



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: April 27, 2015

MEETING CALLED TO ORDER: 6:33 PM

SELECTMEN:

Selectman, Steve Ranlett, Chairman-Excused	John Sherman Vice Chairman,
Selectman, Joyce Ingerson	Selectman, Tammy Bergeron
Selectman, Julian Kiszka	Town Manager, Sean Fitzgerald

AGENDA:

MINUTES:

Motion by to approve the minutes of April 13, 2015. Second by J. Ingerson

Vote: 4-0-0

Motion passes.

J. Sherman requests to note that last week's Board of Selectman meeting was cancelled per the request of Chairman Ranlett.

PUBLIC COMMENT:

NONE

JILL SENTER ARBOR DAY UPDATE

Jill Senter notes that the voting of the Arbor Day poster and poem contest occurred tonight. The winners of the contest will be present at next week's meeting to accept their prizes. The poems will be read. She invites all to the sixth annual Arbor Day celebration at the library on Friday, May 8 at 9:30am. The poems will be read there also and five ornamental trees will be planted in honor of Arbor Day.

Jill states that she would like to update the Board on the process of interviewing investment houses to invest the Town's Capital reserve funds. She reviews the past interest income and that the intent is to increase the Town's earnings on these funds. They have narrowed it down to three firms. The Investment firms were chosen from a list at the Attorney General's office that other communities were using. They will make a decision on Thursday and will set up a time for them to come before the Board of Selectmen. Once the firms are on board Jill states she will come before the board with quarterly reports.

Discussion ensues regarding how the Trustees chose firms to interview and what qualities they were looking for in these firms; Rate of return, Simplicity to access money if needed, fee scales and most helpful with statement policy. The fees were similar among the three firms.

J. Ingerson inquires as to the risk of the investment, if any.

J. Senter states that the state of NH has set the rules to protect the communities, she is not seeing a big risk for the town as we are not locked into a time limit and have made it clear if money is not being made on the account, the Town can pull the money out at any time. She made it clear that the investment firms have to make money for them to get paid.

J. Senter notes there is no risk to the principal, all fees associated with the investment cost will be taken from the interest income earned. The more specialized the firm, the more the trustees are in favor as they are more familiar with municipalities. She will be requiring references from the investment firms.

J. Sherman inquires as to how Plaistow compares to the other Town's Capital Reserve accounts.

J. Senter states that the other Town's seem to have higher balances than Plaistow as they tend use theirs more long term and Plaistow pulls the money more frequently as we are more disciplined in our replacement plan.

S. Fitzgerald states Plaistow is very disciplined in replacement of assets and that he has worked with Jill regarding the evaluation criteria, similar to the Request for Proposal (RFP) process. The form will help rank and evaluate the firms on a level field and score them to ensure a fair and credentialed decision.

DAN GARLINGTON- 2008 INTERNATIONAL DRUMP TRUCK TRADE IN

Dan Garlington states that he has spent a significant amount of money on this particular vehicle. He reviews the history and the details of the issues. It is 7 years old and there are many issues wrong with this vehicle, it is his recommendation to fix the issues that can get them to a point to trade the vehicle.

Discussion ensues regarding the total cost to fix all the issues and the life of the vehicle. The trade value of the 2008 Dump Truck is \$40,000. In addition, the warranty is the standard 36 month. The new truck they are purchasing has an all-purpose body with a 7 year extended warranty.

Discussion of the 2015 warrant article and the amounts of the truck that passed at Town meeting. S. Fitzgerald refers to the warrant article.

J. Kiszka move to follow the recommendation of the Highway Supervisor and Town Manager to trade in the 2008 International Dump truck for \$40,000 to Liberty International from Manchester, NH.

J. Ingerson 2nds.

Vote 4-0-0 Motion passes.

J. Sherman requests that the CIP committee revisit the Highway Vehicle chart and have Dan Garlington verify the amounts.

D. Garlington agrees that this year it is important to update the numbers in the chart.

PETER BEALO – TIMBERLANE REGIONAL DISTRICT UPDATE

Peter Bealo, Sue Sherman and Rick Blair, Timberlane Regional School Board Representatives are present. P. Bealo states that are not here representing the entire school board, they are 3 independent members requesting a Selectman representative for Sandown Withdrawal Committee.

Rick Blair reviews the power point presentation. Sandown has voted with a 70% majority to have a study performed to investigate leaving the Timberlane School District.

The RSA's require them to form a committee, a School Board Member and Selectman from each town in the district be part of the committee. The purpose of the committee is to formulate a recommendation of the effects to the district and to Sandown if they were to leave the district.

R. Blair reviews the goals, financial aspects, effects of the students, outstanding Bonds and all impacts to the district.

Discussion ensues regarding the positive and negative impacts to Plaistow and the district.

R. Blair states they need the Board's help and requests a Selectman representative to participate in the Sandown withdrawal committee.

