



## Town of Plaistow 2001 Annual Report



## SAFETY COMPLEX PERSONNEL

### POLICE DEPARTMENT

Stephen C. Savage	<i>Police Chief</i>
Kathlenn Jones	<i>Lieutenant</i>
Scott Anderson	<i>Sergeant</i>
Patrick Caggiano	<i>Sergeant</i>
Thomas Hawthorne	<i>Sergeant</i>
Michael Beauchesne	<i>Officer</i>
Valquerio, Eiro, Jr.	<i>Officer</i>
Rebecca Coran	<i>Officer</i>
Dorothy Cronin	<i>Officer</i>
Joan Marsilia	<i>Officer</i>
Glenn Miller	<i>Detective</i>
Bret Morgan	<i>Officer</i>
Alec Porter	<i>K-9 Officer</i>
George Wickson	<i>Officer</i>
Nicholas Fiset	<i>Part-time Officer</i>
Kristian Hanley	<i>Part-time Officer</i>
George Lorden	<i>Part-time Officer</i>
Scott Roy	<i>Part-time Officer</i>
Patrick Shiovone	<i>Part-time Officer</i>
Gilbert Brasil	<i>Crossing Guard</i>
Margo Collins	<i>Matron</i>
Vanessa Underwood	<i>Victim Witness Adv.</i>
Paula Brown	<i>Executive Secretary</i>
Nancy Hetherington	<i>Secretary</i>

### COMMUNICATIONS

Lucia Theberge	<i>Dispatch Supervisor</i>
Joel Albair	<i>Dispatcher</i>
Cherie Chevalier	<i>Dispatcher</i>
Jennifer Perkins	<i>Dispatcher</i>
Debra Clark	<i>Part-time Dispatcher</i>
Deana Tetreault	<i>Part-time Dispatcher</i>
Scott LaFrance	<i>Part-time Dispatcher</i>

### FIRE DEPARTMENT

John McArdle	<i>Fire Chief-EMT</i>
Richard Colcord	<i>Deputy Chief-EMT</i>
Jon Lovett	<i>Captain-EMT-Paramedic</i>
Michael Borges	<i>Captain-EMT Intermediate</i>
David Sargent	<i>Lieutenant</i>
Michael Kennedy	<i>Lieutenant-EMT</i>
Robert Agenta	<i>Firefighter-EMT</i>
Anthony Alvino	<i>Firefighter</i>
Jeanette Borges	<i>Firefighter-EMT Intermediate</i>
Cycle Bushong	<i>Firefighter</i>
Gary Carbonneau	<i>Firefighter-EMT</i>
Robert Chooljian	<i>Firefighter</i>
J. Decosta	<i>Firefighter</i>
Bruce Gusler, Sr.	<i>Firefighter</i>
Bruce Gusler, Jr.	<i>Firefighter</i>
Jay Guzofski	<i>Firefighter-EMT</i>
Don Hutchinson	<i>Firefighter-EMT</i>
Richard Johnson	<i>Firefighter</i>
Jay Judson, III	<i>Firefighter-EMT</i>
Glenn Keenan	<i>Firefighter-EMT-Paramedic</i>
Robert K. Lang, Jr.	<i>Firefighter-EMT</i>
Paul McKendry	<i>Firefighter-EMT</i>
Ernest Morin	<i>Firefighter-EMT</i>
Gardiner Owen	<i>Firefighter-EMT</i>
George A. Peabody	<i>Firefighter</i>
Donald Petzold	<i>Firefighter-EMT</i>
Chris Poliquin	<i>Firefighter-EMT</i>
Daniel Poliquin	<i>Firefighter-EMT</i>
Chad Putney	<i>Firefighter-EMT Intermediate</i>
William Scully	<i>Firefighter-EMT</i>
John Sproul	<i>Firefighter-EMT</i>
Scott Sullivan	<i>Firefighter</i>
Martin Tavitian	<i>Firefighter-EMT</i>
John Ventura	<i>Firefighter</i>
John Wood	<i>Firefighter</i>
Rev. Louis Drew	<i>Chaplain</i>



***FIRE CHIEF DONALD PETZOLD***

Don Petzold joined the Plaistow Fire Department in the spring of 1974. Within 2 years he was elected to the Board of Fire Engineers and remained an officer through the end of his career, rising to the rank of Fire Chief in October 1987. He remained the Chief until his retirement earlier this year.

Don became one of the first Emergency Medical Technicians in the town, heading the formation of our Rescue Squad. In addition, he was intimately involved with the development of Emergency Management System protocols in the Merrimac Valley.

Along with several other members of the community, Don was a key component in getting a new Safety Complex built in the town. It took 2 – 3 years of deliberation at Town Meeting, but it finally got passed and by, late 1985, the building began to take shape. Don spent many hours on the jobsite checking the progress and making changes to ensure the building met the needs of the town. He worked closely with former Fire Chief John FitzGerald to ensure the building would be ready according to schedule and a new engine was properly specified and made ready for delivery. Shortly after the department occupied the building, Chief FitzGerald passed away, the new truck was delivered and Don became the part-time Chief.

He has seen numerous fires spanning the 27 years of service, from relatively simple brush fires to major structures. Of the most notable fires were the Ashmont Electronics Building, 3 Gables Complex and the Bridal Shop. Each of these posed significant challenges to even the most seasoned firefighter.

In 1990, the Town approved hiring a full-time Fire Chief. Don was the logical choice and maintained that position until he retired in 2001. For the first 10 years, he was the only person “on-duty” during the day. With the assistance of the call firefighters, he answered the alarms, conducted inspections, maintained records and kept the department operating while the call volume constantly increased. With one exception, each year’s calls exceeded the previous. It was this increase in volume that made Don realize it was time to add more staff to cover the busiest time of day (and the time when the fewest members were available). The Town authorized the hiring of 2 full-time firefighters in 2000. They were brought on board in September of 2000.

In addition to holding the position of Fire Chief, Don was the Town’s Water Superintendent for many years. He was instrumental in seeing the expansion of the fire suppression system along Route 125 to the Shaw’s Plaza. This was a significant improvement to the existing system as it provided needed hydrants along the largest commercial district in the town.

While his “on-duty” accomplishments were significant enough, Don was very active as a member of the Firemen’s Association. His involvement in a number of projects over the years would fill another page. Most notable in recent times was the design and construction of an oversized 2-bay garage behind the safety complex to store (as a minimum) the 2 antiques owned by the town. Don was architect, engineer and construction superintendent for the project.

## DEDICATION OF THE TOWN OF PLAISTOW ANNUAL REPORT

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In his retirement, Don has not separated himself from service to the community. He continues as a call firefighter, answering the alarms and helping around the fire station.

Few people realize how much time Chief Petzold has given to the community. He rarely publicized his activities, nor did he seek compensation for the many hours he spent on his own at the station working on the little things that needed to get done to keep the department on track. His personal sacrifices will never be known, except to those who really knew him. For those sacrifices, all we can say is 'Thank You'





## IN MEMORIAM

This page is dedicated to the memory of those Plaistow Residents who passed away during the year 2001. They have served the Town of Plaistow in an elected, appointed or volunteer capacity.

*Robert S. Blair*

1927 - 2001

WW II, Navy Fireman  
Plaistow Police Department

*Vivian I. Crockett*

1903 - 2001

Plaistow Public Librarian

*Kenneth G. Crowell*

1950 - 2001

Plaistow Road Agent

## IN REMEMBRANCE OF SEPTEMBER 11, 2001

*Fire Chief John H. McArdle & Police Chief Stephen C. Savage*



The world has changed. As a nation and a community, we have endured the effects of the tragedies inflicted upon us on September 11, 2001. We have been touched by the senseless loss of friends and family, as well as the loss of our national innocence.

We lost a member of our community family. We remember Carol Flyzik as a loving and caring person. She was committed to helping others to better their lives through advancing technologies in the medical field. She was taken from us while pursuing that work, yet we can't allow her spirit or enthusiasm for life to be taken from us. We must remember what she, and all those lost on that infamous day, represented. Their lives, their work, their heritage, their heroism. These things represent what makes America, and this community, what we are.

We are a free people. With that freedom comes the responsibility to guard those freedoms and preserve the way of life we have forged for ourselves. In the aftermath of September 11, 2001, a renewal of our patriotic spirit has emerged. Determined to turn those tragic events into improving our society, we have witnessed how strong the human spirit truly is. It is that spirit that will maintain this country and this community on our course to ensure the freedoms we treasure will not be compromised.



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### **WARRANT**

### **CREDITS**





## **GOVERNMENT OFFICIALS AND LOCAL REPRESENTATIVES**

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### **GOVERNER**

***The Honorable C. Jeanne Shaheen***

107 North Main Street  
Room 208-214  
Concord, NH 03301  
Tel. (603) 271-2121

### **EXECUTIVE COUNCILOR**

***The Honorable Ruth L. Griffin***

107 North Main Street  
Room 208-214  
Concord, NH 03301  
Tel. (603) 271-3632

### ***U.S. Senator Judd Gregg***

29 Russel Senate Office Building  
Washington, DC 20510  
Tel: (202) 224-3324 Fax: (202) 224-4952  
Email: [mailbox@gregg.senate.gov](mailto:mailbox@gregg.senate.gov)  
Web: [www.senate.gov/~gregg](http://www.senate.gov/~gregg)  
NH Tel: 225-7115 (Concord)  
662-7979 (Manchester)  
431-2171 (Portsmouth) 752-2604 (Berlin)

### ***U.S. Senator Robert C. Smith***

307 Dirkson Senate Office Building  
Washington, DC 20510  
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Email: [opinion@smith.senate.gov](mailto:opinion@smith.senate.gov)  
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NH Tel: 634-5000 (Manchester)  
433-1667 (Portsmouth)  
752-2600 (Berlin) 228-0453 (Concord)

### ***U.S. Representative John E. Sununu***

1229 Longworth House Office Building  
Washington, DC 20515  
Tel: (202) 225-5456 Fax: (202) 225-5822  
Email: [Rep.Sununu@mail.house.gov](mailto:Rep.Sununu@mail.house.gov)  
Web: [www.house.gov/sununu](http://www.house.gov/sununu)  
NH Tel: 641-0536 (Manchester)

### ***U.S. Representative Charles Bass***

218 Cannon House Office Building  
Washington, DC 20515  
Tel: (202) 225-5206 Fax: (202) 225-2946  
Email: [cbass@hr.house.gov](mailto:cbass@hr.house.gov)  
Web: [www.house.gov/bass](http://www.house.gov/bass)  
NH Tel: 226-0249 (Concord)  
889-8772 (Nashua) 444-1271 (Littleton)

## **NEW HAMPSHIRE GENERAL COURT**

### **STATE SENATE**

***Senator Russel E. Prescott***

8 Farm Road  
Kingston, NH 03843  
Tel: 642-4243

### **REPRESENTATIVES**

***Honorable Norman L. Major***

12 Kingston Road  
Plaistow, NH 03865  
Tel: 382-5429  
Email: [nlm@mediaone.net](mailto:nlm@mediaone.net)

***Honorable Marie Rabideau***

54 Forrest Street  
Plaistow, NH 03865  
Tel: 382-3815

***Vivian Clark***

Hampstead

***Kevin R. Camm***

Atkinson

## **COUNTY COMMISSIONER**

***Katherin K. Pratt***

679-9351

# **TOWN OF PLAISTOW OFFICIALS & APPOINTED PERSONNEL**



## **BOARD OF SELECTMEN**

Merilyn P. Senter, Chairman 2002

Carlene E. Sarty, Vice Chairman 2003

Robert J. Gray 2003

Charles L. Blinn, Jr. 2004

John A. Sherman 2004

## **ELECTED OFFICIALS**

Moderator

Tax Collector

Town Clerk

Treasurer

Barry A. Sargent 2002

Rosemarie L. Bayek 2003

Barbara E. Tavitian 2004

Bernadine A. FitzGerald 2004

## **AUDITORS**

Susan Drew 2002

Thomas Vinci 2002

## **CABLE COMMITTEE**

Henry Szmyt, Chairman 2003

Diane Rothwell 2001

Davena Szmyt 2003

William Verge 2003

Carlene E. Sarty, Sel. Rep.

## **CAPITAL IMPROVEMENT COMMITTEE**

Timothy E. Moore, Chairman

Henry Szmyt, Vice Chairman

Charles L. Blinn, Jr., *Sel. Rep.*

Marilyn Davis

Bernadine FitzGerald

Leigh G. Komornick

Steve Ranlett

John A. Sherman

## **CEMETERY ADVISORY COMMITTEE**

Francis J. Berube

Bernadine Fitzgerald

Daniel Garlington

Vanda J. McSheehy

Herbert Reed

John F. Scruton, T.M.

## **CONFLICT OF INTEREST COMMITTEE**

Harry Birmingham

Therese Chouinard

Dennis Lupi

Ruth Santosuosso

Robert Zukas

## **CONSERVATION COMMISSION**

Timothy E. Moore, Chairman

Charles L. Blinn, Jr., *Sel. Rep.*

Lawrence W. Gil 2004

Rosemarie L. Bayek

B. Jill Senter, 2003

Gail Lafayette

## **BOARD OF FIRE ENGINEERS**

Richard A. Colcord, 1<sup>st</sup> Eng.

Michael F. Borges, 3<sup>rd</sup> Eng.

John D. Lovett, 2<sup>nd</sup> Eng.

David Sargent, 4<sup>th</sup> Eng.

## **TOWN OF PLAISTOW OFFICIALS & APPOINTED PERSONNEL**

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### **HIGHWAY SAFETY COMMITTEE**

Chief Stephen C. Savage, *Chairman*

Dan Garlington, *Vice Chairman*  
Merilyn P. Senter, *Sel. Rep.*  
David Hoyt

Dennis Marcotte  
Chief John McArdle  
David Walker, *R.P.C.*

### **HISTORICAL SOCIETY**

Bernadine FitzGerald  
Brenda Major  
Katherine Rell  
Anna Tozier

William C. Hubbard  
Nancy Marston  
Gladys Tozier  
Paul Homes

### **MUNICIPAL BUDGET COMMITTEE**

Martha Sumner, *Chairman 2002*

Kristen Lewis-Savage, *Vice Chairman 2003*  
Marilyn Davis *2003*  
Sue Drew *2004*  
Bernadine FitzGerald *2002*  
Richard Latham *2002*  
Brenda Major *2004* ,

Norman Marquis *2004*  
George Peabody *2003*  
Janis Penta *2004*  
John Sherman, *Sel. Rep.*  
Henry Szmyt *2003*  
Ernest E. Sheltry *2002*

### **PLANNING BOARD**

Timothy E. Moore, *Chairman 2002*

Steven Ranlett *2004*  
Brad Halliday *2004*  
Carlene E. Sarty, *Sel. Rep.*

David Hoyt *2003*  
Kymberlee Lawton, *Alt.*  
Merilyn P. Senter, *Sel. Alt.*

### **RECREATION COMMISSION**

Susan Sherman, *Chairman 2003*

Martha Sumner *2002*  
David Nye *2003*

Joseph D'Arezzo *2002*

### **SUPERVISOR OF THE CHECK LIST**

Nancy Jackman *2006*

Eleanor Peabody *2007*

Katherine Fitzpatrick *2002*

### **TRUSTEE OF PUBLIC LIBRARY**

Catherine Emmons, *Chairman 2004*

Scott Lane *2002*  
Catherine Willis *2003*  
Kathryn Morin *2002*

Bertha Hill, *resigned*  
Jennifer Kiarsis *2004*

### **TRUSTEE OF THE TRUST FUND**

Helen A. Hart, *Chairman 2004*

B. Jill Senter *2003*

Kenneth Thurston *2002*

### **ZONING BOARD OF ADJUSTMENT**

Lawrence Ordway, *Chairman 2004*

Barbara Burri *2003*  
Robert Leoffler *2002*  
Peter Bealo *2004*

Guy L. Sawyer *2002*  
Brian Vaughn, *Alt.*  
Norman Major, *Alt.*

# **TOWN OF PLAISTOW OFFICIALS & APPOINTED PERSONNEL**



## **TOWN OF PLAISTOW PERSONNEL**

### ***Administration***

Town Manager  
Selectmen's Executive Secretary  
Town Manager's Secretary  
Finance Director

John F. Scruton  
Ruth E. Jenne  
Nicole Strondak Carr  
Lorice Sadewicz

### ***Town Hall Departments***

Animal Control Officer  
Assessing Clerk  
Building Inspector / Code Enforcement  
Cemetery Sexton  
Deputy Tax Collector  
Deputy Town Clerk  
Electrical Inspector  
Health Officer  
Human Service Coordinator  
Inspection Secretary  
Parks & Recreation Director  
Planning Coordinator  
Plumbing Inspector  
Water Department  
ZBA Administrative Assistant

Donald Sargent  
Cathy Orff  
P. Michael Dorman  
Herbert Reed  
Selwa McLaughlin  
Maryellen Pelletier  
Ken Ray  
Dennise Horrocks  
Carrie Chooljian  
Darlene Voss  
Andrew Antczak  
Leigh Komornick  
Jeff Paridis  
Donald Sargent  
Darlene Voss

### ***Emergency Management***

Director  
Assistant

William T. Scully  
P. Michael Dorman

### ***Highway Department***

Highway Supervisor  
Highway Foreman  
Highway Laborer  
Highway Laborer

Daniel Garlington  
Glen Peabody  
Dana Rabito  
Aaron Shae

### ***Public Library***

Director  
Assistand Director  
Children's Librarian  
Circulation Librarian  
Staff  
Staff  
Staff  
Staff  
Staff

Laurie Houlihan  
Vacant  
LuAnn Blair  
Alexandra Holmes  
Marjorie Knowles  
Kristen Wicks  
Jason Stack  
Flo Rullo  
Erica Clarke

### ***Town Building Maintenance***

Building Maintenance Coordinator  
Janitor  
Janitor

David Bowles  
John Arahovites  
Mario Mejia

## REPORT OF THE BOARD OF SELECTMEN & TOWN MANAGER

*John F. Scruton, Town Manager*



The Board of Selectmen and Town Manager have worked to improve the Town in several areas, including personnel, infrastructure planning and administration.

### **Personnel:**

Merilyn Senter was selected by the Board to be the chairman and Carlene Sarty was selected to be vice-chairman. Charles (Buzzy) Blinn was re-elected to another three-year term. John Sherman was elected to fill the position previously held by Michael Emmons. Robert Gray is in the second year of his three-year term.

There were several major changes in personnel. John Scruton was hired as the Town Manager December 28, 2000. John holds a Masters in Public Administration and has served in Nashua, Goffstown and Farmington. This year the American Academy of Certified Public Managers awarded the George C. Aiken Award to John Scruton and the team of which he was a part. Don Petzold, the town's long-time full-time fire chief retired. After a thorough selection process, John McArdle was selected as the new Fire Chief. John McArdle had served the department since 1990 in a variety of responsible positions including most recently as Captain.

Laurice Sadewicz was appointed Finance Director. She brought her extensive private sector experience to the position. Planning Coordinator Ann Sharpe left for a similar position in another community. Leigh Kormonick was hired for this vacancy. Leigh holds a Masters degree in Planning and brought her experience from working for four New Hampshire regional planning commissions. Other employees hired this past year include Nicole Carr for the newly created position of secretary, Selwa McLaughlin as the Deputy Tax Collector, Aaron Shea as highway laborer, De-Anna Tetreault and Jennifer Perkins as dispatchers, Dorothy Cronin as a full time patrol officer and Dennise Horrocks as Health Officer.

The Town made substantial progress working on employee relationships. A one-year Collective Bargaining Agreement for the police bargaining unit was approved at a Special Town meeting in October that covers April 1, 2001 to March 31, 2002. The emphasis upon improving the tone of civic discourse and employee relationships resulted in greater harmony and an improvement in morale. The Town Manager did a survey of 10 area communities and developed a proposed salary structure that was accepted by the Board of Selectmen. The Board also reached agreement with the bargaining unit in the police department on a new three-year Collective Bargaining agreement covering April 1, 2002 through March 31, 2005, which will be presented to voters in 2002 for approval. Both of these will bring greater internal consistency and external competitiveness to the Town's compensation plan. The Manager developed a staffing plan that projected needs for all departments over the next five years. This takes into account the increasing demand for services created by the developing nature of our society, commercial and residential growth, and changes in legal requirements.

## **REPORT OF THE BOARD OF SELECTMEN & TOWN MANAGER**

*Continued*



### **Infrastructure Planning:**

The Board also concentrated this year upon planning of infrastructure needs for the next twenty years. The starting point was the Capital Improvements Plan, a comprehensive accounting of capital expenditure needs for the next six years. This year the time frame was lengthened to 20 years for gathering information on roads, waterlines, and major vehicle purchases. The Town Manager developed a thorough computer replacement plan for the Town Hall, eliminating the 486 and first generation Pentium hardware and the DOS based software.

The District Court moved from upstairs at Town Hall to the old library building in January. Town Hall offices were moved around to make optimum use of available office space and improve the delivery of services to the public. The voters will be asked in 2002 for funds to help conserve energy at the Town Hall by installing new windows and to bring the first floor into compliance with Federal requirements for handicap access. It is clear that maximum use of the space in Town Hall depends upon installation of an elevator and better utilization of the large meeting room upstairs. Currently the use is very limited because the second floor does not comply with Federal requirements of the Americans with Disabilities Act. Installing the elevator and optimum use of the space for meetings and offices is part of the Capital Improvements Plan for a future year.

One of the challenges for next year will be updating the Road Surface Management plan to better predict needs for road resurfacing and reconstruction. The Board also established a Safety Complex Long Range Planning Committee to look at space needs. The report indicated some immediate changes were needed and additional planning needs to be done. A result of this is a proposal on the warrant in 2002 to start collecting impact fees for the necessary future expansion of the Safety Complex. In 2002 funds are requested to make some temporary changes to help the Police and Fire Departments better utilize the space until this expansion can occur. Funds are also requested for an architect to develop a site plan to be sure there is adequate land area for future expansion and to start planning for future options.

### **Administration:**

The Town pursued and collected revenue that had not been collected from 1999 and 2000 including directly Cable and indirectly Department of Justice funds totaling over \$80,000. The Town Manager, Board of Selectmen, and Cable Committee worked with AT&T Broadband to obtain a new studio and fiber optic connection of the studio and Town Hall to the system, resolving some of the cable transmission problems.

One of the actions by the Board of Selectmen was pursuing a statistical update of assessment values. This was done to be as fair and accurate as possible in determining each person's tax liability. Some properties increased at a faster rate than others, resulting in some tax bills going up more than the average and some less than the average.

## REPORT OF THE BOARD OF SELECTMEN & TOWN MANAGER

*Continued*



The total amount of money raised by taxes for municipal purposes in 2001 was slightly less than the amount raised by taxes in 2000. This did not result in lower average tax bills because the school, county and state school amounts rose \$800,000. The Town not only raised less in taxes but also maintained a healthy fund balance in case an emergency arose.

The Town looks forward to 2002 with hardworking, dedicated, friendly professionals serving a community that is effectively and efficiently administered and which preserves and improves the investments that have been made in infrastructure. In conclusion, we want to thank all the volunteers and town employees who worked so hard to help make Plaistow such a great community in which to live.



## YEAR 2001 TOWN OF PLAISTOW WARRANT

*Minutes of the February 10, 2001, Deliberative Session*



The Deliberative Session was held at the Timberlane Middle School on February 10, 2001. The meeting started at 10:00am with approximately 33 people in attendance. The moderator opened the meeting with the Pledge of Allegiance.

The moderator read a list of names of non-voters to be voted on to allowed them to speak in this session. They were John Scruton, Town Manager, Daniel Garlington, Highway Supervisor, Sumner Kalman, Town Attorney, Kathy Crompton, Seacoast Health Net, Phil Grandmaison, So N. H. Services, and Bill Hart. So. N. H. Services.

A voice vote was taken and they were granted permission to speak.

The moderator stated that the Zoning Articles could not be amendment, where they're any questions?

The Zoning Articles will appear on the ballot as you see them.

**Article P-1.** To elect all necessary Town Officers for the ensuing year.

**Article P-2.** Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$4,348.079? Should this article be defeated, the operating budget shall be \$4,122,846 which is the same as last year, with certain adjustments required by previous action of the town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Budget Committee. Not Recommended by Board of Selectmen.)

John Sherman made a motion to put this article on the floor and Michael Emmons second the motion.

John Sherman explained the budget and also the differences between the Budget Committee and the Selectmen's budget.

John Sherman gave a Thank You to Ellie Peabody for filling in as their secretary.

Michael Emmons made a motion to increase the salt line in the Highway Budget by \$10, 000 to bring the Highway and Street Budget to \$222,050 and the bottom line to \$4,358.079. A second was given to this motion and it passed.

Elizabeth Quigley made a motion to second by Marie Rabideau to bring the Selectmen's Budget in line with the Budget Committee's Budget.

Donald Petzold made a motion to move the question, seconded by B. Jill Senter.

A voice vote was taken and the question was moved.



Elizabeth Quigley asked for a standing vote and the amendment was defeated.

John Sherman stated that the town portion of the tax rate has gone down for the last six years, and because the operating budget goes up does not mean the tax rate goes up.

A voice vote was taken and Article P-2 will appear on the ballot as amended.

**Article P-3.** Shall the town vote to accept the NH Department of Transportation Highway Block Grant in the amount of \$123,593 for equipment and road maintenance, construction and reconstruction of Class IV and V roads in accordance with Chapter 235 of the NH Revised Statutes Annotated and appropriate said sum for equipment and local highway maintenance? (Recommended by the Selectmen, Budget Committee and Capital Improvements Plan (CIP) Committee)

(Intent: The State Air Program provides four payments during the calendar year 2001 based on estimated revenues and therefor the Grant could change but it would not affect the appropriation amount of \$1,235,93)

Merilyn Senter made a motion, seconded by Robert Gray.

Article P-3 will appear on the ballot as read.

**Article P-4.** Shall the town vote to raise and appropriate the sum of \$50,000 to be added to the Fire Department Capital Reserve Fund for apparatus vehicle(s)? (Recommended by the Selectmen, Budget Committee and CIP Committee)

(Intent: The \$50,000 would be added to the established capital reserve fund which as of October 2000 = \$80,426)

Merilyn Senter made a motion seconded by Tom Vinci.

Michael Emmons stated that this was a capital expenditure.

John Sherman in favor of this so that the money is set up for the long run. This would have no effect on the tax rate.

Article P-4 will appear on the ballot as read.

**Article P-5.** Shall the town vote to establish a full-time secretarial position to the Town Manager's office to provide secretarial support and cross training to other positions and vote to raise and appropriate the sum of \$27,800 which represents the cost of wages, at approximately \$11.50 per hour, and Social Security/Medicare payments and Health/Disability/Life and Retirement payments starting April 1, 2001?

Salary \$17,940

Soc.Sec. \$ 1,373

Benefits \$ 8,487

(Recommended by the Selectmen and Budget Committee)

## YEAR 2001 TOWN OF PLAISTOW WARRANT

*Continued*



(Intent: This position will be trained to support a variety of disciplines with the Town Hall. This will include an expanded Internet presence, cable message channel, nighttime meetings, etc.)

Robert Gray made a motion, seconded by Michael Emmons to put this on the floor for discussion.

John Scruton explained that this position would be a back up and this person would be crossed trained to cover other areas in the town hall as needed. Also this person would be available to take notes for meetings and also for technical support.

Thomas Vinci question why full time when a part time position was voted down last year.

John Sherman stated that just because it was voted down, does not mean that this is not the right thing to do. This position would not begin until April 1, 2001 not a full year.

Article P-5 will appear on the ballot as read.

**Article P-6.** Shall the town vote to raise and appropriate the sum of \$1,430 to increase the Town Clerk's salary by \$1,328 from \$29,505 to \$30,833? The additional \$102 is to cover the town payments to Social Security and Medicare.

(Recommended by the Selectmen and Budget Committee)

(Intent:) This amount represents an increase to the elected Town Clerk's salary, which can only be raised by Warrant Article. There has been no increase in this position since 1999.)

Tom Vinci stated that the Town Clerk was the only who did not received a raise last year and stated that it was time to bring this in line with other town employees raises.

Article P-6 will appear on the ballot as read.

**Article P-7.** Shall the town vote to raise and appropriate the sum of \$2,153 to increase the Treasurer's salary by \$2,000 from \$4,000 to \$6,000? The additional \$153 is to cover the town payments to Social Security and Medicare.

(Recommended by the Selectmen and Budget Committee)

(Intent: This amount represents an increase to the elected Treasurer's salary, which can only be raised by Warrant. There has been no increase to the salary for the past 11 years and the increase in town size has added extensively to the duties.

Michael Emmons made a motion, seconded by Thomas Vinci.

Bernadine Fitzgerald presented a list of her duties, and although she comes in only one day a week, she performs a lot of duties at home. At year-end closing she is in more often.

Article P-7 will appear on the ballot as read.

## YEAR 2001 TOWN OF PLAISTOW WARRANT

*Continued*



**Article P-8.** Shall the town vote to raise and appropriate the sum of \$990 to increase the Tax Collector's salary by \$919 from \$20,425 to \$21,344? The additional \$71 is to cover the town payments to Social Security and Medicare.

(Recommended by the Selectmen and Budget Committee)

(Intent: This amount represents an increase to the elected Tax Collector's salary, which can only be raised by Warrant Article)

Michael Emmons made a motion, seconded by Tom Vinci.

Article P-8 will appear on the ballot as read.

**Article P-9.** Shall the town vote to raise and appropriate the sum of \$5,383 to increase each Selectmen's annual salary from \$1,000 to \$2,000? The additional \$383 is to cover the town payments to Social Security and Medicare.

(Recommended by the Selectmen and Budget Committee)

(Intent: This amount represents an increase to the elected 5-member board of Selectmen's salary, which can only be raised by Warrant Article. The Selectmen's salary has not changed since March 1969)

Michael Emmons made a motion, seconded by Tom Vinci.

Michael Emmons explained that there had not been a raise since 1969.

Article P-9 will appear on the ballot as read.

