Crisis	Crisis Hotline	1-800-273-8255



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



<u>PROBLEM/QUESTION</u>	<u>CONTACT</u>	<u>PHONE NUMBER</u>
Superior Court	Rockingham Clerk of Courts	1-855-212-1234
Town Ordinances	Plaistow Code Enforcement Officer	1-603-382-1191 X20
Transportation	Granite State Independent Living	1-800-826-3700
	Retired Sr. Volunteer Program	1-603-436-4310
Transportation	Greater Salem Caregivers	1-603-898-2850
	Seacoast Chair Car Service, LLC(fee)	1-603-926-5801
	Lamprey Senior Transportation	1-800-582-7214
Unemployment Comp.	NH Dept. of Employment Security	1-603-893-9185
United Way	Resource for NH	1-603-625-6939
Veterans Services, NH State	Veterans Administration-NH	1-800-622-9230
Office of	VA- REGIONAL OFFICE	1-800-827-1000
Visiting Nurses	Rockingham VNA	1-603-772-2981
Volunteer New Hampshire	Volunteer Programs	1-800-780-8058
Voter Registration	Plaistow Town Clerk	1-603-382-8129 X16
Welfare	NH Dept. of Human Services	1-800-852-3345



Town of Plaistow, New Hampshire

2014 ANNUAL REPORT



A	A Tribute to Our Past: "Bottling in Plaistow"	6
	Appointed Officials, Board and Committee Members	11
	Arbor Day Contest Winners	155
	Assessor's Agent	119
B	Balance Sheet 2014	80
	Budget Versus Actuals 2014	79
	Budget Committee.....	131
	Building Maintenance Department.....	132
	Building Safety Department	133
C	Cable Advisory Committee/Cable Access Coordinator ...	135
	Cash Flow Graph 2014.....	81
	Capital Improvement Program Committee	137
	Capital Improvement Program Projects.....	139
	Cemetery Sexton.....	148
	Conflict of Interest Committee	149
	Conservation Commission.....	150
	Conservation Commission - Town Forest.....	153
	Current Use Description and Inventory	127
	Current Use Property List.....	128
D	Dedication: Rosemarie Bayak	2
E	Elder Affairs Committee	156
	Elected Officials, Board and Committee Members	9
	Emergency Management Department.....	157
	Emergency Assistance Card	161
	Employee Spotlight: Gayle Hamel	24
F	Family Mediation and Juvenile Services.....	162
	Finance Director	164
	Financial Report of the Tax Collector	69
	Financial Report of the Town Clerk	72
	Financial Report of the Town Treasurer.....	73
	Financial Report of the Trustees of the Trust Funds.....	74
	Financial Report of the Library Trustees	75
	Fire Department.....	165
	Fire/Rescue Vehicle & Apparatus Replacement Plan.....	167
	Forest Fire Warden and State Forest Ranger	168
G	Grants and Donations Received.....	77
	Government Officials	16
H	Hazardous Materials Mutual Aid District of Southeastern N.H.....	170
	Health Department.....	173
	Highway Department.....	175
	Highway Equipment Replacement Plan	177
	Highway Safety Committee	178
	Historical Society.....	180
	Human Service Agencies	184
	Human Services Department.....	182
I	Impact Fees Definitions and 2014 Fee Schedule.....	78
	Independent Auditor's Report.....	85
J	Joint Loss Committee	185
L	Library.....	186
M	Meeting Minutes and Election Results of the February 1, 2014 Deliberative Session.....	33
	Meeting Minutes and Election Results of the March 10, 2014 Town Meeting.....	52
	Mosquito Control	189
	MS-7 (Budget for Town of Plaistow 2015)	249
O	Old Home Day Committee and Financial Report.....	190
P	Plaistow Area Transit Advisory Committee.....	192
	Plaistow First Committee	194
	Planning Board	196
	Planning Department and Notice to Property Owners Required by RSA674:39aa	198
	Police Department (with Animal Control)	199
	Previous Town Report Dedications.....	4
	Public Safety Complex Building Committee.....	203
R	Recreation Department.....	204
	Recycling "Go-Green Committee"	206
	Report of Congresswoman Carol Shea-Porter, 1st District	17
	Report of State Representative Norman L. Major.....	19
	Report of State Senator Chuck Morse	18
	Report of the Board of Selectmen.....	25
	Report of the Town Manager	28
	Rockingham County Conservation District	207
	Rockingham Planning Commission	210
S	Stormwater Task Force Committee	213
	Supervisors of the Checklist	215
T	Table of Contents	i
	Tax Collector	216
	Tax Rate Analysis	83
	Tax Rate Calculation 2014	82
	Theme "Plaistow is"	1
	Tribute to Stephen Savage.....	5
	Town Clerk	218
	Town Clerk and Vital Statistics	219
	Town Debt Report	84
	Town Employees 2014.....	22
	Town of Plaistow Organizational Chart.....	21
	Town Owned Property List	129
	Town Warrant 2015	233
	Trustees of the Trust Fund.....	224
V	Veteran's Report	225
	Voter's Notes	247
W	Water Department	227
	Where to Call for Help.....	257
Z	Zoning Board of Adjustment	229

