



*Town of Plaistow ♦ Board of Selectmen*  
*145 Main Street ♦ Plaistow ♦ NH ♦ 03865*

**Plaistow Board of Selectmen Minutes**

**Date:** January 9, 2023

**Meeting Called to Order:** 6:05 P.M.

**Roll Call:**

Select Chairman, Jay DeRoche - Present  
Select Vice Chairman, Bill Coye – Present  
Selectman, Darrell Britton – Excused  
Selectman, Jonathan Gifford – Present

Also present: Greg Colby, Town Manager and Beth Hossack, Administrative Specialist.

**Public Comment**

None

**Town Code Davis Park**

Chair DeRoche states the Board has received complaints regarding parking near and on Davis Park. He reviewed Chapter 130 Parks, of the Town Code. The current code only mentions Ingalls Park (Earl Smith Memorial Field ) and Pollard Park. He suggests adding Davis Park and the Plaistow Area Recreational Complex (PARC) to the code. He asks Selectmen Gifford to report on the complaints.

Selectmen Gifford states some abutters have reached out to him complaining of vehicles being parked on the park itself and causing damage to the park.

Davis Park was donated to the Town by the American Legion with an agreement that no structures would be built in the park. The Town maintains the property.

Chair DeRoche reads a potential draft to add to the code. It is consistent with the existing code. He reads, 130-12. Authority  
Pursuant to RSA 31:39, I(a), the Plaistow Board of Selectmen hereby adopt the following regulations regulating the public parking and use of Davis Park.

130-13. Public hours.

Davis Park is open to the public from 7:30AM to Dusk from January 1 through December 31. Persons found in violation of these hours, without permission of the Board of Selectmen, shall be fined a sum not less than \$50 nor more than \$100 for each violation.

130-14. Parking restricted; violations and penalties.

Parking at Davis Park is restricted to vehicles whose occupants are using the park during Public hours specified in 130-13 Public hours. Parking in the park is prohibited. Occupants using the park shall park on the street. Overnight parking is prohibited, **without the written consent of the Plaistow Board of Selectmen**. All vehicles found in violation of this article will be towed at the owner's expense, and/or fined \$50 for each offense. Furthermore, if damage to Davis Park is a result of the violation, damages shall be collected from the violator to repair the park.

Chair DeRoche states if the Board agrees with the potential draft changes to the code a public hearing will be scheduled. Perhaps signage should be posted, and the area patrolled.

Town Manager G. Colby states the Recreation Department is also considering updating the code to include PARC. This will be done in the future.

Selectmen Coye recommends taking out the red line in the draft. He feels it is not necessary. He agrees with the rest of the draft as written.

Resident Rich Rohnert, 12 Davis Park would like to speak on the issue. He comes to the podium. He states he has a work truck that he parks in the park. He is on call 24/7 with Federal, State & Local Governments. He has a very tight driveway. One neighbor has accosted his wife, his kids and himself for parking his work truck in the park. He is required to bring the truck home. He parks in Davis Park because the street is narrow, and he leaves room for a fire truck to get by. A previous neighbor who recently moved had several vehicles parked along and in the park. Since the neighbor moved, he believes there is one (1) neighbor targeting his family. He loves this town, and he wants to resolve the issue.

Chair DeRoche thanks him for his comments. No decision will be made until a public hearing is held.

### **Voter's Guide**

Chair DeRoche reads each warrant article followed by the explanation.

There is consensus to accept the explanation for Article P-23-02 Operating Budget as is.

There is consensus to accept the explanation for Article P-23-03 Operating Budget – Water Department as is.

Selectman Gifford states, this warrant article only effects people using the water system.

Article P-23-04 Collective Bargaining Agreement Town Unit is discussed.

Chair DeRoche recommends adding a line to the explanation stating what positions are included in this agreement. The Board agrees.

There is consensus to accept the explanation for Article P-23-05 Special Town Meeting for Defeated Collective Bargaining Agreement as is.

There is consensus to accept the explanation for Article P-23-06 Voting Machines as is.

There is consensus to accept the explanation for Article P-23-07 Contingency Fund as is.

There is consensus to accept the explanation for Article P-23-08 Establish a Police Vehicle Capital Reserve Fund as is.

Article P-23-09 Discontinue the Police and Fire Detail Revolving Fund is discussed.

Chair DeRoche recommends adding a line providing the current balance of the fund as of December 31, 2022. The Board agrees.

Article P-23-10 Establish a Police and Fire Detail Revolving Fund and deposit is discussed. After discussion there is agreement to add “uniforms and other necessary expenses” to the first line in the article. The article now reads “Shall the Town vote to establish a Police and Fire Detail Revolving Fund pursuant to RSA 31:95-h, for the purpose of purchasing, leasing, maintaining, and repairing all vehicles assigned for detail use including uniforms and other necessary expenses. All revenues for outside detail services will be deposited into the fund and the money in the fund shall be allowed to accumulate from year to year and shall not be considered part of the town’s general fund balance. The town treasurer shall have custody of all monies in the fund and shall pay out the same upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. Shall the Town further vote to raise and appropriate \$100,000 to be deposited into the fund with the amount coming from the General Fund, Unassigned Fund Balance? This warrant article shall be null and void if Article P-23-09 does not pass.

