



***Town of Plaistow ♦ Board of Selectmen***  
*145 Main Street ♦ Plaistow ♦ NH ♦ 03865*

**Plaistow Board of Selectmen Minutes**

**Date:** May 23, 2022

**Meeting Called to Order:** 6:30 p.m.

**Roll Call:**

Select Chairman, Jay DeRoche  
Select Vice Chairman, Bill Coye  
Selectman, John A. Blinn, Sr.  
Selectman, Darrell Britton  
Selectman, Jonathan Gifford

Also present: Greg Colby, Town Manager and Beth Hossack, Administrative Assistant.

**Minutes**

***B. Coye motions to approve the April 25, 2022, minutes. Seconded by J. Blinn. There was no discussion on the motion.***

***Vote: 3-0-2 (abstain J. DeRoche & J. Gifford)***

***Motion carries.***

***D. Britton motions to approve the May 9, 2022, minutes. Seconded by J. Gifford. There was no discussion on the motion.***

***Vote: 5-0-0***

***Motion carries.***

**Public Comment**

None

**TRAC Video Contest**

Isabell Gautreau, former Chair of the TRAC committee is here to discuss the Recycle Right Contest. The TRAC Committee no longer exists as an advisory committee. They are a citizen's group dedicated to improving correct recycling through education. Their new name is WAG, Waste Awareness Group. WAG is hosting a contest for Pollard School Students. Contestants need to make a thirty (30) second video about what Plaistow residents should know about recycling and why it's important. Three groups of winners will be chosen. First place will win a pizza party for their class. Second and third place will win an ice cream party for their class. I. Gautreau would like \$145.00 funding from the TRAC budget to pay for the prizes. The Board likes the idea and there is consensus to fund up to \$200. for the prizes.

### **Old Home Day Update**

Shauna Manthorn, 10 B Middle St. Chair and Roy Walling, 12 Village Way, Vice Chair are here to provide an update on Old Home Day 2022. They are excited to bring this tradition back to Town. The Lions Club will host the Road Race. The Town Green will be open with activities from 9:00 A.M. to 3:00 P.M. The parade will start at 2:00. Parade participants are needed. Make a float or get a group to march in the parade. Be creative and join in. This year's theme is "Friendly Neighbor's." The event will include games, food and craft vendors, demonstrations, face painting and more. The day will end with music provided by the Timberland Community Band and fireworks at the high school at night.

### **Trash Carts General Discussion**

J. DeRoche states this discussion will be tabled until June when more information is available.

### **Discussion on Connecting Town Buildings to Potable Water**

G. Colby, Town Manager states Contract P4, connections to the potable water system consists of eligible properties and ineligible properties. The eligible properties are the ones contaminated with MtBE and the cost to connection will be paid for by the State. The ineligible properties are any properties along the water mains that want to connect. Some Town owned buildings are along the water line therefore they can be connected to the system however the cost is not covered by grant money. The approximate cost to hook up Town Hall, Town Hall Annex, the Public Works Garage and the Historical Society Building is \$100,000. This amount does not include the Safety Complex. The Safety Complex may be eligible for another State Grant due to the PFOAS and PFAS. We are working with the State, Sanborn Head and Underwood Engineering on that issue.

G. Colby, Town Manager states there are two (2) questions for the Board. Do we want to hook up the four (4) Town properties mentioned above and if so, how do we want to pay for it?

Possible funding sources include trust funds, ARPA funds, the contingency fund and the general fund.

D. Britton asks what the benefit is and what about Pollard School.

G. Colby states, Pollard School is not a Town Owned Building. The School Board is looking into connecting to the system.

D. Britton states the cost looks reasonable for the amount of work involved.

B. Coye asks where G. Colby thinks the money should come from.

G. Colby replies, he recommends using ARPA funds. Approximately \$271,000 of ARPA funds has already been committed. If \$100,000 is used for water connections, there will still be about \$537,000 left to use for other items.

J. Gifford asks what the cost of the water will be.

G. Colby replies, we do not know.

J. Blinn asks what is the benefit of hooking up?

G. Colby replies, it will provide better water and it will be good for the health of the water system.

***D. Britton motions to allow Town Manager G. Colby to use up to \$100,000 of ARPA funds to connect Town Hall, Town Hall Annex, the Public Works Garage and the Historical Museum to the potable water system. Seconded by J. Blinn.***

***Discussion: J. DeRoche asks when construction will start.***

***G. Colby states this summer, and it should not take too long.***

***D. Britton asks if the permitting fees will be waived for the Town owned buildings.***

***G. Colby replies, yes.***

***Leah MacKean, 31 Sunrise Terrace asks if the old plumbing in the Town owned buildings will be adequate for the new water system. She is concerned the old plumbing may cause a new set of issues which will be costly to repair.***

***G. Colby replies, Underwood Engineers has looked at the plumbing and they do not anticipate any problems.***

***Vote: 5-0-0***

***Motion carries.***

### **Patrol Vehicle Discussion**

G. Colby, Town Manager recently met with Chief Kane and Sgt. J. Mazza. regarding the police department fleet. As you remember two (2) old vehicles with mileage in the 80 to 90 thousand plus range were sent to the State Auction. We are in the process of repurposing a few older vehicles to other departments. Our maintenance department does not have a pickup truck. The frame is rotted, and it did not pass inspection. The building inspector does have a pickup truck. It will be moved to the maintenance department and an older police vehicle will be given to the building inspector.

