



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: December 2, 2013

MEETING CALLED TO ORDER: 6:33 PM

SELECTMEN:

Chairman, Robert Gray

Selectman, Michelle Curran

Selectman, Daniel Poliquin, arrived 6:43 pm

Vice Chairman, John Sherman

Selectman, Joyce Ingerson

Town Manager, Sean Fitzgerald

AGENDA:

MINUTES:

Motion by J. Sherman to approve the Minutes of November 4th with a correction on page 7, 2nd paragraph, because this project is not currently on the states 10 year plan should be added.

2nd M. Curran

Vote: 4-0-0

Motion passes.

Motion by J. Sherman to approve the minutes of November 25th as written.

2nd M. Curran

Vote 3-0-1 (J. Ingerson – abstain)

Motion passes.

PUBLIC COMMENT:

M. Curran wishes to thank everyone who participated in the Festival of Trees. Last year they had raised over \$1,400.00. This year they raised over \$4,200.00 in just 3 days. The overwhelming response demonstrates Plaistow's tremendous community support. The proceeds will be going to the charities sponsored by the Plaistow Lions.

VETERAN PRESENTATIONS:

S. Fitzgerald welcomes, *John Sainsbury, US ARMY* and presents a Korean War Veteran Citation to him.

R. Gray addresses Mr. Sainsbury, quoting President Kennedy; "Let every nation know, whether it wishes us well or ill, that we shall pay any price, bear any burden, meet any hardship, support any friend or oppose any foe, to assure the survival and success of liberty."

J. Sainsbury speaks stating it is a great honor to be here and to have served his country.

SWEARING IN CEREMONY OF PART TIME DISPATCHER, KEIRA BURKE – CHIEF SAVAGE

Chief Savage introduces Keira Burke to the Board and discusses her education and background.

S. Fitzgerald discusses the position and the selection process.

Mary Ellen Pelletier, Town Clerk swears in Keira Burke as the Town of Plaistow's PT Police Department Dispatcher.

INTRODUCTION OF PART TIME CUSTODIAN, ROBERT MORIN – DAVID BOWLES

S. Fitzgerald speaks inviting D. Bowles and Robert Morin up to the Board. D. Bowles states that R. Morin will be taking care of the Safety Complex & Town Hall. R. Morin is happy to be here working with D. Bowles and for the Town of Plaistow.

OVERVIEW OF FAMILY PROMISE, MELANIE NESHEIM

Melanie Nesheim introduces herself and discusses that Funding is being requested by Family Promise of Greater Rockingham County. A presentation is given regarding Homeless Families and Children, including the statistics surrounding their circumstances and shelter situations. Family Promise is a national organization, with 4 affiliates currently open in New Hampshire. It is an Interfaith Hospitality Network. With 10-13 Host Congregations, 16-Passenger Bus, Day Center, Network Director, Volunteers, and an Annual Budget of about \$140,000.00. We are requesting \$5,000.00 for 2014 support.

Discussion occurs regarding program offerings and transitional homeless persons opportunities with the organization. The selection process for the participants in the program is also discussed. The board of Trustees consists of persons wishing to be involved that have skill sets.

S. Fitzgerald adds that helping families is an important mission and discusses the mission statement, bylaws and guidelines of the organization. The annual operating budget and insurance costs are also discussed. He inquires about the competition for donations and dollars that are available.

M. Nesheim continues by reviewing various organizations that they receive donations from and work with to reach similar goals for families who are struggling.

S. Fitzgerald inquires about future goals of the organization.

M. Nesheim responds that the future goal is to expand so the needs of the families in the area can be met.

R. Gray states we have to ask the people of the town for a vote. This board would have to recommend putting it on the ballot. Thank you for the presentation.

REVIEW OF 2014 PROPOSED BUDGET

R. Gray asks the Town Manager if there is anything to take up tonight.

S. Fitzgerald responds no, there will be next week.

REVIEW OF 2014 PROPOSED WARRANT ARTICLES

R. Gray states that we will review the following items.

P-14-04 & P-14-05 CREATE HAZARDOUS MITIGATION PLAN PROJECTS CAPITAL RESERVE FUND WITH ASSOCIATED DEPOSIT / HAZARD MITIGATION PLAN PROJECT – POLLARD ROAD DRAINAGE IMPROVEMENTS AND REALIGNMENT

J. Sherman 1st point the 1st Article is asking to put in \$10,000.00 and the 2nd Article is asking to withdraw \$10,000.00 we wouldn't be putting aside any money. The 2nd point the justification that came before the CIP, the estimate for the largest part of the projects had an estimated cost of potentially as much as \$1,000,000.00. 3rd point is the other items in the Hazard mitigation plan are 4 or 5 specific drainage issues that perhaps should be part of the Highway Dept. Budget.

S. Fitzgerald responds it is a plan not unlike the CIP. Hazardous Mitigation is generally one time projects. Putting aside funding for these projects at least addresses these hazards. The board can pick this up at some future point.

Motion by J. Sherman to withdraw these articles P-14-05 & P-14-05 until more information can be obtained.

