



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: Monday, March 25, 2013

MEETING CALLED TO ORDER: 6:34 pm

SELECTMEN:

Chairman, Michelle Curran
Selectman, Robert Gray
Selectman, Daniel Poliquin

Vice Chairman, John Sherman
Selectman, Joyce Ingerson
Town Manager, Sean Fitzgerald - excused

AGENDA:

MINUTES:

Motion by R. Gray to approve the Minutes of March 18, 2013 as written.

2nd by: J. Sherman.

Vote: 5-0-0.

Motion carries.

PUBLIC COMMENT:

No one from the public wishing to speak.

COLORING CONTEST WINNERS – CHRISTINA CRUZ

M. Curran welcomed and introduced Plaistow's new Recreation Director, Christina Cruz.

C. Cruz thanked all who chose her as the Recreation Director. She has worked as the Interim Recreation Director for the past 9 months and is looking forward for her new adventure. She has been a resident for 8 years and has two small children. Her professional experience is with Human Services and building programs.

M. Curran noted they were looking forward to dealing with Christina.

J. Sherman welcomed Christina.

M. Curran noted they did not receive any coloring pictures from 11 and 12 year olds. She read the winners of the coloring contest:

- Ages 3 and 4 Winners: Cassie Pepin, Michael Smith and Kyle Linbald.
- Age 5 Winners: Elizabeth Nickerson, Matthew Smith and Hayley Runnals.
- Age 6 Winners: Stephen Ramos, Natalia Scoila and Emma Norcott
- Age 8 and 9 Winners: Kayla Runnals, Taryn Fox and Tucker Scoila

APPOINTMENTS – CONSERVATION COMMISSION - TIM MOORE

T. Moore introduced Conservation Commission Appointments. It is a great opportunity to have Steve Curran serve for his third term and Olaf Westphalen serve for his second term. They are a pleasure to
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work with on land acquisitions and Town Forest. They are part of a great team. He also sought to appoint Charles “Buzzy” Blinn as an Alternate to the Conservation Commission.

***Motion by J. Sherman to reappoint Steve Curran to the Conservation Commission (3 year term).
2nd by D. Poliquin.***

J. Sherman thanked Steve for serving.

Vote: 5-0-0. Motion carries.

***Motion by J. Sherman to reappoint Olaf Westphalen to the Conservation Commission (3 year term).
2nd by R. Gray.***

J. Sherman thanked Olaf for serving.

Vote: 5-0-0. Motion carries.

***Motion by J. Sherman to appoint Charles “Buzzy” Blinn as Alternate to the Conservation
Commission (3 year term).***

2nd by Joyce Ingerson.

Vote: 5-0-0. Motion carries.

Board thanked them for running and their contributions.

Charles “Buzzy” Blinn arrived.

M. Curran welcomed Buzzy.

C. Blinn apologized for being late. He was greeting the children from the coloring contest.

M. Curran discussed Buzzy’s appointment to the Conservation Commission.

APPOINTMENTS – RECREATION COMMISSION

***Motion by J. Sherman to reappoint Kristin Lewis Savage to Recreation Commission (3 year term).
2nd by J. Ingerson.***

J. Sherman noted these folks would like to be reappointed but they were unable to attend however, they had valid reasons.

Vote: 5-0-0. Motion carries.

***Motion by J. Sherman to reappoint Wendy Moley to Recreation Commission (3 year term).
2nd by R. Gray.***

Vote: 5-0-0. Motion carries.

***Motion by J. Sherman to appoint Tammy Noonan as an Alternate Member to the Recreation
Commission (3 year term).***

2nd by R. Gray.

Vote: 5-0-0. Motion carries.

TOWN MANAGER REPORT

A. Deprospero read Town Manager Report in S. Fitzgerald's absence:

- Arbor Day to be celebrated Friday, April 26th.
- Cable Commission to place two televisions in the foyer of Town Hall to broadcast channel 17 and 23.