J. Sherman states he is interested in becoming the representative. He states that he has reviewed other towns that have withdrawn from their districts. It is important to have a withdrawal plan that other schools or districts are willing to accept the students.

Discussion ensues regarding the real reason Sandown wants to withdraw, cost of this study, and that neither the School district nor Sandown has appropriated the money for this study.

J. Ingerson recommends that J. Sherman be the Plaistow representative for the Board of Selectman. The consensus of Board agrees and so J. Sherman will be the Plaistow Selectman representative.

R. Blair thanks the Board for their time.

CHIEF KATHLEEN JONES- MEMORANDUM OF UNDERSTANDING- TACTICAL TRAINING CENTER

S. Fitzgerald states this is a follow up from a Board discussion in 2014, he reviews the history of the tactical training center and the residents in the surrounding neighborhood. Standards to govern the tactical training center for best practice manual for shooting ranges.

Chief Jones states that she has been working with the neighborhood residents and their concerns. Firearm training is the most important training they can have. She has met with the residents and has had meaningful conversations. She has drafted a Memorandum of Understanding incorporating the everyday rules that are used at the range and the accommodations or changes that have been promised to the abutters.

Chief Jones reviews the stipulations listed in the memorandum.

Discussion ensues regarding the stipulations, the site plan is discussed and it is recommended that the Board tour the site.

It is noted that Plaistow is not the only firing in that neighborhood. Kingston Police Department's range abuts the Plaistow range and there is a private resident that abuts the property that shoots regularly.

Chief Jones notes that the Police Department is required to qualify at night once per year. This training is usually completed by 9 pm.

The dates the range will be used has been posted to the Town's website, Kingston dates have also been included on the calendar so the neighborhood residents will be aware of the schedule of the ranges.

It is her intent to work with the residents to be a good neighbor.

J. Sherman notes that they look forward to make this draft a policy with signatures and dates. She thanks the Board for their time.

TOWN MANAGER'S REPORT

Legal Issues- Carleton Path

Ascertainment Hearing scheduled for May 11th

Congressman Guinta- Congressional Projects

Source Water Protection

CEDS- Removed MBTA from that project list

GREE- MtBe

Senior Buddy Lunch

Women in Leadership

Town Wide Yard Sale

Spaghetti Dinner

Public Safety Complex Meeting

American Diabetes Ride

Household Hazardous Waste Day

Town Manager Position posted

ACTION ITEM REVIEW

1. Catch Basins- Still working with NH DOT. Discussion ensues regarding the repairs done by NH DOT.

J. Sherman requests due dates put on the action items and notes that all state roads are in terrible shape.

J. Ingerson request NH DOT be sent a letter regarding their responsibility to state roads.

2. Communication Tower Update- Components on Atkinson Tower.

3. Personnel Policy- To be reviewed by Board on May 18th.

J. Sherman requests the Town Manager/Administrator salary survey be added to the Action Items, due May 4th.

OTHER BUSINESS

J. Ingerson inquires as to the start date of the Safe Route to School project and if authorization from NH DOT is required.

S. Fitzgerald notes that we need design authorization from NH DOT to proceed. We need LPA certification which has been completed. It should begin with 6-8 weeks.

J. Sherman requests the schedule be posted on the Town's website once it has been received.

J. Kiszka states that he has prepared a memo regarding a Charter for a Renewable Committee, an ad hoc committee. He would like to invite members who may have experience with renewable to join and would like to get this committee going within a few weeks to take advantage of energy tax credits that may be available until the end of 2016, such as the solar credits. J. Sherman notes that he is in favor of this committee though the first paragraph is too broad, should only be for energy.

Discussion ensues. It is the consensus of the Board that the word energy be inserted in the first paragraph after the word "current", to read "Plaistow's current energy operations relative to costs and to delivery of service to residents".

The vote on this committee is deferred until next week so the Board can review the memorandum.

SIGNATURE FOLDER

J. Sherman states the manifest and signature folder are going around.

SELECTMENS REPORTS

J. Sherman-

Budget Committee Reorganization, Budget Committee wishes to September, which means Board of Selectmen to start in August. Finance Director to be at Budget Committee meetings also.

J. Kiszka-

CEDS Meeting attended on April 15. Very informative

Library Programs- Energy etc very informative and ongoing.

T. Bergeron-

Cable Committee Work Session- Wish List

Award Ceremony April 30 6:30pm

Fishing Derby – May 0th 9-11:30am bring your own bait.

Boy Scouts to help with the clean up for Old Home Day.

Thanks S. Fitzgerald for the pie charts for the Public Safety Complex Expansion project.

J. Ingerson-

Conservation Committee meeting- Arbor Day Contest – Winners will be present at Board of Selectman meeting next week.

Bridge repairs in the Town Forest.

Public Session adjourned at 8:53pm

Respectfully submitted,

Gayle Hamel
Recording Secretary