



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: Monday, May 6, 2013

MEETING CALLED TO ORDER: 6:30 p.m.

SELECTMEN:

Chairman, Robert Gray

Selectman, Michelle Curran

Selectman, Daniel Poliquin - arrived 6:36 p.m.

Vice Chairman, John Sherman

Selectman, Joyce Ingerson

Town Manager, Sean Fitzgerald

AGENDA:

MINUTES:

Motion by J. Sherman to approve the Minutes of April 29, 2013 as written.

2nd by: M. Curran.

Vote: 4-0-0 (Absent: D. Poliquin)

Motion carries.

PUBLIC COMMENT:

LIBRARY POETRY WINNERS – Diane Arrato Gavrish

S. Fitzgerald discussed work being done at the Library.

D. Gavrish noted April is National Poetry Month. Library Director Diane Arrato Gavrish decided to open a Poetry Contest to the Library patrons. 2013 marks the first year for the contest and the poems were to be written about the Library. There were three categories: Children up to age 12, Teens age 13-18 and Adults 19 and up. There were not a lot of entrants: 6 in the Children Category, 2 in the Teens Category, and 4 in the Adult Category. The winners are:

Jacob Byrnes (Children Category) - no title to his poem

Honour Kimball (Teen Category) – “Opened”

Pat Carroll (Adult Category) – “Discovery”

Jacob Byrnes cannot read so his sister Adrianna Byrnes read his poem for him. Honour Kimball was unable to be present so Diane Arrato Gavrish read her poem. Winner Pat Carroll read her poem titled Discovery.

All winners received Stillwell’s Ice-cream Gift Certificates which were purchased by the Friends of the Library.

D. Poliquin arrived 6:38 p.m.

Pat Carroll winner of the Adult Poem Category read her poem “Discovery”.

ONLINE MAP VIEWER – Leigh Komornick

S. Fitzgerald discussed Tax Map viewer and Sewall Tax Map software. He showed Selectmen how they were going to provide information to the public: Log on to Plaistow's site and go to Plaistow NH – TaxMap. He noted if the Board voted to go forward with the mapping service the web page would be linked to the Town's web page. Residents can look up property via Owner Name, Street Name, or Parcel ID. They can zoom in on the property and get full extent of property information. They can measure areas or distances between parcels, the Microsoft map allows them to see the full Town of Plaistow map, and they can look at street maps by clicking on the Street Map Viewer. National Geographic has a mapping layer that allows residents to see the geographic areas of the Town. Residents can zoom in on the maps for a more detail look. The software is user friendly and residents can search for certain information under Choose Map Layers: Tax Map, Lot Number Annotations, Acreage, Condo and Condominium Names, Road Names, and Easements. Planimetric – GIS mapping allows residents to see sidewalks (existing and proposed), hydrants, and overlays. The information can be extremely detailed for information or not so very detailed. He showed an example of the Safety Complex (parcel details, building property, current land value, and building value). Residents are allowed to print out a tax card which would give them tax information on their property. They could also see the abutters around a parcel. Functionality would give them the ability to measure certain areas (distance between two points). He sought the approval of the Board and suggested releasing to the public to give a few months of evaluation.

L. Komornick noted the Staff did have in-house training about one month ago which generated some questions: How often would they want database updated, How much would it cost, How much is the cost for additional "layers", general questions about maintenance agreement, clarification regarding aquifer district, different color codes, and better identity for flood maps with FEMA codes. She has put a list together and is working with Sewall. This is the type of tool they have been striving for and working towards. She has used on the Beede property to get the EPA an abutters list of that area. She thought it was a useful tool.

M. Curran inquired if they would be able to track the number of users/hits to the system.

S. Fitzgerald noted they could probably get a count for the number of hits but he would need to confirm with Sewall. They will be taking pictures of people's home and adding however they will not put up too much personal information. They are mindful of certain information of particular parcels. They will not put up information such as the number of persons living in the property or ages.

J. Sherman inquired about the frequency of updates.

S. Fitzgerald thought quarterly updates would be best and cost effective to the Town. He planned on asking Town Planner Leigh Komornick to help with the updates.

J. Sherman was concerned with the cost.

S. Fitzgerald noted this was a planning tool with public information that needed to be as correct as possible. This system/information is not what generates the Town's tax bills.

J. Sherman inquired if there was some place that showed codes and what they meant.

L. Komornick noted they discussed during their meeting with Sewall.

S. Fitzgerald noted the technical terms needed to be reconfigured. He would like to get the program in front of the Land Use Boards to get some feedback so it could reflect a common language for all to understand.

J. Sherman inquired if there would be some type of information indicating the data may be out of date.

S. Fitzgerald discussed BETA release and noted changes to be evaluated after August.

J. Sherman inquired if there would be a way for people to ask questions or point out inaccuracies.

S. Fitzgerald noted he thought they could add a box at the top for people to put comments in.

J. Sherman thought this program was good. He liked the basic idea and the additional ability of accessing the information from home and not having to come to Town Hall.

