



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: Monday, April 8, 2013

MEETING CALLED TO ORDER: 6:32 pm

SELECTMEN:

Chairman, Robert Gray
Selectman, Michelle Curran
Selectman, Daniel Poliquin

Vice Chairman, John Sherman
Selectman, Joyce Ingerson
Town Manager, Sean Fitzgerald

AGENDA:

MINUTES:

Motion by J. Sherman to approve the Minutes of April 1, 2013 with correction to page 4 (first line of Town Manager report, change Bob Gray to R. Gray).

2nd by: J. Ingerson.

Vote: 5-0-0.

Motion carries.

PUBLIC COMMENT:

No one from the public wishing to speak.

RPC/MPO TECHNICAL ADVISORY COMMITTEE APPOINTMENTS

S. Fitzgerald noted Tim Moore unable to attend tonight's BOS meeting. The Planning Board nominated Tim Moore to retain his seat on both the Rockingham Planning Commission (RPC) and Metropolitan Planning Organization Technical Advisory Committee (MPO TAC). Present was Shem Kellogg because he sought an appointment to the Rockingham Planning Commission.

R. Gray noted the Planning Board had recommended both Shem and Tim to RPC.

S. Kellogg discussed Rockingham Planning Commission and being on their Committee. Meetings are held once a month at a different location. This month's meeting will be held at the Plaistow Library and is open to the Public.

J. Sherman discussed the syncing of the lights on Route 125. He thought the thru put on Route 125 may reduce the traffic on Main Street because vehicles use Main Street as a cut through to Route 125.

S. Kellogg discussed his background: civil engineer with specialty in municipal structure. He is currently working on a project with Boston Water and Sewer Commission.

Motion by J. Sherman to appoint Tim Moore as a Member of the MPO Technical Advisory Committee for a three year term.

2nd by M. Curran.

Vote: 5-0-0.

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Motion carries.

Motion by J. Sherman to appoint Tim Moore as Commissioner of Rockingham Planning Commission for a four year term.

2nd by J. Ingerson.

Vote: 5-0-0.

Motion carries.

Motion by J. Sherman to appoint Shem Kellogg as a Member of the MPO Technical Advisory Committee for a three year term.

2nd by J. Ingerson.

S. Kellogg thought there was only one seat on the MPO Technical Advisory Committee and not two seats. He noted that he did not want to take Tim Moore's seat.

Vote: 5-0-0.

Motion passes.

Board noted they would look into the situation and correct if needed.

Motion by J. Sherman to appoint Shem Kellogg as Commissioner of Rockingham Planning for a four year term.

2nd by D. Poliquin.

Vote: 5-0-0.

Motion passes.

Motion by J. Sherman to appoint Merilyn Senter as Alternate to MPO Technical Advisory Committee for a three year term.

2nd by M. Curran.

Vote: 5-0-0.

Motion passes.

UPDATE PLAISTOW MBTA

S. Fitzgerald noted Tim Moore was unable to attend however he would be available next week to discuss.

TOWN MANAGER REPORT

S. Fitzgerald:

- Apologized for being unavailable for the last two weeks. His wife gave birth to two beautiful boys.
- Goals for BOS are in his Town Manager Report. He inquired if the Board wanted to discuss tonight.

Board agreed to review this evening.

- *Present recommendation to the BOS for negotiated settlement of the past due water line fees owed by TESTA by August 1, 2013.*

- *Work with Cable Commission to outline tenants of the new Cable Contract set to expire in 2015. Coordinate a joint meeting of the Cable Commission and BOS by August 2013 with recommendations to the BOS by January 2014.*
- *Work with the two Town Unions and BOS to coordinate a Special Town Meeting on the outstanding Contracts by September 2013.*

R. Gray was concerned with this goal.

S. Fitzgerald suggested the Board take some time to think about this goal and possibly discuss in non-public.

M. Curran was concerned with the goal's timeline. She would like to see it done sooner.

S. Fitzgerald noted he would actually like to see this done by June.

- *Implement the new Town Personnel Plan with the conversion of the annual "sick time buy back" to an Earned Time Off policy by August 2013.*

S. Fitzgerald noted this goal could also be discussed in non-public.

- *Coordinate a Water Resources Symposium to evaluate and discuss the Town of Plaistow's water resources challenges and opportunities by September 13th 2013. Prepare a report for the BOS outlining recommendations. (The symposium will include a representative from NHDES, Rockingham Planning Commission, and regional and state water resources organizations.)*

S. Fitzgerald noted they could tweak the goals if needed.

J. Sherman suggested the Board wait to review and discuss the goals at next week's meeting and for Sean to put in reasonable deadlines on the goals suggested by the Board.

