



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: September 8, 2014

MEETING CALLED TO ORDER: 6:40 PM

SELECTMEN:

Chairman, Daniel Poliquin
Selectman, Michelle Curran
Selectman, Steve Ranlett

Vice Chairman, John Sherman
Selectman, Joyce Ingerson
Town Manager, Sean Fitzgerald

AGENDA:

MINUTES:

Motion by Sherman to approve the minutes of August 25, 2014

2nd J. Ingerson

Vote: 4-0-1 (M. Curran)

Motion passes.

PUBLIC COMMENT:

None

ART WORK HONORING PLAISTOW WWII VETERANS –ROY JEFFREY

R. Jeffrey discusses the Pollard Square stone.

S. Fitzgerald states the Pollard Square stone is a baseline for measuring Latitude, Longitude and Sea Level.

Roy Jeffrey states the he comes before the board to present artist Nicole DeClerck's depiction of the WWII veterans that are displayed in the lobby of Town Hall. She has a studio at 92 Newton Road, the DeClerck Gallery. The four portraits of soldiers killed are from Plaistow.

- Pvt. Edward Hudson: Born in Plaistow, joined the Army March 1944
Trained at Camp Blanding, Florida, Camp Atterbury, Indiana and Fort Meade, Maryland
Member of Company C, 106th Infantry Division, 423rd regiment
Trapped at Linscheid Hill near Schonlberg, Belgium
Was reported missing in action in Germany December 21, 1944
Reported to be a Prisoner of War of the German Government
Died January 25, 1945 at the Bad-Soden prison camp, Salmuenster Germany of pneumonia at age 32
- Sgt. Christopher J. Buchikos: A Main Street resident, former Canadian paratrooper
Veteran of the African-Italian and D-Day campaigns

US Army Infantryman, reported killed in action in German February 3rd.

- Pfc. Stanley K. Chadwick: First native of Plaistow to be killed in the war in Belgium
Born in Plaistow, graduate of Pollard School, worked for Keezer Felt & Portsmouth Naval Shipyard.
Entered Army in November 1942, trained at Camp Polk in Kansas, Camp Barker in Texas and Camp Needles in Texas
Radio operator on a heavy tank with the 11th Armored Division in Belgium
- Sgt. Raymond F. Brown: Plaistow Main Street resident
Enlisted in Army in August 1942, trained at Camp Wheeler in Georgia, Camp Gordon in Georgia, Fort Jackson in South Carolina and Fort Dix in New Jersey.
Member of an Infantry land mine scouting detachment and was with the first invasion of forces in France.
Killed in action on June 25 in France.

S. Fitzgerald states that R. Jeffrey took the original articles out of the newspaper, copied the articles and framed them for display in Town Hall. He approached Nicole DeClerck to create portraits from the articles and photographs.

The Board Thanks R. Jeffrey.

R. Jeffrey suggests sending Nicole DeClerck a *Thank You* from the Town.

SAFE ROUTES TO SCHOOL SIGN PRESENTATION – SEAN FITZGERALD & INTERIM POLICE CHIEF JONES

S. Fitzgerald displays the new signs Safe Routes to School signs to the Board of Selectmen.

Interim Chief Jones states that the residents will now have additional reminders that courteous and safe driving will prevent accidents. Persons should be mindful of what's going on around them. She continues that L. Komornick did a lot of work on the SRTS program.

J. Sherman states that he would like to confirm that these signs were paid for as part of the Safe Routes to School grant.

S. Fitzgerald confirms that and states the goal is to get more kids to walk to school and we want them to be safe while doing so.

J. Sherman inquires if these signs will be dispersed around all of the schools.

K. Jones responds that discussion was just held this morning.

S. Fitzgerald states we can look at expanding the signage in other areas of the town.

PUBLIC SAFETY COMPLEX LOCATION UPDATE – CHIEF MCARDLE & INTERIM POLICE CHIEF JONES

S. Fitzgerald states that over the last several weeks Town staff has been meeting with Dore and Whittier to assess the space needs of the Police and Fire departments. Tonight we are looking to obtain consensus from the Board of Selectmen to move forward with a preferred option.