After that there will be three (3) vehicles left that will be considered detail vehicles. Used only for outside details. On the patrol side we have two (2) detective vehicles, one (1) vehicle for the canine and handler, we have a newer Ford F1-50 however it is not useful as it does not have a cage. It is used for administrative purposes. That leaves us with five (5) vehicles for patrol. We have one (1) 2016, two (2) 2017's and two (2) 2019's. The lowest mileage is 45,000, the others are approximately 64,000, 75,000, 83,000 and 96,000. The fleet is aging.

G. Colby asked Sgt. Mazza to get quotes for new vehicles. Sgt. Mazza received three (3) quotes. Two of them require 30-35 weeks for delivery. One vendor has vehicles available now. All quotes were similar in price. The cost is approximately \$55,000 to completely outfit a vehicle with lettering, lights, radio etc.

G. Colby recommends getting one vehicle now, with a plan to add one as a warrant article in March and start funding a CIP account to begin saving for another vehicle in the future.

D. Britton thinks we should get two (2) new vehicles now. Two (2) will certainly help the aging fleet and prices will go up if we wait.

J. Gifford agrees with getting two (2) vehicles now and get the cycle rolling only if we use ARPA funds to pay for the vehicles.

B. Coye asks if we have any money in a capital reserve account for vehicles.

G. Colby replies no, he would like to establish one.

There is consensus to move forward with the vehicle purchase and establish a capital reserve fund for police vehicles.

J. DeRoche asks what the balance of the ARPA funds will be after this purchase.

G. Colby states there will be about \$325,000 left of ARPA funds.

***D. Britton motions to have Town Manager, Greg Colby purchase two (2) vehicles at approximately \$55,000 each using ARPA funds. Seconded by J. Blinn.***

***Discussion: J. Gifford wants to make sure the public knows this is not taxpayer money.***

***Vote: 5-0-0***

***Motion carries.***

J. DeRoche asks Town Manager, G. Colby to explain ARPA funds.

G. Colby states ARPA, American Rescue Plan Act is a large pool of money the federal government gave to states for cities and towns. In New Hampshire, the State gave each community money based

on approximately \$110/resident. Plaistow's allocation was a little over \$807,000. None of this is taxpayer money. It is Federal money received through the State of New Hampshire.

### **Potable Water Update**

G. Colby states final site work and paving have started at the East Road Pump House. Training on equipment will begin soon. We are getting ready to flush the system. Next, the work on connections (Contract P4) will be scheduled.

### **Town Managers Report**

- Busy with projects already discussed tonight.
- Working on grants.
- The new Health Officer, Casey Mellin started today.

D. Britton asks how things are in the building department.

G. Colby states the Building Inspector gave his resignation. The Administrative Assistant recently left. He asks everyone to please be patient as we train new employees.

### **Selectmen's Reports**

D. Britton

- Attended the Planning Board Meeting.
- Waiting for the next Budget Committee Meeting – they will try to fill three (3) vacancies.

J. Blinn

- Nothing to report.

B. Coye

- Attended the Planning Board Meeting – the large, proposed warehouse hearing has been continued to June 15.
- Attended the Old Home Day Meeting- things are going well. They have a good group of people involved, volunteers are still welcome.

Jon Gifford

- Attended the Recreation Meeting. The electronic recycling event went well. There are still some tickets available for the Cher show. Outdoor movies at the Library will start in June. The summer concert series starts on June 22 and will be held at PARC. In the future the commission hopes to create a dog park.

J. DeRoche

- Nothing to report. However, he is waiting for the next Budget Committee Meeting so they can select a representative for the CIP committee and start planning for the upcoming budget season.

### **Events**

- Monday, May 30 is the Memorial Day Parade and Service. All marchers should meet at Pollard School at 8:45 A.M.
- Old Home Day is June 18.

**Other Business**

None

*D. Britton motions to enter nonpublic session under RSA 91-A:3 II (C) Reputation. Seconded by B. Coye.*

*Board Polled: J. DeRoche = yes, B. Coye = yes, J. Blinn = yes, D. Britton = yes, J. Gifford = yes.*

J. DeRoche states we will not come back to public session for further business.

Public session adjourned at 7:30 p.m.

Public session resumed at 8:50 p.m.

G. Colby recommends the nonpublic session minutes do not need to be sealed.

As there is no further business before the Board, J. DeRoche adjourned the meeting at 7:53 p.m.

Respectfully submitted,

Beth Hossack,  
Administrative Assistant