



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: May 15, 2017

MEETING CALLED TO ORDER: 6:34 pm

SELECTMEN:

Selectman, John Sherman, Chairman
Selectman, Steve Ranlett - Excused
Selectman, Julian Kiszka

Selectman, Tammy Bergeron, Vice Chair
Selectman, Peter Bracci - Excused
Interim Town Manager, M. Pearson

AGENDA

MINUTES

J. Kiszka motions to approve the minutes of May 1, 2017 with the three changes discussed (page 4 first line S. should be J., same page ½ way down replace disseminate with eliminate, add 200 fish will be added to local streams under J. Kiszka's report). Seconded by T. Bergeron.

Vote: 2-0-1 (T. Bergeron)

Motion passes

PUBLIC COMMENT

None

NEW FIRE TRUCK PRESENTATION & DISCUSSION

Chief McArdle states the Fire Department would like to move forward with the purchase of a new fire truck voted favorably in Warrant Article P-17-07. The Warrant Articles were ratified by the Board on 4/24/17. The Fire Truck Committee has researched and evaluated several products. They recommend contracting with Pierce Manufacturing for the purchase. On May 1, 2017 they were presented with a proposed price of \$496,998 for the truck per the proposed bid #371. Chief McArdle explains the prepayment deal. If we pay 100% upon ordering the apparatus they will charge us \$473,233 equaling a discount of \$23,765. When the committee was looking for a truck they took out some options to keep the total cost under \$500,000. If the Town uses the prepayment option many of the items that were eliminated could be added back in due to the savings. Chief McArdle states Town Counsel is not in favor of this option however several other Towns have used this option with satisfaction. Chief McArdle states he is confident with the prepayment options and believes it is a good idea for the town. J. Sherman is in favor of the prepayment option. J. Kiszka is in favor of the option too but mentions waiting for a full Board. T. Bergeron is also in favor. Chief McArdle states Pierce is one of the top three manufacturers of Fire Apparatus.

T. Bergeron makes a motion to accept the recommendation of the Fire Department's Truck Replacement Committee in a memo dated May 12, 2017 from the Fire Chief to the Town Manager to authorize expending up to \$498,613 to purchase a Pierce Fire Truck approved by

Warrant Article P-17-07 at Town Meeting on March 21, 2017 and ratified by this Board on Monday April 24, 2017. Seconded by J. Kiszka.

Warrant Article P-17-07 Appropriation:	\$498,613
Withdrawal from Fire Department Capital Reserve Fund:	-\$484,613
Withdrawal from the Public Safety Impact Fee Fund:	<u>- \$14,000</u>

Full Pre-payment option with discount of \$12,765.00

Vote: 3-0-0

Motion passes

T. Bergeron makes a motion to choose a prepayment option for the Pierce Fire Truck detailed in the proposed bid dated May 1, 2017 from Pierce Manufacturing in the maximum amount of amount of \$473,233. Seconded by J. Kiszka.

Vote: 3-0-0

Motion passes

J. Kiszka makes a motion to authorize the Fire Chief and Town Manager to include \$7,428.00 in options identified in the May 12, 2017 memorandum as options to be included in the final construction of the vehicle. Seconded by T. Bergeron.

Vote: 3-0-0

Motion passes

J. Kiszka makes a motion to authorize the Fire Chief and Town Manager to purchase those items and equipment necessary to place the truck in-service, that are not provided by the contract, expenses not to exceed the limits of the Warrant Article P-17-07. Seconded by T. Bergeron.

Vote: 3-0-0

Motion passes

PHIL SCARPONI – SHAWS DOANTION

Phil Scarponi along with Christina Cruz, Recreation Director comes to the podium. Phil states he is proud to announce Shaws Supermarket of Plaistow is donating \$500 to Plaistow's Recreation Department to help support baseball and softball leagues in town. Christina happily accepts the donation.

J. Sherman makes a motion to accept the \$500.00 from Shaws to support Plaistow baseball and softball. Seconded by J. Kiszka.