- Option A depicts the Police Station as a standalone facility with a separate Police building in the back of the lot away from Public View.
 - J. Sherman inquires where the front of the Police Station is and the parking locations.
 - Discussion occurs regarding the listed designated parking and the Pros & Cons as well as the need for public space usage.
 - J. McArdle states the public areas would be separate with its own entrance.
 - Further discussion occurs.
- Option B depicts the Police Station in the middle of the lot facing Palmer Avenue and having a connection to the Fire Department.
 - Discussion occurs regarding parking and the costs associated with the relocation of the septic mound.
 - D. Poliquin inquires whether the septic would have to be redone in any event, due to the increased demand on the system with another facility.
 - Discussion occurs regarding the septic, placement of the new building and access to the cemetery.
 - S. Fitzgerald states the access to the cemetery should be completed along with this project.
- Option C depicts a Co-Joined facility both buildings would face Elm Street. The Police facility would be added to the cemetery side of the current Public Safety Complex.
 - Discussion occurs regarding placement as depicted in the picture.
 - S. Fitzgerald states that this is the option most favored by the Police and Fire departments.
 - D. Poliquin questions the future space needs of the Fire Department and if there is sufficient area for it.
 - Chief McArdle states that reorganization and reconfiguration of space should be sufficient.
 - Further discussion occurs.
 - J. Sherman states his biggest concern regarding C was the future ability to expand the apparatus bay, parking and building access.
 - Chief McArdle discusses some parking changes and options.
 - S. Fitzgerald states that the information will be updated moving forward once an option is selected.
 - J. Sherman states he is leaning toward C but wants more information regarding parking for first responders, the public and the impound area.
 - M. Curran states she likes option C but would need more details when they are available.
 - J. Ingerson inquires if more details will be available the next time the Board of Selectmen discuss this topic.
 - J. Sherman inquires the feasibility of including the Court House into the project.

- S. Fitzgerald responds that the Court House will be brought in to the discussion; it is a relatively tight site. The Courts typically don't want to be in the same campus as law enforcement and that more specific details will be available.

S. Fitzgerald states that a Public Safety Building Committee meeting will be Friday, September 12th at 10 am. Discussion will include the preparation for a timeline for public engagement meetings.

Motion by J. Sherman moves to direct the town manager to proceed with option C including any appropriate changes based on Selectmen or building committee's input, as presented Sept. 8, 2014 and to bring back an updated diagram within 4 weeks.

2nd J. Ingerson

Vote: 4-0-1 (S. Ranlett)

Motion carries.

Motion by J. Sherman to enter into non-public session under RSA 9-A: 311 (c) Reputation.

2nd M. Curran

Board Polled: D. Poliquin = yes, J. Sherman = yes, M. Curran = yes, J. Ingerson = yes, S. Ranlett = yes

Public Session ends at 7:54 pm

Motion by J. Sherman to leave non public session

2nd S. Ranlett

Board Polled: D. Poliquin = yes, J. Sherman = yes, M. Curran = yes, J. Ingerson = yes, S. Ranlett = yes.

Public Session resumed at 8:16 pm

BUDGET PROCESS UPDATE – SEAN FITZGERALD

S. Fitzgerald states that the Town Clerk, Tax Collector, Finance, Treasurer/Trustee/Budcom/Finance & Debt. will be presenting their budgets next week. These are scheduled a week ahead of the Budget Committee. We are currently reviewing department's budgets looking for ways to keep them tight. Collective Bargaining will impact the Budget this year as well as regional costs for prosecutor services which are significant.

M. Curran states that with these regional services, grants and funding are not always there leaving the Town picking up the tab.

M. Curran requests all of the information regarding the costs for Plaistow and surrounding communities and their approach to prosecuting services.

J. Sherman inquires when other Towns pulled out from the regional approach and what Plaistow is doing.

S. Fitzgerald responds that there is another attorney offering the service to other communities, the Board of Selectmen will be updated at the next meeting.

TOWN MANAGER REPORT – SEAN FITZGERALD

- Public Safety Committee meeting
 - D. Poliquin inquires who are the members of the new committee.
 - The members are the same, this is the old committee not the new committee
- ZBA request for rehearing
- Lights at PARC
 - J. Sherman states the installation of this lighting helps, it highlights this as a Safety Issue.
 - M. Curran asks for costs for installation in numbers to be available at the next meeting.
 - Discussion occurs regarding the installation, parking and the location of the basketball area.
- SRTS, engineering fee proposal submission will be forthcoming.
 - J. Sherman inquires the use of the TA Grant of \$800,000.00.
 - S. Fitzgerald states the application process is very competitive. We have a huge need to create solutions for sidewalks and traffic flow issues.
- Planning Board Update
- EPA Community Involvement Plan Update
- Plaistow's New Online Assessing Viewer
- Police Chief Selection Process
- Budget Committee Training
- License to Operate Salvage Yard Permits
- Plaistow YMCA co-ordination of the skate park as a partnership
 - M. Curran states she has concerns regarding the Town putting public money, funding or equipment into a not for profit entity such as the YMCA and why are we not looking at our own sites.
 - S. Fitzgerald states that there are some liability issues for the Town running the skate park.
 - J. Sherman states we should check into the cost and liability issues regarding the Town working with the nonprofit.
 - S. Fitzgerald offers to draft a memo regarding the current town properties and their potential usage.
 - M. Curran inquires if any other organizations have been approached other than the YMCA.
 - S. Ranlett inquires what would the cost be for the Plaistow youth to use the facility.
 - D. Poliquin states they could be issued a permit, attached to their helmet giving them unlimited free use. They are a not for profit non taxpaying entity they are not paying taxes on the property.
 - S. Ranlett states the residents should get something out of this if we are going to be donating the equipment.
 - S. Fitzgerald requests that the board give him the opportunity to work something out with them regarding that.

