



**Town of Plaistow ♦ Board of Selectmen**  
**145 Main Street ♦ Plaistow ♦ NH ♦ 03865**

**PLAISTOW BOARD OF SELECTMEN MINUTES:**

**DATE:** April 28, 2014

**MEETING CALLED TO ORDER:** 6:32 PM

**SELECTMEN:**

Chairman, Daniel Poliquin  
Selectman, Michelle Curran  
Selectman, Steve Ranlett

Vice Chairman, John Sherman,  
Selectman, Joyce Ingerson  
Town Manager, Sean Fitzgerald

**AGENDA:**

**MINUTES:**

*Motion by S. Ranlett to approve the minutes of April 14, 2014*

*2<sup>nd</sup> J. Sherman*

*Vote: 4-0-1 (M. Curran)*

*Motion passes.*

**PUBLIC COMMENT:**

None

**MEMORIAL DAY DEDICATION TO VIETNAM VETERANS – COMMANDER DAVE MEANEY**

Commander Meaney states that he is Senior Chief Dave Meaney, US Navy Retired, Vietnam Veteran, Past Department Adjutant to the American Legion Department of the State of New Hampshire, current Commander of the Carl G. Davis Post 34, Plaistow. I am here to kick off the multi-year commemoration of the 50<sup>th</sup> Anniversary of the Vietnam War. To honor the service of those who answered the call and those who paid the ultimate sacrifice.

President Obama told a crowd of Vietnam Veterans gathered at the Vietnam Veterans Memorial Wall on Memorial Day 2012; “*You were often blamed for a war you didn’t start. You should have been commended for serving your country with valor. You came home and sometimes were berated when you should have been celebrated. It is a national shame and disgrace that never should have happened.*”

The time has come to celebrate the contributions and honor the sacrifices of the Vietnam Veterans. I have a small gift for each member of the Board. These are bracelets commemorating the Vietnam Veteran; I ask that you wear it with pride as we support Vietnam Veterans in this community, this state and this nation.

Some facts about Vietnam:

- Roughly 3 million military personnel served in the Southeast Asia Theater of operations. This is roughly just under 10% of the Vietnam generation population. Vietnam, Laos, Cambodia, Thailand and the South China Sea.

- The average infantry man in Vietnam saw 240 days of combat in one year. By comparison the average infantry man in the south pacific during WWII saw only 40 days of combat in 4 years.
- There are 58,261 names on the Vietnam Veterans Memorial Wall, including 247 from New Hampshire. 591 POW's returned home in 1973, 1643 MIA's are still unaccounted for in Southeast Asia, including 6 from New Hampshire.
- More than 300,000 came home wounded, 75,000 were severely wounded. 23,214 were 100 % disabled, 5283 lost limbs and 1081 had sustained multiple amputations.
- Many Vietnam Veterans suffer from the lingering effects of Agent Orange, a herbicide used to defoliate the jungle. Diseases related to AO are several types of Cancer, Leukemia, Hodgkins Disease, Non-Hodgkins Lymphoma, Diabetes, Heart Disease, among others.
- Post Traumatic Stress Syndrome is prevalent among Vietnam Veterans.

On May 26, 2014, Memorial Day the American Legion and the Town of Plaistow during its annual Memorial Day parade will recognize the Vietnam Veterans. Beginning at 9 am there will be a short ceremony at the Westville cemetery. Join us for the Plaistow Memorial Day parade beginning at 10 am at the Pollard School. Finally, if you are a Vietnam Veteran and would like to help with planning any future Vietnam related events which will run for several years. Please contact me at the American Legion, 382-9777 or through the town office. You need not be part of any veteran's organization to help. I would like to thank the Town of Plaistow and their support for this and all the important programs that we try to put together.

D. Poliquin states that these bracelets are imprinted with, "Plaistow NH Honors Vietnam Veterans". He thanks Commander Meaney for the presentation.

