



*Town of Plaistow ♦ Board of Selectmen*  
*145 Main Street ♦ Plaistow ♦ NH ♦ 03865*

**PLAISTOW BOARD OF SELECTMEN MINUTES:**

**DATE:** March 30, 2015

**MEETING CALLED TO ORDER:** 6:32 PM

**SELECTMEN:**

Chairman, Steve Ranlett  
Selectman, Tammy Bergeron  
Selectman Julian Kiszka

Vice Chairman, John Sherman  
Selectman, Joyce Ingerson  
Town Manager, Sean Fitzgerald

**AGENDA:**

**MINUTES:**

*Motion by John Sherman to approve the minutes of March 23, 2015  
2<sup>nd</sup> by Steve Ranlett. J Sherman notes of one change on page 2 first sentence change  
Dominic to Dominican.  
Vote: 4-0-1 (J. Ingerson)  
Motion passes.*

**PUBLIC COMMENT:**

None

**ZONING BOARD APPOINTMENT- PETER BEALO**

Peter Bealo steps up to address the Board regarding his appointment to the Zoning Board of Adjustment.

The Board asked questions regarding conflicts of interest between the Zoning Board and the School Board.

P. Bealo feels there will be no conflicts as the School Board does not come before the Zoning Board for building permits.

The Board thanks P. Bealo for volunteering his time.

Discussion regarding the state cutting \$88 million dollars from the Department of Transportation Budget and the effects this will have on town's budgets.

**DORE & WHITTIER- PUBLIC SAFETY COMPLEX UPDATE**

Don Walter, Jason Harris and Alan Brown all of Dore & Whittier step up before the board.

S. Fitzgerald thanks Dore & Whittier for their hard work over the last year.

S. Fitzgerald begins review of the past year activities of the Public Safety Committee:

History of Committee efforts

Current facility deficiencies

Overview of Land Swap

Design Team efforts

Project cost estimates

Updated Cost

Overhead of proposed site layout

Rendering of front of proposed New Police Department

Rendering of back of Proposed New police station

Rendering of side view of proposed new police station

Fiscal Considerations- average cost to taxpayer is estimated to be \$191.60 or .52 per day.

S. Fitzgerald asks what can we do this year to have a healthy contingency. We came very close to reaching the 60% threshold for bonding of this project.

S. Fitzgerald asks what the next steps are. Turns discussion over to Dore & Whittier.

D. Walter states this was a joint effort, to get so close the first time around was great, was a great relationship with the Town.

D. Walter describes the proposed station planned for the present but also planned for future expansion. The next steps;

1. Continue to explain needs to the residents to make it clear there is great need
2. Meeting with clubs and organizations, Dore & Whittier would welcome the opportunity to go, also with committee
3. Explain the different costs associated with the project, it is not just a new Police Station. It is a multiple projects:
  - \*Fire Station renovation
  - \*Cemetery access road
  - \*New Police Station
  - \*Site work

J. Sherman suggests a changing the intent of warrant article to include the breakdown of the costs of the project.

4. Public meetings-the last one held was informal and well attended.
5. Make these well-known;

- existing deficiency in the Police Department
  - Do not meet CALEA standards.
6. Keep this project in the public conversation, this a pressing issue.

J. Harris notes that it is important the residents are aware that as time goes on the construction costs will increase and the public impact will be greater.

J. Sherman asks if we can reduce amount of cost of the various contingencies.

D. Walter states as of now no, but to take time to review will cost the town more money. It is better to pay more up front than to find you have come up with more money. They are thankful to have to give money back at end of project when it comes in under budget, but not in beginning of project, that is not a good practice. It is not feasible to do pre phase project, as this typically costs more money; as time goes on costs will increase.

S. Ranlett asks if any of the committees have any comments.

W. Query states the pie chart is instrumental to get the people to understand the project.

J. Kiszka states that the warrant only failed by 50 votes. Many residents willing to help this project pass, expressed interest in helping to get the public engaged.

S. Fitzgerald thanks D. Heffernan and the Budget Committee.

D. Heffernan notes that the Public Safety Expansion committee went to visit the sites of several new police and fire stations in the area. Cutting back on this project wouldn't serve the community, as they found that communities that did that are now facing short comings. Our plan looks to 30 years down the road. The partnership with Dore & Whittier is very instrumental, he suggests using social media to keep this project in the public. The flyer was a pleasant surprise, great information.

S. Ranlett suggests sending the flyer out periodically letting people know we are still interested in this project.

D. Poliquin- Dore & Whittier has done phenomenal work- this project needs to stay in the public interest. Presentations, signs in front of Public Safety Complex etc.

S. Ranlett suggests information put on the cable channel and periodical tours.

K. Jones- Fire Chief was her partner in all aspects in presenting this project to the residents.

Fire Chief agrees with all comments made. Significant issues going on in town that overshadowed the warrant article for the expansion. We will expand the events going on throughout the year of Fire Department to incorporate the expansion. He thanks Dore & Whittier for all that they have done.