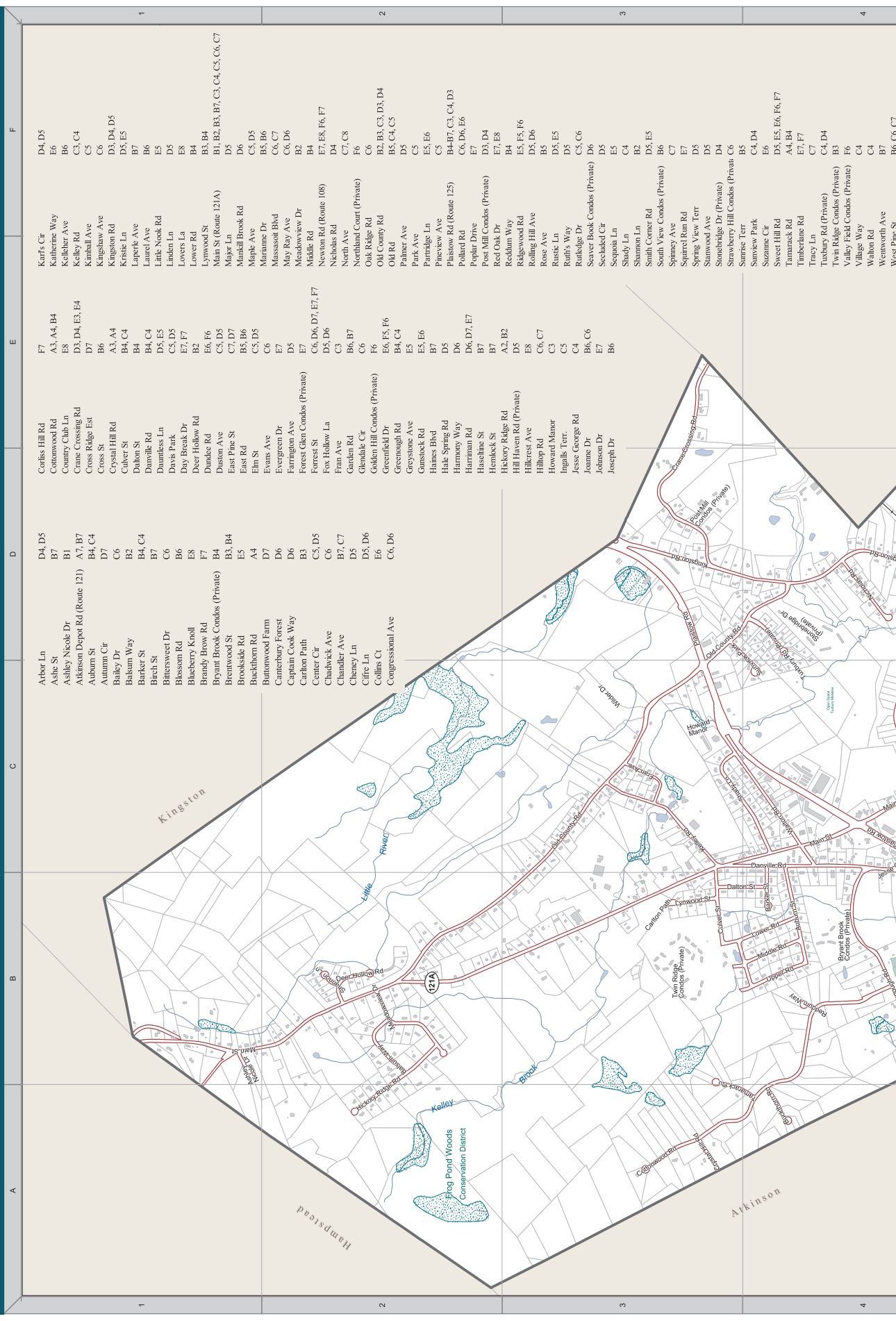


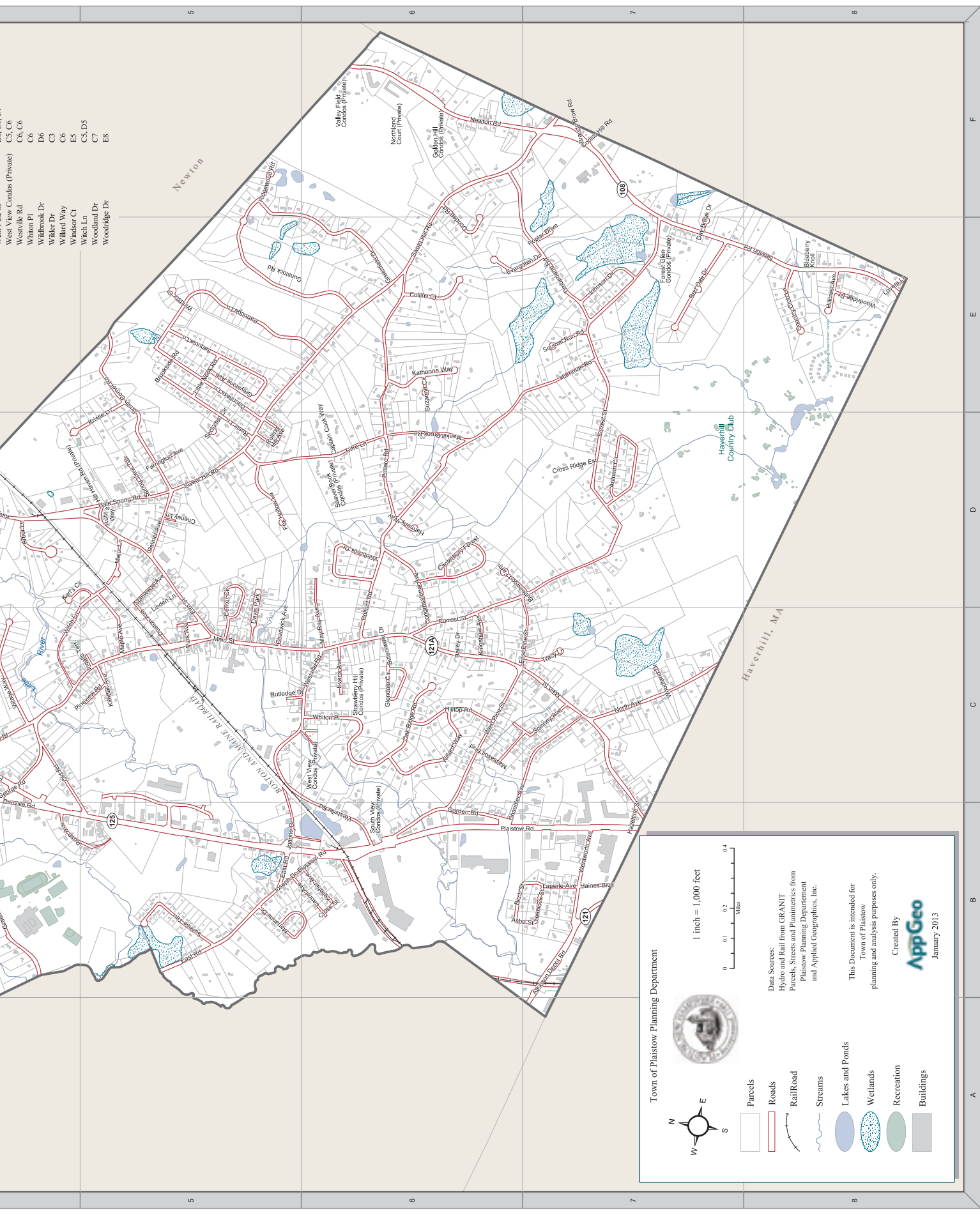




TOWN OF PLAISTOW, NEW HAMPSHIRE



Street Map with Index






West View Condoms (Private)
Westview Rd
Whitson Pl
Willbrook Dr
Willard Dr
Willard Way
Windsor Ct
Winch Ln
Woodland Dr
Woodridge Dr

Town of Plaistow Planning Department



1 inch = 1,000 feet




Legend

- Parcels
- Roads
- Rail Road
- Streams
- Lakes and Ponds
- Wetlands
- Recreation
- Buildings

Data Sources:
Hydro and Rail from GRANIT
Parcels, Streets and Planimetrics from
Plaistow Planning Department
and Applied Geographics, Inc.

This Document is intended for
Town of Plaistow
planning and analysis purposes only.