***Selectman Coye motions to approve warrant article P-23-10 as amended. Seconded by Selectman Gifford.***

***Vote: 3-0-0***

***Motion carries.***

There is consensus to accept the explanation for Article P-23-11 Highway Equipment by removing the last two words.

There is consensus to accept the explanation for Article P-23-12 Building Expendable Trust Fund as is.

There is consensus to accept the explanation for Article P-23-13 Library Capital Reserve Fund as is.

There is consensus to accept the explanation for Article P-23-14 Energy Capital Reserve Fund as is.

There is consensus to accept the explanation for Article P-23-15 Transportation Infrastructure Capital Reserve Fund by correcting the typo of the date from 20252 to 2025.

There is consensus to accept the explanation for Article P-23-16 Deposit to Revaluation Capital Reserve Fund as is.

There is consensus to accept the explanation for Article P-23-17 Deposit to Fire Department Apparatus Capital Reserve Fund as is.

There is consensus to accept the explanation for Article P-23-18 Deposit to Cemetery Special Maintenance Expendable Trust Fund as is.

There is consensus to accept the explanation for Article P-23-19 Deposit to Old Home Day Expendable Trust Fund as is.

Chair DeRoche states the Board received an email from the Conservation Commission asking to remove article P-23-20 Designation of Primary Wetlands. They are not ready to have this on the ballot in 2023. They will continue working on wetlands to get this on the ballot in 2024.

***Selectman Gifford motions to withdraw warrant article P-23-20 from the ballot. Seconded by Selectman Coye.***

***Vote: 3-0-0***

***Motion carries.***

Note: the remaining warrant articles will be renumbered starting with P-23-20.

There is consensus to accept the explanation for Article P-23-20 Readopt Standard and Optional Veteran's Tax Credit as is.

There is consensus to accept the explanation for Article P-23-21 Readopt All Veterans Property Tax Credit as is.

There is consensus to accept the explanation for Article P-23-22 Modify the All Veterans Tax Credit as is.

There is no explanation for Article P-23-23. It is self-explanatory.

### **Readopt the Investment Policy**

Town Manager G. Colby states according to NH RSA the investment policy must be reviewed and adopted annually. There are no changes in the RSA as to what the Town may invest in. He has reviewed the policy and does not recommend any changes.

*Selectman Coye motions to readopt the Town of Plaistow's Investment Policy as presented on January 9, 2023. Seconded by Selectman Gifford.*

*Vote: 3-0-0*

*Motion carries.*

### **Approval of Prior Non-Public Minutes**

The minutes from the nonpublic session held on December 19, 2022 are reviewed by the Board.

*Chair DeRoche motions to approve the nonpublic minutes of December 19, 2022. These minutes are not sealed. Seconded by Selectman Gifford.*

*Vote: 3-0-0*

*Motion carries*

### **Consent Agenda**

#### **Item Description**

1. Accounts Payable Manifest – week of December 29, 2022 & January 6 & 13, 2023.
2. BOS draft minutes – December 19<sup>th</sup>, 2022 and January 3<sup>rd</sup> 2023.
3. One (1) 2022 Abatement Request.

Chair DeRoche would like to make a change to the December 19<sup>th</sup>, 2022 minutes. On the last page change the name Bill to Blinn.

*Chair DeRoche motions to approve the consent agenda with the change described above. Seconded by Selectman Coye.*

*Vote: 3-0-0*

*Motion carries*

### **Town Managers Report/Potable Water Update**

- Potable Water has been quiet over the holidays – there is a meeting this week.
- The generator for the East Road Pump house has finally been delivered. It will be hooked up and evaluated on Friday. We waited sixteen (16) months for it.
- We are moving forward with advertising for a full time Police Chief. The company we hired is working on initial phone interviews, essays etc. After the next round the Board may decide to establish a committee to assist with the process.

Chair DeRoche asks if we have a timeline for this yet.

Town Manger G. Colby replies, not yet.

- Busy with yearend reports and closing the fiscal year .
- Working with the DRA on the review of warrant articles.

### **Selectmen's Reports**

Selectman Coye

- Attended the Planning Board meeting. All warrant articles were reviewed.

Selectman Gifford

- The Energy Committee meeting was cancelled. Next week he will attend the Recreation Commission meeting.

Chair DeRoche

- Attended the Budget Committee meeting last Tuesday. He will attend the Budget Committee's public hearing tomorrow.

### **Events**

Public Hearing on the 2023 proposed budget will be tomorrow evening, Tuesday, January 10 at 6:30 P.M. on the second floor of Town Hall.

To sign up to run for an elected position you must file for candidacy in the Town Clerk's Office beginning Wednesday, January 25 and ending on Friday, February 3. Note the Town Clerk's Office will be open on Friday, February 3 from 3:00 P.M. – 5:00 P.M.

Deliberative Session will be held on Saturday, February 4, 2023 on the second floor of Town Hall. It will start at 9:00 A.M. (snow date 2/11/23 same place & time).

Elections will take place on Tuesday, March 14 at the Plaistow Fish and Game Club, 18 Mayray Avenue in Plaistow from 7:00 A.M. to 7:00 P.M.

### **Other Business**

None

As there is no further business before the Board, Chair DeRoche adjourned the meeting at 7:06 P.M.

Respectfully submitted,

Beth Hossack,  
Administrative Specialist