S. Ranlett suggest putting pie chart on display at the Rabies Clinic, Saturday, April 4<sup>th</sup>.

Discussion ensues regarding continuing the project and moving forward.

D. Walter notes this is the most favorable time to construct a project. Costs will continue to rise. Suggests holding a special town meeting. Suggests setting up meeting of Public Safety Committee in the next month.

J. Sherman thanks Committee for coming in tonight and for their commitment throughout this project.

### **TOWN MANAGERS REPORT**

Committee appointments

Public Safety Expansion Committee

Engine 7- Fire Chief has received a check for the sale of this engine

Waterline Design- Underwood Engineers Inc

EPA Update on Beede Superfund Site

Executive Council Memo

Savers Ribbon Cutting

American Legion Post 34

NH DES- Water Conference- Plaistow will be featured

Courthouse Lease

**J. Sherman motions to move to follow the recommendation of the Town Manager to support a four year lease agreement with the NH Bureau of Courts that will provide the Town of Plaistow with \$178,140 in rental payments from 2015-2019.**

**J. Kiszka 2nds**

**Vote 5-0-0 Motion passes.**

New Phone System

Summer Recreation Director

NH House Budget- Request to level fund the NH DOT budget.

Beede Back Taxes

Westville Road Bridge Design- Budget cuts may have negative effect on this funding

### **ACTION ITEM REVIEW**

The Action Item list is reviewed

S. Ranlett request to expedite the Firing Range Memorandum of understanding.

J. Kiszka suggest having paperless meetings.

Brief discussion on going paperless and giving board members tablets. Board consensus to table a decision to a future date.

### **OTHER BUSINESS**

Summer meeting schedule- S. Ranlett suggests starting the summer schedule June 15.

**J. Sherman motions to accept summer schedule to start June 15<sup>th</sup> and it can be altered at any time.**

**J. Ingerson-2<sup>nd</sup>**

**Vote 5-0-0 Motion passes.**

S. Ranlett-

Received letter from a resident that the lights at Cumberland Farms and Rte. 125 didn't change when there was no traffic. The sensor could be off. Can this please be looked into?

Fire truck accident occurred on 2/17 the resident hasn't heard regarding the claim. S. Fitzgerald to reach out to resident.

G. Colby- Thank you for all the quick responses to inquiries.

J. Sherman notes that it makes sense to direct Town Manager to have town GASB 45 certified. He suggest putting this on the agenda for April 6<sup>th</sup>.

### **SELECTMANS REPORTS**

J. Ingerson-

Attend Cable Committee for Tammy- the equipment needs to be repaired/ system upgraded.

S. Fitzgerald has gone thru budget and has identified funding in various budgets for the cable equipment.

J. Kiszka-

Savers ribbon cutting- Beede site updated presentation- old video still going around.

J. Sherman-

Suggests updating Facebook posting when info is incorrect.

Library – great events coming up this month

- 3/31 Money Matters
- 4/2 Protecting Assets for Seniors
- 4/7 Robert Frost
- 4/10 Understanding Medicare

- 4/14 Money Matters
- 4/15 Book Club
- 4/15 Ladies night out
- 4/21 Senior Tea/History of Plaistow
- 4/22 Understanding Social Security
- 4/29 Plaistow History Genecology/Memoir Writing

Budget reorganization meeting scheduled for April 14<sup>th</sup>, 7 pm.

T. Bergeron- attended:

- Savers ribbon cutting-
- Family Mediation-
- Beede Superfund Site presentation at Library

S. Fitzgerald notes that the Beede Superfund Site presentation held at the library was videotaped so people can review at their leisure if they couldn't make the meeting.

S. Ranlett- attended:

Planning Board on Wednesday,

Rabies Clinic is on Saturday April 4<sup>th</sup>-

The Run of Savages will be held April 11<sup>th</sup> , 9am at Pollard School.

J. Ingerson- attended:

Plaistow YMCA fundraising campaign-open for tours

## **SIGNATURE FOLDER**

S. Ranlett states the manifest and signature folder are going around.

***MOTION BY J. Sherman TO ENTER INTO NONPUBLIC SESSION BY: under RSA 9-A: 311 (a)***

***Personnel, (b) Hiring, (c) Reputation, (d) Negotiation, (e) Legal***

***2<sup>nd</sup> J. Ingerson***

***Board Polled: S. Ranlett= yes, J. Sherman = yes, J. Ingerson=yes, T. Bergeron=yes, J. Kiszka=yes***

Public Session adjourned at 8:54 pm

Public Session reopened at 9:43pm

The consensus of the Board is to not seal the non -public minutes of March 30, 2015.

J. Sherman notes the Board has the Board has hired Jacques Personnel to assist in hiring the new Town Manager.

J. Sherman motions to direct the Chairman of the Board of Selectman to execute a contract in the search and selection of a new Town Manager.

J. Ingerson 2nds

Vote 5-0-0

Motion passes

Public session adjourned at 9:50pm

Respectfully submitted,

Gayle Hamel

Recording Secretary