M. Curran would like an update for the security of the building. She discussed making it more of a card swipe situation to better know who is in the building and at what times. She requested a list of who has keys for the building.

J. Ingerson inquired if the Knox box was updated.

S. Fitzgerald noted the key in the Knox box had been updated. He discussed Town Hall employee's safety and protecting Town Hall property.

D. Poliquin discussed water recommendation and suggested updating the current specifications of the capacity of water flow of potable water (wells at Town Hall, PARC, and Hale Spring)

S. Fitzgerald agreed. He thought that was good information for them to know.

S. Fitzgerald discussed:

- Recommendation from Cemetery Sexton which he would like to discuss in non public.

- Negotiations of AT&T cell tower lease. He has asked AT&T to look at lease with Metro PCS which calls for annual interest rate increases as well as a one-time capital maintenance contribution for the tower.

J. Ingerson inquired about the dollar figure.

S. Fitzgerald discussed cost to maintain tower and continuity of operations.

- Planning Board met April 3rd.
- MPO Advisory Committee meets this Wednesday night.
- Good in house training session for online training for mapping. He would like to schedule an online update with the Board in two weeks.

J. Sherman noted he had gone on line to take a look at the online mapping and was very impressed. He was in favor of rolling it out.

- Courthouse lease has been finalized. Each Selectmen had a copy of the lease in their folder. If the Board was comfortable and in favor of the contract and agreed to move forward then he could sign or if not, they could discuss next week.

R. Gray noted he would like to read and discuss next week.

- Safety Complex roof has been put out to bid. Four bids received. Lambert Roofing has been chosen. A meeting has been set up for tomorrow at 9 a.m. at the Safety Complex. Lambert has done the roof on the Atkinson Town Hall. He had concerns with the drains on the Safety Complex roof and wanted to make sure they were repaired when the roof is replaced.

J. Ingerson had worked with Lambert Roofing in the past. They are a great company. Very respectful, professional and cooperative with the companies in the area.

S. Fitzgerald discussed the warranty on the roof.

- EPA MS4 permit. He thought this would thrust enormous responsibilities on New Hampshire municipalities.
- Working on MS4 responsibilities. The Town's water sheds are in the Town's Annual Town Report and signs will also be put up around Town.
- BTLA has made a decision regarding the Beede Group's appeal for taxes. They have agreed to abate each parcel. He would like the Board to review (copies are in Selectmen folders).

S. Fitzgerald and J. Sherman discussed Beede Group; polluters; property owners; value of property having no value; and conclusion.

- Personnel issues at Town Hall.
- Ride on MBTA (July 16th).
- Signs for Watersheds.
- Safe Routes to School Grant continues. Next Monday he, Town Planner Leigh Komornick and Pollard Principal Michelle Gaydos will go to Concord for the SRTS Statewide Advisory Committee meeting.

- Master Plan continues to move forward. \$5,000 has been budgeted for technical assistance. A Master Plan Subcommittee has been formed. Appointed are Shem Kellogg, Tim Moore, Geoff Adams and Leigh Komornick.
- The Town will be receiving \$5,000 reimbursement for the Clock Tower Grant.
- Dena Carbone, recipient of the Boston Post Cane turned 100 on Saturday, April 6th.
- Drug Take Back Day has been scheduled for Saturday, April 27th at Ride Aid. Any unwanted pills can be brought in however liquid medications cannot.
- Recreation Spring Carnival will be held on the Town Hall Green on Monday April 22 instead of at the Library.
- April vacation is scheduled for the week of April 22nd through 26th.
- Training for Sewalls Online Tax Maps was completed on March 26th by Town Hall employees.
- Town Wide Yard Sale is scheduled for Saturday, April 20th.
- Carli Malette's retirement party is Thursday, April 11th from 3-6 at the Plaistow Library.
- The Rabies Clinic held this past week was very successful.
- Tax Collector's office will be closed on Wednesday, April 17 for their annual State-wide work shop.
- Budget Committee's reorganization is scheduled for Tuesday, April 16th.
- Household Hazardous Waste Day is scheduled for Saturday, May 11th.
- Area Selectmen meeting is scheduled for Wednesday, June 5th at 7pm at Brentwood Community Center.

OTHER BUSINESS

R. Gray discussed gas line on Main Street and ongoing construction. He inquired if there was a map in the Town to show where the existing lines were.