M. Curran inquired for specific location and reasons for televisions.

J. DeRoche of Cable Committee discussed location. TVs are to be placed in the lobby of Town Hall. TVs are smart TVs not just cable TVs. They can be hooked up to web page and flash drives. Seasonal events can be shown to promote the channels but with dual functionality. Locations were thought to be where the cork board currently is or at the bottom of the stairs. One TV would be for channel programs and one would be for message board. The picture screen would be running without sound. The TVs are 32 inches in size. Dan Bush came up with the idea to put the TVs in the foyer of Town Hall and Dean Zanello approached Sean with the suggestion and the TVs were purchased back in December with Sean's approval. The Cable Committee thought it was a great idea. The TVs will not impede the access or the décor of Town Hall. He suggested trying one TV at first and then if it worked then putting up the second one.

J. Sherman thought this idea may help promote the channels because people doing Town business may see the information and note that when they go home that they should look at it at home also.

J. Ingerson noted not everyone gets channel 17.

R. Gray suggested putting one TV up at the bottom of the stairs where the soda machine was.

***Motion by R. Gray to direct the Town Manager to install one on a provisional basis.
2nd by J. Sherman.***

D. Poliquin noted the second one may be able to be utilized on the 2nd floor.

Vote: 5-0-0. Motion carries.

- Rabies clinic is on Saturday, April 6th from 10 am until 2 pm at the Fire Department.
- Tax Collector's Office will be closed April 17th for their annual Tax Collectors' Workshop.

PUBLIC NOTICE - MOSQUITO CONTROL

M. Curran read the Public Notice for Mosquito Control. The Mosquito Control program will begin the week of April 1st in the Town of Plaistow.

- Saturday, April 6th the Town of Atkinson will be hosting an energy fair at the Atkinson Community Center.
- Budget Committee will hold their reorganization meeting on Tuesday, April 16th.
- Board of Selectmen will hold their reorganization meeting tonight.

2013 TOWN CLERK AUDIT – MARYELLEN PELLETIER

M. Pelletier discussed State Audit which is done every two years. Prior years have been erratic. This is the first time they have given the Town a report. The Town Clerk was perfect in compliance this year. Documents were emailed to Maryellen. When remodel was done they changed things to the March 25, 2013

state specifications. The Audit was for the motor vehicle audit. New upcoming items: the State finally approved boat registration on line and the Town Clerk will be finally able to accept checks for boats so they will not have to get money orders for the cash they receive for boats which will save time. They are attempting to remote in to the laptop for use during the rabies clinic which will enable them to register dogs for residents.

MEALS ON WHEELS – EMILY LOW

C. Blinn discussed his ride along with Sean and Vinny Duplessis, Meals on Wheels driver. They started from Town Hall at 12:45 pm and visited seven homebound Plaistow residents. The residents looked forward to seeing Vinny. It not only is a nutritious meal but socialization for the residents too. The program is in jeopardy of being shut down.

M. Curran discussed Sean's memo in his TM report for selectmen to support the funding and have the town Manager write a letter supporting the Meals on Wheels program

C. Blinn thought it was a program that should not be cut.

M. Curran noted it was a nutritious lunch that was either served at the Vic Geary or delivered to their home.

J. Ingerson inquired if they lost State funding would the Town support them.

M. Curran noted the Town does currently support Meals on Wheels in their budget however she was not sure if the Town could solely support.

***Motion by R. Gray to authorize the Town Manager to write a letter to the State and Congressional delegates to support the Meals on Wheels Program.
2nd by D Poliquin.***

C. Blinn noted it was a great program that he supported.

Vote: 5-0-0. Motion carries.

- Plaistow's 265th Anniversary Committee is being established and volunteers are welcome.
- Regional Hazmat District has inquired about the plans for Rescue 6 of the Fire Department.
- Tuesday, March 26 Town Hall staff will be trained on the new Assessing mapping software system.
- Selectmen have received new email addresses (first initial, last name @plaistow.com)
- Old Home Day Committee meets Tuesday, March 26th.
- The Palmer Land Exchange agreement now needs to have the land surveyed and the lot line adjusted.

D. Poliquin inquired who would be paying for the lot line adjustment.

R. Gray inquired who would be going before the Planning Board.

A. DeProspero noted she did not have the information but would discuss with Sean.

- Quarterly Beede meeting was held Thursday, March 21st from 10 until noon.

