



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: April 25, 2016

MEETING CALLED TO ORDER: 6:32 PM

SELECTMEN:

Selectman, Steve Ranlett, Chairman
Selectman, Tammy Bergeron
Selectman Peter Bracci

Selectman, John Sherman Vice Chairman
Selectman, Julian Kiszka
Town Manager, Sean Fitzgerald

AGENDA

MINUTES

J. Sherman motions to approve the minutes of 04-18-16. Second by T. Bergeron

Vote: 4-1-0 (P. Bracci)

Motion passes.

For the record: The amount of the Recreation playscape motion that was made by the Board of Selectman in the April 11, 2016 meeting was verified and is correct as written as \$17,349 in the minutes of April 11, 2016.

PUBLIC COMMENT

Bob Hamilton, 3 Balsam Way, states he is concerned with the aging population in Town. He is also concerned with the 3 elderly projects that are presently being constructed and the tax rate. He believes the Safe Routes to School money should be used for elderly rather than the sidewalks around Town Hall.

DRAFT LEGISLATION- COMMERCIAL PROPERTY OWNERS

J. Sherman states the Board supported him in the submission of a legislative policy change he submitted to NH Municipal on Wednesday April 20, 2016. He reads the policy to the Board. The policy requests commercial and industrial property owners provide verified rental and lease rates along with income and expenses. If the information is not provided this would disallow the business from submitting an abatement. The response back from Cordell Johnson, Government Affairs Counsel, New Hampshire Municipal Association read by S. Ranlett states his proposal is similar to an existing law but it is more forceful and will be reviewed.

HALE SPRING PROPERTY UPDATE

S. Fitzgerald states there was an action item request for a recommendation before 5/1/2016.

He begins by reviewing the property and the pump house located on the property. The Bank of America holds a covenant on the property which they recently agreed to rescind. This gives the Town better uses for the property. He notes although the water is not potable, this property has potential use such as conservation, municipal park, dog park, trail system or retain it for water resources. If the property was sold for anything other than a single family home a zoning change would be required. He reviews the tax map of the property; the land is valued at \$171,400. Discussion ensues.

J. Sherman notes that the Conservation Commission viewed this same presentation and did not see any immediate need/use for this property. They will have the water tested for E-coli.

S. Ranlett recommends tabling this until the deed is finalized and the results of the water test are received.

RIGHT TO KNOW REQUEST REVIEW

J. Sherman inquires how will this work.

The form will be online and can be brought in to the Town Managers office or sent in electronically. The forms should be logged and numbered at the top right hand corner. The time of the request and the time of completion should be added next to the date. It is recommended to change the name to Government Records. The consensus of the Board is to approve the fee schedule as presented.

J. Sherman motions that we implement the request for Government Records Policy as presented on Monday April 25 and updated per discussion at the meeting. Second by J. Kiszka.

Vote: 5-0-0

Motion passes.

MINUTES - CONTENT REVIEW

Non Public Minutes

P. Bracci presented a nonpublic minute's flow chart regarding section "C" which is reputation. His concern is how we ask the person if they want a public hearing rather than a non-public hearing before the Board goes into nonpublic. He believes the person should have the opportunity to decide.

S. Fitzgerald reads RSA 91-A:3II(c).

Discussion ensues regarding the intent of the RSA and the form created by New Hampshire Municipal Association.

S. Fitzgerald explains that the Board of Selectmen can enter a nonpublic session before asking a person if he/she chooses a public hearing. However when the threshold is hit in which continued discussion might adversely affect the person or any other person the meeting should stop.

S. Fitzgerald also mentions that a nonpublic session should only be entered for a very specific reason and all minutes from a nonpublic session should be brief.

The consensus of the Board is to follow the RSA's and use the new template which follows the New Hampshire Municipal Association format. Since no changes were made to the

form. S. Ranlett inquires if there is consensus of the Board to adopt the form as presented from the New Hampshire Municipal Association.

It is explained that all nonpublic minutes are approved in a nonpublic session. If minutes are not sealed they are still approved in a nonpublic session.

J. Sherman recommends the Board goes back through sealed nonpublic minutes to see if they can be unsealed due to a change in circumstance.

S. Ranlett agrees.

Consensus Vote: 5-0-0

Public Minutes

P. Bracci requests minutes to be more detailed.

J. Sherman disagrees and states minutes should not to be that detailed. He feels the minutes are well done.

S. Fitzgerald agrees.

There is consensus of the Board to continue to keep the minutes as they are.

Consensus Vote: 4-1-0 (P. Bracci)

P. Bracci requests the minutes be sent to Board members on Friday.

S. Ranlett states the Administrative Staff will do their best to get the minutes out on Friday.

TOWN MANAGER'S REPORT

Public Safety Complex Update – signed a contract this morning with Trident and reviews the changes.