Vote: 3-0-0

Motion passes

SIDEWALK AGREEMENT – NEW PUBLIC SAFETY BUILDING

M. Pearson states the State of New Hampshire will be paving Elm Street this year. They are aware of the Safety Complex Project the Town is working on. NH DOT came up with a large scope of work for a sidewalk and curbing along Elm Street they wanted included in our project. This work was not anticipated by the town nor was there money for this. The Town approached the State and

changes were agreed upon to significantly reduce the original scope of work and determined the cost for Plaistow could not be more than \$10,000. Trident is aware of this and they feel they will be able to absorb the construction costs for the sidewalk into the total project cost. The sidewalk will be approximately 3600 linear square feet. The sidewalk agreement is in the signature folder. The agreement is between the Town of Plaistow, NH and NHDOT.

J. Sherman again explains the reasons for the Municipal Sidewalk Agreement. Basically the State said we must do it, we negotiated to reduce both scope and cost. In the end the State will repave Elm Street and our cost was reduced from over \$100,000 to \$10,000. The Town ended up in a good place. The Town will put in a catch basin for drainage near the neighbors driveway as part of the project.

T. Bergeron motions to accept the contract, not to exceed \$10,000 from the Municipal Sidewalk Agreement Town of Plaistow as presented on 5/5/17. Seconded by J. Kiszka.

Vote: 3-0-0

Motion passes

ENERGY COMMITTEE CHARTER

J. Kiszka states the Charter for the Renewable Energy Committee expired and the committee's name was changed to the Energy Committee. The next meeting will be held on 5/17/17. During that meeting two presentations will be made (see the handout). One of the changes in the Charter is the terms of office. Members will stay until replaced.

J. Kiszka motions to approve the Charter of the 2017 Energy Committee correcting the spelling of the word absence. Seconded by T. Bergeron.

Vote: 3-0-0

Motion passes

ROCKINGHAM PLANNING COMMISSION REPRESENTATION DISCUSSION

J. Sherman states we have two representatives on this commission. They are Tim Moore and Julian Kiszka. We have one alternate who is Steve Ranlett. You do not need to be a Selectman to be a representative of the commission. This is stated just for clarification.

TOWN MANAGER'S REPORT

- Staff Training was held on 5/9, EAP
- Fire Truck Presentation
- Memorial Day Planning
- Chandler Place Ribbon Cutting – 6/16 @ 2:00pm
- Citizen's Academy
- Atkinson, NH will be Celebrating 250 Years – Labor Day Weekend
- Arbor Day Activities, tree dedicated to Tim Moore
- NHMA Employee & Labor Law Update Seminar – 5/11
- Public Safety Building Update/Julian will update
- Shaws Donation
- Until Critical Infrastructure Regional Meeting
- Potable Water Meeting

- Budget Committee Schedule & Training
- Smith Field Structure Repair
- Town Computer System & Phones
- Highway Garage Building Committee Organization
- New Police Cruiser Leases
- Route 125 Islands Clean Up
- Purchasing Policy Amendment – Agenda Item for 5/22

ACTION ITEM REVIEW

Reviewed

OTHER BUSINESS

None

SIGNATURE FOLDER

J. Sherman states the manifest and signature folder are going around.

SELECTMAN REPORTS

P. Bracci - Excused

J. Kiszka

- Veterans Appreciation Night
- Arbor Day Planting
- Water Chapter to Master Plan
- 200 fish in various Town streams
- Fishing Derby lots of kids last Saturday
- RPC Monthly Meeting/draft copy
- Public Safety Building Committee Meeting
- Planning Board Training Class
- Sam Cafiso volunteered to use his own equipment to aerate the Town Hall Green & put down grass seed.

T. Bergeron

- Will be covering Peter this week at the Con Com Meeting

S. Ranlett - Excused

J. Sherman

- Flowers - Memorial of WWII
- Recreation Commission - review Town Owned Land
- Public Safety Building Committee
- Kristin Lewis-Savage Run of the Savages, \$9,000 Jimmy Fund – Dana Faber

J. Sherman adjourns the public meeting at 8:12 pm

Respectfully submitted,

Beth Hossack,

Recording Secretary