Discussion and comments occur regarding Vietnam Veterans deserving of praise and honor.

#### **PUBLIC SAFETY COMPLEX COMMITTEE UPDATE – SEAN FITZGERALD**

S. Fitzgerald states that he would like to invite Chief McArdle, Co-chair of the Public Safety Complex Committee. Over the last few weeks the Town has been evaluating the RFQ's that were submitted. We have put together a presentation depicting the information in summary.

J. Sherman requests that the presentation be added to the Towns website.

Having a site evaluation and an evaluation of space needs in a pre-schematic design will help us to communicate with the public. Having a site design and building plan would assist in providing a detailed projection of costs. The firms were also asked to provide information regarding grants and assistance for the town to cover those costs.

Responses were received from:

- Dore & Whittier Architects
- Corzilius Matuszeweski Krause
- Hutter Construction Corp.
- Cowan Goudreau Architects
- HKT Architects

The summary table summarizes the firms. Most are on target for the \$25,000.00. Two came in a little higher. Line item EOC Consultant is additional assistance adding an Emergency Operations Center. Cowan Goudreau Architects, included this line item depending on if we wanted it.

A breakdown depicted with a pie chart shows each firm comparing the specific tasks and requirements of the RFQ. The evaluation will be weighed by the committee members and will be presented to the board. We will be getting information and feedback from previous municipal projects completed by these firms.

- Comparative Evaluation Criteria is that related experience on projects over the last 5 years.
  - Highly Advantageous – extensive related experience (more than 4 projects).
  - Advantageous – some related experience (1-3 projects)
  - Not Advantageous – Little experience (no projects)
  - Unacceptable – no related experience.

We are looking for a firm with experience. The board will have the benefit of reviewing each committee member's evaluations that will be depicted on an evaluation sheet. The Committee is in a good position to make a recommendation to the board.

Chief McArdle states that the Town Manager has compiled enough information to be able to rank these firms. Invitations have been sent out to the firms to come in and discuss their proposals and to answer any questions the Committee may have. We will then come up with our recommendations for the firms the Board should spend time evaluating. Costs will rise over time and the longer it takes to get the project started the more it will cost. It is not a matter of if we will build a new complex it is when.

S. Fitzgerald states that the committee members are diverse and the committee is best suited to evaluate the firms.

Chief McArdle states that there are two citizen representatives who attend practically every meeting along with members of the Police Department, Officer J. Marsilia and Officer D. McGurren. Their input is especially valued they since they are rank and file employees. Mr. B. Query, a former Police Officer in Town, Mr. M. Dorman the Chief Building & Code Enforcement Officer and S. Fitzgerald are also on the committee.

S. Fitzgerald states that the committee compliments itself very well and when the project moves forward we can re-evaluate the committee members and purpose. We expect to meet with the firms on May 15<sup>th</sup>. The Selectmen are invited to participate from 2-5:30 pm.

Discussion occurs regarding the initial review and interview processes.

M. Curran states the meeting should be posted per Selectmen attendance.

S. Fitzgerald states that out of the 11 firms that came for the walk through only 5 returned RFQ's. We need to spend time on a firm that can assist in the recommendation for a bond to support the project. We need to maximize the strength of our existing team with the support of the Board, we will need all of that to go to Town Meeting for further progress with this project.

D. Poliquin states that promotion of this project to the citizens will be important when selecting the firm and their experience. A few of the submissions stood out in that regard.

## **RECOMMENDATION WATERLINE TRUCK SURPLUS – SEAN FITZGERALD**

S. Fitzgerald states Chief McArdle is also here tonight to recommend to surplus the Water Department Truck based on condition. The truck would not warrant obtaining requests for proposals since it has little or no value. Donating it to the Plaistow Fireman's Association would be acceptable. They would dispose of it to help support the work to raise funds to buy equipment which in turn saves the tax payers.

Discussion occurs regarding the condition of the truck and its disposition.

