



***Town of Plaistow ♦ Board of Selectmen***  
***145 Main Street ♦ Plaistow ♦ NH ♦ 03865***

**PLAISTOW BOARD OF SELECTMEN MINUTES:**

**DATE:** Monday, July 22, 2013

**MEETING CALLED TO ORDER:** 7:14 pm

**SELECTMEN:**

Chairman, Robert Gray  
Selectman, Michelle Curran  
Selectman, Daniel Poliquin

Vice Chairman, John Sherman  
Selectman, Joyce Ingerson  
Town Manager, Sean Fitzgerald

**MINUTES:**

***Motion by R. Gray to postpone the approval of the Minutes of July 8, 2013, as well as the Non Public Minutes of April 1, 8, 22, 29, May 13, 20, June 3, 17, July 8 to August 5<sup>th</sup>.***

**PUBLIC COMMENT:**

No one present wishing to speak.

**PENNICHUCK CORPORATION – MR. JOHN PATENAUDE**

**Representing Pennichuck Water Works Inc.  
and Pennichuck East Utility, Inc.**

John Patenaude, Chief Executive Officer; Don Weare, Chief Operating Officer;  
Larry Goodhue, CFO; Dr. John Boisvert, Chief Engineer.

Presentation and discussion of water rate increases.

Review of customer population and usage. Pennichuck Water Works, Inc., serves 213 Plaistow residents. Pennichuck East Utility, Inc. serves 20 Plaistow residents.

D. Weare - The last increase was 3 years ago, the savings anticipated following the City of Nashua's acquisition are:

- Lower management cost
- Elimination of cost associated with a publicly traded company
- Lower rate of return on assets

Pennichuck East- Under the publicly traded company ownership, the estimated increase would have been 9.1% Had a procedural hearing to set the docket on July 17, 2013, hearing on temporary rates, October 10<sup>th</sup> and will have a hearing on permanent rates on June 10, 2014 and the final rate order will be sometime early summer, 2014. Most of the information is available on the Pennichuck Water Website, Doc. 13-130.

Increase requested - 0.12% (Pennichuck Water Works) less than 1% based on the 2012 test year.

Increase requested – 12.2% (Pennichuck East) based on the 2012 test year vs. the last increase, which was based on the 2009 test year – 11.95%. There is a 7% temporary rate increase that has been requested.

Expected timing of PUC process:

- Procedural hearing was held on July 17, 2013
- Hearing on Temporary Rates – October 10, 2013
- Hearing on Permanent Rates – June 10, 2014
- Final Rate Order – Summer 2014

S. Fitzgerald – Are any of the customers part of the Beede Property?

J. Patenaude – 22 customers are part of the Beede property. Not the Beede site itself.

S. Fitzgerald – Any updates on the well capacity?

J. Boisvert - Well capacity is being monitored. Will observe in the water levels in the fall and watch recovery over the winter.

S. Fitzgerald – Looking for the bigger picture. Plaistow has no surface water supply, are there any thoughts about expansion?

J. Patenaude – Investment in the future would be for existing customers. There are no plans to invest or developing other utilities.

### **ROAD SURFACE MANAGEMENT (RSMS) – TONY GARRO / DAN GARLINGTON**

T. Garro - 8 years working with Dan Garlington and this would be the 3<sup>rd</sup> round of inspections creating the data base that can calibrate and model what's happening in regard to the condition of the roads here in Plaistow. New system installation will be complete in the next couple of weeks.

J. Sherman – is every 3 years enough to monitor the town's road systems?

T. Garro noted that every 3-4 years needs updating for Mother Nature has a way of effecting models. You are able to track data but weather will affect how models will work effectively. In terms of roadway network, currently has 36 miles of roadway accepted, gravel and state roads as well.

T. Garro – It does get updated annually; the new rate is set every 3 years.

J. Sherman – a formula automatically updates the conditions.

T. Garro – There are 36 miles of town accepted roadways. Presented slide show of various town roads and their listed current conditions. Review of repair methods and costs per method:

- Defer maintenance - \$0 SY
- Routine maintenance - \$0.40 SY
  - Crack Sealing
  - Patching
- Pavement Preservation - \$6.00 SY
- Shim & Overlay - \$24.00 SY
- Reclamation - \$24.00 SY

T. Garro - pointed out the existing conditions summary, explaining 36 miles of roads, baseline condition back in September 2012.