S. Fitzgerald noted he would pull one together.

R. Gray suggested to ask Leigh.

D. Poliquin noted there may be one at the Fire Department.

J. Sherman inquired about the time frame for the construction.

S. Fitzgerald noted he did not know but would discuss with the Chief.

J. Sherman suggested to put something on Channel 17.

R. Gray suggested to meet at 6 pm next week because of the meeting with Sumner Kalman regarding Beede and the MS4. It will be a non-meeting with Town Council. He suggested to change the posting time of the meeting.

J. Sherman suggested to have Sumner come in later.

S. Fitzgerald suggested Sumner's attendance be at 7:30 p.m.

R. Gray suggested 8 p.m. for Sumner due to Goal discussion.

Board agreed that next week's Board of Selectmen meeting would start at 6:30 p.m.

M. Curran discussed signs on Main Street not working. She noted that she had requested last week for the end of year actuals and expenditures and also for April's information.

S. Fitzgerald noted Janet informed him at 6 p.m. that the database was corrupt and she was unable to print.

D. Poliquin noted the sign on Main Street was not working Friday night.

D. Poliquin inquired about the Skateboard Park's relocation.

S. Fitzgerald noted he would work with Christina.

R. Gray suggested for Sean to report back to the board regarding rectifying conditions.

SIGNATURE FOLDER

R. Gray noted the Manifest and Signature folders were going around.

SELECTMEN'S REPORTS

M. Curran:

- Attended Elder Affairs meeting. They reviewed bylaws. They received a letter from a resident asking to be appointed to the Committee. She discussed having 14-20 members on the Committee and suggested for the list to be updated. People have left and others want to come forward. The Committee did not accomplish much. She thought it would be helpful to give them some sense of direction and perhaps have the Town Manager present them a list of goals to complete. There seemed to be some concern with what was going to be next.

S. Fitzgerald noted he would contact Mrs. Sherman to discuss. He thought they had some pretty good projects planned such as evolving the Senior Service Summit.

M. Curran:

- Had opportunity to attend Zach Bowen's Eagle Scout Award. It was very well attended and an incredible achievement for this young man because he joined late in his youth. He had 2.5 years before he aged out of the program and is a very hardworking dedicated young man. The speeches presented on this young man were very motivating. He was very impressive.

J. Ingerson:

- Attended Conservation meeting. They discussed Arbor Day and the poster contest for first to fifth graders. May 2nd at 9 a.m. there will be a planting of 10 elm trees on Old County Road and all are invited.
- Old Home Day Committee will meet tomorrow. They no longer meet on Sunday (now Tuesdays).

S. Fitzgerald informed the Board that Haley Bush would like to put her name in to be the Chair of the Old Home Day Committee for 2014. He suggested she come before the Board after this year's Old Home Day and for the Board to appoint her as Chair.

J. Ingerson noted she would bring the suggested dates for next year's Old Home Day Parade at their next meeting.

J. Sherman:

- Budget Committee meets Tuesday the 16th for their reorg meeting.
- Suggested for Sean to contact Tim and to start CIP meetings.
- Researched meeting minutes on the Town web. He has found 5 committees that do not have a place to put minutes on the web site.

S. Fitzgerald noted they have a pretty good web site and would audit the web site and present recommendations to the Board.

J. Sherman noted that it was not just the newer committees but well established committees like the Conservation Commission did not have a place for an agenda or minutes on the web site but they could get it straighten out.

D. Poliquin:

- Attended Rec Commission on Wednesday.
- REDC CED Steering Committee meeting scheduled for Wednesday afternoon has been rescheduled until May.
- Schedule for proposed meetings is all set with him.

R. Gray:

- Planning Board met this past Wednesday. They reviewed a minor site plan approval for Michelle's Creative Expression to display furniture outside her store and for future use of a trailer for storage outside her store. They are working on updating procedures and plans for the Planning Board. He suggested Sean get a copy from Leigh and email to the Board.
- PACE – he and Sean will be attending on Wednesday.
- Wished his Grandmother a Happy 102 Birthday. Her Grandfather lived to be a 103.

NON PUBLIC RSA 91-A:3 II

Motion by M. Curran to go into Non Public under RSA 9-A:3 II (a) Personnel, (d) Negotiations and/or (e) Legal.

2nd by D. Poliquin.

Board polled: R. Gray=yes; J. Sherman=yes; M. Curran=yes; J. Ingerson=yes; D. Poliquin=yes

Public Meeting adjourned at 7:58 pm.

Respectfully Submitted,
Audrey DeProspero