**Article P-10.** Shall the town vote to raise and appropriate the sum of \$200,000 for the purpose of acquiring a replacement Communications Center Console and related equipment for the Police, Fire and Emergency Management Departments? The raising and appropriation of such funds are contingent upon the receipt of at least a 50% matching grant from the Federal Department of Justice. The maximum contribution from the Town will be \$100,000. This appropriation will not lapse through 2002 (RSA 32:7 IV). (Recommended by the Selectmen, Budget Committee and CIP Committee)

(Intent: To replace the existing communication center console, which was installed in 1987, with an analog/digital console that will be compatible with the County and State Law Enforcement Agencies. This article is contingent upon receipt of no less than a 50% matching grant from the Federal Department of Justice)

Steven Savage made a motion, seconded by Ed Wright.

Steven Savage made a presentation stating that the State and County were changing their technology from analog to digital. This was in the CIP for this year. There will be 15 mobiles, ten would be in the cruisers and five would offset the portables.

John Sherman this was contingent on the 50% matching grant. No money, no equipment. In case the money did not come in our budget year, this warrant article would be open till 2002.

## YEAR 2001 TOWN OF PLAISTOW WARRANT

*Continued*



John Scrouton stated that the entire amount was put in and when the money came in it would be put in the revenue.

Article P-10 will appear on the ballot as read.

**Article P-11.** Shall the town vote to raise and appropriate the sum of \$23,000 for the purchase of five (5) Automated External Defibrillators (AEDs) for Police Department cruisers and to include training of all appropriate personnel? (Recommended by the Selectmen, Budget Committee and CIP Committee.)

(Intent: To purchase five portable defibrillators to be installed to Police Department cruisers. These are used in emergencies to try to restart the heart beating in cases of a heart attack.)

Steven Savage made a motion, seconded by Richard Colcord.

Donald Petzold stated time is the essence.

Jon Lovett says that if they use the defibrillators within three minutes they have a 90% chance or better for survival. Jon Lovett has also volunteered time for training.

Article P- 11 will appear on ballot as read.

**Article P-12.** Shall the town vote to raise and appropriate the sum of \$2,000 to Seacoast Health Net to provide health care to low income, working families who do not qualify for Government sponsored assistance and are unable to secure private health insurance? (Recommended by the Selectmen and Budget Committee)

(Intent: To provide Human Services agency, Seacoast Health Net, funding to support their services. These are currently 20 residents of Plaistow enrolled in this program)

Michael Emmons made a motion, seconded by Merilyn Senter.

Kathy Crompton made a presentation.

Article P-12 will appear on the ballot as read.

**Article P-13.** Shall the town vote to raise and appropriate the sum of \$1,000 to Greater Derry/Greater Salem Regional Transportation Council to provide transportation for the elderly, disabled and transit dependent residents? (Recommended by the Selectmen and Budget Committee)

(Intent: To provide Human Services Agency, Greater Derry/Salem Regional Transportation Council funds to support their services. The agency project 150 rider per year for Plaistow residents)

Michael Emmons made a motion, seconded by B. Jill Senter.

Merilyn Senter made a presentation, strongly recommending this article.



Jill Senter had an opportunity to use this and strongly supports this not only for the elderly but also for the disabled.

Article P-13 will appear on the ballot as read.

**Article P-14.** Shall the town vote to raise and appropriate the sum of \$5,000 to be added to the Conservation Fund? (Recommended by the Selectmen, Budget Committee, and CIP Committee.)

(Intent: To provide additional funding to the Plaistow Conservation Fund. The Conservation Commission intends to purchase land, easements and/or other land rights to preserve the natural environment. The fund balance as of October 2000=\$18,125)

B. Jill Senter made a motion, seconded by Brenda Major.

Article P-14 will appear on ballot as read.

**Article P-15** Shall the town vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) for the first year's payment toward the purchase of **a replacement loader for the highway department** and to authorize the selectmen to enter into a long-term lease/purchase agreement in the amount of One Hundred Thousand Dollars (\$100,000), representing interest and principal, payable over a term of five years at a rate of \$20,000 per year? Future payments will appear in the operating budget. Should the town, in future years, vote not to fund the payments, the equipment will be returned. (Recommended by the Board of Selectmen, the Budget Committee, and CIP Committee.)

(Intent: To enter into a five-year lease at \$20,000 per year for a replacement Loader for the Highway Dept. This article is to inform the town of the request for payments in future budgets.)

Michael Emmons made a motion, seconded by Thomas Vinci.

Daniel Garlingon said that it would cost \$20,000 to fix up the old.

Budget Committee in favor of the lease.

Article P-15 will appear on the ballot as read.

**Article P-16** Shall the town vote to raise and appropriate the sum of \$22,750 to make the first year's payment toward **three replacement police cruisers** and to authorize the selectmen to enter into a long-term lease/purchase agreement in the amount of Sixty-Eight Thousand Two Hundred and Fifty Dollars (\$68,250), representing interest and principal, payable over a term of three years at an annual rate of Twenty-Two Thousand Seven Hundred and Fifty Dollars (\$22,750)? Future payments will appear in the operating budget. Should the town, in future years, vote not to fund the payments, the equipment will be returned. (Recommended by the Board of Selectmen, Budget Committee and CIP Committee.)

(Intent: To enter into a three-year lease at \$22,750 per year for a replacement of three Police Cruisers. The total for the three years is \$68,250. This article is to inform the town of the request for payments in future budgets.)

## YEAR 2001 TOWN OF PLAISTOW WARRANT

*Continued*



Robert Gray made a motion, seconded by Thomas Vinci.

Steven Savage made a presentation, and states that they will sell the three older vehicles and the money will go into the general fund.

Article P-16 will appear on ballot as read.

**Article P-17.** Shall the Town vote to raise and appropriate the sum of \$2,800 to lease a motorcycle again for the police department for one year. (Recommended by the Board of Selectmen. Not recommended by the Budget Committee.)

(Intent: To re-institute the Police Department motorcycles program. This will be a seven-month lease.)

Robert Gray made a motion, seconded by Jon Lovett.

Steven Savage made a presentation, the motorcycle has an important impact, and it would be cost effective.

John Sherman stated that the budget committee had concerns, wanting to know how many licensed operators, liability issues. and did not feel that this was the best use of this money.

Steven Savage stated the liability issue was not much different and they have three certified operators and another willing to become certified. The motorcycle would be out all the possible.

Article P-17 will appear on the ballot as read.

**Article P-18.** Shall the Town vote to authorize the Board of Selectmen to cover the Tax Collector and Town Clerk with health insurance benefits at the same rate as full time Town Hall employees in the Personnel Plan starting immediately after December 31, 2001? (Recommended by the Board of Selectmen.)

(Intent: This is designed to treat the Tax Collector and Town clerk in a manner similar to other salaried town employees. Health Benefits cost of the town approximately \$6, 800 per year per employer for a two-person plan.)

John Scrouton explained that elected officials in other towns get the same benefits as other town employees

Article P-18 will appear on the ballot as read.

**Article P-19.** Shall the town vote to require that the Board of Selectmen, before disposing of real property, the title to which has been acquired by tax collector's deed, consult with all towns? Conservation Commission? The commission will recommend whether or not the retention of such real property would be in the best interest of the town. (Submitted by the Conservation Commission. Recommended by the Selectmen).

## YEAR 2001 TOWN OF PLAISTOW WARRANT

*Continued*



(Intent: To allow the Conservation Commission to provide inputs to the Board of Selectmen regarding whether or not a piece of land acquired by the town via tax collector's deed is useful for conservation purposes prior to disposition of said property)

B. Jill Senter made a motion, seconded by Steven Savage.

B. Jill Senter wanted all the boards and committees to have input.

Robert Gray made an amendment seconded by Sue Sherman

Amendment: Consult with all town boards and commissions. The boards and commission will recommend whether or not the retention of such real property will be in the best interest of the town.

After much discussion the question was moved.

A voice vote was taken and this amended article passed.

**Article P-20.** To See if the town will vote to "Swap" a landlocked parcel of land owned by the Town (currently approved for recreational purposes) containing 25.5 acres while retaining  $\pm 3$  acres to make the acreage equal (see shaded area of Lot A below), located off Old County Road, and identified as Map 32 – Lot 29, for a certain parcel of land containing 19.9 acres, located on Old County Road identified as Map 32 – Lot 28 (Lot B in diagram below); for the purposes of constructing an outdoor recreational facility. The owner has agreed to reclaim Lot B to State specifications before the deeds are exchanged. (Recommended by Board of Selectmen)

(Intent: The lot lines will be adjusted as needed to create an even land swap, and the town is getting a lot with site improvements including field surfaces complete up to seeding, and a gravel road and parking lot)

Thomas Vinci made a motion, seconded by Ed Wright.

Andy Antczak made a presentation on this article. We are in desperate need of a recreation field as we are turning children away. We can not use some of the fields at the schools due to construction.

Article P=20 will appear on the ballot as read.

**Article P-21.** Shall the Town vote to authorize the Board of Selectmen to enter into a lease with the State of New Hampshire for court house space at the former site of the Library (Map 41 Lot 67) under the provisions of RSA 41:11-a for five years at a lease rate of \$36,800 per year for the first three years, \$41,800 for the fourth year and \$46,800 for the fifth year? (Recommended by Board of Selectmen.)

(Intent: To allow the court to stay in Plaistow and minimize the cost of officers going out of town if the court were located elsewhere)

## YEAR 2001 TOWN OF PLAISTOW WARRANT

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*Continued*



Merilyn Senter made a motion, seconded by Robert Gray.

Merilyn Senter made a presentation, twelve different sites had been looked at and there is little cost to the town.

Michael Emmons thanked Norman Major for all the work he did to help see that the courthouse stayed in town.

Charles Blinn stated that it would keep our police officers in town and thought it is a good deal.

Article P-21 will appear on the ballot as read.

**Article P-22.** Shall the town accept the provisions of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to apply for, accept and expend, without further action by the town meeting, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year?

(Recommended by Board of Selectmen.)

(Intent: The law requires a public hearing with notice in the newspaper before any expenditure can occur.)

Michael Emmons made a motion, seconded by Merilyn Senter.

Andrew Antczak made an amendment to the intent to read as follows: (Intent: This will enable town groups to fund raise, and to expend funds through the selectmen)

A voice vote was taken an Article P-22 will appear on the ballot as amended.

**Article P-23.** Shall the town vote to accept as submitted, the report of its agents, auditors and other officers and committees thereby appointed? (Recommended by Board of Selectmen)

Merilyn Senter made a motion, seconded by B. Jill Senter.

Article P-23 will appear on the ballot as read.

**Article P-24.** Shall the town vote to authorize the Board of Selectmen to appoint a volunteer citizen committee to study, review, and request public hearings in order to present for adoption a conflict of interest ordinance on the 2002 town warrant? (Recommended by Board of Selectmen.)

Merilyn Senter made a motion, seconded by Robert Gray.

Donald Petzold made an amendment to the original article to take effect as of January 1, 2003 seconded by Jon Mcardle.

After much discussion Don and Jon withdrew their amendment



Steven Ranlett made a motion, seconded by Henry Szymt.

A voice vote was taken and Article P-24 will appear on the ballot as amended as above.

**Article P-25.** Shall the town vote to authorize the Board of Selectmen at its discretion to sell the town-owned property on Main Street at Map 41 Lot 11, also known as the Penn Box property, for price, terms and conditions which the Board of Selectmen deems to be in the best interest of the Town?

(Recommended by the Board of Selectmen)

Steven Ranlett made a motion, seconded by Marilyn Senter.

B. Jill Senter expressed concern that it did not come before Conservation Commission and they didn't have a chance for review. She expressed that all the boards should have a chance to review before they are put on as a warrant article.

Article P-25 will appear on the ballot as read.

**Article P-26.** Shall the Town vote to authorize the Board of Selectmen to enter into a purchase and Sale Agreement with Southern New Hampshire Services, Inc., a non-profit community action agency, for the purchase and sale of 7.55 acres of Town land (Map 41 Lot 11, a parcel fronting the former Penn Box manufacturing site at Main Street) at the price of \$50,000 (fifty-thousand dollars for the development of up to 45 (forty-five) units of affordable senior housing for income-eligible persons 62 years and older? (Petitioned by William Verge and others)

(Intent: Execution of this Agreement with the Board of Selectmen will be subject to Southern New Hampshire Services' successful application for federal and/or state funding and all necessary local approvals. If such funding is not secured by December 31, 2002, the Agreement will become null and void. Southern New Hampshire Services will make no funding request of the Town at any time and will make a payment in Lieu of Tax to the town (RSA 72-23-k). The housing will be restricted to persons 62 years and older for not less than 40 (forty years).)

William Verge made a motion, seconded by Steven Ranlett.

William Verge made a presentation.

A Donald Petzold state that it was a very poor site for the elderly with the railroad tracks right there.

Bill Lewis made an amendment to increase the amount to \$700,00 (Seven Hundred Thousand dollars) with 50% due by May 1, 2001, seconded by Jill Senter.

A voice vote was taken and the outcome could not be determined.

A standing voice was taken and the yes vote was 26, no vote was 19.

Article P-26 will appear on the ballot as amended.



**Article P-27.** To see if the town will vote to authorize the Board of Selectmen to relocate an existing driveway easement across a lot described as Map 60 Lot 28 owned by the Town of Plaistow, which was granted March 14, 1991. The purpose of the easement is to gain access for a single-family home on a lot described at Map 60 Lot 28 owned by Richard and Charles Shepard. The location of the access easement should coincide with a proposed thirty-five (35) foot wide easement beginning at a point which is located N 2-23'- 48"E, Four hundred five feet and twenty-eight hundredths feet (405.28') from the southeasterly corner of Tax Map 60 Lot 28. Thence: N 2 23'- 48", thirty-five feet (35.00') to a point. Thence: S 87-36'-12'E, sixty-nine and forty-hundredths feet (69.40'), to a point. Thence: Southwesterly along a curve of an existing right of way, with a radius of three hundred twenty-five (325.00') and an arc length of thirty-five and six hundredths feet (35.06') to a point. Thence: N 87-36' 12"W, Seventy and fifty-three hundredth feet (70.53') to the point of the beginning.  
(Petitioned by Peter Richards and others)

Michael Emmons made a motion, seconded by Sue Sherman.

Michael Emmons made an amendment seconded by Sue Sherman a lot described as Map 60 Lot 28 owned by the Town of Plaistow, which was granted March 14, 1991. The purpose of the easement is to gain access for a single-family home on a lot described at Map 60 Lot 28 owned by Richard and Charles Shephard.. Also from the southeasterly corner of tax Map 60 Lot 28. See above amendment, amendment corrects numbers that are on the tax maps.

A voice vote was taken and the ayes have it.

Jill Senter made an amendment to change 50 ft. to 35 ft. as you see above seconded by Steve Savage.

A voice vote was taken and the ayes have it.

Article P-27 will appear on the ballot as amended.

**Article P-28.** Shall the town vote to require that all commercial leases of real property in excess of Five Thousand (5000) square feet, be recorded with the Town Clerk, and that such leases be used each year as the basis for computing the fair market and assessed value of all such leased property, in the same manner as sales are used as the basis for computing the tax on residential property. That this value to be used as the basis upon the real estate tax for the said property be based. The property owner or lessor to pay a nominal fee of \$10.00 to the Town Clerk for recording of the said lease.

(Petitioned by Richard Driscoll and others)

(This article would assure that the commercial property owners would be assessed to the fair market value of their property and the homeowners would not be unfairly singled out for the year increases in assessed value and thus increased taxes.)

Mrs. Gamberale made a motion, seconded by Henry Szymt.

# YEAR 2001 TOWN OF PLAISTOW WARRANT

*Continued*



Michael Dorman made an amendment to insert commercial and/or industrial leases seconded by Merilyn Senter.

A voice vote was taken the ayes has it.

Norman Major made a motion that a study that all commercial and or industrial leases of real property in excess of 5000 sq. ft. be recorded with the town seconded by B. Jill Senter.

A voice vote was taken and the ayes have it.

Jill Senter made another amendment saying that the study to be concluded by Nov. 1, 2001 seconded by Merilyn Senter.

A voice vote was taken and the ayes have it.

Article P-28 as amended will read as follows: Shall the town vote to do a study that all commercial and /or industrial leases of real property in excess of Five Thousand (5000) square feet, be recorded with the Town. Said study to be completed by November 1, 2001.

A voice vote was taken and the amended Article P-28 will appear on the ballot.

Meeting adjourned.

A True Copy Attest:  
Barbara E. Tavitian  
Town Clerk

## **DEMOGRAPHICS**

5,900	Total Registered Voters
1,596	Voter Turnout
27%	Voter Participation (%)
7,747	Population
261,634	County Population
2.69	Average Household Size
3.10	Average Family Size

## RESULTS OF THE 2001 TOWN OF PLAISTOW ELECTIONS



### **SELECTMEN - 3 year term**

Charles (Buzzy) Blinn	✓ 729
Michael L. Emmons	650
Warren J. Raven	168
John A. Sherman	✓ 928
Thomas J. Vinci	208

### **TOWN CLERK – 3 year term**

Barbara E. Tavitian	✓1350
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### **TRASURER– 3 year term**

Bernadine A. FitzGerald	✓1335
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### **TRUSTEE OF THE TRUST FUND – 3 year term**

Helen A. Hart	✓1357
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### **BOARD OF FIRE ENGINEERS – 1 year term**

1 <sup>st</sup> Engineer	Richard A. Colcord	✓1292
2 <sup>nd</sup> Engineer	John H. McArdle	✓1269
3 <sup>rd</sup> Engineer	Michael F. Borges	✓1263
4 <sup>th</sup> Engineer	David R. Sargent	✓1274

### **PLANNING BOARD – 3 year term**

Brad Halliday	✓1191
Steven Ranlett	✓1089

### **MUNICIPAL BUDGET COMMITTEE - 3 year term**

Brenda F. Major	✓1258
Norman A. Marquis	✓1106
Janis S. Penta	✓1089

### **MUNICIPAL BUDGET COMMITTEE – 1 year term**

T. Richard Latham	✓1255
Susan Drew	Write-in

### **TRUSTEE OF THE PUBLIC LIBRARY – 3 year term**

Catherine Emmons	✓1181
Jennifer Kiarsis	✓1179

### **SUPERVISOR OF THE CHECK LIST – 6 year term**

Eleanor P. Peabody	✓1292
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### **TOWN AUDITOR**

Susan Drew	Write-in
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**RESULTS OF THE 2001 TOWN OF PLAISTOW ELECTIONS***Continued***Plaistow Warrant Articles**

<b>Article</b>	<b>Description</b>	<b>Yes</b>	<b>No</b>
P-02	Operating Budget	920	479
P-03	Highway Block Grant	1346	146
P-04	Fire Department Capital Reserve	1089	402
P-05	Full-time Secretary	747	734
P-06	Town Clerk's Salary	895	589
P-07	Treasurer's Salary	608	578
P-08	Tax Collector's Salary	824	635
P-09	Selectmen's Annual Salary	728	733
P-10	Communication Console	984	478
P-11	Automated External Defibrillators	1159	322
P-12	Seacoast Health Net	1121	441
P-13	Regional Transportation Council	797	296
P-14	Conservation Fund	788	653
P-15	Highway Loader	901	554
P-16	Police Cruisers	837	629
P-17	Police Motorcycle Lease	419	1034
P-18	Tax Col. & Town Clerk Health Benefits	886	596
P-19	Sale of Property	1141	286
P-20	Land Swap	1094	399
P-21	Court Lease	1248	225
P-22	Selectmen Expenditure	829	559
P-23	Agent Reports	1204	185
P-24	Conflict of Interest Study Committee	1126	285
P-25	Main Street Property Sale	931	498
P-26	Southern New Hampshire Services, Inc.	702	444
P-27	Driveway Easement	983	475
P-28	Commercial / Industrial Lease Study	939	359

**Zoning Articles**

<b>Article #</b>	<b>Yes</b>	<b>No</b>
P-29	943	377
P-30	993	314
P-31	1078	288
P-32	1084	299
P-33	1012	328
P-34	986	347
P-35	948	423
P-36	985	352
P-37	955	360
P-38	534	897
P-39	1081	268

## MINUTES OF THE SPECIAL TOWN MEETING

*September 17, 2001*



The Special Town Meeting was held at the Plaistow Public Library. Assistant Moderator Norman Major opened the meeting at 8:13PM with a moment of silence in memory of the victims in the World Trade Center followed by the salute to the American Flag.

There were approximately forty (40) people attending, fifteen (15) were registered voters, not including the Budget Committee, Selectmen, Town Clerk and Town Manager.

Norman Major read the Court Petition, which has been signed on August 17, 2001 by all the Selectmen.

Norman Major explained Senate Bill two.

A vote was taken to allow non-voters to speak if they felt the need. John Scruton, Town Manager and Thomas Major, Police Sergeant. All were in agreement.

Norman Major read the article; Merilyn Senter made a motion to put it on the floor, seconded by Delorse Keiser.

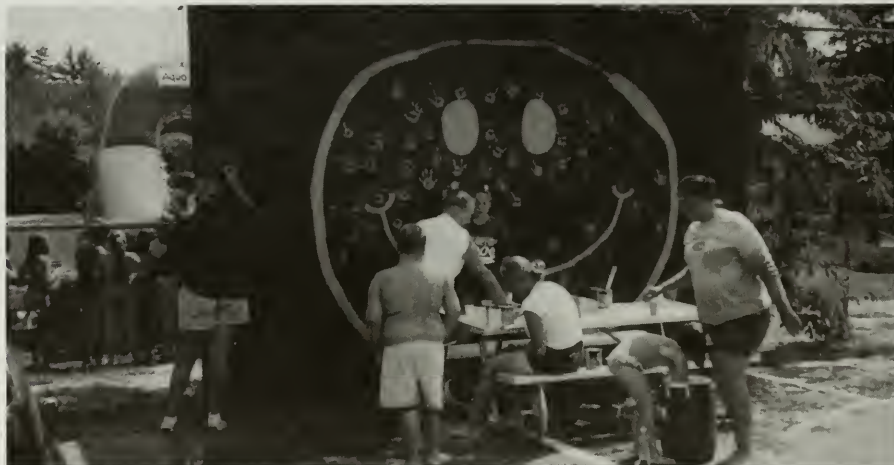
Stephen Savage. Police Chief explained the article and then made an amendment: To increase the year 2002 estimated value of \$22,335.00 to \$24,790.52. The difference being \$2,455.52.

A voice vote was taken on the amended article and the article passed. The amended article will appear on the ballot.

Rosemarie Bayek made a motion to adjourn seconded by Delorse Keiser. Time being 8:30PM.

A true copy attest:

Barbara E. Tavition  
Town Clerk



## SPECIAL TOWN ELECTION ARTICLE & RESULTS

*October 17, 2001*



**Article 1.** To see if the Town of Plaistow will vote to approve the cost item included in the collective bargaining agreement reached between the Town of Plaistow and the Teamsters Local 633 Union, which calls for the following increases in salaries and benefits:

Year 2001 Estimated increase \$35,829.00

Year 2002 Estimated increase \$24,790.52

And further, to raise and appropriate the sum of \$35,829.00 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at the current staffing levels paid in the prior fiscal year. (Recommended by the Board of Selectmen) (Recommended by the Budget Committee).

*Intent: This special Town Meeting was authorized by the Rockingham Superior Court to vote upon the fact finder's recommendations.*

### **RESULTS:**

Article 1: Collective Bargaining Agreement    129 YES ☒    32 NO ☐



**REPORT OF THE TOWN TRESSURER**

Bernadine A. FitGerald, Treasurer

**BALANCE ON HAND JANUARY 1, 2001****\$6,520,313.02**

<b>RECIEPTS FROM TAX COLLECTOR</b>		
<b>DESCRIPTION</b>	<b>DEBIT</b>	<b>CREDIT</b>
Previous Years Taxes		\$417,233.19
2001 Taxes		\$12,415,244.01
Yield Taxes		\$74.00
Property Tax Interest		\$25,995.47
Mortgage Notice Costs		\$3,581.14
Redemptions		\$186,579.21
Redemption Interest / Costs		\$28,074.10
Water Suppression Bills		\$31,548.64
Water Suppression Interest Bills		\$380.09
Returned Checks	\$348,287.38	
Returned Checks Paid		\$33,295.75
Returned Fees		\$150.00
<b>TOTAL:</b>		<b>\$13,107,808.22</b>

<b>RECEIPTS FROM TOWN CLERK</b>		
<b>DESCRIPTION</b>	<b>DEBITS</b>	<b>CREDITS</b>
W/H State of NH		\$5,963.00
UCC FEES		\$3,675.75
UCC Fees Direct Deposit		\$270.00
Motor Vehicle Permits		\$1,261,729.96
Mail In Registrations		\$4,499.00
Dog Licenses		\$6,595.25
Dog Pick-up Fines		\$1,335.00
Marriage Licenses		\$749.00
Certified Copies		\$995.00
Municipal Agent Program		\$23,597.50
Voter Check List		\$100.00
Dredge & Fill Permits		\$30.00
Boat Registrations		\$13,601.92
Recordings		\$20.00
Filing Fees		\$17.00
Recount Fees		\$10.00
Voter Registration		\$9.00
Title Fees		\$4,880.00
Pole Licenses		\$20.00
Miscellaneous		\$52.07
Prior Year Return Checks Paid		\$87.10
Returned Checks	-\$4,411.78	
Returned Checks Paid		\$4,311.78
Returned Check Feed		\$800.00
<b>TOTAL:</b>		<b>\$1,328,936.55</b>

**REPORT OF THE TOWN TREASURER***Continued*

<b>RECEIPTS FROM STATE OF NEW HAMPSHIRE</b>	
<b>DESCRIPTION</b>	<b>AMOUNT</b>
Shared Revenues	\$277,351.71
Highway Block Grant	\$123,593.29
District Court Rent	\$45,535.84
NH Railroad Tax	\$890.10
Emergency Management Reimbursement	\$13,236.72
NH Fuel Tax Reimbursement	\$2,214.00
NH Forest Fire Reimbursement	\$37.52
<b>TOTAL:</b>	<b>\$462,859.18</b>

<b>REVENUE FROM OTHER GOVERNMENTS</b>	
<b>DESCRIPTION</b>	<b>AMOUNT</b>
Police Department Dispatch Contract	\$25,000.00
Library	\$914.27
Trustees of the Trust Funds	\$44,389.81
School Crossing Guard	\$7,113.10
<b>TOTAL:</b>	<b>\$77,417.18</b>

<b>REVENUE FROM MISCELLANEOUS SOURCES</b>	
<b>DESCRIPTION</b>	<b>AMOUNT</b>
Cable Franchise Fee	\$120,725.30
Sale of Land / Tax Deeded	\$8,848.53
Cemetery Lot Sales	\$3,250.00
Cemetery Open / Closes Graves	\$700.00
Veterans Markers	\$75.00
Sale of Surplus Property	\$5,275.99
Leased Land	\$56,000.00
Fines Court Position	\$2,430.00
Health Insurance Reimbursement	\$20,371.88
Miscellaneous	\$25.00
Copy Machine Income	\$165.50
Assessor's Office Copies	\$495.57
Robbin's Settlement	\$55,255.96
Wal-Mart / Police Agreement	\$12,803.36
Police BCLM / BRUK	\$19,735.06
250 <sup>th</sup> Anniversary	\$446.50
Historical Museum Lease	\$1.00
P.A.R.C.	\$340.95
<b>TOTAL:</b>	<b>\$306,945.60</b>

**REPORT OF THE TOWN TREASURER***Continued*

<b>REVENUE FROM OTHER DEPARTMENTS</b>		
<b>DESCRIPTION</b>	<b>DEBIT</b>	<b>CREDIT</b>
<b>Inspections</b>		\$80,169.45
Returned Checks	\$100.00	
<b>Health</b>		\$7,513.25
Returned Checks	\$125.00	
Returned Checks Paid		\$125.00
Returned Check Fees		\$25.00
<b>Police</b>		
Gun Permits		\$470.00
License to sell Pistols & Revolvers		\$225.00
Hawkers & Peddlers Permits		\$60.00
Pawnbrokers & 2 <sup>nd</sup> Hand Dealers		\$575.00
Parking Violation		\$5,800.00
Insurance Request Report Fees		\$6,956.40
Finger Print Fees		\$7.00
Returned Checks	\$165.00	
Returned Checks Paid		\$150.00
Witness Fees		\$2,495.19
Police Outside Details		\$66,787.50
Court Ordered Restitution		\$250.00
<b>Fire</b>		
Ambulance		\$347.00
Insurance Requests		\$105.00
General Revenue		\$320.00
Court Ordered Restitution		\$149.51
<b>Tax Warrant Copies</b>		\$345.00
<b>Metal Pile Landfill</b>		\$214.42
<b>Planning Board</b>		\$8,716.12
<b>Zoning Board of Adjustment</b>		\$6,671.50
Returned Checks	\$35.00	
<b>Recreation</b>		
Summer Recreation Registrations		\$30,805.00
Baseball / Softball Registrations		\$5,600.00
Community Trips		\$4,030.00
Fall Baseball / Softball		\$180.00
Returned Checks	\$380.00	
Returned Checks Paid		\$20.00
Returned Checks Fees		\$40.00
<b>TOTAL:</b>		<b>\$228,365.34</b>

**REPORT OF THE TOWN TREASURER***Continued*

<b>REVENUES FROM REIMBURSEMENTS</b>	
<b>DESCRIPTION</b>	<b>AMOUNT</b>
Police Association Radar Trailer	\$14,790.00
Public Library	\$94,551.34
Registry of Deeds	\$78.00
Telephone Calls	\$27.82
Registration Dinner	\$20.00
Soda Machine	\$691.00
Supplies	\$10.00
Tax Collector	130.89
N.N.E. Benefit	\$58.15
Payroll Account	\$442.85
Payroll	\$69.97
NH Retirement	\$189.65
RSA Books	\$59.25
NHMA Cruiser Damage	\$2283.04
Old Home Day Electricity	\$15.00
Water Test	\$75.00
Memorial Fund	\$15.00
Studio Cable Lease	\$82,122.00
Trustees of Trust Fund Recreation	\$2,500.00
Hydrant Westville Road	\$215.00
Health Insurance	\$91.42
Donation Community Forum	\$300.00
FEMA	\$32,535.36
Plaistow Pride Day	\$500.00
Unemployment Insurance	\$502.32
Insurance Claim Town Hall	\$1,968.00
Insurance Claim Safety Complex	\$888.51
Police Department	\$70.22
Courses Not Taken	\$442.00
Training	\$90.00
Police Training	\$1,352.00
Well Corner Damage at District Court	\$221.10
Cemetery Flag Pole Donation	\$150.00
<b>TOTAL:</b>	<b>\$237,454.89</b>

<b>REVENUE FROM FEDERAL GOVERNMENT</b>	
<b>DESCRIPTION</b>	<b>AMOUNT</b>
Cops Fast Grant	\$47,392.20
O.J.P. Grant	\$1,587.50
<b>TOTAL:</b>	<b>\$48,979.70</b>

**REPORT OF THE TOWN TREASURER***Continued*

<b>INTEREST</b>	
<b>DESCRIPTION</b>	<b>AMOUNT</b>
Fleet Bank Interest	\$2,248.29
Family Bank Interest	\$185,666.41
MBIA Interest	\$9,303.94
<b>TOTAL:</b>	<b>\$197,218.64</b>

<b>2001 TOTALS</b>	
<b>DESCRIPTION</b>	<b>TOTALS</b>
2001 Receipts	\$16,004,135.96
Adj. – Bank	\$214.75
Disbursements	\$15,067,624.55

<b>BALANCES AS OF DECEMBER 31, 2001</b>	
<b>DESCRIPTION</b>	<b>TOTALS</b>
Family Bank	\$6,901,672.32
Fleet Bank	\$60,463.01
MBSI	\$249,070.18

<b>LEINS &amp; HUMAN SERVICE PAYMENTS</b>	
<b>DESCRIPTION</b>	<b>AMOUNT</b>
Cash To Treasurer	\$0
Liens & Welfare Payments Applied to Taxes	\$245,833.67

**TOTAL: 7,457,039.18**

## REPORT OF THE TOWN CLERK

*Barbara E. Tavitian, Town Clerk*



<i><b>JANUARY 1, 2001 – DECEMBER 31, 2001</b></i>	
<b>DESCRIPTION</b>	<b>AMOUNT</b>
Motor Vehicle Permits (11018)	\$1,261,730.00
Filing Fees	\$17.00
Dog Licenses (964)	\$6,595.00
Fines for Dog Pickup	\$1,335.00
Marriages	\$749.00
W/H State of NH (Marriages & Certified Copies)	\$5,963.00
Boat Registrations (812)	\$13,602.00
Uniform Commercial Code	\$3,946.00
Titles	\$4880.00
Mail in Registration Fees	\$4,499.00
Municipal Agent Program	\$23,598.00
Voter Registration Cards	\$9.00
Dredge & Fill Permit	\$30.00
Recordings	\$20.00
Miscellaneous	\$52.00
Returned Check Fines	\$800.00
Certified Copies	\$995.00
Pole Licenses	\$20.00
Voter's Check List	\$100.00
Remitted to Treasurer	\$1,328,979.00,
2000 Refunds	-\$1,717.00
Outstanding Checks	-\$100.00
<b>TOTAL INCOME:</b>	<b>\$1,327,219.00</b>

## REPORT OF THE TOWN AUDITOR

*Susan Drew, Town Auditor*

I have done an overview of the Town's records for the year ending December 31, 2000 (with the exception of any records done by the former bookkeeper). The accounts are kept in accordance with accepted accounting procedures. There is some weakness occurring in the transferring of information from one department to another. It would be beneficial to utilize the computer network by using compatible software so that as each department enters information, it is shared. This would improve the redundancy of inputting information, which would save time, alleviate human error in the reentry and standardize the entries.