2nd M. Curran

D. Poliquin states he is unsure whether to not start the reserve fund for these projects.

Further discussion occurs.

R. Gray recommends to postpone this for a year.

Vote: 5-0-0

Motion passes.

ARTICLE P-14-06 ACQUISITION OF LAND FOR FUTURE RELOCATION OF HIGHWAY GARAGE AND SALT SHED

S. Fitzgerald defers to Non-Public session.

ARTICLE P-14-07 REPLACE POLICE DEPARTMENT RADIOS

R. Gray speaks stating this item will be deferred.

ARTICLE P-14-08 CAPITAL RESERVE FUND FOR THE REPLACEMENT OF UNMARKED POLICE VEHICLES

S. Fitzgerald discusses car rotation schedule provided to the board

Discussion occurs regarding vehicles and projected mileage.

Motion by J. Sherman to withdraw Article P-14-08
2nd M. Curran
Vote: 5-0-0
Motion passes.

ARTICLE P-14-11 FULL TIME DISPATCHER POSITION

S. Fitzgerald will draft a contract for the board to evaluate.

J. Sherman states that it should include the date it starts and the funding amount.

ARTICLE P-14-12 REPLACEMENT OF POLICE DEPARTMENT AUTOMATED EXTERNAL DEFIBRILLATORS (AED'S)

J. Sherman inquires regarding the number of defibrillators and based on 6 units the number should be reduced, plus installation costs.

S. Fitzgerald states we are waiting for the installation cost.

Motion by J. Sherman to change Article P-14-12 to \$9,900.00 in appropriate places and to include in the intent \$650.00.

D. Poliquin 2nd

Vote: 5-0-0

Motion passes.

ARTICLE P-14-13 PUBLIC SAFETY COMPLEX PRELIMINARY ENGINEERING AND COST ESTIMATE STUDY

R. Gray inquires regarding no means no law in regard to this article and the usage of impact fees.

S. Fitzgerald responds stating that according to the NH Municipal Association, the towns people said no to raising funds.

Motion to remove J. Sherman to withdraw Article P-14-13 and to consider using impact fees.

2nd D. Poliquin

Vote: Michelle states she will vote no due to the fact that the people voted no.

R. Gray states he would like to have a public hearing.

R. Gray wants the Public Hearing December 16th Monday. Advertise Channel 17.

Wants both Chiefs here to make statements

Vote 3-2-0 (M. Curran & J. Ingerson = nay)

Motion passes.

Discussion occurs.

D. Poliquin inquires of the Town Manager, How much of the \$85,000.00 - \$86,000.00 will be part of this year regarding the allocated funds.

ARTICLE P-14-16 REPLACEMENT OF FIRE DEPARTMENT CARDIAC MONITOR AND AUTOMATIC EXTERNAL DEFIBRILLATOR (AED)

J. Sherman inquires; what amount is in the revolving fund? Is it \$17,000? Do we want to use up that fund?

S. Fitzgerald will review the information and provide a balance of the fund.

ARTICLE P-14-18 BUILDING SYSTEMS CAPITAL RESERVE FUND DEPOSIT

R. Gray inquires of the Town Manager if there is anything to report at this time.

S. Fitzgerald responds he is reviewing the list of items and will have a recommendation to the board next Monday.

ARTICLE P-14-19 ENGINEERING ACTIVITIES FOR THE REPLACEMENT OF THE FIRE SUPPRESSION SYSTEM FIRE PUMPS AND PUMP HOUSE

R. Gray states that the intent was changed by the Budget Committee.

J. Sherman states that the input came from Chief McArdle. Adding that the reason why the pump needs to be replaced should be included in the intent.

ARTICLE P-14-20 FIRE SUPPRESSION PUMP AND PUMP HOUSE CAPITAL RESERVE FUND DEPOSIT

R. Gray states we will defer until we receive an HMA response.

S. Fitzgerald states he will have more clarification will be available this week for possible recrafting of the article.

ARTICLE P-14-21 REPLACEMENT OF THE WATER DEPARTMENT TRUCK

R. Gray states that J. Sherman made a motion last week to change the amount to \$50,000.00. We will revote on that now that we have a full board present.

Motion by J. Sherman for Article P-14-21 changing amount to 50,000.00 and inserting into the intent that this includes a plow and that the vehicle will be used for storing equipment and supplies.

2nd M. Curran

Vote – 5-0-0

Motion passes.

ARTICLE P-14-22 FIRE SUPPRESSION SYSTEM POTENTIAL CONVERSION FEASIBILITY STUDY

R. Gray states this article should be withdrawn.

Discussion occurs.

Motion by J. Sherman to withdraw Article P-14-22.

2nd M. Curran

Vote: 4-1-0 (Dan = Nay)

Motion passes

ARTICLE P-14-23 REPLACE FENCE AND SIGN AT THE TOWN CEMETERY

Motion by J. Sherman to recommend Article P-14-23 Replace Fence and Sign at the Town Cemetery

2nd J. Ingerson

Discussion occurs.