J. Sherman motions to change the name of the existing committee to the Plaistow Public Safety Building Committee and that the existing members be brought over to the new committee except Martha Sumner who will be replace Darryl Britton as the budget committee representative member since D. Britton is no longer on the budget committee. (Recommended by the Public Safety Expansion Committee). Second by T. Bergeron

Vote: 4-0-1 (S. Ranlett)

Motion passes.

J. Sherman motions to direct the Town Manager to seek up to 3 individuals with building/construction experience to add to the membership of the committee. Second by T. Bergeron.

Vote: 3-0-2 (T. Bergeron, P. Bracci)

Motion passes.

S. Fitzgerald states he does not think the Building Committee should have 3 Co-Chairs. He would like to see a Chair and a Co-Chair.

S. Ranlett motions to have a Chair and Co-Chair for the Building Committee. Second by T. Bergeron.

Vote: 4-0-1 (P. Bracci)

J. Sherman recommends the committee meet every other week at least for now.

P. Bracci mentions his dismay that the contract with Trident was not signed on Wednesday as directed by the Board.

S. Ranlett states the individual who needed to meet with S. Fitzgerald was not available so the date could not be kept. However as soon as the individual was available the contract was completed.

J. Kiszka states he does not feel we are behind. Construction was supposed to start in July.

P. Bracci mentions the Fire Association helped purchased Thermal Imaging Camera, 4 CO2 monitors and training tables and chairs incorrect. They paid for it themselves and should get full credit.

S. Fitzgerald agrees.

P. Bracci inquires if D. Garlington will come before the Board with his recommendations for the Front End Loader. He states did some research and states the current Front End Loader is worth more than what we traded it for.

P. Bracci inquiries about S. Fitzgerald's the weekly updates versus his Town Mangers Report. S. Fitzgerald explains the differences.

New Lock System – P. Bracci wants to make sure the system was installed. He states his key still works. S. Fitzgerald assures him the lock system has been installed on both the front door and the side door.

Play Scape – P. Bracci inquiries about the status of the inspection.

S. Fitzgerald states according to the inspector it has reached its life cycle. He will forward the report to the Board.

ACTION ITEM REVIEW

Reviewed

OTHER BUSINESS

SIGNATURE FOLDER

S. Ranlett states the signature folder and manifest are going around.

SELECTMENS REPORTS

T. Bergeron

- Attended Family Mediation & Juvenile Services Meeting.
- Attended Old Home Day Meeting – 25 vendors, YMCA will participate, will hold 2 meetings in May, fireworks will be at the High School, activities will be held at Terra

Farms/Smithfield after the parade, focus on Timberlane Regional High School's 50th Anniversary.

- Garden Club will meet on 4/27.

J. Sherman

- Attended the Budget Committee Reorganization Meeting – Dennis Heffernan is the Chair and Francine Hart is the Vice Chair, committee representatives were selected, the meeting schedule was determined.
- Attended the Conservation Committee Meeting – wants them to start posting their minutes on the web site
- Town website update.

S. Ranlett

- Spoke with J. Peck about the Historical Society – hoping to get the building painted before Old Home Day, the beavers are back, they are working with the Library to digitize prior Town Reports starting with 1845.
- Plaistow Pride Day – thanks Christina & Beth for coordinating.
- Attended Old Home Day Meeting.
- Reminder Household Hazardous Waste Day is Saturday 4/30.

J. Kiszka

- Attended the Renewables Meeting.
- Attended the Planning Board Meeting.
- Plaistow Pride Day.
- Status of Finance Officer.

P. Bracci

- Diesel World is expanding.
- Was at the scene of the accident that occurred at the Town Forest.

S. Ranlett states the Board will go into nonpublic to approve nonpublic meeting minutes and discuss hiring a public employee. No decisions will be made other than the approval of minutes.

Public Session adjourned at 9:10pm

J. Sherman motions to enter into nonpublic session under RSA91-A:311 (a) Personnel, (b) Hiring, (c) Reputation, (d) Negotiation, (e) Legal understanding that both parties have agreed. Second by J. Kiszka.

Board Polled: S. Ranlett = yes, J. Sherman = yes, T. Bergeron = yes, J. Kiszka = yes, P. Bracci = yes.

Public session resumes at 9:32pm

S. Ranlett states nonpublic minutes of March 7, 14 and 28th and April 18, 2016 have been approved and none are sealed.

S. Ranlett adjourned the meeting at 9:32pm

Respectfully submitted,

Gayle Hamel
Recording Secretary