**REPORT OF THE TAX COLLECTOR***Rosemarie L. Bayek, Tax Collector*

**SUMMARY OF TAX ACCOUNTS**  
**Fiscal Year Ending December 31, 2001**

<b>UNCOLLECTED TAXES BEGINNING OF FISCAL YEAR:</b>	<b>LEVY 2001</b>	<b>LEVY 2000</b>	<b>LEVY 1999</b>
Property Taxes		\$639,465	
Yield Taxes			
Utilities			\$11,442
Interest			
<b>TAXES COMMITTED THIS YEAR:</b>			
Property Taxes	\$12,745,605	\$2,207	
Yield Taxes	\$340	\$3,623	
Utilities		\$35,089	
<b>OVERPAYMENT:</b>			
Property Taxes	\$36,514	\$2,922	
Collect Interest-Late Taxes	\$8,152	\$32,872	
Penalties	\$125	\$32	\$9
<b>TOTAL DEBTS:</b>	<b>\$12,790,736</b>	<b>\$716,210</b>	<b>\$11,451</b>

<b>CREDITS</b>			
<b>REMITTED TO TREASSURER:</b>	<b>LEVY 2001</b>	<b>LEVY 2000</b>	<b>LEVY 1999</b>
Property Taxes	\$12,167,657	\$399,206	
Yield Taxes	\$42	\$32	
Utilities		\$31,466	\$82
Interest	\$8,153	\$32,872	\$9
Penalties	\$125	\$32	
Conversions to Lien		\$243,909	
<b>ABATEMENTS MADE:</b>			
Property Taxes	\$17,653	\$1,428	
Yield Taxes		\$3,453	
Utilities		\$3,552	
<b>UNCOLLECTED TAXES YEAR END:</b>			
Property Taxes	\$596,808	\$53	
Yield Taxes	\$298	\$138	
Utilities		\$71	\$11,360
<b>TOTAL CREDITS:</b>	<b>\$12,790,736</b>	<b>\$716,210</b>	<b>\$11,451</b>

# REPORT OF THE TAX COLLECTOR

*Continued*



<b>DEBITS</b>				
	<b>LEVY 2001</b>	<b>LEVY 1999</b>	<b>LEVY 1998</b>	<b>LEVY PRIOR</b>
Unredeemed Liens-Beg. Of Year		\$133,657	\$82,491	\$220,512
Liens Executed During Year	\$243,909			
Interest & Costs Collected (After Lien Execution)	\$4,669	\$10,395	\$16,653	
Mortgage Notice Costs	\$527	\$940	\$659	\$277
Lien Costs	\$3,420			
<b>TOTAL DEBITS:</b>	<b>\$252,525</b>	<b>\$144,992</b>	<b>\$98,803</b>	<b>\$220,789</b>

<b>CREDITS</b>				
<b>REMITTED TO TREASURER:</b>	<b>LEVY 2001</b>	<b>LEVY 1999</b>	<b>LEVY 1998</b>	<b>LEVY PRIOR</b>
Redemptions	\$100,617	\$36,950	\$45,858	\$4,258
Interest & Costs Collected (After Lien Execution)	\$4,669	\$10,395	\$15,653	
Mortgage Notice Costs	\$527	\$940	\$659	
Lien Costs	\$3,420			\$277
Abatements of Unredeemed Taxes	\$396	\$1,021		
Unredeemed Liens Bal. Year End	\$142,896	\$95,686	\$36,633	\$216,254
<b>TOTAL CREDITS:</b>	<b>\$252,525</b>	<b>\$144,992</b>	<b>\$98,803</b>	<b>\$220,789</b>





# TOWN TRUST FUNDS & STATEMENT OF BONDED DEBT

## TOWN TRUST FUNDS

<b>FUND NAME</b>	<b>BEGINNING BALANCE</b>	<b>ADDITIONS</b>	<b>WITHDRAWAL</b>	<b>EARNED INCOME</b>	<b>ENDING BALANCE</b>
Cemetery	\$87,202.64	\$2,800.00	\$5,129.16	\$3,204.79	\$88,078.27
Conservation	\$18,313.52	\$39,505.85**	\$34,505.85**	\$1,116.86	\$24,430.38
Fire Cap. Res.	\$81,263.46	\$50,000.00		\$3,099.08	\$134,362.54
Recreation	\$1,111.21			\$42.54	\$1,153.75
PEG Cable*	\$78,801.98	\$107,476.83*	\$63,438.98	\$4,411.97	\$127,251.80*
Rec. Field	\$52,239.96		\$25,160.65	\$1,735.29	\$28,814.60
Forrest Fund		\$35,042.29	\$1,900.00	\$489.77	\$33,632.06
<b>TOTALS:</b>	<b>\$318,932.77</b>	<b>\$179,824.97</b>	<b>\$130,134.64</b>	<b>\$14,100.30</b>	<b>\$387,723.40</b>

\* Includes \$107,476.83 that cannot be expended without a vote of the Town.

\*\*\$34,505.85 initially put into Conservation before Trustees established Forest Fund.

**DETAILED:** \$34,505.85 initially put into Conservation Fund before Trustees established Forest Fund and transferred money to Forest Fund. \$5,129.16 spent for perpetual care on cemetery maintenance \$63,438.98 spent for setting up cable studio. \$25,160.65 spent on engineering for Recreation Fields \$1,900.00 spent on a gate and driveway for Town Forest.

## STATEMENT OF BONDED DEBT

<b>FISCAL YEAR</b>	<b>COUPON DATE</b>	<b>PRINCIPAL PAYMENT</b>	<b>COUPON RATE</b>	<b>INTEREST PAYMENT</b>	<b>PERIODIC DEBT SERVICE</b>	<b>FISCAL DEBT SERVICE</b>
2002	01/01/02		\$4.47	\$34,002.40	\$34,002.40	
	07/01/02	\$190,000.00	\$4.47	\$34,002.40	\$224,002.40	\$258,004.80
2003	01/02/00		\$4.47	\$29,752.10	\$29,752.10	
	07/01/03	\$190,000.00	\$4.47	\$29,752.10	\$219,752.10	\$249,504.20
2004	01/01/04		\$4.47	\$25,501.80	\$25,501.80	
	07/01/04	\$190,000.00	\$4.47	\$25,501.80	\$215,501.80	\$241,003.60
2005	01/01/05		\$4.47	\$21,251.50	\$21,251.50	
	07/01/05	\$190,000.00	\$4.47	\$21,251.50	\$211,251.50	\$232,503.00
2006	01/01/06		\$4.47	\$17,001.20	\$17,001.20	
	07/01/06	\$190,000.00	\$4.47	\$17,001.20	\$207,001.20	\$224,002.40
2007	01/01/07		\$4.47	\$12,750.90	\$12,750.90	
	07/01/07	\$190,000.00	\$4.47	\$12,750.90	\$202,750.90	\$215,501.80
2008	01/01/08		\$4.47	\$8,500.60	\$8,500.60	
	07/01/08	\$190,000.00	\$4.47	\$8,500.60	\$198,500.60	\$207,001.20
2009	01/01/09		\$4.47	\$4,250.30	\$4,250.30	
	07/01/09	\$190,000.00	\$4.47	\$4,250.30	\$194,250.30	\$198,500.60
<b>TOTAL:</b>		<b>\$1,520,000.00</b>		<b>\$306,021.60</b>	<b>\$1,826,021.60</b>	<b>\$1,826,021.60</b>

Public Library

Original Amount: \$1,900,000

Year Term 2000/10 years @ 4.474%4

# TOWN OF PLAISTOW PROPERTY LIST



PROPERTY DESCRIPTION	LAND VALUE	BUILDING VALUE	NET VALUE
Off Newton Road Rear L	6,400	0	6,400
163 Plaistow Road	692,200	0	692,200
East Road Rear	15,700	0	15,700
Center Circle Rear	93,600	7,500	101,100
3A Dundee Drive	2,000	0	2,000
169 Plaistow Road	292,100	0	292,100
144 Main Street	325,800	0	325,800
Atkinson Line	90,100	0	90,100
Old Stage Coach Road	44,200	0	44,200
307 Main Street	231,400	0	231,400
Main Street	32,800	0	32,800
Main Street Rear Kelly	42,000	0	42,000
Hickory Ridge Road	700	0	700
Frog Pond Woods	168,900	0	168,900
Frog Pond Woods	59,900	0	59,900
Formerly J A Noyes Land	34,600	0	34,600
Frog Pond Woods	40,300	0	43,300
Frog Pond Woods	26,700	0	26,700
Near B&M Railroad	3,800	0	3,800
East Road Off N/S	2,500	0	2,500
45 Greenough Road	68,000	0	68,000
Frog Pond Woods	100,800	0	100,800
Lot 2 Section B Brentwood	6,200	0	6,200
11 Lower Road	36,400	0	36,400
14 Culver Street	5,800	0	5,800
16 Culver Street	60,600	0	60,600
15 Lower Road	60,600	0	60,600
13 Lower Road	60,200	0	60,200
Frog Pond Woods	49,800	0	49,800
Frog Pond Woods	16,400	0	16,400
266 Main Street	376,600	0	376,600
280 Main Street	391,600	0	391,600
Mt. Misery	154,800	0	154,800
Old County Rear	127,500	0	127,500
N/S Old County Road	85,200	0	85,200
33 Westville Road	61,100	0	61,100
Route 125	19,700	0	19,700
North Ave Rear	1,600	0	1,600
7 Massassoit Blvd.	72,900	0	72,900
35 West Pine Street	105,000	0	105,000
7 Whiton Place	1,700	0	1,700
26A Westville Road	13,100	0	13,100
4 Bittersweet Drive	71,200	0	71,200
120 Main Street	769,200	4,703,600	5,472,800
127 Main Street	69,300	196,100	265,400
145 Main Street	142,100	698,700	840,800

# **TOWN OF PLAISTOW PROPERTY LIST**

*Continued*



PROPERTY DESCRIPTION	LAND VALUE	BUILDING VALUE	NET VALUE
5 Ingalls Terrace	83,500	16,100	99,600
Plaistow Road Rear	43,500	0	43,500
Town Landfill	249,200	0	249,200
215 Plaistow Road	105,800	0	105,800
Arbor Lane	66,300	19,100	85,400
27 Elm Street	244,700	1,955,700	2,200,400
17 Elm Street	366,500	0	366,500
14 Elm Street	123,900	298,500	422,400
17 Canterbury Forest	65,500	0	65,500
2A Woodland Drive	600	0	600
Autumn Circle	16,600	0	16,600
Autumn Circle Rear	2,500	0	2,500
10 Harriman Road	49,900	0	49,900
41A Sweet Hill Road	5,900	0	5,900
Town Road	27,900	0	27,900
Timberlane Road Rear	40,900	0	40,900
Forrest Street	0	5,500	5,500
23 Newton Road	22,200	0	22,200
Newton Road Rear	13,000	0	13,000
Plaistow Road Rear	30,000	0	30,000
Main Street Rear	23,900	0	23,900
Main Street Rear	22,100	0	22,100
Main Street Rear	13,900	0	13,900
Kingston Line	5,400	0	5,400
Newton Rear	25,500	0	25,500
Mt. Misery	62,400	0	62,400
87 Main Street	171,200	1,794,600	1,965,800
Atkinson Town Line	300	0	300
Mt. Misery	78,300	0	78,300
Mt. Misery Ledge	48,200	0	48,200
Mt. Misery Center	9,400	0	9,400
Mt. Misery Center	25,200	0	25,200
<b>TOTAL ASSESSMENTS:</b>	<b>7,177,300</b>	<b>9,695,400</b>	<b>16,872,700</b>

## **TOWN PROPERTY WITH NO LISTED VALUES:**

Pollard Brook – Water Rights	Hampstead Line
Jordan Land (2 Lots)	Depot Road
Landry & Kimball	Water Tower at Process
Rear George Mason	Tucker & Flanders Land
Kingston Line (2 Lots)	Leavitt Land
Main Street (3 Lots)	Mt. Misery (2 Lots)
Hazeltine	Frog Pond Woods (5 Lots)

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# Vachon, Clukay & Co., PC

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*Certified Public Accountants*

45 Market Street  
Manchester, New Hampshire 03101  
(603) 622-7070  
FAX: 622-1452

To the Board of Selectmen and Town Manager  
Town of Plaistow, New Hampshire

We have audited the general-purpose financial statements of the Town of Plaistow, New Hampshire as of and for the year ended December 31, 2000, and have issued our report thereon dated August 28, 2001.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards required that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

The management of the Town of Plaistow, New Hampshire is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with accounting principles generally accepted in the United States of America. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

In planning and performing our audit of the financial statements of the Town of Plaistow, New Hampshire for the year ended December 31, 2000, we obtained an understanding of the internal control structure. With respect to the internal control structure, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide an opinion on the internal control structure. Accordingly, we do not express such an opinion.

We noted certain matters involving the internal control over financial reporting and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgement, could adversely affect the Town of Plaistow, New Hampshire's ability to record, process, summarize and report financial data consistent with the assertions of management in the general purpose financial statements.

## CASH RECONCILIATION

### *Condition*

The Treasurer prepares bank reconciliations on the Town's checking and payroll accounts on a monthly basis. However, the balance reflected on the bank reconciliations are not reconciled to the cash balance per the Town's general ledger. We also noted that the bank reconciliations were incomplete as they did not include deposits in transit, the outstanding check list included an item that had cleared the bank prior to year end and excluded a check that had been written, but not yet processed by the bank. Consequently, the reconciliation process is incomplete.

### *Implication*

Internal controls over cash are weakened when the reconciliation process is not completed. Although bank reconciliations are prepared, they are not reconciled to the balance carried on the Town's general ledger. Errors or mispostings can remain undetected if the reconciliation process is not fully completed through the general ledger balance.

### *Recommendation*

We recommend that a copy of the bank reconciliation for the checking and payroll accounts, along with a copy of all bank statements should be submitted to the finance department on a regular basis to allow for the reconciliation process to be completed. We also recommend that any wire transfers that are processed by the Treasurer be documented in writing and submitted to the finance department so that the proper entry can be recorded in the general ledger.

### *Town Response*

The Board of Selectmen will request that the Treasurer follow the recommended procedures.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. We believe that the reportable condition described above is a material weakness.

We have noted other matters involving the internal control over financial reporting that we have reported to the management of the Town of Plaistow, New Hampshire in a separate letter dated August 28, 2001.

This report is intended for the information of management and the Board of Selectmen. However, this report is a matter of public record, and its distribution is not limited.



August 28, 2001

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# Vachon, Clukay & Co., PC

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*Certified Public Accountants*

45 Market Street  
Manchester, New Hampshire 03101  
(603) 622-7070  
FAX: 622-1452

## INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen and Town Manager  
Town of Plaistow, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Plaistow, New Hampshire, as of and for the year ended December 31, 2000, as listed in the table of contents. These general purpose financial statements are the responsibility of the Town of Plaistow, New Hampshire's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As more fully described in Note 1, the general purpose financial statements referred to above do not include the financial statements of the General Fixed Asset Account Group, which should be included in order to conform with accounting principles generally accepted in the United States of America. The amount that should be recorded in the General Fixed Asset Account Group is not known.

As described in Note 1, the Town has recognized tax revenues of \$624,466 in its General Fund which were not received in cash within sixty days of year end as required by accounting principles generally accepted in the United States of America (GASB Interpretation 3). Town officials believe, and we concur, that the application of this accounting principle, which would result in a decrease in the undesignated General Fund balance from \$2,580,631 to \$1,956,165, would give a misleading impression of the Town's ability to meet its current and future obligations.

In our opinion, except for the effect on the general purpose financial statements of the omission described in the third paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Plaistow, New Hampshire as of December 31, 2000 and the results of its operations and the cash flows of its non-expendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Plaistow, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

*Washon, Clukay & Co. PC*

August 28, 2001

EXHIBIT A  
TOWN OF PLAISTOW, NEW HAMPSHIRE  
Combined Balance Sheet - All Fund Types and Account Groups  
December 31, 2000

	Governmental Fund Types			Fiduciary Fund Types	Account Group	Totals (Memorandum Only)	
	General	Special Revenue	Capital Projects	Trust & Agency	General Long- Term Debt	2000	1999
<b>ASSETS</b>							
Cash and equivalents	\$ 6,367,630	\$ 56,368		\$ 153,646		\$ 6,577,644	\$ 5,256,939
Investments	232,103	618,058		318,933		1,169,094	2,541,719
Receivables:							
Taxes receivable	797,439					797,439	676,708
Notes receivable	153,050					153,050	199,202
Accounts receivable	63,462			38,947		102,409	39,702
Unbilled charges for service	31,537					31,537	37,862
Due from other funds	6,645		\$ 5,000	62,204		73,849	15,924
Due from other governments	67,676					67,676	79,570
Prepaid expenditures	38,234					38,234	
Amounts to be provided for retirement of long-term obligations					\$ 1,765,117	1,765,117	2,066,971
Total Assets	<u>\$ 7,757,776</u>	<u>\$ 674,426</u>	<u>\$ 5,000</u>	<u>\$ 573,730</u>	<u>\$ 1,765,117</u>	<u>\$ 10,776,049</u>	<u>\$ 10,914,597</u>
<b>LIABILITIES AND FUND BALANCES</b>							
Liabilities:							
Accounts payable	\$ 141,046			\$ 352		\$ 141,398	\$ 314,298
Accrued expenses	34,776					34,776	27,140
Retainage payable			\$ 5,000			5,000	63,229
Deposits				153,646		153,646	168,870
Due to other funds	67,204	\$ 1,348		5,297		73,849	15,924
Due to other governments	4,597,629					4,597,629	3,640,528
Deferred revenue	1,805					1,805	5,356
General long-term debt obligations					\$ 1,710,000	1,710,000	1,975,000
Capital lease obligations					16,816	16,816	49,568
Compensated absences payable					38,301	38,301	42,403
Total Liabilities	<u>4,842,460</u>	<u>1,348</u>	<u>5,000</u>	<u>159,295</u>	<u>1,765,117</u>	<u>6,773,220</u>	<u>6,302,316</u>
Fund Balances:							
Reserved:							
Reserved for endowments		10,550		61,583		72,133	70,233
Reserved for encumbrances	25,678					25,678	41,575
Reserved for long term receivables	104,546					104,546	153,050
Reserved for prepaid expenditures	38,234					38,234	
Unreserved:							
Designated for future year's expenditures	166,227	590,313		332,362		1,088,902	982,936
Undesignated	2,580,631	72,215		20,490		2,673,336	3,364,487
Total Fund Balances	<u>2,915,316</u>	<u>673,078</u>	<u>-</u>	<u>414,435</u>	<u>-</u>	<u>4,002,829</u>	<u>4,612,281</u>
Total Liabilities and Fund Balances	<u>\$ 7,757,776</u>	<u>\$ 674,426</u>	<u>\$ 5,000</u>	<u>\$ 573,730</u>	<u>\$ 1,765,117</u>	<u>\$ 10,776,049</u>	<u>\$ 10,914,597</u>

See notes to financial statements

EXHIBIT B  
TOWN OF PLAISTOW, NEW HAMPSHIRE  
Combined Statement of Revenues, Expenditures and Changes in Fund Balances  
All Governmental Fund Types and Expendable Trust Funds  
For the Year Ended December 31, 2000

	Governmental Fund Types			Fiduciary Fund Types	Totals (Memorandum Only)	
	General	Special Revenue	Capital Projects	Expendable Trust	2000	1999
Revenues:						
Taxes	\$ 2,307,768				\$ 2,307,768	\$ 2,224,299
Licenses and permits	1,294,795				1,294,795	1,212,752
Intergovernmental revenues	387,996	\$ 2,611			390,607	380,580
Charges for service	271,368				271,368	213,940
Miscellaneous revenues	373,999	9,479	\$ 29,729	\$ 101,212	514,419	512,563
Total Revenues	<u>4,635,926</u>	<u>12,090</u>	<u>29,729</u>	<u>101,212</u>	<u>4,778,957</u>	<u>4,544,134</u>
Expenditures:						
Current:						
General government	1,002,824			3,798	1,006,622	889,115
Public safety	1,314,003	94			1,314,097	1,186,358
Highways and streets	457,398				457,398	450,834
Health and welfare	95,553				95,553	94,049
Sanitation	493,321				493,321	365,853
Water distribution and treatment	22,389				22,389	70,303
Culture and recreation	102,267	222,895		508	325,670	257,571
Capital outlay	132,967	80,595	1,092,132		1,305,694	1,273,019
Debt service	369,565				369,565	87,944
Total Expenditures	<u>3,990,287</u>	<u>303,584</u>	<u>1,092,132</u>	<u>4,306</u>	<u>5,390,309</u>	<u>4,675,046</u>
Excess of Revenues over (under) Expenditures	<u>645,639</u>	<u>(291,494)</u>	<u>(1,062,403)</u>	<u>96,906</u>	<u>(611,352)</u>	<u>(130,912)</u>
Other Financing Sources (Uses):						
Proceeds of long-term debt					-	1,900,000
Operating transfers in	121,812	302,842		75,000	499,654	302,512
Operating transfers out	(377,842)	(121,812)			(499,654)	(302,512)
Total Other Financing Sources (Uses)	<u>(256,030)</u>	<u>181,030</u>	<u>-</u>	<u>75,000</u>	<u>-</u>	<u>1,900,000</u>
Excess of Revenues and Other Sources over (under) Expenditures and Other Uses	<u>389,609</u>	<u>(110,464)</u>	<u>(1,062,403)</u>	<u>171,906</u>	<u>(611,352)</u>	<u>1,769,088</u>
Fund Balances - January 1	2,487,532	783,542	1,100,578	160,456	4,532,108	2,763,020
Residual Equity Transfer	38,175		(38,175)		-	
Fund Balances - December 31	<u>\$ 2,915,316</u>	<u>\$ 673,078</u>	<u>\$ -</u>	<u>\$ 332,362</u>	<u>\$ 3,920,756</u>	<u>\$ 4,532,108</u>

See notes to financial statements

EXHIBIT C  
TOWN OF PLAISTOW, NEW HAMPSHIRE  
Statement of Revenues, Expenditures and Changes in Fund Balance  
Budget and Actual (Budgetary Basis) - General Fund  
For the Year Ended December 31, 2000

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues:			
Taxes	\$ 2,095,556	\$ 2,307,768	\$ 212,212
Licenses and permits	1,068,500	1,294,795	226,295
Intergovernmental revenues	387,661	387,996	335
Charges for service	177,454	271,368	93,914
Miscellaneous revenues	317,896	373,999	56,103
Total Revenues	<u>4,047,067</u>	<u>4,635,926</u>	<u>588,859</u>
Expenditures:			
Current:			
General government	1,039,466	1,003,698	35,768
Public safety	1,285,120	1,310,503	(25,383)
Highways and streets	510,144	457,885	52,259
Health and welfare	114,576	95,553	19,023
Sanitation	500,300	493,321	6,979
Water distribution and treatment	27,350	9,890	17,460
Culture and recreation	110,422	101,008	9,414
Capital outlay	162,198	132,967	29,231
Debt service	389,620	369,565	20,055
Total Expenditures	<u>4,139,196</u>	<u>3,974,390</u>	<u>164,806</u>
Excess of Revenues over (under) Expenditures	<u>(92,129)</u>	<u>661,536</u>	<u>753,665</u>
Other Financing Sources (Uses):			
Operating transfers in	109,261	121,812	12,551
Operating transfers out	(440,750)	(377,842)	62,908
Total Other Financing Sources (Uses)	<u>(331,489)</u>	<u>(256,030)</u>	<u>75,459</u>
Excess of Revenues and Other Sources over (under) Expenditures and Other Uses	<u>(423,618)</u>	<u>405,506</u>	<u>829,124</u>
Fund Balance - January 1	2,445,957	2,445,957	-
Residual Equity Transfer		38,175	38,175
Fund Balance - December 31 - Budgetary Basis	<u>\$ 2,022,339</u>	<u>\$ 2,889,638</u>	<u>\$ 867,299</u>

See notes to financial statements

## EXHIBIT D

## TOWN OF PLAISTOW, NEW HAMPSHIRE

## Combined Statement of Revenues, Expenses and Changes in Fund Balances

## All Non-Expendable Trust Funds

For the Year Ended December 31, 2000

	2000	(Memorandum Only) 1999
Operating Revenues:		
Investment income	\$ 5,130	\$ 4,268
Total Operating Revenues	<u>5,130</u>	<u>4,268</u>
Operating Expenses	<u>5,130</u>	<u>9,563</u>
Net Operating Income (Loss)	<u>-</u>	<u>(5,295)</u>
Non-Operating Income:		
Bequests	<u>1,900</u>	<u>3,100</u>
	<u>1,900</u>	<u>3,100</u>
Net Income (Loss)	1,900	(2,195)
Fund Balances - January 1	<u>80,173</u>	<u>82,368</u>
Fund Balances - December 31	<u>\$ 82,073</u>	<u>\$ 80,173</u>

## EXHIBIT E

## TOWN OF PLAISTOW, NEW HAMPSHIRE

## Combined Statement of Cash Flows

## All Non-Expendable Trust Funds

For the Year Ended December 31, 2000

	2000	(Memorandum Only) 1999
Cash Flows from Operating Activities:		
Investment income	\$ 5,130	\$ 4,268
Cash paid for services	<u>(13,795)</u>	<u>-</u>
Net Cash Provided (Used) by Operating Activities	<u>(8,665)</u>	<u>4,268</u>
Cash Flows from Capital and Related Financing Activities:		
Bequests	<u>1,900</u>	<u>3,100</u>
Net Cash Provided by Capital and Related Financing Activities	<u>1,900</u>	<u>3,100</u>
Cash Flows from Investing Activities:		
Net (increase) decrease in investments	<u>6,765</u>	<u>(7,368)</u>
Net Cash Provided (Used) by Investing Activities	<u>6,765</u>	<u>(7,368)</u>
Net increase in Cash and cash equivalents	-	-
Cash and cash equivalents, January 1	<u>-</u>	<u>-</u>
Cash and cash equivalents, December 31	<u>\$ -</u>	<u>\$ -</u>
Reconciliation of Net Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:		
Net Operating Income (Loss)	\$ -	\$ (5,295)
Adjustments to Reconcile Net Operating Income (Loss) to Net Cash Provided by Operating Activities		
Increase (decrease) in accounts payable	(1,238)	1,302
Increase (decrease) in due to other funds	<u>(7,427)</u>	<u>8,261</u>
Net Cash Provided (Used) by Operating Activities	<u>\$ (8,665)</u>	<u>\$ 4,268</u>

See notes to financial statements

## REPORT OF THE ANIMAL CONTROL DEPARTMENT

*Donald Sargent, Animal Control Officer*



This year, the West Nile Virus was detected in Plaistow. Due to the concerned citizens of Plaistow, birds were reported, retrieved by the Animal Control Officer and taken to Concord for testing. Eliminating standing water where mosquito lava can breed is the first step in eradicating the problem. I encourage all citizens to be aware of the presence of this virus and protect themselves.