S. Fitzgerald discussed being in public service, data being public information and being available 24/7 to the public.

R. Gray suggested having a data graph showing an explanation of what everything means.

L. Komornick noted in each spreadsheet there were available categories of information.

R. Gray noted the system will not have pictures of resident's homes or businesses, demographic numbers of people or ages living in the location. What Town Hall currently has is good; however he would like to better it by adding the size of the building and when the last inspection was done.

S. Fitzgerald noted the Board's concerns regarding how much detail is provided has been taken into consideration.

R. Gray thought the information in hard copy at Town Hall should be added to the new system. He noted the tax card information was currently in hard copy.

S. Fitzgerald noted they could add this information in the future after the testing phase was done.

L. Komornick discussed data dump and database. Some information is turned off so it will not to clutter up the database. She discussed style of information and pulling in additional data.

J. Sherman suggested adding a dictionary to define the terms.

S. Fitzgerald noted a reference tab would be useful.

Motion by J. Sherman to authorize the Town Manager to proceed making this available publicly and following up with the Board of Selectmen in 2 months.

S. Fitzgerald noted he would ask Town Planner Leigh Komornick to present this to the Planning Board at their next meeting for feedback.

2nd by D. Poliquin.

J. Sherman inquired if the Planning Board would have a computer at the meeting to make this information available to them.

S. Fitzgerald noted his laptop would be available for use.

Vote: 5-0-0.

Motion carries.

TOWN MANAGER REPORT

S. Fitzgerald:

- Gas line work by Unitil and NHDOT (from intersection of Elm and Main to Chadwick Avenue) will take place on Saturday, May 11th and possibly Saturday, May 18th if the work is delayed.
- Bryce Whittaker will be recognized for his Eagle Scout project at a ceremony held at the Pollard School on Tuesday, May 7th at 2 p.m. All Selectmen are invited.
- Access Sports is having a grand opening event and PACE has extended an invitation to the Board of Selectmen to attend on Wednesday, May 22nd
- The 5th Annual Arbor Day Celebration was held this past Thursday at PARC. 10 Elm trees were planted along PARC's entrance way. He thanked Tim Moore and Jill Senter from the Conservation Commission for the work invested with the Arbor Day Celebration and for applying for the Tree City USA Award.
- An abbreviated monthly Beede Technical Committee meeting was held Tuesday, April 30th and was followed with a Beede Site Press Conference. Region One EPA Administrator Curt Spalding was present.

J. Sherman and S. Fitzgerald discussed Beede Superfund Site and costs that do not show up on a balance sheet, the time invested by Department Heads and information from the press conference meeting.

R. Gray discussed lack of recognition from Federal Government specifically EPA and local governments not receiving subsidized financial costs for Police and Fire which are unfortunate set of circumstances.

S. Fitzgerald discussed Responsible Party to the cleanup of the site; having the site cleaned up is a good thing; costly; continuing to work with colleagues of EPA and DES which will be very effective relationships; and land will have promising use for the Town.

2006 HIGHWAY TRUCK – Dan Garlington, Highway Supervisor

S. Fitzgerald discussed conversation he had with Mr. Papas of Grapone Ford. There is not a lot of room in the offer. There are a number of drawbacks with the truck. The truck's color (yellow) effects sale value of the truck and they would have to repaint it. It is not the best time of the year to sell a truck. Fall season would be better. The truck has a bad track record even though they have been repaired it still has the stigma of it. Concern is with the maintenance of the transmission. They did indicate the Town may have some time to go out to bid in the fall to get a couple of thousand dollars more however he recommended to trade it in. He discussed going out and getting sealed bids and reviewing with the Board in a couple of weeks. He noted there was an approved vote at Town Meeting to move forward with the purchase of a new highway truck.

D. Garlington discussed history of the motor and the truck not being the best of trucks since it was new. He noted the previous Highway truck trade in only brought them \$12,000 and that was a newer truck.

Motion by J. Sherman to follow the recommendation of the Town Manager and Highway Supervisor to trade in the Town's 2006 Ford F-350 at a value of \$10,000.

2nd by J. Ingerson.

R. Gray was in favor of the motion although he could see some value in going out to bid he did not see the value in the Selectmen discussing for another week.

D. Garlington discussed the possible use of the truck for the Water Department however he was concerned for how long they would get away with the truck. They were seeking a truck for at least 10 years usage. He noted the new Highway truck has been ordered and is due to come in soon.

Vote: 5-0-0.

Motion carries.

- Rockingham Planning Commission has extended an invitation to Selectmen to attend their meeting on Tuesday, May 14 at Sanborn Regional High School in Kingston from 7 pm until 9 pm.
- 2013 Annual MS4 has been submitted. Testimonies given at Pease Air Force Base were attached.
- Watershed signs are being installed around the community.

