



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: January 16, 2017

MEETING CALLED TO ORDER: 6:30 pm

SELECTMEN:

Selectman, Steve Ranlett, Chairman
Selectman, Tammy Bergeron
Selectman, Peter Bracci

Selectman, John Sherman, Vice Chairman
Selectman, Julian Kiszka
Town Manager, Sean Fitzgerald

AGENDA

MINUTES

T. Bergeron motions to approve the minutes of December 19, 2016. Second by J. Kiszka

Vote: 5-0-0

Motion passes

T. Bergeron motions to approve the minutes of January 9, 2017. Second by S. Ranlett.

P. Bracci questions the legal reasoning for entering into non public session. Discussion of reputations and legal issues. S. Fitzgerald notes they are trying to mitigate legal issues.

Vote: 4-1-0 (P. Bracci)

Motion passes

PUBLIC COMMENT

None

REVIEW OF 2017 PROPOSED BUDGET

S. Fitzgerald begins by noting the changes in the 2017 proposed Budget as outlined in the Town Manager's report:

- a) The new lease for the Kubota Tractor should be included in the GOVERNMENT BUILDING/LINE: 1-4194-00-660/BD VEHICLE MAINTENANCE BUDGET in the amount of \$5,557.20 for a revised line item budget of \$6,057.20

J. Sherman motions to approve the recommendation as presented in the Town Manager's report described in letter a) increasing the vehicle maintenance line in the Government Building budget for a revised number \$6057.20. Second by T Bergeron.

Vote: 5-0-0

Motion passes

- b) The recommendation calls for an increase of \$1,392.13 in the RECREATION BUDGET/LINE 1-4520-10-120/RC PART-TIME, for a new proposed line item budget of \$47,642.13. (This includes roll-up cost for Social Security and Medicare as well.)

J. Sherman motions to approve the recommendation in Town Manager's report dated January 16 letter b) to increase the line item that pays for the summer recreation councilors. Increasing the Part Time Salary budget line by \$1392.13. Second by J. Kiszka

Vote: 4-1-0 (P. Bracci)

Motion passes

- c) I am recommending that the Board support an increase of \$8,300 in the ASSESSING BUDGET/LINE 1-4150-30-312/ASSESSOR'S CONTRACT for a proposed new line item budget of \$95,000.

J. Sherman motions to approve the recommendation in Town Manager's report dated January 16 letter c) to increase the line for the assessor's contract by \$8300. Second by S. Ranlett.

T. Bergeron is concerned about total price of the contract.

P. Bracci has the same concerns.

S. Fitzgerald explains the assessing contract stating it did not include a statistical update of the Town if needed. Discussion ensues.

Vote: 4-1-0 (P. Bracci)

Motion passes

S. Ranlett states the difference between the Board of Selectmen's budget and the Budget Committee's budget is only \$3400.

S. Fitzgerald recommends that we decrease the telephone line in the executive budget by \$2400 and the office supplies by \$1000 to be in line with the Budget Committee's budget.

J. Sherman states the Budget Committee doesn't feel it's appropriate for the Board of Selectmen to have town paid cell phones. Discussion of Selectmen having cell phones ensues.

J. Sherman motions to reduce the phone line item (1-4130-10-341) by \$2400 and the office supply line item (1-4130-10-620) by \$1000 in the Executive Budget for a total reduction of \$3400. Second by S. Ranlett.

Vote: 4-1-0 (T. Bergeron)

Motion passes

REVIEW OF 2017 PROPOSED WARRANT ARTICLES

P-17-14, RENEWABLE ENERGY CAPITAL RESERVE FUND CREATION. J. Kiszka states there was a wording change to this article to designate the Board of Selectmen as Agents of the fund. He also wants to add to the intent a solar array at the Library.

J. Sherman motions to approve article P-17-14, RENEWABLE ENERGY CAPITAL RESERVE FUND CREATION to include the changes made by Selectman Kiszka. Second by T. Bergeron.

Vote: 5-0-0

Motion passes

S. Ranlett discusses the changes made to the intent statements by J. Sherman. Most of them have been shortened and now have clearer language.

J. Sherman motions to replace the intent statements on articles P-17-05, REPLACEMENT OF FIRE DEPARTMENT VEHICLE, P-17-11, LIBRARY CAPITAL RESERVE FUND, P-17-12, CABLE DEPARTMENT CAPITAL RESERVE FUND and P-17-15, RECREATION PLAN CAPITAL RESERVE FUND DEPOSIT as presented. Second by T. Bergeron.

Vote: 4-0-1 (P. Bracci)

Motion passes

J. Sherman wants to add one sentence to the intent of article P-17-15, RECREATION PLAN CAPITAL RESERVE FUND DEPOSIT. Discussion of this addition ensues.

J. Sherman motions to add “any unspent funds could be used as matching funds to offset the NH Recreation Trails Grant application currently in process.” Second by T. Bergeron.