I would like to thank all the residents for working with us this past year. Again, this year we have a very high number of dogs being licensed. This is one way to protect your family from getting rabies.

### LIST OF CALLS

General Information	1158
Lost Canine	155
Lost Feline	87
Returned Canine	92
Reported Canine Bites	11
Canine New Home Placement	15
Canines Picked-up	76
Unrestrained Canine	133
Bat Problems	9
Animals in Chimneys	36
Beaver Road Deaths	6
Raccoon Road Deaths	32
Woodchucks Trapped	34
Birds/Dead Removals	32
Canine Car Deaths	24
Feline Car Deaths	45
Canine Euthanasia	3
Canine Licensed	964
Opossums Live Trapped	23
Opossum Car Deaths	7
Deer Hit by Car	6
Fox Hit by Car	9
Skunks Trapped	52
Skunk Car Deaths	21
Feline Euthanasia	24
Raccoon Euthanasia	7
Woodchucks Hit by Car	23
Raccoons Deceased on Lawns	9



## REPORT OF THE ASSESSOR'S AGENT

*Wil Corcoran, Assessor's Agent*



The real estate market has been increasing in the southern sector of the State, including Plaistow. This past year the assessor's office increased almost all condominium assessments because they were falling below their respective market values. As the market continues to increase for all properties, we must prepare to keep all assessments current with market value.

The revaluation of 1999 provided us with an electronic database. This technology allows us to analyze sales quickly and to identify property classes or sections of the Town that need their assessments revised to current market conditions.

Adjusting property assessments annually moderates shifts in taxes normally associated with full revaluations. Proceeding in this manner also does away with the need for costly and contentious full revaluations such as we had in 1988 and 1999. While currently the market is increasing, causing us to look to increasing assessments, this annual assessment program requires us to decrease assessments if the market begins to fall.

The idea behind these annual updates, beyond moderating sudden shifts in property taxes, and doing away with the need for full revaluations, is that these updates ensure that each taxpayer is paying their fair share of property taxes each year, and not just when a revaluation occurs.

It is important to keep in mind that these adjustments do not raise any additional revenues beyond what is approved by the budget committee and the taxpayers at the Town Meeting or deliberative sessions. If assessments are increased by say, 10%, and no additional revenues are approved by the taxpayers, then the amount of taxes paid by individual taxpayers should remain the same. Of course, if additional expenditures are approved by the taxpayers, then taxes will increase, with or without these assessment updates.

Another important matter to consider is the manner in which our State school tax rate is computed. When our assessment ratio falls below 100%, the State 'equalizes' our total valuation by adjusting us upward to 100% before computing our proportionate share in the State school tax rate. By keeping all classes and sectors of our assessment base current and equal, we help ensure that we are not misrepresented by the 'equalization' process at the State level.

The assessment update process requires us to perform inspections on all properties that have sold and in areas that have experienced significant changes in market value. While we understand that this imposes inconveniences to taxpayers, it is a very important part of the process by allowing us to verify that the data on record is current and accurate. We ask for your patience and indulgence in these regards.

We encourage all taxpayers to review the information on record for their property when they have an opportunity. You may request an inspection of your property at any time. We would be happy to go over the information with you and ensure that there are no errors of record.

We would like to take this opportunity to thank our fellow department heads and Town employees for their consistent good cheer, and to thank the Selectmen for their support and wisdom in the direction of our department. Finally, we would like to thank the taxpayers for their unfailing patience and assistance we have experienced throughout the year as we have conducted our difficult tasks.

## **TOWN OF PLAISTOW ASSESSMENT PROCEDURE**

*Adopted by Board of Selectmen: January 28, 2002*



1. The Board will consider whether and what assessing services to bid out by the end of December for the upcoming year and recommend budgeting levels. For 2002 the Board plans to continue with Corcoran Consulting Associates, Inc. for ordinary services and seek quotes for any potential update.
2. The Assessing Firm/Assessor will make a review of properties to determine if there is a significant shift in COD and median for a class or classes as soon as data is available for March, but no later than June 15 will make a recommendation to the Board of Selectmen.
3. Assuming the Town undertakes activities that require a DRA-approved contract, the Town will sign a DRA-approved contract with an assessing firm before that activity begins. When there is a mass update, the database for taxes will not be changed for those updates until the Board agrees upon the numbers.
4. After reviewing the recommendation, the Board of Selectmen will hold a public hearing to present the Assessor's/Assessing Firm's recommendation to the public.
5. The Board of Selectmen will decide what course of action to follow. If it is decided to do the process for the current year, the Board will determine where to find money for that process and proceed with amending the contract with the Assessing firm. If it is decided to do the process for the following year, the Board will budget for it and start to publicize that intent.
6. The Board of Selectmen will make available speakers for groups who wish to hear about the subject, e.g. PACE, Lions, etc. Announcements will go on Cable, the Web and via a press release to the papers
7. When the new proposed values are ready, letters will be sent to invite each property owner with a new value to come and review their values. Available times will include evening hours as well as days. The letters will emphasize that an increase or decrease in values does not translate directly into an increase or decrease in a person's tax bill.
8. Lists will be available of current and proposed values at the Town Hall, Library and on the Town's Web site. If possible a program will be developed for repeated broadcast on Cable TV of the process and especially focus on the impact of the update.
9. The assessor should make a final recommendation to the Board of Selectmen by August 30.
10. A final public hearing will be set in September for the Board to formally vote on accepting the assessing firm's recommendation.
11. The process will be delayed to the following year if it is clear early in the process that it cannot be completed by September 20.

## **REPORT OF THE BUILDING DEPARTMENT**

*P. Michael Dorman, Code Enforcement Officer*



It has been a very busy year in the Inspections Office with 14 new residential construction permits issued. Next year looks to keep the pace with a couple of small subdivisions getting underway. Permits for improvements to residential and commercial properties continue to stream in. Many permits for additions, pools, decks and sheds have been issued, testifying to the community's commitment to homeownership here in Plaistow.

The department has been taking more time to educate the public on the importance of obtaining permits for work done to Plaistow properties. Permits ensure that the building project will be properly inspected for safety and quality of workmanship. Property owners who do not obtain proper permits have faced difficulty in selling or refinancing their properties or when insurance companies have to become involved.

Before going any further, I would like to take the opportunity to officially thank the Inspection Department Team: Dee Voss., Secretary; Ken Ray, Electrical Inspector; and Jeff Paradis, Plumbing Contractor. Our contract inspectors, Ken and Jeff, continue to do their jobs inspecting the work done by contractors with the skill and integrity that keeps the Town safe and up to code. Dee has been with the Department for one year and is proving to be an asset to me and the Town.

Due to the new residential construction, I am pleased to report that this year alone this department has collected \$35,712.00 in School Impact Fees and \$18,778.12 in Recreation Impact Fees for a total of \$54,490.12. Collection of these fees helps defray the costs to tax payers for capital improvements to our schools and the recreation program.

Revenue has continued to increase and this office ends the year in the black. Our budget allocation for fiscal year 2001 was \$73,331.00. As of December 05, 2001 the department had collected \$77,229.45 in revenues.

This year, working with the Highway Safety Committee, inspections of the commercial properties in the Route 125 corridor were conducted, ensuring properties met standards for health and safety considerations as well as a respectful representation of the Town. As usual, zoning keeps us busy in the Inspections Office. New tracking systems have been implemented to better chart the resolution of issues and increase the communication between the different departments and the Board of Selectmen.

The Inspections Department has been very involved with the happenings in the Timberlane District with Pollard, the Middle School and the High School having major renovations. The Inspections Team has been hard at work ensuring the safety of the residents of Plaistow.

The Building Inspections Department is available to the public with business hours Monday through Friday. We don't just issue the permits, we are here as a resource for the property management needs of the residents and business owners of Plaistow. Stop in anytime!

## REPORT OF THE CABLE ADVISORY COMMITTEE

*Henry J. Szmyt, Chairman*



The Plaistow Cable Committee is pleased to achieve its major goal this year. When the previous contract with Media-One expired, it was not in vogue for cable companies to support local origination programming. The cable committee, during its negotiations with Media-One, and now AT&T Broadband, agreed to give up the previous studio with the provision that a sum of money be paid, separate from the monthly franchise fees, to re-open a local access studio and provide state of the art equipment. One hundred thousand dollars was agreed upon and dedicated for the equipment fund and studio construction. During the years the studio was closed, local government functions and meetings continued to be broadcast, often utilizing personal equipment.

The Plaistow Cable Committee began two and a half years ago exploring the pros and cons of opening the new studio and where and how it would best serve the community. A studio at the new library was discussed extensively, followed by the option of a regional studio at the high school, which would most benefit the students. The school officials declined to participate due to their funding shortfall, and the studio was eliminated from their plans. The next option was to seek space on the first floor of any town owned building and the old library seemed to be an ideal solution. The court had priority and the Cable Committee's search again hit a brick wall. There was much discussion about the second floor of the Town Hall. It was not suitable for numerous reasons, primarily moving equipment up and down stairs; the possibility of numerous offices dividing the space, and leaving less square footage than was required. We looked to the commercial sector for approximately 12-1500 sq. feet, which was easily accessible and for a reasonable rent. The cable committee members successfully procured rental space at 91 Plaistow Rd. The Committee's work began in April, with many hours dedicated to designing the facility. planning, negotiating, constructing and setting up the infrastructure, as well as procuring the new equipment. Although the studio has been ready for some time, there were delays due to AT&T Broadband's proposal to connect the studio using the most modern method of digital transmission. With considerable effort and coordination on their part, this was completed in December and Plaistow was connected to the head end in Derry via fiber optic link. Those watching Channel 17 have already noticed a much improved picture quality.

The official open house was held for the public on December 3<sup>rd</sup>. A Town Proclamation, written by Ruth Jenne, was read by Selectman John Sherman, and Rep. Norman Major read one from the NH House of Representatives. Within the facility, there are 2 studios, a director's booth, office, classroom area, editing suite, and equipment storage and tape library.

The studio came to life in November, when the first program was produced. Inside Plaistow, Emergency Preparedness Post Sept. 11<sup>th</sup>, was taped at the studio and will be broadcast as soon as ATT Broadband completes additional hookups and the new timer is activated. The Cable Committee created a digital, state of the art, and local access studio for the residents of Plaistow. Classes for any residents, students, or town employees will hopefully start in February. Any Volunteers interested in learning about camera operation, audio, graphics, production, editing, or directing should consider signing up

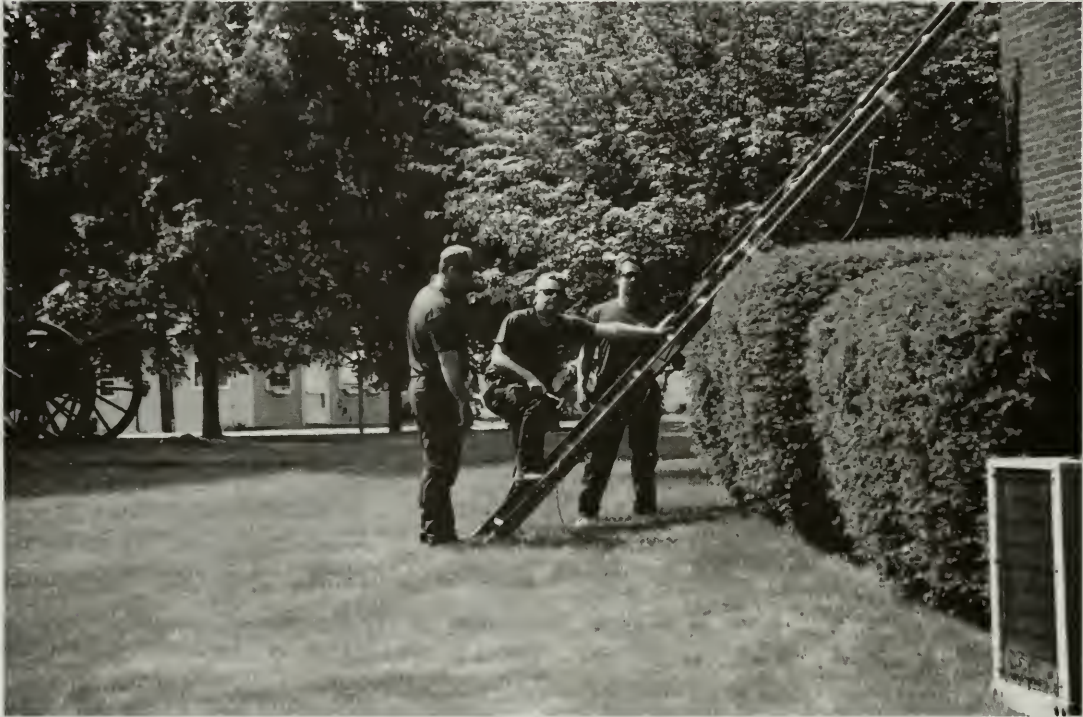
## REPORT OF THE CABLE ADVISORY COMMITTEE

*Henry J. Szmyt, Chairman*



for the classes. The Committee invites all Timberlane Regional School District students interested in pursuing a communications career to gain valuable hands-on experience by learning and volunteering at the studio. Those who are not technically inclined, but would like to be involved in the excitement of local access television, can sign up as a PAC TV-17 Volunteer. Volunteers will help plan events, promote activities, act as hosts, support operations and suggest programming.

It is important to know that the local access television studio is not funded by any tax dollars. AT&T Broadband pays the Town 4.5 % of the revenues generated by Plaistow cable subscribers. Local Access Television is entitled to 4 % of those funds per contract. Currently, the Cable Committee receives 2 % and the Town puts 2% into the General Fund to offset our taxes. The other ½ % pays for the Town's Internet services. The Cable Committee may in the future, request the full 4% to support the studio and its operations as it grows. Your Cable Committee looks forward to promoting programs of local interest to Plaistow residents, and trainings in order to fully utilize the studio during the coming years. Volunteers are the key to successful local access programming and we invite you to join us.



## REPORT OF THE CAPITAL IMPROVEMENT PLAN COMMITTEE

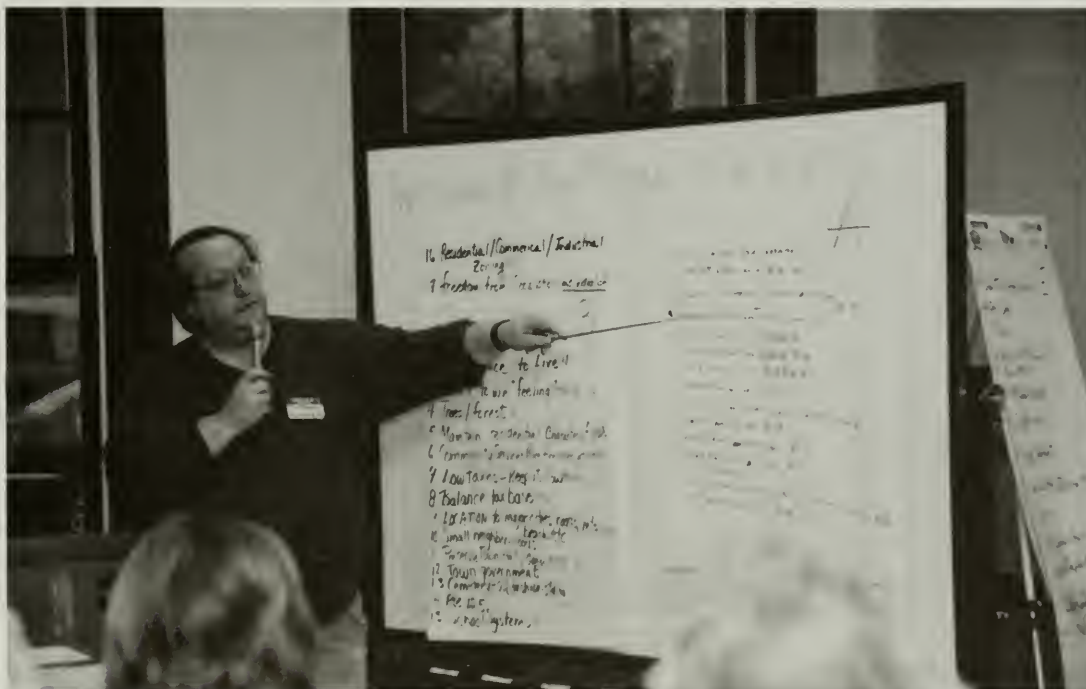
*Timothy Moore, Chairman*



The 2001 Capital Improvement Plan (CIP) Committee included 2 members from the Planning Board (Steve Ranlett, Tim Moore), 2 members from the Budget Committee (Bernadine Fitzgerald, Martha Sumner), 2 members of the Board of Selectmen (John Sherman and Marilyn Senter), the Town Manager (John Scruton), and the Planning Board's Planning Coordinator (Leigh Komornick).

The CIP is a planning document, approved by the Planning Board, to insure that it is compatible with the Master Plan of which it is a part. The CIP is then used by the Selectmen and Budget Committee as a guide in formulating the annual budgets. In prior years, the committee met regularly throughout the budget season and waited until the capital request numbers were the final numbers before presenting the plan to the Budget Committee and Selectmen. Everyone agreed however, that this method greatly diminished the value of the CIP as a planning document since by the time it was presented everyone already knew its contents by virtue of hearing all the departments budget requests. This year we presented the plan to the Planning Board, Board of Selectmen and Budget Committee in early October.

This year we increased the capital reserve fund for the Fire Department to \$80,000 to make sure that there will be adequate funds to purchase all the required fire apparatus over the next 8 years. Although the total capital request increased nearly \$500,000, we did include a couple of items that either had been previously omitted or were consistently being pushed out to later years. This has been true of the fire suppression water lines; but starting next year, each year some small incremental work will be done in extending these very vital water lines. Next the southern line will be extended south along Main street so the Plaistow Community Library will be able to be connected to the fire suppression system. Next year we will start to set aside capital so that we can implement our Road Surface Management plan that will insure Plaistow's roads are well maintained for the safety of the public.



# Summary CIP Approved Planning Board September 19,2001

	Budgeted					Totals				
	2001	2002	2003	2004	2005	2006	2007	02 to 07		
<b>Police</b>										
Cruiser Lease Purchase	22,750	22,750	22,750					45,500		
Cruiser replacement		60,000	60,000	95,000	90,000	60,000	60,000	425,000		
Sale of used cruisers		-5,700	-5,700	-5,700	-5,700	-5,700	-5,700	-34,200		
Dispatch Console	200,000							200,000		
Grant for Console	-100,000							-100,000		
Mobile Data Terminals		72,500						72,500		
Grant for Mobile Data Terminals		-54,375						-54,375		
Radios		57,600						57,600		
Possible Radio Grant		-28,800						-28,800		
Defibrillators	23,000							0		
Copier			8,000					8,000		
<b>Subtotal</b>	<b>145,750</b>	<b>123,975</b>	<b>85,050</b>	<b>89,300</b>	<b>84,300</b>	<b>54,300</b>	<b>54,300</b>	<b>591,225</b>		
<b>Fire</b>										
Capital Reserve for Fire (\$81,263 on 12/31/00)										
Engine 1	50,000	300,000	2003	2004	2005	2006	2007	02 to 07		
Use of Cap reserve		-133,000		38,000	80,000	80,000	80,000	278,000		
Use of Lease Purchase		-87,000	45,000	42,000				300,000		
Command Vehicle			35,000					-133,000		
Rescue 6 (order in 07 for 08)							125,000	35,000		
Use of Capital Reserve							-125,000	125,000		
Snorkel or other truck (\$300,000)								-125,000		
<b>Subtotal</b>	<b>50,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>0</b>	<b>480,000</b>	
<b>Town Hall Services</b>										
Records Management	8,686	2002	2003	2004	2005	2006	2007	02 to 07		
Elections Voting Machines			15,000					0		
Computers, Software		26,000	6,000	26,000	6,000	6,000	7,500	15,000		
<b>Subtotal</b>	<b>8,686</b>	<b>26,000</b>	<b>21,000</b>	<b>26,000</b>	<b>6,000</b>	<b>6,000</b>	<b>7,500</b>	<b>77,500</b>	<b>92,500</b>	
<b>Town Buildings</b>										
Town Hall Windows	2001	2002	2003	2004	2005	2006	2007	02 to 07		
Town Hall ramp		20,000						20,000		
Town Hall Elevator/upstairs		35,000						0		
Town Hall Sprinkler			160,000					160,000		
Town Hall Zones for Heating and ductwork			40,000					40,000		
Ventilation for Fire Bays		10,000	13,500					13,500		
Safety Complex rooftop units		7,100	7,100		7,100			10,000		
								21,300		



## REPORT OF CEMETERY

*Herbert Reed, Cemetery Sexton*



The year 2001 in review was a quiet year at the Plaistow Cemetery. In the early spring we had our annual spring clean up, followed by a typical mowing season. In the fall the Cemetery was again swept of leaves and debris. Everything went well with few, if any complaints.

Burials at the cemetery were below normal, meaning that most people stayed healthy in 2001. There were many visitors with compliments as to the appearance of the cemetery this past year.

The year 2001 witnessed the erection of a new illuminated flagpole with both State and County flags. The flagpole project has been a long time in the planning stage and could not have come at a more appropriate time.

Looking ahead to the year 2002 we are planning to straighten monuments, fill in sunken areas, seed and fertilize problem areas.

As always, I wish to thank all those who made the cemetery function on a daily basis for their input and assistance. The cemetery would quickly fall into disrepair and neglect without your help.



## CONSERVATION COMMISSION

*Timothy Moore, Chairman*



The Conservation Commission had another very successful year. It was our pleasure to work again with the Boy Scouts from Troop 18, sponsored by the Holy Angels Church. This year 2 Eagle Scout candidates finished their projects. Ian Connolly designed and built a wildlife viewing area adjacent to a trail completed last year. Dan Vitale completed more trail work that links the main parking area off Main Street to the trails completed last year. Ian, Dan, and all who helped work on these projects did an excellent job. We are hoping to have a "Grand Opening" of the trail system some time in the summer of 2002.

At the end of last we applied for, and were awarded a grant from the NH Department of Environmental Services to locate, classify, and place in the Town's Graphical Information System (GIS) all of the drainage infrastructure devices in Plaistow. Work is underway and we expect to complete the work in the late spring of early summer of 2002. This project will help the Town meet its requirements to implement State mandated storm water run-off regulations.

During the late summer and fall we held a series of meetings with the Northeast Rural Water Supply Association and the owners/operators of Public Water Supply systems in Plaistow to work on a water supply protection plan. We completed the plan in December and will continue the meetings next year to implement the protection plan. A big part of the plan is education and we are looking forward to work with the schools on this part of the plan.

Finally, in the closing minutes of November we applied jointly with the Conservation Law Foundation for a grant to review all of our Zoning Ordinances and regulations to see if they are meeting the needs to adequately protect the quantity and quality of our ground water. We won't know if we have been awarded the grant until after the first of next year.



## REPORT OF THE EMERGENCY MANAGEMENT DEPARTMENT

*William T. Scully, Director*



The Office of Emergency Management is responsible for coordination and planning in preparation of possible natural and/or man-made events that strain the town's resources.

As part of this preparation and planning over the past few years, the Office of Emergency Management has applied for and received state and federal grant monies. These funds have allowed us to do additional preparation in the form of placing an emergency generator in the town hall, replacing the emergency generator's fuel tank at the Safety Complex, and funding for mapping and planning.

This year a grant for over \$12,000 was received to improve the computerized mapping of Plaistow. This mapping will be able to readily identify bodies of water, rivers, streams, manholes, hydrants and catch basins as well as other roadway information. This overlay is invaluable for the control of possible hazardous material spills and flooding.

The Town also received \$32,500 in federal grants to pay a portion of our costs for snow removal this past winter.

It is important to have emergency plans in place, as evidenced by September 11<sup>th</sup>. The town of Plaistow's Emergency Management Office coordinates at the time of an emergency, but it is imperative to have all resources and coordination plans in place before an emergency occurs.

The events of September 11<sup>th</sup> showed us how quickly our local resources can be overwhelmed, and the necessity for additional planned resources, which can be activated as needed. You are encouraged to volunteer to be on a call list, if you are willing to provide services or equipment should the need arise. If you are willing to help staff a town shelter, please contact me in order to receive proper advance training.



## REPORT OF THE FIRE DEPARTMENT

*John H. McArdle, Fire Chief*



The Fire Department is a multifaceted organization comprised primarily of your neighbors who volunteer their time and efforts to serve the community. As with most Fire Departments, we provide fire suppression and emergency medical services to the Town. In addition, we are actively engaged in Fire Prevention activities in conjunction with the schools and daycare facilities. These activities plant the seed for fire safety in youngsters which they hopefully carry with them throughout their lives. This year, we have expanded the program to deliver age appropriate material for grades K-5. At the request of the Timberlane Regional High School, our Emergency Medical Services staff assist with Health and Safety classes at the High School. This brings a different perspective into the classroom regarding the role of Emergent Management Syatem in the community. Students are taught how the Fire Department operates with respect to medical emergencies, they learn about the various equipment that is used and how community based Cardiac Pulmonary Recitation programs can make a difference in saving a life.

Our organization has evolved over the years to meet the needs of the community. As new challenges present themselves, our members rise to meet those challenges. The recent events involving Homeland Security are a testament to that. We are not unlike other fire departments in the area or around the country. We have responded to several incidents involving suspicious packages, all without a toxic or hazardous exposure to anyone. We are fortunate to be a part of the Southeastern New Hampshire Hazardous Materials Response District. As a member of this organization, we have available to the Town a diverse and talented response team capable of dealing with literally any hazardous material, whether chemical or biological in nature. The District not only responds to Plaistow, but they offer training and certification in the various aspects of the HAZMAT response. The District has provided us with clear guidance to use regarding the 'suspicious package' incidents and will respond to any of the member organizations in the event of a credible threat. They have been extremely proactive with regards to making test kits and response protocols available to District communities. Earlier this summer, we used the resources of the District to mitigate a spill of home heating oil and prevented widespread contamination of the water table in the general area of the spill. Had we not had the equipment provided by the District, the situation could have resulted in significant contamination to drinking water sources.

The various expertise of our members provides additional benefit to the community. We are able to provide access to community based CPR programs and certify town employees in this life saving skill. As part of our community education process, we have developed an instructional program on the use of portable fire extinguishers. This course is available to town employees and other organizations that would benefit from learning how to use a portable fire extinguisher. Our initial goal with this program is to establish a fund within the Firemen's Association and offer the course for a nominal donation. From this fund we would purchase additional training materials in support of the program.

As a support organization, the Plaistow Firemen's Association provides financial support to the department and the community. The same people who give their time to answer the fire calls, volunteer to support the various fund raising programs of the Association.

## REPORT OF THE FIRE DEPARTMENT



### *Continued*

This year, the Association embarked on our first Muscular Dystrophy Association 'Fill the Boot' campaign for the annual Jerry Lewis MDA drive. Thanks to the generosity of the community, we outdistanced several much larger communities in this worthwhile cause. Additionally, the Association has purchased new rescue ropes, portable oxygen tanks for individual EMTs and a new water pump used to fill the fire apparatus at the Safety Complex. They continue to assist residents during the summer months by offering to fill and/or top-off swimming pools. This service provides a training opportunity for our newer pump operators and provides a source of income for the Association. The members will also assist with burning large brush piles or overgrown fields to limit the possibility of fire hazard to the landowner.

Finally, I would like to publicly thank Chief (Retired) Don Petzold. Over the last 14 years he has molded this department into one of the finest fire departments in the area. Throughout his tenure, the department maintained a level of consistency in both technological advancement and minimizing the burden on the taxpayer, even though the demands on the department increased significantly. He was judicious with regards to capital expenditures, demonstrated a keen sense of vision for not only the Fire Department, but also for the future expansion of the Town's fire suppression system and always placed the well-being of the members above all other considerations.

Don has not faded away from service to the Town. Upon his retirement from his full-time position, he requested to be appointed to the department as a regular firefighter, adding to his existing 27 years of dedicated service to this community.

It is my goal to continue to develop and advance this department to meet the continually changing needs of the Town. The members and officers have been supportive of the transition between Chief Petzold and myself. We are constantly looking at ways to improve how we deliver our services to the Town, gaining efficiencies in our day-to-day operations and maximizing our resources at the Safety Complex to meet the demands of the community.

### Summary of Fire Calls - 2001

Type	#	Type	#
Auto Fires	18	Other (non-specific)	36
Boiler/Heater Malfunctions	3	Public Assists	14
Carbon Monoxide Alarms	5	Rescue	458
Fire Alarm Activations	134	Smoke Investigations	8
Hazardous Materials Incidents	5	Structure Fires	7
Motor Vehicle Accidents	125	Woods/Grass/Brush Fires	11
Mutual Aid (Provided)	24	<b>Total Alarms</b>	<b>860</b>
Odor Investigations	12	<b>Increase over 2000</b>	<b>26.3%</b>

## REPORT OF THE HIGHWAY DEPARTMENT

*Daniel P. Garlington, Highway Supervisor*



In the year 2001, the Highway Department, which consists of myself, Glen Peabody (Foreman), Dana Rabito (Laborer) and Aaron Shae (Laborer) had a very busy year. Below I list some of the projects completed.

We all know what the winter of 2001 brought us... A lot of SNOW STORMS! We were hit with a massive blizzard on March 5<sup>th</sup> through March 8<sup>th</sup>. The town roads for the most part remained passable because the community came together to support a common goal of maintaining public safety. Job well done by all!

In the spring the town hired F.B. Hale Co, from Hudson, NH, to sweep and remove winter debris from all the town roads. We cut brush along the sides of roads for about 340 hours. This is mostly done for sight distance at intersections and visibility of signage. Brushwork is an ongoing thing that takes up a lot of time during the warmer times of year.