R. Gray - wanted to know what work had been done since.

T. Garro - showed photos of Brandy Brow Road and Hayes Boulevard has alligator cracks throughout.

Harriman Road has patching and Katherine Way relatively new road. Access database is always changing and moving. Referred to fall of 2012 of breakdown repair and curb to curb drainage. Rustic Lane, Brookside Road, Sequoia Lane, Greystone Avenue and Forrest Street are included in the improvement projects, costing approx. \$210,000. Mr. Garro referred to the CIP Development 5-year forecast of repairs.

J. Sherman - wanted to know if the curb the same regardless of how heavily road is used?

T. Garro - explained that making it part of the Capital Plan in advance, ideally would be a minimum 3 year plan in place.

J. Ingerson - noted if it was already in the CIP Plan at this time?

S. Fitzgerald - we do have funding in our CIP for roadways and budget annually for improvements.

M. Curran - mentioned that there would also be funding from the Highway Block Grant.

J. Sherman - finds there is a number in the CIP which is used annually.

T. Garro - spoke in reference to CIP Development, showing the photo of a 5 year forecast balanced plan approach.

R. Gray - noted the RSR of Board has set for Town to maintain, we are not at that level, not 80 and to get there and we don't budget enough funding to get to that point.

Current rating for the Town is a 78. Compared to other communities, Plaistow is above average. In order to achieve the 80 that the Town would like to have as a rating, initial future budgeting for a more aggressive improvement approach would reduce future expenditures to maintain the rating of 80.

D. Garlington – the major cost fluxuation over time is the cost of liquid asphalt which can vary. Purchasing with a vendor for a multi-year deal can keep costs basically the same.

J. Sherman – interested in seeing a plan and more information about it to provide informed decision making.

D. Poliquin – excused 8:05 PM

### **UPDATE ON SAFE ROUTES TO SCHOOL – TIM MOORE**

S. Fitzgerald – this is a continuation of the discussion that has been worked on for the last few years. Rolled out and designed across the nation to get out and walk to school.

A grant application that is due July 24, 2013, would provide Phase 1 infrastructure work. Applying for Federal funds with no local match.

Showed a Locus Map of Village Center, depicting Town Hall, Pollard School and showing an orange box as Phase I, which is primary concern. Looking at map has serious concerns of sidewalks located in front of the school.

The goal is to make improvements to the Elm and Main Street intersection and to construct and repair existing sidewalks. Application includes \$20,000 for improvements for bike racks at the school, bike safety programs, and a bike rodeo. I am asking to support the Town's grant application with \$100,000 match from the 2013 budget. The funds would be part for the \$185,000 raised from general taxation, including 2013 Highway budget.

If we are successful in getting the award, an engineer will need to be hired and the Board of Selectmen will be given a final draft and make decision on the funding. Indicated cost estimates, showing \$253,508 for all construction details

Progress has been made, the Slip Lane to Elm St. is blocked off. There are additional sidewalk issues. Supporting sidewalks will improve public safety. The right side of Main Street is missing sidewalks.

Preliminary scope \$253,508.00.

J. Sherman – Capital costs and engineering are included in the cost breakdown. More persons would benefit than students.

R. Gray – State DOT confirmation from District 6. Would they go along with the recommended improvements?

S. Fitzgerald – Sidewalks are narrow and missing curb granite.

T. Moore - The amount available through safe routes to school is not enough to cover it all, pick and choose the areas in need of most improvement.

The amended application would include helmets, Bike Rodeo would entice more children to bike or walk to school.

R. Gray - How would the distribution of this equipment be done? Timberlane, Donation?

J. Sherman – It can be worked out

T. Moore – funding is 100% does not require local match after Oct 1<sup>st</sup> new fiscal year 2015. Combines programs at 80/20 apply now for 100%

S. Fitzgerald – Looking for Board to commit to matching the Safe Routes to School grant not to exceed \$100,000. Letter to be drafted this week with the boards support.