- J. Ingerson states she will be on the Board of Directors for the YMCA and she will have Tracy Fuller come in.
- Discussion occurs regarding equipment donations, insurance liability, and services for the residents of Plaistow.
- Consensus of the Board of Selectmen to acquire more information.
- Veterans Day
- September 11th Ceremony
 - J. Sherman asks that the lights stay on for a week.
- Highway Block Grant
- Police Prosecutor meeting next week to discuss.
- Plaistow MBTA Project
 - J. Sherman mentions the non idling legislature, it passed the house but not in the senate. Representative Major suggested the Board of Selectmen write a letter in support of the anti idling ordinance measure and to have Representative Major resubmit it.
- Public Safety Generator

S. Fitzgerald requests that the Board of Selectmen authorize the Town Manager to surplus the 30 year old generator.

Motion by J. Sherman to authorize the Town Manager to surplus the 30 year old generator at the Plaistow Public Safety Complex.

2nd S. Ranlett

Vote: 3-2-0 (M. Curran, D. Poliquin)

Motion carries.

D. Poliquin requests an updated accounting of the cost of the new generator.

OTHER BUSINESS

M. Curran states that we don't have standing poles to indicate handicap parking.

S. Fitzgerald states he is looking into getting the poles, they should be up in the next 2 weeks.

Discussion occurs regarding the law regarding handicap parking.

M. Curran also requests an update on the Dog Kennel and its utilization, the budget process and the finance director position.

S. Fitzgerald states that after the beginning of the new year we will advertise for that position.

Discussion occurs regarding the finance director position and the timeframe for filling it.

SIGNATURE FOLDER

D. Poliquin states the signature folder and manifest are going around.

SELECTMENS REPORTS

D. Poliquin:

- Attended the Recreation Commission Meeting.

J. Sherman:

- Town Report Committee is on target.
- Attended Eagle Scout ceremony for Drew Hogg, I will attend another ceremony for Bryce Whittier on the 13th.
- Attended some of the Summer Concerts especially liked the B-Street Bombers, Several inquiries received regarding a Vimeo recording of the Board of Selectmen meeting on August 11th. Upon reviewing the file, the video was initially put together in the wrong sequence it has since been corrected. The meeting was not edited as was thought of by some.
- I have been receiving inquiries regarding the widening of Rt. 125.
 - S. Fitzgerald states that he has had conversations regarding the project slated to start in 2016. The naming of the Road will be discussed in the near future.

M. Curran:

- Elderly Affairs Commission.
- Senior Service Fair Sept 24th at the Plaistow Fish and Game. 9 – 2 pm
- Participating in Beede Community Involvement.
- Family Mediation Fund Raiser, Town Wide Yard Sale in Atkinson 8-2 on 9/27.
- A copy of the MBTA site selection is requested from the Town Manager.

J. Ingerson:

- Attended Conservation Commission meeting.
- Wrapping up budget.
- Attended the Town Report Committee meeting.
- Cable Advisory Committee will start soon.

S. Ranlett:

- Planning Board was cancelled on the 3rd the next meeting is on the 17th.
- The Historical Society is requesting that the front of the building painted.
 - S. Fitzgerald states he will follow up next week regarding the paint request.

Motion by S. Ranlett to enter into non-public session under RSA 9-A: 311 (a) Personnel, (d) Negotiation, (e) Legal

2nd J. Sherman

Board Polled: D. Poliquin = yes, J. Sherman = yes, M. Curran = yes, J. Ingerson = yes, S. Ranlett = yes

Public Session ended at 9:25 pm

Respectfully submitted,

Kerry Lee Noel
Recording Secretary