For some reason, we spent a lot of time and money on replacing and repairing signs in 2001. I believe the amount of snow had a lot to do with the stolen signs. Taller snow banks gave easier access to the signs. We repaired six existing catch basins that were deteriorating. Mostly they needed some blocks replaced and remortared with one needing the cone structure replaced. In the fall, the town again hired R. J. Barratt from Westford, MA, to clean all 428 town maintained catch basins. This cleaning gets them ready for winter and also allows us to inspect each catch basin.

In August, Continental Paving from Londonderry, NH, hot topped a shim coat on Greenough Road, Harriman Road and the short section of Jesse George Road using a total of 1,311 tons of material.

Centerlines were re-established on our main roads with a new centerline and fog lines on Timberlane Road. This was done by L&D Safety Markings from Barre, VT. Tristate Striping painted stop bars on Route 125 intersections and repainted the arrows and crosswalks on Greenough Road. I'm hoping, by the end of the year, there will be stop bars at all intersections that warrant them.

I would like to say "Thank You" to the town voters for their support on Article P-15 which allowed the town to lease-purchase a new 924G Caterpillar front end loader. The machine was delivered in mid-June and has already proven its worth to the department in several tasks such as snow removal, tree removal and moving items at the landfill facility.

I cannot complete this annual town report without thanking Glen Peabody, Dana Rabito, Aaron Shae and their families for all their unselfish dedication and hard work during a very long year. I would also like to thank the Board of Selectmen and John Scruton (Town Manager), all my hired outside contractors and the Town of Plaistow's residents for all their support throughout the year.

## REPORT OF THE HIGHWAY SAFETY COMMITTEE

*Stephen C. Savage, Chairman*



During the year 2001, the Highway Safety convened monthly at Town Hall to examine and discuss various residential and commercial development plans on behalf of the Planning Board. The Committee meets at the request of the Planning Board; and, if necessary, will meet at other times by calling the Chairman. The Committee reviews public safety aspects of each and every plan to ensure that highway safety ramifications are discussed and considered.

Advisory only, the Committee had opportunity to offer recommendations on the following projects: Fieldstone Properties (210,000 square foot building) on Rt. 125; CVS Store on Rt. 125; Kohl's Department Store on Rt. 125; and Bud Post Storage Buildings on Rt. 125, to name a few. Further, the Committee dealt with frequent speed complaints from residential neighborhoods as well as hearing voluminous school bus complaints from parents. The Committee heard reports from the Chairman and Building Inspector Michael Dorman about their spring site visits to commercial properties in an effort to bring each site into compliance. Also discussed were the efforts by the Police and Fire Departments to craft a Public Safety Impact Fee for new Commercial and Residential properties in order to fund a Safety Complex facilities expansion. Also discussed was continued meetings between Plaistow and Haverhill officials concerning growth on Rt. 125 and the state bridge replacement on Rt. 121 scheduled for FY2002. The Committee also discussed the FY2002 Sidewalk Project near Town Hall and Appledore Engineering's Master Plan Transportation draft. Lastly, the Committee discussed the Police Department's NH Highway Safety Agency grant applications.

Over the years, the Highway Safety Committee has aggressively supported the sensible expansion/renovation of our sidewalk system either through direct, local funding or combined with grant aid. If we are to provide a safe environment for our citizens, we must continue to be diligent in this pursuit on an annual basis. In FY2002, a sidewalk project will occur which has been years in the grant stage. We must then identify another project for FY2003 (possibly Palmer Ave.) and shepherd this project.

Your Committee consists of: Police Chief Stephen C. Savage (Chairman); Daniel Garlington, Supervisor of Highway Department (Vice-Chairman); Marilyn Senter, Selectmen; Fire Chief John McArdle; David Hoyt (Planning Board); Dennis Marcotte, Jr. (Citizen Representative); Leigh Komornick (Planning Coordinator); and David Walker (Rockingham Planning Commission). Kudos to Nikki Carr, Clerk/Minute taker for tolerating our lively, candid meetings!

## REPORT OF THE HISTORICAL SOCIETY

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### *An Early History of Plaistow*



The Town of Plaistow is situated in the Southeast corner of New Hampshire. It has an area of nine square miles. Town boundaries are: on the north by Hampstead, northeast by Kingston, east by Newton, south by Haverhill, Massachusetts and west by Atkinson. Plaistow has an estimated population of 7,500. According to the 1999 Town Report, Plaistow had a net assessed valuation of \$496,449,347. It's interesting to note that the 1948 Town Report showed a population of 1,800 and a valuation of \$1,436,703. Aside from the obvious effects of inflation over 50 years, Plaistow has grown considerably since then, as many long term (and even not so long term) residents can attest. Keep reading for an "early years" history of Plaistow as printed in the 225th Anniversary Report in 1974.

It was estimated that three thousand people arrived in New England in 1638, on twenty ships, and the rate was to accelerate. In 1640 there were over 26,000 settled between Connecticut and Portsmouth.

Decimated by disease, the Indians had left a country of corn-patches and living sites, fords, fish-weirs and forest trails. Beaver, otter, fox and muskrat were plentiful, as were the feared timberwolves. Deer were in the forest but not in today's numbers.

It was a hundred years later, in 1746, when the boundary dispute was settled, the argument which, for several generations, resulted in residents of this area not knowing whether they were in the Massachusetts Bay Colony or the New Hampshire Grants. The creation of the new line, three miles north of the Merrimack River, was to mean that Haverhill's North Parish meeting house would thenceforth be in another town, indeed in another state. It ultimately became the southernmost building in a nine square mile township called Plaistow.

It was on February 28, 1749, when King George II signed the charter for the town, then named "Plastow", and Governor Benning Wentworth issued the paper for recording in New Hampshire. A long, detailed description of bounds was included, containing also the area which was, in 1776, to become the town of Atkinson.

The letter "i" was brought to common use in later years, making it PLAISTOW (and leading many strangers to a faulty pronunciation). The only other town in the world so named is near London, England.

In 1831 a brick town hall was built on common land in an area nearer to the geographic center in Plaistow, where Broadway (Main Street) interested with the road leading toward Kingston, or over Sweet Hill toward the lower river towns.

Plaistow's present Town Hall was built in 1895. Although the exterior has remained unchanged these 79 years (103 years now), recent changes have made a Courtroom out of the 2<sup>nd</sup> floor auditorium, a police station out of the old Selectmen's office, and a Selectmen's office out of the old Banquet Room. Town Meetings were held in the auditorium until the 1960's when the growing number of voters required the larger hall at Pollard School.

## REPORT OF THE HUMAN SERVICE DEPARTMENT

*Carrie Chooljian, Human Service Coordinator*



The Human Services office is open on Tuesday, Wednesday and Thursday from 9:00 am to 2:00 pm. Its main purpose is to provide financial relief, or General Assistance, to residents who are in need (per RSA 165). These situations may include assisting with electrical disconnects, emergency oil deliveries, rental payments to prevent evictions, even mortgage payments to prevent foreclosures and many other scenarios.

Another significant function of this office is to respond to questions or concerns that residents might have associated with human service needs. Those inquiries may be about housing, visiting nurses, senior activities, health care for children or adults, transportation, to name just a few. This service is available to all residents of Plaistow and it can certainly be of great assistance when you're not quite sure where to turn or whom you should call, when you are looking for answers. So, please don't hesitate to make that call.

Furthermore, the Town of Plaistow financially supports several human service agencies in an effort to provide supportive services to all its residents on an on-going basis.

Those agencies include:

- Family Mediation and Juvenile Services: #362-9957
- Rockingham Visiting Nurses and Hospice: #772-2981
- Rockingham Community Action Program (fuel assistance, WIC, etc.) #893-9172
- Sexual Assault Support Services: #436-4107
- Pregnancy Care Center: #978-373-5700
- A Safe Place (domestic violence) #890-6392
- Retired Seniors Volunteer Program (transportation) #436-4310 X130
- Greater Salem Caregivers (transportation) #898-2850
- Vic Geary Senior Center: #382-5995
- Lamprey Health Care (health care and transportation) #659-3106
- SeaCare Health Services (health care for individuals and families) #772-8119
- Greater Derry/Salem Transportation Services: #888-941-3674

The town of Plaistow also maintains a clothing basement in the town hall that is open to all residents during regular office hours. "The Clothing Basement" is always accepting new things so please consider donating, exchanging, or come in and "shop" for those items that are needed. It has certainly been a benefit for many Plaistow residents for several years.

Lastly, I would like to say thank you to the many organizations that offer their time and assistance throughout the year to those Plaistow residents that are in need. Your efforts are always appreciated and continue to help make Plaistow a caring community.

## **REPORT OF THE LIBRARY**

*Laurie Houlihan, Library Director*



The year 2001 has been a year of growth and community outreach. The library has traditionally provided services to a greater number of residents each year and the year 2001 is no exception. It has been an extremely busy and productive year with a significant increase in material circulation, in library usage of the 14 public computers, as well as an increase in usage of the public meeting rooms and attendance at children's programs.

The way in which information is shared has changed, not only in our society but also the world, and our library has made a strong effort to provide information to the residents of Plaistow in the most current and accurate manner. Of course, while print material is still purchased and available for checkout and in-library use, there also are currently 14 public computers with free Broadband Internet access for all library cardholders. This is a wonderful service for those who do not currently have Internet access in their homes, as well as an extremely useful reference tool for in-library use. The library also provides remote access to two on-line databases, Electric Library and ProQuest, for those hold Plaistow library cards. There is no charge for this service and is a considerable savings to the public as it would be costly to purchase access to the same databases on an individual basis.

The library now has wonderful public space and for the first time we have been able to organize programs for adults as well as for children. The library, in conjunction with the Plaistow Historical Society, presented several community-based programs as well as wonderful museum quality displays both at the library and the Historical Society building. This new partnership has proven to be extremely successful. The community interest has been very rewarding and the connection between the library and the Historical Society serves to strengthen both of our purposes.

The Friends of the Library also have sponsored several adult programs, including a book discussion group, which is held monthly. They also arranged transportation and coordinated a trip for all first grade children from Pollard School to visit the library and receive their first library card. The Friends group has been extremely supportive and dedicated and has done a tremendous job reaching out to serve the community through the library. So many things would not be possible without their support. I appreciate all of their efforts and am amazed at their dedication and enthusiasm. Thank you to all members of this great group.

Preschool story hours and the summer reading program were very popular this past year. Over 1000 children and adults participated in programs offered during the summer program "Octopi Your Mind...Read". The Library now offers free passes to six different museums, three of which are funded by the Friends of the Library. Library cardholders may now attend the Museum of Fine Arts Boston, the Boston Science Museum, the Currier Gallery of Art, the Portsmouth Children's Museum, Strawberry Banke, and the Seacoast Science Center.

Our library staff continues to give their best efforts and, with increased usage of all our services, they have been challenged beyond all expectations. They are a wonderful team and each one brings an individual gift to the job. I would like to thank Marjorie Knowles, Florence Rullo, LuAnn Blair, Alexandra Holmes, Judy Meunier, Nicole Fratus, Alyssa Stack and Mario Mejia for all they do throughout the year.

## REPORT OF THE LIBRARY

*Continued*



I would also like to thank the Library Board of Trustees for their leadership and support. The library continues to grow under their leadership and we all are proud of the services that we offer to the town of Plaistow. Using the 2001 circulation statistics, I have calculated a theoretical savings to the citizens of Plaistow. For every free video borrowed, there was a \$3.00 savings from the video store rental. For every book checked out without charge, there was an average savings of \$18.00 over the cost of purchase; likewise for music CD's, audio books, and magazines. The total savings for the year was \$952,829!

At this time in our history when democracy is challenged it is important to remember that libraries make democracy work by providing free access to information so that citizens can make the decisions necessary to govern themselves. Please visit us in 2002 and see what we have to offer.



## REPORT OF THE LIBRARY TRUSTEES

Catherine Emmons, Chairman



### INCOME

Town of Plaistow	\$264,798.00
Donations	\$17,437.00
Fines / Lost Books / Book Sales	\$4,200.00
Fees: Copier / Printer / Non-Resident	\$4,227.00
Grants	\$404.00
Interest on Deposits	\$1,799.00
Mary Nelson Trust Fund	\$70,000.00
Re-Deposited Checks	\$31.00
<b>TOTAL:</b>	<b>\$362,896.00</b>

### EXPENSES

Bond Payment	\$70,000.00
Building Insurance	\$2,500.00
Capital Equipment	\$10,920.00
Continuing Education	\$613.00
Employee Salaries & Benefits	\$142,830.00
Janitor Service	\$16,365.00
Material Acquisitions	\$31,676.00
Miscellaneous	\$544.00
Postage	\$734.00
Professional Dues	\$280.00
Programming	\$2,215.00
Repairs / Maintenance	\$6,554.00
Return to Town (unspent liability line)	\$2,000.00
Supplies	\$11,078.00
Technology	\$10,983.00
Utilities	\$39,413.00
<b>TOTAL:</b>	<b>\$348,705.00</b>

### ACCOUNT BALANCES

Roger B. Hill Memorial Fund	\$12,568.43
Fines / Lost Books Fund	\$14,055.58
Memorial Funds: <i>Annie L. Dow, Mary Gilman, Muriel Herrick, Sheila McPherson, Paul D. Palmer, Irving E. Peaslee, Virginia Robinson, David Wood</i>	\$11,947.59
Donald R. Willis Memorial Fund	\$1,013.70
Conti Family Fund	\$621.10
Technology Development	\$25,500.00
Library Enhancement	\$18,248.59
Mary Nelson Trust	\$516,534.65

## REPORT OF THE PLAISTOW TRANSIT ADVISORY COMMITTEE

*Timothy Moore, Chairman*



The Plaistow Area Transit Advisory Committee (PATAC) is excited to announce that on December 14, 2001, the Amtrak's Boston, MA, to Portland, ME, intercity service began. Now that this service is on line, the possibility exists that the Boston to Haverhill commuter service could be extended to Plaistow where it would stop at our Park-and-Ride lot on Westville Rd. Although Amtrak has been running tests along the Boston – Portland route to verify that it is safe to run 79 MPH trains, the service has yet to get “on track”. Each year now for the last 2 or 3 years, it has seemed to be a certainty that service would begin, but alas only to find some other obstacle standing in the way. This year speed was definitely the major topic. Amtrak, rightly so, feels that the service will not be successful unless they can run at 79 MPH while Guilford Transportation (a holding company for the former Boston and Maine Railroad and current owners of the track) does not want speeds to exceed 59 MPH. We are all hoping that 2002 will prove to be THE year.

PATAC was awarded approximately \$1,000,000 in Congestion Mitigation Air Quality (CMAQ) funds to start up the Boston commuter service. The funds would cover construction of a waiting platform at the Park-and-Ride and purchasing of some new equipment for the MBTA. However, a 20% non-federal contribution must be realized before any portion of the \$1,000,000 will be released. Rockingham Planning Commission is playing a major part in helping to provide sources for the local match. As of this writing, there are no approved plans in place. The CMAQ funds would be available in 2003 if the local portion of the grant \$200,000 can be raised.



## **REPORT OF THE PLANNING DEPARTMENT**

***Timothy Moore, Chairman***



The Planning Board is charged with basic land use planning for the community including preparation of a Master Plan, Capital Improvements Program (CIP) and adoption and amendment of the zoning ordinance and regulations. Based on the MasterPlan, the zoning ordinance and regulations govern the review of residential, commercial and industrial development.

The most important task the Planning Board was responsible for in 2001 was updating the Master Plan utilizing the services of Appledore Engineering. To kick-off the process, a Community Forum was held on May 22, 2001. The purpose of this meeting was to solicit residents, officials and business owners as to their ideas, issues or concerns regarding Plaistow's existing land use, proposed land use, existing transportation system, traffic volume, truck traffic, dangerous intersections or public transportation. Approximately 50 people turned out and it was a very successful beginning to the MasterPlan Update process.

Another duty of the Board is to review and make- decisions concerning applications that come before them for subdivision and site plan review. During 2001, the board reviewed nearly 50 subdivision or site plan applications. Major projects reviewed by the board include: Kohl's Department Store site plan for the reuse of the old Bradlees store; MB Tractor on Rt. 125 and Old County Road; Fieldstone Industrial Park – Phase 2 off of Old County Road and Route 125; Red Oak Subdivision; Cormier Subdivision off of Route 108; Woodland Farms Subdivision; and Ed's Carpet site plan.

The Board was also responsible this year for the completion of the Impact Fee Ordinance for the entire Route 125 Corridor. By collecting these fees and other types of impact fees from developers, it results in the Town being able to off-set the cost of capital projects such as the expansion of the Public Safety Complex, reconstruction of Route 125, new recreation fields and the recent expansion and renovation of the schools.

2001 was also a significant year for the Planning Board with the departure of Ann Sharpe who left as Planning Coordinator in May after being with the Town for 6 years. In June, Leigh Komornick, a regional land use and transportation planner with fifteen years of experience, was hired to assume the position as Planning Coordinator.

Activities Leigh has been working on since her arrival include revamping the records of site plans and subdivisions, working on the MasterPlan and Capital Improvements Program (CIP) update, utilization of the Town's Geographic Information System (GIS) for various mapping projects, assistance to the Road Agent on roadway planning, conducting plan review meetings and the development of new zoning ordinances as well as changes to the existing zoning and regulations. Leigh has also been coordinating meetings with Haverhill, Massachusetts, officials regarding improvements to Route 125 and other roadways that affect both communities.

The Board meets the first and third Wednesdays of the month. If you are interested in becoming an alternate, please feel free to contact Leigh in the Planning Office at 382-7371, Ext. 14, between 9 a.m. and 3 p.m. Monday through Friday. Or, visit her upstairs in the Town Hall.

The following citizens served on the Planning Board in 2001:

Timothy E. Moore, Chairman  
Steve Ranlett, Vice Chairman  
Dave Hoyt  
Brad Halliday

Carlene Sarty, Sel. Ex-Officio  
Merilyn Senter, Alt. Sel. Ex-Officio  
Kymberlee Lawton, Alternate

## **REPORT OF THE POLICE DEPARTMENT**

*Stephen C. Savage, Chief of Police*



FY2001 was a huge transitional year, in general, for the Police Department. Our training man-hours more than doubled, from 1350 hours in FY2000 to 2575 hours in FY2001. Most of the reasons related to full and part-time entry-level Academy Certification Schools attended by staff including Alcohol/Drug, Communications, Defensive Tactics, Legal/Juvenile, Management/Supervision, Specialized Training Courses and Traffic Accident/Criminal Investigation. Heavy emphasis on formal training, we believe, pays solid dividends for the Town, allows employees to complete their complex jobs with competence and confidence, and creates a good stable environment. The net result is a Department of which taxpayers and customers can be proud.

Our K-9 officer, Alec Porter, is in K-9 Narcotics Detection training with his new dog. After just graduating from Basic Patrol Dog School, Stryker is proving to have great potential. Our K-9 team is assigned to the evening shift, conducts drug interdiction motor vehicle stops and tracking missions on suspects for stolen cars and burglaries. The team also conducts demonstrations at our schools and on Old Home Day.

The DARE Program, under the stewardship of Officer Joan Marsilia, is working on increasing hours devoted to the program. DARE offers our children a strategy for avoiding the pressures of using drugs and builds a solid relationship with police. The program thrived mostly due to Officer Marsilia's people skills, the outstanding staff at Pollard School, and her solid relationship with the students.

Our Victim-Witness Advocate, Vanessa Underwood, dealt with 123 cases in FY2001, up from 98 cases in FY2000. Almost all cases were family-related from Domestic Violence and Violation of Restraining Orders to criminal cases relating to Assault, Stalking and Criminal Threatening. This particular position and program is incredibly service-oriented to townspeople, often times before police involvement is necessary. Although a part-time professional position, our Advocate can be reached at the Police Department and is available for referrals to all residents who experience domestic crises. Her contact with clients is strictly confidential.

During the year, the Department finally reached full-strength in the Communications Center with five full-time Dispatchers and two part-time Dispatchers. Supervisor Lucia Theberge indicated that her dispatchers received 16,563 total calls for service in FY2001. As most are aware, the Department also contractually dispatches fire and police for the Town of Atkinson. The total Calls for Service of 16,563 are broken down as follows: Plaistow Police 12,375, Plaistow Fire 877, Atkinson Police 2,868 and Atkinson Fire 443.

Local communications equipment changes are ongoing and are in line with ongoing State and County digital changes. As a result, we are budgeting for new portable radios for all officers to replace aging portables in FY2002. These new radios will eliminate dead spots, increase officer safety, and will interface with new cruiser radios installed last year. These installations should improve our efficiency and personal safety. As a result, our delivery of services should improve in a parallel sense.

## REPORT OF THE POLICE DEPARTMENT



### *Continued*

Our Special Investigations Unit, consisting of Sgt. Thomas Hawthorne and Detective Glenn Miller, handled 144 cases during the year, an increase of 56 over FY2000, while handling 589 calls for service. They arrested 65 individuals and brought 111 criminal charges against them. Samples of complex cases handled by the Unit would be Sexual Assault, Fraud, Armed Robbery, Thefts and Drugs. It requires a tenacious curiosity on the part of the detectives coupled with knowledge of criminal behavior and an ability to successfully work with other law enforcement groups.

Our Operations Division, capably supervised by Sgts. Patrick Caggiano and Scott Anderson, compiled the following statistics:

	YR 2000	YR 2001	Difference	Percent
Murder/Manslaughter:	0	0	0	0%
Burglary:	52	47	-5	-11%
Theft/Robbery:	214	227	13	6%
MV Theft/Recovery:	34	44	10	29%
Criminal Mischief:	150	162	12	8%
DWI:	27	79	52	193%
MV Accidents:	455	483	28	6%
Alarms (police):	963	855	-108	-13%
Assaults:	88	80	-8	-1%
Sexual Assaults:	14	20	6	43%
Traffic Citations:	811	656	-155	-24%
MV Stops:	3533	3345	-188	-6%
Domestic Calls:	123	121	-2	-2%
Arrests - Adult:	355	332	-23	-7%
Arrests - Juvenile:	49	71	22	45%
Arrests - MV:	89	79	-10	-13%
All Calls for Service:	17503	16563	-940	-6%

The uniformed patrol officers that are assigned to Operations are the most visible to residents and are the Department's first responders to requests for service. They can be seen every day around Town, conducting preventive patrols, responding to alarms, assisting people with all manner of requests and conducting initial investigations. They are our backbone and our greatest strength, providing their help and encouragement to those in need.

FY2001 presented the Department with a number of unique opportunities to work on both long and short-term goals. We formally applied for State Level 1 Department Accreditation in early fall and expect to be formally reviewed and accredited before fall of 2002. To be an accredited Department shows the public a police commitment to improving operations and service to them while following a mission statement and department values. We participated in a Safety Complex Space Needs Committee with the Town Manager and Fire Chief as we are literally outgrowing our existing 5,000 square feet of allocated space. Expansion of the facility will improve the effectiveness of the Department, improve morale, provide a separate place for juvenile offenders as

## REPORT OF THE POLICE DEPARTMENT

*Continued*



mandated by law, allow for police services to the public to expand, and to meet increasing demands by the community in an ever-changing environment for years to come. We additionally presented to the Board of Selectmen and Budget Committee a Personnel Acquisition Plan over the next three years for more officers and dispatchers, one of which will be a School Resource Officer stationed at Timberlane Regional High School and an additional patrol officer. We acquired, by private donations, two mountain bikes and related equipment. The mountain bikes enable our officers to patrol the area in and near our regional schools, our commercial parking lots, and our wooded trail systems. Also through private funds we purchased a SMART Radar Trailer in the hopes of reducing speed and accidents on our roads.

Lastly, we purchased A.E.D.s (Automated External Defibrillators) for our cruisers this past year. We are, indeed, first responders to most medical emergencies and, more often than not, precede the Fire Department. We experienced three (3) calls during the year requiring deployment of the equipment. The availability of the equipment does provide a comfort measure to citizens because it brings the equipment to the patient much quicker.

Lt. Kathleen Jones, Executive Officer, is to be commended for her leadership, loyalty to her subordinates, thorough attention to detail and commitment to customer service. I would also like to thank the secretarial support staff, Paula Brown and Nancy Hetherington, for their dedication and patience.

The Department's Annual Report is never complete without some pearls of wisdom gleaned by the author from years of experience, both good and bad.

"Help us to learn and grow through the hard decisions.

Lead us to choose.....

- Not what is easy, but what is right

- Not what is popular, but what is true

- Not what is glittering, but what is enduring

For we are the sum total of what we choose.

"Credibility is the foundation of leadership."

*Richard M. Ayers (FBI-Ret.)*



The Summer Recreation Program once again was a huge success. We had a very capable and dedicated staff of counselors, counselors-in-training (CITs), and Jr. CITs, that helped make sure fun was had by all. We had a total of 237 different children in attendance over the six-week program, as well as 16 counselors, 22 CITs and 10 Jr. CITs. The field trips consisted of trips to the Boston Museum of Science, Cederdale Outing Center twice, three trips to Hampton Beach State Park, Canobie Lake Park, Victorian Park and Pilgrim Lanes Bowling Alley. We had New England Reptile Distributors at Pollard Park behind the Town Hall, and finished off the program with another fun-filled Carnival Day.

The spring and summer Baseball and Softball programs experienced a large decrease in participation this past year, but it did not seem to diminish our success. The Plaistow Orioles won the Minor League Championship. Then our summer baseball and softball teams performed very well in the various tournaments, in which they participated.

The Recreation Department also provided sponsored trips to see the Red Sox twice while they were still in contention, to Disney On Ice; to Christmas Prelude in Kennebunkport, ME; and on a fall foliage/Yankee Candle trip to Deerfield, MA. The success of these trips has led the department to increase the number of trips we will provide this coming year. Additionally, we provided the Coach Buses for trips to the Mount Washington Hotel, and Forester Clam Bake in York Harbor, ME, with the Vic Geary Center. These trips, too, were a huge success.

As a department our long-term goal of obtaining a reasonable Recreational Facility is getting closer to becoming a reality. We hope that the Plaistow Area Recreational Complex on Old County Road will be up and running by the fall of 2002, or spring of 2003 at the latest. The new park will provide the people of Plaistow with their first Town owned football and soccer fields, two new baseball diamonds, a play structure, basketball courts, a concession/ shed/ bathroom building, walking trails to other town owned parcels of land, and plenty of parking.

The Parks & Recreation Department hopes to continue to increase our programming for all of the citizens of Plaistow, young and old alike. We would love to see a Recreation Center, which would provide sports, arts & craft, and other activities in the next few years, and are currently close to opening the new park. The Recreation Department would like to thank all the PARC volunteers, donators, coaches, volunteers, businesses, town employees and citizens who have participated with, help run, or supported our programs. You all are vital to our success.

## SOUTHEASTERN NH HAZARDOUS MATERIALS MUTUAL AID DISTRICT

*Mr. Bruce Theriault, Derry Councilor & Londonderry Fire Chief Alan J. Sypek*



The Southeastern New Hampshire Hazardous Materials Mutual Aid District is organized as a regional solution to the hazardous materials response problem. The purpose of the district is to prepare our communities, regionally, for responses to hazardous materials incidents, both with training and equipment. The 14 communities that comprise the district are: Auburn, Atkinson, Chester, Danville, Derry, East Derry, Hampstead, Hooksett, Litchfield, Londonderry, Pelham, Plaistow, Salem, and Windham.

The District is managed by an Operations Committee, consisting of a Chief Officer from each member community, who carry out the day-to-day business of the organization; and a Board of Directors, consisting of an elected or appointed member of municipal government in each member community, who provide oversight and fiscal management. The District provides the highest level of response available for Hazmat, Level "A".

District resources include two response trailers; equipped with generators, oil spill and decontamination equipment, chemical reference material, protective suits, and communications equipment, and a response truck and trailer equipped for the team. The District trailers and truck are strategically located to respond to any community requesting them. An EMS Mass Casualty trailer is located in Londonderry, available for response to medical incidents with a large number of patients.

After September 11, The District's Level "A" Hazmat team, comprised of fire personnel from member communities responded to many incidents potentially involving anthrax. Because the team has been preparing for this type of response for several years, we had the procedures and test equipment available to serve our communities immediately. The team also assists member communities with planning, since the District has been recognized as a regional Local Emergency Planning Committee, to comply with SARA Title III of the federal regulations governing hazardous materials. This allows the District to be eligible for Emergency Management Assistance funding which we have been receiving on a regular basis.

The District has trained with the US Army Civil Support Team and the Bureau of Alcohol, Tobacco, and Firearms, the Drug Enforcement Agency, and the SMART Team. Your fire department and local officials continue to make progress in providing the most cost effective manner of responding to a hazardous materials incident.

## REPORT OF THE WATER DEPARTMENT

*Donald Sargent, Water Superintendent*



This year has been a year of progress for the Water Department. We got the gland on the diesel pump at the Maple Avenue pump-house. You have to keep the pumps adjusted or the gland could malfunction.

The water line crossing Route 125 has been completed. It now has the capacity to be controlled in case of a line break. This enables the Fire Department to productively suppress fires. Engineering has been completed to expand the loop south. This will protect Route 121A to the Massachusetts State Line.

The Fire Department and Water Department are working together to protect the residents and property of Plaistow.



## REPORT OF THE ZONING BOARD OF ADJUSTMENT

*Lawrence Ordway, Chairman*



The Board of Adjustment was very active this year, hearing 54 cases as of the November 29 meeting. Cases ranged from requests for variances for building improvements, to home occupations, to decisions regarding the expansion of the business community.

The Zoning Board, using the Plaistow Code, tries to make their decisions based upon what they feel is in the best interests of the residents of Plaistow keeping in mind the growing and changing business and community needs.

We will miss our former Administrative Assistant Nikki Carr who left us in August. Nikki was a wonderful asset to the Board.

We do welcome our new assistant, Dee Voss. Dee also works for the Building Inspector so having her on board has made the application process easier and more accessible. She also increases communication between the Board and the Building Department. This interaction ensures that the decisions of the ZBA are enforced.

I would like to thank the Board members, Barbara Burri, Guy Sawyer, Bob Loeffler and Peter Bealo, as well as alternates Brian Vaughn and Norman Major for the time they have put into the ZBA this year and their dedication to the Town of Plaistow.