M. Curran noted the Kelley Road sign needs to be corrected (Kelley not Kelly).

J. Sherman inquired about the total number of signs being installed.

S. Fitzgerald discussed installation of eight signs a year.

J. Sherman inquired if it would cost less if they purchased all the signs at once.

S. Fitzgerald noted under the Administrative Order they have to do this every year. There is budgetary money in the Highway Department Budget for the signs.

- Historical Society has hot water.
- The Town is moving forward with leasing two new Police cruisers. A table is in the Town Manager Report reflecting the estimated cost associated with purchasing the cruiser outright as opposed to leasing.

J. Ingerson inquired about the rotation schedule that is currently in place.

S. Fitzgerald noted the rotation schedule needs to be updated. It does not take into consideration all the vehicles used by the department. They have discussed recommending using CIP for a few vehicles and comprehensively updating the rotation schedule.

- Plaistow First meets this Wednesday.
- June 5th is the Regional Selectmen meeting in Brentwood.

- Opening Day at PARC was a wonderful day.
- Ruth Glazier has been hired as Plaistow's Summer Recreation Director.
- The new Walgreens is scheduled to open on June 4th.
- Household Hazardous Waste Day is this Saturday from 9 am until 12 noon at PARC.
- Planning board meets on May 1st.
- The roof at the Safety Complex is nearing completion and should be completed by the end of the week if the weather permits.

OTHER BUSINESS

D. Poliquin discussed the possibility of the Town getting involved with refurbishing the diamond behind the Pollard School. The items there are just overgrown and not kept up with.

S. Fitzgerald noted he was going over to visit Principal Michelle Gaydos tomorrow at 2 p.m. and invited Dan to attend. He thought they could bring this information into some productive shape.

SIGNATURE FOLDER

R. Gray noted the Manifest and Signature folders were going around.

SELECTMEN'S REPORTS

J. Sherman:

- Plaistow First meets Wednesday, May 8 at 8 a.m. He cannot attend due to a previous appointment however Bob Gray is going to attend on his behalf.
- Budget Committee does not meet this time of year.
- Town Report Committee is not meeting.
- Attended Opening Day at PARC. He was delighted to speak on behalf of David Nye and on his contributions to getting PARC designed and built. Dave has many years on the Rec Commission and is a long time coach. It was a nice tribute to Dave Nye. He was glad David's wife Diane and all four of his kids were able to attend. It was really great and a nice to honor Dave. When his name was mentioned everyone burst into applause. Dean Zanello was able to create a cable show of the dedication.

D. Poliquin:

- Attended Opening Day. He got there late. Everyone had a grand time. He heard good things about the ceremony. He congratulated all who participated.
- Retired Fire Chief Petzold passed away last week. His services were on Thursday. He thought it was great to see members of Town Staff attending. The Family was touched with Town Staff outlining the Town common. Chief McArdle's Eulogy summed everything up 100%.
- Rec commission meets this Wednesday.

M. Curran:

- Attended Beede Reuse meeting and wished Jim Brown well as he heads for Vietnam.

S. Fitzgerald noted Jim was pleased to get a citation from the Board.

- Elder Affairs meets tomorrow.
- Paid her respects to Chief Petzold. She watched the service on Thursday and was touched. She thanked Plaistow Fire Department and surrounding Fire Departments. It was truly touching and heart felt.

J. Ingerson:

- Attended Arbor Day planting of the trees. She took some videos and will share with Dean Zanello.
- Attended PARC Opening Day and has videos to share with Dean also. This was her first attendance to Opening Day. Christina Cruz did a great job.
- Old Home Day Committee meets tomorrow.

R. Gray:

- Attended Planning Board meeting. They discussed 15 Newton Road new business – Cabinets. They will not construct cabinets, they are strictly displaying cabinets.

J. Ingerson discussed Conservation Commission sending a letter on the finding on the site.

R. Gray noted the trees removed were from another property. However they did come to an agreement with the owner and the neighbor regarding planting trees for solution.

- Will attend Plaistow First meeting on Wednesday for John Sherman.
- Has no other meetings scheduled.

D. Poliquin:

Was on the Town web site looking for information on the last ZBA meeting and noticed that the minutes for the ZBA have not been posted since 2012. He suggested to mention to the ZBA that the minutes are not there and should be uploaded.

S. Fitzgerald noted he would look into and take care of.

D. Poliquin wanted the findings of the last ZBA meeting. He did not need the full minutes just the findings and suggested to have them emailed to him.

NON PUBLIC RSA 91-A:3 II (a) PERSONNEL

R. Gray noted no Non Public was required.

Public Meeting adjourned at 8:14 p.m.

Respectfully Submitted,
Audrey DeProspero