Created By

January 2013

New Hampshire
Department of Environmental Services
DRINKING WATER RESOURCES MAP

Legend

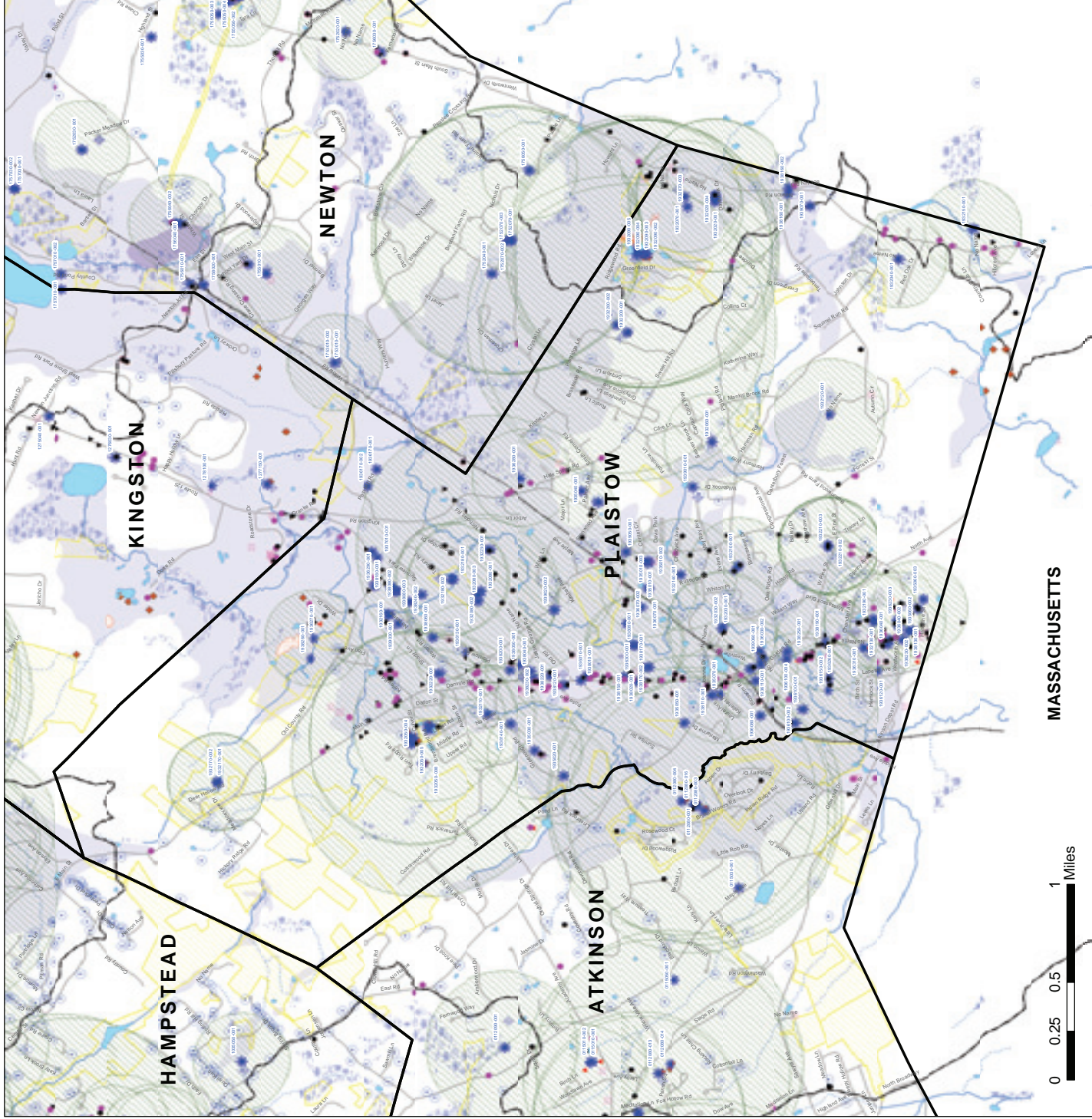
- Source Water Hazard Inventory Site
- ▨ Source Water Hazard Inventory Area
- ▨ Aboveground Storage Tank Facility
- ▨ Underground Storage Tank Facility
- RCRA Hazardous Waste Generator
- Automobile Salvage Yard Facility
- ▲ Point/ Non-Point Potential Pollution
- ▨ Point/ Non-Point Potential Pollution
- ▼ Local PCS Inventory
- NPDES Discharge
- Public Water Supply Sources
- PWS Facilities/ Pump House
- Water Well Inventory
- Registered Water Users
- Watershed Boundary
- ▨ Wellhead Protection Areas (Other)
- ▨ Wellhead Protection Areas (NW2)
- ▨ Conservation/Public Land
- ▨ Lakes/Ponds
- ▨ Lake or Pond
- ▨ Marsh or Wetland
- Rivers/Streams
- Intermittent Streams
- Railroad
- Roads (NHDOT)
- ▨ Town Boundaries
- ▨ Stratified Drift Aquifer
(Transmissivity $1\text{z}/\text{day}$)
- 0 - 2000
- 2001 - 4000
- 4001 - 8000



Note:

1. Water Hazard Inventory and Aboveground Storage Tank Inventory. Updated Monthly. Includes known and potential source of contamination data layers as maintained by the NHDES WSEB and are part of an ongoing inventory.
2. Resource Conservation and Recovery Act (RCRA) Registered hazardous waste facilities. Updated quarterly.
3. Registered Automobile Salvage Yard Inventory. Updated quarterly.
4. Local inventory sites self-reported through Water program or located by DES staff.
5. NPDES (National Pollutant Discharge Elimination System) outfall sites. Updated quarterly.
6. Hazardous Waste Areas (RCRA) include areas where hazardous waste has contaminated the groundwater.
7. Registered Water Users (more than 20,000 gallons per day) maintained by the NHDES Water Division.
8. Aboveground Storage Tank and Public Water Supply data developed and maintained by the NHDES Water Division, Water Supply Engineering Bureau.
9. Potential Areas of Concern - portion of the watershed in which land uses are likely to contribute to water quality degradation.
10. Stratified Drift Aquifer from USGS.
11. Hydrogeologic Areas of Concern - portion of the watershed in which land uses are likely to contribute to water quality degradation.
12. Hydrogeologic, topographic and political boundaries from USGS 1:250,000 scale data.

The coverages presented are under constant revision as new data or facilities are added. The coverages are for informational purposes only and are not intended to be used for legal purposes. The coverages are for informational purposes only and are not intended to be used for legal purposes.



PLAISTOW IS...265!