## **CURBSIDE TRASH & RECYCLING INFORMATION**

*Curbside Collection by Waste Management*



### **CURBSIDE TRASH**

Curbside Trash is picked up on a weekly basis. All curbside trash must be bagged and placed at the curb by 7:00AM.

**WASTE MANAGEMENT HOLIDAYS:** Collection will be delayed one day due to the following holidays:

<i>New Year's Day</i>	<i>January 1<sup>st</sup></i>	<i>Labor Day</i>	<i>September 2nd</i>
<i>President's Day</i>	<i>February 18<sup>th</sup></i>	<i>Thanksgiving Day</i>	<i>November 28th</i>
<i>Memorial Day</i>	<i>May 27<sup>th</sup></i>	<i>Christmas Day</i>	<i>December 25th</i>
<i>Independence Day</i>	<i>July 4<sup>th</sup></i>		

### **CURBSIDE RECYCLING**

Recycling is easy, economical and environmentally necessary! Your recycling efforts save natural resources and by recycling you save tax dollars by avoiding disposal costs at the landfill. Participating in recycling is an important step in preserving our environment. Recycling bins are collected every other week on your regular trash collection day.

#### **RECYCLABLE ITEMS:**

**GLASS:** Clear, brown and green food/beverage containers only. Please remove lids and rinse clean. *Do not* include light bulbs, plate glass, auto glass, tempered glass, mirrors, ceramics or broken glass.

**METAL:** Aluminum and steel/tin food and beverage cans. Rinse clean and crush to save space. Discard cut out lids with trash or secure within the can by crushing. *Do not* include food wastes, paint cans, hazardous aerosols, scrap metal or foil.

**PLASTIC:** Narrow-neck bottles with #1 PETE and #2 HDPE mark on the bottom only. Remove lids, rinse clean and crush to save space. *Do not* include automotive or hazardous containers, film plastic or plastic bags. No plastic marked #3-7.

**NEWSPAPER:** Phone books, paperboard, junk mail and newspaper inserts. Place in a bin loose or in brown grocery bags.

**WHITE GOODS:** Stoves, refrigerators, etc., call 1-800-847-5303 to schedule a pick up on the first Saturday of each month.

To contact a Waste Management Customer Service Representative call 1-800-847-5303 or visit [www.wastemanagementne.com](http://www.wastemanagementne.com).

## FIREMEN'S ASSOCIATION EVENTS

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Year 2002



Throughout the year, the Fire Department and the Firemen's Association conduct various activities in the community.

**Christmas Tree Disposal:** The Town curbside pickup will NOT take Christmas Trees. the Firemen's Association will dispose of these trees for \$1.00 (drop tree off behind the Safety Complex, 27 Elm Street). A member of the Association will pick-up the tree for an additional \$2.00 (total disposal donation of \$3.00)

**Rabies Clinic:** This is usually held in the early spring. We have scheduled this event for *APRIL 6, 2002 from 10:00 a.m. – 2:00 p.m.* The shots are administered by Dr. Wallace at a cost of \$8.00 per animal, payable to the Plaistow Firemen's Association. The clinic is held at the Safety Complex. Dr. Wallace will vaccinate dogs, cats, ferrets, etc. If you have a question regarding the vaccination, please contact Dr. Wallace directly at 382-5819.

**Firemen's Ball:** This is typically held in the spring, plans are under development for this year's event. Information will be posted when finalized.

**Memorial Day Parade:** The members of the Fire Department are proud to honor those that have served and continue to serve our country. To honor those servicemen and women, we will participate in the town's parade when scheduled.

**Old Home Day, Fire Truck Parades:** The Firemen's Association will sponsor the annual Fire Truck Parade component of Old Home Day. We invite area towns to participate, judge fire apparatus and award trophies for various categories.

**Lions Club Flea Market:** The Lions Club conducts an annual flea market and the Firemen's Association participates by selling old fire memorabilia, knick-knacks, and other assorted items donated to the department for this purpose. If you have useful items that you have no use for and would like to donate to us for this fundraiser, please contact us at 382-5012. Items should be clean and have some usefulness to them. We will pick the items up or you can drop them off at the safety complex.

**Swimming Pool/Ice Rink Filling:** The Firemen's Association will fill backyard pools/ice rinks with pond water for approximately \$25.00/tank load (*about 2300 gallons*). Besides helping financially with the Association's fund raising activities, it provides an opportunity for newer pump operators to improve their skills in drafting and flowing water. If you are installing a new pool, let us know about a week in advance when you plan to set the liner so we can have a crew ready with the water. Please give us as much notice as possible before you need the water, so we can ensure we have volunteers to help with the delivery. *To schedule a delivery, call 382-2902.*

**Jerry Lewis Muscular Dystrophy Association 'MDA Fill-the-Boot' Tag Day:** We started participation in this nationally recognized fundraiser in 2001. We raised just over \$3,000 over a 2-day weekend. We hope to surpass that total this year. The dates have not been selected yet, but they will be posted here when finalized.



**Brush Burning:** If you have a large Brush Pile or field of standing grass that you would like burned back, the Firemen's Association will detail a crew to ensure the material is burned in a safe and controlled manner. Cost for this is left to the owner of the property, as it is a donation to the organization.

**Burn Permits:** All outside burning in Plaistow requires a burn permit, regardless of weather conditions. Burning is allowed between the hours of 5 p.m. and 9 a.m. (unless snow covered or actively raining, then burning is allowed outside of these hours).

There is no charge for a permit; however, there are fines for unpermitted burning (up to \$2000 plus the cost of extinguishment by the Fire Department). Permits are issued by the Forest Fire Deputy Wardens and fall under the laws of the NH Department of Resources of Economic Development/Div. of Forests and Lands (RSA 227-L: 17). To obtain a permit:

- You must have permission of the landowner,
- No items greater than 5" in diameter can be burned
- Conditions must be favorable (conditions determined by the local Forest Fire Warden).
- No pressure treated wood, stumps, painted wood, hazardous materials, tires, shingles or other materials deemed inappropriate by the Deputy Warden inspecting the pile.
- To request a permit, contact the Fire Department (non-emergency number) 382-5012.

Seasonal Cooking permits can be obtained by calling the above number and requesting a site review for permitting. Seasonal permits are issued for cooking fires, generally no greater than 18" in diameter and used for periodic cooking of food. The permit is issued for the year and requires compliance with all rules/regulations listed on the permit. The permittee can exercise the permit at will, as long as the weather conditions permit and the burning is conducted during the time period of 5 p.m. to 9 a.m. as specified above. All Seasonal Cooking permits expire on December 31 of the year issued. A seasonal permit can be revoked for violating the conditions of the permit.





# Clean Drinking Water Is Up To You!

## Where does your drinking water come from?

Your drinking water comes from groundwater. Groundwater is the water that flows through the spaces between soil particles and through fractures in rock. It comes from rain and snowmelt percolating through the ground.

## Why should you be concerned?

While some pollutants (such as bacteria, viruses, and phosphorus) can be reduced by passing through soil under certain conditions, groundwater can be easily contaminated by chemicals and oils. Surface water is also affected by soil and pollutants picked up as water flows over land.

### **Household Hazardous Chemicals**

Automotive fluids  
Auto batteries  
Used motor oil  
Oil-based paint  
Paint thinner  
Other solvents  
Pesticides  
Cleaning products

## What can you do to protect your drinking water?

Do use non-toxic and less-toxic alternatives to household chemicals such as cleaners, oil-based paints, and insecticides.

Do take leftover household chemicals to your town's household hazardous waste collection day.

Do follow package directions on pesticides, fertilizers, and other household chemicals.

Do check your underground fuel storage tank (USTs) frequently for leaks. Have an UST removed if it is more than 20 years old; replace it with aboveground storage that has a concrete slab underneath it and a cover over it.

Do take care of your septic system.

Inspect the septic tank every year and have it pumped out every three years or when the combined thickness of sludge and scum equals 1/3 or more of the tank depth.

Do avoid damage to your leach field and distribution lines by keeping vehicles, livestock, and other heavy objects off the leach field.

Don't buy more hazardous chemicals than you need.

Don't dispose of hazardous chemicals by pouring them down the drain or onto the ground.

Don't over-use household chemicals. More is not better

Don't have your underground fuel storage tank removed by a contractor who is not familiar with new State guidelines for UST removal.

Don't overload your septic system with solids by using a garbage grinder (unless the system was specifically designed for a grinder).

Don't pour chemicals down the sink or toilet. Don't use septic system cleaners or additives containing acids or chemical solvents such as trichloroethylene, (TCE).

### **Reduce - Reuse - Recycle**

For more information about what you can do, call the Drinking Water Source Protection Program at 2711168 or see our website at <[www.des.state.nh.us/dwspp/swpp.htm](http://www.des.state.nh.us/dwspp/swpp.htm)>



**EMERGENCY – POLICE & FIRE .....911**

**TOWN OFFICES**

**145 Main Street**

**Plaistow, NH 03865**

*Telephone Numbers:*

Town Hall	382-5200
Town Hall Fax	382-7813
Animal Control	382-8144
Highway Garage	382-6771
Public Library	382-6011

**FITZGERALD SAFETY COMPLEX**

**27 Elm Street**

**Plaistow, NH 03865**

*Telephone Numbers:*

Civil Defense	382-5847
Fire Business	382-5012
Burn Permits	382-5012
Police Department	382-1200
Family Mediation	362-9957

**TOWN HALL EXTENSIONS**

Selectmen's Office	Ext. 10
Town Manager	Ext. 13
Finance	Ext. 12
Management Asst.	Ext. 25
Assessing	Ext. 11
Building/Inspections	Ext. 20
Health	Ext. 21
Human Services	Ext. 15
Tax Collector	Ext. 17
Town Clerk	Ext. 16
Planning	Ext. 14
Recreation	Ext. 18

**BOARD OF SELECTMEN**

Merilyn P. Senter, <i>Chairman</i>	382-6074
Carlene E. Sarty, <i>V. Chairman</i>	382-7826
Charles "Buzzy" L. Blinn, Jr.	382-4975
Robert J. Gray	382-5298
John A. Sherman	382-6249

**TOWN HALL HOLIDAYS**

New Year's Day	Columbus Day
President's Day	Veteran's Day
Memorial Day	Thanksgiving 2 Days
Independence Day	Christmas 2 Days
Labor Day	

**TIMBERLANE SCHOOL DISTRICT**

Pollard Elementary School	Principal Henry Fardella	382-1746
Timberlane Middle School	Principal Gil Johanson	382-7131
Timberlane High School	Principal Les Murray	382-6541
Superintendent of Schools	Dr. Douglas Mac Donald	382-6119

**HOURS OPEN TO THE PUBLIC**

Town Offices:	Monday thru Friday 8:00am - 4:30pm
Assessing Office:	Monday & Wednesday 8:00am – noon, Tuesday & Thursday 8:00am - 4:00pm
Human Services:	Tuesday thru Thursday 9:00am to 2:00pm
Tax Collector:	Monday thru Wednesday 8:30am to 4:30pm
Town Clerk:	Mondays 8:30am to 7:00pm, Tuesday thru Friday 8:30am to 4:30pm



## REPORT OF 2001 BIRTHS

Barbara E. Tavitian, Town Clerk

<u>CHILD</u>	<u>D.O.B.</u>	<u>FATHER</u>	<u>MOTHER</u>
Alexander, Isabelle Catherine	FEB 10	David	Denise
Anderberg, Parker Wesley	JUL 13	Reed	Caroline
Barbieri, Jacob Matthew	MAY 20	Brian	Kimberly
Bean, Gabrielle Elizabeth	JUN 06	Jason	Paula
Broгна, Briar Davine	FEB 02	David	Heather
Bourassa, Vaughan Joseph	APR 11	Stephen	Deborah
Castine, Noah Joseph	AUG 08	Daniel	Lisa
Connolly, Lia Elaine	MAY 16	Scott	Kathleen
Cook, Charles Clark	NOV 22	Charles	Bobby-Jo
Cresswell, Karl Storm	APR 20	Karl	Melissa
Doherty, Joseph David	JUL 24	David	Nancy
Duhamel, Danielle Elaine	MAY 07	Jeffrey	Cynthia
Fisher, Aidan James	JUN 10	Edward	Michelle
Francis, Zachary David	JUL 26	Richard	Shannon
Gagnon, Noah Jacob	AUG 08	Christopher	Sheryl
Gallien, Ian Edward	DEC 03	Edward	Krystal
Gaudette, Jeremy Richard	FEB 28	Richard	Sandra
Giroux, Daniel Andre	JUN 10	Daniel	Laurie
Grenier, Kelsey Althea	APR 03	Scott	Patricia
Groudas, Chloe Selena	SEP 08	Peter	Erin
Guide, Isaac John	JUL 13	Nathan	Danielle
Guillette, Mitchell Richard	SEP 27	Eric	Michelle
Halliday, Sudney Marie	MAY 08	Brad	Sandra

# REPORT OF 2001 BIRTHS

*Continued*



Hammond, Mitchell David	JUN 17	David	Julie
Hayes, Daniel MacGregor	MAR 24	Gregory	Patti Jo
Heffernan, Emily Sophia	FEB 08	Dennis	Nancy
Hogan, Emily Maureen	APR 12	John	Brenda
Johnston, Richard Arthue	MAR 14	Richard	Jerri
Johnston, Victoria Lynn	MAR 14	Richard	Jerri
Karampatson, Hannah Valhalla	NOV 17	Christopher	Heidi
Keeney, Adah Camielle	OCT 12	Jonathan	Sarah
Kennedy, Carolyn Grace	JUL 31	Michael	Mary
KounnichiI, Ameen	JUL 16	Abdelkrim	Cheryl
Kubit, Kimberly Jean	NOV 13	Brian	Kimberly
Lafontaine, Cameron Robert	DEC 09	Shawn	Heather
Lewis, Timothy Gil	JUL 21	Gilbert	Michelle
Machado, Dylan Michael	FEB 05	Wayne	Debra
Marcotte, Matthew	SEP 18	Dennis	Maria
Martel, Jason Paul	APR 17	Paul	Linda
Matz, Tiffany Christina	OCT 23	Richard	Deborah
Melucci, Mia Jean	FEB 01	Martin	Kristy
Morin, Robert Paul	SEP 20	Ernest	Wendy
Morse, William Elisha	OCT 22	William	Angel
Murray, Ryan Scott	JUN 04	Scott	Micelle
Padellaro, Sarah Lauren	APR 20	Jeffrey	Laurie
Pardo, Jacob Noah	JAN 30	German	AnnMarie

## REPORT OF 2001 BIRTHS

### *Continued*



Perry, Shawn Michael	OCT 20	Michael	Suzanne
Rafferty, Shane William	FEB 27	William	Susan
Rand, Brianna Nicole	OCT 20	Ronald	Lisa
Reardon, Riley Rose	MAR 26	Ronald	Donna
Rice, Trevor Michael	OCT 16	Stephen	Rebecca
Richardson, Jocelyn Jean	JAN 16	James	Patricia
Rullo, Nicole Jacqueline	FEB 07	Carl	Kelly
Sarfde, Devin Edward	SEP 16	Garrett	Kimberly
Sconsoni, Kiana Odete	OCT 27	Richard	Maria
Sheehy, Shane James	JUN 02	Christopher	Michele
Sidoe, Iain Koustenis	NOV 09	Kurt	Diana
Theberg, Claire Laurette	OCT 27	Stephen	Melissa
Thomas, Kaylie Rose	MAY 01	Wayne	Leila
Todd, Sydney Caroline	JAN 31	Barry	Cheryl
Tully, Julia Christine	OCT 24	Joseph	Rachel
Valenzuela, Hannah Elyse	MAY 11	Eduardo	Kristen
Valhouli, Nicholas Donald	JUL 27	Paul	Tamara
Vantanian, Gavin Vartan	APR 01	Walter	Heidi
Vaughan, Seth Richard	APR 01	Richard	Gail
Wood, Chloe Elizabeth	SEP 25	Jay	Barbara

## REPORT OF 2001 DEATHS

*Barbara E. Tavitian, Town Clerk*



<u>NAME</u>	<u>DATE</u>	<u>NAME OF PARENTS</u>
Arhondy Andrew I.	Jun 03	Arhondy, Aristos/Miserlis, Elpida
Backard, E.M.	Jul 06	O'Connor Joseph/Rooney, Ethel
Barnard, Robert	Jun 22	Barnard, Ernest/Barker, Elvelyn
Beaudry Norman R.	Dec 06	Beaudry, William/Cartier, Hectorine
Blomquist, Warren E.	Nov 18	Blomquist, Karl/Johnson,Cecelia
Brown, Dale Allen	Nov 24	Brown Gerald/Wilben/Norma
Carigan, Paul	Sep 08	Carigan Edward/Ford, Dorthy
Chase, Leon W.	Sep 23	Chase, Leon/Mckensie, Lettie
Carrington, Edna	Jul 05	Daniels, Walter/Kelley,Edna
Comeau, Eunice E.	May 13	Toshach, Andrew/Mclean, Sarah
Comeau, Louis S.	Nov 18	Comeau, Henry/LeBlanc, Anysie
Cookson,Francis R.	Feb 03	Cookson, Carl/Torre, Vivian
Crockett, Vivian I.	Oct 30	Landman, Elbert/Barnard, Pearl
DeMarais, Thomas A.	Nov 06	DeMarais, Arthur/Getchell, Eleanor
Emery, Lillian F.	Nov 29	Bacigalupo,Fred/Hayes, Edith
Favata, Geraldine E.	Feb 01	Johnson, Frank/Driscoll, Agnes
Florence, Claire L.	Dec 23	Moran, Robert/Cleary, Agnes
Gauvin, Richard H	Nov 03	Gauvin, Lester/Rowe, Marjorie
Giorgi, Luciano M.	Dec 26	Giorgi, Nazareno/Magalotti, Concetta
Haughn, John A.	Sep 06	Haughan,John/Leonard, Mary
Kuzmicki, Michael E.	Oct 07	Kuzmicki, Edward/German, Luann
Maloof, Richard G.	Sep 06	Maloof, George/O'rourke, Gertrude
McCarthy, John E.	Jun 06	McCarthy, John/Cullina, Bridget
Pacione, Enrico	Sep 17	Pacione, Francesco/Lancione, Graziella
Richard, Linda L.	Sept 15	Richard, Joseph/Senter, Virginia
Shallow ,Thomas A. Sr.	Jul 04	Shallow, James/Doris,Ellen

## REPORT OF 2001 MARRIAGES

Barbara E. Tavitian, Town Clerk



### GROOM

Aliberti, Peter James / Lawrence MA  
Arel, Steven M. / Plaistow NH  
Austin, Kenneth Lawrence / Plaistow NH  
Barbrick, Gergg S. / Haverhill MA  
Bastile, David A. / Plaistow NH  
Beam, Steven A. Sr. / Haverhill MA  
Blinn, Rodney K. / Plaistow NH  
Borodi, Mihai / Georgetown MA  
Bowman, James S. / Plaistow NH  
Bragg, Shawn M. / Plaistow NH  
Buber, Mark K. / Plaistow NH  
Burgoyne, II Kevin M. / Plaistow NH  
Burke, James A.  
Carter, John William / Newburyport MA  
Cate, Brett P. / Plaistow NH  
Cetina, Luis R. / Chelsea MA  
Clark, Chad Russell / Plaistow NH  
Cleghorn, G. Dean  
Comtois, Donald J. / Plaistow NH  
Connell, William R. / Atkinson NH  
Cotter, Patrick Joseph / Wakefield MA  
Daley, Matthew W. / Andover MA  
Davis, Walter E. / Haverhill MA  
DeMarkis, John George / Methuen MA  
Deyett, Michael Thomas / Plaistow NH  
Divito, Jon Mark / Wakefield MA  
Doncaster Jr. George Fred / Bradford MA  
Dunn, Raymond Francis / Plaistow NH  
Ebhaleme, Princewell O. / Plaistow NH  
Eldred, Brian P. / Plaistow NH

### BRIDE

Senter, Diane Ruby / Plaistow NH	AUG
Netsch, Jill K. / Plaistow NH	APR
Zuccarelli, Lynn Damon / Plaistow NH	SEPT
Lundin, Mindy Diane / Haverhill MA	JUN
Denman, Cynthia M. / Plaistow NH	JUL
Coito, Barbara Jane / Lawrence MA	JUL
Blinn, Yvonne J. / Plaistow NH	JUN
Cross, Monica L. / Georgetown MA	APR
Gagne, Tina M. / Plaistow NH	OCT
Spartichino, Christine M. / Plaistow NH	MAY
Jones, Jennifer L. / Plaistow NH	JUN
Macomber, Shelley L. / Plaistow NH	SEPT
Gaudette, Nancy M	MAR
Doughty, Keri Yvonne / Newburyport MA	AUG
McEwen, Jessica L. / Plaistow NH	JUL
Danner, Pamela J. / Plaistow NH	FEB
Sutton, Elizabeth Concetta / Plaistow NH	AUG
Kijanka, Mary Kaoline	FEB
Mitchell, Michelle L. / Plaistow NH	APR
Morin, Tina M. / Plaistow NH	APR
Hurley, Bonnie Patricia / Wakefield MA	JUN
Kirsch, Christine M. / Plaistow NH	NOV
Galotti, Marsha J. / Plaistow NH	JUN
Trull, Kellie Allen / Methuen MA	JUN
Byron, Connie Loraine / Plaistow NH	AUG
Ferriera, Cheryl Theresa / Salem NH	SEPT
Flanagan, Laura Lynn / Bradford MA	APR
Norton, Mchelle L. / Plaistow NH	AUG
Webster, Monique / Plaistow NH	NOV
Beaulieu, Christine S. / Salem NH	JUL

## REPORT OF 2001 MARRIAGES

### *Continued*



Fox, III Joseph Thomas / Haverhill MA	Sheehan, Kelley Marie / Haverhill MA	JUL
Gagnon, John A. / Plaistow NH	Landry, Elaine M. / Plaistow NH	JUL
German, Robert P. / Plaistow NH	Sturk, Charlene D. / Haverhill MA	JUL
Girodano, II Lawrence, F. / Methuen MA	Carpenter, Mary Ellen / Methuen MA	APR
Haley, John T. / Plaistow NH	Hanley, Cynthia E. / Plaistow NH	OCT
Holt, Joseph M. / Plaistow NH	Morley, Heidi M. / Plaistow NH	APR
Howland, James Arthur / Haverhill MA	Jensen, Josephine M. / Haverhill MA	MAY
Karp, David N. / Plaistow NH	Ronayne, Anne Mary / Plaistow NH	JUL
Lajoie, Jason A. / Plaistow NH	Melino-Getz, Roeyalexia I. / Plaistow NH	FEB
Lanen, Stephen David / Haverhill MA	Root, Jo-Ann Marie / Haverhill MA	APR
Lassor, Brian L. / Plaistow NH	Ball, Lynn M. / Plaistow NH	SEPT
Latimer, Brandon Allen / Beverly MA	LaFave, Rosina Marie / Beverly MA	APR
Lawn, Jeffrey Michael / Bradford MA	Jewett, Laurie Lynn / Bradford MA	AUG
Maclean, Jeffery Don / Plaistow NH	Fredrickson, Susan Clark / Plaistow NH	SEPT
Mc Dermott, Michael J. / Plaistow NH	Nadler, Susan R. / Plaistow NH	JUL
McCarthy, Jr Michael Francis / Plaistow NH	Griffin, Angels Marie / Plaistow NH	AUG
McGuirk, James Joseph / Haverhill MA	McCarthy, Erica Lin / Haverhill MA	AUG
Mignault, Erik T. / Plaistow NH	Buckley, Kathryn L. / Kingston NH	DEC
Miller, Brian / Plaistow NH	Strickland, Katherine E. / Tyngsboro MA	DEC
Milot, Kevin M. / Plaistow NH	Evans, Lisa E. / Plaistow NH	MAY
Moody, Michael S. / Plaistow NH	Desatoff, Rebekah M. / Plaistow NH	APR
Morrison, Roscoe Robert / Newton NH	Butler, Catherine Ann / Newton NH	MAY
Murray, Daniel Christopher / Sandown NH	Routhier, Jaime L. / Plaistow NH	AUG
Neufeld, Donald A. / Haverhill MA	Hinckley, Martha L. / Haverhill MA	AUG
Noury, Richard R. / Plaistow NH	Bastarache, Dorothy Ann	DEC
Panzer, James Edward / Haverhill MA	Crotty, Jocelyn Maria / Melrose, MA	SEPT
Parker, David J. / Plaistow NH	Helfrich, Michele Jeanine / Plaistow NH	APR
Parker, Richard F. / Haverhill MA	Melvin, Valerie A. / Haverhill MA	APR
Payne, Shawn Patrick / Plaistow NH	Burke, Susan / Salisbury MA	JUL
Pinette, Frank L. / Plaistow NH	Winata, Ratani / Plaistow NH	AUG
Ranlett, Steven L. / Plaistow NH	Hoyt, Diane P. / Plaistow NH	OCT

# REPORT OF 2001 MARRIAGES

*Continued*



Romatelli, Rocco G. / Plaistow NH	Desimone, Lenore A. / Plaistow NH	MAY
Rudis, Todd Michael / Haverhill MA	Kiska, Mary Ellen / Reading MA	APR
Salvador, David Lynn / Haverhill MA	Cretien, Julie Anne / Haverhill MA	SEPT
Samoisette, Kenneth Robert / Merrimac MA	Mason, Marybeth / Plaistow NH	SEPT
Scott, Dean Lee / Lawrence MA	Demers, Michelle Denise / Lawrence MA	SEPT
Senter, Michael J. / Plaistow NH	Self, Brandi L./Plaistow NH	NOV
Shramko, Christopher David / Groveland Ma	McClure, Karen Elizabeth / Groveland MA	JUN
Small, Walter R. / Brentwood NH	Booth, Constance M. / Plaistow NH	JAN
Springford, Michael S. / Plaistow NH	Keough, Cynthia A. / Plaistow NH	MAY
Stevens, Russell M. / Plaistow NH	Genest, Siobian M. / Plaistow NH	OCT
Sullivan, Christopher J. / Bradford MA	Brightman, Paula A. / Bradford MA	AUG
Summers, Garrell G. / Plaistow NH	Lennon, Donna M./Plaistow NH	NOV
Szczypinski, Mark J. / Plaistow NH	Leeds, Candi R. Plaistow NH	AUG
Tittman, Craig Stephen / Haverhill MA	Dunn, Heather Lee / Haverhill MA	SEPT
Travers, III Michael / Plaistow NH	DeSimone, Tia Ann / Plaistow NH	JUL
Tuell, Jr. Ronald L. / Haverhill MA	Gosselin, Sherri L. / Haverhill MA	JUL
Tully, Joseph J. / Plaistow NH	Boucher, Rachel A. / Atkinson, NH	AUG
Vadeboncoeur, Edward Brian / Haverhill MA	Fraser, Jeannie Beth / Haverhill MA	JUN
Walker, Darryl J. / Plaistow NH	Glover, Erica L. / Plaistow NH	MAY
Willard, Randi Charles / Plaistow NH	Greenlaw, Erin Marie / Plaistow NH	JUL
Williams II James, Evan / Hampstead NH	Perry, Debora Marie / Derry NH	MAR
Yemma, III Richard John / Plaistow NH	Blinn, Heather Louise / Plaistow NH	AUG
Zagranis, Erick Mark / Merrimac MA	Simpson, Rebekah Ann / Andover MA	JUL
Zukofski, Walter M. / Haverhill MA	Sancartier, Kathleen M. / Haverhill MA	MAR

## WHERE TO CALL FOR HELP



<b>Problem/Question</b>	<b>Call</b>	<b>Phone Number</b>
AIDS Hotline	Aids Response Seacoast	433-5377
Animal Problems	Animal Control Officer	382-8144
Auto & Boat Registration	Town Clerk	382-8129 X16
Assessments	Assessing Department	382-8469 X11
Battered Women Shelter	A Safe Place	1-800-852-3388
Building, Electrical, Plumbing Permits	Building Dept.	382-1191 X20
Cemetery	Selectmen Office	382-5200 X10
Certificates: birth, death, marriage	Town Clerk	382-8129 X16
Chamber of Commerce	P.A.C.E.	382-3634
Child Abuse	Child Abuse & Neglect Hotline	1-800-894-5533
Child & Family Services	Child & Family Services	1-800-640-6486
Conservation Commission	Selectmen's Office	382-5200 X10
Consumer Complaint	NH Better Business Bureau	228-3789
Disaster Relief	American Red Cross	624-4307
District Court	Plaistow District Court	382-4651
Dog License	Town Clerk	382-8129 X16
Driver's License	Dept. Motor Vehicles	271-2251
<b>EMERGENCY: Fire, Police &amp; Ambulance</b>		<b>911</b>
Environment	State Dept. Env. Protection	289-2111
Family Services (Juvenile)	Family Mediation	362-4721
Fire Department / Burning Permits	Fitzgerald Safety Complex	382-5012
Fish & Game	Fish & Game Club Office	382-3675
Food Pantry	Holy Angels Parish	382-8324
Food Stamps	Dept. of Health & Human Service	1-800-852-7492
Health Care	SeaCare Health Center	772-8119
Health Officer	Health Department	382-2494 X21
Heating Assistance	Fuel Assistance 10/01 thru 4/30	898-8435
Home Budgeting	Credit Counseling	1-800-327-6778
Homeless	NH Coalition for Homeless	1-800-852-3388
Housing	NH Housing Authority	1-800-439-7247
Human Service Department	Plaistow Town Hall	382-5200 X15
Humane Society	NH SPCA	772-2921
Hunting/Fishing License	Walmart or A.C.O.	382-2839 or 382-8144
Landfill	Highway Department	382-6771
Library	Plaistow Public Library	382-6011
Meals on Wheels	Vic Geary Center	382-5995
Mental Health	CLM Behavioral Health	893-3548
Notary	Town Hall	382-5200
Passport	Federal Building	666-7568
Planning Board	Planning Office	382-7371 X14
Police Station	Fitzgerald Safety Complex	382-6816
Post Office	U.S. Post Office	382-8101
Property Taxes	Tax Collector	382-8611
Recreation & Parks	Recreation Department	382-5200 X18
Recycling & Curbside Removal	Waste Management	1-800-443-5515

## WHERE TO CALL FOR HELP

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*Continued*



Roads & Streets	Highway Department	382-6771
School Administration Unit	Timberlane School District	382-6119
Senior Citizen Center	Vic Geary Center	382-5995
Senior Services	Elderly & Adult Services	1-800-852-7492
Sexual Assault	24 hr. Sexual Assault Support	436-4107
Social Security	Social Security Administration	978-374-1960
Teen Pregnancy	Pregnancy Care Center	978-373-5700
Transportation:	Salem Caregivers	898-2850
Unemployment Comp.	Dept. of Employment Security	893-9185
Veterans	Veterans Administration	1-800-562-5260
Visiting Nurses	Rockingham VNA	772-2981
Voter Registration	Town Clerk	382-8129 X16

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# FISCAL YEAR 2002



*2002 Plaistow Ballot Questions  
Warrant as amended by Deliberative Session February 2, 2002  
Candidates for Vacant Offices*

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# 2002 Plaistow Town Warrant

## State of New Hampshire

To the inhabitants of the Town of Plaistow, New Hampshire, in the County of Rockingham in said state, qualified to vote in town affairs.