Vote:

D. Poliquin recused self previous vote, no need to revote.

J. Sherman and J. Ingerson withdraw motion.

J. Sherman suggests the Budget Committee review the intent.

ARTICLE P-14-25 CONSERVATION FUND DEPOSIT

J. Ingerson inquires of the balance of the fund.

S. Fitzgerald responds that can be provided to you.

ARTICLES P-14-26 & 27 ADDITIONAL PARCELS AND EASEMENT WAS DEFERRED PREVIOUSLY

J. Sherman inquires regarding the number of parcels.

S. Fitzgerald, shall the town vote to expand the 310 acre town forest.

The following 5 parcels Tax Map 6, lot 6 & 7 & 15, Tax Map 7, lot 3, Tax Map 8, lot 24 & 25, totaling 94.5 acres.

J. Sherman would like to defer until next week.

S. Fitzgerald will provide the board with more information and copies of the maps.

ARTICLE P-14-28 CONSTRUCTION OF A SPLASH PARK TO BE LOCATED AT THE (PARC) FACILITY.

Motion by D. Poliquin to withdraw Article P-14-28 Construction of a splash park to be located at the (PARC) facility.

2nd M. Curran

Discussion occurs. More information being requested of C. Cruz.

Vote: 5-0-0

Motion passes.

ARTICLE P-14-29 ESTABLISHMENT OF A RECREATION PLAN CAPITAL RESERVE FUND AND ASSOCIATED DEPOSIT.

J. Sherman recommends to defer for 1 week and have C. Cruz come in to present a project plan.

ARTICLE P-14-30 FAMILY PROMISE

R. Gray states this item will also be deferred until next week.

J. Sherman adds that we would like a copy of the application and invite to meet with the Board.

R. Gray asks if there is anything else to discuss regarding warrant articles

S. Fitzgerald speaks regarding a recommendation from the Tax Collector for a Warrant Article to adopt RS80:80 III. This RSA authorizes the Board of Selectmen to dispose to tax deeded property without a vote at the annual Town Meeting. I can invite Rose to come next week to the board to present information.

R. Gray would like Rose to come in as well, place on the agenda for next week.

TOWN MANAGER REPORT

S. Fitzgerald:

- Welfare Guidelines Language.
Discussion occurs regarding language.
- Snow's Brook update.
- Normandeau and NHDES draft for funding Gasoline Remediation & Elimination of Ethers.
Discussion occurs regarding the application.
- 2014 Gas Price Estimation.
Discussion occurs regarding costs of gasoline.
- Budget Committee.
- IRS Mileage Reimbursement Rate.
- Deliberative Session – Public Hearing dates.

Motion J. Sherman Schedule a Deliberative Session for , Sat. Feb 1, 2014 with a snow date of Sat. Feb. 8th to start at 10 am in the Great Hall.

D. Poliquin 2nd

Vote 5-0-0

Motion passes.

- Planning Board Special Meeting with Mark Fougere.
- Communication from DRA.
- Work at the Firing Range.
Discussion of Donations occurs.
- Planning Board Public Hearing – Hillcrest Estates, LLC.
- Highway Garage – NON PUBLIC.
- Recreation Events.
- Recreation Commission vacancy.
- Town Happenings.

OTHER BUSINESS

M. Curran inquires where are the trees from the sliplane.

S. Fitzgerald responds that William Bartlett has the trees at this time.

M. Curran asks for an update on the Sad Café, along with the application

S. Fitzgerald responds that he is contacting the Executive director to schedule a time to come in and meet with the board.

SIGNATURE FOLDER

R. Gray notes that the signature folder and manifest are going around.

SELECTMENS REPORTS

M. Curran:

- Thank you Festival of Trees.
- Elder affairs tomorrow off site meeting at Sarah Care 11:30.
- Family Mediation & Juvenile Services appreciation night coming up.

J. Sherman:

- No Bud Com meeting last week will be one this week.
- Sent out a notice to schedule the Town Report Meeting, Tuesday, Dec. 17th.

D. Poliquin:

- No meetings attended
- Did attend the Night Before Christmas reading by Mrs. Clause, the kids had fun.
- Attended the Tree Lighting, the arrival of Santa Claus with fire trucks. The weather didn't cooperate but it was still a good time.

J. Ingerson:

- Attended a Con Com meeting discussed grant funds and Carlton Path timeframe. Warrant Article fund information being sought. Working with contractors for forest work.
- Cable was cancelled.
- I will be attending another Con Com meeting this week.
- The Festival of Trees great event, and great pancakes.

R. Gray:

- Planning meeting this Wednesday, we will be discussing articles and condo conversion for Snows Brook who will be coming before the board.
- A special meeting the following Wednesday and I am waiting to hear if the members can all attend.
- Historical Society meeting may be in conflict with the Town Report Committee.

Motion by J. Sherman to go into Non Public under RSA 91-A:3 II (d) Negotiations.

2nd by J. Ingerson

Board polled: R. Gray = yes, J. Sherman = yes, D. Poliquin = yes, J. Ingerson = yes, M. Curran = yes.

Public meeting adjourned 9:24 pm.

Respectfully Submitted

Kerry Lee Noel