



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

Plaistow Board of Selectmen Minutes

Date: February 8, 2021

Meeting Called to Order: 6:30 p.m.

Selectmen:

Selectwoman, Francine Hart, Chairman
Selectman, Julian Kiszka
Selectman, Jay DeRoche - Excused

Selectman, Greg Taillon, Vice Chairman
Selectman, John A. Blinn, Sr.
Mark Pearson, Town Manager – Remotely

Public Hearing – Sale of Town Owned Land

F. Hart opens the public hearing at 6:31 p.m.

F. Hart reads Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-004 allowing municipal boards to hold remote meeting during the COVID-19/Coronavirus crisis.

M. Pearson states this hearing is just the beginning of the process. The Board is interested in selling some Town owned property. The properties are 13 Rose Avenue, 17 Canterbury Forest and some property on Hale Spring Avenue. The assessed value of Rose Avenue is \$300,000 and Canterbury Forest is \$22,500. M. Pearson met with Town Counsel and we cannot move forward with the Hale Spring property at this time. The other two properties meet all the requirements to sell. The next public hearing advertisement will list the two properties. The Planning Board and Conservation Commission will also be notified and allowed to weigh in. The sale will take place in April or May.

J. Blinn asks if the Canterbury property will allow access to Harriman Road.

M. Pearson replies, yes. It will add frontage to a Harriman Road Property.

M. Pearson states if the Board wants to place conditions on the sale they can. They can state the land cannot be built on and must remain as is. It is a wetland. Lewis Builders is interested in the property. There are a lot of unanswered questions.

J. Kiszka would like to see a list of all conditions imposed on a property before it is put up for auction.

M. Pearson states the Board will decide what restrictions to put in place.

F. Hart closes the public hearing at 6:40 p.m.

Minutes

G. Taillon motions to approve the January 21, 2021 minutes. Seconded by J. Kiszka.

Vote: 3-0-1 (J. Blinn abstain)

Motion carries.

G. Taillon motions to approve the January 25, 2021 minutes. Seconded by J. Kiszka.

Vote: 4-0-0

Motion carries.

G. Taillon motions to approve the January 30, 2021 minutes. Seconded by J. Kiszka.

Discussion: J. Kiszka commends Mark Pearson, Town Manager for doing this so quickly.

G. Taillon asks about the tipping fees of \$78/ton for recycling. He did not think we paid tipping fees for recycling.

M. Pearson replies, the fee is for contaminated recycling. We do not pay tipping fees on clean recycling.

F. Hart thanks M. Pearson.

Vote: 3-0-1 (J. Blinn abstain)

Motion carries.

Public Comment

None.

Assessing Discussion – Data Mailers/I&E Mailers

Marybeth Walker, Assessing Agent requested the data mailers from Visions. She is waiting for an answer from Sam Green at the Department of Revenue Administration to see if the data mailers from Visions can be used for the 2021 revaluation.

M. Walker wants direction from the Board as to whether Income & Expense Data Mailers should be sent to Plaistow Businesses. We never received any from Visions.

G. Taillon is not sure we should bother. We do not know how many will be returned.

J. Blinn thinks we should mail them again.

A business cannot be forced to complete an Income & Expense form however the software from Visions uses several dimensions to come up with a value, not just income & expense information.

G. Taillon agrees to send them again.

J. Kiszka is not comfortable sending them out again without first knowing what the actual percentage of responses were last time.

F. Hart thinks we should send them out again.

Consensus is to send them out again and keep track of the percentage of those returned.

Automated Cart Discussion

F. Hart states a contract was signed for 3150 carts to be delivered at the end of June. She recommends directing the Town Manager to have the delivery delayed.

J. Kiszka motions to direct the Town Manager to re-negotiate the delivery date for the carts.

Seconded by G. Taillon.

Vote: 4-0-0

Motion carries.

Cable TV Contract Extension (Agenda Item Add-in)

F. Hart mentions the extension of the cable contract. In a previous non-public session, it was already discussed. The extension will be in effect until a new contract is signed.

G. Taillon motions to extend the current Cable Television Franchise Agreement granted to Comcast of Maine/New Hampshire, Inc. on January 31, 2016, upon the same terms and conditions contained therein, for a period from 12:01 A.M. on January 31, 2021 until midnight on July 31, 2021, or until such time as the Franchise is renewed for a longer term, whichever occurs sooner. Seconded by J. Kiszka.

Discussion: M. Pearson state this is a six (6) month contract extension. It could not be signed prior to January 31 as a meeting was not scheduled until tonight. He called Comcast and they were fine with the extension being signed tonight.

Vote: 4-0-0

Motion carries.

Memorandum of Understanding Regional Radio Grant (Fire Department)

F. Hart states Chief Knutsen spoke to the Board last year about the regional radio grant. The area towns involved are Sandown, Hampstead, Danville, and Plaistow. Sandown is taking the lead as the host Town to complete and submit all the paperwork for the grant. There is a 10% cash match based on the amount of equipment received per town. Last year, Mark Pearson, Town Manager was the authorized representative to sign for Plaistow. The current MOU is an extension of last year's form.

G. Taillon motions to direct Mark A. Pearson, Town Manager to sign the Memorandum of Understanding as the Authorized Representative for the regional grant application. Seconded by J. Blinn.

Vote: 4-0-0

Motion carries.

Discuss Policy Creation for Facilities Use

F. Hart thanks Bill Coye for sharing the Recreation Policy for field use. The Board should create a policy for the usage of Town Facilities.