- Upcoming Recreation Programs: Friday, March 29th at 11 am is the Toddler Egg Hunt; Saturday, March 30th at 10am is the Community Easter Egg Hunt; Friday, April 5th is the Made in NH Expo; and Thursday, April 25th is Foxwoods Trip.
- Household Hazardous Waste Day is Saturday, May 11th from 9am until noon.
- Joint Loss met Wednesday, March 20th and discussed Town building security, snow falling from Town Hall roof and Town's written Safety Plan.
- The Police Department has received six Motorola mobile radios through a sole source vendor.
- Area Selectmen meeting met this past Wednesday, March 20th in Kingston. The next Regional Selectmen meeting will be hosted by the Town of Brentwood on Wednesday, June 5th at 7pm at the Brentwood Community Center at 190 Route 125.
- Sean's has updated the BOS goals and they are attached to his Town Manager Report.

M. Curran noted Sean would be supplying the Board with more updated Goals and she encouraged all to think of 5 Goals to add to the current list.

RE-ORGANIZATION

Motion by D. Poliquin to nominate Bob Gray as Chairman of the Board of Selectmen.

2nd by J. Sherman.

Vote: 4-0-1 (Abstain: R. Gray)

Motion carries.

Motion by D. Poliquin to nominate Michelle Curran as Vice Chair of the Board of Selectmen.
No 2nd heard. Motion does not carry.

Motion by R. Gray to nominate John Sherman as Vice Chair of the Board of Selectmen.

2nd by J. Ingerson.

Vote: 4-0-1 (Abstain: J. Sherman)

Motion carries.

- 2013 Budget Committee Representative: J. Sherman
- 2013 Budget Committee Alternate: M. Curran
- 2013 Beede Reuse Representative: M. Curran

R. Gray noted he would like to be the Representative.

M. Curran noted her schedule was a bit more open than his and suggested he be the Alternate.

R. Gray agreed.

- 2013 Beede Reuse Alternate: R. Gray
- 2013 Cable TV Advisory BOS Representative: J. Ingerson
- 2013 Cable TV Advisory BOS Alternate: M. Curran
- 2013 Capital Improvement Program BOS Representative: J. Sherman
- 2013 Capital Improvement Program BOS Representative: J. Ingerson
- 2013 Capital Improvement Program BOS Alternate: D. Poliquin

- 2013 Conservation Commission BOS Representative: J. Ingerson
- 2013 Conservation Commission BOS Alternate: M. Curran
- 2013 Elder Affairs Committee BOS Representative: M. Curran
- 2013 Elder Affairs Committee BOS Alternate: J. Ingerson
- 2013 Family Mediation Representative: M. Curran

M. Curran noted Barbara Tavitian is Alternate until 2014 and Pat Macomber is the other Member from Plaistow until 2014.

J. Ingerson and M. Curran discussed Family Mediation.

- 2013 Family Mediation Alternate: D. Poliquin
- 2013 HAZMAT Representative: D. Poliquin
- 2013 HAZMAT Alternate: M. Curran
- 2013 Highway Garage Committee BOS Representative: R. Gray
- 2013 Highway Garage Committee BOS Alternate: D. Poliquin
- 2013 Highway Safety Committee BOS Representative: D. Poliquin
- 2013 Highway Safety Committee BOS Alternate: J. Ingerson
- 2013 Historical Society Representative: R. Gray
- 2013 Historical Society Alternate: J. Ingerson

M. Curran noted the Historical Society was thinking about changing their meeting day.

- 2013 Old Home Day BOS Representative: J. Ingerson
- 2013 Old Home Day BOS Alternate: J. Sherman
- 2013 Plaistow First Committee BOS Representative: J. Sherman
- 2013 Plaistow First Committee Selectman Alternate: R. Gray
- 2013 Planning Board BOS Representative: R. Gray
- 2013 Planning Board BOS Alternate: M. Curran

J. Ingerson noted she was willing to step in if either could not attend.

- 2013 Public Safety Complex Building Committee Representative: D. Poliquin
- 2013 Public Safety Complex Building Committee Alternate: J. Sherman
- 2013 Recreation Commission BOS Representative: D. Poliquin
- 2013 Recreation Commission BOS Alternate: J. Sherman
- 2013 Rockingham Economic Development Council: D. Poliquin
- 2013 Rockingham Economic Development Council Alternate: J. Sherman