You are hereby notified to meet for the first session of the annual town meeting at the Timberlane Regional High School in said Plaistow on Saturday, February 2, 2002 at 10:00 AM in the forenoon to explain, discuss and debate each Article and to determine the form for the questions on the ballot, except those warrant articles where wording is prescribed by law. The final voting on all warrant articles will take place by official ballot at the second session.

Further, you are hereby notified to meet for the second session of the annual town meeting at Sawyer's Banquet Hall, 182 Plaistow Road (Route 125), in said Plaistow on Tuesday, March, 12, 2002 from 8:00 AM in the forenoon until 8:00 PM in the afternoon to elect officers and to act on the following Articles by official ballot voting.

The articles begin with "P" to differentiate these town articles from the school district article numbers.

**Article P-1.** To elect all necessary Town Officers for the ensuing year.

**Selectmen – 3 year term**  
Merilyn P. Senter

***Vote For One***

**Selectmen – 1 year term**  
Lawrence W. Gil  
Steven Ranlett  
Martha L. Sumner  
Thomas J. Vinci

***Vote For One***

**Moderator – 2 year term**  
Barry Sargent

***Vote For One***

**Fire Engineer – 1 year term**  
1<sup>st</sup> Engineer: Richard Colcord  
2<sup>nd</sup> Engineer: Jon Lovett  
3<sup>rd</sup> Engineer: Michael F. Borges  
4<sup>th</sup> Engineer: David Sargent

***Vote For Four***

**Budget Committee – 3 year term**  
Bernadine A. FitzGerald  
T. Richard Latham  
Ernest Sheltry

***Vote For Four***

**Planning Board – 3 year term**  
Timothy Moore

***Vote For One***

<b>Planning Board – 2 year term</b> Kymberlee Lawton	<b><i>Vote For One</i></b>
<b>Supervisors of the Checklist – 6 year term</b> Katherine E. Fitzpatrick	<b><i>Vote For One</i></b>
<b>Library Trustee – 3 year term</b> Scott Lane	<b><i>Vote For One</i></b>
<b>Library Trustee – 1 year term</b> Kathryn Morin	<b><i>Vote For One</i></b>
<b>Auditor – 1 year term</b>	<b><i>Vote for Two</i></b>

**Article P-2.** To see if the Town will vote to raise and appropriate the sum of \$308,000 to purchase a new fire engine, and to authorize the issuance of not more than \$82,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore to authorize the withdrawal of \$134,000 from the Fire Department Capital Reserve for apparatus vehicle(s) created for this purpose; with the balance of \$92,000 to be raised by taxation and sale of the used truck.

Total Cost:	\$ 308,000
Note or bond:	\$ -82,000
Sale of Used Truck	\$-10,000
<u>Capital Reserve</u>	<u>\$-134,000</u>
2002 Taxes	\$ 82,000

(Recommended by the Board of Selectmen, Budget Committee and CIP Committee.) (60% majority required for passage)

[Intent: All the intent statements are not part of the warrant articles but are for informational purposes only. To buy a new fire engine for \$308,000 that will be the Department's main first-line attack pumper with an estimated life of 25 years. This will replace a 1977 pumper. The Town has \$134,000 towards this purchase in a Capital Reserve Fund. The Town will pay \$82,000 this year and request either \$82,000 in 2003 or \$41,000 plus interest for each of years 2003 and 2004.]

**Article P-3.** Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant article and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling four million eight hundred ninety eight thousand three hundred thirty four (\$4,898,334)? Should this article be defeated, the operating budget shall be four million, six hundred one thousand, one hundred fourteen dollars (\$4,601,114), which is the same as last year, with certain adjustments required by previous action of the town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Budget Committee. Recommended by Board of Selectmen.)

[Intent: It is estimated that the proposed operating budget in this warrant article will result in no increase in the amount to be raised by taxes. The fund balance utilization and revenues should cover the increase in expenditures requested in this article.]

**Article P-4.** Shall the town vote to accept the NH Department of Transportation Highway Block Grant in the amount of \$122,815 for equipment and road maintenance, construction and

reconstruction of Class IV and V roads in accordance with Chapter 235 of the NH Revised Statutes Annotated and appropriate said sum for equipment and local highway maintenance?

Expenditure	\$ 122,815
<u>Grant</u>	<u>\$-122,815</u>
2002 Taxes	\$ 0

(Recommended by the Selectmen, Budget Committee and Capital Improvements Plan (CIP) Committee)

[Intent: This grant has been awarded, but the exact amount is based on estimated revenues and therefore the Grant could change but it would not affect the appropriation amount of \$122,815. It is estimated that the proposed article will result in no increase in the amount to be raised by taxes.]

**Article P-5.** Shall the town vote to accept Federal funds for \$193,600 for improvements to the Main Street and Elm Street sidewalk and to vote to raise and appropriate the sum of \$242,000 to construct, renovate and improve sidewalks on Main Street and Elm Street in accordance with the grant agreement. This appropriation will not lapse through 2004 (RSA 32:7 IV).

Expenditure	\$ 242,000
<u>Grant</u>	<u>\$-193,600</u>
2002 Taxes	\$ 48,400

(Recommended by the Board of Selectmen, the Budget Committee, and CIP Committee.)

[Intent: The transportation enhancement funds have been awarded up to \$193,600. The total of \$242,000 includes the federal funds and the Town's share of \$48,400. This will widen the sidewalks to 5 feet, add curb in some places, and improve or build new sidewalks from the Public Safety Complex on Elm Street, past the courthouse, Town Hall, Pollard School and extend to the new library.]

**Article P-6.** Shall the town vote to accept a Federal Grant for \$125,000 over three years for hiring a School Resource Officer and vote to raise and appropriate \$37,821 for hiring and equipping this additional police officer.

Cost for 2002	\$ 37,821
Grant in 2002	\$-32,321
<u>Anticipated School District Revenue</u>	<u>\$ -5,500</u>
2002 Municipal Taxes	\$ 0

(Recommended by the Selectmen and Budget Committee).

[Intent: This grant has been awarded. While the expenditure is in the Town warrant, it should be fully reimbursed by the Federal Government and School District. The Federal Grant will pay 90% of the payroll costs and the School District has agreed to budget the difference for a police officer to help in the High School for the next three years. The estimated breakdown in 2002 is \$32,321 from the Federal Government and \$5,500 from the School District. If the School District budget request is defeated, the Board of Selectmen will expend up to \$5,500 out of general revenue. The School District has signed the grant in support of this project. It is estimated that the proposed article will result in no increase in the amount to be raised for municipal taxes. The position starts April 1.]

**Article P-7.** Shall the town vote to establish a full-time police patrol position beginning September 1, 2002 and vote to raise and appropriate the sum of \$19,645, which represents the cost of wages, benefits, uniform and equipment?

(Recommended by the Selectmen and Budget Committee)

[Intent: An increase in service calls has created a demand for increasing the number of police officers on patrol. Although the request is for four months, it is anticipated this position will continue in the budget in future years for full years. The annual salary, roll up and benefit costs for an entry-level police officer is \$43,094.]

**Article P-8.** To see if the Town of Plaistow will vote to raise and appropriate the sum of \$45,672 for the current fiscal year and to approve the cost items included in the three year

collective bargaining agreement reached between the Town of Plaistow and the union representing police and dispatch employees, the Teamsters Local 633 Union, which calls for the following increases in salaries and benefits:

Calendar Year 2002 Estimated increase \$45,672

Calendar Year 2003 Estimated increase \$53,326

Calendar Year 2004 Estimated increase \$38,144

Calendar Year 2005 Estimated increase \$23,733

(Recommended by the Board of Selectmen and the Budget Committee)

[Intent: This three-year police contract averages 4.8% per year for salary increases plus the Board of Selectmen may approve two COLA increases during the next three years. The Health Insurance payment will be the lesser of 90% of the rate for nonunion employees or 90% of the Teamster Plan. There are educational incentives, incentives to work holidays, and merit requirements to advance to the top step. This agreement is for the period from April 1, 2002 through March 31, 2005.]

**Article P-9.** Shall the town vote to raise and appropriate the sum of \$10,564 for twenty (20) staff hours per week at the Public Library starting April 1, 2002 for an additional part-time position? (Recommended by the Selectmen and Budget Committee)

[Intent: Due to the significant increase in library usage since the opening of the new building, additional staff hours are required to continue the same level of service. The salary is \$9,813 and costs for FICA, etc. are \$751.]

**Article P-10.** Shall the Town vote to establish a Capital Reserve Account (Pursuant to RSA Chapter 35) for engineering and construction of water lines, hydrants, pump stations, and related equipment and expenses to provide water to the Town for fire suppression and name the Board of Selectmen as the agent to expend without further action of Town Meeting and to vote to raise and appropriate the sum of \$109,750 to the Capital Reserve Account in the first year? (Recommended by the Board of Selectmen and Budget Committee.)

[Intent: The town has developed a multi-year plan for construction of water lines to provide for future expansion of the municipal water system that is currently providing water for fire suppression to parts of the town. This coordinates with state construction efforts on Route 125, Kingston Road, Danville Road, and municipal work on 121A. Businesses pay an annual fee to be connected to this line. Property owners close to hydrants save on their fire insurance.]

**Article P-11.** Shall the town vote to raise and appropriate the sum of \$20,000 to replace all the windows at Town Hall with energy efficient new windows? (Recommended by the Selectmen, Budget Committee and CIP Committee)

[Intent: The old windows will be replaced with new ones in order to save money on heating and cooling costs at Town Hall.]

**Article P-12.** Shall the town vote to raise and appropriate the sum of \$17,000 to do renovations in the Police and Fire Departments at the Safety Complex? (Recommended by the Selectmen and Budget Committee)

[Intent: Growth in the Town and both departments has resulted in a shortage of space in the Safety Complex. The Federal Americans with Disabilities Act mandates some of these changes. Safety issues must be addressed. This is designed to address some of the most pressing needs.]

**Article P-13.** Shall the town vote to raise and appropriate the sum of \$8,500 to hire professional services to assist in developing site plans and a preliminary footprint for the possible future expansion of the Safety Complex for the fire and police station? (Recommended by the Selectmen and Budget Committee.)

[Intent: The Police and Fire Stations both need more space. As part of the long-range planning a committee studying the problem requested the help of an architect to review the current land area around the existing building to determine if there is sufficient space for expansion and to make recommendations that can be used in this long-range planning.]

**Article P-14.** Shall the town vote to raise and appropriate the sum of \$35,000 for replacement of the existing Handicap Ramp at Town Hall with one that meets the Federal Americans with Disabilities Act (ADA) requirements? (Recommended by the Selectmen and Budget Committee)

[Intent: The current ramp violates Federal law by failing to meet ADA standards. It also has allowed water to enter, freeze, and thaw between the ramp and the foundation creating a potentially damaging situation for the Town Hall.]

**Article P-15.** Shall the Town vote to establish a Capital Reserve Account (Pursuant RSA Chapter 35) for acquisition, engineering, and construction of recreation facilities; to name the Board of Selectmen as the agent to expend without further action of Town Meeting; and to vote to raise and appropriate the sum of \$100,000 to the Capital Reserve Account in the first year? (Recommended by the Selectmen, Budget Committee and Capital Improvements Program Committee)

[Intent: To develop recreation fields such as baseball, softball, soccer, playgrounds, courts, etc. This money will be used for a match for a grant application for an additional \$100,000.]

**Article P-16.** Shall the town vote to raise and appropriate the sum of \$57,600 to replace the portable radios for the Police Department? (Recommended by the Selectmen and Budget Committee)

[Intent: To purchase 18 digital portable radios at \$3,200 to enable police officers to communicate directly with State, County and other agencies that use digital technology, to communicate better directly with each other and to communicate with other departments in the Town. The existing radios will be transferred to other town departments.]

**Article P-17.** Shall the town vote to raise and appropriate the sum of \$18,700 to hire professional services to control mosquitoes that carry West Nile Virus? (Recommended by the Selectmen and Budget Committee)

[Intent: West Nile Virus is a potentially fatal disease carried by mosquitoes. This is to fund efforts to reduce the possibility of human exposure to the virus. If approved money for this may appear in the operating budget in future years.]

**Article P-18.** Shall the town vote to raise and appropriate the sum of \$1,000 to Community Health Services to provide health care to low income, working families who do not qualify for Government sponsored assistance and are unable to secure private health insurance? (Recommended by the Selectmen and Budget Committee)

[Intent: To provide Human Services agency funding to support their services. If approved money for this may appear in the operating budget in future years.]

**Article P-19.** Shall the town vote to raise and appropriate the sum of \$25,000 for the purpose of funding a portion of the Town's liability to the United States Environmental Protection Agency for waste oil sent to the Beede Oil facility? This appropriation will not lapse through 2004 (RSA 32:7 IV). (Recommended by the Selectmen and Budget Committee)

[Intent: The Town has been informed it will have to pay for our proportional share of the clean up of this hazardous waste site. This will provide the Selectmen with the ability to negotiate with the EPA or other parties for a settlement of this obligation. The actual costs might be higher.]

**Article P-20.** Shall the town vote to raise and appropriate the sum of \$5,000 to be added to the Conservation Fund? (Recommended by the Selectmen, Budget Committee, and Capital Improvements Program Committee.)

[Intent: To provide additional funding to the Plaistow Conservation Fund. The Conservation Commission intends to purchase land, easements and/or other land rights to preserve the natural environment. The fund balance as of January 2002 is approximately \$24,400.]

**Article P-21.** To see if the Town will vote to establish an Expendable Trust Fund under RSA 31:19-a for Internet use, to name the Board of Selectmen as the agents to expend without further action by Town Meeting for the purposes of Internet access and usage, a Web site, etc. and to raise and appropriate \$15,986, said sums to come from the December 31, 2001 unreserved fund balance and represents revenue received from AT&T Broadband and MediaOne for the franchise agreement for Internet? (Recommended by the Selectmen and Budget Committee.)

Revenue from cable company	\$ 15,986
<u>Appropriation to Trust</u>	<u>\$-15,986</u>
2002 Tax Revenue	\$ 00

[Intent: The Town has already collected this money from the cable provider for Internet use. It takes a vote of the Town to move the revenue from the fund balance to an account for use as designated by the franchise agreement. Passage of this article will place the funds for Internet into a fund from which the money can be spent for the town Web site, Internet usage and related costs. It is estimated that the proposed article will result in no increase in the amount to be raised by taxes.]

**Article P-22** To see if the Town will vote to raise and appropriate \$ 129,217 to the Expendable Trust Fund for Public-Educational-Government (PEG) Cable (Channel 17), said sums to come from the December 31, 2001 unreserved fund balance and represents revenue received from AT&T Broadband and MediaOne for the franchise agreement for PEG cable access?

Revenue from cable company	\$ 129,217
<u>Appropriation to Trust</u>	<u>\$-129,217</u>
2002 Tax Revenue	\$ 00

(Recommended by the Selectmen and Budget Committee.)

[Intent: The Town has already collected this money from the cable provider for PEG. It takes a vote of the Town to move the revenue from the fund balance to an account for use as designated by the franchise agreement. Passage of this article will place the funds for PEG Access programming into a fund from which the Selectmen can spend money to support local cable programming such as broadcasting meetings, creating and broadcasting local programs, the local cable studio, and a scroll on cable of local events. It is estimated that the proposed article will result in no increase in the amount to be raised by taxes.]

**Article P-23** To see if the town will vote to raise and appropriate the sum of \$1,000 to support the operating expenses of Steppingstone Music Opportunities Inc., d.b.a. The Sad Café, a 501 C 3 non-profit corporation. (By Petition) (Recommended by Board of Selectmen and Budget Committee)

[Intent: To provide Human Services agency funding to support their services. If approved money for this may appear in the operating budget in future years.]

**Article P-24.** To authorize the Board of Selectmen to acquire or sell land per RSA 41:14-a? (Recommended by Board of Selectmen)

[Intent: The law requires the following steps before the Town can sell or acquire land.

1. Seek review and recommendation of both Conservation Commission and Planning Board
2. Hold a public hearing
3. Between 10-14 days after first hearing hold a second public hearing

4. If 50 voters oppose the transaction and present a petition to the Selectmen prior to the vote, the matter must go to Town Meeting
  5. Between 10-14 days after second hearing and if there is no petition, the Board of Selectmen can vote on the matter.
- The Selectmen cannot sell land controlled or managed by the Conservation Commission, a Town Forest, or real estate given for charitable or community purposes by this procedure.]

**Article P-25.** To see if the Town will vote to establish and ratify all previous acts of the municipality with regard to a municipal fire suppression water system pursuant to RSA 38:4 (Recommended by Board of Selectmen) (2/3rds majority needed).

[Intent: This corrects the March 1993 Town Meeting vote by citing the correct RSA. This will allow the Town to charge fees to properties that connect to the fire suppression system to support the water system.]

**Article P-26.** Shall the Town, if the article on the Collective Bargaining Agreement (P-8) is defeated, authorize the governing body to call one special meeting, at its option, to address article P-8 cost items only? (Recommended by Board of Selectmen.)

[Intent: This article is intended to be offered as a contingency should the funding article (P-8) fail to allow an another Town Meeting on an agreement. The governing body is the Board of Selectmen. The enabling State law is RSA 31:5 III.]

**Article P-27.** Shall the Town vote to discontinue Sickel Drive and allow the land to revert to the abutters provided there are no claims for damages? (Recommended by Board of Selectmen, Highway Safety Committee and Planning Board.)

**Article P-28.** Shall the Town vote to adopt a Conflict of Interest Ordinance that reads as follows:  
Town of Plaistow Conflict of Interest Ordinance

**Declaration of Policy** – The proper operation of a democratic government requires that public officials be independent, impartial, and responsible to the people; that government decisions and policy be made through the proper channels of governmental structure; that public office not be used for personal gain; that the public have confidence in the integrity of its government; and that officials perform their duties without conflicts between their private interests and those of the citizens they serve. In recognition of these goals, a Conflict of Interest Ordinance is adopted in accordance with

RSA 31:39-A for all officials of town government as defined in Section IV. Definitions.

**I. Election of Conflict of Interest Committee.**

- A. The Town of Plaistow at the March 2003 town election will elect a Conflict of Interest Committee consisting of (5) persons. Five (5) at large members, shall be elected to serve with staggered three-year terms, after the following initial terms are completed:

One member at large	[for a one year term]:	2003 to 2004
Two members at large	[for a two year term]:	2003 to 2005
Two members at large	[for a three year term]:	2003 to 2006

Upon completion of the one year and two year terms members will be elected to three-year terms. The election of said persons shall be contingent on the adoption of this ordinance and take effect after Town election in March 2003, or any special town election to be held before that date, whichever comes first.

- B. Members of the Conflict of Interest Committee shall consist of private citizens not in conflict with town elected or appointed officials or their families; town board memberships, commission memberships, committee memberships, or trusteeships, contractors and their employees.
- C. Should a vacancy in the Committee arise, the remaining members of the Conflict of Interest Committee will elect a town citizen to serve out the remainder of the term year.

At the following annual town elections, a member at large will be elected to serve out the remainder of the term.

- D. The Conflict of Interest Committee shall establish its Bylaws subject to the approval of the Board of Selectmen.
- E. The first Conflict of Interest Committee shall be formed from members of the Conflict of Interest Study Committee and shall serve until the March 2003 town election, contingent on the adoption of the Conflict of Interest Ordinance at the March 2002 town election.

## **II. Purpose.**

The purpose of this ordinance is to establish guidelines for all officials of town government pertaining to and to avoid conflicts of interest; and also requiring disclosure by such officials of town government of personal financial interests or quid pro quo in matters affecting the Town that may appear to be a conflict of interest.

## **III. Investigatory Power.**

The Conflict of Interest Committee, only after a petition is filed under Section VII, (Procedures For Alleged Violations), may request of any person(s) to appear before it and give such information as it may require in relation to a petition. A copy of the petition of alleged violation shall be forwarded to the respondent by certified mail within four (4) business days after the Conflict of Interest Committee's review of the petition. The Conflict of Interest Committee may request any person(s) to appear before it. Said person(s) shall be given a minimum of fourteen (14) days written notice of the general scope of the alleged violation. The Conflict of Interest Committee, for this purpose, will require the production of evidence by the petitioner(s).

## **IV. Definitions.**

As used in this ordinance, the following terms shall have the meanings indicated:

**Board:** Any board, committee or commission, permanent or special, established by the Plaistow Selectmen, Town Election or New Hampshire law.

**Conflict of Interest:** A situation, circumstance, or financial interest, which has the potential to cause a private interest to interfere with the proper exercise of a public duty.

**Compensation:** Any money, gift, things of value or economic / pecuniary benefit, or favor, conferred on or received by any person in return for services rendered or to be rendered by him or herself or another, in excess of ten dollars (\$10.00).

**Family Member(s):** Include spouse, children, stepchildren, grandchildren, parents, stepparents, grandparents, brothers, sisters, stepbrothers, stepsisters, nephews, nieces, father in-law, mother in-law, brother in-law, sister in-law, son in-law, daughter in-law, any member of the official's household.

**Finding:** To reach a decision.

**Interest:** Any legal or equitable interest, whether or not subject to an encumbrance or a condition, which is owned or held, public or silent, in whole or in part, jointly or severally, directly or indirectly, at any time during the calendar year.

- A. Any interest, in any stock or similar security, pre-organization certificate or subscription, investment contract, intellectual properties, voting trust certificate, limited or general partnership or joint venture, business trust or certificate of interest or participation in a joint profit sharing agreement or in an oil, water, gas, power utilities, telecommunications, electronic communications, technological communications, or other mineral royalty or lease or any other equity or beneficial interest, however evidenced, which entitles the owner or holder thereof to receive or

direct any part of the profits from or to exercise any part of the control over a business entity, as well as any interest which, conditionally or unconditionally, with or without consideration, is convertible thereto.

- B. Any interest in any note, bond, debenture or any other evidence of creditor interest.
- C. Ownership or right of way of land that abuts any land being discussed.
- D. Acting as an agent or holder of fiduciary interest.
- E. Any present or past (within the previous twelve-month period) employer / employee relationship.

**Quid pro quo:** Something given or received for something else.

**Town Official:** (Also referred to as "official", or as "official of town government").

Any elected or appointed official, whether of any town board, commission, or committee, whether full or part time, permanent or temporary, including those paid by federal or state assisted programs and including but not limited to all Auditors, Board of Fire Engineers members, Board of Selectmen members, Budget Committee members, Cable Television Committee members, Capital Improvement Committee members, Cemetery Advisory Committee members, Checklist Supervisors, Conflict of Interest Committee members, Conservation Commission members, Highway Safety Committee members, Historical Society members, Public Library Trustees, Planning Board members, Recreation Commission members, Rockingham Planning Commission members, Tax Collector, Town Clerk, Town Moderator, Treasurer, Trustees of the Trust Funds, Zoning Board of Adjustment members, and any individual official or member of any other town boards, commissions or committees, including those yet to be established. Appointed town employees are exempt.

**Petitioner(s):** An official, person(s), or business, submitting a petition alleging a violation of this Conflict of Interest Ordinance.

**Respondent:** An official of town government named in a petition submitted to the Conflict of Interest Committee alleging a violation of the Conflict of Interest Ordinance.

## **V. Prohibited Conduct.**

Participating in prohibited conduct constitutes a conflict of interest with the Town.

A. It is in violation of this ordinance for any official of town government to:

- (1) In his or her official capacity: approve or vote upon any matter in which he or she or any family member has personal financial interests or quid pro quo, and known conflicts that may exist between the official of town government and his or her family members, the principals and the issue under deliberation.
- (2) Knowingly enter into any discussion, testimony or deliberation without first, publicly and for the record, stating all personal financial interests or quid pro quo, and known conflicts that may exist between said official of town government and his or her family members, the principals and the issue under deliberation, as may be known by the official of town government.
- (3) Knowingly participate in the conduct of business of the town without disclosing all known conflicts of interest.
- (4) Knowingly using town property or labor for personal use.
- (5) Knowingly use town property or labor to unfairly influence the political cause of any candidate for public office or any political party. Nothing in the foregoing sentence shall prevent political candidates or parties from holding

public meetings on town owned property or prevent an official of town government from exercising and carrying out the responsibilities and obligations of his or her office.

- (6) Use any proprietary information acquired through or by virtue of his or her official position for his or her pecuniary benefit or for the pecuniary benefit of any other person or business. The foregoing does not apply to information available to the general public.
  - (7) Otherwise than provided by law for the proper discharge of his or her official duties, directly or indirectly request or receive any compensation from anyone other than the town in relation to any particular matter in which the town is a party or has a direct and substantial interest.
  - (8) Otherwise than provided by law for the proper discharge of his or her official duties directly promise or offer compensation as referred to in this ordinance.
  - (9) Knowingly accept a gift with a value in excess of ten dollars (\$10.00), or allow acceptance of such a gift by a family member from any individual, group or corporation knowingly dealing with an area of town government in which the official of town government has an interest or jurisdiction. The foregoing does not apply to gifts from family members.
  - (10) Knowingly give false information concerning interests, and known conflicts.
  - (11) Knowingly sign a purchase order where there is a pecuniary interest with the vendor(s) or supplier(s).
  - (12) Knowingly fail to cooperate with the Conflict of Interest Committee, or other authorized investigating authority – the Board of Selectmen or Town Manager, in the investigation of any complaint alleging a violation of the tenets of this ordinance. However, this does not apply to someone who chooses to take the Fifth Amendment to avoid incriminating themselves.
  - (13) Knowingly, without merit or cause, file a petition alleging a violation of this Ordinance, to cause harm to an Official's reputation.
- B. Officials of town government, whose compensation is paid in whole or in part from the town treasury, shall not appear in his or her official capacity on behalf of a private interest before any town board. Selectmen, however, may appear without compensation or favor, on behalf of constituents or in the performance of public or civic obligations.
- C. Officials of town government, whose compensation is paid in whole or in part from the town treasury, shall not represent private interests, other than his or her own, in any actions or proceedings against the interest of the town in any litigation to which the town is a party.

## **VI. Exclusions.**

- A. The prohibition against gifts or favors shall not apply to an occasional non-pecuniary gift, insignificant in value, or an award publicly presented in recognition of public service or any gift which would have been offered or given to him or her if he or she was not an official of town government or unsolicited advertising or promotional items or materials of nominal intrinsic value.
- B. It shall not be a violation for elected officials to accept donations for the expressed purpose of financing a political campaign, provided that such contributions are

reported in accordance with all local, state and federal laws pertaining to such donations or services and / or financial value.

- C. The mere purchase of goods or services from a person or business in the ordinary course of that person's or business' retail or service business shall not prevent an official of town government from introducing, discussing, approving or voting upon a matter which relates to that person or business.
- D. Those actions taken as part of the legislative process of making a law or laws, which affect the community in general, are exempt from the provisions herein. Legislative actions concerning the granting of specific contract awards and / or actions designed to benefit one identified or identifiable individual specific group of individuals are not exempt.

## **VII. Procedures for Alleged Violations.**

- A. The person submitting the petition to the Conflict of Interest Committee must complete a Petitioner Information Form. The petition shall be kept sealed until opened by the Conflict of Interest Committee at an executive session held in accordance to RSA 91-A:3,II a & c. Correspondence and minutes shall not be available to the public for inspection pursuant to RSA 91-A:5, IV. The purpose is to protect the respondent from allegations that may adversely affect the reputation of said respondent. The respondent shall have the option of having a non-public hearing or a public hearing. The petitioner(s) must be present at the non-public or public hearing or the petition shall be dismissed. A petition must be in writing, signed, and dated and include the name, address and contact number of each petitioner. Business owners submitting a petition must also include the name, address and contact number of the business. The petition must be filed with the Conflict of Interest Committee. Petitions may be obtained at Town Hall or via electronic communications. Petitions must be filed as instructed on the petition.
- B. If any person approaches the Selectmen, Town Manager or any other town official, regarding an alleged violation of this ordinance, the town official shall refer said person to the Conflict of Interest Committee.
- C. If the alleged violation is against the Conflict of Interest Committee, the petition may be filed with the Board of Selectmen. If the alleged violation is against any member of the Conflict of Interest Committee, the petition shall be filed with the Conflict of Interest Committee.
- D. The Conflict of Interest Committee will first review the petition and determine if it is within the jurisdiction of the Committee's authority. If the petition is found to be within the Committee's jurisdiction, the Committee shall forward a copy of the petition of alleged violation(s) to and notify the respondent by certified mail within four (4) business days after the Committee's review of the petition of the alleged violation(s) and that an investigation will be conducted. The respondent shall be requested to respond to the alleged violation(s) in writing and will meet with the Conflict of Interest Committee to present any relevant material to the investigation. The Committee shall proceed with an investigation and hearing if deemed necessary. The Committee may dismiss a petition at any point.
- E. After the investigation, the Conflict of Interest Committee shall make a finding, by a majority vote, on the alleged violation within sixty (60) days. If necessary, the Conflict of Interest Committee may vote to extend its investigatory period up to a

maximum of ninety(90) days from when the matter is first presented to the committee as an agenda item.