**Motion by John Sherman to support the recommendation from the Town Manager and Tim Moore to submit application with commitment for additional funds, for the Safe Routes to School Grant.**

**Second by Joyce Ingerson**

**Vote: 3-1-0 (Nay: Michelle Curran)**

**Motion carries.**

### **UPDATE PLAISTOW RAIL PROJECT – TIM MOORE**

HCR rail consulting firm selected, contracts are signed. DOT and the consultant are having a public listening meeting scheduled for July 31, 2013 at 7:30 pm. Town hall location to listen to the public and officials feelings, pro's and con's, for the rail station and the layover locations.

The first session is designed to get information only.

J. Sherman – Responsibility to advertising the session using Town Hall.

T. Moore – DOT will advertise.

R. Gray - May not be available for the first meeting if scheduled for that date. Looking to reschedule, Tim would prefer not to reschedule does not want to delay.

T. Moore - Can have cable video event.

### **R. GRAY – TOWN MANAGER REPORT**

S. Fitzgerald – Tax notices have been sent out by Rose Bayek for 2010.

Atkinson Country Club Meeting for breakfast Public Safety Expansion Committee.

Timberlane Superintendent, Monday Aug. 26 on the Agenda. Fields behind the Pollard school topic.

Mini Van and Police car trade in.

Firing Range Improvements.

Appeal with Attorney. Kalman under the equal protection clause advises to stay the course regarding the Beede site. Set up meeting with Rep. Major.

Land purchase, apparent heirs, Leigh Komornick found deed to Noyes property. 12 ½ acres belongs to the town.

RFP for Rescue 6 issued.

Recreation, missing tent being investigated.

PARC notices of bacteria posted. Recent Radon alarm may have initially raised the bacteria levels.

Right of first refusal of Palmer land additional purchases.

Meeting DOT Rumble Strips installation on 125, will be on August 28<sup>th</sup> at 7 pm.

Game Stop 2<sup>nd</sup> hand dealer license in the signature folder.

Humvee display for an upcoming BOS meeting to be determined.

4 Town Owned Parcels are out to bid.

OHD Committee update.

CIP update. Aug 6, 2013 at 7 pm.

## **SIGNATURE FOLDER**

R. Gray noted manifest and signature folder is going around. Non Public minutes will be reviewed at the next Selectmen's meeting.

## **SELECTMEN'S REPORTS**

M. Curran – no meetings to report. Thank you to Audrey for all of her hard work and dedication.

J. Ingerson – Met with Con Comm. process of review of easement language Southeast Land Trust. Met with Dan Bush Old Home Day Committee changes, citizen participation and bylaws. More structure and input from residents is needed. Cable committee didn't meet this past week. Still working with kids to produce little shows on Vimeo.

J. Sherman reading for D. Poliquin – The short cable shows are going very well. Summer recreation parents night, golf moved from Granite Fields to Garrison Golf in Haverhill, Missing tent information, Resident recommendation, would like the Rec. programs to be payable online, Dedication to David Nye.

J. Sherman – Bud Comm., Budget workshop same night as CIP meeting. Attorney. Christine Filmore hosting the budget workshop. Town Report Committee.

R. Gray – interested in meeting with the Kristin and Martha on the Budget Committee. The planning board selected a new attorney and will wait for planning to announce the decision. The Eagle Tribune contacted Robert regarding the parking and planning of the new plaza. Preliminary hearing conceptual site plan. Building configuration will be different, filing for that configuration should be next month. This week upcoming events: Landfill hours, Concert Town Hall Green, Zoning Board, Highway Safety meetings.

**Motion by John Sherman to go into non public under RSA 91-A:3 II (a) Personnel, (c) Matters of Reputation, and (e) Legal.**

**2<sup>nd</sup> by Michelle Curran**

**Board polled: R. Gray = yes; J. Sherman = yes; M. Curran = yes; J. Ingerson = yes; D. Poliquin = excused.**

**Vote: 4-0-0**

**Motion carries.**

Public Meeting adjourned at 9:25 pm.

Respectfully Submitted,

Kerry Lee Noel