D. Poliquin noted they usually meet either Tuesday or Thursday from 12 until 2pm.

- 2013 Town Report Advisory Committee Representative: R. Gray
- 2013 Town Report Advisory Committee Representative: J. Sherman
- RPC Representative: TBD – currently Tim Moore and Marilyn Senter
- Alternate: TBD - currently Larry Gil

R. Gray noted Representatives are recommended by the Planning Board and appointed by the Board of Selectmen. A person has to get a recommendation from the Planning Board and then they are appointed by the BOS. Currently Tim Moore and Marilyn Senter hold the Representative positions however Marilyn's position expired in 2012. He noted he would discuss with the Planning Board at their next meeting.

- Rockingham TAC Representative (appointed by Selectmen): Tim Moore
- Rockingham TAC Alternate (appointed by Selectmen): Marilyn Senter

R. Gray suggested for Audrey to contact each and see if they want to continue as Representative and Alternate.

Board discussed Committees not currently active:

- 2011 NH CAFÉ
- 2010 Route 125 Task Force Committee
- 2010 Plaistow Water Source

OTHER BUSINESS

No Other Business discussed.

SIGNATURE FOLDER

R. Gray noted the Manifest and Signature folders were going around.

SELECTMEN'S REPORTS

J. Sherman:

- Budget Committee having their reorganization in April.
- Town Report is not active.
- Plaistow First has not met.
- Attended Eagle Scout program on Saturday for Alex Shields. He presented Citation on behalf of the Board of Selectmen. Alex's Eagle Scout project was the construction of the orange train in the Town Forest which helped get the ARM grant for the Town.

D. Poliquin:

- No meetings last week.
- Looking forward to the Easter Egg Hunt.

M. Curran:

- Family Mediation met last week. They are putting together a Personnel Plan and going over Staff reviews. They have one more meeting then they will do their reorganization. They discussed the gambling laws and fundraising issues.

- Attended Conservation Commission meeting. Gentlemen from Forrest Street inquired about buffer zone (no cut, no disturb buffer). The Conservation Commission recommended sending a letter to the ZBA in support of the variance. They spoke of the Town Forest regarding surveying. A Boy Scout came in to discuss his Eagle Project however they will be holding off on any Eagle Scout projects for the Town Forest because of the ARM grant. Phil Auger is putting a letter together of recommendations for projects for the Town Forest. They are gearing up for Arbor Day.
- Attended Beede meeting. Jim Brown is stepping down. Truck traffic has begun. There was a minor incident with a water line in a home however it has been taken care of. Concerns were that the contact was at a distance and they were seeking a local contact for any future issues. Work has started on the building. Re Use was discussed however it was told to be premature so they did not further the discussion.

J. Ingerson:

- Attended the Area Selectmen meeting which was hosted by Kingston. They had a very low turnout. They discussed recycling of each town and storm water runoff. It was a slow quiet meeting.

R. Gray:

- Planning Board completed their reorganization. Steve Ranlett is Chair and Tim Moore is Vice Chair. Procedures were discussed. Once the procedures are updated he will send to the Board of Selectmen. One item is holding up the procedure: if the Planning Board should appoint someone to be an Alternate on the Planning Board but the Board of Selectmen does not sign the Warrant – what would be the legal opinion. This information will shape the procedures of the Planning Board.
- Next week he will have a meeting schedule for Board of Selectmen. He requested the Board to email him their schedules. There are five weeks in July and he is trying to have a meeting schedule whereas the Board of Selectmen meets twice a month.
- Tuesday is Senior Painting.
- Old Home Day Committee meets at 6:30 pm.
- Zoning Board of Adjustment meets Thursday at 7 pm.
- Friday is Toddler Easter Egg Hunt at 11 am on the Town Hall Green.
- Saturday is Community Easter Egg Hunt at 10 am on the Town Hall Green.
- This is a recycling week.

J. Sherman noted that Norm Major spoke to him at the Eagle Scout Ceremony to let him know that the anti-idling bill had passed the house.

A. DeProspero noted that Carli Malette's retirement party has been scheduled for Thursday, April 11th.

NON PUBLIC RSA 91-A:3 II

No Non Public Meeting required.

Public Meeting adjourned at 7:57 pm.

Respectfully Submitted,
Audrey DeProspero