M. Pearson states Selectman DeRoche was approached by the Cub Scouts about using the Public Works Garage for an event.

M. Pearson states there is a cost involved with using the garage. Equipment needs to be moved, cleaning is required, and we need to think about liability. Anyone using the garage should have an insurance policy to protect the Town. There are a lot of moving parts. Any policy must be non-discriminatory. The Board can refuse a request at their discretion. We may get flooded with requests. Prior to deliberative session all the highway equipment was moved out of the garage to allow enough room for the event. There was a problem with one of the vehicles. The hydraulic system became so cold the vehicle did not move. It is the Boards purview to decide, although he does not recommend it. M. Pearson has a lot of information from other towns on their policies. He will have the information forwarded to the Board.

F. Hart states this topic will be discussed again after reading the information.

Discuss Candidate's Night at The Public Works Garage

F. Hart asks how this came about.

M. Pearson states he received an email from Mr. Peck asking if the Public Works Garage could be used for Candidates Night since there is not enough room in the Library to social distance.

F. Hart asks if Mr. Peck considered a remote event.

M. Pearson replies, he does not know.

J. Kiszka agrees with the idea of using the Public Works Garage. He mentions the heat should be kept on. Deliberative session was very cold.

F. Hart also agrees.

J. Blinn agrees as we have no other options.

F. Hart recommends the Library staff help with the setup to reduce overtime costs for highway personnel.

G. Taillon does not agree with having Library staff set up. It is a Town responsibility. He also thinks some equipment should be left in the garage. The amount of room needed will be less than Deliberative session. The time will also be shorter.

There is consensus amongst the Board to use the Public Works Garage for Candidate's Night.

Town Managers Report

- Town Hall Closed for Snowstorm – Winter Weather Operations
- Old Salt Shed – the remaining salt at Old County Road is empty
- Working on the following projects
 1. Gathering and researching three pieces of town owned properties (Rose Ave, 17 Canterbury Forest, Hale Spring Road).
 2. Researching other towns policies regarding “Use of Town Owned Facilities” (Cub Scouts made a request to use the Public Works Garage).
 3. Regional Memorandum of Understanding (MOU) for Fire Radio Department Grant.
 4. Certificate of Authority for Fire Department Grant funding for overnight coverage until March 31, 2021.
 5. Chandler Place Fire Suppression waterline assessment abatement.
 6. Salt Shed Solar Panel Contract with legal counsel.
 7. Records Management with Selectman Taillon with respect to scanning the past annual Town Reports.
 8. Five More Right-to-Know requests last week.
 9. 2021 MS-4 Stormwater Management Permit consulting contract with Normandeau & Associates which includes the Stormwater Task Force (SWTF) Meeting Schedule.
 10. Alteration of Terrain (AoT) permit from NH DES for the proposed Landfill Cap construction permits.
- Regional Water Project and Plaistow Portable Water Construction
 1. Extended an Agreement with Hampstead Area Water Company (HAWC) to use some of Plaistow's allocation until December 31, 2021.
 2. Signed the final application for the NH DES Wetlands Permits for the East Road Pump Station
 3. Met with Gene Forbes (underwood Engineers) to receive and open the “Proposals for the Water Operator of the Plaistow Potable Water System.” Gene will review and meet with the Board of Selectman and I to review the results. We received three (3) proposals – HAWC, Pennichuck and Whitewater.
 4. On Friday, I participated in a water meeting with NH DES and our regional partners – Manchester, Derry, Salem, and HAWC (Windham absent) to talk

about the nitro-fixation issues last year with the water quality during the warm weather. We also talked about the formation of the “joint board” contained in the Regional Inter-municipality Agreement and agreed to meet again on March 22, 2021.

- 2021 State Aid – Greg Colby and I will meet to discuss information we just received about State Aid for 2021.

Other Business

F. Hart thanks everyone for helping with Deliberative session. She is looking forward to having new people join Boards/Committees and help to out.

F. Hart also notes the passing of Verna Carbone.

Review - Approve Non-public Minutes

G. Taillon motions to approve and keep sealed the non-public minutes of December 21, 2020, session #1. Seconded by J. Kiszka.

Vote 4-0-0

Motion carries.

G. Taillon motions to approve and unseal the non-public minutes of December 21, 2020, session #2. Seconded by J. Kiszka.

Vote 4-0-0

Motion carries.

J. Kiszka motions to approve and keep sealed the non-public minutes of January 21, 2021, session #1. Seconded by G. Taillon.

Vote 4-0-0

Motion carries.

J. Kiszka motions to approve and unseal the non-public minutes of January 21, 2021, session #2. Seconded by G. Taillon.

Vote 4-0-0

Motion carries.

G. Taillon motions to approve and keep sealed the non-public minutes of January 21, 2021, session #3. Seconded by J. Kiszka.

Vote 4-0-0

Motion carries.

J. Kiszka motions to approve and unseal the non-public minutes of January 21, 2021, session #4. Seconded by G. Taillon.

Vote 4-0-0

Motion carries.

G. Taillon motions to approve and keep sealed the non-public minutes of January 21, 2021, session #5. Seconded by J. Kiszka.

Vote 4-0-0

Motion carries.

G. Taillon motions to approve and keep sealed the non-public minutes of January 25, 2021. Seconded by J. Kiszka.

Vote 4-0-0

Motion carries.

F. Hart adjourns the meeting at 7:45 p.m.

Respectfully submitted,
Beth Hossack

Recording Secretary