Vote: 4-0-1 (J. Kiszka)

Motion passes.

J. Sherman notes there were three Warrant Articles that were not recommended by the Budget Committee. He inquires to the Board if they want to make any changes to the intent of these Warrant Articles. The three articles are P-17-9, BUILDING/BUILDING SYSTEMS CAPITAL RESERVE FUND, P-17-10, ACQUISITION OF LAND AND/OR BUILDINGS CAPITAL RESERVE FUND and P-17-16, TRANSPORTATION INFRASTRUCTURE CAPITAL RESERVE FUND.

S. Fitzgerald mentions maybe the intent of article P-17-9, BUILDING/BUILDING SYSTEMS CAPITAL RESERVE FUND, should include a list of the value of town property to give a sense of maintaining and repairing town property as necessary. It is a prudent way to budget. Perhaps article P-17-10, ACQUISITION OF LAND AND/OR BUILDINGS CAPITAL RESERVE FUND, should have an intent which includes language regarding adverse development and the right of first refusal. Discussion ensues.

Article P-17-20, ALL VETERANS TAX CREDIT 72:28-b is discussed. The current property tax credit is only given to veterans who served during a qualified war. The new credit would expand to give all veterans the tax credit.

S. Ranlett notes the recently updated RSA 72:28-b must be adopted to move forward with the tax credit. He reads the law.

J. Sherman motions to adopt article P-17-20, ALL VETERANS TAX CREDIT per NH RSA 72:28-b as presented. Second by T. Bergeron.

Vote: 5-0-0

Motion passes.

J. Sherman mentions at a recent school board meeting a lot of time was spent on the discussion of a citizen's petition and whether or not it is binding. He would like S. Fitzgerald to get legal

clarification on the citizen's petition received by the Board. S. Fitzgerald states the language appears to make it a legal, binding petition however he will seek legal counsel for confirmation.

It is noted that the Warrant Article numbers will change and future minutes will contain both the Warrant Article number and title.

TOWN MANAGER'S REPORT

Budget Committee

Safe Routes to School

Dog Park- associated costs and liabilities

Library- Energy Contract

Recreation won a portable score board

Methuen Construction

Hazardous Mitigation Plan

New Kubota tractor/snow blower

Library Sprinkler System

Citizen's Police Academy

Westville Road Bridge

Safety Complex Meeting

Savers Donation Drive

ACTION ITEM REVIEW

All others are reviewed.

OTHER BUSINESS

None

SIGNATURE FOLDER

S. Ranlett states the manifest and signature folder are going around.

SELECTMAN REPORTS

J. Kiszka

- Attended Emergency Management special meeting
- Renewable Meeting this Wednesday

P. Bracci

- Attended Budget Committee

J. Sherman

- Not able to attend Conservation Commission meeting this week P. Bracci will attend
- Attended Budget Committee Meeting - tomorrow they meet again at 6:15 and the Public Hearing will begin at 7 pm. The Board of Selectmen will also meet tomorrow night and possibly revote on any changes made by the Budget Committee.
- Recreation Commission was postponed to next Wednesday to discuss Dog park
- Expresses condolences to the Hallahan family for the loss of "Tut".

T. Bergeron

- Attended Public Safety Complex Meeting - Banner and pictures
- Family Mediation this Wednesday - Need an additional member - doesn't need to be a Board of Selectman member - Put out on Channel 17/social media

S. Ranlett

- Condolences to the Senter family and the Sargent family for the loss of their loved ones.
- No Planning Board meeting last week
- Public Hearing tomorrow at 7pm
- Deliberative session is Saturday Feb 4th with Feb 11th as snow date
- Deliberative session for the school is Feb 9

P. Bracci addresses filling the Town Manager's position. It is the consensus of the Board to post for an interim Town Manager tomorrow.

J. Kiszka mentions a previous discussion on intents and associated costs.

J. Kiszka motions to have the intends of each warrant article be printed on a separate voter guide with the proper name and numbers of the warrant articles so they don't have to match up warrant article numbers and the intents be removed from the voting ballot to reduce the number of pages and costs. Second by T. Bergeron.

J. Sherman states it is a good idea though recommends waiting a year to plan it and work through all of the issues. Discussion ensues.

J. Kiszka amends this motion to be effective this year. T. Bergeron agrees to second with the amendment.

Vote: 2-3-0

Motion fails

J. Sherman is in favor of the Budget committee forming a subcommittee to research a way to increase information to the voters while reducing the cost of ballots. He would be in favor of a recommendation to change next year, as it is too late in the process to change for this year.

J. Kiszka mentions the draft audit. It will be discussed in detail when the final audit is received. This will be an agenda item in two weeks. The Town Auditors and the Elected Auditors will be present.

S. Ranlett adjourns the public meeting at 8:33pm

Respectfully submitted,

Gayle Hamel,
Recording Secretary