- F. The respondent is entitled to a non-public hearing, or to a public hearing, with notice posted in two (2) public places seven (7) days prior thereto. When appearing before the Conflict of Interest Committee, said official may call witnesses on his or her behalf and may retain representation by legal counsel at his or her own expense. RSA 31:104 provides protection to a person acting in his official capacity in good faith and within the scope of his authority. This could include payment of legal costs. At notification of non-public or public hearing, each party must notify the others if they will be represented by legal counsel. Each party is entitled to one continuance.
- G. All findings by the Conflict of Interest Committee shall be forwarded to the Board of Selectmen. Findings shall include all information pertinent to each petition.
- H. The Selectmen shall have forty-five (45) days from the date a finding is submitted to the Board of Selectmen to act on the Conflict of Interest Committee finding.
- I. Pursuant to RSA 31:39-A, knowingly violating this code shall be grounds for further review by the Board of Selectmen, if found by a majority vote of the Conflict of Interest Committee.
- J. If the Selectmen determine by a majority vote that removal is warranted, the Selectmen will ask the respondent for a resignation. If the respondent refuses to resign, then a petition to remove shall be filed by the Board of Selectmen with the Superior Court.
- K. Nothing in this ordinance shall be construed to prohibit any person from petitioning the Superior Court to remove an official of town government on the grounds that the violation in question warrants removal.
- L. A respondent may request the Conflict of Interest Committee make a finding on any petition that is withdrawn or invalidated. If such a request is made, the Conflict of Interest Committee shall complete an investigation pursuant to the procedures described herein.

#### **VIII. Distribution of Conflict of Interest Ordinance.**

- A. All officials of town government, as defined in Section IV. Definitions, shall be furnished, by the Town Clerk's Office, with a copy of the Conflict of Interest Ordinance prior to assuming their respective duties. Copies of the Conflict of Interest Ordinance can be obtained from the Town Clerk's Office.
- B. Failure to be furnished a current copy of the Conflict of Interest Ordinance shall not be grounds for relief from observing and compliance with the ordinance, amendments, and changes.

#### **IX. Exemption Period.**

Any official of town government elected, appointed or engaged on or before March 12, 2002, shall be exempt from the provisions of this ordinance for a period of fifteen (15) days.

#### **X. Conflict of Interest Ordinance and Amendments.**

- A. Individuals are bound by the Conflict of Interest Ordinance in place at the time of the alleged violation.
- B. This Conflict of Interest Ordinance shall be amended only by warrant article.

**Article P-29.** Shall the town vote to endorse the Board of Selectmen's Annual Assessment Procedure that includes public notification, public hearings, opportunity for comment and adherence to Department of Revenue Administrative Rules and State laws and further to urge the Board in the budget preparation and presentation to clearly state the cost of statistical updates and revaluations?" (By Petition)

### **ZONING ARTICLES**

**Article P-30.** Are you in favor of the adoption of Amendment No. 1 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Adding a new Article VIII and associated recodification to include an "Access Management Ordinance".

The purpose of this Overlay District is to provide for the orderly development/redevelopment of the state roadways in the C1 and Industrial zoning districts through the management of access to these roadways. Prospective developers of properties along the corridors should be required to incorporate and construct appropriate components of access management into their development plans.

**(RECOMMENDED BY THE PLANNING BOARD)**

**Article P-31.** Are you in favor of adoption of Amendment No. 2 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Adding a new Article XVII and associated recodification to be entitled "Public Safety Impact Fee Assessment."

The purpose of this ordinance is to assess fees for new residential, commercial or industrial development to compensate the Town of Plaistow for its share of the capital costs associated with the expansion of the Public Safety Complex. These fees are authorized by RSA 674:21, V as an innovative land use control.

**(RECOMMENDED BY THE PLANNING BOARD)**

**Article P-32.** Are you in favor of the adoption of Amendment No. 3 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article V, 220-48, Specific Design Requirements, C. by adding a sentence stating, "This information must be stated on all plans."

The purpose of this amendment is to ensure that the information on required open space is stated on the plans.

**(RECOMMENDED BY THE PLANNING BOARD)**

**Article P-33.** Are you in favor of the adoption of Amendment No. 4 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article III – General Provisions Section 220-7– Use of substandard lot, by adding a letter D which reads: "Location of foundation shall be certified by a licensed land surveyor."

**(RECOMMENDED BY THE PLANNING BOARD)**

**Article P-34.** Are you in favor of the adoption of Amendment No. 5 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article III – General Provisions Section 220-8(D) – Use of nonconforming lot, by adding a (4) which reads: “Location of foundation shall be certified by a licensed land surveyor.”

**(RECOMMENDED BY THE PLANNING BOARD)**

**Article P-35.** Are you in favor of the adoption of Amendment No. 6 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article XIV, by retitling it, “Roadway Impact Fee Assessment.”

The purpose of this amendment is to distinguish the type of impact fee.

**(RECOMMENDED BY THE PLANNING BOARD)**

**Article P-36.** Are you in favor of the adoption of Amendment No. 7 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article XIV, Section 220-92 - Computation of Impact Fee, Table 1, by updating the fees as calculated by VHB, the Board’s consultant.

The purpose of this amendment is to update the roadway impact fees based on the construction inflation factor.

**(RECOMMENDED BY THE PLANNING BOARD)**

**Article P-37.** Are you in favor of the adoption of Amendment No. 8 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article III, General Provisions, by adding a new number 220-9 and associated recodification to read as follows:

220-9. Residential Garages.

For the construction of an attached or free-standing garage/barn in a residential zone:

- (1) Lots up to 40,000 square feet, 900 square feet is permitted ;
- (2) Lot sizes between 40,001 to 80,000 square feet, 1200 square feet is permitted;
- (3) Lot sizes between 80,001 to to 120,000 square feet, 1500 square feet is permitted;
- (4) Lot sizes between 120,001 to 200,000 square feet, 1800 square feet is permitted.

Any garage/barn greater than 1800 square feet requires a special exception. Any garage/barn constructed in a residential zone must be utilized for residential purposes only.

**(RECOMMENDED BY THE PLANNING BOARD)**

**Article P-38.** Are you in favor of the adoption of Amendment No. 9 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article II, Definitions, Substandard Lot, by changing the wording to read as follows:

“A lot in existence and duly recorded in the Rockingham County Registry of Deeds, which has less than five acres in the RC Zone, or less than 110,000 square feet in the LDR Zone, or less than 80,000 square feet in the CI and Industrial Zones, or less than 40,000 square feet in the MDR Zone.”

**(RECOMMENDED BY THE PLANNING BOARD)**

**Article P-39.** Are you in favor of the adoption of Amendment No. 10 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article V, Districts, Table 220-32B, by adding a new number 26 that reads, “Daycare Facilities” to be listed under the special exception column.

**(RECOMMENDED BY THE PLANNING BOARD)**

**Article P-40.** Are you in favor of the adoption of Amendment No. 11 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article IX, Signs, Section 220-61, by adding a new letter F. to read, “Digital signs are prohibited.”

**(RECOMMENDED BY THE PLANNING BOARD)**

**Article P-41.** Are you in favor of the adoption of Amendment No. 12 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article III, General Provisions, Section 220-10, by adding: “Any abutting town and or developer that proposes to create roads, buildings (residential, commercial, or industrial zones) in Plaistow must be able to show that connection to an existing Plaistow Class V road or better is possible and will be provided as part of the plan and provided that the portion of the plan that is within the Town of Plaistow meet all Plaistow’s Zoning, subdivision, site plan, health, and Selectmen’s ordinances and regulations.”

**(RECOMMENDED BY THE PLANNING BOARD)**

**Article P-42.** Are you in favor of the adoption of Amendment No. 13 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article V., Table 220-32A, and Table 220-32B, Section C (1) a., by changing 40,000 square feet to 80,000 sq ft.

**(RECOMMENDED BY THE PLANNING BOARD)**

**Article P-43.** Are you in favor of the adoption of Amendment No. 14 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article III, General Provisions, Section 220-9, Driveway permits by adding the following:

“In all cases in all zones where a driveway that has an egress on a Class V or higher road, public or private, and said driveway has any slopes greater than 9% or is more than 200 feet in length a

limit of liability waiver must be obtained from the Board of Selectmen before any approval or conditional approval is obtained from the Planning Board.”

**(RECOMMENDED BY THE PLANNING BOARD)**

**Article P-44.** Are you in favor of the adoption of Amendment No. 15 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article III, General Provisions by adding a new section 220-18 which reads: “All conditions described in the motion to approve a subdivision, lot line adjustment, site plan review, wetlands conditional use permit, and/or hazardous material review must be met within 90 days unless one (1) or more of the following is true:

A. A specific time limit was made as part of the motion to conditionally approve, or

B. The applicant has applied for and the Planning Board has approved a request to extend the time limit for a specified period of time not to exceed 90 days. The applicant may apply for one 90-day extension.

Failure to meet all conditions within the time prescribed results in automatic disapproval and the plan is required to be resubmitted.”

**(RECOMMENDED BY THE PLANNING BOARD)**

**Article P-45.** Are you in favor of the adoption of Amendment No. 16 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article V, Districts, Tables 220-32C, 220-32E, 220-32F and 220-32G, Section B., Permitted Uses to allow for AEHC (Affordable Elderly Housing Community).

**(RECOMMENDED BY THE PLANNING BOARD)**

**Article P-46.** Are you in favor of the adoption of Amendment No. 17 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article III - General Provisions, by adding a new Section 220-18: Commercial/Industrial Site Maintenance and associated re-codification. The new section to read as follows:

Section 220-18: Commercial/Industrial Site Maintenance - Any owner of a commercial, industrial or combined use site, with or without an approved site plan, shall maintain his/her property in such a way that is will enhance his/her own property and not detract from the neighboring properties. Items to be maintained shall include, but are not limited to:

1. Pavement shall be installed, seal coated, or reclaimed as necessary.
2. Potholes filled as needed
3. Striping for all parking, fire lines and any necessary directional arrows shall be maintained as per approved site plan or per the Code Enforcement Officer.

4. Handicapped signage shall be in place to include an upright sign as well as a painted ground symbol.
5. Dumpsters shall be maintained, placed on pavement and fenced. There shall be no trash or other debris left on the property.
6. Landscaping (i.e. trees, shrubs, grass/lawns) shall be properly maintained and replaced as needed.
7. Any other conditions that may be applicable to comply with an approved site plan.

Unannounced annual inspections may be done by the Code Enforcement Officer to determine compliance with this ordinance, any approved site plan and/or any other applicable regulations. Failure to comply, once notified of a violation, may result in fines and/or penalties per Article XXI.

**(RECOMMENDED BY THE PLANNING BOARD)**

**Article P-47.** Are you in favor of the adoption of Amendment No. 18 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article V, Establishment of Districts and District Regulations, Table 220-32B, CI – Commercial I, by eliminating 21.1. Mini-Storage as an allowed use.

**(RECOMMENDED BY THE PLANNING BOARD)**

**Article P-48.** Are you in favor of the adoption of Amendment No. 19 as proposed by the planning board for the Plaistow Zoning Ordinance as follows: Revise Article XVIII, 220-130, Requirements, by adding a new letter D. that states: "Existing video stores renting x-rated videos can do so up to 10% of the floor area, provided that they are enclosed and not in public view."

**(RECOMMENDED BY THE PLANNING BOARD)**

Given under our hands and seal this 18<sup>th</sup> day of January in the year of our Lord, Two Thousand and Two.

Merilyn P. Senter, Chairman  
Carlene E. Sarty, Vice Chairman  
Charles L. Blinn, Jr.  
Robert J. Gray  
John A. Sherman

Year 2002

Budget of the Town of Plaistow

After Deliberative Session

Acct No.	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR ART. #	APPROPRIATIONS PRIOR YEAR AS APPROVED BY DRA	ACTUAL EXPENDITURES PRIOR YEAR	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
	GENERAL GOVERNMENT		XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXXXX
4130-4139	Executive		180,787	192,509	246,674		246,674	
4140-4149	Election, Registration & Vital Statistics		92,147	92,096	91,952		91,952	
4150-4151	Financial Administration		151,714	136,157	187,161		187,161	
4152	Revaluation of Property							
4153	Legal Expense		33,000	23,392	33,000		33,000	
4155-4159	Personnel Administration		404,749	444,730	489,284		489,284	
4191-4193	Planning & Zoning		70,798	64,073	81,188		81,188	
4194	General government Buildings		143,381	148,047	168,000		168,000	
4195	Cemeteries		11,565	1,482	11,967		11,967	
4196	Insurance		55,000	39,757	55,000		55,000	
4197	Advertising & Regional Assoc.							
4199	Other General Government							
	PUBLIC SAFETY							
4210-4214	Police		986,480	1,009,029	1,133,140		1,133,140	
4215-4219	Ambulance		28,200	26,024	30,300		30,300	
4220-4229	Fire		277,785	270,843	330,658		330,658	
4240-4249	Building Inspection		73,331	73,963	78,433		78,433	
4290-4298	Emergency Management		3,545	2,013	3,545		3,545	
4299	Other Public Safety (Including Communications)							
	AIRPORT/AVIATION CENTER							
4301-4309	Airport Operations							
	HIGHWAYS AND STREETS							
4311	Administration		158,022	159,814	190,339		190,339	
4312	Highways & Streets		222,050	187,411	234,200		234,200	
4313	Bridges							
4316	Street Lighting		65,550	63,693	65,550		65,550	
4319	Other							
	SANITATION							
4321	Administration Solid Waste							
4323	Solid Waste Collection		538,471	528,302	563,271		563,271	
4324	Solid Waste Disposal		7,800	14,566	6,700		6,700	
4325	Solid Waste Cleanup							
4326-4329	Sewage Collection & Disposal & Other							
	WATER DISTRIBUTION & TREATMENT							
4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conservation & Other		24,750	40,014	19,100		19,100	

Year 2002

Budget of the Town of Plaistow

After Deliberative Session

Acct No.	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR ART. #	APPROPRIATIONS PRIOR YEAR AS APPROVED BY DRA	ACTUAL EXPENDITURES PRIOR YEAR	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
	ELECTRIC							
4351-4352	Administration & Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4355-4359	Other Electric Costs							
	HEALTH/WELFARE							
4411	Administration		23,439	10,334	20,481		20,481	
4414	Pest Control		9,444	10,885	10,792		10,792	
4415-4419	Health Agencies & Hospitals & Other		44,219	30,856	47,394		47,394	
4441-4442	Administration & Direct Assistance		36,916	19,621	38,047		38,047	
4444	Intergov. Welfare Payments							
4445-4449	Vendor Payments & Other							
	CULTURE & RECREATION							
4520-4529	Parks & Recreation		94,314	89,846	105,078		105,078	
4550-4559	Library		302,048	266,079	346,907		346,907	
4583	Patriotic Purposes							
4589	Other Culture & Recreation		27,300	25,258	27,300		27,300	
	CONSERVATION							
4611-4612	Administration & Purchases of Natural Resources		4,768	680	4,868		4,868	
4619	Other Conservation							
4631-4632	Redevelopment & Housing							
4651-4659	Economic Development							
	DEBT SERVICE							
4711	Princ. - Long Term Bonds & Notes		190,000	190,000	190,000		190,000	
4712	Interest-Long Term Bonds & Notes		76,506	76,487	68,005		68,005	
4723	Interest on TANs		20,000		20,000		20,000	
4970-4799	Other Debt Service							
	CAPITAL OUTLAY							
4901	Land & Improvements							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improv. Other than Buildings							
	OPERATING TRANSFERS OUT							
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							

Year 2002

Budget of the Town of Plaistow

After Deliberative Session

Acct No.	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR ART. #	APPROPRIATIONS PRIOR YEAR AS APPROVED BY DRA	ACTUAL EXPENDITURES PRIOR YEAR	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
	Sewer-							
	Water-							
	Electric-							
4915	To Capital Reserve Fund							
4916	To Expendable Trust Funds							
	(except Health Maint. Trust Fund)							
4917	To Health Maintenance Trust Fund							
4918	To Nonexpendable Trust Funds							
4919	To Agency Funds							
	SUBTOTAL 1		4,358,079	4,237,962	4,898,334		4,898,334	

### SPECIAL WARRANT ARTICLES

Special warrant articles are defined in RSA 32:3, VI, as 1) petitioned warrant articles; 2) an article whose appropriation is raised by bonds or notes,

3) an article which calls for an appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; and 4) any article designated on the warrant as a special article or as nonlapsing or nontransferable article.

Acct No.	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR ART. #	APPROPRIATIONS PRIOR YEAR AS APPROVED BY DRA	ACTUAL EXPENDITURES PRIOR YEAR	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
	Fire Engine	P-2			308,000		308,000	
	Highway Block Grant	P-4	123,593	123,593	122,815		122,815	
	Waterline Reserve	P-10			109,750		109,750	
	Recreation Facility	P-15			100,000		100,000	
	Oil Clean-up	P-19			25,000		25,000	
	Conservation Fund	P-20	5,000	5,000	5,000		5,000	
	Trust Internet	P-21			15,986		15,986	
	Trust PEG	P-22			129,217		129,217	
	Fund Fire Dept Capital Reserve		50,000	50,000				
	Communications Console		200,000	200,000				
	SUBTOTAL 2 Recommended		XXXXXXXXXXXXX	XXXXXXXXXXXXX	815,768	XXXXXXXXXXXXX	815,768	XXXXXXXXXXXXX

### INDIVIDUAL WARRANT ARTICLES

Please note: "Individual" warrant articles are not necessarily the same as "special warrant articles", which are addressed below.

An example of an individual warrant article might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

	Sidewalk Grant	P-5			242,000		242,000	
	School Resource Officer	P-6			37,821		37,821	
	Police Officer	P-7			19,645		19,645	
	Police Contract	P-8	35,829	29,214	45,672		45,672	

Year 2002

Budget of the Town of Plaistow

After Deliberative Session

Acct No.	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR ART. #	APPROPRIATIONS PRIOR YEAR AS APPROVED BY DRA	ACTUAL EXPENDITURES PRIOR YEAR	SELECTMEN'S APPROPRIATIONS FOR ENSUING FISCAL YEAR		BUDGET COMMITTEE'S APPROPRIATIONS FOR ENSUING FISCAL YEAR	
					RECOMMENDED	NOT RECOMMENDED	RECOMMENDED	NOT RECOMMENDED
	Library Staff Hours	P-9			10,564		10,564	
	Windows Town Hall	P-11			20,000		20,000	
	Safety Complex Renovations	P-12			17,000		17,000	
	Architect Safety Complex	P-13			8,500		8,500	
	Handicap Ramp	P-14			35,000		35,000	
	Radios	P-16			57,600		57,600	
	Mosquito Spraying	P-17			18,700		18,700	
	Com. Health Services	P-18			1,000		1,000	
	Sad Café (Petitioned)	P-23			1,000		1,000	
	Secretary		27,800	22,147				
	Town Clerk's Salary Increase		1,430	1,303				
	Treasurer's Salary Increase		2,153	1,500				
	Tax Collector Salary Increase		990	901				
	Selectmen's Salary Increase							
	Automated External Defibrillators (AED's)		23,000	15,541				
	Seacoast Health Net		2,000	2,000				
	Gr. Derry/Gr. Salem Regional Transportation		1,000	1,000				
	Highway Loader Lease Purchase		20,000	19,950				
	Police Cruiser Lease Purchase		22,750	22,568				
	Police Motorcycle Lease							
SUBTOTAL 3 Recommended			XXXXXXXXXXXXX	XXXXXXXXXXXXX	514,502		514,502	

Section 2 warrant articles total	378,593	815,768	815,768
Section 3 warrant articles total	136,952	514,502	514,502
Section 1	4,358,079	4,898,334	4,898,334
Total	4,873,624	4,732,679	6,228,604

Acct. No.	SOURCE OF REVENUE	Warr Art. #	Estimated Revenue Prior Year 2001	Actual Revenue Prior Year 2001	Estimated Revenue for Ensuing Year 2002
	<b>TAXES</b>				
3120	Land Use Change Taxes				200
3180	Resident Taxes				
3185	Yield Taxes		74	74	200
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		80,000	68,140	50,000
	Inventory Penalties				
3187	Excavation Tax (\$.02 per cu yd)				
3188	Excavation Activity Tax				
	<b>LICENSES, PERMITS &amp; FEES</b>				
3210	Business Licenses & Permits		4,000	3,811	3,720
3220	Motor Vehicle Permit Fees		1,200,000	1,266,230	1,279,150
3230	Building Permits		60,000	86,032	84,200
3290	Other Licenses, Permits & Fees		63,277	67,039	68,882
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>		100,000	47,392	231,721
	<b>FROM STATE</b>				
3351	Shared Revenues		56,931	56,931	56,931
3352	Meals & Rooms Tax Distribution		201,869	201,869	201,869
3353	Highway Block Grant		123,593	118,980	122,815
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax, court lease)		42,313	61,915	42,724
3379	<b>FROM OTHER GOVERNMENTS</b>		34,000	36,891	37,000
	<b>CHARGES FOR SERVICES</b>				
3401-3406	Income from Departments		40,000	46,325	62,280
3409	Other Charges (cable TV, Water Dept.)		118,729	114,860	100,089
	<b>MISCELLANEOUS REVENUES</b>				
3501	Sale of Municipal Property		63,723	74,150	71,950
3502	Interest on Investments		120,000	86,097	90,000
3503-3509	Other (Gifts, Police, Health Ins., settlement)		72,000	111,748	46,600
	<b>INTERFUND OPERATING TRANSFERS IN</b>				

Acct. No.	SOURCE OF REVENUE	Warr Art. #	Estimated Revenue Prior Year 2001	Actual Revenue Prior Year 2001	Estimated Revenue for Ensuing Year 2002
3912	Special Revenue Funds				
3913	Capital Projects Fund				
3914	Enterprise Fund				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport-(Offset)				
3915	From Capital Reserve Fund				134,000
3916	Trust & Agency Funds (Library Trust Funds)		74,500	134,699	116,750
	<b>OTHER FINANCING SOURCES</b>				
3934	Proc. from Long Term Bonds & Notes				80,000
	Amounts Voted from F/B "Surplus"				123,463
	Fund Balance ("Surplus") to reduce taxes		296,000	296,000	503,000
	<b>TOTAL REVENUES</b>		<b>2,751,009</b>	<b>2,879,183</b>	<b>3,507,544</b>

	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
<b>BUDGET SUMMARY</b>		
SUBTOTAL 1 Recommended (from page 4)	4,898,334	4,898,334
SUBTOTAL 2 "Individual" warrant articles (from page 4)	514,502	514,502
SUBTOTAL 3 Special warrant articles as defined by Law (from page 4)	815,768	815,768
TOTAL Appropriations Recommended	6,228,604	6,228,604
Less: Amount of Estimated Revenues (Exclusive of Property Taxes) ( from above)	3,507,544	3,507,544
Amount of Taxes To Be Raised	2,721,060	2,721,060

Estimated Fund Balance January 1, 2002

2,692,339

Maximum allowable increase to Budget Committee's  
Recommended Budget per RSA 32:18

6,818,500

**VOTER'S NOTES**

			<b>Yes</b>	<b>No</b>
P-1	Elect Officers		<input type="checkbox"/>	<input type="checkbox"/>
P-2	Fire Engine	\$308,000	<input type="checkbox"/>	<input type="checkbox"/>
P-3	Operating Budget	\$4,898,334	<input type="checkbox"/>	<input type="checkbox"/>
P-4	Highway Block Grant	\$122,815	<input type="checkbox"/>	<input type="checkbox"/>
P-5	Sidewalks	\$242,000	<input type="checkbox"/>	<input type="checkbox"/>
P-6	School Resource Officer	\$37,821	<input type="checkbox"/>	<input type="checkbox"/>
P-7	Police Patrol Position	\$19,645	<input type="checkbox"/>	<input type="checkbox"/>
P-8	Collective Bargaining Agreement	\$45,672	<input type="checkbox"/>	<input type="checkbox"/>
P-9	Part-time Library Position	\$10,564	<input type="checkbox"/>	<input type="checkbox"/>
P-10	Fire Suppression Capital Reserve	\$109,750	<input type="checkbox"/>	<input type="checkbox"/>
P-11	Town Hall Windows	\$20,000	<input type="checkbox"/>	<input type="checkbox"/>
P-12	Safety Complex Renovations	\$17,000	<input type="checkbox"/>	<input type="checkbox"/>
P-13	Safety Complex Site Plan	\$8,500	<input type="checkbox"/>	<input type="checkbox"/>
P-14	Town Hall Handicap Ramp	\$35,000	<input type="checkbox"/>	<input type="checkbox"/>
P-15	Recreation Facilities	\$100,000	<input type="checkbox"/>	<input type="checkbox"/>
P-16	Portable Radios	\$57,600	<input type="checkbox"/>	<input type="checkbox"/>
P-17	West Nile Virus Control	\$18,700	<input type="checkbox"/>	<input type="checkbox"/>
P-18	Community Health Services	\$1,000	<input type="checkbox"/>	<input type="checkbox"/>
P-19	Waste Oil Liability	\$25,000	<input type="checkbox"/>	<input type="checkbox"/>
P-20	Conservation Fund	\$5,000	<input type="checkbox"/>	<input type="checkbox"/>
P-21	Internet Access Trust	\$15,986	<input type="checkbox"/>	<input type="checkbox"/>
P-22	PEG Cable Trust	\$129,217	<input type="checkbox"/>	<input type="checkbox"/>
P-23	The Sad Café'	\$1,000	<input type="checkbox"/>	<input type="checkbox"/>

P-24	Acquire or Sell Land	<input type="checkbox"/>	<input type="checkbox"/>
P-25	Municipal Fire Suppression Water System	<input type="checkbox"/>	<input type="checkbox"/>
P-26	Special Town Meeting / P-8	<input type="checkbox"/>	<input type="checkbox"/>
P-27	Discontinue Sickel Drive	<input type="checkbox"/>	<input type="checkbox"/>
P-28	Conflict of Interest Ordinance	<input type="checkbox"/>	<input type="checkbox"/>
P-29	Petitioned Assessing Article	<input type="checkbox"/>	<input type="checkbox"/>
	<b>ZONING ARTICLES:</b>		
P-30	Access Management	<input type="checkbox"/>	<input type="checkbox"/>
P-31	Public Safety Impact Fee	<input type="checkbox"/>	<input type="checkbox"/>
P-32	Open Space Plan Information	<input type="checkbox"/>	<input type="checkbox"/>
P-33	Foundation Certification 220-7	<input type="checkbox"/>	<input type="checkbox"/>
P-34	Foundation Certification 220-8	<input type="checkbox"/>	<input type="checkbox"/>
P-35	Road Impact Fee Assessment	<input type="checkbox"/>	<input type="checkbox"/>
P-36	Computation of Impact Fee	<input type="checkbox"/>	<input type="checkbox"/>
P-37	Residential Garages	<input type="checkbox"/>	<input type="checkbox"/>
P-38	Substandard Lot Definition	<input type="checkbox"/>	<input type="checkbox"/>
P-39	Daycare Facilities By Special Exception	<input type="checkbox"/>	<input type="checkbox"/>
P-40	Prohibition of Digital Signs	<input type="checkbox"/>	<input type="checkbox"/>
P-41	Class V Road Requirement	<input type="checkbox"/>	<input type="checkbox"/>
P-42	Minimum Lot Size Requirement	<input type="checkbox"/>	<input type="checkbox"/>
P-43	Driveway Slope Liability Waiver	<input type="checkbox"/>	<input type="checkbox"/>
P-44	Conditional Approval Deadline	<input type="checkbox"/>	<input type="checkbox"/>
P-45	Affordable Elderly Housing	<input type="checkbox"/>	<input type="checkbox"/>
P-46	Site Plan Requirements	<input type="checkbox"/>	<input type="checkbox"/>
P-47	Elimination of Mini-Storage in C1	<input type="checkbox"/>	<input type="checkbox"/>
P-48	X-Rated Video Store Restrictions	<input type="checkbox"/>	<input type="checkbox"/>





## CREDITS

### **PHOTOGRAPHY:**

Exterior Cover Photographs and Cover Design. ....	Alan MacRae
Exterior Photographs, Cover Design and Interior Photographs .....	Carlen E. Sarty
Interior Photograph of Train. ....	Ruth E. Jenne

### **EDITORS:**

Lead Text Editor .....	Merilyn P. Senter
Text Content Editor .....	Nicole S. Carr
Text Editor .....	Ruth E. Jenne
Text Editor .....	Lorice Sadewicz
Text Editor .....	John F. Scruton

### **LAYOUT:**

Layout Editor .....	Nicole S. Carr
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## PHOTOGRAPH IDENTIFICATION

<i>Dedication</i> .....	Fire Chief Donald Petzold: driving antique fire truck
<i>In Remembrance</i> .....	Police Chief Stephen C. Savage & Fire Chief John H. McArdle
<i>Table of Contents</i> .....	Town Manager John F. Scruton, in front of Plaistow Town Hall
<i>Page 7</i> .....	Front Row: John A. Sherman, Merilyn P. Senter & Carlen E. Sarty Back Row: Robert J. Gray & Charles "Buzzy" L. Blinn, Jr.
<i>Page 22</i> .....	Summer Recreation Program
<i>Page 23</i> .....	Dispatch Console: Detective Glen Miller, Sergeant Patrick Caggiano & Dispatcher Cherie Chevalier
<i>Page 31</i> .....	Fleet of Plaistow Police Cruisers
<i>Page 43</i> .....	Police Canine Stryker
<i>Page 48</i> .....	Hanging Town Hall Bunting: Highway Laborer Dana Rabito, Highway Foreman Glen Peabody (on ladder) & Highway Supervisor Daniel Garlington (behind ladder)
<i>Page 49</i> .....	Timothy Moore: Chairman of CIP, Conservation Commission, PATAC and Planning Board
<i>Page 52</i> .....	Town Hall: spring time
<i>Page 53</i> .....	Pollard Park: trees in spring
<i>Page 54</i> .....	Fleet of Plaistow Fire Trucks
<i>Page 62</i> .....	Plaistow Pride Day Volunteers: kick-off to the day
<i>Page 64</i> .....	Amtrak Train: Boston, MA to Portland, ME service
<i>Page 71</i> .....	Summer Recreation Program
<i>Page 72</i> .....	Code Enforcement Officer's Truck



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