***Motion by J. Sherman to dispose of the Town's former Water Department Truck (1998 Chevrolet, VIN 1GCGK24R8WE112344) to the Plaistow Fireman's Association "AS IS" with no warranty, implied or expected.***

***2<sup>nd</sup> M. Curran***

***Vote: 5-0-0***

***Motion carries.***

S. Fitzgerald states we are in process of replacing the Water Department Truck and the Fire Department Command Vehicle.

Chief McArdle states that on the 17<sup>th</sup>, he was given approval by the Town Manager to purchase a Command Vehicle. He had obtained 6 quotes for vehicles between Ford and Chevrolet. Quirk Chevrolet had the best all around quote for a Tahoe, considering price and inclusions. Quirk partners with NE Custom creations for the lighting package and additional equipment necessary. The vehicle is Red with a light bar.

S. Fitzgerald states he asked the Chief to bring in the vehicle when it arrives for the Board to see.

J. Sherman inquires if there is an estimated date of arrival, perhaps for Old Home Day.

Chief McArdle states not at this time. I may have a date by the end of next week.

## **MBTA PROJECT STATUS FOLLOW UP – SEAN FITZGERALD**

S. Fitzgerald states following a presentation given to the Board a few weeks ago regarding a number of preliminary sites, I have since given the Board a couple of recommendations for properties that Tim Moore and myself feel are worth moving forward. On page 35, 36 and 47 the sites are summarized. The NH DOT and the firm that was hired to do the study is looking for a short list of sites that they can get additional information about subjects such as mitigation and impacts such as traffic counts.

J. Sherman states that he would like to see the issue of parking factored in.

S. Fitzgerald states that HDR will take that into consideration once an overview is established and a more detailed effort will be made once the list of potential properties is narrowed down.

S. Ranlett states that when he attended the meeting in Atkinson, they basically stated that more of an in depth review will occur when the field is narrowed down.

S. Fitzgerald states the budget for the site selection team is under constraints and they are trying to review as many properties as are feasible and then once the field is narrowed down more money will go into having a more detailed evaluation. Having a higher detailed evaluation for each potential site will cost more money.

J. Sherman states that we need to eliminated sites that won't work no matter what; to get the more detailed review of the other sites.

S. Fitzgerald states that impacts, designs and mitigation will be the next step for the more detailed evaluations. The town of Atkinson will be providing similar feedback. We are trying to find consensus where possible. Site 6 the layover site in Haverhill would be something to support with a station in Plaistow.

Discussion occurs regarding information and representation.

***Motion by J. Sherman to direct the town manager to direct the appropriate committee to pursue more information on layover facilities 2, 3, 6 & 7 and train stations B & D.***

***2<sup>nd</sup> S. Ranlett***

Discussion occurs regarding information and moving forward to obtain that information.

J. Sherman adds to the motion, for the purpose of information gathering only.

***Motion by J. Sherman to for the purpose of information gathering only direct the town manager to direct the appropriate committee to pursue information on layover facilities 2, 3, 6 & 7 and train stations B&D.***

***Vote: 4-1-0 (M. Curran)***

***Motion carries.***

## **TOWN MANAGER REPORT**

S. Fitzgerald states:

- MBTA Rail Study Meeting on May 22, Public information session
  - J. Sherman would like to know what will be presented.
  - S. Fitzgerald agrees that asking what is going to be presented is helpful.
  - D. Poliquin would like them to commit to an Agenda.
  - S. Ranlett states he believes it will be a *Public Hearing*.
- MS-4 Storm water Permit End of Year Report
- Communications System Replacement
- Recreation Department Policies
- Upcoming Planning Board Agenda
- Highway Safety Committee Update, SRTS, No Thru Truck Traffic, Town clean up day
- Upcoming NH DES Gree Fund Meeting
  - J. Sherman requests and accurate map as to where the water line is located and perhaps the type of piping involved.
- Arbor Day and the Pollard School Poster Contest
- SRTS Grant Update
- 5 Center Circle

- Women's Leadership Forum
- Cable Advisory Committee
- Nextel Cell Tower Update, Removing all of their equipment from the cell tower. They have offered to leave building at base of water tank as a donation valued at \$50,000.00.
  - Consensus of the Board to get more information
  - M. Curran would like more information regarding the building what would we use it for.
  - S. Fitzgerald offers to take photos and get more information.
- Highway Department: Truck repair, paving and pot hole repair. Recommendations for West Pine and Greenough Roads for repair.
  - J. Ingerson requests status of Main street DOT pothole repairs
- Meeting with Atkinson Town Administrator Bill Innis
- Meeting with Haverhill Mayor Fiorentini
- Police Department Physical Fitness Tests
- Health Department Wild Mushroom and Kabuka Tea topics
- 2014 Recreational Trails Program grant approval for \$15,354.08.
  - M. Curran inquires about trail expansion with newly acquired properties.
  - S. Ranlett asks Sean to inquire with Leigh to make sure that the easements for the town owned property is in place with Torromeo and Sullivan.
- Fatal Reality Annual Program
- Timberlane HS student has suggested a trash pick-up day at the Town Forrest, " A Pride in Plaistow Day"
- New Construction permits issued
- Red Sox World Series Trophy Update
- Landfill Information
- Plaistow new Children's Librarian Extend an invitation to meet with the Board
- Seacoast Cycle Event
- Spaghetti Supper
- Household Hazardous Waste Day
- Town Wide Yard Sale
- Winter Parking Ban
- April School Vacation Activities

## **OTHER BUSINESS**

D. Polquin states the support cable for the telephone pole on the corner of Elm Street & Main Street and kids were swinging on it.

S. Ranlett states he went to his first Historical Society meeting, very enjoyable. The museum houses a lot of items and they are looking into swapping some of the collections for display in other areas around town. Can we review the cost to provide cable to the building?

D. Polquin mentions that he had requested a copy of the Selectmen's goals for the Town Manager be put into the Selectmen's folders. We will review at the end of May. The recommended by the Town Manager for the summer schedule should be available for next week.

## **SIGNATURE FOLDER**

D. Poliquin notes that the signature folder and AP Manifest are going around.

## **SELECTMENS REPORTS**

S. Ranlett:

- Attended the Historical Society meeting
- Next Planning Board meeting is scheduled for the 7<sup>th</sup>
- Cannot attend the Old Home Day meetings. Being held on Sunday it is not possible for me to go to them.
  - M. Curran states that they used to meet during the week.

J. Sherman:

- Town Report Advisory Committee scheduled to meet next Monday
- CIP process to get kicked off soon.

J. Ingerson:

- Nothing to report

D. Poliquin:

- Attended the Safety Complex Committee Meeting we reviewed proposals submitted for the Public Safety Complex
- Highway Safety Committee Meeting last week. A request for streetlight on Deerhollow was discussed.
- Reminder that Opening Day at PARC at 9 am on Saturday, May 3<sup>rd</sup>.

M. Curran:

- Family Mediation, next month reorganization. Possible impact to track funding being discussed.
- Attended Conservation Commission for J. Ingerson. There was no notice given of the cancellation of the meeting. Please issue a reminder to all committees to send out their agenda's for all meetings.
- Unable to attend Cable Advisory Committee

***MOTION TO ENTER INTO NONPUBLIC SESSION BY: M. Curran under RSA 9-A:311 (a)  
Personnel, (c) Reputation, (d) Negotiations, (e) Legal***

***2<sup>nd</sup> by J. Sherman***

***Board Polled: D. Poliquin = yes, J. Sherman = yes, M. Curran = yes, J. Ingerson = yes, S. Ranlett = yes.***

Public meeting adjourned 8:52 p.m.

Respectfully Submitted  
Kerry Lee Noel

